

**ATTACHMENT V:**

**EXPLANATION OF  
OTHER FUNDS UNENCUMBERED**

# OTHER FUNDS UNENCUMBERED CARRYOVER

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The following Other Funds unencumbered items are required for carryover as part of the *FY 2003 Carryover Review*. They have been reviewed to ensure that they are mission-essential and can not be absorbed within the FY 2004 funding level. A total of \$20,309,182 in Appropriated Funds includes \$17,628,321 in Special Revenue Funds and \$2,680,861 in Internal Service Funds. In addition, \$51,575 for Non-Appropriated Funds' unencumbered carryover is required.

## APPROPRIATED FUNDS

### Special Revenue Funds

#### Fund 100, County Transit Systems

**\$2,356,381**

Char. 30: \$1,956,381  
Char. 60: \$400,000

Funding of \$2,356,381 is required for transit-related programs either previously approved by the Board of Supervisors, or items that have safety implications or would otherwise have a detrimental effect on the agency if not funded in a timely manner. Of this total, an amount of \$1,156,381 in State Aid and Gas Tax balance available at the Northern Virginia Transportation Commission (NVTC) and approved as part of the *FY 2003 Third Quarter Review* is required for Huntington Division facility repairs. This facility, located in Newington, was constructed in 1987 and is in need of major rehabilitation. An audit of the facility was performed in Spring 2002 by an independent contractor, who evaluated the existing conditions and recommended numerous repairs and renovations, as well as provided professional opinions on future preventive maintenance programs to extend the life of the facility. The audit showed that major structural, mechanical, electrical, plumbing, fire protection, and security issues needed to be addressed. Some of these renovations and repairs require immediate attention to ensure the safety and security of personnel and equipment. Fuel tank replacement, upgrading the sprinkler system, and repairs to the security gate need to be done as soon as possible. Other repairs and renovations that are required include roof replacement and replacement of the cracked repair shop floor. This funding provides for the number one priority repairs and renovations as stated in the Spring 2002 audit. The funds were just recently transferred from NVTC, thus the need to carryover the funds to FY 2004.

In addition, an amount of \$400,000 is included for the replacement of the fuel tanks at the Herndon Operations Center. The existing 12,000-gallon above-ground fuel tanks are being replaced with 40,000-gallon below-ground fuel tanks in order to provide adequate capacity and to enable the FAIRFAX CONNECTOR Bus System to continue its conversion to ultra-low sulfur diesel fuel as part of the County's air quality initiatives. Site inspections and tests necessary to install the tanks underground have just recently been completed. The Department of Transportation is in the process of awarding the contract, but did not complete this process in time to encumber the funds in FY 2003.

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Finally, an amount of \$800,000 is required to conduct necessary repairs to the Herndon Operations Center parking lot. When originally built, this facility was designed as a maintenance and parking facility for a 45-bus system, providing 65,000 hours of service. Currently, this facility has 85 buses and over 200,000 hours of service. The parking lot has severe structural damage, which needs to be immediately addressed in order to protect CONNECTOR buses from further damage sustained from large potholes that exist in several locations on the lot. The severe weather this past winter only made the situation more urgent. Lot repairs are awaiting completion of the underground diesel fuel tanks noted above, as a patch would have to be installed at additional cost if lot repairs were conducted prior to the fuel tanks being placed underground. The repaving of this lot will be similar to the project completed at the Huntington Feeder Bus Garage in March 2003 at a cost of approximately \$855,000. There is no additional General Fund impact associated with these adjustments, as available fund balance is being used to fund the cost of these projects.

## **Fund 105, Cable Communications**

**\$13,797,796**

Char. 30: \$9,877,655  
Char. 60: \$3,920,141

Funding of \$13,797,796 is primarily required for engineering and legal contractual services associated with the construction and implementation of the County's Institutional Network (I-Net). These funds were budgeted in FY 2003 but were not expended due to delays in Cox Communications' construction and implementation schedule. These delays were due in part to the severe weather during last winter and the significant rainfall during Spring 2003. The implementation of the I-Net is contingent on completion of the construction of the fiber optic network, which is expected in Fall 2003. Included is \$7,630,000 to be expended upon the completion of the I-Net; \$4,871,395 required to equip the first 100 County sites to operate the I-Net, and \$1,296,401 for engineering and legal consultants overseeing the construction and implementation.

## **Fund 106, Fairfax-Falls Church Community Services Board (CSB)**

**\$872,882**

Char. 30: \$872,882

Funding of \$872,882 is required for Fund 106, Fairfax-Falls Church Community Services Board (CSB), to continue facility-related projects funded in FY 2003 but not completed due to vendor negotiations and project delays. Of this total, an amount of \$588,567 is required to renovate Fairfax House, a former youth residential facility built in 1967 being converted to an adult crisis care facility, to accommodate adult clients. The design phase was completed in mid-June 2003 and the revised project schedule reflects construction bids to be due after the start of FY 2004. Therefore, CSB was not able to encumber additional funds before the end of FY 2003. In addition, an amount of \$284,315 is required to renovate the Sacramento Center to meet Americans with Disabilities Act (ADA) requirements necessary to relocate the psychosocial rehabilitation program from the Engleside location to the Sacramento Center. The Engleside facility, which was owned by the contractor, was sold in mid-FY 2002, requiring that the contractor vacate the premises by December 2003. The search for a new location and negotiations with the lessor delayed the encumbrance of required funds by year-end FY 2003 so the funds are required in FY 2004.

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**Fund 110, Refuse Disposal** **\$559,000**

Char. 30: \$205,000  
Char. 60: \$354,000

Funding totaling \$559,000 is required primarily for contracts and capital equipment items that were delayed during FY 2003. Funding of \$205,000 will pay for contracted paving services at the I-66 Transfer Station and roadway. The contract was awarded, but could not start due to weather conditions. Funding of \$240,000 will acquire two stationary cranes that were delayed due to a change in bid specifications and advertising requirements. Funding of \$39,000 will acquire six crane air conditioning units whose procurement was delayed due to design revisions necessary to comply with energy efficiency guidelines. Funding of \$75,000 will acquire one hydroseeder tank and dust suppression attachment needed for the I-66 Transfer Station to assure continuous operations and comply with Department of Environmental Quality permit requirements.

**Fund 118, Consolidated Community Funding Pool** **\$17,262**

Char. 30: \$17,262

Funding of \$17,262 is required for non-profit organization contracts that provide support for community-based services. As a result of contract monitoring activities, \$17,262 has been deobligated from lapsing project funds and is proposed for reallocation. The unencumbered amount provides additional FY 2004 funding and will be reallocated consistent with the CCFP Selection Advisory Committee (SAC) recommendations and approval by the Board of Supervisors.

**Fund 141, Elderly Housing Programs** **\$25,000**

Char.30: \$25,000

Funding of \$25,000 is required for the treatment of the infestation of carpenter bees and to paint the exterior wood structure at Little River Glen's five buildings in order to prevent structural damage. The infestation was discovered near the end of June and a contract with a vendor could not be procured prior to the end of the fiscal year.

## Internal Service Fund

**Fund 501, County Insurance** **\$1,419,661**

Char.30: \$1,419,661

Funding of \$1,419,661 is required to support pending Worker's Compensation and Self Insurance claims. Funding of \$219,661 is required for outstanding Worker's Compensation claims that remain unsettled from FY 2003. Additional requirements for Self Insurance losses in FY 2004 are estimated to total \$1,200,000 based on automobile and general liability claims which will be settled during FY 2004.

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**Fund 503, Department of Vehicle Services**

**\$1,261,200**

Char. 30: \$50,000  
Char. 60: \$1,211,200

Funding of \$1,261,200 including \$50,000 in Operating Expenses and \$1,211,200 in Capital Equipment is required primarily for the replacement of one ladder truck, one fire engine, brush truck components, and three lifts scheduled to be replaced at the West Ox and Newington facilities. The purchase requests for the lifts were submitted prior to year-end; however, the bids for the lifts were delayed until FY 2004. In addition, the bid for the brush truck components was issued separately and will close in FY 2004. Without this component, the brush trucks will not operate properly. Also included is funding for the replacement of one ladder truck and one fire engine which are considered priority replacement items by the Fire and Rescue Department. Funds are not available in the FY 2004 appropriation to absorb these costs. Sufficient ending balance is available so there is no impact to the General Fund.

## NON-APPROPRIATED FUNDS

**Fund 941, Fairfax County Rental Properties**

**\$51,575**

Char. 30: \$33,000  
Char. 60: \$18,575

Funding of \$51,575 is required for the replacement of the HVAC system at Penderbrook Apartments in the amount of \$18,575 and for a fire alarm system at Minerva Fisher Hall in the amount of \$33,000. These projects were not completed in FY 2003 due to contractor scheduling delays. The Virginia Housing and Development Authority will provide reimbursement for the expenses incurred.