

# Fund 10040: Information Technology Projects

**Mission** Fund 10040, Information Technology Projects, supports the County's strategic Information Technology (IT) investments in major technology projects that improve access to County services, promote government operational efficiencies and effectiveness, foster quality customer service, and enhance performance and security capabilities. Projects include automation for County agencies, ensuring requirements align with countywide strategic importance, enterprise technology infrastructure, and enterprise-level or inter-agency corporate systems.

**Focus** Fund 10040, Information Technology Projects, was established to optimize centralized management of available resources by consolidating major IT projects into one fund. A General Fund transfer, revenue from the State Technology Trust Fund, other internal revenue funds, agencies operating funds as appropriated, and interest earnings have all been sources for investment in IT projects.

The County's technological improvement strategy has two key elements: redesign business processes and apply technology to achieve improvements in service quality and efficiencies for agencies and provide an adequate technology infrastructure that supports County technology solutions. The County's long-term commitment to providing quality customer service through the effective use of technology is manifested in service enhancements, expeditious response to resident inquiries, provision of on-line service opportunities, improved operational efficiencies, and increased performance capabilities resulting in better information for management decisions and transparency.

Fund 10040 technology initiatives also support and are aligned with the Department of Information Technology's Strategic Information Technology Plan and include projects that promote:

- **Digital Transformation** – Deployment of new capabilities to improve business efficiencies through automation such as: expanding virtual services, advancing mobile/digital workforce solutions, and utilizing innovative technologies such as Artificial Intelligence to deliver better business value.
- **Security** – maintaining a robust and aggressive security posture to protect the County's IT assets and information from evolving cyber threats and unauthorized access/use.
- **Data Analytics** – supporting the County's continuing progress towards becoming a data-driven organization.
- **Cloud Computing** – based on business requirements for securely enabling access to County information.

The Senior Information Technology Steering Committee, which is composed of the County Executive, Deputy County Executives, and the Chief Technology Officer, adopted five IT priorities, which guide the direction of Fund 10040. They include:

- **Mandated Requirements:** Provide support for requirements enacted by the federal government, Commonwealth of Virginia, Board of Supervisors, or those that are Court ordered or resulting from changes to County regulations.
- **Completion of Prior Investments:** Provide support for multi-year lease purchases and to implement a project phase or to complete a planned project.

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- **Enhanced County Security:** Provide support for homeland security, physical security, information/cyber security, and privacy requirements.
- **Improved Service and Efficiency:** Promote consolidated business practices; support more efficient government; optimize management and use of County assets and data; enhance systems to meet the expectations and needs of residents; and promote service that can be provided on-line through the Internet/e-Government. This includes corporate and strategic initiatives that add value to a broad sector of government or to the County as a whole.
- **Maintaining a Current and Supportable Technology Infrastructure:** Focus on technology infrastructure modernizations, which upgrade, extend, or enhance the overall architecture of major County infrastructure components, including hardware and software and its environments. Ensure that residents, businesses, and County employees have appropriate access to information and services. This also includes cyber security protective measures solutions.

Consistent with the FY 2025 Budget Guidelines, agencies submitted project funding requests that met one or more of the five IT priorities listed above; and were also linked to one or more of the priority areas in the Countywide Strategic Plan. In addition, agencies were asked to specify tangible project outcomes; five-year implementation and budget plans, including future enterprise-wide infrastructure, maintenance, and support needs; and linkage to agency strategic and business goals. Funding requests for existing projects were limited to support contractual obligations and/or to complete a planned phase. In keeping with established procedures, a Project Review Team from the Department of Information Technology (DIT) evaluated the project proposals to determine whether they met funding criteria. Subsequently, a list of project recommendations was presented to the Department of Management and Budget (DMB) for consideration and prioritization. Additionally, requests were evaluated for those offering greatest opportunities for operational improvements and support for sustained performance, security, and reliability. Existing projects requesting additional funding were assessed for continued alignment with project plans, schedules and return on investment.

Benefits of the projects were weighed against the cost and risk factors including potential of unknown expenses, changes in scope necessitated by new business drivers, technological relevance, operational changes, project schedule viability, and the impact of not funding or otherwise delaying the project. Technical factors examined include alignment with County technology architecture and standards, impact on existing County IT infrastructure, and availability of viable products and services. Also considered was the organizational experience with the solutions that support the project business goals, and the availability of staff resources both in DIT and the sponsoring agency implementing the project(s).

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### FY 2025 Initiatives

Based on limited fiscal resources, IT projects are not funded in the County's FY 2025 Adopted Budget Plan. It is anticipated that selected IT projects approved for funding in FY 2025 will be supported with one-time balances and/or agency savings during upcoming quarterly budget reviews. This strategy will enable the County to optimize the strategic use of available dollars and align project funding with project budgets, plans and schedules.

For example, adjustments were included as part of the *FY 2023 Carryover Review* and the *FY 2024 Third Quarter Review* to meet project requirements in FY 2024 into FY 2025.

Project	FY 2023 Carryover Funding	FY 2024 Third Quarter Funding
Circuit Court Digital Evidence Management System	\$0	\$75,000
Customer Relationship Management (CRM) (2G70-041-000)	500,000	300,000
Cyber Security Enhancement Initiative (2G70-052-000)	500,000	0
Department of Family Services Content Management System (IT-000065)	0	350,000
Department of Emergency Management and Security Work Order Request System (IT-000070)	0	170,000
Domestic/Sexual Violence Client Data Management System (IT-000050)	0	350,000
E-Gov. Programs (2G70-020-000)	400,000	580,000
Electronic Summons and Court Scheduling (2G70-067-000)	0	500,000
Enterprise Architecture and Support (2G70-018-000)	1,000,000	800,000
Enterprise Data Analytics and Business Intelligence (IT-000034)	750,000	900,000
Enterprise Document Management (IT-000017)	250,000	125,000
Enterprise Modernization (IT-000056)	1,050,000	0
Facilities Maintenance Management (2G70-040-000)	200,000	0
FCPA Asset Management System (IT-000042)	345,052	
FCPA Security Camera Expansion Implementation (IT-000069)	0	187,000
Geospatial Initiatives (IT-000028)	1,000,000	364,000
HCD Digitization Project (IT-000052)	0	85,000
Human Services Integrated Electronic Health Record (IT-000027)	0	625,000
Integrated Human Services Technology Project (IT-000025)	500,000	0
Juvenile and Domestic Relations Court Resident Record System (IT-000063)	800,000	0
Office of Elections Technology Project (IT-000006)	5,000,000	0
Police Department Real Time Crime Center System (IT-000068)	0	300,000
Police Records Management System (RMS) Refresh (IT-000013)	631,481	0
Remote Access (2G70-036-000)	200,000	100,000
Sheriff Department Jail Management System (IT-000047)	1,380,000	0
Sheriff's Office Electronic Health Records System (IT-000066)	0	200,000

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Project	FY 2023 Carryover Funding	FY 2024 Third Quarter Funding
Sheriff's Office Records Management System (IT-000067)	0	400,000
<b>Total</b>	<b>\$14,506,533</b>	<b>\$6,411,000</b>

A complete list of IT projects can be viewed in the [FY 2024 Information Technology Plan](#) which provides status updates and accomplishments of ongoing projects and can be accessed using this link: [FY 2024 Adopted IT Plan \(fairfaxcounty.gov\)](#).

### Changes to FY 2024 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2024 Revised Budget Plan since passage of the [FY 2024 Adopted Budget Plan](#). Included are all adjustments made as part of the FY 2023 Carryover Review, FY 2024 Third Quarter Review, and all other approved changes through April 30, 2024.*

**Carryover Adjustments \$72,840,424**

As part of the *FY 2023 Carryover Review*, the Board of Supervisors approved funding of \$72,840,424, including the carryover of unexpended project balances of \$50,389,023, a General Fund Transfer In of \$14,506,533 to support new and continuing IT projects; a transfer of \$6,869,857 from Fund 40040, Fairfax-Falls Church Community Services Board, to support the development of a new electronic health record system; and the appropriation of \$1,075,011 in revenue received in FY 2023.

**Third Quarter Adjustments \$7,033,735**

As part of the *FY 2024 Third Quarter Review*, the Board of Supervisors approved funding of \$7,033,735 to support new and continuing IT Projects. This increase is supported by \$622,735 received in specific projects and a \$6,411,000 increase to the General Fund Transfer In.

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### FUND STATEMENT

Category	FY 2023 Actual	FY 2024 Adopted Budget Plan	FY 2024 Revised Budget Plan	FY 2025 Advertised Budget Plan	FY 2025 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$51,008,837</b>	<b>\$0</b>	<b>\$51,464,034</b>	<b>\$0</b>	<b>\$0</b>
<b>Revenue:</b>					
Interest	\$687,842	\$0	\$0	\$0	\$0
Other Revenue <sup>1</sup>	1,144,631	0	622,735	0	0
<b>Total Revenue</b>	<b>\$1,832,473</b>	<b>\$0</b>	<b>\$622,735</b>	<b>\$0</b>	<b>\$0</b>
<b>Transfers In:</b>					
General Fund (10001)	\$29,687,280	\$0	\$20,917,533	\$0	\$0
Fairfax-Falls Church Community Services Board (40040)	0	0	6,869,857	0	0
<b>Total Transfers In</b>	<b>\$29,687,280</b>	<b>\$0</b>	<b>\$27,787,390</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$82,528,590</b>	<b>\$0</b>	<b>\$79,874,159</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenditures:</b>					
IT Projects	\$25,730,002	\$0	\$79,874,159	\$0	\$0
<b>Total Expenditures</b>	<b>\$25,730,002</b>	<b>\$0</b>	<b>\$79,874,159</b>	<b>\$0</b>	<b>\$0</b>
<b>Transfers Out:</b>					
Land Development Services (40200)	\$5,334,554	\$0	\$0	\$0	\$0
<b>Total Transfers Out</b>	<b>\$5,334,554</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$31,064,556</b>	<b>\$0</b>	<b>\$79,874,159</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$51,464,034</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In FY 2023, Other Revenue reflects \$431,350 in State Technology Trust Fund revenue, \$415,300 in CPAN revenue, \$39,130 in Land Records fees, and \$258,851 in Electronic Summons revenue. In FY 2024, Other Revenue reflects \$225,820 in CPAN revenue, \$211,056 in Technology Trust Fund revenues, \$167,900 in Electronic Summons revenue, and \$17,959 in Land Records fee revenue.

<sup>2</sup> Information Technology projects are budgeted based on total project costs. Most projects span multiple years. Therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.