## **Fund 60020: Document Services**

## **FUND STATEMENT**

| Category                                  | FY 2021<br>Estimate  | FY 2021<br>Actual                            | Increase<br>(Decrease)<br>(Col. 2-1) | FY 2022<br>Adopted<br>Budget Plan | FY 2022<br>Revised<br>Budget Plan            | Increase<br>(Decrease)<br>(Col. 5-4) |
|---|----------------------|--|--------------------------------------|-----------------------------------|--|--------------------------------------|
| Beginning Balance                         | \$1,253,103          | \$1,253,103                                  | \$0                                  | \$208,813                         | \$967,652                                    | \$758,839                            |
| Revenue:                                  |                      |  |                                      |                                   |  |                                      |
| County Receipts                           | \$2,150,000          | \$1,708,607                                  | (\$441,393)                          | \$2,169,226                       | \$2,169,226                                  | \$0                                  |
| School Receipts                           | 450,000              | 414,469                                      | (35,531)                             | 150,000                           | 150,000                                      | 0                                    |
| Postage Reimbursement                     | 2,450,000            | 2,965,100                                    | 515,100                              | 2,450,000                         | 2,450,000                                    | 0                                    |
| Other Revenue                             | 400,000              | 169,481                                      | (230,519)                            | 350,000                           | 350,000                                      | 0                                    |
| Total Revenue                             | \$5,450,000          | \$5,257,657                                  | (\$192,343)                          | \$5,119,226                       | \$5,119,226                                  | \$0                                  |
| Transfers In:                             |                      |  |                                      |                                   |  |                                      |
| General Fund (10001)                      | \$3,965,515          | \$3,965,515                                  | \$0                                  | \$3,941,831                       | \$3,965,525                                  | \$23,694                             |
| Total Transfers In                        | \$3,965,515          | \$3,965,515                                  | \$0                                  | \$3,941,831                       | \$3,965,525                                  | \$23,694                             |
| Total Available                           | \$10,668,618         | \$10,476,275                                 | (\$192,343)                          | \$9,269,870                       | \$10,052,403                                 | \$782,533                            |
| Expenditures:                             |                      |  |                                      |                                   |  |                                      |
| Personnel Services                        | \$2,143,665          | \$2,050,373                                  | (\$93,292)                           | \$2,119,226                       | \$2,142,920                                  | \$23,694                             |
| Operating Expenses                        | 8.316.140            | 7.458.250                                    | (857,890)                            | 7,108,698                         | 7.463.006                                    | 354,308                              |
| Total Expenditures                        | \$10,459,805         | \$9,508,623                                  | (\$951,182)                          | \$9,227,924                       | \$9,605,926                                  | \$378,002                            |
| Total Disbursements                       | \$10,459,805         | \$9,508,623                                  | (\$951,182)                          | \$9,227,924                       | \$9,605,926                                  | \$378,002                            |
|   | <b>,</b> 10, 100,000 | <b>,</b> , , , , , , , , , , , , , , , , , , | (+,,                                 | <b>**</b> ,==*,*=*                | <b>,</b> , , , , , , , , , , , , , , , , , , | 7010,002                             |
| Ending Balance <sup>1</sup>               | \$208,813            | \$967,652                                    | \$758,839                            | \$41,946                          | \$446,477                                    | \$404,531                            |
| Print Shop Replacement Equipt. Reserve    | \$150,000            | \$736,344                                    | \$586,344                            | \$41,946                          | \$336,344                                    | \$294,398                            |
| Print Shop Operating Reserve <sup>2</sup> | 58,813               | 231,308                                      | 172,495                              | 0                                 | 110,133                                      | 110,133                              |
| Unreserved Ending Balance                 | \$0                  | \$0  | \$0                                  | \$0                               | \$0  | \$0                                  |

<sup>&</sup>lt;sup>1</sup> The ending balance supports the agency reserves and fluctuates depending upon the needs of the fund in a given year.

<sup>&</sup>lt;sup>2</sup> The Print Shop Operating Reserve is used to provide financial support to the Print Shop program as the technical and business practices in the industry evolve.