

FAIRFAX COUNTY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
Report has been submitted.

January 10, 2013

**Section 3 Summary Report**

Economic Opportunities for  
Low and Very Low-Income Persons

**U.S. Department of Housing  
and Urban Development**  
Office of Fair Housing  
and Equal Opportunity

**OMB Approval No.2529-0043**  
(exp. 8/17/2015)

**HUD Field Office : : WASHINGTON, DC**

See Public Reporting Burden Statement below

<b>1. Recipient Name:</b>  Fairfax County Department of Housing and Community Development	<b>Recipient Address: (street, city, state, zip)</b>  3700 Pender drive Fairfax , Virginia 22030
<b>2. Agency ID:</b>  74837626	<b>3. Total Amount of Award:</b> \$ 4,425,315 Amount of All Contracts Awarded: \$ 4,425,315
<b>4. Contact Person:</b>  Diane Jenkins	<b>5. Phone:</b> 703-246-5251 <b>Fax:</b> 703-246-5115 <b>E-Mail:</b> diane.jenkins@fairfaxcounty.gov
<b>6. Reporting Period:</b> Quarter 4 of Fiscal Year 2013	<b>8. Program Code-Name:</b>  3B-Public/Indian Housing-Operation
<b>7. Date Report Submitted:</b>  01/10/2013	

<b>Program Codes:</b>	1 = Flexible Subsidy	2 = Section 202/811
3A = Public/Indian Housing Development	3B = Public/Indian Housing Operation	3C = Public/Indian Housing Modernization
4 = Homeless Assistance	5 = HOME Assistance	6 = HOME-State Administered
7 = CDBG-Entitlement	8 = CDBG-State Administered	9 = Other CD Programs
10= Other Housing Programs		

<b>Part I. Employment and Training</b> (Columns B, C, and F are mandatory fields.)					
<b>A</b> Job Category	<b>B</b> Number of New Hires	<b>C</b> Number of New Hires that are Sec.3 Residents	<b>D</b> % of Section 3 New Hires	<b>E</b> % of Total Staff Hours for Section 3 Employees	<b>F</b> Number of Section 3 Trainees
Professionals	0	0	0.00 %	0.00 %	0
Technicians	0	0	0.00 %	0.00 %	0
Office/Clerical	0	2	0.00 %	0.00 %	0
Officials/Managers	0	0	0.00 %	0.00 %	0
Sales	0	0	0.00 %	0.00 %	0
Craft Workers (skilled)	0	0	0.00 %	0.00 %	0
Operatives (semiskilled)	0	0	0.00 %	0.00 %	0
Laborers (unskilled)	0	35	0.00 %	0.00 %	0
Service Workers	0	9	0.00 %	0.00 %	0
Other (List)	0	0	0.00 %	0.00 %	0
<b>Total</b>	0	46			0

**Part II. Contracts Awarded**

**1. Construction Contracts:**

- A. Total dollar amount of all construction contracts awarded on the project \$ 4,425,315
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 4,207,545
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 95.10 %
- D. Total number of Section 3 businesses receiving construction contracts 7

**2. Non-Construction Contracts:**

- A. Total dollar amount of all non-construction contracts awarded on the project \$ 0
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving non-construction contracts 0

**Part III. Summary of Efforts**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

**Yes** Recruited low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

**No** Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

**No** Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

**No** Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

**Yes** Other; describe below.

**The following workshops were advertised to ALL HCD households and held at various PH properties in 2012: scholarship application workshops, Landscape job fair, Cleaning company job fair, construction job fair,**

**computer training program sign-up, tax assistance workshops, SafeKids proram, Your Personal Best Day, Communit exercise programs, How to start a samll business workshop. In addition to the above workshops, the following informational fliers where mailed to all households:Northern VA Community College wokshops designed to help people access college, ESL classes filer. Also who information meeting were held for HCD contracted businesses to inform them of thier Section 3 requirements.**

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Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

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**HUD Field Office : : WASHINGTON, DC**

See Public Reporting Burden Statement below

**1. Recipient Name:**

Fairfax County Department of Housing and Community Development

**2. Agency ID:**

7483726

**4. Contact Person:**

Diane Jenkins

**6. Reporting Period:** Quarter 4 of Fiscal Year 2012

**7. Date Report Submitted:**

01/10/2013

**Recipient Address: (street, city, state, zip)**

3700 Pender Drive  
Fairfax, Virginia 22030

**3. Total Amount of Award:** \$ 6,060  
Amount of All Contracts Awarded: \$ 6,060

**5. Phone:** 703-246-5251

**Fax:** 73-246-5115

**E-Mail:** diane.jenkins@fairfaxcounty.gov

**8. Program Code-Name:**

10-Other Housing Programs

**Program Codes:**

3A = Public/Indian Housing Development	1 = Flexible Subsidy	2 = Section 202/811
4 = Homeless Assistance	3B = Public/Indian Housing Operation	3C = Public/Indian Housing Modernization
7 = CDBG-Entitlement	5 = HOME Assistance	6 = HOME-State Administered
10= Other Housing Programs	8 = CDBG-State Administered	9 = Other CD Programs

<b>Part I. Employment and Training</b> (Columns B, C, and F are mandatory fields.)					
<b>A</b> Job Category	<b>B</b> Number of New Hires	<b>C</b> Number of New Hires that are Sec.3 Residents	<b>D</b> % of Section 3 New Hires	<b>E</b> % of Total Staff Hours for Section 3 Employees	<b>F</b> Number of Section 3 Trainees
Professionals	0	0	0.00 %	0.00 %	0
Technicians	0	0	0.00 %	0.00 %	0
Office/Clerical	0	1	0.00 %	0.00 %	0
Officials/Managers	0	0	0.00 %	0.00 %	0
Sales	0	0	0.00 %	0.00 %	0
Craft Workers (skilled)	0	0	0.00 %	0.00 %	0
Operatives (semiskilled)	0	0	0.00 %	0.00 %	0
Laborers (unskilled)	0	1	0.00 %	0.00 %	0
Service Workers	0	0	0.00 %	0.00 %	0
Other (List)	0	0	0.00 %	0.00 %	0
<b>Total</b>	0	2			0

**Part II. Contracts Awarded**

**1. Construction Contracts:**

- A. Total dollar amount of all construction contracts awarded on the project \$ 0
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving construction contracts 0

**2. Non-Construction Contracts:**

- A. Total dollar amount of all non-construction contracts awarded on the project \$ 6,060
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving non-construction contracts 0

**Part III. Summary of Efforts**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

**Yes** Recruited low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

**Yes** Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

**No** Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

**No** Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

**Yes** Other; describe below.

**Partnered with our local SkillSource Center by hiring two HCD resident youth for summer employment through the Educating Youth through Employment (EYE) Program.**

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**HUD Field Office : : WASHINGTON, DC**

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**1. Recipient Name:**

Fairfax County department of Housing and Community Development

**2. Agency ID:**

74837626

**4. Contact Person:**

Diane Jenkins

**6. Reporting Period:** Quarter 4 of Fiscal Year 2012

**7. Date Report Submitted:**

01/10/2013

**Recipient Address:** (street, city, state, zip)

3700 Pender Drive  
Fairfax, Virginia 22030

**3. Total Amount of Award:** \$ 1,418,376  
Amount of All Contracts Awarded: \$ 1,418,376

**5. Phone:** 703-246-5251

**Fax:** 703-246-5115

**E-Mail:** diane.jenkins@fairfaxcounty.gov

**8. Program Code-Name:**

5-HOME Assistance

**Program Codes:**

3A = Public/Indian Housing Development  
4 = Homeless Assistance  
7 = CDBG-Entitlement  
10= Other Housing Programs

1 = Flexible Subsidy  
3B = Public/Indian Housing Operation  
5 = HOME Assistance.  
8 = CDBG-State Administered

2 = Section 202/811  
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<b>Part I. Employment and Training</b> (Columns B, C, and F are mandatory fields.)					
<b>A</b> Job Category	<b>B</b> Number of New Hires	<b>C</b> Number of New Hires that are Sec.3 Residents	<b>D</b> % of Section 3 New Hires	<b>E</b> % of Total Staff Hours for Section 3 Employees	<b>F</b> Number of Section 3 Trainees
Professionals	0	0	0.00 %	0.00 %	0
Technicians	0	0	0.00 %	0.00 %	0
Office/Clerical	0	0	0.00 %	0.00 %	0
Officials/Managers	0	0	0.00 %	0.00 %	0
Sales	0	0	0.00 %	0.00 %	0
Craft Workers (skilled)	0	0	0.00 %	0.00 %	0
Operatives (semiskilled)	0	0	0.00 %	0.00 %	0
Laborers (unskilled)	0	0	0.00 %	0.00 %	0
Service Workers	0	0	0.00 %	0.00 %	0
Other (List)	0	0	0.00 %	0.00 %	0
<b>Total</b>	0	0			0

**Part II. Contracts Awarded**

**1. Construction Contracts:**

- A. Total dollar amount of all construction contracts awarded on the project \$ 1,418,376
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving construction contracts 0

**2. Non-Construction Contracts:**

- A. Total dollar amount of all non-construction contracts awarded on the project \$ 0
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving non-construction contracts 0

**Part III. Summary of Efforts**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

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**No** Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

**No** Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

**No** Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

**Yes** Other; describe below.

**See efforts listed under PH Operating Funds.**

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3700 Pender Drive  
Fairfax, Virginia 22030

**2. Agency ID:**

74837626

**3. Total Amount of Award:** \$ 4,414,224  
Amount of All Contracts Awarded: \$ 4,414,224

**4. Contact Person:**

Diane Jenkins

**5. Phone:** 703-246-5251

**Fax:** 703-246-5115

**E-Mail:** diane.jenkins@fairfaxcounty.gov

**6. Reporting Period:** Quarter 4 of Fiscal Year 2012

**7. Date Report Submitted:**

01/10/2013

**8. Program Code-Name:**

0

**Program Codes:**

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Technicians	0	0	0.00 %	0.00 %	0
Office/Clerical	0	0	0.00 %	0.00 %	0
Officials/Managers	0	0	0.00 %	0.00 %	0
Sales	0	0	0.00 %	0.00 %	0
Craft Workers (skilled)	0	0	0.00 %	0.00 %	0
Operatives (semiskilled)	0	0	0.00 %	0.00 %	0
Laborers (unskilled)	0	0	0.00 %	0.00 %	0
Service Workers	0	0	0.00 %	0.00 %	0
Other (List)	0	0	0.00 %	0.00 %	0
<b>Total</b>	<b>0</b>	<b>0</b>			<b>0</b>

**Part II. Contracts Awarded****1. Construction Contracts:**

A. Total dollar amount of all construction contracts awarded on the project	\$ 4,414,224
B. Total dollar amount of construction contracts awarded to Section 3 businesses	\$ 4,414,224
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	100.00 %
D. Total number of Section 3 businesses receiving construction contracts	0

**2. Non-Construction Contracts:**

A. Total dollar amount of all non-construction contracts awarded on the project	\$ 0
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0.00 %
D. Total number of Section 3 businesses receiving non-construction contracts	0

**Part III. Summary of Efforts**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

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**No** Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

**No** Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

**Yes** Other; describe below.

**See efforts listed under PH Operating and under other HCD Programs.**

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## Summary of HCD's Section 3 activity:

- HCD continues to educate our business and non-profit vendors about Section 3 and the reporting and hiring requirements. **Section 1** of this attachment shows our Section 3 newsletters to our business and non-profit partners.
- This year HCD began a Listserv for our residents, housing program participants, applicants, and staff for the purposes of sharing job information, training programs, job fairs, and community events. A sample of the information that is posted on the listserv each week is in **Section 2** of this attachment.
- In the fall of 2012 HCD held workshops on our Public Housing properties designed at educating our residents about scholarship opportunities to residents of federal assisted housing. As a result of these workshops, six residents were awarded scholarships through the National Leased Housing association (NLHA). Five of the residents were adults returning to college or some vocational training and one was a high school senior about to enter college. Information about these workshops and the scholarship winners are in **Section 3** of this attachment.
- Helping residents start their own business if they are so inclined is also part of our Section 3 effort. To help achieve this, HCD held two workshops on how to start a small business. Non-profit partners involved in helping individuals start businesses attended the workshops. These workshops were advertised to all HDC residents and Housing Choice Voucher participants. A total of 20 residents attended these workshops. **Section 4** shows our How to Start a Small Business fliers.
- The final section here, **Section 5**, shows HCD's efforts at partnering with non-profit and business partners to educate our residents about community resources, and bring fitness programming to some of our properties.
- In addition, HCD hired two resident youth, one from Public Housing and one from Housing Choice Voucher to work for HCD for the summer. The two youth were hired through a partnership with our local Workforce Investment Board (SkillSource) in a program called Educating Youth through Employment (EYE). The items below list the job duties for our two interns. They are both college students. One attends Northern Virginia Community College and the other attends Virginia Commonwealth University.

**Alexandra Jones and Mona Elrayah**  
**2013 EYE Summer Interns for the PROGRESS Center**  
**Summer Projects for Alex and Mona:**

- To develop a list of brochures and publications (for the display racks) from agencies and organizations with point of contact information
- Collect the material and set up and fill the two new display racks; and keep the bulletin board up to date
- Assist residents, applicants, and staff with using the new touch-screen SkillSource computers in the lobby (people will be able to search for housing, apply to housing, search for jobs, work on resumes, etcetera).
- Create a take home sheet (word document) with instructions for accessing the links on the new computers (people will be able to access the same links at home if they want to)

# PROGRESS Center News—Section 3

Economic Opportunities for Low and Very Low Income People (24.CFR Part 135, Section 3)

The PROGRESS Center of the Fairfax County Department of Housing and Community Development  
Partnership for Resident Opportunities, Growth, Resources and Economic Self-Sufficiency

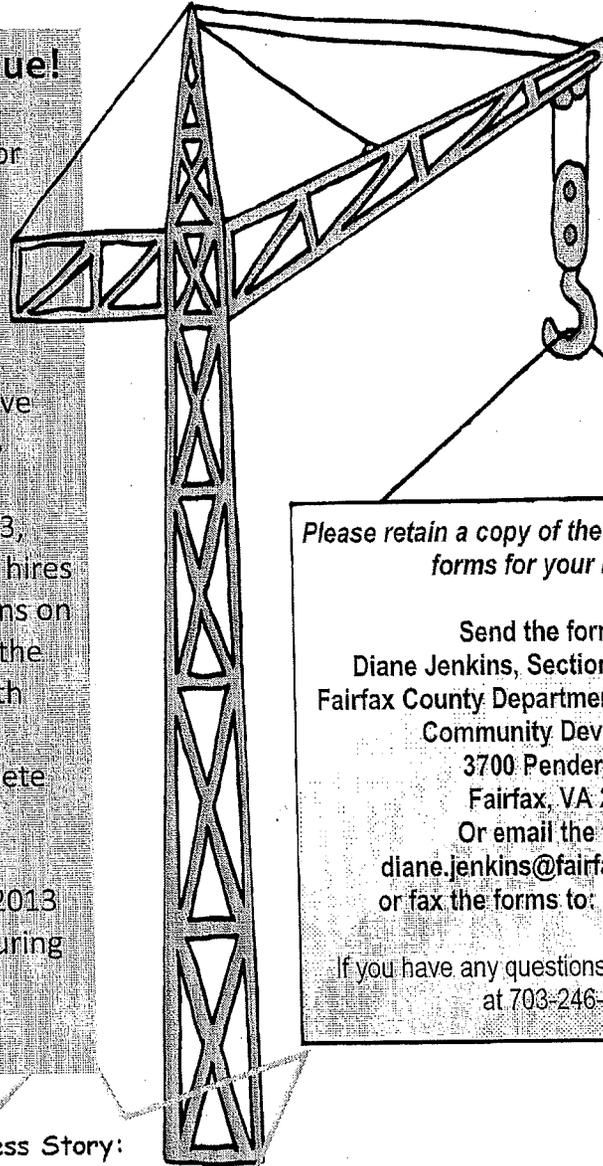
Summer 2013

## Section 3 Mid-Year Data Due!

There are new income guidelines for individuals who are considered a Section 3 new hire. The form and guidelines are on pages 2 and 3 of this attachment.

In order for your company to achieve *minimal* compliance with Section 3 regulations, simply make multiple copies of the form on pages 2 and 3, and give the form to ALL your new hires since January 1, 2013. The questions on the form pertain to the income of the individual *prior to* employment with your company. If the information applies, the employee must complete the form.

Repeat this process in December 2013 to capture data on all new hires during the second half of the year.



Please retain a copy of the Section 3 New Hire forms for your records.

Send the forms to:  
Diane Jenkins, Section 3 Coordinator  
Fairfax County Department for Housing and  
Community Development  
3700 Pender Drive  
Fairfax, VA 22030  
Or email the forms:  
diane.jenkins@fairfaxcounty.gov  
or fax the forms to: 703-327-3969.

If you have any questions, please call Diane  
at 703-246-5251

### Section 3 Success Story:

In March 2013, a Manekin Construction subcontractor called KCT submitted Section 3 New Hire forms for five individuals, and a Section 3 business self-certification form for the company! The Business self certification states that more than 30% of KCT employees are Section 3 individuals.



Fairfax County is committed to nondiscrimination on the basis of disability in all County programs, services and activities. Special accommodations will be provided upon request. For information, please call 703-246-5101 or TTY 703-385-3578.



May 2013  
A Fairfax County, Va. publication

**Section 3 Certification Form**

*In accordance with HUD, Section 3; 135.0 regulations, and as a recipient, This company is required to obtain, record, and make accessible, upon request, information as it pertains to this regulation to HUD. Effective January 1, 2011 new employees are to complete this form to be in compliance with Section 3; 135.30 "to the greatest extent feasible" requirement. All information obtained will be kept confidential.*

Company Name: \_\_\_\_\_

**Demographic Information**

An individual, as defined in by the Section 3 regulations found at 24 CFR Part 135, shall certify to the recipient, if they meet the requirements as a Section 3 new hire.

PRINT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

A Section 3 eligible person must meet one of the following criteria (check all that apply):  
(Additional documentation may be requested.)

I receive housing assistance in a Metropolitan county contained within the Washington-Arlington-Alexandria, DC\_VA\_ME\_WV MSA (see reverse side for list of municipal jurisdictions).

I have a household income that is BELOW the maximum income level listed below, and I live in a Metropolitan county contained within the Washington-Arlington-Alexandria, DC-VA-ME-WV MSA.

**Maximum Income Limits by Household Size 2013-2014**

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Per- sons
\$46,750	\$53,400	\$60,100	\$66,750	\$72,100	\$77,450	\$82,800	\$88,150

**Self Certification**

I, \_\_\_\_\_, (full name) certify that my answers are true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature Date



If you reside in one of the counties below you are required to complete this form if applicable, and return to Fairfax County Department of Housing and Community Development. Metropolitan counties contained within the Washington-Arlington-Alexandria, DC-VA-ME-WV MSA.

Washington-Arlington-Alexandria, DC-VA-MD-WV MSA	
County Name	State
District of Columbia	DC
Calvert County	MD
Charles County	MD
Frederick County	MD
Montgomery County	MD
Prince George's County	MD
Arlington County	VA
Clarke County	VA
Fairfax County	VA
Fauquier County	VA
Loudoun County	VA
Prince William County	VA
Spotsylvania County	VA
Stafford County	VA
Warren County	VA
Alexandria city	VA
Fairfax city	VA
Falls Church city	VA
Fredericksburg city	VA
Manassas city	VA
Manassas Park city	VA
Jefferson County	WV

# PROGRESS Center News—Section 3

Economic Opportunities for Low and Very Low Income People (24 CFR Part 135, Section 3)

The PROGRESS Center of the Fairfax County Department of Housing and Community Development  
Partnership for Resident Opportunities, Growth, Resources and Economic Self-Sufficiency

Fall 2012

## **MARK YOUR CALENDAR!**

Fairfax County Department  
of Housing and  
Community  
Development (HCD)  
contractors must  
submit Section 3  
reports by  
**December 7, 2012**

The following Section 3 reports must be submitted:

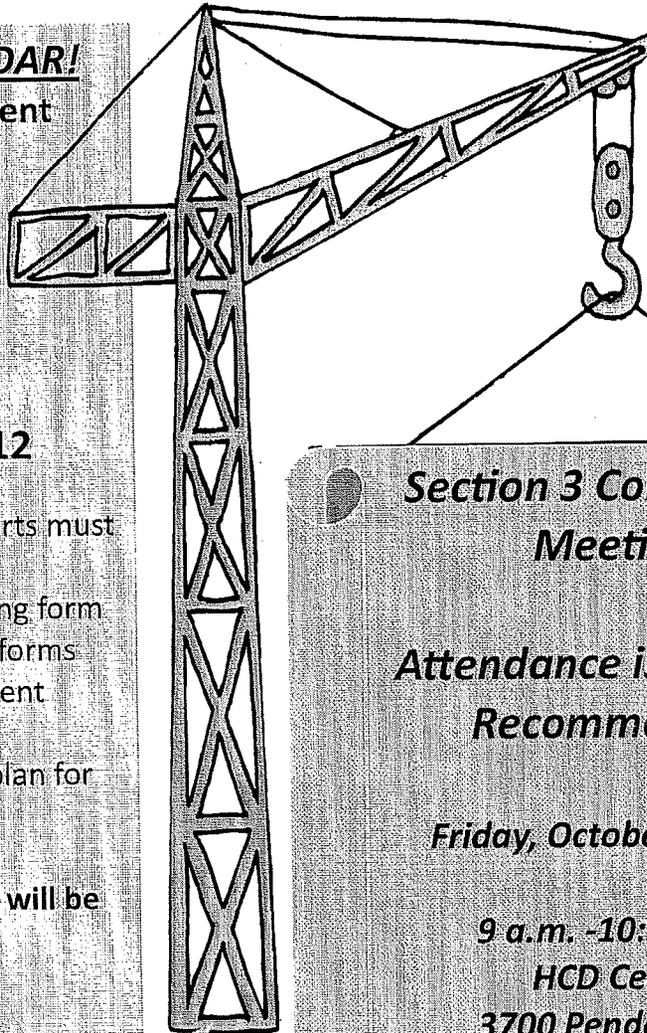
- ◆ Section 3 Annual Reporting form
- ◆ Copies of your New Hire forms
- ◆ Copies of your employment opportunity fliers
- ◆ Your new hire outreach plan for the upcoming year

Copies of all of these forms will be available at the meeting on October 19, 2012.

### **Section 3 Success Story:**

On June 29, Manekin Construction, an HCD contractor, held a job fair at one of HCD's properties that was attended by more than 40 residents looking for employment. Manekin staff explained the various jobs that might be available and accepted applications.

Way to go Manekin!



## **Section 3 Compliance Meeting**

**Attendance is Strongly Recommended**

**Friday, October 19, 2012**

**9 a.m. -10:30 a.m.  
HCD Center  
3700 Pender Drive  
Fairfax, VA 22030**

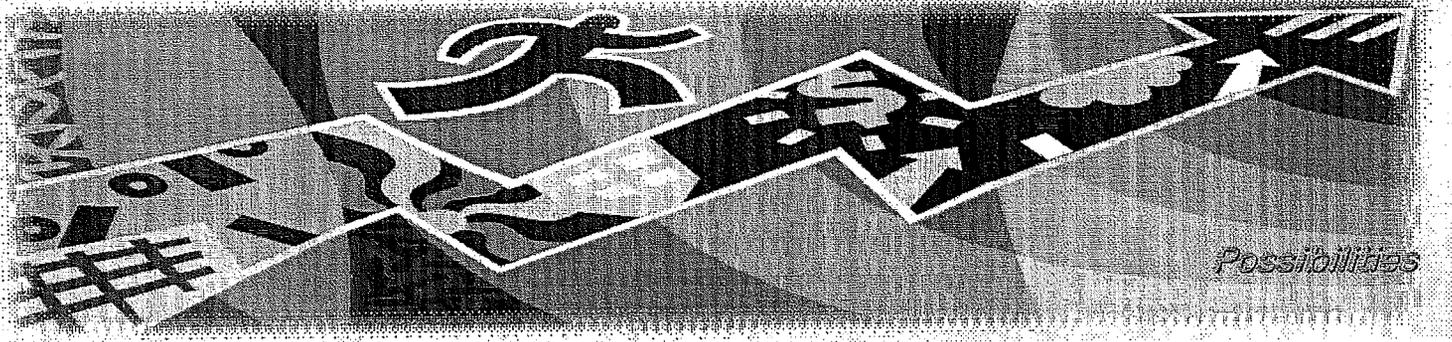
Please confirm your attendance:  
Diane Jenkins, Section 3 Coordinator,  
[diane.jenkins@fairfaxcounty.gov](mailto:diane.jenkins@fairfaxcounty.gov) or  
703-246-5251



Fairfax County is committed to nondiscrimination on the basis of disability in all County programs, services and activities. Special accommodations will be provided upon request. For information, please call 703-246-5101 or TTY 703-385-3578.



September 2012  
A Fairfax County, Va. publication



**The PROGRESS Center of the Fairfax County Department of Housing & Community Development  
Partnership for Resident Opportunities, Growth, Resources, and Economic Self-Sufficiency**

Dear Job Seekers:

We are moving our weekly job announcements from the group email format to a weekly ListServ. Beginning next week, if you want to continue receiving these announcements, you will need to sign up on our ListServ; this will be the last group email of employment opportunities.

To sign up for the ListServ:

1. Visit <http://www.fairfaxcounty.gov/> and select email subscriptions under the News and Events tab on the left side of Fairfax County's home page.
2. Type in your email address and find Housing, HCD PROGRESS Center on the list. Click the Start button, then click Continue.
3. Answer Yes or No to the Freedom of Information Act question, and click Subscribe.
4. Once you have signed up, you will receive an email; you must reply to this email by typing the word OK in the body of the email and then click Send.

If you have any questions or have difficulty accessing the ListServ, please call Diane Jenkins at the PROGRESS Center and leave a message at 703-246-5283 or email her at [diane.jenkins@fairfaxcounty.gov](mailto:diane.jenkins@fairfaxcounty.gov).



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May 2013  
A Fairfax County, Va. publication



Updated: 5/30/13

### Fairfax SkillSource Center - Reston

A Comprehensive One-Stop Center  
 www.myskillsource.org  
 11484 Washington Plaza West, Suite 110  
 Reston, VA 20190  
 703-787-4974 FAX: 703-787-9232  
 TDD/TTY VA- 711

Hours of Operation: Monday -Thursday 8:00am-4:30pm  
 Friday 10:00am- 4:30pm

## June 2013



Monday	Tuesday	Wednesday	Thursday	Friday
3 <u>WIA Youth Program</u> 10:00am – 2:00pm	4 <u>SNAPET</u> by appointment <u>WIA Youth Program</u> 10:00am – 2:00pm <u>WIA Assistance for Walk-Ins</u> (Orientation and Screening Required) 10:00am – 3:00pm	5 <u>NCOA</u> by appointment 10:00am -2:00pm	6 <u>SNAPET</u> by appointment  <u>DARS Job Club</u> 9:30am -11:00am	7 <b>Center Opens at 10:00 AM</b>  <u>Resume Critique</u> 2:00pm-3:30pm
10 <u>WIA Youth Program</u> 10:00am – 2:00pm	11 <u>SNAPET</u> by appointment  <u>WIA Youth Program</u> 10:00am – 2:00pm  <u>WIA Assistance for Walk-Ins</u> (Orientation and Screening Required) 10:00am – 3:00pm	12 <u>Work Keys(INOVA) Assessment</u> 9:00am – 1:00pm  <u>Interviewing Skills Workshop</u> 9:30am – 11:00am  <u>NCOA</u> by appt. 10:00am -2:00pm	13 <u>SNAPET</u> by appointment  <u>DARS Job Club</u> 9:30am -11:00am	14 <b>Center Opens at 10:00 AM</b> <u>Money Management Workshop</u> 10:30am-12:30pm  <u>Resume Critique</u> 2:00pm-3:30pm
17 <u>WIA Youth Program</u> 10:00am – 2:00pm	18 <u>WIA Youth Program</u> 10:00am – 2:00pm  <u>WIA Assistance for Walk-Ins</u> (Orientation and Screening Required) 10:00am – 3:00pm  <u>ENOVATE</u> Presentation 10:00am-12:00pm	19 <u>Career Assessment</u> by appointment 9:00am – 10:00am <u>Elevate America Orientation</u> 10:00am-12:00pm  <u>NCOA</u> Presentation for Senior Jobseekers 10:00am-11:30am	20 <u>DARS Job Club</u> 9:30am -11:00am  <u>Resume Writing Workshop</u> 9:30 – 11:30am	21 <b>Center Opens at 10:00 AM</b>  <u>Resume Critique</u> 2:00pm-3:30pm
24 <u>WIA Youth Program</u> 10:00am – 2:00pm	25 <u>WIA Youth Program</u> 10:00am – 2:00pm  <u>WIA Assistance for Walk-Ins</u> (Orientation and Screening Required) 10:00am – 3:00pm	26 <u>Strategies for Ex-Offenders Workshop</u> 9:30am-11:00am  <u>NCOA</u> by appointment 10:00am -2:00pm	27 <u>DARS Job Club</u> 9:30am -11:00am	28 <b>Center Opens at 10:00 AM</b>  <u>Resume Critique</u> 2:00pm-3:30pm

#### PARTNERS

Fairfax County Public Schools  
 Adult Education  
 Jocelyn Kendall (703) 533-5466

Department of Aging & Rehabilitative Services  
 Linda Barajas  
 (571) 377-9031

Ticket to Work Program  
 Lauren Parker  
 (703) 752-1606

SNAPET  
 Kristen Biggs (703) 787-4953

WIA Youth Program  
 Marissa Govoni  
 (571) 238-4228

WIA Screener  
 Jennifer Wayne  
 571-232-6311

Virginia Employment Commission  
 UI & Reemployment Services  
[www.vawc.virginia.gov](http://www.vawc.virginia.gov)

Tax Representative for Employers  
 Huber Letona  
 (703) 813-1321

Veterans Employment Rep.  
 Louie Perkins  
 (703) 897-0438

Job Corps Admissions Counselor  
 Sherry Miller  
 (703) 671-5300  
<http://www.jobcorps.gov/Home.aspx>

Reston Interfaith  
 (571) 323-9555  
<http://www.restoninterfaith.org/>

Service Source  
 (703) 461-6000  
<http://www.servicesource.org/>

National Council on Aging  
 Jamescha Johnson  
 703-778-9506

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Equal Opportunity Employer/Program Auxiliary aids & services are available upon request. For information on how to reach this location using public transportation, visit [www.fairfaxconnector.com](http://www.fairfaxconnector.com) or call (703) 339-7200; TTY (703) 339-1608 or [www.wmata.com](http://www.wmata.com) (202) 637-7000; TTY (202) 638 3780. In case of bad weather, please call the Center to check on our office hours.



## Fairfax SkillSource Center - Alexandria

A Comprehensive One-Stop Center  
 www.myskillsource.org  
 8350 Richmond Highway, Suite 327  
 Alexandria, VA 22309 (OFFICE) 703-704-6286 FAX:703-704-6296  
 TDD/TTY VA-Relay 711  
 Hours of Operation: Monday -Thursday 8:30-5:00pm  
 Friday 10:00- 4:30pm



# June 2013

Monday	Tuesday	Wednesday	Thursday	Friday
3 <u>VEC Veterans Employment Program</u> 9:00 - 12:00 <u>OAR</u> 9:00 - 12:30 <u>Catholic Charities</u> 9-5	4 <u>SNAPET</u> 10:00-12:00 <u>Elevate America</u> 10:00 <u>United Service JOBFair</u> 10:00 - 1:00 <u>Catholic Charities</u> 9-5	5 <u>WIA Walk-Ins</u> 9-3 Prescreening Required <u>Catholic Charities</u> 9-5	6 <u>VASAVOR</u> 9:00-12:00 <u>SNAPET</u> 10:00-12:00 <u>DRS</u> 12:00-4:00 <u>Assessments @</u> 1:00 <u>Catholic Charities</u> 9-5	7 Office opens 10:00 A.M. <u>Catholic Charities</u> 9-5 <u>Gate-Gourmet JOBFair</u> 11:00 - 1:00
10 <u>Catholic Charities</u> 9-5 <u>WIA Walk-Ins</u> 10-2 Prescreening Required <u>Computer Basics I</u> 1:30-4:30	11 <u>SNAPET</u> 10:00-12:00 <u>Elevate America</u> 10:00 <u>Catholic Charities</u> 9-5 <u>UCM</u> 2:00 - 3:00 <u>E.Y.E.</u> 4:00 - 8:30	12 <u>WIA Walk-Ins</u> 9-3 Prescreening Required <u>FCPS</u> 10:30-1:30 <u>WIA Youth</u> 3:00-4:30 <u>Catholic Charities</u> 9-5	13 <u>WIA &amp; Vets CRC</u> 8:30 Referral Required <u>VASAVOR</u> 9:00-12:00 <u>SNAPET</u> 10:00-12:00 <u>DRS</u> 12:00-4:00 <u>Assessments @</u> 1:00 <u>Job 4 Vets</u> 1 - 3 <u>Catholic Charities</u> 9-5	14 Office Opens 10:00 A.M. <u>Goodwill</u> 10:30 - 12 <u>Catholic Charities</u> 9-5
17 <u>Catholic Charities</u> 9-5 <u>Dress For Success</u> 9:30 - 11:00 <u>Gate-Gourmet JOBFair</u> 11:00 - 1:00 <u>Job Readiness</u> 1:00 - 3:30 <u>Computer Basics II</u> 1:30-4:30	18 <u>SNAPET</u> 10:00-12:00 <u>Catholic Charities</u> 9-5 <u>E.Y.E.</u> 4:00 - 8:30 <u>United Service JOBFair</u> 10:00 - 1:00	19 <u>WIA Walk-Ins</u> 9-3 Prescreening Required <u>Catholic Charities</u> 9-5 <u>Resume Critique</u> 10-12 <u>ENOVATE</u> 2pm <u>EDG</u> 9:30 to 11:30	20 <u>VASAVOR</u> 9:00-12:00 <u>SNAPET</u> 10:00-12:00 <u>DRS</u> 12:00-4:00 <u>Assessments @</u> 1:00 Referral Required <u>Catholic Charities</u> 9-5 <u>WIA Screener</u> 9-3 Registration Required	21 Office Opens 10:00 A.M. <u>Catholic Charities</u> 9-5 <u>Ex-offender Counselling</u> 12:00 - 1:00
24 <u>VEC Veterans Employment Program</u> 9:00 - 12:00 <u>Catholic Charities</u> 9-5 <u>Veterans Outreach</u> 9:00 - 11:00 <u>WIA Walk-Ins</u> 10-2 Prescreening Required	25 <u>SNAPET</u> 10:00-12:00 <u>Elevate America</u> 10:00 <u>Catholic Charities</u> 9-5 <u>LMECC</u> 10:00 - 12:00	26 <u>WIA Walk-Ins</u> 9-3 Prescreening Required <u>WIA Youth</u> 3:00-4:30 Reservation Requested <u>Catholic Charities</u> 9-5	27 <u>CRC-INOVA</u> 8:30 <u>VASAVOR</u> 9:00-12:00 <u>SNAPET</u> 10:00-12:00 <u>DRS</u> 12:00-4:00 <u>Assessments @</u> 1:00 <u>Job 4 Vets</u> 1 - 3 <u>Catholic Charities</u> 9-5 <u>WIA Screener</u> 9-3 Registration Required	28 Office Opens 10:00 A.M. <u>Goodwill</u> 10:30 - 12 <u>Catholic Charities</u> 9-5

### PARTNERS

Department Of  
 Rehabilitative Services  
 Holly Dalton  
 (571) 722-5635

Fairfax County  
 Adult Education  
 Deborah Hill  
 (703) 660-2007  
 Maureen Simmons  
 703-658-2709

Virginia Employment  
 Commission

VEC - Veterans employment  
 (703) 897- 0407

VEC - Unemployment Claim  
 (703) 813-1300

VASAVOR/ Re-entry  
 Kellan Graves  
 (703) 704-6283

Ticket to Work Program  
 (703)752-1606

BRAC Job search  
 Mouly Aloumouati  
 703-704-6809

UCM / Citizenship  
 (703) 360-9088

OAR  
 (703) 246-3033

LMECC  
 703-461-3886

Catholic Charities  
 703-841-3869

ENOVATE  
 (703) 533-5417  
 (703) 533-5320

WIA Screener  
 Jennifer Wayne  
 571-232-6311



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 For information, or to request this information in an alternate format, please call 703.704.6286



**Fairfax SkillSource Center – Annandale**

Comprehensive One-Stop Center

[www.myskillsource.org](http://www.myskillsource.org)

7611 Little River Turnpike, Rm 300W,  
Annandale VA 22003

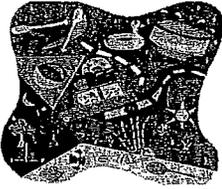
(Office) 703-533-5400 Fax:703-241-8413 TDD/TTY 711  
Hours Of Operation: Monday –Thursday 8a.m.-4:30p.m.;  
Friday 10a.m. – 4:30p.m.



# JUNE 2013

Monday	Tuesday	Wednesday	Thursday	Friday	<b>PARTNERS</b> Fairfax County Public Schools H. S. Completion 703) 533-5466 Department of Aging & Rehabilitative Services Leanne Rerko (571) 244-8779 Ticket to Work Program Lauren Parker (703) 752-1606 SNAPET Program Eduardo Suárez Zapata (703) 533 5752 WIA Youth Program Marissa Govani (571) 238-4228 VEC UI & Reemploymen t Services UI/Rep. <a href="http://vaawc.virginia.gov">vaawc.virginia.gov</a> (703) 813 1300 Veterans Employment. Louie Perkins (703) 897-0438 VASAVOR Kellan Graves (571) 722-3461 Catholic Charities Kira Hamrin (703) 533-5746 National Council On Aging Tony Nguyen (703) 778-9506 ext.103
3	4	5	6	7	
SNAPET by appointment	<u>Basic Computer</u> 10am -12pm	SNAPET by appointment	DARS Services by appt 9 -12p.m	<u>Online Application</u> Assistance 10am -11:30am	
10 SNAPET by appointment	11 <u>Preparing For</u> <u>Interview</u> 10am -11:30am  <u>ENOVATE</u> <u>Information</u> <u>Session 2p.m.</u>	12 SNAPET by appointment	13 DARS Services by appt 9 -12p.m	14 <u>VASAVOR</u> <u>Walk in Clients</u> 10 -12pm <u>Online Application</u> Assistance 10am -11:30am	
17 SNAPET by appointment	18 <u>Resume Critique</u> 10 -12p.M  <u>Microsoft Word</u> 10am -12am	19 <u>Federal Jobs</u> <u>W/shop 1p.m.</u> <u>Youth WIA</u> <u>Orientation 3p</u> SNAPET by appointment Goodwill 12pm-1pm	20 DARS Services by appt 9 -12p.m	21 <u>Employment</u> <u>Strategies for Ex-</u> <u>Offenders 11 -1p.m</u> <u>VASAVOR</u> <u>Walk in Clients</u> 10 -12pm <u>Online Application</u> Assistance 10am -11:30am	
24 SNAPET by appointment	25 <u>Social Media:</u> <u>Self-Marketing &amp;</u> <u>LinkedIn</u> 10am -11:30am	26 SNAPET by appointment	27 DARS Services by appt 9 -12p.m	28 <u>VASAVOR</u> <u>Walk in Clients</u> 10 -12pm  <u>Online Application</u> Assistance 10am -11:30am	

Equal Opportunity Employer/Program Auxiliary aids & services are available upon request. For information on how to reach this location using public transportation, visit [www.fairfaxconnector.com](http://www.fairfaxconnector.com) or call (703) 339-7200; TTY (703) 339-1608 or [www.wmata.com](http://www.wmata.com) (202) 637-7000; TTY (202)638 3780. In case of bad weather, please call the Center to check on our office hours.



**Loudoun Workforce Resource Center**  
 102 Heritage Way, N.E., 1st Floor  
 Leesburg, VA 20176  
 (703) 777-0150 (Voice)  
 711 (VA Relay)  
[www.loudoun.gov/wrc](http://www.loudoun.gov/wrc)




**Hours of Operation:**  
 Monday, Tuesday, Thursday, Friday  
 9:00am - 4:30pm  
 Wednesday 9:00am - 12:30pm  
 1st Fri - WRC Opens at 1:00pm

<b>June 2013</b>					
<b>PARTNER CONTACTS</b>					
<p>Dept. of Rehabilitative Services            Tymisha Robinson            Sarah McCarty            (703) 771-4775</p> <p>Virginia Employment Commission (VEC)            Alexandria (703) 813-1300            Prince William (703) 897-0407            Winchester (540) 722-3415</p> <p>NVRC for the Deaf and Hard of Hearing            Joan Cassidy            nvrccloudoun@aol.com</p> <p>Loudoun County Adult Education            Irene Riordan            (571) 252-2119</p> <p>Northern Virginia Community College            Esther Perantoni            (703) 450-2551</p> <p>Youth WIA Counselor            Shaun Posey            (571) 238-4237</p> <p>Veteran's Claims Rep. Fairfax Office            (703) 359-1210</p> <p>Office of Transportation Services            Judy Galen            (703) 737-8044</p> <p>Ticket to Work            Lauren Parker            (703) 752-1606</p> <p>Virginia Job Corps            (703) 671-5300</p>					
Mon	Tue	Wed	Thu	Fri	
3 Dell Learning Lab 9:00 am - 4:30 pm  Job Club 10:00 am - 12:00 noon (2nd floor)  MTE: Hospitality Staffing Solutions 1:00 pm - 3:00 pm	4 Dell Learning Lab 9:00 am - 4:30 pm  MTE: The Millennium Group (HZ) 9:30 am - 2:00 pm	5 Dell Learning Lab 9:00 am - 12:30 pm  CLOSE @ 12:30pm	6 Dell Learning Lab 9:00 am - 4:30 pm  MTE: U.S. Army 11:00 am - 2:00 pm  MTE: Vonage/Retail Business Development 12:00 noon - 3:00 pm	7 OPEN AT 1:00 PM  Dell Learning Lab 1:00 pm - 4:30 pm	
10 Job Club 10:00 am - 12:00 noon (2nd floor)  MTE: United Services 10:00 am - 3:00 pm  Dell Learning Lab 1:00 pm - 4:30 pm	11 Dell Learning Lab 9:00 am - 4:30 pm  Employment Strategies for Ex-Offenders 10:00 am - 11:30 am	12 Dell Learning Lab 9:00 am - 12:30 pm  CLOSE @ 12:30pm	13 Resume Writing 101 9:00 am - 1:00 pm  MTE: Fed Ex 10:00 am - 12:00 noon	14	WK/RJ
17 PowerPoint Basic 9:00 am - 4:00 pm  Job Club 10:00 am - 12:00 noon (2nd floor)	18 Word Basic (Part A) 9:30 am - 12:00 noon  Dell Learning Lab 1:00 pm - 4:30 pm	19 Dell Learning Lab 9:00 am - 12:30 pm  MTE: Comfort Keepers 10:00 am - 12:00 noon  CLOSE @ 12:30pm	20 Word Basic (Part B) 9:00 am - 12:00 noon  Child Support Enforcement 9:30 am - 3:30 pm  ENOVATE (Information Session) 1:00 pm	21 Professional Resume Writing 9:00 am - 3:00 pm  DRS Rep. 10:00 am - 12:00 noon	
24 Word Basic 9:00 am - 4:00 pm  Job Club 10:00 am - 12:00 noon (2nd floor)	25 Excel Basic 9:00 am - 4:00 pm  Interview Workshop 9:30 am - 11:30 am	26 Deaf & Hard of Hearing Rep. 10:00 am - 12:00 noon  CLOSE @ 12:30pm  WK/CG	27 CENTER CLOSED  Please join the staff at the RUST LIBRARY for a <b>JOB FAIR</b> 10:00am - 3:00pm	28 Time Management and Goal Setting: Conceive It, Achieve It 10:00 am - 12:00  Dell Learning Lab 1:00 pm - 4:30 pm	

Visit our online tool for your Job Search!  
[www.loudoun.gov/careerlinks](http://www.loudoun.gov/careerlinks)

**MTE = Meet The Employer event**

**Workshops are offered at NO COST. However, Pre-registration is Required. Please stop by the center or call 703-777-0150 to register.**



## Prince William SkillSource Center

Member of the Virginia Workforce Network

[www.myskillsource.org](http://www.myskillsource.org)

13370 Minnieville Road Woodbridge, VA 22192

(OFFICE) 703-586-6800 (FAX) 703-897-0424 (TTY) 703-583-6850

Hours of Operation: Monday – Tuesday – Thursday – Friday 8:30am – 4:30pm

Wednesday 9:30am – 4:30pm

NEW HOURS STARTING JUNE 17, 2013

Hours of Operation: Monday and Friday 8:30am – 5:00pm

Wednesday 9:30am – 5:00pm

Tuesday and Thursday 8:30am-6:00pm

June 2013

Monday	Tuesday	Wednesday	Thursday	Friday	
<p>3</p> <p><u>Elevate Orientation</u> 12-2pm</p> <p>Cultural Expectations of U.S. Employers 9:00 a.m. – 12:00 p.m. <i>or</i> 12:30 – 3:30 p.m.</p>	<p>4</p> <p>National Council on Aging 10-2pm Please call to schedule an appointment</p> <p>Interviewing Skills 9:00 a.m. – 12:00 p.m. <i>or</i> 12:30 – 3:30 p.m.</p>	<p>5</p> <p>The Key's to Changing Careers 10am-11am</p> <p>On-line applications 9am-12pm</p> <p>Job Success 12:30-3:30pm</p>	<p>6</p> <p>How to Write a Resume (Curriculum Vitae) 9:00 a.m. – 12:00 p.m. <i>or</i> 12:30 – 3:30 p.m.</p>	<p>7</p> <p>Employment Workshop 9am-12pm</p>	<p>PARTNERS SkillSource Group Center Manager Kristi Sargent 703-586-6542</p> <p>Workforce Investment Act (WIA) 703-586-6547 Youth WIA 703-586-6546</p>
<p>10</p> <p>Hitting a Home Run with your Job Search 9-12pm</p> <p><u>Elevate Orientation</u> 12-2pm</p> <p>How to Write a Resume (Curriculum Vitae) 9:00 a.m. – 12:00 p.m. <i>or</i> 12:30 – 3:30 p.m.</p>	<p>11</p> <p>NCOA 10-2pm Please call to schedule an appointment</p> <p>Online Job Applications 9:00 a.m. – 12:00 p.m. <i>or</i> 12:30 – 3:30 p.m.</p> <p>How to Work a Job Fair and a 30 sec commercial 10am-11am</p> <p>Interviewing Techniques 11am-12:30pm</p> <p>Virginia State Trooper Information session 10am-12</p>	<p>12</p> <p>Microsoft Word and Computers 10-12pm</p> <p>En Español Introducción a la computadora y Búsqueda de Trabajo 2pm-3pm</p> <p>Resources for Employment Success 9:00 a.m. – 12:00 p.m. <i>or</i> 12:30 – 3:30 p.m.</p>	<p>13</p> <p>Managing your career 10am-12pm</p> <p>Interviewing Skills 9:00 a.m. – 12:00 p.m. <i>or</i> 12:30 – 3:30 p.m.</p>	<p>14</p> <p>Hot Jobs</p>	<p>National Council on Aging Call for a appointment Maxine Hubbard-Watson 703-778-9506</p> <p>Virginia Employment Commission 703.897.0407</p> <p>DRS Mark Fletcher 703-335-5550</p> <p>Job Corps 703-586-6544</p> <p>Prince William County Public Schools Adult Education Program 703-791-7357</p>
<p>17</p> <p>Using the Virginia Workforce Connection Effectively for Job Search 10am-12pm</p>	<p>18</p> <p>National Council on Aging 10-2pm Please call to schedule an appointment</p> <p>Inside the mind of the Hiring Manager 10am-12noon</p>	<p>19</p> <p>Federal Job Search – Cracking the Code 10am-12pm</p>	<p>20</p> <p>Employer Panel 10am-12pm</p>	<p>21</p> <p>Federal Recruitment &amp; Hiring Process 9am-11:30am</p> <p>Social Media, Self-Marketing and Building Professional Communities 12pm-1pm</p>	<p>Northern Virginia Community College Director, Contract Training &amp; 703-586-6543</p> <p>Department for the Blind and Vision Impaired Pam Pendleton 703-277-3581</p>
<p>24</p> <p><u>Elevate Orientation</u> 12-2pm</p>	<p>25</p> <p>National Council on Aging 10-2pm Please call to schedule an appointment</p> <p>ENOVATE Information session 2pm</p>	<p>26</p> <p>Microsoft Word and Computers 10-12noon</p> <p>En Español Como Construir Su Currículum 2pm-3pm</p>	<p>27</p> <p>Marketing Yourself 10am-12pm</p> <p>AtWork Hiring Requirement 10-4pm</p>	<p>28</p> <p>Pre-registration for re-employment workshops Bonnie 703-897-0431 WIA Online Orientation <a href="http://www.myskillsource.org">www.myskillsource.org</a></p>	<p>Elevate America 703-533-5752</p> <p>Lauren Parker Ticket to Work 703-752-1606</p>

# Hilton Alexandria Old Town Career Fair

Friday, June 7, 2013  
10:00am - 2:00pm

Hilton Alexandria Old Town, is nestled in the heart of Old Town in Alexandria, Virginia is just minutes away from Washington, DC. The Hilton Alexandria Old Town hotel blends colonial charm with contemporary comfort.

We are seeking exceptional hospitality and customer driven professionals with an outgoing personality and passion to serve in **HOUSEKEEPING, FRONT OFFICE, RESTAURANT & SALES!**

On-Site Interviews  Across from King Street Metro Station

EOE M/F/D/V

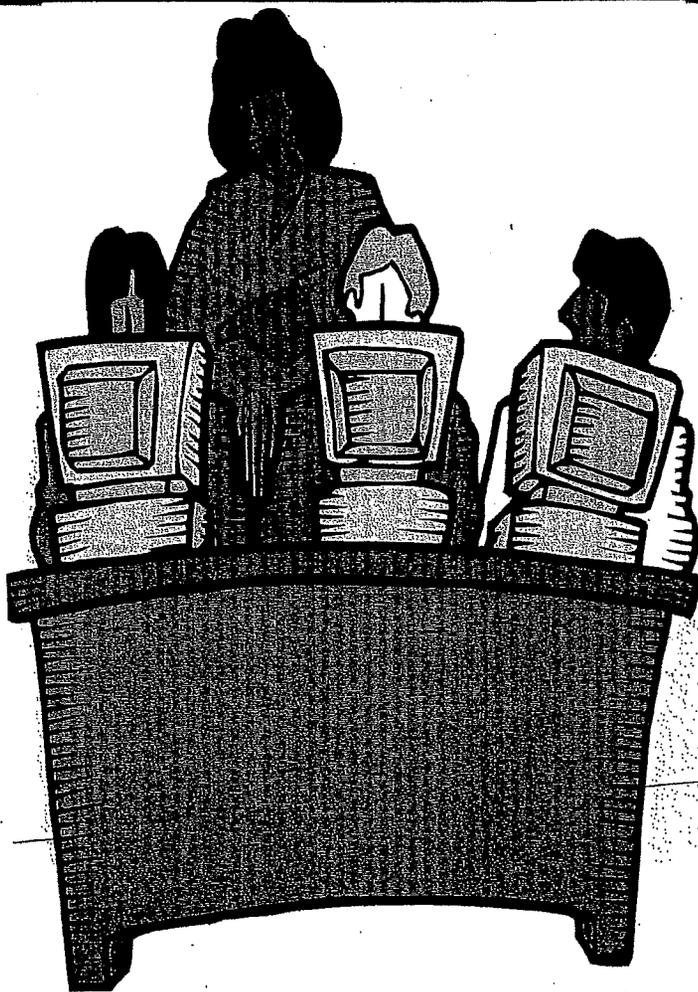
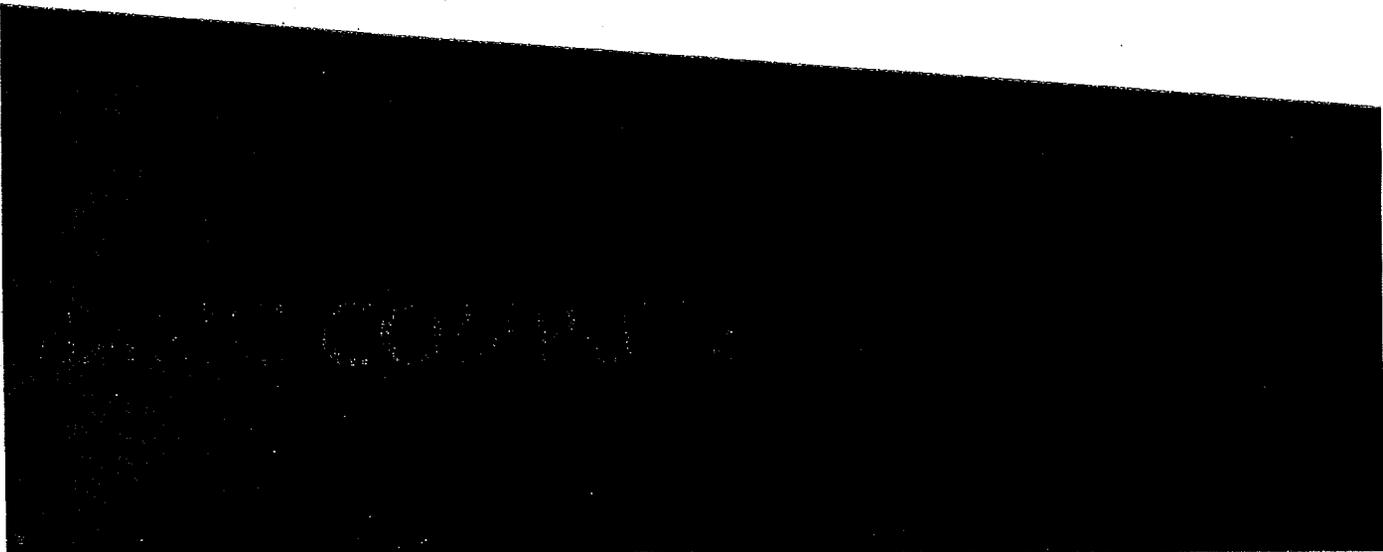
Davidson Hotels & Resorts is a drug free workplace. Pre-employment background and job assessment required. No phone calls please.

Davidson Hotels & Resorts offers a complete benefits package including health, dental, vision, LTD/STD - 401 (k) & competitive compensation package.



1767 King Street  
Alexandria, VA 22314

The logo for Davidson Hotels & Resorts, featuring a stylized "D" icon above the word "DAVIDSON" in a bold, serif font, with "HOTELS & RESORTS" in a smaller font below it.



**Tuesday, June 4**

**10 a.m. - 12:00p.m.**

**SkillSource Center-Annandale  
7611 Little River Turnpike, Suite  
300W**

**Annandale, VA 22003  
703-533-5400**

Find out how to:

- ✓ Use the computer
- ✓ Browsing jobs online
- ✓ Open an email account
- ✓ Attach a document and more



# INTERVIEWING SKILLS WORKSHOP

Presented by

DeVry   
University



Learn from the professionals:

- ✓ How to prepare for your next interview
- ✓ Tips for answering common interview questions
- ✓ Strategies on how to present yourself
- ✓ How to prepare your Elevator Speech

For more information or to  
register please call  
703-787-4974; TTY 711

Wednesday, June 12th  
9:30 a.m. - 11:00 a.m.

Fairfax SkillSource Center - Reston  
11484 Washington Plaza West  
Suite 110  
Reston, Virginia 20190

For more information on how to reach this  
location using public transportation, visit  
[www.fairfaxconnector.com](http://www.fairfaxconnector.com) 703-339-7200;  
TTY 703-339-1608 or [www.wmata.com](http://www.wmata.com)  
202-637-7000; TTY 202-638-3780.



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# A Stepping Stone to Your Future Career!



## **Presentation**

### **Date and Time:**

Tuesday, June 25<sup>th</sup>  
10am-11:30am

### **Location:**

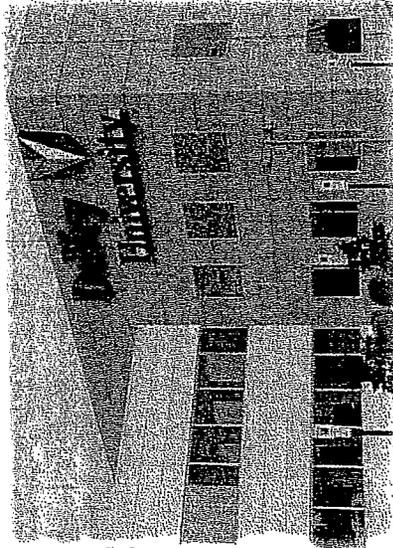
**SkillSource Center**  
7611 Little River turnpike  
Suite 300W  
Annandale, VA 22003  
703.533.5400  
Parking in rear of building.

DeVry University and its Keller Graduate School of Management invite you to:

## **Social Media, Self-Marketing, & LinkedIn!**

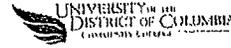
It is the human connections that get you work much more than the "database query" of searching job listings. Learn effective social media strategies to assist in your job search.

Join us to learn how to leverage LinkedIn and build professional networks and communities.



DeVry University is accredited by The Higher Learning Commission of the North Central Association. [www.ncaahle.org](http://www.ncaahle.org). Keller Graduate School of Management is included in this accreditation. *Program availability varies by location.* In New York, DeVry University operates as DeVry College of New York. AC0060

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DeVry University, 3005 Highland Parkway, Downers Grove, IL 60515-5799



**FREE! Hospitality Training for DC Residents**  
**An 11-Week Hospitality Training Course for DC Job-Seekers**  
 Offered by the UDC Community College, Goodwill of Greater Washington, and Progressive Partners  
**CLASS STARTS JULY 2013!**

**Please call to schedule a prescreening appointment**

**Program Benefits**

- Training to earn industry recognized START certification
- Computer Training
- Daily stipend based on attendance and clothing vouchers
- Personalized Job Placement Support

**Eligibility Requirements**

- DC Resident
- 18 years or over
- Ability to pass CASAS (Comprehensive Student Assessment) at a 6<sup>th</sup> grade level or higher
- Must pass initial drug screening and remain drug-free
- Must pass a background screening
- Professional attire preferred

**Contact: Skylar Wyche**  
**Skylar.wyche@dcbgoodwill.org**  
**202-715-2618**

**GETTING HERE**

Rhode Island Avenue Metro Station, Bus B8/B9 or Brookland Metro Station, Bus H6  
 Once enrolled, travel assistance is available.

*This program is funded in part by DC Office of the State Superintendent of Education (OSSE), The Walmart Foundation, and The Walmart Washington@Work Work Readiness Initiative, of the Community Foundation for the National Capital Region*

***\*Please call to find out requirement details***  
***\*If you require an accommodation to attend prescreening, please contact us at least 24 hours in advance.***

Skylar Wyche, Program Recruitment Specialist  
 Goodwill of Greater Washington  
 2200 South Dakota Avenue, NE  
 Washington, DC 20018; 202-715-2618 (phone), 202-832-9782 (fax)  
Skylar.Wyche@dcbgoodwill.org www.dcbgoodwill.org  
*We transform lives and communities through the power of education and employment.*



Please consider the environment before printing this email



# ATTENTION MILITARY SERVICE MEMBERS Interested in training for a new career?

**NOVA**

Northern Virginia  
Community College

Join us for...

## Adult Career Pathways Open House

### *What is the Adult Career Pathways Program?*

*ACP is a FREE program designed to support the unique needs of adult students at NOVA. Participants receive ongoing support and guidance from an ACP Counselor through each step of the college experience, from Application to Graduation.*



### *Come to learn about:*

- Special Services offered to Select Service Members\*
- Applying for Grants and Scholarships
- The College Application Process
- Prior Learning for Credit
- Preparing for College Placement Tests
- Academic and Career Planning for Credit and Non-Credit Programs
- Referrals for Internships and Services for Job-Seekers in Virginia

*\*Special services available for currently unemployed, honorably discharged service members, including; job placement assistance after degree or certificate completion provided by SkillSource, additional funding options, and assistance with prior learning assessment of military training for college credit.*

*Military Spouse take advantage of MyCAA, up to \$4,000.00 in financial assistance to complete a degree or certificate.*

When: Wednesday, June 19<sup>th</sup> 6-8pm

Where: NOVA's Annandale Campus, Ernst Center Forum

Parking: Free for attendees – Lots B12, B13, & B14

Dinner: Light refreshments will be served

Register: [www.nvcc.edu/acp](http://www.nvcc.edu/acp), [acp@nvcc.edu](mailto:acp@nvcc.edu) or 703-425-5245

\*Individuals that RSVP in advance and attend are eligible to win a scholarship!



# Job Corps



## Information Session

Alexandria Admissions Office

Are you  
16 to 24?

Automotive Technology

CNA/LPN

Culinary Arts

Electrician

Health Careers

Landscaping

Office Administration

Painting

Pharmacy Tech

Plumbing

Welding

Security

And More!

Mondays

1 PM

4900 Leesburg Pike

Suite 307

Alexandria, VA 22302



### Open to the Public

If you want to learn more about the Job Corps Program come to our next Information Session! This is the first step in the admissions process for interested students.

### Dress Code For Students

Males: Button or Polo Shirt, Slacks, Belts, Shoes

Females: Dress, Skirt, Slacks, Blouse, Shoes

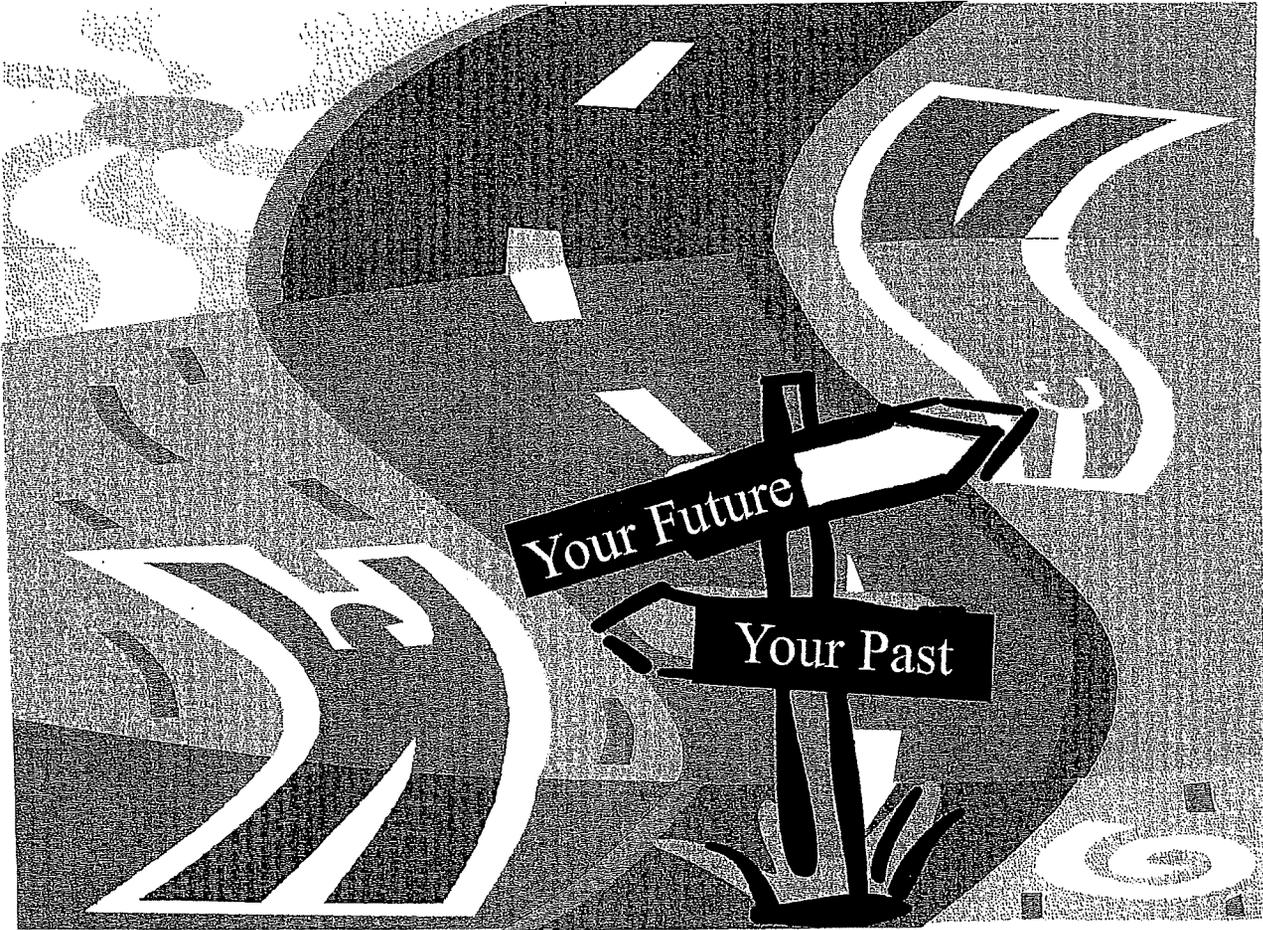
\*No Jeans, Sneakers or Shorts\*

### What is Job Corps?

Job Corps is the nation's largest career technical training and education program for students ages 16 to 24.

Administered by the U.S. Department of Labor, Job Corps provides low-income men and women with an opportunity to gain the experience they need to begin a career or advance to higher education - at no cost to the student.

Call: (703) 671-5300 to RSVP



## Employment Strategies for Ex-Offenders

### A new Career Development Workshop

SkillSource Center-Annandale  
7611 Little River Turnpike, Suite 300W,  
Annandale, VA 22003  
o. 703.533.5400

June, 21(Friday), 11a.m.– 1p.m.

**Registration is required either in-person or by calling 703-533-5400**

This workshop addresses the unique barriers to employment that come with having a criminal record. You will learn strategies to overcome those barriers during the job search process. Information is provided about the employment resources available to job seekers and the incentives for employers to hire individuals with a criminal record. This workshop is open to the public but is most beneficial for those who might have a criminal record or know someone who does.



Equal Opportunity Employer/Program Auxiliary aids and services are available upon request. In case of bad weather, please call us to check on our office hours. For information on how to reach this location using public transportation, visit [www.fairfaxconnector.com](http://www.fairfaxconnector.com) (703) 339-7200; TTY (703) 339-1608 or [www.wmata.com](http://www.wmata.com) (202) 637-7000; TTY (202) 638 3780

# Get the Skills At The Next MICROSOFT WORD WORKSHOP



**Tuesday, June 18  
(10a.m. – 12p.m.)**

**\*\*Registration is  
Required.**

**Workshop begin  
promptly at 10am.**

To register, please sign in at the  
front desk or call 703-533-5400.

7611 LITTLE River Turnpike,  
Suite 300W  
Annandale, VA 22003

For more information on how to reach this  
location using public transportation, visit  
[www.fairfaxconnector.com](http://www.fairfaxconnector.com) 703-339-7200;  
703-339-1608 or [www.wmata.com](http://www.wmata.com)  
202-637-7000; TTY 202-638-3780.



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basis of disability in all county programs, services and activities. Reasonable accommodations  
will be provided upon advance request. Information 703-324-7280; TTY 711.

# Your Federal Job Search Cracking the Code



Have you been struggling to get  
a job with the **Federal**  
**government?**

Learn from a former GS-15 HR  
Manager from the Office of  
Personnel Management about  
the Federal application process

*Wednesday, June 19th*  
*1 p.m.*

7611 Little River Turnpike #300W  
Annandale, VA 22003

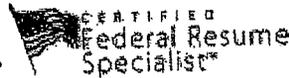
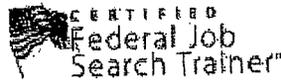
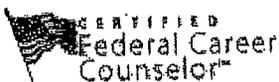
**Corliss Jackson, MPA**  
and former GS-15  
Federal Government  
HR Manager, is an  
expert on the Federal  
Government's hiring  
process. She and her  
staff provide  
individual guidance to  
job seekers around  
the world and deliver  
global trainings on  
how to "Crack the  
Code" of the Federal  
hiring process.

#### TESTIMONIALS:

*... I am now VERY  
confident in applying for  
Federal positions!*

*.....extraordinary talent for  
digging into your history  
to create descriptive  
hiring assets!*

*... FJR helped me with my  
resume and KSAs and I  
was referred for all seven  
positions we applied for.*



[www.FederalJobResults.com](http://www.FederalJobResults.com)



## **50+ Forums: Creating a More Older Adult-Friendly Community**

**Monday, June 3**

10:30 a.m. to 12:30 p.m.

**Springfield/Sully Districts**

Chantilly Library

4000 Stringfellow, Rd.

Chantilly, VA 20151

**Wednesday, June 5**

5-7 p.m.

**Springfield District**

West Springfield

Governmental Center

6140 Rolling Rd.

Springfield, VA 22152

**Wednesday, June 19**

7-9 p.m.

**Mount Vernon/Lee Districts**

South County Center

8350 Richmond Highway

Alexandria, VA 22309

**Monday, June 24**

10 a.m.-12 noon

**Providence District & Cities of  
Fairfax & Falls Church**

Luther Jackson Middle School

3020 Gallows Road

Falls Church, VA 22042

**Wednesday, June 26**

4-6 p.m.

**Dranesville District**

McLean Community Center

1234 Ingleside Ave.

McLean, VA 22101

**Wednesday, July 10**

4-6 p.m.

**Dranesville/Hunter Mill  
Districts**

Herndon Senior Center

873 Grace Street

Herndon, VA 20170

**Thursday, July 11**

9-11 a.m.

**Braddock/Mason Districts**

Ravensworth Baptist Church

5100 Ravensworth Road

Annandale, VA 22003

Share Comments or Register for a  
Forum Near You:

[www.fairfaxcounty.gov/olderadults](http://www.fairfaxcounty.gov/olderadults)  
and link to community forums

[DFSCommunity@fairfaxcounty.gov](mailto:DFSCommunity@fairfaxcounty.gov)

703-324-5411, TTY 711



Feria  
de la

ZUMBA 2013

Ladies take time to yourself!  
come and get.

- Free screenings: body mass index, high blood pressure, glycemia, vision, oral health and HIV/AIDS
- Information on dental care, cancer prevention, stress reduction, nutrition, fitness and Zumba
- Variety of booths with information and community resources, raffles, music, food and much more...

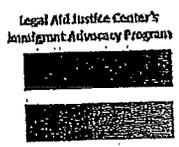
**MORE INFO**

For more information and pre-registration  
for screening, call:  
**(703) 867-1973**

**DATE:** Saturday, June 8th, 2013

**PLACE:** Willston Multicultural Center  
(Seven Corners)  
6131 Willston Dr. Falls Church,  
VA 22044

**TIME:** 9:00 am - 2:00 pm



# PARENTS: It's Time to Immunize!



The Fairfax County Health Department offers school required immunizations free of charge during regular clinic hours. For faster service, an appointment is recommended.

2013-2014  
School Year

## Walk-in Hours for ALL OFFICES:

Monday	8:00 am - 3:30 pm
Tuesday	10:00 am - 6:00 pm
Wednesday	8:00 am - 3:30 pm
Friday	7:30 am - 12:00 noon

For Your Convenience - Extended Summer Hours offered for school required immunizations.

## Available At ALL OFFICES:

Tuesday, August 20	9:00 am - 6:00 pm
Tuesday, August 27	9:00 am - 6:00 pm
Friday, August 30	7:30 am - 3:00 pm
Tuesday, September 3	8:00 am - 6:00 pm

## Fairfax County Clinic Sites:

### Annandale District Office

Heritage Human Services Center  
7600 Little River Trpk., #400-B (East Wing)  
Annandale, VA 22003  
Phone: 703-534-8343

### Joseph Willard Health Center

3750 Old Lee Hwy., Fairfax, VA 22030  
Phone: 703-246-7100

### Herndon/Reston District Office

1850 Cameron Glen Dr., #100, Reston, VA 20190  
Phone: 703-481-4242

### Springfield District Office

Cary Building  
8136 Old Keene Mill Rd., 1st Floor, #A-100  
Springfield, VA 22152  
Phone: 703-569-1031

### Mount Vernon District Office

8350 Richmond Hwy., #233  
Alexandria, VA 22309  
Phone: 703-704-5203

*Please call clinics for details.*

For information about school required vaccinations,  
go to: [www.fairfaxcounty.gov/hd/immun](http://www.fairfaxcounty.gov/hd/immun)

NewsWire is a service provided by Fairfax County to keep you up-to-date on news that affects you, your family and your community. Subscribe today! Visit [www.fairfaxcounty.gov/news/subscribe](http://www.fairfaxcounty.gov/news/subscribe)



May 2013, Fairfax County is committed to nondiscrimination on the basis of disability in all county programs, services, and activities. Special accommodations will be provided upon request. Call 703-246-2411. TTY 711.

Kingsley Family Resource Center  
"Kingsley" Centro de Recursos Familiares

Free Adult Class Schedule / Horario de Clases para Adultos

1. - English Intermediate/Inglés Intermedio 6:30 pm - 8:30 pm - Starts May 20 - June 19<sup>th</sup>, 2013  
A- Monday, Tuesday and Wednesday/Lunes, Martes y Miércoles Comienza mayo 20 - June 19
2. - Citizenship Prep. Thursdays Ciudadanía Jueves: 6:30-8:00 pm-Comienza May/Mayo 23 - June/Junio 27

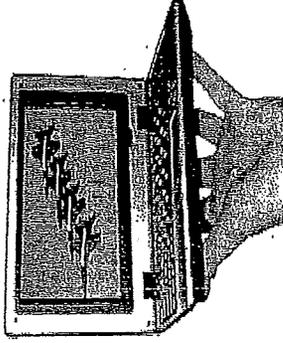
\* SATURDAY CLASSES: Starts July/Julio 6, - August/Agosto 17, 2013

3. Citizenship Preparation/ Ciudadanía 9:30 a.m.-11:00 a.m.
4. Computer Class/ Clases de Computación: 11:00 a.m.-12:15 p.m.

Where? *¿Dónde?* 3175-B Monticello Dr.

Falls Church, Virginia, 22042

\*\*It's across from/ *Frente de* Loehmann's Plaza



Registration/ Inscripción:

\*Registration will be on the first day to every class \* *La Inscripción a las diferentes clases será el primer día.*

\*Questions please call/ *Para mayor información favor llame a Nancy: 703.207.8676*  
Cell: 571.438.8777