

Fund 40060: McLean Community Center

Mission The mission of the McLean Community Center (MCC or the Center) is to provide a sense of community by undertaking programs; assisting community organizations; and furnishing facilities for civic, cultural, educational, recreational, and social activities apportioned fairly to all residents of Small District 1A, Dranesville.

Focus Fund 40060, McLean Community Center, fulfills its mission by offering a wide variety of civic, social, and cultural activities to its residents, including families, local civic organizations, and businesses.

MCC offers classes and activities such as aerobics, music, art, and dance for all ages at nominal fees. Special events and seasonal activities such as McLean Day, Fourth of July, Summer Camp, and outdoor concerts are held at MCC, local schools and parks. The Alden Theatre presents professional shows, films, and a variety of entertainment for children and adults, educational speaker sessions, and community arts theatre and symphony productions. The Old Firehouse is a popular teenage social and recreation center in downtown McLean, operated by the Center. Teens can enjoy their time at the Teen Center after school, during school breaks and at Friday Night Activities and events.



Facilities and operations of the MCC are supported primarily by revenues from a special property tax collected from all residential and commercial properties within Small District 1A, Dranesville. The Small District 1A real estate tax rate for FY 2021 will remain at \$0.023 per \$100 of assessed real property value. Other revenue sources include program fees, rental income, and interest on investments. Financial and operational oversight of the Center is provided by the MCC Governing Board, elected annually. MCC receives its expenditure authority from the Fairfax County Board of Supervisors each fiscal year.

The MCC Governing Board and staff have developed and refined an annual plan which directs the expansion of the agency's functions for the next year. MCC will train staff to provide information to enhance the Center's capability for printed and online information on community activities. MCC also seeks to develop programs that increase community involvement of all age groups. Residents and businesses will be included in identifying McLean's community needs and MCC staff will analyze those needs to determine potential areas of expanded programming.

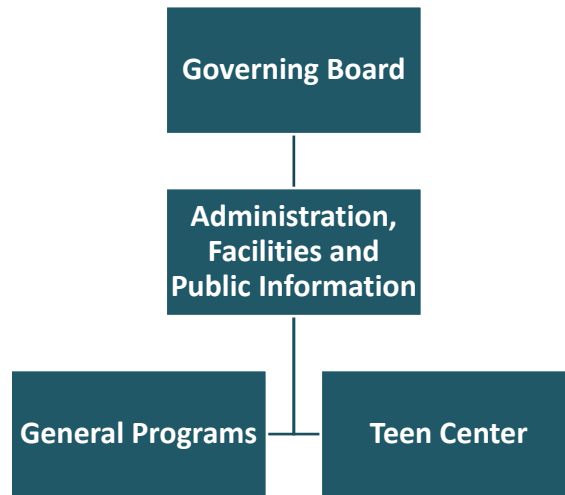
At its meeting on February 27, 2013, the Governing Board of the McLean Community Center approved a motion to pursue the renovation and expansion of the MCC's nearly 40-year-old facility. The Capital Facilities Committee of the MCC Governing Board engaged in a feasibility study to evaluate the renovation and expansion options. The renovation of the facility was completed in January 2019.

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Pandemic Response and Impact

Beginning March 16, 2020, the McLean Community Center closed all services to the public due to the COVID-19 pandemic. All classes, programs, activities, and events were canceled through June 30 and the remainder of FY 2020. In FY 2021, MCC enters the fiscal year with uncertainties due to closures and cancellations of large community gathering events such as the Annual Independence Day July 4th Fireworks Celebration and several other planned events, programs, and activities. Due to the impacts of the COVID-19 pandemic, MCC anticipates reduced program revenue as well as a decrease in program expenditures in FY 2021. MCC began redesigning and reconfiguring services to tax district residents by incorporating virtual media methods to reach their needs and interests and while staying informed and connected to the community. In FY 2021, MCC's post-pandemic plans included a gradual return to face-to-face social and recreational gatherings and offerings.

Organizational Chart



Budget and Staff Resources

| Category | FY 2019 Actual | FY 2020 Adopted | FY 2020 Revised | FY 2021 Advertised | FY 2021 Adopted |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| FUNDING | | | | | |
| Expenditures: | | | | | |
| Personnel Services | \$3,316,587 | \$3,724,704 | \$3,724,704 | \$3,839,607 | \$3,731,406 |
| Operating Expenses | 1,919,844 | 2,448,790 | 2,466,966 | 2,349,677 | 2,349,677 |
| Capital Projects | 2,546,578 | 0 | 754,729 | 0 | 0 |
| Total Expenditures | \$7,783,009 | \$6,173,494 | \$6,946,399 | \$6,189,284 | \$6,081,083 |
| AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE) | | | | | |
| Regular | 31 / 28.2 | 32 / 29.2 | 32 / 29.2 | 32 / 29.2 | 32 / 29.2 |

FY 2021 Funding Adjustments

The following funding adjustments from the *FY 2020 Adopted Budget Plan* are necessary to support the FY 2021 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the Budget on May 12, 2020.

Other Post-Employment Benefits (\$18,557)
 A decrease of \$18,557 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy.

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For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust, in Volume 2 of the FY 2021 Adopted Budget Plan.

Programmatic Adjustments (\$73,854)

A net decrease of \$73,854 includes an increase of \$25,259 in Personnel Services partially offset by a decrease of \$99,113 in Operating Expenses as a result of projected program operations in FY 2021.

Changes to FY 2020 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2020 Revised Budget Plan since passage of the FY 2020 Adopted Budget Plan. Included are all adjustments made as part of the FY 2019 Carryover Review, FY 2020 Third Quarter Review, and all other approved changes through April 30, 2020.

Carryover Adjustments \$1,128,878

As part of the *FY 2019 Carryover Review*, the Board of Supervisors approved funding of \$1,128,878 due to encumbered carryover of \$18,175 in Operating Expenses for program operations and the carryover of unexpended project balances of \$1,110,703.

Third Quarter Adjustments \$25,000

As part of the *FY 2020 Third Quarter Review*, the Board of Supervisors approved funding of \$25,000, which reflects a gift donation received from Friends of McLean to support McLean Community Center's Old Teen Firehouse Improvements capital project.

Cost Centers

The cost centers in Fund 40060, McLean Community Center, are: Administration, Facilities and Public Information; General Programs composed of instruction classes, special events, performing arts, visual arts, and youth activities; and Teen Center. These distinct program areas work to fulfill the mission and carry out the key initiatives of the McLean Community Center.

Administration, Facilities and Public Information

The Administration, Facilities and Public Information Cost Center administers the facilities and programs of the McLean Community Center, assists residents and local groups' planning activities, and provides information to residents to facilitate their integration into the life of the community.

| Category | FY 2019 Actual | FY 2020 Adopted | FY 2020 Revised | FY 2021 Advertised | FY 2021 Adopted |
|--|-------------------|--------------------|--------------------|-----------------------|--------------------|
| EXPENDITURES | | | | | |
| Total Expenditures | \$4,624,703 | \$2,277,989 | \$3,047,941 | \$2,386,174 | \$2,335,616 |
| AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE) | | | | | |
| Regular | 16 / 13.7 | 17 / 14.7 | 17 / 14.7 | 17 / 14.7 | 17 / 14.7 |

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General Programs

The General Programs Cost Center provides programs and classes to McLean Community Center district residents of all ages to promote personal growth and sense of community involvement.

| Category | FY 2019 Actual | FY 2020 Adopted | FY 2020 Revised | FY 2021 Advertised | FY 2021 Adopted |
|--|----------------|-----------------|-----------------|--------------------|-----------------|
| EXPENDITURES | | | | | |
| Total Expenditures | \$2,503,647 | \$3,225,036 | \$3,225,654 | \$3,135,755 | \$3,087,996 |
| AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE) | | | | | |
| Regular | 13 / 12.5 | 13 / 12.5 | 13 / 12.5 | 13 / 12.5 | 13 / 12.5 |

Teen Center

The Teen Center Cost Center provides a safe recreational and productive environment for local youth in grades 7 through 12 to promote personal growth.

| Category | FY 2019 Actual | FY 2020 Adopted | FY 2020 Revised | FY 2021 Advertised | FY 2021 Adopted |
|--|----------------|-----------------|-----------------|--------------------|-----------------|
| EXPENDITURES | | | | | |
| Total Expenditures | \$654,659 | \$670,469 | \$672,804 | \$667,355 | \$657,471 |
| AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE) | | | | | |
| Regular | 2 / 2 | 2 / 2 | 2 / 2 | 2 / 2 | 2 / 2 |

Position Detail

The FY 2021 Adopted Budget Plan includes the following positions:

| ADMINISTRATION, FACILITIES AND PUBLIC INFORMATION – 17 Positions | | | | | |
|---|------------------------------------|--|---|------------------------------|--|
| Administration | | | | | |
| 1 | Executive Director | | 3 | Administrative Assistants IV | |
| 1 | Accountant II | | 1 | Administrative Assistant II | |
| 1 | Administrative Assistant V | | | | |
| Facilities | | | | | |
| 1 | Chief Building Maintenance Section | | 5 | Facility Attendants I, 5 PT | |
| 1 | Park/Recreation Assistant | | | | |
| Public Information | | | | | |
| 1 | Communications Specialist II | | | | |
| 2 | Communications Specialists I | | | | |
| GENERAL PROGRAMS – 13 Positions | | | | | |
| Instruction & Senior Adult Activities | | | | | |
| 1 | Park/Recreation Specialist III | | 1 | Administrative Assistant III | |
| 1 | Park/Recreation Specialist II | | | | |
| Special Events | | | | | |
| 1 | Park/Recreation Specialist II | | | | |
| 1 | Park/Recreation Specialist I | | | | |
| Performing Arts | | | | | |
| 1 | Theatrical Arts Director | | 1 | Administrative Assistant IV | |
| 1 | Theatre Technical Director | | 1 | Facility Attendant II | |
| 1 | Asst. Theatre Technical Director | | 1 | Facility Attendant I, PT | |
| 1 | Park/Recreation Specialist I | | | | |
| Youth Activities | | | | | |
| 1 | Park/Recreation Specialist I | | | | |

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| TEEN CENTER – 2 Positions | |
|---------------------------------------|-------------------------------|
| Instruction & Senior Adult Activities | |
| 1 | Park/Recreation Specialist II |
| 1 | Park/Recreation Specialist I |
| PT | Denotes Part-time Position(s) |

Performance Measurement Results

The McLean Community Center (MCC) facilities play an important part in the greater McLean area by providing places for MCC to hold its programs, classes and meetings; serving as the home for the McLean Project for the Arts and community arts groups; and offering meeting and event space for residents and community organizations. MCC underwent an \$8 million renovation project on April 3rd, 2017. The renovation completed on time and within the allotted budget, and the Center reopened to the public on January 5th, 2019. FY 2020 is a full year of returning to the MCC facility, following the renovation.

FY 2019 Instructional and Senior Class Programs and FY 2019 Special Events both show increases over FY 2018 of 29.5 and 162.9 percent, respectively. FY 2019 Performing Arts decreased 41.3 percent from FY 2018 and Youth Activities experienced a 39.7 percent decrease in attendance due to the Center being closed for renovation for half of the fiscal year.

In FY 2019, the Teen Center weekday participants decreased from FY 2018 by 14.5 percent, while weekend participants grew 20.3 percent.

| Indicator | FY 2017 Actual | FY 2018 Actual | FY 2019 Estimate/Actual | FY 2020 Estimate | FY 2021 Estimate |
|--|----------------|----------------|-------------------------|------------------|------------------|
| Administration, Facilities and Public Information | | | | | |
| Percent change in patrons using the Center | (7.3%) | (53.9%) | 81.8%/48.8% | 25% | 41.5% |
| General Programs | | | | | |
| Percent change in participation in classes and Senior Adult activities | (21.6%) | (30.2%) | 83.2%/29.5% | 16.7% | 21.2% |
| Percent change in participation at Special Events | 18.0% | (44.2%) | 89.9%/162.9% | 18.5% | 11.2% |
| Percent change in participation at Performing Arts activities | (18.3%) | (69.8%) | 106.5%/ (41.3%) | 0.4% | 90.7% |
| Percent change in participation at Youth Activities | 8.7% | (35.0%) | 10.6%/ (39.7%) | 40.7% | 72.4% |
| Teen Center | | | | | |
| Percent change in weekend patrons | 15.1% | (13.1%) | 21.3%/20.3 | 0.0% | 7.2% |
| Percent change in weekday patrons | 15.1% | (13.1%) | 21.3%/ (14.5%) | (12.2%) | 26.5% |

A complete list of performance measures can be viewed at
<https://www.fairfaxcounty.gov/budget/fy-2021-adopted-performance-measures-pm>

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FUND STATEMENT

| Category | FY 2019 Actual | FY 2020 Adopted Budget Plan | FY 2020 Revised Budget Plan | FY 2021 Advertised Budget Plan | FY 2021 Adopted Budget Plan |
|---|---------------------|-----------------------------------|-----------------------------------|--------------------------------------|-----------------------------------|
| Beginning Balance | \$7,319,928 | \$4,099,965 | \$5,386,675 | \$4,638,770 | \$4,638,770 |
| Revenue: | | | | | |
| Taxes | \$4,704,144 | \$4,798,192 | \$4,798,192 | \$4,894,469 | \$4,894,469 |
| Interest | 112,268 | 40,000 | 40,000 | 70,000 | 70,000 |
| Rental Income | 51,387 | 82,460 | 82,460 | 83,460 | 83,460 |
| Instructional Fees | 415,214 | 500,000 | 500,000 | 450,000 | 450,000 |
| Performing Arts | 100,452 | 138,420 | 138,420 | 151,400 | 151,400 |
| Special Events | 51,827 | 134,200 | 134,200 | 74,600 | 74,600 |
| Gift Donations | 0 | 0 | 25,000 | 0 | 0 |
| Youth Programs | 101,387 | 135,117 | 135,117 | 115,300 | 115,300 |
| Teen Center Income | 195,152 | 190,000 | 190,000 | 195,000 | 195,000 |
| Visual Arts | 99,034 | 145,000 | 145,000 | 145,000 | 145,000 |
| Miscellaneous Income | 18,891 | 10,105 | 10,105 | 10,055 | 10,055 |
| Total Revenue | \$5,849,756 | \$6,173,494 | \$6,198,494 | \$6,189,284 | \$6,189,284 |
| Total Available | \$13,169,684 | \$10,273,459 | \$11,585,169 | \$10,828,054 | \$10,828,054 |
| Expenditures: | | | | | |
| Personnel Services | \$3,316,587 | \$3,724,704 | \$3,724,704 | \$3,839,607 | \$3,731,406 |
| Operating Expenses | 1,919,844 | 2,448,790 | 2,466,966 | 2,349,677 | 2,349,677 |
| Capital Projects | 2,546,578 | 0 | 754,729 | 0 | 0 |
| Total Expenditures | \$7,783,009 | \$6,173,494 | \$6,946,399 | \$6,189,284 | \$6,081,083 |
| Total Disbursements | \$7,783,009 | \$6,173,494 | \$6,946,399 | \$6,189,284 | \$6,081,083 |
| Ending Balance¹ | \$5,386,675 | \$4,099,965 | \$4,638,770 | \$4,638,770 | \$4,746,971 |
| Equipment Replacement Reserve ² | \$116,995 | \$123,470 | \$123,970 | \$123,786 | \$123,786 |
| Capital Project Reserve ³ | 4,744,680 | 3,451,495 | 3,989,800 | 3,989,984 | 4,098,185 |
| Operating Contingency Reserve ⁴ | 525,000 | 525,000 | 525,000 | 525,000 | 525,000 |
| Tax Rate per \$100 of Assessed Value | \$0.023 | \$0.023 | \$0.023 | \$0.023 | \$0.023 |

¹ The Ending Balance fluctuates due to adjustments in revenues and expenditures, as well as carryover of balances each fiscal year.

² The Equipment Replacement Reserve has been established by the McLean Community Center Governing Board to set aside funding for future equipment purchases at 2 percent of total revenue.

³ The Capital Project Reserve is primarily for the Renovation of the McLean Community Center (MCC). The MCC Board has authorized utilizing an amount of \$8.0 million over a multiyear period for the renovation. The Capital Project Reserve also funds other capital projects for MCC and the Old Fire House Teen Center.

⁴ The Operating Contingency Reserve has been established by the MCC Governing Board to set aside cash reserves for operations as a contingency for unanticipated expenses and fluctuations in the center's revenue stream. The amount was increased to \$525,000 as part of the *FY 2016 Carryover Review*.

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SUMMARY OF CAPITAL PROJECTS

| Project | Total Project Estimate | FY 2019 Actual Expenditures | FY 2020 Revised Budget | FY 2021 Advertised Budget Plan | FY 2021 Adopted Budget Plan |
|--|------------------------|-----------------------------|------------------------|--------------------------------|-----------------------------|
| McLean Community Center Improvements (CC-000006) | \$5,107,804 | \$5,316.41 | \$461,626.13 | \$0 | \$0 |
| McLean Community Center Renovation (CC-000015) | 7,397,374 | 2,541,261.91 | 18,103.32 | 0 | 0 |
| Old Firehouse Improvements (CC-000018) | 275,000 | 0.00 | 275,000.00 | 0 | 0 |
| Total | \$12,780,178 | \$2,546,578.32 | \$754,729.45 | \$0 | \$0 |