# FAIRFAX COUNTY PARK AUTHORITY

# MEMORANDUM

**To:** **All Architects, Builders, Contractors, Developers, Engineers and Surveyors**

**Subject: New Fee Schedule for Easements on Fairfax County Park Authority Property**

The Fairfax County Park Authority Board recently adopted a new schedule of fees and charges for easements on parkland. These fees and charges will become effective July 1, 2007. In addition, on March 28, 2007, the Park Authority Board approved Policy 304 Stormwater Projects on Parkland that provides guidance regarding any requests for locating stormwater features as well as easements and restrictive covenants on Park Authority property.

To facilitate timely processing of plans and plats that impact Park Authority lands, an applicant must demonstrate that they have obtained the appropriate permissions and easements from the Park Authority (PFM2-0202.9) prior to receiving plan approval as regulations prohibit clearing, grading, excavating; damaging or disturbing vegetation, natural or cultural resources on Fairfax County Park Authority lands without express written permission.

The Park Authority is guided by Policy 302 Easements to protect the natural and cultural resources of county parkland by ensuring that all possible steps are taken to prevent any unnecessary adverse impact to land, streams and historic resources. Applications for easements are thoroughly reviewed and evaluated on a case by case basis, and acceptance of an application for review does not guarantee approval. Additional archeological studies may be required and in some cases, restrictive covenants may make it impossible to approve requests.

The process to obtain a Right of Entry License Agreement (for access to parkland to perform surveying), Easements and/or Construction Permits from the Park Authority can take several months. It is recommended that developers making such requests to the Park Authority should do so early in the process prior to first submission to DPWES Land Development Services so as to not unnecessarily delay action on their plan submissions.

Applications are available below or from the Easement Coordinator, Fairfax County Park Authority, Planning and Development Division, 12055 Government Center Parkway, Suite 406, Fairfax, Virginia 22035; main telephone number (703) 324-8741; TTY (703) 803-3354. If you have any questions regarding the Park Authority's submission requirements, please contact the Park Authority's Easement Coordinator.

Please contact Kay Rutledge, Manager, Land Acquisition and Management Branch at (703) 324-8741 if you have any questions.

Sincerely,

Timothy K. White
Acting Director

Park Authority Easement Application
Easements on Parkland
Easements on Parkland – Frequently Asked Questions