

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 504, Document Services Division

| | FY 2003 Actual | FY 2004 Adopted Budget Plan | FY 2004 Revised Budget Plan | FY 2004 Third Quarter Estimate | Increase (Decrease) (Col. 5-4) |
|--|--------------------|-----------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| Beginning Balance | \$1,166,127 | \$7,800 | \$88,847 | \$88,847 | \$0 |
| Revenue: | | | | | |
| County Receipts | \$2,539,985 | \$2,646,669 | \$2,646,669 | \$2,646,669 | \$0 |
| School Receipts | 1,414,875 | 2,324,370 | 2,324,370 | 2,324,370 | 0 |
| Equipment Replacement Reserve | 112,075 | 145,175 | 145,175 | 145,175 | 0 |
| Total Revenue | \$4,066,935 | \$5,116,214 | \$5,116,214 | \$5,116,214 | \$0 |
| Transfers In: | | | | | |
| General Fund (001) ¹ | \$1,900,000 | \$2,900,000 | \$2,900,000 | \$2,900,000 | \$0 |
| Total Transfers In | \$1,900,000 | \$2,900,000 | \$2,900,000 | \$2,900,000 | \$0 |
| Total Available | \$7,133,062 | \$8,024,014 | \$8,105,061 | \$8,105,061 | \$0 |
| Expenditures: | | | | | |
| Personnel Services | \$1,018,590 | \$1,127,115 | \$1,127,115 | \$1,127,115 | \$0 |
| Operating Expenses | 5,983,399 | 6,741,606 | 6,765,713 | 6,768,046 | 2,333 |
| Capital Equipment | 42,226 | 0 | 54,981 | 52,648 | (2,333) |
| Total Expenditures | \$7,044,215 | \$7,868,721 | \$7,947,809 | \$7,947,809 | \$0 |
| Total Disbursements | \$7,044,215 | \$7,868,721 | \$7,947,809 | \$7,947,809 | \$0 |
| Ending Balance | \$88,847 | \$155,293 | \$157,252 | \$157,252 | \$0 |
| Replacement Equipment Reserve ² | \$81,047 | \$149,893 | \$151,852 | \$151,852 | \$0 |
| PC Replacement Reserve ³ | 7,800 | 5,400 | 5,400 | 5,400 | 0 |
| Unreserved Ending Balance | \$0 | \$0 | \$0 | \$0 | \$0 |

¹ The General Fund Transfer In supports a 5-year equipment lease in the County's Copier Program. In FY 2003, the third year of the lease, partial program support was provided by available unreserved fund balance. In FY 2004 the Copier Program is supported by a General Fund Transfer.

² The Replacement Equipment Reserve provides for the scheduled replacement of equipment for the activities supported by this fund. In FY 2004 the charge to agencies in support of the Replacement Equipment Reserve will be increased from 2.5 percent of billed Print Shop services to 5.0 percent to support the agency's updated multi-year equipment replacement program.

³ The PC Replacement Reserve provides for the timely replacement of computer equipment for the activities in this fund.