

**APPROVED MINUTES OF THE APRIL 24, 2023 MEETING OF THE FAIRFAX  
COUNTY SMALL BUSINESS COMMISSION**

Location: 12000 Government Center Pkwy Fairfax, VA 22035, CR 4

Attending: **SBC Members**

Melvin Murphy (Providence), Shawnequa Albert (At-Large), Deborah Woolen (Franconia), Chris Vernon (Springfield), Prince Howard (Sully), Joseph Underwood (Braddock)

Staff: Ron Shoram (DPMM)

Guests:

Absent: **SBC Members:** Ken Biberaj (At-Large), Melody Thorson (Mt. Vernon, Gwyn Whittaker (Hunter Mill), Vacant (Mason) Vacant (Dranesville), Tracey Wood (At-Large),

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The Small Business Commission conducted an in-person meeting on April 24, 2023. The public was encouraged to participate with notices providing the meeting location and time. The meeting was called to order at 7:21 p.m. and was facilitated by Chairman Murphy.

- **The Remote Participation Policy and Virtual Public Meeting Policies were adopted, at which time Commissioner Underwood joined the meeting remotely.**
- **Committee Updates**
  - Education and Outreach – Nothing to Report (commissioner Vernon)
  - Legislation – Nothing to Report (commissioner Underwood and commissioner Woolen)
  - Business Partnership – Nothing to Report
- **Staff updates:**
  - Nothing to Report.
- **Old Business**
  - Annual Report
    - Chairman Murphy is working is on the CY 2022 Annual report which is due to clerk services by the end of the first quarter in 2023
  - Small Business Forum planning discussion - Forum scheduled to meet every two weeks.
  - Currently three SBC vacancies:
    - 1 at Large
    - Dranseville District
    - 1 Mason District

## SBC Meeting Minutes – April 24, 2023

- **New Business**
  - The August SBC meeting is cancelled.
  
- **Announcements**
  - **None**

**Adjournment** – Chairman Murphy adjourned the meeting at 8:02 PM.