

# Fund 40060: McLean Community Center

**Mission** The mission of the McLean Community Center (MCC or the Center) is to provide a sense of community by undertaking programs; assisting community organizations; and furnishing facilities for civic, cultural, educational, recreational, and social activities apportioned fairly to all residents of Small District 1A, Dranesville.

**Focus** Fund 40060, McLean Community Center, fulfills its mission by offering a wide variety of civic, social and cultural activities to its residents, including families, local civic organizations, and businesses.

MCC offers classes and activities such as aerobics, music, art, and dance for all ages at nominal fees. Special events and seasonal activities such as McLean Day, Fourth of July, Summer Camp, and outdoor concerts are held at MCC, local schools and parks. The Alden Theatre presents professional shows, films, and a variety of entertainment for children and adults, educational speaker sessions, and community arts theatre and symphony productions. The Old Firehouse is a popular teenage social and recreation center in downtown McLean, operated by the Center. Teens can enjoy their time at the Teen Center after school, during school breaks and at Friday Night Activities and events.



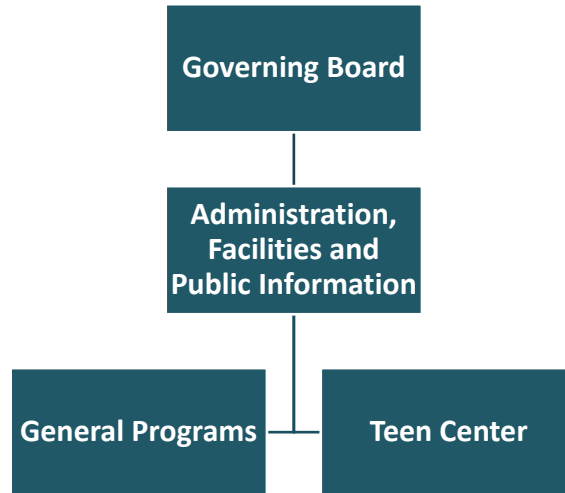
Facilities and operations of the MCC are supported primarily by revenues from a special property tax collected from all residential and commercial properties within Small District 1A, Dranesville. The Small District 1A real estate tax rate for FY 2021 will remain at \$0.023 per \$100 of assessed real property value. Other revenue sources include program fees, rental income and interest on investments. Financial and operational oversight of the Center is provided by the MCC Governing Board, elected annually. MCC receives its expenditure authority from the Fairfax County Board of Supervisors each fiscal year.

The MCC Governing Board and staff have developed and refined an annual plan which directs the expansion of the agency's functions for the next year. MCC will train staff to provide information to enhance the Center's capability for printed and online information on community activities. MCC also seeks to develop programs that increase community involvement of all age groups. Residents and businesses will be included in identifying McLean's community needs and MCC staff will analyze those needs to determine potential areas of expanded programming.

At its meeting on February 27, 2013, the Governing Board of the McLean Community Center approved a motion to pursue the renovation and expansion of the MCC's nearly 40-year-old facility. The Capital Facilities Committee of the MCC Governing Board engaged in a feasibility study to evaluate the renovation and expansion options. The renovation of the facility was completed in January 2019.

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## Organizational Chart



## Budget and Staff Resources

Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Advertised
<b>FUNDING</b>				
<b>Expenditures:</b>				
Personnel Services	\$3,316,587	\$3,724,704	\$3,724,704	\$3,839,607
Operating Expenses	1,919,844	2,448,790	2,466,966	2,349,677
Capital Projects	2,546,578	0	729,729	0
<b>Total Expenditures</b>	<b>\$7,783,009</b>	<b>\$6,173,494</b>	<b>\$6,921,399</b>	<b>\$6,189,284</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	31 / 28.2	32 / 29.2	32 / 29.2	32 / 29.2

## FY 2021 Funding Adjustments

The following funding adjustments from the FY 2020 Adopted Budget Plan are necessary to support the FY 2021 program:

**Employee Compensation** **\$108,201**

An increase of \$108,201 in Personnel Services includes \$68,006 for a 2.06 percent market rate adjustment (MRA) for all employees and \$40,195 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2020.

**Other Post-Employment Benefits** **(\$18,557)**

A decrease of \$18,557 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust, in Volume 2 of the FY 2021 Advertised Budget Plan.

**Programmatic Adjustments** **(\$73,854)**

A net decrease of \$73,854 includes an increase of \$25,259 in Personnel Services partially offset by a decrease of \$99,113 in Operating Expenses as a result of projected program operations in FY 2021.

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### Changes to FY 2020 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2020 Revised Budget Plan since passage of the FY 2020 Adopted Budget Plan. Included are all adjustments made as part of the FY 2019 Carryover Review, and all other approved changes through December 31, 2019.

**Carryover Adjustments** **\$1,128,878**

As part of the FY 2019 Carryover Review, the Board of Supervisors approved funding of \$1,128,878 due to encumbered carryover of \$18,175 in Operating Expenses for program operations and the carryover of unexpended project balances of \$1,110,703.

### Cost Centers

The cost centers in Fund 40060, McLean Community Center, are: Administration, Facilities and Public Information; General Programs composed of instruction classes, special events, performing arts, visual arts and youth activities; and Teen Center. These distinct program areas work to fulfill the mission and carry out the key initiatives of the McLean Community Center.

#### Administration, Facilities and Public Information

The Administration, Facilities and Public Information cost center administers the facilities and programs of the McLean Community Center, assists residents and local groups' planning activities and provides information to residents in order to facilitate their integration into the life of the community.

Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Advertised
<b>EXPENDITURES</b>				
Total Expenditures	\$4,624,703	\$2,277,989	\$3,022,941	\$2,386,174
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	16 / 13.7	17 / 14.7	17 / 14.7	17 / 14.7

#### General Programs

The General Programs cost center provides programs and classes to McLean Community Center district residents of all ages in order to promote personal growth and sense of community involvement.

Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Advertised
<b>EXPENDITURES</b>				
Total Expenditures	\$2,503,647	\$3,225,036	\$3,225,654	\$3,135,755
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	13 / 12.5	13 / 12.5	13 / 12.5	13 / 12.5

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## Teen Center

The Teen Center cost center provides a safe recreational and productive environment for local youth in grades 7 through 12 to promote personal growth.

Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Advertised
<b>EXPENDITURES</b>				
Total Expenditures	\$654,659	\$670,469	\$672,804	\$667,355
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	2 / 2	2 / 2	2 / 2	2 / 2

## Position Detail

The FY 2021 Advertised Budget Plan includes the following positions:

<b>ADMINISTRATION, FACILITIES AND PUBLIC INFORMATION – 17 Positions</b>				
<b>Administration</b>				
1	Executive Director	3	Administrative Assistants IV	
1	Accountant II	1	Administrative Assistant II	
1	Administrative Assistant V			
<b>Facilities</b>				
1	Chief Building Maintenance Section	5	Facility Attendants I, 5 PT	
1	Park/Recreation Assistant			
<b>Public Information</b>				
1	Communications Specialist II			
2	Communications Specialists I			
<b>GENERAL PROGRAMS – 13 Positions</b>				
<b>Instruction &amp; Senior Adult Activities</b>				
1	Park/Recreation Specialist III	1	Administrative Assistant III	
1	Park/Recreation Specialist II			
<b>Special Events</b>				
1	Park/Recreation Specialist II			
1	Park/Recreation Specialist I			
<b>Performing Arts</b>				
1	Theatrical Arts Director	1	Administrative Assistant IV	
1	Theatre Technical Director	1	Facility Attendant II	
1	Asst. Theatre Technical Director	1	Facility Attendant I, PT	
1	Park/Recreation Specialist I			
<b>Youth Activities</b>				
1	Park/Recreation Specialist I			
<b>TEEN CENTER – 2 Positions</b>				
<b>Instruction &amp; Senior Adult Activities</b>				
1	Park/Recreation Specialist II			
1	Park/Recreation Specialist I			
PT	Denotes Part-time Position(s)			

### Performance Measurement Results

The McLean Community Center (MCC) facilities play an important part in the greater McLean area by providing places for MCC to hold its programs, classes and meetings; serving as the home for the McLean Project for the Arts and community arts groups; and offering meeting and event space for residents and community organizations. MCC underwent an \$8 million renovation project on April 3rd, 2017. The renovation completed on time and within the allotted budget, and the Center reopened to the public on January 5th, 2019.

FY 2020 is a full year of returning to the MCC facility, following the renovation. The patronage is returning to normalcy with all events now be conducted at the Center. The total number of patrons attending events at MCC is projected to increase 25 percent in FY 2020 in comparison to FY 2019. FY 2019 Instructional and Senior Class Programs and FY 2019 Special Events both show increases over FY 2018 of 29.5 and 162.9 percent, respectively. FY 2019 Performing Arts decreased 41.3 percent from FY 2018 and Youth Activities experienced a 39.7 percent decrease in attendance due to the Center being closed for renovation for half of the fiscal year.

In FY 2019, the Teen Center weekday participants decreased from FY 2018 by 14.5 percent, while weekend participants grew 20.3 percent.

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020 Estimate	FY 2021 Estimate
<b>Administration, Facilities and Public Information</b>					
Percent change in patrons using the Center	(7.3%)	(53.9%)	81.8%/48.8%	25%	41.5%
<b>General Programs</b>					
Percent change in participation in classes and Senior Adult activities	(21.6%)	(30.2%)	83.2%/29.5%	16.7%	21.2%
Percent change in participation at Special Events	18.0%	(44.2%)	89.9%/162.9%	18.5%	11.2%
Percent change in participation at Performing Arts activities	(18.3%)	(69.8%)	106.5%/(41.3%)	0.4%	90.7%
Percent change in participation at Youth Activities	8.7%	(35.0%)	10.6%/(39.7%)	40.7%	72.4%
<b>Teen Center</b>					
Percent change in weekend patrons	15.1%	(13.1%)	21.3%/20.3	0.0%	7.2%
Percent change in weekday patrons	15.1%	(13.1%)	21.3%/(14.5%)	(12.2%)	26.5%

A complete list of performance measures can be viewed at  
<https://www.fairfaxcounty.gov/budget/fy-2021-advertised-performance-measures-pm>

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## FUND STATEMENT

Category	FY 2019 Actual	FY 2020 Adopted Budget Plan	FY 2020 Revised Budget Plan	FY 2021 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$7,319,928</b>	<b>\$4,099,965</b>	<b>\$5,386,675</b>	<b>\$4,638,770</b>
<b>Revenue:</b>				
Taxes	\$4,704,144	\$4,798,192	\$4,798,192	\$4,894,469
Interest	112,268	40,000	40,000	70,000
Rental Income	51,387	82,460	82,460	83,460
Instructional Fees	415,214	500,000	500,000	450,000
Performing Arts	100,452	138,420	138,420	151,400
Special Events	51,827	134,200	134,200	74,600
Youth Programs	101,387	135,117	135,117	115,300
Teen Center Income	195,152	190,000	190,000	195,000
Visual Arts	99,034	145,000	145,000	145,000
Miscellaneous Income	18,891	10,105	10,105	10,055
<b>Total Revenue</b>	<b>\$5,849,756</b>	<b>\$6,173,494</b>	<b>\$6,173,494</b>	<b>\$6,189,284</b>
<b>Total Available</b>	<b>\$13,169,684</b>	<b>\$10,273,459</b>	<b>\$11,560,169</b>	<b>\$10,828,054</b>
<b>Expenditures:</b>				
Personnel Services	\$3,316,587	\$3,724,704	\$3,724,704	\$3,839,607
Operating Expenses <sup>1</sup>	1,919,844	2,448,790	2,466,966	2,349,677
Capital Projects <sup>1</sup>	2,546,578	0	729,729	0
<b>Total Expenditures</b>	<b>\$7,783,009</b>	<b>\$6,173,494</b>	<b>\$6,921,399</b>	<b>\$6,189,284</b>
<b>Total Disbursements</b>	<b>\$7,783,009</b>	<b>\$6,173,494</b>	<b>\$6,921,399</b>	<b>\$6,189,284</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$5,386,675</b>	<b>\$4,099,965</b>	<b>\$4,638,770</b>	<b>\$4,638,770</b>
Equipment Replacement Reserve <sup>3</sup>	\$116,995	\$123,470	\$123,470	\$123,786
Capital Project Reserve <sup>4</sup>	4,744,680	3,451,495	3,990,300	3,989,984
Operating Contingency Reserve <sup>5</sup>	525,000	525,000	525,000	525,000
<b>Tax Rate per \$100 of Assessed Value</b>	<b>\$0.023</b>	<b>\$0.023</b>	<b>\$0.023</b>	<b>\$0.023</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments have been reflected as an increase of \$380,973.10 to FY 2019 expenditures to accurately record an expenditure accrual. This impacts the amount carried forward and results in a decrease of \$380,973.10 to the *FY 2020 Revised Budget Plan*. This audit adjustment was included in the FY 2019 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments will be included in the *FY 2020 Third Quarter Package*.

<sup>2</sup> The Ending Balance fluctuates due to adjustments in revenues and expenditures, as well as carryover of balances each fiscal year.

<sup>3</sup> The Equipment Replacement Reserve has been established by the McLean Community Center Governing Board to set aside funding for future equipment purchases at 2 percent of total revenue.

<sup>4</sup> The Capital Project Reserve is primarily for the Renovation of the McLean Community Center (MCC). The MCC Board has authorized utilizing an amount of \$8.0 million over a multi-year period for the renovation. The Capital Project Reserve also funds other capital projects for MCC and the Old Fire House Teen Center.

<sup>5</sup> The Operating Contingency Reserve has been established by the MCC Governing Board to set aside cash reserves for operations as a contingency for unanticipated expenses and fluctuations in the center's revenue stream. The amount was increased to \$525,000 as part of the *FY 2016 Carryover Review*.

## Fund 40060: McLean Community Center

### SUMMARY OF CAPITAL PROJECTS

Project	Total Project Estimate	FY 2019 Actual Expenditures	FY 2020 Revised Budget	FY 2021 Advertised Budget Plan
McLean Community Center Improvements (CC-000006)	\$4,768,525	\$5,316.41	\$122,347.59	\$0
McLean Community Center Renovation (CC-000015)	7,736,652	2,541,261.91	357,381.86	0
Old Firehouse Improvements (CC-000018)	250,000	0.00	250,000.00	0
<b>Total</b>	<b>\$12,755,178</b>	<b>\$2,546,578.32</b>	<b>\$729,729.45</b>	<b>\$0</b>