

ATTACHMENT IV:

**EXPLANATION OF
GENERAL FUND UNENCUMBERED**

GENERAL FUND UNENCUMBERED CARRYOVER

ATTACHMENT IV

A total of \$6,364,280 for General Fund unencumbered items is required as part of the *FY 2002 Carryover Review*. These items have been carefully reviewed to ensure that they have been previously approved and are mission-essential and cannot be absorbed within the FY 2003 funding level. Details are included in the write-ups which follow:

LEGISLATIVE EXECUTIVE

Agency 06, Department of Finance

\$24,000

Char. 30: \$24,000

Funding of \$24,000 is required to address the audit of the Treasury Workstation (TWS) used to manage the County's investment portfolio. This workstation was implemented during FY 2002 to improve controls, aid in revenue forecasting, and maximize growth on the County's self-managed \$1.5 billion investment portfolio. The TWS interfaces with banks and service providers for transfer of data, provides accurate summaries and reconciliation of treasury data, facilitates evaluation of portfolio strategies, and provides associated reports. The system was procured as an off-the-shelf product that was customized to meet Fairfax County's needs. Funding was included in FY 2002 to audit the TWS to ensure that it is performing appropriately and that the necessary controls are functioning properly. Due to the timing of implementation of the system, this audit could not be conducted during FY 2002.

Agency 17, Office of the County Attorney

\$165,000

Char. 30: \$165,000

Funding of \$165,000 is required for the Office of the County Attorney for the previously approved conversion of the agency's litigation database system created in a technology platform, Paradox, which is obsolete, does not conform to County standards, and for which contract support is difficult to obtain. Bids for the conversion of the County Attorney's database have just recently been received and it is anticipated that the project will be completed in FY 2003.

PUBLIC SAFETY

Agency 90, Police Department

\$3,293,573

Char. 30: \$3,293,573

Funding of \$3,293,573 is required for the unexpended balance of local cash match necessary to meet the Police Department's existing commitments for the Community-Oriented Policing (COPS) Universal Hiring Program and the COPS In School grant programs. The local cash match requirements are tied to grant program years which cross the County's fiscal years. Unencumbered carryover of local cash match is required for grants awarded during or prior to FY 2002 and continuing into FY 2003.

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HEALTH AND WELFARE

Agency 71, Health Department **\$33,200**

Char. 30: \$33,200 Funding of \$33,200 is required for the implementation and initial translation services associated with Health Insurance Portability and Accountability Act (HIPAA) compliance. Funding was included in FY 2002 to initiate activities to meet the Federal privacy and disclosure requirements. Due to the unanticipated review and clarification required to translate and reproduce mandated privacy forms, implementation of the contract for these services was delayed.

COMMUNITY DEVELOPMENT

Agency 38, Department of Housing and Community Development **\$24,334**

Char. 30: \$24,334 Funding of \$24,334 is required in unencumbered carryover under the Community Development Cost Center for Consolidated Community Funding Advisory Committee (CCFAC) personnel training requirements within Human Service agencies. CCFAC funds will provide consultant services for technical assistance for organizational development of community-based, nonprofit organizations that have applied for and/or received funding under the Fairfax County Consolidated Community Funding Pool (CCFP). The objective of these consultant services is to support and maintain strong community-based, nonprofit organizations and to enhance the provision of services to the residents of Fairfax County. This training was approved in FY 2002 but not completed.

NON-DEPARTMENTAL

Agency 87, Unclassified Administrative Expenses **\$2,824,173**

Char. 30: \$ 2,824,173 Funding of \$2,824,173 is required for the unexpended balance of local cash match awards necessary to meet the County's existing local cash match commitments. The County's local cash match requirements are tied to grant program years which cross the County's fiscal years. Of the \$2,824,173, \$2,651,405 is required for grants awarded during or prior to FY 2002 and continuing into FY 2003. Additionally, \$172,768 is projected local cash match requirements for grant awards that have been awarded in FY 2003. For details regarding these awards, please refer to Attachment VI, Federal/State Grants.