FAIRFAX COUNTY, VA CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

FY 2015
(July 1, 2014 – June 30, 2015)

Prepared by the

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Submitted to the U.S. Department of Housing and Urban Development

Fairfax County, VA
Consolidated Annual Performance Evaluation Report (CAPER)
2014 - 2015
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Fifth Program Year CAPER

SECTION I – GENERAL

Executive Summary

This summary provides a brief overview that includes major initiatives and highlights that were proposed and executed during the fifth year of the Five-Year Consolidated Plan for Fairfax County Fiscal Years 2011-2015. This report covers the period from July 1, 2014 through June 30, 2015, which is Fairfax County's Fiscal Year (FY) 2015 and the Federal Government's Fiscal Year 2014. All references herein to the county's program years are based on the county's fiscal years.

As a recipient of federal funds under the Consolidated Plan, Fairfax County is required to provide this annual Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the end of the county's program year. The CAPER constitutes a summary of accomplishments and an accounting of the allocation and expenditure of funds under the Consolidated Plan. The information included in this year's CAPER has been compiled in accordance with the requirements for Consolidated Plan Entitlement Grantees.

The Consolidated Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) as a condition of receiving funding under certain federal programs. The Consolidated Plan is a 5-year comprehensive planning document that identifies Fairfax County's overall needs for affordable and supportive housing, for homeless shelters and services, for community and economic development, and for building public and private partnerships. The Consolidated Plan also defines the county's strategy, priorities and objectives for addressing identified needs.

A One-Year Action Plan is required for each of the five years of the Consolidated Plan. The One-Year Action Plan For FY 2015 covered the period July 1, 2014, through June 30, 2015, the period covered by this CAPER, and contained a description of how Fairfax County intended to utilize funds from the programs included in the Consolidated Plan in order to meet the needs identified. The One-Year Action Plan for FY 2015 (Action Plan) incorporated recommendations for the use of the Community Development Block Grant (CDBG), the HOME Investment Partnerships Program (HOME) funds, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds. The Action Plan listed the projects and activities planned, including the proposed use of HUD program funds by the Fairfax County Redevelopment and Housing Authority (FCRHA) for FY 2015. The goals and objectives that were to be addressed through the use of funds were also indicated in the Action Plan.

During FY 2015 (July 1, 2014 – June 30, 2015), Fairfax County received funding from the following federal programs administered by HUD:

Community Development Block Grant (CDBG)	$4,837,674
HOME Investment Partnerships Program (HOME)	$1,535,471
Emergency Solutions Grant (ESG)	$ 385,886
Total	**$6,759,031**

While Fairfax County does not receive Housing Opportunities for Persons with AIDS (HOPWA) funds directly, HOPWA funds were expended by Northern Virginia Family Service from HOPWA funds received by the District of Columbia and sub-allocated to Northern Virginia jurisdictions through the Northern Virginia Regional Commission. Based on HUD guidance, Fairfax County is no longer reporting on HOPWA accomplishments, as this is to be reported on in the CAPER of the District of Columbia.

General FY 2015 Program Highlights

Affordable Housing Policy

In January 2010, the Fairfax County Board of Supervisors adopted the “Housing Blueprint”, which established a new affordable housing policy direction for the county. The Housing Blueprint reflects the philosophy of the Board that affordable housing is a continuum ranging from the needs of the homeless to first-time buyers. Included in this range are the diverse housing needs of hard-working, but low paid families; senior citizens; persons with physical or mental disabilities; and the workforce across Fairfax County. The housing goals established by the community in the FY 2015 Housing Blueprint are as follows:

- Goal 1: To end homelessness in 10 years
- Goal 2: To provide affordable housing options to those with special needs
- Goal 3: To meet the affordable housing needs of low-income working families
- Goal 4: To produce workforce housing sufficient to accommodate projected job growth

The consensus among the parties that assisted the Board establishing these goals was that affordable housing priorities should emphasize those with the greatest need. Those identified as having the greatest need include:

- Individuals and families who are homeless;
- Households with low- to extremely low-incomes;
- Special needs populations including persons with physical or mental disabilities and seniors; and
- The workforce essential to Fairfax County’s economic health and growth.

To accomplish these goals, Fairfax County will draw upon federal and local resources, the community and the private sector to leverage resources through partnerships. The County will continue to complete projects already in the pipeline as well as embark on new initiatives.

The Housing Blueprint served as the underpinning for the development of the County's Five-Year Consolidated Plan for FY 2011 – 2015 and the One Year Action Plan for FY 2015.

Affordable Housing Preservation

In FY 2015, the Fairfax County Department of Housing and Community Development (HCD) and the Fairfax County Redevelopment and Housing Authority (FCRHA) used HOME, CDBG and local funds to preserve a total of 56 units/beds via the financing of purchases by nonprofit affordable housing providers. All nonprofit units/beds preserved during FY 2015 have affordability periods of a minimum of 30 years. From April 2004 through June 2015, a total of 2,757 affordable housing units were preserved in Fairfax County. This is more than double the Board of Supervisors' original 2004 goal of preserving 1,000 units.

Highlights of the FCRHA's preservation and other affordable housing activities in FY 2015 include:

1. *Good Shepherd Housing and Family Services; scattered sites; 3 units; Mount Vernon District:* The FCRHA provided financing in the amount of $449,377 from CDBG (awarded under the Consolidated Community Funding Pool (CCFP)) and HOME (awarded under the CHDO set-aside) to Good Shepherd Housing for the purchase and rehabilitation of three units. These units are used as affordable rental housing for families earning at or below 50 percent of AMI.

2. *Marian Homes; 5 beds; Braddock District:* The FCRHA provided financing in the amount of $510,000 from CDBG to Marian Homes for the purchase of a single-family home providing five group home beds for residents with disabilities. All residents are at or below 30 percent of AMI and one resident is transitioning from the Northern Virginia Training Center.
3. *Cornerstones Housing Corporation; The Apartments at North Point; 48 Units; Hunter Mill District:* The FCRHA provided financing in the amount of $1,631,180 from CDBG (awarded under the CCFP) and HOME for the acquisition of a 48 unit apartment development, preserving the affordability of all 48 units, with 24 units for households earning at or below 50 percent of AMI and 24 units for households earning at or below 60 percent of AMI.

Affordable Housing Production

At the end of FY 2015, construction was completed on Kate's Place, six units of permanent affordable housing at the Hanley Shelter campus adjacent to the Katherine K. Hanley Family Shelter in the Springfield District. Kate's Place provides permanent supportive housing to families who have experienced chronic or frequent homelessness. The units will be occupied by extremely low income and formerly homeless families moving from the shelter. This facility, opened in February 2015, is owned by the Fairfax County Board of Supervisors and operated on behalf of the Fairfax County Office to Prevent and End Homelessness (OPEH) by Shelter House and Cornerstones, Inc. The

National Association of Local Housing Finance Agencies (NALHFA) selected Kate's Place as its HOME Excellence Award winner in 2015. This award is given to a project that has utilized funding from the federal HOME Investment Partnerships Program.

In FY 2013, the FCRHA provided financing to Community Havens, Inc. in the amount of $300,000 from CDBG for partial acquisition and design costs for the construction of an Intermediate Care Facility in the Springfield District. In FY 2015, the facility, which provides six (6) group home beds of affordable housing, was occupied by individuals with disabilities earning at or below 30 percent of AMI.

FY 2015 Action Plan Amendments

An annual Action Plan is required by HUD for four federal programs: CDBG, HOME, ESG, and HOPWA. In FY 2015, there were amendments to the Action Plan. All amendments to the Action Plan occurred at the county's 3rd Quarter Budget Review. CDBG funding in the amount of $88,164 was reallocated from various lapsed CCFP projects to Adjusting Factors until a determination was made during the Working Advisory Group FY 2016 Budget Development Process.

FY 2015 Home Improvement Loan Program

The Home Improvement Loan Program (HILP) did not receive any new applications or participated in any projects during FY 2015. No funding for the program was expended during this time.

It should be noted that the FCRHA approved and authorized a temporary suspension of accepting new HILP applications from the general public effective February 1, 2010. On June 17, 2010, the FCRHA approved amending the policy to authorize HCD to accept new HILP applications at the request of the Fairfax County Department of Public Works and Environmental Services for critical sanitary sewer related projects, the Fairfax County Health Department for code violations and as requested by the County Executive. Staff worked on servicing 172 existing HILP loans during FY 2015.

FY 2015 Home Repair for the Elderly Program

The Home Repair for the Elderly Program completed 144 cases and served 111 households in FY 2015 using a total of $21,971 in local funds (for materials and supplies). A total of $188,681 in CDBG funds was expended on HREP for personnel and operating costs. The average household income served in FY 2015 was $22,249, which is less than 21% of the Area Median Income (AMI) for a one-person household and meets the HUD definition of "extremely low income".

<u>HREP Assisted Households by Race:</u>

- African American: 26
- White: 59
- White-Hispanic: 4
- Asian: 19
- Asian-Hispanic: 1
- Other 2

HREP Income Targeting:

- 0 – 30% AMI: 68
- 30 – 50% AMI: 35
- 50 – 80% AMI: 8

Highlights of Program Achievements for FY 2015 Community Development Block Grant Funded Nonprofits

- **Acquisition of Housing Units for Use as Affordable Rental Housing**

  See Affordable Housing Preservation sub-section, page 3.

- **Crisis Intervention for 1,060 Clients in 378 Households including 293 female-headed households**

  - As a result of services provided through the *Emergency Services – Keeping Families at Home* program operated by **Good Shepherd Housing and Family Services, Inc.**, CDBG funds were used to assist **1,060 clients in 378 households** maintain affordable housing units and meet basic needs by providing emergency payments for rents and/or utilities.

- **Self-Sufficiency Support for 337 Clients in 121 Households including 89 female-headed households**

  - Through the *Homes for the Working Poor, Elderly & Disabled Program* operated by **Good Shepherd Housing and Family Services, Inc.**, CDBG funds were used to locate and/or provide affordable rental housing, case management, self-sufficiency training and referrals that enabled **153 clients in 61 households, including 39 female-headed households,** to obtain or retain affordable housing.

  - Through the *Housing for Homeless Families* operated by **Homestretch, Inc.**, CDBG funds were used to provide affordable rental housing, case management, self-sufficiency training and referrals that benefitted **184 clients representing 60 households, including 50 female-headed households**.

Highlights of Program Achievements for FY 2015 HOME Funded Nonprofits

See Affordable Housing Preservation sub-section, page 3 for HOME-funded benefits provided by nonprofit organizations in FY 2015.

General Questions

1. Assessment of the one-year goals and objectives:

a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
c. If applicable, explain why progress was not made towards meeting the goals and objectives.

The Mission Statement approved by the Board of Supervisors on September 13, 1999 provides a broad framework for goals and strategies to be developed for specific program areas covered in the Five-Year Consolidated Plan.

Mission Statement

The mission of the County is to maximize the effective and efficient use of resources in the Consolidated Plan through a citizen-driven, staff-supported process to develop and preserve affordable housing, promote healthy, thriving and safe neighborhoods, and provide quality, accessible human services that meet essential existing and emerging needs throughout Fairfax County.

The Fairfax County Board of Supervisors has designated the Consolidated Community Funding Advisory Committee (CCFAC) as the citizen advisory group charged with overseeing the Consolidated Plan process. The CCFAC is also charged with oversight and developing funding priorities for the Consolidated Community Funding Pool (CCFP), a pool of funds awarded through a competitive proposal process to fund affordable housing and public service activities by nonprofit organizations. Annually, the CCFP includes an allocation of approximately $1.7 million in Community Development Block Grant funds. On July 9, 2013, the Board approved the following CCFP funding priorities for FY 2015 and FY 2016 funding period.

	Target Funding %
PREVENTION Goal: Families and individuals remain independent and have the tools and resources to prevent future or ongoing dependence	**10 – 20%**
CRISIS INTERVENTION Goal: Individuals and Families in crisis receive sufficient help to overcome short-term problems and quickly move back to independence	**15 – 25%**
SELF-SUFFICIENCY Goal: Families, individuals, neighborhoods and communities receive comprehensive services to attain self-sufficiency.	**45 – 55%**
LONG-TERM SUPPORTIVE SERVICES Goal: Individuals with continuing and long-term needs achieve or maintain healthy, safe and independent lives to the maximum extent feasible.	**10 – 20%**

Table 1 – 2: FY 2015 and FY 2016 CCFP Funding Priorities Summary

The Fairfax County Consolidated Plan for Fiscal Years 2011–2015 (adopted April 15, 2010) contains the county's housing and community development strategic plan (Five-Year Plan) identifying long-range housing and community development priorities for all federal funds, including the CDBG funds allocated to the CCFP. The priorities were broad and general in order to encompass all of the possible activities that could advance the objectives. A summary of the Consolidated Plan goals and objectives is provided under Attachment XIV.

Table 1 – 3 (pp. 8-19, below) provides a summary of accomplishments in relation to the goals and objectives and the grant funds spent on affordable housing and community development activities. It should be noted that several grant activities address more than one goal and/or objective. Substantial progress was made toward meeting the goals and objectives.

Table 1 – 3: FY 2015 Consolidated Plan Accomplishments

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
Project ID - #1 Payment on Section 108 Loans: Annual payments on six loans under Section 108 of the Housing and Community Development Act of 1974, as amended. Funding through five of the loans has been used by the FCRHA for affordable housing development and preservation, and for the reconstruction of Washington Plaza in Reston, and the payment amount includes a portion for a loan to fund affordable housing preservation and Olley Glen. The sixth loan, to the county, was used for road and storm drainage improvements in five Conservation Areas: Bailey's, Fairhaven, Gum Springs, James Lee, and Jefferson Manor. Loan applications were approved by the Board of Supervisors, who pledged future CDBG funds for the payment of annual interest and principal premiums due on the notes. The FCRHA may apply for a new Section 108 loan in FY 2015. **Priority Need – Other** **Performance Indicator - N/A** **CDBG Citation – 570.703 (c)** **CDBG National Objective - LMH** **Start Date – 07/01/14** **Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code: 19F** **Purpose: N/A**	Housing Objective 1, 2, 3 Neighbor-hood Preserva-tion, Residential and Commercial Revitaliza-tion 3.1, 3.2	Met the obligation of the county and Fairfax County Redevelopment and Housing Authority for scheduled payments on Section 108 Loans. The loans have been used for projects which support affordable housing, community development, and neighborhood preservation goals.
Project ID - #2 Fair Housing: The county's Human Rights Commission to contract for fair housing testing, to conduct fair housing outreach and education activities in the housing market and to investigate fair housing complaints. In addition funds will be used for activities that affirmatively further fair housing for FCRHA clients and at FCRHA properties. **Priority Need – Planning/Administration** **Performance Indicator – Number of fair housing tests; number of**	Housing Objective 1, 2, 3, 8	The Office of Human Rights and Equity Programs, Human Rights Division, conducted 48 fair housing tests; processed fair housing complaints; prepared education and outreach materials; conducted fair housing presentations; managed booths, provided information and assistance, and distributed materials at resource fairs, community meetings and other venues; organized and attended fair housing conferences and training sessions; and arranged and participated in efforts to promote and deliver information about fair housing through media coverage.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
individuals trained; number of cases remedied **CDBG Citation - 570.206 (e) CDBG National Objective – N/A** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code: 21D Purpose: N/A**		The Department of Housing and Community Development (HCD) homeownership staff educate all prospective home buyers of their fair lending rights and require financial literacy education, which also encompasses fair lending. HCD homeownership staff also connect applicants to HUD and other Fair Housing resources and provide fair housing education as part of its orientation sessions. The FCRHA, for which HCD provides staff support, is currently in the process of converting a number of its own rental units to full accessibility, and also regularly makes accessibility modifications to its units via the Reasonable Accommodation process. (See Affirmatively Furthering Fair Housing sub-section for more accomplishment details.)
Project ID - #3 Planning (Programs and Compliance): Continued funding to provide for planning and implementation of the county's housing and community development programs. Funding is required to meet CDBG and HOME regulations, local procedures, to prepare and process the county's Consolidated Plan and related citizen participation and public input processes, prepare community plans and implement housing and community development projects, as well as identifying and pursuing other non-entitlement funding to implement projects. Planning will include FCRHA activities that will affirmatively further fair housing. Funding provides for salaries and fringe benefits for six full-time positions, plus related operating costs. **Priority Need – Planning/Administration** **Performance Indicator – N/A** **CDBG Citation - 570.205 (a) CDBG National Objective – N/A** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code: 20 Purpose: N/A**	Institutional Objective	Planning and implementation of the County's Housing and Community Programs including preparation of the Five-Year Consolidated Plan and Consolidated Plan One-Year Action Plan and related citizen participation and public input process.
Project ID - #4 General Administration: Continued funding for the general administration of the County's CDBG, NSP, and HOME-funded programs and projects, as well as projects funded under the Section 108 and Economic Development Initiative. Funding provides	Institutional Objective	Administration of the Community Development Program by the Department of Housing and Community Development, including staff costs related to contract management, preparation of documents, monitoring of the Community Development Program and undertaking affordable housing projects, including

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
for administration of housing and community development programs and projects, including contract management for projects and programs funded through the Consolidated Community Funding Pool, required local, state, and federal reports and preparation of documents, provision of technical assistance, financial management, and administrative and professional support to the CCFAC and various citizen participation processes. General Administration will include FCRHA activities that will affirmatively further fair housing. Funding provides for salaries and fringe benefits for six full-time positions, plus related operating costs. **Priority Need – Planning/Administration** **Performance Indicator – N/A** **CDBG Citation - 570.206 (a) CDBG National Objective – LMMH(NSP)** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code: 21A Purpose: N/A**		planning, financing and development.
Project ID - #5 HOME Administration: Under the HOME Program, local jurisdictions may designate 10% of the HOME grant for administrative costs. Administrative funds will be used to support the operation of the HOME Program and the projects receiving HOME funding. Proposed funding provides for salaries and fringe benefits for one and a half full-time positions, plus related operating and equipment costs and eligible preliminary costs related to the planning and design of housing development proposed by the FCRHA. **Priority Need – Planning/Administration** **Performance Indicator – N/A** **HOME Citation – 92.207 CDBG National Objective – N/A** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code:19A Purpose: N/A**	Institutional Objective	Administration of the HOME Investment Partnerships Program (HOME) by the Department of Housing and Community Development, including staff costs related to contract management, preparation of documents, and monitoring of the HOME Program.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
<u>Project ID - #6 Affordable Housing Fund</u>: An allocation to the Consolidated Community Funding Pool (CCFP) to provide funding to eligible nonprofit corporations or CDBG Participating Jurisdictions (Towns of Clifton, Herndon, and Vienna, and the City of Fairfax) for the provision, development and preservation of affordable housing in accordance with CDBG eligibility criteria and priorities and the CCFP priorities adopted by the Board of Supervisors. Funding for specific programs and projects are subject to appropriations by the Board of Supervisors. **Priority Need – Rental Housing** **Performance Indicator – Number of Households Assisted** **CDBG Citation – To be determined based on allocations to CCFP projects** **CDBG National Objective - To be determined based on allocations to CCFP projects** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: County General Funds and CSBG funds for the CCFP and Private Funds through nonprofits** **Matrix Code: To be determined based on allocations to CCFP projects** **Purpose: To be determined based on allocations to CCFP projects**	Housing Objective 1, 2, 3, 8	Funds were used to support the following accomplishments through nonprofit housing providers: *Good Shepherd Housing and Family Services, Inc.:* $262,736 in CDBG funds to acquire 2 units. *Cornerstones Housing Corporation:* $718,605 in CDBG funds to acquire 48 units.
<u>Project ID - #7 Targeted Public Services</u>: An allocation to the Consolidated Community Funding Pool (CCFP), determined by a HUD-required limit of 15% of CDBG award, to be used for Targeted Public Services. Funds are provided for CCFP awards to eligible nonprofit corporations or CDBG Participating Jurisdictions (Towns of Clifton, Herndon, and Vienna, and the City of Fairfax) for the delivery of public services in accordance with CDBG eligibility criteria and priorities and the CCFP priorities adopted by the Board of Supervisors. Funding for specific programs and projects are subject to appropriations by the Board of Supervisors. **Priority Need – Public Services** **Performance Indicator – Number of Households Assisted**	Housing Objective 7, 8 Community Services 1.1, 1.2, 1.3, 1.4, 1.5	Funds were used to support the following accomplishments through nonprofit public service providers: *Good Shepherd Housing and Family Services, Inc.* used $15,651 to leverage an additional $45,349 in local funding to provide housing counseling, financial assistance and referral services to 1,060 clients in 378 households, including 293 female-headed households, facing evictions or utility disconnections as a part of its *Emergency Services – Keeping Families at Home Program.* *Good Shepherd Housing and Family Services, Inc.* also used $310,000 to locate and/or provide affordable rental housing, case management, self-sufficiency support and housing program delivery services for 153 clients in 61 households, including 39 female-headed households, as a part of its *Homes for*

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
CDBG Citation - 570.201 (e) **CDBG National Objective - To be determined based on allocations to CCFP projects** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: County General Funds and CSBG funds for the CCFP and Private Funds through nonprofits** **Matrix Code: To be determined based on allocations to CCFP projects** **Purpose: To be determined based on allocations to CCFP projects**		*the Working Poor, Elderly & Disabled Housing Program.* *Homestretch, Inc.* used $400,000 to provide affordable housing program delivery and supportive services to help stabilize housing for 184 clients in 60 households, including 50 female-headed households, as a part of its *Housing or Homeless Families Program.*
<u>Project ID - #8 Home Repair for the Elderly Program</u>: Continued funding of the Home Repair for the Elderly Program (HREP) which provides minor repairs at no cost to the homeowner for an estimated 100 homes of eligible low-income elderly or disabled persons. The HREP provides up to about one week of work and $500 in material expenses by the HREP crew. Proposed funding provides for salaries and fringe benefits for five full-time positions (HREP crew and clerical support), plus related operating and equipment costs. These funds are supplemented by county funds generated from payments on loans through the Home Improvement Loan Program for the costs of outside contracting and materials. **Priority Need – Owner – Occupied Housing** **Performance Indicator - Number of homes repaired for elderly/disabled** **Outcome - 100 households have sustained affordable housing through minor home repairs for the purpose of providing decent affordable housing.** **CDBG Citation - 570.202 (a) CDBG National Objective - LMH** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code: 14A Purpose: N/A**	Housing Objective 3	144 cases were completed by the Home Repair for the Elderly Program during FY 2015 serving 111 households. The average household income served in FY 2015 was $22,249, or approximately 21 percent of the Area Median Income (AMI) for a one-person household; this meets the HUD definition of "extremely low income".
<u>Project ID - #9 Tenant Based Rental Assistance – Homeless Prevention, Progress Center, and Non-elderly Disabled</u>: Rental assistance to prevent families/individuals from becoming homeless,	Housing Objective 1, 2, 3, 8	Due to budgetary constraints, only four (4) new families entered the TBRA Program in FY 2015 and leased units paid for in part with this HOME rental subsidy. In total, HOME funding in FY 2015 served 49 TBRA households.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
assist homeless families/individuals with permanent housing, rental assistance for non-elderly disabled households and to provide reasonable accommodation requests and units for families that the public housing program cannot accommodate. **Priority Need – Rental Housing** **Performance Indicator – Number of households assisted** **Outcome – 40-50 households have affordable housing through rental assistance programs for the purpose of providing decent affordable housing.** **HOME Citation – 92.209 CDBG National Objective - N/A** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code: 31F Purpose: Homeless Rental Housing**		
<u>Project ID - #10 FCRHA Properties- Rehabilitation and/or Acquisition</u>: Funding will be used to rehab FCRP residential properties and group homes to maintain safety and quality of life. A portion of which will also have the flexibility to be used to purchase Affordable Dwelling Units (ADU's) or other properties for rental. **Priority Need – Rental Housing** **Performance Indicator – Number of units rehabbed; number households with improved housing** **Outcome - 285 households have sustained affordable housing through rehabilitation of housing for the purpose of providing decent affordable housing.** **CDBG Citation - 570.202 (b) CDBG National Objective - LMH** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources:** **Matrix Code: 14D Purpose: N/A**	Housing Objective 1, 2, 3 Community Services 1.1, 1.2, 1.3, 1.4, 1.5	**Rehabilitation of FCRHA FCRP Properties:** • *Little River Glen; 120 units:* **Building systems improvements** (fire sprinkler pipe replacement); generator plans and specifications completed and approved for generator installation • *Castellani Meadows; 24 units:* **Kitchen improvements** (replaced kitchen cabinets, counter tops, appliances) **Exterior renovations** (siding, fences, gates entry doors and windows replaced) • *McLean Hills; 25 units:* **Kitchen improvements** (kitchen cabinets counter tops, appliances, floors), **Electrical improvements** (replaced electrical panels), **Bathroom improvements** (replaced vanities, tub diverters and closet doors, **Exterior improvements** (replaced windows balcony and patio door) • *Chatham Towne; 10 units:* **Exterior improvements** (Replaced entry doors and storm doors, landscaping re-grade, sod, mulch and sidewalk replacement) • *Springfield Green; 14 units:* **Kitchen improvements** (replaced cabinets, counter tops, appliances) **Bathroom Improvements** (replaced vanities and tub diverters)

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
		• *Tavenner Lane;12 units:* **Kitchen improvements** (replaced cabinets, counter tops and appliances), **Mechanical improvements** (HVAC units replaced), **Exterior improvements** (windows replaced) **Capital Fund Program/Public Housing Rehabilitation and Modernization:** • *Pender Drive Office Building:* **Exterior improvements** (masonry repairs and window caulking), **Building system improvements** (fire alarm system replaced) • *The Atrium; 37 units:* **Property improvements** (repaved parking lot) • *West Ford:* **Building systems improvements** (replaced community center main fire sprinkler pipe) • *Newington Station; 36 units:* **Exterior improvements** (replaced exterior siding, entry doors and gutters) In FY 2015, the FCRHA continued to increase the availability of accessible units in both its federal Public Housing portfolio and the local Fairfax County Rental Program (FCRP). The following units have been retrofitted to conform to Section 504 accessibility standards: • Five (5) units at *Old Mill Gardens; 47 units* • One (1) unit at *The Atrium; 37 units* • Six (6) units at *Ragan Oaks; 51 units* Staff will continue to make accessibility modifications consistent with implementation of the Section 504 Plan for accessibility in Public Housing. Under FCRP, the following was converted under the Americans with Disabilities Act (ADA) during FY 2015: • One (1) unit at *Wedgewood Apartments; 672 units* Improvements were also completed and benefitted residents at Woodley Hills

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
		Estates, a mobile home park where the FCRHA owns pad sites and provides an affordable homeownership opportunity by renting the pad sites at affordable rates to eligible homeowners: • *Woodley Hills Estates (Mobile Home Park); 115 units:* parking lots and driveways were repaved in FY 2015.
<u>Project ID - #11 Homeownership Program</u>: Proposed funding provides for salaries and fringe benefits to support four full-time positions involved in homeownership activities. The positions provide support to the First-Time Homebuyer Program. Duties include application intake/data entry, waiting list maintenance, application processing, certifying applicant eligibility, marketing and conducting drawings for new and resale units, establishing resale prices, monitoring second trust loans, conducting required annual occupancy certifications, dissemination of program information, providing educational programs and/or counseling for applicants/homeowners and assistance to homebuyers and builder sales staff. This program will enable assistance to households in approximately 50 homes and 200-250 families on the waiting list of certified eligible applicants. The number of households anticipated to be served through orientations and other marketing activities is 2,400. **Priority Need – Owner-Occupied Housing** **Performance Indicator – Number of households Assisted** **Outcome - 100 households have new access to homeownership through homebuyer programs for the purpose of creating decent affordable housing.** **CDBG Citation - 570.201 (k) CDBG National Objective - LMH** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: State Programs, County ADU and MIDs Programs, & CDBG Program (Prior Years)** **Matrix Code: 05R Purpose: N/A**	Housing Objective 5	During FY 2015, fifteen (15) families became homeowners through the Fairfax County Homeownership Program, eleven (11) of which were low-moderate income families. Assistance was provided through: • The sale and resale of Affordable Dwelling Units and the resale of Moderate Direct Sales (MIDS) units under the First-Time Homebuyers Program; • 7,563 individuals were served through orientations, application sessions, contract signings, the Homeownership Resource Center, calls, emails, walk-up services, and yearly housing fairs and events. • Seventy-five (75) households received pre- and post- homebuyer counseling.
<u>Project ID - #12 Relocation Program</u>: Proposed funding provides for salaries and fringe benefits to support one full-time position to	Housing Objective	During FY 2015, staff conducted 43 reviews of projects for compliance with the federal Uniform Relocation Act (URA) and the Fairfax County Voluntary

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
provide federally mandated relocation and advisory services to approximately 1000 persons affected by the County and FCRHA programs. Relocation reviews will be completed as required on CDBG, HOME and Section 108 loan funded projects and relocation activity performed by nonprofit organizations. Technical assistance may be given to landlords, developers, and tenants of preservation projects and rehabilitation projects. **Priority Need – Other** **Performance Indicator – Number of Households Assisted** **Outcome - 1000 persons have access to sustained affordable housing through relocation and advisory services for the purpose of providing decent affordable housing. 240-360 persons per year have new or sustained access to homeownership through pre- and post- homebuyer counseling and homebuyer programs for the purpose of creating decent affordable housing.** **CDBG Citation - 570.201 (i) CDBG National Objective - LMH** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: Private Owners** **Matrix Code: 08 Purpose: N/A**	1, 2, 3, 5	Relocation Assistance Guidelines. One hundred sixty-nine (169) households had access to relocation services due to acquisition or rehabilitation. Services included one or more of the following: proper and timely notification of relocation activities, advisory services, identification of comparable replacement housing and financial assistance.
Project ID - #13 CHDO Set-Aside: The federal HOME regulations require that a minimum of 15% of the total HOME grant be set-aside for investment in housing to be developed, sponsored, or owned by nonprofit groups, which have been certified as Community Housing Development Organizations (CHDOs). CHDO set-aside activities will serve to either preserve existing affordable housing or develop additional affordable housing units for low-income homebuyers and renters. **Priority Need – Rental Housing** **Performance Indicator – Number of Households Assisted** **Outcome: Housing affordability for the purpose of providing decent affordable housing for low- and moderate-income households. (Number of households to be determined based on proposals.)** **HOME Citation – 92.300 CDBG National Objective – N/A** **Start Date – 07/01/14 Completion Date – 06/30/15**	Housing Objective 1, 2, 3, 8	On January 30, 2014 the FCHRA approved a CHDO award of $1,374,641 to three CHDO's: Cornerstones Inc. - $650,000 Good Shepherd Housing- $424,641 Pathway Homes- $300,000. As of June 30, 2015 $1,374,641 of the FY 2014 award had been expended on the acquisition of 26 affordable units serving low-income households. On December 18, 2014 the FCRHA approved a CHDO award of $230,321 to Good Shepherd Housing. Expenditure of funding is anticipated by September 1, 2015.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
Other resources: N/A **Matrix Code: N/A Purpose: N/A**		
<u>Project ID - #14 Senior/Homeless/Persons w/Disabilities</u>: Development/acquisition and modifications of housing and facilities designed specifically for persons with physical and/or mental disabilities, persons/families who are homeless (to include at risk) and persons who are seniors. (Number to be determined dependent upon project). **Priority Need – Rental Housing** **Performance Indicator – Number of individuals/households assisted** **Outcome - Households will have affordable housing through affordable housing preservation and/or development for the purpose of providing decent affordable housing. Number of households to be determined based on proposals.** **CDBG Citation - 570.201 (a) 570.201 (c) CDBG National Objective – LMH** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: Private Investment** **Matrix Code: 01 Purpose: Persons w/ Disabilities (and Seniors)**	Housing Objective 1, 2, 3 Community Services 1.1, 1.2, 1.3, 1.4	Emergency generator projects were begun at two (2) FCRHA-owned senior developments (Olley Glen and Little River Glen) with completion anticipated in FY 2016. On December 18, 2014 the FCRHA approved an awarded of $1,258,621 from Senior, Homeless, Persons with Disabilities to the following organizations: Marian Homes- $510,000 Community Havens-$517,121 Cornerstones-$231,500 As of June 30, 2015, $510,000 of this award had been expended on the acquisition of one group home serving five (5) individuals with disabilities.
<u>Project ID - #15 Emergency Solutions Grant</u>: The Emergency Solutions Grant program under the HEARTH Act has a greater emphasis on using funding to prevent homelessness and to rapidly re-house persons and families who become homeless. Funds will be used to support all eligible Emergency Solutions Grant Program activities.	Housing Objective 1, 8	Emergency Solutions Grant (ESG) funds were utilized to provide rapid re-housing and homelessness prevention assistance via housing relocation and stabilization services and rental assistance. In FY 2015 ESG funds helped 108 households move quickly from

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments
Priority Need – Homeless **Performance Indicator – Number of households Assisted** **Outcome – Number to be determined** **CDBG Citation - N/A CDBG National Objective - N/A** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: County General Funds** **Matrix Code: Not Applicable Purpose: Homeless**		homelessness to permanent housing and achieve stability. A total of $394,422 in ESG funds were spent in FY 2015 for rapid re-housing assistance with housing relocation and stabilization services. ESG funds also helped 93 households so they could remain in permanent housing and avoid homelessness. A total of $396,461 in ESG funds were spent in FY 2015 for homelessness prevention assistance with housing relocation and stabilization services.
Project ID - #16 HOPWA: Under federal regulations for the Consolidated Plan, the District of Columbia receives funds through the Housing Opportunities for Persons with AIDS (HOPWA) Program for the entire eligible metropolitan statistical area (EMSA). The funds are sub-allocated to Northern Virginia jurisdictions through the Northern Virginia Regional Commission and administered locally by Northern Virginia Family Service. These funds provide rental assistance; short-term rent, mortgage, and/or utility payments; and permanent housing placement assistance for approximately 27-28 households with persons who are living with AIDS. **Priority Need – HIV/AIDS** **Performance Indicator - Number of individuals/households Assisted** **Outcome - 27-28 households have access to a sustained affordable housing through rental assistance and short-term rent, mortgage, and/or utility payments for the purpose of providing decent affordable housing.** **CDBG Citation - N/A CDBG National Objective – N/A** **Start Date – 07/01/14 Completion Date – 06/30/15** **Other Resources: N/A** **Matrix Code: 31F Purpose: HIV/AIDS**		Based on HUD guidance, Fairfax County is no longer reporting on HOPWA accomplishments, as this is to be reported on in the CAPER of the District of Columbia.

Consolidated Plan Project/Activity	Goals & Objectives	FY 2015 Accomplishments			
TOTAL FY 2015 ENTITLEMENT FUNDING FOR FEDERAL PROGRAMS		**$4,837,674 CDBG**	**$1,535,471 HOME**	**$385,886 ESG**	
ADDITIONAL CARRYOVER AMOUNT FROM PRIOR YEARS		**$4,495,233 CDBG**	**$2,592,786 HOME**		
TOTAL FY 2015 BUDGET ALLOCATIONS (Excluding Program Income)		**$9,332,907 CDBG**	**$4,128,257 HOME**	**$385,886 ESG**	

FY 2015 CDBG

For FY 2015, specific amounts of CDBG funding were designated by the Board for contractual commitments (such as payments on outstanding Section 108 loans), program administration, relocation assistance and an on-going home repair program that address the Vision and Mission statements incorporated in the Five-Year Plan. Specific funding amounts were also approved by the Board of Supervisors for affordable housing programs and projects and for public services that are targeted to the priorities adopted by the Board of Supervisors.

For the FY 2015 One-Year Action Plan, the Affordable Housing Fund was allocated $1,133,488 for affordable housing projects recommended for funding through the nonprofit competitive solicitation process for nonprofit service providers. The Board of Supervisors also approved project awards totaling $725,651 for Targeted Public Services based on the projects recommended for funding through the CCFP Request for Proposals process for nonprofit service providers.

FY 2015 HOME

Fairfax County received $1,535,471 in HOME funds in FY 2015. The county uses its HOME funds to provide direct affordable housing assistance to low income homebuyers and tenants. Program accomplishments for FY 2015 include:

- CHDO's acquired and/or preserved 26 housing units providing affordable housing for low income households.

- New or continuing TBRA assistance was provided to 49 families serving 129 beneficiaries.

- Rehabilitation or construction of FCRHA-owned multifamily units was underway on 21 units.

- Partnership for Permanent Housing (PPH): During FY 2015, three families successfully leased rental units with their TBRA vouchers as a part of the Partnership for Permanent Housing.

In FY 2015, construction was completed on Kate's Place, which in part utilized HOME funds to construct a 6 unit complex to provide permanent supportive housing to families who have experienced chronic or frequent homelessness. This facility, opened in February 2015, is owned by the Fairfax County Board of Supervisors and operated on behalf of the Fairfax County Office to Prevent and End Homelessness (OPEH) by Shelter House and Cornerstones, Inc. The National Association of Local Housing Finance Agencies (NALHFA) selected Kate's Place as its HOME Excellence Award winner in 2015.

Information regarding the FY 2015 expenditure of CDBG and HOME funds is contained in Attachment I, Financial Summary Reports.

A map showing geographic distribution and location of selected projects is presented in Attachment IX, Project Map for CDBG and HOME.

FY 2015 ESG

Emergency Solutions Grant funds in the amount of $385,886 were received through the Consolidated Plan Action Plan and were utilized for housing relocation and support services, as financial assistance. The funds were essential to preventing homelessness for many families as well as rapidly re-housing many families who were already homeless.

More information about the use of FY 2015 ESG funds is available under Section III/Homeless.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

N/A.

3. Affirmatively Furthering Fair Housing:
   a. Provide a summary of impediments to fair housing choice.
   b. Identify actions taken to overcome effects of impediments identified.

See Section II/Housing, Barriers to Affordable Housing.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

See Table 1-3 (pp. 8-19, above), FY 2015 Consolidated Plan Accomplishments.

5. Leveraging Resources
   a. Identify progress in obtaining "other" public and private resources to address needs.
   b. How Federal resources from HUD leveraged other public and private resources.
   c. How matching requirements were satisfied.

CDBG Leveraging

The FY 2015 CCFP CDBG-funded public services and affordable housing activities described in the Consolidated Plan leveraged a total of $5.01 for every $1 of CDBG expenditures. Further CCFP CDBG leveraging information is reflected on the following charts:

<u>FY 2015 Public Services Activity and Leveraging</u>

- Total CDBG Public Services Expenditures: $425,651
- **TOTAL LEVERAGED: $3,513,191**

- **RATIO= $8.25 OF LEVERAGED FUNDS TO EVERY $1 OF CDBG EXPENDITURES FOR PUBLIC SERVICES ACTIVITIES**

FY 2015 Affordable Housing Activity and Leveraging

- Total CDBG Affordable Housing Expenditures: $981,341
- **TOTAL LEVERAGED: $3,522,746**
- **RATIO= $ 3.59 OF LEVERAGED FUNDS TO EVERY $1 OF CDBG EXPENDITURES FOR AFFORDABLE HOUSING ACTIVITIES**

HOME CHDO Leveraging

In FY 2015, the FCRHA issued three (3) HOME Community Housing Development Organization (HOME CHDO) funded acquisition loans to Good Shepherd Housing and Cornerstones, Inc. for the acquisition of housing units to be used as affordable rental housing.

FY 2015 CHDO Activity and Leveraging

- Total HOME Acquisition Expenditures: $1,099,216
- Total Other Federal Funds Leveraged: $826,968
- Total State/Local Public Funds Leveraged: $0
- Total Owner Equity Leveraged: $3,586,898
- **TOTAL LEVERAGED: $4,413,866**

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The Fairfax County Department of Housing and Community Development (HCD) provides limited neighborhood revitalization services to neighborhood Conservation Areas upon request. HCD coordinates zoning amendment and Comprehensive Plan amendment requests within the Conservation Areas at the request of the Fairfax County Department of Planning and Zoning and neighborhood organizations.

Citizen Participation

1. Provide a summary of citizen comments.

Fairfax County Consolidated Community Funding Advisory Committee

The Fairfax County Board of Supervisors has designated the Consolidated Community Funding Advisory Committee (CCFAC) as the citizen advisory group charged with overseeing the Consolidated Plan process. The CCFAC is also charged with oversight of and developing funding priorities for the Consolidated Community Funding Pool (CCFP), a pool of funds for nonprofit service providers that includes CDBG funds. CCFP funding is awarded to community-based organizations through a competitive process. The

CCFAC oversees all aspects of the CCFP including policies, priorities, and planning and development of evaluation criteria for proposals. In carrying out its responsibilities, the CCFAC receives public input from various sources, including the following:

On November 12, 2013, the CCFAC held a public hearing to receive citizen input on housing and community development needs for FY 2015. The hearing provided citizens with the opportunity to express their views on housing, community development and human service needs; fair housing needs; Fairfax County's consolidated plan performance; the impact of a tight budget on programs and services; how they foresaw the needs of the community changing; how they and/or their organizations planned to shift their emphasis in response to the changing conditions, needs, and resources; and how they would address the balance between immediate needs and long-term needs in terms of program areas such as prevention.

On March 8, 2014, the Fairfax County Board of Supervisors authorized the advertising of a public hearing on the Consolidated Plan One Year Action Plan for FY 2015 which was made available for public review and comment. The public hearing was held on March 25, 2014, at which the public was provided the opportunity to comment on the proposed use of funds as described in the *Proposed One-Year Action Plan for FY 2015* in accordance with U.S. Department of Housing and Urban Development (HUD) regulations and guidelines. Citizens also were invited to comment on housing and community service needs in the county as well as to provide information concerning changes in housing and community service trends since the last Board public hearing on the Consolidated Plan in 2013.

The Fairfax County Board of Supervisors held the public hearing on March 25, 2014, and received testimony from five speakers. At its meeting on April 8, 2014, the CCFAC considered all comments received and forwarded its recommended proposed Consolidated Plan One-Year Action Plan for FY 2015 to the Board of Supervisors for approval.

This performance report was made available to citizens, and the county received no citizen comments during the period September 4, 2015 through September 21, 2015. A copy of the public notice that was printed in local newspapers is provided as Attachment VIII. In addition, the draft Consolidated Annual Performance and Evaluation Report was posted on the Fairfax County government web site during the public comment period.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures.

   Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

The total amount of federal funds made available for furthering the objectives of the Consolidated Plan are identified at the end of Table 1-3. The total amount of funds expended during the reporting period is identified in Attachment I.

A Project Map for major capital projects in FY 2015 for the preservation and expansion of affordable housing in furtherance of the Consolidated Plan is included as Attachment IX. Maps showing minority concentrations in Fairfax County are included as Attachment X.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Fairfax County is committed to enhancing the organizational capacity of community-based nonprofit organizations operating in the county and to the coordination of efforts with experienced developers, including nonprofit developers. In August of 2014, the Fairfax County Department of Housing and Community Development (HCD) requested input from the public on proposed changes to an upcoming solicitation for up to $8.8 million in local and federal funds for the development of affordable housing in Fairfax County. Changes were being considered for maximum funding limits, income targeting, leveraging, and the application submission deadline. The goal of the proposed changes to the solicitation was to offer more flexibility to better meet the needs of the housing development industry. The proposed changes were discussed during an in-person "Developer's Dialogue" meeting held at HCD on August 14, 2014.

Another "Developer Dialogue" to solicit industry feedback was held toward the end of the fiscal year. On June 19, 2015, HCD released for comment a draft Request for Proposals (RFP) for a total of up to $12 million in local and federal funds for affordable housing development. HCD hosted a "Developer Dialogue" on June 22, and received comments and questions through June 29.

During FY 2015, work continued on an extensive review and analysis of the Consolidated Community Funding Pool to ensure that the county, through the CCFP, continues to leverage community resources for maximum impact on communities and those individuals and families most at risk. A CCFP Review Project Steering Committee had been formed in response to the Board of Supervisors' directive to review the CCFP funding framework, practices, and procedures. The steering committee analyzed information received from community feedback, conducted further research, and crafted recommendations for changes. A report was forwarded to the Board of Supervisors in early FY 2015, and throughout the fiscal year staff developed operational and policy changes that will be made to the CCFP program, based on the recommendations from the steering committee report. Most of these changes will be included in the FY 2017-2018 Request for Proposals (RFP) that will be released in FY 2016, including a two-tier application that will simplify the application process for proposals requesting less than $50,000; standardized performance outcomes that will be used to better evaluate the overall impact of CCFP projects; and the addition of targeted focus areas within the CCFP RFP. These focus areas are based on human services needs throughout Fairfax County and are intended to encourage proposals that address these research-based

needs. In FY 2016, Fairfax County staff will continue to revamp the CCFP program through additional operational and policy improvements.

Fairfax County has established five primary activities under its HOME Program, ensuring that funds will be committed and expended in a timely and productive manner each program year. These programs include:

- Rehabilitation of FCRHA Properties;
- Tenant Based Rental Assistance;
- Senior/Homeless and Persons with Disabilities
- Affordable Housing Blueprint; and
- Annual CHDO Set-Aside.

The Real Estate Finance and Grants Management Division provides program technical assistance to the various divisions within HCD that use county HOME funds in support of these program activities. In addition, it should be noted that the community-based nonprofit organizations operating in the county actively participate in the development of policies and programs related to the provision of affordable housing and public services.

Monitoring

1. Describe how and the frequency with which you monitored your activities.

2. Describe the results of your monitoring including any improvements.

3. Self Evaluation
   a. Describe the effect programs have in solving neighborhood and community problems.
   b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
   c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
   d. Indicate any activities falling behind schedule.
   e. Describe how activities and strategies made an impact on identified needs.
   f. Identify indicators that would best describe the results.
   g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
   h. Identify whether major goals are on target and discuss reasons for those that are not on target.
   i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

CDBG Monitoring

In addition to regular monthly desk monitoring through electronic reports and correspondence, each of the three CDBG-funded targeted public services activities funded through the Consolidated Community Funding Pool was monitored by on-site visits during which client files and program records were sampled for contract compliance and reporting accuracy. Program staff also were interviewed. The contract

terms of each CDBG-funded public services activity require compliance with all applicable HUD and other federal regulations. By contractual agreement, subrecipients are required to submit monthly and quarterly reports on services, outcomes, clients, demographics and expenditures through a web-based reporting system known as Web-R.

HOME Monitoring

HCD has an annual monitoring regimen, which includes both desk monitoring and on-site inspections of HOME funded projects. The following program records and files are monitored to ensure compliance with the HOME requirements:

- tenant leases;
- income eligibility calculations (HUD Part 5 definition of Annual Income);
- compliance with HOME Rent Limits;
- tenant selection processes; and
- property standards.

HCD continues to use specific HOME affordable rental housing requirements checklists to conduct on-site monitoring of its rental projects for ongoing compliance with HOME affordable rental requirements. The checklists provide thorough information pertaining to household income, household size, income source documentation, and tenant lease information. Each monitoring site visit consists of a short introductory meeting, review of the tenant files, closing meeting, and visual assessment of a unit. Staff generally found CHDO units to be in compliance with HOME Program affordable rental housing requirements and issued corrective actions accordingly.

In FY 2015, HCD performed on-site monitoring at six (6) FCRHA-owned housing properties and six (6) nonprofit owned affordable rental housing programs. The FCRHA properties were Hopkins Glen, Willow Oaks, Olley Glen, Eastern Market, Holly Acres and Lorton Valley. The nonprofit programs were Gateway, RIVA, Chimes, Cornerstones, Shelter House and Good Shepherd. Additionally, a rent and income analysis was performed on all HOME-funded properties following the changes to the HOME rent and income limits in June 2015.

Fairfax County continues to support activities with CDBG, HOME, and ESG funds that benefit low- and moderate-income families and individuals. Program activities are monitored to ensure that these continue to benefit eligible households and comply with program requirements.

Fairfax County has met its CDBG and HOME expenditure and obligation rates and continues to closely monitor projects to expedite the use of funds.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Abatement of lead-based paint in Fairfax County's Public Housing was completed in the fall of 1997. No new Public Housing units have been added since that time. Telephone consultation, literature, and referrals to private lead testing companies are provided to citizens who call regarding lead-based paint or other potential environmental lead hazards in the community. The county has implemented procedures for compliance with regulations issued by HUD which established new requirements for notification, evaluation, and reduction of lead-based paint hazards in federally-owned residential property and housing receiving federal assistance.

Lead-based paint hazards review is part of the county's Environmental Review process for all federally-funded projects. Project managers fill out Environmental Review Abstracts in which the age of the property is identified to determine if the property was built at a time when lead-based paint was used, as well as whether any paint will be disturbed. If answers to these questions warrant further review, the case is sent to the Department of Housing and Community Development's (HCD's) staff person responsible for lead-based paint follow-up and mitigation. Appropriate actions are taken to ensure compliance with Lead-Based Paint Regulation (24 CFR Part 35) including testing.

SECTION II – HOUSING

Housing Needs

1. Describe Actions taken during the last year to foster and maintain affordable housing.

See pp. 2 – 5, Section I, General FY 2015 Program Highlights.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

CDBG Housing Objectives

In FY 2015, (July 1, 2014 – June 30, 2015), three (3) affordable housing and three (3) targeted public services projects operated by three (3) nonprofit organizations received CDBG funding awards under the Fairfax County Consolidated Community Funding Pool. The objectives through the nonprofit affordable housing programs were to acquire three (3) or more units (including one (1) unit to be used as a 4-unit group home) for use as six (6) units of affordable rental housing in Fairfax County.

Consistent with the county's Housing Blueprint, the nonprofit organizations acquired fifty (50) units of new affordable housing which benefitted fifty (50) households, which exceeded the six-unit goal for affordable housing acquisition by 44 units. Of the acquired units, 26 were rented as affordable housing by the nonprofits to low-income families earning at or below 50 percent AMI, and 24 were rented to low income families earning at or below 60 percent AMI.

The Homeownership Assistance Program provided homeownership assistance to 11 low-moderate income families as indicated below:

Homeownership Assistance (July 1, 2014 – June 30 2015):

- 0 – 30% AMI= 0 Households
- 30 – 50% AMI= 6 Households
- 50 – 60% AMI= 4 Households
- 60 – 80% AMI= 1 Households

Note: These income limits are based on HUD projects using federal CDBG and HOME funds, and are capped at federally required limits. Homeownership assistance is also in compliance with local income-restrictions based on Fairfax County Area Median Income limits adjusted for family size.

In addition, through targeted public services operated by the nonprofits, 1,397 clients in 499 households, including 382 female-headed households, were able to obtain or maintain affordable housing in FY 2015.

HOME Housing Objectives

During FY 2015, Fairfax County HOME funds were used to acquire, rehabilitate and construct rental housing for low-income beneficiaries. Highlights of these activities have been reported in earlier sections of this document.

HOME funds were utilized to create or continue forty-nine (49) TBRA vouchers.

- Partnership for Permanent Housing (PPH): FY 2015 = 3 Active Vouchers
  - 0 – 30% AMI = 2 Households
  - 30 – 50% AMI = 0 Households
  - 50 – 60% AMI = 1 Household
  - **FY 2015 TOTAL: 3**

- Non-Elderly Disabled (NEDs): FY 2015 = 16 Active Vouchers
  - 0 - 30 % AMI = 16 Households
  - 30-50% AMI = 0 Households
  - 50-60% AMI = 0 Households
  - **FY 2015 TOTAL: 16**

- Homeless Tenant Based Rental Assistance: FY 2015 = 16 Active Vouchers
  - 0 - 30 % AMI = 11 Households
  - 30-50% AMI = 4 Households
  - 50-60% AMI = 1 Household
  - **FY 2015 TOTAL: 16**

- Tenant Based Rental Assistance – PROGRESS Center Reasonable Accommodations and Emergencies: FY 2015 = 12 Active Vouchers

  - 0 – 30% AMI= 10 Households
  - 30 – 50% AMI= 2 Households
  - 50 – 60% AMI= 0 Households
  - **FY 2015 TOTAL: 12**

- Elderly Disabled: FY 2015 = 2 Active Vouchers
  - 0 – 30% AMI= 2 Households
  - 30 – 50% AMI= 0 Households
  - 50 – 60% AMI= 0 Households
  - **FY 2015 TOTAL: 2**

Section 215 Definition of Affordable Housing

During FY 2015, Fairfax County successfully used HOME funds to meet the affordable rental and homebuyer housing needs of the county's low-income residents. All HOME rental units were leased within the applicable HOME rent limits. Tenant applicants were required to provide all applicable documentation pertaining to household income in order to document their eligibility under the applicable HOME income limits. The affordability of all HOME-assisted rental units purchased by nonprofits and homebuyer units is secured by Fairfax County under a recorded deed restriction.

Persons with Disabilities

The FCRHA continued to increase the availability of accessible units in both its federal Public Housing portfolio and the local Fairfax County Rental Program (FCRP). The following units have been retrofitted in FY 2015 to conform to Section 504 accessibility standards:

- Five (5) units at *Old Mill Gardens; 47 units, Mount Vernon District*
- One (1) unit at *The Atrium; 37 units, Lee District*
- Six (6) units at *Ragan Oaks; 51 units, Springfield District*

Staff will continue to make accessibility modifications consistent with implementation of the Section 504 Plan for accessibility in Public Housing.

Under FCRP, the following was converted under the Americans with Disabilities Act (ADA) during FY 2015:

- One (1) unit at *Wedgewood Apartments; 672 units, Mason District*

Fairfax County awarded $400,000 in CDBG funds to Community Havens, Inc. for the acquisition and accessibility modification of a unit to be used as affordable group home housing with supportive services for persons with physical disabilities. As of the end of the fiscal year, Community Havens is seeking to identify an appropriate cost effective unit.

The FCRHA has a Universal Design Policy which incorporates a policy supporting universal and accessible design and the construction of affordable housing for persons with disabilities. By stipulating that universal design features, to the extent feasible, be incorporated into the construction and rehabilitation of units owned or financed by the FCRHA, the accessibility needs of persons with disabilities are addressed.

It should be noted that the Kate's Place project, referred to in this report, demonstrates the FCRHA's commitment to increasing housing accessibility. Kate's Place has been designed to fully comply with the Uniform Federal Accessibility Standards (UFAS) and Americans with Disabilities Act (ADA) 2010 standards, and also follows several of the Universal Design guidelines. Two of the six units, one in each of the two buildings, are fully accessible. Kate's Place, which utilized HOME funds, provides permanent supportive housing to families who have experienced chronic or frequent homelessness, specifically extremely low income and formerly homeless families moving from the shelter.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Public Housing Improvements

The FCRHA performed the following rehabilitation work on its federal Public Housing portfolio between July 1, 2014 and June 30, 2015:

- *The Atrium (37 units, Lee District):* **Property improvements** (repaved parking lot)
- *West Ford (Mount Vernon District):* **Building systems improvements** (replaced community center main fire sprinkler pipe)
- *Newington Station (36 units, Mount Vernon District):* **Exterior improvements** (replaced exterior siding, entry doors and gutters)

In FY 2015, the FCRHA continued to increase the availability of accessible units in its federal Public Housing portfolio. The following units have been retrofitted to conform to Section 504 accessibility standards:

- Five (5) units at *Old Mill Gardens (Mount Vernon District)*
- One (1) unit at *The Atrium (Lee District)*
- Six (6) units at *Ragan Oaks (Springfield District)*

Staff will continue to make accessibility modifications consistent with implementation of the FCRHA's Section 504 Plan for accessibility in Public Housing.

Resident Participation Initiatives

The Fairfax County Public Housing Resident Advisory Council is made up of both Public Housing residents and Housing Choice Voucher (HCV) participants. The Council's

primary purpose is to participate in the overall policy development and direction of public housing and HCV operations by reviewing and commenting on policy matters concerning FCRHA operations such as modernization, security, maintenance, resident screening and selection. The Council submits its recommendations to the FCRHA as part of the FCRHA's annual plan to be forwarded to the Secretary, Department of Housing and Urban Development.

In December 2012 (FY 2013) the FCRHA was notified that it had been selected to become an MTW agency. In November 2013 (FY 2014), the FCRHA signed an agreement with HUD that officially designated the FCRHA as an MTW agency. The MTW designation will play a critical role in the FCRHA's **T**otal **H**ousing **R**einvention for **I**ndividual Success, **V**ital Services and **E**conomic Empowerment (THRIVE) initiative, enabling the FCRHA to link its housing programs into a continuum, allowing staff to spend less time on paperwork and more time on people, and assisting families in achieving self-sufficiency.

The FCRHA's FY 2015 Moving to Work Plan, which replaces the PHA Plan, was thoroughly reviewed by the Resident Advisory Council and underwent a public review process. As the FCRHA continues its implementation of THRIVE, the Resident Advisory Council will be engaged in the development of the FY 2017 MTW Plan and HCD will continue to offer opportunities for broader resident participation.

Family Self Sufficiency Initiatives

In FY 2012, the FCRHA began operation of the new PROGRESS (Partnership for Resident Opportunities, Growth, Resources and Economic Self-Sufficiency) Center to link Public Housing residents with county resources to prevent eviction, assist with family crises, meet lease obligations, access mental health services and participate in economic self-sufficiency programs. The PROGRESS Center coordinates, promotes and provides the following programs to enhance the economic and social self-sufficiency of Fairfax County Public Housing residents, including the following outcomes during FY 2015:

- 75 cases from Public Housing were addressed by PROGRESS Center service coordinators to assist residents facing a crisis or needing additional assistance.
- Partnerships with county agencies, including the Fairfax County Department of Neighborhood and Community Services, were enhanced to bring programs into the county's Public Housing community centers.
- Residents were linked with a variety of services, predominantly mental health services, adult and aging services, and basic needs.
- Training for HCD staff was held to provide them with information to help residents, including training regarding food and holiday resources for residents and training about self-sufficiency programs in the county.
- Residents were invited regularly to job fairs and provided with information regarding job openings, scholarships, and starting a business.

Other family self-sufficiency initiatives included group counseling and:

- Ongoing Marketing of Fairfax County Affordable Dwelling Units and First-Time Homebuyer properties throughout FY 2015;
- Referring of families to the First-Time Homebuyers Program; and

- Coordinating with Public Housing, Housing Choice Voucher, and Fairfax County Rental Program participants desiring to transition from rental units to homeownership opportunities through the agency's MTW and THRIVE initiative.

Services and Programs				
Program Name & Description (including location, if appropriate)	**Estimated Size**	**Allocation Method (waiting list/random selection/ specific criteria/other)**	**Access (development office / PHA main office / other provider name)**	**Eligibility (public housing or HCV participants or both)**
Resident Management Aides	21 (11 Public Housing and 10 FCRP)	Employer Interview	Assist HCD staff at all Public Housing and FCRP properties	Public Housing and FCRP
Housing Choice Voucher Homeownership	13 (Current Program Enrollment)	Applicant List	Agency outreach to HCV tenants who have been in the program for a minimum of one year	Program assistance is available to HCV tenants who have been in the program for a minimum of one year
Sponsor-Education Homeownership Seminars for properties with income and covenant restrictions in the First Time Homebuyers Program - Homeownership Education	6 sessions with 939 attendees	Self-select to become eligible for First Time Homebuyers Program	PHA Main Office and Fairfax County Government Centers	Both Public Housing and HCV
Fairfax Area Christian Emergency and Transitional Services (FACETS), Inc. Public Housing Properties Served: Robinson Square, Barros Circle, and Ragan Oaks Programs/Services: Pre-employment Program; Household Mgmt.; ESL; Parent/Child Enrichment Program; Resident Employment Opportunities; Girl Power; Women's Group; Summer Camp; Computer Lab.	Varies upon program	Walk-In, restricted to property residents	PHA Main Office On-Site Community Center	Public Housing

Table 2 – 1: FCRHA Public Housing Services and Programs

During FY 2015 the FCRHA served 36 households under its Family Self-Sufficiency (FSS) program. As of June 30, 2015, 25 households were currently enrolled. Of these households:

- 19 have escrow balances - the average balance is calculated at $5,150;
- 10 are actively escrowing an average monthly credit of $180.

In addition, the FCRHA Public Housing FSS program has achieved the following Outcomes during FY 2015:

- Zero households are currently receiving TANF (cash welfare) assistance;
- 25 households are employed, including FY 2015 graduates who have continued to maintain employment;
- 4 households increased their earned income or received promotion;
- 100 percent of households participated in a minimum of one type of training or educational activity (financial literacy, parenting, GED, technical/trade/workforce, or college level education);
- 5 households completed the FSS program: 2 households transitioned out of Public Housing into the rental market; 1 household purchased a home and transitioned out of Public Housing, and; 2 households are currently in the process of purchasing homes.

Affirmatively Furthering Fair Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

The Fairfax County Board of Supervisors adopted the first Fairfax County Fair Housing Analysis of Impediments and designated the Fairfax County Human Rights Commission (Commission) as the entity responsible for implementation and oversight of fair housing activities initiated by Fairfax County. The Commission was served by staff of the Office of Human Rights. In 2009, the Office of Human Rights was merged with the Office of Equity Programs to create the Office of Human Rights and Equity Programs (OHREP).

On July 12, 2011, the *Fairfax County Fair Housing Analysis of Impediments Five-Year Fair Housing Planning Document* for *2011-2015* (Local FH Plan) was submitted to the Board of Supervisors (Board) and staff was directed to utilize the recommendations to address the impediments identified in the Local FH Plan to the fullest extent feasible. The recommendations made in the Local FH Plan for Fiscal Years 2011 - 2015 included the following:

- Continue to support testing audits and programs across all protected classes to uncover unlawful housing discrimination in the County;

- Continue to conduct outreach to ensure that members of the public, as well as county staff who provide services to the public, can readily access and understand their options when they believe they have experienced housing discrimination;

- Develop means to encourage development of accessible housing that is affordable to Fairfax County's lowest income households;

- Perform testing to determine if housing providers (public or private) are making reasonable accommodations and modifications for people with disabilities as required under fair housing laws;

- Support more programs to encourage and incentivize housing providers in low poverty neighborhoods to participate in the voucher program, such as providing voucher holders with responsible tenancy education and helping landlords navigate the Housing Choice Voucher program requirements;

- Support a program of lending testing to determine whether or not there are grounds for fair lending enforcement actions;

- Continue to support the provision of individual pre-purchase counseling, including long-term budget and credit repair assistance targeted to low and moderate income populations; and

- Ensure that the County's advertising continues to reflect and appeal to a diverse community.

Preparation of the *Fair Housing Analysis of Impediments and Five-Year Fair Housing Planning Document* for Fiscal Years 2016 – 2020 is in progress.

The FCRHA and HCD have undertaken activities to address the development of housing that is accessible housing and housing that is affordable to Fairfax County's lowest income households. Activities have included:

- HCD, in conjunction with several county agencies, issued four separate RFP's pursuant to the provisions of the county adopted PPEA guidelines to form partnerships with private sector entities for the development of residential housing on county owned land. It is anticipated that when completed the four PPEA developments will produce 1,800 residential units with over 1,000 units providing below market affordability to households having incomes ranging from 30% to 60% of AMI.
- HCD provides incentives in its application process for affordable housing development capital funding, in the form of additional scoring points, for the creation of rental housing for families with incomes of 30% AMI or below.
- The FCRHA has a policy in place calling for the inclusion of accessible and universal design in its own projects as well as the projects for which it provides financing.
- The FCRHA is currently in the process of converting a number of its own rental units to full accessibility, and also regularly makes accessibility modifications to its units via the Reasonable Accommodation process.
- The FCRHA is pro-actively working to ensure that its resources are contributing to identifying community-based housing solutions for persons with disabilities, including persons coming out of the Northern Virginia Training Center. For example, the FCRHA recently provided financing in the amount of $510,000 to Marian Homes to acquire and rehabilitate a single family house to serve as a group home for five persons with intellectual disabilities.

Several other activities were undertaken by the county to affirmatively further fair housing:

Testing

A series of fair housing tests were conducted on behalf of the Fairfax County OHREP. In total, 48 matched pair, in-person fair housing tests were conducted on behalf of the county: 22 rental and 26 sales tests. All of the tests were funded by HUD, 40 of which were conducted under a Partnership Agreement between HUD and OHREP pursuant to a contract with a local fair housing group. The 22 rental tests included 11 based on disability (mobility impairment), 9 based on Race (African-American), and 2 based on National Origin/Religion (Muslim). The 26 sales tests included 15 based on National Origin (Latino), and 11 based on Race (African-American). Of the 48 tests conducted, 8 comprised retests. Final results and related actions are forthcoming.

Enforcement and Monitoring Activities

The Fairfax County OHREP is a HUD certified substantially equivalent agency and, therefore, eligible to file and investigate complaints under Fairfax County jurisdiction that are dual-filed with HUD. The agency's Human Rights Division received 24 fair housing complaints between July 1, 2014 and June 30, 2015, 23 of which were dual-filed with HUD. In total, 30 cases dual-filed with HUD were investigated by staff between July 1, 2015 and June 30, 2015. Ten complaints were closed with a "No Cause" finding, 1 complaint was closed with a "Cause" finding, 4 complaints were conciliated, and 2 were withdrawn with resolution. Thirteen dual-filed cases remained under investigation as of June 30, 2015.

Fairfax County Department of Housing and Community Development staff monitor CDBG-funded affordable housing programs and related public services activities for compliance with all applicable federal, state and local laws, including fair housing.

Education and Outreach Events and Materials

Presentations:

- **July 16, 2014: Fairfax County/Falls Church Community Services Board (CSB), Fairfax, VA.** OHREP staff conducted a fair housing training session with an emphasis on disability related issues for CSB outpatient staff members who serve clients in recovery from alcohol and drug programs. The presentation focused on fair housing laws of particular relevance to CSB clients, with an emphasis on their fair housing rights and options under fair housing laws. Brochures and informational materials were distributed at the session. Seventeen CSB staff members attended the presentation.

- **July 22, 2014: Multi-Unit Residential Condominium Complex, Falls Church, VA.** OHREP staff conducted a fair housing training session for members of the Board of Directors of the condominium association. An overview of fair housing laws was presented with an emphasis on requests for reasonable accommodations and modifications. Brochures and informational materials were distributed at the session. Eight members of the Board attended the presentation.

- **July 24, 2014: Multi-Unit Residential Condominium Complex (Management Company), Fairfax, VA.** OHREP staff conducted a fair housing training session for staff at the complex. Topics covered included a general overview of fair housing laws, prohibited practices, requests for reasonable accommodations and modifications and related issues, and employee/resident relationships. Brochures and informational materials were distributed at the session. Five employees at the complex attended the presentation: a manager, an assistant manager, two leasing agents, and a maintenance employee.

- **July 25, 2014: Offender Aid and Restoration (OAR) of Fairfax County (a local non-profit restorative justice organization providing human services).** OHREP's director discussed the various programs the agency administers, including fair housing and related legal protections. The role of the agency in enforcement, and the education and outreach services and other resources available were among the issues discussed. Brochures and other informational materials were distributed. Approximately 40 individuals representing various organizations serving the community attended the presentation.

- **September 30, 2014: George Mason University Human Behaviour in Social Science class, Fairfax, VA.** OHREP's director provided students with information about fair housing and other programs the agency administers. The role of the agency in enforcement and related laws, protected classes covered, and the education and outreach activities and resources available were among the topics discussed. Approximately 25 students attended the presentation.

- **October 20, 2014: Homeless Shelter, Reston, VA (Domestic Violence Supportive Housing).** An OHREP staff member conducted a fair housing presentation at a life skills class offered by the shelter for clients/survivors of domestic violence (DV) receiving help in obtaining housing in the community. The presentation, conducted at a local church in Fairfax County, included an overview of fair housing laws and the protections provided for DV victims. Information on the Violence Against Women Act (VAWA) and the protections and safeguards it provides was also covered. In addition, information related to the filing of a fair housing complaint was discussed. Fair housing brochures and other informational materials also were distributed. Six individuals in the Life Skills program attended the session.

- **November 18, 2014: United Community Ministries, Alexandria, VA. Know Your Rights - Fair Housing Law Protections for Victims of Domestic Violence.** OHREP facilitated and organized a "Know Your Rights" Fair Housing presentation for survivors of domestic violence. OHREP arranged the session through the Fairfax County Office for Women & Domestic and Sexual Violence Services. The presentation, conducted as part of a partnership agreement between OHREP and the Equal Rights Center (ERC), was prepared in consultation with OHREP and conducted by an ERC staff member. The presentation included information on the fair housing rights of survivors of domestic violence, the scope of coverage, the protections offered under fair housing laws, and prohibited activities. In addition, OHREP staff presented information about the role of the agency in fair housing enforcement, the complaint process, and the education and outreach services and resources

available. Brochures, flyers and other informational materials were distributed. The presentation was attended by victims of domestic violence receiving services. Eighteen people attended the session.

- **December 17, 2014. Final Salute, Inc. Program, Fairfax County.** OHREP facilitated and participated in a "Know Your Rights" presentation for homeless veterans in the Final Salute, Inc. program living in a group home. The presentations, offered in conjunction with the Equal Rights Center (ERC) as part of a Partnership Agreement between OHREP and ERC, was conducted by an ERC staff member; an OHREP staff member also participated in the discussion. The presentation included information on the housing rights of Veterans and others, the scope of coverage, the protections offered under fair housing laws, and prohibited activities. Both organizations distributed brochures, flyers and other informational materials about the role, services and resources they provide. Five people attended the workshop.

- **February 2, 2015: Veteran's Monthly Meeting, Fairfax Station, VA.** Staff from the Fairfax County Office of Human Rights & Equity Programs (OHREP) organized a "Know Your Rights" fair housing presentation tailored to issues of particular concern to Veterans. OHREP organized the session through contacts with the Virginia Wounded Warrior Program. The session was offered in collaboration with and as part of a partnership agreement with The Equal Rights Center (ERC). The presentation, conducted by ERC staff with input from OHREP, included an overview of fair housing rights with an emphasis on disability related issues of particular concern to veterans (PTSD, emotional and physical disabilities). Information on the rights and obligations of housing providers as well as those seeking housing was provided. In addition, OHREP staff presented information about the role of the agency in fair housing enforcement, the complaint process, and the education and outreach services and resources available. Fair housing brochures were also distributed. Twenty-two veterans attended.

- **February 12, 2015: Presentation: Mobile Home Park (Resident/Owners), Fairfax, VA.** OHREP staff members met with resident/owners at the facility who have concerns regarding possible discriminatory treatment and actions by the management at the property and requested information about their fair housing rights. The session was conducted entirely in Spanish. In addition to providing an overview of fair housing laws, staff responded to questions regarding concerns about discrimination based on national origin and familial status. OHREP staff also provided information about the role of the agency in fair housing enforcement, the complaint process, and the education and outreach services and resources available. In addition, fair housing brochures were distributed. Approximately 12 individuals attended the session, including 10 residents and two representatives from a local non-profit working with residents on fair housing and similar issues of concern.

- **March 7, 2015: VHDA Homeownership Education Class (English), Herndon, VA.** OHREP staff conducted a fair housing training session for attendees and presenters at a day-long class offering a variety of programs related to first-time homeownership. Information provided included an overview of fair housing/fair

lending laws, the agency's role in fair housing enforcement, the complaint process, and the resources and education and outreach services available. Fair housing brochures and related materials were distributed to attendees. Approximately 14 people participated, including 11 prospective home buyers, 2 real estate agents and 1 representative from a lending institution.

- **March 14, 2015: VHDA Homeownership Education Class (English), Herndon, VA.** OHREP staff conducted a fair housing training session for attendees. Twenty people attended the session.

- **March 28, 2015: VHDA Homeownership Education Class (Spanish), Herndon, VA.** OHREP staff conducted a fair housing training session, in Spanish, for members of the Spanish speaking community attending the day-long Homeownership Education class. Fair housing brochures in Spanish were made available. Twenty-eight people attended the session.

- **April 15, 2015: Fair Housing Month Workshop**. **OHREP** hosted a training session and luncheon as part of its Annual Fair Housing Month Event. The training focused on assistive animals. The session also included an in-depth discussion on requests for reasonable accommodations with an emphasis on mental health issues. Representatives from ERC and the HUD Fair Housing and Equal Opportunity DC Field Office conducted the session in collaboration with and input from OHREP. Approximately 170 people from the private, non-profit and public sectors attended.

- **April 22, 2015**: **Homeless Shelter (Clients).** OHREP staff gave a fair housing presentation for residents of the shelter seeking housing to inform them of their fair housing rights, the complaint process, answer questions, and provide related materials. Fifteen individuals attended the session comprising 14 residents and 1 case worker.

- **April 25, 2015: Ethiopian Community (Area-wide Community Meeting).** OHREP collaborated with staff from the Equal Rights Center (ERC) to conduct a "Know Your Rights" Fair Housing presentation about the fair housing rights of immigrants and racial minorities for members of the Ethiopian Community attending an area-wide community meeting. Staff from ERC conducted the meeting with input from OHREP. Information presented included the scope of coverage, the protections offered under fair housing laws, prohibited activities, the complaint process, and the resources available. ERC and OHREP also distributed brochures, flyers and other informational materials, including both Amharic and English translations. Seventy-five members of the Ethiopian community attended the session, approximately one-half of whom live in Fairfax County; almost all of the other audience members reside close by in other parts of Northern Virginia. The organizer of the event requested and was given an additional 100 brochures (Amharic and English versions) for distribution to other members of the community attending upcoming events.

- **May 5, 2015: Private Residential Multi-Family Rental Complex-Annandale, VA).** Staff met with a community manager with leasing and management responsibilities at the facility and at other complexes in the area. Information

provided included an overview of fair housing laws with an emphasis on requests for reasonable accommodations and modifications, a particular concern for the organization.

- **May 6, 2015: North Springfield Civic Association Meeting.** An OHREP staff person gave a brief presentation on community diversity at the meeting. Approximately 20 individuals attended.

- **May 14, 2015: Realty Company.** OHREP staff conducted a fair housing training for real estate sales and rental agents operating in Northern Virginia. Eight agents attended the presentation.

- **May 27, 2015: Homeless Shelter for Families with Children (Residents).** OHREP staff gave a fair housing presentation for new clients at the shelter seeking housing to inform them of their fair housing rights, answer questions, and provide related materials. Fourteen individuals attended the session.

- **May 28, 2015: Good Shepherd Housing and Family Services (GSH).** OHREP staff conducted a fair housing training session for the director and staff at the organization. GSH manages a number of housing units in the area, and locates/provides housing and community and support services primarily serving low-income and homeless populations. Seven staff members attended the session, including the director.

- **June 10, 2015: Homeless Shelter for Families with Children (Case Workers).** OHREP staff gave a fair housing presentation for staff working to help clients at the shelter locate housing. The session included an overview of fair housing laws, the scope of coverage, the protections offered, prohibited activities, the complaint process, and the resources available. Particular emphasis was placed on issues of concern for families with children and the homeless. Staff answered questions and provided related materials. Eleven staff members attended the session, comprised of 9 case workers, the director, and the assistant director.

- **June 11, 2015: Private Management Corporation.** The fair housing coordinator met with staff members associated with a local management company to provide an overview of fair housing laws, answer questions, and provide resource materials. An emphasis was placed on requests for reasonable accommodations and modifications, a particular concern for the organization. Two individuals attended the session, the leasing agent and a manager.

***Resource Festivals*:**

OHREP agency staff hosted and managed information booths at various resource fairs throughout the county. Staff members distributed fair housing brochures and related materials, described the work that the agency conducts and the services it provides, and answered questions from individuals who stopped by the resource table. A list of the resource fairs managed by OHREP staff is given below:

- **August 10, 2014: Todos Market, Woodbridge, VA**. OHREP hosted a resource table at this regional outreach event. The event was co-hosted by the Prince William County's Office of Human Rights and EEOC. OHREP staff provided information for all of the programs OHREP administers, including information and brochures on fair housing and related services. Approximately 50 members of the community stopped by the resource table to ask questions and to obtain informational materials.

- **August 13, 2014**: **Annandale Pyramid Back-to-School Fair, Annandale, VA.** OHREP hosted a booth at the event. Approximately 25 visitors to the fair stopped by the OHREP table to receive information and materials.

- **September 27, 2014: Reston Multicultural Festival, Reston VA.** OHREP hosted a resource table at the event. An estimated 1,500 plus visitors attended the festival, approximately 400 of whom stopped by the resource table throughout the day to pick up materials and to ask questions.

- **September 27, 2014: James Lee Community Center 3rd Annual Fall Festival, Annandale, VA.** OHREP hosted a resource table at this afternoon event. Approximately 25-plus people stopped by the resource table to speak with staff and receive informational materials.

- **October 4, 2015. Feria de Salud 2014** – OHREP hosted a resource table at this event. Brochures and fair housing coloring pages were made available to attendees. Approximately 200 people attended the event, a steady stream of whom stopped by the table.

- **October 4-5, 2014. Fall For Fairfax – Kidsfest** –OHREP staff hosted a resource table at this two-day event. Staff provided a "Fair Housing" playhouse for children. While the children colored and played in the house, staff handed out informational materials to parents and answered their questions. Coloring pages and bookmarks promoting fair housing and diversity were also distributed to the families. Several hundred people attended the event over the course of both days, over 200 of whom visited the OHREP resource table.

- **October 16, 2014. Domestic Violence Awareness Month Resource Fair, INOVA Fairfax Hospital.** OHREP staff hosted a resource table at the fair held in the atrium of the hospital. Approximately 20 hospital staff members and visitors stopped by the resource table to ask questions and to pick up informational materials.

- **November 14, 2014. MakeSpace – Friday Prayers.** OHREP hosted a resource table at MakeSpace's Friday prayers. Brochures were made available in English, Arabic and Somali. Over 150 people attended the service, almost all of whom stopped by the resource table to pick up informational materials and other handouts.

- **November 15, 2014**. **World of Possibilities Expo.** OHREP hosted a resource table at this event geared at providing resource information to persons with

disabilities and seniors. Approximately 250 people attended the Expo, a steady stream of who stopped by the resource tables for information.

- **February 14, 2015: Chinese New Year Festival** – OHREP hosted a resource table at this event. Brochures, pens, and fair housing coloring pages and bookmarks were distributed. Approximately 100 persons visited the OHREP table.

- **February 20, 2015: Dar Al Hijrah** – OHREP hosted resource tables at Friday prayer services where brochures and pens were provided. A brief presentation on the services OHREP provides was also given. Approximately 150 persons received information.

- **March 7, 2015: Feria de la Mujer** – OHREP hosted a resource table at this event. Brochures, pens and fair housing coloring pages and bookmarks were made available to attendees. Approximately 50 persons visited the OHREP table.

- **March 21, 2015: Northern Virginia Housing Expo** – OHREP hosted a resource table at the Expo. Fair housing information was provided in several languages along with fair housing bookmarks and coloring pages. Approximately 50 persons visited the OHREP table.

- **April 18, 2015: Culmore Community Day –** OHREP hosted a resource table at this event. In addition to fair housing brochures, fair housing coloring pages and pens were made available to children. Approximately 150 people attended the event; a steady stream of whom stopped by the OHREP table to ask questions and pick up materials.

- **May 2, 2015: Southgate Community Day -** OHREP hosted a resource table at this event. In addition to informational brochures for adult attendees, pens and fair housing coloring pages were made available for children. Approximately 150 persons attended; a stream of whom visited the OHREP booth.

- **May 16, 2015: Celebrate Communications 2015 –** OHREP hosted a table at this event held for the deaf and hard of hearing community. Approximately 150 individuals attended; a steady stream of whom stopped by the booth for information and to pick up materials.

Brochures/Publications:

In addition to the various brochures and other publications distributed at fair housing presentations, resource fairs, receptions, and other venues listed, additional brochures were made available upon request, including the following:

- **September 23, 2014: Virginia Housing Development Authority (VHDA) Homebuyer Education Classes.** OHREP provided 120 fair housing brochures for distribution at VHDA First-Time Homebuyer Education Seminars.

- **September 25, 2014: Fairfax County Consumer Affairs Branch.** OHREP provided 30 fair housing brochures (English) for distribution at a presentation conducted by the Consumer Affairs Branch to board members at a local condominium association. The remarks included a brief discussion of fair housing laws and a recommendation that board members receive fair housing training.

- **October 30, 2014. Fairfax County Domestic Violence Action Center (DVAC) Open House Resource Fair.** Brochures in both Spanish and English were made available to DVAC partners who are allied with the DVAC to provide various forms of assistance and resources to victims of domestic violence. Approximately 50 brochures were provided to exhibitors for information and distribution.

- **November, 2014: Embassy of Mongolia.** Twenty brochures in both English and Chinese were made available in hardcopy to the Embassy. The brochures were also made available electronically. In addition, the Embassy has included a link on its web site to OHREP's web site that links to the brochures.

- **March 2-6, 2015: Consumer Protection Week Display.** Fair housing materials were included in a display marking Consumer Protection week at the Fairfax County Government Center. The display included a variety of materials on various consumer transactions. Approximately 20 Fair Housing brochures, bookmarks and related materials were among the materials taken by consumers visiting the display.

- **April 2015:** "***Fair Lending: A Guide to Identifying Discriminatory Practices in Lending"*** **and** ***"Creating Inclusive Communities: Thinking Beyond NIMBY."*** Final edits and layout were completed for the two new OHREP brochures. The brochures, 1,000 copies of each of which are scheduled for printing and distribution, were developed for OHREP in collaboration with the ERC as part of a partnership agreement funded by HUD.

- **May 7, 2015: Bailey's Elementary School for the Arts and Science (Parent Group).** Fair Housing brochures and bookmarks along with contact information were distributed to a parent group of 8 meeting at the school. An additional 15 Fair Housing brochures and materials were made available for distribution later at the Parent Center.

In addition to English, the agency's brochures are available in seven different languages; they are also available for download on the agency's web site.

Media/Advertising

- **July 1, 2014-June 30, 2015: Fair Housing Programs, Channel 16, Fairfax County Government Cable TV Station.** The station continued to broadcast, on a regular basis, several programs produced in collaboration with OHREP designed to educate the public, housing providers, those seeking housing, real-estate professionals, housing counselors and others about fair housing laws and related issues. Programs shown include: a public service announcement, *"The*

Human Rights Commission" describing the role of the agency, protected classes covered under fair housing laws, and how to file a complaint, which can be seen anytime with video on demand; *"Fair Housing for Seniors and Persons with Disabilities"* that airs three times a week; *"Know Your Rights "Vea Conozca Sus Derechos,"* an interview on fair housing issues conducted entirely in Spanish and broadcast four times a week; and *"No Place Like Home: The Foreclosure Crisis and Predatory Loans"* that airs once a week. In addition to being broadcast on TV, the above programs are available for viewing on computer via live video streaming at air time, through video on demand at any time, and on the agency's web site.

- **July 1, 2014-June 30, 2015: Fairfax Connector (Transportation).** During this time period, OHREP continued to run fair housing ads in both English and Spanish on the Fairfax Connector, Fairfax County's local transit bus service.

- **July 1, 2014-June 30, 2015: El Tiempo Latino (Print and On-line).** OHREP collaborated with El Tiempo Latino to conduct an advertising campaign, using both print and digital media, designed to educate members of the Latino community about their fair housing rights. A total of 28 advertisements appeared in the paper's print editions. The ads were also available on-line on the El Tiempo Latino web site. In addition, 4 public service announcements (PSA's) created earlier, 2 in English and 2 in Spanish, were featured on El Tiempo's web site. The advertisements and PSA's were funded under a Partnership Agreement between HUD and OHREP. In addition to the above, El Tiempo included an article in its December 5, 2014 print edition on OHREP and its fair housing activities. The article also appeared on the El Tiempo Latino Web site and Facebook page.

Other Outreach Related Activities:

- **July 1, 2014: Fairfax County Office of Human Rights and Equity Programs (OHREP) and Fairfax County Board of Supervisors.** The agency co-sponsored a reception along with a member of the Fairfax County Board of Supervisors (Board) to mark the 50th Anniversary of the 1964 Civil Rights Act. Members of the Board, the leadership from various multicultural groups, community-based associations, civic associations, businesses, and others involved in issues relating to civil rights were invited. Approximately 25 individuals attended the reception which was held at the Fairfax County Government Center.

- **September 15-October 15, 2014: Hispanic Heritage Proclamation:** The Fairfax County Board of Supervisors issued a proclamation at its September 9 meeting designating September 15-October 15, 2014 Hispanic Heritage Month. County employees, representatives from organizations and groups concerned with issues related to the Hispanic community, and others were invited to attend the ceremony and to a reception organized by OHREP following the event. Informational materials and agency brochures were on display and available for attendees. Nineteen guests attended the reception following the proclamation**.**

- **September 16, 2014: Fairfax County Human Rights Commission's 36th Annual Human Rights Awards Ceremony.** The event included a film produced by OHREP in conjunction with the County's public TV station. The film titled "Fair Housing" includes information on fair housing laws, examples and enactments of housing discrimination, the role of the agency in enforcement, and the education and outreach services and resources available. Katrina Lantos Swett, Chair, U.S. Commission on International Freedom (USCIRF), a bipartisan and independent federal commission that monitors the universal right to freedom of religion, gave the keynote speech. The three award recipients included: (1) Interfaith Communities for Dialogue (ICD) Steering Committee. ICD works to foster interactive multi-cultural and interfaith communications for better understanding amongst the culturally and religiously diverse neighborhoods of Fairfax County's residents. (2) Dr. John R. Karickhoff, a long-time advocate for the homeless and impoverished residents of the County, who has raised thousands of dollars for organizations working to house the homeless. (3) Homestretch, an organization that works to empower homeless families with children in the County to attain permanent housing and self-sufficiency. Approximately 90 individuals attended the ceremony and program.

- **September 16, 2014: Fairfax County Human Rights Commission Fair Housing Taskforce Meeting.** OHREP staff members provide support and facilitate meetings of the Taskforce. Taskforce members include stakeholders from the housing industry, and representatives of community associations, non-profit groups, the public sector, and the general public. The taskforce ensures that regular contact and working arrangements are created and maintained with those with an interest in fair housing, and provides a forum for discussion and clarification of the fair housing needs of various communities in the County. Issues discussed at the September meeting included affordable housing initiatives, recommendations and strategies related to legislative issues (sexual orientation and source of income), partnership opportunities, and upcoming events. The Deputy Director of The Equal Rights Center (ERC) was invited to address members of the Task Force about fair housing testing and provided a detailed description of ERC's fair housing testing program. Seventeen members of the Taskforce and guests attended the meeting.

- **September 25, 2014: Hispanic Chamber of Commerce Hispanic Heritage Month Event.** An OHREP staff member represented the agency at the event.

- **October 3, 2014: Casa Hispana de Virginia.** An OHREP staff person attended a Hispanic Heritage Month Reception organized by Casa Hispana de Virginia and networked with attendees.

- **October 28, 2014: November - American-Indian Heritage Month Proclamation in Fairfax County.** The Fairfax County Board of Supervisors issued a proclamation decreeing November American-Indian Heritage Month at its October 28 board meeting. Various representatives from organizations and groups concerned with issues related to the American Indian community were in the audience. A reception organized by OHREP was held following the ceremony. Informational materials and agency brochures were available for attendees.

- **November 12, 2014: MakeSpace, Alexandria, VA.** OHREP staff participated in a conference call with representatives from MakeSpace to discuss how best to conduct outreach to the Muslim community in Northern Virginia. MakeSpace is a religious organization that serves as a hub for the Muslim community in D.C. and surrounding areas.

- **November 13, 2014: Dar Al-Hijrah Mosque, Falls Church, VA.** OHREP staff met with the Imam who acts as an Outreach Coordinator for the mosque to discuss outreach opportunities to the Muslim community in the area.

- **November 13, 2014: Vietnamese Community.** OHREP staff met with a media and public relations representative of the Vietnamese community to discuss outreach opportunities within the Vietnamese community in Northern Virginia.

- **December 9, 2014: Fairfax County Human Rights Commission Fair Housing Taskforce.** The President and CEO of Pathways Homes, Inc./Co-Chair of the Taskforce, discussed the challenges Pathways and other developers have experienced in their efforts to develop affordable housing units in Northern Virginia, and strategies used to overcome some of the obstacles they faced. Taskforce members also discussed emerging issues they would like to focus on in 2015. These included: source of income, the new proposed HUD AFFH rule, and inclusionary zoning. Members were particularly interested in hearing from guest speakers from other local jurisdictions about their experiences in successfully addressing some of these issues. Twelve members of the Taskforce attended the session.

- **February 2015: African American Heritage Month.** The Fairfax County Board of Supervisors issued a proclamation on January 27 decreeing February 2015 African American Heritage Month. Various representatives from organizations and groups concerned with issues related to the African American community were in the audience. The event was broadcast live on Channel 16, via the County's cable TV station.

- **April 2015 - Fair Housing Month Proclamation:** The Fairfax County Board of Supervisors (BOS) issued a Fair Housing Month Proclamation announcing April 2015 Fair Housing Month in Fairfax County at the March 24 Board meeting, a public meeting that over 100 people generally attend. The proceedings are also carried on the County's Channel 16 TV station. The Chair of the Fairfax County Human Rights Commission accepted the Proclamation on behalf of the agency and addressed the Board. Copies of the Proclamation were given to HUD officials. In addition, the Proclamation is displayed throughout the year in the offices of the agency for visitors and others to see.

- **March 31 thru April 4, 2015: Fair Housing Display:** Lobby, Fairfax County Government Center. The agency erected a Fair Housing Month Display in the main entrance (foyer) of the Fairfax County Government Center. The display featured fair housing posters, fair housing brochures in several languages, bookmarks, pens and related materials available for visitors. Several hundred visitors and employees walk through the Government Center on a daily basis and

were exposed to the display and related materials. Approximately 400 promotional items were selected by visitors to the exhibit.

- **April 2015: Fair Housing Month Art/Poster and Literary Contest.** The Fairfax County Student Human Rights Commission (SHRC) sponsored its annual Fair Housing Art/Poster and Literary Contest. The theme was "Fair Housing: Welcome to my Neighborhood." OHREP staff worked closely with students on the SHRC who promoted the contest at various high schools throughout the County. The Northern Virginia Association of Realtors sponsored prizes for contest winners.

- **April 19, 2015: Yom Ha'Shoah, 2015 Northern Virginia Holocaust Observance.** A Human Rights Commissioner and a staff member represented OHREP at the event to commemorate Holocaust Remembrance Day.

- **May 2015: Asian/Pacific American Heritage Month.** OHREP staff arranged for the Board of Supervisors to issue a proclamation designating May 2015 Asian/Pacific American Heritage Month in Fairfax County at its April 28 meeting. The ceremony was broadcast on the County's cable TV station. The agency arranged for an exhibit with posters and a reception following the proceedings. Agency brochures and other information also were on display and available to attendees. Twenty-eight individuals attended the reception.

- **June 9, 2015: Fairfax County Human Rights Commission Fair Housing Taskforce Meeting.** Topics discussed included questionable leasing practices by multi-family housing providers, an update on legislative issues related to fair housing, and a presentation by the President & CEO**,** Wesley Housing Development Corporation, on the challenges and strategies developers confront in building affordable housing in the area. Seventeen members of the Taskforce and guests attended the meeting.

- **June 12, 2015: Virginia Latina Advocacy Network.** Staff met with representatives of the Network to explore future partnership opportunities and exchange information about the role, services and resources available for both entities.

Fair Housing Training Opportunities, Conferences, and Meetings Attended:

Fair Housing Training was provided to HCD staff on the following topics: Reasonable Accommodations, disability verification, and the Violence Against Women's Act. In addition:

- **August 11-15, 2014: Patricia Roberts Harris National Fair Housing Training Academy (NFHTA) Week Four.** The program included a review and application of skills, knowledge and techniques taught in earlier NFHTA sessions on fair housing laws, theories of proof, investigative process and skills, discovery techniques, rules of evidence, negotiating skills, damage calculation; participants learn how to apply these skills in a simulated investigative situation. Additional subject matter focused on using TEAPOTS to write a Final Investigative Report (FIR). Briefing techniques for complaint investigations that train investigators to

summarize the essential elements of a fair housing complaint investigation, ensure a complete investigation, and develop findings and conclusions were also covered. One OHREP investigator attended and successfully completed Week 4.

- **September 8-12, 2014: Patricia Roberts Harris National Fair Housing Training Academy (NFHTA) Week Five.** The course, a week long module provided an understanding of how to develop a case for litigation, including preserving evidence, chain of custody, preparing for a deposition, and preparing for effective testimony. An OHREP investigator attended and successful completed Week 5 of the course. The investigator has now successfully completed NFHTA'S five-week core-curriculum fair housing enforcement program and is certified as a fair housing professional eligible to conduct fair housing investigations.

- **September 12-13, 2014: "Matrix of Inequality: Income Disparity and Fair Housing," John Marshall Law School Fair Housing Support Center & Clinic, Annual Conference/Training Program.** The focus of the program dealt with how attorneys and fair housing investigators can use statistics and social science data to establish violations of the Fair Housing Act. Presentations were delivered by several national experts in the fields of law and social science. OHREP's fair housing enforcement supervisor and the agency's fair housing coordinator attended the training program.

- **September 23-24**: **Region III FHAP Commissioners Training, Philadelphia, PA.** This was a two-day training event to provide FHAP Commissioners and senior staff with the tools, knowledge and policy updates necessary to achieve excellence in Fair Housing enforcement. Five representatives from OHREP attended, including 2 Fairfax County Human Rights Commissioners (the Chair and Vice-Chair), OHREP's director, the deputy director, and the fair housing complaint supervisor.

- **October 2, 2014: Training: NFHA Webinar:** ***Fair Housing Act: Sex Discrimination, Sexual Harassment and Discrimination in Mortgage Lending Based on Maternity Leave Status.*** Ten OHREP investigators and staff viewed the Webinar.

- **October 28, 2014: Training: NFHA Webinar** ***"Fair Housing Act: Effective Communication with Persons who are Deaf, Hard of Hearing, or Who are Blind or Have Low Vision and Reasonable Accommodations and Reasonable Modifications for Persons with These and Other Disabilities."*** Presenter: Director of Litigation for Disability and Aging Rights, MFY Legal Services Inc. Ten OHREP investigators and staff viewed the Webinar.

- **March 2015: National Fair Housing Training Academy - Week One.** One OHREP investigator participated on-line and successfully completed Week One of a five-week core curriculum fair housing enforcement program for fair housing

investigators that provides certification to successful participants as fair housing professionals.

- **March 13, 2015: Maryland Commission on Civil Rights, Train-the-Trainer Workshop: MCCR Fair Housing Children's Book Project**. The workshop provided information on how to conduct outreach on fair housing issues to children. The session included tips on how to host a future book discussion in a school, classroom, organization or group. Two OHREP staff members attended the training session, one in-person and one via webinar.

- **April 23, 2015: DC Office of Human Rights, "Many Communities: One Voice – 14th Annual Fair Housing Symposium."** The symposium included panels on accessibility, source of income, and LGBT protections. Three OHREP staff members attended, including the director, fair housing complaint supervisor, and fair housing coordinator.

- **May 11-15, 2015: National Fair Housing Training Academy - Week 2.** An OHREP investigator attended Week 2 of a five-week core curriculum covering the fair housing enforcement process from complaint intake, through investigation, to litigation. The focus of Week 2 is on how investigators can apply the legal theories and principals of evidence commonly used by the courts to investigate fair housing cases effectively.

- **June 3, 2015: NFHA Webinar: Fair Housing for Service Members and Veterans.** The webinar provided an introduction to fair housing for service members and veterans, with a focus on disability rights and reasonable accommodations/modifications for veterans with disabilities. OHREP's fair housing coordinator viewed the webinar.

- **June 4, 2015: NFHA Webinar: *"Zip Code Matters – Affirmatively Furthering Fair Housing Rule (AFFH)."*** The webinar provided information on how to communicate information about the AFFH rule with a range of audiences in a variety of contexts. Information about the tools and data available to jurisdictions to identify and address local barriers to fair housing and equal opportunity and connect that analysis with their plans for allocating their housing and community development resources was also communicated. Two OHREP staff members viewed the webinar: the fair housing complaint supervisor and fair housing coordinator.

- **June 11, 2015: NFHA Webinar: *"New TILA/RESPA Integrated Mortgage Loan Disclosures Training."*** The webinar provided information on the new TILA/RESPA loan disclosures. Familiarity with the new disclosure documents and substantive changes to some of the tolerance levels is important in conducting lending investigations and educating consumers regarding these changes. The fair housing coordinator viewed the webinar.

- **June 28-29, 2015: NFHA National Fair Housing Conference.** Sessions attended included a discussion on the new Affirmatively Furthering Fair Housing rule, an update on recent key fair housing cases and trends, and guidance and discussion about enforcement issues. OHREP's deputy director attended the conference.

Requests for Information:

- **July 1, 2014 - June 30, 2015:** During the year, OHREP staff responded on a regular basis to a number of calls and requests for information on a variety of topics related to fair housing laws and associated issues.

In addition:

- HCD's homeownership staff educate all prospective home buyers of their fair lending rights and require financial literacy education, which also encompasses fair lending.

- HCD homeownership staff connect applicants to HUD and other Fair Housing resources and provide fair housing education as part of its orientation sessions.

- The HCD/FCRHA website provides a direct link to the virginiahousingsearch.com website, along with a significant amount of informational resources on accessible housing for both consumers and landlords.

HOME

1. Assessment of Relationship of HOME Funds to Goals and Objectives
   a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.

Fairfax County received $1,535,471 for projects during the FY 2015 reporting period. All of the HOME projects and activities address the Consolidated Plan goal of increasing or preserving the county's stock of affordable housing units. HOME funds have been instrumental in meeting the county's goals with regard to providing direct affordable housing assistance to low-income beneficiaries, including elderly, disabled and homeless households. Further details are available under Table 1 – 3 on pp. 8-19, above.

2. HOME Match Report.
   a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.

See Attachment II, HOME Match Report

3. HOME MBE and WBE Report.

a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).

See Attachment III.

4. Assessments

a. Detail results of on-site inspections of rental housing.

Housing that is constructed or rehabilitated with HOME funds must meet all applicable local codes, rehabilitation standards, and ordinances at the time of project completion. Annual, biennial and triennial inspections of HOME-assisted rental housing are conducted based on number of units in the specific project to ensure that housing quality standards are maintained. Tenant income limits and rent limits for HOME projects are verified at the time of project completion. Income and rent limits are reviewed annually.

Additionally, contractors are in the units periodically and report on conditions. Any need for repairs are taken care of immediately. Any calls for service are responded to within a few days or immediately if the repair requires such attention.

The following HOME-assisted properties were inspected and tenant files reviewed in FY 2015:

Olley Glen
Willow Oaks
Eastern Market
Hopkins Glen
Holly Acres
Lorton Valley
Chimes, Inc.
Gateway Homes
RIVA, Inc.
Shelter House, Inc.
Cornerstones CHDO
Good Shepherd CHDO

b. Describe the HOME jurisdiction's affirmative marketing actions.

Vacant rental units are marketed in accordance with a written affirmative marketing plan.

c. Describe outreach to minority and women owned businesses.

Minority and women-owned businesses are encouraged to participate in HOME projects. A Small, Minority and Women-Owned Business Conference sponsored by Fairfax County is held periodically to explain the procurement process and encourage participation in contract bidding by minority and women-owned businesses. In addition, general contractors are encouraged to reach out to qualified minority and women-owned subcontractors through advertising to increase the likelihood of participation by minority and women-owned businesses in the available contracts.

Fairfax County holds monthly meetings for the public called Selling to Fairfax County: http://www.fairfaxcounty.gov/dpsm/osb/workshop.htm. During the workshops Department of Purchasing & Supply Management staff spend a considerable amount of time addressing the certification process MBE/WMBE. The county web site includes a link to additional resources for minority and women owned businesses: http://www.fairfaxcounty.gov/business/services/.

The Small Business Commission (SBC) was created by the Fairfax County Board of Supervisors to advise and assist the Board, County Executive, and county purchasing agent on any matter that will enhance the capability of small, minority and women-owned businesses, and those owned by service-disabled veterans, to succeed. Fairfax County holds a vendor forum annually (in which the Department of Housing and Community Development participates) which includes workshops related to small and minority and women-owned businesses. The 2014 Vendor Forum was held on October 9, 2014. The 2015 Vendor Forum has not been scheduled at this date.

Fairfax County also has a Supplier Diversity program which assists small and minority and women-owned businesses. Supplier diversity is the **proactive** business **process** of **sourcing** products and services from diverse business owners. These processes promote the inclusion of diverse suppliers into the supply chain to develop new sources of supply for all types of products and services. It is a **key business strategy** and a **sustainable** process.

Attachment IV relates to the results of Fairfax County's affirmative marketing actions to Minority and Women Business Enterprises. The most recent document available is the report for County Fiscal Year 2014, which can be found at the following link; http://www.fairfaxcounty.gov/dpsm/osb/images/spend_chart.jpg and is in Attachment IV. It shows total dollars spent by the county in that fiscal year and shows figures for amounts spent by small, women-owned, and minority-owned enterprises.

SECTION III – HOMELESS

Homeless Needs

1. Identify actions taken to address needs of homeless persons.

In February 2007, the Fairfax County Board of Supervisors endorsed the Blueprint for Success: Strategic Directions for the Plan to Prevent and End Homelessness in the Fairfax-Falls Church Community. This strategic road map was created by the Planning Committee to End Homelessness, in partnership with the cities of Fairfax and Falls Church, local government agencies, nonprofit organizations, faith-based communities and businesses.

In April 2007, the Board of Supervisors appointed a 95-member Implementation Committee to develop the Plan to Prevent and End Homelessness based on the strategies outlined in the Blueprint for Success. The Implementation Committee included representatives from housing development organizations, business and financial institutions, health care and mental health providers, faith-based communities, employment services, nonprofit service providers, and public agencies – the broad range

of community partners that prevent and end homelessness. On March 31, 2008, the Board of Supervisors officially adopted the plan.

The Fairfax-Falls Church community adopted a new approach to ending homelessness, called Housing First. What makes this approach different from traditional emergency shelter or transitional models is that people who are homeless are placed into permanent housing. Once in housing, people receive services according to their needs. Receiving these services is voluntary. They are provided by community-based Housing Opportunity Support Teams (HOST). These teams maintain contact with people who are placed into housing, even if they are not receiving services, to make sure that everything is going smoothly for the resident and the neighborhood.

Preserving and increasing the supply of affordable, permanent housing resources is necessary to implement the Housing First approach. This involves working with landlords; dedicating some housing resources, such as assistance with rent, to individuals who are homeless; developing new housing types, such as small efficiency apartments; and increasing the supply of housing targeted to people with special needs. Changes also will need to be made to land use, zoning, and tax incentive policies.

Ending homelessness is also one of the four goals identified in the Fairfax County Blueprint for Affordable Housing as adopted by the Fairfax County Board of Supervisors in 2010. This Blueprint identifies the need for the creation of 2,650 additional units of permanent housing for homeless individuals and families over ten years. The Blueprint targets the use of existing resources, such as Housing Choice and Family Unification Vouchers, as well as newly created resources, such as the locally-funded Bridging Affordability Program, towards the goal of ending homelessness.

Homelessness prevention is also high priority in the Ten Year Plan. Recently community partners have redesigned the intake system for homeless services to ensure more effective and efficient homelessness prevention and shelter diversion. A fifteen-year old wait list for shelter was eliminated in the redesign process. Prior to the redesign, all individuals in need of homeless assistance were placed on a wait list for shelter, which would typically require four months of waiting before being served or sheltered. Under the redesigned system, literally homeless families were ensured to receive immediate access to emergency shelter from where they would be rapidly re-housed and families who were at risk of homelessness would receive housing relocation and stabilization services and rental assistance. These activities were initially supported with the Stimulus-funded Homelessness Prevention and Rapid Re-Housing Program (HPRP), but were ultimately replaced with a combination of federal Emergency Solutions Grant (ESG) and local dollars.

While emergency shelters remain an important component of homeless assistance the change in priorities for the Fairfax-Falls Church community has meant that new ESG funds have been focused primarily on supporting homelessness prevention and rapid re-housing assistance. Emergency shelters are therefore funded entirely from local county dollars, along with the funds raised by nonprofit organizations operating the facilities. All of the shelters are now acting under the Housing First philosophy and working to rapidly re-house every individual or family residing in their facility. Shelter staff has been trained to facilitate residents' return to housing stability as quickly as possible and new resources have been used to facilitate the process through financial and rental assistance. Some shelter programs have been substantially redesigned to look and work

in new ways. The Mondloch II single-site family shelter was converted to scattered-site units where literally homeless families are sheltered in regular apartments located in the general community. The new shelter units are conducive to teaching homeless families basic life skills around housing stability in an environment that is more similar to what they will experience once returning to more stable housing.

As per the Ten Year Plan, the community partnership has also moved forward with converting traditional transitional housing programs into new permanent supportive housing programs. Four years ago the Continuum of Care (COC)-funded RISE program was converted from transitional to permanent supportive housing. Multiple other transitional housing programs have converted to permanent housing in subsequent years. It is anticipated that additional transitional housing units will be converted in future years to provide additional permanent housing opportunities, while a limited number of transitional housing units will be maintained for special populations where appropriate.

The creation and preservation of affordable, permanent housing opportunities for homeless individuals and families is an essential part of the Ten Year Plan and Housing Blueprint. Mainstream resources, such as public housing and Housing Choice Vouchers, are being utilized where possible, and new specially-designated homeless programs are being developed when possible. Nonprofit partner organizations have applied for, and been awarded, special bonus projects through the COC grant process in recent years with a focus on serving chronically homeless individuals. In addition, new properties are being constructed by Fairfax County government to create permanent supportive housing opportunities for chronically homeless individuals and families. In FY 2014 specifically, the partnership finished construction on “Mondloch Place”, a new permanent supportive housing residential studio property for 20 individuals in the southern part of the county. In FY 2015, “Kate’s Place” - six units of co-located permanent supportive housing for families with children – was completed and new residents moved in.

In December 2015 Board of Supervisors Chairman Sharon Bulova agreed to have the county become part of the national Mayors Challenge to End Veterans Homelessness, an effort announced by first lady Michelle Obama and amplified by the U.S. Department of Housing and Urban Development, the United States Department of Veterans Affairs, the United States Interagency Council on Homelessness and the National League of Cities. The Mayors Challenge is a piece of the larger federal Opening Doors initiative to end homelessness. As outlined by the program, ending veteran homelessness means reaching the point where there are no veterans sleeping on the streets and every veteran has access to permanent housing. Further, the initiative will work to provide systems so that should veterans become homeless or be at-risk of becoming homeless, communities will have the capacity to quickly connect them to the help they need to achieve housing stability. During the 2015 Point-in-Time Count of homeless persons in Fairfax County, 8 percent of all single adults who were homeless (39 individuals) identified themselves as veterans. Additionally, the 2015 count found seven veterans living in families with children.

One important component of the homeless assistance system is the HUD CoC Program funded projects. During FY 2015 the Fairfax County CoC was notified of its success in obtaining funding for all 26 renewal projects and 2 new projects requested in the 2014 CoC Program competition for a total of $7,655,650. One new project was created through reallocation and in addition the Fairfax County CoC was awarded a bonus

project in the amount of $1,000,000. The projects include transitional housing for families and permanent supportive housing for both families and singles.

2. Identify actions to help homeless persons make the transition to permanent housing and independent living.

The Housing Opportunity Support Teams (HOST), which started in FY 2010 using the Homelessness Prevention and Rapid Re-Housing Program (HPRP) funding under the American Recovery and Reinvestment Act, continued to operate through FY 2015. Four community case manager positions were established to prevent individuals and families from becoming homeless and to continue to work with clients following placement in permanent housing to ensure that stability is maintained and any issues that arise are resolved. Two additional case managers were added using other grant funds. In addition, the Housing Locator network became fully operational to work with homeless clients to more rapidly locate and obtain adequate affordable housing. The coordination of this program and development of a housing locator network was also supported with HPRP funding. Use of housing locators contributes to decreased length of stay in the county's homeless services programs.

The allocation of new resources under the Emergency Solutions Grant, which replaced the old Emergency Shelter Grant program, provided an opportunity to enhance the community case management capacity. Most ESG program resources are allocated to prevention and rapid re-housing assistance. This change was incorporated into the FY 2013 One-Year Action Plan.

The Fairfax-Falls Church Partnership to Prevent and End Homelessness has made significant steps forward in shortening the period of time that individuals and families experience homelessness. Homelessness prevention efforts have diverted many individuals and families, who would have become homeless in the past, from shelter and helped them remain in stable housing through direct financial assistance, community case management, housing location and landlord mediation services. Individuals and families who do become homeless are placed on a track to return to permanent housing as quickly as possible. The great majority of homeless individuals and families receive rapid re-housing services in shelter with housing relocation and stabilization services. Those homeless individuals and families who are not determined to be appropriate for rapid re-housing are prioritized to more appropriate housing opportunities, such as supportive housing. Another important effort to shorten the length of homelessness in the Fairfax-Falls Church community has been the conversion of traditional two-year transitional housing programs to permanent housing. Multiple transitional programs have made this conversion in the past few years therefore ensuring that more homeless families had access to permanent housing opportunities in a shorter amount of time. In addition, some transitional housing program funds have been reallocated to other community needs.

The Fairfax-Falls Church Partnership to Prevent and End Homelessness has taken numerous steps to facilitate access for homeless individuals and families to affordable housing units. The partnership has established a county-wide housing locator program that has created new successful partnerships with private property owners and opened the doors to new housing options. Federal, state and local funding has been directed to provide more short- and medium term rental assistance to homeless individuals and families. The partnership has also become more coordinated in the referrals of homeless

individuals and families. Access, assessment and assignment have become more streamlined and consistent in its implementation across the community. Designated housing units and local preferences for homeless households have been established for federal resources, as well as local resources.

The HOST model, referred to above, promotes homelessness prevention, as well as housing retention for formerly homeless individuals and families. In each of the four human service regions there are locally-based HOST teams of homeless service providers, centering on a community case manager and housing locator. These teams provide both prevention and rehousing services. For individuals and families making the transition from homelessness to housing, the HOST teams connect them to mainstream community resources that will provide support while they remain in housing. However, for those individuals and families who do experience a housing crisis again, they will call a centralized, telephone-based information and referral hotline for help. In such cases the same local HOST team is then mobilized again to provide the appropriate intervention to prevent that individual's or family's return to homelessness.

3. Identify new Federal resources obtained from Homeless SuperNOFA

The 2014 NOFA provided the opportunity to apply for a bonus project. The Fairfax County CoC 2014 application included a proposal for a $1,000,000 grant to provide Permanent Supportive Housing. The Fairfax County CoC was awarded this amount and the new project will serve 43 chronically homeless vulnerable single individuals.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Homelessness prevention is a high priority in the Fairfax-Falls Church community's Ten Year Plan. Coordinated intake and assessment systems have been enhanced to ensure that families in need of assistance are assigned to the most appropriate programs. As a result of these efforts the number of literally homeless families has declined and more families are receiving homelessness prevention services in a more efficient manner. Community Case Managers coordinate the use of financial and rental assistance provided through the use of ESG funds and supplemented by local dollars to help many households at risk of homelessness sustain stable housing.

The Fairfax County Department of Housing and Community Development has made use of HOME funds to support the county's Ten-Year Plan, including:

- Construction completion of six units of permanent supportive rental housing for homeless families; and
- The provision of tenant-based rental assistance (TBRA) to homeless families participating in a self-sufficiency program and to other homeless households.

The Fairfax-Falls Church Partnership to Prevent and End Homelessness' Housing Opportunity Support Team (HOST) model promotes homelessness prevention. Discharge policies from public institutions are in place to ensure appropriate housing placements at discharge. For the most part they are successful; but if not the county's

homeless services system responds in an appropriate manner. The regionally-based HOST team is centered on primary homeless service providers, a community case manager and housing locator, and then enhanced by additional service providers when appropriate. In cases where an individual is discharged from an institution or system of care, service providers from that institution or system are then brought onboard to assist. For example, individuals who have been discharged from a mental health institution will often receive assistance from a HOST team consisting of a community case manager, housing locator, and local Community Services Board outreach work or member of an Intensive Community Treatment Team. Individuals discharged from a criminal justice institution will also be assisted by local nonprofits that specialize in creating employment and housing opportunities for ex-offenders. Those individuals exiting a hospital or other physical healthcare setting may be assisted by the HOST team enhanced by a nurse from the Homeless Healthcare Program or a social worker in one of the local, private hospitals. In every scenario the focus of the intervention from the HOST team's perspective is to either prevent the individual's homelessness or return them to housing stability as quickly as possible.

As mentioned above, the HOST model is essential to the Fairfax-Falls Church community in terms of providing homelessness prevention and rapid re-housing services. The regionally-based HOST teams are an integrated part of the larger human services support network of public and private agencies that address housing, health, social services, employment, education and youth needs. Many nonprofit agencies that provide community-based services are also employers of the primary members of the local HOST team. When one of their clients experiences a housing crisis then they are connected to the local team expeditiously. Individuals or families experiencing a housing crisis are also connected to regionally-based HOST teams via a centralized, coordinated services planning team of social workers employed by local government.

Emergency Solutions Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).

In FY 2015 Emergency Solutions Grant (ESG) funds were used to support housing relocation and stabilization services, as well as short-term rental assistance.

Families facing homelessness, whose situation cannot be remedied through prevention efforts, gain access to emergency shelter and housing services through the Department of Neighborhood and Community Services/Coordinated Services Planning (CSP). CSP conducts an initial assessment and, if appropriate, refers the family to one of four family shelters for a comprehensive intake. Shelter staff will arrange an alternative placement if shelters are full and no other temporary resources are available to the family. Single individuals access shelters through self-referral, as well as referrals from the community, professionals, and agencies participating in the COC system.

Through its nonprofit partners, Fairfax County operates six full-service 24-hour emergency shelters for homeless single adults and families with children. One family shelter has recently converted from a facility-based program to an apartment based program. An additional shelter is available through a nonprofit with county support for

victims of domestic violence, and another nonprofit used private funding to provide additional shelter space for families and single women fleeing domestic abuse. During the months of November through March under a Winter Seasonal/Hypothermia Prevention Program, additional shelter beds are made available to single adults and are provided through nonprofit, faith community and local government partnership without use of ESG funding.

Emergency shelter programming includes assessment, comprehensive case management and housing location services to assist homeless households in returning to housing stability as quickly as possible. Additional support services often include employment and training services, mental health and substance abuse services, financial management and life skills education, specialized services for children, medical care, and transportation.

Homeless families and individuals with specific needs that cannot be resolved in short shelter stays are sometimes referred to transitional housing programs for more intensive, specialized services. Special populations that commonly access transitional housing services include families fleeing domestic abuse and recent immigrants such as refugees and asylees. Both populations have particular service needs, focused on addressing unique safety and long-term self-sufficiency challenges that have been shown to be served effectively in some transitional programs.

2. Assessment of Relationship of ESG Funds to Goals and Objectives
   a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.

Emergency Solutions Grant (ESG) funds were utilized by Fairfax County in FY 2015 to provide rapid re-housing and homelessness prevention assistance via housing relocation and stabilization services and rental assistance as established in the Consolidated Plan. ESG funds have been an important resource in furthering the homeless planning strategy as outlined in the Fairfax-Falls Church community's Ten Year Plan to Prevent and End Homelessness.

The use of ESG funds has been a significant component in reducing the number of literally homeless families and individuals in the community. The numbers in the annual point in time count of homeless persons in the community indicates the success in this effort. The 2015 point in time count shows that the number of persons who were literally homeless in the Fairfax-Falls Church community decreased by two percent compared to the 2014 count. Overall the number of persons counted as homeless on that day decreased by 21 people, from 1,225 in 2014 to 1,204 in 2015. Since 2008 there has been a 34 percent reduction in the number of people counted as homeless, from 1,835 people in 2008 to 1,204 in 2015.

   b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.

The reduction in the number of homeless people in the Fairfax-Falls Church community has been significantly assisted with ESG funds in the areas of shelter operations in

previous fiscal years, and in FY 2015 (July 1, 2014 – June 30, 2015) the ESG funds provided support for homelessness prevention and rapid re-housing services in the form of financial assistance.

In FY 2015 ESG funds helped 108 households move quickly from homelessness to permanent housing and achieve stability. A total of $394,422 in ESG funds were spent in FY 2015 for rapid re-housing assistance with housing relocation and stabilization services.

ESG funds also helped 93 households so they could remain in permanent housing and avoid homelessness. A total of $396,461 in ESG funds were spent in FY 2015 for homelessness prevention assistance with housing relocation and stabilization services.

3. Matching Resources
   a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.

Emergency Solutions Grant (ESG) matching funds come from Fairfax County's General Fund appropriations. In FY 2015 (July 1, 2014 – June 30, 2015), $790,883 in local funding was expended on housing relocation and stabilization services for the dollar for dollar match of expended ESG funds in the project.

4. State Method of Distribution
   a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.

N/A

5. Activity and Beneficiary Data
   a. Include the number of persons assisted, the types of assistance provided, and the project or program outcome data measured under the performance standards developed in consultation with the Continuum(s) of Care.
   b. Completion of ESG Program Performance reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.

See Attachment XI – Emergency Solutions Grant Activity and Beneficiary Data

6. Chronic Homelessness
   a. Describe action steps taken to address chronic homelessness.

Chronically homeless individuals are a prioritized subpopulation. Since joining the national 100,000 Homes campaign to house the most chronically homeless and vulnerable individuals the community held its first-ever Registry Week, with 157

individuals having been identified as vulnerable, or at high risk of mortality, with many of them being chronically homeless. New housing and homeless resources, such as the new ESG funds, are being prioritized to this population to assist them in moving to stable housing as quickly as possible. Other federally-funded programs, such as the Permanent Supportive Housing created through the Continuum of Care, have also been prioritized to families and individuals experiencing chronic homelessness. Additional work has also been done in the community to enhance the coordinated assessment systems, including those in the Homeless Management Information System, to more quickly identify and refer families and individuals experiencing chronic homelessness to appropriate resources.

7. Homeless Discharge Coordination

   As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.

   a. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Fairfax County Homeless Discharge Policies

The Fairfax-Falls Church Community Services Board (CSB) abides by the Commonwealth of Virginia State Psychiatric Discharge Planning Protocol. CSB's specific discharge policies and procedures have been developed to support appropriate and safe community re-entry. Discharge planning services are provided by the Discharge Planning team which is part of the Forensic Transition & Intensive Community Treatment Services Division.

Discharge planners provide services to individuals who are hospitalized in state-funded psychiatric hospitals in the Commonwealth of Virginia, Local Inpatient Purchase of Services (LIPOS) state-funded private bed purchase program and the Adult Detention Center (ADC). The discharge planning team works in collaboration with individuals and other treatment providers to develop a comprehensive recovery-focused plan of care upon discharge. Forensic discharge planning services are provided to individuals hospitalized at a state facility from the ADC. Limited case management services are provided to individuals who require community partnering to link with services post discharge.

The Jail Diversion program provides pre- and post-booking diversion services to individuals with serious mental illness and co-occurring disorders who interface with the criminal justice system. The services include intensive case management, mental health support, psychiatric and medication management as well as linkage to other services. The program has and continued to show a marked reduction in re-incarceration and hospitalization for individuals who fully utilize the services offered.

The CSB's Program of Assertive Community Treatment and Intensive Case Management teams provide community-based services to homeless individuals with serious mental illness and co-occurring disorders. The team's goal is to work collaboratively with the individual

to develop, implement and achieve goals that are meaningful and important, working with the family and the community support network to maximize success. This model decreases the number of hospitalizations and provides community support while improving stabilization. These services also extend to continue support after placement in housing.

In addition, a local nonprofit works with the inmates during incarceration in order to draft a discharge plan. Opportunities, Alternatives, and Resources (OAR) of Fairfax offers a class at the Adult Detention Center called After Release Planning. In this class, OAR staff review the services that OAR provide as well as resources in the community and offers anyone in the class the opportunity to meet with a case manager to develop an after-release plan. As part of the plan, OAR staff helps inmates to get identification cards and find appropriate housing if possible.

State guidelines are also followed for individuals being discharged from foster care. In accordance with State policy, all foster care youth, age 16 and older, have a transitional independent living plan which describes the services that will be provided to prepare and assist youth in transitioning from foster care to independence. Foster Care social workers support and encourage youth to participate in their transitional independence plan and take responsibility for achieving independence, with a designated Independent Living Coordinator to implement independent living services and initiatives. At age 18, when foster care youth legally become adults, they are strongly encouraged to remain in foster care placement and to continue to receive services that will help them become self-sufficient.

While Fairfax County does not have any publicly-funded hospitals, the Health Department works with private and nonprofit medical facilities to prevent people from being discharged into homelessness. The Health Department developed a Homeless Services Resource Guide which was distributed by hospital representatives to case management and discharge planning staff. The guide is intended to provide staff with supplemental information in order to make appropriate discharge planning decisions. In the past the Health Department coordinated, with other county agencies, an annual training to provide updates to hospital case managers and discharge planners regarding homeless resources, and plans to reinstitute this training in the future. Nonprofit shelter providers work directly with hospital discharge planners to try to avoid discharge into homelessness and assist with arranging services and helping to find appropriate housing as needed. If no appropriate housing can be located and medical care is still needed patients are referred to our Medical Respite Program. It was established to provide respite care, not to exceed 30 days, to homeless individuals in need of acute medical care. There are currently five beds available in this program.

Fairfax County ESG funds are not used to support homeless discharge coordination activities.

8. Required ESG Supplemental Information

Per HUD instructions, the following additional information also appears as a separate document in Attachment XX.

a. Persons Assisted Data for Street Outreach Component

N/A. No ESG funds were used for the Street Outreach Component.

b. ESG recipients are required to report their project or program outcomes data measured under the performance standards developed in consultation with the CoC(s).

The following table contains program performance numbers for the county's ESG-funded projects.

Activity	Number of Persons in Households Served by ESG-funded Programs	Number of Households Served by ESG-funded Programs	Pct. Exiting to Permanent Destinations
Rapid Re-housing (Total)	**365**	**108**	**95%**
Housing Relocation and Stabilization Services	252	83	91.49
ESG Tenant Based Rental Assistance	134	34	95.15
Prevention (Total)	**363**	**93**	**95%**
Housing Relocation and Stabilization Services	234	63	90
ESG Tenant Based Rental Assistance	129	30	93.53

Many households received both Financial and Rental Assistance.
Percent is Percentage of Households exiting the program which exited to Permanent Housing.

c. To the extent that this information is available, recipients are required to report on the racial and ethnic status of families assisted by ESG. Racial and ethnic data are captured in screen CR-10 for the ESG, CDBG, HOME, and HOPWA programs.

The following is the racial and ethnic status of families assisted by ESG.

		ESG		
		Prevention	**Rehousing**	**TOTAL**
Race:				
	Asian	18	23	**37**
	Black or African American	172	227	**387**
	White	76	108	**180**
	Other	4	7	**10**
TOTAL		**270**	**365**	**614**
Ethnicity:				
	Don't Know	5	1	**5**
	Hispanic/Latino	55	60	**111**
	Non-Hispanic/Non-Latino	210	304	**498**
TOTAL		**270**	**365**	**614**

SECTION IV – COMMUNITY DEVELOPMENT

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
   a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
   b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
   c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

FY 2015 CDBG Priorities, Goals and Beneficiaries

Funding priorities for the FY 2015 – 2016 CCFP funding process were organized according to four outcome areas which related to the priorities, needs, goals and specific objectives identified in the Consolidated Plan. All CDBG-funded activities benefited low and low/moderate income persons. The outcome area funding priorities were Prevention, Crisis Intervention, Self-Sufficiency and Long-Term Supportive Services.

The ***Prevention*** outcome was designed to help families and individuals have the tools and resources to prevent future dependence. Communities increase their ability to

support their members in preventing dependence. For FY 2015, there were no nonprofit targeted public service projects funded under the ***Prevention*** priority area.

The ***Crisis Intervention*** outcome area assisted individuals, families and communities in crisis overcome short-term problems (generally not more than three months) and quickly move back to independence. In FY 2015, the following nonprofit targeted public service project was funded under the ***Crisis Intervention*** priority area:

ORGANIZATION	PROJECT TITLE	CDBG FUNDING
Good Shepherd Housing and Family Services, Inc.	Emergency Services – Keeping Families at Home	$15,651

The goal of the ***Self-Sufficiency*** outcome area was to help families, individuals, neighborhoods and communities attain self-sufficiency over a period of three months to three years. In FY 2015, the following nonprofit targeted public services and affordable housing projects were funded under the ***Self-Sufficiency*** priority area:

ORGANIZATION	PROJECT TITLE	CDBG FUNDING
Good Shepherd Housing and Family Services, Inc.	Homes For the Working Poor, Elderly & Disabled	$300,000
Good Shepherd Housing and Family Services, Inc.	Mt. Vernon Village VII	$481,000
Homestretch, Inc.	Housing for Homeless Families	$400,000

The ***Long-Term Supportive Services*** outcome area provided assistance to individuals who have continuing long-term needs, and who therefore may not become self-sufficient, achieve and/or maintain healthy, safe and independent lives to the maximum extent possible. In FY 2015, there were no nonprofit targeted public services projects funded under the ***Long-Term Supportive Services*** priority area.

All FY 2015 projects funded by CDBG provided services or activities that benefited low- and moderate-income persons and addressed outcome area funding priorities.

2. Changes in Program Objectives
   a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

There were no changes in program objectives.

3. Assessment of Efforts in Carrying Out Planned Actions
   a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
   b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
   c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

Fairfax County generally pursued the resources identified in the Consolidated Plan. Detailed information is provided under Section I, Assessment of the One-Year Goals and Objectives.

The County was also successful in pursuing homeless assistance activities and projects under its Continuum of Care (CoC) process, as discussed in the "Homeless Needs" section of this document. The Fairfax County Board of Supervisors certified that all projects included in the CoC Program collaborative application were consistent with the Consolidated Plan.

4. For Funds Not Used for National Objectives
   a. Indicate how use of CDBG funds did not meet national objectives.
   b. Indicate how did not comply with overall benefit certification.

During FY 2015, grantee funds were used exclusively for one national objective, and Fairfax County was in compliance with the overall benefit certification. The national objective for which funds were used is: Activities benefiting low and moderate income persons.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
   a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

Consistent with the goals and objectives of activities assisted under the Uniform Act, the County through the Fairfax County Redevelopment and Housing Authority (FCRHA) took the following applicable steps to minimize the displacement of persons from their homes during FY 2015:

i. During the initial planning stages, each acquisition, rehabilitation and demolition is evaluated by HCD to determine the impact on persons occupying the project.
ii. During the planning stages, consideration is given to the needs of the existing residents.
iii. Rehabilitation of existing occupied structures is considered before demolition activity was undertaken.
iv. Rehabilitation of structures is geared toward assisting present occupants of the project to remain in the project.
v. If necessary, enlargement of units to accommodate overcrowded project residents is considered during rehabilitation phases.
vi. If possible, projects are planned so that replacement units are available at the time they are needed.
vii. Whenever possible, vacant dwellings are selected for acquisition in place of occupied units.
viii. When possible, projects are phased to reduce permanent displacement.
ix. Residents are kept informed of projects and are re-surveyed by HCD periodically to determine changes in family composition and income.
x. If temporary relocations are necessary, priority consideration is given to onsite temporary moves.

b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

The Fairfax County Department of Housing and Community Development (HCD) provided technical assistance and information to sub-recipients involved in the relocation, acquisition, demolition or rehabilitation, conversion or demolition with CDBG, HOME, or Section 108 loans during FY 2015. HCD performed relocation reviews for 43 projects to determine if relocation under URA or Section 104(d) applies. Relocation requirements under the Fairfax County Voluntary Relocation Guidelines were also reviewed for these projects.

c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

Reviews of forty-three (43) projects for compliance with the federal Uniform Relocation Act (URA) and the Fairfax County Voluntary Relocation Assistance Guidelines were conducted in FY 2015. Also, 169 households received relocation assistance due to acquisition or rehabilitation with the use of federal, state, or local funds. Assistance and advisory services consisted of one or more of the following activities: Timely notification, advisory services, comparable housing referrals, and financial assistance.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
   a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
   b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
   c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

No low-mod jobs were created with county CDBG in FY 2015.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
   a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

Fairfax County and its subrecipients continued to undertake activities serving very low, low and moderate income clientele. Either (1) the clientele served by the activities met the criteria for being presumed very low, low and moderate income, (2) the clientele were required to provide information on family size and income to establish that at least 51% of the clientele were not exceeding the benefit limits, (3) the programs' income eligibility requirements limited participation exclusively to low and moderate income

clientele, or (4) the activities were of such a nature or in such a location that it could be concluded that the clientele were low and moderate income.

An activity serving clientele who were presumed to be very low, low or moderate income is *Housing for Homeless Families* operated by Homestretch, Inc. The program served homeless households, which are presumed to be primarily very low, low and moderate income.

Examples of activities for which program income eligibility requirements limited participation exclusively to low and moderate income clientele include the *Emergency Services – Keeping Families at Home* Program and the *Homes for the Working Poor, Elderly & Disabled Housing Program,* each operated by Good Shepherd Housing and Family Services, Inc., The *Emergency Services Program* provided emergency financial assistance to low-income clients to prevent homelessness. The *Homes for the Working Poor, Elderly & Disabled Housing Program* provided counseling, financial assistance and referrals for affordable housing to low-income clients who were at risk of homelessness because of inadequate financial management and/or credit ratings.

An activity for which clientele were required to provide information on family size and income to establish that at least 51% of the clientele were not exceeding the benefit limit is *The Apartments at North Point* operated by Cornerstones Housing Corporation. Under the project, Cornerstones Housing Corporation is providing 24 units of affordable housing for households earning at or below 50 percent of AMI and 24 units for households earning at or below 60 percent of AMI.

In FY 2015, there were no CDBG funded programs which were of such a nature and in such a location as to be presumed to serve predominantly very low or low to moderate income clientele.

8. Program income received
    a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
    b. Detail the amount repaid on each float-funded activity.
    c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
    d. Detail the amount of income received from the sale of property by parcel.

See Attachment XIII.

Fairfax County HCD has no float-funded activity to report on for FY 2015.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
    a. The activity name and number as shown in IDIS;
    b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
    c. The amount returned to line-of-credit or program account; and

d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

N/A.

10. Loans and other receivables
    a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
    b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
    c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
    d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
    e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

N/A.

11. Lump sum agreements
    a. Provide the name of the financial institution.
    b. Provide the date the funds were deposited.
    c. Provide the date the use of funds commenced.
    d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

N/A.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
    a. Identify the type of program and number of projects/units completed for each program.
    b. Provide the total CDBG funds involved in the program.
    c. Detail other public and private funds involved in the project.

FY 2015 Home Improvement Loan Program

The Home Improvement Loan Program (HILP) did not receive any new applications or participated in any projects during FY 2015. No funding for the program was expended during this time.

The FCRHA approved and authorized a temporary suspension of accepting new HILP applications from the general public effective February 1, 2010. On June 17, 2010, the

FCRHA approved amending the policy to authorize HCD to accept new HILP applications at the request of the Fairfax County Department of Public Works and Environmental Services for critical sanitary sewer related projects, the Fairfax County Health Department for code violations and as requested by the County Executive. Staff worked on servicing 172 existing HILP loans during FY 2015.

FY 2015 Home Repair for the Elderly Program

The Home Repair for the Elderly Program completed 144 cases and served 111 households in FY 2015 using a total of $21,971 in local funds (for materials and supplies). A total of $188,681 in CDBG funds was expended on HREP for personnel and operating costs. The average household income served in FY 2015 was $22,249, which is less than 21% of the Area Median Income (AMI) for a one-person household and meets the HUD definition of "extremely low income".

HREP Assisted Households by Race:

- African American: 26
- White: 59
- White-Hispanic: 4
- Asian: 19
- Asian-Hispanic: 1
- Other 2

HREP Income Targeting:

- 0 – 30% AMI: 68
- 30 – 50% AMI: 35
- 50 – 80% AMI: 8

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
    a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

N/A

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The Fairfax County Consolidated Community Funding Pool (CCFP) is a competitive grant process for funding human services through community based organizations. Begun in 1997, the CCFP combines Fairfax County General Fund dollars along with the Community Development Block Grant (CDBG) and the Community Services Block Grant

(CSBG). The CCFP provided funding for several projects that met the priority to provide supports that assist individuals and families in achieving self-sufficiency.

Under the Department of Family Services, the Community Action Advisory Board (CAAB) serves as an advisory body to the Fairfax County Board of Supervisors. The CAAB advises the Board on the needs, concerns and aspirations of low-income persons and recommends policies that promote meaningful change. The CAAB makes the determination as to which projects will receive CSBG funding through the CCFP process. Programs funded through the CCFP with CSBG funds are targeted towards households with incomes at or below 125% of the Federal Poverty Program Guidelines. In FY 2015 CSBG funds totaling $463,822, were used for the following types of projects, based on the funding priorities of the Community Action Advisory Board (CAAB) which oversees the disbursements of the CSBG funds:

- Childcare 30%
- Housing 25%
- Employment 20%
- Emergency Services 15%
- Education 10%

Thirteen Community-Based Organizations received a total of fourteen contracts partially or fully funded with CSBG. These organizations report quarterly to the CAAB on the success of their programs. They are:

Child Care

United Community Ministries - The Bryant Early Learning Center (BEL) provides childcare services to low income children ages 6 weeks to 5 years. The program implements the High Scope Curriculum and administers multiple screenings to determine the children's developmental level of functioning and progress.

The Falls-Church McLean Children's Center Successful Start Program provides full day early childhood education services to low income families whose children are between the ages of 2 to 5 years. Additionally, the program will identify, treat/refer children with developmental delays, poor social skills, hearing, vision and dental programs as necessary.

Housing

Alternative House - Assisting Young Mothers provides counseling and support for pregnant and parenting teens through residential and community-based programs. Young women receive counseling, shelter, life skills training, parenting education, and job readiness training to help them become nurturing parents and successful members of the community.

Beth El House provides transitional housing and support services to single mothers and their children for up to two years. The family is placed in apartments and provided with a cadre of support services including case management, clinical counseling, skills development and budgeting assistance.

Catholics for Housing's Virginia Ely Senior Rental Program provides rental assistance to seniors who qualify to live in Fairfax County retirement facilities and are up to 125% of poverty level in regions 1 and 3. In addition, the program pays a rental subsidy to fill the gap between 40% of client income and the monthly rent.

Shelter House's Community Case Management Program prevents vulnerable individuals and families from becoming homeless. All clients receive case management services which include financial assistance, budget counseling and linkages with needed community resources. Rapid re-housing clients, who are individuals from the emergency shelters, receive the program's support to sustain their new permanent housing successfully.

Employment

Infant and Toddler Family Day Care's Family Child Care Teacher Training & Workforce Development Program provides training and support services to low and moderate income individuals and/or immigrants to help them become skilled, professional early child care teachers that allows them to reach sustainable economic self-sufficiency.

Goodwill of Greater Washington's Career Navigation Program provides unemployed individuals with employment skills and job placement to achieve self-sufficiency. The career navigation program is an intensive three-week employment readiness and customer service training program that enables unemployed individuals to improve their job search and employability skills. The program also provides a track which is accredited by NVCC and prepares students for entry-level positions in the security industry.

The Computer CORE's Job Skills Training & Computer Literacy Program works to help low-income adults acquire the technological and life skills to enable them to pursue career aspirations. The program includes training in Microsoft Office, keyboarding, job search assistance (resume development and interview preparation), tutoring and skills building workshops.

Education

Alternative House - The Annandale Safe Youth Project (ASYP) provides a drop in youth center for at-risk/low income youth (in grades 4th through 6th) in the areas of counseling, homework assistance, supervised recreation, job training and community service opportunities in an effort to help youth gain the knowledge, skills and abilities to make sound decisions.

Big Brothers Big Sisters of the National Capital Area Hermanos y Hermanas Mayores Program provides mentoring services to Latino youth between the ages of 8-18. The program staff recruits and trains volunteer mentors and matches them with at-risk youth. The volunteer mentors provide the youth with homework assistance and social recreational activities.

Emergency Services

Food for Others provides emergency and supplemental food to low income residents of Fairfax County through three distribution programs. The emergency food/USDA program provides clients referred by County staff and other service providers with food estimated to last several days allowing time for other sources of assistance to be arranged or the crisis to pass.

The Our Daily Bread Family Assistance Program serves to identify and address the unmet fundamental needs of Fairfax County residents while also empowering the community to help its neighbors remain self-sufficient. The program encompasses three core programs: Food, Financial Assistance and Financial Literacy.

Western Fairfax Christian Ministries' Client Emergency Services Program provides financial, food, clothing and medical payments services to low income families/individuals in region 4. In addition, the program will provide holiday baskets, childcare, school supplies and funds for transportation.

In addition to the CSBG funds, approximately $10 million in County General Funds are awarded through the CCFP and approximately $2 million in CDBG funds (discussed in a previous section.) Approximately $4.7 million of the County General-Funded programs also have a goal of economic security, but without the income eligibility limits of the CSBG funds, including the following programs:

PROGRAM	ORGANIZATION	FUNDING
Access to Self Sufficiency through Extensive Training and Services (ASSETS)	Business Development Assistance Group, Inc.	$49,000
ADDRESS - Aggressive Dynamic Debt Reduction Elimination and Savings Strategies	Homestretch, Inc.	$40,000
Adult Basic Literacy/ESOL Tutoring & Classroom Programs	Literacy Council of No. Va.	$112,00
Adult Career Pathways	Northern Virginia Community College Educational Foundation	$90,000
Adult Health Partnership	Northern Virginia Family Service (NVFS)	$25,000
Basic Needs: Emergency Financial Assistance & Furniture	Annandale Christian Community for Action (ACCA)	$76.600
Career Navigation-Fairfax	Goodwill of Greater Washington	$75,000
Case Management/Housing Counseling	Housing & Community Services of No. Va.	$133,000
Challenge to Change	OAR of Fairfax County, Inc.	$684,000

Client Emergency Services	Western Fairfax Christian Ministries	$160,000
Crisis Intervention	Lorton Community Action Center	$66,900
Crisis Intervention & Self-Sufficiency	Northern Virginia Family Service	$339,000
Education for Independence	ACE Foundation	$80,000
Emergency & Self-Sufficiency Services Program	Cornerstones, Inc.	$177,000
Emergency Assistance and Food program	Falls Church Community Service Council, Inc.	$92,450
Emergency Needs Assistance	Ecumenical Community Helping Others (ECHO), Inc.	$50,000
Emergency Relief Services	Koinonia Foundation, Inc.	$15,000
Fairfax Accessible Medication Program	Northern Virginia Family Service (NVFS)	$39,000
Family Assistance Program	Bethany House of Northern Virginia	$143,000
Family Assistance Prevention/Crisis Intervention	Herndon-Reston FISH, Inc.	$143,000
Family Stabilization & Self-Sufficiency	Family Preservation & Strengthening Services	$108,000
Herndon Enrichment Program	Cornerstones, Inc.	$27,200
Homeless Case Management	The Lamb Center	$92,000
Homeless Youth Initiative	Alternative House	$131,000
Homes for the Homeless Transition Housing Program	Christian Relief Services, Inc.	$100,000
Housing for Homeless Families	Homestretch, Inc.	$400,000
Island Walk After School Support Program	Community Preservation & Development Corp.	$84,000
Legal Aid: Housing and Employment	Legal Services of Northern Virginia	$162,000
Legal Assistance for Immigrants - Employment	Legal Aid Justice Center	$100,00
Living Independently for Tomorrow (LIFT)	Residential Youth Services, Inc.	$60,000
Long Term Supportive Services	Lorton Community Action Center	$5,000
Pathways to Self-Sufficiency	Pathway Homes, Inc.	$125,000
Refugee Self-Sufficiency Program	Lutheran Social Services of the NCA	$55,000
Self-sufficiency thru Health, Housing & Social Services	Vietnamese Resettlement Association	$50,000
SkillSource – Sheriff Employment Center	SkillSource, Inc.	$60,000
Training Futures	Northern Virginia Family Service	$140,000
Volunteer Home Repair Program	Rebuilding Together Arlington/Fairfax/Falls Church	$72,500
Workforce Development Center	United Community Ministries, Inc. (UCM)	$290,000
Year-long Entrepreneur Incubator	Empowered Women International	$50,000

In addition to the Funding Pool, the Fairfax County Department of Family Services (DFS) coordinates a regional, volunteer-run campaign, known as the Volunteer Income Tax Assistance (VITA) Program, to provide free assistance with the preparation of federal and state income tax forms for individuals and families with low-income. With the help of more than 250 dedicated and trained volunteers, staffing 17 VITA sites and six Facilitated Self Assistance (FSA) sites, 6,046 low-income families saved more than $1.2 million in professional filing fees, and prepared and filed their 2014 tax returns receiving more than $9 million in refunds this tax season. The average VITA client received $1,629 in federal tax refunds and over $1.5 million was awarded back to those families who qualified for the Child Tax Credit (CTC). The average Earned Income Tax Credit (EITC) recipient received $1,985 for a combined total of $3.1 million.

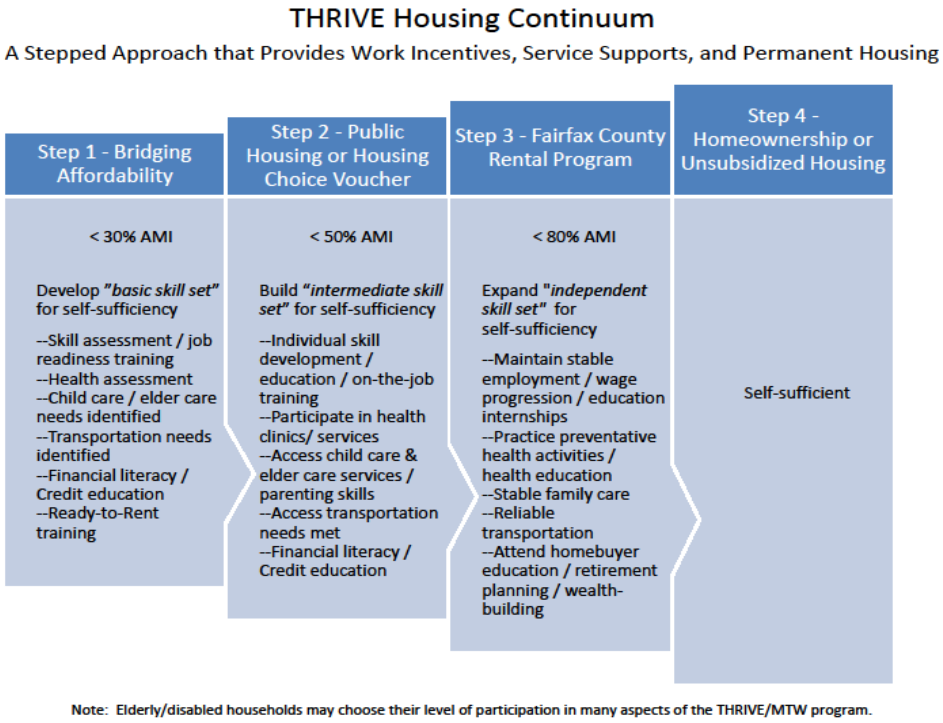
The Fairfax County Department of Housing and Community Development (HCD) and DFS coordinate efforts and share responsibilities in fighting poverty. HCD entered into a cooperative agreement with DFS to share information and/or target supportive services. Other coordination efforts between HCD and DFS include client referrals, information sharing regarding mutual clients (for rent determinations and otherwise), coordination of the provision of specific social and self-sufficiency services and programs to eligible families, and joint administration of programs. Specific programs include:

- **Housing Choice Voucher**: HCD receives referrals and issues vouchers for homeless families, and DFS and the Office to Prevent and End Homelessness (OPEH) provide ongoing supportive services for them.
- **Partnership for Permanent Housing:** HCD and DFS operated the Partnership for Permanent Housing, in cooperation with three Fairfax County nonprofit organizations (Northern Virginia Family Service, Reston Interfaith, and New Hope Housing). PPH provided stabilized, affordable rental housing and intensive case management and supportive services to homeless and formerly homeless families. The primary goal of the program was for families to achieve self-sufficiency and homeownership. The contract services with the participating nonprofit agencies were discontinued in FY 2012 when the program completed its fifth and final year. However, the nonprofit agencies have been continuing to work with a few remaining families who are still receiving tenant-based rental housing assistance through federal funding administered by HCD.
- **Transitional Housing**: DFS /OPEH also operate transitional housing which provides intensive case management and temporary housing for up to 24 months for 36 families.
- **Permanent Supportive Housing:** DFS/OPEH recently converted one of its transitional housing programs into permanent supportive housing; 19 high risk families with a history of chronic homelessness, documented child welfare involvement, and a head of household who is disabled will be served. HCD collaborates with the Fairfax-Falls Church Community Services Board (CSB) to provide supportive housing units at several FCRHA-owned Public Housing and Fairfax County Rental Program properties. The CSB makes referrals to HCD, considers appropriate roommate matches, and provides ongoing case management services for this special population.
- **Unification Program:** HCD administers 175 Family Unification Vouchers (housing choice vouchers) that were awarded from HUD. Family Unification Vouchers are made available to families for whom the lack of adequate housing is a primary factor in the separation, or threat of imminent

separation, of the children from their families or in the prevention of reunifying the children with their families, and to youths at least 18 years old and not more than 21 years (have not reached their 22nd birthday) who left foster care at age 16 or older and who do not have adequate housing. DFS screens and refers these youth and the families and provides follow up case management for them for at least one year after they receive their voucher. FACETS is also providing the follow up case management if the family no longer needs DFS services.

HCD also administers the Bridging Affordability Program, a locally-funded rental subsidy program operated through a consortium of nonprofit organizations. The collaborative provides rental subsidies as well as an array of supportive services to program participants. As of March 2015, a total of 432 households had been served through the Bridging Affordability Program and a total of 140 households had exited the program and moved on to permanent housing. The average income served in the program is $18,123, for a family of three.

Bridging Affordability is intended to be a gateway to the county's Housing Continuum as part of the Fairfax County Redevelopment and Housing Authority's Moving to Work program. The Housing Continuum and the FCRHA's **T**otal **H**ousing **R**einvention for **I**ndividual Success, **V**ital Services and **E**conomic Empowerment (THRIVE) initiative is an approach that provides work incentives, service supports, and permanent housing to residents of FCRHA properties. The THRIVE Housing Continuum is focused on self-sufficiency and establishes goals to help residents move to their highest level of success. The THRIVE Housing Continuum is detailed in the following illustration.



SECTION V – NON-HOMELESS SPECIAL NEEDS

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Fairfax County's FY 2015 Housing Blueprint included the provision of affordable options to the special needs population as a goal. Actions were planned to address the needs of clients from the Fairfax-Falls Church Community Services Board, domestic violence victims, large families and families with extremely low incomes, seniors, and persons with physical disabilities.

The Virginia Housing Development Authority (VHDA) created an Accessible Housing Registry through virginiahousingsearch.com for jurisdictions across the Commonwealth. This registry offers renters with disabilities, social service providers, advocates, housing locators, property providers, and others a fast, free way to identify and list accessible housing units that are for rent. The website, which is accessible for people with disabilities, is hosted through Social Serve, a non-profit organization that provides customized housing locators.

The HCD/FCRHA website contains a link to the VHDA Accessible Housing Registry. One can access the registry and view additional resources on accessible housing by visiting HCD's homepage at www.fairfaxcounty.gov/rha.

During FY 2015, twelve units at FCRHA properties were converted for full handicapped accessibility (six at Ragan Oaks, five at Old Mill Gardens, and one at The Atrium). Under FCRP, one (1) unit at Wedgewood Apartments was converted under the Americans with Disabilities Act (ADA) during FY 2015.

At the end of FY 2015, construction was completed on Kate's Place, six units of permanent affordable housing at the Hanley Shelter campus adjacent to the Katherine K. Hanley Family Shelter in the Springfield District. The units will be occupied by extremely low income and formerly homeless families moving from the shelter.

At the Lincolnia Senior facility, a 61,000 square foot facility of 26 independent living residences and a 52-bed assisted living area along with adult day care and common areas, rehabilitation will include new HVAC finishes, lighting, and accessibility improvements. At of the end of FY 2015, the construction is 75 percent complete, including renovation of independent living areas and mechanical systems.

In addition, a project at Lewinsville Center calls for construction of new 82-unit senior independent living residences and a 32,000 square-foot intergenerational senior/child day care center. An agreement for a public-private partnership development of the senior residences has been signed by the County, construction financing has been identified, and design work for both buildings is in progress. Construction work is planned to start in March 2016.

The Fairfax-Falls Church Community Services Board (CSB) coordinates referrals for ten Bridging Affordability II FY 2015 slots designated for individuals eligible for CSB

services. With the linking of Bridging Affordability to the THRIVE Housing Continuum, the CSB has begun prioritizing its referrals for Bridging Affordability II FY 2015 slots. In accordance with federal mandates promoting integrated housing opportunities for individuals with disabilities, the CSB is prioritizing the following populations for this rental assistance:

- individuals who are ready for discharge from residential treatment programs for mental illness or substance abuse, have no other viable affordable housing options, and are ineligible for homeless housing resources because their length of stay exceeded 90 days; and
- individuals with mental illness or intellectual disability who are ready for discharge from congregate residential placements, have no other viable affordable housing options, and are ineligible for homeless housing resources because their length of stay exceeded 90 days.

Of the seven slots that are leased up, five meet these preferences. The three remaining slots will be filled with individuals in these preference categories who are completing the certification and housing search process. Consequently, eight of the ten FY 2015 slots for CSB-eligible individuals are expected to support individuals in these preference categories.

CSB Short Term Assistance: In addition, the CSB made one-time, short-term rental assistance available to five CSB clients whose three-year term in Bridging Affordability expired in FY 2015. Since these individuals have not yet obtained permanent affordable housing, this funding enables them to remain stable in housing and to make a smooth transition to permanent housing as resources become available.

THRIVE Vouchers: THRIVE Vouchers have been used to transition individuals with disabilities who require supportive housing from the Bridging Affordability program to longer term rental assistance with assistance from the Community Services Board, Aging and Disability Services, and other supportive services providers. Twelve individuals receiving CSB services, all with very low incomes, transitioned from a time-limited Bridging Affordability rental subsidy to THRIVE Vouchers in FY 2015. Ten of the twelve individuals receiving CSB services were homeless upon entry to Bridging Affordability, but they have maintained their housing for three years, stabilized their mental health and substance abuse conditions, and several have obtained part-time employment.

Bridging Affordability has also assisted individuals with physical or sensory disabilities as well. One client who was physically disabled and elderly lost her husband, who had entered Bridging Affordability with her. She was supported through the loss and sought alternatives with the change in the situation. She now lives in permanent senior housing and is working as a caretaker.

Bridging Affordability successes also include a client who lost both of his arms and has been homeless for the last twenty years. Through Bridging Affordability he has moved into his first apartment. Another client, a victim of domestic violence, went through the Community Housing Resource Program and then came to Bridging Affordability. She obtained employment as a medical biller and was able to move into the Fairfax County Rental Program.

And another client, who is elderly and was homeless, had several medical issues requiring intervention. This client, who had not worked in many years and had no community or family connections, was ineligible for Social Security income. The only income was general assistance nine months a year. Through Bridging Affordability he was connected with medical care, obtained a part-time job at the local community center through the Senior Community Services and Employment Program, and was connected with community resources to assist with supplemental supports such as food from a food pantry, prescription assistance, and others. He recently moved into permanent housing through a THRIVE Voucher, having completed three years of Bridging Affordability.

CDBG/HOME: Using FY 2014 and FY 2015 CDBG allocations, two non-profit organizations, Community Havens and Marian Homes, made accessible housing opportunities in two group homes available for eleven people with intellectual disabilities in FY 2015. Community Havens also used an FY 2014 CDBG allocation to stand up (acquire and operate while leasing to CSB) two, three-bedroom units providing residential treatment for six adults with serious mental illness.

In addition, two non-profit organizations received FY 2014 HOME funds for three projects that put six supportive housing opportunities for adults with serious mental illness on-line in FY 2015. Pathway Homes stood up two, one bedroom units, and Brain Foundation opened one, four-bedroom townhouse.

Specific HOPWA Objectives

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
   Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
   a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
   b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
   c. That community partnerships between State and local governments and community-based nonprofits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
   d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
   e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
   f. Those community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.

2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
   a. Grantee Narrative

i. Grantee and Community Overview
   (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services.
   (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected.
   (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS.
   (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body.
   (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations.
   (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.

ii. Project Accomplishment Overview
   (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences.

N/A. Based on HUD guidance, Fairfax County is no longer reporting on HOPWA information, as this is to be reported on in the CAPER of the District of Columbia.

SECTION VI – OTHER NARRATIVE

CAPER Other Narrative Response

N/A.

ATTACHMENT I – FINANCIAL SUMMARY REPORTS

These reports provide CDBG and HOME expenditure information, as well as income information for CDBG. This data is extracted from the county's financial reports for County Fiscal Year 2015, as well as IDIS PR 26.

ATTACHMENT II – HOME MATCH REPORT

This report provides information on match contributions made for the county's Fiscal Year 2015 HOME Projects.

ATTACHMENT III – MINORITY BUSINESS ENTERPRISES (MBE) AND WOMEN BUSINESS ENTERPRISES (WBE) REPORT

This report provides information on contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs) in HOME projects during the county's FY 2015.

ATTACHMENT IV – INFORMATION RELATING TO THE RESULTS OF FAIRFAX COUNTY'S AFFIRMATIVE MARKETING ACTIONS TO MINORITY AND WOMEN BUSINESS ENTERPRISES

ATTACHMENT V – ACTIVITY SUMMARY (GPR) FOR GRANTEE (IDIS PR 03)

This report lists CDBG activities that were open during the program year. For each activity the report shows the status, accomplishments, program year narrative and program year expenditures. For each activity the report also shows the activity code, regulation cite, and characteristics of the beneficiaries.

ATTACHMENT VI – SUMMARY OF COMMUNITY DEVELOPMENT ACCOMPLISHMENTS (IDIS PR 23)

This report should represent data on CDBG and HOME activity counts and disbursements by priority need categories, as well as data on CDBG accomplishments by various units of measure and housing units by various income gaps.

ATTACHMENT VII – SUMMARY OF CONSOLIDATED PLAN PROJECTS FOR PLAN YEAR 2014 (IDIS PR 06)

This report should track progress in implementing projects identified in the county's Action Plan.

ATTACHMENT VIII – COPY OF FY 2015 CAPER PUBLIC NOTICE AS PRINTED IN LOCAL NEWSPAPER

ATTACHMENT IX – PROJECT MAP FOR FY 2015 (CDBG AND HOME)

ATTACHMENT X – MAPS OF MINORITY CONCENTRATIONS IN FAIRFAX COUNTY

ATTACHMENT XI – EMERGENCY SOLUTIONS GRANT ACTIVITY AND BENEFICIARY DATA

ATTACHMENT XII – FY 2015 SECTION 108 ACCOMPLISHMENTS REPORT

ATTACHMENT XIII – FY 2015 PROGRAM INCOME REPORTS (HOME and CDBG)

ATTACHMENT XIV – Consolidated Plan Goals and Objectives

ATTACHMENT XV – CDBG Performance Measures Report (IDIS PR 83)

ATTACHMENT XVI – CDBG Strategy Area, CDFI and Local Target Area (IDIS PR 84)

ATTACHMENT XVII – HOME Performance Report (IDIS PR 85)

ATTACHMENT XVIII – ESG Performance Measures Report (IDIS PR 81)

ATTACHMENT XIX – Section 3 Compliance Information

ATTACHMENT XX – Required Emergency Solutions Grants Supplemental Information