



County of Fairfax, Virginia

MEMORANDUM

DATE: December 21, 2020

TO: Board of Supervisors

FROM: Bryan J. Hill *Bryan J. Hill*
County Executive

SUBJECT: CARES Act Stimulus Funding Update – December 2020

This memorandum is intended to provide the Board of Supervisors with an update of the receipt and allocation of stimulus funds to support the County's response to the COVID-19 pandemic. County staff have continued to work diligently to pursue funding, track expenses, and determine eligibility of these expenses to maximize outside funding sources.

As of December 2020, the County has received, or is anticipated to receive, \$349.6 million, which includes the \$200.2 million from the Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Fund (CRF), \$5.8 million anticipated as a result of approved FEMA reimbursements discussed on page 23, and \$143.6 million in grants and other awards outlined beginning on page 27.

Per the new stimulus deal which was brokered on Sunday evening, the deadline for the Coronavirus Relief Fund will be extended from December 30, 2020 until December 31, 2021. And, although no additional state and local assistance akin to the Coronavirus Relief Fund is included, other provisions are expected to assist Fairfax County residents in need and provide targeted funding to the County, including:

- Direct payments of \$600 to individuals making up to \$75,000 per year and \$1,200 for couples making up to \$150,000 per year, as well as a \$600 payment for each child dependent.
- Expanded unemployment insurance benefits – including an additional \$300 per week through March 14, 2021 – and the extension of the Pandemic Unemployment Assistance program for those in non-traditional employment.
- Additional funding for the PPP loan program for small businesses, including expanded eligibility.
- Funding for transportation, including \$14 billion for transit aid for rail, bus, and paratransit.
- Targeted funding for vaccine distribution, COVID-19 testing, and contact tracing.
- Additional funding for education, including additional funds for the Elementary and Secondary School Emergency Relief Fund for public K-12 schools.
- Additional funding to increase SNAP benefits and support the food chain supply through food purchases, donations to food banks, and support for local food systems.

- Targeted funding for child care to provide assistance to child care providers as well as additional funds for Head Start.
- The establishment of an emergency federal rental assistance program to be distributed through state and local governments for families impacted by COVID for past due rent and future rent payments, as well as to pay utility and energy bills and prevent shutoffs. It also extends the existing CDC eviction moratorium through January 31, 2021.

More details will be forthcoming over the following weeks regarding the specifics of these provisions, including how much may be allocated to Fairfax County. While some awards will be directly provided through existing federal programs to the County, others will be allocated through the state. Staff will continue to vigilantly apply for funds and notify the Board of additional awards through the normal Board item process and through these memos.

Although the specific direct financial impact to the County is unknown, it is anticipated that additional funds will help to alleviate some of the budgetary pressures on the County's General Fund. Additionally, the extension of the CRF deadline will allow the County to continue its current process to spend down these funds, rather than shifting expenses to the General Fund and relying upon charging public health/safety salaries to the CRF in order to continue the County's pandemic response programs.

As part of this memo, several changes are recommended to the County's CRF allocation. First, with the CRF extension, staff is recommending allocating an additional \$8 million for Basic Needs Assistance. An additional \$3 million is recommended for the Public Health Response category, as the new positions approved by the Board for public health, coordinated services planning, and emergency management can continue to be charged against the CRF. Lastly, an additional \$1 million is recommended for the County's Federally Qualified Health Centers (FQHCs) based on their spending patterns to-date. Staff will immediately begin to update vendor contracts for both Basic Needs and the FQHCs, as these contracts will need to be extended with specific federal funding language.

These increases are offset by decreases in other categories. As noted in prior updates, staff remains concerned about the administrative burden of utilizing CRF funds to cover the 25% local cost share for FEMA reimbursements. Thus, staff recommends eliminating the \$10 million allocation for the FEMA local cost share and moving this expense against the General Fund Pandemic Reserve. Based on the prolonged FEMA reimbursement period and the uncertainty of the timing of reimbursements, shifting the local share to the General Fund provides the most flexibility. Furthermore, depending on the timing of reimbursements, funds available at year-end may also be utilized for this purpose. An additional reduction in the allocation for Personal Protective Equipment of \$2 million is also included, as staff continues to seek reimbursement for a majority of those costs through FEMA.

As information becomes available regarding funds that may come to the County through the new stimulus package, it is anticipated that additional allocation adjustments will be recommended. This is likely to include reductions in the allocations for Contact Tracing, as the County has recently received new awards and is likely to receive funding through the new stimulus, and for

Non-Congregate Sheltering, as staff has continued to pursue other funding sources such as FEMA and the Emergency Solutions Grant. Flexibility created through reductions in these categories would likely be directed towards the Basic Needs Assistance and Public Health Response categories.

In January, staffs plans to finalize recommendations regarding a one-time hazard pay bonus for eligible employees utilizing Coronavirus Relief Funds. CRF guidance outlines that funds can be used for additional pay granted for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19. Currently, \$10 million is allocated for this purpose. This bonus would be in addition to the increased threshold for the carryover of compensatory leave (increased from 240 to 480 hours) for all merit employees.

As the COVID-19 pandemic has necessitated a continuous public health response for nearly a full calendar year, employees in the Health Department have shouldered the weight of this pandemic for a considerable time. These employees have demonstrated tremendous dedication and resolve as they have performed their duties, including entering long-term care facilities, detention centers and congregate care settings; performing COVID-19 testing on symptomatic individuals; and continuing to inform County leadership, businesses, and residents on COVID practices and protocols – all while caring for the health of themselves and their loved ones. To recognize these employees, I have recently approved a one-time bonus to be paid in January 2021 for eligible employees of the Health Department of either \$2,500 (for COVID responders and support staff) or \$5,000 for those who have a COVID response leadership role. These bonuses will be paid utilizing existing General Funds. My hope is that these bonuses will help to demonstrate the pride and appreciation that we have in these employees and their efforts to help the County and its residents push through to the other side of this pandemic. Staff will update the Board of Supervisors on hazard pay and other compensatory recommendations at the Budget Committee meeting on January 12, 2021.

Coronavirus Relief Fund allocations as of the November update and as they are currently projected are shown in the table below.

	November Allocation	December Allocation
Community and Business Support		
Basic Needs Support – CBO Distribution	\$20,000,000	\$28,000,000
Other Basic Needs Support	\$1,000,000	\$1,000,000
Nonprofit Sustainability Program	\$5,150,000	\$5,150,000
Fairfax RISE Grant Program*	\$52,000,000	\$52,000,000
Contribution to Towns	\$7,217,426	\$7,217,426
Public Health Programs		
Contact Tracing Program	\$16,700,000	\$16,700,000
Non-Congregate Sheltering	\$8,500,000	\$8,500,000
Public Health Response	\$5,000,000	\$8,000,000

	November Allocation	December Allocation
Federally Qualified Health Centers Support	\$750,000	\$1,750,000
Position Redeployments	\$6,000,000	\$6,000,000
County Support and Operations		
IT Needs for County Operations	\$13,500,000	\$13,500,000
Personal Protective Equipment	\$3,768,059	\$1,768,059
Expanded Cleaning Supplies and Services	\$1,000,000	\$1,000,000
Facility and other County Modifications	\$2,000,000	\$2,000,000
Pandemic Administrative Leave	\$17,250,000	\$17,250,000
FFCRA Leave	\$800,000	\$800,000
Local Match for FEMA Reimbursements	\$10,000,000	\$0
Hazard Pay	\$10,000,000	\$10,000,000
Schools Support		
Support for FCPS Virtual Learning	\$19,600,000	\$19,600,000
Total Allocations	\$200,235,485	\$200,235,485
<i>Unallocated</i>	<i>\$0</i>	<i>\$0</i>

** Does not include \$1 million from Town of Vienna which is included in the Contribution to Towns*

Other significant updates include notifications of new funding as outlined below. These awards will be included in the revised *FY 2021 Mid-Year Review* recommendation to the Board in January 2021 unless otherwise noted.

- The notification of \$3,132,285 in funds from the Virginia Department of Health to support the County’s contact tracing program. The state originally provided \$11.4 million in funding but approved the County’s request for an additional \$3.1 million. This additional funding will free up funding allocated in the County’s Coronavirus Relief Fund, Contact Tracing Program for other uses, with allocation changes expected to be made in future memos.
- The notification of \$12,900 in funds – for a total of \$42,900 – awarded to the Department of Neighborhood and Community Services for the Employee Child Care Center to help child care providers remain open to provide child care for children of essential personnel during the state of emergency declared by Governor Northam in response to the COVID-19 pandemic. This award will be processed administratively per grant policy.
- The notification of an award of \$76,833 – for a total of \$400,833 – from the SkillSource Group, Inc. (SSG) to the Department of Family Services to assist Prince William County Economic Development, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia, for a variety of workforce services that are focused on helping both jobseekers and employers as part of their Workforce Reskilling and Transition grant.

- The notification of \$2,657,661 in funds from the Virginia Department of Health to support the Community Health Workers who are collaborating with the contact tracing teams, the Health Department Outreach Team, and the community to provide culturally competent supports and communication to individuals and families in following COVID-19 related self-isolation or quarantine protocols. Funding for the Community Health Workers was originally allocated from the County’s Coronavirus Relief Fund, Contact Tracing Program; however, this new funding will free up the County’s resources for other uses. Allocation changes will be made as part of a future update.
- The notification of \$91,428 in funding from the Virginia Department of Health to receive, track and investigate complaints related to COVID-19 Executive Order compliance for businesses and individuals. The information gathered will be used to direct communications with businesses and the public in response to complaints received. This award will be processed administratively per grant policy.
- The notification of \$109,496 in funding from Virginia Department of Health to pay for additional COVID-19 epidemiologists who will assist with interpreting program policies and procedures, provide training, monitoring, reviewing and entering data, and providing reports, as needed. The Memorandum of Understanding between the state and County has not yet been fully executed. Board approval will be received through a Board item or as part of a future quarterly review.
- The notification of \$1,468,639 in funds to the County and \$943,266 in funds for other municipalities from the state’s Coronavirus Relief Funds to provide financial assistance to utility customers as part of the COVID-19 Municipal Utility Relief Fund Program. Under this Program, the Commonwealth will make funds available to qualifying municipal utilities so that the municipal utilities can provide financial assistance to customers who cannot pay their utility bills due to economic hardships caused by the COVID-19 pandemic. Each municipal utility within the County’s jurisdiction will need to partner with the County to act as the utility’s fiscal agent to receive funds. This funding represents the amounts awarded to Fairfax County (\$1,468,639), Fairfax Water (\$843,852), the Town of Vienna (\$49,290) and the Town of Herndon (\$50,124).

Monthly stimulus updates to the Board are planned for the second Friday of each month. However, based on the timing of the next round of reporting requirements for the Coronavirus Relief Fund, the January update is anticipated to be provided on or before January 22, 2021.

FEMA Public Assistance Update

To date, the County has submitted and has been approved for two reimbursements through FEMA. The County submitted its first reimbursement request to FEMA in the amount of \$6.86 million for personal protective equipment (PPE) on October 8, which was approved in-full, and submitted another reimbursement request for \$0.90 million for disinfectant and cleaning supplies on November 6, which was approved with only a slight modification. These approved requests total \$7.76 million, for which FEMA will reimburse 75%, or \$5.82 million. The 25% state/local cost share component – or \$1.94 million – will be covered using CRF funds. FEMA reimbursements are processed through the state, and the County is awaiting transmittal of the funds.

Staff is continuing to work on other submissions, including those for non-congregate sheltering expenses.

As part of this memorandum, staff is recommending shifting the \$10.0 million previously allocated in the County's CRF funds for local cost share requirements to the General Fund. Once the FEMA funding is received, it will be posted against the expenses which are tracked in a separate grant in Fund 50000, Federal-State Grants. The local cost share will be expended against the General Fund and posted to the grant subsequent to the receipt of FEMA funds.

Detailed information regarding projected FEMA-eligible expenses begins on page 23.

General Fund Coronavirus Pandemic Reserve

The Coronavirus Pandemic Reserve in the General Fund currently totals \$15.95 million. This includes the recommended utilization of \$9.07 million to offset revenue losses as included in the proposed *FY 2021 Mid-Year Review*. It is anticipated that funds will be added to the reserve as part of the *FY 2021 Third Quarter Review* through targeted agency reductions.

Of the \$15.95 million currently available, \$12.28 million has been allocated as follows:

- \$10.00 million has been allocated for the 25% local cost share requirement for the anticipated \$40.00 million in reimbursements through FEMA. It should be noted that, based on the timing of reimbursements received, a portion of this expense may be covered through year-end savings.
- \$900,000 has been allocated to support residents who are behind in their rent payments in properties that are owned or managed by the Fairfax County Redevelopment and Housing Authority (FCRHA). Based on CRF guidelines, Coronavirus Relief Funds cannot be utilized to assist these residents as the funds would be directed to the County. Provision of these funds will assist residents and help to ensure the financial strength of the FCRHA.
- \$345,000 has been allocated for Fairfax RISE grants for organizations which have been deemed ineligible for CARES Coronavirus Relief Funds.
- \$630,000 has been allocated for the Fairfax County Excluded Workers Direct Assistance Program, as first detailed in the June memorandum. This funding, along with a \$500,000 grant from a philanthropic donor, will support the provision of direct assistance up to \$1,000 (depending on family size) to low-income immigrant individuals and families, and in particular, those workers excluded from other relief sources. The \$630,000 from the County's General Fund will support direct assistance as well as the staffing and administrative functions necessary to dispense the funds.
- \$400,000 has been allocated to support the Service Navigation Support Team (SNST). The SNST is a partnership between the Health Department, the Department of Neighborhood and Community Services (NCS), and contracted community-based organizations (CBOs) to ensure COVID-positive residents are successful in accessing basic needs when isolation or quarantine is necessary. To be eligible to receive services under the SNST, individuals must reside in Fairfax County and have been identified by the Health Department or QPID

(Quarantine, Protection, Isolation and Decompression) shelter staff as COVID-positive and in need of services. Service Navigation supports will be short-term (up to 90 days) and interventions can be done virtually or in-person depending on CDC-recommended guidelines. Funding will be used to support the CBOs contracted to provide service navigation as part of this initiative. The CBOs will be responsible for supporting COVID-positive residents during isolation and/or quarantine by connecting them to available wraparound services, to include linking patients and family members across all areas of human services including basic needs. The CBOs will provide seamless and efficient service navigation by helping to remove barriers to accessing services, while increasing residents' engagement and active participation in care. Service navigation will be provided in a culturally and linguistically competent manner, ultimately enabling residents to improve their capacity for self-management and wellness.

The following tables summarize programmatic and funding information related to the Coronavirus Relief Fund allocations, anticipated FEMA reimbursements, and other funds anticipated to be received or for which applications have been submitted.

Coronavirus Relief Fund Allocations		
<p>The full \$200.2 million received from the CARES Coronavirus Relief Fund has been allocated to various programs and expenditures, as outlined below. To date, \$191.92 million has been encumbered or expended in the following programs, although some expenses may be moved to other funding sources. Expenses that are allocated across funding sources are noted.</p>		
Community and Business Support		
Basic Needs Support – CBO Distribution		
Current Allocation: \$28,000,000	Spent/Encumbered YTD: \$20,000,000	Balance: \$8,000,000
<p><i>Description:</i> As outlined in the April 24, 2020 memorandum to the Board of Supervisors on updated <i>FY 2020 Third Quarter Review</i> recommendations, \$20 million is allocated to be utilized for increased support to the County’s non-profit partners to support basic needs in the community. With the extension of the Coronavirus Relief Fund, an additional \$8 million has been allocated for this purpose. The County’s long-established Coordinated Services Planning (CSP) hotline (703-222-0880) for residents facing emergency need difficulties has seen significant call volume increases since the start of the COVID-19 public health crisis. To address the community’s need, funding will be allocated for the purpose of distribution to the existing network of CBOs directly connected to the CSP model. Funds will be awarded to existing CSP community-based organizations (CBOs) providers because they have the capacity and protocols in place to disburse funding quickly and are able to comply with necessary data requirements. The CSP model serves community members in a multilingual call center environment and is a screening agency for referral to local CBO partners for access to needed resources.</p> <p>Funding will support direct client assistance and staff directly supporting food and financial assistance. Financial services funding will provide assistance to meet the following needs: rent, mortgage, security deposits, housing fees (late, condo, HOA, etc.), utilities, and prescription assistance.</p>		

Coronavirus Relief Fund Allocations		
<p><i>Update:</i> All payments from the original \$20 million allocation have been made to CBOs and staff is closely monitoring utilization of the funds provided.</p> <p>The program was implemented, and CBOs started disbursing funding on May 26, 2020. Through December 15, 4,254 households have been provided housing assistance, 743 households have received utilities assistance, and 3,289 referrals have been made for food assistance. Of the allocation, \$17.17 million has been utilized by the CBOs, representing direct assistance to help vulnerable residents.</p>		
<p><i>Other Funding Sources:</i> Other funding sources are being utilized to provide other basic needs support, as described below, however no other funding has been identified that would specifically offset this allocation.</p>		
Other Basic Needs Support		
Current Allocation: \$1,000,000	Spent/Encumbered YTD: \$586,656	Balance: \$413,344
<p><i>Description:</i> These funds will support basic needs requirements in addition to the \$20 million allocated to specific community-based organizations, as described above. Support will be provided to organizations that do not provide direct assistance but serve as the backbone for the basic needs infrastructure, such as food banks who supply food to CBOs at reduced costs.</p>		
<p><i>Update:</i> To date, funding has been provided in support of food services both for the purchase of food at a local food bank and emergency food services through the One Fairfax initiative. Funding has also been provided for short-term respite services for low-income kinship caregivers. Staff is continuing to work with County partners to determine additional needs.</p>		
<p><i>Other Funding Sources:</i> Funding from the General Fund Coronavirus Pandemic Response Reserve has been leveraged to expand the reach of the basic needs support to all residents who are part of the County’s diverse community.</p> <p>Additionally, Community Development Block Grant and Community Services Block Grant funds received are being used to supplement Coronavirus Relief Funds to provide basic needs support to County residents in need.</p>		

Coronavirus Relief Fund Allocations		
Nonprofit Sustainability Program		
Current Allocation: \$5,150,000	Spent/Encumbered YTD: \$5,026,704	Balance: \$123,296
<p><i>Description:</i> As outlined in the April 24, 2020 memorandum to the Board of Supervisors on updated <i>FY 2020 Third Quarter Review</i> recommendations, with the amount slightly increased from the original proposal based on applications received, an amount of \$5.15 million is allocated to support non-profit organizations in the County. Nonprofits are experiencing an increasing demand for services while withstanding organizational challenges which are limiting their capacity to fulfill their missions – balancing the need to devise new operating plans to serve as many clients as possible while also grappling with how to maintain operations and payroll and protect and care for employees. Although this funding will not produce direct client outcomes, an investment in the operations and systems of non-profits will support improved or continued high-quality service to beneficiaries by strengthening the core capacities of non-profits to carry out their missions.</p> <p>Non-profits that function as a part of Fairfax County’s social safety net in the areas of Financial Stability, Food and Nutrition, Literary/Educational Attainment, Health, Housing, Positive Behaviors and Healthy Relationships, and/or Support/Community/Social Networks were eligible to apply for funding to address immediate organizational and operational needs. The program will support projects that address an identified area of organizational capacity constrained related to the impacts of COVID-19, to include, but not limited to: Employee Retention; Equipment and Materials; Rent Payments; Debt Payments; and Technology Upgrades.</p> <p>Allocations will be made based on the number of employees the organization has serving Fairfax County residents, with an additional allocation possible for organizations with significant operating expenditures. Grants are being provided in the amounts of \$25,000, \$50,000, and \$75,000.</p>		
<p><i>Update:</i> A total of 149 non-profits have been awarded funding and funding has been distributed to these grantees. The year-to-date spending figure listed above reflects these awards. No additional payments are anticipated; therefore, the remaining balance will be shifted to other needs as part of a future update.</p>		
<p><i>Other Funding Sources:</i> Currently, no other funding sources have been identified; however, General Fund resources may be utilized to provide support for community-based organizations who specifically support the needs of the County’s diverse community.</p>		

Coronavirus Relief Fund Allocations		
Fairfax RISE Grant Program		
Current Allocation: \$52,000,000	Spent/Encumbered YTD: \$51,471,995	Balance: \$528,005
<p><i>Description:</i> The primary purpose of the Fairfax RISE (Relief Initiative to Support Employers) grant program is to provide immediate relief to small businesses and non-profits impacted by the COVID-19 pandemic. The program is intended to help small businesses and nonprofit organizations remain in business through the COVID-19 emergency and address gaps that may exist among complementary programs. The grant will not have to be repaid.</p> <p>The grant program also establishes a minimum allocation of 30% (or \$7.5 million) of total funding towards awards for women-owned, minority-owned, and/or veteran-owned businesses.</p> <p>Grant funds will be allocated based on the number of full-time-equivalent (FTE) employees:</p> <p>Employees, 1-10: \$10,000 Employees, 11-25: \$15,000 Employees, 26-49: \$20,000</p> <p>To be eligible, applicants must be established and have one or more location(s) in Fairfax County, including the principal place of business. Fairfax County includes businesses and organizations located in the Towns of Herndon, Vienna, and Clifton. Additionally, awardees must have at least one full-time-equivalent (FTE) and less than 50 FTE total employees across all locations, in operation over 1 year, and, with the exception of nonprofits, have a valid Business, Professional and Occupational Licenses (BPOL).</p> <p>The program is also increased with an additional allocation of \$1,000,000 in funds from the Town of Vienna. (This funding is included below in the Contributions to Towns category.) The collaboration with the Town of Vienna allows for an expansion in the number of businesses who can be served by the RISE Grants. Vienna’s contribution increases the total RISE Grant award amount to \$53,000,000, with a commitment that a minimum of \$1,000,000 will be allocated to businesses located within the Town of Vienna. Town of Vienna businesses, along with those within the Town of Herndon and the Town of Clifton, are eligible for RISE Grants.</p>		
<p><i>Update:</i> All 4,809 RISE awards have been approved and processed for a total of \$52.57 million. It should be noted that 32 RISE grants for a total of \$345,000 have been provided to organizations not deemed to be eligible for CARES Coronavirus Relief Funds. Those grants will be paid out of the County’s General Fund pandemic reserve. The remaining 4,777 RISE grants, totaling \$52,225,000, utilize the CARES Coronavirus Relief Funds, which includes \$51,225,000 against County funds and \$1,000,000 against Vienna funds. In addition, \$246,995 has been expended for administrative costs to-date. The balance of funds will be used to pay for final administrative costs and audit expenses.</p>		

Coronavirus Relief Fund Allocations			
<p>The Department of Economic Initiatives will continue to provide the Board of Supervisors with Fairfax RISE updates. Eligibility information and FAQs are frequently updated and can be found at: https://www.fairfaxcounty.gov/economic-success/fairfaxrise.</p>			
<p><i>Other Funding Sources:</i> RISE grants provided to organizations not eligible for CRF funds are funded out of the County’s General Fund pandemic reserve.</p>			
Contributions to Towns			
<p>Current Allocation: \$7,217,426</p>	<p>Spent/Encumbered YTD: \$7,217,426</p>	<p>Balance: \$0</p>	
<p><i>Description:</i> Based on population, the County has provided funding to the towns of Herndon, Vienna and Clifton to support expenses relative to their pandemic response. The towns are subject to the same limitations on the usage of Coronavirus Relief Fund as the County and are required to maintain the appropriate documentation.</p>			
<p><i>Update:</i> Funding was provided to the towns on April 28 with Herndon receiving \$4,279,441, Vienna receiving \$2,886,552, and Clifton receiving \$51,433.</p> <p>Fairfax County staff continues to hold weekly meetings with the towns’ Finance Directors to discuss uses of the funds, any new guidance issued, and to answer general questions.</p> <p>As noted above, the Town of Vienna has agreed to provide \$1,000,000 of their allocation to supplement the Fairfax RISE Grant program.</p>			
<p><i>Other Funding Sources:</i> While the towns are expected to utilize their Coronavirus Relief Funds in line with the County’s current allocations, it should be noted that they may also be able to apply for FEMA reimbursements for eligible expenses.</p>			
Public Health Programs			
Contact Tracing Program			
<p>Current CARES Allocation: State Funding:</p>	<p>\$16,700,000 <u>\$14,522,541</u> \$31,222,541</p>	<p>Spent/Encumbered YTD: \$24,837,835</p>	<p>Combined Balance: \$6,384,706</p>
<p><i>Description:</i> The Health Department has contracted with the Institute for Public Health Innovation (IPHI) to implement the County’s contact tracing and case investigation program.</p> <p>IPHI will hire up to 330 employees, who will be employees of IPHI and deployed to the Health Department to support contact tracing efforts. These employees, along with existing Health Department staff, will be utilized for the contact tracing and case investigation program which includes interviewing individuals who are confirmed or probable COVID-19 patients along with reaching out to individuals who have come in contact with the COVID-19 patient. Public health</p>			

Coronavirus Relief Fund Allocations

staff on this team reach out to and warn these contacts of their potential exposure as rapidly and sensitively as possible. As staff speak with contacts, they help individuals assess risk and share information and instructions for self-monitoring, isolation and staying healthy.

Additionally, IPHI will be providing up to 70 Community Health Workers. The Community Health Worker collaborates with contact tracing teams, the Health Department Outreach Team, and the community to provide culturally competent supports and communication to individuals and families in following COVID-19 related self-isolation or quarantine protocols, through health education, coaching, modeling and reinforcing recommended health messages, and identifying and addressing barriers to programs and services needed to safely self-isolate and quarantine. The Community Health Worker facilitates connections between individuals and families in diverse communities to community-based programs, services and resources for food, transportation, shelter, physical and mental healthcare, child and elderly care, and other social supports by utilizing neighborhood or community-level knowledge and familiarity.

In addition to the IPHI contract, the Health Department has added 35/35.0 FTE new Public Health Nurse positions. These positions are supporting case and contact investigations and public health interventions in high-risk settings and communities. Full year funding for these positions totals \$4.4 million. After the pandemic is over, these positions will be redeployed to the School Health program to address the nurse to student ratio. Based on modest Fairfax County Public Schools enrollment growth, this will bring the nurse to student ratio to 1:1,990. This is just under the 1:2,000 target.

The Health Department has received \$14.5 million from the state in support of the contact tracing and case investigation program. The state funding includes the original allocation of \$11.4 million and an additional \$3.1 million that was requested by the County and approved by the state. This means the net impact to the Coronavirus Relief Fund is \$16.7 million. The state also approved the County's funding request in support of the Community Health Workers; this new funding has been included in the Other Funding Sources section of the memo. The net impact remains \$16.7 million; however, the additional state funding will most likely free up funding allocated in the County's Coronavirus Relief Fund, Contact Tracing Program for other uses. Staff is currently reviewing funding requirements and will reallocate as appropriate in the coming months.

Coronavirus Relief Fund Allocations

Update: Since June 2020, 529 individuals have been hired and trained to fill an initial target of 406 positions. Currently, a total of 392 positions are filled and all but 29 of the positions have been fully deployed. The remaining 29 positions are completing training and will be fully deployed the week of December 28, 2020. In response to rising infection rates, a new target of 484 filled positions has been set with additional cohorts planned for onboarding in January 2021. All of the 35 new Public Health Nurse positions have been filled and are fully engaged in the response. Additionally, per the update provided to the Board of Supervisors at the Health and Human Services Committee meeting on June 30, 2020, staff has determined that in order to effectively implement contact tracing, additional workspace is needed. The County has entered into a short-term lease agreement to accommodate the day-to-day activity of the contact tracers and case investigators. The Coronavirus Relief Fund will cover lease payments through December 31, 2021.

Other Funding Sources: The County has received \$14.5 million in funding from the Virginia Department of Health to support the contact tracing and case investigation program.

General Fund resources will also be utilized to provide wrap-around support services for individuals identified through the contact tracing program who may need financial or other assistance in order to follow public health guidelines without creating a hardship for their families. These funds would provide an additional layer of support for the County’s diverse community.

Non-Congregate Sheltering

Current CARES Allocation:	\$8,500,000	Spent/Encumbered YTD: \$25,277,531	Combined Balance: \$9,503,837
ESG COVID-19 Grant:	\$8,281,368		
FEMA Reimbursement	<u>\$18,000,000</u>		
	\$34,781,368		

Description: The Medical Isolation Program provides non-congregate sheltering in hotel rooms to people who are experiencing homelessness and are either confirmed to be positive for COVID-19; waiting to be tested or know they were exposed to COVID-19; or are at the highest risk of severe complications from COVID-19. It also provides overflow capacity to accommodate homeless shelter decompression (to reduce crowding) and increased shelter demands. In addition, the program provides shelter for individuals who are not experiencing homelessness but cannot safely isolate at home, such as individuals living in an overcrowded dwelling. Referrals to the hotels are sent by homeless service providers, hospitals, Healthworks of Northern Virginia, Neighborhood Health, Fairfax-Falls Church Community Services Board and Department of Family Services. Local nonprofits and businesses are contracted to replace most of the hotel operations, including on-site management and guest services, cleaning and laundry, meal delivery, and security, as well as medical- and non-medical transportation to the hotels.

Coronavirus Relief Fund Allocations

Update: As of December 21 there are 455 hotel rooms under contract at six hotels. Ten rooms are reserved for use by the City of Alexandria through a cost sharing agreement. The occupancy rate for the remaining 445 rooms is 83 percent with 368 rooms in use. Of the 478 individuals currently residing in the hotels, 88 percent were referred by homeless services providers; nine percent of the individuals were referred by various Fairfax County Government departments; two percent were referred by hospitals; and one percent were referred from local Federally Qualified Health Clinics. Fourteen of the guests were not homeless at admission.

According to the demographic information reported by the guests at admission, 50 percent are Black or African American; 42 percent are White non-Hispanic, Hispanic or Latino ethnicity; four percent are Asian; and one percent are American Indian or Alaska Native. Less than one percent are Native Hawaiian or Other Pacific Islander. Three percent are unknown.

The current allocation is based on anticipated needs through calendar year 2020 and has been updated to reflect the County’s ability to claim FEMA reimbursement for a majority of the non-congregate sheltering expenses. It should also be noted that the ESG COVID-19 dollars will be used to implement Rapid Rehousing strategies in an effort to quickly transition individuals and families into permanent housing with appropriate supports.

Other Funding Sources: In addition to the \$8.5 million allocation in CARES funding, this program is also anticipated to be supported with \$8.3 million in Emergency Solutions Grant (ESG) COVID-19 funding as well as \$18.0 million in FEMA reimbursements. It should be noted that the costs to-date are those for the total program across all three funding streams.

Public Health Response

Current Allocation: \$8,000,000	Spent/Encumbered YTD: \$4,818,110	Balance: \$3,181,890
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Description: Public health emergency responses can challenge the Health Department’s (HD) ability to meet the surge demands required to simultaneously respond to public health outbreaks and continue to provide services. In order to quickly mobilize the workforce to assist in a response to a public health outbreak, the HD has a policy designating all employees as Emergency Responders critical to a public health emergency response should the need arise. The policy outlines the processes by which the HD may stand up an internal Incident Management Team and leverage staff from throughout the HD, redeploying them to a variety of roles to support a response. The COVID-19 response has been managed consistent with this policy. An Incident Management Team has been established and many services have been reduced (e.g., clinical services, including Immunizations, Vital Records, Sexually Transmitted Infection clinics) or suspended (e.g., Speech and Hearing, Dental and Refugee services, the School Health Program, and some Environmental Health Services). This has allowed more than 400 staff (both merit and benefits-eligible) to be re-deployed and/or partially detailed to assist in the County’s public health response. These staff are assisting in the call centers, on a Case and Contact Investigation Team, on a Rapid Response and Prevention Team, or a Point

Coronavirus Relief Fund Allocations

Prevalence Survey Team as well as administrative activities. Costs associated with the Incident Management Team will be charged to FEMA and costs associated with existing staff redeployments will be charged to CRF Position Redeployments.

In addition to the redeployment of existing staff, the Health Department's response also includes the five positions included in the *FY 2020 Third Quarter Review*, eight positions included in the FY 2021 Adopted Budget Plan, and nine positions included in the *FY 2020 Carryover Review*. Two positions were also approved as part of the *FY 2020 Carryover Review* for the Office of Emergency Management and 11 positions for the Department of Neighborhood and Community Services. All of these positions will address important operational and support roles necessary in a response of this size and will charge the Public Health Response category.

It should be noted that the nine positions added to the Health Department as part of the *FY 2020 Carryover Review* will allow the Fairfax County Public Health Laboratory (FCPHL) to expand testing capacity from 500 COVID-19 samples per day to 1,000 COVID-19 samples per day. These positions will initially be funded with the COVID-19 Health Department Lab – PPP and Health Care Enhancement Act grant preliminarily awarded by the state. Any shortfalls in state funding will be covered by the Public Health Response category through December 31, 2021.

Lastly, this category also includes other activities the County has undertaken in order to effectively respond to the pandemic. Examples of these types of activities include:

- Media and communication expenses, not covered by FEMA, related to messaging and enforcement of public health orders related to COVID-19.
- Equipment and supply rental such as tents and HVAC in order to screen clients prior to entering facilities operated by the Fairfax-Falls Church Community Services Board.
- Upgraded telecommunications and web accessible systems in order to allow the General District Court to process online payments rather than in person.
- Purchase of a modular laboratory, to be located at the Burkholder building, which will allow the County to increase COVID-19 testing capacity from 500 to 1,000 tests per day. It is anticipated that the modular laboratory will be operational in mid-January 2021.

Update: As the response progresses, additional existing staff will most likely need to be “activated” and deployed to the response, to augment existing response teams and to provide respite to other staff working long hours in a high paced environment. All but one of the 22 Health Department positions have been created and 11 positions have been filled. Recruitment continues for the remaining positions and are anticipated to be filled in early 2021. One of the positions in the Office of Emergency Management has been filled; the second position is currently being recruited. Eight of the CSP call center positions has been filled; recruitment for the three remaining positions is underway and are expected to be filled in early 2021.

Coronavirus Relief Fund Allocations

Other Funding Sources: Many of the expenses are eligible for FEMA reimbursements and staff will maximize this funding stream prior to charging to the CRF allocation. Additionally, in accordance with federal guidance, staff redeployed in support of the Public Health Response will be charged against the Position Redeployments category.

Federally Qualified Health Centers Support

Current Allocation: \$1,750,000	Spent/Encumbered YTD: \$384,478	Balance: \$1,365,522
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Description: This funding is intended to provide support to the County’s two nonprofit Federally Qualified Health Centers (Neighborhood Health and Health Works) so they can continue to safely and effectively provide healthcare services to low-income individuals and families in the community, including testing and treatment and follow-up care of COVID-19 patients.

Update: The County has finalized contracts with Neighborhood Health and Health Works. Each FQHC was allowed to request up to 50% of their allocation up-front per the terms of the contracts, and these payments have been made. It is anticipated that Neighborhood Health and Health Works will expend the original allocation of \$750,000 by December 30, 2020; therefore, the allocation has been increased by \$1.0 million for a total allocation of \$1,750,000. Funding will be made on a reimbursement basis.

Other Funding Sources: It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.

Position Redeployments

Current Allocation: \$6,000,000	Spent/Encumbered YTD: \$2,655,279	Balance: \$3,344,721
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Description: Based on additional guidance released by the Department of Treasury, only salary expenses of positions whose duties have been substantially changed to respond to the COVID-19 pandemic are eligible. Position redeployments are the result of a combination of facility closures, which necessitated the redirection of employees to support the County’s COVID-19 response, as well as Health Department positions that were redeployed to specifically support the agency’s response. Please see the Public Health Response category above for information on actions taken by the Health Department in support of this effort.

Update: Staff will continue to examine the duties and responsibilities of individual positions throughout the County to determine eligibility. CRF can be used for position redeployments through December 31, 2021.

Coronavirus Relief Fund Allocations		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
County Supports and Operations		
IT needs for County Operations		
Current Allocation: \$13,500,000	Spent/Encumbered YTD: \$11,493,982	Balance: \$2,006,018
<p><i>Description:</i> This allocation supports information technology investments to support enhanced teleworking, including laptops and software licenses, as well as remote technical support licenses to allow IT staff additional capabilities to assist with technical support for remote users.</p>		
<p><i>Update:</i> In addition to 3,900 laptops, 1,000 Citrix licenses and 1,000 Zscaler licenses, the County has also purchased 1,000 mobile phones which were distributed to agencies on the front line of the County’s COVID-19 response. Additionally, the County has procured enhanced Microsoft licenses to allow for improved collaboration tools and integrated telephonic capabilities and additional laptops.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
Personal Protective Equipment		
Current Allocation: \$1,768,059	Spent/Encumbered YTD: \$0	Balance: \$1,768,059
<p><i>Description:</i> This category includes masks and other protective equipment for employees who interact with the public (excluding healthcare workers and first responders whose PPE is eligible for FEMA reimbursement).</p>		
<p><i>Update:</i> Eligible expenses will be pursued for reimbursement under FEMA. Only those expenses deemed ineligible based on FEMA’s September updated guidance – which limits expenses eligible for reimbursement – will be charged against the CRF funds.</p>		

Coronavirus Relief Fund Allocations		
Expanded Cleaning Supplies and Services		
Current Allocation: \$1,000,000	Spent/Encumbered YTD: \$114,950	Balance: \$885,050
<p><i>Description:</i> This category includes cleaning supplies and hand sanitizer for employees who interact with the public (excluding healthcare workers and first responders whose PPE is eligible for FEMA reimbursement) and other public County spaces.</p>		
<p><i>Update:</i> Eligible expenses will be pursued for reimbursement under FEMA. Only those expenses deemed ineligible based on FEMA’s September updated guidance – which limits expenses eligible for reimbursement – will be charged against the CRF funds.</p>		
Facility and other County Modifications		
Current Allocation: \$2,000,000	Spent/Encumbered YTD: \$1,326,198	Balance: \$673,802
<p><i>Description:</i> The Facilities Management Department (FMD) is coordinating facility modifications to install CDC-recommended safety barriers to physically separate and increase the distance between customer service employees and customers/clients. This category has been expanded to also include pedestrian improvements to enable social distancing.</p>		
<p><i>Update:</i> FMD is in the process of installing plexiglass and tempered glass protection barriers at 23 County buildings and the Courthouse. Expenses are also related to systems furniture door sliders to close off staff workspaces from paths of travel, floor signs to encourage social distancing, and other signage to communicate mask requirements.</p>		
<p><i>Other Funding Sources:</i> Staff has been able to shift some expenses to pursue reimbursement through FEMA. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		

Coronavirus Relief Fund Allocations		
Pandemic Administrative Leave		
Current Allocation: \$17,250,000	Spent/Encumbered YTD: \$17,109,712	Balance: \$140,288
<p><i>Description:</i> CARES guidance indicates that Coronavirus Relief Funds can be used to cover unanticipated administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace.</p> <p>In mid-March, County employees were granted up to 6 weeks of administrative leave if they could not telework due to a lack of childcare or elder care in their household, an inability to work due to being quarantined, sickness due to exposure to COVID-19 virus, a compromised immune system, a lack of work due to a facility closure, a serious health condition, or being age 65 or above. After May 9, 2020, this leave is granted only for those who are under quarantine per County medical advice due to an on-the-job COVID exposure.</p>		
<p><i>Update:</i> Through June 30, 2020, just over \$17 million was expended across the County for pandemic administrative leave. Staff will continue to pull data for the use of this and the CRF allocation may be adjusted as part of a future memo accordingly. Because this leave is now limited to workplace exposures, additional expenses will not be of similar magnitude to those expenses through June 30.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
FFCRA Leave		
Current Allocation: \$800,000	Spent/Encumbered YTD: \$750,719	Balance: \$49,281
<p><i>Description:</i> As required by the Families First Coronavirus Response Act (FFCRA), the County is providing emergency paid sick leave or emergency family and medical leave for a variety of situations, including: if an employee was advised to quarantine, was ill due to COVID-19 exposure, had a lack of childcare, or needed to care for another person in quarantine. These leave types vary in terms of how long they can be used and in the maximum rate of pay.</p> <p>CARES guidance specifically allows for covering expenses of providing paid sick and paid family and medical leave to public employee to enable compliance with COVID-19 public health precautions.</p> <p>FFCRA leave expires on December 31, 2020.</p>		

Coronavirus Relief Fund Allocations		
<p><i>Update:</i> Through June 30, 2020, just over \$750,000 was expended across the County in the FFCRA leave categories. Staff will continue to pull data for the use of this and the CRF allocation may be adjusted as part of a future memo accordingly.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
Hazard Pay		
Current Allocation: \$10,000,000	Spent/Encumbered YTD: \$0	Balance: \$10,000,000
<p><i>Description:</i> To recognize the risks and sacrifices that employees have made in response to the pandemic, staff recommends setting aside funds for a one-time hazard pay bonus. Eligibility parameters will be developed and are recommended to be based in part on risk assessments currently being finalized as required under the Virginia Department of Labor and Industry's Emergency Temporary Standard relating to COVID-19.</p>		
<p><i>Update:</i> Staff is in the process of compiling risk assessment information and will be putting together a final recommendation to be discussed with agency leadership and employee group representatives before being presented to the Board of Supervisors at the January 12, 2021 budget committee meeting.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
Schools Support		
Support for FCPS Virtual Learning		
Current Allocation: \$19,600,000	Spent/Encumbered YTD: \$18,850,850	Balance: \$749,150
<p><i>Description:</i> This allocation supports health and safety supplies and technology requirements to support Fairfax County Public Schools in the current virtual learning and environment and as the system prepares to return students to classroom settings. This allocation is consistent with the request from the Fairfax County School Board per an August 31, 2020 letter to Chairman McKay. Per updated guidance from the U.S. Department of Treasury, expenses of up to \$500 per elementary and secondary school student will be deemed as eligible expenditures, such that schools do not need to document the specific use of funds up to that amount.</p>		

Coronavirus Relief Fund Allocations

Update: Support for FCPS’ virtual learning to-date represents Health and Safety supplies and Technology Support for Equitable Virtual Instructional.

Expenses for health and safety supplies to mitigate the potential spread of COVID-19 in FCPS schools and administrative buildings include the acquisition of cloth and disposable masks, disposable gowns, face shields, free standing counter plexiglass shields, mounted plexiglass shields for schools and offices, handheld thermometers, single-use temperature measurement, hand sanitizer and automatic dispensing stands, Virex disinfectant, gloves, and signage. The Office of Procurement Services is currently in the process of sourcing classroom plexiglass for each teacher desk and reusable gowns for special education teachers and staff. A

Technology Support for Equitable Virtual Instruction includes expenses for 4,598 teacher replacement laptops to support ongoing virtual learning activities for the final batch of our elementary school teacher and expenses related to providing laptops or other computing device to FCPS students for use at home and school. Additionally, FCPS has migrated its MiFi plan to a fixed cost, unlimited data plan per device to prevent rising costs. Expenses support approximately 6,000 MiFi units for a 6-month period to support distance learning.

Technology support for Equitable Virtual Instruction also includes infrastructure improvements required to support the hybrid instructional model. Infrastructure improvements will increase bandwidth capacity to support concurrent HD video streams at FCPS sites. The acquisition of an additional 20Gbps of internet bandwidth will bring the total internet bandwidth to 60Gbps. Core infrastructure components consist of routers, switches, the enterprise firewall, optical devices, and internet bandwidth traffic and shaping devices.

Other Funding Sources: As on the County side, School staff are working to maximize resources, including CARES funds received directly by the Schools (including the additional CARES funds provided by the state as announced on October 8), School Operating Funds, and FEMA reimbursements. (It should be noted that as of September 15, FEMA will no longer reimburse expenses related to Schools PPE.) Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.

Expenses to be Pursued for FEMA Reimbursement

Expenses to be pursued for FEMA reimbursement are currently estimated at **\$40 million**. The projections for each category are included below and have been updated based on year-to-date actuals. FEMA has approved the two reimbursement requests submitted by the County for a total of \$7.76 million, which results in a maximum reimbursement (75%) of \$5.82 million, with the \$1.94 million difference covered through the local cost share (25%). Additional reimbursement requests will be submitted in January 2021. As reimbursement claims are submitted and as reimbursements are received, this table will continue to be updated. Based on a 25% local cost share, **\$10.0 million** has been set aside as an allocation against the General Fund Pandemic Reserve.

Communications

Estimated Expenses: \$600,000 \$500,000	Spent/Encumbered Year-to-Date: \$582,448	Reimbursements Submitted: \$0	Reimbursements Received: \$0
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Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.

Disinfection (Products and Contracts)

Estimated Expenses: \$2,400,000	Spent/Encumbered Year-to-Date: \$1,712,846	Reimbursements Submitted: \$897,114	Reimbursements Received: \$0
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Expenses for disinfection of public areas and other facilities in response to the COVID-19 public health emergency.

The County transitioned to Single Point Ordering (SPO) on April 6, 2020 through the Department of Procurement and Material Management (DPMM). The Logistics Center is currently operating at approximately 160% of storage capacity, with additional PPE shipments scheduled to arrive within the coming days and weeks. The Burke Station Road location is now being used as a secondary containment site and will be filled to storage capacity soon due to current CNC protocols (Consolidate and Compress) currently taking place at the Logistics Center. Staff continues to implement CNC protocols, and have identified 2 items that could help with space management if an active directive is given to apply the (KN-95's and medical gowns) procured solution to current planning strategies.

Currently stocked in the Logistics Center are the following items which staff anticipates to continue sourcing due to the necessity to disinfect multiple surfaces and touch points, especially as County facilities and services continue to increase in availability.

Expenses to be Pursued for FEMA Reimbursement			
Disinfectant wipes, containers	14,412		
Sanitizing spray, bottles	11,104		
Hand sanitizer gel (total oz.)	362,352 oz.		
Emergency Operations Center/Health Department Operations Center			
Estimated Expenses: \$900,000 \$1,000,000	Spent/Encumbered Year-to-Date: \$118,975	Reimbursements Submitted: \$0	Reimbursements Received: \$0
Emergency medical response expenses related to COVID-19 - including Emergency Operations Center costs.			
Jail Support			
Estimated Expenses: \$100,000	Spent/Encumbered Year-to-Date: \$5,737	Reimbursements Submitted: \$0	Reimbursements Received: \$0
COVID-19-related expenses of maintaining county jails as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.			
Law Enforcement/Security			
Estimated Expenses: \$1,500,000	Spent/Encumbered Year-to-Date: \$884,855	Reimbursements Submitted: \$0	Reimbursements Received: \$0
Law Enforcement and Security related to enhanced security for County facilities or COVID-related events, including uniformed or contract services.			
Medical Expenses			
Estimated Expenses: \$1,500,000	Spent/Encumbered Year-to-Date: \$721,070	Reimbursements Submitted: \$0	Reimbursements Received: \$0
COVID-19 related expenses of clinics and similar facilities. Costs of providing COVID-19 testing, including serological testing. Emergency medical response and medical transport expenses.			

Expenses to be Pursued for FEMA Reimbursement																			
Non-Congregate Sheltering																			
Estimated Expenses: \$17,000,000 \$18,000,000	Spent/Encumbered Year-to-Date: \$17,883,841*	Reimbursements Submitted: \$0	Reimbursements Received: \$0																
<p>Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.</p> <p><i>*This figure is also included in the combined spending total on page 14 as multiple funding sources are being used to fund this program and final allocations may vary.</i></p>																			
Personal Protective Equipment (PPE)																			
Estimated Expenses: \$13,000,000 \$12,000,000	Spent/Encumbered Year-to-Date: \$10,033,912	Reimbursements Submitted: \$6,863,419	Reimbursements Received: \$0																
<p>Expenses for acquisition and distribution of medical and protective supplies, including personal protective equipment.</p> <p>Since the County transitioned to Single Point Ordering (SPO) on April 6, 2020, and even before, the Department of Procurement and Material Management (DPMM) began sourcing critically needed PPE and cleaning supplies.</p> <p>The County Logistics Center has pivoted its services to support the SPO efforts and is receiving, storing, and delivering the items in response to County agencies’ Requests for Assistance placed through the Office of Emergency Management.</p> <p>At this time, there is a variety of needed items in stock at the Logistics Center. The most critically needed PPE items remain respirator masks for first responders and protective nitrile gloves.</p> <p>First responders are actively being fit tested for additional respirator models that have become more readily available. As such, fit testing kits and supplies continue to be needed in large quantities.</p> <p>Currently stocked in the Logistics Center are the following items which staff anticipates will fulfill requests for assistance for the next several weeks to months, depending upon the actual items and the rate at which they are being “burned,” or used.</p> <table border="0"> <tr> <td>Respirator masks</td> <td>633,294</td> <td>Protective “dust” masks</td> <td>663,023</td> </tr> <tr> <td>Surgical masks</td> <td>508,650</td> <td>Cloth masks</td> <td>164,620</td> </tr> <tr> <td>Medical gowns</td> <td>584,730</td> <td>Protective nitrile gloves</td> <td>261,500</td> </tr> <tr> <td>Safety goggles</td> <td>5,534</td> <td></td> <td></td> </tr> </table>				Respirator masks	633,294	Protective “dust” masks	663,023	Surgical masks	508,650	Cloth masks	164,620	Medical gowns	584,730	Protective nitrile gloves	261,500	Safety goggles	5,534		
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Safety goggles	5,534																		

Expenses to be Pursued for FEMA Reimbursement

Sourcing these and other critical items continues to be challenging, however, over time, DPMM has established critically helpful relationships with multiple vendors and suppliers, which has led to the ability to establish timed allocation orders for some items so that storage challenges can be mitigated. Although DPMM is beginning to experience some stabilization in the supply chain, for a few items pricing remains volatile and higher than pre-pandemic levels. Gloves, which are a very high use item, continue to be priced nearly 5 times higher than pre-pandemic prices and have become very difficult to source.

Estimated expenses for PPE are expected to increase and could reach over \$20 million, with most of these additional costs attributable to N-95 respirator masks and gloves. Staff continues to track burn rates and has projected needs through calendar year-end. These projections assume that viral spread will continue in the current trajectory. They will be revised as needed.

Response Overtime/Supplies

Estimated Expenses: \$3,000,000	Spent/Encumbered Year-to-Date: \$1,951,130	Reimbursements Submitted: \$0	Reimbursements Received: \$0
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Overtime Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. In addition, expenses for public safety measures.

Other Funding Sources		
<p>A total of \$143.6 million has been awarded, or is anticipated to be awarded, to the County or Fairfax County Public Schools to support pandemic response efforts. It should be noted that many of these awards currently have an expiration of December 30, 2020 – consistent with the original Coronavirus Relief Fund deadline. These dates may be extended, and this table will be updated accordingly in future updates.</p>		
WIOA Rapid Response		
Funding Amount: \$396,208	Status: Awarded	Board Notification: Accept Board Item on April 14, 2020
<p>The rapid response funding, through the Workforce Innovation and Opportunity Act (WIOA), will provide layoff aversion funding to local businesses during the COVID-19 national emergency.</p>		
CARES Act Provider Relief Fund		
Funding Amount: \$699,387	Status: Awarded	Board Notification: Funding included in the April 24, 2020 memo to the Board and was approved as part of the <i>FY 2020 Third Quarter Review</i>
<p>Funding was allocated based on the Medicare fee-for-service reimbursements received for EMS ambulance transport in 2019. Funding will be used to prevent, prepare for, and respond to coronavirus, and to reimburse the County for health care-related expenses.</p>		
Emergency Solutions Grant COVID-19		
Funding Amount: \$1,699,586	Status: Awarded	Board Notification: Funding included in the April 24, 2020 memo to the Board and was approved as part of the <i>FY 2020 Third Quarter Review</i>
Funding Amount: \$6,581,782	Status: Awarded	Board Notification: Accept Board Item on July 28, 2020
<p>Funding will primarily be used to create additional emergency shelter capacity, including new isolation and quarantine shelter beds, in local hotels. Staff is also exploring whether it is cost effective to utilize the ESG dollars to implement Rapid Rehousing strategies in an effort to quickly transition individuals and families into permanent housing with appropriate supports.</p>		

Other Funding Sources		
Community Development Block Grant (CDBG) – Coronavirus		
Funding Amount: \$3,506,542	Status: Awarded	Board Notification: Funding included in the April 24, 2020 memo to the Board and was approved as part of the <i>FY 2020 Third Quarter Review</i>
\$4,850,209	Awarded	Funding was included in the <i>FY 2021 Mid-Year Review</i>
<p>The CDBG program seeks to stimulate the development and preservation of low- and moderate-income housing through the provision of loans, public facilities, and improvements directed toward conserving and upgrading low- and moderate-income neighborhoods. It also supports the provision of special outreach and assistance services to low- and moderate-income households. These funds will be used to provide emergency rent and utility assistance for households who have lost income due to COVID-19; organizational support for non-profit partners impacted by COVID-19; income replacement for affordable housing providers whose tenants are unable to pay their rent due to COVID-19; and administrative support, if needed, to implement and monitor these activities.</p>		
Domestic Violence Prevention and Services Grant - CARES Act		
Funding Amount: \$30,401	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
\$10,000	Awarded	Award Processed Administratively per Grant Policy
<p>Funding of \$30,401 will be used to implement technology enhancements/software service to support the 24-hour Domestic and Sexual Violence Hotline Services. These improvements are needed to support remote hotline operations, allow more functional routing of calls and simultaneous calls.</p> <p>Funding of \$10,000 will be used to reproduce six new versions of videos previously produced that provide information and support to victims of domestic violence during COVID-19. Each video will be reproduced with subtitles in the following languages: Spanish, Arabic, Vietnamese, Korean or Chinese and each will be reproduced with English closed captions.</p>		
Programs Administered as part of the Area Agency on Aging		
Funding Amount: \$2,141,122	Status: Awarded	Board Notification: Accept Board Item on June 9, 2020
<p>Pass through funding from the Virginia Department for Aging and Rehabilitative Services as a result of funding made available to address the COVID-19 pandemic for programs administered as part of the Area Agency on Aging will be used to support nutrition services including home delivered meals and congregate meals, community-based services such as grocery shopping,</p>		

Other Funding Sources		
<p>medication pick-up, family caregiver support, and training associated with the Long-Term Care Ombudsman program.</p>		
Community Services Block Grant (CSBG)		
Funding Amount: \$874,520	Status: Awarded	Board Notification: Accept Board Item on June 23, 2020
<p>Funding will be used to increase emergency food distribution to clients earning 200 percent of Federal Poverty Level or below through Food for Others’ community partners and mobile emergency food distribution. Clients will not be required to travel to the Food for Others warehouse in Merrifield. The mobile program will also provide choice for customers, allowing them to select items they need on Food for Others’ website.</p>		
WMATA CARES Credit (Connector)		
Funding Amount: \$26,000,000	Status: Anticipated	Board Notification: Funding was approved as part of the <i>FY 2020 Carryover Review</i>
<p>The County has received notification from WMATA of \$26.0 million in funding from the Federal Transit Administration being made available through the CARES Act. This funding is intended to provide support to local transit agencies, with WMATA being the pass-through organization. In order to provide this funding to the County, WMATA will apply \$26 million as a credit towards the County’s first payment in FY 2021. These funds can be used for costs incurred as far back as January 20, 2020 and do not expire. Furthermore, this funding can be utilized to offset revenue losses. This funding was recognized as part of the <i>FY 2020 Carryover Review</i>.</p>		
Elementary and Secondary School Emergency Relief (ESSER) Fund		
Funding Amount: \$21,691,840	Status: Awarded	Board Notification: These funds were included in the County’s appropriations for Schools funds as part of the <i>FY 2020 Carryover Review</i> (as with other adjustments approved by the School Board as part of their adoption of the Schools FY 2021 budget)
<p>Funds received were included in the Schools FY 2021 Approved Budget. Funding was allocated to provide remote learning support, mental health services and supports, supplies and training for cleaning and sanitation, providing resources to support intervention, and providing principals and other school leaders with resources to address school needs. The allocation of CARES Act funding includes an allocation for the City of Fairfax and federally-mandated private school equitable services. The award period for CARES ESSER funding allows for the expenditure of funds from March 13, 2020-September 30, 2022.</p>		

Other Funding Sources		
CARES Coronavirus Relief Funds State Allocation for Schools		
Funding Amount: \$32,215,943	Status: Awarded	Board Notification: These funds will be included in the County’s appropriations for Schools funds as part of the <i>FY 2021 Mid-Year Review</i> (as with other adjustments approved by the School Board as part of their Mid-Year Review)
<p>On October 8, 2020, Governor Ralph Northam announced a new allocation of more than \$220 million in federal Coronavirus Aid, Recovery, and Economic Security (CARES) Act dollars to help K-12 public schools in Virginia. The funding will support COVID-19 preparedness and response measures for the 2020-2021 school year, including testing supplies, personal protective equipment, sanitization, and technology for distance learning. Funding will be distributed to all 132 public school districts using an allocation formula of \$175 per pupil based on fall enrollment, with a minimum of \$100,000 for each school division. FCPS’ allocation, including City of Fairfax totals \$32.2 million. The eligibility period for this funding is through December 30, 2020.</p>		
Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation		
Funding Amount: \$404,297	Status: Awarded	Board Notification: Accept Board Item on July 14, 2020
<p>Funding has been awarded for two Police Department initiatives: 1) to assist Fairfax County Police Department with regular salary personnel that were reassigned to assist in prevention, preparation and response efforts to coronavirus for up to two years, and 2) conducting a case study with George Mason University on preventing, preparing, and responding to COVID-19 and the impacts on Fairfax County Police Department.</p>		
COVID-19 Emergency Funding Support Grant		
Funding Amount: \$75,000	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
<p>Virginia Housing (formerly Virginia Housing Development Authority) has allocated funding to the Fairfax County Redevelopment and Housing Authority (FCRHA) to cover staff salaries to allow for continued housing operations during the COVID-19 pandemic.</p>		

Other Funding Sources		
Virginia Department of Health – Contact Tracing		
Funding Amount: \$11,390,256	Status: Awarded	Board Notification: Funding was included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 and was approved as part of the <i>FY 2020 Carryover Review</i>
\$3,132,285	Awarded	Funding will be included in the revised <i>FY 2021 Mid-Year Review</i> recommendation to the Board in January 2021 to be approved as part of the <i>FY 2021 Mid-Year Review</i>
<p>**Additional funding has been received for a total of \$14,522,541 subsequent to the November 2020 update memorandum.**</p> <p>The Virginia Department of Health has provided \$14.5 million to support the County’s contact tracing program. This funding will be in lieu of the state hiring case and contact interview staff for the County. The Memorandum of Understanding between the state and County has been fully executed. The state originally provided \$11.4 million in funding but approved the County’s request for an additional \$3.1 million. This additional funding will free up funding allocated in the County’s Coronavirus Relief Fund, Contact Tracing Program for other uses. All of the funding must be spent by December 30, 2020.</p>		
State Funded COVID-19 Testing - CARES Act		
Funding Amount: \$2,028,035	Status: Awarded	Board Notification: Funding was included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 and was approved as part of the <i>FY 2020 Carryover Review</i>
<p>The Virginia Department of Health has provided targeted funding for increased Community Testing, to support Health Department testing activities and capacity through December 30, 2020. The Memorandum of Understanding between the state and County has been fully executed.</p>		

Other Funding Sources		
COVID-19 Health Department Lab - PPP and Health Care Enhancement Act		
Funding Amount: \$5,043,548 <u>\$11,694,695 (est.)</u> \$16,738,243	Status: Awarded	Board Notification: The \$5.0 million in funding will be included in the revised <i>FY 2021 Mid-Year Review</i> recommendation to the Board in January 2021 to be approved as part of the <i>FY 2021 Mid-Year Review</i> ; the \$11.7 million in funding will either be an Accept Board item or quarterly review, depending on the timing of the formal execution of the MOU
<p>The Virginia Department of Health has indicated that funding in support of the Health Department Lab will be funded through the state’s Coronavirus Relief Fund (CRF) allocation (\$5.0 million) and the Epidemiology and Laboratory Capacity (ELC) allocation (\$11.7 million). Funding supported through the CRF must be expended by December 30, 2020 while funding through ELC will cover a 30-month period. Unless prohibited by unanticipated constraints, funding will be targeted for: 1) additional laboratory testing equipment and supplies; 2) staff salary for positions targeted to increase laboratory testing capacity. The Memorandum of Understanding between the state and County for the \$5.0 million has been fully executed. The state has delayed the ELC funding stream until early 2021; however, it is anticipated that funding will be retroactive to August 2020.</p>		
Head Start/Early Head Start Child Care Partnership and Expansion		
Funding Amount: \$627,468	Status: Awarded	Board Notification: Apply/Accept Board Item on July 28, 2020
<p>Funding has been requested to provide technology, mental health services, and personal protective equipment (PPE) supplies for the Head Start, Early Head Start, and Early Head Start Child Care Partnership and Expansion grants. The funding amount was allocated proportionally to all grants based on federal funded enrollment levels as required by the CARES Act.</p>		

Other Funding Sources		
SAMHSA COVID-19 Emergency Grant		
Funding Amount: \$139,735	Status: Awarded	Board Notification: Funding was included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 and was approved as part of the <i>FY 2020 Carryover Review</i>
Funding will be used for two contracted peer support specialists to assist with the Fairfax-Falls Church Community Services Board’s ongoing outreach efforts and resource navigation services for individuals with substance use disorder (including opioid use disorder) leaving the Adult Detention Center and individuals referred for services who recently overdosed or relapsed because of challenges related to COVID-19.		
Assistance to Firefighters Grant Program - COVID-19 Supplemental		
Funding Amount: \$78,739	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
Funding has been awarded to the Fire and Rescue Department for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus.		
Employee Child Care Center – CARES Act		
Funding Amount: \$15,000	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
\$15,000	Awarded	Award Processed Administratively per Grant Policy
\$12,900	Awarded	Award Processed Administratively per Grant Policy
A third grant award has been received for a total of \$42,900 subsequent to the November 2020 update memorandum.		
Funding has been awarded to the Department of Neighborhood and Community Services for the Employee Child Care Center to help child care providers remain open to provide child care for children of essential personnel during the state of emergency declared by Governor Northam in response to the COVID-19 pandemic.		

Other Funding Sources		
2020 Federal Election – CARES Act		
Funding Amount: \$432,837	Status: Awarded	Board Notification: Funding was included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 and was approved as part of the <i>FY 2020 Carryover Review</i>
<p>Grant funds will be used for additional costs associated with the national emergency related to coronavirus, and are to be spent to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle. Staff is currently determining the totality of requirements needed for the upcoming election and will then determine on how best to allocate this funding, along with requesting appropriate CRF funding in addition to the funding set aside in the General Fund.</p>		
SSG Funding City of Manassas – Coronavirus Relief Fund		
Funding Amount: \$157,500	Status: Awarded	Board Notification: Funding was included in the <i>FY 2021 Mid-Year Review</i> .
<p>The Department of Family Services is the One-Stop Operator for the Northern Virginia Workforce Development Area. This area is comprised of the counties of Fairfax, Prince William, and Loudoun, and the cities therein. As the One-Stop Operator for this region, DFS operates and manages various employment programs assisting job seekers with occupational training and job placement assistance. The SkillSource Group, Inc. (SSG) has awarded funding to DFS to provide jobseeker services to residents within the City of Manassas, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia. These funds will provide employment and training programs for City of Manassas residents who have been furloughed or laid off due to the public health emergency.</p>		

Other Funding Sources		
SSG Funding Prince William County – Coronavirus Relief Fund		
Funding Amount: \$324,000	Status: Awarded	Board Notification: Funding was included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 and was approved as part of the <i>FY 2020 Carryover Review</i>
\$76,833	Awarded	Funding will be included in the revised <i>FY 2021 Mid-Year Review</i> recommendation to the Board in January 2021 to be approved as part of the <i>FY 2021 Mid-Year Review</i>
Additional funding has been received for a total of \$400,833 subsequent to the November 2020 update memorandum		
<p>The Department of Family Services is the One-Stop Operator for the Northern Virginia Workforce Development Area. This area is comprised of the counties of Fairfax, Prince William, and Loudoun, and the cities therein. As the One-Stop Operator for this region, DFS operates and manages various employment programs assisting job seekers with occupational training and job placement assistance. The SkillSource Group, Inc. (SSG) has awarded funding to DFS to assist Prince William County Economic Development, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia, for a variety of workforce services that are focused on helping both jobseekers and employers as part of their Workforce Reskilling and Transition grant.</p>		
SSG Funding City of Manassas Park – Coronavirus Relief Fund		
Funding Amount: \$25,000	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
<p>The Department of Family Services is the One-Stop Operator for the Northern Virginia Workforce Development Area. This area is comprised of the counties of Fairfax, Prince William, and Loudoun, and the cities therein. As the One-Stop Operator for this region, DFS operates and manages various employment programs assisting job seekers with occupational training and job placement assistance. The SkillSource Group, Inc. (SSG) has awarded funding to DFS to assist City of Manassas Park, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia. These funds will provide employment services for City of Manassas Park residents who have barriers to employment or are underemployed and are in need of occupational skills training.</p>		

Other Funding Sources		
Re-Employing Virginians Educational Vouchers – Coronavirus Relief Fund		
Funding Amount: \$1,500,000	Status: Awarded	Board Notification: Accept Board Item on December 1, 2020
<p>The Governor has authorized funding from the state’s Coronavirus Relief Fund to address the economic impacts of the COVID-19 pandemic including the loss of employment for workers. Funding is being provided by the Virginia Community College System for training vouchers to be used for any eligible training provider in one of the following training programs: Information Technology, Manufacturing and Skilled Trades, Healthcare, Early Childhood Education, or Public Safety. The state recently notified the County of their intent to provide funding and all training programs must be completed by December 30, 2020 in accordance with the federal CARES Act legislation. Unless this funding is extended past December 30, 2020, the County may not be able to fully expend the full award. Unspent funds will revert back to the state.</p>		
COVID-19 Mass Vaccination Campaign		
Funding Amount: \$500,000	Status: Awarded	Board Notification: Accept Board Item on December 1, 2020
<p>On October 23, 2020, the Governor announced funding from the state’s Coronavirus Relief Fund will be used to create a statewide program to distribute the COVID-19 vaccine. Funding has been provided to support local health districts in preparing for mass vaccination efforts. Funding will specifically be used to purchase equipment and supplies to support storage and transport of vaccines at required temperatures, other equipment and supplies needed to hold mass vaccination events, and messaging in support of vaccination. In accordance with the federal CARES Act legislation, funding must be spent by December 30, 2020. Unless this funding is extended past December 30, 2020, the County may not be able to fully expend the full award. Unspent funds will revert back to the state. The state has indicated that additional resources will be identified in 2021 to continue the vaccination program; however, funding past December 30, 2020 has not yet been provided.</p>		
Virginia Department of Health – Community Health Workers		
Funding Amount: \$2,657,661	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2021 Mid-Year Review</i> recommendation to the Board in January 2021 to be approved as part of the <i>FY 2021 Mid-Year Review</i>
<p style="text-align: center;"><i>**This funding was awarded subsequent to the November 2020 update memorandum**</i></p> <p>The Virginia Department of Health has provided \$2.7 million to support the Community Health Workers who are collaborating with the contact tracing teams, the Health Department Outreach Team, and the community to provide culturally competent supports and communication to individuals and families in following COVID-19 related self-isolation or quarantine protocols.</p>		

Other Funding Sources		
<p>Funding must be spent by December 30, 2020. Funding for the Community Health Workers was originally allocated from the County’s Coronavirus Relief Fund, Contact Tracing Program; however, this new funding will free up the County’s resources for other uses.</p>		
COVID-19 Office of Environmental Health Services (OEHS) Enforcement - CARES Act		
Funding Amount: \$91,428	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
<p><i>**This funding was awarded subsequent to the November 2020 update memorandum**</i></p> <p>The Virginia Department of Health has provided funding for receiving, tracking and investigating complaints related to COVID-19 Executive Order compliance for businesses and individuals. The information gathered will be used to direct communications with businesses and the public in response to complaints received. Funding must be expended by December 30, 2020.</p>		
COVID-19 Epidemiologist Positions – CARES Act		
Funding Amount: \$109,496	Status: Awarded	Board Notification: Depending on Formal Execution of the MOU, either an Accept Board item or a quarterly review
<p><i>**This funding was awarded subsequent to the November 2020 update memorandum**</i></p> <p>The Virginia Department of Health has provided funding to pay for additional COVID-19 epidemiologists who will assist with interpreting program policies and procedures, provide training, monitoring, reviewing and entering data, and providing reports, as needed. The Memorandum of Understanding between the state and County has not yet been fully executed. Funding must be expended by December 30, 2020. The state has indicated that additional funding will be identified to continue this program through November 2022.</p>		
Utility Relief Program, County – State Coronavirus Relief Fund		
Funding Amount: \$1,468,639	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2021 Mid-Year Review</i> recommendation to the Board in January 2021 to be approved as part of the <i>FY 2021 Mid-Year Review</i>
<p><i>**This funding was awarded subsequent to the November 2020 update memorandum**</i></p> <p>The Commonwealth has appropriated \$100 million of its Coronavirus Relief Funds to provide financial assistance to utility customers. A portion of this appropriation is allocated to the COVID-19 Municipal Utility Relief Fund Program. Under this Program, the Commonwealth will make funds available to qualifying municipal utilities so that the municipal utilities can provide financial assistance to customers who cannot pay their utility bills due to economic</p>		

Other Funding Sources		
<p>hardships caused by the COVID-19 pandemic. This funding represents the amount awarded to Fairfax County. Funding must be expended by December 30, 2020.</p>		
Utility Relief Program, Other Municipalities – State Coronavirus Relief Fund		
<p>Funding Amount: \$943,266</p>	<p>Status: Awarded</p>	<p>Board Notification: Funding will be included in the revised <i>FY 2021 Mid-Year Review</i> recommendation to the Board in January 2021 to be approved as part of the <i>FY 2021 Mid-Year Review</i></p>
<p><i>**This funding was awarded subsequent to the November 2020 update memorandum**</i></p> <p>The Commonwealth has appropriated \$100 million of its Coronavirus Relief Funds to provide financial assistance to utility customers. A portion of this appropriation is allocated to the COVID-19 Municipal Utility Relief Fund Program. Under this Program, the Commonwealth will make funds available to qualifying municipal utilities so that the municipal utilities can provide financial assistance to customers who cannot pay their utility bills due to economic hardships caused by the COVID-19 pandemic. However, each municipal utility within the County’s jurisdiction will need to partner with the County to act as the utility’s fiscal agent to receive funds. This funding represents the amounts awarded to Fairfax Water (\$843,852), the Town of Vienna (\$49,290) and the Town of Herndon (\$50,124). Funding must be expended by December 30, 2020.</p>		

- cc: Scott S. Brabrand, FCPS Superintendent
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 Christina C. Jackson, Director, Department of Management and Budget