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FAIRFAX COUNTY, VA CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

FY 2014
(July 1, 2013 – June 30, 2014)

Prepared by the

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Fairfax County, VA
Consolidated Annual Performance Evaluation Report (CAPER)
2013 - 2014
Table of Contents

SECTION I – GENERAL 1
Executive Summary 1
General FY 2014 Program Highlights 2
Affordable Housing Policy 2
Affordable Housing Preservation 3
Affordable Housing Production 4
FY 2014 Action Plan Amendments 4
FY 2014 Home Improvement Loan Program 4
FY 2014 Home Repair for the Elderly Program 5
Highlights of Program Achievements for FY 2014 Community Development Block Grant Funded Nonprofits 5
Highlights of Program Achievements for FY 2014 HOME Funded Nonprofits 6
General Questions 6
Table 1 – 3: FY 2014 Consolidated Plan Accomplishments 9
TOTAL FY 2014 ENTITLEMENT FUNDING FOR FEDERAL PROGRAMS 23
ADDITIONAL CARRYOVER AMOUNT FROM PRIOR YEARS 23
TOTAL FY 2014 BUDGET ALLOCATIONS (Excluding Program Income) 23
FY 2014 CDBG 24
FY 2014 HOME 24
FY 2014 ESG 25
CDBG Leveraging 25
HOME CHDO Leveraging 26
Managing the Process 26
Citizen Participation 26
Fairfax County Consolidated Community Funding Advisory Committee 27
Institutional Structure 28
Monitoring 29
CDBG Monitoring 29
HOME Monitoring 30
Lead-based Paint 30
SECTION II – HOUSING 31
Housing Needs 31
Specific Housing Objectives 31
CDBG Housing Objectives 31
HOME Housing Objectives 32
Section 215 Definition of Affordable Housing 33
Persons with Disabilities 33
Public Housing Strategy 34
Public Housing Improvements 34
Resident Participation Initiatives 35
Family Self Sufficiency Initiatives 35
Affirmatively Furthering Fair Housing 37
Testing 38
Enforcement Activities 38
Education and Outreach Events and Materials 39
Media/Advertising 46
HOME 51

SECTION III – HOMELESS 53
Homeless Needs 53
Specific Homeless Prevention Elements 57
Emergency Solutions Grants (ESG) 58
Fairfax County Homeless Discharge Policies 61
SECTION IV – COMMUNITY DEVELOPMENT 64
CDBG Priorities, Goals and Beneficiaries, FY 2014 64
CDBG-R 65
FY 2014 Home Improvement Loan Program 70
FY 2014 Home Repair for the Elderly Program 70
Antipoverty Strategy 71
SECTION V – NON-HOMELESS SPECIAL NEEDS 77
Specific HOPWA Objectives 79
SECTION VI – OTHER NARRATIVE 80
CAPER Other Narrative Response 80
ATTACHMENT I – FINANCIAL SUMMARY REPORTS 81
ATTACHMENT II – HOME MATCH REPORT 82
ATTACHMENT III – MINORITY BUSINESS ENTERPRISES (MBE) AND WOMEN BUSINESS ENTERPRISES (WBE) REPORT 83
ATTACHMENT IV - INFORMATION RELATING TO THE RESULTS OF FAIRFAX COUNTY'S AFFIRMATIVE MARKETING ACTIONS TO MINORITY AND WOMEN BUSINESS ENTERPRISES 84
ATTACHMENT V – ACTIVITY SUMMARY (GPR) FOR GRANTEE (IDIS PR 03) 85
ATTACHMENT VI – SUMMARY OF COMMUNITY DEVELOPMENT ACCOMPLISHMENTS (IDIS PR 23) 86
ATTACHMENT VII – SUMMARY OF CONSOLIDATED PLAN PROJECTS FOR PLAN YEAR 2013 (IDIS PR 06) 87
ATTACHMENT VIII – COPY OF FY 2014 CAPER PUBLIC NOTICE AS PRINTED IN LOCAL NEWSPAPER 88
ATTACHMENT IX – PROJECT MAP FOR FY 2014 (CDBG AND HOME) 89
ATTACHMENT X - MAPS OF MINORITY CONCENTRATIONS IN FAIRFAX COUNTY 90
ATTACHMENT XI – Emergency Solutions Grant Activity and Beneficiary Data 91
ATTACHMENT XII – FY 2014 SECTION 108 ACCOMPLISHMENTS REPORT 92
ATTACHMENT XIII – FY 2014 PROGRAM INCOME REPORTS (HOME and CDBG) 93
ATTACHMENT XIV – Consolidated Plan Goals and Objectives 94
ATTACHMENT XV – CDBG Performance Measures Report (IDIS PR 83) 95
ATTACHMENT XVI – CDBG Strategy Area, CDFI and Local Target Area (IDIS PR 84) 96
ATTACHMENT XVII – HOME Performance Report (IDIS PR 85) 97
ATTACHMENT XVIII – ESG Performance Measures Report (IDIS PR 81) 98
ATTACHMENT XIX – Section 3 Compliance Information 99
ATTACHMENT XX – Required Emergency Solutions Grants Supplemental Information 100

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Fourth Program Year CAPER

SECTION I – GENERAL

Executive Summary

This summary provides a brief overview that includes major initiatives and highlights that were proposed and executed during the fourth year of the Five-Year Consolidated Plan for Fairfax County Fiscal Years 2011-2015. This report covers the period from July 1, 2013 through June 30, 2014, which is Fairfax County's Fiscal Year (FY) 2014 and the Federal Government's Fiscal Year 2013. All references herein to the county's program years are based on the county's fiscal years.

As a recipient of federal funds under the Consolidated Plan, Fairfax County is required to provide this annual Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the end of the county's program year. The CAPER constitutes a summary of accomplishments and an accounting of the allocation and expenditure of funds under the Consolidated Plan. The information included in this year's CAPER has been compiled in accordance with the requirements for Consolidated Plan Entitlement Grantees.

The Consolidated Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) as a condition of receiving funding under certain federal programs. The Consolidated Plan is a 5-year comprehensive planning document that identifies Fairfax County's overall needs for affordable and supportive housing, for homeless shelters and services, for community and economic development, and for building public and private partnerships. The Consolidated Plan also defines the county's strategy, priorities and objectives for addressing identified needs.

A One-Year Action Plan is required for each of the five years of the Consolidated Plan. The One-Year Action Plan For FY 2014 covered the period July 1, 2013, through June 30, 2014, the period covered by this CAPER, and contained a description of how Fairfax County intended to utilize funds from the programs included in the Consolidated Plan in order to meet the needs identified. The One-Year Action Plan for FY 2014 (Action Plan) incorporated recommendations for the use of the Community Development Block Grant (CDBG), the HOME Investment Partnerships Program (HOME) funds, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds. The Action Plan listed the projects and activities planned, including the proposed use of HUD program funds by the Fairfax County Redevelopment and Housing Authority (FCRHA) for FY 2014. The goals and objectives that were to be addressed through the use of funds were also indicated in the Action Plan.

During FY 2014 (July 1, 2013 – June 30, 2014), Fairfax County received funding from the following federal programs administered by HUD:

Community Development Block Grant (CDBG)	$4,750,027
HOME Investment Partnerships Program (HOME)	$1,417,514
Emergency Solutions Grant (ESG)	$ 322,031
Total	**$6,489,572**

While Fairfax County does not receive Housing Opportunities for Persons with AIDS (HOPWA) funds directly, HOPWA funds were expended by Northern Virginia Family Service from HOPWA funds received by the District of Columbia and sub-allocated to Northern Virginia jurisdictions through the Northern Virginia Regional Commission. Based on HUD guidance, Fairfax County is no longer reporting on HOPWA accomplishments, as this is to be reported on in the CAPER of the District of Columbia.

General FY 2014 Program Highlights

Affordable Housing Policy

In January 2010, the Fairfax County Board of Supervisors adopted the "Housing Blueprint", which established a new affordable housing policy direction for the county. The Housing Blueprint reflects the philosophy of the Board that affordable housing is a continuum ranging from the needs of the homeless to first-time buyers. Included in this range are the diverse housing needs of hard-working, but low paid families; senior citizens; persons with physical or mental disabilities; and the workforce across Fairfax County. The housing goals established by the community in the FY 2014 Housing Blueprint are as follows:

- Goal 1: To end homelessness in 10 years
- Goal 2: To provide affordable housing options to those with special needs
- Goal 3: To meet the affordable housing needs of low-income working families
- Goal 4: To produce workforce housing sufficient to accommodate projected job growth

The consensus among the parties that assisted the Board establishing these goals was that affordable housing priorities should emphasize those with the greatest need. Those identified as having the greatest need include:

1) Individuals and families who are homeless;
2) Households with low- to extremely low-incomes;
3) Special needs populations including persons with physical or mental disabilities and seniors; and
4) The workforce essential to Fairfax County's economic health and growth.

To accomplish these goals, Fairfax County will draw upon federal and local resources, the community and the private sector to leverage resources through partnerships. The County will continue to complete projects already in the pipeline as well as embark on new initiatives.

The Housing Blueprint served as the underpinning for the development of the County's Five-Year Consolidated Plan for FY 2011 – 2015 and the One Year Action Plan for FY 2014.

Affordable Housing Preservation

In FY 2014, the Fairfax County Department of Housing and Community Development (HCD) and the Fairfax County Redevelopment and Housing Authority (FCRHA) used HOME, CDBG and local funds to preserve a total of 63 units/beds via the financing of purchases by nonprofit affordable housing providers and direct FCRHA purchases. All nonprofit units/beds preserved during FY 2014 have affordability periods of a minimum of 30 years. From April 2004 through June 2014, a total of 2,701 affordable housing units were preserved in Fairfax County. This is more than double the Board of Supervisors' original goal of preserving 1,000 units.

Highlights of the FCRHA's preservation and other affordable housing activities in FY 2014 include:

1. *The Brain Foundation; 4 beds; Springfield District:* The FCRHA provided loan financing in the amount of $415,000 from CDBG (awarded under the Consolidated Community Funding Pool (CCFP)) and HOME (awarded under the CHDO set-aside) to The Brain Foundation for the acquisition of one house providing four group home beds for extremely low income (30 percent of the Area Median Income (AMI)) individuals with disabilities.
2. *Good Shepherd Housing and Family Services; scattered sites; 3 units; Lee and Mason Districts:* The FCRHA provided financing in the amount of $574,900 from CDBG (awarded under the CCFP) and HOME (awarded under the CHDO set-aside) to Good Shepherd Housing for the purchase and rehabilitation of three units. These units are used as affordable rental housing for families earning at or below 50 percent of AMI.
3. *Pathway Homes, Inc.; scattered sites; 2 units; Braddock and Mason Districts:* The FCRHA provided financing in the amount of $300,000 from HOME for the acquisition of two scattered site units to be used as affordable housing for low income (earning 50 percent of AMI and below) homeless individuals with multiple disabilities.
4. *Community Havens, Inc.; scattered sites; 12 beds; Braddock District:* The FCRHA provided financing in the amount of $240,000 from CDBG for the acquisition of four scattered site units, providing a total of twelve group home beds of affordable housing for low income homeless individuals with disabilities earning at or below 50 percent of AMI.
5. *FCRHA Acquisition; 36 units; Lee District:* The FCRHA acquired Mount Vernon Garden Apartments at a Virginia Housing Development Authority (VHDA) foreclosure auction utilizing approximately $2 million in county monies and preserving 36 units of affordable family housing for households at various income levels including at or below 30 percent, 50 percent, and 80 percent of AMI. This property was formerly owned by Robert Pierre Johnson Housing Development Corporation (RPJ).
6. *FCRHA Acquisitions; 6 beds; Braddock District:* In December 2013, the FCRHA acquired a Fairfax-Falls Church Community Services Board-operated group home for six residents with disabilities at a VHDA foreclosure auction utilizing approximately $500,000 in county monies and preserving the six fully-accessible group home beds for persons with disabilities earning at or below 30 percent of AMI. Like Mount Vernon Garden, this property was formerly part of the RPJ portfolio.

Affordable Housing Production

The FCRHA also continued to invest in the provision of new affordable housing, particularly for seniors and persons with special needs and persons who are homeless. In FY 2014, the FCRHA completed construction on the renovation of Mondloch Place to convert the former emergency shelter into 20 efficiency units for formerly homeless adults under a Housing First Program in the Lee District. Energy-efficient and environmentally-sound building techniques were utilized, and the property was renovated under universal design guidelines. The total construction cost for the project was $2,840,139. The financing consists of the following:

Sources:	*Uses* Construction
CDBG	$1,021,047
HOME	1,432,283
Fairfax County	150,809
Federal Economic Development Initiative/ SRO	236,000
	$2,840,139

The rehabilitation work started in July 2012 and was completed in September 2013.

In FY 2013, the FCRHA provided loan financing to Community Havens, Inc. in the amount of $300,000 from CDBG for the acquisition of land in the Springfield District to be used as affordable housing providing 6 group home beds for extremely low income adults with disabilities. During FY 2014, Community Havens substantially completed construction on the six-unit Intermediate Care Facility. The first residents began occupying the property in August 2014, with some residents transitioning from the Northern Virginia Training Center.

FY 2014 Action Plan Amendments

An annual Action Plan is required by HUD for four federal programs: CDBG, HOME, ESG, and HOPWA. In FY 2014, there were amendments to the Action Plan. All amendments to the Action Plan occurred at the county's 3rd Quarter carryover. CDBG funding in the amount of $56,442 was reallocated from the Mondloch project to the Rehabilitation of FCRHA Properties, and CDBG funding in the amount of $68,808 was reallocated from Workforce Housing to FCRHA Properties. CDBG funds in the amount of $24,268 were transferred from Non-Profit Blueprint to the Rehabilitation of FCRHA Properties.

FY 2014 Home Improvement Loan Program

The Home Improvement Loan Program (HILP) completed 1 critical sanitary sewer related project during FY 2014. The total construction cost for the project was $19,053. Financing of the loan consisted of using county deferred funds.

It should be noted that the FCRHA approved and authorized a temporary suspension of accepting new HILP applications from the general public effective February 1, 2010. On

June 17, 2010, the FCRHA approved amending the policy to authorize HCD to accept new HILP applications at the request of the Fairfax County Department of Public Works and Environmental Services for critical sanitary sewer related projects, the Fairfax County Health Department for code violations and as requested by the County Executive. Staff worked on servicing 275 existing HILP loans during FY 2014.

HILP Assisted Households by Race:

- White: 1

HILP Income Targeting:

- 30 – 50% AMI: 1

FY 2014 Home Repair for the Elderly Program

The Home Repair for the Elderly Program completed 127 cases and served 104 households in FY 2014 using a total of $19,405 in local funds (for materials and supplies). A total of $286,447 in CDBG funds was expended on HREP for personnel and operating costs. The average household income served in FY 2014 was $23,145, which is less than the 20% of the Area Median Income (AMI) for a one-person household and meets the HUD definition of "extremely low income".

HREP Assisted Households by Race:

- African American: 17
- White: 56
- Asian: 25
- Other-Hispanic: 4
- Other 2

HREP Income Targeting:

- 0 – 30% AMI: 63
- 30 – 50% AMI: 27
- 50 – 80% AMI: 14

Highlights of Program Achievements for FY 2014 Community Development Block Grant Funded Nonprofits

- **Acquisition of Housing Units for Use as Affordable Rental Housing**

  See Affordable Housing Preservation sub-section, page 3.

- **On-Going Assistance for 34 Clients in 34 Households**

  - As a result of public services provided by **New Hope Housing, Inc**. through its *Housing First Services for Chronically Homeless Adults* program, CDBG funds were used to provide support services for **34 chronically homeless adult client households**, which were chronically homeless due to mental illness or cognitive disability.

- **Crisis Intervention for 342 Households**

  - As a result of services provided through the *Emergency Services – Keeping Families at Home* program operated by **Good Shepherd Housing and Family Services, Inc.**, CDBG funds were used to assist 3**42 households** maintain affordable housing units and meet basic needs by providing emergency payments for rents and/or utilities.

- **Self-Sufficiency Support for 522 Clients in 194 Households**

  - Through the *Homes for the Working Poor, Elderly & Disabled Program* operated by **Good Shepherd Housing and Family Services, Inc.**, CDBG funds were used to provide case management, financial assistance and referrals that enabled **334 clients in 124 households** to obtain or retain affordable housing.

  - Through the *Homeless Transitional Housing Program* operated by **Christian Relief Services, Inc.**, CDBG funds were used to provide case management and referral services that enabled **148 clients in 58 households** to obtain permanent affordable housing.

  - As a result of technical assistance, training and referral services provided through the *Bilingual Housing Rehabilitation Specialist* in the **Town of Herndon**, CDBG funds helped increase and/or continue the self-sufficiency of **40 clients representing 12 households**.

- **Prevention Services 212 Clients in 189 Households**

  - Through the *Building for the Future Program* operated by **Wesley Housing Development Corporation**, CDBG funds were used to provide academic, sports and other skill building services to **212 clients in 189 households.**

Highlights of Program Achievements for FY 2014 HOME Funded Nonprofits

See Affordable Housing Preservation sub-section, page 3 for HOME-funded benefits provided by nonprofit organizations in FY 2014.

General Questions

1. Assessment of the one-year goals and objectives:
   a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
   b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
   c. If applicable, explain why progress was not made towards meeting the goals and objectives.

The Mission Statement approved by the Board of Supervisors on September 13, 1999 provides a broad framework for goals and strategies to be developed for specific program areas covered in the Five-Year Consolidated Plan.

Mission Statement

The mission of the County is to maximize the effective and efficient use of resources in the Consolidated Plan through a citizen-driven, staff-supported process to develop and preserve affordable housing, promote healthy, thriving and safe neighborhoods, and provide quality, accessible human services that meet essential existing and emerging needs throughout Fairfax County.

The Fairfax County Board of Supervisors has designated the Consolidated Community Funding Advisory Committee (CCFAC) as the citizen advisory group charged with overseeing the Consolidated Plan process. The CCFAC is also charged with oversight and developing funding priorities for the Consolidated Community Funding Pool (CCFP), a pool of funds awarded through a competitive proposal process to fund affordable housing and public service activities by nonprofit organizations. Annually, the CCFP includes an allocation of approximately $1.7 million in Community Development Block Grant funds. On July 11, 2011, the Board approved the following CCFP funding priorities for FY 2013 and FY 2014 funding period.

	Target Funding %
PREVENTION Goal: Families and individuals remain independent and have the tools and resources to prevent future or ongoing dependence	**10 – 20%**
CRISIS INTERVENTION Goal: Individuals and Families in crisis receive sufficient help to overcome short-term problems and quickly move back to independence	**15 – 25%**
SELF-SUFFICIENCY Goal: Families, individuals, neighborhoods and communities receive comprehensive services to attain self-sufficiency.	**45 – 55%**
LONG-TERM SUPPORTIVE SERVICES Goal: Individuals with continuing and long-term needs achieve or maintain healthy, safe and independent lives to the maximum extent feasible.	**10 – 20%**

Table 1 – 2: FY 2013 and FY 2014 CCFP Funding Priorities Summary

The Fairfax County Consolidated Plan for Fiscal Years 2011–2015 (adopted April 15, 2010) contains the county's housing and community development strategic plan (Five-Year Plan) identifying long-range housing and community development priorities for all federal funds, including the CDBG funds allocated to the CCFP. The priorities were broad and general in order to encompass all of the possible activities that could advance

the objectives. A summary of the Consolidated Plan goals and objectives is provided under Attachment XIV.

Table 1 – 3 (pp. 9-23, below) provides a summary of accomplishments in relation to the goals and objectives and the grant funds spent on affordable housing and community development activities. It should be noted that several grant activities address more than one goal and/or objective. Substantial progress was made toward meeting the goals and objectives.

Table 1 – 3: FY 2014 Consolidated Plan Accomplishments

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
Project ID - #1 Payment on Section 108 Loans: - Annual payments on six loans under Section 108 of the Housing and Community Development Act of 1974, as amended. Funding through five of the loans has been used by the FCRHA for affordable housing development and preservation, and for the reconstruction of Washington Plaza in Reston, and the payment amount includes a portion for a loan to fund affordable housing preservation and Olley Glen. The sixth loan, to the county, was used for road and storm drainage improvements in five Conservation Areas: Bailey's, Fairhaven, Gum Springs, James Lee, and Jefferson Manor. Loan applications were approved by the Board of Supervisors, who pledged future CDBG funds for the payment of annual interest and principal premiums due on the notes. **Priority Need – Other** **Performance Indicator - N/A** **CDBG Citation – 570.703 (c)** **CDBG National Objective - LMH** **Start Date – 07/01/13** **Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 19F** **Purpose: N/A**	Housing Objective 1, 2, 3 Neighborhood Preservation, Residential and Commercial Revitalization 3.1, 3.2	Met the obligation of the county and Fairfax County Redevelopment and Housing Authority for scheduled payments on Section 108 Loans. The loans have been used for projects which support affordable housing, community development, and neighborhood preservation goals.
Project ID - #2 Fair Housing: Carried over funds of $41,564 will be used by the county's Human Rights Commission to contract for fair housing testing, to conduct fair housing outreach and education activities in the housing market and to investigate fair housing complaints. In addition funds will be used for activities that affirmatively further fair housing for FCRHA clients and at FCRHA properties. **Priority Need – Planning/Administration**	Housing Objective 1, 2, 3, 8	The Office of Human Rights and Equity Programs, Human Rights Division, conducted 41 fair housing tests; processed fair housing complaints; prepared education and outreach materials; conducted fair housing presentations; managed booths, provided information and assistance, and distributed materials at resource fairs, community meetings and other venues; organized and attended fair housing conferences and training sessions; and arranged and participated in efforts to promote and deliver information about fair housing through media coverage (see Affirmatively Furthering Fair Housing sub-

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
Performance Indicator – Number of fair housing tests; number of individuals trained; number of cases remedied **CDBG Citation - 570.206 (e) CDBG National Objective – N/A** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 21D Purpose: N/A**		section for details).
<u>Project ID - #3 Planning (Programs and Compliance)</u>: Continued funding to provide for planning and implementation of the county's housing and community development programs. Funding is required to meet CDBG and HOME regulations, local procedures, to prepare and process the county's Consolidated Plan and related citizen participation and public input processes, prepare community plans and implement housing and community development projects, as well as identifying and pursuing other non-entitlement funding to implement projects. Planning will include FCRHA activities that will affirmatively further fair housing. Funding provides for salaries and fringe benefits for six full-time positions, plus related operating costs. **Priority Need – Planning/Administration** **Performance Indicator – N/A** **CDBG Citation - 570.205 (a) CDBG National Objective – N/A** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 20 Purpose: N/A**	Institutional Objective	Planning and implementation of the County's Housing and Community Programs including preparation of the Consolidated Plan One-Year Action Plan and related citizen participation and public input process.
<u>Project ID - #4 General Administration</u> Continued funding for the general administration of the County's CDBG, NSP, and HOME-funded programs and projects, as well as projects funded under the Section 108 and Economic Development Initiative. Funding provides for administration of housing and community development programs and projects, including contract management for projects and programs funded through the Consolidated Community Funding Pool, required local, state, and federal reports and preparation of documents, provision of technical assistance, financial management,	Institutional Objective	Administration of the Community Development Program by the Department of Housing and Community Development, including staff costs related to contract management, preparation of documents, monitoring of the Community Development Program and undertaking affordable housing projects, including planning, financing and development.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
and administrative and professional support to the CCFAC and various citizen participation processes. General Administration will include FCRHA activities that will affirmatively further fair housing. Funding provides for salaries and fringe benefits for six full-time positions, plus related operating costs. **Priority Need – Planning/Administration** **Performance Indicator – N/A** **CDBG Citation - 570.206 (a) CDBG National Objective – LMMH(NSP)** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 21A Purpose: N/A**		
<u>Project ID - #5 HOME Administration</u>: Under the HOME Program, local jurisdictions may designate 10% of the HOME grant for administrative costs. Administrative funds will be used to support the operation of the HOME Program and the projects receiving HOME funding. Proposed funding provides for salaries and fringe benefits for one and a half full-time positions, plus related operating and equipment costs and eligible preliminary costs related to the planning and design of housing development proposed by the FCRHA. **Priority Need – Planning/Administration** **Performance Indicator – N/A** **HOME Citation – 92.207 CDBG National Objective – N/A** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code:19A Purpose: N/A**	Institutional Objective	Administration of the HOME Investment Partnerships Program (HOME) by the Department of Housing and Community Development, including staff costs related to contract management, preparation of documents, and monitoring of the HOME Program.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
<u>Project ID - #6 Affordable Housing Fund</u>: An allocation to the Consolidated Community Funding Pool (CCFP) to provide funding to eligible nonprofit corporations or CDBG Participating Jurisdictions (Towns of Clifton, Herndon, and Vienna, and the City of Fairfax) for the provision, development and preservation of affordable housing in accordance with CDBG eligibility criteria and priorities and the CCFP priorities adopted by the Board of Supervisors. Funding for specific programs and projects are subject to appropriations by the Board of Supervisors. **Priority Need – Rental Housing** **Performance Indicator – Number of Households Assisted** **CDBG Citation – To be determined based on allocations to CCFP projects** **CDBG National Objective - To be determined based on allocations to CCFP projects** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: County General Funds and CSBG funds for the CCFP and Private Funds through nonprofits** **Matrix Code: To be determined based on allocations to CCFP projects** **Purpose: To be determined based on allocations to CCFP projects**	Housing Objective 1, 2, 3, 8	Funds were used to support the following accomplishments through nonprofit housing providers: *Good Shepherd Housing and Family Services, Inc.:* $336,900 in CDBG funds to acquire 2 units. *The Brain Foundation:* $337,809 in CDBG funds to acquire 1 unit providing 4 group home beds for extremely low income individuals with disabilities. *Community Havens, Inc.:* $240,000 in CDBG funds to acquire 4 units providing 12 group homes beds for low income individuals with disabilities.
<u>Project ID - #7 Targeted Public Services</u>: An allocation to the Consolidated Community Funding Pool (CCFP), determined by a HUD-required limit of 15% of CDBG award, to be used for Targeted Public Services. Funds are provided for CCFP awards to eligible nonprofit corporations or CDBG Participating Jurisdictions (Towns of Clifton, Herndon, and Vienna, and the City of Fairfax) for the delivery of public services in accordance with CDBG eligibility criteria and priorities and the CCFP priorities adopted by the Board of Supervisors. Funding for specific programs and projects are subject to appropriations by the Board of Supervisors. **Priority Need – Public Services**	Housing Objective 7, 8 Community Services 1.1, 1.2, 1.3, 1.4, 1.5	Funds were used to support the following accomplishments through nonprofit public service providers: *Christian Relief Services, Inc.* used $117,000 to provide case management, counseling, advocacy and other support services for the benefit of 148 clients in 58 homeless households as part of its *Homeless Transitional Housing Program.* *Good Shepherd Housing and Family Services, Inc.* used $57,400 for housing counseling, financial assistance and referral services to 342 households facing evictions or utility disconnections as a part of its *Emergency Services – Keeping Families at Home Program.*

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
Performance Indicator – Number of Households Assisted **CDBG Citation - 570.201 (e)** **CDBG National Objective - To be determined based on allocations to CCFP projects** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: County General Funds and CSBG funds for the CCFP and Private Funds through nonprofits** **Matrix Code: To be determined based on allocations to CCFP projects** **Purpose: To be determined based on allocations to CCFP projects**		*Good Shepherd Housing and Family Services, Inc.* also used $263,234, to provide housing location and personal financial management education to 334 clients in 124 households as a part of its *Homes for the Working Poor, Elderly & Disabled Housing Program.* *New Hope Housing, Inc.* used $108,370 to provide case management services to help stabilize housing for 34 client households as a part of its *Housing First Services for Chronically Homeless Adults Program.* *Town of Herndon* used $90,000 to promote housing rehabilitation for code compliance, disseminate loan program information and provide technical assistance for low-income households and communities for the benefit of 40 clients in 12 households as a part of its *Bilingual Housing Rehabilitation Specialist Program.* A small portion of funds ($2,000) was utilized from Project ID #6, Affordable Housing Fund, for the *Bilingual Housing Rehabilitation Specialist Program.* *Wesley Housing Development Corporation* used $65,000 to provide academic, tutoring, social skill and leadership development, college prep/application assistance, job training, team building and summer enrichment activities for 212 youth in 189 households located in two subsidized housing communities as a part of its *Building for the Future Program.*
Project ID - #8 Home Repair for the Elderly Program: Continued funding of the Home Repair for the Elderly Program (HREP) which provides minor repairs at no cost to the homeowner for an estimated 100 homes of eligible low-income elderly or disabled persons. The HREP provides up to about one week of work and $500 in material expenses by the HREP crew. Proposed funding provides for salaries and fringe benefits for five full-time positions (HREP crew and clerical support), plus related operating and equipment costs. These funds are supplemented by county funds generated from payments on loans through the Home Improvement Loan Program for the costs of outside contracting and materials. **Priority Need – Owner –**	Housing Objective 3	127 cases were completed during FY 2014 serving 104 households by the Home Repair for the Elderly Program in FY 2014. The average household income served in FY 2014 was $23,145, or approximately 20 percent of the Area Median Income (AMI) for a one-person household; this meets the HUD definition of "extremely low income".

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
Occupied Housing **Performance Indicator - Number of homes repaired for elderly/disabled** **Outcome - 100 households have sustained affordable housing through minor home repairs for the purpose of providing decent affordable housing.** **CDBG Citation - 570.202 (a) CDBG National Objective - LMH** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 14A Purpose: N/A** **Purpose: N/A**		
<u>Project ID - #9 Tenant Based Rental Assistance – Homeless Prevention, Partnership for Permanent Housing, and Non-elderly Disabled</u>: Rental assistance to prevent families/individuals from becoming homeless and rental assistance for non-elderly disabled households. Also, to fund the program to provide rental assistance to help families/individuals to transition from homelessness and transitional housing to permanent housing. **Priority Need – Rental Housing** **Performance Indicator – Number of households assisted** **Outcome – 40-50 households have affordable housing through rental assistance programs for the purpose of providing decent affordable housing.** **HOME Citation – 92.209 CDBG National Objective - N/A** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 31F Purpose: Homeless Rental Housing**	Housing Objective 1, 2, 3, 8	Due to sequestration and budgetary constraints, two (2) new families entered the TBRA Program in FY 2014 and leased units paid for in part with this HOME rental subsidy. HOME funding in FY 2014 served 50 households.
<u>Project ID - #10 FCRHA Properties- Rehabilitation and/or Acquisition</u>: Funding will be used to rehab FCRP residential properties and group homes to maintain safety and quality of life. A portion of which will also have the flexibility to be used to purchase Affordable Dwelling Units (ADU's) for rental. **Priority Need – Rental Housing**	Housing Objective 1,2,3, Community Services 1.1, 1.2, 1.3,	**Rehabilitation of FCRHA FCRP Properties:** • *Little River Glen; 120 units:* Fire sprinkler pipe replacement; generator plans and specifications prepared (installation planned for FY 2015) • *Castellani Meadows; 24 units:* Kitchen renovations (appliances, cabinets and counter tops) • *McLean Hills; 25 units:* Window and door replacement

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
Performance Indicator – Number of units rehabbed; number households with improved housing **Outcome - 285 households have sustained affordable housing through rehabilitation of housing for the purpose of providing decent affordable housing.** **CDBG Citation - 570.202 (b)** **CDBG National Objective - LMH** **Start Date – 07/01/13** **Completion Date – 06/30/14** **Other Resources:** **Matrix Code: 14D** **Purpose: N/A**	1.4, 1.5	• *Chatham Towne; 10 units:* Kitchen renovations; closet doors; fencing **Capital Fund Program/Public Housing Rehabilitation and Modernization:** • *Pender Drive Office Building:* Roof replacement; alarm replacement • *Tavenner Lane; 12 units:* Window replacement; kitchen renovations In FY 2014, the FCRHA continued to increase the availability of accessible units in both its federal Public Housing portfolio and the local Fairfax County Rental Program (FCRP). The following units have been retrofitted to conform to Section 504 accessibility standards: • Three (3) units at *Old Mill Gardens; 47 units* • One (1) unit at *The Atrium; 37 units* • One (1) unit at *Ragan Oaks; 51 units* • Four (4) units at *Wedgewood Apartments; 672 units* Staff will continue to make accessibility modifications consistent with implementation of the Section 504 Plan for accessibility in Public Housing. Improvements were also completed and benefitted residents at Woodley Hills Estates, a mobile home park where the FCRHA owns pad sites and provides an affordable homeownership opportunity by renting the pad sites at affordable rates to eligible homeowners: • *Woodley Hills Estates (Mobile Home Park);115 units:* accessibility improvements at common areas of the park and general exterior rehabilitation
Project ID - #11 Homeownership Program: Proposed funding provides for salaries and fringe benefits to support three full-time and one full-time limited-term positions involved in homeownership activities. The positions provide support to the First-Time Homebuyer	Housing Objective 5	During FY 2014, twenty-seven (27) families became homeowners through the Fairfax County Homeownership Program. Assistance was provided through: • The sale and resale of Affordable Dwelling Units and the resale of Moderate Direct Sales (MIDS) units under the First-Time Homebuyers

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
and the Moderate Income Direct Sales Programs. Duties include application intake/data entry, waiting list maintenance, application processing, certifying applicant eligibility, marketing and conducting lotteries for new and resale units, establishing resale prices, monitoring second trust loans, conducting required annual occupancy certifications, dissemination of program information, providing educational programs and/or counseling for applicants/homeowners and assistance to homebuyers and builder sales staff. This program will enable assistance to families in approximately 100 homes and 300-400 families on the waiting list of certified eligible applicants. The number of households anticipated to be served through orientations and other marketing activities is 2,400. **Priority Need – Owner-Occupied Housing** **Performance Indicator – Number of households Assisted** **Outcome - 100 households have new access to homeownership through homebuyer programs for the purpose of creating decent affordable housing.** **CDBG Citation - 570.201 (k) CDBG National Objective - LMH** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: State Programs, County ADU and MIDs Programs, & CDBG Program (Prior Years)** **Matrix Code: 05R Purpose: N/A**		Program; • 8,070 individuals were served through orientations, application sessions, contract signings, the Homeownership Resource Center, calls, emails, walk-up services, and yearly housing fairs and events. • One hundred and six (106) households received pre- and post- homebuyer counseling.
Project ID - #12 Relocation Program: Proposed funding provides for salaries and fringe benefits to support two full-time and one full-time limited term positions to provide federally mandated relocation and advisory services to approximately 1000 persons affected by the County and FCRHA programs. Also, continued support for staff to develop and implement FCRHA homeownership initiatives. Relocation reviews will be completed as required on CDBG, HOME and Section 108 loan funded projects and relocation activity performed by nonprofit organizations. Technical assistance may be given to landlords, developers, and tenants of preservation projects and rehabilitation projects. Ongoing activities will also include the	Housing Objective 1, 2 ,3 5	During FY 2014, staff conducted 41 reviews of projects for compliance with the federal Uniform Relocation Act (URA) and the Fairfax County Voluntary Relocation Assistance Guidelines. Fourteen (14) households had access to relocation services under the URA due to acquisition or rehabilitation. Services included one or more of the following: proper and timely notification of relocation activities, advisory services, identification of comparable replacement housing and financial assistance.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
Homeownership Education Counseling for First Time Homebuyers, the Housing Choice Voucher Homeownership Program, the Homebuyer Equity Loan Program, and a County Affordable Dwelling Unit Foreclosure Program. **Priority Need – Other** **Performance Indicator – Number of Households Assisted** **Outcome - 1000 persons have access to sustained affordable housing through relocation and advisory services for the purpose of providing decent affordable housing. 240-360 persons per year have new or sustained access to homeownership through pre- and post- homebuyer counseling and homebuyer programs for the purpose of creating decent affordable housing.** **CDBG Citation - 570.201 (i) CDBG National Objective - LMH** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: Private Owners** **Matrix Code: 08 Purpose: N/A**		
Project ID - #13 CHDO Set-Aside: The federal HOME regulations require that a minimum of 15% of the total HOME grant be set-aside for investment in housing to be developed, sponsored, or owned by nonprofit groups, which have been certified as Community Housing Development Organizations (CHDOs). In recognition of limited resources, as well as the value of collaboration, the FCRHA will act as a catalyst and facilitator, and will pool resources to encourage partnerships with nonprofits in FY 2014 for the development and preservation of affordable housing, that could range from multifamily to homeownership to senior housing. CHDO set-aside activities will serve to either preserve existing affordable housing or develop additional affordable housing units for low-income homebuyers and renters. The total number of households to be served will be determined through the review of the FY 2014 CHDO Request For Proposals submissions. **Priority Need – Rental Housing** **Performance Indicator – Number of Households Assisted** **Outcome: Housing affordability for the purpose of providing**	Housing Objective 1, 2, 3, 8	On January 30, 2014 the FCHRA approved a CHDO award of $1,374,641 to three CHDO's: Cornerstones Inc. - $650,000 Good Shepherd Housing- $424,641 Pathway Homes- $300,000. As of June 30, 2014 $538,000 of the FY 2014 award had been expended on the acquisition of three affordable units serving eleven beneficiaries. Additional CHDO development with prior year HOME funding accounted for the development of three additional units serving 12 beneficiaries.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
decent affordable housing for low- and moderate-income households. (Number of households to be determined based on proposals.) **CDBG Citation – 92.300 CDBG National Objective – N/A** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other resources: N/A** **Matrix Code: N/A Purpose: N/A**		
<u>Project ID - #14 Senior/Homeless/Persons w/Disabilities</u>: Development/acquisition and modifications of housing and facilities to design specifically for persons with physical and/or mental disabilities, persons/families who are homeless (to include at risk) and persons who are seniors. (Number to be determined dependent upon project). **Priority Need – Rental Housing** **Performance Indicator – Number of individuals/households assisted** **Outcome - Households will have affordable housing through affordable housing preservation and/or development for the purpose of providing decent affordable housing. Number of households to be determined based on proposals.** **CDBG Citation - 570.201 (a) 570.201 (c) CDBG National Objective – LMH** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: Private Investment** **Matrix Code: 01 Purpose: Persons w/ Disabilities (and Seniors)**	Housing Objective 1, 2, 3 Community Services 1.1, 1.2, 1.3, 1.4	No major new projects were undertaken. Some funds were reallocated to the HOME CHDO activity.
<u>Project ID - #15 North Hill Project</u>: A development, The Residences at North Hill Park (Mount Vernon District), is planned for a portion of 33 acres known as "North Hill," owned by the FCRHA and would consist of 67 units of manufactured housing. A major portion of the remaining land will be developed by the Fairfax County Park Authority as a passive community park directly north of the new community. CDBG funds would be used for the purchase of	Housing Objective 3, 5	The county received an unsolicited proposal to develop the 33 acre FCRHA-owned North Hill site pursuant to the Public-Private Education and Infrastructure Act (PPEA). The proposal contemplated a diversified residential and income mix development with a community park. The proposal was accepted by the county's Department of Purchasing and Supply Management for further consideration.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
manufactured housing and/or site improvements for North Hill. **Priority Need – Homeownership** **Performance Indicator – Number of individuals/households assisted** **Outcome – 67 households will have affordable housing through affordable housing preservation and/or development for the purpose of providing decent affordable housing.** **CDBG Citation - 570.201 (a), 570.201 (c) CDBG National Objective – LMH** **Start Date – 07/01/11 Completion Date – 06/30/14** **Other Resources: Local Investment, Additional Resources to be identified** **Matrix Code: 01, 03 Purpose: N/A**		Upon further consideration a "Request for Competing Proposals" was issued pursuant to PPEA guidelines under which proposals were received and evaluated by a countywide team. After a lengthy proposal review process, a top offeror/proposal was selected and negotiations for an Interim Development Agreement for the site are underway. The development of the North Hill property, pursuant to the criteria set forth in Request for Competing Proposals, is intended to create high quality affordable housing while creating a community park. The development is expected to offer a diversified residential income mix, and serve as a catalyst and help contribute to the revitalization of the Richmond Highway corridor. North Hill provides the potential to construct 350 or more residential dwelling units in a sustainable and walkable community. It is expected that new residential development will generate synergy and investment in the Richmond Highway revitalization while at the same time providing essential affordable housing.
<u>Project ID - #16 Home Improvement Loan Program</u>: Continued funding of the Home Improvement Loan Program (HILP) which provides home rehabilitation to eligible low-income elderly or disabled persons. **Priority Need – Owner – Occupied Housing** **Performance Indicator - Number of units rehabbed; number households with improved housing** **Outcome - Communities will have sustainability, improved living environments through reducing actual and potential blight and improvements to residential properties for the purpose of providing decent affordable housing.** **CDBG Citation - 570.202 (a) CDBG National Objective - LMH** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 14A Purpose: N/A**		One case was completed under the Home Improvement Loan Program during FY 2014 serving a single household with an income equivalent to approximately 30 percent of the Area Median Income (AMI) for a one-person household; this meets the HUD definition of "low income". Staff continued to service 275 existing HILP loans during FY 2014.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
<u>Project ID - #17 Affordable Housing Preservation:</u> Includes project financing and/or direct purchase; predevelopment, condominium conversion unit purchases, SRO and ADU acquisitions, acquisition/retrofit for elderly disabled, funding of projects through the Affordable Housing Partnership Program and Preservation Loan Fund, Safe Housing, magnet housing and land acquisition. Includes Affordable Workforce Housing and Magnet Housing. **Priority Need - Rental Housing** **Performance Indicator – Number of individuals/households assisted** **Outcome - Households will have affordable housing through affordable housing preservation and/or development for the purpose of providing decent affordable housing. Number of households to be determined based on proposals.** **CDBG Citation - 570.201 (a) 570.201 (c) CDBG National Objective – LMH** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: Private Investment** **Matrix Code: 01 Purpose: N/A**	Housing Objective 1, 2, 3	While no CDBG expenditures were directly attributable to Project ID #17, much was accomplished in affordable housing preservation. The FCRHA directly accomplished the following: *FCRHA Acquisition; 34 units; Lee District:* The FCRHA acquired Mount Vernon Garden Apartments at a VHDA foreclosure auction utilizing approximately $2 million in county monies and preserving 34 units of affordable family housing for households at various income levels including at or below 30 percent, 50 percent, and 80 percent of AMI. This property was formerly owned by Robert Pierre Johnson Housing Development Corporation. *FCRHA Acquisitions; 6 beds; Braddock District:* In December 2013, the FCRHA acquired a Fairfax-Falls Church Community Services Board-operated group home for six residents with disabilities at a VHDA foreclosure auction utilizing approximately $500,000 in county monies and preserving the six fully-accessible group home beds for persons with disabilities earning at or below 30 percent of AMI. Like Mount Vernon Garden, this property was formerly part of the RPJ portfolio. In addition, preservation accomplishments of nonprofit affordable housing providers that utilized CDBG and HOME funds provided to them by the county and the FCRHA are included below (and also under Project ID #6 and #13 of this table and in the narratives on page 3): *The Brain Foundation; 4 beds; Springfield District:* The FCRHA provided loan financing in the amount of $415,000 from CDBG (awarded under the Consolidated Community Funding Pool (CCFP)) and HOME (awarded under the CHDO set-aside) to The Brain Foundation for the acquisition of one house providing four group home beds for extremely low income (30 percent of the Area Median Income (AMI)) individuals with disabilities. *Good Shepherd Housing and Family Services; scattered sites; 3 units; Lee and Mason Districts:* The FCRHA provided financing in the amount of $574,900 from CDBG (awarded under the CCFP) and HOME (awarded under the CHDO set-aside) to Good Shepherd Housing for the purchase and rehabilitation of

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
		three units. These units are used as affordable rental housing for families earning at or below 50 percent of AMI. *Pathway Homes, Inc.; scattered sites; 2 units; Braddock and Mason Districts:* The FCRHA provided financing in the amount of $300,000 from HOME for the acquisition of two scattered site units to be used as affordable housing for low income (earning 50 percent of AMI and below) homeless individuals with multiple disabilities. *Community Havens, Inc.; scattered sites; 12 beds; Braddock District:* The FCRHA provided financing in the amount of $240,000 from CDBG for the acquisition of four scattered site units, providing a total of twelve group home beds of affordable housing for low income homeless individuals with disabilities earning at or below 50 percent of AMI.
Project ID - #18 Emergency Solutions Grant: The Emergency Solutions Grant program under the HEARTH Act has a greater emphasis on using funding to prevent homelessness and to rapidly re-house persons and families who become homeless. Funds will be used to support prevention and rapid re-housing activities in the community. **Priority Need – Homeless** **Performance Indicator – Number of households Assisted** **Outcome – Number to be determined** **CDBG Citation - N/A CDBG National Objective - N/A** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: County General Funds** **Matrix Code: Not Applicable Purpose: Homeless**	Housing Objective 1, 8	Emergency Solutions Grant (ESG) funds were utilized to provide rapid re-housing and homelessness prevention assistance via housing relocation and stabilization services and rental assistance. In FY 2014 ESG funds helped 44 households move quickly from homelessness to permanent housing and achieve stability. A total of $118,868 was spent in FY 2014 for rapid re-housing assistance with housing relocation and stabilization services. ESG funds also helped 15 households so they could remain in permanent housing and avoid homelessness. A total of $16,273 was spent in FY 2014 for homelessness prevention assistance with housing relocation and stabilization services.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments
<u>Project ID - #19 HOPWA</u>: Under federal regulations for the Consolidated Plan, the District of Columbia receives funds through the Housing Opportunities for Persons with AIDS (HOPWA) Program for the entire eligible metropolitan statistical area (EMSA). The funds are sub-allocated to Northern Virginia jurisdictions through the Northern Virginia Regional Commission and administered locally by Northern Virginia Family Service. These funds provide rental assistance and short-term rent, mortgage, and/or utility payments for approximately 27-28 households with persons who are living with AIDS. **Priority Need – HIV/AIDS** **Performance Indicator - Number of individuals/households Assisted** **Outcome - 27-28 households have access to a sustained affordable housing through rental assistance and short-term rent, mortgage, and/or utility payments for the purpose of providing decent affordable housing.** **CDBG Citation - N/A CDBG National Objective – N/A** **Start Date – 07/01/13 Completion Date – 06/30/14** **Other Resources: N/A** **Matrix Code: 31F Purpose: HIV/AIDS**	Housing Objective 2, 8	Based on HUD guidance, Fairfax County is no longer reporting on HOPWA accomplishments, as this is to be reported on in the CAPER of the District of Columbia.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2014 Accomplishments			
TOTAL FY 2014 ENTITLEMENT FUNDING FOR FEDERAL PROGRAMS		**$4,750,027 CDBG**	**$1,417,514 HOME**	**$322,031 ESG**	**$438,386 HOPWA**
ADDITIONAL CARRYOVER AMOUNT FROM PRIOR YEARS		**$1,619,194 CDBG**	**$711,162 HOME**		
TOTAL FY 2014 BUDGET ALLOCATIONS (Excluding Program Income)		**$6,369,221 CDBG**	**$2,128,676 HOME**	**$322,031 ESG**	**$438,386 HOPWA**

FY 2014 CDBG

For FY 2014, specific amounts of CDBG funding were designated by the Board for contractual commitments (such as payments on outstanding Section 108 loans), program administration, relocation assistance and an on-going home repair program that address the Vision and Mission statements incorporated in the Five-Year Plan. Specific funding amounts were also approved by the Board of Supervisors for affordable housing programs and projects and for public services that are targeted to the priorities adopted by the Board of Supervisors.

For the FY 2014 One-Year Action Plan, the Affordable Housing Fund was allocated $1,113,446 for affordable housing projects recommended for funding through the nonprofit competitive solicitation process for nonprofit service providers. The Board of Supervisors also approved project awards totaling $662,133 for Targeted Public Services based on the projects recommended for funding through the CCFP Request for Proposals process for nonprofit service providers.

FY 2014 HOME

Fairfax County received $1,417,514 in HOME funds in FY 2014. The county uses its HOME funds to provide direct affordable housing assistance to low income homebuyers and tenants. Program accomplishments for FY 2014 include:

- CHDO's acquired four new housing units providing affordable housing to one family plus six group home beds.
- New or continuing TBRA assistance was provided to 50 families serving 126 beneficiaries.
- Rehabilitation or construction of FCRHA-owned multifamily units was underway on 29 units.
- Partnership for Permanent Housing (PPH): During FY 2014, three families successfully leased rental units with their TBRA vouchers as a part of the Partnership for Permanent Housing and o**ne** family purchased a home.

During the first quarter of FY 2014, rehabilitation work, which utilized HOME funds, was completed at Mondloch Place. Mondloch Place is located in the Alexandria portion of the county and offers 20 fully furnished efficiency rental units, with on-site supportive services, for formerly homeless individuals. This innovative new facility, which opened in September 2013, is owned by the FCRHA and operated by the Fairfax County Office to Prevent and End Homelessness (OPEH) and New Hope Housing, a nonprofit affordable housing and support services provider. Mondloch Place is a critical component of Fairfax County's Housing Blueprint and the Plan to Prevent and End Homelessness within ten years.

The Mondloch Place project is unique in that it converted a former homeless shelter and turned it into a permanent supportive housing community. This all came about under

the leadership of the FCRHA and HCD, through collaboration with the Fairfax County Department of Public Works and Environmental Services (DPWES), OPEH, and New Hope Housing.

Information regarding the FY 2014 expenditure of CDBG and HOME funds is contained in Attachment I, Financial Summary Reports.

A map showing geographic distribution and location of selected projects is presented in Attachment IX, Project Map for CDBG and HOME.

FY 2014 ESG

Emergency Solutions Grant funds in the amount of $322,031 were received through the Consolidated Plan Action Plan and were utilized for housing relocation and support services, as financial assistance. The funds were essential to preventing homelessness for many families as well as rapidly re-housing many families who were already homeless.

More information about the use of FY 2014 ESG funds is available under Section III/Homeless.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

N/A.

3. Affirmatively Furthering Fair Housing:
   a. Provide a summary of impediments to fair housing choice.
   b. Identify actions taken to overcome effects of impediments identified.

See Section II/Housing, Barriers to Affordable Housing.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

See Table 1-3 (pp. 9-23, above), FY 2014 Consolidated Plan Accomplishments.

5. Leveraging Resources
   a. Identify progress in obtaining "other" public and private resources to address needs.
   b. How Federal resources from HUD leveraged other public and private resources.
   c. How matching requirements were satisfied.

CDBG Leveraging

The FY 2014 CCFP CDBG-funded public services and affordable housing activities described in the Consolidated Plan leveraged a total of $3.39 for every $1 of CDBG expenditures. Further leveraging information is reflected on the following charts:

FY 2014 Public Services Activity and Leveraging

- Total CDBG Public Services Expenditures: $ 662,133
- **TOTAL LEVERAGED: $ 4,521,875.80**
- **RATIO= $6.83 OF LEVERAGED FUNDS TO EVERY $1 OF CDBG EXPENDITURES FOR PUBLIC SERVICES ACTIVITIES**

FY 2014 Affordable Housing Activity and Leveraging

- **TOTAL LEVERAGED: $ 3,343,115.55**
- **RATIO= $3.66 OF LEVERAGED FUNDS TO EVERY $1 OF CDBG EXPENDITURES FOR AFFORDABLE HOUSING ACTIVITIES**

HOME CHDO Leveraging

In FY 2014, the FCRHA issued four (4) HOME Community Housing Development Organization (HOME CHDO) funded acquisition loans to The Brain Foundation, Good Shepherd Housing, and Pathway Homes for the acquisition of housing units to be used as affordable rental housing.

FY 2014 CHDO Activity and Leveraging

- Total HOME Acquisition Expenditures: $615,191
- Total Other Federal Funds Leveraged: $337,809
- Total State/Local Public Funds Leveraged: $0
- Total Owner Equity Leveraged: $45,619
- **TOTAL LEVERAGED: $383,428**

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The Fairfax County Department of Housing and Community Development (HCD) provides limited neighborhood revitalization services to neighborhood Conservation Areas upon request. HCD coordinates zoning amendment and Comprehensive Plan amendment requests within the Conservation Areas at the request of the Fairfax County Department of Planning and Zoning and neighborhood organizations.

Citizen Participation

1. Provide a summary of citizen comments.

Fairfax County Consolidated Community Funding Advisory Committee

The Fairfax County Board of Supervisors has designated the Consolidated Community Funding Advisory Committee (CCFAC) as the citizen advisory group charged with overseeing the Consolidated Plan process. The CCFAC is also charged with oversight of and developing funding priorities for the Consolidated Community Funding Pool (CCFP), a pool of funds for nonprofit service providers that includes CDBG funds. CCFP funding is awarded to community-based organizations through a competitive process. The CCFAC oversees all aspects of the CCFP including policies, priorities, and planning and development of evaluation criteria for proposals. In carrying out its responsibilities, the CCFAC receives public input from various sources, including the following:

On November 13, 2012, the CCFAC held a public hearing to receive citizen input on human services issues for FY 2014. The hearing provided citizens with the opportunity to express their views on housing, community development and human services needs; fair housing needs; Fairfax County's consolidated plan performance; the impact of a tight budget on programs and services; how they foresaw the needs of the community changing; how they and/or their organizations planned to shift their emphasis in response to the changing conditions, needs, and resources; and how they would address the balance between immediate needs and long-term needs in terms of program areas such as prevention.

On March 5, 2013, the Fairfax County Board of Supervisors authorized the advertising of a public hearing on the Consolidated Plan One Year Action Plan for FY 2014 which was made available for public review and comment. The public hearing was held on March 19, 2013, at which the public was provided the opportunity to comment on the proposed use of funds as described in the *Proposed One-Year Action Plan for FY 2014* in accordance with U.S. Department of Housing and Urban Development (HUD) regulations and guidelines. Citizens also were invited to comment on housing and community service needs in the county as well as to provide information concerning changes in housing and community service trends since the last Board public hearing on the Consolidated Plan in 2012.

The Fairfax County Board of Supervisors held the public hearing on March 19, 2013, and received testimony from four speakers. At its meeting on April 9, 2013, the CCFAC considered all comments received and forwarded its recommended proposed Consolidated Plan One-Year Action Plan for FY 2014 to the Board of Supervisors for approval.

This performance report is being made available to citizens, and the county will receive citizen comments during the period September 5, 2014 through September 22, 2014. A copy of the public notice that was printed in local newspapers is provided as Attachment VIII. In addition, the draft Consolidated Annual Performance and Evaluation Report is posted on the Fairfax County government web site during the public comment period.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures.

   Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

The total amount of federal funds made available for furthering the objectives of the Consolidated Plan are identified at the end of Table 1-3. The total amount of funds expended during the reporting period is identified in Attachment I.

A Project Map for the largest FY 2014 expenditures of CDBG and HOME for affordable housing and/or public services activities in furtherance of the Consolidated Plan is included as Attachment IX. Maps showing minority concentrations in Fairfax County are included as Attachment X.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Fairfax County is committed to enhancing the organizational capacity of community-based nonprofit organizations operating in the county. In September 2013, the county hosted a Developer Dialogue. The goal of the dialogue was to provide information to experienced developers, including nonprofit developers, about an upcoming funding opportunity to apply for Housing Blueprint funds for the development of affordable housing projects in the county. The event was well attended.

In February 2014, a dialogue with nonprofit service providers was held by the county to inform them that their clients would be affected by the changes submitted in the FCRHA's Moving to Work Plan, to talk about the impact of the changes among their clients, and to receive feedback. Support from the attendees for these policies was evident, including support for the increase in the family's share of rent in the Housing Choice Voucher and Public Housing programs to 35 percent. This support was particularly attributed to the anticipation that the FCRHA would be able to lease again under the programs.

During FY 2014, work continued on an extensive review and analysis of the Consolidated Community Funding Pool to ensure that the county, through the CCFP, continues to leverage community resources for maximum impact on communities and those individuals and families most at risk. A CCFP Review Project Steering Committee had been formed in response to the Board of Supervisors' directive to review the CCFP funding framework, practices, and procedures. The steering committee analyzed information received from community feedback, conducted further research, and crafted recommendations for changes. A report was forwarded to the Board of Supervisors in early FY 2015.

Fairfax County has established five primary activities under its HOME Program, ensuring that funds will be committed and expended in a timely and productive manner each program year. These programs include:

- Rehabilitation of FCRHA Properties;
- Tenant Based Rental Assistance;
- Senior/Homeless and Persons with Disabilities
- Affordable Housing Blueprint; and
- Annual CHDO Set-Aside.

The Real Estate Finance and Grants Management Division provides program technical assistance to the various divisions within HCD that use county HOME funds in support of these program activities. In addition, it should be noted that the community-based nonprofit organizations operating in the county actively participate in the development of policies and programs related to the provision of affordable housing and public services.

Monitoring

1. Describe how and the frequency with which you monitored your activities.

2. Describe the results of your monitoring including any improvements.

3. Self Evaluation
   a. Describe the effect programs have in solving neighborhood and community problems.
   b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
   c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
   d. Indicate any activities falling behind schedule.
   e. Describe how activities and strategies made an impact on identified needs.
   f. Identify indicators that would best describe the results.
   g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
   h. Identify whether major goals are on target and discuss reasons for those that are not on target.
   i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

CDBG Monitoring

In addition to regular monthly desk monitoring through electronic reports and correspondence, each of the six CDBG-funded targeted public services activities funded through the Consolidated Community Funding Pool was monitored by on-site visits during which client files and program records were sampled for contract compliance and reporting accuracy. Program staff also were interviewed. The contract terms of each CDBG-funded public services activity require compliance with all applicable HUD and other federal regulations. By contractual agreement, subrecipients are required to submit

monthly and quarterly reports on services, outcomes, clients, demographics and expenditures through a web-based reporting system known as Web-R.

HOME Monitoring

HCD has an annual monitoring regimen, which includes both desk monitoring and on-site inspections of HOME funded projects. The following program records and files are monitored to ensure compliance with the HOME requirements:

- tenant leases;
- income eligibility calculations (HUD Part 5 definition of Annual Income);
- compliance with HOME Rent Limits;
- tenant selection processes; and
- property standards.

HCD continues to use specific HOME affordable rental housing requirements checklists to conduct on-site monitoring of its rental projects for ongoing compliance with HOME affordable rental requirements. The checklists provide thorough information pertaining to household income, household size, income source documentation, and tenant lease information. Each monitoring site visit consists of a short introductory meeting, review of the tenant files, closing meeting, and visual assessment of a unit. Staff generally found CHDO units to be in compliance with HOME Program affordable rental housing requirements and issued corrective actions accordingly.

In FY 2014, HCD performed on-site monitoring at ten (10) FCRHA-owned housing properties and two (2) nonprofit owned affordable rental housing programs. The FCRHA properties were Gum Springs Glen, Morris Glen, Herndon Harbor, Hopkins Glen, Birmingham Green, Castellani Meadows, Island Walk, McLean Hills, Tavenner Lane and Murraygate Village. The nonprofit programs were Pathway Homes and NOVACO. Additionally, a rent and income analysis was performed on all HOME-funded properties following the changes to the HOME rent and income limits in May 2014.

Fairfax County continues to support activities with CDBG, HOME, HOPWA and ESG funds that benefit low- and moderate-income families and individuals. Program activities are monitored to ensure that these continue to benefit eligible households and comply with program requirements.

Fairfax County has met its CDBG and HOME expenditure and obligation rates and continues to closely monitor projects to expedite the use of funds.

In August 2013, HUD conducted a comprehensive monitoring of the county's HOME Program and found no issues with the management of the program.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Abatement of lead-based paint in Fairfax County's Public Housing was completed in the fall of 1997. No new Public Housing units have been added since that time. Telephone consultation, literature, and referrals to private lead testing companies are provided to citizens who call regarding lead-based paint or other potential environmental lead hazards in the community. The county has implemented procedures for compliance with regulations issued by HUD which established new requirements for notification, evaluation, and reduction of lead-based paint hazards in federally-owned residential property and housing receiving federal assistance.

Lead-based paint hazards review is part of the county's Environmental Review process for all federally-funded projects. Project managers fill out Environmental Review Abstracts in which the age of the property is identified to determine if the property was built at a time when lead-based paint was used, as well as whether any paint will be disturbed. If answers to these questions warrant further review, the case is sent to the Department of Housing and Community Development's (HCD's) staff person responsible for lead-based paint follow-up and mitigation. Appropriate actions are taken to ensure compliance with Lead-Based Paint Regulation (24 CFR Part 35) including testing.

SECTION II – HOUSING

Housing Needs

1. Describe Actions taken during the last year to foster and maintain affordable housing.

See pp. 2 – 5, Section I, General FY 2014 Program Highlights.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

CDBG Housing Objectives

In FY 2014, (July 1, 2013 – June 30, 2014), five (5) affordable housing and six (6) targeted public services projects operated by eight (8) nonprofits received CDBG funding awards under the Fairfax County Consolidated Community Funding Pool. The objectives through the nonprofit affordable housing programs were to acquire 8 units (including 2 units, each to be used as 4-unit group homes) for use as 14 units of affordable rental housing in Fairfax County and to provide technical assistance for the rehabilitation and

preservation of 21 units of housing owned by low/moderate income individuals in the Town of Herndon.

Consistent with the county's Housing Blueprint, the nonprofits acquired seven (7) units of new affordable housing which benefitted two (2) households and provided 16 group home beds and achieved 129 percent of the affordable housing goal for acquisitions. Of the acquired units, two (2) were rented as affordable housing by the nonprofits to low-income families earning at or below 50 percent AMI, and of the group home beds, twelve (12) were rented to low income individuals with disabilities earning at or below 50 percent AMI and four (4) were rented to extremely low income individuals with disabilities earning at or below 30 percent AMI.

The Town of Herndon Bilingual Housing Rehabilitation Specialist program provided technical assistance for the renovation of 21 homes owned by low/moderate income individuals, achieving 100 percent of its goal for affordable housing preservation. Technical assistance also was provided for the adoption and promotion of rehabilitation specifications and standards applicable to 435 housing units in low/moderate income communities.

The Homeownership Assistance Program provided homeownership assistance to 27 low-moderate income families as indicated below:

Homeownership Assistance (July 1, 2013 – June 30 2014):

- 0 – 30% AMI= 0 Households
- 30 – 50% AMI= 10 Households
- 50 – 60% AMI= 4 Households
- 60 – 80% AMI= 7 Households
- 80 – above AMI 6 Households

Note: These income limits are based on HUD projects using federal CDBG and HOME funds, and are capped at federally required limits. Homeownership assistance is also in compliance with local income-restrictions based on Fairfax County Area Median Income limits adjusted for family size.

In addition, through targeted public services operated by the nonprofits, 1,599 clients in 569 households were able to obtain or maintain affordable transitional housing in FY 2014.

HOME Housing Objectives

During FY 2014, Fairfax County HOME funds were used to acquire, rehabilitate and construct rental housing for low-income beneficiaries. Highlights of these activities have been reported in earlier sections of this document.

HOME funds were utilized to create or continue fifty (50) TBRA vouchers.

- Partnership for Permanent Housing (PPH): FY 2014 = 3 Active Vouchers
  - 0 – 30% AMI = 1 Households
  - 30 – 50% AMI = 2 Households

- 50 – 60% AMI = 0 Households
- **FY 2014 TOTAL: 3**

- Non-Elderly Disabled (NEDs): FY 2014 = 16 Active Vouchers
  - 0 - 30 % AMI = 16 Households
  - 30-50% AMI = 0 Households
  - 50-60% AMI = 0 Households
  - **FY 2014 TOTAL: 16**

- Homeless Tenant Based Rental Assistance: FY 2014 = 19 Active Vouchers
  - 0 - 30 % AMI = 14 Households
  - 30-50% AMI = 3 Households
  - 50-60% AMI = 2 Households
  - **FY 2014 TOTAL: 19**

- Tenant Based Rental Assistance – PROGRESS Center Reasonable Accommodations and Emergencies: FY 2014 = 10 Active Vouchers
  - 0 – 30% AMI= 10 Households
  - 30 – 50% AMI= 0 Household
  - 50 – 60% AMI= 0 Households
  - **FY 2014 TOTAL: 10**

- Elderly Disabled: FY 2014 = 2 Active Vouchers
  - 0 – 30% AMI= 2 Households
  - 30 – 50% AMI= 0 Households
  - 50 – 60% AMI= 0 Households
  - **FY 2014 TOTAL: 2**

Section 215 Definition of Affordable Housing

During FY 2014, Fairfax County successfully used HOME funds to meet the affordable rental and homebuyer housing needs of the county's low-income residents. All HOME rental units were leased within the applicable HOME rent limits. Tenant applicants were required to provide all applicable documentation pertaining to household income in order to document their eligibility under the applicable HOME income limits. The affordability of all HOME-assisted rental units purchased by nonprofits and homebuyer units is secured by Fairfax County under a recorded deed restriction.

Persons with Disabilities

In FY 2014, Fairfax County used CDBG and HOME funds to provide affordable housing as well as supportive services for persons with disabilities. CDBG Public Services funding was used by New Hope Housing, Inc. to provide supportive services to assist 34 renters with disabilities obtain and maintain 34 independent housing units. In addition, four housing units were acquired by Community Havens, Inc. to be used as shared housing for up to twelve low income individuals with disabilities and one housing unit

was acquired by The Brain Foundation to be used as a group home for up to four individuals with brain injury or disease.

The FCRHA continued to increase the availability of accessible units in both its federal Public Housing portfolio and the local Fairfax County Rental Program (FCRP). The following units have been retrofitted in FY 2014 to conform to Section 504 accessibility standards:

- Three (3) units at *Old Mill Gardens; 47 units, Mount Vernon District*
- One (1) unit at *The Atrium; 37 units, Lee District*
- One (1) unit at *Ragan Oaks; 51 units, Springfield District*
- Four (4) units at *Wedgewood Apartments; 672 units*

Staff will continue to make accessibility modifications consistent with implementation of the Section 504 Plan for accessibility in Public Housing.

The FCRHA has a Universal Design Policy which incorporates a policy supporting universal and accessible design and the construction of affordable housing for persons with disabilities. By stipulating that universal design features, to the extent feasible, be incorporated into the construction and rehabilitation of units owned or financed by the FCRHA, the accessibility needs of persons with disabilities are addressed.

It should be noted that the Mondloch Place project, detailed above, demonstrates the FCRHA's commitment to increasing housing accessibility, as expressed in its Universal Design policy. Mondloch Place, which was financed with HOME and CDBG funds and serves formerly homeless singles includes Universal Design features throughout.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Public Housing Improvements

The FCRHA performed the following rehabilitation work on its federal Public Housing portfolio between July 1, 2013 and June 30, 2014:

- *Tavenner Lane Apartments (12 units, Lee District):* Window replacement, kitchen renovations.

In FY 2014, the FCRHA continued to increase the availability of accessible units in its federal Public Housing portfolio. The following units have been retrofitted to conform to Section 504 accessibility standards:

- Three (3) units *at Old Mill Gardens (Mount Vernon District)*
- One (1) unit at *The Atrium (Lee District)*
- One (1) unit at *Ragan Oaks (Springfield District)*

Staff will continue to make accessibility modifications consistent with implementation of the FCRHA's Section 504 Plan for accessibility in Public Housing.

Resident Participation Initiatives

The Fairfax County Public Housing Resident Advisory Council is made up of both Public Housing residents and Housing Choice Voucher (HCV) participants. The Council's primary purpose is to participate in the overall policy development and direction of public housing and HCV operations by reviewing and commenting on policy matters concerning FCRHA operations such as modernization, security, maintenance, resident screening and selection. The Council submits its recommendations to the FCRHA as part of the FCRHA's annual plan to be forwarded to the Secretary, Department of Housing and Urban Development.

In FY 2012, the FCRHA submitted an application to HUD to be designated as a Moving to Work (MTW) agency and in December 2012 (FY 2013) was notified that it had been selected to become an MTW agency. In November 2013 (FY 2014), the FCRHA signed an agreement with HUD that officially designated the FCRHA as an MTW agency. The MTW designation will play a critical role in the FCRHA's **T**otal **H**ousing **R**einvention for **I**ndividual Success, **V**ital Services and **E**conomic Empowerment (THRIVE) initiative, enabling the FCRHA to link its housing programs into a continuum, allowing staff to spend less time on paperwork and more time on people, and assisting families in achieving self-sufficiency.

The FCRHA's FY 2014 Moving to Work Plan, which replaces the PHA Plan and is the FCRHA's first plan to outline the activities it will undertake in FY 2014, was thoroughly reviewed by the Resident Advisory Council and underwent a public review process. As the FCRHA continues its implementation of THRIVE in FY 2015, the Resident Advisory Council will be engaged in the development of the FY 2015 MTW Plan and HCD will continue to offer opportunities for broader resident participation.

Family Self Sufficiency Initiatives

In FY 2012, the FCRHA began operation of the new PROGRESS (Partnership for Resident Opportunities, Growth, Resources and Economic Self-Sufficiency) Center to link Public Housing residents with county resources to prevent eviction, assist with family crises, meet lease obligations, access mental health services and participate in economic self-sufficiency programs. The PROGRESS Center coordinates, promotes and provides the following programs to enhance the economic and social self-sufficiency of Fairfax County Public Housing residents, including the following outcomes during FY 2014:

- 85 cases from Public Housing were addressed by PROGRESS Center service coordinators to assist residents facing a crisis or needing additional assistance.
- Partnerships with county agencies, including the Fairfax County Department of Neighborhood and Community Services, were enhanced to bring programs into our Public Housing community centers.
- Residents were linked with a variety of services, predominantly mental health services, adult and aging services, and basic needs.

- Training for HCD staff was held to provide them with information to help residents, including training regarding customer service, motivational interviewing and employment resources.
- Residents were invited regularly to job fairs and provided with information regarding job openings, scholarships, and starting a business.

Other family self-sufficiency initiatives included group counseling and:

- Ongoing Marketing of Fairfax County Affordable Dwelling Units and First-Time Homebuyer properties throughout FY 2014;
- Referring of families to the First-Time Homebuyers Program; and
- Coordinating with Public Housing, Housing Choice Voucher, and Fairfax County Rental Program participants desiring to transition from rental units to homeownership opportunities through the agency's MTW and THRIVE initiative.

Services and Programs				
Program Name & Description (including location, if appropriate)	**Estimated Size**	**Allocation Method (waiting list/random selection/ specific criteria/other)**	**Access (development office / PHA main office / other provider name)**	**Eligibility (public housing or HCV participants or both)**
Resident Management Aides	21 (11 Public Housing and 10 FCRP)	Employer Interview	Assist HCD staff at all Public Housing and FCRP properties	Public Housing and FCRP
Housing Choice Voucher Homeownership	13 (Current Program Enrollment)	Applicant List	Agency outreach to HCV tenants who have been in the program for a minimum of one year	Program assistance is available to HCV tenants who have been in the program for a minimum of one year
Sponsor-Education Homeownership Seminars for properties with income and covenant restrictions in the First Time Homebuyers Program - Homeownership Education	28 sessions with 1237 attendees	Self-select to become eligible for First Time Homebuyers Program	PHA Main Office and Fairfax County Government Centers	Both Public Housing and HCV
Fairfax Area Christian Emergency and Transitional Services (FACETS), Inc. Public Housing Properties Served: Robinson Square, Barros Circle, Kingsley Square and Ragan Oaks Programs/Services: Pre-employment Program; Household Mgmt.; ESL; Parent/Child Enrichment Program; Resident Employment Opportunities; Girl	Varies upon program	Walk-In, restricted to property residents	PHA Main Office On-Site Community Center	Public Housing

Power; Women's Group; Summer Camp; Computer Lab.				

Table 2 – 1: FCRHA Public Housing Services and Programs

The FCRHA as of June 2014 had 35 households enrolled under its Family Self-Sufficiency (FSS) program. Of these households:

- 28 have escrowed savings balances greater than zero;
- 23 are actively escrowing an average monthly credit of $376.

In addition, the FCRHA Public Housing FSS program has achieved the following Outcomes during FY2014:

- Zero households are currently receiving TANF (cash welfare) assistance;
- 31 households are employed;
- 5 households increased their earned income or received promotion;
- 100 percent of households participated in some type of training or education (financial literacy, parenting, GED, technical/ trade/ workforce, or college level education);
- 5 households completed the FSS program: 1 household transitioned out of Public Housing into the rental market; 2 households are in the process of purchasing homes.

Affirmatively Furthering Fair Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

In June 1997, the Fairfax County Board of Supervisors adopted the Fairfax County Fair Housing Analysis of Impediments. The Board designated the Fairfax County Human Rights Commission, comprised of members of the Commission served by staff of the Office of Human Rights, as the entity responsible for implementation and oversight of fair housing activities initiated by Fairfax County. (In 2009, the Human Rights Commission merged with the Office of Equity Programs to create the Office of Human Rights and Equity Programs (OHREP).)

On July 23, 2007, the Board of Supervisors endorsed an updated *Fairfax County Fair Housing Analysis of Impediments (Amended for 2006-2011) (Proposed Local Plan),* and authorized county staff to forward the Local Plan to the Human Rights Commission for implementation. The Board also endorsed the Proposed Local Plan as an attachment to the county's Fiscal Year 2008 Consolidated Plan.

Fairfax County's Consolidated Plan for FY 2011-2015 has been approved by HUD. On July 12, 2011, a new *Fairfax County Fair Housing Analysis of Impediments Five-Year Fair Housing Planning Document (2011-2015)* was submitted to the Board of Supervisors, and the county directed staff to utilize the Local Plan to continue to ensure that the impediments to fair housing in the county are fully addressed to the extent

feasible. The Analysis of Impediments for this Plan, prepared by an outside contractor, included the following recommendations for Fairfax County:

- Continue to develop opportunities to create more safe, decent and affordable housing for low- and middle-income families;

- Increase the number of accessible dwellings for low-income, disabled and elderly residents; and expand sustainable homeownership opportunities;

- More broadly disseminate and better communicate information about fair housing programs, fair housing laws and the enforcement process to members of the public, housing providers, and others;

- Explore ways to more effectively identify and investigate instances of discrimination, and where warranted, litigate fair housing complaints and enforce related compliance agreements;

- Conduct research to determine the extent to which protections and practices not currently covered under fair housing laws (for example, source of income, sexual orientation, occupancy limits and certain advertising practices) may serve to limit housing choice for certain groups in Fairfax County, and explore ways to educate housing providers about the misconceptions surrounding such practices and consider developing incentives to encourage them to adopt more open policies; and

- If warranted and permissible under state law, support legislation to strengthen the Ordinance to include added protections to eliminate barriers.

Testing

A series of fair housing tests were conducted on behalf of the Fairfax County OHREP. In total, 41 fair housing tests were conducted in the county: 35 rental and 6 sales tests. All of the tests were funded by HUD, 16 of which were conducted under a Partnership Agreement between HUD and OHREP pursuant to a contract with a local fair housing group. The testing involved completion of 35 tests at rental properties located throughout the county, 10 of which were based on disability (mobility impairment); 14 based on National Origin (Latino), and 11 based on Race (Asian). In addition, 6 fair housing sales tests were conducted, 5 of which were based on National Origin (Latino), and 1 based on Race (African-American). Additional testing is in progress. All of the tests conducted are in the process of being analyzed and some preliminary results reported; final results and related actions are forthcoming.

Enforcement Activities

The Fairfax County OHREP HUD certified substantially equivalent agency and, therefore, eligible to file and investigate complaints under Fairfax County jurisdiction that are dual-filed with HUD. The agency's Human Rights Division received 14 fair housing complaints between July 1, 2013 and June 30, 2014. Twelve complaints were dual-filed with HUD. In total, eighteen cases were investigated by staff between July 1, 2013 and June 30, 2014. Five complaints were closed as "No Cause", one closed as "Cause", two

cases were successfully conciliated. Ten cases remained under investigation as of June 30, 2014.

Education and Outreach Events and Materials

Presentations:

- **September 12, 2013: Multi-Unit Residential Apartment Complex, Reston, VA.** OHREP staff conducted a fair housing presentation for staff at a private, non-profit owned, government assisted apartment complex designed for individuals with limited income who are over 62 or who are handicapped or disabled. The presentation included an overview of fair housing laws with a particular emphasis placed on fair housing matters of concern to elderly residents and those with disabilities. Topics covered included requests for reasonable accommodations or modifications, waiting lists and requests for accessible units, sexual and other forms of harassment, and other issues that employees interacting with residents on a day-to-day basis encounter that may have fair housing implications. The role of the agency in enforcement and the various resources and services offered also were discussed. In addition fair housing brochures and related materials were disseminated to attendees. Staff participating in the presentation included the administrator of the complex, an administrative assistant, the bookkeeper, two maintenance employees, a housekeeper, and the resident services coordinator. In all, six employees attended the session.

- **September 24, 2013: Multi-Unit Residential Apartment Complex, Reston, VA.** OHREP staff conducted a fair housing presentation for staff at a private, non-profit owned, government assisted multi-unit apartment complex designed for individuals with limited income who are over 62 or who are handicapped or disabled. (The complex is affiliated with a similar residential facility operating in Fairfax County at which OHREP previously provided fair housing training.) The presentation included an overview of fair housing laws with a particular emphasis placed on fair housing matters of concern to elderly residents and those with disabilities. In addition to general information about fair housing laws, the discussion included an emphasis on how to handle reasonable accommodation and modification requests, manage waiting lists, and deal with harassment and related issues. The role of the agency in enforcement and the various resources and services offered also were discussed. In addition fair housing brochures and related materials were disseminated to attendees. The executive director and other employees at the complex with a variety of duties attended the presentation. Eight employees attended the session.

- **September 26, 2013: Private Residential Multi-Unit Rental Apartment Complex, Alexandria, Fairfax County, VA.** OHREP staff conducted a fair housing training session for employees affiliated with the complex and other private residential properties operating in the county. In addition to an overview of fair housing laws, a number of related topics were discussed. Subjects covered included requests for reasonable accommodations or modifications, application procedures, corporate leases, prohibited rental practices, harassment and other forms of housing discrimination. The role of the agency in enforcement

and the various resources and services offered also were discussed. In addition fair housing brochures and related materials were disseminated to attendees. Six employees were present for the session, including the regional property manager, community manager and four leasing agents.

- **November 2, 2013: Festival Educativo, Falls Church, VA.** OHREP staff provided a brief fair housing presentation to attendees, at a resource fair primarily attended by Spanish speaking residents concerned with obtaining information for children with special needs. The presentation was given in Spanish and included information about the enforcement role of the agency, the education and outreach services offered, and the resources available. Special emphasis was placed on issues related to discrimination based on topics of concern to individuals with disabilities and those associated with them. (The agency also hosted a resource table at the event.) Approximately 50 people were in attendance for the presentation.

- **November 7, 2013: Private Residential Multi-Rental Apartment Complex, Alexandria, Fairfax County, VA.** Staff conducted a fair housing training for employees. Attendees included leasing agents and maintenance personnel. The presentation comprised an overview of fair housing laws with a focus on issues of particular relevance to those in attendance, including disability related issues. Ten employees were present for the session

- **January 16, 2014: Fairfax County Tenant/Landlord Commission.** Staff conducted a fair housing presentation titled, "*Emotional Support/Assistance Animals as Reasonable Accommodations under the Fair Housing Act"* for members of the Commission and staff. The Commission receives, mediates, and arbitrates tenant-landlord complaints, and provides information to educate the public concerning the rights and responsibilities of tenants and landlords. The Commission is comprised of county residents, citizens, landlords and a condominium representative. In addition to the members, the director and a staff member at Consumer Protection attended. There are eight representatives on the Commission.

- **March 5, 2014: Fairfax County Human Rights Commission.** Staff conducted a fair housing training session titled: *"Role of the Agency, Fair Housing Laws, and the Complaint Process"* for members of the Commission. The Commission receives and investigates complaints alleging a violation of the Human Rights Ordinance, and works to educate the housing industry and other businesses in the county about their obligations to provide equal opportunity and equal access. Ten members of the Commission attended the session.

- **March 8, 2014: Feria de la Mujer, Falls Church, VA.** OHREP staff provided a presentation to attendees at the event. The address, which was conducted in Spanish, included information about the role of the agency in enforcement, the complaint process, and the resources available. (The agency also hosted a resource table at the event.) Approximately 50 people were in attendance at the presentation.

- **March 26, 2014: Korean Central Senior Center, Vienna, VA.** OHREP staff provided an overview of OHREP services to Korean seniors who participate in the Central Senior Center program. The presentation included information about the agency's role in fair housing enforcement and the resources available. Brochures in both Korean and English were made available to attendees. Approximately 75 individuals attended the presentation.

- **April 10, 2014: Annual Fair Housing Month Forum, Fairfax County Office of Human Rights and Equity Programs.** OHREP staff organized and facilitated a "Know Your Rights" fair housing training session, and reviewed and provided input on the curriculum. The session was presented as part of OHREP's annual fair housing month events and was offered in collaboration with the Equal Rights Center (ERC) and the HUD D.C. Field Office. The presentation, conducted by staff from ERC and HUD, included an overview of fair housing laws with an emphasis on accessibility for people with disabilities. Information was also provided about the complaint process, the education and outreach services available, and resources obtainable through all three organizations represented. Following the training session, Brian Greene, General Deputy Assistant Secretary for Fair Housing and Equal Opportunity, U. S. Department of Housing & Urban Development, gave the luncheon keynote address. County and other government officials, representatives from the real estate industry, and commissioners also were represented on the program. Brochures and related materials were distributed to all attendees. Approximately 170 people were at the conference; approximately 150 of them attended the morning fair housing training session.

- **May 20, 2014: Domestic Violence Network (DVN), Fairfax County.** OHREP staff organized a "Know Your Rights" fair housing presentation to be offered on fair housing and domestic violence. The session was offered in collaboration with ERC. An ERC staff member conducted the presentation, which included information on the housing rights of victims of domestic violence, the scope of coverage, the protections offered under fair housing laws, and prohibited activities. In addition, OHREP staff presented information about the role of the agency in fair housing enforcement, the complaint process, and the education and outreach services and resources available through the agency. Brochures and related materials for both organizations were also distributed. The presentation was attended by members of the County's Domestic Violence Network. Approximately 54 people attended the session.

- **June 14, 2014: VHDA Home Ownership Education Class (Spanish), Herndon, VA.** OHREP staff conducted a fair housing training session for members of the Spanish speaking community attending a day-long Homeownership Education class at the Herndon Neighborhood Center, Herndon, VA. Spanish is the primary language of all of the audience members attending that day, and agency staff conducted the fair housing presentation entirely in Spanish. Information was provided about fair housing laws, the agency's role in fair housing enforcement, the complaint process, and the resources and education and outreach services available. Fair housing brochures in Spanish were distributed to attendees along with related fair housing materials. Twenty-two people attended the fair housing training presentation.

- **June 16, 2014: Fairfax-Falls Church Community Services.** OHREP staff conducted a fair housing training session for senior outpatient case managers. Attendees supervise managers involved in providing outpatient services to individuals with disabilities residing in the area, including helping them to obtain housing in the community. The presentation included a focus on the fair housing rights afforded individuals with disabilities, both physical and mental, and included information on procedures related to requests for reasonable accommodations and modifications. The role of the agency in enforcement was also discussed. Fair housing brochures and materials that specifically address and include detailed information relating to the fair housing rights of those with disabilities, the complaint process, and the resources available through the agency were also distributed. Seven senior managers attended the session.

- **June 18, 2014: Fairfax-Falls Church Community Services - Mental Health Services.** OHREP staff conducted a fair housing training session for intensive care managers and community treatment managers providing services in the community. Attendees manage staff involved in providing a variety of services to individuals with mental health issues, a key component of which is helping them to locate housing. The presentation included an overview of fair housing laws with an emphasis on fair housing protections on the basis of disability. Detailed information regarding reasonable accommodation requests also was provided, along with associated brochures and related materials. Nine individuals attended the session.

- **June 18, 2014: Fairfax County Consolidated Community Funding Orientation for Private Non-Profit Funding Recipients.** OHREP staff provided a training presentation and hand-outs to representatives of private non-profit organizations receiving funding through the county to provide housing related services as providers, trainers, counselors/case managers, and/or sources of referrals. The presentation included an overview of the fair housing laws, protected classes and prohibited activities. Information was also included about the role of the OHREP in enforcement, the complaint process, education and outreach services, and the provision of other resources. In addition, related fair housing informational, OHREP brochures and OHREP business cards were distributed. Approximately 80 nonprofit representatives attended the session.

- **June 19, 2014: Fairfax County Office to Prevent and End Homelessness.** OHREP staff conducted a fair housing training for employees working with individuals and outside groups and community organizations to help house homeless individuals, including helping families with children to transition into more permanent housing. The presentation comprised an overview of fair housing laws with a particular focus on familial status and disability related fair housing issues. Fair housing requirements of particular interest to operators of shelters and transitional housing also were addressed. In addition, the role of the agency in enforcement, the complaint process, and the resources and educational services available were discussed. Fair housing materials were distributed, including detailed information on requests for reasonable accommodations and modifications. Nine staff members, including the Director, attended the presentation.

- **June 20, 2014: Private Residential Leasing and Management Company, Management Office, Alexandria, Fairfax County, VA.** The company manages a number of private, multi-unit rental properties in Fairfax County and surrounding communities. The company also advises HOA boards at some of the properties it manages. OHREP staff conducted a fair housing presentation for staff holding a variety of positions related to the leasing and management of the rental properties. OHREP staff provided an overview of fair housing laws with a special focus on requests for reasonable accommodations and modifications, discussed a variety of fair housing and related issues, answered questions, and distributed fair housing brochures and related materials. Nine staff members attended, including leasing agents, the firm's attorney, and others on the staff involved with property management.

- **June 21, 2014: VHDA Home Ownership Education Class (English), Herndon, VA.** OHREP staff conducted a fair housing presentation for attendees at the workshop, which was sponsored by Cornerstones of Virginia and held at the Herndon Neighborhood Center. The presentation included an overview of fair housing laws; the agency's role in fair housing enforcement and the complaint process; and the resources, education and outreach services available. Fair housing brochures were distributed to attendees along with related fair housing materials. Audience members represented a variety of ethnic backgrounds. Twenty people attended the fair housing presentation.

- **June 24, 2014: VHDA Home Ownership Education Class (English), Alexandria, Fairfax County, VA.** OHREP staff conducted a fair housing training session for attendees at a Homeownership Education Class held at the county's South County Building in Fairfax County. Information was provided about fair housing laws, the agency's role in fair housing enforcement, the complaint process, and the resources and education and outreach services available. Fair housing brochures were distributed to attendees along with related fair housing materials. Audience members represented a variety of ethnic backgrounds. Eight individuals attended the fair housing presentation.

- **June 26, 2014: Fairfax County, Property Improvement & Maintenance Division.** OHREP staff provided fair housing training for employees at properties located in and managed by the county. The training included an overview of and compliance with fair housing laws applicable in both the public and private residential markets. Issues discussed included how to recognize and avoid discriminatory behavior, interacting with residents in a non-discriminatory manner, harassment and related fair housing issues. Audience members also were provided information about the enforcement role of the agency and resources available. In addition, fair housing brochures and related materials, including information about the fair housing services available, were disseminated to attendees. Thirty-one individuals attended the training session.

- **June 30, 2014: Fairfax County Property Management Aides.** OHREP staff conducted a fair housing training session for management aides at county housing facilities. An overview of fair housing laws and related issues, the agency's role in enforcement, and the education and outreach services provided

were discussed. Materials distributed included fair housing brochures and related materials. Eight property management aides attended the fair housing presentation.

***Resource Festivals*:**

OHREP agency staff hosted and managed information booths at various resource fairs throughout the county. Staff members distributed fair housing brochures and related materials, described the work that the agency conducts and the services it provides, and answered questions from individuals who stopped by the resource table. A list of the resource fairs managed by OHREP staff is given below:

- **August 18, 2013: Pakistan Festival USA 2013.** Organizers report that more than 2,000 people attended the daytime festivities, a steady stream of whom, approximately 300, stopped by the booth to pick up materials and to ask questions.

- **September 21, 2013: Festival Latino.** OHREP hosted a resource table at the event. Approximately 60 people attended, a steady stream of whom stopped by to pick up brochures and materials.

- **September 22, 2013: Cambodian Community Day Festival.** OHREP hosted a resource table at the festival. About 500 visitors attended the festival, a steady stream of whom, approximately 60, stopped by the resource table to pick up brochures and other materials, and to ask questions.

- **September 28, 2013: Reston Multicultural Festival.** OHREP hosted a resource table at the event. An estimated 1,500 visitors attended the festival, a steady stream of whom, approximately 375, stopped by the resource table to pick up materials and to ask questions.

- **September 28, 2013: Feria de Salud Hispana 2013.** The purpose of the Feria de la Salud Hispana is to increase health awareness through education and prevention to the underserved Latino and other minority populations living in the county. The event was organized as part of the celebration of the Bi-national Health Week by Family Services Network in collaboration with the Fairfax County Department of Neighborhood and Community Services. OHREP hosted a resource table at the event. In addition to the agency resource materials distributed, fair housing coloring books were made available to children attending the event. Fifteen hundred visitors are estimated to have attended, a steady stream of whom, approximately 250, stopped by the resource table for information and to pick up materials.

- **October 5-6, 2013: Fall For Fairfax – Kidsfest.** Agency staff managed a resource table at the event and provided activities for children, including a “Fair Housing Playhouse” for them to color and to play in. While the children played, OHREP staff spoke with parents and others who stopped by the booth about the agency’s role in fair housing enforcement, and the education and outreach activities available. Staff also distributed and displayed fair housing brochures (in several languages) as well as other information and materials about the services

and resources the agency provides. This is a two-day event and over 300 individuals/parents stopped by the display and were provided with information and materials.

- **October 19, 2013: Centreville Day.** OHREP staff managed a resource table at the event, answered questions, and distributed promotional and informational materials to attendees. Fair housing coloring books and other materials were made available to children attending the event, providing an opportunity for staff to engage in a discussion with parents about the agency and the resources and services available. Approximately 100 persons stopped by the resource table to pick up materials and to ask questions.

- **November 2, 2013: Festival Educativo.** OHREP hosted a resource table at the event. Approximately 50 people attended, several of whom stopped by the resource fair for information and brochures.

- **February 1, 2014: Chinese New Year Festival.** OHREP hosted a resource table at this event. Informational materials were distributed and made available. Approximately, 350 persons were in attendance, a steady stream of whom visited the OHREP table.

- **March 8, 2014: Feria de la Mujer**. OHREP hosted a resource table at the event. Informational materials, including Fair Housing coloring books for children, were distributed and made available. Approximately, 250 persons were in attendance, a steady stream of whom stopped by the OHREP table for information and to pick up materials.

- **April 5, 2014: Culmore Community Day.** OHREP hosted a resource table at this event. Informational materials, including brochures in several languages, were made available to attendees. Approximately 150 persons attended the event, a steady stream of whom stopped by the OHREP table for information and to pick up materials.

- **April 26, 2014: Southgate Community Day.** OHREP hosted a resource table at this event. Over 1,000 people attended the event, approximately 300 of whom stopped by the OHREP table to pick up informational brochures and other materials.

- **June 21, 2014: Hombre y Salud 2014.** OHREP hosted a resource table. Approximately 50 people stopped by the resource table to pick up brochures and other informational materials.

Brochures/Publications:

In addition to the various brochures and other publications distributed at fair housing presentations, resource fairs, receptions, and other venues listed, additional brochures were made available upon request, including the following:

- **October 1, 2013 - June 30, 2014: VHDA Homebuyer Education classes.** Approximately 200 brochures were requested by the county's Consumer Affairs

Department for dissemination at some of their events, and for distribution at some of the monthly VHDA classes that they helped schedule.

- **April 22, 2014:** Home Owner's Association-Reston, VA. Fifty copies of "Harassment Free Housing – It's Your Right" were requested for use by a Home Owners Association in Reston, VA.

In addition to English, the agency's brochures are available in seven different languages; they are also available for download on the agency's web site.

Media / Advertising

- **July 1, 2013 - June 30, 2014:** Channel 16, the Fairfax County Government Cable TV station, continued to broadcast, on a regular basis, several programs designed to educate the public, housing providers, those seeking housing, real-estate professionals, housing counselors, and others about fair housing laws and related issues. The programs, previously produced in collaboration with OHREP, included: a public service announcement titled "The Human Rights Commission" describing the work of the agency, protected classes covered, and how to file a complaint, broadcast four times a week; a program titled "Fair Housing for Seniors and Persons with Disabilities," broadcast three times a week; an interview on fair housing issues titled: "Know Your Rights "Vea Conozca Sus Derechos," conducted in Spanish, broadcast four times a week; and "No Place Like Home: The Foreclosure Crisis and Predatory Loans" which airs three times a week. Beginning in January 2014, a PSA, "Fair Housing and Group Homes" began airing twice a day three times a week. In addition to being broadcast on TV, the above programs are available on computer via Live Video Streaming at air time. The programs are also available for viewing anytime on Channel 16 with Video on Demand. In addition, these and other fair housing videos are featured and available to view on the agency's web site.

  June, 2014: Advertising-Fairfax Connector. In June, 2014, OHREP begin running fair housing ads in both English and Spanish on Fairfax Connector, Fairfax County's local transit bus service. Ads will continue to run throughout the coming year.

  June 6, 20, and 27, 2014: El Tiempo Latino. In June, OHREP began a fair housing advertisement campaign targeted to the Latino community. Advertisements appeared in the paper's June 6th-World Cup Supplement, and June 27th- World Cup Special Section. Beginning June 20, advertisements also ran online on El Tiempo Latino's web site. The advertisements were funded under a Partnership Agreement between HUD and OHREP.

Other Outreach Related Activities:

- **September 15 - October 15, 2013. Hispanic Heritage Proclamation:** The Fairfax County Board of Supervisors issued a proclamation on September 10 designating September 15-October 15 Hispanic Heritage Month. County employees, representatives from organizations and groups concerned with

issues related to the Hispanic community, and others were invited to attend the ceremony and to a reception organized by OHREP following the event. Informational materials and agency brochures were on display and available for attendees. Twenty-two guests attended the reception following the proclamation**.**

- **September 17, 2013: Fairfax County Human Rights Commission Fair Housing Taskforce Meeting.** OHREP staff facilitated and attended a meeting of the Fairfax County Human Rights Commission Fair Housing Task Force. The group includes representatives from the housing industry, community associations, non-profit groups, and the public sector. The guest speaker, a civil rights and fair housing attorney, gave a fair housing presentation to taskforce members titled "Fair Housing Update." The presentation included a brief overview of fair housing laws in general and addressed several issues of current interest and debate, including disparate impact theory (practices, impact and litigation), a reference to HUD's disparate impact rule, and a discussion of HUD's statutory authority to Affirmatively Further Fair Housing (AFFH) and related issues. Fifteen members and guests attended the meeting.

- **November, 2013: American Indian Heritage Month:** The Fairfax County Board of Supervisors issued a proclamation on October 29, 2013 designating November, 2013 as American Indian Heritage Month. County employees, representatives from organizations and groups concerned with issues related to the American Indian community, and others were invited to attend the ceremony, and to a reception organized by OHREP following the event. Informational materials and agency brochures were on display and available for attendees. Six guests attended the reception.

- **February, 2014: African American History Month Proclamation:** On January 25, 2014, the Fairfax County Board of Supervisors issued a proclamation designating February African American History Month in Fairfax County. County employees and representatives from various organizations and groups involved in issues affecting the African American community in the county were invited to attend the ceremony and to a reception organized by OHREP staff following the event. Informational materials and agency brochures were on display and available for attendees. Fourteen people attended the reception**.**

- **February 18, 2014: Culmore Partners Meeting** (an alliance of business, non-profit and faith-based organizations, government agencies, advocates, and individual citizens engaged in working with the Spanish speaking Latino community in Fairfax County who meet to discuss community issues.) An OHREP staff member attended this meeting, and agency brochures were made available to participants. Approximately 25 people attended the meeting.

- **March 18, 2014: Fairfax County Human Rights Commission Fair Housing Taskforce:** A representative of the county's Office to Prevent and End Homelessness provided task force members with an update and overview of the county's Hyperthermia Prevention program. In addition, a representative of the county's Department of Planning and Zoning provided background information and an update on the current status of the county's efforts to explore the opportunity to establish affordable, long-term, permanent housing predominantly

for small households with an income of no more that 60% of the area median. A list of web sites with information about the program was provided to members. Fifteen members and guests attended the taskforce meeting.

- **April 2014: Fair Housing Month Proclamation.** The Fairfax County Board of Supervisors issued a proclamation on March 25, 2014 acknowledging April 11, 2014 as the 46th anniversary of the Fair Housing Act, and proclaiming April, 2014 as Fair Housing Month in Fairfax County. A member of the Fairfax County Human Rights Commission spoke at the meeting, and took the opportunity on behalf of the Commission and Office of Human Rights and Equity Programs to honor and thank individuals and others working in the community on fair housing and related issues for their contributions. The Director of the agency along with staff and others from the community working on housing issues in the county was also in attendance.

- **April 2014: Fair Housing Month Art/Poster and Literary Contest.** The Fairfax County Student Human Rights Commission (SHRC) sponsored its annual Fair Housing Art/Poster and Literary Contest. The theme was "Opening Doors to Equal Opportunity." OHREP staff worked closely with students on the SHRC who promoted the contest at various high schools throughout the county.

- **March 31 - April 4, 2014: Fair Housing Month Display.** OHREP exhibited a fair housing display with materials for distribution during the work week in the main lobby of the Fairfax County Government Center. The exhibit is designed to provide information about fair housing and to promote the agency's role in fair housing enforcement and other services and resources the agency provides. The display is viewed by employees and visitors to the Government Center, including employees from a wide range of agencies, county residents and other visitors to government agencies located in the building (government officials, employees at various agencies, their clients, and the public). The display featured fair housing posters, brochures in several languages, bookmarks, pens and related materials available for visitors to take; approximately 400 promotional items were selected by visitors to the exhibit.

- **April 12, 2014: Casa Hispana de Virginia (CHDV).** OHREP staff attended this kick-off event for CHDV, an organization devoted to working with the community to improve the quality of life, and to fight for equal treatment and full access to resources and opportunities for low-income Latinos and their families. The event provided OHREP staff an opportunity to network with others attending and to share information with them about the agency, and the services and resources available.

- **May 2014: Asian American History Month Proclamation:** On April 29, 2014, the Fairfax County Board of Supervisors designated May 2014 as Asian American Heritage Month. County employees and representatives from various organizations and groups involved in issues affecting the Asian American community in the county were invited to attend the ceremony and to a reception organized by OHREP staff following the event. Informational materials and agency brochures were on display and available for attendees. Fourteen people attended the reception following the proclamation.

Fair Housing Training Opportunities, Conferences, and Meetings Attended:

- **July 8 - September 27, 2013: Fair Housing Investigator Training Courses - National Fair Housing Training Academy (NFHTA).** Five OHREP investigators completed Weeks 2, 3, 4 and 5 of the training courses offered by NFHTA; all of whom had previously completed Week 1. Consequently, all five investigators successfully concluded the prescribed five-week Fair Housing Assistance Program Investigator Course training required and received Certification from the Academy to conduct fair housing investigations.

- **September 4, 2013: NFHA Webinar-Affirmatively Furthering Fair Housing (AFFH)**. The webinar, organized by the National Fair Housing Alliance (NFHA), provided an overview of HUD's proposed AFFH regulation and highlighted key areas of interest and concern for fair housing organizations. Speakers included Patrick Pontius, Special Policy Advisor, Office of the Secretary with HUD; Bryan Greene, Acting Assistant Secretary for Fair Housing and Equal Opportunity with HUD; and Debby Goldberg, Special Project Director, with the National Fair Housing Alliance. Three staff members, the Division Director, Fair Housing Specialist, and Fair Housing Coordinator participated in the webinar.

- **September 10, 2013: NFHA Webinar-Discriminatory Internet Advertising - National Fair Housing Alliance (NFHA).** The webinar included an in-depth discussion of Section 804 of the Fair Housing Act prohibition of discriminatory Notices, Statements or Advertisements. Topics discussed included examples of discriminatory and non-discriminatory advertising, liability issues, mediums covered, and limited exemptions. The 2006 UD Memo on Internet Advertising and relevant court decisions were also discussed. Twelve OHREP staff members, including senior staff and investigators, participated in the webinar.

- **September 20-21, 2013: Implementing the Duty to Affirmatively Further Fair Housing - John Marshall Law School Conference.** The conference focused on the practical realities of implementing the Fair Housing Act through the statutory duty of the government to affirmatively further fair housing. Leading academics and practitioners discussed what the duty means and how it should be implemented. Four staff members from the county attended the conference, including OHREP's fair housing coordinator, an assistant county attorney working on housing issues, the acting deputy director for the Fairfax County Department of Housing and Community Development (HCD), and HCD's director for rental services.

- **October 17, 2013: Webinar-Effective Education and Outreach Strategies.** The webinar, offered by NFHA, included an in depth discussion of strategies to enhance fair housing education and outreach efforts to the local community, the media, law enforcement and business trade associations. Examples of using demographics and mapping tools to illustrate segregation, how to code a map, and the impact of such illustrations on viewers, readers, journalists, the housing industry, and potential jurors and judges were covered. Three OHREP staff members attended the training.

- **October 23, 2013: Seminar: Hoarders, Hoarding and Fair Housing Law.** The seminar, offered by the Virginia Fair Housing Office, included a discussion of hoarding in the context of hoarding as a disability. The rights of a resident facing eviction and/or related issues because of hoarding to request a reasonable accommodation was covered in some detail. The rights and obligations of housing providers in these situations were also included in the discussion. One OHREP staff member attended the seminar.

- **October 28, 2013: Webinar-Training Condominium, Cooperatives and Homeowners' Associations.** The webinar, offered by NFHA, included an in depth discussion of the applicability of the federal Fair Housing Act to these types of housing associations, discriminatory notices, statements or advertisements, discrimination against families with children, reasonable accommodations and reasonable modifications for persons with disabilities, and housing for older persons. Recommended best practices for associations to comply with the Fair Housing Act were also covered. Three staff members attended the training.

- **January 28-29, 2014: Accessibility for Investigators.** A staff member attended the training, a two-day advanced/specialized course offered by the National Fair Housing Training Academy. The course provides participants with the skills and tools necessary to assist investigators and others to identify and apply various accessibility laws, identify the scoping requirements of these laws, recognize the applicable accessibility standards and conduct an investigation, and write a determination and identify appropriate remedies.

- **March 12-15, 2014: Annual Meeting: National Community Reinvestment Coalition.** Two staff members attended the conference and related fair housing workshops. Among the sessions attended were topics related to: Affirmatively Furthering Fair Housing Training, Fair Lending, and the Disparate Impact Doctrine.

- **May 7-8, 2014: John Marshall Law School Fair Housing Legal Support Center & Clinic - Training for State and Local Fair Housing Hearing Officers and Commissioners.** OHREP's Fair Housing Specialist attended the fair housing training/workshop.

- **June 9-13, 2014: National Fair Housing Training Academy.** An OHREP investigator attended Week 1 of a five-week core curriculum covering the fair housing enforcement process from complaint intake, through investigation, to litigation. Topics covered in Week 1 included Fair Housing Law and Ethics, Effective Fair Housing Intake and Introduction to TEAPOTS, and Critical Thinking and Investigation including Interviewing Techniques.

- **June 22-24, 2014: NFHA – Annual National Fair Housing Conference.** Four staff members, including the Deputy Director, Fair Housing Specialist, Fair Housing Coordinator, and an investigator attended the conference and the programs and training sessions offered. Among some of the sessions attended by staff were: Key Fair Housing Cases, Building Systemic Cases with Multiple Potential Defendants, REO and Neighborhood Stabilization, and Highlights of

Fair Housing Enforcement by the U.S. Department of Justice and the U.S. Department of Housing and Urban Development.

- **June 24-25, 2014: NFHA – In-Service Training Program, Affirmatively Further Fair Housing.** Four staff members attended the AFFH In-Service Training Program, including the Director, Deputy Director, Senior Fair Housing Specialist, and the Fair Housing Coordinator.

Requests for Information:

- **July 1, 2013 - June 30, 2014:** During the year, staff members responded on a regular basis to a number of calls and requests for information on a variety of topics related to fair housing laws and associated issues.

HOME

1. Assessment of Relationship of HOME Funds to Goals and Objectives
   a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.

Fairfax County received $1,417,514 for projects during the FY 2014 reporting period. All of the HOME projects and activities address the Consolidated Plan goal of increasing or preserving the county's stock of affordable housing units. HOME funds have been instrumental in meeting the county's goals with regard to providing direct affordable housing assistance to low-income homebuyers and tenants, including elderly, disabled and homeless households. Further details are available under Table 1 – 3 on pp. 9-23, above.

2. HOME Match Report.
   a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.

See Attachment II, HOME Match Report

3. HOME MBE and WBE Report.
   a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).

See Attachment III.

4. Assessments

   a. Detail results of on-site inspections of rental housing.

Housing that is constructed or rehabilitated with HOME funds must meet all applicable local codes, rehabilitation standards, and ordinances at the time of project completion. Annual, biennial and triennial inspections of HOME-assisted rental housing are conducted based on number of units in the specific project to ensure that housing quality

standards are maintained. Tenant income limits and rent limits for HOME projects are verified at the time of project completion. Income and rent limits are reviewed annually.

Additionally, contractors are in the units periodically and report on conditions. Any need for repairs are taken care of immediately. Any calls for service are responded to within a few days or immediately if the repair requires such attention.

The following HOME-assisted properties were inspected and tenant files reviewed in FY 2014:

Morris Glen
Gum Spring Glen
Herndon Harbor House
Hopkins Glen
Mount Vernon House
Birmingham Green
Castellani Meadows
Island Walk
McLean Hills
Tavenner Lane
Murraygate Village
Pathway Homes CHDO
NOVACO CHDO

b. Describe the HOME jurisdiction's affirmative marketing actions.

Vacant rental units are marketed in accordance with a written affirmative marketing plan.

c. Describe outreach to minority and women owned businesses.

Minority and women-owned businesses are encouraged to participate in HOME projects. A Small, Minority and Women-Owned Business Conference sponsored by Fairfax County is held periodically to explain the procurement process and encourage participation in contract bidding by minority and women-owned businesses. In addition, general contractors are encouraged to reach out to qualified minority and women-owned subcontractors through advertising to increase the likelihood of participation by minority and women-owned businesses in the available contracts.

Fairfax County holds monthly meetings for the public called Selling to Fairfax County: http://www.fairfaxcounty.gov/dpsm/osb/workshop.htm. During the workshops Department of Purchasing & Supply Management staff spend a considerable amount of time addressing the certification process MBE/WMBE. The county web site includes a link to additional resources for minority and women owned businesses: http://www.fairfaxcounty.gov/business/services/.

The Small Business Commission (SBC) was created by the Fairfax County Board of Supervisors to advise and assist the Board, County Executive, and county purchasing agent on any matter that will enhance the capability of small, minority and women-owned businesses, and those owned by service-disabled veterans, to succeed. Fairfax County holds a vendor forum annually (in which the Department of Housing and Community

Development participates) which includes workshops related to small and minority and women-owned businesses. The 2014 Vendor Forum is scheduled for October 9, 2014.

Fairfax County also has a Supplier Diversity program which assists small and minority and women-owned businesses. Supplier diversity is the **proactive** business **process** of **sourcing** products and services from diverse business owners. These processes promote the inclusion of diverse suppliers into the supply chain to develop new sources of supply for all types of products and services. It is a **key business strategy** and a **sustainable** process.

Attachment IV relates to the results of Fairfax County's affirmative marketing actions to Minority and Women Business Enterprises. The most recent document available is the report for County Fiscal Year 2011, excerpts of which are attached. It shows total dollars spent by the county in that fiscal year and shows figures for amounts spent by small, women-owned, and minority-owned enterprises.

SECTION III – HOMELESS

Homeless Needs

1. Identify actions taken to address needs of homeless persons.

In February 2007, the Fairfax County Board of Supervisors endorsed the Blueprint for Success: Strategic Directions for the Plan to Prevent and End Homelessness in the Fairfax-Falls Church Community. This strategic road map was created by the Planning Committee to End Homelessness, in partnership with the cities of Fairfax and Falls Church, local government agencies, nonprofit organizations, faith-based communities and businesses.

In April 2007, the Board of Supervisors appointed a 95-member Implementation Committee to develop the Plan to Prevent and End Homelessness based on the strategies outlined in the Blueprint for Success. The Implementation Committee included representatives from housing development organizations, business and financial institutions, health care and mental health providers, faith-based communities, employment services, nonprofit service providers, and public agencies – the broad range of community partners that prevent and end homelessness. On March 31, 2008, the Board of Supervisors officially adopted the plan.

The Fairfax-Falls Church community adopted a new approach to ending homelessness, called Housing First. What makes this approach different from traditional emergency shelter or transitional models is that people who are homeless are placed into permanent housing. Once in housing, people receive services according to their needs. Receiving these services is voluntary. They are provided by community-based Housing Opportunity Support Teams (HOST). These teams maintain contact with people who are placed into housing, even if they are not receiving services, to make sure that everything is going smoothly for the resident and the neighborhood.

Preserving and increasing the supply of affordable, permanent housing resources is necessary to implement the Housing First approach. This involves working with landlords; dedicating some housing resources, such as assistance with rent, to

individuals who are homeless; developing new housing types, such as small efficiency apartments; and increasing the supply of housing targeted to people with special needs. Changes also will need to be made to land use, zoning, and tax incentive policies.

Ending homelessness is also one of the four goals identified in the Fairfax County Blueprint for Affordable Housing as adopted by the Fairfax County Board of Supervisors in 2010. This Blueprint identifies the need for the creation of 2,650 additional units of permanent housing for homeless individuals and families over ten years. The Blueprint targets the use of existing resources, such as Housing Choice and Family Unification Vouchers, as well as newly created resources, such as the locally-funded Bridging Affordability Program, towards the goal of ending homelessness.

Homelessness prevention is also high priority in the Ten Year Plan. Recently community partners have redesigned the intake system for homeless services to ensure more effective and efficient homelessness prevention and shelter diversion. A fifteen-year old wait list for shelter was eliminated in the redesign process. Prior to the redesign, all individuals in need of homeless assistance were placed on a wait list for shelter, which would typically require four months of waiting before being served or sheltered. Under the redesigned system, literally homeless families were ensured to receive immediate access to emergency shelter from where they would be rapidly re-housed and families who were at risk of homelessness would receive housing relocation and stabilization services and rental assistance. These activities were initially supported with the Stimulus-funded Homelessness Prevention and Rapid Re-Housing Program (HPRP), but were ultimately replaced with a combination of federal Emergency Solutions Grant (ESG) and local dollars.

While emergency shelters remain an important component of homeless assistance the change in priorities for the Fairfax-Falls Church community has meant that new ESG funds have been focused primarily on supporting homelessness prevention and rapid re-housing assistance. Emergency shelters are therefore funded entirely from local county dollars, along with the funds raised by nonprofit organizations operating the facilities. All of the shelters are now acting under the Housing First philosophy and working to rapidly re-house every individual or family residing in their facility. Shelter staff has been trained to facilitate residents' return to housing stability as quickly as possible and new resources have been used to facilitate the process through financial and rental assistance. Some shelter programs have been substantially redesigned to look and work in new ways. The Mondloch II single-site family shelter was converted to scattered-site units where literally homeless families are sheltered in regular apartments located in the general community. The new shelter units are conducive to teaching homeless families basic life skills around housing stability in an environment that is more similar to what they will experience once returning to more stable housing.

As per the Ten Year Plan, the community partnership has also moved forward with converting traditional transitional housing programs into new permanent supportive housing programs. Three years ago the Continuum of Care (COC)-funded RISE program was converted from transitional to permanent supportive housing. In FY 2014 planning has proceeded in converting another two COC-funded transitional housing programs to permanent supportive housing. These new permanent housing units provide new housing opportunities for individuals and families who have been chronically homeless and in need of intense supportive services. It is anticipated that additional transitional housing units will be converted in future years to provide additional

permanent supportive housing opportunities, while a limited number of transitional housing units will be maintained for special populations where appropriate.

The creation and preservation of affordable, permanent housing opportunities for homeless individuals and families is an essential part of the Ten Year Plan and Housing Blueprint. Mainstream resources, such as public housing and Housing Choice Vouchers, are being utilized where possible, and new specially-designated homeless programs are being developed when possible. Nonprofit partner organizations have applied for, and been awarded, special bonus projects through the COC grant process in recent years with a focus on serving chronically homeless individuals. In addition, new properties are being constructed by Fairfax County government to create permanent supportive housing opportunities for chronically homeless individuals and families. In FY 2014 specifically, the partnership finished construction on “Mondloch Place”, a new permanent supportive housing residential studio property for 20 individuals in the southern part of the county. “Kate’s Place”, six units of permanent supportive housing for families with children, is expected to be completed in FY 2015.

The Fairfax-Falls Church community partnership has also joined the national, Community Solutions-led “100k Homes” campaign to house 100,000 chronically homeless, vulnerable individuals. In February 2013 the partnership held the community’s first ever “Registry Week”. Over 200 volunteers administered a Vulnerability Index survey to over 460 of the most chronically homeless individuals while out on the streets, in the woods and in the shelters in the early morning hours. A total of 157 individuals were identified as “vulnerable”, or at high risk of mortality, while homeless and having specific health conditions. In FY 2014 the partnership reached its first-year campaign goal to house 50 of the individuals in the county identified as most vulnerable, in addition to housing 98 more individuals identified as chronically homeless. An investment in supportive housing and priority on engaging people who are chronically homeless in a new way makes the difference.

One important component of the homeless assistance system is the HUD funded programs. During FY 2014 the Fairfax County CoC was notified of its success in obtaining funding for all 26 renewal projects, 2 new projects created through reallocation, and one planning project requested in the 2013 CoC Program competition for a total of $6,624,847. The projects include transitional housing for families, permanent supportive housing for both families and singles as well as one Safe Haven for vulnerable singles with a severe mental illness.

2. Identify actions to help homeless persons make the transition to permanent housing and independent living.

The Housing Opportunity Support Teams (HOST), which started in FY 2010 using the Homelessness Prevention and Rapid Re-Housing Program (HPRP) funding under the American Recovery and Reinvestment Act, continued to operate through FY 2014. Four community case manager positions were established to prevent individuals and families from becoming homeless and to continue to work with clients following placement in permanent housing to ensure that stability is maintained and any issues that arise are resolved. Two additional case managers were added using other grant funds. In addition, the Housing Locator network became fully operational to work with homeless clients to more rapidly locate and obtain adequate affordable housing. The coordination of this program and development of a housing locator network was also supported with

HPRP funding. Use of housing locators contributes to decreased length of stay in the county's homeless services programs.

The allocation of new resources under the Emergency Solutions Grant, which replaced the old Emergency Shelter Grant program, provided an opportunity to enhance the community case management capacity. Most ESG program resources are allocated to prevention and rapid re-housing assistance. This change was incorporated into the FY 2013 One-Year Action Plan.

The Fairfax-Falls Church Partnership to Prevent and End Homelessness has made significant steps forward in shortening the period of time that individuals and families experience homelessness. Homelessness prevention efforts have diverted many individuals and families, who would have become homeless in the past, from shelter and helped them remain in stable housing through direct financial assistance, community case management, housing location and landlord mediation services. Individuals and families who do become homeless are placed on a track to return to permanent housing as quickly as possible. The great majority of homeless individuals and families receive rapid re-housing services in shelter with housing relocation and stabilization services. Those homeless individuals and families who are not determined to be appropriate for rapid re-housing are prioritized to more appropriate housing opportunities, such as supportive housing. Another important effort to shorten the length of homelessness in the Fairfax-Falls Church community has been the conversion of traditional two-year transitional housing programs to permanent housing. Multiple transitional programs have made this conversion in the past few years therefore ensuring that more homeless families had access to permanent housing opportunities in a shorter amount of time. In addition, some transitional housing program funds have been reallocated to other community needs.

The Fairfax-Falls Church Partnership to Prevent and End Homelessness has taken numerous steps to facilitate access for homeless individuals and families to affordable housing units. The partnership has established a county-wide housing locator program that has created new successful partnerships with private property owners and opened the doors to new housing options. Federal, state and local funding has been directed to provide more short- and medium term rental assistance to homeless individuals and families. The partnership has also become more coordinated in the referrals of homeless individuals and families. Access, assessment and assignment have become more streamlined and consistent in its implementation across the community. Designated housing units and local preferences for homeless households have been established for federal resources, as well as local resources.

The HOST model, referred to above, promotes homelessness prevention, as well as housing retention for formerly homeless individuals and families. In each of the four human service regions there are locally-based HOST teams of homeless service providers, centering on a community case manager and housing locator. These teams provide both prevention and rehousing services. For individuals and families making the transition from homelessness to housing, the HOST teams connect them to mainstream community resources that will provide support while they remain in housing. However, for those individuals and families who do experience a housing crisis again, they will call a centralized, telephone-based information and referral hotline for help. In such cases the same local HOST team is then mobilized again to provide the appropriate intervention to prevent that individual's or family's return to homelessness.

3. Identify new Federal resources obtained from Homeless SuperNOFA

Under the 2013 NOFA there were no new funds available nationwide. The Fairfax-Falls Church CoC 2013 collaborative application included two new Permanent Supportive Housing proposals created through reallocation of transitional housing projects. Together they will serve 20 chronically homeless single adults in scattered site apartments. The plan is for these new tenants to come from the 100,000 Homes Fairfax campaign's vulnerability registry. Additional funding was allotted for planning purposes as well.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Homelessness prevention is a high priority in the Fairfax-Falls Church community's Ten Year Plan. Coordinated intake and assessment systems have been enhanced to ensure that families in need of assistance are assigned to the most appropriate programs. As a result of these efforts the number of literally homeless families has declined and more families are receiving homelessness prevention services in a more efficient manner. Community Case Managers coordinate the use of financial and rental assistance provided through the use of ESG funds and supplemented by local dollars to help many households at risk of homelessness sustain stable housing.

The Fairfax County Department of Housing and Community Development has made use of HOME funds to support the county's Ten-Year Plan, including:

- Construction of six units of transitional rental housing for homeless families (in progress); and
- The provision of tenant-based rental assistance (TBRA) to homeless families participating in a self-sufficiency program and to other homeless households.

The Fairfax-Falls Church Partnership to Prevent and End Homelessness' Housing Opportunity Support Team (HOST) model promotes homelessness prevention. Discharge policies from public institutions are in place to ensure appropriate housing placements at discharge. For the most part they are successful; but if not our homeless services system responds in an appropriate manner. The regionally-based HOST team is centered on primary homeless service providers, a community case manager and housing locator, and then enhanced by additional service providers when appropriate. In cases where an individual is discharged from an institution or system of care, service providers from that institution or system are then brought onboard to assist. For example, individuals who have been discharged from a mental health institution will often receive assistance from a HOST team consisting of a community case manager, housing locator, and local Community Services Board outreach work or member of an Intensive Community Treatment Team. Individuals discharged from a criminal justice institution will also be assisted by local nonprofits that specialize in creating employment and housing opportunities for ex-offenders. Those individuals exiting a hospital or other physical healthcare setting may be assisted by the HOST team enhanced by a nurse from the Homeless Healthcare Program or a social worker in one of the local, private

hospitals. In every scenario the focus of the intervention from the HOST team's perspective is to either prevent the individual's homelessness or return them to housing stability as quickly as possible.

As mentioned above, the HOST model is essential to the Fairfax-Falls Church community in terms of providing homelessness prevention and rapid re-housing services. The regionally-based HOST teams are an integrated part of the larger human services support network of public and private agencies that address housing, health, social services, employment, education and youth needs. Many nonprofit agencies that provide community-based services are also employers of the primary members of the local HOST team. When one of their clients experiences a housing crisis then they are connected to the local team expeditiously. Individuals or families experiencing a housing crisis are also connected to regionally-based HOST teams via a centralized, coordinated services planning team of social workers employed by local government.

Emergency Solutions Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).

In FY 2014 Emergency Solutions Grant (ESG) funds were used to support housing relocation and stabilization services, as well as short-term rental assistance.

Families facing homelessness, whose situation cannot be remedied through prevention efforts, gain access to emergency shelter and housing services through the Department of Neighborhood and Community Services/Coordinated Services Planning (CSP). CSP conducts an initial assessment and, if appropriate, refers the family to one of four family shelters for a comprehensive intake. Shelter staff will arrange an alternative placement if shelters are full and no other temporary resources are available to the family. Single individuals access shelters through self-referral, as well as referrals from the community, professionals, and agencies participating in the COC system.

Through its nonprofit partners, Fairfax County operates six full-service 24-hour emergency shelters for homeless single adults and families with children. One family shelter has recently converted from a facility-based program to an apartment based program. An additional shelter is available through a nonprofit with county support for victims of domestic violence, and another nonprofit used private funding to provide additional shelter space for families and single women fleeing domestic abuse. During the months of November through March under a Winter Seasonal/Hypothermia Prevention Program, additional shelter beds are made available to single adults and are provided through nonprofit, faith community and local government partnership without use of ESG funding.

Emergency shelter programming includes assessment, comprehensive case management and housing location services to assist homeless households in returning to housing stability as quickly as possible. Additional support services often include employment and training services, mental health and substance abuse services, financial management and life skills education, specialized services for children, medical care, and transportation.

Homeless families and individuals with specific needs that cannot be resolved in short shelter stays are sometimes referred to transitional housing programs for more intensive, specialized services. Special populations that commonly access transitional housing services include families fleeing domestic abuse and recent immigrants such as refugees and asylees. Both populations have particular service needs, focused on addressing unique safety and long-term self-sufficiency challenges that have been shown to be served effectively in some transitional programs.

2. Assessment of Relationship of ESG Funds to Goals and Objectives
   a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.

Emergency Solutions Grant (ESG) funds were utilized by Fairfax County in FY 2014 to provide rapid re-housing and homelessness prevention assistance via housing relocation and stabilization services and rental assistance as established in the Consolidated Plan. ESG funds have been an important resource in furthering the homeless planning strategy as outlined in the Fairfax-Falls Church community's Ten Year Plan to Prevent and End Homelessness.

The use of ESG funds has been a significant component in reducing the number of literally homeless families and individuals in the community. The numbers in the annual point in time count of homeless persons in the community indicates the success in this effort. The 2014 point in time count shows that the number of persons who were literally homeless in the Fairfax-Falls Church community decreased by nine percent compared to the 2013 count. Overall the number of persons counted as homeless on that day decreased by 125 people, from 1,350 in 2013 to 1,225 in 2014. Since 2008 there has been a 33 percent reduction in the number of people counted as homeless, from 1,835 people in 2008 to 1,225 in 2014.

   b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.

The reduction in the number of homeless people in the Fairfax-Falls Church community has been significantly assisted with ESG funds in the areas of shelter operations in previous fiscal years, and in FY 2014 (July 1, 2013 – June 30, 2014) the ESG funds provided support for homelessness prevention and rapid re-housing services in the form of financial assistance.

In FY 2014 ESG funds helped 44 households move quickly from homelessness to permanent housing and achieve stability. A total of $118,868 was spent in FY 2014 for rapid re-housing assistance with housing relocation and stabilization services.

ESG funds also helped 15 households so they could remain in permanent housing and avoid homelessness. A total of $16,273 was spent in FY 2014 for homelessness prevention assistance with housing relocation and stabilization services.

3. Matching Resources
   a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.

Emergency Solutions Grant (ESG) matching funds come from Fairfax County's General Fund appropriations. In FY 2014 (July 1, 2013 – June 30, 2014), $135,141 in local funding was expended on housing relocation and stabilization services for the dollar for dollar match of expended ESG funds in the project.

4. State Method of Distribution
   a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.

N/A

5. Activity and Beneficiary Data
   a. Include the number of persons assisted, the types of assistance provided, and the project or program outcome data measured under the performance standards developed in consultation with the Continuum(s) of Care.
   b. Completion of ESG Program Performance reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.

See Attachment XI – Emergency Solutions Grant Activity and Beneficiary Data

6. Chronic Homelessness
   a. Describe action steps taken to address chronic homelessness.

Chronically homeless individuals are a highly prioritized subpopulation. As mentioned in Section III-1 above, the partnership has recently joined the national 100k Homes campaign to house the most chronically homeless and vulnerable individuals. As a result of the community's first-ever Registry Week, 157 individuals have been identified as vulnerable, or at high risk of mortality, with many of them being chronically homeless. New housing and homeless resources, such as the new ESG funds are being prioritized to this population to assist them in moving to stable housing as quickly as possible.

7. Homeless Discharge Coordination

   As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.

a. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Fairfax County Homeless Discharge Policies

The Fairfax-Falls Church Community Services Board (CSB) abides by the Commonwealth of Virginia State Psychiatric Discharge Planning Protocol. CSB's specific discharge policies and procedures have been developed to support appropriate and safe community re-entry. Discharge planning services are provided by the Discharge Planning team which is part of the Intensive Community Services Division.

Discharge planners provide services to individuals who are hospitalized in state-funded psychiatric hospitals in the Commonwealth of Virginia, Local Inpatient Purchase of Services (LIPOS) state-funded private bed purchase program and the Adult Detention Center (ADC). The discharge planning team works in collaboration with individuals and other treatment providers to develop a comprehensive recovery-focused plan of care upon discharge. Forensic discharge planning services are provided to individuals hospitalized at a state facility from the ADC. Limited case management services are provided to individuals who require community partnering to link with services post discharge.

The Jail Diversion program provides pre- and post-booking diversion services to individuals with serious mental illness and co-occurring disorders who interface with the criminal justice system. The services include intensive case management, mental health support, psychiatric and medication management as well as linkage to other services. The program has and continued to show a marked reduction in re-incarceration and hospitalization for individuals who fully utilize the services offered.

The ICTT (Intensive Community Treatment Team) provides community-based services to homeless individuals with serious mental illness and co-occurring disorders. The team's goal is to work collaboratively with the individual to develop, implement and achieve goals that are meaningful and important, working with the family and the community support network to maximize success. This model decreases the number of hospitalizations and provides community support while improving stabilization. These services also extend to continue support after placement in housing.

In addition, a local nonprofit works with the inmates during incarceration in order to draft a discharge plan. Opportunities, Alternatives, and Resources (OAR) of Fairfax offers a class at the Adult Detention Center called After Release Planning. In this class, OAR staff review the services that OAR provide as well as resources in the community and offers anyone in the class the opportunity to meet with a case manager to develop an after-release plan. As part of the plan, OAR staff helps inmates to get identification cards and find appropriate housing if possible.

State guidelines are also followed for individuals being discharged from foster care. In accordance with State policy, all foster care youth, age 16 and older, have a transitional independent living plan which describes the services that will be provided to prepare and assist youth in transitioning from foster care to independence. Foster Care social workers support and encourage youth to participate in their transitional independence plan and take responsibility for achieving independence, with a designated Independent Living Coordinator to implement independent living services and initiatives. At age 18,

when foster care youth legally become adults, they are strongly encouraged to remain in foster care placement and to continue to receive services that will help them become self-sufficient.

While Fairfax County does not have any publicly-funded hospitals, the Health Department works with private and nonprofit medical facilities to prevent people from being discharged into homelessness. A medically fragile respite program has been established to provide respite care not to exceed 30 days to homeless individuals in need of acute medical care. The medical respite program is limited by the number of beds available – four for males and one for females. The Health Department developed a Homeless Services Resource Guide which was distributed by hospital representatives to case management and discharge planning staff. The guide is intended to provide staff with supplemental information in order to make appropriate discharge planning decisions. In the past the Health Department coordinated, with other county agencies, an annual training to provide updates to hospital case managers and discharge planners regarding homeless resources, and plans to reinstitute this training in the future. The overall medical, mental health and corrections discharge planning process is being evaluated and streamlined and incorporated into the county's 10 Year Plan to End Homelessness. Individuals being discharged from a hospital, mental health facility or jail will be connected with the community-based Housing Opportunities Support Teams (HOST) that have been established and will provide and/or coordinate pertinent housing and support services for persons who are homeless or at risk of becoming homeless.

Fairfax County ESG funds are not used to support homeless discharge coordination activities.

8. Required ESG Supplemental Information

Per HUD instructions, the following additional information also appears as a separate document in Attachment XX.

a. Persons Assisted Data for Street Outreach Component

N/A. No ESG funds were used for the Street Outreach Component.

b. ESG recipients are required to report their project or program outcomes data measured under the performance standards developed in consultation with the CoC(s).

The following table contains program performance numbers for the county's ESG-funded projects.

Activity	Number of Persons in Households Served by ESG-funded Programs	Households Served by ESG-funded Programs	Pct. Exiting to Permanent Destinations
Rapid Re-housing (Total)	**190**	**44**	**88%**
Housing Relocation and Stabilization Services	159	35	
ESG Tenant Based Rental Assistance	43	12	
Prevention (Total)	**67**	**15**	**79%**
Housing Relocation and Stabilization Services	66	15	
ESG Tenant Based Rental Assistance	1	0	

Many households received both Financial and Rental Assistance.
Percent is Percentage of Households exiting the program which exited to Permanent Housing.

c. To the extent that this information is available, recipients are required to report on the racial and ethnic status of families assisted by ESG. Racial and ethnic data are captured in screen CR-10 for the ESG, CDBG, HOME, and HOPWA programs.

The following is the racial and ethnic status of families assisted by ESG.

		ESG Prevention	ESG Rapid Rehousing	Grand Total
Primary Race				
	Asian (HUD)	1	2	3
	Black or African American (HUD)	42	139	181
	White (HUD)	24	45	68
	Other	0	4	4
	Grand Total	67	190	256
Ethnicity				
	Don't Know (HUD)	0	2	2
	Hispanic/Latino (HUD)	11	9	20
	Non-Hispanic/Non-Latino (HUD)	56	179	234
	Grand Total	67	190	256

SECTION IV – COMMUNITY DEVELOPMENT

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
   a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
   b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
   c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

CDBG Priorities, Goals and Beneficiaries, FY 2014

Funding priorities for the FY 2013 – 2014 CCFP funding process were organized according to four outcome areas which related to the priorities, needs, goals and specific objectives identified in the Consolidated Plan. All CDBG-funded activities benefited low and low/moderate income persons. The outcome area funding priorities were Prevention, Crisis Intervention, Self-Sufficiency and Long-Term Supportive Services.

The ***Prevention*** outcome was designed to help families and individuals remain independent by providing the tools and resources necessary to prevent future and ongoing dependence. In FY 2014, the following nonprofit targeted public service project was funded under the ***Prevention*** priority area:

ORGANIZATION	PROJECT TITLE	CDBG FUNDING
Wesley Housing Development Corporation	Building for the Future	$65,000

The ***Crisis Intervention*** outcome area assisted individuals and families in crisis in receiving sufficient help to overcome short-term problems and move quickly back to independence. In FY 2014, the following nonprofit targeted public service project was funded under the ***Crisis Intervention*** priority area:

ORGANIZATION	PROJECT TITLE	CDBG FUNDING
Good Shepherd Housing and Family Services, Inc.	Emergency Services – Keeping Families at Home	$60,400

The goal of the ***Self-Sufficiency*** outcome area was to help families, individuals, neighborhoods and communities receive comprehensive services to attain self-sufficiency. In FY 2014, the following nonprofit targeted public services and affordable housing projects were funded under the ***Self-Sufficiency*** priority area:

ORGANIZATION	PROJECT TITLE	CDBG FUNDING
The Brain Foundation	Laura's House	$300,000
Christian Relief Services, Inc.	Homeless Transitional Housing	$117,000
Community Havens, Inc.	Community Havens Affordable Housing Program	$120,446
Good Shepherd Housing and Family Services, Inc.	Homes For the Working Poor, Elderly & Disabled	$296,200
Reston Interfaith Housing Corporation	RIHC Affordable Housing Acquisition	$481,000
Town of Herndon	Bilingual Housing Rehabilitation Specialist	$90,000

The ***Long-Term Supportive Services*** outcome area provided assistance to individuals who have continuing and long-term needs to achieve or maintain healthy, safe and independent lives to the maximum extent feasible. In FY 2014, the following nonprofit targeted public services project was funded under the ***Long-Term Supportive Services*** priority area:

ORGANIZATION	PROJECT TITLE	CDBG FUNDING
New Hope Housing, Inc.	Stable Long-Term Housing for Chronically Homeless Adults	$107,870

All FY 2014 projects funded by CDBG provided services or activities that benefited low- and moderate-income persons and addressed outcome area funding priorities.

2. Changes in Program Objectives
   a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

CDBG-R

Under Title XII of Division A of the Recovery Act, Congress designated $1 billion for communities nationwide to carry out eligible activities under the CDBG program on an expedited basis. This grant program under Title XII is a supplemental appropriation and is commonly referred to as the CDBG Recovery (CDBG-R) Program. Fairfax County received $1,610,504 from HUD under the program. Activities eligible under the CDBG program are eligible under the CDBG-R Program, such as acquisition and rehabilitation of housing units; improvements of public facilities; and provision of public services, limited to 15 percent of the CDBG-R grant.

Fairfax County completed its CDBG-R activities during the first quarter of FY 2014 and closeout of the CDBG-R program was completed in January 2014. The following is the use of the federal CDBG-R funds by Fairfax County during the first quarter of FY 2014:

Rehabilitation of Mondloch House - $79,454: Construction was complete in September 2013.

3. Assessment of Efforts in Carrying Out Planned Actions
   a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
   b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
   c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

Fairfax County generally pursued the resources identified in the Consolidated Plan. Detailed information is provided under Section I, Assessment of the One-Year Goals and Objectives.

The county was also successful in pursuing homeless assistance activities and projects under its Continuum of Care (CoC) process, as discussed in the "Homeless Needs" section of this document. The Fairfax County Board of Supervisors certified that all projects included in the CoC Program collaborative application were consistent with the Consolidated Plan.

4. For Funds Not Used for National Objectives
   a. Indicate how use of CDBG funds did not meet national objectives.
   b. Indicate how did not comply with overall benefit certification.

During FY 2014, grantee funds were used exclusively for one national objective, and Fairfax County was in compliance with the overall benefit certification. The national objective for which funds were used is: Activities benefiting low and moderate income persons.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
   a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

Consistent with the goals and objectives of activities assisted under the Uniform Act, the County through the Fairfax County Redevelopment and Housing Authority (FCRHA) took the following applicable steps to minimize the displacement of persons from their homes during FY 2014:

   i. During the initial planning stages, each acquisition, rehabilitation and demolition is evaluated by HCD to determine the impact on persons occupying the project.
   ii. During the planning stages, consideration is given to the needs of the existing residents.
   iii. Rehabilitation of existing occupied structures is considered before demolition activity was undertaken.
   iv. Rehabilitation of structures is geared toward assisting present occupants of the project to remain in the project.

v. If necessary, enlargement of units to accommodate overcrowded project residents is considered during rehabilitation phases.
vi. If possible, projects are planned so that replacement units are available at the time they are needed.
vii. Whenever possible, vacant dwellings are selected for acquisition in place of occupied units.
viii. When possible, projects are phased to reduce permanent displacement.
ix. Residents are kept informed of projects and are re-surveyed by HCD periodically to determine changes in family composition and income.
x. If temporary relocations are necessary, priority consideration is given to onsite temporary moves.

b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

The Fairfax County Department of Housing and Community Development (HCD) provided technical assistance and information to sub-recipients involved in the relocation, acquisition, demolition or rehabilitation, conversion or demolition with CDBG, HOME, or Section 108 loans during FY 2014. HCD performed relocation reviews for 41 projects to determine if relocation under URA or Section 104(d) applies. Relocation requirements under the Fairfax County Voluntary Relocation Guidelines were also reviewed for these projects.

c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

Reviews of forty-one (41) projects for compliance with the federal Uniform Relocation Act (URA) and the Fairfax County Voluntary Relocation Assistance Guidelines were conducted in FY 2014. Also, fourteen (14) households received relocation assistance due to acquisition or rehabilitation with the use of federal funds. Assistance and advisory services consisted of one or more of the following activities: Timely notification, advisory services, comparable housing referrals, and financial assistance.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
   a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
   b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
   c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

No low-mod jobs were created with county CDBG in FY 2014.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit

a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

Fairfax County and its subrecipients continued to undertake activities serving very low, low and moderate income clientele. Either (1) the clientele served by the activities met the criteria for being presumed very low, low and moderate income, (2) the clientele were required to provide information on family size and income to establish that at least 51% of the clientele were not exceeding the benefit limits, (3) the programs' income eligibility requirements limited participation exclusively to low and moderate income clientele, or (4) the activities were of such a nature or in such a location that it could be concluded that the clientele were low and moderate income.

Examples of activities serving clientele who were presumed to be very low, low or moderate income included the *Homeless Transitional Housing Program* operated by Christian Relief Services and the *Stable Long-Term Housing for Chronically Homeless Adults* program operated by New Hope Housing, Inc. Each of these programs served homeless households, which are presumed to be primarily very low, low and moderate income.

Examples of activities for which program income eligibility requirements limited participation exclusively to low and moderate income clientele include the *Emergency Services – Keeping Families at Home* Program and the *Homes for the Working Poor, Elderly & Disabled Housing Program,* each operated by Good Shepherd Housing and Family Services, Inc. *Emergency Services Program* provided emergency financial assistance for housing related expenses to prevent homelessness to low-income clients. The *Homes for the Working Poor, Elderly & Disabled Housing Program* provided counseling, financial assistance and referrals for affordable housing to low-income clients.

Examples of activities for which clientele were required to provide information on family size and income to establish that at least 51% of the clientele were not exceeding the benefit limit included the *Bilingual Housing Rehabilitation Specialist Program* operated by the Town of Herndon and the *Laura's House Program* operated by The Brain Foundation. The *Bilingual Housing Rehabilitation Specialist Program* provided technical assistance and referrals to home owners for housing preservation rehabilitation activities. The *Laura's House Program* provided accessible supportive housing for adults with serious mental illness or brain disease.

Programs which were of such a nature and in such a location as to be presumed to serve predominantly very low, low to moderate income clientele included the *Building for the Future Program* operated by Wesley Housing Development Corporation. The *Building for the Future Program* is provided at two subsidized rental housing complexes.

8. Program income received
   a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
   b. Detail the amount repaid on each float-funded activity.

c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
d. Detail the amount of income received from the sale of property by parcel.

See Attachment XIII.

Fairfax County HCD has no float-funded activity to report on for FY 2014.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
   a. The activity name and number as shown in IDIS;
   b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
   c. The amount returned to line-of-credit or program account; and
   d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

N/A.

10. Loans and other receivables
   a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
   b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
   c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
   d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
   e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

N/A.

11. Lump sum agreements
   a. Provide the name of the financial institution.
   b. Provide the date the funds were deposited.
   c. Provide the date the use of funds commenced.
   d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

N/A.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
    a. Identify the type of program and number of projects/units completed for each program.
    b. Provide the total CDBG funds involved in the program.
    c. Detail other public and private funds involved in the project.

FY 2014 Home Improvement Loan Program

The Home Improvement Loan Program (HILP) completed one critical sanitary sewer related project during FY 2014. The total construction cost for the project was $19,053. Financing of the loan consisted of using county deferred funds.

The FCRHA approved and authorized a temporary suspension of accepting new HILP applications from the general public effective February 1, 2010. On June 17, 2010, the FCRHA approved amending the policy to authorize HCD to accept new HILP applications at the request of the Fairfax County Department of Public Works and Environmental Services for critical sanitary sewer related projects, the Fairfax County Health Department for code violations and as requested by the County Executive. Staff worked on servicing 275 HILP projects during FY 2014.

HILP Assisted Households by Race:

- White: 1

HILP Income Targeting:

- 30 – 50% AMI: 1

FY 2014 Home Repair for the Elderly Program

The Home Repair for the Elderly Program completed 127 cases and served 104 households in FY 2014 using a total of $19,405 in local funds (for materials and supplies). A total of $286,447 in CDBG funds was expended on HREP for personnel and operating costs. The average household income served in FY 2014 was $23,145, less than the 20% of the Area Median Income (AMI) for a one-person household and meets the HUD definition of “extremely low income”.

HREP Assisted Households by Race:

- African American: 17
- White: 56
- Asian: 25
- Other-Hispanic: 4
- Other 2

HREP Income Targeting:

- 0 – 30% AMI: 63
- 30 – 50% AMI: 27
- 50 – 80% AMI: 14

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
    a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

N/A

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The Fairfax County Consolidated Community Funding Pool (CCFP) is a competitive grant process for funding human services through community based organizations. Begun in 1997, the CCFP combines Fairfax County General Fund dollars along with the Community Development Block Grant (CDBG) and the Community Services Block Grant (CSBG). The CCFP provided funding for several projects that met the priority to provide supports that assist individuals and families in achieving self-sufficiency.

Under the Department of Family Services, the Community Action Advisory Board (CAAB) serves as an advisory body to the Fairfax County Board of Supervisors. The CAAB advises the Board on the needs, concerns and aspirations of low-income persons and recommends policies that promote meaningful change. The CAAB makes the determination as to which projects will receive CSBG funding through the CCFP process. Programs funded through the CCFP with CSBG funds are targeted towards households with incomes at or below 125% of the Federal Poverty Program Guidelines. In FY 2014 CSBG funds totaling $463,822, were used for the following types of projects, based on the funding priorities of the Community Action Advisory Board (CAAB) which oversees the disbursements of the CSBG funds:

- Childcare 30%
- Housing 25%
- Employment 20%
- Emergency Services 15%
- Education 10%

Ten Community-Based Organizations received a total of eleven contracts partially or fully funded with CSBG. These organizations report quarterly to the CAAB on the success of their programs. They are:

ACE Foundation – Education for Independence - Education for Independence (EFI) is a workforce development program that provides education, job training, counseling and support leading to employment and increased marketability, self-

sufficiency and independence for low-income single parents with custody of their children, single pregnant women and displaced homemakers (widowed, separated, divorced) residing in Fairfax County.

Alternative House – Assisting Young Mothers (AYM) - AYM provides counseling and support for pregnant and parenting teens through residential and community-based programs. Young women receive counseling, shelter, life skills training, parenting education, and job readiness training to help them become nurturing parents and successful members of the community.

Alternative House – Annandale Safe Youth Project - The Annandale Safe Youth Project provides a drop in youth center for at-risk/low income youth (in grades 4th through 6th) in the areas of counseling, homework assistance, supervised recreation, job training and community service opportunities in an effort to help youth gain the knowledge, skills and abilities to make sound decisions. The activities are designed to prevent youth from joining gangs and create opportunities that will promote positive self-esteem, academic success, build character and teach youth problem solving skills.

Food For Others - Food for Others (FFO) provides food to needy residents throughout Fairfax County. FFO obtains and distributes free food to the hungry of Northern Virginia and supports food programs of other community-based organizations. Activities include the provision of emergency food distributions each month to 130 low-income families; the provision of supplementary food 3-5 nights each week for 150 low-income families; and the provision of bulk food distributions to support 22 other Fairfax County community-based organizations in their feeding of needy families and individuals.

Infant/Toddler Day Care – Family Child Care Teacher Training & Workforce Development - The Family Child Care Teacher Training & Workforce Development program provides training and support services to low and moderate income individuals and/or immigrants to help them become skilled, professional early child care teachers that allows them to reach sustainable economic self-sufficiency.

Beth El House - Beth El House provides transitional housing and support services to single mothers and their children for up to two years. The family is placed in apartments and provided with a cadre of support services including case management, clinical counseling, skills development and budgeting assistance.

Bethany House of Northern Virginia – Family Assistance Project - Bethany House of Northern Virginia (BHNV) provides emergency housing and supportive services to women and children who are victims of Domestic Violence. Services include individualized case management, food assistance, clothing assistance, legal assistance, information and referrals, and community outreach.

Community Preservation Development Corporation – Island Walk After School Program - The Island Walk After School Support Program (IWP) provides intensive literacy support, English language support, and academic and

homework assistance to the residents of the Island Walk Affordable Housing Community located at 1701 Torrey Pines Courts, Reston, VA.

Our Daily Bread – Family Assistance Program - The Our Daily Bread Family Assistance Program serves to identify and address the unmet fundamental needs of Fairfax County residents while also empowering the community to help its neighbors remain self-sufficient. The program encompasses three core programs: Food, Financial Assistance and Financial Literacy. The programs serve families living in Fairfax County, providing emergency food and financial assistance as well as financial literacy training to working families and singles at or below 200% of the federal poverty level.

Residential Youth Services, Inc. – LIFT One and LIFT Two - The Living Independently for Tomorrow Program (LIFT One and LIFT Two) provides transitional living and support services to homeless youth and foster care youth, ages 17-21, countywide. LIFT One (homeless youth) and LIFT Two (foster care youth) focus on 5 key areas: housing, vocational/educational services, life skills preparation, therapeutic services, and the development of a community network of services including health providers, employers, and community mental health agencies.

The SkillSource Group – Sheriff Employment Center - The SkillSource Group provides employment counseling to inmates that are incarcerated at the Fairfax County Jail who are preparing to re-enter the community and the workforce. The organization assists inmates with job search, resume development, GED preparation and other supportive services. Additionally, the program works with area employers to identify and place inmates into various employment opportunities.

United Community Ministries – Bryant Early Learning Center - The Bryant Early Learning Center (BEL) provides childcare services to low income children ages 6 weeks to 5 years. The program implements the High Scope Curriculum into the classroom activities and administers the Denver II screening to determine the children's' developmental level of functioning; the Early Learning Accomplishment Profile (ELAP) is used to assess the children's developmental progress.

In addition to the CSBG funds, approximately $10 million in County General Funds are awarded through the CCFP pool and $2 million in CDBG funds (discussed in a previous section.) Approximately $4.7 million of the County General-Funded programs also have a goal of economic security, but without the income eligibility limits of the CSBG funds, including the following programs:

PROGRAM	ORGANIZATION	FUNDING
Access to Self Sufficiency through Extensive Training and Services (ASSETS)	Business Development Assistance Group, Inc.	$47,500
ADDRESS - Aggressive Dynamic Debt Reduction Elimination and Savings Strategies	Homestretch, Inc.	$35,000

Adult Basic Literacy/ESOL Tutoring & Classroom Programs	Literacy Council of No. Va.	$95,800
Adult Career Pathways	Northern Virginia Community College Educational Foundation	$98,000
Adult ESL & Citizenship Program	Progeso Literacy & Citizenship Center	$50,000
Adult Health Direct Assistance	Northern Virginia Family Service (NVFS)	$20,000
Basic Needs: Emergency Financial Assistance & Furniture	Annandale Christian Community for Action (ACCA)	$72,000
Career Navigation-Fairfax	Goodwill of Greater Washington	$50,000
Case Management/Housing Counseling	Housing & Community Services of No. Va.	$130,000
Challenge to Change	OAR of Fairfax County, Inc.	$679,000
Client Services	Western Fairfax Christian Ministries	$155,000
Community Case Management Program	Shelter House, Inc.	$55,000
Crisis Intervention	Lorton Community Action Center	$57,000
Crisis Intervention & Self-Sufficiency	Northern Virginia Family Service	$334,000
Emergency & Self-Sufficiency Services Program	Cornerstones, Inc.	$177,000
Emergency Assistance	Falls Church Community Service Council, Inc.	$55,200
Emergency Needs Assistance	Ecumenical Community Helping Others (ECHO), Inc.	$50,000
Emergency Relief Services	Koinonia Foundation, Inc.	$26,250
Emergency Services/Supportive Housing	FACETS	$102,000
Fairfax Accessible Medication Program	Northern Virginia Family Service (NVFS)	$37,000
Family Assistance Prevention/Crisis Intervention	Herndon-Reston FISH, Inc.	$116,000
Family Stabilization & Self-Sufficiency	Family Preservation & Strengthening Services	$85,000
Hermanos y Hermanas Mayores Latino Outreach Initiative	Big Brothers/Big Sisters of the NCA	$113,300
Herndon Enrichment Program	Cornerstones, Inc.	$24,200
Homeless Youth Initiative	Alternative House	$121,000
Homes for the Homeless Transition Housing Program	Christian Relief Services, Inc.	$117,000
Housing for CSB Jail Diversion Program	Community Havens, Inc.	$120,446
Housing for Homeless Families	Homestretch, Inc.	$360,000
Job Skills Education & Training	Computer CORE	$32,000
Laurie Mitchell Employment Center - TEC 2000	ServiceSource, Inc.	$72,000
Lifestyles for People with Disabilities	Community Residences, Inc.	$45,000
Living Independently for Tomorrow (LIFT)	Residential Youth Services, Inc.	$60,000
Long Term Supportive Services	Lorton Community Action Center	$30,000
Pathways to Self-Sufficiency	Pathway Homes, Inc.	$125,000

Refugee Self-Sufficiency Program	Lutheran Social Services of the NCA	$59,999
Self Sufficiency	Lorton Community Action Center	$46,200
Self-sufficiency thru Health, Housing & Social Services	Vietnamese Resettlement Association	$60,000
Services for Crisis Intervention & Self Sufficiency Program	James Mott Community Assistance Program	$181,200
Successful Start	Falls Church-McLean Children's Center	$52,000
Training Futures	Northern Virginia Family Service	$130,000
Virginia Ely Senior Rental Assistance Program	Catholics for Housing, Inc.	$164,400
Volunteer Home Repair Program	Rebuilding Together Arlington/Fairfax/Falls Church	$60,000
Workforce Development Center	United Community Ministries, Inc. (UCM)	$290,000

In addition to the Funding Pool, the Fairfax County Department of Family Services (DFS) coordinates a regional, volunteer-run campaign, known as the Volunteer Income Tax Assistance (VITA) Program, to provide free assistance with the preparation of federal and state income tax forms for individuals and families with low-income. With the help of more than 400 dedicated and trained volunteers, staffing 20 sites, 5,841 low-income families saved more than $1.1 million in professional filing fees, and prepared and filed their 2013 tax returns receiving more than $8.7 million in refunds this tax season. The average VITA client received $1,636 in federal tax refunds and over $1.7 million was awarded back to those families who qualified for the Child Tax Credit (CTC). The average Earned Income Tax Credit (EITC) recipient received $1,959 for a combined total of $3.4 million.

The Fairfax County Department of Housing and Community Development (HCD) and DFS coordinate efforts and share responsibilities in fighting poverty. HCD entered into a cooperative agreement with DFS to share information and/or target supportive services. Other coordination efforts between HCD and DFS include client referrals, information sharing regarding mutual clients (for rent determinations and otherwise), coordination of the provision of specific social and self-sufficiency services and programs to eligible families, and joint administration of programs. Specific programs include:

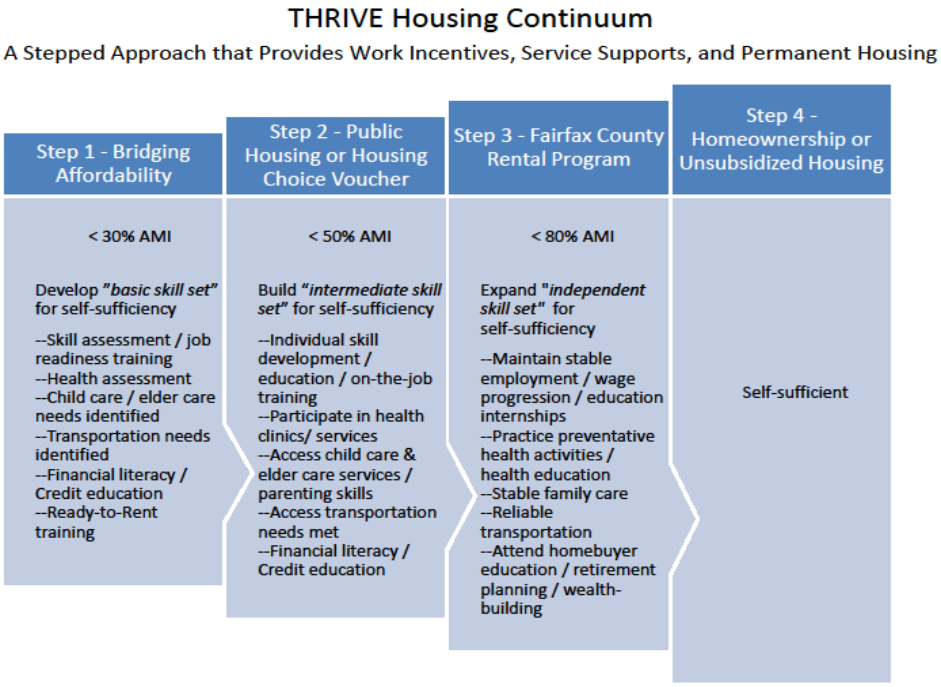
- **Housing Choice Voucher**: HCD, DFS and (Office to Prevent and End Homelessness) OPEH agencies administer three special programs for homeless families which are designed to enhance their self-sufficiency; families receive supportive services from nonprofit partners during their participation.
- **Partnership for Permanent Housing:** HCD and DFS operated the Partnership for Permanent Housing, in cooperation with three Fairfax County nonprofit organizations (Northern Virginia Family Service, Reston Interfaith, and New Hope Housing). PPH provided stabilized, affordable rental housing and intensive case management and supportive services to homeless and formerly homeless families. The primary goal of the program was for families to achieve self-sufficiency and homeownership. The contract services with the participating nonprofit agencies were discontinued in FY 2012 when the program completed its fifth and final year. However, the nonprofit agencies have been continuing to

work with a few remaining families who are still receiving tenant-based rental housing assistance through federal funding administered by HCD.

- **Transitional Housing**: DFS /OPEH also operate transitional housing which provides intensive case management and temporary housing for up to 24 months for 36 families.
- **Permanent Supportive Housing:** DFS/OPEH recently converted one of its transitional housing programs into permanent supportive housing; 19 high risk families with a history of chronic homelessness, documented child welfare involvement, and a head of household who is disabled will be served. HCD collaborates with the Fairfax-Falls Church Community Services Board (CSB) to provide supportive housing units at several FCRHA-owned Public Housing and Fairfax County Rental Program properties. The CSB makes referrals to HCD, considers appropriate roommate matches, and provides ongoing case management services for this special population.
- **Unification Program:** HCD administers 175 Family Unification Vouchers (housing choice vouchers) that were awarded from HUD. Family Unification Vouchers are made available to families for whom the lack of adequate housing is a primary factor in the separation, or threat of imminent separation, of the children from their families or in the prevention of reunifying the children with their families, and to youths at least 18 years old and not more than 21 years (have not reached 22nd birthday) who left foster care at age 16 or older and who do not have adequate housing. DFS screens and refers these youth and the families and provides follow up case management for them for at least one year after they receive their voucher. FACETS is also providing the follow up case management if the family no longer needs DFS services.

HCD also administers the Bridging Affordability Program, a locally-funded rental subsidy program operated through a consortium of nonprofit organizations. The collaborative provides rental subsidies as well as an array of supportive services to program participants. As of March 2014, a total of 281 households had been served through the Bridging Affordability Program and a total of 44 households had exited the program and moved on to permanent housing. The average income served in the program is $21,220, or approximately 22 percent of the Area Median Income (AMI) for a family of three.

Bridging Affordability is intended to be a gateway to the county's Housing Continuum as part of the Fairfax County Redevelopment and Housing Authority's Moving to Work program. The Housing Continuum and the FCRHA's **T**otal **H**ousing **R**einvention for **I**ndividual Success, **V**ital Services and **E**conomic Empowerment (THRIVE) initiative is an approach that provides work incentives, service supports, and permanent housing to residents of FCRHA properties. The THRIVE Housing Continuum is focused on self-sufficiency and establishes goals to help residents move to their highest level of success. The THRIVE Housing Continuum is detailed in the following illustration.



SECTION V – NON-HOMELESS SPECIAL NEEDS

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Fairfax County's FY 2014 Housing Blueprint included the provision of affordable options to the special needs population as a goal. Actions were planned to address the needs of clients from the Fairfax-Falls Church Community Services Board, domestic violence victims, large families and families with extremely low incomes, seniors, and persons with physical disabilities.

During FY 2014, nine units at FCRHA properties were converted for full handicapped accessibility (four at Wedgewood Apartments, three at Old Mill Gardens, one at The Atrium, and one at Ragan Oaks). Handicapped accessibility improvements were also completed at the common areas of Woodley Hills Estates, a mobile home park where the FCRHA owns 115 pad sites and rents them at affordable rates to eligible homeowners.

At the end of FY 2014, approximately 50 percent of the work had been completed on the construction of Kate's Place, six units of permanent affordable housing at the Hanley Shelter campus adjacent to the Katherine K. Hanley Family Shelter in the Springfield

District. The units will be occupied by extremely low income and formerly homeless families moving from the shelter.

At the Lincolnia Senior facility, a 61,000 square foot facility of 26 independent living residences and a 52-bed assisted living area along with adult day care and common areas, rehabilitation was planned to include new HVAC finishes, lighting, and accessibility improvements. As of the end of FY 2014, the project had entered its first construction phase of work, including on-site mobilization and roof and mechanical equipment installation.

In addition, a project at Lewinsville Center calls for construction of new 82-unit senior independent living residences and 32,000 square feet of an intergenerational senior/child day care center was planned. Work was undertaken to develop an interim agreement that is planned to be submitted to the Fairfax County Board of Supervisors for approval in early FY 2015.

As a companion document to the county's Housing Blueprint the county has begun to develop a Housing Support Services Blueprint (HSSB). The HSSB will be a planning tool for designing and implementing services related to obtaining and maintaining housing that:

- is developed using a multi-disciplinary, cross-agency team of Fairfax County human services agencies and their contractors;
- helps identify the intersection between cost of service and the impact the service is having;
- helps set a framework for establishing service priorities in an environment of limited resources;
- helps identify gaps in service so they can be minimized;
- helps identify best practices and critical outcomes for services;
- helps create common language and common understanding around the concepts of "housing with supportive services";
- will be reviewed and updated regularly to match changing needs and priorities; and
- may be used to make funding decisions in the future.

The HSSB will provide a framework that helps guide the county's decision-making when designing and implementing programs that support people in obtaining and/or maintaining housing. This will be accomplished by providing guidance for establishing service priorities in an environment of limited resources, and providing direction that helps minimize gaps in services. During FY 2014, the cross-agency team developed a template for the Housing Support Services Blueprint that created population profiles for the target populations to be housed and supported through the Blueprint, projected which populations will be served by proposed housing resources, identified the goals for the population as a result of receiving services, estimated the percentage of the population likely to need specific services based on their profile, and developed initial cost estimates for services based on existing data.

In FY 2014, the team's work focused on separating out costs for federal and state funded benefits and services, and obtained input from county human services agencies and from contractors on what services are likely to be immediately available, available

on a limited basis, or not available when housing is offered to the population. Finally, the team established an HSSB Steering Committee, which convened in January 2014. The Steering Committee commissioned a survey to obtain input from non-profit human service organizations about the services that are most critical to helping individuals and families stabilize in housing and improve their self-sufficiency in housing, how available these services are, and how effective these services are. The Steering Committee will utilize the survey results in FY 2015 to identify which services it will prioritize as it begins to identify gaps in service for individuals who obtain Blueprint housing resources and ways to bridge these gaps through changes in policy, program administration, funding and other strategies.

In addition to Housing Blueprint activities targeted toward the special needs population and development of the HSSB, during FY 2014, the FCRHA implemented the **T**otal **H**ousing **R**einvention for **I**ndividual Success, **V**ital Services and **E**conomic Empowerment (THRIVE) initiative. THRIVE connects residents of FCRHA properties with services, moving people through a housing continuum that seamlessly joins together the county's housing programs – including Public Housing and Housing Choice Vouchers – and establishes goals to help residents move to their highest level of success.

Specific HOPWA Objectives

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
   Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
   a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
   b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
   c. That community partnerships between State and local governments and community-based nonprofits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
   d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
   e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
   f. Those community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.

2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
   a. Grantee Narrative
      i. Grantee and Community Overview
         (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services.

(2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected.
(3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS.
(4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body.
(5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations.
(6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.

ii. Project Accomplishment Overview
(1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences.

N/A. Based on HUD guidance, Fairfax County is no longer reporting on HOPWA information, as this is to be reported on in the CAPER of the District of Columbia.

SECTION VI – OTHER NARRATIVE

CAPER Other Narrative Response

N/A.

ATTACHMENT I – FINANCIAL SUMMARY REPORTS

These reports provide CDBG and HOME expenditure information, as well as income information for CDBG. This data is extracted from the county's financial reports for County Fiscal Year 2014, as well as IDIS PR 26.

ATTACHMENT II – HOME MATCH REPORT

This report provides information on match contributions made for the county's Fiscal Year 2014 HOME Projects.

ATTACHMENT III – MINORITY BUSINESS ENTERPRISES (MBE) AND WOMEN BUSINESS ENTERPRISES (WBE) REPORT

This report provides information on contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs) in HOME projects during the county's FY 2014.

ATTACHMENT IV – INFORMATION RELATING TO THE RESULTS OF FAIRFAX COUNTY'S AFFIRMATIVE MARKETING ACTIONS TO MINORITY AND WOMEN BUSINESS ENTERPRISES

ATTACHMENT V – ACTIVITY SUMMARY (GPR) FOR GRANTEE (IDIS PR 03)

This report lists CDBG activities that were open during the program year. For each activity the report shows the status, accomplishments, program year narrative and program year expenditures. For each activity the report also shows the activity code, regulation cite, and characteristics of the beneficiaries.

ATTACHMENT VI – SUMMARY OF COMMUNITY DEVELOPMENT ACCOMPLISHMENTS (IDIS PR 23)

This report should represent data on CDBG and HOME activity counts and disbursements by priority need categories, as well as data on CDBG accomplishments by various units of measure and housing units by various income gaps.

ATTACHMENT VII – SUMMARY OF CONSOLIDATED PLAN PROJECTS FOR PLAN YEAR 2012 (IDIS PR 06)

This report should track progress in implementing projects identified in the county's Action Plan.

ATTACHMENT VIII – COPY OF FY 2014 CAPER PUBLIC NOTICE AS PRINTED IN LOCAL NEWSPAPER

COUNTY OF FAIRFAX, VIRGINIA AVAILABILITY OF CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR FISCAL YEAR 2014

The Fairfax County Department of Housing and Community Development (HCD) has prepared a Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year 2014. The FY 2014 CAPER evaluates the county's use of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) program funds for the period from July 1, 2013, through June 30, 2014. Members of the public are invited to review the draft report and provide comments before the final draft is submitted to the U.S. Department of Housing and Urban Development (HUD). Copies of the draft FY 2014 CAPER will be available and comments will be received beginning Friday, Sept. 5, through Monday, Sept. 22, at the Fairfax County Department of Housing and Community Development, 3700 Pender Drive, Fairfax, Virginia, 22030, between the hours of 8 a.m. to 4:30 p.m., Monday through Friday. The report will also be available for this same period of time at the following Fairfax County Public Libraries: Reston Regional, Centreville Regional, Sherwood Hall Regional, and Patrick Henry Regional. The document will also be available online at: **http://www.fairfaxcounty.gov/rha/fy2014caper.htm**. Written comments on this report may be submitted to the attention of Stephen E. Knippler, either at the Department of Housing and Community Development address above or by e-mail: **stephen.knippler@fairfaxcounty.gov**. For questions, please call 703-246-5170 (TTY: 703-385-3578).

Fairfax County is committed to a policy of nondiscrimination in all county programs, services and activities and will provide reasonable accommodations upon request. To request special accommodations call 703-246-5101 or TTY 703-385-3578. Please allow 48 hours in order to make the necessary arrangements.

EQUAL HOUSING OPPORTUNITY

ATTACHMENT IX – PROJECT MAP FOR FY 2014 (CDBG AND HOME)

ATTACHMENT X – MAPS OF MINORITY CONCENTRATIONS IN FAIRFAX COUNTY

ATTACHMENT XI – EMERGENCY SOLUTIONS GRANT ACTIVITY AND BENEFICIARY DATA

ATTACHMENT XII – FY 2014 SECTION 108 ACCOMPLISHMENTS REPORT

ATTACHMENT XIII – FY 2014 PROGRAM INCOME REPORTS (HOME and CDBG)

ATTACHMENT XIV – Consolidated Plan Goals and Objectives

ATTACHMENT XV – CDBG Performance Measures Report (IDIS PR 83)

ATTACHMENT XVI – CDBG Strategy Area, CDFI and Local Target Area (IDIS PR 84)

ATTACHMENT XVII – HOME Performance Report (IDIS PR 85)

ATTACHMENT XVIII – ESG Performance Measures Report (IDIS PR 81)

ATTACHMENT XIX – Section 3 Compliance Information

ATTACHMENT XX – Required Emergency Solutions Grants Supplemental Information