

FIRE & RESCUE APPLICATION FOR PURCHASE OF OUTSIDE SERVICE CREDIT

Complete this application to request a cost estimate for purchasing prior active-duty military service.

MEMBER INFORMATION

1. Social Security Number	2. Phone Number	3. Email Address
4. Name (First, MI, Last)		
5. Address (Street, City, State, ZIP)		
6. Previous Name(s) Used		7. Birth Date
8. Type of Service Requested (calculation provided upon completion of service verification) <input type="checkbox"/> Prior active-duty military service in the armed forces of the United States, provided that the discharge from a period of active-duty status with the armed forces was not dishonorable. Service credit purchased pursuant to Fairfax County Code Section (a)(2) of Section 3-7-25.2 shall be credited to a member only for each full month of service, as indicated on the member's DD-214. <u>A copy of your DD-214 must be included to verify your prior active-duty military service.</u>		
9. Member Certification I certify the following: 1) the requested prior service credit shall not be used in the calculation of any retirement benefit received or to be received from any other retirement system with the exception of Armed Services pensions and 2) all statements made by me, the undersigned member, are true and correct. I understand that: 1) any person who knowingly makes any false statement or falsifies or permits the falsification of any record related to eligibility for membership in the FCURS Trust Fund in any attempt to defraud the Fund shall be guilty of a Class 1 misdemeanor; 2) if the requested service cannot be verified, the purchase will not be allowed; 3) if an error or misrepresentation is discovered, any adjustments to my account may affect my retirement benefits; and 4) the combined total of ported service and prior-military service cannot exceed 48 months.		
_____ Member's Signature		_____ Date

COMPLETING THE APPLICATION FOR PURCHASE OF PRIOR SERVICE CREDIT

Purchasing prior service credit increases your total years of service used in the calculation of your monthly retirement benefit and eligibility service. However, the purchase of prior active-duty military service does not count toward the five years needed to become vested. You may purchase all or part of your eligible service if it does not overlap with other Fairfax County Retirement Systems (FCRS) up to a maximum of 48 months.

WHEN TO APPLY

You must apply for and pay for prior service credit while you are an active member. If you enter DROP, you are no longer an active member. Keep in mind that the cost to purchase service generally increases over time based on your age, salary, and the length of service.

APPLYING FOR ELIGIBILITY

If you have eligible service, submit the Fire & Rescue Application for Purchase of Outside Service Credit form. Based on the type of service you are requesting; the following verification is required before a calculation of the cost of your service purchase can be provided:

- *For Prior Active-Duty Military Service: Submit a copy(s) of your DD-214 with your form.*

REVIEWING YOUR ELIGIBILITY

After you have submitted the forms, please allow up to 30 days for FCRS office to review the certification and calculate the cost to purchase eligible service.

REVIEWING THE COST OF YOUR PURCHASE

FCRS will send a letter and contract with the cost to purchase service credit. When you review your options for purchase, the cost is displayed as well as the date the cost may change. This is based on the actuarial cost which is the amount of money needed in today's dollars to pay for the increase in your future retirement benefit or an earlier retirement date resulting from the purchase of prior service.

PAYING FOR YOUR PURCHASE OF ELIGIBLE SERVICE

Once you have selected the service you would like to purchase, you will choose how to pay for this service. You may choose to pay for prior service credit over 104 bi-weekly pay-periods (four years), lump-sum payment or an initial lump-sum payment with biweekly payments to follow. Lump-sum payment options include a personal check, a rollover from a qualified plan, or a trustee-to-trustee transfer.