

How to Create an Account in Web Member Services (WMS)

By creating an account within Web Member Services, retirees can view their benefit payroll history, tax withholding, deductions and more. Retiree information in WMS is updated once each month, on the last business day. **In addition**, WMS provides a link to [fairfaxNET](#) so retirees can access Fairfax County news articles as well as Benefits and Open Enrollment information. Information in fairfaxNET is CURRENT.

To visit Web Member Services, go to www.fairfaxcounty.gov/retirement and click on **Member Area: Secure Log In** in the left navigation bar. Establish an account and proceed.



While you can view information in WMS, you cannot make any changes. If you need to make changes to beneficiary information or any other data in your record, please contact the Retirement Agency.

?? Questions ??
Write to us at retirementquestions@fairfaxcounty.gov

During your first visit to WMS, please click the link that says "Need an Account?"



After establishing an account with a Username and Password, you are ready to begin. Insert that information in the blanks on this screen and click the "Login" box (circled in blue at left)

First time users can click on the "Need an Account?" link on the left hand side of this page. This will guide you through the process of setting up your user name and password to access your information.

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Fairfax County Retirement Administration Agency

Summary Information

JOSEPHINE RETIREE

Benefit Type:		Service Retirement - 10/03/2007	
Annuity Type:	Life	Benefit Effective Date:	10/03/2007
Benefit Status:	Active	Date of Birth:	10/02/1942 (69.03)
Base Amount:	\$ 687.64	Adjusted Gross Amount:	\$ 720.41
Supplements:	\$ 0.00	Deductions:	\$ 0.00
Gross Amount:	\$ 687.64	Insurance Deductions:	(\$ 293.83)
Adjustments:	\$ 32.77	Federal Withholding:	\$ 0.00
Adjusted Gross Amount:	\$ 720.41	State Withholding:	\$ 0.00
Net Amount:			\$ 426.58
Associated Member:		RETIREE, JOSEPHINE	

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Click this link for access to fairfaxNET

Payee Information

- [Summary](#)
- [Benefit Payroll History](#)
- [Demographic](#)
- [Year To Date](#)
- [1099-R](#)
- [Federal Withholding](#)
- [State Withholding](#)
- [Deduction](#)
- [Insurance Deduction](#)
- [Direct Deposit](#)
- [Nominated Beneficiary](#)

Member Information

- [Summary](#)
- [Demographic](#)
- [Nominated Beneficiary](#)
- [Benefit Estimator](#)

Other

- [Change Password](#)
- [Signoff](#)
- [Help](#)
- [Retirement Agency Home](#)
- [fairfaxNET](#)

The screenshot shows the fairfaxNET website interface. At the top, there is a navigation bar with links for Home, News, Online Services, Departments & Agencies, Wiki, and MyFairfaxNET. Below this is a search bar and a secondary navigation menu with categories like Employee Center, Workplace Essentials, Learning, Technology, and Administration. The main content area features an 'Internal' sidebar with links to Channel 16 Live, Directory, Emergency Alert Network, Holiday Schedule, IT Service Desk, NewsLink, and Outlook Web Access. The central section is titled 'In The Spotlight' and features a news article about 'County Employees Respond to Tropical Storm Lee'. To the right, there is an 'Upcoming' section with a table of dates and titles. Below the spotlight, there is a 'Self-Service' section with icons for 'Get Computer Help', 'Reserve Meeting Space', 'Reset Your Passwords', 'Apply to Telework', 'Apply for a Job', 'Register for a Class', 'Sign Up for Alerts', and 'Calculate Evaluation Ratings'. At the bottom, there is a 'County Initiatives' section featuring 'LiveWell'.

This screenshot shows a webpage titled 'Tune Up Your Benefits - Open Enrollment Begins Oct. 17'. It features a 'tuneUP YOUR BENEFITS' logo and provides information about the 2012 plan year. Key details include:

- Open Enrollment for the 2012 plan year runs from Oct. 17 to Nov. 17.
- Learn about the new bi-weekly premiums and plan changes, and get answers to your questions at an upcoming briefing, benefit fair or health screening, taking place throughout October and early November.
- Premiums:** In 2012, the county will continue to pay 85 percent of the premium for individual employee coverage and 75 percent for two-party and family coverage. Retiree subsidies will also remain unchanged.
- For 2012, premiums will be adjusted as follows:
 - CIGNA Open Access Plus - High (OAP-High) Plan - 10% increase.
 - CareFirst Point of Service (POS) Plan - 5% increase.
 - Kaiser Health Maintenance Organization (HMO) - 4.9% increase.
 - CIGNA Open Access Plus - Low (OAP-Low) Plan - 15% decrease.
- Plan Design Changes (Effective Jan. 1, 2012):**
 - All plans:
 - Coverage will be added for the diagnosis and treatment of autism spectrum disorders for individuals from age 2 to 6.
 - Open Access Plus High (OAP - High) Managed by CIGNA HealthCare:
 - Addition of Depression Disease Management Program
 - Office visit co-pay increase for Primary Care Physicians from \$10 to \$15 and for Specialists from \$15 to \$25
 - Advanced Radiology co-pay of \$75
 - Inpatient Hospital admission co-pay of \$100 per admission
 - New prescription drug co-pays:
 - Retail: \$7/\$30/\$50 (versus current \$10/\$20/\$40)
 - Mail Order: \$14/\$60/\$100
 - Point of Service (POS) Managed by CareFirst BlueCross BlueShield:
 - Removal of \$50 co-pay for each allergy testing series (in-network)

Questions ???
or Need Assistance ?
retirementquestions@fairfaxcounty.gov