



MAINTENANCE ACTIVITY REPORT

(Response requested within 45 days of receipt)



According to County records you are the current owner of a privately maintained stormwater management facility that had deficiencies at the time of an inspection on _____. This standard Maintenance Activity Report is requested as part of the private inspection/enforcement process. Failure to complete this form in a timely manner could result in a non-compliance status which could lead to enforcement activities.

Complete this form legibly in ink and mail or email to the following address within 45 days of receipt.

Please reference your Site ID and Facility ID in all correspondence

Attn: Visual Condition Assessment Program
Department of Public Works and Environmental Services
Maintenance and Stormwater Management Division
10635 West Drive
Fairfax, Virginia 22030
TEL: 703-877-2800
Email: DPWES-MSMD-Inspections@fairfaxcounty.gov

Facility Information (as shown on plan of record):

Project: _____
 Plan No: _____
 Location: _____
 Tax Map: _____
 Site ID / Facility ID: _____
 Watershed: _____

Ownership and Contact Information

Current Owner:

Name: _____
 Company: _____
 Address: _____

 Phone: _____
 Fax: _____
 Email: _____

Owner's Agent for Maintenance:

Name: _____
 Company: _____
 Address: _____

 Phone: _____
 Fax: _____
 Email: _____

Description of Work Completed	Date Completed	Cost
Attach any invoices, photos or other information relative to maintenance performed or planned		
See other side for additional space.		

I, _____, hereby certify that the statements above are true to the best of my knowledge.

Printed Name

 Signature (Owner or Owner's Agent)

 Title

 Date

Legislation/Regulations/Permitting/Guidelines:

- Fairfax County Codified Ordinances – Chapters 104, 112, 118 & 124
- Fairfax County Public Facilities Manual (PFM), Chapter 6: Storm Drainage
- Virginia Stormwater Management Program (VSMP) (§9VAC25-870)
- Virginia Chesapeake Bay Preservation Act (§9VAC25-830)
- Federal Clean Water Act/Section 402-(P) enabling the National Pollution Discharge Elimination System under which Fairfax County is required to meet Federal mandates as required by the Municipal Separate Storm Sewer System (MS4) Permit #: VA0088587

