

Lines of Business Reduction Impact Statements

Office of the Commonwealth's Attorney

001-82-315 Hold Administrative Assistant II Position Vacant

LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
82-01	Prosecution of Criminal Cases	0 / 0.0 SYE	\$40,816	\$0	\$40,816

DESCRIPTION OF REDUCTION

One Administrative Assistant II position will be held vacant. This position currently is vacant and will remain vacant throughout FY 2010. This will remove from service one of eight total administrative positions in the agency. This reduction will result in a cost savings for the agency.

IMPACT OF REDUCTION

Administrative duties, such as criminal records requests and obtaining certified copies of prior convictions which would be performed by this position will continue to be absorbed by other administrative support.

001-82-316 Hold Two Assistant Commonwealth Attorney II Positions Vacant

LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
82-01	Prosecution of Criminal Cases	0 / 0.0 SYE	\$164,360	\$0	\$164,360

DESCRIPTION OF REDUCTION

Two Assistant Commonwealth Attorney II positions will be held vacant. These two positions currently are vacant and will be kept vacant throughout FY 2010. There are 25 Assistant Commonwealth Attorney and Deputy Commonwealth Attorney positions. There will be 23 remaining when this reduction occurs. This reduction will result in a reduced level of service.

IMPACT OF REDUCTION

These two recently reclassified positions were to have specialized on Domestic Violence and Sexual Abuse of Children. These types of criminal cases are sensitive matters and require a high level of out of court preparation with victims and their families. A specialized prosecutor in these two areas would have led to greater communication between the Police Department and the Commonwealth's Attorney's Office in preparation for the prosecution of these matters.

Lines of Business Reduction Impact Statements

<i>Office of the Commonwealth's Attorney</i>					
001-82-317 Hold Network Analyst I Position Vacant					
LOB Number	LOB Title	Positions	Expenditures	Revenue	Net Reduction
82-01	Prosecution of Criminal Cases	0 / 0.0 SYE	\$64,819	\$0	\$64,819
DESCRIPTION OF REDUCTION					
One Network Analyst I position will be held vacant. The position currently is vacant and will remain vacant throughout FY 2010. This position is solely responsible for the purchase, installation and maintenance of an up-to-date case management system; and to create and maintain a website, provide day-to-day computer support, and complete various other projects for this agency. This reduction will result in a reduced level of service.					
IMPACT OF REDUCTION					
The agency currently relies upon limited County Department of Information Technology (DIT) assistance for day-to-day operations. DIT has been working on upgrading the agency's database to a Lotus Notes-based case management program. Without this position, the agency will be unable to obtain this much-needed system and risk losing current case information due to the current outdated Paradox system, which does not meet current needs.					