

Lines of Business Reduction Impact Statements

Department of Cable Communications and Consumer Protection

001-04-13 Eliminate Three Limited Term Administrative Assistant II Positions in Mail Services

LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
04-03	Mail and Distribution Services	0 / 0.0 SYE	\$124,691	\$0	\$124,691

DESCRIPTION OF REDUCTION

Three limited term Administrative Assistant II positions, included for elimination, were created to provide Mail Services at the renovated Jennings Judicial Center; however, the current workload is currently being completed by 14 merit positions providing countywide service. This reduction will be achieved through the efficient use of existing personnel and resources.

IMPACT OF REDUCTION

This reduction will have no immediate impact on current operations or performance measures as the work is completed by 14 merit positions. However, the ability to respond to additional demand in the future may be limited. In FY 2008, Mail Services provided mail and distribution services to over 200 locations daily.

001-04-14 Reduce Personnel Services in Management/Administrative Services

LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
04-02	Management/Administrative Services	0 / 0.0 SYE	\$51,551	\$0	\$51,551

DESCRIPTION OF REDUCTION

The Print, Mail and Administrative Services Division has undergone reorganizations within the cost center which resulted in recurring personnel savings in this line of business. This reduction is a decrease in available funding and results in no position reductions.

IMPACT OF REDUCTION

This reduction results in no impact to current operations or performance measures.

001-04-15 Transfer Consumer Specialist II Position in Consumer Affairs

LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
04-04	Consumer Affairs	0 / 0.0 SYE	\$82,337	\$0	\$82,337

DESCRIPTION OF REDUCTION

Consumer Affairs will transfer one merit Consumer Specialist II position to the County's Cable Communications Fund, which is supported by cable franchise fee revenue. The position primarily works on Cable-related issues. This reduction is an internal transfer and results in no service or position reductions.

IMPACT OF REDUCTION

This reduction results in no impact to current operations or performance measures.

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001-04-16 Eliminate Management Analyst II Position in Consumer Affairs

LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
04-04	Consumer Affairs	1 / 1.0 SYE	\$79,725	\$0	\$79,725

DESCRIPTION OF REDUCTION

Consumer Affairs will eliminate one Management Analyst II position. The elimination will require the reallocation of duties to the other 10 positions in Consumer Affairs.

IMPACT OF REDUCTION

This reduction will result in a reduced level of service by limiting the number or timeliness of consumer complaints investigated, case inquiries closed, and outreach seminars conducted and may impact the 1,700 homeowner and condominium associations in the County, which are reflected in the agency performance measures.

001-04-17 Eliminate Gifts and Publication Sales Center

LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
04-01	Publication/Gift Store Sales	2 / 2.0 SYE	\$141,471	\$53,301	\$88,170

DESCRIPTION OF REDUCTION

The Gifts and Publication Sales Center will be eliminated, including two Administrative Assistant II positions.

IMPACT OF REDUCTION

This reduction will result in the elimination of the Gifts and Publication Sales Center, which includes the Publication/Gift Store Sales line of business in its entirety. During FY 2008, the Gifts and Publication Sales Center served over 1,300 County residents, agencies, and employees.

Following the closure of the gift shop, items currently for sale at the Gifts and Publications Center will either be sold by individual agencies or will no longer be available.