

ATTACHMENT III:

**SUMMARY OF SIGNIFICANT GENERAL FUND
EXPENDITURE VARIANCES, ENCUMBERED AND
UNENCUMBERED CARRYOVER**

SIGNIFICANT GENERAL FUND EXPENDITURE VARIANCES, ENCUMBERED, AND UNENCUMBERED CARRYOVER

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The overall General Fund variance in FY 2010 was \$91.9 million. Of this amount \$37.7 million represents outstanding encumbrances required to be carried forward, \$3.0 million is for unencumbered but previously budgeted items required to be carried forward into FY 2011. It should be noted that encumbrances for the General Fund typically range from \$30-\$40 million. In addition, an amount of \$20.0 million represents the funding set aside by the Board of Supervisors as part of the *FY 2009 Carryover Review* for anticipated FY 2011 retirement cost increases, resulting in a net General Fund balance of \$31.2 million. Only General Fund agencies with significant variances are noted in this attachment.

LEGISLATIVE-EXECUTIVE FUNCTIONS/CENTRAL SERVICES

Agency 01, Board of Supervisors

\$510,596

The agency balance of \$510,596 is 10.2 percent of the FY 2010 approved funding level. The balance reflects Personnel Services savings of \$474,606 due primarily to salary vacancy savings and \$35,990 in Operating Expenses due to lower than anticipated clerical services, document services, and supply costs.

District Supervisors' Offices and Clerk to the Board

Supervisory District	FY 2010 Revised Budget Plan	FY 2010 Actual Expenditures	Balance
Chairman's Office	\$473,717	\$429,813	\$43,904
Braddock	425,240	409,416	15,824
Hunter Mill	425,240	338,901	86,339
Dranesville	425,240	379,357	45,883
Lee	425,240	403,605	21,635
Mason	425,240	377,405	47,835
Mt. Vernon	425,240	395,847	29,393
Providence	425,240	315,418	109,822
Springfield	425,240	397,062	28,178
Sully	425,240	396,998	28,242
Subtotal	\$4,300,877	\$3,843,822	\$457,055
Clerk to the Board	684,355	630,814	53,541
Total	\$4,985,232	\$4,474,636	\$510,596

Agency 15, Office of Elections

\$612,247

The agency balance of \$612,247 is 20.3 percent of the FY 2010 approved funding level. Of this amount, \$367,950 is included as encumbered carryover in FY 2011. Also, funding of \$54,000 is included as unencumbered carryover to allow the agency to complete a planned purchase of 20 additional optical scan voting machines to be used in upcoming elections. The remaining balance of \$190,297 is primarily attributable to a savings of \$95,620 in Personnel Services achieved by managing position vacancies and a savings of \$94,677 in Operating Expenses primarily due to lower than anticipated costs for printing and binding.

Agency 70, Department of Information Technology

\$3,906,565

The agency balance of \$3,906,565 is 13.1 percent of the FY 2010 approved funding level. Of this amount, \$3,815,103 is included as encumbered carryover in FY 2011. The remaining balance of \$91,462 reflects a savings of \$73,394 in Personnel Services primarily due to salary vacancy savings and \$485,585 in Operating Expenses primarily due to lower than anticipated telecommunications costs. These savings are partially offset by a

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commensurate shortfall of \$467,517 in Recovered Costs primarily due to lower telecommunications charges being recovered from agencies.

JUDICIAL ADMINISTRATION

Agency 80, Circuit Court and Records **\$547,165**

The agency balance of \$547,165 is 5.2 percent of the FY 2010 approved funding level. Of this amount, \$401,102 is included as encumbered carryover in FY 2011. The remaining balance of \$146,063 is primarily attributable to savings of \$130,287 in Personnel Services resulting from the reduced use of limited-term positions and overtime.

Agency 81, Juvenile and Domestic Relations District Court **\$705,199**

The agency balance of \$705,199 is 3.4 percent of the FY 2010 approved funding level. Of this amount, \$585,133 is included as encumbered carryover in FY 2011. The remaining balance of \$120,066 is primarily attributable to a savings of \$97,153 achieved by managing position vacancies with the remaining balance of \$22,913 in various Operating Expenses.

PUBLIC SAFETY

Agency 31, Land Development Services **\$2,988,741**

The agency balance of \$2,988,741 is 11.9 percent of the FY 2010 approved funding level. Of this amount, \$842,436 is included as encumbered carryover in FY 2011. The remaining balance of \$2,146,305 is primarily attributable to a savings of \$1,146,566 in Personnel Services primarily due to salary vacancy savings and \$990,866 in Operating Expenses due to continued efforts to manage resources. It should be noted that \$239,669 of the encumbered carryover total is reflected in Agency 97, Department of Code Compliance (DCC) in FY 2011 as this encumbered amount pertains to activity that is being moved to DCC effective July 1, 2010. The remaining encumbered amount of \$602,767 remains in Land Development Services.

Agency 90, Police Department **\$5,185,771**

The agency balance of \$5,185,771 is 3.1 percent of the FY 2010 approved funding level. Of this amount, \$3,375,639 is included as encumbered carryover in FY 2011. The remaining balance of \$1,810,132 is attributable to savings of \$1,059,956 in Operating Expenses due primarily to lower billings for fuel and other related DVS charges, and \$750,176 in Personnel Services due primarily to reduced overtime expenditures and vacancy savings. The savings in Operating Expenses includes \$69,440 in Local Cash Match funding associated with the Someplace Safe grant program. The Local Cash Match balance reflects requirements previously approved by the Board of Supervisors, including obligations that are tied to grant program years that cross the County's fiscal years. This amount is included as unencumbered carryover and will be carried forward into FY 2011 to meet County grant requirements.

Agency 91, Office of the Sheriff **\$3,609,181**

The agency balance of \$3,609,181 is 5.9 percent of the FY 2010 approved funding level. Of this amount, \$866,380 is included as encumbered carryover in FY 2011. The remaining balance of \$2,742,801 is primarily attributable to savings of \$2,490,484 in Personnel Services continuing the trend reported in FY 2009 of decreased position turnover and lower than budgeted overtime spending required to achieve minimum staffing requirements as a result of maintaining a historically low vacancy rate. In addition, savings of \$252,317 in Operating Expenses is due to decreased costs such as medical expenses savings resulting from a reduction in the number of inmates that have required expensive medicines and contracted medical care and savings in various other operating categories.

FY 2010 Carryover Review

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Agency 92, Fire and Rescue Department

\$8,019,631

The agency balance of \$8,019,631 is 4.6 percent of the FY 2010 approved funding level. Of this amount, \$5,656,517 is included as encumbered carryover in FY 2011. The remaining balance of \$2,363,114 is attributable to salary vacancy savings of \$2,359,990 in Personnel Services based on close position and overtime management, \$2,603 in Operating Expenses and \$521 in Capital Equipment.

Agency 93, Office of Emergency Management

\$618,329

The agency balance of \$618,329 is 28.7 percent of the FY 2010 approved funding level. Of this amount, \$532,510 is included as encumbered carryover in FY 2011. The remaining balance of \$85,819 is primarily attributable to savings in Personnel Services due primarily to vacancy savings.

PUBLIC WORKS

Agency 08, Facilities Management Department

\$3,717,793

The agency balance of \$3,717,793 is 7.3 percent of the FY 2010 approved funding level. Of this amount, \$1,344,800 is included as encumbered carryover in FY 2011. The remaining balance of \$2,372,993 is primarily attributable to savings of \$125,499 in Personnel Services due to position vacancies; \$1,773,294 in Operating Expenses primarily due to savings in utility costs; and \$457,062 associated with higher than anticipated Recovered Costs due to actual billings associated with work performed for others. Operating Expenses savings include utility savings of \$960,384 which represents approximately 7 percent of the Facilities Management Division's total utility budget of \$13.4 million and is largely based on actual fuel factor rates for electricity. Dominion Virginia Power estimates fuel factor rates based on forecasted fuel prices and during FY 2010 the actual fuel factor rate was lower than originally anticipated. Other Operating Expenses savings of \$812,910 include decreased funding requirements for County facility leases primarily based on renegotiations of square footage costs as well as the favorable real estate market and lower than anticipated contractual requirements for maintenance.

Agency 87, Unclassified Administrative Expenses –Public Works Contingencies

\$1,077,122

The agency balance of \$1,077,122 is 20.1 percent of the FY 2010 approved funding level. Of this amount, \$611,098 is included as encumbered carryover in FY 2011. The remaining balance of \$466,024 is primarily attributable to savings in bus shelter maintenance contracts due to the Office of the Sheriff's Community Labor Force assuming additional responsibilities for maintenance and higher than anticipated position vacancies in Fund 125, Stormwater Services resulting in lower personnel costs being charged to Agency 87 for non-stormwater related transportation work.

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HEALTH AND WELFARE

**Agency 50, Department of Community and Recreation Services &
Agency 69, Department of Systems Management for Human Services** **\$3,140,007**

The agency balance of \$3,140,007 is 11.5 percent of the FY 2010 approved funding level. It should be noted that as part of the FY 2011 Adopted Budget Plan, the Board of Supervisors approved the consolidation of Agency 50, Department of Community and Recreation Services (CRS), and Agency 69, Department of Systems Management for Human Services (DSMHS), into a new department, Agency 79, Department of Neighborhood and Community Services (DNCS). This consolidation took effect on July 1, 2010 and all activity in Agency 50 and Agency 69 is required to transfer to the new agency in FY 2011. Of the remaining balance in the two agencies, encumbered carryover of \$1,287,506 is required to be carried over to Agency 79, Department of Neighborhood and Community Services to provide for continuity of operations for the programs that were transferred to the new agency. The remaining balance of \$1,852,501 is primarily attributable to managed vacancies and savings in the operation of the Human Services Transportation System tied to system efficiencies associated with the redesign of the FASTRAN service provision model to comply with a reduced number of clients as a result of client-agency reductions and savings from the cessation of operations for a number of days during the winter due to severe inclement weather.

Agency 67, Department of Family Services **\$10,450,555**

The agency balance of \$10,450,555 is 5.2 percent of the FY 2010 approved funding level. Of this amount, \$6,182,033 is included as encumbered carryover in FY 2011. The remaining balance of \$4,268,522 is attributable to savings of \$1,326,179 in Personnel Services primarily due to changes in the management of the School-Age Child Care (SACC) staffing, as well as managing position vacancies in other divisions. The balance of \$3,140,413 in Operating Expenses is primarily due to continued cost savings in Comprehensive Services Act (CSA) spending and the maximization of Medicaid reimbursement. There is also a slight savings of \$4,111 in Capital Equipment. These savings are partially offset by lower than expected Recovered Costs of \$202,181.

Agency 71, Health Department **\$3,576,627**

The agency balance of \$3,576,627 is 7.1 percent of the FY 2010 approved funding level. Of this amount, \$2,698,946 is included as encumbered carryover in FY 2011. The remaining balance of \$877,681 is primarily attributable to the agency's close management of Personnel Services and Operating Expenses. The agency was able to achieve savings of \$660,120 in Personnel Services by managing its vacancy rate at a higher than budgeted level throughout the year. In addition, savings of \$211,006 result from close monitoring of Operating Expenses and the agency's ability to charge one-time expenses associated with H1N1 activities to a federal grant.

PARKS, RECREATION, AND LIBRARIES

Agency 52, Fairfax County Public Library **\$2,201,314**

The agency balance of \$2,201,314 is 7.3 percent of the FY 2010 approved funding level. Of this amount, \$1,240,380 is included as encumbered carryover in FY 2011. The remaining balance of \$960,934 is attributed to higher than anticipated position vacancies as the agency anticipated the significant position eliminations included in FY 2011 and lower than anticipated expenses related to the renovations of the Thomas Jefferson, Richard Byrd, Martha Washington and Dolley Madison libraries specifically for telecommunication costs, temporary storage arrangements, and furniture/equipment costs.

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COMMUNITY DEVELOPMENT

Agency 35, Department of Planning and Zoning

\$654,705

The agency balance of \$654,705 is 5.8 percent of the FY 2010 approved funding level. Of this amount, \$644,780 is included as encumbered carryover. The remaining balance of \$9,925 is primarily due to salary vacancy savings. It should be noted that \$150,000 of the encumbered total is reflected in Agency 97, Department of Code Compliance (DCC) in FY 2011 as this encumbered amount pertains to activity that is being moved to DCC effective July 1, 2010. The remaining encumbered amount of \$494,780 remains in the Department of Planning and Zoning.

Agency 40, Department of Transportation

\$3,566,280

The agency balance of \$3,566,280 is 31.8 percent of the FY 2010 approved funding level. Of this amount, \$3,550,668 is included as encumbered carryover in FY 2011, primarily for work in progress on the roadway responsibilities study, Bike Program for Tysons, transportation modeling of County zones, traffic count surveys, Travel Demand Forecasting, consulting support for Tysons transportation planning, and intersection and pedestrian safety improvements. The remaining balance of \$15,821 is primarily attributable to Personnel Services savings based on actual salary costs, and savings in miscellaneous Operating Expenses.

NON-DEPARTMENTAL

Agency 87, Unclassified Administrative Expenses - Nondepartmental

\$6,232,156

The agency balance of \$6,232,156 is 85.9 percent of the FY 2010 approved funding level. Of this amount, \$107,686 is included as encumbered carryover in FY 2011. The remaining balance of \$6,124,470 is primarily attributable to one-time funds of \$2.90 million held in reserve in Agency 87, Unclassified Administrative Expenses, is included as unencumbered carryover, and carried forward as part of the *FY 2010 Carryover Review* for reallocation to Agency 67, Department of Family Services to fund FY 2011 Child Care Assistance and Referral (CCAR) program requirements. In addition, \$3.21 million reflects the current Comprehensive Services Act (CSA) reserve balance not expended in FY 2010. Actual costs for the CSA program are dependent on the number of youth served and the complexity of services provided. Both of these factors can fluctuate significantly from year to year; therefore, a CSA reserve was established to address funding requirements in the CSA program as a result of these factors. These funds are held in Agency 87, Unclassified Administrative Expenses, and may be reallocated to Agency 67, Department of Family Services, if sufficient resources are not identified within the department to address program needs. An annual allocation from the reserve is made at a quarterly review once costs have been refined for the given fiscal year. As part of the *FY 2010 Third Quarter Review*, funding was reallocated from the reserve to address FY 2010 CSA program requirements. The remaining balance reflects the portion of the reserve that was not required after all program requirements were fulfilled.

Agency 89, Employee Benefits

\$27,090,668

The agency balance of \$27,090,668 is 11.8 percent of the FY 2010 approved funding level. Of this amount, \$1,201,540 is included as encumbered carryover in FY 2011. An amount of \$20,000,000 represents the funding set aside by the Board of Supervisors as part of the *FY 2009 Carryover Review* for anticipated FY 2011 retirement cost increases. It should be noted that this amount has already been utilized to balance the FY 2011 Adopted Budget Plan. The remaining balance of \$5,889,128 is primarily attributable to savings in group health insurance, Social Security (FICA), unemployment compensation, contributions to the Virginia Retirement System, and increased reimbursements from capital projects.