COST QUESTIONNAIRE – PHARMACY BENEFIT MANAGEMENT

1. Did you submit a proposal for administrative services for FCG’s self-insured medical plans and/or FSA and HSA programs? If so, indicate any and all advantages (fee savings or discounts) applicable to the PBM program if you are awarded the medical and/or FSA and HSA contracts as well.
2. Using the Excel Workbook entitled PBM Cost Proposal Questionnaire, provide detail regarding the fees associated with your PBM general services proposal as well as information on discounts, guarantees, etc. Answers must correlate to your submission in response to the Technical Proposal Questionnaire.
3. Confirm that your quotes exclude commissions.
4. Confirm that the claim amounts paid by FCG will be the negotiated amounts. In other words, FCG will pay the actual negotiated amount; none of the savings will be retained by your organization or shared with any other organization unless specifically disclosed to and agreed to by FCG.
5. Are you willing to provide an annual fund that FCG can use for wellness activities? If so, indicate how much you would be willing to set aside in this allowance? Describe the items/services that are eligible for reimbursement from the fund.
6. Include descriptions of your proposed banking arrangements, funding arrangements, any deposit or reserve requirements, etc.
7. Do you require the use of a specific bank for claim funding? If yes, indicate the bank name.
8. Confirm that in the event of termination, the offeror selected will be responsible for all claims incurred but not paid prior to termination date. These claims will be processed for at least one year and no additional administrative fees will be charged.
9. Will you provide a financial allowance for a clinical audit and random claims audit to be provided by a third party consultant (one of each every three years)? If so, what is your financial allowance?
10. Have you identified the costs for any services beyond those specified that you recommend that FCG consider that are not included in your quoted fees? Provide a description of each service, the charge of said service and your best estimate of the annual cost.