

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 504, Document Services Division

	FY 2008 Actual	FY 2009 Adopted Budget Plan	FY 2009 Revised Budget Plan	FY 2009 Third Quarter Estimate	Increase (Decrease) (Col. 5-4)
Beginning Balance	\$2,145,045	\$607,212	\$2,476,853	\$2,476,853	\$0
Revenue:					
County Receipts ¹	\$3,093,582	\$2,536,401	\$2,536,401	\$2,536,401	\$0
School Receipts ¹	1,273,477	2,142,857	2,142,857	2,142,857	0
Equipment Replacement Reserve	142,983	214,285	214,285	214,285	0
Total Revenue	\$4,510,042	\$4,893,543	\$4,893,543	\$4,893,543	\$0
Transfers In:					
General Fund (001) ²	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$0
Total Transfers In	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$0
Total Available	\$9,555,087	\$8,400,755	\$10,270,396	\$10,270,396	\$0
Expenditures:					
Personnel Services	\$1,187,903	\$1,236,481	\$1,236,481	\$1,236,481	\$0
Operating Expenses ³	3,752,855	4,175,696	5,367,532	5,367,532	0
Capital Equipment ³	2,137,476	2,378,282	2,870,750	2,870,750	0
Total Expenditures	\$7,078,234	\$7,790,459	\$9,474,763	\$9,474,763	\$0
Total Disbursements	\$7,078,234	\$7,790,459	\$9,474,763	\$9,474,763	\$0
Ending Balance ^{3,4}	\$2,476,853	\$610,296	\$795,633	\$795,633	\$0
Print Shop Replacement Equipment Reserve	\$216,557	\$430,842	\$430,842	\$430,842	\$0
PC Replacement Reserve ⁵	5,000	5,000	5,000	5,000	0
Print Shop Operating Reserve ⁶	701,228	174,454	359,791	359,791	0
Unreserved Ending Balance	\$1,554,068	\$0	\$0	\$0	\$0

¹ An adjustment has been made to FY 2008 Actual revenues to more accurately reflect the breakdown of receipts from County and Fairfax County Public Schools printing. Total revenue has not changed.

² The \$2.9 million General Fund Transfer supports the equipment lease for the County's Copier Program. The current lease is for three years and is due to expire in mid FY 2012.

³ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$2,797 in Operating Expenses and \$11,681 in Capital Equipment has been reflected as an increase to FY 2008 expenditures. The audit adjustment has been included in the FY 2008 Comprehensive Annual Financial Report (CAFR).

⁴ The ending balance supports the three reserves for the agency and fluctuates depending upon the needs of the fund in a given year.

⁵ The PC Replacement Reserve provides for the timely replacement of computer equipment for the activities in this fund.

⁶ The Print Shop Operating Reserve is used to provide financial support to the Print Shop program as the technical and business practices in the industry evolve.