



Fairfax County Sheriff's Office

ADDENDUM

ADDENDUM NO. 1

DATE: April 16, 2015
TO: ALL PROSPECTIVE BIDDERS
REFERENCE: RFP LAU-1501
FOR: Purchase, Installation and Preventative Maintenance of Commercial Laundry Equipment for the Fairfax County Adult Detention Center.
DUE DATE/TIME: Friday April 24, 2015 @ 3:00PM EDT

The referenced Request for Proposal (RFP) is amended as follows:

- Price Schedule – Appendix B: Line 6a of the Price Schedule in Appendix B of the RFP is changed from 40lb Capacity to 60lb Capacity.
- Refer to Attachment 1 of this Addendum for questions and answers submitted via email.

All other terms and conditions remain unchanged.

A handwritten signature in cursive script that reads 'Kevin Burns'.

Kevin Burns, Buyer I
Fairfax County Sheriff's Office

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE REFERENCED REQUEST FOR PROPOSAL:

Name of Firm

(Signature)

(Date)

ONE SIGNED COPY OF ADDENDUM MUST BE RETURNED PRIOR TO THE DUE DATE/TIME OR MUST ACCOMPANY BID.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL BID DOCUMENT. THE ORIGINAL BID DOCUMENT MUST BE SIGNED.

ATTACHMENT 1

- Q1. Price Increases each year – in order to accommodate price increases that we invariably have each January from Milnor, we can submit a written request as per 8.3. Kindly confirm.
- A1. Correct, per paragraph 8.2 prices will remain firm for 365 days, after that a request for change in price can be requested.
- Q2. Up to this point, who has been providing Preventive Maintenance (FFX Co. Maintenance?).
- A2. The Fairfax County Sheriff's office currently has an informal Maintenance Management Program Agreement with PAC Industries.
- Q3. Freight,...we will pre-pay freight,...do we simply add this to the invoice with each occurrence?
- A3. The freight terms are FOB Destination, freight prepaid – the risk transfers to the buyer when the goods are delivered to the seller's loading dock and the seller is responsible for the transportation costs.
- Q4. Does the Technical proposal need to contain the Costs as well for PM, or are all costs (PM and Equipment) both outlined in the Cost Proposal only?
- A4. Cost should be outlined in the Cost Proposal.
- Q5. PAC Industries is requesting an extension of the April 24th due date for submittal of the, attached, RFP. We, respectfully, request a two week extension to May 8, 2015.
- A5. The due date for proposals is April 24, 2015 at 3:00 PM EDT. The Fairfax County Sheriff's Office Purchasing Agent did not authorize an extension.