

ATTACHMENT V:

**EXPLANATION OF
OTHER FUNDS UNENCUMBERED**

OTHER FUNDS UNENCUMBERED CARRYOVER

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The following Other Funds unencumbered items are required for carryover as part of the *FY 2002 Carryover Review*. They have been reviewed to ensure that they are mission-essential and can not be absorbed within the FY 2003 funding level. A total of \$17,262,559 in Appropriated Funds includes \$16,503,573 in Special Revenue Funds, \$585,000 in Enterprise Funds, and \$173,986 in Internal Service Funds. In addition, \$133,500 for Non-Appropriated Funds' unencumbered carryover is required.

APPROPRIATED FUNDS

Special Revenue Funds

Fund 100, County Transit Systems

\$910,653

Char. 30: \$910,653

Funding of \$910,653 is required for Fund 100, County Transit Systems. Of this total, an amount of \$524,216 is included to support the existing contract with Yellow Bus in the Huntington Division of FAIRFAX CONNECTOR. The contract with Yellow Bus, which officially commenced on April 1, 2002, was entered into on a "revenue hour" basis instead of the "platform hour" basis that was used in the old contract with First Transit. The change to a "revenue hour" basis was made because using revenue hours tends to promote more efficient scheduling, minimizes layovers, and is easier to verify. Under the "revenue hour" basis, only the hours a bus is actually in passenger service are computed in the contract. Since the previous contract with First Transit was based on platform hours, it was necessary to estimate the number of revenue hours for inclusion in the request-for-proposal (RFP) used to procure Yellow Bus. After the first three months of service under the new contract, the actual amount of revenue hours being used has surpassed estimates, primarily because the new contract requires that buses are on site five minutes before pull-off and that a number of buses be strategically placed throughout the County to respond quickly in the event of a breakdown. The remaining recommended unencumbered carryover includes an amount of \$230,000 which reflects the Local Cash Match for the Congestion Mitigation Air Quality (CMAQ) Bus Shelters grant approved by the Board of Supervisors on November 19, 2001, an amount of \$97,437 to meet Fairfax County's FY 2003 commitment for the Virginia Railway Express (VRE) based on the most current information available from VRE, and an amount of \$59,000 to lease phones for communications in the Huntington Division in order to respond to safety and security issues of drivers who were experiencing a 50 percent dead-zone rate with the existing radios in the buses. This is a short-term solution and will only be utilized until the replacement of the Public Service Communications System, funded in Fund 104, Information Technology, is operational. There is no additional General Fund impact associated with these adjustments.

Fund 105, Cable Communications

\$13,580,389

Char. 30: \$9,700,422

Char. 60: \$3,879,967

Funding of \$13,580,389 is primarily required for engineering and legal contractual services associated with the construction and implementation of the County's Institutional Network (I-Net). The implementation of the I-Net is contingent on completion of the overall cable system upgrade. Included is payment of \$7,630,000 due to Cox Communications upon completion of the I-Net, \$4,478,386 required to equip the first 100 County sites to operate the I-Net, and \$1,472,003 for engineering and legal consultants overseeing the construction and implementation.

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Fund 106, Fairfax-Falls Church Community Services Board

\$1,227,885

Char. 30: \$1,067,285

Char. 60: \$ 160,600

Funding of \$1,227,885 is required for Fund 106, Fairfax-Falls Church Community Services Board (CSB), to continue initiatives funded in FY 2002 but not completed due to vendor negotiations and project delays. Of this amount, \$290,598 is required to support the completion of existing treatment plans for those youth served by Fairfax House at its closure in June 2002. Consultative child-specific teams determined that five former Fairfax House youth required residential treatment after June 2002 and placement in other County funded programs was not appropriate. The needed residential services will be contracted out to a private provider. This amount will fund services for the remainder of FY 2003. An amount of \$45,560 reflects the local match required by the HUD Continuum of Care grant to fund contracted long-term residential substance abuse treatment for clients with severe substance abuse issues and other multiple problems. In FY 2002, Second Genesis, the long-term residential facility, was undergoing substantial renovations and less bedspace was available for purchase. This resulted in clients in need of services remaining on the waiting list until additional bedspace became available. Additional bedspace is expected to become available in the fall of 2002. An amount of \$40,000, budgeted but not spent in FY 2002 due to a longer than anticipated request-for-proposal (RFP) process, is required to support medical detoxification services for clients who have multiple health problems that make substance withdrawal life-threatening without appropriate medical intervention. Currently, medical detoxification services are provided by Alcohol and Drug Services (ADS) directly-operated programs. A contract for medical detoxification services beyond that provided by ADS directly-operated programs was recently awarded to serve clients on an as-needed basis when ADS programs are full.

The remaining \$851,727 is required for facility-related projects and new lease requirements. Of this total, an amount of \$175,000, budgeted but not spent in FY 2002 due to longer than anticipated vendor negotiations, is required to fund start up expenses for the West County Developmental Center, including the installation of a telephone system, computer cabling, equipment, furniture, and fixtures. An amount of \$100,000 is required to renovate Fairfax House, a former youth residential facility being converted to an adult crisis care facility, to accommodate adult clients. Former clients of Fairfax House were discharged from the facility in May 2002 and the architectural study required to determine necessary renovations was not completed by year-end FY 2002. An amount of \$387,115, including \$303,800 to renovate the Sacramento Center to meet ADA requirements and \$83,315 required to meet increased lease costs, is required to relocate the psychosocial rehabilitation program from the Engleside location to the Sacramento Center. The Engleside facility, which was owned by the contractor, was sold in mid FY 2002 after development of the FY 2003 budget. The search for a new location and vendor negotiations delayed the encumbrance of required funds by year-end FY 2002. Funding of \$29,012 is required for higher than anticipated lease costs for office space at the IMP building needed until renovation work is completed at the Mount Vernon Mental Health Center. The current lease was signed in mid February 2002, effective on July 1, 2002. The remaining amount of \$160,600, budgeted but not spent in FY 2002 due to a multi-year expansion project, is required to install an elevator for the Mental Health Social Center program at the Michael Faraday location in accordance with the lease as signed in October 2000. Facility expansion is ongoing and installation of the elevator is expected in the fall of 2002.

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Fund 110, Refuse Disposal **\$437,500**

Char. 60: \$437,500 Funding of \$437,500 is required for seven refuse trailers to transport increased waste tonnages to a landfill or the Energy/Resource Recovery Facility. Initial bids were rejected due to insufficient data. Revised bids have been invited on the basis of new specifications.

Fund 111, Reston Community Center **\$118,640**

Char. 30: \$71,000
Char. 60: \$47,640 Funding of \$118,640 is required for projects begun in FY 2002 but not completed, as well as essential equipment. Funding of \$71,000 is required for plans and feasibility studies which were approved and initiated in FY 2002 and will be completed shortly. Funding of \$47,640 will provide for the replacement of the pool's filtration/sanitation system and the replacement of carpet in the center's theater which is 13-years-old and worn.

Fund 113, McLean Community Center **\$13,500**

Char. 30: \$13,500 Funding of \$13,500 is required for costs associated with the installation of budgeted video equipment for the theater. This equipment was received at the end of FY 2002 and the installation could not be completed and billed in FY 2002.

Fund 118, Consolidated Community Funding Pool (CCFP) **\$140,695**

Char. 30: \$140,695 Funding of \$140,695 is required for non-profit organization contracts that provide support for community-based services. As a result of contract monitoring activities, \$140,695 has been deobligated from lapsing project funds and is proposed for reallocation. The unencumbered amounts provide additional FY 2003 funding and will be reallocated consistent with the CCFP Selection Advisory Committee (SAC) recommendations and approval by the Board of Supervisors.

Fund 141, Elderly Housing Programs **\$74,311**

Char. 30: \$74,311 Funding of \$74,311 is required for kitchen renovation at Little River Glen as part of the scheduled Five-Year Repair and Replacement Plan. This plan includes the repair of major appliances, updates/upgrades to apartment units, and other major forecasted repairs to parking lots, roofs, and mechanical equipment. Bids were requested for this project, but awards were not made prior to the end of FY 2002.

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Enterprise Funds

Fund 401, Sewer Operation and Maintenance **\$585,000**

Char. 30: \$500,000
Char. 60: \$ 85,000

Funding of \$585,000 is required by the Sewer Operation and Maintenance Fund, including \$500,000 in Operating Expenses, to continue the conversion of the sanitary sewer map data into digital format and to provide employee training for accessing and utilizing the Geographical Information System (GIS). This data layer will improve asset management and the historical tracking/maintenance of existing sewer lines. The project was delayed due to high position turnover resulting in a slowdown in the development of the application and the processing of the digital data. In addition, \$85,000 in Capital Equipment will replace a loadlugger vehicle, which has exceeded its useful life, to continue hauling sludge to designated disposal sites. Funds are not available in FY 2003 to absorb these costs. There is no impact to the General Fund.

Internal Service Fund

Fund 503, Department of Vehicle Services **\$173,986**

Char. 30: \$ 23,986
Char. 60: \$150,000

Funding of \$173,986 including \$23,986 in Operating Expenses and \$150,000 in Capital Equipment is required for the replacement of the agency's automated time clock system and for the purchase and installation of a new fuel site at Westfields High School. The bid process for the automated time clock was completed in April 2002; however, there have been contractual issues that are being worked out with the selected vendor. It is anticipated that the purchase will be completed in FY 2003. Fairfax County Public Schools (FCPS) is planning to construct a new lot for school buses at Westfields High School in spring 2003, and it is anticipated that a fuel site will be constructed at the same time and under the same contract. Funds are not available in the FY 2003 appropriation to absorb these costs. As sufficient ending balance is available, there is no impact to the General Fund.

NON-APPROPRIATED FUNDS

Fund 941, Fairfax County Rental Properties **\$133,500**

Char. 30: \$133,500

Funding of \$133,500 is required for the replacement of the Heating, Ventilation, and Air Conditioning (HVAC) at the Penderbrook Apartments due to the delay in completing a contract in FY 2002 attributable to the unavailability of vendors to perform the services. Approval was received from the Virginia Department of Housing and Development (VHDA) for the HVAC replacement. Project expenditures will be reimbursed by VHDA.