

**ATTACHMENT V:**

**EXPLANATION OF  
OTHER FUNDS UNENCUMBERED**

# OTHER FUNDS UNENCUMBERED CARRYOVER

ATTACHMENT V

The following Other Funds unencumbered items are required for carryover as part of the *FY 2004 Carryover Review*. They have been reviewed to ensure that they are mission-essential and can not be absorbed within the FY 2005 funding level. A total of \$16,375,817 in Appropriated Funds includes \$14,387,471 in Special Revenue Funds, \$125,546 in Enterprise Funds, and \$1,862,800 in Internal Service Funds.

## APPROPRIATED FUNDS

### Special Revenue Funds

#### Fund 100, County Transit Systems

**\$4,499,590**

Char. 60: \$4,499,590

Funding of \$4,499,590 is required for the purchase of 15 FAIRFAX CONNECTOR buses which was approved as part of the FY 2004 Adopted Budget Plan. The Department of Transportation (DOT) is in the final stages of writing a contract to purchase these buses. The RFP is the procurement process and DOT is working with the Department of Vehicle Services (DVS) to address the technical review process. It is anticipated that this process will be complete in the near future. Given the County's authorized CONNECTOR fleet size of 170 and based on the Board-approved 12-year useful life cycle for buses, replacing 15 buses annually will cost approximately \$4.63 million in FY 2005, and will increase by 3 percent annually from FY 2006 through FY 2013.

#### Fund 105, Cable Communications

**\$9,518,662**

Char. 30: \$5,707,115

Char. 60: \$3,811,547

Funding of \$9,518,662 is required for the engineering, contractual services, and materials associated with the implementation and activation of the County's Institutional Network (I-Net). These funds were budgeted in FY 2004 but were not expended due to the delay in activation of the I-Net resulting from delays in Cox Communications construction and implementation schedule. The implementation and activation of the I-Net was contingent on completion of the construction of the fiber optic network. A payment of \$4.08 million for the construction was made to Cox Communications in FY 2004 and remaining payments are anticipated to be made in FY 2005. Construction has now been completed; an RFP for the implementation and activation of the I-Net has been issued and a contract is expected to be awarded during the first quarter of FY 2005. Included in the \$9,518,662 are funds for the remaining construction-related payments, contracted services related to the design and activation of the I-Net, and related equipment expenses.

#### Fund 110, Refuse Disposal

**\$39,000**

Char. 60: \$39,000

Funding of \$39,000 is required for the purchase of six crane air conditioning units for use at the I-66 Transfer Station. The equipment was approved in FY 2004, but could not be purchased. This was primarily due to delays in specification design resulting from specialized requirements necessary for use at the I-66 Transfer Station.

# OTHER FUNDS UNENCUMBERED CARRYOVER

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**Fund 113, McLean Community Center**

**\$150,923**

Char. 30: \$45,538  
Char. 60: \$105,385

Funding of 150,923 including \$45,538 in Operating Expenses and \$105,385 in Capital Equipment is required. Of the Capital Equipment total, \$97,994 is required for the replacement of motorized riggings that raise and lower sets on the theater stage and \$7,391 is for a scanning system that will reduce staff time associated with maintaining the teen center membership database. A contract for this scanning system could not be procured prior to the end of the fiscal year due to ongoing negotiations with the vendor regarding cost. Of the Operating Expenses total, \$12,000 is associated with the installation of the riggings and \$12,000 is for the purchase and installation of an audio multi-connector panel in the theater. These improvements were delayed until August 2004 to coincide with the closing of the theater when planned renovation to the theater lighting system will occur. In addition, \$21,538 is required to purchase online registration software. This purchase was not completed in FY 2004 due to difficulties with the interface to the County credit card processing database. Funds in the FY 2005 appropriation are not available to absorb these costs. A sufficient ending balance is available to meet these requirements with no impact to the General Fund.

**Fund 118, Consolidated Community Funding Pool**

**\$5,296**

Char. 30: \$5,296

Funding of \$5,296 is required for non-profit organization contracts that provide support for community-based services. As a result of contract monitoring activities, \$5,296 has been deobligated from lapsing project funds and is proposed for reallocation. The unencumbered amount provides additional FY 2005 funding and will be reallocated consistent with the CCFP Selection Advisory Committee (SAC) recommendations and approval by the Board of Supervisors.

**Fund 120, E-911**

**\$80,000**

Char. 30: \$80,000

Funding of \$80,000 is required for public safety communication systems and equipment. Of this amount, \$65,000 will be used to upgrade the 911 systems of the Town of Vienna and the Town of Herndon per the request of the Board of Supervisors at the June 9, 2004 meeting. Currently, all 911 calls from Vienna and Herndon are answered by the County's Public Safety Communications Center, and then are routed to the appropriate dispatcher in each town. Due to the limited capacity of both towns' systems, data such as telephone numbers and location cannot be transferred to the town dispatchers. By upgrading the towns' systems, this enhanced data can be transmitted, therefore creating a seamless process and improving response to residents.

In addition, an amount of \$11,400 is necessary to equip the County's radio transmit sites with protective sensors and \$3,600 is for GPS units that will provide the County with the ability to conduct radio coverage and interference testing. The items were planned for purchase in FY 2004, but could not be encumbered prior to the close of the fiscal year due to delays in the purchasing process.

# OTHER FUNDS UNENCUMBERED CARRYOVER

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## Fund 141, Elderly Housing Programs

\$94,000

Char.30: \$94,000

Funding of \$94,000 is required to repair and replace a portion of the sidewalks and replace gutters and downspouts at Little River Glen and to replace three hot water heaters at the Lincolnia facility. These requirements were identified in a Needs Assessment study performed in FY 2004; however, a contract with a vendor could not be negotiated prior to the end of the fiscal year.

## Enterprise Fund

### Fund 401, Sewer Operation and Maintenance

\$125,546

Char. 60: \$125,546

Funding of \$125,546 is required for the critical replacement of a flusher truck which was previously approved as part of the *FY 2004 Third Quarter Review*. This equipment is used to clean grease, sludge and other debris from sanitary sewer lines in order to prevent overflows. The competitive bid process was not completed in time to encumber these funds in FY 2004 and funding is not available in the FY 2005 appropriation to absorb this expense. Sufficient fund balance is available so there is no impact to the General Fund.

## Internal Service Fund

### Fund 503, Department of Vehicle Services

\$1,862,800

Char. 30: \$1,712,800

Char. 60: \$150,000

Funding of \$1,862,800 including \$1,712,800 in Operating Expenses and \$150,000 in Capital Equipment is required. Of the Operating Expenses total, \$1,512,800 is required to continue the process of retrofitting diesel vehicles to meet more stringent air quality requirements. It was anticipated that the agency would be further along with the retrofit process, but unanticipated delays, including issues with the vendor, have pushed the majority of the work back into FY 2005. It is anticipated that the majority of this retrofitting work on school buses will be completed during FY 2005. The remaining Operating amount of \$200,000 is required to renovate the Jermantown Maintenance Facility in order to increase maintenance capacity in response to fleet growth.

The Capital Equipment total of \$150,000 is required for the replacement of two dump trucks for the Stormwater Management Division. Purchase orders for these vehicles were not encumbered due to unanticipated delays in the purchasing process. Due to changes in the steel market, the County's vendor was unable to get the secondary supplier (for the truck body) to meet the prices that had been bid on the contract. This situation could not be worked out prior to the contract expiration date of June 30, 2004. Funds are not available in the FY 2005 appropriation to absorb these costs. Sufficient ending balance is available so there is no impact to the General Fund.