

ATTACHMENT III:
**SUMMARY OF SIGNIFICANT GENERAL FUND
EXPENDITURE VARIANCE**

GENERAL FUND EXPENDITURE VARIANCE

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Actual expenditures, encumbrances, and unencumbered items recommended to be carried over to FY 2003 resulted in a balance of \$9,512,800. Outstanding encumbrances required to be carried forward total \$12,436,812. A total of \$6,364,280 for unencumbered but previously budgeted items is required for appropriation in FY 2003 (see Attachment IV). Only those General Fund agencies with significant variances are noted in this Attachment.

LEGISLATIVE EXECUTIVE FUNCTIONS/CENTRAL SERVICES

Agency 01, Board of Supervisors

\$359,765

The agency balance of \$359,765 is 8.9 percent of the FY 2002 approved funding level and includes savings from both the Clerk's Office and the District Supervisors' Offices. These savings are primarily attributable to \$281,145 in Personnel Savings based on position vacancies and \$78,620 in Operating Expenses based on lower than anticipated costs for advertising, postage, and other miscellaneous operating expenses. The following table represents year-end balances by Supervisory District as compared to the FY 2002 Adopted Budget Plan.

Supervisory District	FY 2002 Adopted Budget Plan	FY 2002 Actual Expenditures	Balance
Chairman	\$373,493	\$303,212	\$70,281
Braddock	322,493	298,324	\$24,169
Hunter Mill	322,493	294,440	\$28,053
Dranesville	322,493	314,467	\$8,026
Lee	322,493	315,526	\$6,967
Mason	322,493	322,123	\$370
Mt. Vernon	322,493	285,820	\$36,673
Providence	322,493	288,136	\$34,357
Springfield	322,493	307,567	\$14,926
Sully	322,493	270,916	\$51,577
Total	\$3,275,930	\$3,000,531	\$275,399

Agency 02, Office of the County Executive

\$565,519

The agency balance of \$565,519 is 8.5 percent of the FY 2002 approved funding level. Of this amount, \$363,486 is included as encumbered carryover in FY 2003. The remaining balance of \$202,033 is primarily attributable to lower than anticipated training expenses and printing costs as well as salary savings associated with the delayed filling of the Language Coordinator position.

Agency 11, Department of Human Resources

\$590,323

The agency balance of \$590,323 is 9.3 percent of the FY 2002 approved funding level. Of this amount, \$446,160 is included as encumbered carryover in FY 2003. The remaining balance of \$144,163 is attributable to savings of \$107,058 in Personnel Services due to position vacancies and \$37,105 in Operating Expenses.

Agency 15, Electoral Board and General Registrar

\$1,911,513

The agency balance of \$1,911,513 is 47.7 percent of the FY 2002 approved funding level. Of this amount, \$1,911,127 is included as encumbered carryover in FY 2003 and is for the purchase of new voting machines. Staff is currently evaluating several new voting systems that have been certified for use in the Commonwealth of Virginia and expects to present a recommendation to the Board of Supervisors in FY 2003.

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Agency 17, Office of County Attorney **\$485,262**

The agency balance of \$485,262 is 8.8 percent of the FY 2002 approved funding level. Of this amount, \$319,331 is included as encumbered carryover in FY 2003. The remaining balance of \$165,931 is primarily attributable to savings in Operating Expenses.

Agency 20, Department of Management and Budget **\$388,235**

The agency balance of \$388,235 is 13.1 percent of the FY 2002 approved funding level. Of this amount, \$32,522 is included as encumbered carryover for FY 2003. The remaining balance of \$355,713 is primarily attributable to savings of \$278,029 in Personnel Services due to position vacancies, \$76,284 in Operating Expenses due primarily to lower than anticipated printing and postage costs, and \$1,400 in Capital Equipment due to lower than projected costs for computer equipment.

Agency 70, Department of Information Technology **\$878,054**

The agency balance of \$878,054 is 4.3 percent of the FY 2002 approved funding level. Of this amount, \$707,900 is included as encumbered carryover in FY 2003. The remaining balance of \$170,154 is primarily attributable to savings in both Personnel Services due to position vacancies and in Capital Equipment though the consolidation of County servers.

JUDICIAL ADMINISTRATION

Agency 80, Circuit Court and Records **\$526,926**

The agency balance of \$526,926 is 5.9 percent of the FY 2002 approved funding level. Of this amount, \$134,765 is included as encumbered carryover in FY 2003. The remaining balance of \$392,161 is primarily attributable to a savings of \$99,135 in Personnel Services due to position vacancies, \$264,663 in Operating Expenses primarily due to lower than anticipated costs for computer and software repairs and maintenance, and \$28,363 in Capital Equipment savings due to lower than anticipated costs.

PUBLIC SAFETY

Agency 31, Land Development Services **\$562,753**

The agency balance of \$562,753 is 3.0 percent of the FY 2002 approved funding level. Of this amount, \$517,551 is included as encumbered carryover in FY 2003. The remaining balance of \$45,202 is primarily attributable to a savings of \$73,343 in Operating Expenses due to lower than anticipated costs associated primarily with communications and vehicle services. This is partially offset by a shortfall of \$45,428 in Personnel Services due to lower than anticipated position turnover. Capital Equipment savings totaled \$17,287 due to lower than projected bid prices on approved equipment purchases.

Agency 81, Juvenile and Domestic Relations District Court **\$282,003**

The agency balance of \$282,003 is 1.7 percent of the FY 2002 approved funding level. Of this amount, \$76,546 is included as encumbered carryover in FY 2003. The remaining balance of \$205,457 is primarily attributable to \$398,348 in Operating Expenses from savings in the First Offenders Program counseling services and psychological services due to fewer clients requiring these services, decreased usage of consultant services for programming, and lower than anticipated start-up costs for the new East County Probation Office. Capital Equipment purchases generated a savings of \$4,617 due to lower than anticipated costs. These savings are partially offset by a shortfall of \$197,508 in Personnel Services due to lower than anticipated position turnover.

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Agency 91, Office of the Sheriff

(\$1,225,620)

The agency shortfall of \$1,225,620 is 2.8 percent of the FY 2002 approved funding level. The shortfall of \$1,225,620 is attributable to overtime requirements associated with the Adult Detention Center (ADC), Booking Center, and Satellite Lock-up operations. Overtime has been required to staff a high percentage of guard posts, which the current authorized staffing levels do not cover. The opening of additional floors within the ADC Expansion of mid-FY 2001, and the difficulty in isolating this impact before this time, have driven the current surge in overtime over budgeted levels. An Administrative Adjustment is included in the *FY 2002 Carryover Review* package to address this issue.

Agency 92, Fire and Rescue Department

\$1,127,126

The agency balance of \$1,127,126 is 1.0 percent of the FY 2002 approved funding level. Of this amount, \$1,107,868 is included as encumbered carryover in FY 2003. The remaining balance of \$19,258 is primarily attributable to savings of \$9,255 in Personnel Services due to lower than anticipated payments for shift differential, savings of \$7,497 in Operating Expenses due primarily to savings in expenditures for protective clothing and equipment repair, and \$2,506 in Capital Equipment savings.

PUBLIC WORKS

Agency 08, Facilities Management Division

\$2,534,523

The agency balance of \$2,534,523 is 7.1 percent of the FY 2002 approved funding level. Of this amount, \$2,412,241 is included as encumbered carryover in FY 2003 for financial obligations for renovations, energy and lighting upgrades, maintenance contracts, and security obligations. The remaining balance of \$122,282 is primarily attributable to savings of \$39,744 in Personnel Services due to delays in filling vacant positions, savings of \$54,379 in Operating Expenses primarily due to lower than anticipated electric and gas costs, and savings of \$28,159 due to greater than anticipated billings and receipts for renovations and contractor costs.

Agency 29, Stormwater Management

\$745,698

The agency balance of \$745,698 is 9.3 percent of the FY 2002 approved funding level. Of this amount, \$348,053 is included as encumbered carryover in FY 2003 primarily for contractual services for drainage, trail, and paving projects which are in varying stages of ongoing construction. The remaining balance of \$397,645 is primarily attributable to a savings of \$311,728 in Personnel Services due to position vacancies and an increase of \$57,371 in Recovered Costs due to greater than anticipated demands for services by other County agencies.

HEALTH AND WELFARE

Agency 67, Department of Family Services

\$1,198,924

The agency balance of \$1,198,924 is 0.7 percent of the FY 2002 approved funding level. Of this amount, \$1,174,052 is included as encumbered carryover in FY 2003. The remaining balance of \$24,872 is primarily attributable to lower than expected contract costs for technology support.

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Agency 69, Systems Management for Human Services

\$369,851

The agency balance of \$369,851 is 7.0 percent of the FY 2002 approved funding level. Of this amount, \$53,589 is included as encumbered carryover in FY 2003. The remaining balance of \$316,262 is primarily attributable to a savings of \$174,592 in Personnel Services resulting from the agency's efforts to manage vacancies for regular and exempt limited term positions, and a savings of \$141,670 in Operating Expenses is primarily due to lower than anticipated costs for outside consultant contracts to survey and conduct needs assessments on various client populations and community-based programs.

Agency 71, Health Department

\$594,117

The agency balance of \$594,117 is 1.6 percent of the FY 2002 approved funding level. Of this amount, \$405,790 is included as encumbered carryover in FY 2003. The remaining balance of \$188,327 is primarily attributable to savings of \$166,495 in Personnel Services associated with savings in limited term salaries for school Clinic Room Aides (CRA) due to delays in filling positions. These delays were a result of recruitment difficulties due to the limited number of daily hours CRAs are scheduled to work and the travel requirements associated with working in schools located across the County. In addition, a savings of \$18,026 was realized in Operating Expenses in various categories, including laboratory services, and \$3,015 was realized in Capital Equipment due to savings in laboratory and air pollution control equipment purchases.

PARKS, RECREATION AND CULTURAL

Agency 50, Department of Community and Recreation Services

\$417,798

The agency balance of \$417,798 is 3.5 percent of the FY 2002 approved funding level. Of this amount, \$235,980 is included as encumbered carryover in FY 2003. The remaining balance of \$181,818 is primarily attributable to savings of \$343,442 in Personnel Services primarily due to position vacancies including long-term vacancies of senior management positions, and savings in limited-term salaries. In addition, \$35,056 in Operating Expenses was due to savings in various general operating expenditure requirements. These savings are partially offset by a reduction of \$196,680 in Recovered Costs based on actual FASTRAN utilization.

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COMMUNITY DEVELOPMENT

Agency 38, Department of Housing and Community Development **\$338,504**

The agency balance of \$338,504 is 5.7 percent of the FY 2002 approved funding level. Of this amount, \$307,225 is included as encumbered carryover. An amount of \$24,334 is included in unencumbered carryover for Consolidated Community Funding Advisory Committee (CCFAC) training requirements within Human Service agencies. CCFAC funds will provide consultant services for technical assistance for organizational development of community-based nonprofit organizations that have applied for and/or received funding under the Fairfax County Consolidated Community Funding Pool (CCFP). The objective of these consultant services is to support and maintain strong community-based nonprofit organizations and to enhance the provision of services to the residents of Fairfax County. The remaining balance of \$6,945 is primarily attributable to savings in Capital Equipment.

Agency 40, Department of Transportation **\$1,166,253**

The agency balance of \$1,166,253 is 21.8 percent of the FY 2002 approved funding level. Of this amount, \$153,943 is included as encumbered carryover in FY 2003. The remaining balance of \$1,012,310 is primarily attributable to \$608,795 in savings due to lower than projected expenditures associated with the Photo Red Light Monitoring program, savings of \$361,690 in the Seniors-on-the-Go taxi cab voucher program, and savings in Personnel Services due to position vacancies. The expenditure savings in the Photo Red Light Monitoring program are due primarily to lower than projected payments to the contractor based on the number of violations processed. The lower than projected expenditures in the Seniors-on-the-Go taxi-cab voucher program were due to the limited pilot area in which vouchers were available during FY 2002. This program is scheduled to be expanded Countywide in FY 2003.

NON-DEPARTMENTAL

Agency 87, Unclassified Administrative Expenses **\$5,371,703**

The agency balance of \$5,371,703 is 62.3 percent of the FY 2002 approved funding level. Of this amount, \$6,468 is included as encumbered carryover in FY 2003. The remaining balance of \$5,365,235 is primarily attributable to balances in local cash match and the pay for performance reserve. A balance of \$4,527,142 in local cash match funding reflects local cash match requirements previously approved by the Board of Supervisors including obligations which cross fiscal years and which will be expended in FY 2003 as well as balances for grants that were anticipated in FY 2002 but which were either delayed until FY 2003 or which did not materialize. There is a balance of \$500,000 in the Pay for Performance reserve since no reallocations from the reserve were required during FY 2002 as a result of the actual distribution of Pay for Performance adjustments.

Agency 89, Employee Benefits **\$2,794,163**

The agency balance of \$2,794,163 is 2.4 percent of the FY 2002 approved funding level. Of this amount, \$688,126 is included as encumbered carryover in FY 2003. The remaining balance of \$2,106,037 is primarily attributable to increased reimbursements in health insurance for employees enrolled in the HMOs due to a shift in enrollment from self-insured to HMO coverage at the last open enrollment. In addition, savings in FICA are based on slightly lower than anticipated employer contributions based on the actual employee salaries. These savings are partially offset by higher than anticipated costs associated with group life insurance, retirement, and unemployment compensation.