



County of Fairfax, Virginia

ADDENDUM

DATE: June 17, 2022

ADDENDUM NO. 1

TO: ALL PROSPECTIVE OFFERORS
REFERENCE: RFP 202201
TITLE: Commissary Services for the Fairfax County Adult Detention Center
DUE DATE/TIME: Friday July 17, 2022 @ 2PM

The referenced request for proposal is amended as follows:

1. Refer to ATTACHMENT 1 of this Addendum for the answers to questions received before, during and after the pre-proposal conference.
2. Refer to ATTACHMENT 2 of this Addendum for a sample of the current Commissary Menu.
3. Replace in its entirety Appendix C -Sample Menu, with Addendum 1 Appendix C -Sample Menu

All other terms and conditions remain unchanged.

Michelle Nelson
Buyer
Fairfax County Sheriff's Office

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:

Name of Firm

(Signature)

(Date)

A SIGNED COPY OF THIS ADDENDUM MUST BE INCLUDED IN THE TECHNICAL PROPOSAL OR RETURNED PRIOR TO DATE/TIME OF CLOSING.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.

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ATTACHMENT 1 – Q & A

- Q1. May we have a current commissary menu which includes the pricing?
A1. See attachment 2 for commissary menu.
- Q2. What is the weekly spending limit for commissary?
A2. Inmates in the Adult Detention Center currently have a \$80 limit per week.
- Q3. Does the facility charge a housing fee? If so, how much are those fees?
A3. Not part of this solicitation. Please go to www.fairfaxcounty.gov/sheriff for information regarding fees.
- Q4. Does the facility charge co pays for Dr appt's, Nurse call, prescriptions? If so, how much are those fees?
A4. Not part of this solicitation.
- Q5. Does the facility charge a booking fee? If so, how much is that fee?
A5. Not part of this solicitation.
- Q6. How many bookings are processed in a year?
A6. The Adult Detention Center processes approximately 7,300 booking in the last year.
- Q7. May we have a list of the items sold in the trustee vending machines to include the pricing?
A7. The menu is not available.
- Q8. What items are included in the Intake Kits? Can we have the sizes and quantities of each item, to include the current cost of each item?
A8. Intake Kits: 1-Toothpaste 1.5 oz, 1-stick deodorant 1.5 oz, 1-security toothbrush, 1-3in1 shampoo/soap/shave gel 1.5 oz.
- Q9. What items are included in the Indigent Kits? Can we have the sizes and quantities of each item to include the current cost of each item?
A9. Indigent Kits: 1-4oz shampoo/conditioner; 1-security toothbrush; 1-toothpaste1.5 oz; stick deodorant 1.5 oz; 1-ink pen .
- Q10. May we have three months of sales invoices for all commissary items sold? Including the trustee vending items?
A10. No
- Q11. May we have one month sales report of all commissary sales?
A11. No
- Q12. What is the current commission rate for commissary?
A12. The commission rate is 26%.
- Q13. Please provide 3 months of invoices for sales via the iCare website.
A13. The gross sales are \$41,010.64.
- Q14. What is the commission rate for sales made via the iCare website?
A14. The commission rate is 40%
- Q15. How many employees does Aramark have packing and delivering commissary?
- how many hours do they work?

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- what is their rate of pay?
 - do these employees also work in the kitchen?
 - does Aramark utilize Inmate labor?
- A15. -Aramark has four (4) employees packing and delivering commissary.
-Per 7.1 “The contractor’s staff must be available for consultation with Sheriff’s Office staff on an asneeded basis between 6:00 AM and 6:00 PM, Eastern Time, Monday through Friday.”
-Per section 5.19, the minimum starting wage is \$15.00.
-No, the kitchen is a separate contract.
-No, Aramark does not utilize Inmate Workforce.
- Q16. Please list all equipment (computers, kiosks, etc.) That is provided by Aramark.
A16. Per section 5.18, vendor is required to provide all computer peripherals, printers, office supplies, printer cartridges, software, (outside of required County Software), and paper supplies.
- Q17. What equipment (kiosks, tablets, etc.) That Smart Communications provides
A17. Smart Communications provides kiosks and tablets in all blocks.
- Q18. Please specify who provides the current Inmate trust system.
A18. The current Inmate Trust System is provided by Jailtracker.
- Q19. What us your Inmate population today?
A19. The current inmate population is 559.
- Q20. What were gross annual commissary sales for 2021?
A20. The gross annual commissary sales for 2021 is \$764,208.00.
- Q21. What were annual gross iCare sales for 2021?
A21. The gross annual iCare sales for 2021 is \$83,311.00.
- Q22. Per RFP page 1, 1.2, Can the County please confirm that Commissary must be an onsite operation?
A22. Yes, but Para 6.8 – Treatment of the Issues allows for suggestions on alternative approaches.

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ATTACHMENT 2 – Sample Menu

FAIRFAX COUNTY ADULT DETENTION CENTER	
COMMISSARY MENU	
DESCRIPTION	DESCRIPTION
MARUCHAN RAMEN CAJUN CHICKEN 3 OZ PK	MOZZARELLA CHEESE BLOCK 4OZ
MARUCHAN RAMEN TEXAS BEEF 3 OZ PK	TITO'S DILL PICKLE, 1 PICKLE
MARUCHAN RAMEN CHILI 3 OZ PK	MAYO- 10 PACK, 10CT
MARUCHAN RAMEN CHICKEN 3 OZ PK	KETCHUP- 10 PACK, 10CT
KEEFE KITCHENS RICE INST WHITE 8 OZ	MUSTARD- 10 PACK, 10CT
MARUCHAN RAMEN HOT & SPICY VEGETABLE 3 OZ	BBQ SAUCE- 10 PACK, 10CT
MARUCHAN RAMEN SHRIMP 3 OZ	STRAWBERRY JAM SQUEEZE, 1 OZ
	CHEDDAR CHEESE SQUEEZE, 1 OZ
DESCRIPTION	HABANERO SQUEEZE CHEESE, 1 OZ
NESTLE BUTTERFINGER CANDY BAR 1.9 OZ	PEANUT BUTTER SQUEEZE, 1 OZ
HERSHEY CANDY BAR MINIATURES ASSSORTED 5.3 OZ	GRAPE JELLY SQUEEZE, 1 OZ
HERSHEY REESES CANDY BAR PEANUT BUTTER CUPS 1.5 OZ	JALAPENO SQUEEZE CHEESE, 1 OZ
SKITTLES CANDY ORIGINAL 2.17 OZ	STRAWBERRY JAM SQUEEZE, 1 OZ
M & M PEANUT PEG BAG 5.3 OZ	
M & M PLAIN PEG BAG 5.3 OZ	DESCRIPTION
SNICKERS MINATURES BAG 4.4 OZ	FLAMIN' HOT DORITOS, 1.75 OZ
HERSHEY JOLLY RANCHER CANDY ASSORTED 3.7 OZ	DORITOS NACHO CHEESE, 1.75 OZ
E.Z. DIGBY'S CANDY STARLITE MINTS 3.75 OZ	LAYS POTATO CHIPS, 1.5 OZ
E.Z. DIGBY'S CANDY SF WILD FRUIT 1.75 OZ	LAYS BBQ POTATO CHIPS, 1.5 OZ
HERSHEY MILKY WAY MINI - 3 PK 3 OZ	LAYS SOUR CREAM AND ONION POTATO CHIPS, 1.5 OZ
	RUFFLES CHEDDAR & SOUR CREAM, 1.5 OZ
DESCRIPTION	RUFFLES QUESO, 1.5 OZ
REFRIED BEANS 8 OZ	CHEETOS JALAPENO CHEDDAR, 2 OZ
REFRIED BEANS W/ JALAPENOS 8 OZ	CHEETOS FLAMIN HOT, 2 OZ
INSTANT WHITE RICE 7 OZ	DORITOS COOL RANCH, 1.75 OZ
INSTANT SPANISH RICE W/ CHEESE & JALAPENOS 2.5 OZ	DORITOS SWEET AND SPICY, 1.75 OZ
SALTINES 16 OZ	HOT N SPICY CORN CHIPS, 10 OZ
SNACK CRACKERS 11.3 OZ	CHEEZ-IT CRACKERS, 1.5 OZ
TORTILLAS CHI CHI'S 8 COUNT PACK 17 OZ	
OATMEAL VARIETY 10 CT	DESCRIPTION
HOMETOWN CAJUN JALAPENO BEEF STICK 5 OZ	CHEETOS CHEESE PUFFS, 1.5 OZ
HOMETOWN BEEF SUMMER SAUSAGE 5 OZ	SNYDER'S BUFFALO PRETZEL BITS, 2.25 OZ
HONEY PEPPER TURKEY SAUSAGE 5 OZ	ROLD GOLD TINY TWIST PRETZELS, 2 OZ
DOUBLE "HOT SHOTS" SPICY BEEF STICK 1.12 OZ	TOSTITOS ROUND TORTILLA CHIPS, 3 OZ.
SPICY MEAT AND CHEESE STICK 1.12 OZ	
DOUBLE BEEF STICK 1.12 OZ	DESCRIPTION
BEEF & CHEDDAR CHEESE STICK 1.12 OZ	CHIPOTLE TUNA, 3.53 OZ
	CHICKEN VIENNA SAUSAGE BITES, 2.78 OZ
DESCRIPTION	MACKEREL POUCH, 3.53 OZ
KARS SWEET N SPICY NUT MIX, 1.75 OZ	JALAPENO TUNA, 3.53 OZ
PLANTERS PEANUTS SALTED, 2 OZ	
UNSALTED ENERGY TRAIL MIX, 2 OZ	DESCRIPTION
KARS SRIRACHA PEANUTS, 3.5 OZ	BLUE FLEX PEN, 1 EACH
KARS APPLE YOGURT TRAIL MIX, 1.50 OZ	8.5 X 11 LINED WRITING PAD- 50 SHEETS, 1 EACH
	8.5 X 11 PLAIN WHITE SKETCH PAD, 1 EACH

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	NOTEBOOK- WIDE RULE- 80 SHEETS, 1 EACH
DESCRIPTION	DESCRIPTION
JFG SINGLE CUP COFFE PACKERS, 1 PACKET	GLAZED HONEY BUNS, 5 OZ
TASTER'S CHOICE COFFEE SINGLE, 1 PACKET	POWDERED SUGAR MINI DONUTS, 3 OZ
MAXIMA PREMIUM BLEND COFFEE, 3.3 OZ	ICED HONEY BUN, 6 OZ
MAXIMA COLUMBIAN BLEND COFFEE, 3.3 OZ	DUPLEX SANDWICH COOKIES, 5OZ
FOLGERS COLUMBIAN BLEND COFFEE, 4 OZ	NATURE VALLEY GRANOLA BAR, 1.5 OZ
SANKA DECAF COFFEE-1 CUP PACKET	NATURE VALLEY GRANOLA BAR- PEANUT BUTTER , 1.5 OZ
SWISS MISS HOT COCOA-1 PACKET, .73 OZ	MUNCHIES PEANUT BUTTER CRACKERS
VANILLA CAPPUCCINO-1 PACKET, .81 OZ	STRAWBERRY COOKIES, 5OZ
MOCHA CAPPUCCINO-1 PACKET, .81 OZ	PEANUT BUTTER CREAM COOKIES, 5OZ
CREAMER PACKETS-10 PACKETS	CHOCOLATE CREAM COOKIES, 5OZ
CRYSTAL LIGHT SS LEMONADE, 1 PACKET	GRANDMA'S CHOC. BROWNIE COOKIES, 2.5OZ
CRYSTAL LIGHT SS PEACH TEA, 1 PACKET	GRANDMA'S CHOC. CHIP COOKIES, 2.5OZ
SUGAR SUBSTITUTE (PINK PACKETS)-10 PACKETS	GRANDMA'S PEANUT BUTTER COOKIES, 2.5OZ
ICE TEA- SINGLE SERVE PACKET, 1 PACKET	NUTRI-GRAIN STRAWBERRY, 1.3 OZ
LEMONADE- SINGLE SERVE PACKET, 1 PACKET	CHOCOLATE CHIP POPTART, 3.6 OZ
FRUIT PUNCH- SINGLE SERVE PACKET, 1 PACKET	S'MORES POPTART, 3.6 OZ
WYLER'S BLUE OCEAN BREEZE DRINK (SUGAR FREE), 10 PACK BOX	STRAWBERRY POPTART, 3.6 OZ
WYLER'S GREEN TROPICAL DRINK MIX (SUGAR FREE), 10 PACK BOX	
WYLER'S LEMON BERRY DRINK MIX (SUGAR FREE), 10 PACK BOX	WORK RELEASE (AIB) PRODUCTS ONLY
WYLER'S PEACH TEA DRINK MIX (SUGAR FREE), 8 PACK BOX	FRESHSCENT LADY'S STICK DEODORANT, 2.25 OZ
SUNNY D ORANGE DRINK MIX (SUGAR FREE), 6 PACK BOX	FRESHSCENT MEN'S STICK DEODORANT, 2.25 OZ
	SURE 48HR ANTIPERSPIRANT STICK DEODORANT, 1.7 OZ
DESCRIPTION	SUAVE STICK DEODORANT, 1.4 OZ
SUDOKU PUZZLE BOOK, 1 EACH	DEGREE STICK DEODORANT, 1.7 OZ
CROSSWORD PUZZLE BOOK, 1 EACH	TEK SOFT LONG HANDLE TOOTHBRUSH, 1 EACH
PLAYING CARD, 1 EACH	NAIL CLIPPERS, 1 EACH
PINOCHLE CARDS, 1 EACH	SINGLE BLADE RAZOR, 1 EACH
DESCRIPTION	INDIGENT KITS- FOR INDIGENT INMATES ONLY
LOVE YOU CARD W/ STAMP, 1 EACH	WRITING KIT- 1 KIT PER 7 DAYS, 1 EACH
BIRTHDAY CARD W/ STAMP, 1 EACH	HYGIENE KIT- 1 KIT PER 15 DAYS, 1 EACH
MISS YOU CARD W/ STAMP, 1 EACH	
HOLIDAY CARD W/ STAMP, 1 EACH	
KID'S BIRTHDAY CARD W/ STAMP, 1 EACH	
DESCRIPTION	
CUP-CLEAR PLASTIC- NO LID- 22 OZ, 1 EACH	
READING GLASS 1.25, 1 EACH	
READING GLASS 1.50, 1 EACH	
READING GLASS 1.75, 1 EACH	
READING GLASS 2.00, 1 EACH	
READING GLASS 3.00, 1 EACH	
STAMPED ENVELOPES, 1 EACH	
10X12 MANILLA, 10X13	

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VENDING CARD-3A AND 3B TRUSTEES ONLY	
\$10 VENDING CARD, 1 EACH	
HEALTH & HYGIENE	CLOTHING
IRISH SPRING, 3.2 OZ	TUBE SOCKS, ALL SIZES
DOVE SOAP, 3.17 OZ	BOXERS-S, SIZE 30-32
COCOA BUTTER SOAP, 5 OZ	BOXERS-M, SIZE 34-36
SPORT DEODORANT SOAP, 5 OZ	BOXERS-L, SIZE 38-40
WHITE MOISTURIZING SOAP, 5 OZ	BOXERS-XL, SIZE 42-44
AMBI SKIN CLEANSING BAR, 3.5 OZ	BOXERS-2XL, SIZE 46-48
SOAP DISH, 1 EACH	BOXERS-3XL, SIZE 50-52
DIAL GOLD SOAP, 3.5 OZ	BOXERS-4XL, SIZE 54-56
DIAL HYPOALLERGENIC SOAP, 3.2 OZ	T-SHIRT-S, SIZE 34-36
VO5 SHAMPOO, 12.5 OZ	T-SHIRT-M, SIZE 38-40
VO5 CONDITIONER, 12.5 OZ	T-SHIRT-L, SIZE 42-44
DANDRUFF SHAMPOO, 16 OZ	T-SHIRT-XL, SIZE 46-48
SULFUR 8 CONDITIONER, 2 OZ	T-SHIRT-2XL, SIZE 50-52
SULFUR 8 SHAMPOO, 7.5 OZ	T-SHIRT-3XL, SIZE 54-56
HAIR FOOD, 4 OZ	T-SHIRT-4XL, SIZE 58-60
HAIR GEL, 16 OZ	THERMAL TOP-S, SIZE 32-34
BLUE BERGAMONT HAIR CONDITIONER, 4 OZ	THERMAL TOP-M, SIZE 34-38
COMB, 1 EACH	THERMAL TOP-L, SIZE 38-40
PALM HAIR BRUSH- NO HANDLE, 1 EACH	THERMAL TOP-XL, SIZE 40-42
AFTERSHAVE LOTION, 4 OZ	THERMAL TOP-2XL, SIZE 42-44
THUMB SAFETY TOOTHBRUSH, 1 EACH	THERMAL TOP-3XL, SIZE 44-48
TOOTHBRUSH CAP, 1 EACH	THERMAL TOP-4XL, SIZE 48-52
FRESHSCENT CLEAR TOOTHPASTE, 2.75 OZ	THERMAL TOP-5XL, SIZE 52-54
COLGATE GEL TOOTHPASTE, 4.2 OZ	THERMAL BOTTOM-S, SIZE 28-30
AIM TOOTHPASTE, 5.5 OZ	THERMAL BOTTOM-M, SIZE 32-34
SENSITIVE TOOTHPASTE, 4.3 OZ	THERMAL BOTTOM-L, SIZE 36-38
MOUHWASH- ALCOHOL FREE, 4 OZ	THERMAL BOTTOM-XL, SIZE 40-42
DENTURE DISSOLVING CLEANING TAB, 1 EACH	THERMAL BOTTOM-2XL, SIZE 44-46
STAYDENT DENTURE ADHESIVE GLUE, 2.4 OZ	THERMAL BOTTOM-3XL, SIZE 46-48
HAND AND BODY LOTION, 4 OZ	THERMAL BOTTOM-4XL, SIZE 48-50
ALOE VERA LOTION, 20 OZ	THERMAL BOTTOM-5XL, SIZE 50-52
COCOA BUTTER LOTION, 20 OZ	SPORTS BRA-S, SIZE 32
PETROLEUM JELLY, 4 OZ	SPORTS BRA-M, SIZE 34
MAGIC SHAVE, 6 OZ	SPORTS BRA-L, SIZE 36
SHAVE GEL- CLEAR ALOE, 4 OZ	SPORTS BRA-XL, SIZE 38
HYDROCORTISONE CREAM, 0.5 OZ	SPORTS BRA-2XL, SIZE 40
ANTI-FUNGAL CREAM, 0.5 OZ	WOMEN'S UNDERWEAR-S, SIZE 5
COCOA BUTTER STICK, 1 OZ	WOMEN'S UNDERWEAR-M, SIZE 7
FRESHSCENT ROLL-ON DEODORANT, 1.5 OZ	WOMEN'S UNDERWEAR-L, SIZE 9
DIAL ROLL-ON DEODORANT, 1.5 OZ	WOMEN'S UNDERWEAR-XL, SIZE 11
SUAVE ROLL-ON DEODORANT, 1.7 OZ	WOMEN'S UNDERWEAR-2XL, SIZE 14
BABY POWDER, 4 OZ	SWEATPANTS-S, SIZE 28-30
FOOT POWDER, 4 OZ	SWEATPANTS-M, SIZE 32-34
COTTON SWABS- 50 COUNT BOX, 1 EACH	SWEATPANTS-L, SIZE 36-38
CHAP ICE LIP BALM-1 STICK, 1 EACH	
CONTACT LENS CASE, 1 EACH	
NON-ASPIRIN TABLETS- 2 PACK, 1 EACH	
IBUPROFEN TABLETS- 2 PACK, 1 EACH	
TUMS ANTACID TABLETS- 12 COUNT ROLL, 1 EACH	
HALLS CHERRY COUGH DROPS- 9 COUNT, 1 EACH	

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DAILY MULTI-VITAMINS-100 COUNT BOTTLE, 1 EACH	
8.5" X 11" FILE FOLDER, 1 EACH	