

**FAIRFAX COUNTY  
BOARD OF SUPERVISORS  
March 19, 2024**

**AGENDA**

- |       |                             |   |
|-------|-----------------------------|---|
| 9:30  | <b>Done</b>                 | Presentations   |
| 9:30  | <b>Done</b>                 | Board Appointments to Citizen Boards, Authorities, Commissions, and Advisory Groups |
| 9:30  | <b>Adopted Final Report</b> | Report on General Assembly Activities   |
| 10:00 | <b>Done</b>                 | Matters Presented by Board Members  |
| 10:00 | <b>Done</b>                 | Items Presented by the County Executive   |

**ADMINISTRATIVE  
ITEMS**

- |   |                 |  |
|---|-----------------|--|
| 1 | <b>Approved</b> | Approval of Streets into the Secondary System – Meadowmere (Hunter Mill District)  |
| 2 | <b>Approved</b> | Designation of Plans Examiner Status under the Expedited Land Development Review Program   |
| 3 | <b>Approved</b> | Authorization to Advertise a Public Hearing to Amend the Current Appropriation Level in the FY 2024 Revised Budget Plan  |
| 4 | <b>Approved</b> | Authorization to Advertise a Public Hearing for the Creation of McLean Manor Area 6 and Enlargements of Balls Area 1, Churchill Area 2, McLean Manor Area 7, Westmoreland Area 1, and Willow Run Park Area 1 Sanitary Districts for Refuse/Recycling Collection Services (Dranesville District)          |
| 5 | <b>Approved</b> | Authorization to Advertise a Public Hearing for the Creation of Wilton Woods Area 1 Sanitary District for Refuse/Recycling Collection Services and the De-Creation/Re-Creation of Bush Hill Woods Area 1 to Add Vacuum Leaf Collection Services (Franconia District)                                     |
| 6 | <b>Approved</b> | Authorization to Advertise a Public Hearing for the Enlargements of Panoramic Hills Area 1 and Pleasant Ridge Area 2 Sanitary Districts for Refuse/Recycling Collection Services and the De-Creation of Lincolnia Area 1 to Remove Refuse/Recycling and Vacuum Leaf Collection Services (Mason District) |

**FAIRFAX COUNTY  
BOARD OF SUPERVISORS  
March 19, 2024**

**ADMINISTRATIVE  
ITEMS  
(continued)**

- |   |                 |  |
|---|-----------------|--|
| 7 | <b>Approved</b> | Authorization for the Department of Neighborhood and Community Services to Apply for and Accept Grant Funding from the U.S. Department of Health and Human Services Associated with the Renewal Application of the Head Start and Early Head Start Grant   |
| 8 | <b>Approved</b> | Supplemental Appropriation Resolution AS 24188 for the Fairfax-Falls Church Community Services Board to Accept Grant Funding from the Virginia Opioid Abatement Authority for a Regional Cooperative Project Expanding Capacity of Youth Substance Use Treatment Services  |
| 9 | <b>Approved</b> | Authorization for the Fairfax County Department of Transportation to Apply for Grant Funding from the United States Department of Transportation's FY 2024 Rebuilding American Infrastructure with Sustainability and Equity Discretionary Grant Program (Dranesville, Franconia, Hunter Mill, and Mount Vernon Districts) |

**ACTION ITEMS**

- |   |                 |  |
|---|-----------------|--|
| 1 | <b>Approved</b> | Approval of the Reciprocal Agreement Between the Virginia Department of State Police and Fairfax County During the Police Unity Tour |
| 2 | <b>Approved</b> | Approval of Fairfax Connector Summer 2024 Service Changes  |

**CONSIDERATION  
ITEMS**

- |   |                 |  |
|---|-----------------|--|
| 1 | <b>Approved</b> | Approval of Resolution and Bylaws Stating the Purposes, Membership, and Procedures for the Veterans and Military Families Commission |
|---|-----------------|--|

**CLOSED SESSION**

|             |                |
|-------------|----------------|
| <b>Done</b> | Closed Session |
|-------------|----------------|

**FAIRFAX COUNTY  
BOARD OF SUPERVISORS  
March 19, 2024**

**PUBLIC  
HEARINGS**

- |      |   |   |
|------|---|---|
| 3:30 | <b>Approved</b>                           | Public Hearing on SEA 81-P-025-02 (Compass Coffee, LLC) (Providence District)   |
| 3:30 | <b>Approved</b>                           | Public Hearing on RZ 2023-PR-00005 Concurrent with PCA 1997-PR-007 (RZPA 2023-PR-00036) (8221 Old Courthouse Road, L.C.) (Providence District)  |
| 3:30 | <b>Deferred to 5/21/2024 at 3:30 p.m.</b> | Public Hearing on RZ 2022-DR-00007 (Dulles Center LLC) (Dranesville District)   |
| 3:30 | <b>Approved</b>                           | Public Hearing on PCA 79-C-089-02, RZ 2022-SU-00013, SE 2022-SU-00030, SEA 00-Y-017-02 (Agape Property Management LLC) (Sully District)   |
| 4:00 | <b>Approved</b>                           | Public Hearing on a Proposed Zoning Ordinance Amendment Re: Minor and Editorial Revisions and Changes to Reflect Virginia Code Updates  |
| 4:00 | <b>Approved</b>                           | Public Hearing on AF 2023-SP-00005 (AR 2006-SP-003) (Schulz Local A&F Renewal) (Springfield District)   |
| 4:00 | <b>Held</b>                               | Public Hearing on the Draft One-Year Action Plan for FY 2025  |
| 4:00 | <b>Approved</b>                           | Public Hearing to Consider an Ordinance Establishing the O'Day Community Parking District (Sully District)  |
| 4:00 | <b>Approved</b>                           | Public Hearing on the Acquisition of Certain Land Rights Necessary for the Construction of Sunrise Valley Drive Walkway from Reston Parkway to Soapstone Drive (Hunter Mill District)                           |
| 4:30 | <b>Approved</b>                           | Public Hearing on the Acquisition of Certain Land Rights Necessary for the Construction of Route 28 Widening from the Prince William County Line to Route 29 (Sully District)                                   |
| 4:30 | <b>Approved</b>                           | Public Hearing to Consider an Ordinance to Amend and Readopt Fairfax County Code Section 7-2-13 and Relocate the Polling Place for the Clifton Town Precinct in the Springfield District (Springfield District) |

**FAIRFAX COUNTY  
BOARD OF SUPERVISORS  
March 19, 2024**

**PUBLIC  
HEARINGS  
(continued)**

|      |                 |   |
|------|-----------------|---|
| 4:30 | <b>Approved</b> | Public Hearing on a Proposed Amendment to Appendix Q (Land Development Services Fee Schedule) of The Code of the County of Fairfax, Virginia (County Code) Re: Exemption from Building and Electrical Permit Fees for Installation of Electric Vehicle Charging (EVC) Equipment |
| 4:30 | <b>Held</b>     | Public Comment  |



*Fairfax County, Virginia*  
**BOARD OF SUPERVISORS**  
**AGENDA**

**Tuesday**  
**March 19, 2024**

---

9:30 a.m.

**PRESENTATIONS**

- PROCLAMATION — To designate March 31, 2024, as Transgender Visibility Day. Requested by Chairman McKay and Supervisors Bierman, Walkinshaw, Lusk, Alcorn, Jimenez, Storck, Palchik and Smith.
- PROCLAMATION — To designate April 2024 as Child Abuse Prevention Month. Requested by Supervisors Lusk and Palchik.
- PROCLAMATION — To designate April 1-7, 2024, as Public Health Week. Requested by Chairman McKay.
- RESOLUTION — To recognize the Fairfax County Police Department Crime Prevention Communities Program for its recertification. Requested by Chairman McKay.

**STAFF:**

Tony Castrilli, Director, Office of Public Affairs  
Jeremy Lasich, Office of Public Affairs

Board Agenda Item  
March 19, 2024

9:30 a.m.

Board Appointments to Citizen Boards, Authorities, Commissions, and Advisory Groups

ENCLOSED DOCUMENTS:

Attachment 1: Appointments to be heard March 19, 2024

STAFF:

Jill G. Cooper, Clerk for the Board of Supervisors

**FINAL COPY**

**APPOINTMENTS TO BE HEARD MARCH 19, 2024  
(ENCOMPASSING VACANCIES PROJECTED THROUGH April 30, 2024)  
(Unless otherwise noted, members are eligible for reappointment)**

**A. HEATH ONTHANK MEMORIAL AWARD  
SELECTION COMMITTEE (1-year term)**

| <u>Incumbent History</u>   | <u>Requirement</u>                       | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u>        |
|--|--|----------------|-------------------|------------------------|
| VACANT<br>(Formerly held by<br>Clifford L. Fields;<br>appointed 2/09-1/20<br>by Bulova)<br>Term exp. 1/21<br><i>Resigned</i> | At-Large<br>Chairman's<br>Representative |                | McKay             | At-Large<br>Chairman's |
| Suzanne Holland;<br>(Appointed 1/23 by<br>Gross)<br>Term exp. 1/24   | Mason District<br>Representative         |                | Jimenez           | Mason                  |

**ADVISORY SOCIAL SERVICES BOARD  
(4-year terms – limited to 2 full terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                  | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|-------------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by<br>Karen Darley;<br>appointed 9/21 by<br>Walkinshaw)<br>Term exp. 9/25<br><i>Resigned</i> | Braddock District<br>Representative |                | Walkinshaw        | Braddock        |

Continued on next page

**ADVISORY SOCIAL SERVICES BOARD**  
**(4-year terms – limited to 2 full terms)**  
 Continued from previous page

| <u>Incumbent History</u>  | <u>Requirement</u>                  | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|-------------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Ben Zuhl; appointed 12/21 by Foust)<br>Term exp. 9/25<br><i>Resigned</i>      | Dranesville District Representative |                | Bierman           | Dranesville     |
| VACANT<br>(Formerly held by Joe Koszarek; appointed 10/21 by Alcorn)<br>Term exp. 9/25<br><i>Resigned</i> | Hunter Mill District Representative |                | Alcorn            | Hunter Mill     |

**AFFORDABLE DWELLING UNIT ADVISORY BOARD (4-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                           | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|--|--|----------------|-------------------|-----------------|
| Richard N. Rose<br>(Appointed 7/97-4/01 by Hanley; 9/05-5/09 by Connolly; 6/13-6/17 by Bulova)<br>Term exp. 5/21 | Builder (Multi-Family) Representative        |                | By Any Supervisor | At-Large        |
| James H. Scanlon<br>(Appointed 6/93-5/17 by Bulova)<br>Term exp. 5/21  | Engineer/Architect/Planner #1 Representative |                | By Any Supervisor | At-Large        |
| Mark Drake<br>(Appointed 2/09-5/12 by McKay)<br>Term exp. 5/16   | Engineer/Architect/Planner #2 Representative |                | By Any Supervisor | At-Large        |

Continued on next page



**AFFORDABLE DWELLING UNIT ADVISORY BOARD (4-year terms)**  
Continued from previous page

| <u>Incumbent History</u>  | <u>Requirement</u>                 | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|------------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by James Francis Carey; appointed 5/06 by Connolly)<br>Term exp. 5/10<br><i>Resigned</i> | Lending Institution Representative |                | By Any Supervisor | At-Large        |
| Francis C. Steinbauer<br>(Appointed 8/02-5/18 by Hudgins)<br>Term exp. 5/22                                       | Non-Profit Housing Representative  |                | By Any Supervisor | At-Large        |

**AFFORDABLE HOUSING ADVISORY COUNCIL (AHAC) (2-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                  | <u>Nominee</u>          | <u>Supervisor</u> | <u>District</u> |
|---|-------------------------------------|-------------------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Paul Zurawski; appointed 9/22-6/23 by Herrity)<br>Term exp. 6/25<br><i>Resigned</i> | Springfield District Representative | <b>Barfonce Baldwin</b> | Herrity           | Springfield     |

**CONFIRMATION NEEDED:**

- Mr. Mateo Dunne as the Fairfax County School Board Representative

**AIRPORTS ADVISORY COMMITTEE (3-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                                 | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u>        |
|--|--|----------------|-------------------|------------------------|
| VACANT<br>(Formerly held by Ken Platek; appointed 6/21 by McKay)<br>Term exp. 1/24<br><i>Resigned</i>              | At-Large<br>Chairman's<br>Representative           |                | McKay             | At-Large<br>Chairman's |
| VACANT<br>(Formerly held by Robert K. Ackerman; appointed 1/08-1/20 by Foust)<br>Term exp. 1/23<br><i>Resigned</i> | Dranesville District<br>Business<br>Representative |                | Bierman           | Dranesville            |
| VACANT<br>(Formerly held by Frank Leser; appointed 3/16-11/21 by Smith)<br>Term exp. 1/23<br><i>Resigned</i>       | Sully District<br>Representative                   |                | Smith             | Sully                  |

**CONFIRMATION NEEDED:**

- Ms. Evelyn Spain as the Planning Commission Representative

**ALCOHOL SAFETY ACTION PROGRAM LOCAL  
POLICY BOARD (ASAP) (3-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>            | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|--|-------------------------------|----------------|----------------------|-----------------|
| Ronald Boggio<br>(Appointed 5/22 by<br>McKay)<br>Term exp. 10/23   | At-Large #1<br>Representative |                | By Any<br>Supervisor | At-Large        |
| Grant J. Nelson<br>(Appointed 10/95-<br>5/01 by Hanley; 6/04-<br>9/07 by Connolly;<br>6/10-9/19 by Bulova)<br>Term exp. 6/22 | At-Large #2<br>Representative |                | By Any<br>Supervisor | At-Large        |
| Darren Dickens<br>(Appointed 11/96-<br>5/01 by Hanley; 6/04-<br>10/07 by Connolly;<br>6/10-9/19 by Bulova)<br>Term exp. 6/22 | At-Large #3<br>Representative |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by<br>Richard Bolger;<br>appointed 1/21 by<br>McKay)<br>Term exp. 10/23<br><i>Resigned</i>          | At-Large #5<br>Representative |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by<br>Linda Perlstein;<br>appointed 11/22 by<br>Alcorn)<br>Term exp. 10/25<br><i>Resigned</i>       | At-Large #6<br>Representative |                | By Any<br>Supervisor | At-Large        |

**ANIMAL SERVICES ADVISORY COMMISSION (2-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                       | <u>Nominee</u>               | <u>Supervisor</u> | <u>District</u>        |
|--|--|------------------------------|-------------------|------------------------|
| Philip Church<br>(Appointed 2/20-2/22<br>by McKay)<br>Term exp. 2/24   | At-Large<br>Chairman's<br>Representative | <b>Philip Church</b>         | McKay             | At-Large<br>Chairman's |
| VACANT<br>(Formerly held by<br>Linda Bartlett;<br>appointed 2/20-2/22<br>by Walkinshaw)<br>Term exp. 2/24<br><i>Deceased</i> | Braddock District<br>Representative      | <b>Peter Fabry</b>           | Walkinshaw        | Braddock               |
| Allison Volpert<br>(Appointed 2/20-2/22<br>by Palchik)<br>Term exp. 2/24   | Providence District<br>Representative    |                              | Palchik           | Providence             |
| Harley Methfessel<br>(Appointed 2/12-5/22<br>by Herrity)<br>Term exp. 2/24   | Springfield District<br>Representative   | <b>Harley<br/>Methfessel</b> | Herrity           | Springfield            |

**ATHLETIC COUNCIL (2-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                             | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u>        |
|--|--|----------------|-------------------|------------------------|
| Katherine E. Quinn<br>Appointed 7/20-3/22<br>by McKay)<br>Term exp. 3/24 | Member-At-Large<br>Principal<br>Representative |                | McKay             | At-Large<br>Chairman's |
| Anmarie Swope<br>(Appointed 9/20-10/21<br>by McKay)<br>Term exp. 10/23   | Member-At-Large<br>Alternate<br>Representative |                | McKay             | At-Large<br>Chairman's |

Continued on next page

**ATHLETIC COUNCIL (2-year terms)**  
Continued from previous page

| <u>Incumbent History</u>   | <u>Requirement</u>                                   | <u>Nominee</u>                   | <u>Supervisor</u>    | <u>District</u> |
|--|--|----------------------------------|----------------------|-----------------|
| Marc Fernandes<br>(Appointed 10/20-1/22<br>by McKay)<br>Term exp. 12/23  | Diversity-At-Large<br>Principal<br>Representative    |                                  | By Any<br>Supervisor | At-Large        |
| Eric T. Sohn<br>(Appointed 4/10-12/21<br>by Herrity)<br>Term exp. 12/23  | Diversity-At-Large<br>Alternate<br>Representative    | <b>Eric T. Sohn</b><br>(Herrity) | By Any<br>Supervisor | At-Large        |
| Brian Luwis<br>(Appointed 7/19-6/21<br>by Foust)<br>Term exp. 3/23   | Dranesville<br>District Alternate<br>Representative  |                                  | Bierman              | Dranesville     |
| William E. Bright, III<br>(Appointed 3/22 by<br>Lusk)<br>Term exp. 4/24  | Franconia District<br>Alternate<br>Representative    |                                  | Lusk                 | Franconia       |
| VACANT<br>(Formerly held by<br>Terry Adams;<br>appointed 11/11-7/13<br>by Gross)<br>Term exp. 6/15<br><i>Resigned</i>        | Mason District<br>Alternate<br>Representative        |                                  | Jimenez              | Mason           |
| VACANT<br>(Formerly held by<br>Robert G. Kirk;<br>appointed 11/21-3/23<br>by Storck)<br>Term exp. 3/25<br><i>Resigned</i>    | Mount Vernon<br>District Alternate<br>Representative | <b>Thomas<br/>Fitzpatrick</b>    | Storck               | Mount<br>Vernon |
| VACANT<br>(Formerly held by<br>Hillary Richardson;<br>appointed 9/20-6/22<br>by Alcorn)<br>Term exp. 6/24<br><i>Resigned</i> | Women's Sports<br>Alternate<br>Representative        |                                  | By Any<br>Supervisor | At-Large        |

**AUDIT COMMITTEE (2-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>            | <u>Nominee</u>                 | <u>Supervisor</u>    | <u>District</u> |
|--|-------------------------------|--------------------------------|----------------------|-----------------|
| Paul Svab<br>(Appointed 1/20-2/22<br>by McKay)<br>Term exp. 1/24       | At-Large #1<br>Representative | <b>Paul Svab</b><br>(McKay)    | By Any<br>Supervisor | At-Large        |
| Lester A. Myers<br>(Appointed 1/20-2/22<br>by McKay)<br>Term exp. 1/24 | At-Large #2<br>Representative | <b>Lester Myers</b><br>(McKay) | By Any<br>Supervisor | At-Large        |

**BARBARA VARON VOLUNTEER AWARD SELECTION COMMITTEE (1-year term)**

| <u>Incumbent History</u>  | <u>Requirement</u>                       | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u>        |
|---|--|----------------|-------------------|------------------------|
| Ken Balbuena<br>(Appointed 7/20-8/22<br>by McKay)<br>Term exp. 6/23   | At-Large<br>Chairman's<br>Representative |                | McKay             | At-Large<br>Chairman's |
| VACANT<br>(Formerly held by<br>Raymond Smith;<br>appointed 7/20-6/22<br>by Walkinshaw)<br>Term exp. 6/23<br><i>Resigned</i> | Braddock District<br>Representative      |                | Walkinshaw        | Braddock               |
| VACANT<br>(Formerly held by<br>Barbara Glakas;<br>appointed 1/12-6/19)<br>Term exp. 6/21<br><i>Resigned</i>                 | Dranesville District<br>Representative   |                | Bierman           | Dranesville            |
| Abby Block<br>(Appointed 7/21-6/22<br>by Gross)<br>Term exp. 6/23   | Mason District<br>Representative         |                | Jimenez           | Mason                  |

**BOARD OF BUILDING AND FIRE PREVENTION CODE APPEALS (4-year terms)**  
 NOTE: No official, technical assistant, inspector or other employee of the Department of Public Works and Environmental Services, Department of Planning and Development, or Fire and Rescue Department shall serve as a member on this Board.

| <u>Incumbent History</u>  | <u>Requirement</u>                    | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|---------------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Wayne Bryan; appointed 6/13-2/17 by Bulova)<br>Term exp. 2/21<br><i>Resigned</i>  | Alternate #1 Representative           |                | By Any Supervisor | At-Large        |
| VACANT<br>(Formerly held by Wayne Bryan; Appointed 3/21 by McKay)<br>Term exp. 2/25<br><i>Resigned</i>        | Design Professional #3 Representative |                | By Any Supervisor | At-Large        |
| VACANT<br>(Formerly held by Daren Shumate; appointed 2/16-7/20 by Gross)<br>Term exp. 2/24<br><i>Resigned</i> | Design Professional #5 Representative |                | By Any Supervisor | At-Large        |

**BOARD OF EQUALIZATION OF REAL ESTATE  
ASSESSMENTS (BOE) (2-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                | <u>Nominee</u>                        | <u>Supervisor</u>    | <u>District</u> |
|---|-----------------------------------|---------------------------------------|----------------------|-----------------|
| Saif Rahman<br>(Appointed 2/22 by<br>McKay)<br>Term exp. 12/23  | At-Large #2<br>Representative     | <b>Saif Rahman</b><br>(McKay)         | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by<br>Robert Mansker;<br>appointed 9/06-10/22<br>by Gross)<br>Term exp. 12/24<br><i>Resigned</i> | At-Large #3<br>Representative     |                                       | By Any<br>Supervisor | At-Large        |
| Ryan Rauner<br>(Appointed 1/18-<br>12/21 by Herrity)<br>Term exp. 12/23   | Professional #3<br>Representative | <b>Ryan Rauner</b><br>(Herrity)       | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by<br>Constance M. Hylton;<br>1/21-12/22 by<br>McKay)<br>Term exp. 12/24<br><i>Resigned</i>      | Professional #6<br>Representative | <b>Jeremy Manning</b><br>(Walkinshaw) | By Any<br>Supervisor | At-Large        |



**CATHY HUDGINS COMMUNITY CENTER ADVISORY COUNCIL (2-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                             | <u>Nominee</u>                    | <u>Supervisor</u>    | <u>District</u> |
|--|--|-----------------------------------|----------------------|-----------------|
| VACANT<br>(Formerly held by Lisa Hviding; appointed 9/23 by Alcorn)<br>Term exp. 4/24<br><i>Resigned</i>       | Fairfax County #1<br>Representative            |                                   | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by Darlena Ricks; appointed 6/20-3/22 by Alcorn)<br>Term exp. 4/24<br><i>Resigned</i> | Fairfax County #3<br>Representative            |                                   | By Any<br>Supervisor | At-Large        |
| Yasmine Aquino<br>(Appointed 9/23 by Alcorn)<br>Term exp. 4/24   | Fairfax County #6<br>Representative            | <b>Yasmine Aquino</b><br>(Alcorn) | By Any<br>Supervisor | At-Large        |
| Caren Anton<br>(Appointed 3/22 by Alcorn)<br>Term exp. 4/24  | Fairfax County #8<br>Representative            | <b>Caren Anton</b><br>(Alcorn)    | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by Nahom Sewenet; appointed 10/22 by Alcorn)<br>Term exp. 4/24<br><i>Resigned</i>     | Fairfax County #9<br>(Youth)<br>Representative |                                   | By Any<br>Supervisor | At-Large        |

**CONFIRMATION NEEDED:**

- Mr. Andy Sigle as the Reston Association Member #2 Representative

**CHESAPEAKE BAY PRESERVATION ORDINANCE  
EXCEPTION REVIEW COMMITTEE (4-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                    | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u>        |
|--|---------------------------------------|----------------|-------------------|------------------------|
| VACANT<br>(Formerly held by<br>Anne Kanter;<br>appointed 9/11-10/18<br>by Bulova)<br>Term exp. 9/23<br><i>Resigned</i> | At-Large #1<br>Representative         |                | McKay             | At-Large<br>Chairman's |
| Sue Kovach Shuman<br>(Appointed 11/17-<br>10/19 by Smyth)<br>Term exp. 9/23  | Providence District<br>Representative |                | Palchik           | Providence             |

**CHILD CARE ADVISORY COUNCIL (2-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                        | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u>        |
|--|---|----------------|-------------------|------------------------|
| VACANT<br>(Formerly held by<br>Janet M. Reimer;<br>appointed 2/20-2/22<br>by McKay)<br>Term exp. 2/24<br><i>Resigned</i> | At-Large<br>Chairman's<br>Representative  |                | McKay             | At-Large<br>Chairman's |
| VACANT<br>(Formerly held by<br>Elizabeth Cassidy;<br>appointed 9/22 by<br>Alcorn)<br>Term exp. 9/24<br><i>Resigned</i>   | Hunter Mill<br>District<br>Representative |                | Alcorn            | Hunter Mill            |

**CITIZEN CORPS COUNCIL, FAIRFAX COUNTY (2-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                     | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|--|--|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by<br>L. Eric Marx;<br>appointed 12/20-6/22<br>by Foust)<br>Term exp. 5/24<br><i>Resigned</i> | Dranesville District<br>Representative |                | Bierman           | Dranesville     |

**CIVIL SERVICE COMMISSION (2-year terms)**  
NOTE: The Commission shall include at least 3 members who are male, 3 members who are female, and 3 members who are from a minority group.

| <u>Incumbent History</u>  | <u>Requirement</u>            | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|-------------------------------|----------------|----------------------|-----------------|
| VACANT<br>(Formerly held by<br>Deborah Woolen;<br>appointed 12/20-9/23<br>by Lusk)<br>Term exp. 12/24<br><i>Resigned</i>  | At-Large #2<br>Representative |                | By Any<br>Supervisor | At-Large        |
| Jason Fong<br>(Appointed 1/20-12/21<br>by McKay)<br>Term exp. 12/23   | At-Large #4<br>Representative |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by<br>Farzin Farzad;<br>appointed 2/20-11/21<br>by Alcorn)<br>Term exp. 12/23<br><i>Resigned</i> | At-Large #5<br>Representative |                | By Any<br>Supervisor | At-Large        |
| Thomas Garnett<br>(Appointed 1/20-3/22<br>by Lusk)<br>Term exp. 12/23   | At-Large #6<br>Representative |                | By Any<br>Supervisor | At-Large        |

Continued on next page

**CIVIL SERVICE COMMISSION (2-year terms)**  
 NOTE: The Commission shall include at least 3 members who are male, 3 members who are female, and 3 members who are from a minority group.  
 Continued from previous page

| <u>Incumbent History</u>   | <u>Requirement</u>             | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|--|--------------------------------|----------------|----------------------|-----------------|
| Patrick Morrison<br>(Appointed 2/20-11/21 by McKay)<br>Term exp. 12/23   | At-Large #7<br>Representative  |                | By Any<br>Supervisor | At-Large        |
| Janice L. Hill<br>(Appointed 12/21 by Gross)<br>Term exp. 12/23  | At-Large #9<br>Representative  |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by John Harris; appointed 1/16-12/21 by Storck)<br>Term exp. 12/23<br><i>Resigned</i> | At-Large #10<br>Representative |                | By Any<br>Supervisor | At-Large        |

**COMMISSION FOR WOMEN (3-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>  | <u>Nominee</u>          | <u>Supervisor</u>    | <u>District</u>        |
|--|---|-------------------------|----------------------|------------------------|
| VACANT<br>(Formerly held by Mattie Palmore; appointed 10/21 by McKay)<br>Term exp. 10/24<br><i>Resigned</i>          | At-Large Minority<br>Representative                                       |                         | By Any<br>Supervisor | At-Large               |
| NEW POSITION   | Lesbian-Gay-Bisexual-Queer-Intersex-Asexual ("LGBQIA+")<br>Representative |                         | McKay                | At-Large<br>Chairman's |
| VACANT<br>(Formerly held by Lanita R. Thweatt; appointed 3/22-10/22 by Storck)<br>Term exp. 10/25<br><i>Resigned</i> | Mount Vernon<br>District<br>Representative                                | <b>Maria Villarreal</b> | Storck               | Mount<br>Vernon        |

**COMMUNITY ACTION ADVISORY BOARD (CAAB) (3-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                  | <u>Nominee</u>               | <u>Supervisor</u> | <u>District</u> |
|---|-------------------------------------|------------------------------|-------------------|-----------------|
| Michelle C. Jefferson<br>(Appointed 2/21 by Walkinshaw)<br>Term exp. 2/24 | Braddock District Representative    | <b>Michelle C. Jefferson</b> | Walkinshaw        | Braddock        |
| Benjamin Zuhl<br>(Appointed 6/13-2/21 by Foust)<br>Term exp. 2/24         | Dranesville District Representative | <b>Benjamin Zuhl</b>         | Bierman           | Dranesville     |
| Jim Edwards-Hewitt<br>(Appointed 10/05-2/20 by Gross)<br>Term exp. 2/23   | Mason District Representative       | <b>Yosias Zelalem</b>        | Jimenez           | Mason           |
| Philip E. Rosenthal<br>(Appointed 2/09-2/21 by Herrity)<br>Term exp. 2/24 | Springfield District Representative | <b>Philip E. Rosenthal</b>   | Herrity           | Springfield     |

**CONSUMER PROTECTION COMMISSION (3-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                              | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|---|----------------|----------------------|-----------------|
| VACANT<br>(Formerly held by Dirck A. Hargraves; appointed 10/08-2/21 by McKay)<br>Term exp. 7/23<br><i>Resigned</i> | Fairfax County<br>Resident #5<br>Representative |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by Triston O'Savio; appointed 8/22 by Foust)<br>Term exp. 7/24<br><i>Resigned</i>          | Fairfax County<br>Resident #6<br>Representative |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by Chester J. Freedenthal; appointed 5/22 by McKay)<br>Term exp. 7/24<br><i>Resigned</i>   | Fairfax County<br>Resident #9<br>Representative |                | By Any<br>Supervisor | At-Large        |

**CONTINUUM OF CARE BOARD (CoC) (2-year terms)**

| <u>Incumbent History</u> | <u>Requirement</u>                        | <u>Nominee</u>         | <u>Supervisor</u>            | <u>District</u> |
|--------------------------|---|------------------------|------------------------------|-----------------|
| NEW POSITION             | Dranesville District<br>Representative    |                        | Bierman                      | Dranesville     |
| NEW POSITION             | Mason District<br>Representative          | <b>Julie Hendricks</b> | Jimenez                      | Mason           |
| NEW POSITION             | City of Falls<br>Church<br>Representative |                        | Confirmed<br>by the<br>Board | Confirmation    |

Continued from previous page

**CONTINUUM OF CARE BOARD (CoC) (2-year terms)**  
Continued from the previous page

| <u>Incumbent History</u> | <u>Requirement</u>   | <u>Nominee</u> | <u>Supervisor</u>      | <u>District</u> |
|--------------------------|--|----------------|------------------------|-----------------|
| NEW POSITION             | Shelter House (CoC) and Emergency Solutions Grant (ESG) Representative |                | Confirmed by the Board | Confirmation    |

**CRIMINAL JUSTICE ADVISORY BOARD (CJAB) (3-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                  | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|-------------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Jennifer Chronis; appointed 12/16-7/18 by Herrity)<br>Term exp. 8/21<br><i>Resigned</i> | Springfield District Representative |                | Herrity           | Springfield     |

**CONFIRMATION NEEDED:**

- Ms. Paige Valentine as the Leave of Women Voters

**DULLES RAIL TRANSPORTATION IMPROVEMENT DISTRICT  
ADVISORY BOARD, PHASE I (4-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>            | <u>Nominee</u>                        | <u>Supervisor</u>    | <u>District</u> |
|--|-------------------------------|---------------------------------------|----------------------|-----------------|
| James D. Policaro<br>(Appointed 2/21 by<br>Palchik)<br>Term exp. 3/21  | At-Large #1<br>Representative | <b>James D. Policaro</b><br>(Palchik) | By Any<br>Supervisor | At-Large        |
| Cory Scott<br>(Appointed 2/21 by<br>Palchik)<br>Term exp. 3/24   | At-Large #2<br>Representative | <b>Cory Scott</b><br>(Palchik)        | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by<br>Michael J. Cooper;<br>appointed 3/04-7/18<br>by Smyth)<br>Term exp. 3/22<br><i>Resigned</i> | At-Large #6<br>Representative |                                       | By Any<br>Supervisor | At-Large        |

**DULLES RAIL TRANSPORTATION IMPROVEMENT  
DISTRICT ADVISORY BOARD, PHASE II (4-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|-----------------------------------|----------------|----------------------|-----------------|
| Richard Fernicola<br>(Appointed 1/22 by<br>McKay)<br>Term exp. 1/24 | BOS At-Large #6<br>Representative |                | By Any<br>Supervisor | At-Large        |



**ECONOMIC ADVISORY COMMISSION (3-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                                      | <u>Nominee</u>              | <u>Supervisor</u>    | <u>District</u>        |
|--|---|-----------------------------|----------------------|------------------------|
| Sharon O. Steele<br>(Appointed 1/21 by<br>McKay)<br>Term exp. 12/23            | At-Large<br>Chairman's #1<br>Representative             |                             | McKay                | At-Large<br>Chairman's |
| Clifford L. Yee<br>(Appointed 1/21 by<br>McKay)<br>Term exp. 12/23             | At-Large<br>Chairman's #2<br>Representative             |                             | McKay                | At-Large<br>Chairman's |
| Mohammad Siddique<br>Sheikh<br>(Appointed 1/21 by<br>McKay)<br>Term exp. 12/23 | At-Large<br>Chairman's #3<br>Representative             |                             | McKay                | At-Large<br>Chairman's |
| Janice D. Brangman<br>(Appointed 2/21 by<br>McKay)<br>Term exp. 12/23          | At-Large #4<br>Chairman's Land<br>Use<br>Representative |                             | McKay                | At-Large<br>Chairman's |
| Todd R. House<br>(Appointed 1/18-11/20<br>by Foust)<br>Term exp. 12/23         | Dranesville<br>District<br>Representative               |                             | Bierman              | Dranesville            |
| Stephen Keat<br>(Appointed 12/17-<br>12/20 by Storck)<br>Term exp. 12/23       | Mount Vernon<br>District<br>Representative              |                             | Storck               | Mount<br>Vernon        |
| Jesse Benites<br>(Appointed 2/23 by<br>Palchik)<br>Term exp. 12/23             | Providence<br>District<br>Representative                |                             | Palchik              | Providence             |
| Brian Schoeneman<br>(Appointed 12/11-<br>11/20 by Herrity)<br>Term exp. 12/23  | Springfield<br>District<br>Representative               | <b>Brian<br/>Schoeneman</b> | Herrity              | Springfield            |
| Paul A Gilbert<br>(Appointed 2/21 by<br>McKay)<br>Term exp. 12/23              | At-Large #11<br>Representative                          |                             | By Any<br>Supervisor | At-Large               |

Continued on next page

**ECONOMIC ADVISORY COMMISSION (3-year terms)**  
Continued from previous page

| <u>Incumbent History</u>   | <u>Requirement</u>             | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|--|--------------------------------|----------------|----------------------|-----------------|
| John McGranahan<br>(Appointed 2/21 by McKay)<br>Term exp. 12/23  | At-Large #12<br>Representative |                | By Any<br>Supervisor | At-Large        |
| Robert J. Makheja<br>(Appointed 6/20 by Lusk)<br>Term exp. 12/23 | At-Large #21<br>Representative |                | By Any<br>Supervisor | At-Large        |

**ECONOMIC DEVELOPMENT AUTHORITY (EDA) (4-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                       | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|--|----------------|----------------------|-----------------|
| Roderick Mitchell<br>(Appointed 10/20 by McKay)<br>Term exp. 7/22 | At-Large #3<br>Citizen<br>Representative |                | By Any<br>Supervisor | At-Large        |

**ENGINEERING STANDARDS REVIEW COMMITTEE (3-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>           | <u>Nominee</u>                           | <u>Supervisor</u>    | <u>District</u> |
|--|------------------------------|--|----------------------|-----------------|
| Robert L Norwood<br>(Appointed 2/12-1/21<br>by Bulova)<br>Term exp. 3/24   | Citizen #1<br>Representative |  | By Any<br>Supervisor | At-Large        |
| Somanthan Govender<br>(Appointed 9/23 by<br>Smith)<br>Term exp. 3/24   | Citizen #2<br>Representative | <b>Somanthan<br/>Govender</b><br>(Smith) | By Any<br>Supervisor | At-Large        |
| Paul Noursi<br>(Appointed 2/21 by<br>Alcorn)<br>Term exp. 3/24   | Citizen #3<br>Representative | <b>Paul Noursi</b><br>(Alcorn)           | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by<br>Maya Huber;<br>appointed 12/09-1/14<br>by Confirmation; 5/18<br>by Bulova)<br>Term exp. 3/21<br><i>Resigned</i> | Citizen #4<br>Representative |  | By Any<br>Supervisor | At-Large        |

**ENVIRONMENTAL QUALITY ADVISORY COUNCIL (EQAC) (3-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                       | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|--|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by<br>Juana Elisa Meara:<br>Appointed 5/22 by<br>Palchik)<br>Term exp. 1/25<br><i>Resigned</i> | Providence<br>District<br>Representative |                | Palchik           | Providence      |

**FAIRFAX AREA DISABILITY SERVICES BOARD**  
**(3-year terms - limited to 2 full terms)**

NOTE: Members may be reappointed after being off the Board for three years. State Code requires that the membership in the local disabilities board include at least 30 percent representation by individuals who have physical, visual, or hearing disabilities or their family members. For this 15-member board, the minimum number for this representation would be five members.

| <u>Incumbent History</u>  | <u>Requirement</u>                                     | <u>Nominee</u>                  | <u>Supervisor</u>    | <u>District</u>        |
|---|--|---------------------------------|----------------------|------------------------|
| David E. Simon<br>(Appointed 8/22 by McKay)<br>Term exp. 11/23  | At-Large<br>Chairman's<br>Representative               | <b>David E. Simon</b>           | McKay                | At-Large<br>Chairman's |
| Andrew Magill<br>(Appointed 11/20 by McKay)<br>Term exp. 11/23  | At-Large #2<br>Business<br>Community<br>Representative | <b>Andrew Magill</b><br>(McKay) | By Any<br>Supervisor | At-Large               |
| Robin Rinearson<br>(Appointed 5/22 by Gross)<br>Term exp. 11/23   | Mason District<br>Representative                       |                                 | Jimenez              | Mason                  |
| Deborah K. Hammer<br>(Appointed 3/16-1/20 by Storck)<br>Term exp. 11/22<br><b><i>Not eligible for reappointment</i></b> | Mount Vernon<br>District<br>Representative             |                                 | Storck               | Mount<br>Vernon        |
| VACANT<br>(Formerly held by Diane Monnig; appointed 5/21-12/22 by Palchik)<br>Term exp. 11/25<br><i>Resigned</i>        | Providence District<br>Representative                  |                                 | Palchik              | Providence             |

**FAIRFAX COUNTY CONVENTION AND VISITORS CORPORATION BOARD**  
**(3-year terms - limited to 2 full terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                 | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|------------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Robert H. Maurer; appointed 6/20 by Palchik)<br>Term exp. 6/23<br><i>Resigned</i> | Providence District Representative |                | Palchik           | Providence      |

**FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD**  
**(3-year terms – limited to 3 full terms)**

NOTE: In accordance with *Virginia Code* Section 37.2-501, "prior to making appointments, the governing body shall disclose the names of those persons being considered for appointment." Members can be reappointed after 1 year break from initial 3 full terms, VA Code 37.2-502.

| <u>Incumbent History</u>   | <u>Requirement</u>                   | <u>Nominee</u>  | <u>Supervisor</u> | <u>District</u> |
|--|--------------------------------------|---|-------------------|-----------------|
| VACANT<br>(Formerly held by Ann Whipple; appointed 2/20-6/22 by McKay)<br>Term exp. 6/25<br><i>Resigned</i>      | At-Large #1 Representative           |   | By Any Supervisor | At-Large        |
| VACANT<br>(Formerly held by Larysa M. Kautz; appointed 2/20-6/21 by Lusk)<br>Term exp. 6/24<br><i>Resigned</i>   | Franconia District Representative    | <b>Patricia Ann Zissios</b><br><i>(Nomination announced on February 20, 2024)</i> | Lusk              | Franconia       |
| VACANT<br>(Formerly held by Garrett McGuire; appointed 5/19-6/22 by Storck)<br>Term exp. 6/25<br><i>Resigned</i> | Mount Vernon District Representative |   | Storck            | Mount Vernon    |

**HEALTH SYSTEMS AGENCY BOARD (3-year terms - limited to 2 full terms)**  
 NOTE: Members may be reappointed after 1 year break

| <u>Incumbent History</u>   | <u>Requirement</u>            | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|--|-------------------------------|----------------|----------------------|-----------------|
| VACANT<br>(Formerly held by Maria Zlotnick; appointed 6/20 by Alcorn)<br>Term exp. 6/22<br><i>Resigned</i> | Provider #4<br>Representative |                | By Any<br>Supervisor | At-Large        |

**HISTORY COMMISSION (3-year terms)**  
 NOTE: The Commission shall include at least one member who is a resident from each District.

| <u>Incumbent History</u>  | <u>Requirement</u>             | <u>Nominee</u>                      | <u>Supervisor</u>    | <u>District</u> |
|---|--------------------------------|-------------------------------------|----------------------|-----------------|
| VACANT<br>(Formerly held by Carmen Powell; appointed 9/23 by Foust)<br>Term exp. 6/24<br><i>Resigned</i>    | At-Large #1<br>Representative  |                                     | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by Tom Shoop; appointed 12/22 by Walkinshaw)<br>Term exp. 12/31<br><i>Resigned</i> | Citizen #6<br>Representative   | <b>Brian Heintz</b><br>(Walkinshaw) | By Any<br>Supervisor | At-Large        |
| Subhi A. Mehdi<br>(Appointed 3/21 by Foust)<br>Term exp. 12/23  | Historian #3<br>Representative |                                     | By Any<br>Supervisor | At-Large        |

**HUMAN RIGHTS COMMISSION (3-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>            | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|--|-------------------------------|----------------|----------------------|-----------------|
| VACANT<br>(Formerly held by Emanuel Solon; appointed 9/95-7/01 by Connolly; 9/04-9/19 by Smyth)<br>Term exp. 9/22<br><i>Resigned</i> | At-Large #5<br>Representative |                | By Any<br>Supervisor | At-Large        |

**HUMAN SERVICES COUNCIL (4-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                         | <u>Nominee</u>      | <u>Supervisor</u> | <u>District</u> |
|---|--|---------------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Fatima Mirza; appointed 12/16-9/20 by Foust)<br>Term exp. 7/24<br><i>Resigned</i> | Dranesville District #2<br>Representative  | <b>Julie Detter</b> | Bierman           | Dranesville     |
| VACANT<br>(Formerly held by Alis Wang; appointed 12/16-7/21 by Gross)<br>Term exp. 7/25<br><i>Resigned</i>    | Mason District #2<br>Representative        |                     | Jimenez           | Mason           |
| VACANT<br>(Formerly held by Michael Smith; appointed 9/23 by Storck)<br>Term exp. 7/26<br><i>Resigned</i>     | Mount Vernon District #2<br>Representative |                     | Storck            | Mount Vernon    |

Continued on next page

**HUMAN SERVICES COUNCIL (4-year terms)**  
Continued from previous page

| <u>Incumbent History</u>   | <u>Requirement</u>                    | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|--|---------------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Tianja Grant; appointed 1/20-7/21 by Palchik)<br>Term exp. 7/25<br><i>Resigned</i>   | Providence District #2 Representative |                | Palchik           | Providence      |
| VACANT<br>(Formerly held by Jerrold L. Foltz; appointed 7/17-7/21 by Smith)<br>Term exp. 7/25<br><i>Resigned</i> | Sully District #1 Representative      |                | Smith             | Sully           |
| VACANT<br>(Formerly held by Edward Yost; appointed 3/23 by Smith)<br>Term exp. 7/27<br><i>Resigned</i>           | Sully District #2 Representative      |                | Smith             | Sully           |

**INFORMATION TECHNOLOGY POLICY  
ADVISORY COMMITTEE (ITPAC) (3-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>            | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|--|-------------------------------|----------------|-------------------|-----------------|
| Susan S. Hoffman<br>(Appointed 2/17-11/23 by Gross)<br>Term exp. 12/23 | Mason District Representative |                | Jimenez           | Mason           |



**JUVENILE AND DOMESTIC RELATIONS COURT  
CITIZENS ADVISORY COUNCIL (2-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                       | <u>Nominee</u>          | <u>Supervisor</u> | <u>District</u>        |
|--|--|-------------------------|-------------------|------------------------|
| Chris M. Jones<br>(Appointed 3/21 by McKay)<br>Term exp. 1/23          | At-Large<br>Chairman's<br>Representative |                         | McKay             | At-Large<br>Chairman's |
| Crystopher Herrera<br>(Appointed 2/22 by Foust)<br>Term exp. 1/24      | Dranesville District<br>Representative   |                         | Bierman           | Dranesville            |
| Kevin Carson<br>(Appointed 5/23 by Lusk)<br>Term exp. 1/24             | Franconia District<br>Representative     |                         | Lusk              | Franconia              |
| Colin D. Bagwell<br>(Appointed 2/23 by Gross)<br>Term exp. 1/24        | Mason District<br>Representative         |                         | Jimenez           | Mason                  |
| Sean Wright<br>(Appointed 1/20-2/22 by Palchik)<br>Term exp. 1/24      | Providence District<br>Representative    |                         | Palchik           | Providence             |
| Kim S. Farington<br>(Appointed 7/20-1/22 by Herrity)<br>Term exp. 1/24 | Springfield District<br>Representative   | <b>Kim S. Farington</b> | Herrity           | Springfield            |

**LIBRARY BOARD (4-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>               | <u>Nominee</u>             | <u>Supervisor</u> | <u>District</u> |
|--|----------------------------------|----------------------------|-------------------|-----------------|
| Elizabeth K. Walker<br>(Appointed 1/20 by Smith)<br>Term exp. 3/24 | Sully District<br>Representative | <b>Elizabeth K. Walker</b> | Smith             | Sully           |

**POLICE CIVILIAN REVIEW PANEL  
(3-year terms- limited to 2 full terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>        | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|---------------------------|----------------|----------------------|-----------------|
| Todd L. Cranford<br>(Appointed 2/21 by McKay)<br>Term exp. 2/24 | Seat #1<br>Representative |                | By Any<br>Supervisor | At-Large        |
| Cheryl Belkowitz<br>(Appointed 3/21 by McKay)<br>Term exp. 2/24 | Seat #4<br>Representative |                | By Any<br>Supervisor | At-Large        |
| Fazia Deen<br>Appointed 2/23 by McKay)<br>Term exp. 2/24        | Seat #9<br>Representative |                | By Any<br>Supervisor | At-Large        |

**POLICE OFFICERS RETIREMENT SYSTEM BOARD OF TRUSTEES (4-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                    | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|---------------------------------------|----------------|----------------------|-----------------|
| Brendan D. Harold<br>(Appointed 5/05-11/14 by Hyland; 12/18 by Storck)<br>Term exp. 12/22 | Citizen At-Large #2<br>Representative |                | By Any<br>Supervisor | At-Large        |

**REDEVELOPMENT AND HOUSING AUTHORITY (4-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                    | <u>Nominee</u>           | <u>Supervisor</u>    | <u>District</u> |
|---|---------------------------------------|--------------------------|----------------------|-----------------|
| Michael Cushing<br>(Appointed 6/23 by McKay)<br>Term exp. 4/24        | At-Large #1<br>Representative         |                          | By Any<br>Supervisor | At-Large        |
| Nicholas A. McCoy<br>(Appointed 1/21 by McKay)<br>Term exp. 4/24      | Franconia District<br>Representative  |                          | Lusk                 | Franconia       |
| Rod Solomon<br>(Appointed 6/20 by Palchik)<br>Term exp. 4/24          | Providence District<br>Representative |                          | Palchik              | Providence      |
| Lenore J. Stanton<br>(Appointed 5/19-7/20 by Smith)<br>Term exp. 4/24 | Sully District<br>Representative      | <b>Lenore J. Stanton</b> | Smith                | Sully           |

**RESTON TRANSPORTATION SERVICE DISTRICT  
ADVISORY BOARD (4-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>  | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|---|----------------|----------------------|-----------------|
| VACANT<br>(Formerly held by Karen Mantyla; appointed 6/21 by Alcorn)<br><i>Resigned</i> | Residential Owners<br>and HOA/Civic<br>Association #2<br>Representative |                | By Any<br>Supervisor | At-Large        |

**SMALL BUSINESS COMMISSION (3-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                         | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|--|----------------|----------------------|-----------------|
| Shawnequa Alleyne<br>(Appointed 1/22 by McKay)<br>Term exp. 12/23   | At-Large #2<br>Representative              |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by Melody Thorson; appointed 3/18-12/23 by Storck)<br>Term exp. 12/23<br><i>Resigned</i> | Mount Vernon<br>District<br>Representative |                | Storck               | Mount<br>Vernon |
| Melvin Murphy<br>(Appointed 5/21 by Palchik)<br>Term exp. 12/23   | Providence District<br>Representative      |                | Palchik              | Providence      |

**TENANT-LANDLORD COMMISSION (3-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                  | <u>Nominee</u> | <u>Supervisor</u>    | <u>District</u> |
|---|-------------------------------------|----------------|----------------------|-----------------|
| VACANT<br>(Formerly held by Kenneth Reid; appointed 10/25 by Herrity)<br>Term exp. 1/23<br><i>Resigned</i>      | Citizen Member<br>#1 Representative |                | By Any<br>Supervisor | At-Large        |
| VACANT<br>(Formerly held by Eric Fielding; appointed 6/15-1/19 by Bulova)<br>Term exp. 12/21<br><i>Resigned</i> | Citizen Member<br>#3 Representative |                | By Any<br>Supervisor | At-Large        |

Continued on next page

**TENANT-LANDLORD COMMISSION (3-year terms)**  
Continued from previous page

| <u>Incumbent History</u>  | <u>Requirement</u>                | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|-----------------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Shahana Begum Islam; appointed 6/20 by Palchik)<br>Term exp. 1/23<br><i>Resigned</i>      | Condo Owner Representative        |                | By Any Supervisor | At-Large        |
| VACANT<br>(Formerly held by Karen Geier-Smith; appointed 2/16-2/22 by McKay)<br>Term exp. 12/24<br><i>Resigned</i>    | Landlord Member #1 Representative |                | By Any Supervisor | At-Large        |
| VACANT<br>(Formerly held by Christopher Kocsis; appointed 12/09-1/16 by Bulova)<br>Term exp. 12/18<br><i>Deceased</i> | Landlord Member #2 Representative |                | By Any Supervisor | At-Large        |
| VACANT<br>(Formerly held by Paula Park; appointed 2/14-1/20 by Foust)<br>Term exp. 1/23<br><i>Resigned</i>            | Landlord Member #3 Representative |                | By Any Supervisor | At-Large        |
| VACANT<br>(Formerly held by Jade Harberg; appointed 1/20 by McKay)<br>Term exp. 1/23<br><i>Resigned</i>               | Tenant Member #3 Representative   |                | By Any Supervisor | At-Large        |

**TRAILS, SIDEWALKS AND BIKEWAYS COMMITTEE (2-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                  | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|-------------------------------------|----------------|-------------------|-----------------|
| Lydia Lawrence<br>(Appointed 2/22 by Foust)<br>Term exp. 1/24       | Dranesville District Representative |                | Bierman           | Dranesville     |
| Tyler Schiefelbein<br>(Appointed 9/22 by Herrity)<br>Term exp. 1/24 | Springfield District Representative | Noel Popwell   | Herrity           | Springfield     |

**UNIFORMED RETIREMENT SYSTEM BOARD OF TRUSTEES (4-year terms)**

| <u>Incumbent History</u>   | <u>Requirement</u>                         | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|--|--|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Maria Teresa Valenzuela; appointed 7/16-11/17 by Bulova)<br>Term exp. 10/21<br><i>Resigned</i> | Citizen Appointed by BOS #4 Representative |                | By Any Supervisor | At-Large        |

**WETLANDS BOARD (5-year terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>         | <u>Nominee</u> | <u>Supervisor</u> | <u>District</u> |
|---|----------------------------|----------------|-------------------|-----------------|
| VACANT<br>(Formerly held by Aurali Dade; appointed 8/22 by McKay)<br>Term exp. 12/25<br><i>Resigned</i> | At-Large #2 Representative |                | By Any Supervisor | At-Large        |

**YOUNG ADULTS ADVISORY COMMITTEE**  
**(2-year terms - limited to 2 full terms)**

| <u>Incumbent History</u>  | <u>Requirement</u>                       | <u>Nominee</u>                    | <u>Supervisor</u> | <u>District</u>        |
|---|--|-----------------------------------|-------------------|------------------------|
| Denver Supinger<br>(Appointed 6/20 by McKay)<br>Term exp. 1/24  | At-Large #1<br>Chairman's Representative |                                   | McKay             | At-Large<br>Chairman's |
| VACANT<br>(Formerly held by Emma Heisey; appointed 5/22 by McKay)<br>Term exp. 1/24<br><i>Resigned</i>            | At-Large #2<br>Chairman's Representative |                                   | McKay             | At-Large<br>Chairman's |
| Julian Reda<br>(Appointed 12/22 by Walkinshaw)<br>Term exp. 1/24  | Braddock District Representative         |                                   | Walkinshaw        | Braddock               |
| Pranav Choudhary<br>(Appointed 6/22 by Foust)<br>Term exp. 1/24   | Dranesville District Representative      |                                   | Bierman           | Dranesville            |
| VACANT<br>(Formerly held by Sujit R. Koppula; appointed 6/20-2/22 by Alcorn)<br>Term exp. 1/24<br><i>Resigned</i> | Hunter Mill District Representative      |                                   | Alcorn            | Hunter Mill            |
| Neel Daugherty-Shrivastava<br>(Appointed 2/23 by Palchik)<br>Term exp. 1/24                                       | Providence District Representative       | <b>Neel Daugherty-Shrivastava</b> | Palchik           | Providence             |
| Eddy Sandoval<br>(Appointed 9/21 by Smith)<br>Term exp. 1/24  | Sully District Representative            |                                   | Smith             | Sully                  |

ADDITIONAL BOARD

PHASE II DULLES RAIL TRANSPORTATION IMPROVEMENT DISTRICT COMMISSION

Appointment of:

- Supervisor Kathy Smith as a Fairfax County Board of Supervisors Representative



Board Agenda Item  
March 19, 2024

9:30 a.m.

Report on General Assembly Activities

EQUITY IMPACT:

The County's Legislative Program sets the County's state legislative priorities and positions, which connect to many of the 17 areas of focus in the One Fairfax policy, including education, housing, the environment, health and human services, and transportation. In addition to the Legislative Program, County staff review individual bills during the General Assembly session and bring bills to the Legislative Committee of the Board of Supervisors for consideration. As part of this bill review, staff consider the equity implications of the legislation. The Committee's positions on specific bills are outlined in the memo and tracking chart included in the Committee's report.

ENCLOSED DOCUMENTS:

Documents available online at <https://www.fairfaxcounty.gov/boardofsupervisors/>, under "2024 Board Legislative Reports," by March 18, 2024.

PRESENTED BY:

Supervisor James R. Walkinshaw, Chairman, Board of Supervisors' Legislative Committee

Bryan J. Hill, County Executive

Board Agenda Item  
March 19, 2024

10:00 a.m.

Matters Presented by Board Members

Board Agenda Item  
March 19, 2024

10:00 a.m.

Items Presented by the County Executive

Board Agenda Item  
March 19, 2024

ADMINISTRATIVE – 1

Approval of Streets into the Secondary System – Meadowmere (Hunter Mill District)

ISSUE:

Board approval of streets to be accepted into the State Secondary System.

RECOMMENDATION:

The County Executive recommends that the street(s) listed below be added to the State Secondary System:

| <u>Subdivision</u> | <u>District</u> | <u>Street</u>    |
|--------------------|-----------------|------------------|
| Meadowmere         | Hunter Mill     | Meadowmere Drive |

TIMING:

Board approval is requested on March 19, 2024

BACKGROUND:

Inspection has been made of these streets, and they are recommended for acceptance into the State Secondary System.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENTS:

Attachment 1 – Street Acceptance Form for Board of Supervisors Resolution

STAFF:

Rachel Flynn, Deputy County Executive  
William D. Hicks, P.E., Director, Land Development Services

## Street Acceptance Form For Board Of Supervisors Resolution

| <p><b>FAIRFAX COUNTY BOARD OF SUPERVISORS<br/>FAIRFAX, VA</b></p> <p>Pursuant to the request to inspect certain streets in the subdivisions as described, the Virginia Department of Transportation has made inspections, and recommends that same be included in the secondary system.</p> | <p><b>VIRGINIA DEPARTMENT OF TRANSPORTATION<br/>OFFICE OF LAND USE - FAIRFAX PERMITS</b></p> <p>REQUEST TO THE PERMITS MANAGER, FOR INCLUSION OF CERTAIN SUBDIVISION STREETS INTO THE STATE OF VIRGINIA SECONDARY ROAD SYSTEM.</p> <p><b>PLAN NUMBER:</b> 8056-SD-01</p> <p><b>SUBDIVISION PLAT NAME:</b> Meadowmere</p> <p><b>COUNTY MAGISTERIAL DISTRICT:</b> Hunter Mill</p> |                                |                |
|---|---|--------------------------------|----------------|
| <p><b>VDOT PERMITS MANAGER: ROBERT H. BURTON</b><br/>                 BY: <u>Robert H. Burton</u> <small>Digitally signed by Robert H. Burton</small><br/> <small>Date: 2024.02.08 13:56:38 -05'00'</small></p>   | <p><b>FOR OFFICIAL USE ONLY</b></p> <p><b>VDOT INSPECTION APPROVAL DATE:</b> <span style="color: blue; font-weight: bold;">01/31/2024</span></p>  |                                |                |
| STREET NAME   | LOCATION  |                                | LENGTH<br>MILE |
|   | FROM  | TO                             |                |
| Meadowmere Drive  | CL Brookside Lane, Route 1003 -<br>607' NW CL Thistle Ridge Lane, Route 10547   | 1,062' SW to End of Cul-de-Sac | 0.20           |
|   |   |                                |                |
|   |   |                                |                |
|   |   |                                |                |
|   |   |                                |                |
|   |   |                                |                |
| <b>NOTES:</b>   | <b>TOTALS:</b>  |                                | 0.20           |
|   |   |                                |                |
|   |   |                                |                |
|   |   |                                |                |

Board Agenda Item  
March 19, 2024

ADMINISTRATIVE - 2

Designation of Plans Examiner Status under the Expedited Land Development Review Program

ISSUE:

Board of Supervisors' action to designate one individual as Plans Examiners to participate in the Expedited Land Development Review Program pursuant to the adopted criteria and recommendation of the Advisory Plans Examiner Board (APEB).

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors (the Board) take the following actions:

- Designate the following individual, identified with her registration number, as a Plans Examiner:

Diana Milian

Reg. No. 350

TIMING:

Board approval is requested on March 19, 2024.

BACKGROUND:

On August 7, 1989, the Board adopted *Chapter 117 (Expedited Land Development Review) of The Code of the County of Fairfax, Virginia*, (The Code) establishing a Plans Examiner Program under the auspices of an APEB. The purpose of the Plans Examiner Program is to expedite the review of site and subdivision plans submitted by certain specially qualified applicants, i.e., Plans Examiners, to the Department of Land Development Services.

The Code requires that the Board designate an individual's status under the Expedited Land Development Review Program.

Plans Examiner Status:

Candidates for status as Plans Examiners must meet the education and experience requirements contained in Chapter 117. After the review of their applications and credentials, the APEB has found that the candidates listed above satisfy these requirements. These findings are documented in a letter dated January 9, 2024, from

Board Agenda Item  
March 19, 2024

the Executive Director of the Engineers and Surveyors Institute, Jeffrey L. Blackford, P.E., to Chairman Jeffrey C. McKay.

FISCAL IMPACT:  
None.

ENCLOSED DOCUMENTS:  
Attachment I – One letter dated 1/9/2024, from Chairman James H. Scanlon, of the APEB, to Chairman Jeffrey C. McKay  
Attachment II – Memorandum dated 1/31/2024, from Director William D. Hicks, Land Development Services to Chairman Jeffrey C. McKay

STAFF:  
Rachel Flynn, Deputy County Executive  
William D. Hicks, P.E., Director, Department of Land Development Services



## Engineers & Surveyors Institute

"a public/private partnership"

•1795 Meadow Wood Line  
Suite 115 East  
Chantilly, VA 20151  
703-263-2252

### Board of Directors

**Chairman**  
Bob Brown, P.E.  
J2 Engineering

**Vice Chairman**  
Patrick Veltri, P.E.  
ESE Consultants, Inc.

**Treasurer**  
Matthew K. Koirtyohann, P.E.  
Bowman Consulting Group

**Secretary**  
Matthew Hansen  
Fairfax County - SD1D

**Directors**  
William R. Ackman, Jr. P.E.  
Town of Leesburg

Nisha Cheriathundam, P.E.  
Pennoni Associates

Peter Crawford  
Urban, Ltd.

John Cummings, P.E.  
Rinker Design Associates, P.C

Brian Dofflemyer  
City of Alexandria, TAES

Currently Vacant  
Virginia Department of Transportation

Frank Graziano, P.E.  
Wetland Studies & Solutions, Inc.

Paul B. Johnson, P.E.  
Charles P. Johnson & Associates, Inc.

John Levtov, P.E.  
1MEG Corporation

Kevin E. Murray, PE.  
Tri-Tek Engineering

Joshua Reynolds, P.E.  
Greenway Engineering

J. Keith Sinclair, Jr., P.E.  
A. Morton Thomas A Associates, Inc.

Ross Stilling  
Fairfax Water

Anita M. Tierney /Steven Pickeral  
Loudoun Counts, BAD

Bryau James  
Bohier Engineering, P.C.

**Current Past Chairman**  
Glen Faunce, P.E.  
Dewberry

**Executive Director**  
Jeffrey L. Blackford, P.E.

January 9, 2024

Hon. Jeffrey C. McKay Chairman  
Fairfax County Board of Supervisors  
12000 Government Center Parkway  
Fairfax, VA 22035

Chairman McKay:

The following named individual was approved by the Fairfax County Advisory Plans Examiner Board for recommendation as Designated Plans Examiner:

| Name         | Reg. No |
|--------------|---------|
| Diana Milian | 350     |

She has been found to meet the qualifications outlined in Chapter 117-1-2 of the Code of Fairfax County in accordance with the criteria adopted by the Fairfax County Board of Supervisors on February 11, 1991.

Sincerely,

James H. Scanlon, P.E. LS  
Chairman  
Fairfax County Advisory Plans Examiner Board






# County of Fairfax, Virginia

## MEMORANDUM

**DATE:** January 31, 2024

**TO:** Jeffrey C. McKay, Chairman  
Board of Supervisors

**FROM:** William D. Hicks, P.E., Director   
Land Development Services

**SUBJECT:** Designation of Plans Examiner Status under the Expedited Land Development Review Program

Attached is a letter from James H. Scanlon, Chairman of the Advisory Plans Examiner Board (APEB). In Mr. Scanlon's letter, he details the recommendation of the APEB that the Board of Supervisors designate one individual as Designated Plans Examiners.

The Department of Land Development Services plans to forward an Administrative Item to the Board of Supervisors for the March 19<sup>th</sup>, 2024, meeting.

Attachment: As Stated

cc: Bryan J. Hill, County Executive  
Rachel Flynn, Deputy County Executive

---

**Department of Land Development Services**  
12055 Government Center Parkway, Suite 659  
Fairfax, Virginia 22035-5503  
Phone 703-324-1780 • TTY 711 • FAX 703-653-6678  
[www.fairfaxcounty.gov](http://www.fairfaxcounty.gov)



Board Agenda Item  
March 19, 2024

ADMINISTRATIVE - 3

Authorization to Advertise a Public Hearing to Amend the Current Appropriation Level in the FY 2024 Revised Budget Plan

ISSUE:

Board approval of an advertisement for a public hearing to adjust the FY 2024 appropriation level. The advertisement encompasses both the County and the Schools' FY 2024 Third Quarter Reviews. *Section 15.2-2507 of the Code of Virginia* requires that a public hearing be held prior to Board action to amend the current appropriation level.

RECOMMENDATION:

The County Executive recommends that the Board authorize staff to publish the advertisement for a public hearing.

TIMING:

Board Action is requested on March 19, 2024, to provide sufficient time to advertise the proposed public hearings on the following days: April 16, 2024, at 4:00 pm, April 17, 2024, at 3:00pm, and April 18, 2024, at 3:00pm.

BACKGROUND:

As the FY 2024 Third Quarter Review includes proposed adjustments in appropriation greater than one percent of total expenditures, a public hearing is required prior to Board action. In addition, the Code of Virginia requires that a synopsis of proposed changes be included in the advertisement.

The School Board funding adjustments included in the advertisement are based on staff's Third Quarter recommendations to the School Board, which were presented to the School Board on March 7, 2024, with action to be taken by the School Board on March 21, 2024.

Board Agenda Item  
March 19, 2024

ENCLOSED DOCUMENTS:

These attachments will be available online on Monday, March 18, 2024:

[www.fairfaxcounty.gov/budget/fy-2024-third-quarter-review](http://www.fairfaxcounty.gov/budget/fy-2024-third-quarter-review)

Attachment A – Proposed advertisement for public hearing

Attachment B – Memorandum to the Board of Supervisors dated March 19, 2024, from Bryan Hill, County Executive, with attachments, transmitting the County's FY 2024 Third Quarter Review with appropriation resolutions and the Fairfax County Public Schools staff's recommendations on the FY 2024 Third Quarter Review.

STAFF:

Bryan Hill, County Executive

Christina Jackson, Deputy County Executive/Chief Financial Officer

Philip Hagen, Director, Department of Management and Budget

Katie Horstman, Deputy Director, Department of Management and Budget

Joseph LaHait, Deputy Director, Department of Management and Budget

ADMINISTRATIVE – 4

Authorization to Advertise a Public Hearing for the Creation of McLean Manor Area 6 and Enlargements of Balls Area 1, Churchill Area 2, McLean Manor Area 7, Westmoreland Area 1, and Willow Run Park Area 1 Sanitary Districts for Refuse/Recycling Collection Services (Dranesville District)

ISSUE:

Board of Supervisors’ authorization to advertise a public hearing for the creation and enlargements of Sanitary Districts for refuse/recycling and/or vacuum leaf collection services.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors authorize advertisement of a public hearing at 4:00 p.m. on Tuesday, May 7, 2024, to consider the following changes to Sanitary Districts for refuse/recycling and/or leaf collection service in accordance with the Board of Supervisor’s adopted criteria for the creation of Small or Local Sanitary Districts.

| <u>Sanitary District</u>   | <u>Action</u> | <u>Service</u>        | <u>Recommendation</u> |
|--|---------------|-----------------------|-----------------------|
| DTA Local District 1A1<br>Within Dranesville District<br>(McLean Manor Area 6) | Create        | Refuse &<br>Recycling | Approve               |
| DTA Local District 1A1<br>Within Dranesville District<br>(Balls Hill Area 1)   | Enlarge       | Refuse &<br>Recycling | Approve               |
| DTA Local District 1A1<br>Within Dranesville District<br>(Churchill Area 2)    | Enlarge       | Refuse &<br>Recycling | Approve               |
| DTA Local District 1A1<br>Within Dranesville District<br>(McLean Manor Area 7) | Enlarge       | Refuse &<br>Recycling | Approve               |
| DTA Local District 1A1<br>Within Dranesville District<br>(Westmoreland Area 1) | Enlarge       | Refuse &<br>Recycling | Approve               |

Board Agenda Item  
March 19, 2024

DTA Local District 1A1  
Within Dranesville District  
(Willow Run Park Area 1)

Enlarge

Refuse &  
Recycling

Approve

TIMING:

Board of Supervisors' authorization to advertise on March 19, 2024, is required for a public hearing to be held on May 7, 2024, at 4:00 p.m.

BACKGROUND:

The administrative responsibility for the Creation/Enlargement/De-Creation/Re-Creation of Sanitary Districts in the County of Fairfax for refuse/recycling and/or leaf collection is with the Department of Public Works and Environmental Services. The establishment of Sanitary Districts is accomplished through the action of the Board of Supervisors at public hearings. Prior to any action by the Board of Supervisors on a proposed Sanitary District, certain relevant standards and criteria must be met in accordance with the Board of Supervisors' adopted criteria for the Creation/Enlargement/De-Creation/Re-Creation of Small and Local Sanitary Districts.

The submitted petitions have been reviewed, and it has been determined that the petitions should be submitted to the Board of Supervisors for approval.

Staff recommends that the authorization to advertise a public hearing for the creation of McLean Manor Area 6 and enlargements of Balls Area 1, Churchill Area 2, McLean Manor Area 7, Westmoreland Area 1, and Willow Run Park Area 1 Sanitary Districts for refuse/recycling and/or leaf collection be approved. If approved, the modification will become permanent on July 1, 2024.

EQUITY IMPACT:

None.

FISCAL IMPACT:

None.

Board Agenda Item  
March 19, 2024

ENCLOSED DOCUMENTS:

- Attachment 1: Summary Sheet
- Attachment 2: Data Sheet with Proposed Resolution and Map  
(McLean Manor Area 6)
- Attachment 3: Data Sheet with Proposed Resolution and Map  
(Balls Hill Area 1)
- Attachment 4: Data Sheet with Proposed Resolution and Map  
(Churchill Area 2)
- Attachment 5: Data Sheet with Proposed Resolution and Map  
(McLean Manor Area 7)
- Attachment 6: Data Sheet with Proposed Resolution and Map  
(Westmoreland Area 1)
- Attachment 7: Data Sheet with Proposed Resolution and Map  
(Willow Run Park Area 1)

STAFF:

Rachel Flynn, Deputy County Executive  
Christopher S. Herrington, Director, Department of Public Works and Environmental  
Services (DPWES)  
Eric Forbes, Deputy Director, DPWES

## SUMMARY SHEET

Proposed alterations to the following sanitary districts for refuse/recycling and/or vacuum leaf collection service:

1. Create McLean Manor Area 6 Sanitary District in DTA Local District 1A1 within Dranesville District for the purpose of providing refuse/recycling collection services.
2. Enlarge Balls Hill Area 1 Sanitary District in DTA Local District 1A1 within Dranesville District for the purpose of providing refuse/recycling collection services.
3. Enlarge Churchill Area 2 Sanitary District in DTA Local District 1A1 within Dranesville District for the purpose of providing refuse/recycling collection services.
4. Enlarge McLean Manor Area 7 Sanitary District in DTA Local District 1A1 within Dranesville District for the purpose of providing refuse/recycling collection services.
5. Enlarge Westmoreland Area 1 Sanitary District in DTA Local District 1A1 within Dranesville District for the purpose of providing refuse/recycling collection services.
6. Enlarge Willow Run Park Area 1 Sanitary District in DTA Local District 1A1 within Dranesville District for the purpose of providing refuse/recycling collection services.

DATA SHEET  
Create McLean Manor Area 6  
DTA Local District 1A1  
Within the Dranesville District

Purpose: To provide County refuse/recycling collection service to McLean Manor Area 6.

- Petition requesting service initially received October 18, 2022; and petition process started October 11, 2023.
- Petition Area: 51 Properties plus 3 Vacant Lots.
- 28 Property owners in favor.
- 4 Property owners opposed.
- 19 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.



NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO CREATE MCLEAN MANOR AFTER 6 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1A1  
WITHIN DRANESVILLE DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to create a district known as McLean Manor Area 6 Sanitary District in DTA Local District 1A1 within Dranesville District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by creating the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed creation of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as McLean Manor Area 6 Sanitary District in DTA Local District 1A1 within Dranesville District, Fairfax County, Virginia, which said creation of the

Sanitary District shall be described as follows:

The creation of McLean Manor Area 6 Sanitary District in DTA Local District 1A1 within Dranesville District located in the County of Fairfax, Virginia, and as shown on the attached map.

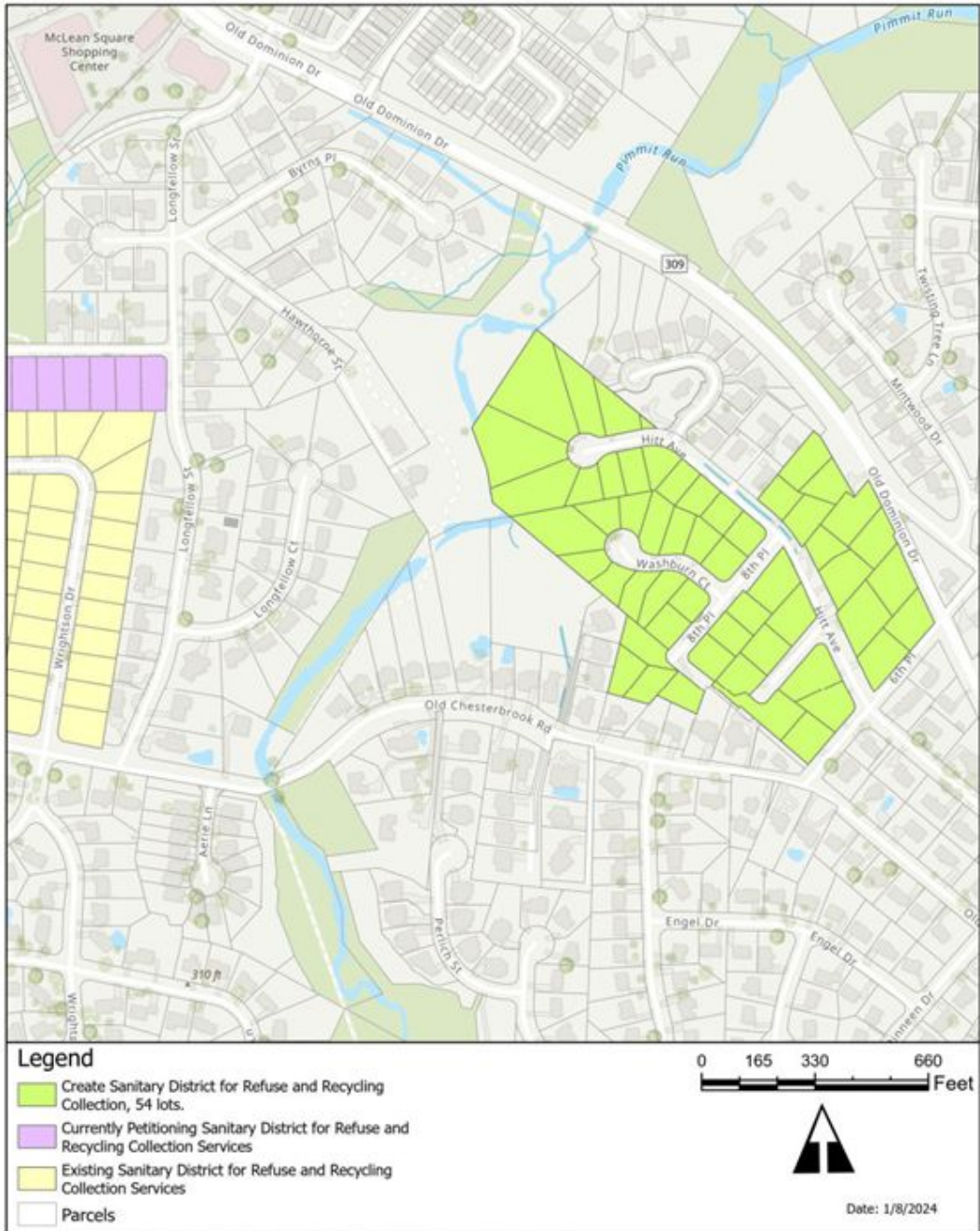
AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said McLean Manor Area 6 Sanitary District in DTA Local District 1A1 within Dranesville District is hereby created to wit:

To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

\_\_\_\_\_  
Jill G. Cooper  
Clerk for the Board of Supervisors

## McLean Manor Area 6 Sanitary District Map



DATA SHEET  
Enlarge Balls Hill Area 1  
DTA Local District 1A1  
Within the Dranesville District

Purpose: To provide County refuse/recycling collection services to Balls Hill Area 1.

- Petition requesting service initially received November 4, 2022; and petition process started November 13, 2023.
- Petition Area: 36 Properties.
- 25 Property owners in favor.
- 1 Property owners opposed.
- 10 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO ENLARGE BALLS HILL AREA 1 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1A1  
WITHIN DRANESVILLE DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to enlarge a district known as Balls Hill Area 1 in DTA Local District 1A1 within Dranesville District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by enlarging the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed enlargement of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Balls Hill Area 1 in DTA Local District 1A1 within Dranesville District, Fairfax County, Virginia, which said enlargement of the Sanitary District shall be described as follows:

The enlargement of Balls Hill Area 1 in DTA Local District 1A1 within Dranesville District located in the County of Fairfax, Virginia, and as shown on the attached map.

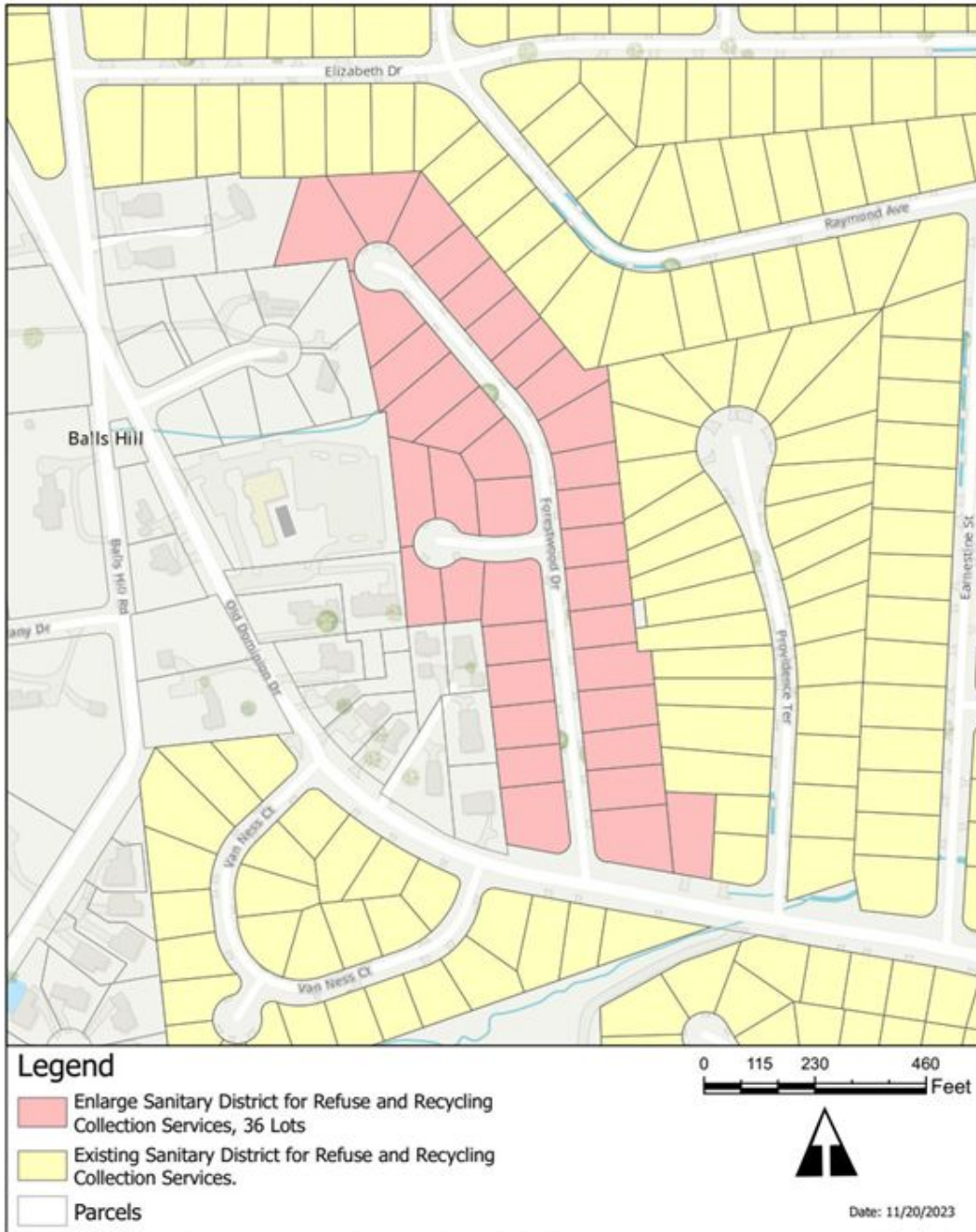
AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Balls Hill Area 1 in DTA Local District 1A1 within Dranesville District is hereby created to wit:

To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

\_\_\_\_\_  
Jill G. Cooper  
Clerk for the Board of Supervisors

## Balls Hill Area 1 Sanitary District Map



Path: G:\pub\DPWES\SWMS\ServiceRequests\RecurringTasks\PettionMaps\PettionMaps\_Pro.aprx

DATA SHEET  
Enlarge Churchill Area 2  
DTA Local District 1A1  
Within the Dranesville District

Purpose: To provide County refuse/recycling collection services to Churchill Area 2.

- Petition requesting service initially received November 22, 2022; and petition process started December 27, 2023.
- Petition Area: 13 Properties.
- 12 Property owners in favor.
- 0 Property owners opposed.
- 1 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.



NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO ENLARGE CHURCHILL AREA 2 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1A1  
WITHIN DRANESVILLE DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to enlarge a district known as Churchill Area 2 in DTA Local District 1A1 within Dranesville District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by enlarging the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed enlargement of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Churchill Area 2 in DTA Local District 1A1 within Dranesville District, Fairfax County, Virginia, which said enlargement of the Sanitary District shall be described as follows:

The enlargement of Churchill Area 2 in DTA Local District 1A1 within Dranesville District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Churchill Area 2 in DTA Local District 1A1 within Dranesville District is hereby created to wit:

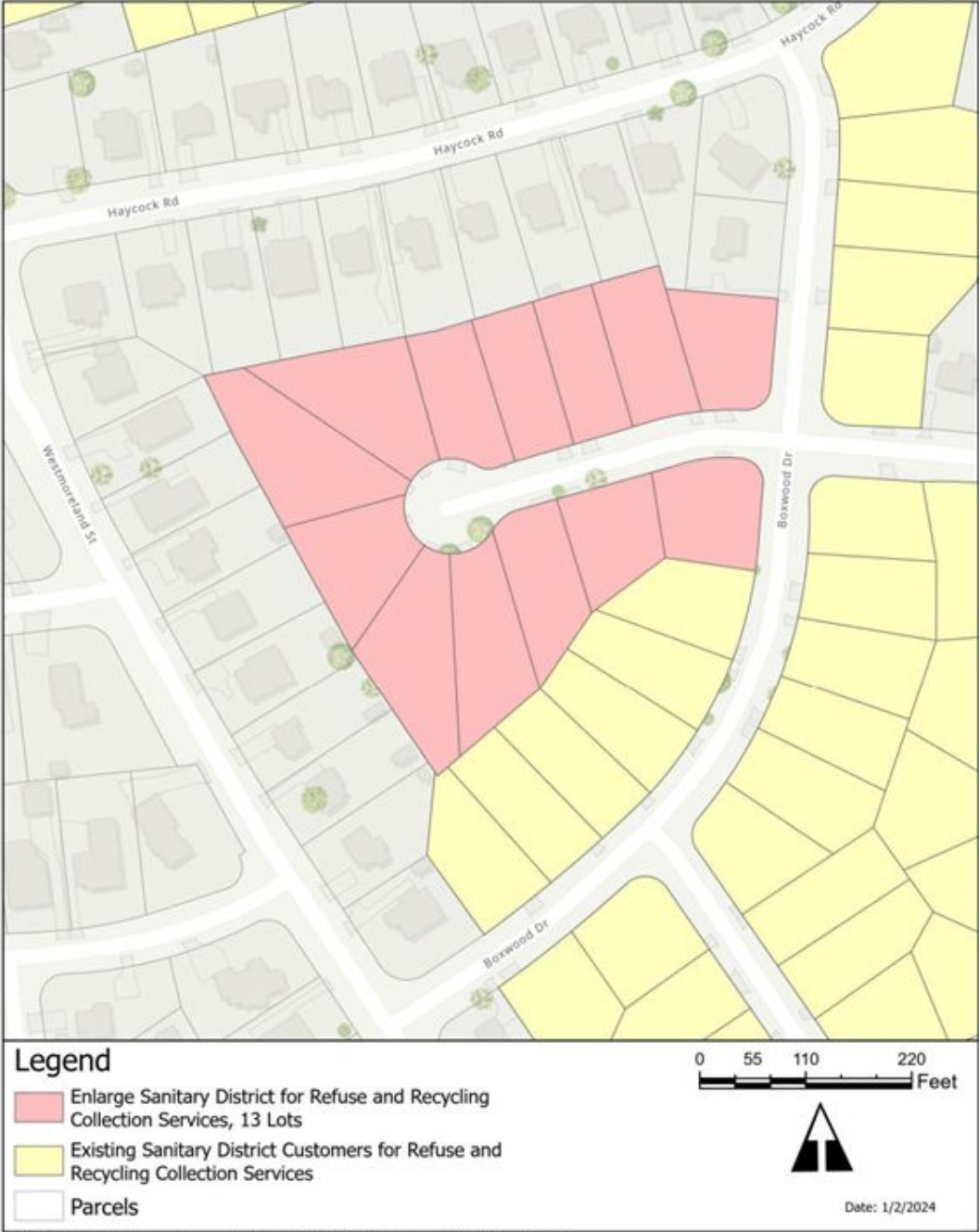
To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors

# Churchill Area 2 Sanitary District Map



Path: G:\pub\DPWES\SWM\ServiceRequests\RecurringTasks\PetitionMaps\PetitionMaps\_Pro.aprx

DATA SHEET  
Enlarge McLean Manor Area 7  
DTA Local District 1A1  
Within the Dranesville District

Purpose: To provide County refuse/recycling collection services to McLean Manor Area 7.

- Petition requesting service initially received November 4, 2022; and petition process started November 6, 2023.
- Petition Area: 76 Properties.
- 41 Property owners in favor.
- 7 Property owners opposed.
- 28 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO ENLARGE MCLEAN MANOR AREA 7 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1A1  
WITHIN DRANESVILLE DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to enlarge a district known as McLean Manor Area 7 in DTA Local District 1A1 within Dranesville District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by enlarging the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed enlargement of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as McLean Manor Area 7 in DTA Local District 1A1 within Dranesville District, Fairfax County, Virginia, which said enlargement of the

Sanitary District shall be described as follows:

The enlargement of McLean Manor Area 7 in DTA Local District 1A1 within Dranesville District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said McLean Manor Area 7 in DTA Local District 1A1 within Dranesville District is hereby created to wit:

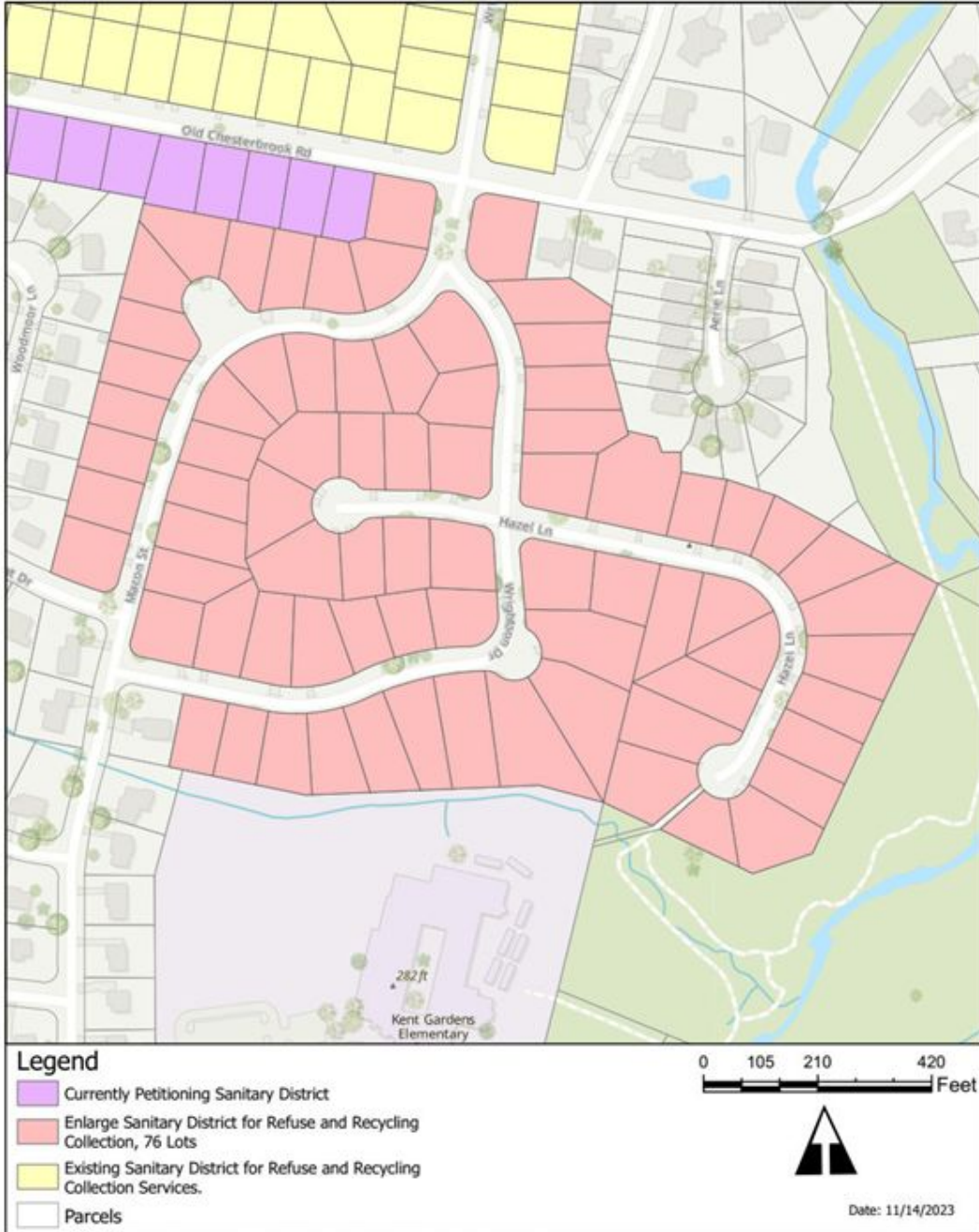
To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors

## McLean Manor Area 7 Sanitary District Map



Path: G:\pub\DPWES\SWM\ServiceRequests\RecurringTasks\PetitionMaps\PetitionMaps\_Pro.aprx

DATA SHEET  
Enlarge Westmoreland Area 1  
DTA Local District 1A1  
Within the Dranesville District

Purpose: To provide County refuse/recycling collection services to Westmoreland Area 1.

- Petition requesting service initially received August 16, 2022; and petition process started August 21, 2023.
- Petition Area: 5 Properties.
- 3 Property owners in favor.
- 0 Property owners opposed.
- 2 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.



NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO ENLARGE WESTMORELAND AREA 1 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1A1  
WITHIN DRANESVILLE DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to enlarge a district known as Westmoreland Area 1 in DTA Local District 1A1 within Dranesville District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by enlarging the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed enlargement of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Westmoreland Area 1 in DTA Local District 1A1 within Dranesville District, Fairfax County, Virginia, which said enlargement of the

Sanitary District shall be described as follows:

The enlargement of Westmoreland Area 1 in DTA Local District 1A1 within Dranesville District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Westmoreland Area 1 in DTA Local District 1A1 within Dranesville District is hereby created to wit:

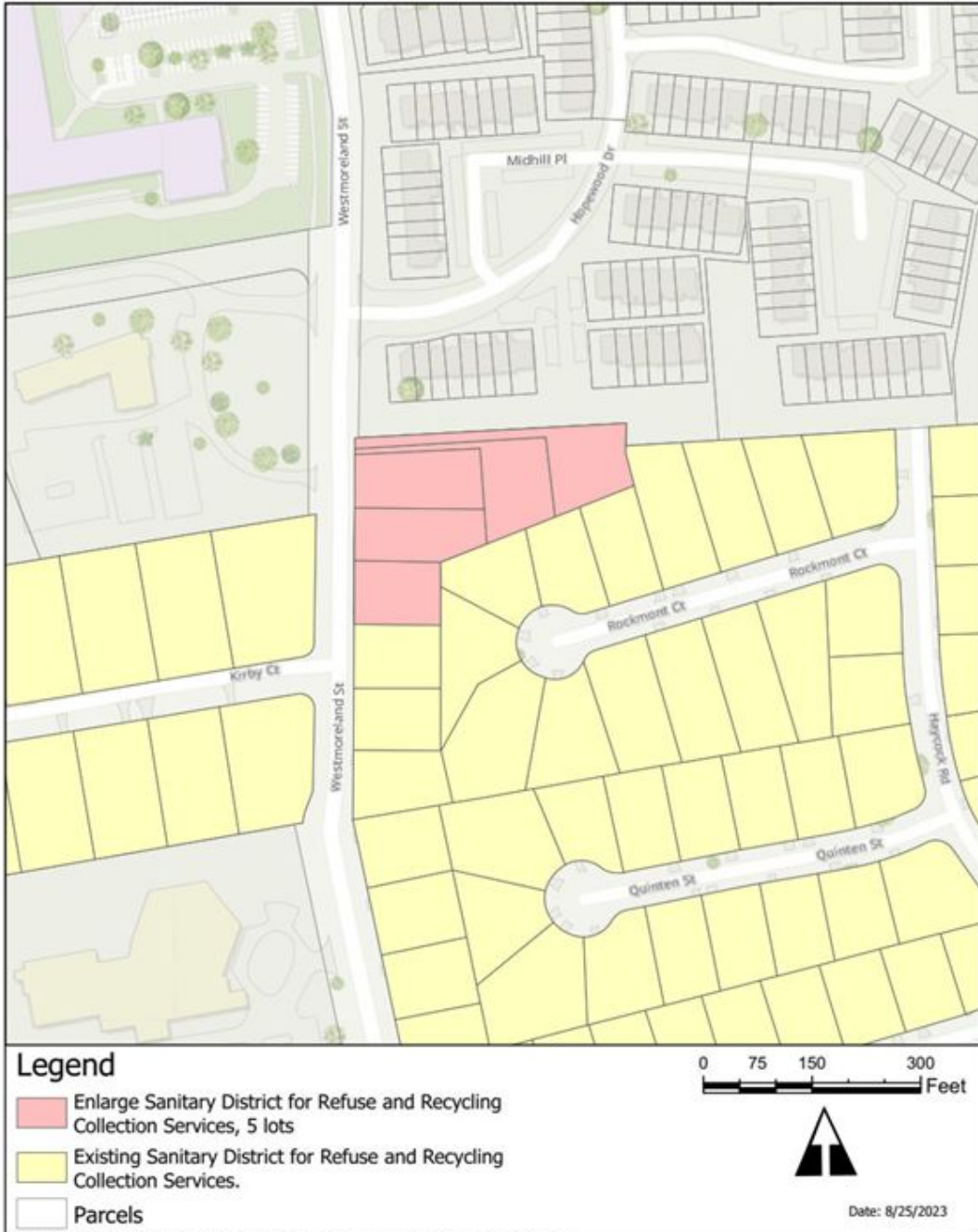
To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors

# Westmoreland Area 1 Sanitary District Map



Path: G:\pub\DPWES\SWM\ServiceRequests\RecurringTasks\PetitionMaps\PetitionMaps\_Pro.aprx

DATA SHEET  
Enlarge Willow Run Park Area 1  
DTA Local District 1A1  
Within the Dranesville District

Purpose: To provide County refuse/recycling collection services to Willow Run Park Area 1.

- Petition requesting service initially received September 19, 2022; and petition process started September 18, 2023.
- Petition Area: 23 Properties.
- 14 Property owners in favor.
- 3 Property owners opposed.
- 6 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO ENLARGE WILLOW RUN PARK AREA 1 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1A1  
WITHIN DRANESVILLE DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to enlarge a district known as Willow Run Park Area 1 in DTA Local District 1A1 within Dranesville District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by enlarging the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed enlargement of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Willow Run Park Area 1 in DTA Local District 1A1 within Dranesville District, Fairfax County, Virginia, which said enlargement of the

Sanitary District shall be described as follows:

The enlargement of Willow Run Park Area 1 in DTA Local District 1A1 within Dranesville District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Willow Run Park Area 1 in DTA Local District 1A1 within Dranesville District is hereby created to wit:

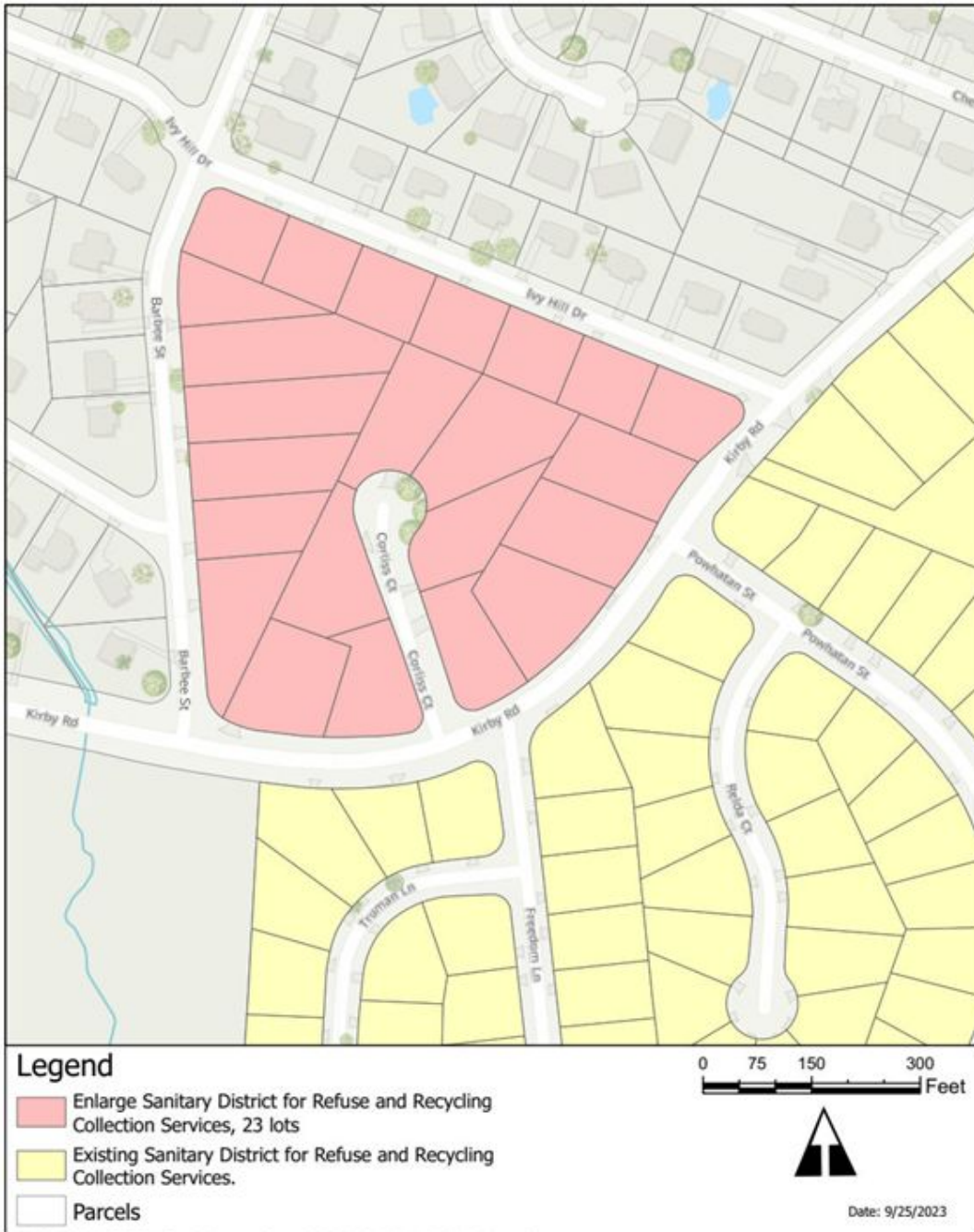
To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors

## Willow Run Park Area 1 Sanitary District Map



Path: G:\pub\DPWES\SWM\ServiceRequests\RecurringTasks\PetitionMaps\PetitionMaps\_Pro.aprx

Board Agenda Item  
March 19, 2024

ADMINISTRATIVE - 5

Authorization to Advertise a Public Hearing for the Creation of Wilton Woods Area 1 Sanitary District for Refuse/Recycling Collection Services and the De-Creation/Re-Creation of Bush Hill Woods Area 1 to Add Vacuum Leaf Collection Services (Franconia District)

ISSUE:

Board of Supervisors' authorization to advertise a public hearing for the creation and de-creation/re-creation of Sanitary Districts for refuse/recycling and/or vacuum leaf collection services.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors authorize advertisement of a public hearing at 4:00 p.m. on Tuesday, May 7, 2024, to consider the following changes to Sanitary Districts for refuse/recycling and/or leaf collection service in accordance with the Board of Supervisor's adopted criteria for the creation of Small or Local Sanitary Districts.

| <u>Sanitary District</u>   | <u>Action</u>           | <u>Service</u>                                | <u>Recommendation</u> |
|--|-------------------------|---|-----------------------|
| DTA Small District 1<br>Within Franconia District<br>(Wilton Woods Area 1)     | Create                  | Refuse &<br>Recycling                         | Approve               |
| DTA Local District 1B<br>Within Franconia District<br>(Bush Hill Woods Area 1) | De-Create/<br>Re-Create | Refuse/<br>Recycling,<br>& Add<br>Vacuum Leaf | Approve               |

TIMING:

Board of Supervisors' authorization to advertise on March 19, 2024, is required for a public hearing to be held on May 7, 2024, at 4:00 p.m.

BACKGROUND:

The administrative responsibility for the Creation/Enlargement/De-Creation/Re-Creation of Sanitary Districts in the County of Fairfax for refuse/recycling and/or leaf collection is with the Department of Public Works and Environmental Services. The establishment



Board Agenda Item  
March 19, 2024

of Sanitary Districts is accomplished through the action of the Board of Supervisors at public hearings. Prior to any action by the Board of Supervisors on a proposed Sanitary District, certain relevant standards and criteria must be met in accordance with the Board of Supervisors' adopted criteria for the Creation/Enlargement/De-Creation/Re-Creation of Small and Local Sanitary Districts.

The submitted petitions have been reviewed, and it has been determined that the petitions should be submitted to the Board of Supervisors for approval.

Staff recommends that the authorization to advertise a public hearing for the creation of Wilton Woods Area 1 and de-creation/re-creation of Bush Hill Woods Area 1 Sanitary Districts for refuse/recycling and/or leaf collection be approved. If approved, the modification will become permanent on July 1, 2024.

EQUITY IMPACT:

None.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENTS:

- Attachment 1: Summary Sheet
- Attachment 2: Data Sheet with Proposed Resolution and Map  
(Wilton Woods Area 1)
- Attachment 3: Data Sheet with Proposed Resolution and Map  
(Bush Hill Woods Area 1)

STAFF:

Rachel Flynn, Deputy County Executive  
Christopher S. Herrington, Director, Department of Public Works and Environmental Services (DPWES)  
Eric Forbes, Deputy Director, Solid Waste Management, DPWES

SUMMARY SHEET

Proposed alterations to the following sanitary districts for refuse/recycling and/or vacuum leaf collection service:

1. Create Wilton Woods Area 1 Sanitary District in DTA Small District 1 within Franconia District for the purpose of providing refuse/recycling collection services.
2. De-create/re-create Bush Hill Woods Area 1 Sanitary District in DTA Local District 1B within Franconia District for the purpose of providing refuse/recycling and adding vacuum leaf collection services.

DATA SHEET  
Create Wilton Woods Area 1  
DTA Small District 1  
Within the Franconia District

Purpose: To provide County refuse/recycling collection service to Wilton Woods Area 1.

- Petition requesting service initially received September 8, 2022; and petition process started September 12, 2023.
- Petition Area: 105 Properties.
- 72 Property owners in favor.
- 8 Property owners opposed.
- 25 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO CREATE WILTON WOODS AREA 1 SANITARY DISTRICT  
DTA SMALL DISTRICT 1  
WITHIN FRANCONIA DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to create a district known as Wilton Woods Area 1 in DTA Small District 1 within Franconia District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by creating the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed creation of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Wilton Woods Area 1 in DTA Small District 1 within Franconia District, Fairfax County, Virginia, which said creation of the Sanitary District shall be described as follows:

The creation of Wilton Woods Area 1 in DTA Small District 1 within Franconia District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Wilton Woods Area 1 in DTA Small District 1 within Franconia District is hereby created to wit:

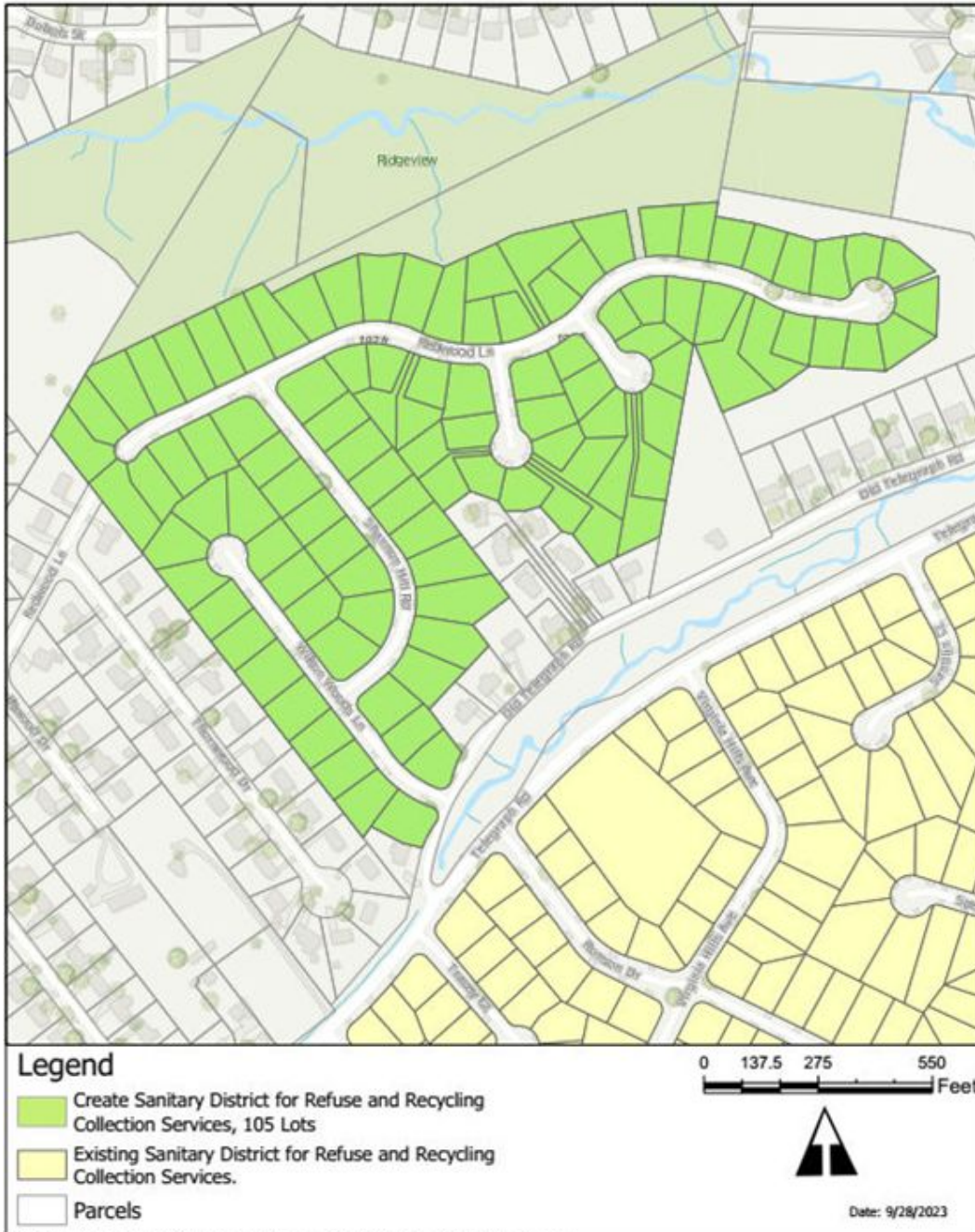
To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors

## Wilton Woods Area 1 Sanitary District Map



DATA SHEET  
De-Create/Re-Create Bush Hill Woods Area 1  
DTA Local District 1B  
Within the Franconia District

Purpose: To provide County refuse/recycling and add vacuum leaf collection services to Bush Hill Woods Area 1.

- Petition requesting service initially received October 10, 2022; and petition process started October 6, 2023.
- Petition Area: 1 Property.
- 1 Property owner in favor.
- 0 Property owners opposed.
- 0 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO DE-CREATE/RE-CREATE  
BUSH HILL WOODS AREA 1 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1B  
WITHIN FRANCONIA DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to de-create/re-create a district known as Bush Hill Woods Area 1 in DTA Local District 1B within Franconia District for the purpose of providing for refuse/recycling and adding vacuum leaf collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by de-creating/re-creating the Sanitary District for the purpose of providing for refuse/recycling and adding vacuum leaf collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed de-creation/re-creation of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Bush Hill Woods Area 1 in DTA Local District



1B within Franconia District, Fairfax County, Virginia, which said de-creation/re-creation of the Sanitary District shall be described as follows:

The de-creation/re-creation of Bush Hill Woods Area 1 in DTA Local District 1B within Franconia District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Bush Hill Woods Area 1 in DTA Local District 1B within Franconia District is hereby created to wit:

To provide refuse/recycling and vacuum leaf collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

\_\_\_\_\_  
Jill G. Cooper  
Clerk for the Board of Supervisors

### Bush Hill Woods Area 1 Sanitary District Map



Path: G:\pub\DPWES\SWH\ServiceRequests\RecurringTasks\PetitionMaps\PetitionMaps\_Pro.aprx

Board Agenda Item  
March 19, 2024

ADMINISTRATIVE - 6

Authorization to Advertise a Public Hearing for the Enlargements of Panoramic Hills Area 1 and Pleasant Ridge Area 2 Sanitary Districts for Refuse/Recycling Collection Services and the De-Creation of Lincolnia Area 1 to Remove Refuse/Recycling and Vacuum Leaf Collection Services (Mason District)

ISSUE:

Board of Supervisors' authorization to advertise a public hearing for the enlargements and de-creation of Sanitary Districts for refuse/recycling and/or vacuum leaf collection services.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors authorize advertisement of a public hearing at 4:00 p.m. on Tuesday, May 7, 2024, to consider the following changes to Sanitary Districts for refuse/recycling and/or leaf collection service in accordance with the Board of Supervisor's adopted criteria for the creation of Small or Local Sanitary Districts.

| <u>Sanitary District</u>   | <u>Action</u> | <u>Service</u>                            | <u>Recommendation</u> |
|--|---------------|---|-----------------------|
| DTA Local District 1B<br>Within Mason District<br>(Panoramic Hills Area 1) | Enlarge       | Refuse &<br>Recycling                     | Approve               |
| DTA Local District 1B<br>Within Mason District<br>(Pleasant Ridge Area 2)  | Enlarge       | Refuse &<br>Recycling                     | Approve               |
| DTA Mason District<br>(Lincolnia Area 1)                                   | De-Create     | Refuse/<br>Recycling,<br>& Vacuum<br>Leaf | Approve               |

TIMING:

Board of Supervisors' authorization to advertise on March 19, 2024, is required for a public hearing to be held on May 7, 2024, at 4:00 p.m.

Board Agenda Item  
March 19, 2024

BACKGROUND:

The administrative responsibility for the Creation/Enlargement/De-Creation/Re-Creation of Sanitary Districts in the County of Fairfax for refuse/recycling and/or leaf collection is with the Department of Public Works and Environmental Services. The establishment of Sanitary Districts is accomplished through the action of the Board of Supervisors at public hearings. Prior to any action by the Board of Supervisors on a proposed Sanitary District, certain relevant standards and criteria must be met in accordance with the Board of Supervisors' adopted criteria for the Creation/Enlargement/De-Creation/Re-Creation of Small and Local Sanitary Districts.

The submitted petitions have been reviewed, and it has been determined that the petitions should be submitted to the Board of Supervisors for approval.

Staff recommends that the authorization to advertise a public hearing for the enlargements of Panoramic Hills Area 1 and Pleasant Ridge Area 2 and de-creation of Lincolnia Area 1 Sanitary Districts for refuse/recycling and/or leaf collection be approved. If approved, the modification will become permanent on July 1, 2024.

EQUITY IMPACT:

None.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENTS:

- Attachment 1: Summary Sheet
- Attachment 2: Data Sheet with Proposed Resolution and Map (Panoramic Hills Area 1)
- Attachment 3: Data Sheet with Proposed Resolution and Map (Pleasant Ridge Area 2)
- Attachment 4: Data Sheet with Proposed Resolution and Map (Lincolnia Area 1)

STAFF:

Rachel Flynn, Deputy County Executive  
Christopher S. Herrington, Director, Department of Public Works and Environmental Services (DPWES)  
Eric Forbes, Deputy Director, DPWES, Solid Waste Management

SUMMARY SHEET

Proposed alterations to the following sanitary districts for refuse/recycling and/or vacuum leaf collection service:

1. Enlarge Panoramic Hills Area 1 Sanitary District in DTA Local District 1B within Mason District for the purpose of providing refuse/recycling collection services.
2. Enlarge Pleasant Ridge Area 2 Sanitary District in DTA Local District 1B within Mason District for the purpose of providing refuse/recycling collection services.
3. De-create Lincolnia Area 1 Sanitary District in DTA Mason District within Mason District for the purpose of removing refuse/recycling and vacuum leaf collection services.

DATA SHEET  
Create Panoramic Hills Area 1  
DTA Local District 1B  
Within the Mason District

Purpose: To provide County refuse/recycling collection service to Panoramic Hills Area 1.

- Petition requesting service initially received November 7, 2022; and petition process started November 29, 2023.
- Petition Area: 1 Property.
- 1 Property owner in favor.
- 0 Property owners opposed.
- 0 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO ENLARGE PANORAMIC HILLS AREA 1 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1B  
WITHIN MASON DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to enlarge a district known as Panoramic Hills Area 1 Sanitary District in DTA Local District 1B within Mason District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by enlarging the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed enlargement of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Panoramic Hills Area 1 Sanitary District in DTA Local District 1B within Mason District, Fairfax County, Virginia, which said

enlargement of the Sanitary District shall be described as follows:

The enlargement of Panoramic Hills Area 1 Sanitary District in DTA Local District 1B within Mason District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Panoramic Hills Area 1 Sanitary District in DTA Local District 1B within Mason District is hereby created to wit:

To provide refuse/recycling collection service for the citizens who reside therein.

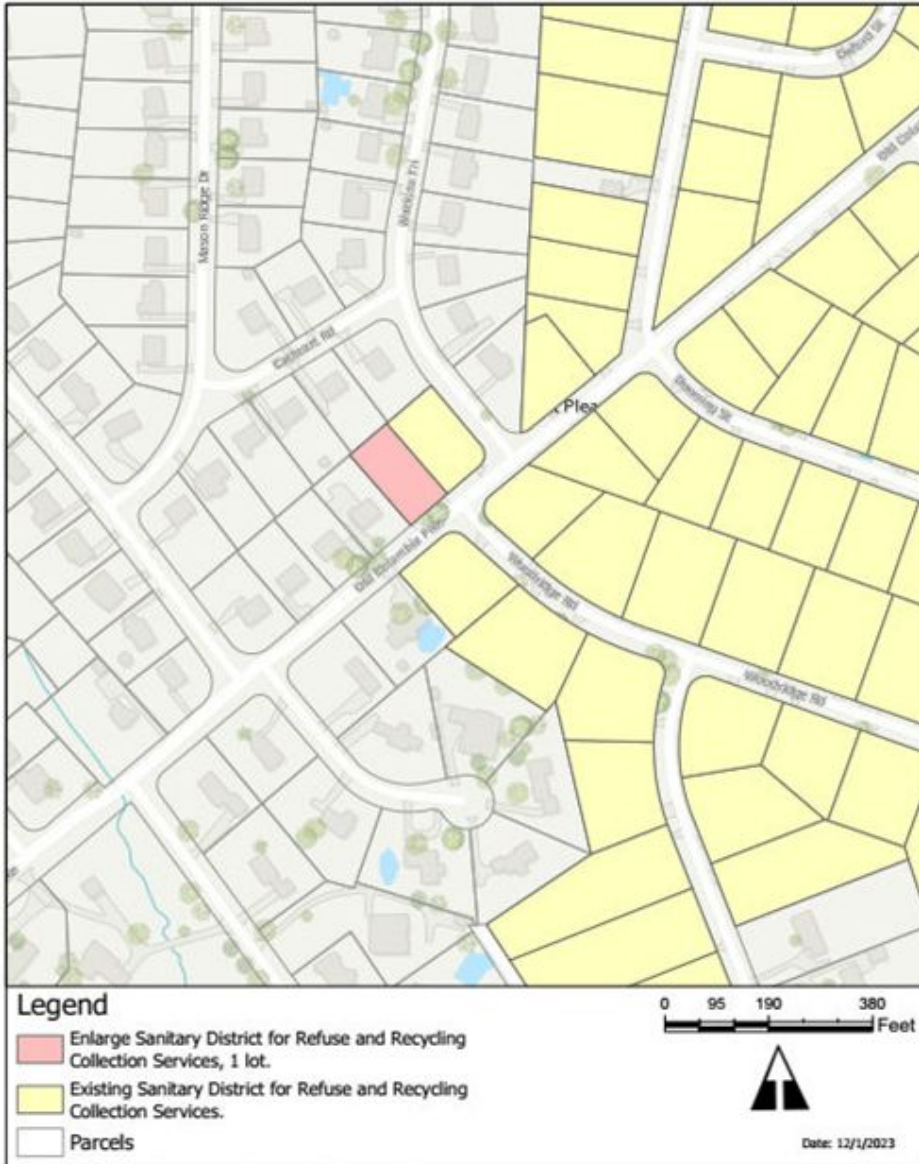
Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors



### Panoramic Hills Area 1 Sanitary District Map



DATA SHEET  
Enlarge Pleasant Ridge Area 2  
DTA Local District 1B  
Within the Mason District

Purpose: To provide County refuse/recycling collection services to Pleasant Ridge Area 2.

- Petition requesting service initially received July 14, 2022; and petition process started July 13, 2023.
- Petition Area: 19 Properties.
- 16 Property owners in favor.
- 2 property owners opposed.
- 1 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services can provide the requested service using existing equipment.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO ENLARGE PLEASANT RIDGE AREA 2 SANITARY DISTRICT  
DTA LOCAL DISTRICT 1B  
WITHIN MASON DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to enlarge a district known as Pleasant Ridge Area 2 in DTA Local District 1B within Mason District for the purpose of providing for refuse/recycling collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by enlarging the Sanitary District for the purpose of providing for refuse/recycling collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed enlargement of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Pleasant Ridge Area 2 in DTA Local District 1B within Mason District, Fairfax County, Virginia, which said enlargement of the Sanitary District shall be described as follows:

The enlargement of Pleasant Ridge Area 2 in DTA Local District 1B within Mason District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said Pleasant Ridge Area 2 in DTA Local District 1B within Mason District is hereby created to wit:

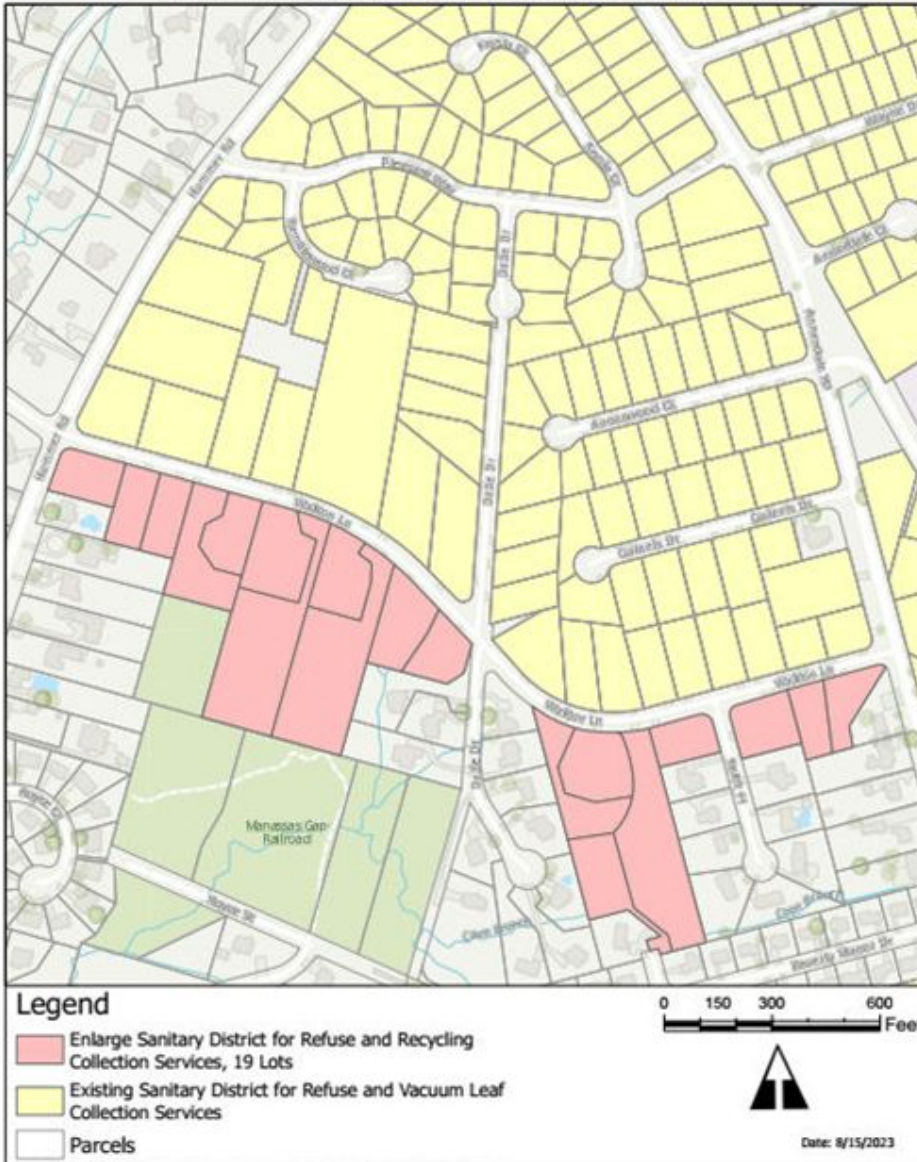
To provide refuse/recycling collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors

### Pleasant Ridge Area 2 Sanitary District Map



DATA SHEET  
De-Create Lincolnia Area 1  
DTA Mason District  
Within the Mason District

Purpose: To remove County refuse/recycling and vacuum leaf collection service to Lincolnia Area 1.

- Petition requesting service received January 25, 2024.
- Petition Area: 3 Properties.
- 2 Property owners in favor.
- 0 Property owners opposed.
- 1 Non-responsive / unable to contact.
- The Department of Public Works and Environmental Services recommends that the proposed action be approved. If approved, the removal services will become effective July 1, 2024.

NOTICE OF INTENTION TO PROPOSE FOR ADOPTION  
A RESOLUTION AND A PUBLIC HEARING THEREON  
TO DE-CREATE LINCOLNIA AREA 1 SANITARY DISTRICT  
DTA MASON DISTRICT  
WITHIN MASON DISTRICT

TAKE NOTICE that at a regular meeting of the Board of Supervisors of the County of Fairfax, Virginia, held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday the 7<sup>th</sup> day of May, 2024, it was proposed by said Board to adopt a resolution to de-create a district known as Lincolnia Area 1 Sanitary District in DTA Mason District within Mason District for the purpose of removing refuse/recycling and vacuum leaf collection to be effective July 1, 2024, and the Clerk of said Board was directed to cause notice thereof by publication once a week for two consecutive weeks in a newspaper published in or having general circulation in said County, together with a notice that at a regular meeting of said Board to be held in the Board Auditorium of the Government Center, 12000 Government Center Parkway, Fairfax, Virginia, on

TUESDAY  
MAY 7, 2024  
COMMENCING AT 4 P.M.

The said Board of Supervisors of Fairfax County, Virginia, will hold a public hearing at which time and place any interested parties may appear and be heard. The full text of the resolution to be adopted is in the following words and figures, to-wit:

WHEREAS, Virginia Code Section 15.2-858, as amended, provides for, among other things, the Creation by the Board of Supervisors of Fairfax County, Virginia, of a Sanitary District by resolution; and

WHEREAS, the Board of Supervisors has been presented with facts and information upon consideration of which said Board, finding the property embraced in the proposed Sanitary District will be benefited by de-creating the Sanitary District for the purpose of removing refuse/recycling and vacuum leaf collection for the citizens who reside therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fairfax County, Virginia, authorizes the advertisement for the proposed de-creation of a Sanitary District, pursuant to Virginia Code Section 15.2-858, as amended, to be known as Lincolnia Area 1 Sanitary District in DTA Mason District within Mason District, Fairfax County, Virginia, which said de-creation of

the Sanitary District shall be described as follows:

The de-creation of De-create Lincolnia Area 1 Sanitary District in DTA Mason District within Mason District located in the County of Fairfax, Virginia, and as shown on the attached map.

AND BE IT FURTHER RESOLVED that the Board of Supervisors of Fairfax County, Virginia, declares its intention to implement the purpose for which said De-create Lincolnia Area 1 Sanitary District in DTA Mason District within Mason District is hereby created to wit:

To remove refuse/recycling and vacuum leaf collection service for the citizens who reside therein.

Given under my hand this \_\_\_\_ day of May, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors



### Lincolnia Area 1 Sanitary District Map



#### Legend

- De-Create Sanitary District for Refuse, Recycling, and Vacuum Leaf Collection Services, 3 Lots.
- Existing Sanitary District for Refuse and Recycling Collection Services
- Parcels



Path: G:\pub\DPWES\SWM\ServiceRequests\RecurringTasks\PetitionMaps\PetitionMaps\_Pro.aprx

Print Date: 1/26/2024

ADMINISTRATIVE - 7

Authorization for the Department of Neighborhood and Community Services to Apply for and Accept Grant Funding from the U.S. Department of Health and Human Services Associated with the Renewal Application of the Head Start and Early Head Start Grant

ISSUE:

Board of Supervisors authorization is requested for the Department of Neighborhood and Community Services to apply for and accept grant funding, if received, from the U.S. Department of Health and Human Services in the amount of \$12,626,113, including \$1,738,824 in Local Cash Match. Funding will be used to continue to provide services through the County's Head Start and Early Head Start programs. Funding will enable the County to serve 686 children and their families in a comprehensive, seamless birth-to-five Head Start and Early Head Start program. The grant period is July 1, 2024, through June 30, 2025. The total required non-federal match will be met through \$1,738,824 in Local Cash Match from the Federal-State Grant Fund and \$982,999 from in-kind contributions.

While the Head Start and Early Head Start grant is included in the Adopted budget, the grantor has indicated that before funding is awarded, the Board of Supervisors must formally approve the application. If the actual award received is significantly different from the application amount, another item will be submitted to the Board requesting appropriation of grant funds. Otherwise, staff will process the award administratively as per Board policy. Board authorization is also requested for the Chairman of the Board of Supervisors, the County Executive, and/or a designee appointed by the County Executive to enter into the grant agreement and any related agreements, including but not limited to Federal Subaward Agreements, on behalf of the County.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors authorize the Department of Neighborhood and Community Services to apply for and accept grant funding, if received, from the U.S. Department of Health and Human Services. Funding in the amount of \$12,626,113, including \$1,738,824 in Local Cash Match, will support the continuation of Head Start and Early Head Start services to 686 children and their families. This funding will continue to support 63/55.98 FTE existing grant positions. No new grant positions are associated with this funding. The County Executive also recommends the Board authorize the Chairman of the Board of Supervisors, the County Executive, and/or a designee appointed by the County Executive to enter into the grant agreement and any related agreements, including but not limited to Federal Subaward Agreements, on behalf of the County.

Board Agenda Item  
March 19, 2024

TIMING:

Board action is requested on March 19, 2024.

BACKGROUND:

Head Start and Early Head Start are national child and family development programs that provide quality early childhood education and comprehensive family support services to income eligible families with children birth to five years of age and expectant parents. Federal funding for the programs is consolidated into a single federal award and supports services offered in center-based and family child care options that are provided by NCS, Fairfax County Public Schools, and Higher Horizons Day Care Center, Inc. (Higher Horizons).

The Department of Neighborhood and Community Services was awarded a five-year Head Start and Early Head Start grant in June 2016, with four annually appropriated renewals. Funding of the original grant project expired June 30, 2021, and continuation funding was awarded for a five-year project period on July 1, 2021. This application is continuation funding for the Head Start and Early Head Start program in FY 2025 and enables the County to serve 686 children and their families in a comprehensive, seamless birth-to-five Head Start and Early Head Start program. If awarded, the FY 2025 grant will represent year four of a five-year project period.

The funding guidance letter (Attachment 2) reflects a federal funded enrollment of 434 for Head Start and 280 for Early Head Start, for a total of 714; however, the refunding application includes a total enrollment of 686. On March 5, 2024, the Board was presented an Under-enrollment Plan that was required due to the program not maintaining at least 97 percent enrollment for the time period of four or more consecutive months. This under-enrollment is due primarily to the lack of availability in a family's preferred location for a family child care program and lack of families' interest in the home-based option. Under-enrollment within the home-based program option is not unique to Fairfax County; the program has struggled nationally for quite some time. In the home-based program, visitors come once a week and work with parents and their children in the parent's home. Within the existing funded enrollment, 36 slots are for the home-based program operated by Higher Horizons.

The total net reduction of 28 slots from 714 to 686 in the FY 2025 refunding application includes a reduction of the 36 home-based slots allocated to Higher Horizons and a conversion of eight of those slots to their Early Head Start center-based program. The delegate has successfully implemented a center-based option year after year and there continues to be demand, as demonstrated by their center-based waitlist. As center-based slots are more expensive to operate than home-based options, NCS anticipates that the current funding level will be maintained, and this is reflected in the refunding application for FY 2025. By reducing and reallocating a portion of the slots, it will allow

Board Agenda Item  
March 19, 2024

NCS to maintain the federally required funded enrollment levels and direct resources towards the program options that are most in demand by families to meet their needs.

FISCAL IMPACT:

Federal grant funding in the amount of \$12,626,113, including \$1,738,824 in Local Cash Match, is being requested to support the continuation of Head Start and Early Head Start services to 686 children and their families. The total required non-federal match will be met through \$1,738,824 in Local Cash Match from the Federal-State Grant Fund and \$982,999 from in-kind contributions. It should be noted that including the in-kind contributions, total funding for this program is \$13,609,112. This action does not increase the expenditure level of the Federal-State Grant Fund, as funds are held in reserve for anticipated grant awards and the Local Cash Match of \$1,738,824 is available from the Local Cash Match Reserve. This grant does allow the recovery of indirect costs; however, because this funding opportunity is highly competitive, the Department of Neighborhood and Community Services has elected to omit inclusion of indirect costs to maximize the proposal's competitive position.

CREATION OF NEW POSITIONS:

There are no new grant positions associated with this award. This funding is a continuation of the existing Head Start and Early Head Start programs; therefore, funding will continue to support 32/24.07 FTE positions associated with Head Start services, 31/31.91 FTE positions associated with Early Head Start services for a total of 63/55.98 FTE positions. The County is under no obligation to continue these positions once grant funding expires.

ENCLOSED DOCUMENTS:

Attachment 1: Head Start/Early Head Start Summary of Grant Proposal  
Attachment 2: Head Start and Early Head Start Letter of Funding Guidance dated January 3, 2024, regarding grant #03CH012068

STAFF:

Christopher A. Leonard, Deputy County Executive  
Lloyd Tucker, Director, Department of Neighborhood and Community Services (NCS)  
Keisha Dotson, Deputy Director, NCS  
Flor Philips, Division Director, NCS

## HEAD START/EARLY HEAD START GRANT

### SUMMARY OF GRANT PROPOSAL

|                          |  |
|--------------------------|--|
| <b>Grant Title:</b>      | Head Start and Early Head Start Grant  |
| <b>Funding Agency:</b>   | U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start   |
| <b>Applicant:</b>        | Department of Neighborhood and Community Services  |
| <b>Partners:</b>         | Department of Neighborhood and Community Services, Fairfax County Public Schools, Higher Horizons Day Care, Inc., and Community Family Childcare Providers   |
| <b>Purpose of Grant:</b> | The Head Start and Early Head Start Grant are national child development programs that provide quality early childhood education and comprehensive family support services to income eligible families with children birth to five years of age and expectant parents. The purpose of this grant is to serve 686 children and their families in a comprehensive, seamless birth-to-five Head Start and Early Head Start Grant. Children will be served in a center-based or family childcare option. |

The funding guidance letter (Attachment 2) reflects a federal funded enrollment of 434 for Head Start and 280 for Early Head Start, for a total of 714. As part of the Under-enrollment Plan presented to the Board of Supervisors on March 5, 2024, NCS is completing the refunding application with a net reduction of 28 funded enrollment slots for Early Head Start. With the reduction of 28 slots, the total federal funded enrollment for the Fiscal Year 2025 refunding application will be 686. The 28-slot reduction is from the home-based program, as the program has not met funded enrollment for several years. In the home-based program, visitors come once a week and work with parents and their children in the parent's home. Under-enrollment within the home-based program option is not unique to Fairfax County; the program has struggled nationally for quite some time. Within the existing funded enrollment, 36 slots are for the home-based program. Eight of the 36 slots will be converted to Higher Horizons' Early Head Start center-based program. The delegate has successfully implemented a center-based option year after year and there continues to be demand, as demonstrated by their center-based waitlist.

**Funding Amount:** \$12,626,113, including \$1,738,824 in Local Cash Match. The total required non-federal match will be met through \$1,738,824 in Local Cash Match from the Federal-State Grant Fund, and \$982,999 from in-kind contributions. It should be noted that including the in-kind contributions, total funding for this program is \$13,609,112.

**Positions:** Funding will continue to support a total of 63/55.98 FTE existing grant positions.

**Proposed Use of Funds:** Funding will support the continuation of quality early childhood education and comprehensive family support services. Funding will primarily support program operations, staffing, materials, and equipment. Funding will also support training and technical assistance for the purpose of improving quality and helping prepare children to succeed in school.

**Target Population:** Children from birth to five years of age and their families and expectant parents who reside in areas of the County that have high poverty rates, large numbers of children on HS/EHS waiting lists, lack of affordable housing, limited transportation, and large populations of immigrant families.

**Performance Measures:** The success of the program will be based on full compliance with Head Start program performance standards.

**Grant Period:** The grant period is from July 1, 2024, through June 30, 2025.



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

Attachment 2

January 03, 2024

**Grant No. 03CH012068**

**Dear Head Start Grant Recipient:**

An application for funding for the upcoming budget period must be submitted by April 1, 2024.

The following table reflects the annual funding and enrollment levels available to apply for:

| Funding Type                      | Head Start  | Early Head Start    |
|-----------------------------------|-------------|---------------------|
| Program Operations                | \$5,381,693 | \$5,333,116         |
| Training and Technical Assistance | \$69,574    | \$102,906           |
| <b>Total Funding</b>              |             | <b>\$10,887,289</b> |

| Program                   | Head Start | Early Head Start |
|---------------------------|------------|------------------|
| Federal Funded Enrollment | 434        | 280              |

**Period of Funding: 07/01/2024 - 06/30/2025**

**Application Submission Requirements**

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

**Incomplete applications will not be processed.**

*Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the “Resources” section of the HSES.

Please contact Tamara Mattier, Head Start Program Specialist, at 215-861-4066 or Tamara.Mattier@acf.hhs.gov or Joani Hart, Grants Management Specialist, at 214-767-6241 or joani.hart@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact [help@hsesinfo.org](mailto:help@hsesinfo.org) or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

**Program Improvement (One-Time) Requests**

Grant recipients encountering program improvement needs that cannot be supported by the agency budgets or other resources are invited to apply for one-time funding. This funding must be applied for separately through the appropriate supplemental amendment type in HSES. Program Improvement requests generally include but not limited to facility projects (construction, purchase, or major renovations requiring 1303 applications or minor repairs and enhancements). Program improvement requests are prioritized and funded based on funding availability, and may require additional time before a final decision. For questions regarding program improvement needs and requests, please contact the regional office.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

/Desmond Clayton/

Desmond Clayton  
Regional Program Manager  
Office of Head Start



Board Agenda Item  
March 19, 2024

ADMINISTRATIVE – 8

Supplemental Appropriation Resolution AS 24188 for the Fairfax-Falls Church Community Services Board to Accept Grant Funding from the Virginia Opioid Abatement Authority for a Regional Cooperative Project Expanding Capacity of Youth Substance Use Treatment Services

ISSUE:

Board of Supervisors authorization is requested for the Fairfax-Falls Church Community Services Board (CSB) to accept \$2,588,493 in Cooperative Partnership grant funding, \$1,010,000 in Fairfax County's FY 2023 Individual Share/Gold Standard funding from the Virginia Opioid Abatement Authority (OAA), and \$850,000 from other jurisdictions bringing total funding to \$4,448,493. Funding supports a regional project (the Project) to expand capacity of substance use treatment services for youth with an opioid use disorder diagnosis or a co-occurring substance use disorder and/or behavioral health diagnosis. The grant period is July 1, 2023, through June 30, 2024, with funding available for up to four, one-year renewal cycles. Given the timing of the award and the need to meet OAA filing deadlines, the grant award has been formally accepted (Attachments 1 and 2), and the Operational Agreement was executed (Attachment 3). Board authorization is also requested for the County Executive and/or a designee appointed by the County Executive to execute any remaining documents related to this OAA Cooperative Partnership Grant.

RECOMMENDATION:

The County Executive recommends that the Board authorizes the CSB to accept funding from the OAA in the amount of \$2,588,493 for the FY 2024 Cooperative Partnership Grant award and \$1,010,000 in Fairfax County's FY 2023 Individual Share/Gold Standard as well as \$850,000 in funding from local jurisdictions for a total of \$4,448,493. No positions are associated with this funding and there is no Local Cash Match. The County Executive also recommends that the Board approve the acceptance of the grant funding and authorize him, or his designee, to execute any remaining documents related to this OAA Cooperative Partnership Grant.

TIMING:

Board action is requested on March 19, 2024. The Board was notified via email on February 27, 2024, of the County's intent to accept the grant funding.

Board Agenda Item  
 March 19, 2024

**BACKGROUND:**

On April 21, 2023, the Board of Supervisors authorized the CSB to apply for the FY 2024 OAA Cooperative Partnership Grant in the amount of \$5,176,985 and utilize the Fairfax County FY 2023 Individual Share/Gold Standard as Fairfax County’s match contribution. In summer 2023, the OAA voted to award the Project \$2,588,493 in FY 2024 Cooperative Partnership Grant funds and approved the use of \$1,010,000 in Fairfax County’s FY 2023 Individual Share/Gold Standard funds (Attachments 1 and 2).

As part of its application for the Cooperative Partnership Grant, the counties in the Virginia Department of Behavioral Health and Developmental Services Region 2 entered into a Cooperative Agreement and have also entered into an Operational Agreement (Attachment 3) per OAA award requirements. Region 2 includes the Fairfax-Falls Church Community Services Board (CSB) and the CSBs in Arlington County, Loudoun County, Prince William County, and the City of Alexandria. To enhance the application’s competitive advantage, the participating jurisdictions committed local funds based on the percentage of the population represented by each locality. The County is making this contribution by utilizing the FY 2023 Individual Share/Gold Standard funding. The other jurisdictions’ match contributions total \$850,000; therefore, total funding available is \$4,448,493. The table below summarizes all funding sources:

| <b>Locality</b>                                | <b>Funding</b>  |
|--|---|
| Cooperative Partnership Grant                  | \$2,588,493   |
| Fairfax County Individual Share/Gold Standard* | \$1,010,000   |
| City of Alexandria                             | \$850,000 {<br>\$120,000<br>\$180,000<br>\$340,000<br>\$210,000 |
| Arlington County                               |   |
| Loudoun County                                 |   |
| Prince William County                          |   |
| <b>Total</b>                                   | <b>\$4,448,493</b>  |

\* The County's Individual Share/Gold Standard is being used to meet the match contribution

This grant will support the expansion of regional withdrawal management and substance use residential programs for youth with an opioid use disorder diagnosis or a co-occurring substance use disorder and/or behavioral health diagnosis. This Project aligns with other County efforts to fill critical system gaps for youth treatment services as well as the County’s goal of enhancing youth behavioral health services to meet increased demand. This large regional project will maximize the use of grant funds. Services for youth will include Medically Monitored Inpatient Withdrawal Management Services for Youth or Clinically Managed Residential Services for Youth with Withdrawal Management Services and Medication Assisted Treatment Provided as needed and Clinically Managed Residential Services for Youth.

Board Agenda Item  
March 19, 2024

The CSB Executive Directors in Region 2 routinely collaborate on regional behavioral health services through the Northern Virginia Regional Projects Office (NVRPO). Fairfax County will serve as the fiscal agent for the cooperative project. The grant project will be managed by the NVRPO and the Fairfax-Falls Church CSB.

Service providers for this Project are being solicited through an RFP process. The initial RFP was conducted in Spring 2023 and unfortunately, no responsive proposals to provide substance use services for adolescents were received. Over the past several months, the CSBs through the Northern Virginia Regional Projects Office have explored several paths forward and have decided to re-issue the RFP in spring 2024.

FISCAL IMPACT:

Funding of \$4,448,493, comprised of \$2,588,493 in Cooperative Partnership Grant funding and \$1,010,000 in Fairfax County's FY 2023 Individual Share/Gold Standard funding from the OAA as well as \$850,000 in funding from participating jurisdictions, has been awarded to support regional efforts to enhance services for youth with an opioid use disorder diagnosis or a co-occurring substance use disorder and/or behavioral health diagnosis through critical treatment services. No Local Cash Match is required. This grant does not allow for the recovery of indirect costs. This action does not increase the expenditure level in the Federal-State Grant Fund, as funds are held in reserve for unanticipated grant awards.

CREATION OF NEW POSITIONS:

There are no new grant positions associated with this funding.

ENCLOSED DOCUMENTS:

- Attachment 1: Virginia Opioid Abatement Authority Letter of Award for Cooperative Partnerships
- Attachment 2: Virginia Opioid Abatement Authority Grant Award Acceptance Form
- Attachment 3: Operational Agreement
- Attachment 4: Supplemental Appropriation Resolution AS 24188

STAFF:

Christopher A. Leonard, Deputy County Executive  
Daryl Washington, Executive Director, CSB  
Sebastian Tezna, CSB Division Director, Northern Virginia Regional Projects Office  
Ellen Volo, Opioid and Substance Use Task Force Coordinator

Board Agenda Item  
March 19, 2024

ASSIGNED COUNSEL:

Patricia Moody McCay, Senior Assistant County Attorney  
Sarah L. Annear, Assistant County Attorney

# Virginia Opioid Abatement Authority Letter of Award for Cooperative Partnerships

August 10, 2023

Ellen Volo  
Opioid and SD Task Force Coordinator  
Fairfax County  
ellen.volo@fairfaxcounty.gov

RE: Cooperative Partnership Grant Award – Residential Treatment Facility for Adolescents

Dear Ms. Volo:

This letter confirms that on June 23, 2023, the Virginia Opioid Abatement Authority's (OAA) Board of Directors voted to award **\$2,588,493.00** to Fairfax County (acting as fiscal agent on behalf of itself, Arlington County, Prince William County, Loudon County, and the city of Alexandria) for **fiscal year 2024** as a grant for cooperative partnerships to establish a residential treatment facility for adolescents. This also includes an Individual Distribution award pledged as match for this project: Fairfax - **\$1,010,000.00**. The performance period of the grant will be **July 1, 2023, through June 30, 2024**. The award will be transmitted in a lump sum.

Attached to this letter are the Award Acceptance Form, the terms and conditions of the cooperative partnership grant, and a copy of the performance measures submitted with the application as well as any "Gold Standard" Incentive from the participating jurisdictions. A report will be due by **September 1, 2024**, regarding the performance measures and the use of the funds. The OAA will reach out to all fiscal year 2024 awardees this fall to review the reporting parameters.

Please sign and return a copy of this cover letter which includes the agreement below as well as the attached Award Acceptance Form to [info@voaa.us](mailto:info@voaa.us). The OAA will be in touch if any additional information is needed to transmit the award. This grant number is COOP059205-A01.

The OAA will gladly assist you in any way we can to assure your plans are successful.

Thanks and Regards,



Cecil "Charlie" Lintecum  
Director of Operations  
804-500-1811  
[clintecum@voaa.us](mailto:clintecum@voaa.us)  
[www.voaa.us](http://www.voaa.us)

cc: Arlington County  
Prince William County  
Loudon County  
Alexandria

Fairfax County Cooperative Partnership  
August 10, 2023

On behalf of the County of Fairfax ("County") and as the recipient of this award acting as the fiscal agent on behalf of the County, Arlington County, Prince William County, Loudon County, and the city of Alexandria, I am cognizant of and agree to the terms and conditions as fully set out in the document entitled *Virginia Opioid Abatement Authority Grant Award Terms and Conditions: Opioid Abatement Authority Awards to Cooperative Projects Involving Multiple Cities and/or Counties*. More specifically, I acknowledge my obligations under said document with respect to the "Use of Funds" in Section 2, to refrain from "False Statements" as described in Section 10, not to misuse the award and thus incur a debt as described in Section 11, and agree to use the award only for the purposes described in my application as set out in Section 20. Should the Opioid Abatement Authority ("OAA") determine that I have incurred a debt pursuant to Section 11, the OAA in its discretion will require the debt: (1) to be paid promptly, (2) to be paid according to a mutually agreeable arrangement, or (3) to be collected by taking any action available by law.

Additionally, I understand that before transmittal of funds that an operational agreement be effectuated among and between all parties in the cooperative partnership. Further, I understand and acknowledge that our future year projected expenses exceed the currently estimated funds available from the OAA for Cooperative Partnership projects in the fiscal agent's region, and therefore the parties within the cooperative partnership will be prepared to assume additional shares of the total cost in order to fully fund the project in each future year. Therefore, I understand and acknowledge that the project should achieve sustainable funding without OAA assistance by FY29.

Additionally, I understand that should any requests for procurements ("RFPs") be relied upon as part of the project, then the final cost of the procurement must be communicated to the OAA; and if the resulting procurement cost would need an award adjustment, then approval by the OAA's Grants Committee will be required before the transmittal of the award.

Additionally, I understand that since the award relies on other sources of funding (e.g., other grants), I must demonstrate that the non-OAA funding has been secured.

Additionally, I understand that if this award involves capital costs for real property, an agreement will be executed between the fiscal agent and the subrecipient/vendor that ensures the facility will remain in operation for at least 15 years or funding will be returned to the OAA with the option at the OAA's discretion to accept payment at a rate of depreciation based on the subsequent years the facility was expected to operate.

Further, as the fiscal agent and recipient of this award, I am cognizant that the award's primary use may be for the purchase and use of real property located in the County. As described in the application, the fiscal agent represents that if said real property is purchased, it will be used for its stated abatement purposes during the award period and any subsequent awards received from the OAA. Should at any time during the life of the award, any subsequent awards, and/or pursuant to any agreement between the fiscal agent and the sub-recipient/vendor that the primary use of said real property is no longer used for abatement purposes, then the OAA will declare the fiscal agent has incurred a debt and seek settlement of said debt as described above.

DocuSigned by:

*Bryan Hill*

5CF089274C2440E...

Bryan Hill

County Executive

County of Fairfax

02/28/2024 | 09:21:03 EST

Date

# Virginia Opioid Abatement Authority Grant Award Acceptance Form

## Agency Information

|  |   |
|--|---|
| <input checked="" type="checkbox"/> Individual Distribution        | <input checked="" type="checkbox"/> Cooperative Partnership         |
| <input checked="" type="checkbox"/> "Gold Standard" Incentive      | <input type="checkbox"/> Planning Grant for Cooperative Partnership |
| <input type="checkbox"/> Planning Grant for Individual City/County |   |

## Recipient

|                                       |   |
|---------------------------------------|---|
| Name:                                 | Fairfax County  |
| Contact Person:                       | Ellen Volo  |
| Title:                                | Opioid and SD Task Force Coordinator                                |
| Email:                                | ellen.volo@fairfaxcounty.gov  |
| Phone Number:                         | 571-595-6654  |
| Fiscal Agent for Cooperative Project? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Name of Project:                      | Residential Treatment Facility for Adolescents                      |
| Grant Number:                         | COOP059205-A01  |

## Agency Information

|   |                |                               |  |
|---|----------------|-------------------------------|--|
| Total Award Amount:                         | \$2,588,493.00 | Contingent Match Total:       | \$1,860,000.00   |
| Individual Distribution:                    |                | Individual Distribution(s):   | Fairfax - \$808,053.00   |
| "Gold Standard" Incentive:                  |                | "Gold Standard" Incentive(s): | Fairfax - \$201,947.00   |
| Cooperative Partnership:                    | \$2,588,493.00 | Direct Distribution:          | Alexandria - \$12,000.00   |
| Planning Grant for Individual City/County:  |                | General Funds:                | Alexandria-\$108,000.00<br>Arlington-\$180,000.00,<br>Loudoun-\$340,000.00 |
| Planning Grant for Cooperative Partnership: |                | Other (Describe):             | Prince William-\$210,000.00  |

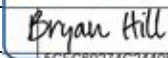
Virginia Opioid Abatement Authority  
Grant Award Acceptance Form

Other Contingencies

I understand that before transmittal of funds that an operational agreement be effectuated among and between all parties in the cooperative partnership. Further, I understand and acknowledge that our future year projected expenses exceed the currently estimated funds available from the OAA for Cooperative Partnership projects in the fiscal agent's region, and therefore the parties within the cooperative partnership will be prepared to assume additional shares of the total cost in order to fully fund the project in each future year. Therefore, I understand and acknowledge that the project should achieve sustainable funding without OAA assistance by FY29. Additionally, I understand that should any requests for procurements ("RFPs") be relied upon as part of the project, then the final cost of the procurement must be communicated to the OAA; and if the resulting procurement cost would need an award adjustment, then approval by the OAA's Grants Committee will be required before the transmittal of the award. Additionally, I understand that since the award relies on other sources of funding (e.g., other grants), I must demonstrate that the non-OAA funding has been secured. Additionally, I understand that if this award involves capital costs for real property, an agreement will be executed between the fiscal agent and the subrecipient/vendor that ensures the facility will remain in operation for at least 15 years or funding will be returned to the OAA with the option at the OAA's discretion to accept payment at a rate of depreciation based on the subsequent years the facility was expected to operate. Further, as the fiscal agent and recipient of this award, I am cognizant that the award's primary use may be for the purchase and use of real property located in the County. As described in the application, the fiscal agent represents that if said real property is purchased, it will be used for its stated abatement purposes during the award period and any subsequent awards received from the OAA. Should at any time during the life of the award, any subsequent awards, and/or pursuant to any agreement between the fiscal agent and the sub-recipient/vendor that the primary use of said real property is no longer used for abatement purposes, then the OAA will declare the fiscal agent has incurred a debt and seek settlement of said debt.

Agreement & Acceptance of Award

As the duly authorized representative of the recipient, I hereby accept this award and agree to the terms and conditions of this award, all items contained in and attached to the application resulting in this award, all other information contained herein, and all other provisions of local, state, and federal law that pertain to this award.

|               |   |
|---------------|---|
| Signature:    |  |
| Printed Name: | Bryan Hill  |
| Title:        | County Executive, Fairfax County  |
| Date:         | 02/28/2024   09:21:03 EST   |



## **Operational Agreement for Cooperative Partnerships for Opioid Abatement Authority Awards**

This Operational Agreement for Cooperative Partnerships for Opioid Abatement Authority Awards (“Agreement”) is entered into by the City of Alexandria, Arlington County, Fairfax County, Loudoun County, and Prince William County (the “Partners”). This Agreement is effective as of the date the last Partner signs this agreement.

### **RECITALS**

WHEREAS, in April of 2023, the Partners executed the “Virginia Opioid Abatement Authority Region 2 Cooperative Agreement,” which agreed that the Partners would “execute a legally binding agreement formalizing a cooperative partnership, with Fairfax County serving as the fiscal agent for the cooperative partnership, if their application to the OAA for financial assistance is approved” and this legally binding Agreement satisfies that requirement;

WHEREAS, the Partners developed and jointly submitted an application for cooperative partnership funding from the Virginia Opioid Abatement Authority (OAA) to provide Detox/Residential Treatment Services for Adolescents (the Project). The Project includes the following objectives:

1. Implement, manage, and provide services for adolescents with opioid use disorders.
2. Serve adolescents that may also have co-occurring substance use disorders and/or be experiencing a behavioral health crisis.
3. Provide services that will be culturally competent and services for non-English speaking individuals and their families.

4. Provide services in accordance with the American Society of Addiction Medicine (ASAM) Levels 3.5 (Clinically Managed Residential Services for Adolescents, typically up to 90 days, including Medication Assisted Treatment, as needed) and 3.7 (Withdrawal Management, including Medically Monitored, as needed), and in accordance with Department of Behavioral Health and Development Services (DBHDS) and Department of Medical Assistance Services (DMAS) regulations surrounding Residential Crisis Stabilization
5. Create capacity and establish comprehensive residential treatment and recovery services for adolescents with opioid use disorders and allow them to access services in the community in which they reside, close to their natural support system.
6. Address the gaps in the continuum of care and the disparities in adolescent substance use treatment within Region 2.
7. Provide a safe place for adolescents to detoxify from opioids and other co-occurring substances and residential treatment services; reduce opioid use/overdose and associated legal involvement; and promote recovery amongst adolescents admitted to the program, regardless of ability to pay or insured status.
8. Minimize the extent to which youth and their families cycle through numerous systems/institutions due to overdoses, withdrawal symptoms and opioid use.
9. Reduce the impact on the juvenile justice and school systems.

WHEREAS, the OAA approved the Partners' application for this Cooperative Partnership project; and

WHEREAS, the Partners now intend to formalize the Cooperative Partnership;

NOW THEREFORE, the Partners hereto do mutually agree as follows:

**1. TERM**

The Term of this Agreement shall begin on the date on which this Agreement has been executed and finalized by the Partners and shall remain in full force and effect until June 30, 2024. Should the OAA renew the award for the Cooperative Partnership for fiscal year 2025, this Agreement shall automatically renew on July 1, 2024, for an additional one-year term. Automatic renewals shall continue on an annual basis with each OAA award renewal until June 30, 2028, unless or until the Partners agree not to request a renewal of the award, or the OAA declines to renew the award.

**2. FISCAL AGENT**

The Partners agree that Fairfax County shall serve as the fiscal agent for the Cooperative Partnership. The fiscal agent shall receive and manage all funding awarded by the OAA directly to the Cooperative Partnership. The Partners agree to transmit to the fiscal agent all portions of their direct distributions of funds from the settlement administrator and/or individual distributions awarded by the OAA that have been pledged to the Cooperative Partnership, and the fiscal agency shall receive and manage those funds as well. The fiscal agent shall be responsible for ensuring proper fiscal management of and accounting for all grant money awarded to the Cooperative Partnership. The fiscal agent shall also be responsible for submitting all reports required by the OAA, including but not limited to, financial reports,

performance reports, budget amendments, and grant closeout final reports, on behalf of the Cooperative Partnership. The Partners will cooperate in the preparation of such reports.

### **3. USE OF GRANT FUNDS**

The Partners agree that all funds distributed to the Cooperative Partnership from the OAA shall only be used in compliance with Virginia Code § 2.2-2370 and any guidance issued by the OAA regarding the foregoing. The Partners also agree that all funds distributed to the Cooperative Partnership from the OAA shall only be used in compliance with the Virginia Opioid Abatement Authority Grant Awards Terms and Conditions for Awards to Cooperative Projects Involving Multiple Cities and/or Counties. Additionally, the Partners agree that the primary mission of the Cooperative Partnership shall not conflict with the OAA's mission as it is defined in Virginia Code § 2.2-2366.

Specifically, the Partners agree that all funds awarded to the Cooperative Partnership from the OAA shall be used only for expenses related to the objectives listed on pages 1-2 of this Agreement. All funds awarded to the Cooperative Partnership shall be used only for direct costs that can be specifically identified and attributed to the Cooperative Project and/or the Cooperative Project's measurable activities.

### **4. STANDARDS OF PARTNERSHIP EFFORTS**

The Partners have a Regional MOU already in place for existing regional projects, the terms of which they agree will apply to this Cooperative Project. If there is any conflict between the terms of this Agreement and the Regional MOU, the terms of this Agreement shall apply to the Project. A copy of the Regional MOU is attached as Exhibit 2. If further collaboration is

necessary to further define parameters for this Project, the Partners agree that they shall collaborate to establish policies, guidelines, and standards for implementation of any and all parts of the Cooperative Partnership. Such policies, guidelines, and standards shall be documented and revised by agreement of the Partners as necessary. The Partners further agree to follow all policies, guidelines, and standards established by the Cooperative Partnership when undertaking any action related to or to implement any and all parts of the Cooperative Partnership.

#### **5. BUDGET FOR COOPERATIVE PARTNERSHIP**

The Partners agree that no purchase or expenditure made by a participating locality in furtherance of the Cooperative Partnership shall exceed the budget and revenue matches outlined in the Partners' Cooperative Partnership application, which is included herein as Exhibit 1. Should the budget or revenue matches for the Cooperative Partnership be modified or amended through future renewal applications to the OAA, such modified or amended budget and revenue matches shall control.

The Partners agree to present any proposed budget or revenue match modification or amendment to the fiscal agent. No modification or amendment shall be made to the Cooperative Partnership's proposed budget or revenue matches without full agreement of the participating localities. The Parties understand that the local matching funds are contingent on the availability of such funding, including, but not limited to, appropriation of the funds by the respective local governing bodies.

As previously agreed in the Virginia Abatement Authority Region 2 Cooperative Agreement , the Partners agree to provide local matching funds as follows:

|                         | City of Alexandria | Arlington County | Fairfax County | Loudoun County | Prince William County |
|-------------------------|--------------------|------------------|----------------|----------------|-----------------------|
| Direct Distribution     | \$12,000           | \$0              | \$0            | \$0            | \$0                   |
| General Funds           | \$108,000          | \$180,000        | \$0            | \$340,000      | \$0                   |
| Individual Distribution | \$0                | \$0              | \$808,053      | \$0            | \$0                   |
| Gold Standard Incentive | \$0                | \$0              | \$201,947      | \$0            | \$0                   |
| Other                   | \$0                | \$0              | \$0            | \$0            | \$210,000             |
| Total                   | \$120,000          | \$180,000        | \$1,010,000    | \$340,000      | \$210,000             |

**6. STAFFING (if applicable)**

The Partners agree that other individuals may be hired and employed as part of the Cooperative Partnership by any of the participating jurisdictions, as outlined in Exhibit 1. The Partners shall collaborate to develop written hiring criteria and performance standards for each job position developed as part of the Collaborative Partnership, which shall be adhered to by the Partners in their hiring, supervision, and evaluation of any employee. Any person hired by a Partner will be considered only an employee of that Partner jurisdiction and will not be considered an employee of any other participating locality. Accordingly, no person hired by a Partner is entitled to any employment benefits or privileges afforded by the other participating localities to their own employees. The Partners shall be solely responsible for the actions of their respective employees.

Requests for reimbursement or payment of any salary, benefits, or other expenses related to the hiring and employment of individuals as part of the Cooperative Partnership from the

funds distributed by the OAA shall be submitted to the fiscal agent. Only those staffing positions and their related expenses outlined in Exhibit 1 shall be eligible for reimbursement or payment from funding awarded for the Cooperative Partnership. Such requests for reimbursement shall not exceed the budgeted agreement as outlined in Exhibit 1. The fiscal agent in collaboration with the Partners, shall determine the necessary documentation that must be submitted in support of any reimbursement request. Whether any request for reimbursement or payment is a direct cost and therefore reimbursable under the terms of the OAA grant shall be determined by the fiscal agent. Only those positions outlined in Exhibit 1 shall be eligible.

## **7. PURCHASES**

The Partners agree that any jurisdiction participating in the Cooperative Partnership may make purchases in furtherance or in relation to the Cooperative Partnership, including, but not limited to, program expenditures that expand the delivery of adolescent residential and medical withdrawal services, and as otherwise identified in Exhibit 1. Requests for reimbursement or payment of such purchases from the funds distributed by the OAA shall be submitted to the fiscal agent within thirty (30) days. Only those purchases that fall within the described expenses in Exhibit 1 shall be eligible for reimbursement or payment from funding awarded for the Cooperative Partnership. Such requests for reimbursement shall not exceed the budgeted agreement as outlined in Exhibit 1. The fiscal agent, in collaboration with the Partners, shall determine the necessary documentation that must be submitted in support of any reimbursement request. Whether any request for reimbursement or payment is a direct

cost and therefore reimbursable under the terms of the OAA grant shall be determined by the fiscal agent.

Should the Partners agree to the use of a competitive grant or bid process, the fiscal agent shall be responsible for pursuing such process on behalf of the Partners and shall ensure that any procurement contract is consistent with the procurement standards set forth in the Virginia Public Procurement Act, Virginia Code § 2.2-4300 *et seq.*

#### **8. REPORTING**

The Partners agree to provide all performance data, financial data, and any other data and information related to the Cooperative Partnership at the request of the fiscal agent in furtherance of its reporting obligations for the Cooperative Partnership. Should a Partner fail to provide any data or information requested, the fiscal agent reserves the right to withhold payment of any reimbursement requests for costs or expenditures made in furtherance of the Cooperative Partnership until such information is provided.

#### **9. AUDITS**

The Partners shall maintain full and accurate records with respect to all matters covered under this Agreement and any terms or conditions imposed by the OAA in relation to the Cooperative Partnership. Upon reasonable notice in writing, the fiscal agent, or a representative thereof, shall have the right to inspect and audit each Partner's records, and each Partner shall provide the fiscal agent access to all its records that relate directly or indirectly to this Agreement and the Cooperative Partnership at each Partner's place of business during regular business hours. The Partners agree to retain all records pertaining to



this Agreement and the Cooperative Partnership and shall make them available to the fiscal agent upon request for five (5) complete calendar years following expiration of this Agreement. The Partners agree to provide such assistance as may be necessary to facilitate the fiscal agent's inspection or audit to ensure compliance with applicable standards.

If an inspection or audit pursuant to this section discloses that services provided or purchases made by a Partner were not consistent with the objectives of the Cooperative Partnership, not in compliance with Virginia Code § 2.2-2370 and any guidance issued by the OAA, or not in compliance with the terms and conditions of this Agreement, the Partner shall refund any reimbursement received for any such services or purchases within thirty (30) days of the fiscal agent's request. If the Partner disagrees with the fiscal agent's determination, the Partner may request in writing reconsideration by all Partners to the Cooperative Partnership within thirty (30) days of the fiscal agent's decision.

#### **10. COMPLIANCE WITH LAW AND POLICY**

The Partners shall at all times comply with all applicable laws, rules, regulations, and ordinances. Each Partner shall work within its jurisdiction's policies and mandates. Nothing contained in this Agreement shall supersede the statutes, rules, employer policies, and regulations that govern each Partner. To the extent that any provision of this Agreement is inconsistent with any such statute, rule, employer policy, or regulation, the statute, rule, employer policy, or regulation shall prevail.

#### **11. WAIVER**

The failure of any Partner to enforce any of the provisions of this Agreement, or any rights with respect hereto, will in no way be considered a waiver of such provisions or rights, and in no way will it affect the validity and legally binding authority of this Agreement. The failure of any Partner to enforce any such provisions or rights will not prejudice such Partner from later enforcing or exercising the same or any other provisions or rights which it may have under this Agreement.

#### **12. INSURANCE/RISK MANAGEMENT**

The Partners agree that they each shall be responsible for maintaining all insurance policies, or documentation of self-insurance, from and after the date on which this Agreement is finalized necessary to provide sufficient coverage for their employees and property related to the Cooperative Partnership. The Partners further agree that they each shall be responsible for their own risk management of their employees and property related to the Cooperative Partnership.

#### **13. ENFORCEMENT**

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without reference to its conflict of law provisions. Exclusive jurisdiction and venue for any litigation arising out of or involving this Agreement shall be in the Circuit Court of Fairfax County.

#### **14. NOTIFICATION**

All notices required by this Agreement shall be directed to the following for each Partner:

**City of Alexandria**

Name: James Parajon  
Title: City Manager  
Address: 301 King Street, Alexandria, VA 22314  
Phone: 703-746-4300  
Email: jim.parajon@alexandriva.gov

**Copy To:**

Name: Phillip Caldwell  
Title: Executive Director Alexandria CSB  
Address: 4850 Mark Center Drive, 9<sup>th</sup> floor, Room 9307, Alexandria, VA 22311  
Phone: 703-746-3380  
Email: phillip.caldwell@alexandriava.gov

**Arlington County**

Name: Mark Schwartz  
Title: County Manager  
Address: 2100 Clarendon Blvd, Arlington, VA 22201  
Phone: 703-228-3414  
Email: mschwartz@arlingtonva.us

**Copy To:**

Name: Deborah Warren  
Title: Deputy Director/CSB Executive Director  
Address: 2100 Washington Boulevard, Arlington, VA 22204  
Phone: 703-228-1780  
Email: dwarren@arlingtonva.us

**Fairfax County**

Name: Bryan Hill  
Title: County Executive  
Address: 12000 Government Center Pkwy, Ste 552, Fairfax, VA 22035  
Phone: 703-324-2536  
Email: CEXBryanHill@fairfaxcounty.gov

**Copy To:**

Name: Elizabeth D. Teare, Esq.  
Title: County Attorney  
Address: 12000 Government Center Pkwy., Ste 549, Fairfax, VA 22035  
Phone: 703-324-2421  
Email:

**Loudoun County**

Name: Tim Hemstreet  
Title: County Administrator  
Address: P.O. Box 7000, Leesburg, VA 20177  
Phone: 703-777-0200  
Email: Tim.Hemstreet@loudoun.gov

**Copy To:**

Name: Leo P. Rogers, Esq.  
Title: County Attorney  
Address: 1 Harrison St., SE, Leesburg, VA 20175  
Phone: (703) 777-0307  
Email:

**Prince William County**

Name: Christopher Shorter  
Title: County Executive  
Address: 1 County Complex Court, Prince William, VA 22192  
Phone: 703-792-6723  
Email: cshorter@pwcgov.org

**Copy To:**

Name: Georgia Bachman  
Title: Acting Executive Director  
Address: 8033 Ashton Avenue, Suite 103, Manassas, VA 20109  
Phone: 703-792-7824  
Email: gbachman@pwcgov.org

**15. TRANSFER AND ASSIGNMENT**

The Partners shall not, voluntarily or involuntarily, by operation of law or otherwise, transfer or assign this Agreement or any rights hereunder.

**16. COUNTERPARTS**

This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted as an attachment to an email, and any such signature shall have the same legal effect as an original.

**17. ENTIRE AGREEMENT**

The terms of this Agreement constitute the entire agreement of the Partners relating to the subject matter hereof. All prior negotiations, representations and agreements relating to the subject matter hereof between the Partners are merged herein. This Agreement may be modified or amended only by written instrument executed by all Partners.

This Agreement is not intended to amend any existing contracts or other agreements among or between the Partners.

IN WITNESS WHEREOF, the Partners have executed this Agreement effective as of the date of execution.

**CITY OF ALEXANDRIA,  
VIRGINIA**

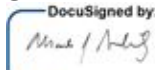
By:  \_\_\_\_\_  
DocuSigned by:  
F1EBB4A250924F0...

Name: James F. Parajon \_\_\_\_\_

Title: City Manager \_\_\_\_\_

Date: 03/01/2024 | 09:19:12 PST \_\_\_\_\_

**ARLINGTON COUNTY,  
VIRGINIA**

By:  \_\_\_\_\_  
DocuSigned by:  
3B97A255D09741F...

Name: Mark Schwartz \_\_\_\_\_

Title: County Manager \_\_\_\_\_

Date: 02/26/2024 | 15:00:08 EST \_\_\_\_\_

**FAIRFAX COUNTY,  
VIRGINIA**

By:  \_\_\_\_\_  
DocuSigned by:  
5CF69274C2440E...

Name: Bryan J. Hill \_\_\_\_\_

Title: County Executive \_\_\_\_\_

Date: 02/27/2024 | 11:18:07 EST \_\_\_\_\_

**LOUDOUN COUNTY,  
VIRGINIA**

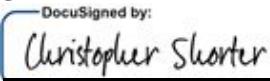
By:  \_\_\_\_\_  
DocuSigned by:  
F21FA899D584E1...

Name: Tim Hemstreet \_\_\_\_\_

Title: County Administrator \_\_\_\_\_

Date: 02/27/2024 | 21:39:29 EST \_\_\_\_\_

**PRINCE WILLIAM COUNTY,  
VIRGINIA**

By:  \_\_\_\_\_  
DocuSigned by:  
4F666FCCEP3A487...

Name: Christopher Shorter \_\_\_\_\_

Title: County Executive \_\_\_\_\_

Date: 02/26/2024 | 14:22:34 PST \_\_\_\_\_

# Virginia Opioid Abatement Authority

## Operational Agreement Exhibit #1

Name of City/County Serving as Fiscal Agent: Fairfax County

Name of Grant Project: **Detox/Residential Treatment Services for Adolescents**

|  | FY24            | FY25                              | FY26                              | FY27                              | FY28                              |
|--|-----------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
|  | Approved Budget | Proposed (subject to OAA Renewal) | Proposed (subject to OAA Renewal) | Proposed (subject to OAA Renewal) | Proposed (subject to OAA Renewal) |

### **Project Revenues**

| <u>Direct Distributions</u>       |                 |                 |            |            |            |
|-----------------------------------|-----------------|-----------------|------------|------------|------------|
| City of Alexandria                | \$12,000        | \$12,000        |            |            |            |
| Arlington County                  | \$0             | \$0             |            |            |            |
| Fairfax County                    | \$0             | \$0             |            |            |            |
| Loudoun County                    | \$0             | \$0             |            |            |            |
| Prince William County             | \$0             | \$0             |            |            |            |
| Insert name of city/county        |                 |                 |            |            |            |
| Insert name of city/county        |                 |                 |            |            |            |
| Insert name of city/county        |                 |                 |            |            |            |
| Insert name of city/county        |                 |                 |            |            |            |
| Insert name of city/county        |                 |                 |            |            |            |
| Insert name of city/county        |                 |                 |            |            |            |
| <b>Total Direct Distributions</b> | <b>\$12,000</b> | <b>\$12,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

| <u>Individual OAA Funds (incl. Gold Stnd)</u>      |                    |            |            |            |            |
|--|--------------------|------------|------------|------------|------------|
| City of Alexandria                                 | \$0                | \$0        |            |            |            |
| Arlington County                                   | \$0                | \$0        |            |            |            |
| Fairfax County                                     | \$1,010,000        | \$0        |            |            |            |
| Loudoun County                                     | \$0                | \$0        |            |            |            |
| Prince William County                              | \$0                | \$0        |            |            |            |
| Insert name of city/county                         |                    |            |            |            |            |
| Insert name of city/county                         |                    |            |            |            |            |
| Insert name of city/county                         |                    |            |            |            |            |
| Insert name of city/county                         |                    |            |            |            |            |
| Insert name of city/county                         |                    |            |            |            |            |
| Insert name of city/county                         |                    |            |            |            |            |
| <b>Total Individual OAA Funds (incl Gold Stnd)</b> | <b>\$1,010,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

| <u>Other Revenue</u>                                 |                  |                    |            |            |            |
|--|------------------|--------------------|------------|------------|------------|
| City of Alexandria - General Fund                    | \$108,000        | \$108,000          |            |            |            |
| Arlington County - General Fund                      | \$180,000        | \$180,000          |            |            |            |
| Fairfax County - General Fund Appropriated to CSB    | \$0              | \$1,010,000        |            |            |            |
| Loudoun County - General Fund                        | \$340,000        | \$340,000          |            |            |            |
| Prince William County - Other State Retained Earning | \$210,000        | \$210,000          |            |            |            |
| <b>Total Other Revenue</b>                           | <b>\$838,000</b> | <b>\$1,848,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

|                       |                    |                    |            |            |            |
|-----------------------|--------------------|--------------------|------------|------------|------------|
| <b>Total Revenues</b> | <b>\$1,860,000</b> | <b>\$1,860,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |
|-----------------------|--------------------|--------------------|------------|------------|------------|

### **Expenses**

|                                 |                    |                    |            |            |            |
|---------------------------------|--------------------|--------------------|------------|------------|------------|
| Personnel-related               | \$0                | \$0                | \$0        | \$0        | \$0        |
| Operating (including contracts) | \$4,435,210        | \$4,435,210        | \$0        | \$0        | \$0        |
| Capital (vehicles, structures)  | \$0                | \$0                | \$0        | \$0        | \$0        |
| <b>Total Expenses</b>           | <b>\$4,435,210</b> | <b>\$4,435,210</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

|   |                    |                    |            |            |            |
|---|--------------------|--------------------|------------|------------|------------|
| <b>Total Requested/Awarded from the OAA</b> | <b>\$2,575,210</b> | <b>\$2,575,210</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |
|---|--------------------|--------------------|------------|------------|------------|

Total Cooperative Partnership Award    \$2,575,210

Total Individual Distribution Award        \$1,010,000

\*Direct Distributions and Other Revenue sources are not awarded by the OAA but their inclusion in an OAA award makes them a contingent revenue for the project.

## Personnel Detail Sheet

### Salaried Staff

| Position Type/Description   | # of FTEs  | Salary | Benefits | Total Year 1 | Approved by OAA | Subject to OAA Renewal | Subject to OAA Renewal | Subject to OAA Renewal | Subject to OAA Renewal |
|-----------------------------|------------|--------|----------|--------------|-----------------|------------------------|------------------------|------------------------|------------------------|
|                             |            |        |          |              | Year 2          | Year 3                 | Year 4                 | Year 5                 |                        |
| Position 1                  |            | \$0    | \$0      | \$0          |                 |                        |                        |                        |                        |
| Position 2                  |            | \$0    | \$0      | \$0          |                 |                        |                        |                        |                        |
| Position 3                  |            | \$0    | \$0      | \$0          |                 |                        |                        |                        |                        |
| Position 4                  |            | \$0    | \$0      | \$0          |                 |                        |                        |                        |                        |
| Position 5                  |            |        |          | \$0          |                 |                        |                        |                        |                        |
| Position 6                  |            |        |          | \$0          |                 |                        |                        |                        |                        |
| Position 7                  |            |        |          | \$0          |                 |                        |                        |                        |                        |
| <b>Total Salaried Staff</b> | <b>0.0</b> |        |          | <b>\$0</b>   | <b>\$0</b>      | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             |

### Wage Staff

| Position Type/Description | # of wage | Rate    | # of Hours | Wage Cost | FICA       | Approved by OAA | Subject to OAA Renewal | Subject to OAA Renewal | Subject to OAA Renewal | Subject to OAA Renewal |
|---------------------------|-----------|---------|------------|-----------|------------|-----------------|------------------------|------------------------|------------------------|------------------------|
|                           |           |         |            |           |            | Total Year 1    | Year 2                 | Year 3                 | Year 4                 | Year 5                 |
| Position 1                |           | \$21.00 |            | \$0       | \$0        | \$0             |                        |                        |                        |                        |
| Position 2                |           | \$17.75 |            | \$0       | \$0        | \$0             |                        |                        |                        |                        |
| Position 3                |           |         |            | \$0       | \$0        | \$0             |                        |                        |                        |                        |
| Position 4                |           |         |            | \$0       | \$0        | \$0             |                        |                        |                        |                        |
| Position 5                |           |         |            | \$0       | \$0        | \$0             |                        |                        |                        |                        |
| Position 6                |           |         |            | \$0       | \$0        | \$0             |                        |                        |                        |                        |
| Position 7                |           |         |            | \$0       | \$0        | \$0             |                        |                        |                        |                        |
| <b>Total Wage Staff</b>   | <b>0</b>  |         |            |           | <b>\$0</b> | <b>\$0</b>      | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             |

## Operating Expenses

| Description                     | # of Units    | Cost per Unit | Approved by OAA    | Subject to OAA Renewal | Subject to OAA | Subject to OAA | Subject to OAA |
|---------------------------------|---------------|---------------|--------------------|------------------------|----------------|----------------|----------------|
|                                 |               |               |                    |                        | Renewal        | Renewal        | Renewal        |
|                                 |               |               | Total Year 1       | Year 2                 | Year 3         | Year 4         | Year 5         |
| Youth IP Detox                  | 785.0         | \$2,306.00    | \$1,810,210        | \$ 1,810,210           |                |                |                |
| Youth IP Rehab @ Detox          | 600.0         | \$2,100.00    | \$1,260,000        | \$ 1,260,000           |                |                |                |
| Youth Resi 24 Hr Monitoring     | 700.0         | \$1,950.00    | \$1,365,000        | \$ 1,365,000           |                |                |                |
| Youth PHP with Boarding         | 0.0           | \$1,120.00    | \$0                | \$ -                   |                |                |                |
| Youth IOP                       | 0.0           | \$1,120.00    | \$0                | \$ -                   |                |                |                |
| Youth OP Grp Therapy            | 0.0           | \$250.00      | \$0                | \$ -                   |                |                |                |
| Youth OP Ind/Fam Therapy        | 0.0           | \$160.00      | \$0                | \$ -                   |                |                |                |
| Youth Psych Eval                | 0.0           | \$355.00      | \$0                | \$ -                   |                |                |                |
| Youth E&M 20-29 Min             | 0.0           | \$200.00      | \$0                | \$ -                   |                |                |                |
| Youth E&M 30-39 Min             | 0.0           | \$250.00      | \$0                | \$ -                   |                |                |                |
| Youth E&M 40-54 Min             | 0.0           | \$325.00      | \$0                | \$ -                   |                |                |                |
| Youth Drug Test                 | 0.0           | \$100.00      | \$0                | \$ -                   |                |                |                |
| <b>Total Operating Expenses</b> | <b>2085.0</b> |               | <b>\$4,435,210</b> | <b>\$4,435,210</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     |

## Capital Expenses

| Description                   | # of Units | Cost per Unit | Approved by OAA | Subject to OAA Renewal | Subject to OAA | Subject to OAA | Subject to OAA |
|-------------------------------|------------|---------------|-----------------|------------------------|----------------|----------------|----------------|
|                               |            |               |                 |                        | Renewal        | Renewal        | Renewal        |
|                               |            |               | Total Year 1    | Year 2                 | Year 3         | Year 4         | Year 5         |
| Description                   |            | \$0.00        | \$0             |                        |                |                |                |
| Description                   |            | \$0.00        | \$0             |                        |                |                |                |
| Description                   |            |               | \$0             |                        |                |                |                |
| Description                   |            |               | \$0             |                        |                |                |                |
| <b>Total Capital Expenses</b> | <b>0.0</b> |               | <b>\$0</b>      | <b>\$0</b>             | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     |



**SUPPLEMENTAL APPROPRIATION RESOLUTION AS 24188**

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax, Virginia, on March 19, 2024, at which a quorum was present and voting, the following resolution was adopted:

**BE IT RESOLVED** by the Board of Supervisors of Fairfax County, Virginia, that in addition to appropriations made previously for FY 2024, the following supplemental appropriation is authorized and the Fiscal Planning Resolution is amended accordingly:

Appropriate to:

|         |  |             |
|---------|--|-------------|
| Fund:   | 500-C50000, Federal-State Grant Fund           |             |
| Agency: | G7615, Fairfax-Falls Church Community Svcs Brd | \$4,448,493 |
| Grant:  | 1OS0005-2024, Regional Cooperative Agreement   |             |

Reduce Appropriation to:

|         |                                      |             |
|---------|--------------------------------------|-------------|
| Agency: | G8787, Unclassified Admin            | \$4,448,493 |
| Fund:   | 500-C50000, Federal-State Grant Fund |             |

Source of Funds: OAA Cooperative Partnership Grant, \$2,588,493  
 Individual Share/Gold Standard, \$1,010,000  
 City of Alexandria, \$120,000  
 Arlington County, \$180,000  
 Loudoun County, \$340,000  
 Prince William County, \$210,000

A Copy - Teste:

---

Jill G. Cooper  
 Clerk for the Board of Supervisors

ADMINISTRATIVE - 9

Authorization for the Fairfax County Department of Transportation to Apply for Grant Funding from the United States Department of Transportation's FY 2024 Rebuilding American Infrastructure with Sustainability and Equity Discretionary Grant Program (Dranesville, Franconia, Hunter Mill, and Mount Vernon Districts)

ISSUE:

Board of Supervisors authorization is requested for the Fairfax County Department of Transportation (FCDOT) to apply for \$70.0 million in grant funding from the United States Department of Transportation's (USDOT) FY 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for three FCDOT projects. There is a 20 percent Local Cash Match requirement of \$14.0 million associated with the RAISE Discretionary Grant applications. It is anticipated that the Local Cash Match will be met with NVTA 30 percent funds from Fund 40010, County and Regional Transportation Projects. The three FCDOT projects are as follows:

- Frontier Drive Extension: RAISE grant funding of \$25.0 million, and \$5.0 million in Local Cash Match, for a total of \$30.0 million.
- Sunrise Valley Drive Cycle Track: RAISE grant funding of \$20.0 million, and \$4.0 million in Local Cash Match, for a total of \$24.0 million.
- Huntington Transit-Oriented Development (TOD) Multimodal Station: RAISE grant funding of \$25.0 million, and \$5.0 million in Local Cash Match, for a total of \$30.0 million.

If the County is awarded funding for one or more of the projects, another Board Item(s) will be submitted to formally accept the award(s). Board approval is also requested for a project endorsement resolution, shown in substantial form in Attachment 1, from the local governing body for all three projects.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors authorize FCDOT to apply for \$70.0 million in grant funding from the USDOT RAISE Discretionary Grant Program for three FCDOT projects. There is a 20 percent Local Cash Match requirement that will be met with NVTA 30 percent funds from Fund 40010, County and Regional Transportation Projects. The County Executive also recommends that the Board of Supervisors adopt the project endorsement resolution for all three projects, in substantial form, as shown in Attachment 1.

Board Agenda Item  
March 19, 2024

TIMING:

Board approval is requested on March 19, 2024. Due to the application deadline of February 28, 2024, these applications were submitted pending Board approval. This Board item is being presented at the earliest subsequent Board meeting. If the Board does not approve this request, the applications will be immediately withdrawn. The Board was also notified via email of the agency's intent to apply for these grants.

BACKGROUND:

The USDOT has published a Notice of Funding Opportunity (NOFO) for \$1.5 billion in grant funding for the FY 2024 RAISE Discretionary Grant Program. The program helps communities around the country carry out projects with significant local or regional impact. The RAISE Discretionary Grant Program is a successor to the Better Utilizing Investments to Leverage Development (BUILD), and Transportation Investment Generating Economic Recovery (TIGER) Grant Programs.

The FY 2024 RAISE Discretionary Grant Program is for capital investments in surface transportation that will have a significant local or regional impact. Eligible projects include, but are not limited to:

- Highway, bridge, or other road projects
- Public transportation projects
- Passenger and freight rail transportation projects
- Port infrastructure investments
- Intermodal projects
- Transportation facilities on tribal land
- Planning and pre-construction activities for any of the above

RAISE Discretionary Grant Program applications will be evaluated based on the following criteria: safety, environmental sustainability, quality of life, mobility and community connectivity, economic competitiveness, state of good repair, partnership and collaboration, and innovation. USDOT is encouraging applicants to consider how their projects can address climate change, ensure racial equity, and remove barriers to opportunity.

The FY 2024 Appropriations Act states that FY 2024 RAISE Discretionary Grant Program funds are only available for obligation (secured funding agreement) through September 30, 2028, and must be expended by September 30, 2033.

FCDOT staff reviewed the program's criteria and recommended applying for funding for the following projects: Frontier Drive Extension, Sunrise Valley Drive Cycle Track, and the Huntington TOD Multimodal Station Project. These projects, in whole or in part, have been previously approved as priorities of the Board in the Transportation Priorities

Board Agenda Item  
March 19, 2024

Plan, the Herndon Metrorail Station Access Management Study, and/or the EMBARK Richmond Highway Comprehensive Plan Amendment. The following is a brief description of the projects:

- The Frontier Drive Extension project will provide a 1.24-mile extension of Frontier Drive from its current terminus at the Franconia-Springfield Transportation Center to Loisdale Road (through the Springfield Industrial Park), generally along the existing Springfield Center Drive alignment. The Frontier Drive Extension project includes a four-lane divided roadway with shared-use paths (SUPs) on both sides of the roadway. The project improves access to the Franconia-Springfield Metrorail Station and includes new braided ramps at the interchange with the Franconia-Springfield Parkway. This multimodal project is intended to reduce congestion, improve access to the Metrorail station, improve safety, enhance traffic operations, and provide facilities for pedestrians and bicyclists.
- The Sunrise Valley Drive Cycle Track project will reconstruct 3.5 miles of Sunrise Valley Drive to include a one-way separated bike lane in each direction from the Fairfax County Parkway to the Innovation Metrorail Station. Sunrise Valley Drive can be a challenge for pedestrians and bicyclists due to wide intersections along the corridor and high vehicular volumes. Separated bike lanes will significantly improve the safety of bicyclists at intersections where there is a high volume of turning motor vehicles crossing the bikeway.
- The Huntington TOD Multimodal Station Project will construct a below grade bus station at the Huntington Metrorail Station. In the Richmond Highway Bus Rapid Transit (BRT) project budget, the County had proposed only minor modifications to the existing bus loop. The new bus station will replace that bus loop, providing a much more comfortable and accessible transit station for the proposed BRT and local Connector buses. It will also create an opportunity for the Washington Metropolitan Area Transit Authority (WMATA), working with a developer, to fully redevelop the Huntington Metrorail Station site, in accordance with the EMBARK Richmond Highway Comprehensive Plan Amendment and the subsequent Site-Specific Plan Amendment for the station site.

The current project estimate for the Frontier Drive Extension project is \$241.6 million, and the planning level estimate for the Sunrise Valley Drive Cycle Track project is \$48.8 million. To date, the County has secured approximately \$49.3 million and \$10.1 million, respectively, to support these projects.

The Huntington TOD Multimodal Station Project is projected to cost approximately \$49.7 million. To date, the County has \$4.0 million budgeted toward this project through a line item in the Richmond Highway BRT project budget, currently under evaluation by the Federal Transit Administration (FTA) in the Capital Improvement Program (i.e., New

Board Agenda Item  
March 19, 2024

Starts) grant process. If selected, the County will need to contribute an additional \$1.0 million in Local Cash Match to complete grant-related funding for RAISE. FCDOT is working to identify an additional \$20.7 million to complete the project funding, encompassing the additional \$1.0 million in required LCM as well as an additional \$19.7 million beyond what is associated with the grant.

RAISE grant awards are expected to be announced in the summer or fall of 2024.

EQUITY IMPACT:

These three projects are included in the Board's approved Transportation Priority Plan (TPP) approved on January 28, 2014, and updated on December 19, 2019. According to the County's Vulnerability Index Dashboard, the Frontier Drive Extension project is surrounded by communities of high vulnerability. The implementation of bike and pedestrian infrastructure, plus enhanced access to Metrorail, the Virginia Railway Express (VRE), and intercity bus routes, will significantly enhance quality of life for adjacent residents. Additional equity analysis will be completed to understand how this project will impact the community.

The Sunrise Valley Drive Cycle Track project winds through a community with average vulnerability but is adjacent to one that is high. This project allows bicyclists to access the Metrorail network, which includes users from adjacent communities and beyond. Enhanced access to the Metrorail network provides a positive equity impact for vulnerable residents in the adjacent communities.

The Huntington TOD Multimodal Station Project is surrounded by very high vulnerability communities, according to the County's Vulnerability Index Dashboard. This project will provide seamless access to the Huntington Metrorail Station and Yellow Line service. It will also enable transit-oriented development on the station site that will bring additional jobs and/or services to these communities. An additional equity analysis can be done as the project develops to help understand the impacts of this proposed project on the adjacent communities.

FISCAL IMPACT:

Grant funding from the USDOT RAISE Discretionary Grant program in the amount of \$70.0 million is being requested for three FCDOT projects. The 20 percent Local Cash Match requirement of \$14.0 million will be met with NVTA 30 percent funds from Fund 40010, County and Regional Transportation Projects. No new General Fund resources are required. The expected funding for the three projects is as follows: 1) \$25.0 million in RAISE grant funding and \$5.0 million in Local Cash Match for the Frontier Drive Extension project, for a total of \$30.0 million; 2) \$20.0 million RAISE grant funding and \$4.0 million in Local Cash Match for the Sunrise Valley Drive Cycle Track project, for a

Board Agenda Item  
March 19, 2024

total of \$24.0 million; and 3) \$25.0 million RAISE grant funding and \$5.0 million in Local Cash Match for the Huntington TOD Multimodal Station Project for a total of \$30.0 million. The RAISE Discretionary Grant Program does not allow the recovery of indirect costs. If funding is awarded, another Board Item(s) will be submitted to formally accept funding and enter into grant agreement(s).

CREATION OF NEW POSITIONS:

No new positions will be created by this grant submission.

ENCLOSED DOCUMENTS:

Attachment 1 – Project Endorsement Resolution for FY2024 United States Department of Transportation RAISE Discretionary Grant Program Applications

STAFF:

Rachel Flynn, Deputy County Executive

Gregg Steverson, Acting Director, Fairfax County Department of Transportation  
(FCDOT)

Noelle Dominguez, Chief, Coordination and Funding Division, FCDOT

Ray Johnson, Chief, Funding Section, FCDOT

Brent Riddle, Chief, Coordination Section, FCDOT

Smitha Chellappa, Transportation Planner IV, Funding Section, FCDOT

## **RESOLUTION**

### **PROJECT ENDORSEMENT RESOLUTION**

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium of the Government Center at 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday, March 19, 2024, at which meeting a quorum was present and voting, the following resolution was adopted:

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Fairfax County, Virginia, hereby endorses and approves a submission to the United States Department of Transportation Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for \$25,000,000 in funding for the Frontier Drive Extension, \$20,000,000 in funding for the Sunrise Valley Drive Cycle Track, and \$25,000,000 for the Huntington Transit Oriented Development (TOD) Multimodal Station projects.

**ADOPTED** this 19th day of March, 2024

A Copy Teste:

---

Jill G. Cooper  
Clerk for the Board of Supervisors

Board Agenda Item  
March 19, 2024

ACTION - 1

Approval of the Reciprocal Agreement Between the Virginia Department of State Police and Fairfax County During the Police Unity Tour

ISSUE:

Board approval of the Reciprocal Agreement between the Virginia Department of State Police and Fairfax County during the Police Unity Tour.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors authorize the Chief of Police to sign the Reciprocal Agreement between the Virginia Department of State Police and Fairfax County during the Police Unity Tour.

TIMING:

Board action is requested on March 19, 2024.

BACKGROUND:

This Agreement establishes the powers and responsibilities of both the Fairfax County Police Department (FCPD) and the Virginia Department of State Police (VSP) during the upcoming Police Unity Tour. The Tour is an annual, three-day bicycle ride from central Virginia to Washington, D.C., which draws in law enforcement officers and supporters from around the country to raise awareness about officers who have died in the line of duty. The Tour was first organized by Officer Patrick P. Montuore of the Florham Park Police Department in May 1997.

From May 10, 2024, through May 12, 2024, the Tour will be traveling through the Commonwealth of Virginia. Members of the FCPD and of the VSP, in the course of their duties, both provide law enforcement escorts to vehicles or processions within the areas of their respective jurisdictional authority in Virginia. The two departments believe that a cooperative effort between them would be the most advantageous means to provide escort services for the Tour and ensure the safety of its participants. To that end, this Agreement provides that any FCPD officer who participates with officers of the VSP in the escort of bicycle riders or support vehicles associated with the Tour, on the dates and along the route specified, shall have the same powers, rights, benefits, privileges, and immunities from liability as he or she has when operating within Fairfax County, including, but not limited to, the authority to direct vehicle traffic and control intersections.



Board Agenda Item  
March 19, 2024

EQUITY IMPACT:

None.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENTS:

Attachment 1: Reciprocal Agreement Between The County of Fairfax, Virginia and The Virginia Department of State Police

STAFF:

Thomas Arnold, Deputy County Executive  
Kevin Davis, Chief of Police

ASSIGNED COUNSEL:

Brent J. Schultheis, Assistant County Attorney

RECIPROCAL AGREEMENT

BETWEEN

THE COUNTY OF FAIRFAX, VIRGINIA

AND

THE VIRGINIA DEPARTMENT OF STATE POLICE

By virtue of the authority contained in Section 15.2-1726 of the Code of Virginia, 1950, as amended, this Reciprocal Agreement is entered into by and between the County of Fairfax and the Virginia Department of State Police.

WITNESSETH:

WHEREAS, the Police Unity Tour is an annual, three-day bicycle ride from central Virginia to Washington, D.C., which draws in law enforcement officers and supporters from around the country to raise awareness about officers who have died in the line of duty; and

WHEREAS, from May 10, 2024 through May 12, 2024, the Police Unity Tour will be traveling through the Commonwealth of Virginia along a route that is set forth in the document attached hereto as Exhibit "A," which is incorporated by reference herein; and

WHEREAS, members of the Fairfax County Police Department and the Department of State Police, in the course of their respective duties, have occasion to provide law enforcement escorts to vehicles or processions within the areas of their respective jurisdictional authority in Virginia; and

WHEREAS, the County of Fairfax and the Department of State Police believe that a cooperative effort between the Fairfax County Police Department and the Department of State Police would be an advantageous means to provide escort services for the Police Unity Tour and to ensure the safety of its riders, other motorists and pedestrians as it travels through the

Commonwealth; and

WHEREAS, members of the Fairfax County Police Department, in the interest of safe and efficient law enforcement practices, need the ability to exercise police authority and jurisdiction while in the performance of their duties escorting processions such as the Police Unity Tour; and

WHEREAS, pursuant to Virginia Code § 15.2-1726, the County of Fairfax and the Department of State Police may enter into a reciprocal agreement with each other, subject to such conditions as they may prescribe, for cooperation in the furnishing of police services;

NOW, THEREFORE, the parties hereto jointly resolve and agree:

1. The parties wish to maintain the integrity and independence of their respective police forces; however, they are entering into this Reciprocal Agreement to provide more efficient escort services for the Police Unity Tour.
2. Any Fairfax County Police officer who participates with officers of the Department of State Police in the escort of bicycle riders or support vehicles associated with the Police Unity Tour, while performing his or her duties within the Commonwealth of Virginia on the dates and along the route specified in this Reciprocal Agreement, shall have the same powers, rights, benefits, privileges, and immunities from liability as he or she has when operating within Fairfax County, including, but not limited to, the authority to direct vehicle traffic and control intersections.
3. While providing the escort described in this Reciprocal Agreement, every law enforcement officer participating in such escort from the Fairfax County Police Department and the Department of State Police shall be in uniform and display his or her badge of authority.
4. It is the intent and purpose of this Reciprocal Agreement that there be the fullest

cooperation between the Fairfax County Police Department and the Department of State Police. In furtherance of coordinated operations, the respective departments will each ensure that any information necessary to the planning and execution of this escort is communicated to the other in a timely manner.

5. All pensions, insurance, workers compensation and other benefits enjoyed by said officers of the Fairfax County Police Department and the Department of State Police who perform escort duties under this Reciprocal Agreement shall be the sole responsibility of their employing law enforcement agency. The County of Fairfax and the Department of State Police shall be solely responsible for the salaries of their respective officers performing duties pursuant to this Agreement. Neither party to this Agreement shall be obligated to indemnify or hold the other harmless against any claims, demands or liabilities of any nature that are asserted by participating officers or third parties and arise out of the services performed hereunder.
6. Each Department shall be responsible for the supervision of its own personnel. Additionally, each Department shall be responsible for the acts or omissions of its own personnel pursuant to this agreement.
7. No amendment or enlargement of this Reciprocal Agreement shall be effective unless executed in writing and agreed to by the parties hereto.
8. Either party may terminate this Reciprocal Agreement at any time by giving thirty (30) days prior written notice of its desire to terminate this Agreement to the other party's chief law enforcement officer.

IN WITNESS WHEREOF, the parties hereto have executed this Reciprocal Agreement on the dates indicated below by the signatures of their duly authorized agents:

Board of Supervisors of  
Fairfax County, Virginia

Virginia Department of State Police

By: \_\_\_\_\_  
Print: Kevin Davis  
Title: Chief of Police,  
Fairfax County Police Department

By: \_\_\_\_\_  
Print: Colonel Gary T. Settle  
Title: Superintendent,  
Virginia Department of State Police

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Police Unity Tour Chapter IV – Virginia Ride Route

| <b>DAY 1 – May 10th – Richmond to Charlottesville</b> |                    |  |                      |
|---|--------------------|--|----------------------|
| Total Day1 Miles                                      | Stop to Stop Miles | Depart Double Tree Richmond/Midlothian<br>1021 Koger Center Blvd. Richmond, VA 23235 (804) 364-3600  | Approx. Arrival Time |
| 0.0   | 0.0                | Start Right out of the hotel onto Koger Center Blvd  | 7:30                 |
| 0.5   | 0.5                | Right onto Mall Drive  |                      |
| 1.1   | 1.1                | Left onto Roboious Road (becomes Huguenot Trail)   |                      |
| <b>11.9</b>   | <b>11.9</b>        | <b>BREAK 1 – Left into FINE CREEK VFD (1825 Huguenot Trail, Powhatan, VA23139)</b>   | <b>8:35</b>          |
|   | 0.0                | Left out of Parking Lot onto Huguenot Trail toward Goochland   | 8:50                 |
| 19.8  | 7.9                | Right onto Route 522   |                      |
| 24.2  | 12.1               | Left onto Route 522/VA 6 (River Rd.)   |                      |
| 25.8  | 13.9               | Bear Right staying on Route 522 (Sandy Hook Rd.)   |                      |
| <b>36.9</b>   | <b>25.2</b>        | <b>BREAK 2 – Central Assembly of God (5052 Cross County Road, Mineral, VA 23117) There is a gravel lot and large grassy field to use</b>   | <b>10:30</b>         |
|   | 0.0                | Right onto Route 522   | 10:50                |
| 47.6  | 10.6               | Left on 522 North (22/208) at stop sign (T-intersection) towards Mineral   |                      |
| 48.4  | 11.3               | Bear right to stay on 522 north towards Louisa   |                      |
| 52.2  | 15.0               | Straight thru traffic light in Town of Mineral onto Rt. 22/208 towards Louisa  |                      |
| <b>55.9</b>   | <b>20.3</b>        | <b>BREAK 3 – LUNCH – right into parking lot of Louisa Baptist Church, (305 E. Main St., Louisa, Va. 23093)</b>   | <b>12:15</b>         |
|   | 0.0                | Right out of parking lot onto Route 33 towards Gordonsville  | 1:15                 |
| 68.5  | 13.1               | 33/15 split – bear right at stop sign.   |                      |
| 69.8  | 14.4               | Right on West Baker Street.  |                      |
| <b>72.0</b>   | <b>14.6</b>        | <b>BREAK 4 – Right into Gordonsville Fire Station, Engine 24. (501 West Baker Street, Gordonsville, VA 22942). Large lot on left side of building.</b>                                   | <b>2:15</b>          |
|   | 0.0                | Left out of parking lot onto Baker Street.   | 2:35                 |
| 70.1  | 0.1                | Right onto Route 33 (Main Street).   |                      |
| 70.4  | 0.3                | Travel almost all the way around the traffic circle in town and turn right onto 15/231 south (33/22) towards Cismont (scenic route) which is the 3rd right before completing the circle. |                      |
| 79.9  | 9.9                | At Cismont, road turns into Route 22.  |                      |
| 84.4  | 14.4               | Right turn into parking area   |                      |
| <b>87.6</b>   | <b>15.1</b>        | <b>Brief Stop at First Church of the Nazarene (JUST UNDER I64 BRIDGE, RIGHT SIDE-NO SIGN) (3056 Louisa Rd. (Rt. 22), Keswick, Va. 22947)</b>   | <b>3:40</b>          |
|   | 0.0                | Right turn out of parking area back onto Route 22.   | 3:55                 |
| 91.7  | 0.1                | Right onto Route 250 west (22) towards Charlottesville.  |                      |
| 94.0  | 6.5                | Right onto Hydraulic Rd.   |                      |
| 94.7  | 6.9                | Right onto Rt. 29  |                      |
| 94.7  | 9.7                | Left onto Hilton Heights Rd.   |                      |
| 94.8  | 9.8                | Right onto service roadway to Hilton Doubletree Hotel  |                      |
| <b>98.0</b>   | <b>10.1</b>        | <b>ARRIVE - Hilton Doubletree Hotel (990 Hilton Heights Rd. Charlottesville, Va. 22901)</b>  | <b>4:45</b>          |

EXHIBIT A

## Police Unity Tour Chapter IV – Virginia Ride Route

| <b>DAY 2 – May 11<sup>th</sup> – Charlottesville to Warrenton</b> |                    |   |                      |
|---|--------------------|---|----------------------|
| Total Day2 Miles  | Stop to Stop Miles |   | Approx. Arrival Time |
|   |                    | <b>Depart Hilton Doubletree Hotel<br/>990 Hilton Heights Rd. Charlottesville, Va. 22901</b>   |                      |
| 0.0   | 0.0                | Service roadway to Hilton Heights Rd.   | 8:00                 |
|   | 0.2                | Left onto Hilton Heights Rd.  |                      |
|   | 0.3                | Left onto Route 29  |                      |
| <b>8.1</b>  | <b>8.0</b>         | <b>BREAK 1 – Right into Dunkin Donuts<br/>(5920 Seminole Trail, Ruckersville, VA22963).</b>   | <b>8:40</b>          |
|   | 0.0                |   | 9:00                 |
| 11.0  | 2.8                | Right on Route 33 east towards Gordonsville.  |                      |
| <b>17.5</b>   | <b>9.4</b>         | <b>BREAK 2 – Left into the Barboursville VFD<br/>(5251 Spotswood Trail, Barboursville, VA 22923).</b>   | <b>9:40</b>          |
|   | 0.0                | Left out of parking lot onto Route 33.  | 9:55                 |
| 17.7  | 0.2                | Left on Route 20 (scenic route).  |                      |
| 27.3  | 9.6                | James Madison’s Montpelier.   |                      |
| 29.6  | 12.1               | Right onto Caroline Street in the Town of Orange.   |                      |
| <b>29.9</b>   | <b>12.4</b>        | <b>BREAK 3 – LUNCH - Left into the Orange VFD<br/>(205 Caroline Street, Orange, Va. 22960).</b>   | <b>10:50</b>         |
|   | 0.0                | Right on Route 15 out of Orange VFD (scenic route) – cross over Route 20 & continue out of town. We will be taking Route 15 all the way to Culpeper | 11:50                |
| 48.4  | 18.5               | Stay straight at the intersection of Route 3 and 15   |                      |
| <b>51.5</b>   | <b>21.5</b>        | <b>BREAK 4 – Right on Montanus Drive in Culpeper to Target.<br/>(15341 Montanus Drive, Culpeper, VA 22701).</b>                                     | <b>1:20</b>          |
|   | 0.0                | Exit Target lot and take a left onto Route 15 south (Brandy Road).<br>14:04   | 1:50                 |
| 51.3  | 0.4                | Right onto Ira Hoffman Road.  |                      |
| 52.9  | 2.0                | Right on Route 229 (Rixeyville Road).   |                      |
| 66.1  | 15.2               | Right on route 211 East <b>(Quick stop at commuter lot on right – no porta johns)</b>   |                      |
| 72.5  | 21.6               | Enter town of Warrenton   |                      |
| 73.8  | 22.2               | Left on 211 East/29 North Business  |                      |
| 75.1  | 28.5               | Right onto Blackwell Rd   |                      |
| 75.4  | 23.8               | Left onto Walker Rd   |                      |
| <b>75.9</b>   | <b>24.4</b>        | <b>ARRIVE - Left onto Holiday Inn Lane &amp; into Holiday Inn Express parking lot<br/>(410 Holiday Court, Warrenton, VA 20186).</b>                 | <b>3:50</b>          |

EXHIBIT A

## Police Unity Tour Chapter IV – Virginia Ride Route

| <b>DAY 3- May 12<sup>th</sup>- Warrenton to the NLEOM</b> |                    |  |                      |
|---|--------------------|--|----------------------|
| Total Day3 Miles  | Stop to Stop Miles |  | Approx. Arrival Time |
|   |                    | <b>DEPART - Holiday Inn Express (410 Holiday Court, Warrenton, VA 20186)</b>                                       |                      |
|   | 0.0                | Leave from parking lot. All riders leave from this location  | 8:00                 |
| 0.2   | 0.2                | Right on Route 29  |                      |
| 10.9  | 10.9               | Right on Linton Hall Rd.   |                      |
| <b>11.0</b>   | <b>11.0</b>        | <b>BREAK 1 – Left onto Gateway Center Drive to the Target (13301 Gateway Center Drive, Gainesville, VA 20155).</b> | <b>8:55</b>          |
|   | 0.0                | Left on Wellington Road out of parking lot   | 9:15                 |
|   |                    | Left on University Drive to Cross over I-66  |                      |
| 11.6  | 0.6                | Right on Route 29 / Lee Highway North  |                      |
| 24.6  | 13.6               | Left on West Ox Rd   |                      |
| 25.3  | 14.3               | Left onto Alliance Dr.   |                      |
| <b>25.7</b>   | <b>14.7</b>        | <b>BREAK 2 – LUNCH - Left into the parking lot of PSTOC (4890 Alliance Drive, Fairfax, VA 22030).</b>              | <b>10:25</b>         |
|   | 0.0                | Exit parking lot & take a right onto Alliance Dr.  | 11:40                |
| 25.8  | 0.1                | Right onto West Ox Rd. toward Route 29   |                      |
| 26  | 0.3                | Left on Route 29 towards Fairfax City  |                      |
| 29.1  | 3.4                | Right on Main St./Camp Washington Intersection (Rt.29/Rt. 236)   |                      |
| 30.4  | 4.4                | Left on North Street   |                      |
| 30.6  | 4.6                | Left on Old Lee Highway  |                      |
| 32.7  | 6.7                | Right on Rt. 50 (@ Fairfax Circle)   | 12:05                |
| 45  | 19                 | Left at the fork to the Teddy Roosevelt Bridge/Rt. 50 Constitution Avenue/I-66E                                    |                      |
| 45.8  | 19.8               | Use right 2 lanes and take exit toward Rt. 50 East / Constitution Ave. NW  |                      |
| 50  | 20                 | Continue on Constitution Ave. NW   |                      |
| 51.7  | 21.7               | Use middle lane to turn Right on Constitution Ave. / Pennsylvania Ave.   |                      |
| 51.8  | 21.8               | Left on Constitution Ave. NW   |                      |
| 52.4  | 22.4               | Right on 1st Street NE (behind Capitol)  |                      |
| 52.6  | 22.6               | Left on East Capitol Street NE   |                      |
| 53.4  | 23.4               | Right on 11 <sup>th</sup> Street SE (Lincoln Park Bypass)  |                      |
| 53.5  | 23.5               | Left on East Capitol Street NE   |                      |
| 53.6  | 23.6               | Left on 13 <sup>th</sup> Street SE   |                      |
| 53.7  | 23.7               | Right on East Capitol Street NE straight to RFK  |                      |
| 54.3  | 24.3               | At RFK, stay Right on East Capitol St. SE and follow big blue signs to Lot 8                                       |                      |
| 54.4  | 24.4               | Go around RFK, merge onto Independence Ave. SE and immediate Right into LOT 8                                      |                      |
|   |                    |  |                      |
|   |                    | <b>ARRIVE – RFK, Lot 8</b>   |                      |

EXHIBIT A



Board Action Item  
March 19, 2024

ACTION - 2

Approval of Fairfax Connector Summer 2024 Service Changes

ISSUE:

Board of Supervisors' approval of Fairfax Connector's Summer 2024 service changes.

RECOMMENDATION:

The County Executive recommends the Board approve Fairfax Connector's Summer 2024 service change proposals outlined below in substantial form.

TIMING:

Board approval is requested on March 19, 2024, to allow for implementation in Summer 2024.

BACKGROUND:

Staff proposes service changes for implementation in Summer 2024 to improve the customer experience and increase ridership through improved connectivity, on-time performance, and service reliability. The proposed service changes are detailed in Attachment II, which includes route profiles, route maps, and level of service details.

A baseline assessment of existing transit services and demographics was done for the Franconia – Springfield and Herndon – Reston study areas as part of the 2023 Transit Strategic Plan (TSP). This effort included a transit propensity analysis, as well as a high-level assessment of travel flow between activity centers. Connections to the new Springfield Community Business Center (CBC) Commuter Multi-modal Parking Garage served as an important consideration. The analysis provided a better understanding of trip purpose, rider experiences, transportation needs, and the travel modes and bus routes most used by residents within the study areas. Based on public feedback and the TSP study results, a preferred plan was developed that creates a transit network which preserves the best of the existing system while improving connections based on travel patterns, growth, and service demand in the study areas.

Public Involvement

To inform the public of the proposed Summer 2024 service changes, as well as receive feedback from passengers, staff posted detailed information on the Fairfax Connector website and social media accounts, conducted an online survey, distributed flyers on buses, and hosted a public meeting to directly engage the public. Staff also responded

Board Action Item  
March 19, 2024

to public comments and questions, and incorporated comments into the proposal where feasible. Of the total 38 comments received, 29 comments were in favor of the service changes. A summary of the public feedback and responses is provided in Attachment III.

#### Title VI Evaluation

The proposed Summer 2024 service changes were reviewed as mandated by the *Federal Transit Administration (FTA) in Circular C4702.1B: Title VI Requirements and Guidelines for Federal Transit Administration Recipients*. Because the route eliminations and the new routes met the threshold for a major service change, an analysis of the potential for disparate impact and disproportionate burden was conducted. The analysis showed the proposed service changes will not create a negative disparate impact on minority riders or a disproportionate burden on low-income riders. Instead, they will result in an overall service improvement for Fairfax Connector's riders and the communities served. As a result, no Title VI adverse impacts were found for any of the proposed service changes. The Title VI analysis is provided in Attachment IV.

#### EQUITY IMPACT:

The proposed Summer 2024 service changes will increase transit service by improving access to communities of color, low-income households, one-vehicle or zero-vehicle households, seniors, individuals with disabilities, and students. Staff conducted a federally required Title VI analysis designed to ensure that, based on race, color, or national origin, no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any program that the United States Department of Transportation (USDOT) financially assists, and also to determine if any service change will have a negative impact on communities of color or low-income households, as defined by the USDOT. This analysis was done by examining the level of service (including span of service, frequency, and days of operation) for communities of color and low-income households before and after the proposed service changes. Based on the analysis, access along these routes will be improved for approximately 161,786 individuals in communities of color and 22,748 low-income households. As a result, the proposed service changes will not create a negative impact on communities of color or low-income households. These service changes are designed to advance equity for communities of color and low-income households by increasing access and mobility.

A post-implementation analysis will include conducting an onboard survey to obtain socio-economic information on the Fairfax Connector riders. This information, along with daily ridership and U.S. census data, will be used to assess and monitor the service changes.

Board Action Item  
March 19, 2024

FISCAL IMPACT:

The operational and capital costs of the proposed Summer 2024 service changes are included in the County's FY 2024 Revised Budget Plan in Fund 40000, County Transit Systems. These service changes will not result in any increase to Fund 40000 or any budget impact on the General Fund. Funding for Routes 371 and 598 will come from Northern Virginia Transportation Commission (NVTC) Commuter Choice grants generated from express lane toll funding along the I-395 and I-66 corridors. Grant funding is estimated at \$3.3 million for two years of operations and \$4.0 million for the purchase of seven new vehicles.

ENCLOSED DOCUMENTS:

Attachment I – News Release Regarding Community Meetings  
Attachment II – Summary of Service Changes and Route Profiles  
Attachment III – Public Comments Summary  
Attachment IV – Service Equity (Title VI) Analysis

STAFF:

Rachel Flynn, Deputy County Executive  
Gregg Steverson, Acting Director, Fairfax County Department of Transportation (FCDOT)  
Dwayne Pelfrey, Chief, Transit Services Division, FCDOT  
Michael Felschow, Chief, Planning Section, Transit Services Division, FCDOT  
Noelle Dominguez, Chief, Coordination and Funding Division, FCDOT  
Ray Johnson, Chief, Funding Section, Coordination and Funding Division, FCDOT  
Brent Riddle, Chief, Coordination Section, Coordination and Funding Division, FCDOT

ASSIGNED COUNSEL:

John Dorsey, Assistant County Attorney



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

## Community Meetings Set for Fairfax Connector's Proposed Summer 2024 Service Changes

### For Immediate Release

Nov. 8, 2023

[Fairfax County Department of Transportation \(FCDOT\)](#) will hold two virtual community meetings to share proposed Summer 2024 service changes to [Fairfax Connector](#) bus service on routes throughout the county to improve reliability, frequency and connectivity for customers.

### Attend a Community Meeting and Provide Input

Please join us at one of the engagement opportunities below to learn more about the changes.

| Meeting Date/Time                                   | Location/Login Information               | Join by Phone   |
|---|--|---|
| <b>Virtual Meeting</b><br>Tuesday, Nov.14, 7 p.m.   | <a href="#">Join the Virtual Meeting</a> | <b>By Phone:</b> 571-429-5982<br><b>Access Code:</b> 539795387# |
| <b>Virtual Meeting</b><br>Thursday, Nov. 16, 7 p.m. | <a href="#">Join the Virtual Meeting</a> | <b>By Phone:</b> 571-429-5982<br><b>Access Code:</b> 136642120# |

Provide feedback through an online survey from Nov. 14 - Dec. 1, 2023. [Visit the website](#) to participate in the survey coming November 14.

### Proposed Service Changes

| Route      | Description of Change   | Existing Frequency (Rush/Non Rush) | New Frequency (Rush/Non Rush) | Weekend Service |
|------------|---|------------------------------------|-------------------------------|-----------------|
| <b>371</b> | Frequency and will replace Routes 372 and 373 at rush hours, <i>Improves frequency</i>  | 20/35                              | 15/15-30                      | Yes             |
| <b>372</b> | Discontinue Route, <i>Merged into Route 371</i>   | 30 (Rush only)                     | N/A                           | N/A             |
| <b>373</b> | Discontinue Route, <i>Merged into Route 371</i>   | 30 (Rush only)                     | N/A                           | N/A             |
| <b>494</b> | Route will now operate between Franconia and Tysons with improved frequency and service to new Springfield CBC Garage                                   | 25/120                             | 15/60                         | No              |
| <b>558</b> | Route would be split into two routes with Route 558 serving northern portion of old route and 559 serving southern portion, <i>Improves reliability</i> | 20/60                              | 20/60                         | Yes             |
| <b>559</b> | New route serving southern portion of existing Route 558, <i>Improves reliability</i>   | N/A                                | 20/60                         | Yes             |
| <b>598</b> | New Express Route (\$4.25), <i>Improves connectivity</i>  | N/A                                | 15/25 rush hour               | No              |

Fairfax County Department of Transportation  
4050 Legato Road, Suite 400  
Fairfax, VA 22033-2895  
Phone: (703) 877-5600 TTY: 711  
Fax: (703) 877-5723  
[www.fairfaxcounty.gov/fcdot](http://www.fairfaxcounty.gov/fcdot)



## Stay Connected with Fairfax Connector

- Watch “How to Ride” Video: [English](#) and [Español](#)
- To receive notifications for your bus route, sign up for [BusTracker email or text alerts](#)
- For more information about Connector service, email [fairfaxconnector@fairfaxcounty.gov](mailto:fairfaxconnector@fairfaxcounty.gov), or call 703-339-7200, TTY 711
- Follow us on Twitter [@ffxconnector](#) or like us on [Facebook](#)
- Sign-up for alerts at [www.fairfaxcounty.gov/alerts](http://www.fairfaxcounty.gov/alerts)
- Visit <https://www.fairfaxcounty.gov/connector/news>

###

---

### Fairfax County Transportation News and Information

Sign-up for alerts at [www.fairfaxcounty.gov/alerts](http://www.fairfaxcounty.gov/alerts)

Follow FCDOT on [Facebook](#) or visit [www.fairfaxcounty.gov/transportation](http://www.fairfaxcounty.gov/transportation)

Follow Fairfax Connector on [Twitter](#) or [Facebook](#) or visit [www.fairfaxcounty.gov/connector](http://www.fairfaxcounty.gov/connector)

### Media Relations

Fairfax County Department of Transportation Media Relations

[Freddy Serrano](#), FCDOT Head of Communications, 703-877-5606 (o); 571-585-5520 (c)

### Accessibility

Fairfax County Department of Transportation (FCDOT) ensures nondiscrimination in all programs and activities in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act (ADA). If you need this information in an alternate format or would like to request reasonable accommodations for persons with disabilities or limited English proficiency for events, contact FCDOT at 703-877-5600, TTY 711. Requests for assistance must be received at least 7 business days in advance of an event.

### **Summary of Service Changes and Route Profiles**

#### *Route 371: Lorton Park & Ride – Franconia-Springfield Metro & VRE Station*

Based on the 2023 Transit Strategic Plan (TSP), staff recommends merging Routes 371, 372, and 373 into a realigned Route 371 to reduce duplication of service, increase span of service, and improve the level of service.

- Weekday span of service will operate from 4:10 A.M. to 1:13 A.M. with frequency improved to 15 minutes.
- Weekend span of service will operate from 5:26 A.M. to 2:12 A.M. on Saturdays and 5:26 A.M. to 12:56 A.M. on Sundays with frequencies remaining at 30 to 45 minutes.
- The total annual revenue hours will be increased by 7,200.
- Funding for this service improvement and one new vehicle will be provided by a Northern Virginia Transportation Commission (NVTC) I-395 Commuter Choice grant.

#### *Route 494: Franconia-Springfield Metro & VRE Station – Tysons Metro Station*

Based on the TSP, staff recommends alignment, frequency, and span of service adjustments for Route 494. This route will be shortened on both the northern and southern ends to allow for an improved level of service along the I-495 express lanes and to reduce duplication of service in the Lorton and Tysons areas. The frequency between Franconia and Tysons will be improved from 25 to 15 minutes. Route 371 in Lorton and Routes 423 and 427 in Tysons will provide coverage and connections to Route 494.

- Weekday span of service will operate from 5:00 A.M. to 8:52 P.M.
- Weekday frequencies will be 15 minutes during peak periods and 60 minutes during non-peak periods.
- There will be no change in the total annual revenue hours.
- No additional vehicles will be needed.

#### *Route 558: Center Harbor – Wiehle Reston East Metro &*

#### *Route 559: Wiehle Reston East Metro – Reston Town Center Transit Station*

The existing Route 558 links the Wiehle Reston East Metrorail Station to the Reston Town Center Transit Station and Center Harbor Road area. Staff recommends splitting Route 558 and creating the new Route 559 to improve operations and provide more direct service to the passengers.

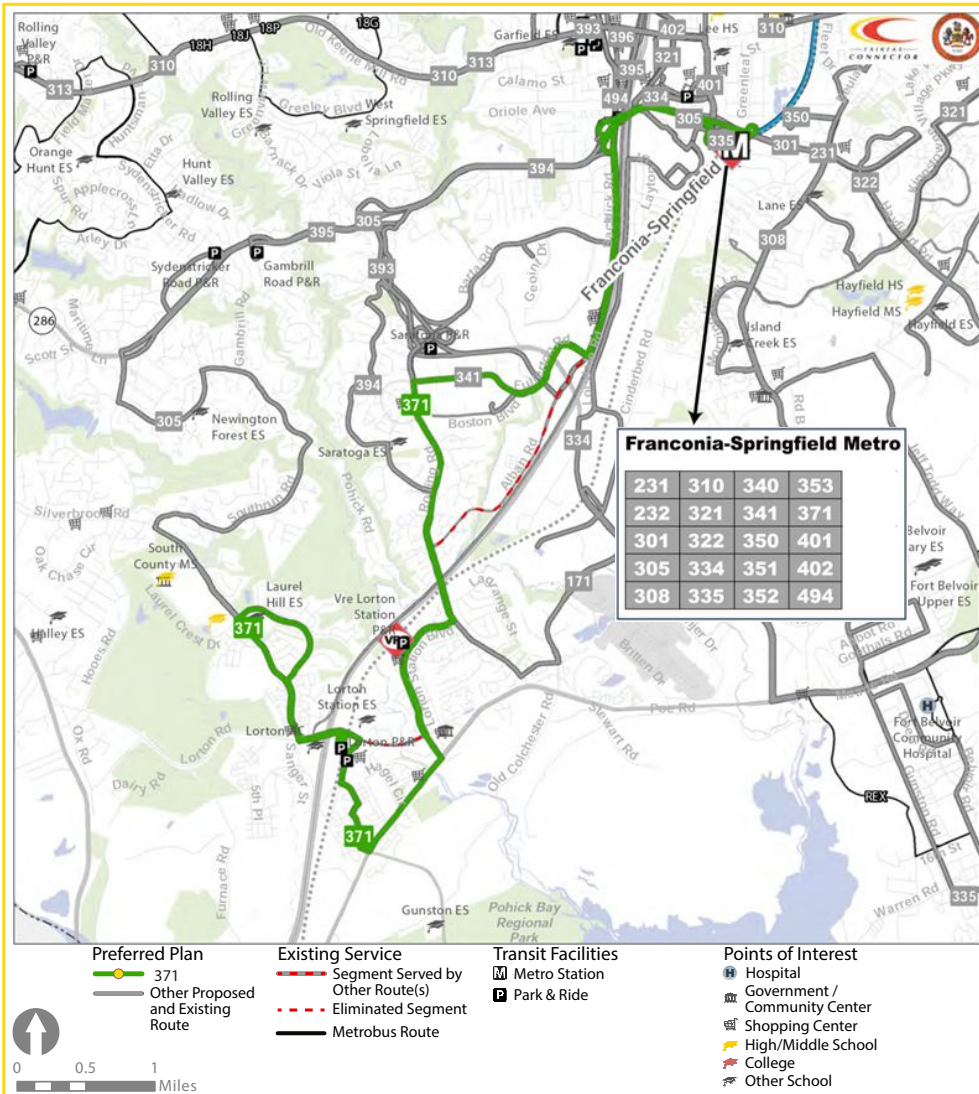
- The existing level of service will be maintained.
- There will be no change in the total annual revenue hours.
- No additional vehicles will be needed.

*Route 598: Reston South Park & Ride – Pentagon – Crystal City*

Staff recommends implementing the new Route 598 to improve travel time and increase capacity within the I-66 corridor. The route will provide new express service between the Reston South Park-and-Ride Lot, the Pentagon, and Crystal City.

- Weekday frequencies will be 15 to 25 minutes during peak periods.
- The estimated total annual revenue hours are 8,000.
- Six new vehicles have been purchased for this route.
- Funding for both capital and operations will be provided by a NVTC I-66 Commuter Choice grant using toll revenue from inside the Beltway.

# ROUTE 371: LORTON PARK & RIDE TO FRANCONIA-SPRINGFIELD METRO & VRE STATION



| Franconia-Springfield Metro |     |     |     |
|-----------------------------|-----|-----|-----|
| 231                         | 310 | 340 | 353 |
| 232                         | 321 | 341 | 371 |
| 301                         | 322 | 350 | 401 |
| 305                         | 334 | 351 | 402 |
| 308                         | 335 | 352 | 494 |

| OVERVIEW | CLASS               | Local  |
|----------|---------------------|--|
|          | DIRECTIONS          | Northbound/Southbound  |
|          | VIA                 | Rolling Rd, Lorton VRE, Backlick Rd, Lorton Station Blvd, Franconia-Springfield Pkwy/Rt 289              |
|          | TRANSFERS AVAILABLE | Blue Line, 231, 232, 301, 305, 308, 310, 321, 322, 334, 335, 340, 341, 350, 351, 352, 353, 401, 402, 494 |
|          | IMPROVEMENT(S)      | Improved frequency, replace current Route 372 and 373 at rush hours                                      |

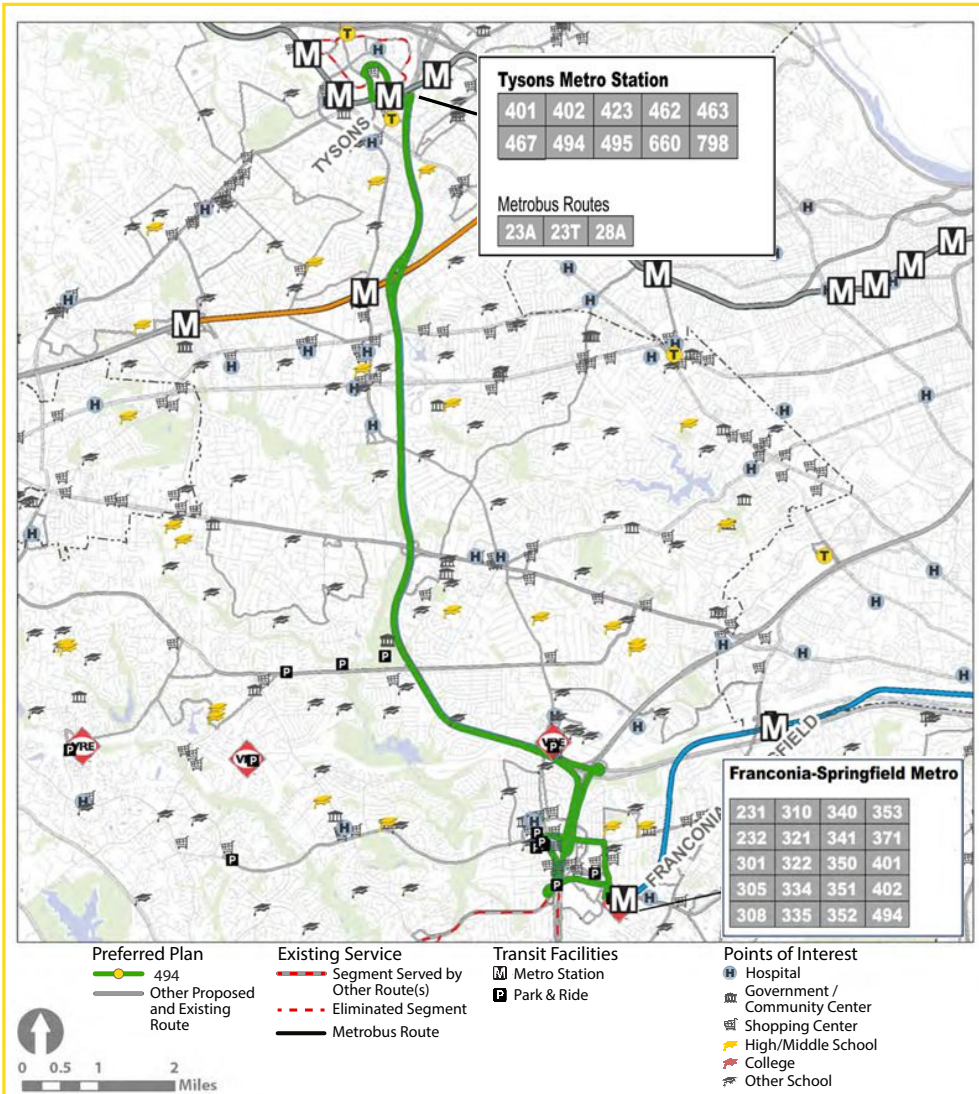
| LEVEL OF SERVICE | PROPOSED ROUTE 371 | SERVICE HOURS | WEEKDAY           | SATURDAY          | SUNDAY             |
|------------------|--------------------|---------------|-------------------|-------------------|--------------------|
|                  |                    |               | 4:10 AM - 1:13 AM | 5:26 AM - 2:12 AM | 5:26 AM - 12:56 AM |
| FREQUENCY        | RUSH               | 15 mins       | 30-45 mins        | 45 mins           |                    |
|                  | NON-RUSH           | 15-30 mins    |                   |                   |                    |

**FACILITIES SERVED WITHIN A QUARTER MILE**

|                              |                           |                    |   |
|------------------------------|---------------------------|--------------------|---|
| <b>1</b> HIGH/MIDDLE SCHOOLS | <b>0</b> TRANSIT CENTERS  | <b>0</b> COLLEGES  | <b>7</b> PARK & RIDE LOTS                   |
| <b>1</b> METRO RAIL STATIONS | <b>2</b> ACTIVITY CENTERS | <b>0</b> HOSPITALS | <b>1</b> COMMUNITY / HUMAN SERVICES CENTERS |



# ROUTE 494: FRANCONIA-SPRINGFIELD METRO & VRE STATION TO TYSONS METRO STATION



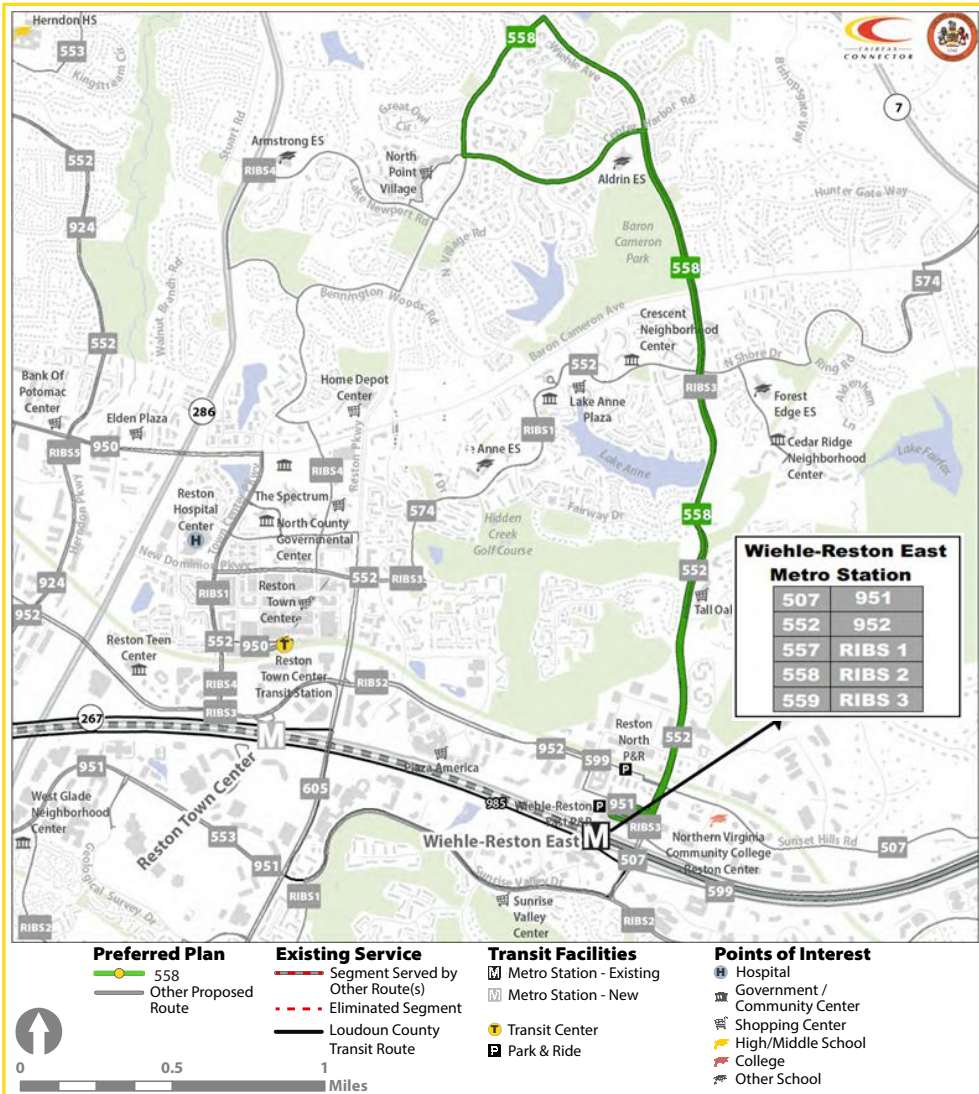
|                 |                            |  |
|-----------------|----------------------------|--|
| <b>OVERVIEW</b> | <b>CLASS</b>               | Express  |
|                 | <b>DIRECTIONS</b>          | Northbound/Southbound  |
|                 | <b>VIA</b>                 | I-95, Franconia-Springfield Pkwy/Rt 289, Franconia-Springfield Metro & VRE Station   |
|                 | <b>TRANSFERS AVAILABLE</b> | Silver Line, Blue Line, 231, 232, 301, 305, 308, 310, 321, 322, 334, 335, 340, 341, 350, 351, 352, 353, 371, 393, 396, 401, 402, 423, 462, 463, 467, 495, 660, 798; Metrobus 23A, 23T, 28A |
|                 | <b>IMPROVEMENT(S)</b>      | Improved frequency, route is truncated on the north and south ends, and realigned to serve the new Springfield Community Business Center (CBC) Commuter Parking Garage                     |

|                         |                           |                      |                   |                 |               |            |
|-------------------------|---------------------------|----------------------|-------------------|-----------------|---------------|------------|
| <b>LEVEL OF SERVICE</b> | <b>PROPOSED ROUTE 494</b> |                      | <b>WEEKDAY</b>    | <b>SATURDAY</b> | <b>SUNDAY</b> |            |
|                         |                           | <b>SERVICE HOURS</b> | 5:00 AM - 8:52 PM |                 | No Service    | No Service |
|                         |                           | <b>FREQUENCY</b>     | <b>RUSH</b>       | 15 mins         | No Service    | No Service |
| <b>NON-RUSH</b>         | 60 mins                   |                      |                   |                 |               |            |

## FACILITIES SERVED WITHIN A QUARTER MILE

|                              |                           |                    |   |
|------------------------------|---------------------------|--------------------|---|
| <b>0</b> HIGH/MIDDLE SCHOOLS | <b>0</b> TRANSIT CENTERS  | <b>0</b> COLLEGES  | <b>5</b> PARK & RIDE LOTS                   |
| <b>2</b> METRO RAIL STATIONS | <b>2</b> ACTIVITY CENTERS | <b>0</b> HOSPITALS | <b>0</b> COMMUNITY / HUMAN SERVICES CENTERS |

# ROUTE 558: CENTER HARBOR - WIEHLE RESTON EAST METRO



**Wiehle-Reston East Metro Station**

|     |        |
|-----|--------|
| 507 | 951    |
| 552 | 952    |
| 557 | RIBS 1 |
| 558 | RIBS 2 |
| 559 | RIBS 3 |

|                 |                            |   |
|-----------------|----------------------------|---|
| <b>OVERVIEW</b> | <b>CLASS</b>               | Local   |
|                 | <b>DIRECTIONS</b>          | Northbound/Southbound   |
|                 | <b>VIA</b>                 | Wiehle Avenue and Center Harbor Road  |
|                 | <b>TRANSFERS AVAILABLE</b> | Silver Line, 507, 552, 557, 559, 598, 599, 951, 952, RIBS1, RIBS2, RIBS3  |
|                 | <b>IMPROVEMENT(S)</b>      | Route would be split into two routes 558 and 559, with Route 558 serving Center Harbor and Wiehle-Reston East Metro Station, and Route 559 serving Wiehle-Reston East Metro Station and Reston Town Center Transit Station. |

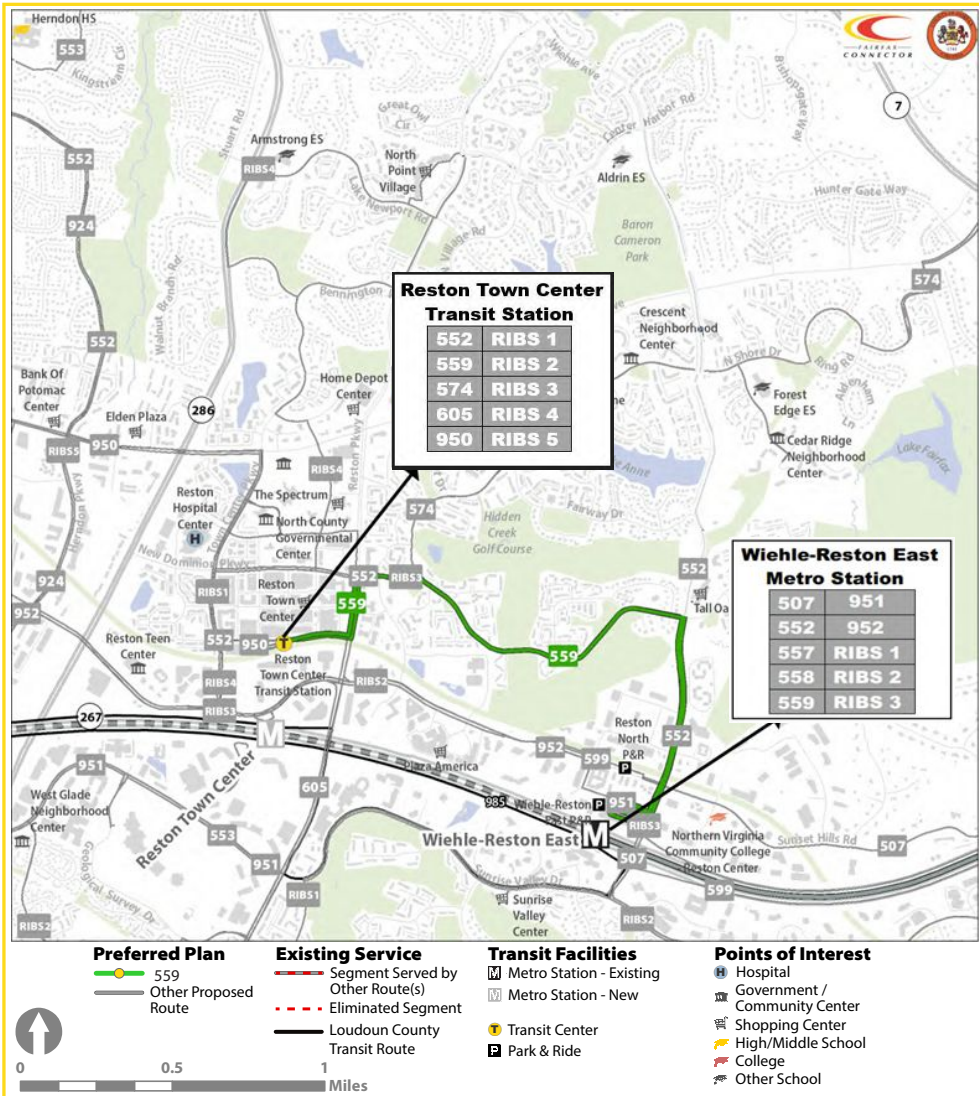
|                         |                           | WEEKDAY           | SATURDAY          | SUNDAY            |
|-------------------------|---------------------------|-------------------|-------------------|-------------------|
| <b>LEVEL OF SERVICE</b> | <b>PROPOSED ROUTE 558</b> |                   |                   |                   |
|                         | <b>SERVICE HOURS</b>      | 5:28 AM - 9:03 PM | 6:58 AM - 9:03 PM | 6:58 AM - 9:03 PM |
|                         | <b>FREQUENCY</b>          |                   |                   |                   |
|                         | <b>RUSH</b>               | 20 mins           |                   |                   |
|                         | <b>NON-RUSH</b>           | 60 mins           | 60 mins           | 60 mins           |

**FACILITIES SERVED WITHIN A QUARTER MILE**

|                              |                           |                    |   |
|------------------------------|---------------------------|--------------------|---|
| <b>0</b> HIGH/MIDDLE SCHOOLS | <b>0</b> TRANSIT CENTERS  | <b>0</b> COLLEGES  | <b>2</b> PARK & RIDE LOTS                   |
| <b>1</b> METRO RAIL STATIONS | <b>1</b> ACTIVITY CENTERS | <b>0</b> HOSPITALS | <b>0</b> COMMUNITY / HUMAN SERVICES CENTERS |

# ROUTE 559:

## WIEHLE RESTON EAST METRO - RESTON TOWN CENTER TRANSIT STATION



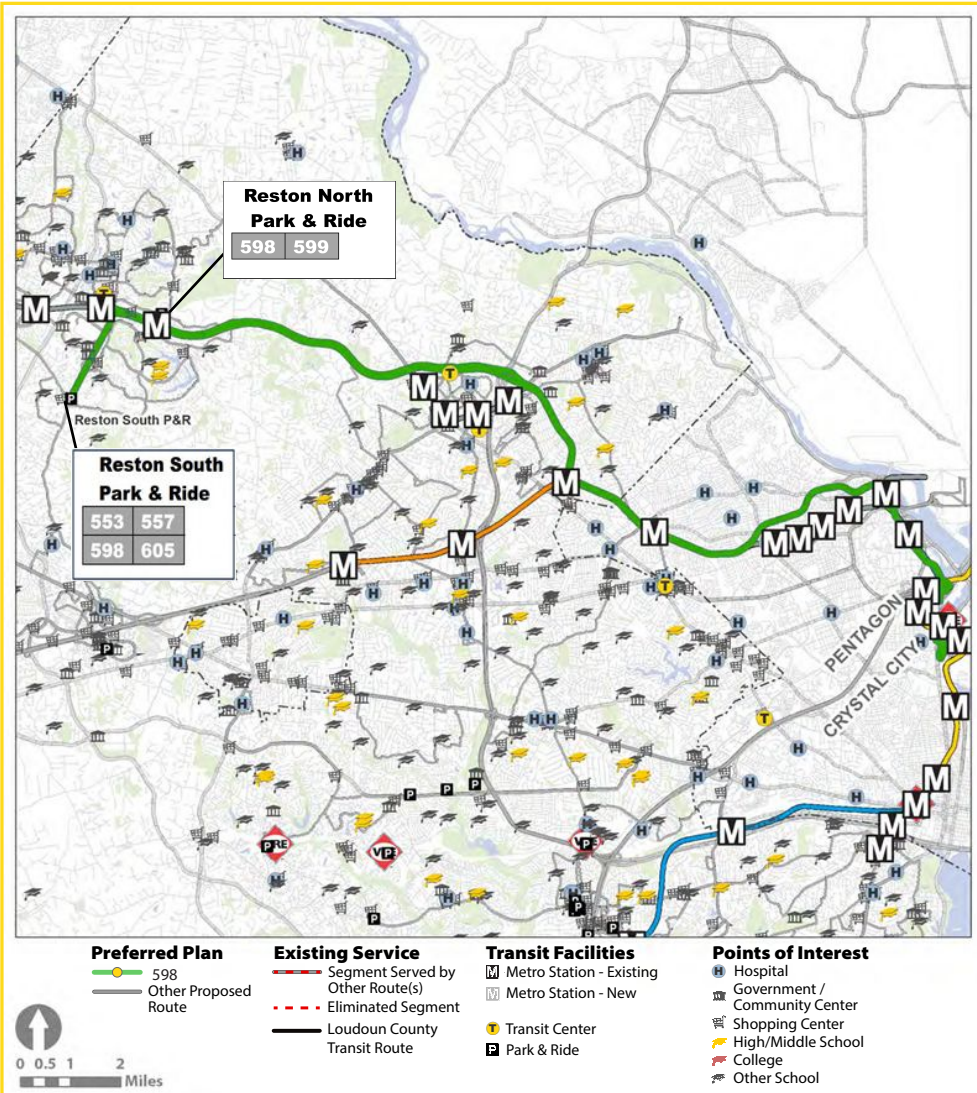
|                 |                            |  |
|-----------------|----------------------------|--|
| <b>OVERVIEW</b> | <b>CLASS</b>               | Local  |
|                 | <b>DIRECTIONS</b>          | Eastbound/Westbound  |
|                 | <b>VIA</b>                 | Wiehle Avenue and Reston Town Center Transit Station   |
|                 | <b>TRANSFERS AVAILABLE</b> | Silver Line, 507, 552, 557, 558, 574, 598, 599, 605, 950, 951, 952, RIBS1, RIBS2, RIBS3, RIBS4, RIBS5  |
|                 | <b>IMPROVEMENT(S)</b>      | New route which would be a split from existing Route 558. Route 559 would provide all-day service between Wiehle-Reston East Metro Station and Reston Town Center Transit Station. |

|                         |                           | WEEKDAY          | SATURDAY          | SUNDAY            |
|-------------------------|---------------------------|------------------|-------------------|-------------------|
| <b>LEVEL OF SERVICE</b> | <b>PROPOSED ROUTE 559</b> |                  |                   |                   |
|                         | <b>SERVICE HOURS</b>      | 5:37AM - 8:47 PM | 7:14 AM - 8:47 PM | 7:14 AM - 8:47 PM |
|                         | <b>FREQUENCY</b>          | <b>RUSH</b>      | 20 mins           |                   |
|                         |                           | <b>NON-RUSH</b>  | 60 mins           | 60 mins           |

**FACILITIES SERVED WITHIN A QUARTER MILE**

|                              |                           |                    |   |
|------------------------------|---------------------------|--------------------|---|
| <b>0</b> HIGH/MIDDLE SCHOOLS | <b>1</b> TRANSIT CENTERS  | <b>0</b> COLLEGES  | <b>2</b> PARK & RIDE LOTS                   |
| <b>1</b> METRO RAIL STATIONS | <b>2</b> ACTIVITY CENTERS | <b>0</b> HOSPITALS | <b>0</b> COMMUNITY / HUMAN SERVICES CENTERS |

# ROUTE 598: RESTON SOUTH PARK & RIDE - PENTAGON - CRYSTAL CITY



|                 |                            |  |
|-----------------|----------------------------|--|
| <b>OVERVIEW</b> | <b>CLASS</b>               | Express  |
|                 | <b>DIRECTIONS</b>          | Eastbound/Westbound  |
|                 | <b>VIA</b>                 | Reston North Park & Ride, Dulles Toll Road, I-66   |
|                 | <b>TRANSFERS AVAILABLE</b> | Silver Line, 507, 552, 553, 557, 558, 559, 599, 605, 951, 952, RIBS1, RIBS2, RIBS3, and other connections available at Pentagon Transit Center |
|                 | <b>IMPROVEMENT(S)</b>      | New express service from Reston South P&R via Reston North P&R to the Pentagon and Crsytal City, with a standard fare of \$4.25                |

|                         |                           | WEEKDAY              | SATURDAY                               | SUNDAY     |            |            |
|-------------------------|---------------------------|----------------------|--|------------|------------|------------|
| <b>LEVEL OF SERVICE</b> | <b>PROPOSED ROUTE 598</b> | <b>SERVICE HOURS</b> | 5:20 AM - 8:30 AM<br>3:07 PM - 6:27 PM | No Service | No Service |            |
|                         |                           | <b>FREQUENCY</b>     | <b>RUSH</b>                            | 15-25 mins | No Service | No Service |
|                         |                           |                      | <b>NON-RUSH</b>                        | No Service |            |            |

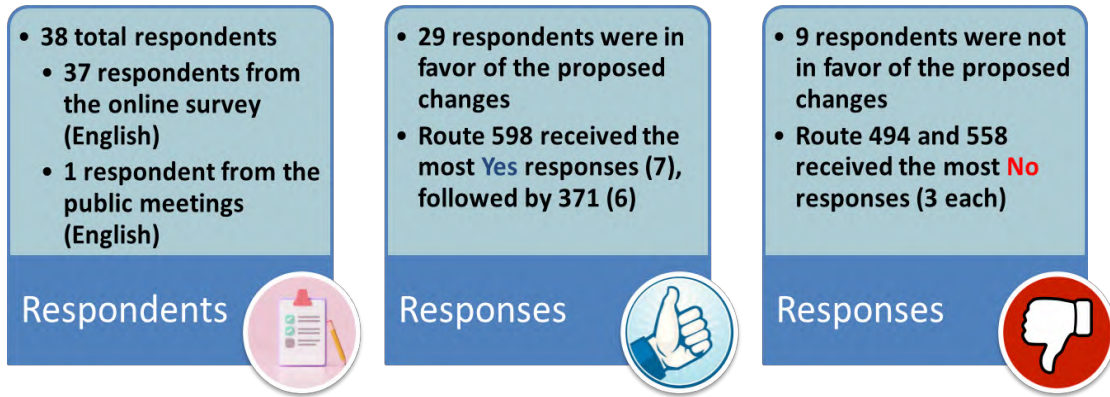
## FACILITIES SERVED WITHIN A QUARTER MILE

|                          |                       |                |   |
|--------------------------|-----------------------|----------------|---|
| 0<br>HIGH/MIDDLE SCHOOLS | 0<br>TRANSIT CENTERS  | 0<br>COLLEGES  | 3<br>PARK & RIDE LOTS                   |
| 4<br>METRO RAIL STATIONS | 4<br>ACTIVITY CENTERS | 0<br>HOSPITALS | 0<br>COMMUNITY / HUMAN SERVICES CENTERS |

**Public Comments Summary**

The following is a summary of public comments on the proposed Summer 2024 service changes. Draft schedules and route profile sheets were provided online. The public comments were derived from an online survey and two virtual public meetings. A total of 38 individuals responded, with 76 percent providing positive responses.

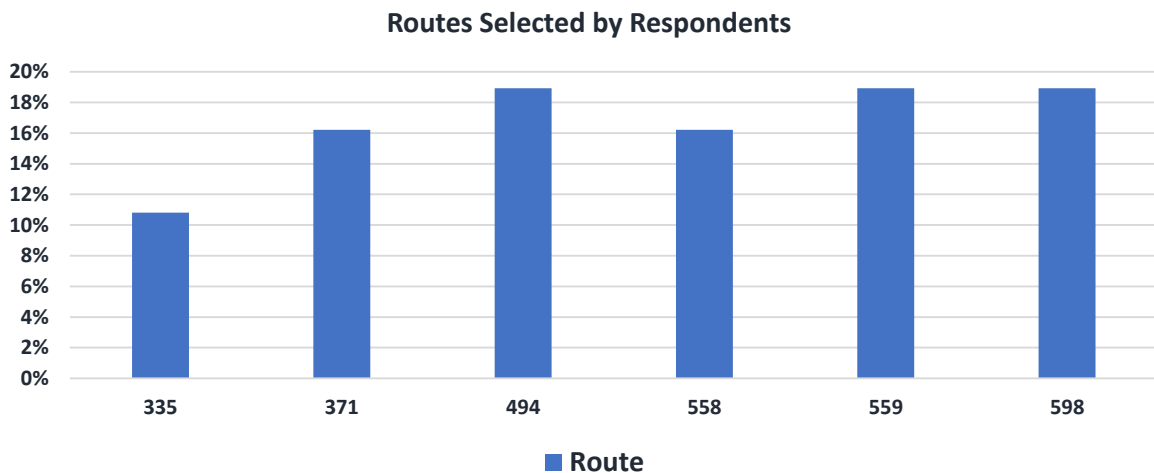
**Chart 1: Public Comments Results**



The following information summarizes the findings presented in Chart 1:

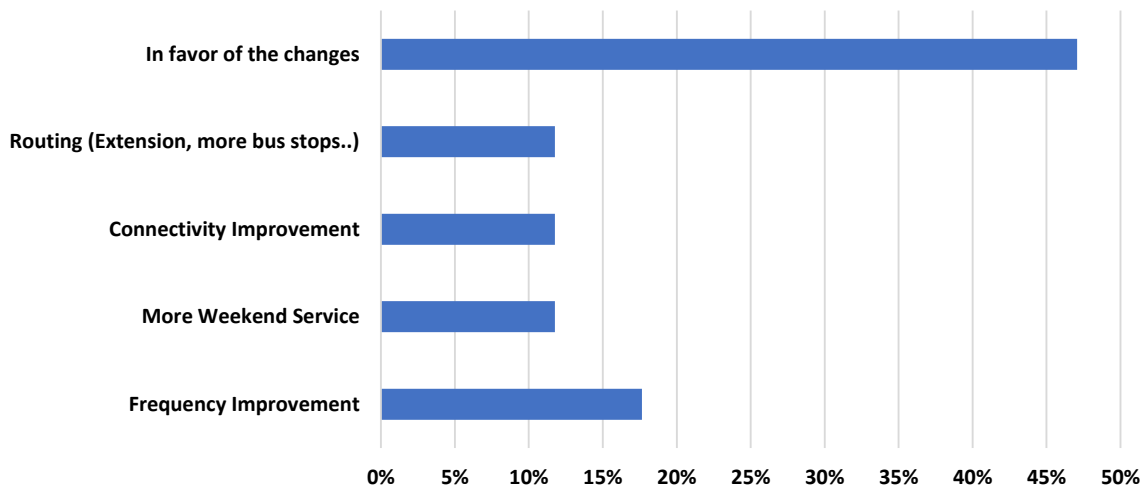
- Public comments were provided by 38 total respondents, with 37 from the online survey and one from the public meetings.
- Of the 38 total respondents, 29 were in favor of the proposed service changes and nine were not in favor.

**Chart 2: Feedback Provided by Route**



As presented in Chart 2, of all the routes included in the survey, Routes 494, 559, and 598 were selected the most by respondents.

**Chart 3: Additional Comments (Survey & Public Meetings)**

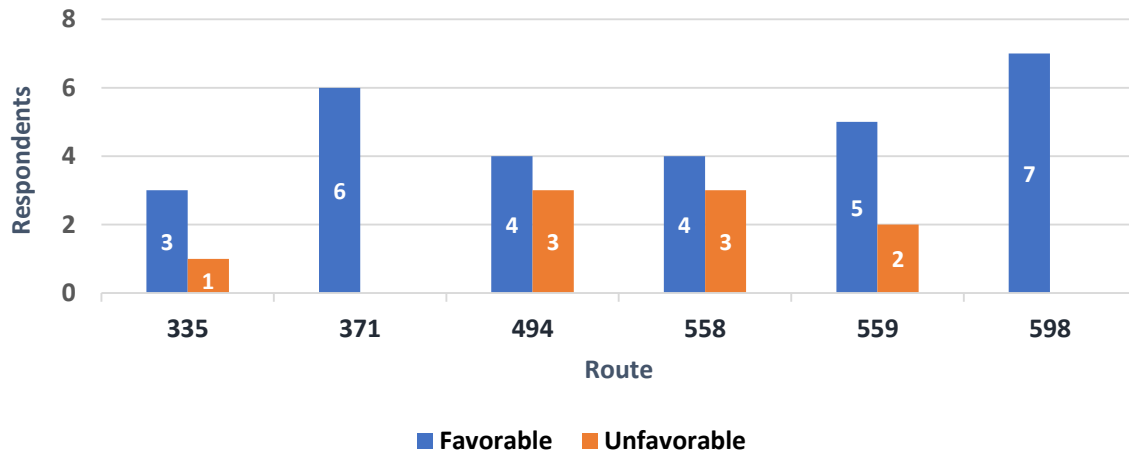


The following information summarizes the findings presented in Chart 3:

- When asked for additional comments, a total of 17 comments (16 from the online survey and one from the public meetings) were provided by respondents.
- Of the 17 comments provided, 47 percent were in favor of the proposed changes, 18 percent requested frequency improvements, and the remaining 35 percent asked for more weekend service, connectivity improvements, and routing changes.

**Chart 4: Favorable vs. Unfavorable Responses to Proposed Changes**

**Favorable vs. Unfavorable to the Proposed Changes by Route**



In conclusion, 76 percent of respondents supported the proposed service changes, while 24 percent were not in favor.

The unfavorable comment regarding more bus stops for Route 335 has been addressed by staff. As presented in Chart 4, unfavorable comments were also provided for Routes 494, 558, and 559, but the staff determined these comments could not be addressed currently due to budget constraints. Should additional funding become available in the future, staff will re-examine these routes.

## **Title VI Service Equity Analysis Proposed Summer 2024 Fairfax Connector Service Changes**

### Summary of Analysis Results

The service changes proposed for implementation in Summer 2024 were reviewed as mandated by the Federal Transit Administration (FTA) in *Circular C-4702.1B, Title VI Requirements and Guidelines for Federal Transit Administration Recipients*. The Title VI analysis showed the proposed service changes to Routes 371, 372, 373, 494, 558, 559 and 598 all met the major service change threshold, and their adverse effects were considered in the analysis. The analysis suggested the proposed elimination of Routes 372 and 373 and the addition of Route 559 would result in a disparate impact (DI). Per the Title VI *Circular*, a substantial legitimate justification has been provided for each route.

### Fairfax County Title VI Program Elements

A service equity analysis may require the evaluation of as many as four items depending on the route's nature, proposed changes, and served environment. The policies listed in this section are contained in the County's Title VI Program, as approved by the Board of Supervisors in July 2023.

A major service change is defined as either an increase or decrease of 25 percent or more in either daily revenue service hours, revenue service miles, or both for the individual route being modified.

An adverse effect occurs when the proposed service change incorporates any of the following modifications:

- Service is eliminated.
- Headways are modified by at least 20 percent and 10 minutes.
- Span of service is modified by at least 10 percent and two hours.
- New service is implemented.

A disparate impact (DI) occurs under the following circumstances:

- For a proposed service increase or fare reduction, calculate service area minority population percent minus route area minority population percent. If the result is greater than or equal to +10 percent, then a DI has occurred.
- For a proposed service reduction or fare increase, calculate route area minority population percent minus service area minority population percent. If the result is greater than or equal to +10 percent, then a DI has occurred.

A disproportionate burden (DB) occurs under the following circumstances:

- For a proposed service increase or fare reduction, calculate service area low-income population percent minus route area low-income population percent. If the result is greater than or equal to +10 percent, then a DB has occurred.
- For a proposed service reduction or fare increase, calculate route area low-income population percent minus service area low-income population percent. If the result is greater than or equal to +10 percent, then a DB has occurred.



For any changes exceeding established DI/DB thresholds, FTA guidance to agencies (*Circular* page IV-16; emphasis in original) requires that:

“If a transit provider chooses not to alter the proposed service changes despite the potential disparate impact on minority populations, or if the transit provider finds, even after the revisions, that minority riders will continue to bear a disproportionate share of the proposed service change, the transit provider may implement the service change *only* if:

- “the transit provider has a substantial legitimate justification for the proposed service change; **and**
- “the transit provider can show that there are no alternatives that would have a less disparate impact on minority riders but would still accomplish the transit provider’s legitimate program goals.”

The Fairfax County Department of Transportation (FCDOT) measured the percentages of minority and low-income riders impacted by the proposed service changes and then compared those percentages to the system-wide profile for Fairfax Connector (50.7 percent minority and 19.4 percent low-income) to determine whether the service changes would cause a DI or DB.

#### Overview

The service changes proposed for implementation in Summer 2024 include Routes 371, 372, 373, 494, 558, 559, and 598.

#### *Route 371: Lorton – Franconia-Springfield Metro*

Route 371 will consolidate the current Routes 371, 372, and 373. Route 371 will provide service between Lorton and the Franconia – Springfield Metrorail Station.

#### *Route 494: Springfield – Tysons*

Route 494 will provide service between the Franconia – Springfield Metrorail Station and Tysons. The truncated southern portion of Route 494 in Lorton will continue to be served by the revised Route 371. The truncated northern portion in Tysons will continue to be served by Routes 401, 402, 423, and 427.

#### *Route 558: Center Harbor – Wiehle*

The current Route 558 will be split into two new routes (558 and 559). Route 558 will provide service between Center Harbor and the Wiehle Metrorail Station.

#### *Route 559 (new): Reston Town Center – Wiehle*

The current Route 558 will be split into two new routes (558 and 559). Route 559 will provide service between Reston Town Center and the Wiehle Metrorail Station.

#### *Route 598 (new): Reston South – Pentagon Express*

Route 598 will provide new express service between the Reston South Park-and-Ride Lot and the Pentagon.

#### Major Service Change Evaluation

Each of the above routes included in the proposed service changes was evaluated against the major service change threshold defined in the County’s Title VI Program.

Table 1 shows all the proposed routes met the major service change threshold and required further DI/DB analysis.

**Table 1: Proposed Service Changes**

| Route | Proposed Change in Revenue Hours (%) |      |      | Proposed Change in Revenue Miles (%) |      |      | Met the Major Service Change Threshold? |
|-------|--------------------------------------|------|------|--------------------------------------|------|------|---|
|       | Weekday                              | Sat. | Sun. | Weekday                              | Sat. | Sun. |   |
| 371   | 210%                                 | 0%   | 0%   | 244%                                 | 0%   | 0%   | Yes                                     |
| 372   | -100%                                | -    | -    | -100%                                | -    | -    | Yes                                     |
| 373   | -100%                                | -    | -    | -100%                                | -    | -    | Yes                                     |
| 494   | -1%                                  | -    | -    | 27%                                  | -    | -    | Yes                                     |
| 558   | -57%                                 | -58% | -58% | -43%                                 | -42% | -42% | Yes                                     |
| 559   | 100%                                 | 100% | 100% | 100%                                 | 100% | 100% | Yes                                     |
| 598   | 100%                                 | -    | -    | 100%                                 | -    | -    | Yes                                     |

Table 2 shows the detailed adverse effects for the proposed route changes that met the major service change threshold.

**Table 2: Adverse Effect Analysis**

| Route | Service Change                          | Headway Modified by at Least 20% and 10 mins |                  |                  |                 | Span of Service Modified by at Least 10% and 2 hrs |                  |                 |
|-------|---|--|------------------|------------------|-----------------|--|------------------|-----------------|
|       |   | Weekday Peak <sup>1</sup>                    | Weekday Midday   | Sat.             | Sun.            | Weekday  | Sat.             | Sun.            |
| 371   | Add                                     | 100%<br>(15 mins)                            | 50%<br>(15 mins) | 40%<br>(20 mins) | 10%<br>(5 mins) | 60%<br>(7.92 hrs)                                  | 2%<br>(0.45 hrs) | 1%<br>(0.1 hrs) |
| 372   | Eliminate<br>(replaced by<br>Route 371) | -100%  | -                | -                | -               | -100%  | -                | -               |
| 373   |   |  |                  |                  |                 |  |                  |                 |
| 494   | Improve                                 | 40%<br>(10 mins)                             | 37%<br>(35 mins) | -                | -               | 21%<br>(2.75 hrs)                                  | -                | -               |
| 558   | Split                                   | 0%   | 0%               | 0%               | 0%              | 0%   | 0%               | 0%              |
| 559   | New                                     | 100%   | 100%             | 100%             | 100%            | -100%  | -100%            | -100%           |
| 598   | New                                     | 100%   | -                | -                | -               | 100%   | --               |                 |

<sup>1</sup> The time periods used in this analysis were defined as follows: Weekday Peak 6:00-9:00am and 3:00-6:00pm, Weekday Midday: 9:00am-3:00pm, Saturday Core: 8:00am-5:00pm, and Sunday Core: 8:00am-5:00pm.

### Data Sources

Data on the minority population by census block group is from Table B03002 from the American Community Survey, 2017–2021 five-year estimates. The minority population is defined as all persons who are not within the non-Hispanic white population. Data on the low-income households by census block group is from Table B19001 from the American Community Survey, 2017–2021 five-year estimates. Low-income households are defined as households making under \$60,000 annually.

#### *Route 371: Lorton – Franconia-Springfield Metro*

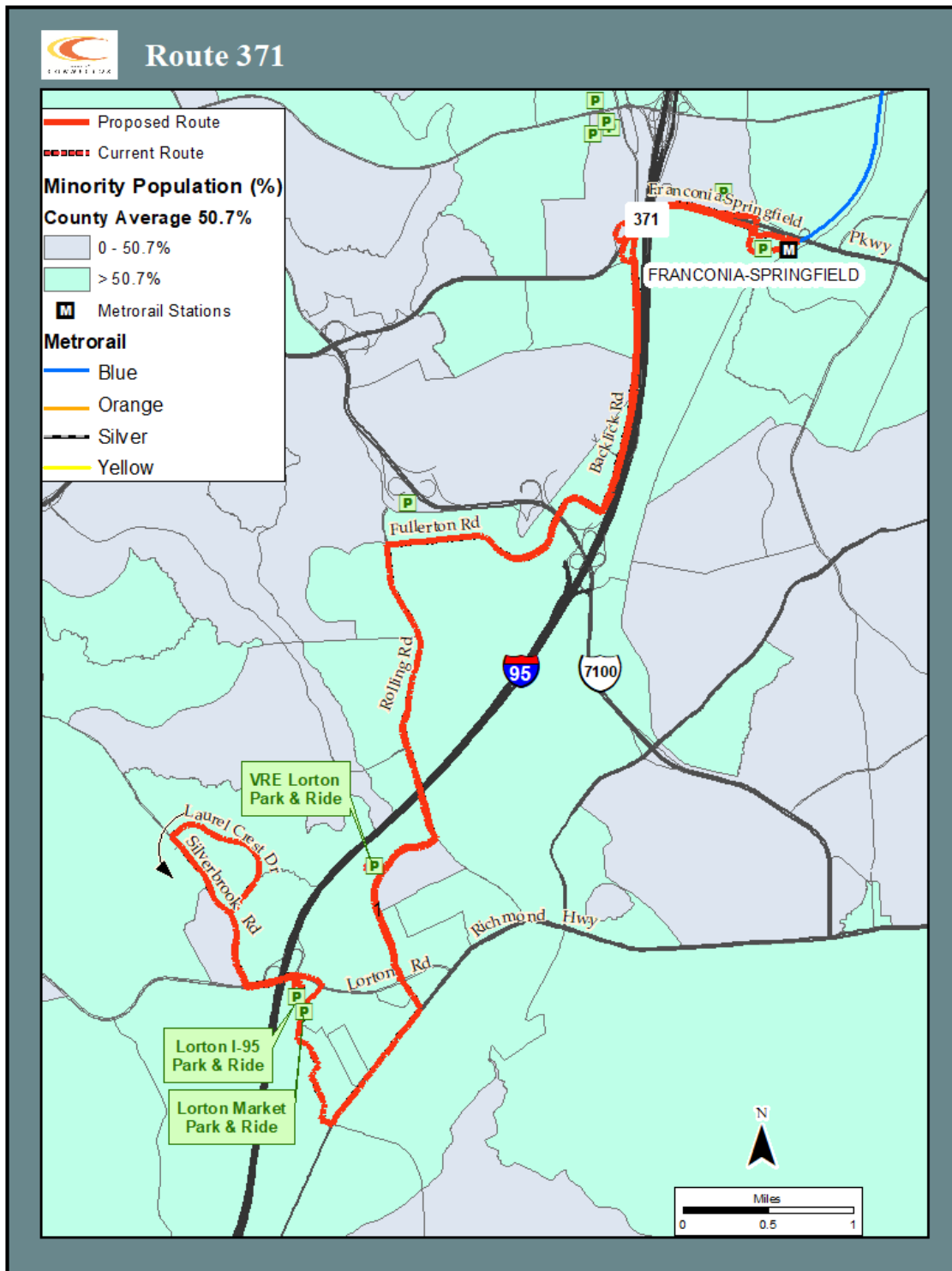
Disparate Impact (DI): Within the route area of Route 371, the minority population is 67 percent. Since the proposed change will add service, the difference between the service area minority and route area minority is -16.3 percent, which does not exceed the 10 percent threshold. Therefore, there is no DI for minority riders.

**Table 3: Route 371 Disparate Impact**

| Route | Add / Reduce Service | Route Area Population | Route Area Minority Population | Route Area Minority Population (%) | Service Area Minority Population (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|--------------------------------|------------------------------------|--------------------------------------|------------|-----------|---------------------------|
| 371   | Add                  | 24,002                | 16,083                         | 67.0%                              | 50.7%                                | -16.3%     | 10%       | No                        |

Figure 1 shows the proposed route alignment in relation to predominantly minority census block groups.

Figure 1: Route 371 Minority Population Map



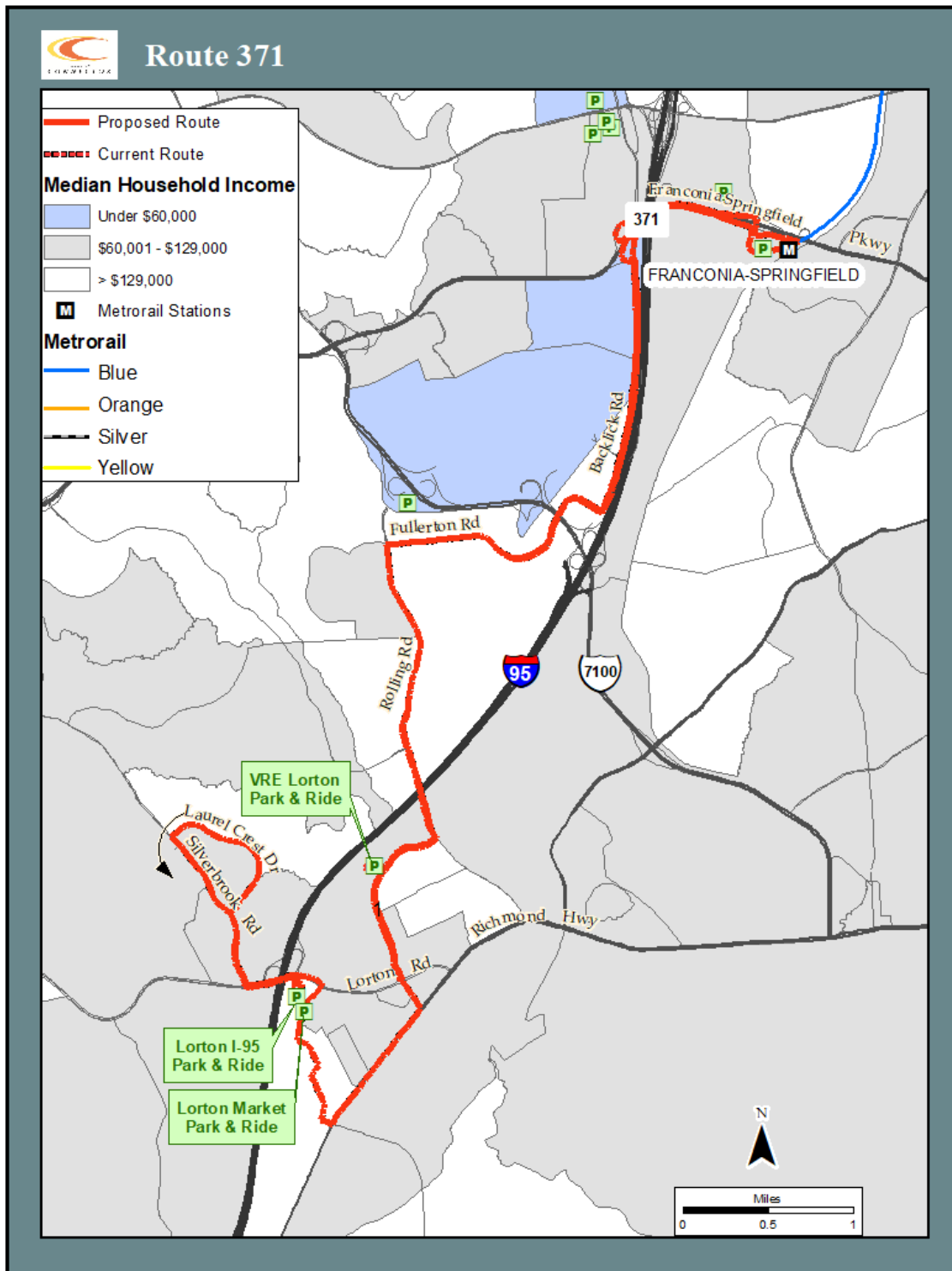
Disproportionate Burden (DB): Within the route area of Route 371, the low-income households are 23.2 percent. Since the proposed change will add service, the difference between the service area low-income households and the route area low-income households is -3.8 percent. Therefore, there is no DB for low-income riders.

**Table 4: Route 371 Disproportionate Burden**

| Route | Add / Reduce Service | Route Area Households | Route Area Low-Income Households | Route Area Low-Income Households (%) | Service Area Low-Income Households (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|----------------------------------|--------------------------------------|--|------------|-----------|---------------------------|
| 371   | Add                  | 8,188                 | 1,897                            | 23.2%                                | 19.4%                                  | -3.8%      | 10%       | No                        |

Figure 2 shows the proposed route alignment in relation to predominantly low-income census block groups.

Figure 2: Route 371 Low-income Households Map



*Route 372: Lorton – Franconia-Springfield Metro*

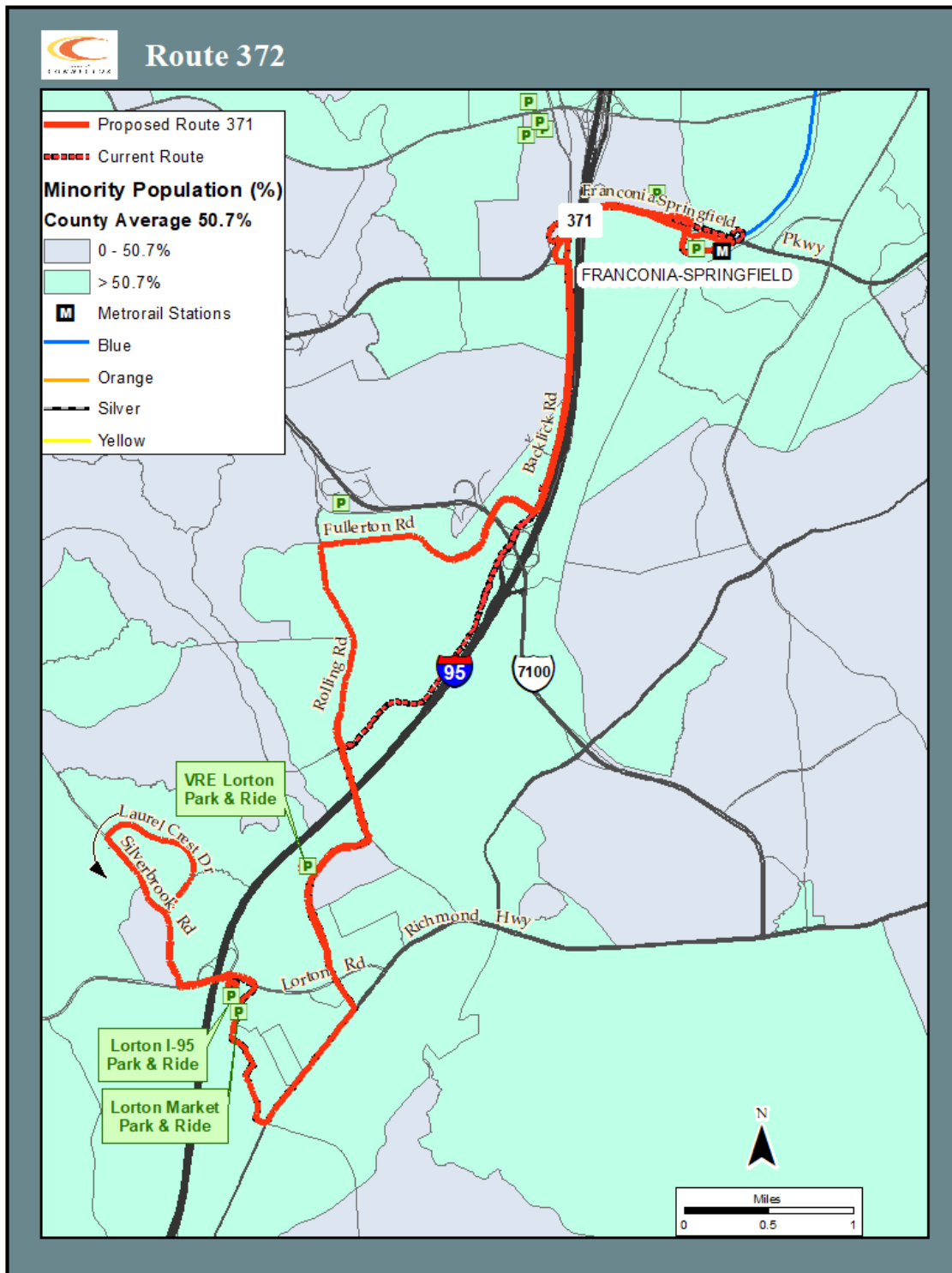
Disparate Impact (DI): Within the route area of Route 372, the minority population is 70.5 percent. Since the proposed change will eliminate this route, the difference between the route area minority and the service area minority population is 19.8 percent, which exceeds the 10 percent threshold. Therefore, there is a DI for minority riders. However, Route 372 will be replaced by the revised all-day Route 371, with a higher level of service than what Route 372 currently provides during peak periods. Thus, the proposed service change has a substantial legitimate justification and benefit to riders.

**Table 5: Route 372 Disparate Impact**

| Route | Add / Reduce Service | Route Area Population | Route Area Minority Population | Route Area Minority Population (%) | Service Area Minority Population (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|--------------------------------|------------------------------------|--------------------------------------|------------|-----------|---------------------------|
| 372   | Replace              | 17,201                | 12,129                         | 70.5%                              | 50.7%                                | 19.8%      | 10%       | Yes                       |

Figure 3 shows the proposed route alignment in relation to predominantly minority census block groups.

Figure 3: Route 372 Minority Population Map





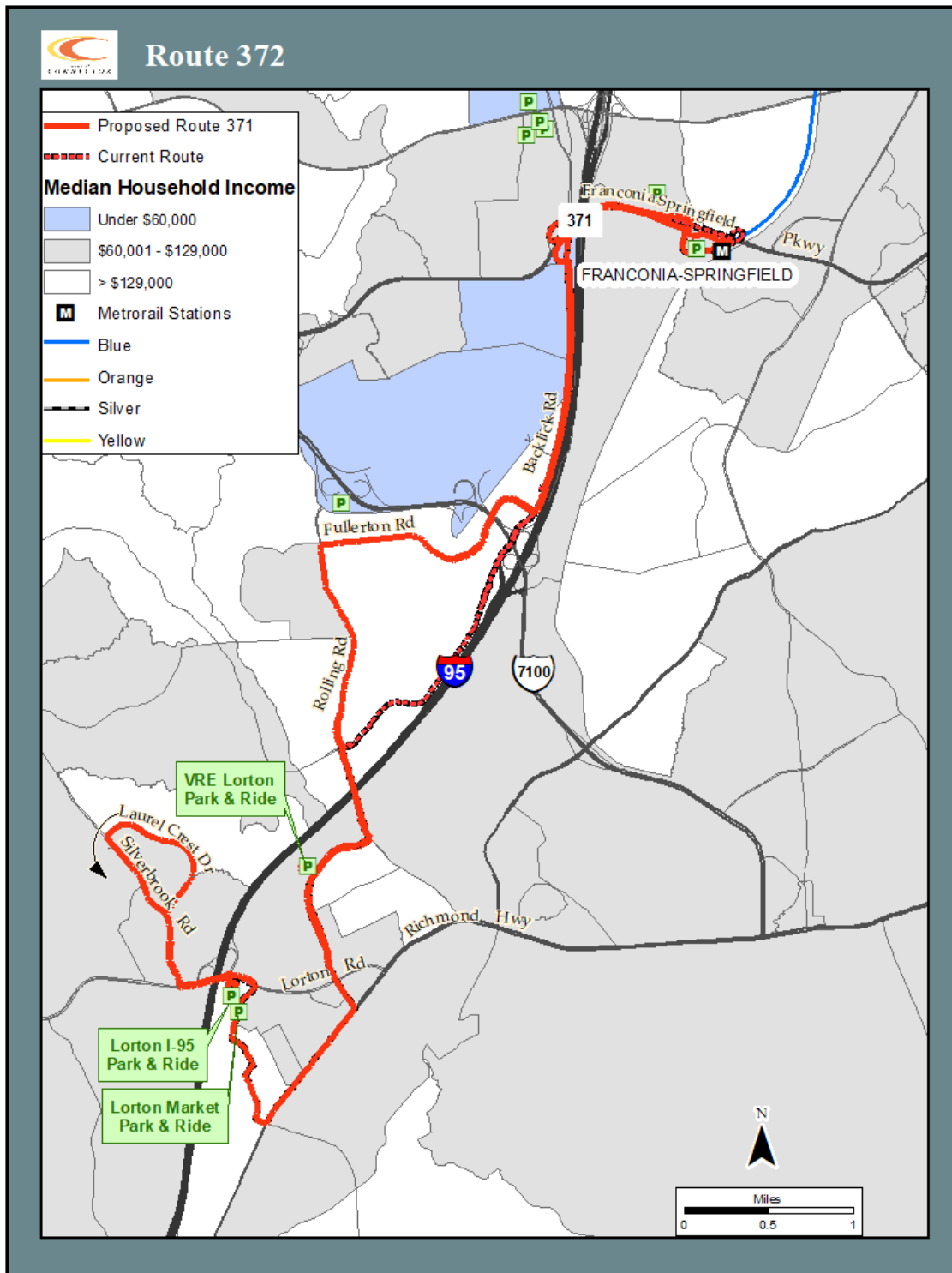
Disproportionate Burden (DB): Within the route area of Route 372, the low-income households are 23.3 percent. Since the proposed change will eliminate this route, the difference between the route area low-income households and the service area low-income households is 3.9 percent, which does not exceed the 10 percent threshold. Therefore, there is no DB for low-income riders. Route 372 will be replaced by the revised all-day Route 371, providing a higher level of service than what Route 372 currently provides during peak periods.

**Table 6: Route 372 Disproportionate Burden**

| Route | Add / Reduce Service | Route Area Households | Route Area Low-Income Households | Route Area Low-Income Households (%) | Service Area Low-Income Households (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|----------------------------------|--------------------------------------|--|------------|-----------|---------------------------|
| 372   | Replace              | 5,715                 | 1,331                            | 23.3%                                | 19.4%                                  | 3.9%       | 10%       | No                        |

Figure 4 shows the proposed route alignment in relation to predominantly low-income census block groups.

Figure 4: Route 372 Low-income Households Map



*Route 373: Lorton – Franconia-Springfield Metro*

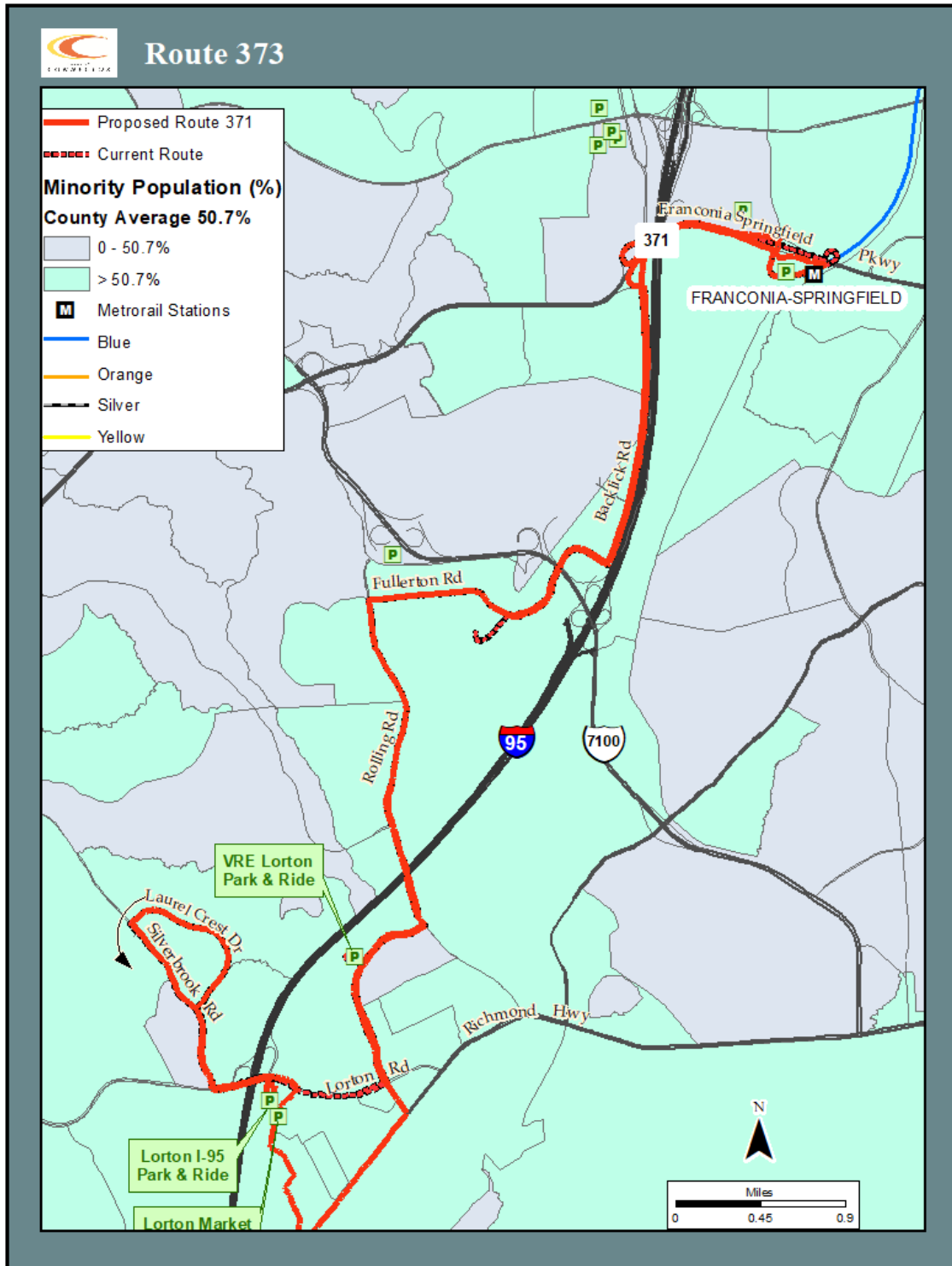
Disparate Impact (DI): Within the route area of Route 373, the minority population is 65.1 percent. Since the proposed change will eliminate this route, the difference between the route area minority and the service area minority population is 14.4 percent, which exceeds the 10 percent threshold. Therefore, there is disparate impact for minority riders. However, Route 373 will be replaced by the revised all-day Route 371, with a higher level of service than what Route 373 currently provides during peak periods. Thus, the proposed service change has a substantial legitimate justification and benefit to riders.

**Table 7: Route 373 Disparate Impact**

| Route | Add / Reduce Service | Route Area Population | Route Area Minority Population | Route Area Minority Population (%) | Service Area Minority Population (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|--------------------------------|------------------------------------|--------------------------------------|------------|-----------|---------------------------|
| 373   | Replace              | 21,485                | 13,985                         | 65.1%                              | 50.7%                                | 14.4%      | 10%       | Yes                       |

Figure 5 shows the proposed route alignment in relation to predominantly minority census block groups.

Figure 5: Route 373 Minority Population Map



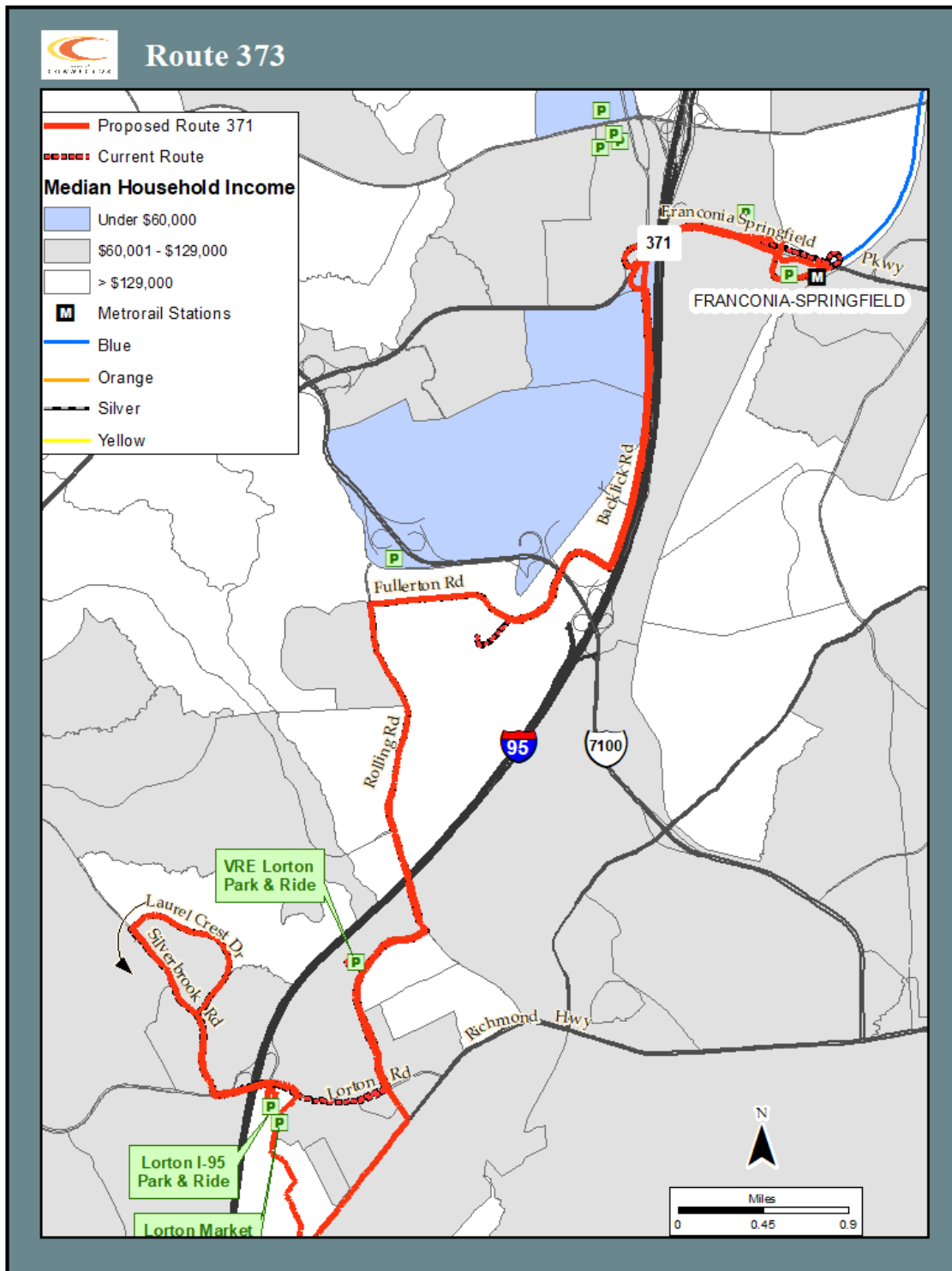
Disproportionate Burden (DB): Within the route area of Route 373, the low-income households are 23.6 percent. Since the proposed change will eliminate this route, the difference between the route area low-income households and the service area low-income households is 4.2 percent, which does not exceed the 10 percent threshold. Therefore, there is no DB for low-income riders. Route 373 will be replaced by the revised all-day Route 371, with a higher level of service than what Route 373 currently provides during peak periods.

**Table 8: Route 373 Disproportionate Burden**

| Route | Add / Reduce Service | Route Area Households | Route Area Low-Income Households | Route Area Low-Income Households (%) | Service Area Low-Income Households (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|----------------------------------|--------------------------------------|--|------------|-----------|---------------------------|
| 373   | Replace              | 7,492                 | 1,769                            | 23.6%                                | 19.4%                                  | 4.2%       | 10%       | No                        |

Figure 6 shows the proposed route alignment in relation to predominantly low-income census block groups.

Figure 6: Route 373 Low-income Households Map



*Route 494: Springfield – Tysons*

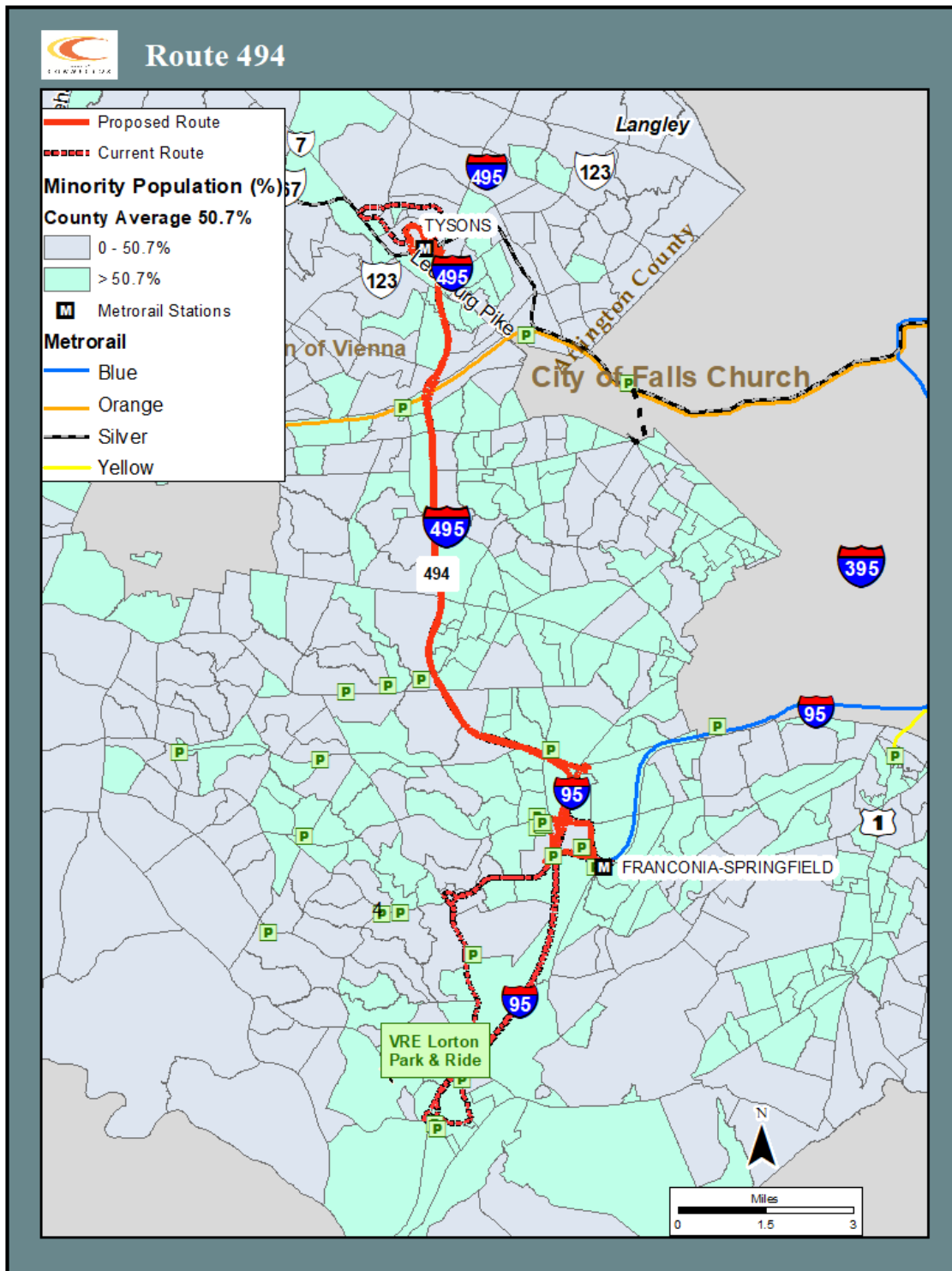
Disparate Impact (DI): Within the route area of Route 494, the minority population is 58 percent. Since the proposed change will improve the service, the difference between the service area minority and route area minority is -7.3 percent, which does not exceed the 10 percent threshold. Therefore, there is no DI for minority riders.

**Table 9: Route 494 Disparate Impact**

| Route | Add / Reduce Service | Route Area Population | Route Area Minority Population | Route Area Minority Population (%) | Service Area Minority Population (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|--------------------------------|------------------------------------|--------------------------------------|------------|-----------|---------------------------|
| 494   | Add                  | 22,623                | 13,123                         | 58.0%                              | 50.7%                                | -7.3%      | 10%       | No                        |

Figure 7 shows the proposed route alignment in relation to predominantly minority census block groups.

Figure 7: Route 494 Minority Population Map





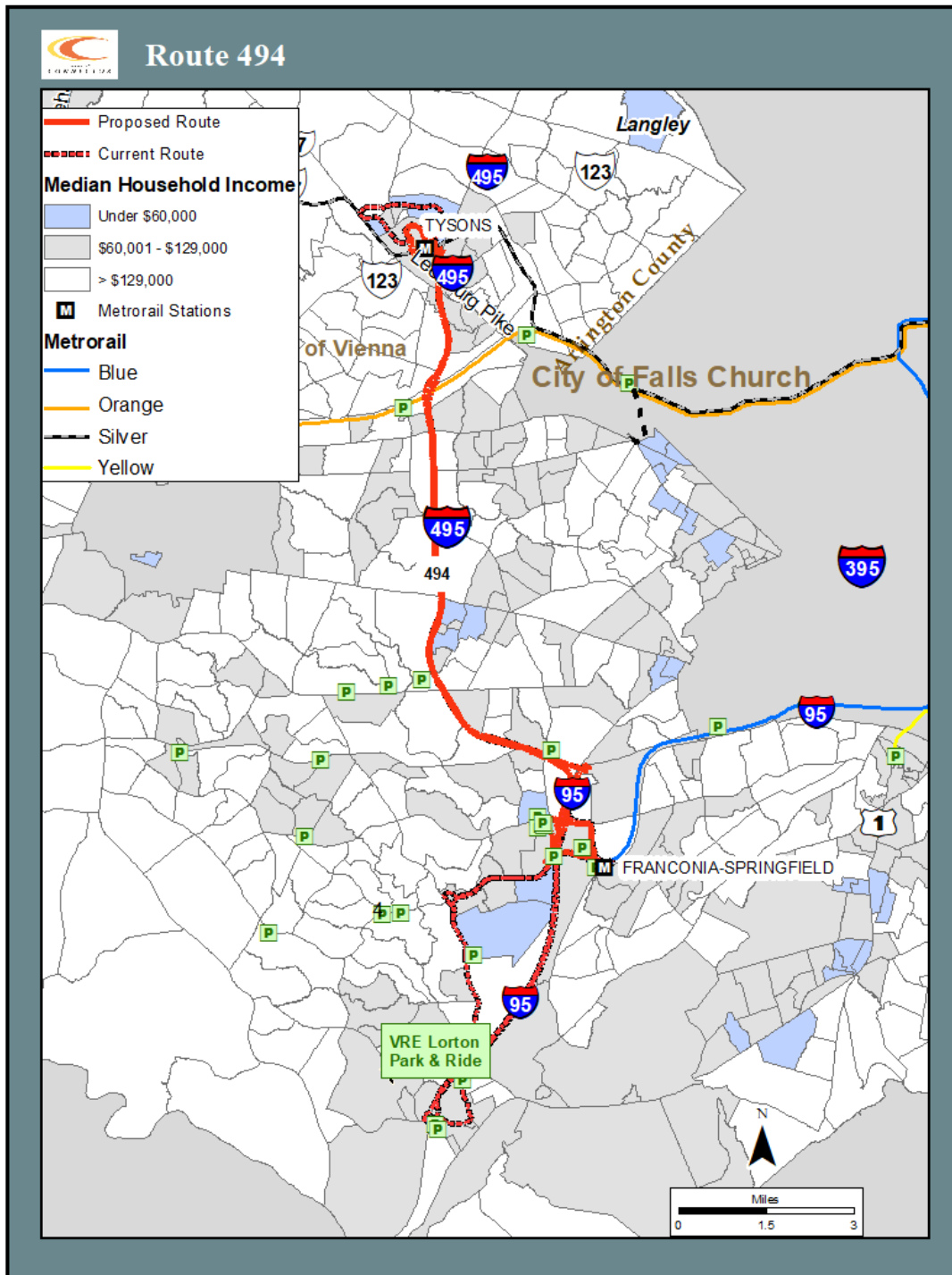
Disproportionate Burden (DB): Within the route area of Route 494, the low-income households are 21.7 percent. Since the proposed change will add service, the difference between the service area low-income households and the route area low-income households is -2.3 percent, which does not exceed the 10 percent threshold. Therefore, there is no DB for low-income riders.

**Table 10: Route 494 Disproportionate Burden**

| Route | Add / Reduce Service | Route Area Households | Route Area Low-Income Households | Route Area Low-Income Households (%) | Service Area Low-Income Households (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|----------------------------------|--------------------------------------|--|------------|-----------|---------------------------|
| 494   | Add                  | 9,633                 | 2,089                            | 21.7%                                | 19.4%                                  | -2.3%      | 10%       | No                        |

Figure 8 shows the proposed route alignment in relation to predominantly low-income census block groups.

Figure 8: Route 494 Low-income Households Map



**Route 558: Center Harbor – Wiehle**

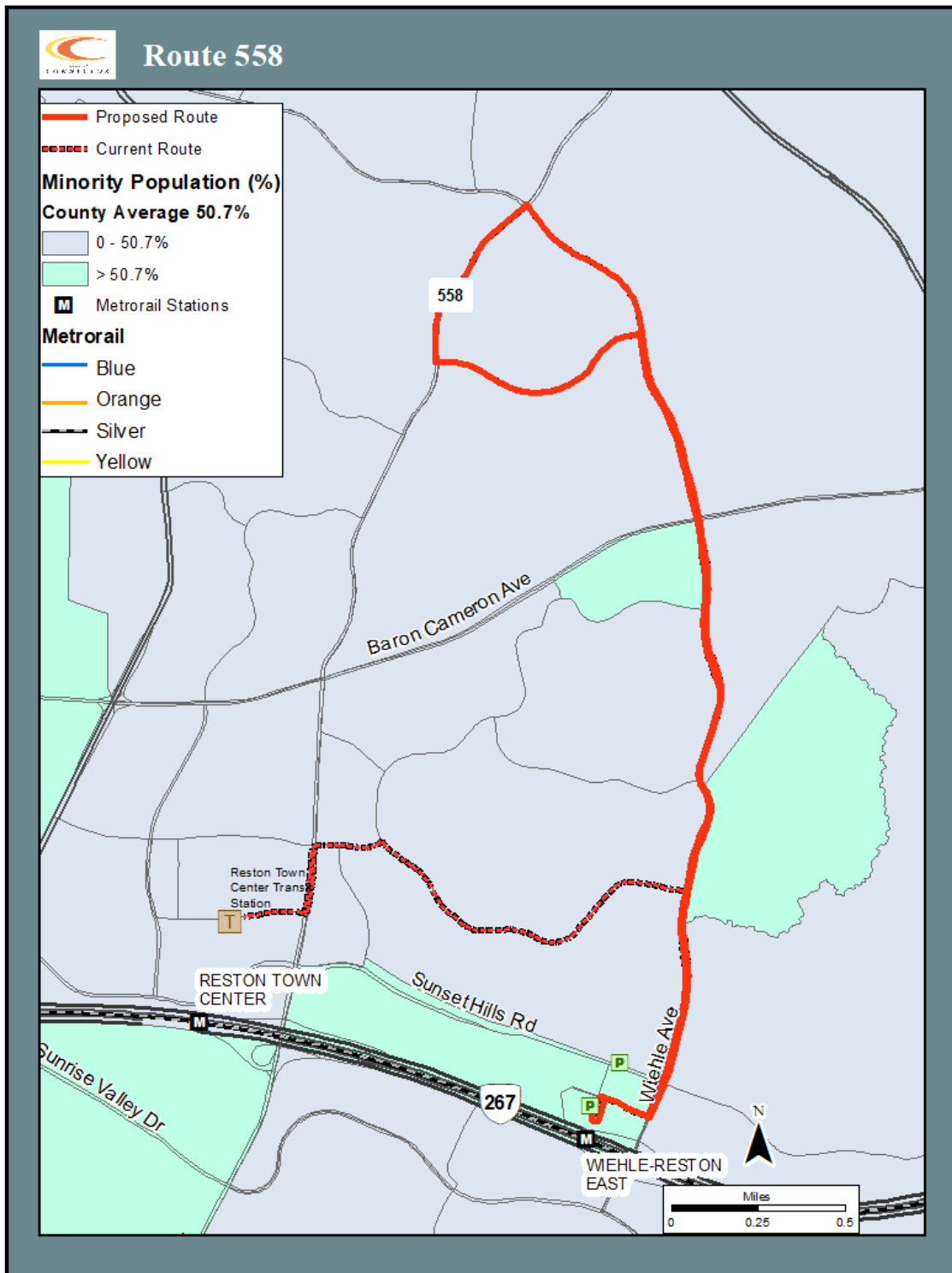
Disparate Impact (DI): Within the route area of Route 558, the minority population is 37.4 percent. Since the proposed change will split the route into two routes (558 and 559), the difference between the route area minority and the service area minority population is -13.3 percent, which does not exceed the 10 percent threshold. Therefore, there is no DI for minority riders. The portion between Reston Town Center and the Wiehle Metrorail Station will continue to be served by new Route 559.

**Table 11: Route 558 Disparate Impact**

| Route | Add / Reduce Service | Route Area Population | Route Area Minority Population | Route Area Minority Population (%) | Service Area Minority Population (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|--------------------------------|------------------------------------|--------------------------------------|------------|-----------|---------------------------|
| 558   | Reduce               | 16,402                | 6,135                          | 37.4%                              | 50.7%                                | -13.3%     | 10%       | No                        |

Figure 9 shows the proposed route alignment in relation to predominantly minority census block groups.

Figure 9: Route 558 Minority Population Map



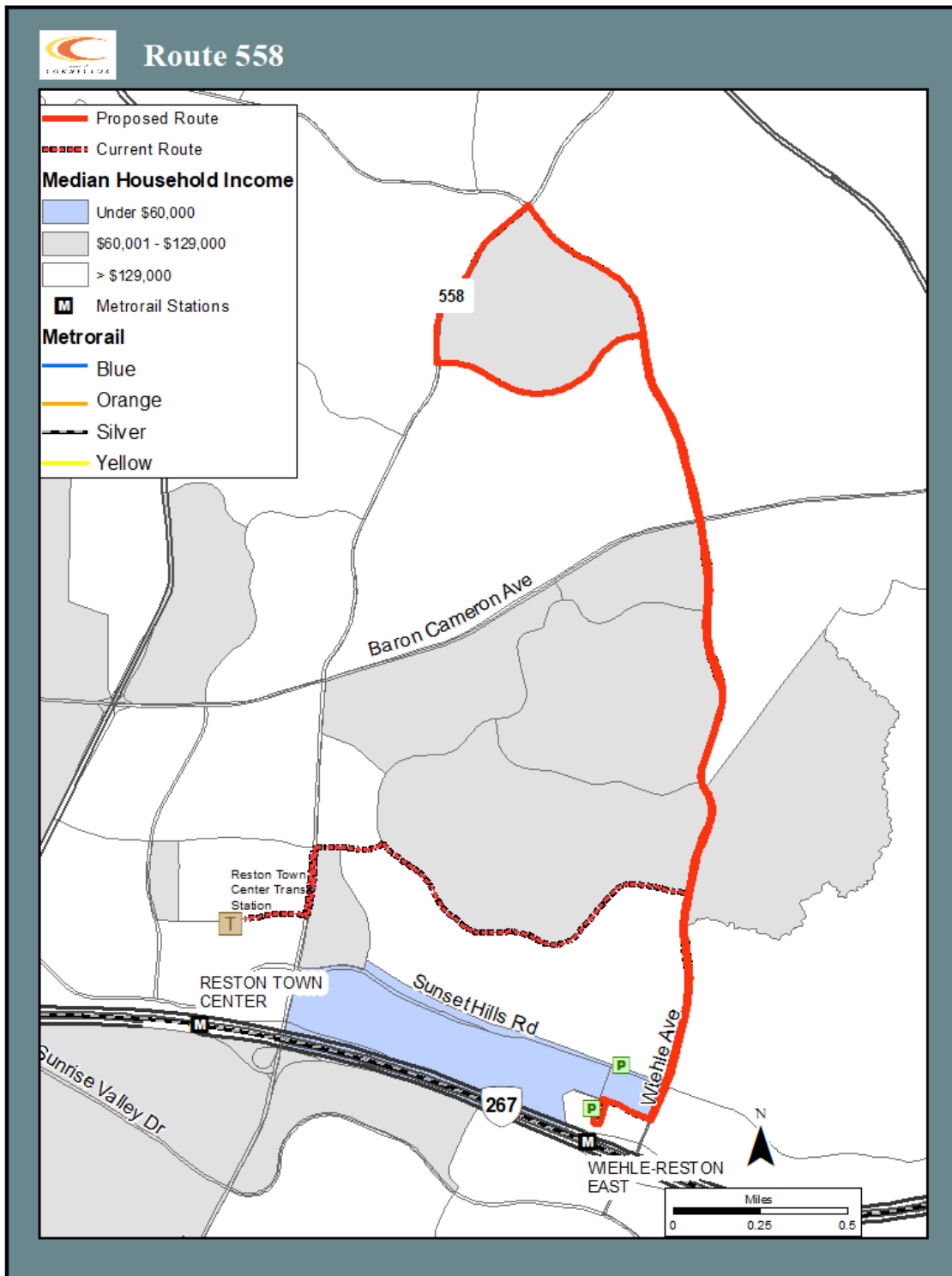
Disproportionate Burden (DB): Within the route area of Route 558, the low-income households are 19.6 percent. Since the proposed change will split this route into two routes (558 and 559), the difference between the route area low-income households and the service area low-income households is 0.2 percent, which does not exceed the 10 percent threshold. Therefore, there is no DB for low-income riders. The portion between Reston Town Center and the Wiehle Metrorail Station will continue to be served by new Route 559.

**Table 12: Route 558 Disproportionate Burden**

| Route | Add / Reduce Service | Route Area Households | Route Area Low-Income Households | Route Area Low-Income Households (%) | Service Area Low-Income Households (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|----------------------------------|--------------------------------------|--|------------|-----------|---------------------------|
| 558   | Reduce               | 8,080                 | 1,583                            | 19.6%                                | 19.4%                                  | 0.2%       | 10%       | No                        |

Figure 10 shows the proposed route alignment in relation to predominantly low-income census block groups.

Figure 10: Route 558 Low-income Households Map



*Route 559 (new): Reston Town Center – Wiehle*

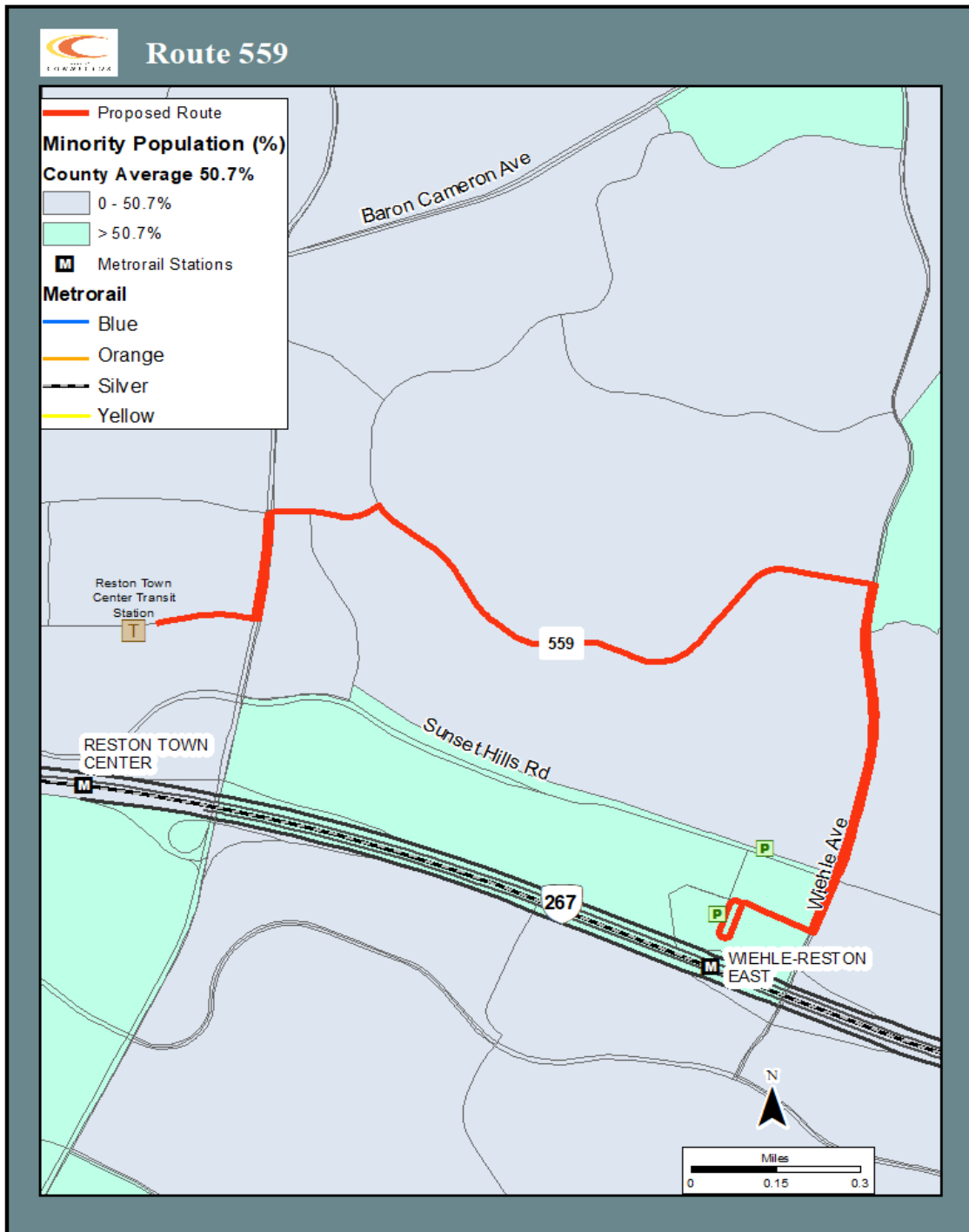
Disparate Impact (DI): Within the route area of Route 559, the minority population is 36.3 percent. Since this is a newly proposed route, the difference between the service area minority and route area minority is 14.4 percent, which exceeds the 10 percent threshold. Therefore, there is a DI for minority riders. However, new Route 559 will continue serving the portion originally served by the current Route 558 with the same level of service. Thus, there is a substantial legitimate justification for the proposed service change.

**Table 13: Route 559 Disparate Impact**

| Route | Add / Reduce Service | Route Area Population | Route Area Minority Population | Route Area Minority Population (%) | Service Area Minority Population (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|--------------------------------|------------------------------------|--------------------------------------|------------|-----------|---------------------------|
| 559   | Add                  | 9,180                 | 3,335                          | 36.3%                              | 50.7%                                | 14.4%      | 10%       | Yes                       |

Figure 11 shows the proposed route alignment in relation to predominantly minority census block groups.

Figure 11: Route 559 Minority Population Map





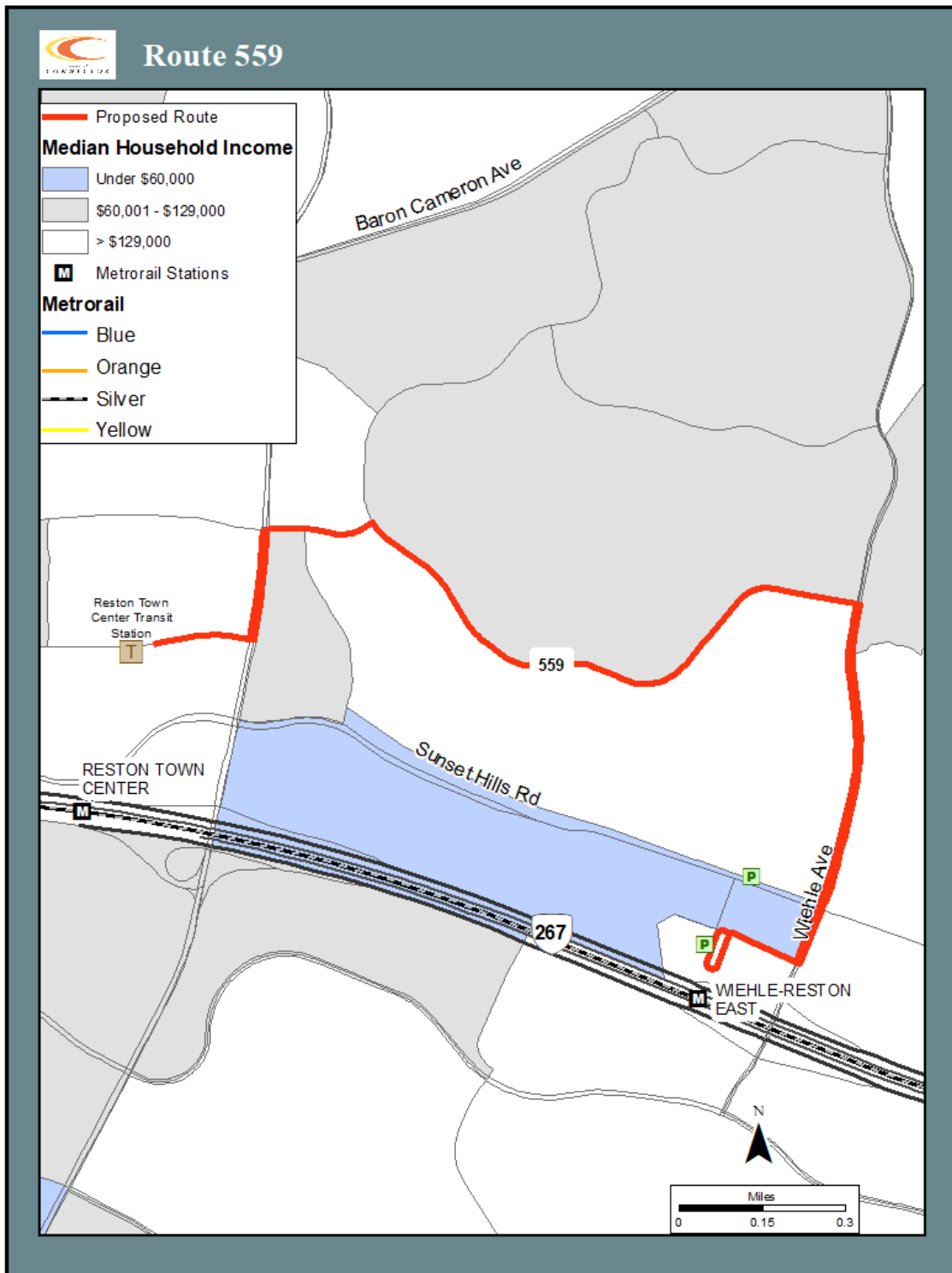
Disproportionate Burden (DB): Within the route area of Route 559, the low-income households are 19 percent. Since the proposed change will add service, the difference between the service area low-income households and the route area low-income households is 0.4 percent, which does not exceed the 10 percent threshold. Therefore, there is no DB for low-income riders.

**Table 14: Route 559 Disproportionate Burden**

| Route | Add / Reduce Service | Route Area Households | Route Area Low-Income Households | Route Area Low-Income Households (%) | Service Area Low-Income Households (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|----------------------------------|--------------------------------------|--|------------|-----------|---------------------------|
| 559   | Add                  | 4,734                 | 898                              | 19.0%                                | 19.4%                                  | 0.4%       | 10%       | No                        |

Figure 12 shows the proposed route alignment in relation to predominantly low-income census block groups.

Figure 12: Route 559 Low-income Households Map



*Route 598 (new): Reston South – Pentagon Express*

The market area assumption for the Reston South Park-and-Ride Lot was a 4.5-mile radius, due to the proximity of similar facilities located along the Dulles Toll Road corridor<sup>2</sup>.

Disparate Impact (DI): Within the route area of Route 598, the minority population is 49.7 percent. Since this is a newly proposed route, the difference between the service area minority and route area minority is one percent, which does not exceed the 10 percent threshold. Therefore, there is no DI for minority riders.

**Table 15: Route 598 Disparate Impact**

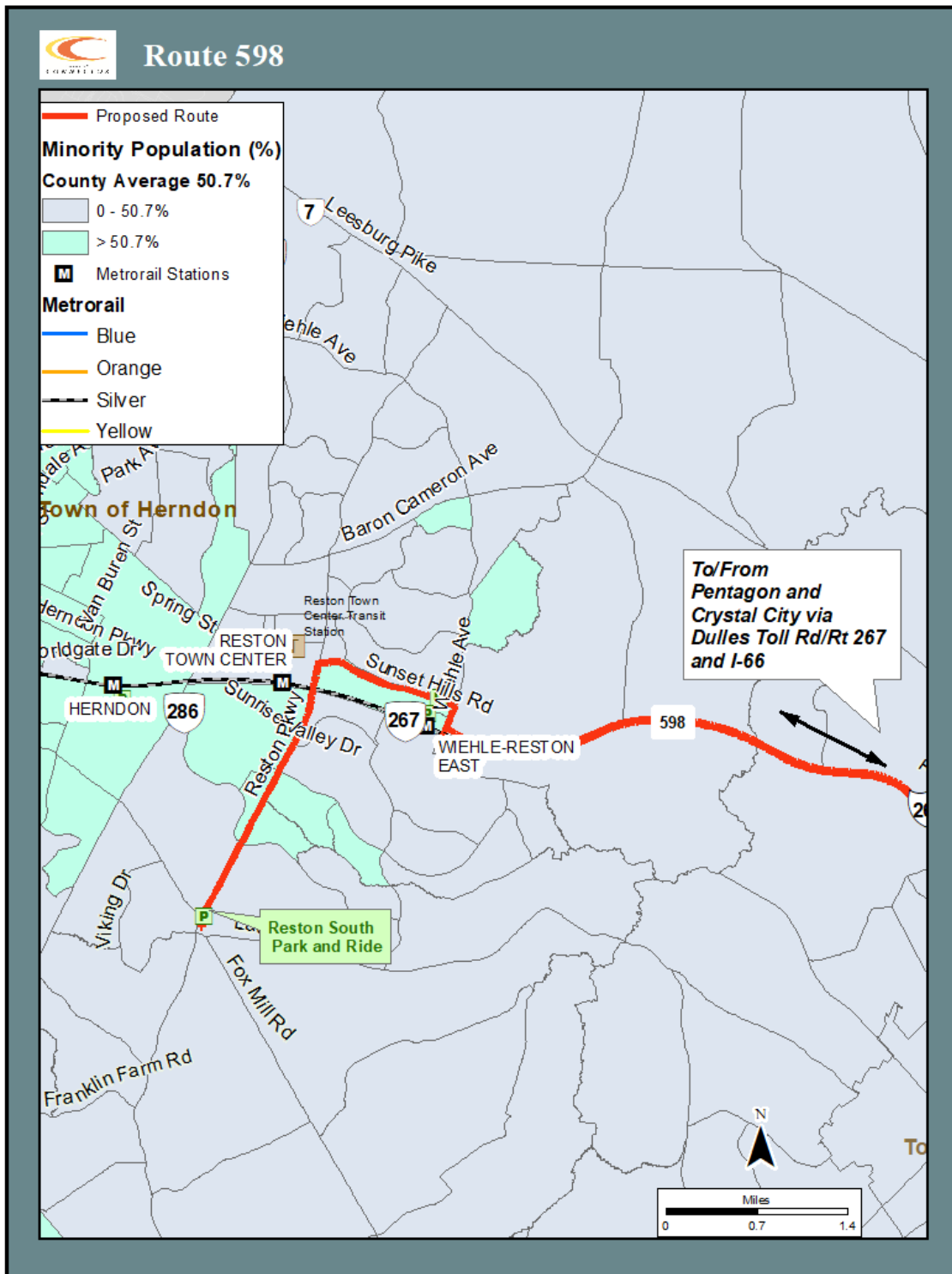
| Route | Add / Reduce Service | Route Area Population | Route Area Minority Population | Route Area Minority Population (%) | Service Area Minority Population (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|--------------------------------|------------------------------------|--------------------------------------|------------|-----------|---------------------------|
| 598   | Add                  | 279,441               | 138,898                        | 49.7%                              | 50.7%                                | 1.0%       | 10%       | No                        |

Figure 13 shows the proposed route alignment in relation to predominantly minority census block groups.

---

<sup>2</sup> Based on a 2008 Park-and-Ride license plate study conducted by Fairfax County, the median distance traveled to the Reston North Park-and-Ride Lot is 4.5-miles. As such, census block groups completely or partially within a 4.5-mile radius around the Route 598 stop at the Reston North Park-and-Ride Lot and the Reston South Park-and-Ride Lot were considered in the DI/DB Title VI analysis.

Figure 13: Route 598 Minority Population Map



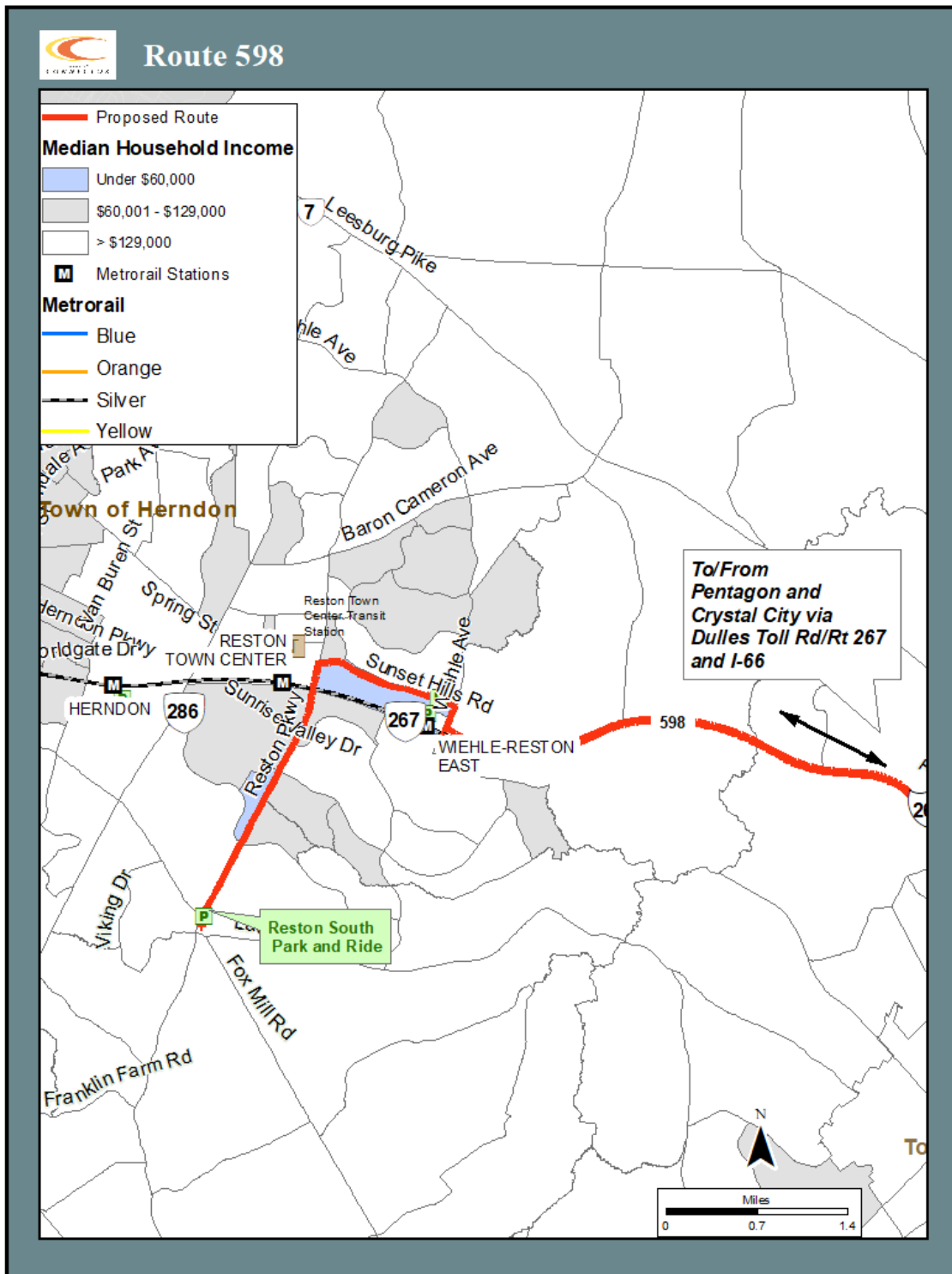
Disproportionate Burden (DB): Within the route area of Route 598, the low-income households are 18.7 percent. Since the proposed change will add service, the difference between the service area low-income households and the route area low-income households is 0.7 percent, which does not exceed the 10 percent threshold. Therefore, there is no DB for low-income riders.

**Table 16: Route 598 Disproportionate Burden**

| Route | Add / Reduce Service | Route Area Households | Route Area Low-Income Households | Route Area Low-Income Households (%) | Service Area Low-Income Households (%) | Difference | Threshold | Difference over Threshold |
|-------|----------------------|-----------------------|----------------------------------|--------------------------------------|--|------------|-----------|---------------------------|
| 598   | Add                  | 104,571               | 19,532                           | 18.7%                                | 19.4%                                  | 0.7%       | 10%       | No                        |

Figure 14 shows the proposed route alignment in relation to predominantly low-income census block groups.

Figure 14: Route 598 Low-income Households Map



### Conclusion

The Title VI analysis showed the proposed service changes to Routes 371, 372, 373, 558, 559, and 598 all met the major service change threshold, and their adverse effects were considered when doing this analysis. The analysis suggested the proposed elimination of Routes 372 and 373 along with the addition of new Route 559 would result in a DI. In accordance with the Title VI *Circular*, a substantial legitimate justification has been provided. In particular, the proposed elimination of Routes 372 and 373 would be replaced by the enhanced all-day Route 371, with a higher level of service compared to the current peak periods. New Route 559 would maintain service to the proposed eliminated portion of current Route 558, with the same level of service.

Board Agenda Item  
March 19, 2024

CONSIDERATION – 1

Approval of Resolution and Bylaws Stating the Purposes, Membership, and Procedures for the Veterans and Military Families Commission

ISSUE:

Staff has drafted a proposed Resolution and Bylaws for the Veterans and Military Families Commission setting forth the purposes, membership, and initial procedures of this new BAC.

TIMING:

Board action is requested on March 19, 2024, in time for appointments to be made on April 30, 2024, so the Veterans and Military Families Commission can begin meeting this summer.

BACKGROUND:

At the January 24, 2024, Board of Supervisors meeting, Supervisor Walkinshaw presented a Board matter and motion activating the Veterans and Military Families Commission. The motion was approved by the Board. Staff is now presenting a draft Resolution to set forth the purpose, membership, and fundamental procedures of the Veterans and Military Families Commission, as well as draft Bylaws that establish standard, additional procedures for this BAC.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENTS:

Attachment 1: Veterans and Military Families Commission Resolution  
Attachment 2: Veterans and Military Families Commission Bylaws  
Attachment 3: Supervisor Walkinshaw's January 24, 2024, Board Matter

STAFF:

Christopher Leonard, Deputy County Executive  
Lloyd Tucker, Director, Neighborhood and Community Services  
Patricia E. Arriaza, Neighborhood and Community Services  
Christopher Pulley, Neighborhood and Community Services  
Vance S. Zavela, Fort Belvoir Liaison, Department of Economic Initiatives



Board Agenda Item  
March 19, 2024

ASSIGNED COUNSEL:  
Martin R. Desjardins, Assistant County Attorney

**RESOLUTION  
STATING THE PURPOSES, MEMBERSHIP, AND PROCEDURES OF THE  
VETERANS AND MILITARY FAMILIES COMMISSION**

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia ("Board"), held in the Board Auditorium of the Fairfax County Government Center at 12000 Government Center Parkway in Fairfax, Virginia, on March 19, 2024, the following resolution was adopted:

**WHEREAS**, per the 2020 census, an estimated 79,000 veterans and an estimated 13,500 military-connected children and families reside in Fairfax County, and

**WHEREAS**, there is no previous or current Fairfax County Board, Authority, or Commission specifically addressing veterans and their families, or working to identify the unique issues and challenges faced by veterans and their families in Fairfax County, and

**WHEREAS**, the Board approved a motion calling for the establishment of the Veterans and Military Families Commission ("Commission") during its January 24, 2024, Board Meeting, and

**WHEREAS**, the Board has authority to establish the Commission under Virginia Code § 15.2-1411, and

**WHEREAS**, it is appropriate for the Board to adopt a resolution stating the purposes, membership, and procedures of the Commission,

**NOW THEREFORE BE IT RESOLVED** that the Commission is authorized to function under the following **provisions**:

**§ 1. PURPOSES.** The purpose of the Commission, as coordinated through the Fairfax County Department of Neighborhood and Community Services, is to identify the unique issues and challenges faced by Fairfax County veterans, military retirees, and their families to connect them with services and supports, address gaps in services and opportunities, improve access to service systems, and enhance the institutional structures across the continuum of care for the military community. In pursuance of this purpose, the Commission shall:

(A) Consult with relevant County staff, and the Chairman and other members of the Board of Supervisors, as appropriate, to understand the most pertinent issues or challenges in the County which may benefit from the Commission's perspective.

(B) Determine the topics to focus on and the process or means to present veterans and their families experiences, knowledge, and solutions to the Board and appropriate agencies of County Government.

(C) Consider issues including but not limited to affordable housing, food insecurity affordable childcare, military veteran and spousal employment, mental health and medical treatment, justice-related issues, homelessness, military-connected educational challenges, and other matters as they pertain to veterans and their families living and working in Fairfax County.

**§ 2. MEMBERSHIP.** The membership of the Commission shall conform to the following:

(A) There shall be 20 members of the Commission who shall be appointed by the Board for three-year terms. The membership of the Commission shall include:

- Six at-large members nominated by the Chairman of the Board;
- One member nominated by George Mason University;
- One member nominated by Northern Virginia Community College;
- One member nominated by Fairfax County Public Schools;
- One member nominated Fort Belvoir Army Base Installation;
- One member nominated by The American Legion;
- One member nominated by the Fairfax County Community Services Board Veterans Treatment Docket;
- One member nominated by the Department of Family Services;
- One member nominated by DC VA Medical Center;
- One member nominated by the Fairfax Department of Economic Initiatives;
- One member nominated by the Fairfax County Department of Housing and Community Development;
- One member nominated by the Fairfax County Health Department;
- One member nominated by the Fairfax County Office to Prevent and End Homelessness;
- One member nominated by the Northern Virginia Regional Commission; and,
- One member nominated by the Veterans of Foreign Wars (VFW).

(B) All nominations are subject to approval by the Board.

(C) The composition of the Commission will reflect a variety of racial/ethnic, religious, age, gender identity, disability, and other diverse backgrounds. Additionally, the At-Large members will be representative of the veteran's community in the county, including the different branches of the armed forces, different ranks and areas of service, including officers and enlisted members, and spouses and relatives of veterans.

(D) Each At-Large member may serve multiple three-year terms, with at least three-years between terms. All other members may serve multiple, consecutive or nonconsecutive terms.

**§ 3. PROCEDURES.** The Commission shall determine its own rules of procedure subject to the following:

(A) The Commission shall have bylaws. All bylaws of the Commission are subject to the approval of the Board.

(B) The Commission shall comply with all Virginia laws, including, but not limited to, the Virginia Freedom of Information Act, Va. Code § 2.2-3700, *et. seq.*, as amended ("VFOIA"), and the Virginia State and Local Government Conflict of Interests Act, Virginia Code § 2.2-3100,

*et seq.*, as amended, with all County ordinances, and with all County policies concerning the activities of its boards, authorities, and commissions.

(C) The Fairfax County Department of Neighborhood and Community Services shall provide support to the Commission, including a staff coordinator. The staff coordinator shall ensure compliance with the notice, meetings, and recordkeeping requirements of the VFOIA.

GIVEN under my hand this \_\_\_\_ day of \_\_\_\_\_, 2024.

---

Jill G. Cooper  
Clerk for the Board of Supervisors  
Department of Clerk Services

1 **BYLAWS OF THE VETERANS AND MILITARY FAMILIES COMMISSION**

2  
3 **Draft of February 21, 2024**

4  
5 **ARTICLE I – NAME**

6  
7 The name of this organization is the Veterans and Military Families Commission,  
8 hereinafter referred to as the “Commission.”

9  
10 **ARTICLE II – PURPOSE**

11  
12 The Commission has been established by the Board of Supervisors of Fairfax County,  
13 Virginia (“Board of Supervisors”), pursuant to Virginia law for the purpose of identifying  
14 the unique issues and challenges faced by Fairfax County veterans, military retirees, and  
15 their families to connect them with services and supports, address gaps in services and  
16 opportunities, improve access to service systems, and enhance the institutional structures  
17 across the continuum of care for the military community. These bylaws are effective as of  
18 March 19, 2024.

19  
20 **ARTICLE III – MEMBERSHIP AND TERM OF OFFICE**

21  
22 Appointments. Membership and appointments to the Commission shall be made by the  
23 Board of Supervisors, and members shall serve for such term or terms as established by  
24 the Board of Supervisors.

25  
26 Resignations and Vacancies. In the event a member cannot serve or resigns from office,  
27 then the Chairperson, the Secretary, or the County staff coordinator shall advise the Clerk  
28 for the Board of Supervisors of the vacancy in writing.

29  
30 Holdovers. In the event a member completes his or her term of office, remains qualified  
31 to serve as a member, and the Board of Supervisors has not appointed a successor  
32 member, then that person may continue to serve until such time as a successor member is  
33 appointed.

34  
35 **ARTICLE IV – OFFICERS AND THEIR DUTIES**

36  
37 Elections. The Commission shall be served by three officers: a Chairperson, a Vice-  
38 Chairperson, and a Secretary. The Chairperson shall be elected in accordance with the  
39 voting provisions of Article V by the Commission members annually and such an  
40 election shall be scheduled at the first meeting of each calendar year. Two months prior  
41 to the election meeting, a slate of candidates shall be nominated during a meeting held  
42 pursuant to Article V. After nomination, each candidate shall be polled on his or her  
43 willingness and ability to serve as Chairperson of the Commission. At the election  
44 meeting, the Chairperson shall be elected from among the willing nominees in  
45 accordance with the voting provisions of Article V. At the meeting immediately  
46 following the election of the Chairperson, the Chairperson shall nominate the Vice

47 Chairperson and Secretary. After nomination, each candidate shall be polled on his or her  
 48 willingness and ability to serve as an officer of the Commission. The Vice Chairperson  
 49 and Secretary shall then be elected from among the willing nominees in accordance with  
 50 the voting provisions of Article V.

51  
 52 Chairperson. The Chairperson presides over meetings of the Commission and is eligible  
 53 to vote at all times. The Chairperson has the authority to delegate appropriate functions to  
 54 Commission members and to request assistance from the County staff supporting the  
 55 Commission.

56  
 57 Vice-Chairperson. In the absence of the Chairperson at a meeting, the Vice-Chairperson  
 58 shall perform the duties and exercise the powers of the Chairperson. In the event that  
 59 neither the Chairperson nor the Vice-Chairperson is available, the member present with  
 60 the longest tenure on the Commission shall act as Chairperson.

61  
 62 Secretary. The Secretary, or a duly appointed agent, shall be responsible for recording the  
 63 minutes of meetings.

64  
 65 Replacement Officers. If an office becomes vacant for any reason, it shall be filled by an  
 66 election at the next regular meeting having a majority of members present. The newly  
 67 elected officer shall complete the unexpired term of the officer succeeded. Prior to the  
 68 election of any replacement officer, all members shall be provided with notice of the  
 69 proposed election before the meeting at which the replacement is elected.

70  
 71 **ARTICLE V – MEETINGS**

72  
 73 VFOIA. All meetings shall be open to the public except as provided under the Virginia  
 74 Freedom of Information Act, Virginia Code § 2.2-3700 *et seq.*, as amended ("VFOIA").  
 75 "Meeting" or "meetings" means the meetings including work sessions, when sitting  
 76 physically, or through electronic communication means pursuant to the VFOIA or other  
 77 applicable Virginia law, as a body or entity, or as an informal assemblage of (i) as many  
 78 as three members or (ii) a quorum, if less than three, of the constituent membership,  
 79 wherever held, with or without minutes being taken, whether or not votes are cast, of any  
 80 public body. The Commission may hold public hearings and report its findings to the  
 81 Board of Supervisors on Commission issues that affect the public interest.

82  
 83 Notice and Agenda. Notice and the agenda of all meetings shall be provided as required  
 84 under the VFOIA. All meetings shall be preceded by properly posted notice stating the  
 85 date, time, and location of each meeting. Notice of a meeting shall be given at least three  
 86 working days prior to the meeting. Notice of emergency meetings, reasonable under the  
 87 circumstances, shall be given contemporaneously with the notice provided to  
 88 Commission members. Notices of all meetings shall be provided to the Office of Public  
 89 Affairs for posting at the Government Center and on the County Web site. All in-person  
 90 and remote participation meetings shall be conducted in public places that are accessible  
 91 to persons with disabilities. Public access via electronic communications must be  
 92 provided for all-virtual public meetings.

93

94 Frequency. The Commission shall meet at least 6 times per year or as determined by the  
95 Chairperson. Meetings shall be held at a time agreed to by a majority of the  
96 Commission's members, and at a place arranged by the staff of the supporting County  
97 department.

98

99 Voting. A quorum is necessary for a vote. A quorum shall be one-third (1/3) of the  
100 appointed membership of the Commission. In making any recommendations, adopting  
101 any plan, or approving any proposal, action shall be taken by a majority vote of  
102 Commission members present and voting. Upon the request of any member, the vote of  
103 each member on any issue shall be recorded in the minutes. All votes of Commission  
104 members shall be taken during a public meeting, and no vote shall be taken by secret or  
105 written ballot or by proxy.

106

107 Conduct. Except as otherwise provided by Virginia law or these bylaws, all meetings  
108 shall be conducted in accordance with *Robert's Rules of Order, Newly Revised*, and  
109 except as specifically authorized by the VFOIA, no meeting shall be conducted through  
110 telephonic, video, electronic, or other communication means where the members are not  
111 all physically assembled to discuss or transact public business.

112

113 Public Access. For any meeting, at least one copy of the agenda, all agenda packets, and,  
114 unless exempt under the VFOIA, all materials furnished to Commission members shall  
115 be made available for public inspection at the same time such documents are furnished to  
116 the Commission members. Pursuant to the VFOIA, any person may photograph, film,  
117 record, or otherwise reproduce any portion of a meeting required to be open, but such  
118 actions may not interfere with any Commission proceedings.

119

120 Records. The Secretary or an appointed representative shall ensure that minutes of  
121 meetings are recorded as required under the VFOIA. Minutes shall include: (1) the date,  
122 time, and location of each meeting; (2) the members present and absent; (3) a summary of  
123 the discussion on matters proposed, deliberated, or decided; and (4) a record of any votes  
124 taken. Such minutes are public records and subject to inspection and copying by citizens  
125 of the Commonwealth or by members of the news media. The supporting County  
126 department shall provide staff support to review and approve records and minutes of the  
127 meeting.

128

129 Attorney-Client Privilege. Records containing legal advice from counsel to the  
130 Commission and advice provided in closed session by legal counsel to the Commission  
131 are protected by the attorney-client privilege and from disclosure under the VFOIA. Any  
132 such records or advice should not be disclosed by members of the Commission to any  
133 third party, or the privilege against disclosure may be waived. Questions regarding the  
134 handling of records or advice subject to attorney-client privilege should be directed to the  
135 Commission's legal counsel.

136

137 **ARTICLE VI - ATTENDANCE AND PARTICIPATION**

138

139 Any Commission member who misses three consecutive meetings or more than half of  
140 the scheduled meetings within a 12-month period, or who fails to participate in the work  
141 of the Commission without good cause acceptable to a majority of the appointed  
142 membership of the Commission may be subject to removal from the Commission.  
143

144 **ARTICLE VII - REMOVAL**  
145

146 Any Commission member(s) may be recommended to the Board of Supervisors for  
147 removal from the Commission for cause, including but not limited to cause as set forth in  
148 Article VI, by a two-thirds majority vote of the appointed membership of the  
149 Commission. The members' authority to recommend removal under these bylaws neither  
150 limits nor waives the Board of Supervisors' authority to remove members from the  
151 Commission as provided by law.  
152

153 **ARTICLE VIII – COMMITTEES**  
154

155 Standing. The Chairperson may appoint standing committees and a chairperson for each  
156 with the consent of a majority of the Commission members present and voting.  
157

158 Special. The Chairperson may appoint special committees and a chairperson for each  
159 with the consent of a majority of the Commission members present and voting.  
160

161 All meetings of any such committees shall comply with the notice and other requirements  
162 of the VFOIA. To the extent practicable, any such committees shall be composed of at  
163 least four members. Committee meetings may be held at the call of the Chairperson or at  
164 the request of two members, with notice to all members.  
165

166 **ARTICLE IX – ANNUAL REPORT**  
167

168 The Commission shall prepare an annual written report that describes the actions of the  
169 Commission and plans for future actions and activities. This report shall be provided to  
170 the Clerk to the Board of Supervisors for distribution to the members of the Board of  
171 Supervisors and to the County Executive.  
172

173 **ARTICLE X – COMPLIANCE WITH LAW AND COUNTY POLICY**  
174

175 The Commission shall comply with all Virginia laws, including, but not limited to, the  
176 VFOIA, and the Virginia State and Local Government Conflict of Interests Act, Virginia  
177 Code § 2.2-3100 *et seq.*, as amended, with all County ordinances, and with all County  
178 policies concerning the activities of its boards, authorities, and commissions. In case of a  
179 conflict between a provision of these bylaws and any applicable ordinance or law, the  
180 provisions of the applicable ordinance or law, as the case may be, shall control.  
181

182 **ARTICLE XI – AMENDMENT OF BYLAWS**  
183



184 These bylaws may be amended by the Commission by adopting the proposed amendment  
185 or amendments and by presenting those proposed changes for approval to the Board of  
186 Supervisors. Any such amendments to bylaws shall become effective upon approval by  
187 the Board of Supervisors.

188  
189

190 These bylaws of the Veterans and Military Families Commission were approved by the  
191 Board of Supervisors of Fairfax County, Virginia during a regular meeting held on March  
192 19, 2024.

193  
194

GIVEN under my hand this \_\_\_\_ day of \_\_\_\_\_, 2024.

195  
196

197  
198

\_\_\_\_\_  
Jill G. Cooper  
Clerk for the Board of Supervisors  
Department of Clerk Services

199  
200  
201



**James R. Walkinshaw**  
**Braddock District Supervisor**

9002 Burke Lake Road  
 Burke, VA 22015

703-425-9300  
 Braddock@fairfaxcounty.gov  
 www.fairfaxcounty.gov/braddock

**Joint Board Matter**  
**Supervisor James R. Walkinshaw**  
**Chairman Jeffrey C. McKay**  
**Supervisors Kathy Smith, Pat Herrity, Dan Storck, Walter Alcorn, Dalia Palchik, James Bierman, Rodney Lusk, and Andres Jimenez**  
 January 23, 2024

**Creation of a Veterans and Military Families Commission**

**Background**

Mr. Chairman, as you're aware, we have 84 Boards, Authorities, and Commissions (BACs) made up of community members who advise us on just about every topic that affects residents in the County. To date, no BAC exists to represent the issues and challenges faced by veterans, members of the armed forces, and their families.

Fort Belvoir is Fairfax County's largest employer, and the County is home to more than 45,000 active-duty military, selected reserve members, and an estimated 65,000 veterans. More than 14,500 students in Fairfax County Public Schools are connected to the military, and 18 Fairfax County schools have been recognized as Purple Star Schools. Given that the County has such an active and vibrant military family community, it's important for the Board to hear from them on issues they are most concerned about.

Many partnerships, organizations, and networks exist to help support the military community such as the Northern Virginia Regional Commission's Community/Military Partnerships Committee, employment resources through the County's veterans preference for government jobs, and the Commonwealth's Virginia Values Veterans Program. The County recently created the Veterans Coordinator position for the purpose of connecting Fairfax County veterans, active-duty service members, retirees, and their families with resources, assisting with eliminating barriers to services, and improving care connections for our military community. The Board also recently instituted real estate tax relief for the spouses of service members who died in the line of duty, bringing their taxes to the lowest allowable amount, \$0.01 per \$100 of value.

That said, the County can do even more to support military families. As Supervisors Lusk and Gross pointed out in their recognition of Military Family Appreciation Month this past

November, the annual Military Family Lifestyle Survey by the nonprofit Blue Star Families indicated that only 30% of active-duty family respondents felt a sense of belonging to their local communities. Additionally, one-third of active-duty spouses responded that they are not working due to childcare costs, which contributes to a military spouse unemployment rate that is four times the national average. As a premier destination for our military families to relocate because of the amazing resources the County has to offer, and recognizing the value that military families bring by being active in their local communities, we would greatly benefit by establishing a BAC that focuses on the needs and the interests of veterans and military families.

### Proposed Action

Therefore, Mr. Chairman, I move to direct the County Executive to work with the Veterans Coordinator and staff on the establishment of a Veterans and Military Families Commission. Staff should review similar entities in other jurisdictions, and return with a resolution for the Board's consideration by March 19, 2024. The proposal should include the commission's purpose, bylaws, structure, and parameters for membership.

CLOSED SESSION:

- (a) Discussion or consideration of personnel matters pursuant to Virginia Code § 2.2-3711(A) (1).
- (b) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code § 2.2-3711(A) (3).
- (c) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, as identified below, where discussion in an open session would adversely affect the negotiating or litigating posture of the public body, as well as consultation with legal counsel regarding specific legal matters listed below requiring the provision of legal advice by such counsel, all as permitted by Virginia Code § 2.2-3711(A) (7) and (8).

1. *Jeffery Payne v. Joshua Moser*, Case No. CL-2024-2268 (Fx. Co. Cir. Ct.)
2. *Jacqueline R. Humphries v. Haden, JLB McLean, LLC et al.*, Case No. 1:23-cv-01744 (E.D. Va.) (Providence District)
3. *Oscar Franco v. Keith Haydu and Fairfax County Government*, Case No. GV23-007386 (Fx. Co. Gen. Dist. Ct.)
4. *Santano Galeas v. Jason Abitz, Fairfax County, and Fairfax County Fire and Rescue Department*, Case No. CL-2023-0017817 (Fx. Co. Cir. Ct.)
5. *NS Reston, LLC v. Board of Supervisors of Fairfax County, Virginia, and Fairfax County Planning Commission*, Case No. CL-2019-0015831 (Fx. Co. Cir. Ct.) (Hunter Mill District)
6. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Yuk Yee Cheng*, Case No. CL-2023-0015525 (Fx. Co. Cir. Ct.) (Franconia District)
7. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Maria Antonia Quintanilla Grande*, Case No. GV24-000702 (Fx. Co. Gen. Dist. Ct.) (Franconia District)
8. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Jaime E. Vargas*, Case No. GV24-000703 (Fx. Co. Gen. Dist. Ct.) (Franconia District)

Board Agenda Item  
March 19, 2024

9. *Jay Riat, Building Official for Fairfax County, Virginia v. ALR Properties, LP, and Kamayan Fiesta Filipino Asian American Cuisine, LLC, Case No. GV24-004645 (Fx. Co. Gen. Dist. Ct.) (Franconia District)*
10. *Elizabeth Perry, Property Maintenance Code Official for Fairfax County, Virginia v. Judy V. Marshall, Case No. CL-2020-0008131 (Fx. Co. Cir. Ct.) (Mason District)*
11. *Leslie B. Johnson, Fairfax County Zoning Administrator, and Jay Riat, Building Official for Fairfax County, Virginia v. Oscar Maravilla, Case No. CL-2022-0013794 (Fx. Co. Cir. Ct.) (Mason District)*
12. *Jay Riat, Building Official for Fairfax County, Virginia v. Salvador Gutarra Juarez and Aurora Mariela Gutarra , Case No. CL-2022-0001863 (Fx. Co. Cir. Ct.) (Mason District)*
13. *Jay Riat, Building Official for Fairfax County, Virginia, Gabriel M. Zakkak, Property Maintenance Code Official for Fairfax County, Virginia, and Leslie B. Johnson, Fairfax County Zoning Administrator v. Jeffrey M. Weatherholtz, Case No. CL-2023-0001067 (Fx. Co. Cir. Ct.) (Mason District)*
14. *Jay Riat, Building Official for Fairfax County, Virginia v. Edwin Morales Ayala, Case No. CL-2023-0008313 (Fx. Co. Cir. Ct.) (Mason District)*
15. *Jay Riat, Building Official for Fairfax County, Virginia v. Matthew Dunne and Lynda Dunne, Case No. GV23-015376 (Fx. Co. Gen. Dist. Ct.) (Mount Vernon District)*
16. *Jay Riat, Building Official for Fairfax County, Virginia v. Jayesh Kumar, Case No. GV24-0004644 (Fx. Co. Gen. Dist. Ct.) (Providence District)*

Board Agenda Item  
March 19, 2024

3:30 p.m.

Public Hearing on SEA 81-P-025-02 (Compass Coffee, LLC) to Amend SE 81-P-025 Previously Approved for a Drive In Financial Institution and Fast Food Restaurant to Permit a Fast Food Restaurant with a Drive-Through and Associated Modifications to Site Design and Development Conditions, Located on Approximately 3.87 Acres of Land (Providence District)

This property is located at 7393A Lee Hwy., Falls Church, 22042. Tax Map 50-1 ((1)) 39D.

PLANNING COMMISSION RECOMMENDATION:

On February 7, 2024, the Planning Commission voted 10-0 (Commissioners Murphy and Hancock were absent from the meeting) to recommend to the Board of Supervisors the following actions:

- Approval of SEA 81-P-025-02, subject to the proposed development conditions dated January 16, 2024;
- Approval of a waiver of the major paved trail requirement along Route 29; and
- Approval of a modification of the transitional screening requirement and a waiver of the barrier requirement along the northern property line in favor of the existing landscaping.

ENCLOSED DOCUMENTS:

Additional information available online at:

<https://www.fairfaxcounty.gov/planning-development/board-packages>

Planning Commission Meetings Video Archive available online at:

<https://www.fairfaxcounty.gov/cableconsumer/channel-16/planning-commission-meetings-video-archives>

STAFF:

Suzanne L. Wright, Director, Zoning Evaluation Division, Department of Planning and Development (DPD)

Curtis Rowlette, Planner, DPD

Board Agenda Item  
March 19, 2024

3:30 p.m.

Public Hearing on RZ 2023-PR-00005 (8221 Old Courthouse Road, L.C.) to Rezone from C-3 to PRM District to Permit the Repurposing of an Office Building to Allow 55 Residential Units with an Overall Density of 27.5 Dwelling Units per Acre and Approval of the Conceptual Development Plan, Located on Approximately 2.00 Acres of Land (Providence District) (Concurrent with PCA 1997-PR-007 (RZPA 2023-PR-00036))

and

Public Hearing on PCA 1997-PR-007 (RZPA 2023-PR-00036) (8221 Old Courthouse Road, L.C.) to Amend RZ 1997-PR-007 Previously Approved for Office and Hotel Use to Permit the Deletion of the Office Land Area from the Rezoning, Located on Approximately 2.00 Acres of Land (Providence District) (Concurrent with RZ 2023-PR-00005)

This property is located at 8221 Old Courthouse Rd., Vienna, 22182. Tax Map 39-1 ((9)) 30B1.

This property is located on the S.E. corner of the intersection of Old Courthouse Rd. and Lord Fairfax Rd. in Vienna. Tax Map 39-1 ((9)) 30B1.

This public hearing was deferred by the Board on February 6, 2024, at 3:30 p.m., to March 19, 2024, at 3:30 p.m.

PLANNING COMMISSION RECOMMENDATION:

On December 6, 2023, the Planning Commission voted 12-0 to recommend to the Board of Supervisors the following actions:

- Approval of PCA-1997-PR-007;
- Approval of RZ-2023-PR-00005 and the associated Conceptual Development Plan, subject to the execution of proffered conditions consistent with those dated November 21, 2023;
- Modification of subsection 5108.6.B(1)(a) of the Zoning Ordinance to reduce the transitional screening yard requirements along the southwestern corner portion of the property along Lord Fairfax Road from the required 25.0 feet to what is shown on the CDP/FDP plan; and

Board Agenda Item  
March 19, 2024

- Waiver of subsection 5108.6.C of the Zoning Ordinance for the barrier requirement along the southwestern corner portion of the property line along Lord Fairfax Road.

In a related action, the Planning Commission voted 12-0 to approve FDP-2023-PR-00005.

ENCLOSED DOCUMENTS:

Additional information available online at:

<https://www.fairfaxcounty.gov/planning-development/board-packages>

Planning Commission Meetings Video Archive available online at:

<https://www.fairfaxcounty.gov/cableconsumer/channel-16/planning-commission-meetings-video-archives>

STAFF:

Suzanne L. Wright, Director, Zoning Evaluation Division, Department of Planning and Development (DPD)  
Karen Yee, Planner, DPD



Board Agenda Item  
March 19, 2024

3:30 p.m.

Public Hearing on RZ 2022-DR-00007 (Dulles Center LLC) to Rezone from PDC to PDH-12 to Permit 48 Stacked Townhouse Dwellings with an Overall Density of 11.38 Dwelling Units per Acre Inclusive of Bonus Density Associated with Affordable Housing and to Carry Forward the Previously Approved Drive Through Financial Institution on a Conceptual Development Plan, Located on Approximately 4.69 Acres of Land (Dranesville District)

This property is located in the N.W. quadrant of the intersection of Centerville Rd. and Coppermine Rd. Tax Map 16-3 ((1)) 6A, 6A1, 6B, 36 and 36A.

PLANNING COMMISSION RECOMMENDATION:

On February 7, 2024, the Planning Commission voted 10-0 (Commissioners Murphy and Hancock were absent from the meeting) to recommend to the Board of Supervisors approval of the following actions:

- Approval RZ 2022-DR-00007 and the associated Conceptual Development Plan, subject to the execution of proffered conditions consistent with those dated January 26, 2024;
- Reaffirmation of a modification of the transitional screening and barrier requirements along the southern boundary line between the existing financial institution and residential community across Coppermine Road in favor of the existing landscaping shown on the CDP/FDP;
- Reaffirmation of a modification of the transitional screening and barrier requirements along the southwestern boundary line between the existing bank and church in favor of the existing landscaping shown on the CDP/FDP;
- Reaffirmation of a waiver of the loading space requirement for the drive-through financial institution;
- Approval of a modification of the secondary use limitations in the PDH-12 District to allow for the commercial secondary use land area to exceed 300 square feet/dwelling unit; and
- Approval of a modification of the secondary use limitations in the PDH-12 District to allow for the commercial secondary use land area to exceed 300 square feet/dwelling unit.

Board Agenda Item  
March 19, 2024

In a related action, the Planning Commission voted 10-0 (Commissioners Murphy and Hancock were absent from the meeting) to approve FDP 2022-DR-00007, subject to the Board of Supervisors' approval of the concurrent rezoning application.

ENCLOSED DOCUMENTS:

Additional information available online at:

<https://www.fairfaxcounty.gov/planning-development/board-packages>

Planning Commission Meetings Video Archive available online at:

<https://www.fairfaxcounty.gov/cableconsumer/channel-16/planning-commission-meetings-video-archives>

STAFF:

Suzanne L. Wright, Director, Zoning Evaluation Division, Department of Planning and Development (DPD)

Tabatha Cole, Planner, DPD

Board Agenda Item  
March 19, 2024

3:30 p.m.

Public Hearing on PCA 79-C-089-02 (RZPA 2022-SU-00129) (Agape Property Management LLC) to Amend the Proffers for RZ 79-C-089 Previously Approved for Office to Permit Deletion of Land Area and Associated Modifications to Proffers and Site Design with an Overall Floor Area Ratio of 1.08, Located on Approximately 3.79 Acres of Land (Sully District) (Concurrent with RZ 2022-SU-00013, SE 2022-SU-00030, and SEA 00-Y-017-02)

and

Public Hearing on RZ 2022-SU-00013 (Agape Property Management LLC) to Rezone from I-5, AN, HC and WS to C-4, AN, HC and WS to Permit an Independent Living Facility for Low Income Residents and Adult Day Care with an Overall Floor Area Ratio of 1.08, Located on Approximately 3.79 Acres of Land (Sully District) (Concurrent with PCA 79-C-089-02 (RZPA 2022-SU-00129) and SE 2022-SU-00030/SEA 00-Y-017-02)

and

Public Hearing on SE 2022-SU-00030 (Agape Property Management LLC) to Permit an Independent Living Facility for Low Income Residents and Adult Day Care Center, Located on Approximately 3.79 Acres of Land (Sully District) (Concurrent with PCA 79-C-089-02 (RZPA 2022-SU-00129) and RZ 2022-SU-00013/SEA 00-Y-017-02)

and

Public Hearing on SEA 00-Y-017-02 (Agape Property Management LLC) to Amend SE 00-Y-017 Previously Approved for Office to Permit Deletion of Land Area and Associated Modifications to Site Design and Development Conditions, Located on Approximately 3.79 Acres of Land (Sully District) (Concurrent with PCA 79-C-89-02 (RZPA 2022-SU-00129), RZ 2022-SU-00013 and SE 2022-SU-00030)

This property is located on the S.E. side of Thunderbolt Pl., W. of Centerview Dr. Tax Map 34-4 ((12)) C7.

This property is located on the S.E. side of Thunderbolt Pl., W. of Centerview Dr. Tax Map 34-4 ((12)) C7.

This property is located on the S.E. side of Thunderbolt Pl., W. of Centerview Dr. Tax Map 34-4 ((12)) C7.

This property is located on the S.E. side of Thunderbolt Pl., W. of Centerview Dr. Tax Map 34-4 ((12)) C7.

Board Agenda Item  
March 19, 2024

This public hearing was deferred by the Board on February 20, 2024, at 3:30 p.m., to March 19, 2024, at 3:30 p.m.

PLANNING COMMISSION RECOMMENDATION:

On February 7, 2024, the Planning Commission voted 10-0 (Commissioners Murphy and Hancock were absent from the meeting) to recommend to the Board of Supervisors the following actions:

- Approval of RZ-2022-SU-00013, subject to the execution of proffered conditions consistent with those dated January 25, 2024;
- Approval of PCA-79-C-089-02;
- Approval of SE 2022-SU-00030, subject to the development conditions dated January 25, 2024;
- Approval of SEA-00-Y-017-02; and
- Approval of a modification of the Zoning Ordinance to allow a reduction in loading spaces from three to one.

ENCLOSED DOCUMENTS:

Additional information available online at:

<https://www.fairfaxcounty.gov/planning-development/board-packages>

Planning Commission Meetings Video Archive available online at:

<https://www.fairfaxcounty.gov/cableconsumer/channel-16/planning-commission-meetings-video-archives>

STAFF:

Suzanne L. Wright, Director, Zoning Evaluation Division, Department of Planning and Development (DPD)

Emma Estes, Planner, DPD

Board Agenda Item  
March 19, 2024

4:00 p.m.

Public Hearing on a Proposed Zoning Ordinance Amendment Re: Minor and Editorial Revisions and Changes to Reflect Virginia Code Updates

ISSUE:

The proposed amendment includes minor and editorial revisions as outlined in Item #7 of the Priority 1 Zoning Ordinance Work Program, and changes necessary to address recent Virginia Code amendments, including advertising requirements. These proposed changes address items specifically noted in the Work Program regarding the timing of published notices for public hearings, an update to Board of Zoning Appeals (BZA) membership, and sanitary sewer submission requirements. Other changes address items from the Priority 2 Work Program, including the fence height allowed for wireless facilities approved through a special exception, personal service permissions in the C-1 through C-4 Districts, accessory retail in warehouses, revisions to the definition of shopping center, and the length of the appeal period for short-term lodging violations. Clarifications and other revisions that are typographical or editorial in nature are also included. Links to the Zoning Ordinance Work Program, Priority 1 and Priority 2, are provided as Attachments 3 and 4.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission held a public hearing on February 28, 2024, and voted 10-0 (Commissioners Murphy and Lagana were absent from the meeting) to recommend approval of the proposed text as shown in the staff report with the following additional revisions:

- For subsection 8100.10.A(2)(a), maintain existing Zoning Ordinance language.
- Revise subsection 8100.1.B(1)(b) to read, “The subject of the public hearing is not required to be advertised in full but may be advertised by reference. Every advertisement must identify the proposed action and must identify the place(s) within the County where copies of the subject of the public hearing may be examined.”
- Revise subsection 8100.1.B(1)(c) to read, “Public notice is the hearing body’s responsibility. Notice of any hearing must be published at least in accordance with the standards specified in Va. Code Sect. 15.2-2204 and such other state law provisions that may apply.”
- Revise subsection 8100.10.A(1)(a) to read, “The appellant must submit materials in accordance with Section 8101. To be complete, an application must include all required materials.”

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors adopt the Planning Commission recommendation.

TIMING:

The Board of Supervisors authorized advertisement of the public hearings for this amendment on February 6, 2024. The Planning Commission public hearing was held on February 28, 2024, at 7:30 p.m.; and the Board of Supervisors public hearing is scheduled for March 19, 2024, at 4:00 p.m.

BACKGROUND:

Over time, staff has compiled a list of changes to the Zoning Ordinance that are needed to correct errors, resolve inconsistencies, provide clarification of certain provisions, codify existing practices, and make other minor revisions. These edits, along with changes necessary to address recent Virginia Code amendments, are the subject of this proposed amendment. As outlined below, the proposed amendment addresses three items on the Zoning Ordinance Work Program – Priority 1 for Fiscal Year 2024, and four items on the Zoning Ordinance Work Program – Priority 2:

- Revise the Published Notice information to clarify that the public notice regulations must be at least in accordance with state law. This proposed change addresses Item #7A of the Zoning Ordinance Work Program – Priority 1. In addition, state law no longer requires a descriptive summary in advertisements for public hearings.
- Include language to reflect that the BZA may have up to three alternate members in addition to seven permanent members. This change addresses Item #7B of the Zoning Ordinance Work Program – Priority 1.
- Include minimum sanitary sewer information in the submission requirements for rezoning, special exception, special permit, and development plan applications, in accordance with Item #7C in the Zoning Ordinance Work Program – Priority 1. The proposed revisions have been coordinated with the Department of Public Works and Environmental Services (DPWES) and would codify a sanitary sewer (wastewater) checklist that is currently being used informally as part of the zoning application review process. The checklist was developed as a result of extensive outreach with the development community.
- Revise the standards for wireless facilities approved by special exception, to allow a fence or wall that is an integral part of the wireless facility to exceed the maximum fence or wall height in accordance with subsection 4102.7.A(7)(b)5. This addresses Item #2 of the Zoning Ordinance Work Program – Priority 2.
- Revise the personal service establishment permissions, in accordance with Item #10B of the Zoning Ordinance Work Program -- Priority 2. The change

Board Agenda Item  
March 19, 2024

would allow personal service establishments by right in the C-1 through C-4 Districts. Currently, personal service establishments are only permitted as an associated service use in accordance with the standards in subsection 4102.1.G of the Zoning Ordinance. The extension of by-right personal service establishments to the C-1 through C-4 Districts provides additional options for small personal service establishments such as beauty salons, barber shops, and tailors, and other similar places of business and allows for the repurposing of office spaces.

- Include a standard to allow accessory retail sales not to exceed 10 percent of the gross floor area of the establishment or 5,000 square feet, whichever is smaller, in conjunction with a warehouse use approved by special exception in the I-3 District. This addresses Item #10C of the Zoning Ordinance Work Program - Priority 2. Currently, accessory retail sales are allowed for warehouses that are permitted by right in I-4, I-5, and I-6, ranging from 25 to 60 percent, but there is no allowance for accessory retail to be approved as part of the SE in the I-3 District.
- Revise the definition of shopping center to allow first floor retail (and other lower floors) in a residential building to use the shopping center parking rate. This addresses Item #12 of the Zoning Ordinance Work Program – Priority 2.
- Add short-term lodging to the types of violations that are subject to a 10-day time period for filing an appeal application. This change is consistent with current practice and addresses Item #27B of the Zoning Ordinance Work Program - Priority 2.

In addition to other editorial revisions, the amendment includes revisions to the Planning Commission duties and procedures in subsection 8103.2 to reflect updates to the Planning Commission bylaws. Staff will continue to review the Zoning Ordinance on an ongoing basis for future updates.

A more detailed discussion of the proposed changes is contained in the Staff Report (Attachment 2). As noted above, additional clarifications were recommended by the Planning Commission and those revisions are shown in Attachment 1.

EQUITY IMPACT:

None.

FISCAL IMPACT:

None.

Board Agenda Item  
March 19, 2024

REGULATORY IMPACT:

The proposed amendment enhances existing regulations by resolving inconsistencies and making minor and editorial revisions.

ENCLOSED DOCUMENTS:

Attachment 1 – Planning Commission Action  
Attachment 2 – Staff Report  
Attachment 3 – Zoning Ordinance Work Program Priority 1 (FYs 2024/2025)  
Attachment 4 – Zoning Ordinance Work Program Priority 2

STAFF:

Rachel Flynn, Deputy County Executive  
Tracy Strunk, Director, Department of Planning and Development (DPD)  
Leslie B. Johnson, Zoning Administrator, DPD  
William Mayland, Assistant Zoning Administrator  
Carmen Bishop, Deputy Zoning Administrator, DPD  
Jennan Qato, Senior Planner, DPD  
Christopher S. Herrington, Director, Department of Public Works and Environmental Services (DPWES)  
Shahram Mohsenin, Director of Wastewater Planning and Monitoring Division, DPWES

ASSIGNED COUNSEL:

Laura S. Gori, Senior Assistant County Attorney



**County of Fairfax, Virginia  
Planning Commission Meeting  
February 28, 2024  
Planning Commission Action**

ZONING ORDINANCE AMENDMENT – MINOR AND EDITORIAL REVISIONS  
(Countywide)

PLANNING COMMISSION RECOMMENDATIONS:

On February 28, 2024, the Planning Commission voted 10-0 (Commissioners Murphy and Lagana were absent from the meeting) to recommend to the Board of Supervisors the following actions:

- Adoption of the proposed Zoning Ordinance Amendment for Minor and Editorial Revisions and Changes to Reflect *Virginia Code* Updates, as set forth in the staff report dated February 6, 2024, with the additional changes as follows:
  - For subsection 8100.10.A(2)(a), maintain existing Zoning Ordinance language;
  - Revise subsection 8100.1.B(1)(b) to read, “The subject of the public hearing is not required to be advertised in full but may be advertised by reference. Every advertisement must identify the proposed action and must identify the place(s) within the County where copies of the subject of the public hearing may be examined.”;
  - Revise subsection 8100.1.B(1)(c) to read, “Public notice is the hearing body’s responsibility. Notice of any hearing must be published at least in accordance with the standards specified in *Virginia Code* Section 15.2-2204 and such other state law provisions that may apply.”; and
  - Revise subsection 8100.10.A(1)(a) to read, “The appellant must submit materials in accordance with Section 8101. To be complete, an application must include all required materials.”
- That the amendment become effective at 12:01 a.m. the day following adoption.



# FAIRFAX COUNTY

## PROPOSED ZONING ORDINANCE AMENDMENT

### STAFF REPORT

## Minor and Editorial Revisions and Changes to Reflect Virginia Code Updates

**February 6, 2024**

#### Hearing Dates

**Planning Commission: February 28, 2024, at 7:30 p.m.**

**Board of Supervisors: March 19, 2024, at 4:00 p.m.**

#### Staff Contact

**Jennan Qato, Senior Planner**



Americans with Disabilities Act (ADA): Reasonable Accommodation is available upon 48 hours advance notice. For additional information on ADA call 703-324-1334 or 711 (Virginia Relay Center).



**Zoning Administration Division  
Government Center Parkway, Suite 807  
Fairfax, Virginia 22035-5507  
Phone 703-324-1314**

[www.fairfaxcounty.gov/planning-development](http://www.fairfaxcounty.gov/planning-development)

**Table of Contents**

Background ..... 2  
 Proposed Changes..... 2  
 Summary ..... 7  
 Proposed Text ..... 8

**Background**

The proposed amendment includes minor and editorial revisions including updates in accordance with state law, as outlined in Item #7 of the [Zoning Ordinance Work Program](#). The proposed changes address the items specifically noted in the Work Program regarding the timing of published notices, an update to BZA membership, and wastewater submission requirements. Other changes address items from the [Priority 2 Work Program](#), including the fence height allowed for wireless facilities approved with a special exception, personal service establishment permissions in C-1 through C-4, accessory retail in warehouses, revising the definition of shopping center, and the short-term lodging appeal period. Clarifications and other revisions that are typographical or editorial in nature are also included.

**Proposed Changes**

The proposed changes are described in the table below and are similarly numbered in the Proposed Text beginning on page 8 below.

|   |   |  |
|---|---|--|
| 1 | 2105.3.B(4)(b) – PRC Planned Residential Community District<br><br>2105.5.A – PRM Planned Residential Mixed-Use District<br><br>4102.8.H(2)(c) – Portable Storage Container<br><br>8100.2.E(4)(a)1b – Ordinance Text and Zoning Map (Rezoning) Amendments<br><br>8101.4.B(41) – Site Plans and Minor Site Plans<br><br>And any other provision where multiple family is referenced. | Revise “stacked townhouse” to read “stacked townhouse dwelling” and revise “multiple family dwelling” to read “multifamily dwelling” for consistency in the use names throughout the Zoning Ordinance. |
| 2 | 2105.3.B(4)(d) – PRC Planned Residential Community District   | Revise “13 persons” to read “13 persons per acre” for clarification.   |

|   |  |  |
|---|--|--|
| 3 | 3103.2.G (Table 3103.1) – Noise Compatibility Table  | Revise the Noise Compatibility Table for the Airport Noise Impact Overlay District to indicate that uses, other than residential, in the Agricultural and Related Uses classification are not required to provide acoustical treatment. This change recognizes the exemptions afforded to most agricultural uses under state law. Residential uses will continue to be addressed as outlined under the Residential Uses classification in the table.   |
| 4 | 4101.3 (Table 4101.1) – Use Table for Residential, Commercial, and Industrial Districts  | Revise the permissions for personal service establishments from an associated service use to by right in the C-1 through C-4 Districts. This change addresses Item #10B of the Zoning Ordinance Work Program - Priority 2. <i>See additional discussion below.</i>   |
| 5 | 4102.1.I – Standards for Administrative Permit Approvals   | Include a standard to indicate that the Zoning Administrator may deny the renewal of an administrative permit if it does not meet Zoning Ordinance provisions or if there is evidence of noncompliance by the applicant. While the Zoning Administrator already has this authority, the additional language makes it clear for enforcement purposes.   |
| 6 | 4102.2.D(6) – Stable, Riding or Boarding   | Correct a typographical error in a cross-reference.  |
| 7 | 4102.4.Q(17) – Independent Living Facility<br><br>4102.4.Q(17)(c) - Independent Living Facility<br><br>4102.4.Q(17)(e) - Independent Living Facility | Under the Independent Living Facility, replace “low-income residents” with “residents” and replace “tenants” with “residents.”   |
| 8 | 4102.4.Y – Wireless Facility Standards<br><br>4102.7.A(7)(b)5 – Fences and Walls   | Revise the standards for wireless facilities approved by special exception to allow a fence or wall that is an integral part of the wireless facility to exceed the maximum fence or wall height permitted by Table 4102.4. This addresses Item #2 of the Zoning Ordinance Work Program – Priority 2. The change is consistent with current staff interpretation that the fencing is considered part of the wireless facility, and since the facility is exempt from Zoning Ordinance bulk regulations, fences may exceed Ordinance height limits. |
| 9 | 4102.5.A – Animal Shelter or Kennel Standards  | Include a standard to clarify that in Planned Districts, any outdoor component associated with an animal shelter or kennel must specifically be shown on the approved development plan. As part of this change, an outdoor component will also be allowed in the PCC District, when specifically shown on an approved development plan, consistent with other P districts.   |

|    |   |   |
|----|---|---|
| 10 | 4102.6.D – Warehouse  | Include a standard to allow accessory retail for a warehouse use approved by special exception (SE) in the I-3 District. This addresses Item #10C of the Zoning Ordinance Work Program - Priority 2. Currently, accessory retail sales are only allowed for warehouses that are permitted by right in I-4, I-5, and I-6, ranging from 25 to 60 percent, but there is no allowance for accessory retail to be approved as part of the SE in the I-3 District; the I-3 District is the only district where an SE for a warehouse use is required. The change creates consistency across warehouse uses. |
| 11 | 4102.7.A(8) – Gates and Gateposts   | Clarify that gates and gateposts, as limited by subsection 4102.7.A(8), can be located in any part of the front yard and that gates and gateposts located in side and rear yards are regulated by the maximum fence or wall height standards.   |
| 12 | 5100.2.D(4)(a)1 – Setback Regulations   | Clarify that the minimum front setback applies within the two or more front yards on a corner lot.  |
| 13 | 5100.2.O(3)(a) – Cluster Subdivisions   | Correct a typographical error.  |
|    | 5100.2.O(3)(b) – Cluster Subdivisions   | Correct a cross-reference.  |
| 14 | 8100.1.B(1) – Required Notice for Public Hearings                                   | Revise the Required Notice for Public Hearings information to clarify that the public notice regulations must be in accordance with state law. This proposed change addresses Item #7A of the Zoning Ordinance Work Program. <i>See additional discussion below.</i>  |
| 15 | 8100.10.A(1)(a) – Appeals<br>8100.10.A(2)(a) – Appeals<br>8100.10.A(2)(b) – Appeals | Clarify that, to be accepted, an appeal application must be complete and include all submission materials as specified in Section 8101.<br><br>Clarify that appeals must be filed within 30 days from the issuance date of the decision being appealed.<br><br>Add short-term lodging to the types of violations that are subject to a 10-day period for filing an appeal application. This change is consistent with current practice and addresses Item #27B of the Zoning Ordinance Work Program – Priority 2.   |

|    |   |  |
|----|---|--|
| 16 | 8101 – Submission Requirements  | <p>Add minimum sanitary sewer information to the submission requirements for generalized development plans, conceptual and final development plans, PRC development plans, PRC plans, and certain SE and SP plats. This change is in accordance with Item #7C of the Zoning Ordinance Work Program. <i>See additional discussion below.</i></p> <p>Revise submission requirements to remove references to requests for physical copies of application materials as all application materials are currently being submitted digitally via PLUS. In addition, remove “digital” when referencing digital photographs as all photographs are submitted digitally via PLUS.</p> |
| 17 | 8103.2 – Planning Commission  | Revise to reflect updates to Planning Commission bylaws.   |
| 18 | 8103.3.D – Board of Zoning Appeals  | Include language to reflect that the BZA may have up to three alternate members in addition to seven permanent members. This change addresses Item #7B of the Zoning Ordinance Work Program.   |
| 19 | 9102 – Definition of Shopping Center  | Revise the definition of a shopping center to include retail in a mixed-use building for consistency with current practice and interpretation. This change would allow, for example, first floor retail in a residential building to use the parking rates for a shopping center. This is in accordance with Item #12 of the Zoning Ordinance Work Program – Priority 2.   |
| 20 | <p>9103 – Definition of Specialized Instruction Center</p> <p>9103 – Definition of Health and Exercise Facility, Small</p>  | Include examples of uses in the definitions of a specialized instruction center and a small health and exercise facility. For example, tutoring, art, and music lessons are considered a specialized instruction center, while martial arts, yoga, and cycling classes are considered a health and exercise facility.  |
| 21 | Any cross-references to subsections in the Zoning Ordinance with typographical errors, for example, not including the word “subsection” or not providing the complete subsection reference where there is a partial reference may be revised. | <p>Add “subsection” where subsection is missing in a cross-reference.</p> <p>Complete cross-reference where only a partial subsection is referenced.</p>   |

### Revisions to Personal Service Establishment Permissions

The expansion of personal service establishment permissions, as noted in item 4 in the above table, is in accordance with Item #10B of the Priority 2 Zoning Ordinance Work Program. The change would allow personal service establishments by right in the C-1 through C-4 Districts. Personal service establishments include barber shops and beauty salons, tattoo parlors, laundromats, tailors, and other similar places of business. Currently, personal service establishments are permitted if considered an associated service use in accordance with the standards in [subsection 4102.1.G](#) of the Zoning Ordinance. An associated service use is primarily designed to serve the tenants of the building. The associated service use standards limit the use to 2,500 square feet, a combined maximum of up to 10 percent of the gross floor area of the building, and require a personal service use to be located in an office building complex. Staff have received inquiries for proposed personal service establishments in the C-1 through C-4 Districts that are unable to meet the restrictive associated service use standards. The proposed change recognizes that personal service establishments are already often provided (and are permitted) as an accessory use within other uses permitted in the C-1 through C-4 Districts, such as massage therapy establishments and small health and exercise facilities. As such, allowing by-right personal service establishments in the C-1 through C-4 Districts is compatible with current permitted uses and provides additional flexibility and options for the repurposing of office spaces.

### Submission Requirements: Sanitary Sewer Information

Including minimum sanitary sewer information in the submission requirements for rezoning, special exception, special permit, and development plan applications is in accordance with Item #7C in the Zoning Ordinance Work Program. The proposed revisions have been coordinated with the Department of Public Works and Environmental Services (DPWES) and would codify a sanitary sewer (wastewater) checklist that is currently being used voluntarily as part of the zoning application review process. The checklist was developed as a result of extensive outreach by the Wastewater Planning and Monitoring Division of DPWES, including monthly meetings initiated in early 2022 with the development community. The proposed submission requirements do not apply where there would be no net increase in sewage flow due to the proposed land use or change, or if the site is served by an individual sewage disposal system (septic system). In addition, certain application types that primarily affect homeowners, such as a special permit for an accessory living unit, home-based business, home day care, increase in fence height, or a reduction in setback requirements, would not be subject to the proposed submission requirement. It should be noted that the Zoning Ordinance allows submission requirements to be modified or waived where the requirement is not necessary for review of the application.

### State Code Changes for Required Notice for Public Hearings

Revisions to the Required Notice for Public Hearings subsection are proposed to state that public notice requirements must be in accordance with state law. This proposed change addresses Item #7A of the Zoning Ordinance Work Program. Senate Bill 1151 (2023 General Assembly) updated the timing of published notices in the newspaper for public hearings, removed the requirement for a descriptive summary in advertisements for public hearings, and included other changes to notice provisions recommended by the Virginia Code Commission. The Supreme Court has held that a “descriptive summary” means “a statement that covers the main points concisely, but without detailed explanation, in a manner that serves to describe an object for the knowledge and understanding of others.” *Glazebrook v. Bd. of Supervisors*, 587 S.E.2d 589, 591-92 (Va. 2003). The descriptive summary must also provide geographic boundaries, when applicable, to allow the public to ascertain the areas that would

be affected. *Gas Mart Corp. v. Bd. of Supervisors*, 611 S.E.2d 340, 347 (Va. 2005). In practice, this has often resulted in the County advertising lengthy and detailed descriptions of proposed changes—not just the main points—even though full staff reports and text were available online and in person. While a descriptive summary is no longer required, the newspaper advertisement would continue to include the proposed action and where additional information and staff reports are available for review. Detailed staff reports will remain accessible online. No changes are proposed to the provisions requiring posted notices on the property and abutting streets, or for the provisions relating to written notices to adjacent property owners.

### Summary

Overall, the proposed amendment corrects a number of typographical and editorial errors, resolves inconsistencies, provides further clarification on certain points, and reflects updates to state law. The proposed amendment also addresses several items in the Zoning Ordinance Work Program. It is recommended that the amendment become effective at 12:01 a.m. on the day following adoption.



## Proposed Text

In the revisions shown below, text to be deleted is identified with ~~strike-through~~ and text to be added is underlined. The item numbers in the INSTRUCTION boxes correspond to the numbers in the table above.

**#1 INSTRUCTION:** Revise subsection 2105.3.B(4)(b) to add “dwelling” after “stacked townhouse” and revise subsections 2105.3.B(4)(b), 2105.5.A, 4102.8.H(2)(c), 8100.2.E(4)(a)1b, and 8101.4.B(41) to replace “multiple family” with “multifamily,” as shown below. Similarly, replace any other instances of “multiple family” with “multifamily” throughout the Zoning Ordinance.

### 2105.3.B(4)(b):

- (b) In computing density, the following factors are used: A factor of 3.0 persons per single family detached dwelling; 2.7 persons per single-family attached dwelling or stacked townhouse dwelling; and 2.1 persons per ~~multiple family~~multifamily dwelling.

### 2105.5.A:

#### A. Purpose

The PRM District provides for high density, ~~multiple family~~multifamily residential development (generally with a minimum density of 40 dwelling units per acre) and for mixed use development consisting primarily of ~~multiple family~~multifamily residential development (generally with a density of at least 20 dwelling units per acre), with secondary office or other commercial uses.

...

### 4102.8.H(2)(c):

- (c) On lots developed with single-family attached, stacked townhouse, or ~~multiple family~~multifamily dwellings, for a period not to exceed seven consecutive days within a six-month period.

### 8100.2.E(4)(a)1b:

1. For single section developments, or multiple section developments where required recreational facilities are to be provided in the first section of the development, facilities must have an executed security package before:
  - a. Final subdivision plat approval for single-family dwelling developments; or
  - b. Issuance of construction permits for ~~multiple family~~multifamily dwelling developments, single-family attached dwelling developments not subject to subdivision approval, or combination single-family attached dwellings subject to subdivision approval and ~~multiple family~~multifamily dwelling developments.

**8101.4.B(41):**

- (41)** Identification that the development is subject to the Affordable Dwelling Unit Program provisions of Section 5101, with the specific lots or dwelling units that are affordable dwelling units designated on the site plan. However, in the case of a ~~multiple family~~ multifamily development which is under single ownership and is a rental project, the affordable dwelling units need not be specifically identified; instead, the number of affordable dwelling units by bedroom count and the number of market -rate dwelling units by bedroom count must be noted on the site plan. For multiple section developments where not all the required affordable dwellings units are to be provided in the first section of the development, the site plan for the first section and all subsequent sections must contain a notation identifying in which section(s) the affordable dwelling units will be or have been provided and a total of all affordable dwelling units for which such site plan(s) have been approved. Additionally, at the time of site plan submission, the owner or applicant must submit an affidavit that includes:

**#2 INSTRUCTION: Revise subsection 2105.3.B(4)(d) to add “per acre” after “13 persons.”**

- (d)** In computing average density on any development plan, subsequent PRC plan, or final plat of a part of a PRC District, the density may include any excess in land area over that required to support an average density of 13 persons per acre in any previously recorded final plat. As each plan and subsequent final plat is submitted, the overall density of all areas shown on recorded final plats within the PRC District is recomputed so that the average density within the recorded plats of sections of the PRC District will never exceed a density of 13 persons per acre.

**#3 INSTRUCTION:** Revise Table 3103.1 to include a 'P' for uses in the Agricultural and Related Uses classification and to include Agritourism as a use.

**Table 3103.1: Noise Compatibility Table**

For KEY to table, refer to subsection 3103.2.E, Use Limitations

| Use   | Noise Impact Areas<br>(DNL dBA) |             |           |
|---|---------------------------------|-------------|-----------|
|   | 75+                             | 70-75       | 65-70     |
| <b>AGRICULTURAL AND RELATED USES</b>                |                                 |             |           |
| Agricultural Operation                              | <u>P</u>                        | <u>P</u>    | <u>P</u>  |
| <i>Growing of crops</i>                             | <u>P</u>                        | <u>P</u>    | <u>P</u>  |
| <i>Livestock</i>                                    | NP                              | <u>P3*</u>  | <u>P</u>  |
| <i>Residential use</i>                              | NP                              | <u>P2</u>   | <u>P3</u> |
| <u>Agritourism</u>                                  | <u>P</u>                        | <u>P</u>    | <u>P</u>  |
| Farm Winery, Limited Brewery, or Limited Distillery | <u>P2*P</u>                     | <u>P3*P</u> | <u>P</u>  |
| Stable, Riding or Boarding                          | <u>NP</u>                       | <u>P3*P</u> | <u>P</u>  |



**#6 INSTRUCTION:** Revise subsection 4102.2.D(6) to correct a typographical error in a cross-reference, as shown below.

- (6) The Board or BZA may modify or waive the setback requirements of subsection ~~(3)(4)~~ or ~~(4)(5)~~ above as follows:

**#7 INSTRUCTION:** Revise subsections 4102.4.Q(17), 4102.4.Q(17)(c), and 4102.4.Q(17)(e), to replace “low-income residents”, “low-income tenants” and “tenants” with “residents,” as shown below.

**4102.4.Q(17):**

- (17) The following additional standards also apply to any independent living facility that rents dwelling units to ~~low-income residents (“tenants”)~~ where at least 70 percent of the dwelling units are to be provided for residents whose annual household income does not exceed 50 percent of the AMI and not more than 30 percent of the dwelling units are provided for ~~tenants~~ residents whose annual income does not exceed 70 percent of the AMI:

**4102.4.Q(17)(c):**

- (c) The owner or manager is responsible for monitoring the income level of ~~tenants~~ residents at the time of initiation and renewal of any lease term and is responsible for any reporting of such information in accordance with the requirements of the FFHA, and must establish that any live-in aide or resident care provider continues to meet the applicable requirements of this Section. The owner or manager is also responsible for completing all verification of occupancy requirements set forth in 42 U.S.C. § 3607(b) and 24 C.F.R. § 100.307 annually. The results of all such monitoring and occupancy verification must be provided to the Zoning Administrator, or designee, on an annual basis to assure on-going compliance with the tenancy and income limits. Such report must include the dwelling unit number and address, date of lease renewal, term of lease renewal, and ~~tenant’s~~ resident’s income. Should a ~~tenant-resident~~ become over-qualified with regard to income at any time during a lease term, the ~~tenant-resident~~ must vacate the unit at the end of the lease term in effect at the time of such over-qualification or within nine months of such over-qualification, whichever time period is longer.

**4102.4.Q(17)(e):**

- (e) Such independent living facilities ~~for low-income tenants~~ are not subject to Section 5101, the ADU Program or the Board’s policy for Workforce Dwelling Units.

**#8 INSTRUCTION:** Include new subsection 4102.4.Y(6)(d) and revise subsection 4102.7.A(7)(b)5 to allow a fence or wall that is an integral part of a wireless facility approved by special exception to exceed the maximum fence or wall height in Table 4102.4.

**4102.4.Y(6)**

- (d)** In addition, a fence or wall that is an integral part of a wireless facility may exceed the maximum fence or wall height in accordance with subsection 4102.7.A(7)(b)5.

**4102.7.A(7)(b)5:**

- 5.** A fence or wall that is an integral part of an electric substation or a wireless facility may exceed the maximum fence or wall height in Table 4102.4 above.

**#9 INSTRUCTION:** Revise subsection 4102.5.A(3) to clarify that, in Planned Districts, any outdoor component for a kennel must specifically be shown on the approved development plan.

- (3)** In a P district, any outdoor component must specifically be shown on the approved development plan. In the PCC District, a kennel must be located in a completely enclosed building.

**#10 INSTRUCTION:** Include a standard to allow accessory retail sales for warehouse uses, when permitted by special exception, in subsection 4102.6.D, as shown below.

**Standards when permitted by special exception:**

- (3)** In the I-3 District, a maximum of 10 percent of the gross floor area of the establishment or 5,000 square feet, whichever is smaller, may be used for retail sales

**#11 INSTRUCTION:** Revise subsection 4102.7.A(8) to clarify that gates and gateposts may be located in any yard, as shown below.

**(8) Gates and Gateposts**

Gates and gateposts may be located within any ~~required minimum front setback yard~~ as follows:

- (a) ~~Four gateposts no taller than ten feet. In any front yard:~~
1. Four gateposts no taller than ten feet.
  2. Two gates no taller than eight feet.
  3. Gates and gateposts that are taller than four feet must not exceed 15 percent of the width of the lot.
- (b) ~~Two gates no taller than eight feet. Gates and gateposts located in any side or rear yard are limited to the maximum allowed fence or wall height in accordance with subsection 4102.7.A(7)(b).~~
- ~~(c) Gates and gateposts that are taller than four feet must not exceed 15 percent of the width of the lot.~~

**#12 INSTRUCTION:** Revise subsection 5100.2.D(4)(a)1 to clarify that the minimum front setback applies within the two or more front yards on a corner lot.

**(1) Corner Lots**

The following regulations apply to corner lots:

**(a) Lot Lines and Yards**

- 1.** The two or more yards lying between the principal building and the intersecting streets are ~~both~~ deemed to be front yards and the minimum front setback applies.
- 2.** The shorter street line is deemed to be the front lot line, regardless of the location of the principal entrance or approach to the main building, and the rear yard is opposite the front lot line.

**#13 INSTRUCTION: Correct a typographical error in subsections 5100.2.O(2)(a)2 and 5100.2.O(3)(a), to include “subsection” before the subsection number and correct the cross-reference in subsection 5100.2.O(3)(b) to refer to subsection 8100.5, as shown below.**

## O. Cluster Subdivisions

### (2) Post-July 1, 2004 Rezoning and Special Exceptions

- (a) Applications after July 1, 2004, are subject to the following:
1. New cluster subdivisions are not permitted by special exception in the R-2 District or in the R-3 and R-4 Districts with a minimum district size of three and one-half acres or greater;
  2. The Board may approve a proffered rezoning to the R-2 District, or a proffered rezoning to a R-3 or R-4 District with a minimum district size of three and one-half acres or greater, for the development of a cluster subdivision without bonus density when the application is for a rezoning to a residential district with a higher permitted maximum density than the existing zoning district. In conjunction with Board approval of that proffered rezoning, all minimum district size, lot area, lot width, shape factor, and open space requirements of the district and all applicable cluster subdivision provisions of Chapter 101 of the County Code must be met without modification or waiver. The provisions of subsection 8100.2.D apply to such approved proffered rezoning.

...

### (3) Pre-July 1, 2004 Cluster Subdivisions

- (a) Cluster subdivisions in the R-C, R-E, R-1, R-2, R-3, and R-4 Districts that were approved by proffered rezoning by the Board before July 1, 2004, continue to be subject to the proffered rezoning approval. Amendments to those proffered rezonings may be filed and considered in accordance with the provisions of subsection 8100.2.D. Minor modifications to those subdivisions may be permitted in accordance with subsection 8100.5.
- (b) Special exceptions for cluster subdivisions in the R-C, R-E, R-1, R-2, R-3, and R-4 Districts that were approved by the Board before July 1, 2004, and established remain valid and are subject to the special exception approval, including any approved development conditions. Amendments to special exceptions for these cluster subdivisions may be filed and considered in accordance with subsections 8100.3.D(5) and 5100.2.O. Minor modifications to those subdivisions may be permitted in accordance with subsection ~~8100.3.D(3)(b)~~8100.5.

...



**#14 INSTRUCTION:** Revise subsections 8100.1.B(1)(c) and 8100.1.B(1)(d) to clarify that the public notice regulations must be in accordance with state law, as shown below. Reletter as needed.

## **B. Scheduling and Notice of Public Hearings**

### **(1) Required Notice for Public Hearings**

- (a)** Public hearings required by this Ordinance will be held only when evidence establishes that the notice requirements in this subsection have been satisfied. All required notices must meet the standards specified by state law.
- (b)** The subject of the public hearing is not required to be advertised in full but may be advertised by reference. Every advertisement must contain a ~~descriptive summary~~ of the proposed action and must identify the place(s) within the County where copies of the subject of the public hearing may be examined.

### **Published Notice**

- (c)** ~~Public notice is the hearing body's responsibility. Notice of any hearing must be published in accordance with the standards specified by state law. Public notice of any hearing must be published once a week for two successive weeks in a local newspaper having general circulation in the County. This notice must be published at least six days, but no more than 21 days before the date of the hearing, and there must be at least six days between the first and second publication.~~
- (d)** ~~The notice must specify the time and place of the hearing and the nature of the matter before the hearing body. The hearing notice for any amendment that imposes or increases levies or fees must also include the information required by state law. The public notice is the hearing body's responsibility.~~

**#15 INSTRUCTION:** Revise subsection 8100.10.A(1)(a) to clarify that, as specified in Section 8101, an appeal application must be complete and include all submission materials, as shown below. Revise subsection 8100.10.A(2)(a) to clarify that appeals must be filed within 30 days from the issuance date. Revise subsection 8100.10.A(2)(b) to include short-term lodging to the types of violations requiring a 10-day time period for filing an appeal application.

## A. Appeal Processing

### (1) Initiation

- (a) The ~~applicant~~ appellant must submit materials in accordance with Section 8101. To be accepted, an application must be complete and include all required materials.
- (b) An appeal to the BZA may be taken by any person aggrieved or by any officer, department, board, commission, or authority of the County affected by any decision of the Zoning Administrator or from any order, requirement, decision, or determination made by any other administrative officer in the administration or enforcement of this Ordinance. An appeal that relates to a proffered condition, however, must be taken to the Board as provided for in subsection 8100.2.D(3)(d).

### (2) Time Limit on Filing

- (a) Except as set forth below, all appeals must be filed within 30 days from the issuance date of the decision appealed by filing an appeal application with the Zoning Administrator and the BZA.
- (b) Appeals from notices of violation involving the following violations must be filed within ten days from the date of the notice by filing an appeal application with the Zoning Administrator and the BZA:
  - 1. Occupancy of a dwelling unit in violation of subsection 4102.3.A.
  - 2. Parking a commercial vehicle in an R district or a residential area of a P district in violation of subsections 4102.1.B(2) and 4102.1.E(4).
  - 3. Parking of vehicles on an unsurfaced area in the front yard of a single-family detached dwelling in the R-1, R-2, R-3, or R-4 Districts in violation of subsection 6100.2.B(1).
  - 4. Parking of inoperative vehicles, as provided in Chapter 110 of the County Code, in violation of subsection 4102.7.A(13).
  - 5. Installation, alteration, refacing, or relocation of a sign on private property in violation of subsection 7100.3.A(1).
  - 6. Installation of any minor sign in violation of subsection 7100.4.
  - 7. Installation of prohibited signs on private property in violation of subsection 7100.5.B and subsections 7100.5.C(1) and 7100.5.C(5).
  - 8. Operating short-term lodging in violation of subsection 4102.7.N.
  - 89. Other short-term, recurring violations similar to those listed above as determined by the Zoning Administrator.

- (c) All appeal applications must specify the grounds for the appeal.

**#16 INSTRUCTION:** In subsection 8101.1, add a new subsection H, Sanitary Sewer Information, to the submission requirements for generalized development plans, conceptual and final development plans, PRC development plans, PRC plans, and certain SE and SP plats. Also, remove references to requests for physical copies of application materials. Renumber subsections as needed.

## 1. General Requirements for All Applications

- A. Submission requirements for appeals and applications in Section 8100 are included in this section. Submission requirements are generally divided into three categories: (i) administrative and property documentation; (ii) plan or plat requirements; and (iii) supporting reports and studies.
- B. ~~Regardless of the number of copies specified below, if the application is submitted electronically, only one copy of each submission requirement is needed, unless otherwise determined by the Zoning Administrator or Director. Staff may request one or more paper copies of any of the materials at any point in the process.~~
- C. All applications, except for Minor Site Plans and Site Plans, must include a complete application ~~signed~~certified by the applicant ~~on forms provided by the County.~~

...

### H. Sanitary Sewer Information:

For all generalized development plans, conceptual and final development plans, PRC development plans, PRC plans, and, except where noted, for special exception and special permit plats, the following sanitary sewer information must be included on the plan or plat. This requirement does not apply when there is no net increase in sewage flow due to the proposed land use or change, or if the site is served by an individual sewage disposal system:

- (1) The approximate location of existing and proposed public sewers; and if located off-site, the distance of the public sewer from the site.
- (2) A statement indicating whether the site will connect to public sewer by a lateral or an extension of public sewer to the site.
- (3) A statement indicating the type of wastewater including domestic, non-domestic, mixed-use, or cooling tower waste. For non-domestic, mixed-use, and cooling tower waste, information on proposed pretreatment of wastewater must be included.
- (4) A hydraulic analysis, based on additional peak flow generated from the site, must be provided by the applicant if the project meets any of the below criteria.
  - (a) Generates a peak flow increase between 10,000 to 50,000 gallons a day and is served with sewer pipes of eight inches to 12 inches in diameter;
  - (b) Generates a peak flow increase from greater than 50,000 to 400,000 gallons per day and is served with sewer pipes of less than 21 inches in diameter;
  - (c) Generates a peak flow increase greater than 400,000 gallons per day and is served with sewer pipes less than 27 inches in diameter.

- (5) A statement and plan for any needed sanitary sewer improvements.

## 2. Zoning Map Amendments (Rezoning)

### A. Administrative and Property Documentation

The following information is required for any rezoning application submitted by property owners, contract purchasers, or a condominium, or their agents:

- (1) ~~Four copies of a~~ A certified plat of the property with the following information:
  - (a) Boundaries of the property, with bearings and distances of: (i) the perimeter property lines, and (ii) each existing and proposed zoning district;
  - (b) Total area of the property and each existing and proposed zoning district in square feet or acres;
  - (c) Scale and north arrow, with north, to the extent feasible, oriented to the top of the plat;
  - (d) Location of all existing building and structures;
  - (e) Names and route number of all boundary roads or streets, and width of existing rights-of-way; and
  - (f) Seal and signature of person preparing the plat.
- (2) ~~Four copies of a~~ A legal description of the property, including metes and bounds of each zoning district proposed.
- (3) ~~One copy of the portion of the~~ A current Fairfax County Zoning Map showing the boundaries of the subject site clearly outlined, covering the area generally within a 500-foot radius of the proposed use.

...

### B. Plan Requirements for Residential, Commercial, and Industrial Districts

~~Twenty-three copies of a~~ A Generalized Development Plan (GDP) must be submitted. The GDP and any resubmissions and supporting graphics, must be certified by a professional engineer, architect, landscape architect, or land surveyor authorized to practice as such by the State. The GDP must be on a maximum sheet size of 24" x 36", and if presented on more than one sheet, match lines must indicate where the several sheets join. ~~In addition, one 8.5" x 11" reduction of the plan, and resubmissions and supporting graphics must be submitted.~~ The GDP must include the following:

...

- (6) Sanitary sewer information in accordance with subsection 8101.1.H. Proposed plan for major sanitary sewer improvements;

...

### B. Plan Requirements for Planned Districts Except the PRC District

- (1) ~~Twenty three copies of a~~ **Conceptual Development Plan (CDP)** must be submitted. A CDP is subject to the same requirements as a Generalized Development Plan above, except as modified below:

**Rezoning to the PDH, PDC, PRM, or PCC District**

...

- (b) The following do not need to be provided for a rezoning to the PDH, PDC, PRM, or PCC District:

~~1. The proposed plan for major sanitary sewer improvements in subsection B(6);~~

**21.** The distance of any existing and proposed structures from the floodplain, Resource Protection Area and Resource Management Area, or environmental quality corridor in subsection 8101.2.B(19); and

**32.** The proposed landscaping and screening in accordance with the provisions of Section 5108 in subsection 8101.2.B(21).

**Rezoning to the PTC District:**

...

- (d) The following do not need to be provided for a rezoning to the PTC District:

~~1. The proposed plan for major sanitary sewer improvements in subsection B(6); and~~

**21.** In subsection 8101.2.B(21), the limits of clearing and the proposed landscaping and screening in accordance with the provisions of Section 5108.

- (2) ~~Twenty three copies of a~~ **Final Development Plan (FDP)** must be submitted. The FDP, any resubmissions and supporting graphics, must be certified by a professional engineer, architect, landscape architect, or land surveyor authorized to practice as such by the State. The FDP must be on a maximum sheet size of 24" x 36", and if presented on more than one sheet, match lines must indicate where the several sheets join. ~~In addition, one 8.5" x 11" reduction of the plan, and resubmissions and supporting graphics must be submitted.~~ The FDP must include the following:

...

- (r) Sanitary sewer information and a stormwater management plan in accordance with subsection 8101.1;

...

**D. Plan Requirements for the PRC District:**

...

- (2) ~~Twenty three copies of a~~ **PRC Development Plan** must be submitted. A PRC Development Plan is subject to the same requirements as a Generalized Development Plan in subsection 8101.2.B above, except as modified below:

...

(j) The following subsections are not required: ~~B(6)~~, 8101.2.B(12), 8101.2.B(13), 8101.2.B(17), 8101.2.B(19), and 8101.2.B(20).

(3) ~~Twenty three copies of a~~ **PRC Plan** must be submitted. The PRC Plan, any resubmissions and supporting graphics, must be certified by a professional engineer, architect, landscape architect, or land surveyor authorized to practice as such by the State. The plan must be on a maximum sheet size of 24" x 36", and if presented on more than one sheet, match lines must indicate where the several sheets join. ~~In addition, one 8.5" x 11" reduction of the plan, and resubmissions and supporting graphics must be submitted.~~ The PRC Plan must include the following:

...

(n) Sanitary sewer information and a stormwater management plan in accordance with subsection 8101.1;

...

### 3. **Special Exceptions, Special Permits, and Variances**

#### A. **Administrative and Property Documentation**

All special exception, special permit, and variance applications require the following:

(1) ~~One copy of the portion of the~~ **A** current Fairfax County Zoning Map showing the boundaries of the property clearly outlined, covering the area generally within a 500-foot radius of the proposed use.

...

(4) Photographs of the property and abutting properties showing existing structures, terrain, and vegetation as viewed from all lot lines and street lines of the application property. All photographs must be clearly dated and labeled with the location and direction from which they were taken. ~~Digital photographs are preferred.~~

#### B. **Plat Requirements**

~~Twenty three copies of a~~ **A** special exception plat, and ~~ten copies of~~ a special permit or variance plat, including any resubmissions of the plat and supporting graphics, must be submitted and be:

- (1) Drawn to a designated scale of not less than 1" = 50'; but if the proposal cannot be accommodated at a scale of 1' = 50', a scale of not less than 1' = 100' may be used;
- (2) Signed, sealed, and certified by a professional engineer, land surveyor, architect, or landscape architect licensed by the State;
- (3) On a maximum sheet size of 24" x 36". ~~One 8 1/2" x 11" reduction must also be provided;~~ and

...

**The following additional plat requirements apply to special exception and special permit applications:**

(16) Sanitary sewer information and a stormwater management plan in accordance with subsection 8101.1;

...

## D. Additional or Modified Submission Requirements for Specific Special Exception Applications

The following are additional or modified submission requirements for special exception applications for:

...

### (13) Light Utility Facility, Heavy Utility Facility, and Wireless Facility

- (a) ~~Four copies of a~~ A map showing the utility system of which the proposed use will be an integral part, together with a written statement outlining the functional relationship of the proposed use to the utility system.

...

## E. Additional or Modified Submission Requirements for Specific Special Permit Applications

The following are additional or modified submission requirements for special permit applications for:

### (1) Accessory Living Unit

- (a) The plat information required by subsections 8101.3.B(1) through 8101.3.B(9), 8101.3.B(11), 8101.3.B(13) and 8101.3.B(14).
- (b) A dimensioned floor plan depicting the internal layout and gross floor area of both the principal and accessory living unit, with the use of each room and points of egress to the dwelling clearly labeled.
- (c) ~~Digital~~ Photographs of the rooms and area used by the accessory living unit, which are clearly dated and labeled.

...

### (6) Home-Based Business

- (a) The plat information required by subsections 8101.3.B(1) through 8101.3.B(11), 8101.3.B(13), and 8101.3.B(14).
- (b) A dimensioned floor plan depicting the internal layout of the residence, including identification and gross floor area of all rooms or facilities to be used by the home-based business, as well as ingress and egress from the dwelling.
- (c) ~~Digital~~ Photographs of the rooms and facilities used by the home-based business, which are clearly dated and labeled.

### (7) Home Day Care Facility

- (a) The plat information required by subsections 8101.3.B(1) through 8101.3B(11), 8101.3.B(13), and 8101.3.B(14), and the dimensions, size, and location of all outdoor recreation space in relation to all lot lines.
- (b) A dimensioned floor plan identifying all rooms or facilities to be used by the home day care, including gross floor area and points of ingress and egress from the dwelling.
- (c) ~~Digital~~ Photographs of the rooms and facilities used by the home day care, which are clearly dated and labeled.

...

## 6. Residential Use Permits

### A. Plan Requirements

For single-family detached dwelling units, ~~five copies of~~ an as-built house location survey plat must be submitted to the Zoning Administrator for review and approval within 30 days of the issuance of the Residential Use Permit. Such plat must be presented on a sheet drawn to a designated scale of not less than 1" = 50' or larger, unless a smaller scale is required to accommodate the development, with the scale clearly indicated. Such plat, regardless of the area of the lot, must be prepared in accordance with the Virginia Administration Code, 18VAC10-20-380, and must also show the following:

...

## 8. Appeals

### A. Supporting Reports and Studies

Appeals filed of an order, requirement, decision, or determination require the following:

- (1) A statement ~~signed~~ certified by the appellant with the following information:
  - (a) A copy of the order, requirement, decision, or determination that is the subject of the appeal;
  - (b) The date when the decision was made; and
  - (c) The appellant's grounds for the appeal and the reasons for the appeal. If the appellant is a County officer, department, board, or bureau, the statement must specify how the appellant is affected; otherwise, the statement must specify how the appellant is an aggrieved person.
- (2) Any other supportive data as the appellant may desire in the record, including plats, plans, drawings, charts, or related material.
- (3) An appellant must also simultaneously submit one copy of the submission requirements to the BZA.

...



**#17 INSTRUCTION: Revise 8103.2 to reflect updated Planning Commission bylaws, as shown below.**

## 2. Planning Commission

### E. Officers

- (1) The officers of the Planning Commission consist of a Chairperson, a Vice-Chairperson, a Secretary, and a Parliamentarian.
- (2) The officers of the Planning Commission must be elected from the members for a one-year term by the Commission at the ~~third~~second meeting of the calendar year. If an appointment to the membership by the Board is pending, the election will be held at the first meeting following the appointment.
- (3) A candidate receiving a majority vote of ~~the entire membership of the Commission~~ those present and voting will be declared elected. The officer will take office immediately and serve for one year or until a successor takes office.
- (4) Vacancies in office must be filled immediately by regular election procedures.

...

### G. Records

The Planning Commission must keep minutes of all its proceedings, showing information presented, the names and, if provided, addresses of all witnesses giving testimony, findings of fact by the Commission, and the vote of each member upon each question, or if absent or failing to vote, such fact. These minutes are part of the public record.

**#18 INSTRUCTION: Revise 8103.3.D to include that the BZA may have up to three alternate members in addition to seven permanent members.**

### H. Membership

- (1) The BZA consists of seven members appointed by the Circuit Court of Fairfax County, Virginia, and the members may receive compensation as may be approved by the Board. The BZA may also include up to three alternate members. All members must be residents of the County.

...

**#19 INSTRUCTION:** Revise the definition of shopping center in Section 9102 to include retail in a mixed-use building and correct a typographical error.

### Shopping Center

Any group of two or more commercial uses which (1) are designed as a single commercial group, whether or not located on the same lot; (2) are under common ownership or are subject to reciprocal parking and ingress and egress agreements or easements; (3) are connected by party walls, partitions, canopies or other structural members to form one continuous structure, or if located in separate buildings, are interconnected by common parking areas, travel lanes, walkways or accessways designed to facilitate customer interchange between the uses on-site; (4) share common points of vehicular access; and (e5) otherwise present the appearance of one continuous commercial area. A group of two or more commercial uses located on the first floor or other lower floors of a residential building that meets the characteristics above is considered a shopping center for the purpose of determining required parking. ~~For the purpose of this Ordinance, a~~ grouping of predominantly office uses which meet these characteristics are not ~~be~~ deemed to be a shopping center.

**#20 INSTRUCTION:** Revise the definitions of a small health and exercise facility and a specialized instruction center in Section 9103 to include examples of uses, as shown below.

#### Health and Exercise Facility, Small

An indoor facility having a maximum gross floor area of 6,000 square feet where patrons participate in exercise or similar activities designed to improve and preserve physical fitness, including health clubs, fitness classes, training, and instruction. Examples include yoga studios, cycling classes, karate and martial arts instruction, and other similar uses. Accessory uses to serve the members may include child care, restaurant, retail sales, massage therapy, and personal service. This definition does not include a community center or a specialized instruction center.

#### Specialized Instruction Center

A center primarily devoted to giving instruction in vocational, professional, musical, dramatic, artistic, scientific, performing arts, or other special subjects. Examples include tutoring, music lessons, art classes, ballet, and other similar instructional activities. This use does not include a child care center, home day care facility, health and exercise facility, or riding school.

**#21 INSTRUCTION:** In addition, revise any other cross-references to subsections with typographical errors, for example, not including the word “subsection” or not providing the complete subsection reference where there is a partial reference.

## ZONING ORDINANCE WORK PROGRAM – FYs 2024/2025

Below are the topics proposed to be evaluated as part of the Priority 1 Zoning Ordinance Work Program (ZOWP). Recognizing that Zoning Ordinance amendments often require more than one year to complete, including research and community outreach, the ZOWP is presented for a two-year cycle with annual updates to ensure that the Work Program continues to reflect the Board’s priorities. The origin of the amendment topic is noted in (parentheses) below.

Timing for consideration is identified in **(bold)** as:

- Pending – Amendments that have been authorized as of the date of preparation of this Work Program and are proceeding through the public hearing process.
- First Tier – Amendments anticipated to be brought forward for discussion at a Board committee meeting or for authorization within the first six months of Fiscal Year 2024 (by December 2023).
- Second Tier – Amendments to be brought forward in the second half of the fiscal year (by July 2024).
- TBD – Topics that do not have a specific timeframe or are anticipated to be brought forward in FY 2025.
- Monitoring – Topics that include on-going monitoring or participation in task forces that may lead to potential Zoning Ordinance amendments.

\* See the attached table for a graphic depicting anticipated timing

### 1. Reports to the Board

- A. Accessory Living Units and Home-Based Businesses – Continue to monitor and evaluate the provisions for accessory living units and home-based businesses as a follow up to the January 2023 report to the Board. (Board/Staff) **(Monitoring-January/February 2024)**
- B. Data Centers **(NEW)** – Prepare a report with findings and recommendations regarding Apotential environmental issues, mitigations and industry advances; locational guidelines regarding siting of data centers and potential approval processes and where any new guidelines should be located including the Zoning Ordinance and/or Comprehensive Plan. (May 9, 2023 Board Matter) **(First Tier)**

### 2. Affordable Housing Initiatives

- A. Consider zoning changes to support new affordable housing initiatives and land use policies, including strategies to incentivize preservation of existing manufactured home communities through a review of use standards and bulk regulations as part of the Manufactured Housing Task Force (Affordable Housing Preservation Task Force Recommendation MH7). (Carry over from 2018 Item #8C and Board motion April 13, 2021) **(Monitoring)**
- B. **(NEW)** – Consider zoning changes to facilitate adaptive reuse of vacant and underutilized commercial and industrial buildings to provide shelter, services and permanent supportive housing to people who are unhoused. (December 6, 2022, Board Matter) **(Second Tier)**

### 3. Application Fees

- A. Cost of living – Consider an overall cost of living increase in accordance with the Construction Cost Index and other adjustments. (Carry over from 2018 Item #3) **(TBD)**

- B. Planned District recreational facilities – Consider increasing the minimum expenditure per dwelling unit for recreational facilities required in the PDH, PDC, PRM, and PTC Districts. (Board direction for biennial review) **(TBD)**
- 4. Climate Action and Resiliency Initiatives (Previously Green Initiatives)** – Consider zoning changes that would incentivize and encourage more environmentally sustainable development to support implementation of the Community-wide Energy and Climate Action Plan (CECAP) and Resilient Fairfax. (Carry over from 2019 Item #4 with updated description for FY 2024/2025 Work Program) **(Monitoring/TBD)**
- 5. Contractor’s Office and Shop** – As discussed at the Board’s Land Use Policy Committee meeting of May 17, 2022, staff will review possible zoning changes to permit expanded opportunities for suitable locations for landscape professionals and other contractor’s office and shop, subject to use standards that address the storage of construction vehicles, construction materials, and other impacts. (Board) **(Second Tier)**
- 6. Landscaping and Screening** – Work with an interagency work group to research and conduct outreach on a review of landscaping and screening provisions. (Planning Commission/Staff – moved from Priority 2 in FY 2022) **(First Tier)**
- 7. Minor and/or Editorial Revisions (Previously State Code Changes and zMOD Implementation)** – This item is an ongoing Work Program entry that will address changes to the Code of Virginia that necessitate a change to the Zoning Ordinance or other minor and editorial revisions that are limited in scope and more administrative in nature. **(Monitoring)**
- A. **(NEW)** Consider updates to timing of published notices in the newspaper for public hearings based on Senate Bill (SB 1151) which contains changes to notice provisions recommended by the Virginia Code Commission. (Staff) **(Second Tier)**
- B. **(NEW)** Update Board of Zoning Appeals (BZA) membership to recognize that BZA may have up to three alternative members in addition to seven permanent members – a number capped by State Code. (zMOD Readoption Follow-On Motion) **(Second Tier)**
- C. **(NEW)** Consider adding checklist for minimum wastewater information to the submission requirements for Rezoning, Special Exception, Special Permit and Development Plan Applications. (DPWES staff) **(TBD)**
- 8. Outdoor Lighting** – Consider additional zoning provisions to protect dark skies around astronomical facilities. (Carry over from 2020 Item #5) **(First Tier)**
- 9. Outdoor Dining** – Consider ways to allow continuation of outdoor dining permitted in parking areas during the Covid Emergency (Board – Moved from FY 2023/2024 Item #1) **(First Tier)**
- 10. Parking Rates** – With consultant services, conduct a comprehensive review and evaluation of parking rates, and other parking and loading issues. (Carry over from 2020 Item #9) **(Pending)**

11. **PRC Plan Exceptions (NEW)** – Review the exceptions for when a PRC Plan or amendment to a PRC Plan may be required and consider expanding the types of minor improvements that would not require a PRC Plan submission, particularly as they relate to open space or community facilities (zMOD Readoption Follow-On Motion) (**Second Tier**).
12. **Short-Term Pop-Up Events and Longer-Term Interim Uses** – Evaluate current zoning regulations for 21-day administrative temporary permit uses and longer-term interim uses and consider ways to increase flexibility and remove unnecessary impediments and time limits. (Board Matter May 24, 2022, Carry Over from FY 2023/2024 Work Program Topic #1) (**Second Tier**)
13. **Sign Ordinance, Part 2** – Review processes and standards for comprehensive sign plans for mixed use or Planned Districts and special exceptions for an increase in sign area for conventional districts, with emphasis on providing design, size, and location flexibility; and a review of other sign related provisions. (Carry over from 2018 zMOD Item #4) (**First Tier**)

**ZONING ORDINANCE WORK PROGRAM (ZOWP)  
PRIORITY 2**

The following abbreviations are used in this document:

- |   |   |
|---|---|
| ARB - Architectural Review Board                              | EIP - Environmental Improvement Program           |
| BOS - Board of Supervisors                                    | EAC - Fairfax County Economic Advisory Commission |
| BZA - Board of Zoning Appeals                                 | HCAB - Fairfax County Health Care Advisory Board  |
| BPR - Business Process Redesign                               | PC - Planning Commission                          |
| DPWES - Department of Public Works and Environmental Services |   |

| TOPIC  | SOURCE<br>(Year Item Added to Work Program) | <b>KEEP</b><br>✓<br><b>ADD</b><br>+<br><b>REMOVE</b><br>X | NOTES   |
|--|---|---|---|
| <b>ACCESSORY USES AND STRUCTURES</b>   |   |   |   |
| 1. Comprehensive review of accessory uses and structures, to include consideration of issues such as:  |   |   |   |
| A. Modify the accessory structure location provisions to require a freestanding wind turbine structure to be setback a distance equal to its height from all property lines. | BOS (2009)                                  | X   | More restrictive than the current requirements and no action for 15 years.  |
| B. Review the allowable placement of roll-off debris containers/dumpsters in residential districts during home improvement projects.   | BOS (2004/moved to Priority 2 in 2010)      | X   | Staff treats this use like shipping containers under <a href="#">subsection 4102.7.A(12)</a> of the Zoning Ordinance and they are not permitted except during construction with an active building permit. No action for over 10 years. |
| C. Consider establishing a minimum distance a fence can be located from a pipestem driveway.   | Staff (2014)                                | X   | The height of fences are regulated but not location except to ensure sight distance on a corner lot. As proposed, this would create additional restrictions   |

| TOPIC   | SOURCE<br>(Year Item Added to Work Program) | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES  |
|---|---|--------------------------------------|--|
|   |   |                                      | for pipestem lots. No action for 10 years.   |
| 2. Review the fence height allowed for substations and wireless facility approved with a special exception.             | Staff<br>(New)                              | +                                    | By interpretation staff has permitted fencing to be considered as part of the facility and since the facility is exempt from Zoning Ordinance bulk regulations fences have been allowed to exceed the Zoning Ordinance height limits.  |
| 3. Consider adding standards for the review of accessory structures on residential lots larger than 36,000 square feet. | Staff<br>(New)                              | +                                    | Staff reviews accessory structures for larger lots on a case-by-case basis to determine if they meet the provisions of <a href="#">subsection 4102.7.A</a> . For lots under 36,000 square feet, accessory structures are limited to 50 percent of the gross floor area of the dwelling unit. Staff proposes to further study this issue to consider the establishment of specific use standards on the size of accessory structures for larger lots. |
| <b>GENERAL REGULATIONS</b>  |   |                                      |  |
| 4. Consider revising the <a href="#">cluster provisions</a> to delete the bonus density option.                         | General Assembly<br>(2007)                  | X                                    | The Zoning Ordinance was amended in 2004 to address State Code mandate to provide bonus density for cluster subdivisions. In 2007 the General Assembly restored a local option for providing density bonus. Maintaining the bonus option can incentivize cluster   |

| TOPIC   | SOURCE<br>(Year Item Added to Work Program) | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES   |
|---|---|--------------------------------------|---|
|   |   |                                      | subdivisions which help preserve open space. No action for over 10 years.   |
| 5. Consider allowing administrative approval for an error in building height (similar to error in building location) for small modifications to building height for new construction.   | Industry/BZA (2018)                         | X                                    | New construction should be able to meet the height restrictions and a variance is an option if height is exceeded. No action for over 5 years.  |
| 6. Review the definition of <a href="#">gross floor area</a> to consider including cellar space in all districts consistent with the PDC, PRM, and PTC Districts.   | Staff (2022)                                | ✓                                    | To provide consistency in the definition of gross floor area for all zoning districts staff recommends that this item be retained.  |
| 7. District Regulation Interpretations – Consider allowing the transfer of allowable density or gross floor area from parcels located within an identified sending area to parcels located within an identified receiving area. | BOS (2007)                                  | X                                    | No action for over 15 years.  |
| 8. Exempt floor area used for public use from the density calculations on a property.   | Economic Success Plan (2017)                | X                                    | Public uses are allowed in every zoning district; however, they are subject to the FAR and setbacks of the zoning district. If a public use needs to exceed the permitted FAR a rezoning could be requested, if located in an R-Districts or PDH Districts. No action for over 5 years. |
| 9. Lot and Yard Regulations – Consider revising the provisions of lots contiguous to pipestem driveways to remove the language “serving more than one pipestem lot.”  | Staff (2014)                                | X                                    | <a href="#">Subsection 5100.2.L(2)</a> regulates yards adjacent to pipestem driveways and requires a 25-foot setback if the pipestem serves more than one lot. Removing the language would require the 25-foot setback for any pipestem driveway and                                    |



| TOPIC  | SOURCE<br>(Year Item Added to Work Program)       | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES  |
|--|---|--------------------------------------|--|
|  |   |                                      | further restrict location of structures. No action for 10 years.   |
| 10. Use and Structure Regulations – Consider the following:  |   |                                      |  |
| A. Consider revising the maximum number of horses that may be maintained on a lot.   | No. Va. Soil & Water Conservation District (2009) | ✓                                    | Due to recent changes to the state code the Zoning Ordinance was updated for horses to be considered livestock on properties 7 acres and larger without restrictions. Currently 3 horses per acre are permitted on sites between 2 and 7 acres. Northern Va. Soil and Water Conservation District staff has advised staff that 1 horse per acre is a more appropriate number. Staff recommends that this item be retained. |
| B. Consider revising the permissions for <a href="#">personal service establishments</a> to be allowed in the C-1 through C-4 Districts. | Staff (New)                                       | +                                    | These uses are permitted if considered an associated service use in accordance with subsection 4102.1.G of the Zoning Ordinance. However, the use standards require that the use serve primarily the tenants of the building in which located which can otherwise limit the establishment of this use in the office districts.   |
| C. Review the provisions for accessory retail sales with <a href="#">warehouse</a> uses.   | Staff (New)                                       | +                                    | <a href="#">Subsection 4102.6.D</a> permits accessory retail sales are allowed for warehouses in the I-4, 1-5 and I-6 District from a range of 25 to 60 percent. Retail sales are not allowed for this use in the I-3 District. Staff recommends these limits  |

| TOPIC  | SOURCE<br>(Year Item Added to Work Program) | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES  |
|--|---|--------------------------------------|--|
|  |   |                                      | be further studied.  |
| 11. Review regulations related to <a href="#">sports arenas and stadiums</a>   | Staff/BOS (1993)                            | X                                    | This use is permitted only by special exception or through an entitlement process, but there are no specific use standards. No action for 30 years.  |
| 12. Review the definition of a <a href="#">shopping center</a> to include the first floor of a mixed-use building.                             | Staff (New)                                 | +                                    | By interpretation staff has considered the first-floor retail in a mixed-use building as a shopping center for the purpose of determining required parking, and recommends clarifying the definition for consistency |
| <b>HOUSING</b>   |   |                                      |  |
| 13. Consider the following revisions to the Affordable Dwelling Unit (ADU) program:  |   |                                      |  |
| A. Clarify <a href="#">subsection 5101.8.C(2)</a> to indicate that resales can be sold to nonprofits pursuant to the guidelines for new units. | Staff (2009)                                | X                                    | Staff recommends items A-F be removed from the Priority 2 ZOWP and replaced with item #14.   |
| B. Increase the closing cost allowance from 1.5% of the sales price to either the actual closing costs or up to 3%, whichever is less.         | Staff (2009)                                | X                                    |  |
| C. For resales, allow 3% of closing costs to be part of the sales price so that applicants can apply for closing costs assistance.             | Staff (2009)                                | X                                    |  |
| D. Establish a for-sale ADU pricing schedule to include the renovation and/or preservation of existing units and condominium conversions.      | Staff (2004)                                | X                                    |  |

| TOPIC   | SOURCE<br>(Year Item Added to Work Program) | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES   |
|---|---|--------------------------------------|---|
| E. Consider requiring an ADU bedroom mix of 50% one-bedroom units and 50% two-bedroom units for independent living facilities.  | Staff (2007)                                | X                                    |   |
| F. Determine whether inheritance laws affect the retention of an ADU within the ADU Program in the event of the death of an ADU owner, and if so, whether an amendment is necessary.  | Staff (2006)                                | X                                    |   |
| G. Study the implications of allowing ADUs and/or workforce housing in certain commercial and/or industrial districts, subject to specific standards or by special exception.   | Staff (2011)                                | X                                    | Priority 1 ZOWP includes considering zoning changes to support new affordable housing initiatives and land use policies and this item could be part of that initiative.   |
| H. Review the ADU program exemptions set forth in <a href="#">subsection 5101.3</a> that exclude certain types of developments from the ADU requirements.   | Fair Housing Action Plan (2018)             | X                                    | The Workforce Dwelling Unit policy applies to all construction types and with the 2021 update that lowered the Area Medium Income (AMI) for rental units more affordable housing is being provided at levels comparable to the ADU ordinance. |
| I. Evaluate the definitions of Affordable Housing and <a href="#">Affordable Dwelling Unit Development</a> in Article 9 to determine whether current income thresholds are appropriate or if they should be aligned with the definitions used by Housing and Urban Development (HUD). | Fair Housing Action Plan (2018)             | X                                    | The definitions in Article 9 do not require an income threshold and this should be studied as part of item #14.   |
| 14. In coordination with the Department of Housing and Community Development (HCD), consider the removal of the administrative requirements for ADUs related to resales, closing cost allowances, bedroom mix, income thresholds and other administrative                             | Staff (New)                                 | +                                    | Moving administrative language out of the Zoning Ordinance and establishing separate guidelines will make it easier for Redevelopment Housing Authority   |

| TOPIC   | SOURCE<br>(Year Item Added to Work Program)  | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES  |
|---|--|--------------------------------------|--|
| provisions from the Zoning Ordinance and establish them as administrative guidelines approved and amended by the Redevelopment and Housing Authority (RHA).   |  |                                      | and Housing and Community Development to update as necessary.  |
| 15. Other Housing Policies – Consider increasing the number of persons with disabilities permitted in a group residential facility from eight to 12 by right; consider use of a special permit process or other type of reasonable accommodation process to permit more than 12 people with disabilities in a community residence and decrease application fees associated with these types of applications.  | Fair Housing Action Plan (2018)  | X                                    | Group residential facilities for up to eight people are permitted by right in a dwelling unit as required by State Code 15.2-2291. Facilities with more than eight residents or that do not meet the definition of Group Residential Facility are permitted with Special Exception approval as a Congregate Living Facility. |
| 16. Residential Studios – Establish a new use and associated use standards for an affordable housing product generally designed for one person per unit.  | BOS (2015)   | X                                    | No action for over 5 years. Other housing initiatives are addressing permanent supportive housing. See Item #2 on proposed FY 2024/2025 Work Program.  |
| <b>OPEN SPACE AND CLIMATE INITIATIVES</b>   |  |                                      |  |
| 17. Climate Action and Resiliency Initiatives – Consider zoning changes requiring greater setbacks for proposed construction in areas influenced by tidal flooding. In addition, establish an advisory committee to, among other things, review standards and guidelines associated with special permit, special exception, and public uses in the R-C District; review maximum allowable floor area ratios; consider standards for total impervious cover and/or undisturbed open space and review combined impact of the facility footprint and total impervious surface cover to include parking; and review the Comprehensive Plan to determine if clearer guidance is needed | BOS Environmental Committee/New Millennium Occoquan Task Force/EAC (Tidal flooding setbacks – 2009; Advisory committee – | ✓                                    | Regardless of the time this item has been on the Priority 2 ZOWP staff recommends this item remain due to Board priorities related to climate initiatives.   |

| TOPIC  | SOURCE<br>(Year Item Added to Work Program) | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES  |
|--|---|--------------------------------------|--|
| for special permit, special exception, and public uses in the Occoquan watershed.  | 2013/moved to Priority 2 in 2014)           |                                      |  |
| 18. Review of the open space provisions to include:  |   |                                      |  |
| A. Exempt either all or part of stormwater management dry pond facilities from the open space calculations.  | Infill Study/EIP/Staff (2001)               | ✓                                    | Regardless of the time these items have been on the Priority 2 ZOWP staff recommends that they remain and be monitored as part of Resilient Fairfax and to reflect Boards' priorities related to open space.   |
| B. Provide open space credit for innovative BMPs but not for non-innovative BMPs   | Infill Study/EIP/Staff (2001)               | ✓                                    |  |
| C. Develop a consistent approach to open space as it relates to various existing and proposed elements of the Comprehensive Plan.  | Infill Study/EIP/Staff (2001)               | ✓                                    |  |
| D. Review the general open space provisions to clarify that open space is only intended for land that is dedicated or conveyed without monetary compensation.  | Infill Study/EIP/Staff (1986)               | ✓                                    |  |
| <b>OVERLAY DISTRICTS</b>   |   |                                      |  |
| 19. Airport Protection Overlay District - Establish an Airport Protection Zoning Overlay District for Dulles International Airport, Ronald Reagan National Airport, and Davison Airfield regarding maximum structure height. | General Assembly 1989                       | ✓                                    | Added in 1998. Additional research is required. Note: There is Comprehensive Plan guidance in the Area Plan Overview for Allowable Height of Structures in the Vicinity of Dulles Airport <a href="#">2017 Comprehensive Plan - Area Plan Overview (fairfaxcounty.gov)</a> |

| TOPIC   | SOURCE<br>(Year Item Added to Work Program) | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES   |
|---|---|--------------------------------------|---|
| 21. Historic Overlay Districts/Historic Structures  |   |                                      |   |
| A. Laurel Hill – Establish Historic Overlay District as anticipated by the 2001 Memorandum of Agreement (MOA) between Fairfax County and the federal government for the former Lorton Correctional Complex. | BOS/Staff (2002)                            | ✓                                    | Establishment of a Historic Overlay District (HOD) is anticipated as part of the MOA and staff recommends that this item be retained.                       |
| B. Require all demolition permits for structures listed on the County Inventory of Historic Places to be reviewed by the History Commission prior to the issuance of the permit.                            | History Commission (2005)                   | ✓                                    | The Planning Division heritage resource staff recommended that this item be retained.   |
| C. Establish an historic overlay district for Mason Neck.   | BOS (1992)                                  | X                                    | The Planning Division Heritage Resource staff previously explored this HOD with the community and there was a lack of support. No action for over 30 years. |
| <b>PARKING</b>  |   |                                      |   |
| 22. Consider the following revisions to vehicle parking on lots with single-family detached dwellings:  |   |                                      |   |
| A. Limit the amount of pavement for driveways and parking in the R-5 and R-8 Districts.   | Staff (2009)                                | X                                    | Parking Reimagined considered these topics and elected not to pursue additional restrictions. Existing rear yard coverage limitations would be applicable.  |
| B. Limit parking for all vehicles or trailers to the front yard and only on a paved surface.  | Staff (2014)                                | X                                    |   |
| 23. Regulate the maximum size of personal vehicles that are permitted to park in a residential district.  | Staff (2017)                                | X                                    |   |
| 24. Consider the establishment of pathway connections between rights-of-way and on-site bicycle/pedestrian pathways.  | Staff (2018)                                | X                                    | Parking Reimagined is proposing requirement for a pedestrian route in parking lots that connects the business   |

| TOPIC  | SOURCE<br>(Year Item Added to Work Program)    | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES   |
|--|--|--------------------------------------|---|
|  |  |                                      | with the sidewalk.  |
| <b>PERFORMANCE STANDARDS</b>   |  |                                      |   |
| 25. Review the <a href="#">earthborn vibration performance standards</a> .   | Staff (2004)                                   | X                                    | No action for 20 years.   |
| <b>PLANNED DEVELOPMENT DISTRICTS</b>   |  |                                      |   |
| 26. Consider the following revisions to the Planned Development Districts:   |  |                                      |   |
| A. Review minimum lot size and open space requirements, and density credit for RPAs, streams and floodplains; review permitted secondary commercial uses in the PDH District and consider increasing amount of commercial uses permitted; allow the Planning Commission to waive the 200 square foot privacy yard for single family attached dwellings as part of FDP approvals; consider revising the 600 foot limit on private streets; and consider changes to the PRM/PDC District regulations related to mixed use districts. | Infill Study/EIP/EAC/PC/Staff (2012/2017/2018) | ✓                                    | To be retained for possible future study.                             |
| B. Reston PRC District Density Provisions  | BOS (2019)                                     | X                                    | The Board elected to not to move forward with this amendment in 2019. |
| <b>SHORT-TERM LODGING</b>  |  |                                      |   |
| 27. Consider the following revisions relating to Short-Term Lodging:   |  |                                      |   |

| TOPIC  | SOURCE<br>(Year Item Added to Work Program) | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES   |
|--|---|--------------------------------------|---|
| A. Commercially Operated – Consider changes that would permit new multifamily dwelling unit developments to provide units on a short-term basis for a limited percentage of the units and over a limited period of time during lease-up period; consider allowing multifamily buildings to offer a small percentage of the total unit count as short term rentals that are commercially managed. | BOS<br>(2018/moved to Priority 2 in 2022)   | ✓                                    | This item was recently added and should be retained for future study.   |
| B. Consider specifically adding Short-Term Lodging to the types of violations that are subject to a 10 day versus 30 day timeline for filing an appeal application.  | Staff/BZA                                   | +                                    | Currently violations relating to Short-Term Lodging are provided a 10-day appeal period based on subsection 8100.10.A(2)(b)(7) which allows other non-specified short-term, recurring violations to be subject to a 10-day appeal period. |
| <b>SPECIAL EXCEPTIONS</b>  |   |                                      |   |
| 28. <a href="#">Light Utility Facility Uses</a> – Consider revisions to strengthen the additional standards for these uses and add provisions to protect adjacent residential uses.  | Staff<br>(2018)                             | ✓                                    | This subsection was updated as part of zMOD, but additional editorial revisions to the definition and standards may be considered.  |
| 29. Consider establishing Country Inn as a new special exception use in the R-C, R-E, and R-1 Districts with appropriate acreage and standards.  | BOS/Staff<br>(2020)                         | X                                    | Staff explored this option with the agritourism amendment and it did not receive support from the community or Board.   |
| <b>SPECIAL PERMITS</b>   |   |                                      |   |



| TOPIC   | SOURCE<br>(Year Item Added to Work Program)                      | KEEP<br>✓<br>ADD<br>+<br>REMOVE<br>X | NOTES  |
|---|--|--------------------------------------|--|
| 30. Consider allowing BZA to modify or waive general standards when uses are proposed for existing structures and/or lots.  | BPR (1993)   | X                                    | Given the length of time these items have been on the work program without action, staff recommends that they be removed.  |
| 31. Consider deletion of requirement for extension requests to be submitted 30 days prior to an expiration date, consistent with renewal requests.  | Staff (1993)   | X                                    |  |
| 32. Extraction Activity Uses - Consider expanding the number of property owners requiring notification for the renewal of a special permit for a quarry; and revise the blasting vibration maximum resultant peak particle velocity to be consistent with state regulation 4VAC25-40-880. | BOS/PC (2007 – 1 <sup>st</sup> part 2016 – 2 <sup>nd</sup> part) | X                                    |  |
| <b>SUBMISSION REQUIREMENTS</b>  |  |                                      |  |
| 33. Revise submission requirements to include identification of heritage resources; and consider expanding the archaeological survey submission requirements to be applicable to all zoning applications and not only those applications located in Historic Overlay Districts.           | BOS/PC (2007)  | X                                    | Since 2007, staff has implemented a more formal pre-application review process which include staff from the Park Authority and Heritage Resources. These staff review and provide comments to applicants on potential Heritage and Archaeological resources prior to application submission. Therefore, staff recommends this item be removed. |
| 34. Consider adding an environmental site assessment submission requirement for site plans and certain zoning applications.   | General Assembly (2007)  | X                                    | This is not a mandate and given the length of time this item has been on the work program without action, staff recommends that this item be removed.  |

Board Agenda Item  
March 19, 2024

4:00 p.m.

Public Hearing on AF 2023-SP-00005 (AR 2006-SP-003) (Schulz Local A&F Renewal) to Permit Renewal of a Previously Approved Agricultural and Forestal District, Located on Approximately 23.03 Acres of Land (Springfield District)

This property is located at 8142, 8146 Rondelay Ln., Fairfax, 22039. Tax Map 96-3 ((1)) 7Z, 8Z; 96-3 ((2)) 10Z, 11Z.

This public hearing was deferred by the Board on February 20, 2024, at 4:00 p.m., to March 19, 2024, at 4:00 p.m.

PLANNING COMMISSION RECOMMENDATION:

On February 14, 2024, the Planning Commission voted 10-0 (Commissioners Murphy and Shumate were absent from the meeting) to recommend that the Board of Supervisors renew AF 2023-SP-00005 and amend Appendix F of the *County Code* to renew the Schulz Local Agricultural and Forestal District, subject to Proposed Ordinance Provisions dated January 31, 2024, which were contained in the staff report.

ENCLOSED DOCUMENTS:

Additional information available online at:

<https://www.fairfaxcounty.gov/planning-development/board-packages>

Planning Commission Meetings Video Archive available online at:

<https://www.fairfaxcounty.gov/cableconsumer/channel-16/planning-commission-meetings-video-archives>

STAFF:

Chris Caperton, Director, Planning Division, Department of Planning and Development (DPD)

Sofia Fisher, Planner, DPD

Board Agenda Item  
March 19, 2024

4:00 p.m.

Public Hearing on the Draft One-Year Action Plan for FY 2025

ISSUE:

Public hearing before the Fairfax County Board of Supervisors (Board) on the draft of the One-Year Action Plan for FY 2025, as issued by the Consolidated Community Funding Advisory Committee (CCFAC).

RECOMMENDATION:

The County Executive recommends that, following the public hearing, the Board forward comments received on the draft FY 2025 One-Year Action Plan to the CCFAC for its consideration before the CCFAC makes its final recommendation to the Board for action on May 7, 2024.

TIMING:

Board action on the draft FY 2025 One-Year Action Plan is scheduled for May 7, 2024.

BACKGROUND:

Fairfax County (County) is required to prepare a five-year consolidated plan (a consolidated plan) to inform County residents and the U.S. Department of Housing and Urban Development (HUD) about the County's affordable housing and community development goals during the period and the intended uses of Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds (collectively, the Federal Funds) to achieve the identified goals. The County is also required to file a one-year action plan for each year covered by the consolidated plan to disclose the County's intended use of the expected Federal Funds and the consolidated plan goals that are expected to be achieved in that year. The Consolidated and One-Year Action plans each identify and describe a wide range of needs, current programs and strategies, gaps and priorities for housing, community services, homelessness, community development, neighborhood preservation and revitalization, employment and economic opportunity programs, and other services in the County. FY 2025 will be the fourth year covered by the Five-Year Consolidated Plan for FY 2022 – FY 2026, adopted by the Board on May 4, 2021.

Board Agenda Item  
March 19, 2024

On January 16, 2024, the CCFAC authorized the release of the draft FY 2025 One-Year Action Plan for a public comment period. On February 6, 2024, the Board authorized advertisement and scheduling of a public hearing on the draft FY 2025 One-Year Action Plan to be held on March 19, 2024, at which citizens may express their views on the proposed housing and community development goals, priorities, and needs, as well as on the proposed uses of the Federal Funds. The public comment period will end at the conclusion of the Board's public hearing.

Funding estimates used in the draft FY 2025 One-Year Action Plan are based on the grant awards received from HUD for FY 2024. The estimates are used to allow citizen participation in the preparation of the draft One-Year Action Plan pending receipt of HUD notification of the actual funding awards for FY 2025. The draft FY 2025 One-Year Action Plan also includes a HUD-mandated contingency plan (Contingency Plan) that describes how the allocations of the estimated Federal Funds are to be adjusted after HUD notice of the actual awards for FY 2025 has been received. Upon receipt of the HUD notice, HCD staff will make the adjustments to the draft FY 2025 One-Year Action Plan based on instructions provided in the Contingency Plan.

The draft FY 2025 One-Year Action Plan includes a total \$8,588,051 estimated allocation of Federal Funds to the County for FY 2025, as follows:

- \$5,682,469 in CDBG
- \$2,385,371 in HOME
- \$520,211 in ESG

The draft FY 2025 One-Year Action Plan further includes a total \$349,996 in estimated funding, as follows:

- \$346,996 in appropriated program income, which includes:
  - \$310,996 in CDBG
  - \$36,000 in HOME
- \$3,000 in CDBG carryover

After the end of the public comment period, the CCFAC will consider all comments received and will forward its Draft FY 2025 One-Year Action Plan to the Board for final action on May 7, 2024.

STAFF IMPACT:

None. No positions will be added as a result of this action.

EQUITY IMPACT:

The planned investment of federal funds across the 13 projects identified in the Draft FY 2025 One-Year Action Plan not only meets the critical housing, human services, and community development needs but also aligns with multiple focus areas of the One Fairfax policy:

- Community and economic development policies and programs that promote wealth creation and ensure fair access for all people.
- Housing policies that encourage all who want to live in Fairfax to be able to do so, and the provision of a full spectrum of housing opportunities across the county.
- A health and human services system where opportunities exist for all individuals and families to be safe, be healthy and realize their potential through the provision of accessible, high quality, affordable and culturally appropriate services.

The Virginia Center for Housing Research at Virginia Tech (VCHR) estimated Fairfax County's housing affordability gap summarized in the FY 2022–2026 Consolidated Plan. Finding affordable housing is becoming more difficult, especially for low-income households. There are not enough affordable units in the county to accommodate extremely low- and very low-income households. Housing costs (both owner costs and gross rent) also increased. Cost burden is more severe among extremely low- and very low-income households. The number of extremely low- and very low-income cost-burdened renter and owner households has increased since 2011.

A disproportionately high number of minority, non-white households pay more than 30 percent of their household income for housing. This disproportionality is greatest among Black/African Americans and Hispanics. Hispanic households experience cost burden most frequently, and approximately 44 percent of Hispanic households are cost-burdened.

The Five-Year Consolidated Plan for FY 2022 – FY 2026 (the Consolidated Plan) identifies the shortages of housing affordable to low-income, disabled, homeless and senior populations as priority needs. The One-Year Action Plan for FY 2025 implements the fourth year of the Consolidated Plan by funding programs and activities that address the priorities and thereby increase the housing opportunities for those priority individuals and families to live in the county. The Plans also promote the long-term economic health of the county by supporting the provision of an adequate supply of housing that is affordable to essential workers who provide critical services to all residents.

Board Agenda Item  
March 19, 2024

In compliance with HUD citizen participation plan requirements, as well as the county's commitment to inclusive public engagement, the public is involved during the entire Consolidated Plan planning cycle through a robust outreach campaign and provided with many opportunities to offer input. The engagement plan involves multiple formats (e.g., in person, electronic, written), is language accessible, and reflects input from county leaders, service providers, advocates, community partners, and residents.

FISCAL IMPACT:

Funds identified in the draft FY 2025 One-Year Action Plan include CDBG (\$5,682,469), HOME (\$2,385,371), and ESG (\$520,211). A total of \$3,000 in CDBG funds is recommended to be carried forward from FY 2024 for use in FY 2025, as allocated. In addition, an as-yet-undetermined amount of previously programmed funds is expected to be carried forward as previously allocated. Total estimated program income of \$349,996, including CDBG program income of \$310,996 and HOME program income of \$36,000, also will be programmed for use in FY 2025 through this action.

ENCLOSED DOCUMENTS:

Attachment 1: The Draft One-Year Action Plan for FY 2025 is available on-line at <https://www.fairfaxcounty.gov/housing/data/consolidated-plan>

STAFF:

Christopher Leonard, Deputy County Executive  
Thomas Fleetwood, Director, Housing and Community Development (HCD)  
Thomas Barnett, Deputy Director, Office to Prevent and End Homelessness, HCD  
Laura O. Lazo, Associate Director, Grants Management (GM), HCD  
Sherryn Craig, Program Manager, GM, HCD

Board Agenda Item  
March 19, 2024

4:00 p.m.

Public Hearing to Consider an Ordinance Establishing the O'Day Community Parking District (Sully District)

ISSUE:

Proposed amendment to *Appendix M of the Code of the County of Fairfax, Virginia* (Fairfax County Code), to establish the O'Day Community Parking District (CPD).

RECOMMENDATION:

The County Executive recommends that the Board adopt the amendment to the Fairfax County Code shown in Attachment I to establish the O'Day CPD, on parkable areas of O'Day Drive from Riverwind Terrace to Route 29, and on Barros Drive from the northern intersection of Barros Drive and O'Day Drive to the southern intersection of Barros Drive and O'Day Drive.

TIMING:

On March 5, 2024, the Board authorized advertisement of a public hearing to consider the proposed amendment to *Appendix M of the Fairfax County Code* to take place on March 19, 2024, at 4:00 p.m.

BACKGROUND:

*Fairfax County Code Section 82-5B-2* authorizes the Board to establish a CPD for the purpose of prohibiting or restricting the parking of any of the following vehicle types on the streets in the CPD: watercraft, boat trailer, motor home, camping trailer, or any other trailer or semi-trailer, regardless of whether such trailer or semi-trailer is attached to another vehicle; any vehicle with three or more axles; any vehicle that has a gross vehicle weight rating of 12,000 or more pounds, except school buses used on a current and regular basis to transport students; any vehicle designed to transport 16 or more passengers including the driver, except school buses used on a current and regular basis to transport students; and any vehicle of any size that is being used in the transportation of hazardous materials as defined in *Virginia Code § 46.2-341.4*.

No such CPD shall apply to: (i) any commercial vehicle when discharging passengers or when temporarily parked pursuant to the performance of work or service at a particular location, (ii) utility generators located on trailers and being used to power network facilities during a loss of commercial power, (iii) restricted vehicles temporarily

Board Agenda Item  
March 19, 2024

parked on a public street within any such CPD for a maximum of 48 hours for the purpose of loading, unloading, or preparing for a trip, or (iv) restricted vehicles that are temporarily parked on a public street within any such CPD for use by federal, state, or local public agencies to provide services.

Pursuant to *Fairfax County Code Section 82-5B-3*, the Board may establish a CPD if: (1) the Board receives a petition requesting establishment and such petition contains the names, addresses, and signatures of petitioners who represent at least 60 percent of the addresses within the proposed CPD, and represent more than 50 percent of the eligible addresses on each block of the proposed CPD, (2) the proposed CPD includes an area in which 75 percent of each block within the proposed CPD is zoned, planned, or developed as a residential area, (3) the Board receives an application fee of \$10 for each petitioning property address in the proposed CPD, and (4) the proposed CPD contains the lesser of (i) a minimum of five block faces, or (ii) any number of blocks that front a minimum of 2,000 linear feet of street as measured by the centerline of each street within the CPD.

Staff have verified that the requirements for a petition based CPD have been satisfied.

The parking prohibition described above is proposed to be in effect seven days per week, 24 hours per day.

EQUITY IMPACT:

None.

FISCAL IMPACT:

Funding in the amount of approximately \$2,200 is required for signage and installation. Funds are currently available in Fairfax County Department of Transportation Fund 100-C10001, General Fund.

ENCLOSED DOCUMENTS:

Attachment I: Amendment to the *Fairfax County Code*, Appendix M (CPD Restrictions)  
Attachment II: Area Map of Proposed O'Day CPD



Board Agenda Item  
March 19, 2024

STAFF:

Rachel Flynn, Deputy County Executive

Gregg Steverson, Acting Director, Fairfax County Department of Transportation  
(FCDOT)

Lisa Witt, Chief, Administrative Services, FCDOT

Mena Nakhla, Diversity, Equity, and Inclusion Manager, FCDOT

Eric Teitelman, Chief, Capital Projects and Traffic Engineering Division, FCDOT

Neil Freschman, Chief, Traffic Engineering Section, FCDOT

Henri Stein McCartney, Sr. Transportation Planner, FCDOT

Amir Farshchi, Transportation Planner II, FCDOT

ASSIGNED COUNSEL:

F. Hayden Coddling, Assistant County Attorney

PROPOSED CODE AMENDMENT  
THE CODE OF THE COUNTY OF FAIRFAX, VIRGINIA  
APPENDIX M

M-98. – O’Day Community Parking District

(a) *District Designation*

- (1) The restricted parking area is designated as the O’Day Community Parking District.
- (2) Blocks included in the O’Day Community Parking District are described below:

*O’Day Drive (Route 969)*

From Riverwind Terrace to Route 29

*Barros Drive (Route 6701)*

From the northern intersection of Barros Drive and O’Day Drive to the southern intersection of Barros Drive and O’Day Drive.

(b) *District Provisions*

- (1) This District is established in accordance with and is subject to the provisions set forth in Article 5B of Chapter 82.
- (2) Parking of watercraft; boat trailers; motor homes; camping trailers; any other trailer or semi-trailer, regardless of whether such trailer or semi-trailer is attached to another vehicle; any vehicle with three or more axles; any vehicle that has a gross vehicle weight rating of 12,000 or more pounds except school buses used on a current and regular basis to transport students; any vehicle designed to transport 16 or more passengers including the driver, except school buses used on a current and regular basis to transport students; and any vehicle of any size that is being used in the transportation of hazardous materials as defined in Virginia Code § 46.2-341.4 is prohibited at all times on the above-described street(s) within the O’Day Community Parking District.
- (3) No such Community Parking District shall apply to (i) any commercial vehicle when discharging passengers or when temporarily parked pursuant to the performance of work or service at a particular location,

(ii) utility generators located on trailers and being used to power network facilities during a loss of commercial power, (iii) restricted vehicles temporarily parked on a public street within any such District for a maximum of 48 hours for the purpose of loading, unloading, or preparing for a trip, or (iv) restricted vehicles that are temporarily parked on a public street within any such District for use by federal, state, or local public agencies to provide services.

- (c) *Signs.* Signs delineating the O'Day Community Parking District shall indicate community specific identification and/or directional information, if applicable, in addition to the following:

NO PARKING  
Watercraft  
Trailers, Motor Homes  
Vehicles  $\geq$  3 Axles  
Vehicles GVWR  $\geq$  12,000 lbs.  
Vehicles  $\geq$  16 Passengers

FAIRFAX COUNTY CODE §82-5B

Fairfax County  
Department of Transportation  
Community Parking District (CPD)  
O'Day  
Sully District



**Proposed O'Day CPD**  
Proposed CPD Restriction

Board Agenda Item  
March 19, 2024

4:00 p.m.

Public Hearing on the Acquisition of Certain Land Rights Necessary for the Construction of Sunrise Valley Drive Walkway from Reston Parkway to Soapstone Drive (Hunter Mill District)

ISSUE:

Public Hearing on the acquisition of certain land rights necessary for the construction of Project 2G40-085-002, Sunrise Valley Drive Walkway from Reston Parkway to Soapstone Drive, Fund 40010, County and Regional Transportation Projects.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors (Board) adopt the attached resolution authorizing the acquisition of the necessary land rights.

TIMING:

On February 20, 2024, the Board authorized advertisement of a public hearing to be held on March 19, 2024, commencing at 4:00 p.m.

BACKGROUND:

This project consists of improving existing walkways and installing missing links of sidewalk along the north side of Sunrise Valley Drive from Reston Parkway to Soapstone Drive, a length of approximately 1,500 linear feet. This project will enhance pedestrian mobility along Sunrise Valley Drive.

Land rights for these improvements are required on twelve properties, nine of which have been acquired by the Land Acquisition Division (LAD). The construction of this project requires the acquisition of Traffic Signal Equipment Easements, Sight Distance Easements, Trail Easements, and Grading Agreement and Temporary Construction Easements.

Negotiations are in progress with the other affected property owners; however, because resolution of these acquisitions is not imminent, it may be necessary for the Board to utilize quick-take eminent domain powers to commence construction of this project on schedule. These powers are conferred upon the Board by statute, namely *Va. Code Ann. Sections 15.2-1901 through 15.2-1905* (as amended). Pursuant to these provisions, a public hearing is required before property interests can be acquired in such an accelerated manner.

EQUITY IMPACT:

The project area is located within a Census block with a Low Vulnerability level according to the Fairfax County Vulnerability Index. Approximately 47.3% of residents in this block are severely rent burdened, and more than 37.7% of the residents have low educational attainment.

The project and this action align with multiple focus areas of the One Fairfax Policy. Construction of the proposed walkway supports focus area 2, safely connecting more housing units, most notably those in mixed-use areas, to multiple modes of transport. Improved walkability ensures that focus area 8's goal is furthered by improving the quality of life for everyone in the neighborhood by providing a safe, well-maintained travel route between neighborhoods. The overall goal of the project aligns with focus area 11's guidance to protect existing stable neighborhoods and green spaces, and thereby allow residents to access transportation modes which promotes employment opportunities, housing, amenities, and services for all. Finally, the project promotes focus area 14's goal of providing a multi-modal transportation system that supports the economic growth, health, congestion mitigation, and prosperity goals of Fairfax County and provides accessible mobility solutions that are based on the principles associated with sustainability, diversity, and community health.

LAD project locations are chosen by other departments, resulting in the division's necessity to focus on equity of process. The equity impact of the LAD process is positive, with the focus of cost evaluation, offer, and negotiation being on tax assessment and comparable land sales rather than on the owner of record. LAD staff engage property owners in their preferred method of communication and at times that are agreeable to the owner. The Division provides transparency of practice and attempts to offer reasonable language and disability accommodation from the start of the acquisition process.

As a result of the project design, ensured by the process used to obtain land rights, the overall impact of this action provides a positive equity impact.

FISCAL IMPACT:

Funding is available in Project 2G40-085-000, Reston Metrorail Access Group (RMAG) program, Fund 40010, County and Regional Transportation Projects. This project is included in the FY2024 - FY2028 Adopted Capital Improvement Program (with future Fiscal Years to FY2033) and is included in the Board's Transportation Priorities Plan (TPP), adopted on January 28, 2014, and as amended on December 3, 2019. No additional funding is being requested from the Board.

Board Agenda Item  
March 19, 2024

ENCLOSED DOCUMENTS:

Attachments A & B – Project Location Maps

Attachment C – Resolution with Fact Sheets on the affected parcels with plats showing interests to be acquired (Attachments 1 through 3A).

STAFF:

Rachel Flynn, Deputy County Executive

Gregg Steverson, Acting Director, Fairfax County Department of Transportation

Christopher Herrington, Director, Department of Public Works and Environmental Services (DPWES)

Carey F. Needham, Deputy Director, Capital Facilities, DPWES

ASSIGNED COUNSEL:

Randall Greehan, Assistant County Attorney







SUNRISE VALLEY DR WALKWAY FROM RESTON PKWY TO SOAPSTONE DR

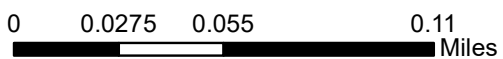
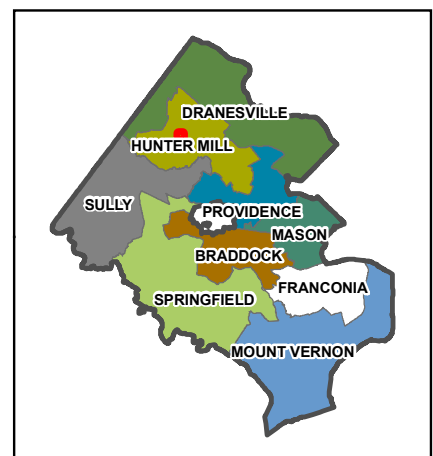
Project: 2G40-085-002  
Hunter Mill District

Tax Map: 017-3 & 017-4

Affected Properties:



Proposed Improvements:



**ATTACHMENT C**

**RESOLUTION**

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday, March 19, 2024, at which meeting a quorum was present and voting, the following resolution was adopted:

**WHEREAS**, certain Project 2G40-085-002, Sunrise Valley Drive Walkway from Reston Parkway to Soapstone Drive (Hunter Mill District) had been approved; and

**WHEREAS**, a public hearing pursuant to advertisement of notice was held on this matter, as required by law; and

**WHEREAS**, the property interests that are necessary have been identified; and

**WHEREAS**, in order to keep this project on schedule, it is necessary that the required property interests be acquired not later than April 30, 2024.

**NOW THEREFORE BE IT RESOLVED**, that the Director, Land Acquisition Division, in cooperation with the County Attorney, is directed to acquire the property interests listed in Attachments 1 through 3A by gift, purchase, exchange, or eminent domain; and be it further

**RESOLVED**, that following the public hearing, this Board hereby declares it necessary to acquire the said property and property interests and that this Board intends to enter and take the said property interests for the purpose of improving existing walkways and installing missing links of sidewalk along the north side of Sunrise Valley Drive from Reston Parkway to Soapstone Drive, a length of approximately 1,500 linear feet as shown and described in the plans of Project 2G40-085-002, Sunrise Valley Drive Walkway from Reston Parkway to Soapstone Drive

(Hunter Mill District) on file in the Land Acquisition Division of the Department of Public Works and Environmental Services, 12000 Government Center Parkway, Suite 449, Fairfax, Virginia; and be it further

**RESOLVED**, that this Board does hereby exercise those powers granted to it by the Code of Virginia and does hereby authorize and direct the Director, Land Acquisition Division, on or after April 19, 2024, unless the required interests are sooner acquired, to execute and cause to be recorded and indexed among the land records of this County, on behalf of this Board, the appropriate certificates in accordance with the requirements of the Code of Virginia as to the property owners, the indicated estimate of fair market value of the property and property interests and/or damages, if any, to the residue of the affected parcels relating to the certificates; and be it further

**RESOLVED**, that the County Attorney is hereby directed to institute the necessary legal proceedings to acquire infeasible title to the property and property interests identified in the said certificates by condemnation proceedings, if necessary.

LISTING OF AFFECTED PROPERTIES  
Project 2G40-085-002, Sunrise Valley Drive Walkway from Reston Parkway to  
Soapstone Drive (Hunter Mill District)

| <u>PROPERTY OWNER(S)</u>   | <u>TAX MAP NUMBER</u> |
|--|-----------------------|
| 1. Virginia Investment Partners 2019 LLC<br><br>Address:<br>11875 Sunrise Valley Dr.<br>Reston, VA 20191 | 017-4-11-0004A        |
| 2. BDC Sunrise Valley LLC<br><br>Address:<br>11600 Sunrise Valley Dr.<br>Reston, VA 20191                | 017-4-01-0010         |
| 3. MDC Coast 11 LLC<br><br>Address:<br>11854 Sunrise Valley Dr.<br>Reston, VA 20191                      | 017-3-03-0003         |

A Copy – Teste:

---

Jill G. Cooper  
Clerk for the Board of Supervisors

AFFECTED PROPERTY

Tax Map Number: 017-4-11-0004A

Street Address: 11875 Sunrise Valley Drive, Reston, VA 20191

OWNER: Virginia Investment Partners 2019 LLC

INTERESTS REQUIRED: (As shown on the plat labeled Attachment 1A)

Trail Easement – 1,062 square feet

Sight Distance Easement – 961 square feet

Traffic Signal Equipment Easement – 245 square feet

Grading Agreement & Temporary Construction Easement – 1,465 square feet

VALUE

Estimated value of interests and damages:

TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00)

AFFECTED PROPERTY

Tax Map Number: 017-4-01-0010

Street Address: 11600 Sunrise Valley Drive, Reston, VA 20191

OWNER: BDC Sunrise Valley LLC

INTERESTS REQUIRED: (As shown on the plat labeled Attachment 2A)

Trail Easement – 206 square feet

Grading Agreement & Temporary Construction Easement – 3,620 square feet

VALUE

Estimated value of interests and damages:

SIX THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$6,450.00)

AFFECTED PROPERTY

Tax Map Number: 017-3-03-0003

Street Address: 11854 Sunrise Valley Drive, Reston, VA 20191

OWNER: MDC Coast 11 LLC

INTERESTS REQUIRED: (As shown on the plat labeled Attachment 3A)

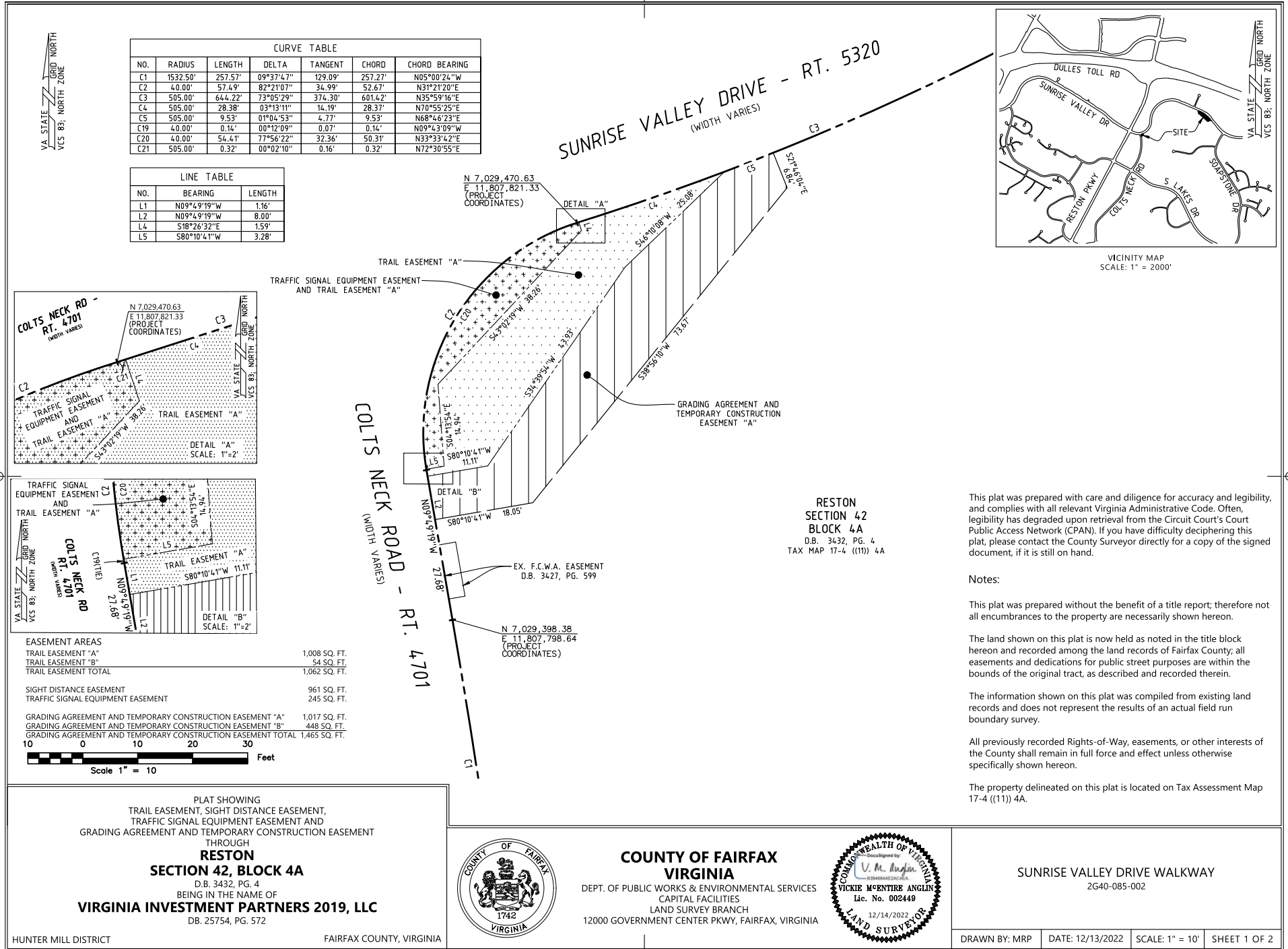
Trail Easement – 2,639 square feet

Grading Agreement & Temporary Construction Easement – 6,435 square feet

VALUE

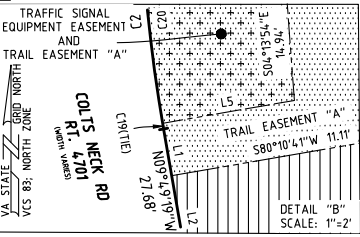
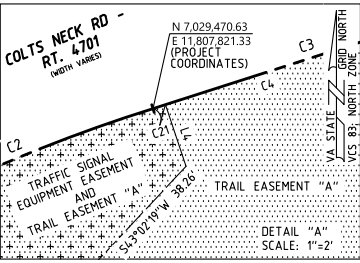
Estimated value of interests and damages:

TWO HUNDRED NINE THOUSAND DOLLARS (\$209,000.00)



| CURVE TABLE |          |         |            |         |         |               |
|-------------|----------|---------|------------|---------|---------|---------------|
| NO.         | RADIUS   | LENGTH  | DELTA      | TANGENT | CHORD   | CHORD BEARING |
| C1          | 1532.50' | 257.57' | 09°37'4.7" | 129.09' | 257.27' | N05°00'24"W   |
| C2          | 40.00'   | 57.49'  | 82°21'07"  | 34.99'  | 52.67'  | N31°21'20"E   |
| C3          | 505.00'  | 644.22' | 73°05'29"  | 374.30' | 601.42' | N35°59'16"E   |
| C4          | 505.00'  | 28.38'  | 03°13'11"  | 14.19'  | 28.37'  | N70°55'25"E   |
| C5          | 505.00'  | 9.53'   | 01°04'53"  | 4.77'   | 9.53'   | N68°46'23"E   |
| C19         | 40.00'   | 0.14'   | 00°12'09"  | 0.07'   | 0.14'   | N09°43'09"W   |
| C20         | 40.00'   | 54.41'  | 77°56'22"  | 32.36'  | 50.31'  | N33°33'42"E   |
| C21         | 505.00'  | 0.32'   | 00°02'10"  | 0.16'   | 0.32'   | N72°30'55"E   |

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO.        | BEARING     | LENGTH |
| L1         | N09°49'19"W | 1.16'  |
| L2         | N09°49'19"W | 8.00'  |
| L4         | S18°26'32"E | 1.59'  |
| L5         | S80°10'41"W | 3.28'  |



**EASEMENT AREAS**

|   |               |
|---|---------------|
| TRAIL EASEMENT "A"  | 1,008 SQ. FT. |
| TRAIL EASEMENT "B"  | 54 SQ. FT.    |
| TRAIL EASEMENT TOTAL  | 1,062 SQ. FT. |
| SIGHT DISTANCE EASEMENT                                     | 961 SQ. FT.   |
| TRAFFIC SIGNAL EQUIPMENT EASEMENT                           | 245 SQ. FT.   |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT "A"   | 1,017 SQ. FT. |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT "B"   | 448 SQ. FT.   |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT TOTAL | 1,465 SQ. FT. |

Scale 1" = 10

PLAT SHOWING  
TRAIL EASEMENT, SIGHT DISTANCE EASEMENT,  
TRAFFIC SIGNAL EQUIPMENT EASEMENT AND  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT  
THROUGH  
**RESTON  
SECTION 42, BLOCK 4A**  
D.B. 3432, PG. 4  
BEING IN THE NAME OF  
**VIRGINIA INVESTMENT PARTNERS 2019, LLC**  
DB. 25754, PG. 572

HUNTER MILL DISTRICT      FAIRFAX COUNTY, VIRGINIA

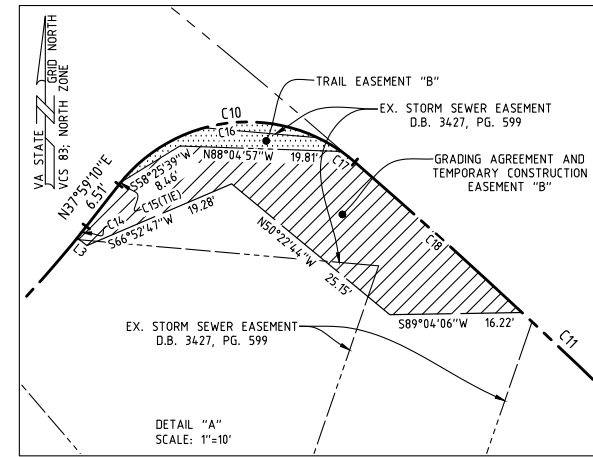
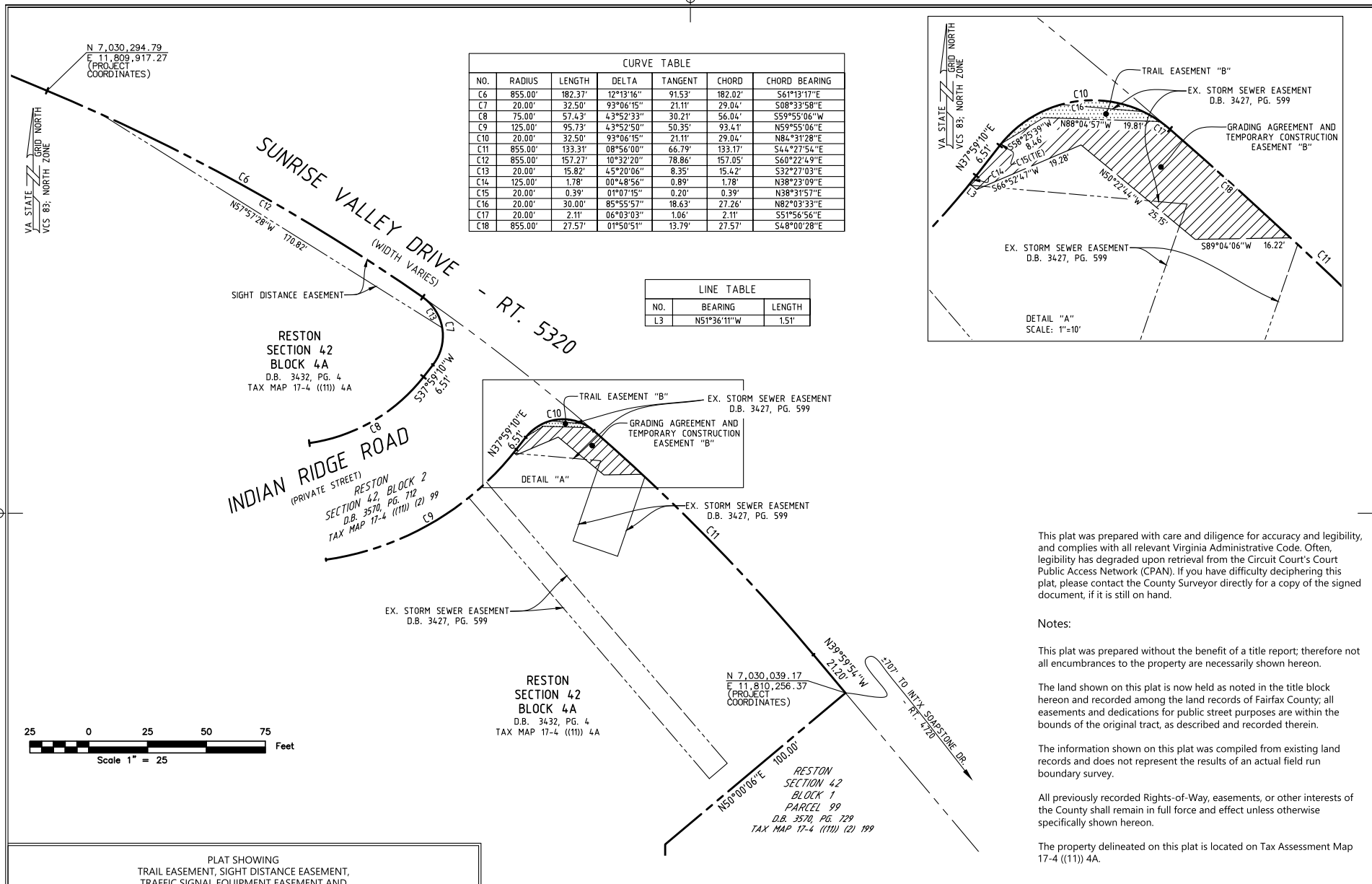


**COUNTY OF FAIRFAX  
VIRGINIA**  
DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES  
LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX, VIRGINIA



|  |                  |                 |              |
|--|------------------|-----------------|--------------|
| SUNRISE VALLEY DRIVE WALKWAY<br>2G40-085-002 |                  |                 |              |
| DRAWN BY: MRP                                | DATE: 12/13/2022 | SCALE: 1" = 10' | SHEET 1 OF 2 |





This plat was prepared with care and diligence for accuracy and legibility, and complies with all relevant Virginia Administrative Code. Often, legibility has degraded upon retrieval from the Circuit Court's Court Public Access Network (CPAN). If you have difficulty deciphering this plat, please contact the County Surveyor directly for a copy of the signed document, if it is still on hand.

**Notes:**  
This plat was prepared without the benefit of a title report; therefore not all encumbrances to the property are necessarily shown hereon.

The land shown on this plat is now held as noted in the title block hereon and recorded among the land records of Fairfax County; all easements and dedications for public street purposes are within the bounds of the original tract, as described and recorded therein.

The information shown on this plat was compiled from existing land records and does not represent the results of an actual field run boundary survey.

All previously recorded Rights-of-Way, easements, or other interests of the County shall remain in full force and effect unless otherwise specifically shown hereon.

The property delineated on this plat is located on Tax Assessment Map 17-4 ((11)) 4A.

PLAT SHOWING  
TRAIL EASEMENT, SIGHT DISTANCE EASEMENT,  
TRAFFIC SIGNAL EQUIPMENT EASEMENT AND  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT  
THROUGH  
**RESTON SECTION 42, BLOCK 4A**  
D.B. 3432, PG. 4  
BEING IN THE NAME OF  
**VIRGINIA INVESTMENT PARTNERS 2019, LLC**  
DB. 25754, PG. 572

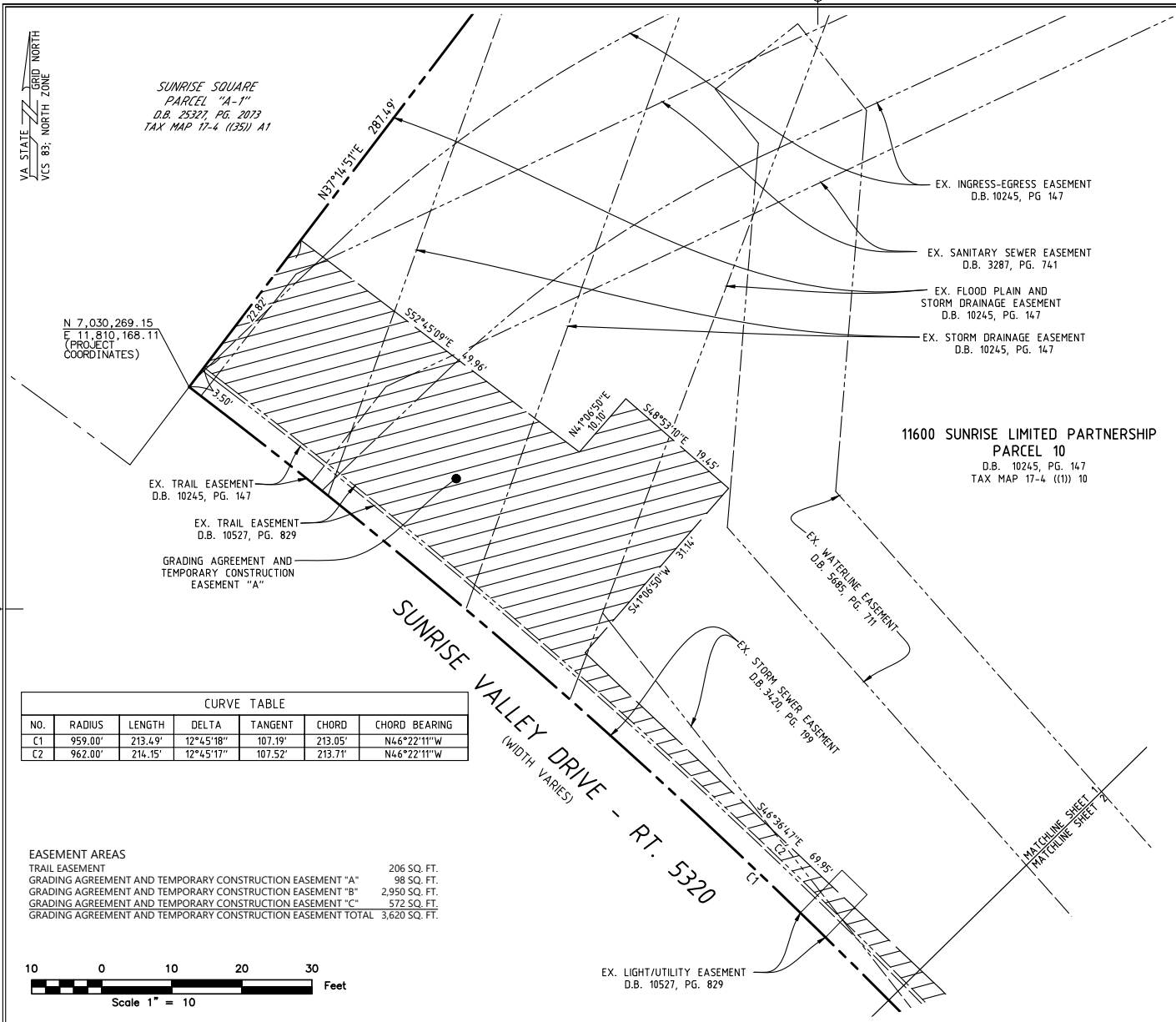
HUNTER MILL DISTRICT      FAIRFAX COUNTY, VIRGINIA



**COUNTY OF FAIRFAX VIRGINIA**  
DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES  
LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX, VIRGINIA



|   |                  |                 |              |
|---|------------------|-----------------|--------------|
| <b>SUNRISE VALLEY DRIVE WALKWAY</b><br>2G40-085-002 |                  |                 |              |
| DRAWN BY: MRP                                       | DATE: 12/13/2022 | SCALE: 1" = 25' | SHEET 2 OF 2 |



SUNRISE SQUARE  
PARCEL "A-1"  
D.B. 25327, PG. 2073  
TAX MAP 17-4 (135) A1

N 7,030,269.15  
E 11,810,168.11  
(PROJECT  
COORDINATES)

11600 SUNRISE LIMITED PARTNERSHIP  
PARCEL 10  
D.B. 10245, PG. 147  
TAX MAP 17-4 ((1)) 10

- EX. TRAIL EASEMENT  
D.B. 10245, PG. 147
- EX. TRAIL EASEMENT  
D.B. 10527, PG. 829
- GRADING AGREEMENT AND  
TEMPORARY CONSTRUCTION  
EASEMENT "A"

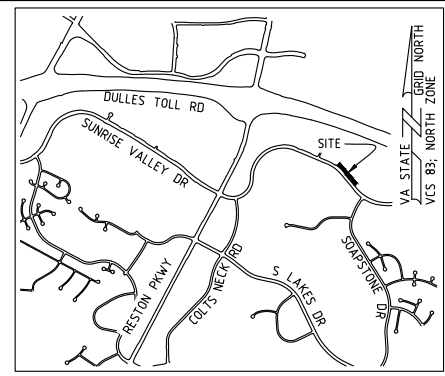
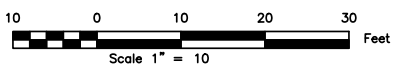
- EX. INGRESS-EGRESS EASEMENT  
D.B. 10245, PG. 147
- EX. SANITARY SEWER EASEMENT  
D.B. 3287, PG. 741
- EX. FLOOD PLAIN AND  
STORM DRAINAGE EASEMENT  
D.B. 10245, PG. 147
- EX. STORM DRAINAGE EASEMENT  
D.B. 10245, PG. 147

- EX. WATERLINE EASEMENT  
D.B. 5685, PG. 711
- EX. STORM SEWER EASEMENT  
D.B. 3620, PG. 199

- EX. LIGHT/UTILITY EASEMENT  
D.B. 10527, PG. 829

| CURVE TABLE |         |         |           |         |         |               |
|-------------|---------|---------|-----------|---------|---------|---------------|
| NO.         | RADIUS  | LENGTH  | DELTA     | TANGENT | CHORD   | CHORD BEARING |
| C1          | 959.00' | 213.49' | 12°45'18" | 107.19' | 213.05' | N46°22'11"W   |
| C2          | 962.00' | 214.15' | 12°45'17" | 107.52' | 213.71' | N46°22'11"W   |

| EASEMENT AREAS  |               |
|---|---------------|
| TRAIL EASEMENT  | 206 SQ. FT.   |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT "A"   | 98 SQ. FT.    |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT "B"   | 2,950 SQ. FT. |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT "C"   | 572 SQ. FT.   |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT TOTAL | 3,620 SQ. FT. |



VICINITY MAP  
SCALE: 1" = 2000'

This plat was prepared with care and diligence for accuracy and legibility, and complies with all relevant Virginia Administrative Code. Often, legibility has degraded upon retrieval from the Circuit Court's Court Public Access Network (CPAN). If you have difficulty deciphering this plat, please contact the County Surveyor directly for a copy of the signed document, if it is still on hand.

Notes:

This plat was prepared without the benefit of a title report; therefore not all encumbrances to the property are necessarily shown hereon.

The land shown on this plat is now held as noted in the title block hereon and recorded among the land records of Fairfax County; all easements and dedications for public street purposes are within the bounds of the original tract, as described and recorded therein.

The information shown on this plat was compiled from existing land records and does not represent the results of an actual field run boundary survey.

All previously recorded Rights-of-Way, easements, or other interests of the County shall remain in full force and effect unless otherwise specifically shown hereon.

The property delineated on this plat is located on Tax Assessment Map 17-4 ((1)) 10.

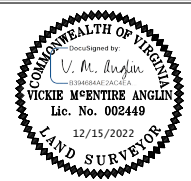
PLAT SHOWING  
TRAIL EASEMENT AND  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT  
THROUGH

**11600 SUNRISE LIMITED PARTNERSHIP  
PARCEL 10**  
D.B. 10245, PG. 147  
BEING IN THE NAME OF  
**BDC SUNRISE VALLEY LLC**  
DB. 18287, PG. 119

HUNTER MILL DISTRICT FAIRFAX COUNTY, VIRGINIA

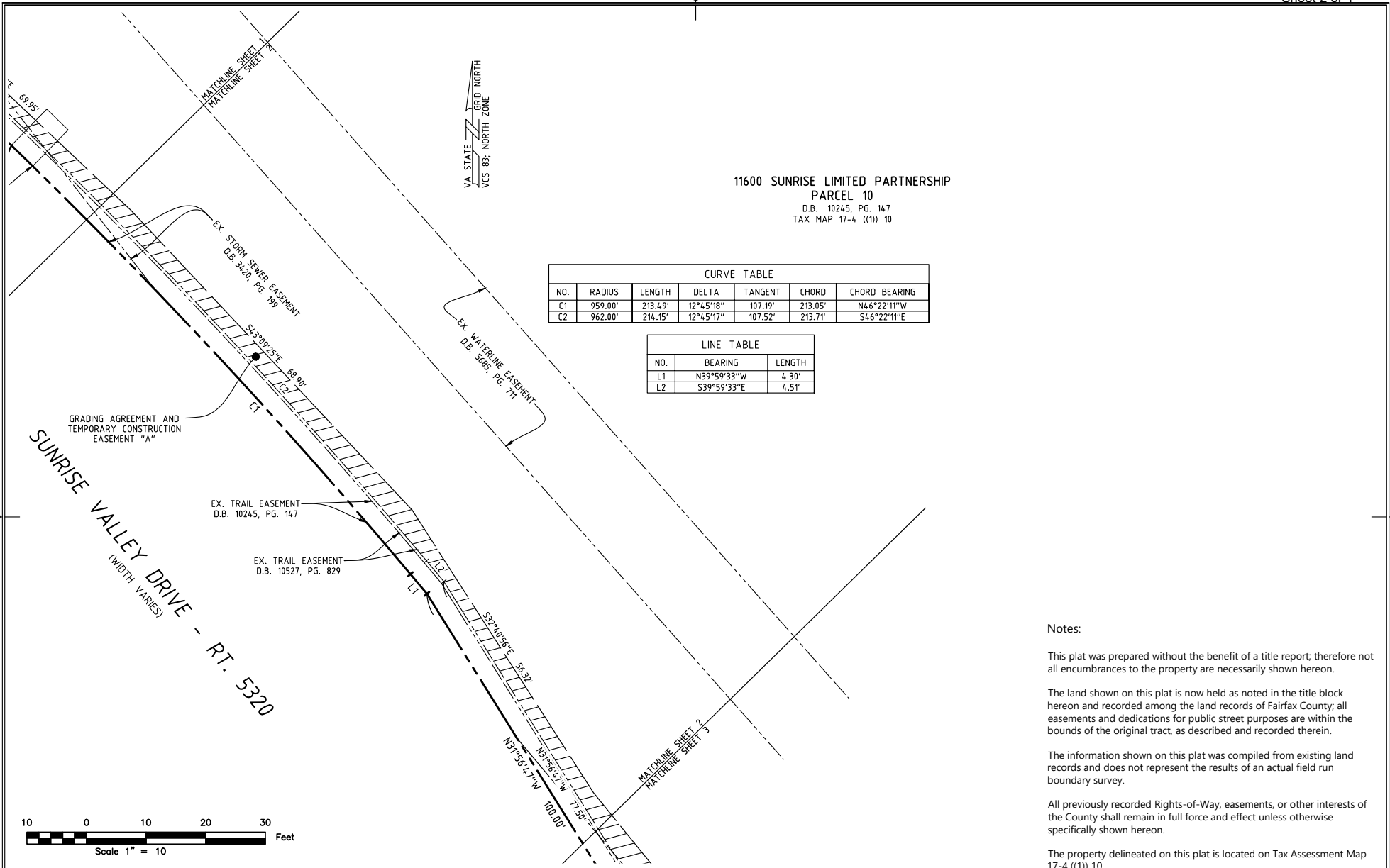


**COUNTY OF FAIRFAX  
VIRGINIA**  
DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES  
LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX, VIRGINIA



**SUNRISE VALLEY DRIVE WALKWAY**  
2G40-085-002

|               |                  |                 |              |
|---------------|------------------|-----------------|--------------|
| DRAWN BY: MRP | DATE: 12/13/2022 | SCALE: 1" = 10' | SHEET 1 OF 4 |
|---------------|------------------|-----------------|--------------|



11600 SUNRISE LIMITED PARTNERSHIP  
PARCEL 10  
D.B. 10245, PG. 147  
TAX MAP 17-4 (11) 10

| CURVE TABLE |         |         |           |         |         |               |
|-------------|---------|---------|-----------|---------|---------|---------------|
| NO.         | RADIUS  | LENGTH  | DELTA     | TANGENT | CHORD   | CHORD BEARING |
| C1          | 959.00' | 213.49' | 12°45'18" | 107.19' | 213.05' | N46°22'11"W   |
| C2          | 962.00' | 214.15' | 12°45'17" | 107.52' | 213.71' | S46°22'11"E   |

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO.        | BEARING     | LENGTH |
| L1         | N39°59'33"W | 4.30'  |
| L2         | S39°59'33"E | 4.51'  |

**Notes:**

This plat was prepared without the benefit of a title report; therefore not all encumbrances to the property are necessarily shown hereon.

The land shown on this plat is now held as noted in the title block hereon and recorded among the land records of Fairfax County; all easements and dedications for public street purposes are within the bounds of the original tract, as described and recorded therein.

The information shown on this plat was compiled from existing land records and does not represent the results of an actual field run boundary survey.

All previously recorded Rights-of-Way, easements, or other interests of the County shall remain in full force and effect unless otherwise specifically shown hereon.

The property delineated on this plat is located on Tax Assessment Map 17-4 (11) 10.

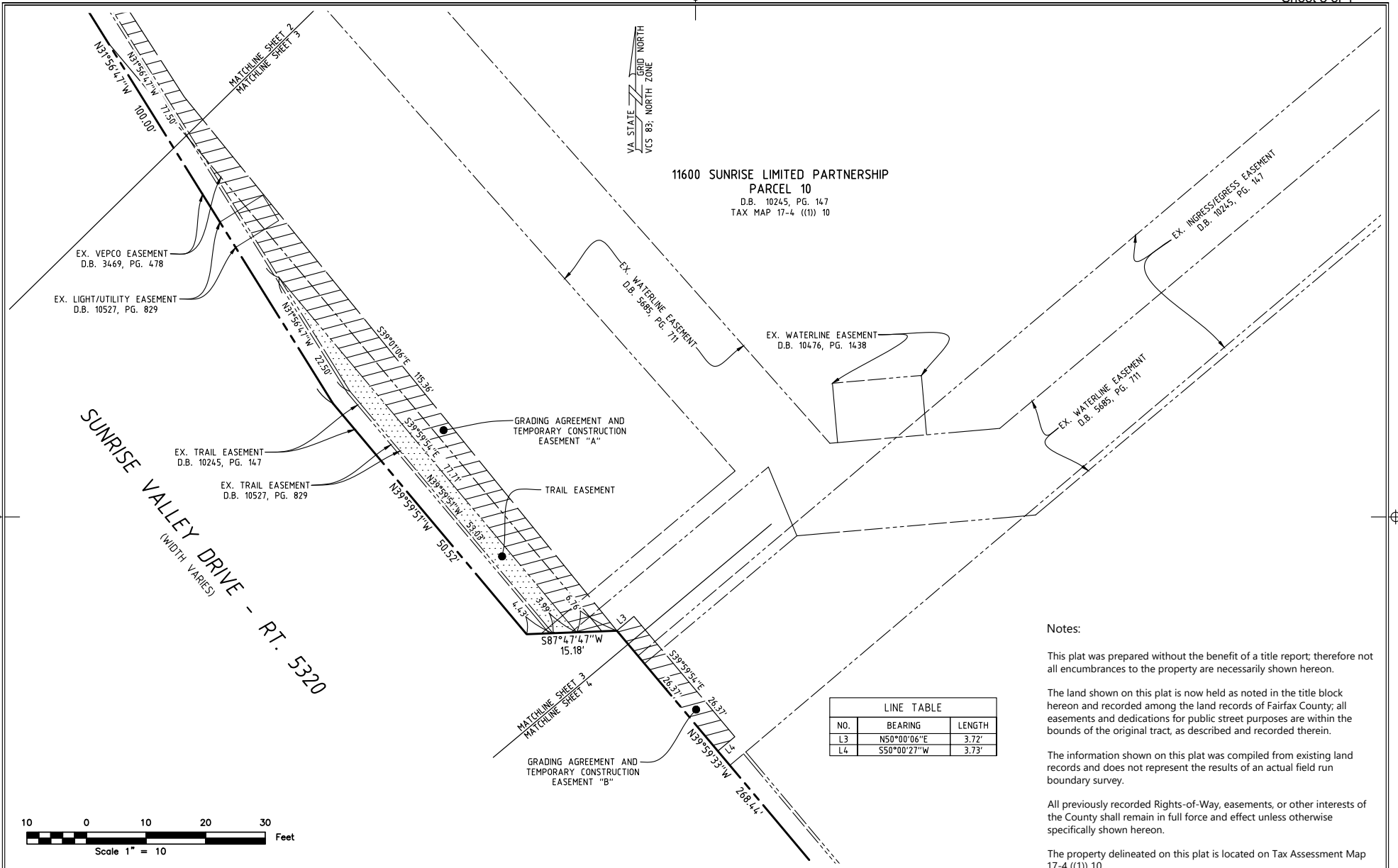
PLAT SHOWING  
TRAIL EASEMENT AND  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT  
THROUGH  
**11600 SUNRISE LIMITED PARTNERSHIP**  
**PARCEL 10**  
D.B. 10245, PG. 147  
BEING IN THE NAME OF  
**BDC SUNRISE VALLEY LLC**  
D.B. 18287, PG. 119



**COUNTY OF FAIRFAX**  
**VIRGINIA**  
DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES  
LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX, VIRGINIA

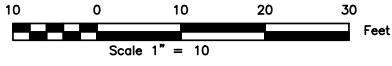


**SUNRISE VALLEY DRIVE WALKWAY**  
2G40-085-002



11600 SUNRISE LIMITED PARTNERSHIP  
PARCEL 10  
D.B. 10245, PG. 147  
TAX MAP 17-4 ((1)) 10

SUNRISE VALLEY DRIVE - RT. 5320  
(WIDTH VARIES)



| LINE TABLE |               |        |
|------------|---------------|--------|
| NO.        | BEARING       | LENGTH |
| L3         | N50°00'06\"/> |        |

**Notes:**

This plat was prepared without the benefit of a title report; therefore not all encumbrances to the property are necessarily shown hereon.

The land shown on this plat is now held as noted in the title block hereon and recorded among the land records of Fairfax County; all easements and dedications for public street purposes are within the bounds of the original tract, as described and recorded therein.

The information shown on this plat was compiled from existing land records and does not represent the results of an actual field run boundary survey.

All previously recorded Rights-of-Way, easements, or other interests of the County shall remain in full force and effect unless otherwise specifically shown hereon.

The property delineated on this plat is located on Tax Assessment Map 17-4 ((1)) 10.

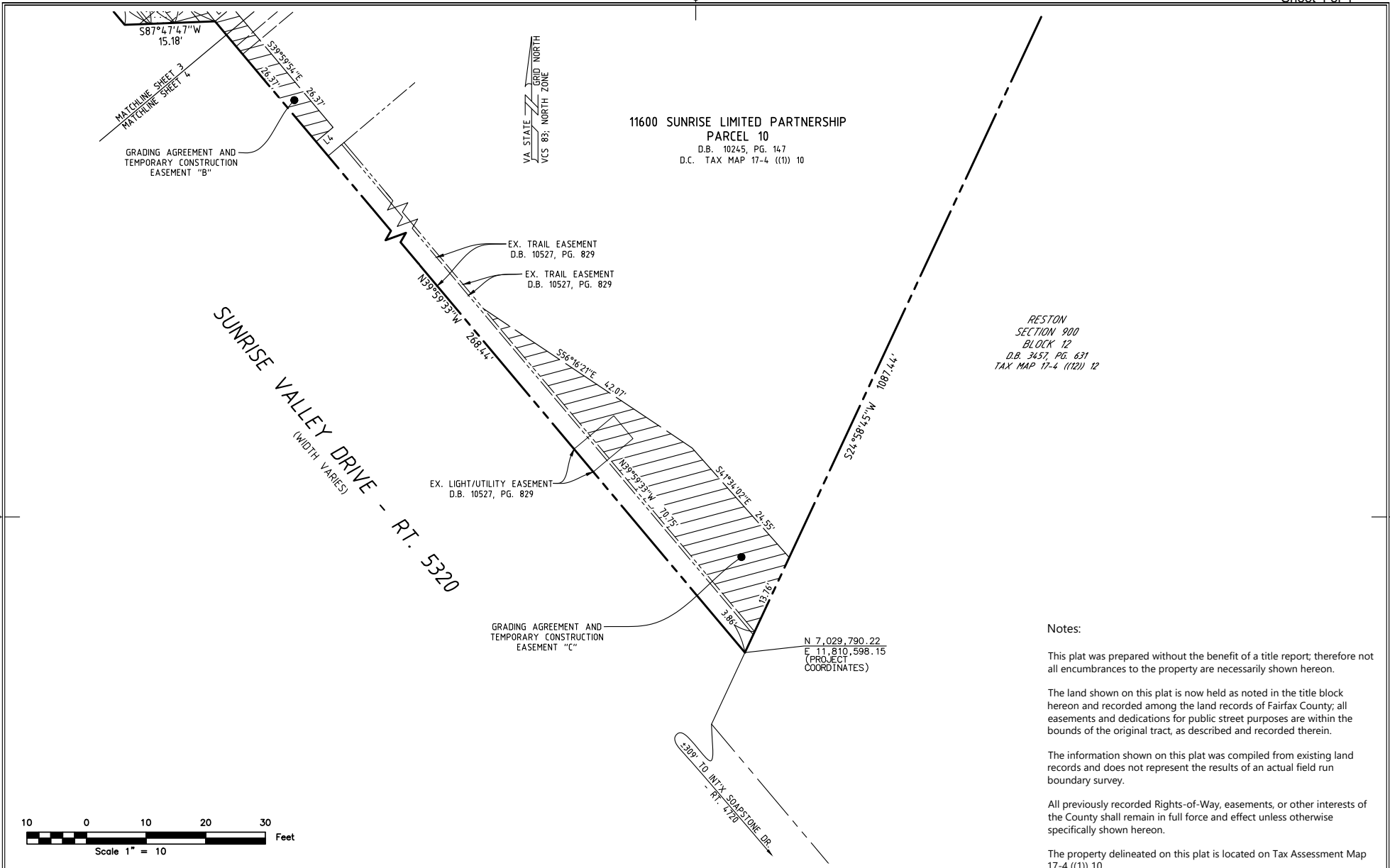
PLAT SHOWING  
TRAIL EASEMENT AND  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT  
THROUGH  
**11600 SUNRISE LIMITED PARTNERSHIP**  
**PARCEL 10**  
D.B. 10245, PG. 147  
BEING IN THE NAME OF  
**BDC SUNRISE VALLEY LLC**  
DB. 18287, PG. 119



**COUNTY OF FAIRFAX VIRGINIA**  
DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES  
LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX, VIRGINIA



**SUNRISE VALLEY DRIVE WALKWAY**  
2G40-085-002



Notes:

This plat was prepared without the benefit of a title report; therefore not all encumbrances to the property are necessarily shown hereon.

The land shown on this plat is now held as noted in the title block hereon and recorded among the land records of Fairfax County; all easements and dedications for public street purposes are within the bounds of the original tract, as described and recorded therein.

The information shown on this plat was compiled from existing land records and does not represent the results of an actual field run boundary survey.

All previously recorded Rights-of-Way, easements, or other interests of the County shall remain in full force and effect unless otherwise specifically shown hereon.

The property delineated on this plat is located on Tax Assessment Map 17-4 (11) 10.

PLAT SHOWING  
TRAIL EASEMENT AND  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT  
THROUGH

**11600 SUNRISE LIMITED PARTNERSHIP  
PARCEL 10**

D.B. 10245, PG. 147  
BEING IN THE NAME OF  
**BDC SUNRISE VALLEY LLC**  
D.B. 18287, PG. 119

HUNTER MILL DISTRICT

FAIRFAX COUNTY, VIRGINIA



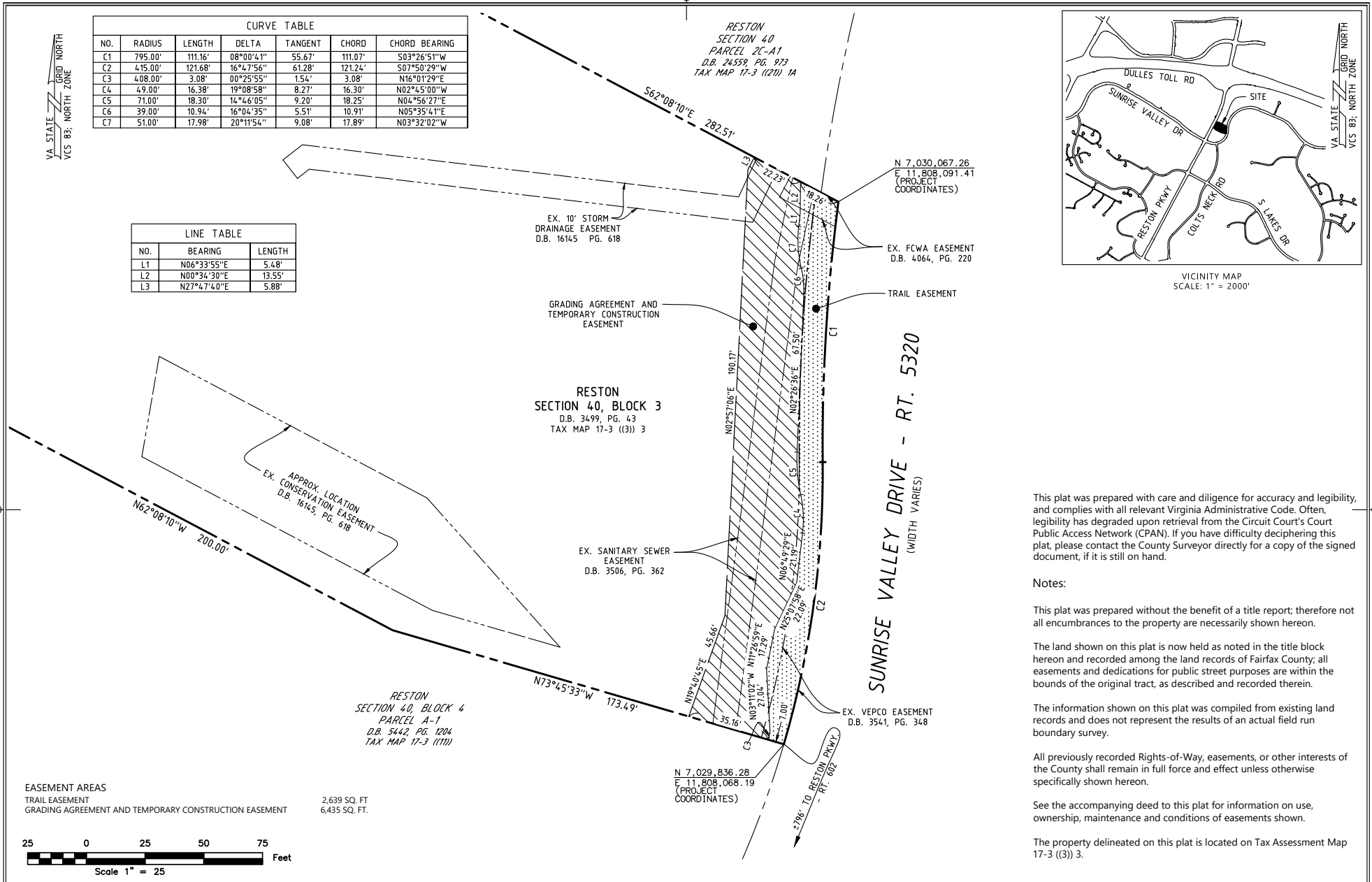
**COUNTY OF FAIRFAX  
VIRGINIA**

DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES  
LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX, VIRGINIA



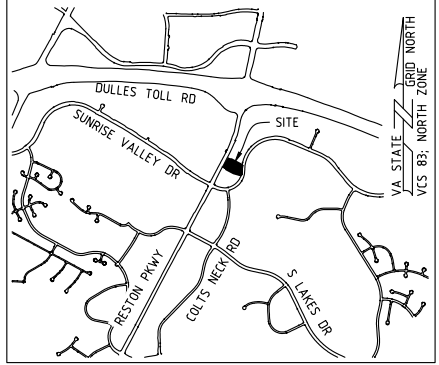
**SUNRISE VALLEY DRIVE WALKWAY**  
2G40-085-002

DRAWN BY: MRP    DATE: 12/13/2022    SCALE: 1" = 10'    SHEET 4 OF 4



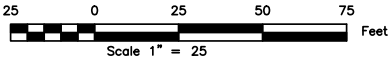
| CURVE TABLE |         |         |           |         |         |               |
|-------------|---------|---------|-----------|---------|---------|---------------|
| NO.         | RADIUS  | LENGTH  | DELTA     | TANGENT | CHORD   | CHORD BEARING |
| C1          | 795.00' | 111.16' | 08°00'41" | 55.67'  | 111.07' | S03°26'51"W   |
| C2          | 415.00' | 121.68' | 16°47'56" | 61.28'  | 121.24' | S07°50'29"W   |
| C3          | 408.00' | 3.08'   | 00°25'55" | 1.54'   | 3.08'   | N16°01'29"E   |
| C4          | 49.00'  | 16.38'  | 19°08'58" | 8.27'   | 16.30'  | N02°45'00"W   |
| C5          | 71.00'  | 18.30'  | 14°46'05" | 9.20'   | 18.25'  | N04°56'27"E   |
| C6          | 39.00'  | 10.94'  | 16°04'35" | 5.51'   | 10.91'  | N05°35'41"E   |
| C7          | 51.00'  | 17.98'  | 20°11'54" | 9.08'   | 17.89'  | N03°32'02"W   |

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO.        | BEARING     | LENGTH |
| L1         | N06°33'55"E | 5.48'  |
| L2         | N00°34'30"E | 13.55' |
| L3         | N27°47'40"E | 5.88'  |



VICINITY MAP  
SCALE: 1" = 2000'

EASEMENT AREAS  
 TRAIL EASEMENT 2,639 SQ. FT.  
 GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT 6,435 SQ. FT.



This plat was prepared with care and diligence for accuracy and legibility, and complies with all relevant Virginia Administrative Code. Often, legibility has degraded upon retrieval from the Circuit Court's Court Public Access Network (CPAN). If you have difficulty deciphering this plat, please contact the County Surveyor directly for a copy of the signed document, if it is still on hand.

Notes:

This plat was prepared without the benefit of a title report; therefore not all encumbrances to the property are necessarily shown hereon.

The land shown on this plat is now held as noted in the title block hereon and recorded among the land records of Fairfax County; all easements and dedications for public street purposes are within the bounds of the original tract, as described and recorded therein.

The information shown on this plat was compiled from existing land records and does not represent the results of an actual field run boundary survey.

All previously recorded Rights-of-Way, easements, or other interests of the County shall remain in full force and effect unless otherwise specifically shown hereon.

See the accompanying deed to this plat for information on use, ownership, maintenance and conditions of easements shown.

The property delineated on this plat is located on Tax Assessment Map 17-3 (3) 3.

PLAT SHOWING  
 TRAIL EASEMENT AND  
 GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT  
 THROUGH  
**RESTON, SECTION 40, BLOCK 3**  
 D.B. 3499 PG. 43  
 BEING IN THE NAME OF  
**MDC COAST 11, LLC**  
 DB. 25486, PG. 1709  
 HUNTER MILL DISTRICT  
 FAIRFAX COUNTY, VIRGINIA



**COUNTY OF FAIRFAX VIRGINIA**  
 DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
 CAPITAL FACILITIES  
 LAND SURVEY BRANCH  
 12000 GOVERNMENT CENTER PKWY, FAIRFAX, VIRGINIA



|                                     |                  |                 |              |
|-------------------------------------|------------------|-----------------|--------------|
| <b>SUNRISE VALLEY DRIVE WALKWAY</b> |                  |                 |              |
| 2G40-085-002                        |                  |                 |              |
| DRAWN BY: BLN                       | DATE: 10/26/2023 | SCALE: 1" = 25' | SHEET 1 OF 1 |

Board Agenda Item  
March 19, 2024

4:30 p.m.

Public Hearing on the Acquisition of Certain Land Rights Necessary for the Construction of Route 28 Widening from the Prince William County Line to Route 29 (Sully District)

ISSUE:

Public Hearing on the acquisition of certain land rights necessary for the construction of Route 28 Widening from the Prince William County Line to Route 29, supported by Project 2G40-189-000 in Fund 40010, County and Regional Transportation Projects.

RECOMMENDATION:

The County Executive recommends that the Board of Supervisors (Board) adopt the attached resolution authorizing the acquisition of the necessary land rights.

TIMING:

On March 5, 2024, the Board authorized advertisement of a public hearing to be held on March 19, 2024, commencing at 4:30 p.m.

BACKGROUND:

This project consists of the widening of Route 28 from the existing four-lane divided roadway to a six-lane divided roadway. Widening begins just north of the Route 28 bridge over Bull Run and the Prince William/Fairfax County line and extends northward to a point just north of the Route 28/Upperridge Drive/Old Centreville Road intersection. The project will also include intersection improvements including turn lane additions with limited widening on the intersecting street approaches to Route 28, and reconstruction of existing traffic signals. Stormwater management for quality and quantity control will be provided in accordance with regulations of Fairfax County, Virginia Department of Transportation (VDOT), and Virginia Department of Environmental Quality (VDEQ) criteria. Shared use paths will be provided on both sides of the roadway from just north of the Bull Run bridge to the Route 28 intersection with Upperridge Drive/Old Centreville Road.

Land rights for these improvements are required on 47 properties, 45 of which have been acquired by the Land Acquisition Division (LAD). The construction of this project requires the acquisition of fee simple Dedications of land, Grading Agreement and Temporary Construction Easement and Maintenance of Retaining Wall Easement.

Board Agenda Item  
March 19, 2024

Negotiations are in progress with the affected property owners; however, because resolution of these acquisitions is not imminent, it may be necessary for the Board to utilize quick-take eminent domain powers to commence construction of this project on schedule. These powers are conferred upon the Board by statute, namely, *Va. Code Ann. Sections 15.2-1901 through 15.2-1905* (as amended). Pursuant to these provisions, a public hearing is required before property interests can be acquired in such an accelerated manner.

EQUITY IMPACT:

The project area is in a High Vulnerability Index block, with a vulnerability index of 3.25, where more than 33% of the renter population is severely burdened.

This action aligns with multiple focus areas of the One Fairfax Policy. Construction of Route 28 Widening from the Prince William County Line to Route 29 supports focus area four, a multi-modal transportation system that supports the economic growth, health, congestion mitigation, and prosperity goals of Fairfax County and provides accessible mobility solutions that are based on the principles associated with sustainability, diversity, and community health.

The Land Acquisition Division's (LAD) project locations are chosen by other departments, resulting in the division's necessity to focus on equity of process. The equity impact of the LAD process is positive, with the focus of cost evaluation, offer, and negotiation being on tax assessment and comparable land sales rather than on the owner of record. LAD staff engage property owners in their preferred method of communication and at times that are agreeable to the owner.

As a result of both the project location and design, as well as the process to obtain land rights, the overall impact of this action provides a positive equity impact.

FISCAL IMPACT:

Funding is available in Project 2G40-189-000, Route 28 Widening, Northern Virginia Transportation Authority 70 Percent, Fund 40010, County and Regional Transportation Projects. This project is included in the FY 2024 – FY 2028 Adopted Capital Improvement Program (with future Fiscal Years to FY 2033) and is included in the Board's Transportation Priorities Plan (TPP) adopted on January 28, 2014, and as amended on December 3, 2019. No additional funding is being requested from the Board.



Board Agenda Item  
March 19, 2024

ENCLOSED DOCUMENTS:

Attachment A – Project Location Map

Attachment B – Resolution with Fact Sheets on the affected parcels with plats showing interests to be acquired (Attachments 1 through 2A).

STAFF:

Rachel Flynn, Deputy County Executive

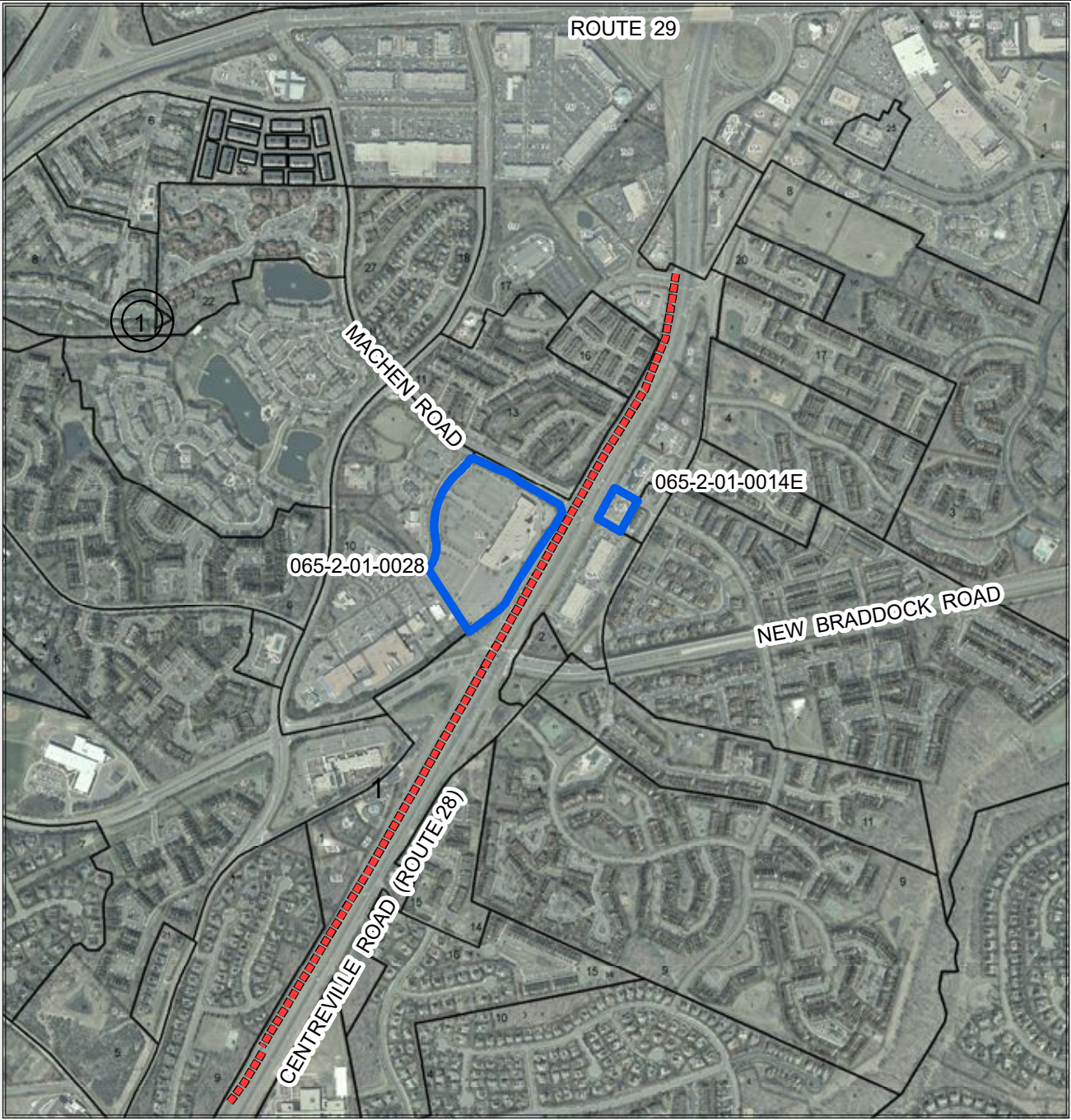
Christopher Herrington, Director, Department of Public Works and Environmental Services (DPWES)

Carey F. Needham, Deputy Director, Capital Facilities, DPWES

Gregg Steverson, Acting Director, Fairfax County Department of Transportation

ASSIGNED COUNSEL:

Randall Greehan, Assistant County Attorney



**ROUTE 28 WIDENING  
(PRINCE WILLIAM COUNTY LINE TO ROUTE 29)**

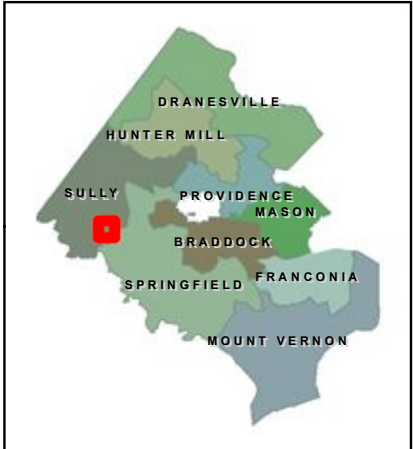
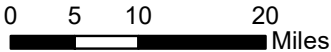
**Project 2G40-189-000**

**Tax Map: 065-2**

**Sully District**

**Affected Properties:**

**Proposed Improvements:**



## ATTACHMENT B

### RESOLUTION

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax, Virginia, on Tuesday, March 19, 2024, at which meeting a quorum was present and voting, the following resolution was adopted:

**WHEREAS**, certain Project 2G40-189-000, Route 28 Widening from the Prince William County Line to Route 29 had been approved; and

**WHEREAS**, a public hearing pursuant to advertisement of notice was held on this matter, as required by law; and

**WHEREAS**, the property interests that are necessary have been identified; and

**WHEREAS**, in order to keep this project on schedule, it is necessary that the required property interests be acquired not later than May 3, 2024.

**NOW THEREFORE BE IT RESOLVED**, that the Director, Land Acquisition Division, in cooperation with the County Attorney, is directed to acquire the property interests listed in Attachments 1 through 2A by gift, purchase, exchange, or eminent domain; and be it further

**RESOLVED**, that following the public hearing, this Board hereby declares it necessary to acquire the said property and property interests and that this Board intends to enter and take the said property interests for the purpose of widening Route 28 from the existing four-lane divided roadway to a six-lane divided roadway as shown and described in the plans of Project 2G40-189-000, Route 28 Widening from the Prince William County Line to Route 29 on file in the Land Acquisition Division of the

Department of Public Works and Environmental Services, 12000 Government Center Parkway, Suite 449, Fairfax, Virginia; and be it further

**RESOLVED**, that this Board does hereby exercise those powers granted to it by the Code of Virginia and does hereby authorize and direct the Director, Land Acquisition Division, on or after April 19, 2024, unless the required interests are sooner acquired, to execute and cause to be recorded and indexed among the land records of this County, on behalf of this Board, the appropriate certificates in accordance with the requirements of the Code of Virginia as to the property owners, the indicated estimate of fair market value of the property and property interests and/or damages, if any, to the residue of the affected parcels relating to the certificates; and be it further

**RESOLVED**, that the County Attorney is hereby directed to institute the necessary legal proceedings to acquire indefeasible title to the property and property interests identified in the said certificates by condemnation proceedings, if necessary.

LISTING OF AFFECTED PROPERTIES  
Project 2G40-189-000  
Route 28 Widening (Prince William County Line to Route 29)  
(Sully District)

| <u>PROPERTY OWNER(S)</u>   | <u>TAX MAP NUMBER</u>       |
|--|-----------------------------|
| 1. EPT Nineteen, Inc<br><br>Address:<br>6201 Multiplex Drive<br>Centreville, VA 20121                        | Parcel 033<br>0652-01-0028  |
| 2. Lemonade MM Centreville, LLC<br><br>Address:<br>6130 Redwood Square Center<br>Centreville, Virginia 20121 | Parcel 038<br>0652-01-0014E |

A Copy – Teste:

---

Jill G. Cooper  
Clerk for the Board of Supervisors

AFFECTED PROPERTY

Tax Map Number: 0652-01-0028  
Street Address: 6201 Multiplex Drive  
Centreville, VA 20121

OWNER(S): EPT Nineteen, Inc

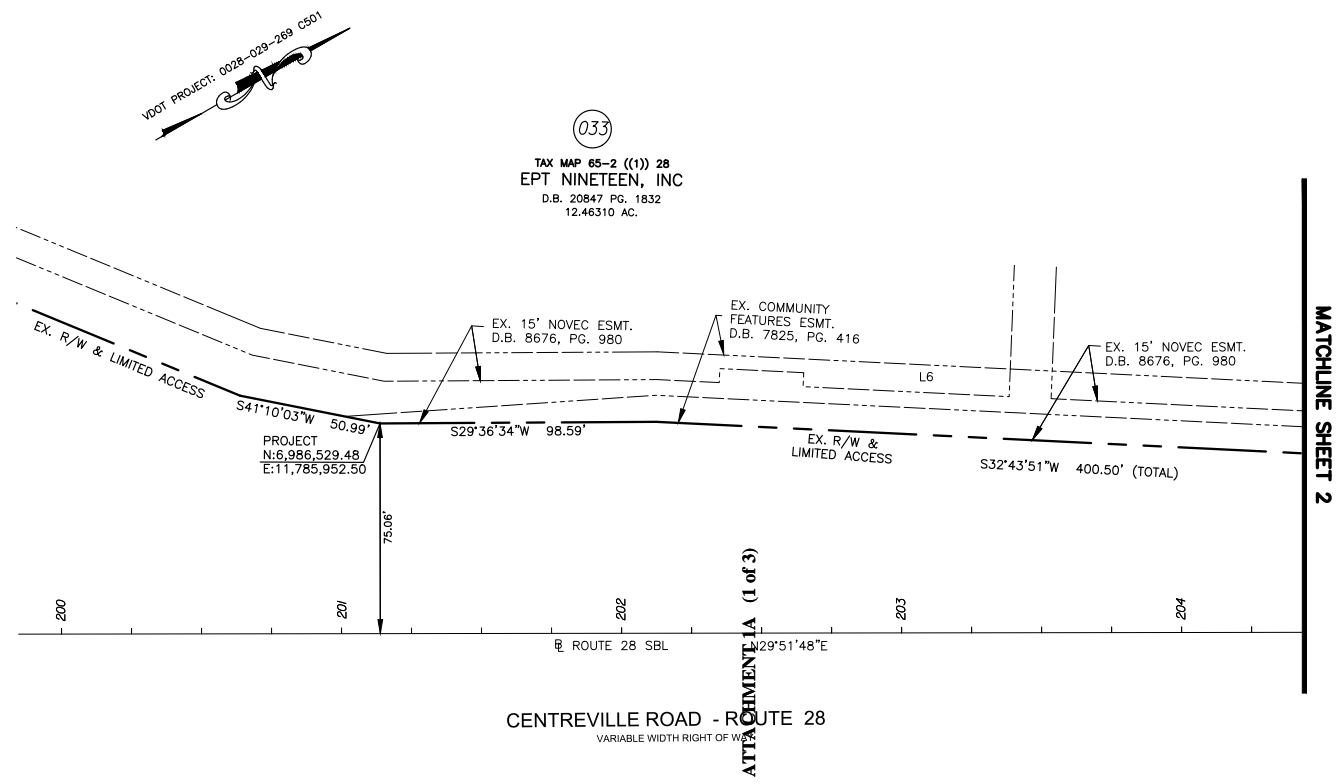
INTEREST(S) REQUIRED: (As shown on attached plat/plan)

Dedication for Public Street Purposes – 5,881 sq. ft.  
Grading Agreement and Temporary Construction Easement- 4,963 sq. ft.  
Maintenance of Retaining Wall Easement – 232 sq. ft.

VALUE

Estimated value of interests and damages:

ONE HUNDRED FORTY SIX THOUSAND EIGHT HUNDRED THIRTY FIVE DOLLARS  
(\$146,835.00)



033  
 TAX MAP 65-2 ((1)) 28  
 EPT NINETEEN, INC  
 D.B. 20847 PG. 1832  
 12.46310 AC.

MATCHLINE SHEET 2

CENTREVILLE ROAD - ROUTE 28  
 VARIABLE WIDTH RIGHT OF WAY

ATTACHMENT 1A (1 of 3)

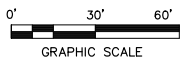
**AREA TABULATION**

|   |              |                     |
|---|--------------|---------------------|
| DEDICATION FOR PUBLIC STREET PURPOSES     | AREA "A"     | 2,022 SQ. FT        |
|   | AREA "A-1"   | 1,695 SQ. FT        |
|   | AREA "B"     | 2,164 SQ. FT        |
|   | <b>TOTAL</b> | <b>5,881 SQ. FT</b> |
| TEMPORARY GRADING & CONSTRUCTION EASEMENT | AREA "C"     | 1,954 SQ. FT        |
|   | AREA "D"     | 3,009 SQ. FT        |
|   | <b>TOTAL</b> | <b>4,963 SQ. FT</b> |
| MAINTENANCE OF RETAINING WALL EASEMENT    | AREA "E"     | 232 SQ. FT          |



REVISED 7/12/2021 COMMENTS  
 REVISED 8/04/2021 COMMENTS  
 REVISED 9/29/2021 COMMENTS  
 REVISED 8/22/2022 COMMENTS  
 REVISED 11/9/2023 CORRECTIONS  
 REVISED 12/1/2023 PLAN REVISION  
 REVISED 1/16/2024 CORRECTION

PLAT PREPARED BY:  
**Dewberry**  
 Dewberry Engineers Inc.  
 13575 HEATHCOTE BLVD  
 SUITE 130  
 GAINESVILLE, VA 20155  
 PHONE: 703.468.2211  
 FAX: 703.468.2212



ROUTE 28 (CENTREVILLE ROAD) WIDENING  
 PRINCE WILLIAM COUNTY/FAIRFAX COUNTY LINE TO ROUTE 29  
 STATE PROJECT NO. 0028-029-269 C501, UPC: 108720  
 FCDOT: 2G40-136-000, 2G40-100-000, AA1400143-17

**FAIRFAX COUNTY, VIRGINIA**  
 DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
 CAPITAL FACILITIES, LAND SURVEY BRANCH  
 12000 GOVERNMENT CENTER PKWY, FAIRFAX COUNTY VIRGINIA

PLAT SHOWING  
 DEDICATION FOR PUBLIC STREET PURPOSES,  
 MAINTENANCE OF RETAINING WALL EASEMENT AND  
 GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT

ON THE PROPERTY OF  
**EPT NINETEEN, INC.**

DEED BOOK 20847 PAGE 1832

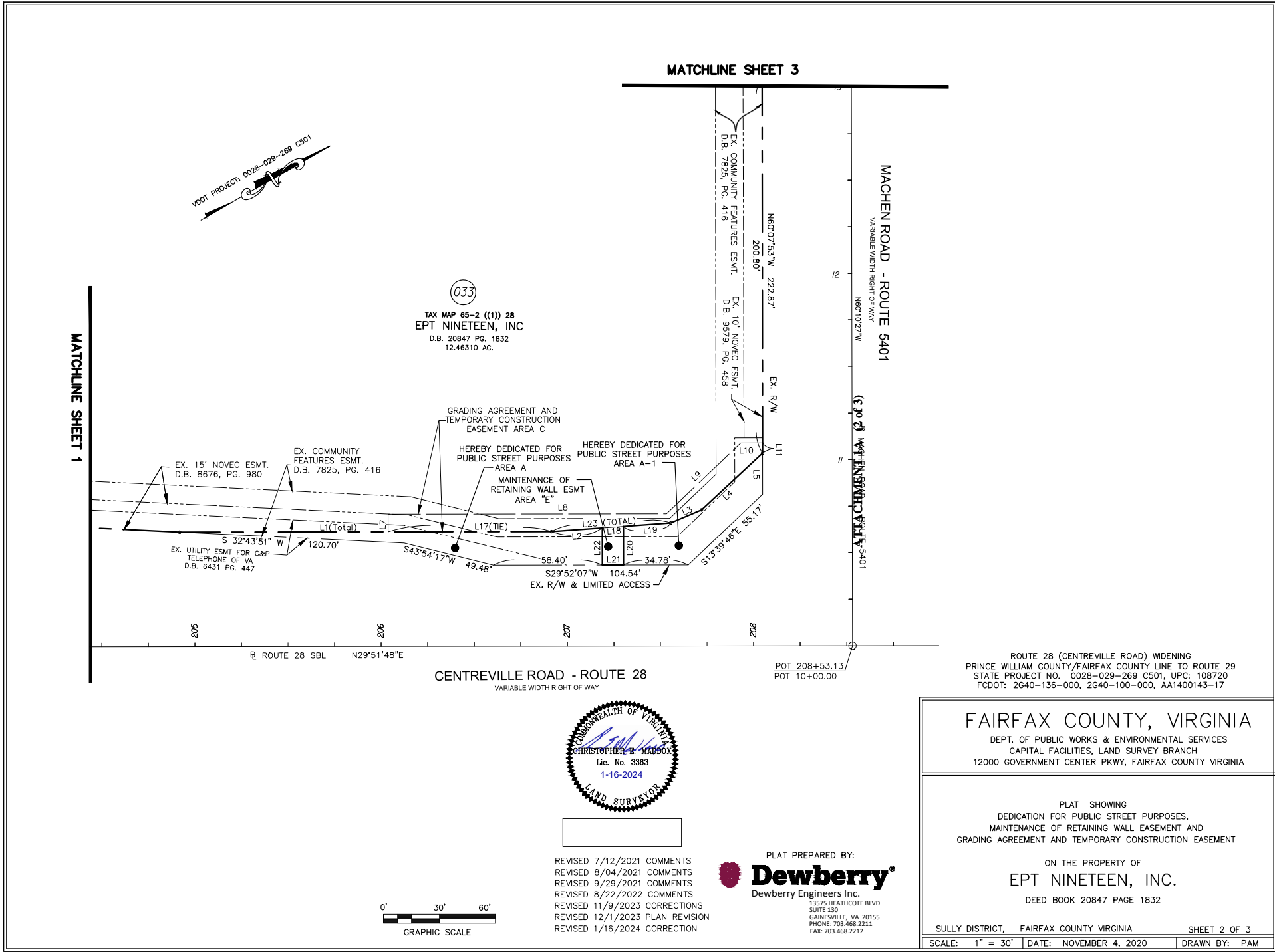
SULLY DISTRICT, FAIRFAX COUNTY VIRGINIA SHEET 1 OF 3  
 SCALE: 1" = 30' | DATE: NOVEMBER 4, 2020 | DRAWN BY: PAM

**NOTES:**

- THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT; THEREFORE NOT ALL ENCUMBRANCES TO THE PROPERTY ARE NECESSARILY SHOWN HEREON.
- THE INFORMATION SHOWN ON THIS PLAT WAS COMPILED FROM EXISTING LAND RECORDS AND NOT DOES REPRESENT THE RESULT OF AN ACTUAL FIELD RUN BOUNDARY SURVEY. LIMITED FIELD SURVEYS WERE PERFORMED.
- ALL PREVIOUS RECORDED RIGHTS OF WAY, EASEMENTS OR OTHER INTERESTS OF THE COUNTY SHALL REMAIN IN FULL FORCE AND EFFECT UNLESS OTHERWISE SPECIFIED.
- THE LAND SHOWN ON THIS PLAT IS NOW HELD AS NOTED IN THE TITLE BLOCK HEREON AND RECORDED AMONG THE LAND RECORDS OF FAIRFAX COUNTY; ALL EASEMENTS AND DEDICATIONS FOR PUBLIC STREET PURPOSES ARE WITHIN THE BOUNDS OF THE ORIGINAL TRACT, AS DESCRIBED AND RECORDED THEREIN.
- THE PROPERTY DELINEATED IN THIS PLAT IS LOCATED ON TAX ASSESSMENT MAP 065-2 ((1)) 28.
- THIS SURVEY DATUM IS BASED ON VDOT PROJECT 0028-029-261, C501, R-201.

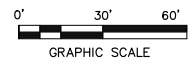
G:\50127753\CAD\SURVEY\PLATS\RECORD\PARCEL\_33-REV2.dwg

c:\s0127753\CAD\SURVEY\PLATS\RECORD\PARCEL\_33-REV2.dwg



REVISED 7/12/2021 COMMENTS  
 REVISED 8/04/2021 COMMENTS  
 REVISED 9/29/2021 COMMENTS  
 REVISED 8/22/2022 COMMENTS  
 REVISED 11/9/2023 CORRECTIONS  
 REVISED 12/1/2023 PLAN REVISION  
 REVISED 1/16/2024 CORRECTION

PLAT PREPARED BY:  
**Dewberry**  
 Dewberry Engineers Inc.  
 13575 HEATHCOTE BLVD  
 SUITE 130  
 GAINESVILLE, VA 20155  
 PHONE: 703.468.2211  
 FAX: 703.468.2212



ROUTE 28 (CENTREVILLE ROAD) WIDENING  
 PRINCE WILLIAM COUNTY/FAIRFAX COUNTY LINE TO ROUTE 29  
 STATE PROJECT NO. 0028-029-269 C501, UPC: 108720  
 FCDOT: 2G40-136-000, 2G40-100-000, AA1400143-17

**FAIRFAX COUNTY, VIRGINIA**  
 DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
 CAPITAL FACILITIES, LAND SURVEY BRANCH  
 12000 GOVERNMENT CENTER PKWY, FAIRFAX COUNTY VIRGINIA

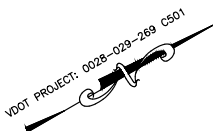
PLAT SHOWING  
 DEDICATION FOR PUBLIC STREET PURPOSES,  
 MAINTENANCE OF RETAINING WALL EASEMENT AND  
 GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT

ON THE PROPERTY OF  
**EPT NINETEEN, INC.**  
 DEED BOOK 20847 PAGE 1832

SULLY DISTRICT, FAIRFAX COUNTY VIRGINIA SHEET 2 OF 3  
 SCALE: 1" = 30' | DATE: NOVEMBER 4, 2020 | DRAWN BY: PAM



TAX MAP 65-1 ((10)) 11  
N/F  
SLJ REAL ESTATE LLC  
D.B. 26387, PG 789



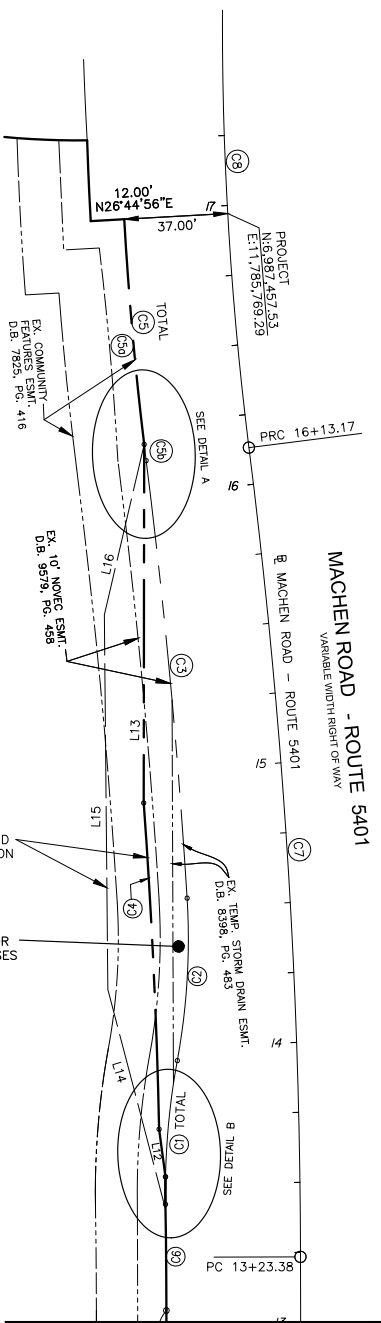
LINE TABLE

| LINE | BEARING     | DISTANCE |
|------|-------------|----------|
| L1   | N29°51'48"E | 199.71'  |
| L2   | N25°46'40"E | 27.31'   |
| L3   | N07°03'33"E | 17.97'   |
| L4   | N13°01'12"W | 44.78'   |
| L5   | S60°07'53"E | 22.07'   |
| L6   | S29°51'48"W | 489.82'  |
| L7   | N60°08'12"W | 9.50'    |
| L8   | S29°51'48"W | 149.47'  |
| L9   | S13°39'46"E | 55.07'   |
| L10  | S29°52'07"W | 11.73'   |
| L11  | S60°07'53"E | 5.41'    |
| L12  | N67°41'08"W | 17.11'   |
| L13  | N59°59'08"W | 128.05'  |
| L14  | N74°45'42"W | 81.14'   |
| L15  | N60°35'33"W | 133.85'  |
| L16  | N46°54'08"W | 62.47'   |
| L17  | S29°51'48"W | 87.74'   |
| L18  | N25°46'40"E | 11.39'   |
| L19  | N25°46'40"E | 25.46'   |
| L20  | S60°08'10"E | 20.81'   |
| L21  | S29°52'07"W | 11.36'   |
| L22  | N60°08'10"W | 19.99'   |
| L23  | N25°46'40"E | 64.16'   |

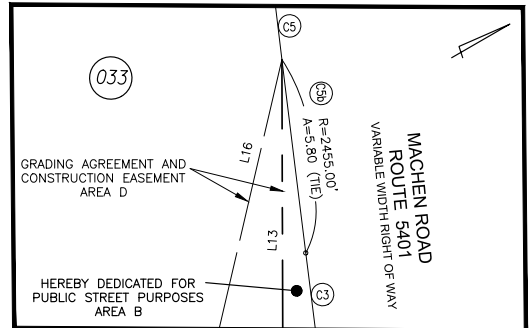
033  
TAX MAP 65-2 ((1)) 28  
EPT NINETEEN, INC  
D.B. 20847 PG. 1832  
12.46310 AC.

CURVE TABLE

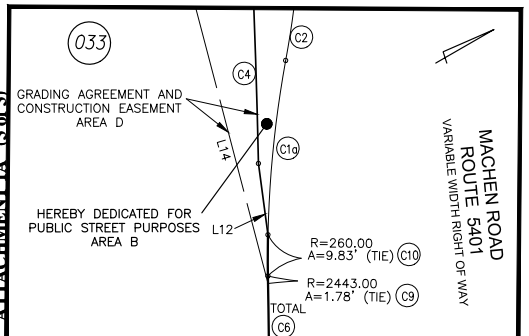
| CURVE | RADIUS   | ARC LENGTH | DELTA ANGLE | TANGENT | CHORD BEARING | CHORD LENGTH |
|-------|----------|------------|-------------|---------|---------------|--------------|
| C1    | 260.00'  | 51.58'     | 11°22'00"   | 25.88'  | S55°20'14"E   | 51.50'       |
| C1a   | 260.00'  | 41.75'     | 9°12'02"    | 20.92'  | S54°15'15"E   | 41.75'       |
| C2    | 240.00'  | 58.29'     | 13°54'59"   | 29.29'  | S56°36'44"E   | 58.15'       |
| C3    | 2455.00' | 156.97'    | 3°39'48"    | 78.51'  | S65°24'07"E   | 156.94'      |
| C4    | 2302.03' | 116.68'    | 2°54'15"    | 58.35'  | N62°45'47"E   | 116.67'      |
| C5    | 1245.00' | 86.54'     | 3°58'58"    | 43.29'  | N65°14'32"W   | 86.53'       |
| C5a   | 1245.00' | 80.74'     | 3°42'57"    | 40.39'  | N65°06'32"W   | 80.73'       |
| C5b   | 1245.00' | 5.80'      | 1°16'01"    | 2.90'   | S67°06'01"E   | 5.80'        |
| C6    | 2443.00' | 37.91'     | 0°53'21"    | 18.96'  | N60°34'34"W   | 37.91'       |
| C7    | 2351.98' | 289.80'    | 7°03'35"    | 145.08' | N63°42'14"W   | 289.61'      |
| C8    | 1208.00' | 483.13'    | 22°54'53"   | 244.84' | S55°46'35"W   | 479.91'      |
| C9    | 2443.00' | 1.78'      | 0°02'31"    | 0.89'   | S60°59'59"E   | 1.78'        |
| C10   | 260.00'  | 9.83'      | 02°09'58"   | 4.92'   | S59°56'15"E   | 9.83'        |



MATCHLINE SHEET 2



DETAIL A  
NOT TO SCALE



DETAIL B  
NOT TO SCALE



REVISED 7/12/2021 COMMENTS  
REVISED 8/04/2021 COMMENTS  
REVISED 9/29/2021 COMMENTS  
REVISED 8/22/2022 COMMENTS  
REVISED 11/9/2023 CORRECTIONS  
REVISED 12/1/2023 PLAN REVISION  
REVISED 1/16/2024 CORRECTION

PLAT PREPARED BY:  
**Dewberry**  
Dewberry Engineers Inc.  
13575 HEATHCOTE BLVD  
SUITE 130  
GAINESVILLE, VA 20155  
PHONE: 703.468.2211  
FAX: 703.468.2212

ROUTE 28 (CENTREVILLE ROAD) WIDENING  
PRINCE WILLIAM COUNTY/FAIRFAX COUNTY LINE TO ROUTE 29  
STATE PROJECT NO. 0028-029-269 C501, UPC: 108720  
FCDOT: 2G40-136-000, 2G40-100-000, AA1400143-17

**FAIRFAX COUNTY, VIRGINIA**  
DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES, LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX COUNTY VIRGINIA

PLAT SHOWING  
DEDICATION FOR PUBLIC STREET PURPOSES,  
MAINTENANCE OF RETAINING WALL EASEMENT AND  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT

ON THE PROPERTY OF  
**EPT NINETEEN, INC.**  
DEED BOOK 20847 PAGE 1832

SULLY DISTRICT, FAIRFAX COUNTY VIRGINIA SHEET 3 OF 3  
SCALE: 1" = 30' | DATE: NOVEMBER 4, 2020 | DRAWN BY: PAM

AFFECTED PROPERTY

Tax Map Number: 0652-01-0014E

Street Address: 6130 Redwood Square Center  
Centreville, Virginia 20121

OWNER(S): Lemonade MM Centreville, LLC

INTEREST(S) REQUIRED: (As shown on attached plat/plan)

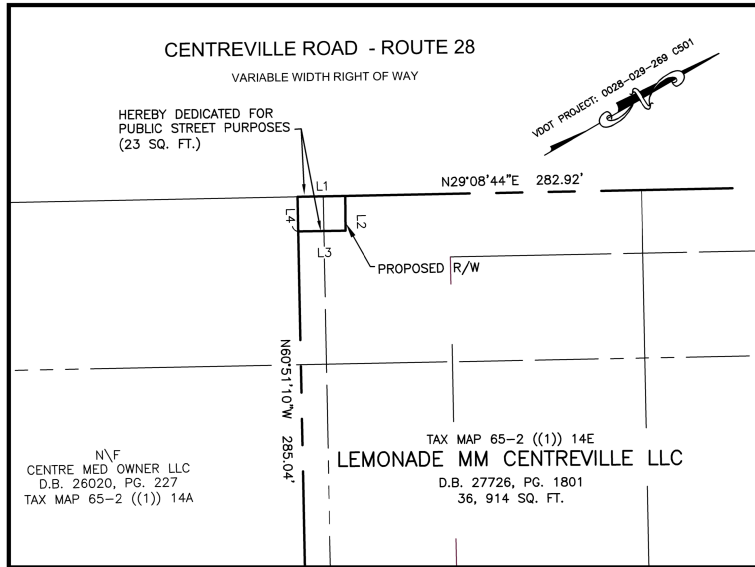
Dedication for Public Street Purposes –23 sq. ft.

Grading Agreement and Temporary Construction Easement- 11,515 sq. ft.

VALUE

Estimated value of interests and damages:

ONE HUNDRED NINETY-NINE THOUSAND FOUR HUNDRED EIGHTY DOLLARS  
(\$199,480.00)



DETAIL  
SCALE: 1"=10'

| LINE TABLE |             |          |
|------------|-------------|----------|
| LINE       | BEARING     | DISTANCE |
| L1         | N29°08'44"E | 5.66'    |
| L2         | S60°08'12"E | 4.13'    |
| L3         | S29°20'59"W | 5.61'    |
| L4         | N60°51'10"W | 4.15'    |
| L5         | N29°08'44"E | 71.96'   |
| L6         | S60°51'16"E | 32.38'   |
| L7         | N29°08'44"E | 10.99'   |
| L8         | S60°08'12"E | 76.15'   |
| L9         | N89°03'07"E | 26.82'   |
| L10        | S60°48'29"E | 21.19'   |
| L11        | S29°11'31"W | 80.22'   |
| L12        | N60°51'10"W | 156.37'  |

| CURVE TABLE |        |            |             |         |               |              |
|-------------|--------|------------|-------------|---------|---------------|--------------|
| CURVE       | RADIUS | ARC LENGTH | DELTA ANGLE | TANGENT | CHORD BEARING | CHORD LENGTH |
| C1          | 27.00' | 7.74'      | 16°25'15"   | 3.90'   | S69°01'06"E   | 7.71'        |

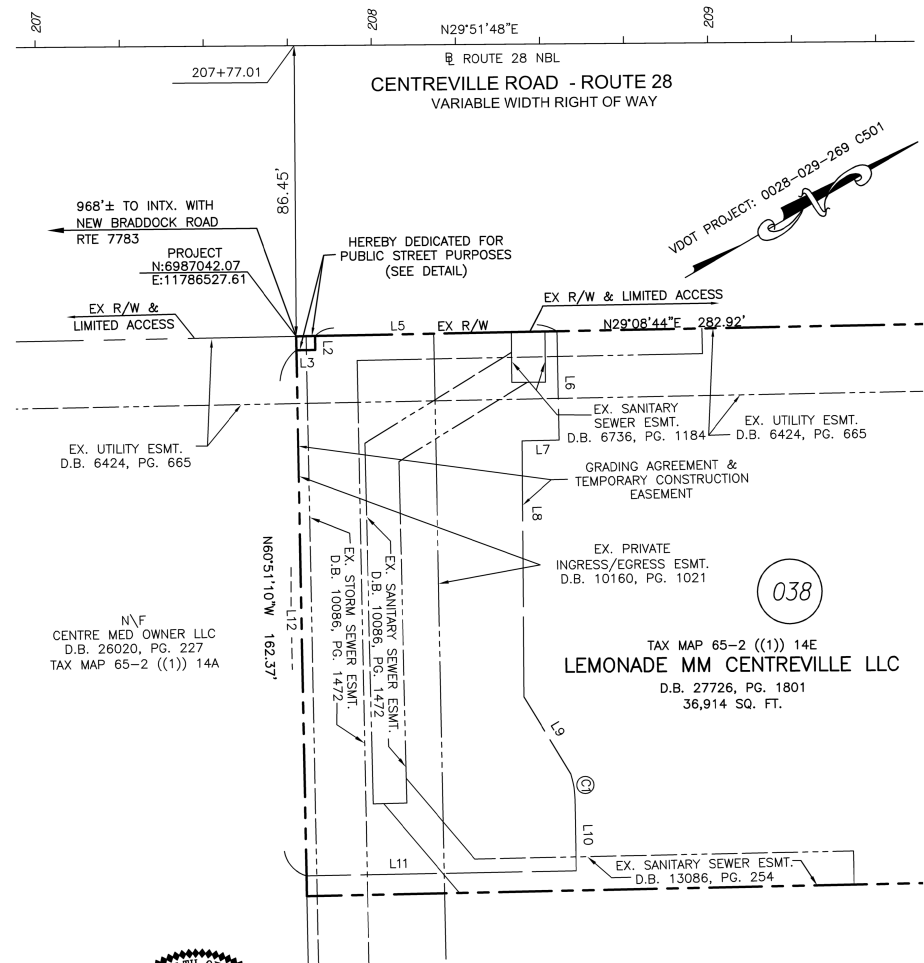
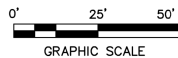
ATTACHMENT 2A

NOTES:

- THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT; THEREFORE, NOT ALL ENCUMBRANCES TO THE PROPERTY ARE NECESSARILY SHOWN HEREON.
- THE INFORMATION SHOWN ON THIS PLAT WAS COMPILED FROM EXISTING LAND RECORDS AND DOES NOT REPRESENT THE RESULT OF AN ACTUAL FIELD RUN BOUNDARY SURVEY. LIMITED FIELD SURVEYS WERE PERFORMED.
- ALL PREVIOUSLY RECORDED RIGHTS OF WAY, EASEMENTS OR OTHER INTERESTS OF THE COUNTY SHALL REMAIN IN FULL FORCE AND EFFECT UNLESS OTHERWISE SPECIFICALLY SHOWN HEREON.
- THE LAND SHOWN ON THIS PLAT IS NOW HELD AS NOTED IN THE TITLE BLOCK HEREON AND RECORDED AMONG THE LAND RECORDED OF FAIRFAX COUNTY; ALL EASEMENTS AND DEDICATIONS FOR PUBLIC STREET PURPOSES ARE WITHIN THE BOUNDS OF THE ORIGINAL TRACT, AS DESCRIBED AND RECORDED THEREIN.
- THE PROPERTY DELINEATED IN THIS PLAT IS LOCATED ON TAX ASSESSMENT MAP 065-2-01-0014E.
- THIS SURVEY DATUM IS BASED ON VDOT PROJECT 0028-029-269, C501, R-201.

AREA TABULATION

|   |               |
|---|---------------|
| DEDICATION FOR PUBLIC STREET PURPOSES                 | 23 SQ. FT     |
| GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT | 11,515 SQ. FT |



N/F  
CENTRE MED OWNER LLC  
D.B. 26020, PG. 227  
TAX MAP 65-2 ((1)) 14A

TAX MAP 65-2 ((1)) 14E  
LEMONADE MM CENTREVILLE LLC  
D.B. 27726, PG. 1801  
36,914 SQ. FT.



- REVISED: 7/12/2021 - COMMENTS
- REVISED: 8/4/2021 - COMMENTS
- REVISED: 3/15/2022 - COMMENTS
- REVISED: 8/22/2022 - COMMENTS
- REVISED: 9/12/2022 - NAME CHANGE

PLAT PREPARED BY:  
**Dewberry**  
Dewberry Engineers Inc.  
13575 HEATHCOTE BLVD  
SUITE 130  
GAINESVILLE, VA 20155  
PHONE: 703.468.2211  
FAX: 703.468.2212

ROUTE 28 (CENTREVILLE ROAD) WIDENING  
PRINCE WILLIAM COUNTY/FAIRFAX COUNTY LINE TO ROUTE 29  
STATE PROJECT NO. 0028-029-269 C501, UPC: 108720  
FCDOT: 2G40-136-000, 2G40-100-000, AA1400143-17

FAIRFAX COUNTY, VIRGINIA

DEPT. OF PUBLIC WORKS & ENVIRONMENTAL SERVICES  
CAPITAL FACILITIES, LAND SURVEY BRANCH  
12000 GOVERNMENT CENTER PKWY, FAIRFAX COUNTY VIRGINIA

PLAT SHOWING  
THE DEDICATION FOR PUBLIC STREET PURPOSES,  
GRADING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT

ON THE PROPERTY OF  
**LEMONADE MM CENTREVILLE LLC**  
DEED BOOK 27726 PAGE 1801

SULLY DISTRICT, FAIRFAX COUNTY VIRGINIA SHEET 1 OF 1  
SCALE: 1" = 25' DATE: NOVEMBER 20, 2020 DRAWN BY: PAM

Board Agenda Item  
March 19, 2024

4:30 p.m.

Public Hearing to Consider an Ordinance to Amend and Readopt Fairfax County Code Section 7-2-13 and Relocate the Polling Place for the Clifton Town Precinct in the Springfield District (Springfield District)

ISSUE:

Public Hearing to consider an ordinance that proposes to amend and readopt *Fairfax County Code Section 7-2-13*, relating to election precincts and polling locations, to move the polling place for the Clifton Town precinct.

RECOMMENDATION:

The County Executive recommends adoption of the proposed ordinance.

TIMING:

On February 20, 2024, the Board authorized a public hearing to be held on March 19, 2024, at 4:30 p.m. to consider this ordinance. Board action on March 19, 2024, will allow adequate time to file a request for a Certification of No-Objection from the Virginia Attorney General and properly notify voters who are affected by this change in advance of the next election, which, by the time this ordinance is adopted, is expected to be the June 18, 2024, Party Primary Elections.

BACKGROUND:

The Virginia Code permits the governing body of each county and city to establish by ordinance as many precincts as it deems necessary with one polling place for each precinct. The Board of Supervisors is authorized to change polling place locations subject to the requirements of *Virginia Code Sections 24.2-307, 24.2-310, and 24.2-310.1*.

*Virginia Code § 24.2-129* also requires that certain “covered practices” go through either a statutorily specified public comment process or receive a Certification of No Objection from the Attorney General before the practices can be given effect. The public comment process takes a minimum of 75 days to complete, while the Attorney General process takes a maximum of 60 days to complete.

Among the “covered practices” identified are any changes that relocate polling places in the County. The Board must first adopt an ordinance making the required polling place changes. If and after the Board adopts the ordinance, the County Attorney will file a

Board Agenda Item  
March 19, 2024

request for a Certification of No Objection with the Virginia Attorney General, in accordance with *Virginia Code § 24.2-129(D)*.

In 2021, the Virginia Supreme Court drew district lines that effectively required a split of the Clifton precinct, already over 5000 registered voters. As a result, in February 2022, Clifton precinct was divided using the boundaries of the railroad tracks and the Town of Clifton's municipal boundaries to create Liberty precinct north of the tracks and Clifton South precinct south of the tracks. Liberty precinct's polling place was established at Liberty Middle School. Additionally, Clifton Town precinct was created with less than 200 voters. These splits reduced the number of voters by half who previously voted at the Clifton Presbyterian Church, therefore, the Office of Elections agreed to co-locate the polling places of the newly created Clifton Town precinct and the Clifton South precinct at the Clifton Presbyterian Church. After two November elections (2022 and 2023), the Office of Elections was informed by the two election teams that the Church was too small to continue to accommodate the two polling places.

The Office of Elections proposes to relocate the polling place for Clifton Town precinct to the Wayne H. Nickum Town Hall, approximately ¼ mile from the Clifton Presbyterian Church. When the town elections were held in May, this location served as the polling place. Adopting this change will greatly increase the options for parking, setting up voting equipment, including the check-in stations, and staging the flow of voters through the voting room. This change will significantly improve overall accessibility for voters in both precincts. Because the Clifton Town precinct has already been established along with dedicated voting equipment and election personnel, approving this relocation requires no additional associated cost for Fairfax County or the Town of Clifton.

On January 16, 2024, the Clifton Town Council endorsed staff's recommendation to move the polling place to the Wayne Nickum Town Hall, therefore, staff recommends that the polling place for Clifton Town precinct be relocated to the Wayne H. Nickum Town Hall.

EQUITY IMPACT:

None.

FISCAL IMPACT:

Insignificant. Funding for precinct and polling place change notifications is provided in the agency's FY 2024 Adopted Budget.

Board Agenda Item  
March 19, 2024

ENCLOSED DOCUMENTS:

Attachment 1: Virginia Code Pertaining to Election Precincts and Polling Places  
Attachment 2: Summary of Proposed Change  
Attachment 3: Description and Map of Proposed Change  
Attachment 4: Proposed Ordinance

STAFF:

Ellicia Seard-McCormick, Deputy County Executive  
Katherine K. Hanley, Chairman of the Fairfax County Electoral Board  
Eric L. Spicer, General Registrar and Director of Elections  
Beth Dixon Methfessel, Clerk to the Fairfax County Electoral Board

ASSIGNED COUNSEL:

John A. Dorsey, Assistant County Attorney

**§ 24.2-307 (in part). Requirements for county and city precincts.**

The governing body of each county and city shall establish by ordinance as many precincts as it deems necessary. Each governing body is authorized to increase or decrease the number of precincts and alter precinct boundaries subject to the requirements of this chapter.

At the time any precinct is established, it shall have no more than 5,000 registered voters. The general registrar shall notify the governing body whenever the number of voters who voted in a precinct in an election for President of the United States exceeds 4,000. Within six months of receiving the notice, the governing body shall proceed to revise the precinct boundaries, and any newly established or redrawn precinct shall have no more than 5,000 registered voters.

At the time any precinct is established, each precinct in a county shall have no fewer than 100 registered voters and each precinct in a city shall have no fewer than 500 registered voters.

Each precinct shall be wholly contained within a single congressional district, Senate district, House of Delegates district, and election district used for the election of one or more members of the governing body or school board for the county or city.

The governing body shall establish by ordinance one polling place for each precinct.

Code 1950, §§ 24-45, 24-46; 1954, c. 375; 1956, c. 378; 1962, cc. 185, 536; 1970, c. 462, §§ 24.1-36, 24.1-37; 1971, Ex. Sess., c. 119; 1976, c. 616; 1977, c. 30; 1978, c. 778; 1980, c. 639; 1992, c. 445; 1993, c. 641; 1999, c. [515](#); 2020, c. [1268](#).

**§ 24.2-310. Requirements for polling places.**

A. The polling place for each precinct shall be located within the county or city and either within the precinct or within one mile of the precinct boundary, unless a waiver has been granted pursuant to subsection G. The polling place for a county precinct may be located within a city (i) if the city is wholly contained within the county election district served by the precinct or (ii) if the city is wholly contained within the county and the polling place is located on property owned by the county. The polling place for a town precinct may be located within one mile of the precinct and town boundary. For town elections held in November, the town shall use the polling places established by the county for its elections.

B. The governing body of each county, city, and town shall provide funds to enable the general registrar to provide adequate facilities at each polling place for the conduct of elections. Each polling place shall be located in a public building whenever practicable. If more than one polling place is located in the same building, each polling place shall be located in a separate room or separate and defined space.

C. Polling places shall be accessible to qualified voters as required by the provisions of the Virginians with Disabilities Act (§ [51.5-1](#) et seq.), the Voting Accessibility for the Elderly and Handicapped Act (52 U.S.C. § 20101 et seq.), and the Americans with Disabilities Act relating to public services (42 U.S.C. § 12131 et seq.). The State Board shall provide instructions to the local electoral boards and general registrars to assist the localities in complying with the requirements of the Acts.

D. If an emergency makes a polling place unusable or inaccessible, the electoral board or the general registrar shall provide an alternative polling place and give notice of the change in polling place, including to all candidates, or such candidate's campaign, appearing on the ballot

## Attachment 1

to be voted at the alternative polling place, subject to the prior approval of the State Board. The general registrar shall provide notice to the voters appropriate to the circumstances of the emergency. For the purposes of this subsection, an "emergency" means a rare and unforeseen combination of circumstances, or the resulting state, that calls for immediate action.

E. It shall be permissible to distribute campaign materials on the election day on the property on which a polling place is located and outside of the building containing the room where the election is conducted except as specifically prohibited by law including, without limitation, the prohibitions of § [24.2-604](#) and the establishment of the "Prohibited Area" within 40 feet of any entrance to the polling place. However, and notwithstanding the provisions of clause (i) of subsection A of § [24.2-604](#), and upon the approval of the local electoral board, campaign materials may be distributed outside the polling place and inside the structure where the election is conducted, provided that the "Prohibited Area" (i) includes the area within the structure that is beyond 40 feet of any entrance to the polling place and the area within the structure that is within 40 feet of any entrance to the room where the election is conducted and (ii) is maintained and enforced as provided in § [24.2-604](#). The local electoral board may approve campaigning activities inside the building where the election is conducted when an entrance to the building is from an adjoining building, or if establishing the 40-foot prohibited area outside the polling place would hinder or delay a qualified voter from entering or leaving the building.

F. Any local government, local electoral board, or the State Board may make monetary grants to any non-governmental entity furnishing facilities under the provisions of § [24.2-307](#) or [24.2-308](#) for use as a polling place. Such grants shall be made for the sole purpose of meeting the accessibility requirements of this section. Nothing in this subsection shall be construed to obligate any local government, local electoral board, or the State Board to appropriate funds to any non-governmental entity.

G. The general registrar or the governing body of the locality may request from the Department of Elections a waiver to establish a polling place that does not meet the location requirements of subsection A in the event that there is no suitable building that could be used within the precinct or within one mile of the precinct boundary. The Department shall grant such a waiver and may impose any conditions on the waiver that it deems necessary or appropriate to ensure accessibility and security of the polling place and compliance with any other requirements of state or federal law.

Code 1950, §§ 24-45, 24-46, 24-171, 24-179 through 24-181; 1954, c. 375; 1956, c. 378; 1962, cc. 185, 536; 1970, c. 462, §§ 24.1-36, 24.1-37, 24.1-92, 24.1-97; 1971, Ex. Sess., c. 119; 1976, c. 616; 1977, c. 30; 1978, c. 778; 1980, c. 639; 1981, c. 425; 1984, c. 217; 1985, c. 197; 1986, c. 558; 1992, c. 445; 1993, cc. 546, 641; 1994, c. [307](#); 2003, c. [1015](#); 2004, c. [25](#); 2005, c. [340](#); 2008, cc. [113](#), [394](#); 2010, cc. [639](#), [707](#); 2012, cc. [488](#), [759](#); 2016, cc. [18](#), [492](#); 2022, c. [5](#).

### **§ 24.2-310.1. Polling places; additional requirement.**

The requirement stated in this section shall be in addition to requirements stated in §§ [24.2-307](#), [24.2-308](#), and [24.2-310](#), including the requirement that polling places be located in public buildings whenever practical. No polling place shall be located in a building which serves primarily as the headquarters, office, or assembly building for any private organization, other than an organization of a civic, educational, religious, charitable, historical, patriotic, cultural, or similar nature, unless the State Board has approved the use of the building because no other building meeting the accessibility requirements of this title is available.

1993, c. 904, § 24.1-37.1; 1993, c. 641.



**§ 24.2-129. Covered practices; actions required prior to enactment or administration.**

A. For the purposes of this section:

"Certification of no objection" means a certification issued by the Attorney General that there is no objection to the enactment or administration of a covered practice by a locality because the covered practice neither has the purpose or effect of denying or abridging the right to vote based on race or color or membership in a language minority group nor will result in the retrogression in the position of members of a racial or ethnic group with respect to their effective exercise of the electoral franchise.

"Covered practice" means:

1. Any change to the method of election of members of a governing body or an elected school board by adding seats elected at large or by converting one or more seats elected from a single-member district to one or more at-large seats or seats from a multi-member district;
2. Any change, or series of changes within a 12-month period, to the boundaries of the locality that reduces by more than five percentage points the proportion of the locality's voting age population that is composed of members of a single racial or language minority group, as determined by the most recent American Community Survey data;
3. Any change to the boundaries of election districts or wards in the locality, including changes made pursuant to a decennial redistricting measure;
4. Any change that restricts the ability of any person to provide interpreter services to voters in any language other than English or that limits or impairs the creation or distribution of voting or election materials in any language other than English; or
5. Any change that reduces the number of or consolidates or relocates polling places in the locality, except where permitted by law in the event of an emergency.

"Voting age population" means the resident population of persons who are 18 years of age or older, as determined by the most recent American Community Survey data available at the time any change to a covered practice is published pursuant to subsection B.

B. Prior to enacting or seeking to administer any voting qualification or prerequisite to voting, or any standard, practice, or procedure with respect to voting, that is a covered practice, the governing body shall cause to be published on the official website for the locality the proposed covered practice and general notice of opportunity for public comment on the proposed covered practice. The governing body shall also publicize the notice through press releases and such other media as will best serve the purpose and subject involved. Such notice shall be made at least 45 days in advance of the last date prescribed in the notice for public comment.

Public comment shall be accepted for a period of no fewer than 30 days. During this period, the governing body shall afford interested persons an opportunity to submit data, views, and arguments in writing by mail, fax, or email, or through an online public comment forum on the official website for the locality if one has been established. The governing body shall conduct at least one public hearing during this period to receive public comment on the proposed covered practice. The governing body may make changes to the proposed covered practice in response to public comment received. If doing so, the revised covered practice shall be published and public comment shall be accepted in accordance with this subsection, except the public comment period shall be no fewer than 15 days.

C. Following the public comment period or periods prescribed in subsection B, the governing body shall publish the final covered practice, which shall include a plain English description of the practice and the text of an ordinance giving effect to the practice, maps of proposed boundary changes, or other relevant materials, and notice that the covered practice will take effect in 30 days. During this 30-day waiting period, any person who will be subject to or affected by the covered practice may challenge in the circuit court of the locality where the

## Attachment 1

covered practice is to be implemented the covered practice as (i) having the purpose or effect of denying or abridging the right to vote on the basis of race or color or membership in a language minority group or (ii) resulting in the retrogression in the position of members of a racial or ethnic group with respect to their effective exercise of the electoral franchise. In such action, the court may, in its discretion, allow a private plaintiff a reasonable attorney fee as part of the costs, if such plaintiff is the prevailing party.

D. The governing body of a locality seeking to administer or implement a covered practice, in lieu of following the provisions of subsections B and C, may submit the proposed covered practice to the Office of the Attorney General for issuance of a certification of no objection. Such practice shall not be given effect until the Attorney General has issued such certification. A certification of no objection shall be deemed to have been issued if the Attorney General does not interpose an objection within 60 days of the governing body's submission or if, upon good cause shown and to facilitate an expedited approval within 60 days of the governing body's submission, the Attorney General has affirmatively indicated that no such objection will be made. An affirmative indication by the Attorney General that no objection will be made or the absence of an objection to the covered practice by the Attorney General shall not bar a subsequent action to enjoin enforcement of such qualification, prerequisite, standard, practice, or procedure.

2021, Sp. Sess. I, cc. [528](#), [533](#).

**March 2024 SUMMARY OF PRECINCT AND POLLING PLACE CHANGES**

| SUPERVISOR DISTRICT | OLD PRECINCT(S)  | REGISTERED VOTERS* | OLD POLLING PLACE(S)        | NEW PRECINCT(S)  | PROJECTED REGISTERED VOTERS | NEW POLLING PLACE(S)      | NOTES ON CHANGES  |
|---------------------|------------------|--------------------|-----------------------------|------------------|-----------------------------|---------------------------|---|
| SPRINGFIELD         | 858 Clifton Town | 205                | Clifton Presbyterian Church | 858 Clifton Town | 205                         | Wayne H. Nickum Town Hall | Clifton Town precinct is currently co-located with Clifton South precinct at the Clifton Presbyterian Church. Moving the polling place for Clifton Town precinct to the Wayne H. Nickum Town Hall will provide more accessibility for voters at both precincts. |

\* VERIS registered voters as of 010924 - Reports Library\_Statistics\_Registrant\_Counts\_By\_Locality

Commonwealth of Virginia  
**COUNTY OF FAIRFAX**  
**SPRINGFIELD District**

**PRECINCT:** **858 CLIFTON TOWN**  
**CONGRESSIONAL DISTRICT:** **10**  
**VIRGINIA SENATORIAL DISTRICT:** **36**  
**HOUSE OF DELEGATES DISTRICT:** **10**

**DESCRIPTION:**  
The part of Fairfax County comprised of the Town of Clifton's corporate boundaries.

**POLLING PLACE:** ~~Clifton Presbyterian Church~~ Wayne H. Nickum Town Hall  
~~12748 Richards Ln, 12641 Chapel Road, Clifton~~

**NOTES:** Established March 2022  
Polling place moved – March 2024



# Commonwealth of Virginia County of Fairfax

Springfield District



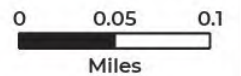
**Current Precinct Name, Polling Place and Address:**

March 2024

858 Clifton Town, Clifton Presbyterian Church, 12748 Richards Ln

**Proposed Precinct Name, Polling Place and Address:**

858 Clifton Town, Wayne H. Nickum Town Hall, 12641 Chapel Rd



1 AN ORDINANCE AMENDING  
2 ARTICLE 2 OF CHAPTER 7 OF THE FAIRFAX COUNTY CODE, RELOCATING A  
3 POLLING PLACE IN THE SPRINGFIELD DISTRICT  
4

5 AN ORDINANCE to amend the Fairfax County Code by amending and  
6 readopting Section 7-2-13, relocating a polling place in the Springfield  
7 District.  
8

9 Adopted on March 19, 2024  
10

11 Be it ordained by the Board of Supervisors of Fairfax County:

12 1. That Section 7-2-13 of the Fairfax County Code is amended and readopted, as follows:  
13

14 ARTICLE 2. - Election Districts for the Board of Supervisors

15 Section 7-2-13. - General Provisions.

16 All references to election precincts refer to those precincts, together with the descriptions and  
17 maps of the boundaries and polling places for each of those precincts, which were adopted by  
18 the Board of Supervisors on March 24, 2003, as amended on March 8, 2004, March 21, 2005,  
19 March 27, 2006, March 26, 2007, September 10, 2007, March 10, 2008, January 12, 2009,  
20 March 9, 2010, July 27, 2010, April 26, 2011, July 26, 2011, January 10, 2012, July 10, 2012,  
21 March 19, 2013, July 9, 2013, November 18, 2014, June 23, 2015, December 8, 2015, July  
22 12, 2016, July 11, 2017, March 20, 2018, December 4, 2018, and April 9, 2019, December  
23 3, 2019, March 24, 2020, March 23, 2021, June 22, 2021, December 7, 2021, March 8, 2022,  
24 June 7, 2022, March 7, 2023, ~~and~~ December 5, 2023, and March 19, 2024, kept on file with  
25 the clerk to the Board of Supervisors. Whenever a road, a stream, or other physical feature  
26 describes the boundary of a precinct, the center of such road, stream, or physical feature is the  
27 dividing line between that precinct and any adjoining precinct.  
28  
29

30 2. That the election polling place for the following existing precinct is established at:

| <u>Supervisor District</u> | <u>Precinct</u>                              | <u>Polling Place</u>   |
|----------------------------|--|--|
| Springfield                | Clifton Town<br>(Polling Place<br>Relocated) | From:<br>Clifton Presbyterian Church<br>12748 Richards Lane<br>Clifton, VA 20124 |
|                            |  | To:<br>Wayne H. Nickum Town Hall<br>12641 Chapel Road<br>Springfield, VA 22150   |

41  
42

43 **3. That the provisions of this ordinance are effective upon adoption, and that clause 2**  
44 **will be given effect after completion of the procedures set forth in Va. Code § 24.2-129(D).**

45 **4. That the Clerk for the Board of Supervisors will send a certified copy of this**  
46 **ordinance to the Fairfax County Electoral Board, and staff from the Office of Elections will**  
47 **send a copy of this ordinance, with Geographic Information System (GIS) maps, to the**  
48 **Virginia Department of Elections, and the Virginia Division of Legislative Services, as**  
49 **required under Va. Code § 24.2-306(C).**

50  
51  
52  
53  
54  
55  
56

GIVEN under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024

---

Jill G. Cooper  
Clerk for the Board of Supervisors

Board Agenda Item  
March 19, 2024

4:30 p.m.

Public Hearing on a Proposed Amendment to Appendix Q (Land Development Services Fee Schedule) of The Code of the County of Fairfax, Virginia (County Code) Re: Exemption from Building and Electrical Permit Fees for Installation of Electric Vehicle Charging (EVC) Equipment

ISSUE:

Board of Supervisors (Board) approval of a public hearing on a proposed amendment to Appendix Q (Land Development Services Fee Schedule) of the County Code that addresses the fee for installation of EVC equipment. The proposed amendment to the fee schedule will exempt installation of EVC equipment from building and electrical permit fees.

RECOMMENDATION:

The County Executive recommends that the Board approve the proposed amendment as set forth in Attachment 1.

The proposed amendment has been prepared by Land Development Services (LDS) and the Office of the County Attorney.

TIMING:

Board action is requested on March 19, 2024. The Board authorized advertisement of the proposed amendment on March 5, 2024. If adopted by the Board, the amendment will become effective at 12:01 a.m. on March 20, 2024.

BACKGROUND:

Carbon-Free Fairfax envisions a future for Fairfax County that is healthy, sustainable, and economically prosperous without greenhouse gas emissions. One of the most important steps that can be taken to reduce greenhouse gas emissions in Fairfax County is to transition to electric vehicles. To ensure public safety, the Uniform Statewide Building Code (USBC) requires permits for all EVC infrastructure construction. Exempting EVC installations from permit fees may help incentivize use of electric vehicles. On October 11, 2022, the Board of Supervisors (Board) adopted an amendment to the Land Development Services Fee Schedule to eliminate Building Permit fees for the installation of EVC equipment for a trial period of 18 months (ending May 1, 2024) to determine if elimination of the fee would incentivize installation.



Board Agenda Item  
March 19, 2024

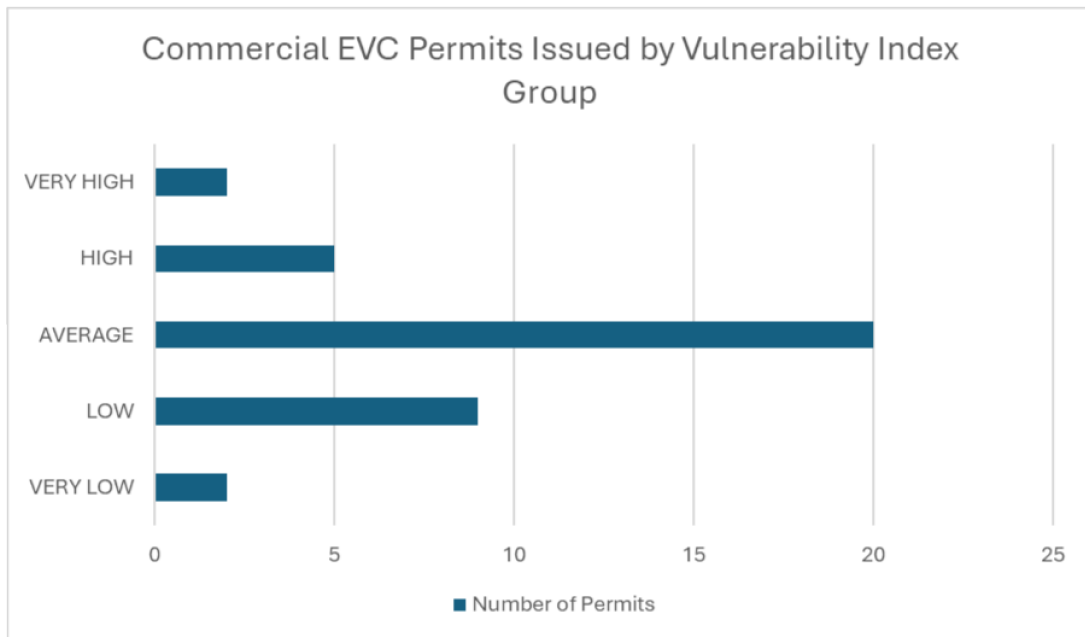
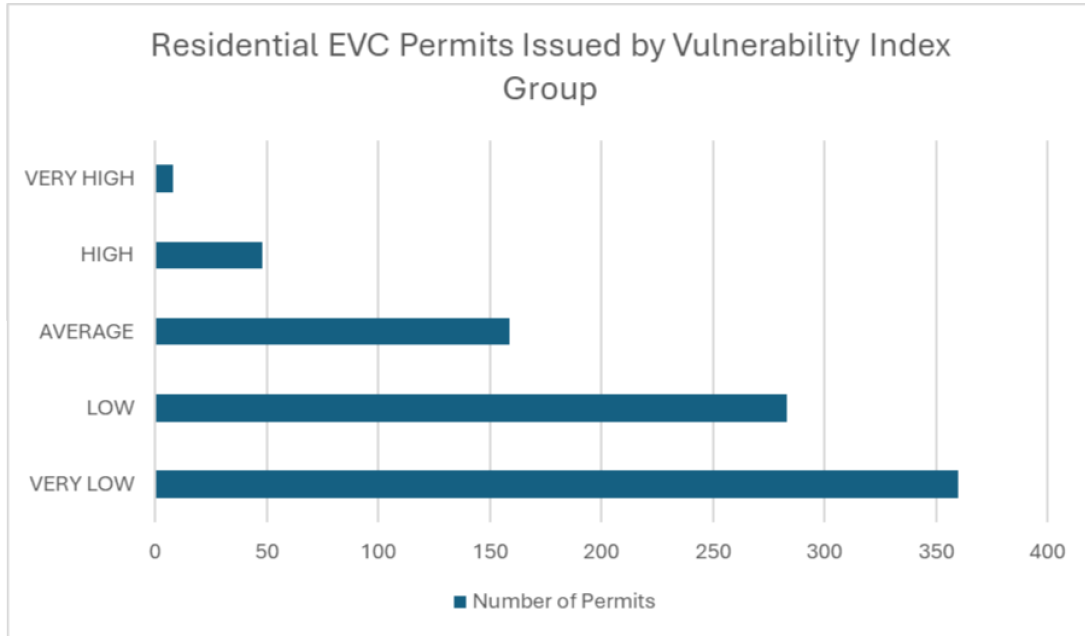
Staff collected and analyzed information on the first 12 months of the trial period and provided it to the Board in a memorandum dated January 12, 2024, which was discussed with the Board at the January 30, 2023, Land Use Policy Committee meeting. For the first 12 months of the trial period, 896 permits were issued for the installation of EVC equipment. There were 858 permits for residential installations and 38 permits for commercial installations. The tally does not include the installation of EVC equipment in new parking structures which receive a more general type of electrical permit that does not specify in the permit application if it includes EVC equipment.

Because residential installations were not tracked prior to full implementation of the Planning and Land Use (PLUS) tracking system, there is no comparative data available for residential installations. Commercial permits were tracked during the 2019-2021 period through the zoning application process. The table below provides a comparison of the number of commercial permits issued in prior years, and those issued during the first 12 months of the trial period. The data does not reflect the number of charging stations installed with each permit. The increase in the number of permits per year for the 2022-2023 period is double the increase in the prior years. The number of permits issued from 2019 – 2021 may have been influenced by the pandemic.

| Commercial Permits for EVC Equipment |      |      |      |                      |
|--------------------------------------|------|------|------|----------------------|
| Time Period                          | 2019 | 2020 | 2021 | 2022 – 2023 (1 year) |
| Number of Permits Issued             | 1    | 11   | 19   | 38                   |

Staff also looked at the equity impact of the proposed installations. The Fairfax County Vulnerability Index (2016-2020) was overlaid on to a map of the installation sites, showing the extent to which EVC installations are being pursued in areas of high vulnerability. The interactive map is available for viewing as Attachment 2 under enclosed documents. The charts below show the installation of residential and commercial permits broken into five ranges. The majority of the residential permits issued for EVC equipment occurred in areas of lower vulnerability. This is not unexpected because the installations would presumably be in owner occupied homes with garages. Home and vehicle ownership are two of the eight components of the vulnerability index. The commercial permits show a more equitable distribution of EVC installations although it is still biased towards areas with lower vulnerability.

Board Agenda Item  
March 19, 2024



The proposed amendment may incentivize the installation of EVC equipment by eliminating Building Permit fees and Electrical Permit fees. The individual fees are relatively small and it's difficult to say, based on the data collected to date, that the absence of a fee provides an incentive to install EVC equipment.

Board Agenda Item  
March 19, 2024

At the February 6, 2024, Board meeting, the Board directed staff to prepare an amendment extending the trial period for an additional 18 months so that more data could be collected and analyzed. In addition to the types of data reported above, staff will report back to the Board on the installation of EVC equipment in apartment and condominium garages and parking lots, office building garages and parking lots, commercial facilities, and on Home Owner Association property in single-family attached and detached developments.

PROPOSED AMENDMENT:

The proposed amendment to Appendix Q of the County Code, included as Attachment 1, sets the fee for installation of EVC equipment at \$0.00. This provision will expire on November 1, 2025, unless the Board authorizes its continuation by an appropriate amendment to Appendix Q

EQUITY IMPACT:

The proposed fee exemption supports a quality built and natural environment that accommodates anticipated growth and change in an economically, socially, and environmentally sustainable and equitable manner that includes mixes of land use that protects existing stable neighborhoods and green spaces, supports sustainability, supports a high quality of life, and promotes employment opportunities, housing, amenities and services for all people, a One Fairfax Policy Area of Focus.

The increase in the number of permits for installation of EVC facilities issued over the last few years indicates that electric vehicles are becoming more prevalent in Fairfax County. Additionally, vehicle manufacturers are producing new models of electric vehicles, at various price points. High gasoline prices have provided an impetus for people to switch to plug-in hybrid and fully electric vehicles in consideration of long-term cost savings. Federal incentives also provide a financial opportunity for consumers to purchase new and used electric vehicles.

An exemption from fees could spur more widespread installation of charging stations at commercial, institutional, and industrial sites to accommodate both customers and employees, who may not be able to charge their vehicles at home. In addition, multifamily developments may also take advantage of the fee exemption to better serve their residents. As a matter of course, staff generally recommend the installation of EVC facilities in entitlement cases, including affordable housing developments. This will benefit all residents of the county, by allowing them to charge their vehicles while going about their daily activities and may encourage some residents to purchase an electric vehicle due to the availability of EVC facilities.

Board Agenda Item  
March 19, 2024

This proposal has the potential to advance equity due to a possible increase in the number of electric vehicle charging stations throughout the county, accommodating Fairfax County residents in their homes, work, and daily activities.

FISCAL IMPACT:

The proposed amendment will have a negative impact on LDS revenue in Fund 40200. For the first 12 months of the trial period the lost revenue was \$124,968. Lost revenue is expected to increase in the coming years.

REGULATORY IMPACT:

The proposed amendment will reduce the costs for building and electrical permits paid by customers. The average permit fee for EVC installations is estimated to be \$421 for a commercial installation and \$127 for a residential installation. This will impact 900 or more permits per year.

ENCLOSED DOCUMENTS:

Attachment 1 – Proposed Amendment to Appendix Q (Land Development Services Fee Schedule) of The Code of the County of Fairfax, Virginia  
Attachment 2 - [Electric Vehicle Charging Stations \(EVCS\) Permits | Land Development Services \(fairfaxcounty.gov\)](https://www.fairfaxcounty.gov/landdevelopment/evcs-permits).

STAFF:

Rachel Flynn, Deputy County Executive  
William D. Hicks, P.E., Director, Land Development Services

ASSIGNED COUNSEL:

Patrick V. Foltz, Assistant County Attorney

**Proposed Amendment to  
Appendix Q (Land Development Services Fee Schedule) of  
The Code of the County of Fairfax, Virginia**

**Amend Part I (Building Development Fees), Section A (Standard Fees), where insertions are underlined and deletions are struck, to read as follows:**

**I. BUILDING DEVELOPMENT FEES**

The following building development fees to cover the cost of reviewing plans, issuing permits, performing inspections, licensing home improvement contractors and other expenses incidental to the enforcement of the Uniform Statewide Building Code (USBC) and Chapters 61, 64, 65 and 66 of the Code are hereby adopted:

| <b>A: STANDARD FEES</b>  |   |
|--|---|
| Listed below are standard fees that apply to building, mechanical, electrical, plumbing, fire alarm, fire suppression and fire lane permits. The fees shall apply provided all of the applicable conditions set forth in § 61-1-3 of the Code are met.   |   |
| 1. Base fee: The minimum fee charged for any permit. A reduced fee shall apply as noted below.   | \$108.00  |
| 2. Reduced fees: <ul style="list-style-type: none"> <li>• Multiple permits, per unit</li> <li>• Fee for permits requiring no inspections</li> <li>• Casualty Permits</li> </ul>  | \$36.00<br>\$36.00<br>\$0.00                          |
| 3. After-hours re-energization or time-specific inspection fee for each 30 minute period or fraction thereof   | \$241.20  |
| 4. Amendment of permit <ul style="list-style-type: none"> <li>• The fee shall be the fee for any equipment added or the fee for any additional work involved, whichever fee is greater. In no case shall the fee be less than:</li> </ul>  | \$36.00   |
| 5. Annual permit fee (same as base fee)  | \$108.00  |
| 6. Asbestos removal/abatement (same as base fee)   | \$108.00  |
| 7. Re-inspection fee (same as base fee)  | \$108.00  |
| 8. Modular residential units, including manufactured homes (Percentage of the regular fee)   | 50.00%  |
| 9. Permit extensions: Permit authorizing construction of: <ul style="list-style-type: none"> <li>• Interior alteration to an existing building</li> <li>• An addition(s) or exterior alteration(s) to an existing residential structure (R-3, R-4 and R-5 construction)</li> <li>• An accessory structure(s) on a residential property (R-3, R-4 and R-5 construction)</li> <li>• A new structure (other than noted above)</li> <li>• An addition(s) to a non-residential structure</li> </ul> | \$36.00<br>\$36.00<br>\$36.00<br>\$241.20<br>\$241.20 |
| 10. Radiation, fallout or blast shelter  | \$0.00  |
| 11. Solar Energy   | \$0.00  |
| 12. Maximum Occupancy Load Posting   | \$156.00  |
| 13. Electric Vehicle Charging Equipment <i>This provision will expire at 12:01 a.m. on November 1, 2025. <del>eighteen (18) months from the date of adoption or</del></i>  | \$0.00  |

|   |  |
|---|--|
| <i>readoption of this provision, unless the Board of Supervisors expressly authorizes its continuation by an appropriate amendment to this Article.</i> |  |
|---|--|

Board Agenda Item  
March 19, 2024

4:30 p.m.

Public Comment on Issues of Concern