



**Response to Questions on the FY 2010  
County's Line of Business & Schools Program Review Processes  
Fall 2008**

**Request By:** Chairman Connolly

**Question:** Provide a chart summarizing number and specific functions of Public Information Officers (PIOs) by agency.

**Response:** Please see attached.



# County of Fairfax, Virginia

## MEMORANDUM

**DATE:** September 23, 2008

**TO:** Susan Datta, Director  
Department of Management and Budget

**FROM:** Merni Fitzgerald, Director  
Office of Public Affairs

**SUBJECT:** Information on Fairfax County PIOs and CSs

In response to the request by Chairman Connolly on Sept. 15, 2008, attached is a chart with all merit Public Information Officers and Communications Specialists in Fairfax County.

The county Public Information Officers and Communications Specialists provide a wide variety of external and internal communications support to their agencies, including media relations; marketing; writing and editing news releases; creating and designing publications; planning and holding ceremonies and special events; providing the public with requested information and public records; producing Web content; publishing internal newsletters and more.

All county PIOs and CSs have a dotted line relationship with the director of public affairs, who approves all county communications positions and participates in the hiring of all county communicators.

The Office of Public Affairs assigns its Public Information Officers and Communications Specialists to provide communications assistance to the 28 county agencies that do not have their own public information officers. Listed below are the agencies that OPA supports.

### Agencies supported by OPA

- Administration for Human Services
- Civil Service Commission
- Clerk of the Circuit Court
- Clerk of the General District Court
- Clerk to the Board of Supervisors
- County Attorney's Office
- County Executive's Office
- Department of Cable Communications & Consumer Protection

- more -

- Department of Finance
- Department of Human Resources
- Department of Information Technology
- Department of Management and Budget
- Department of Planning & Zoning
- Department of Public Safety Communications
- Department of Public Works and Environmental Services
- Department of Purchasing
- Department of Systems Management for Human Services
- Department of Tax Administration
- Department of Vehicle Services
- Facilities Management Department
- HIPAA
- Human Rights Commission
- Internal Audit
- Juvenile and Domestic Relations District Court
- Office of Community Revitalization and Reinvestment
- Office of Elections
- Office of Emergency Management
- Office of Human Rights and Equity Programs

If you have any questions or need additional information, please call me at 703-324-3189.

Merni Fitzgerald

cc: Jeremy Lasich, Deputy Director for Communications

Merit PIO and CS Positions

	<b>Agency Name</b>	<b>Position</b>	<b>Posn Status</b>
1	COMMUNITY & RECREATION SVCS	PIO	Merit-Regular
2	COMMUNITY SERVICES BOARD	PIO	Merit-Regular
3	COMMUNITY SERVICES BOARD	CS	Merit-Regular
6	EMERGENCY MANAGEMENT	PIO	Merit-Regular
9	FAIRFAX AREA AGENCY ON AGING/DFS	PIO (2)	Merit-Regular
7	FAMILY SERVICES	PIO	Merit-Regular
8	FAMILY SERVICES	CS	Merit-Regular
13	FIRE AND RESCUE	PIO (2)	Merit-Regular
14	FIRE AND RESCUE	CS	Merit-Regular
15	FIRE AND RESCUE	UNIFORM PIO (3)	Merit-Regular
19	HEALTH	PSIO	Merit-Regular
20	HOUSING & COMMUNITY DEVELOPMT	PIO (2)	Merit-Regular
23	HUMAN RIGHTS/EQUITY PRGMS	CS	Merit-Regular
24	LIBRARY	CS (2)	Merit-Regular
26	MCLEAN COMMUNITY CENTER	CS	Merit-Regular
10	OFFICE FOR CHILDREN/DFS	PIO	Merit-Regular
11	OFFICE FOR CHILDREN/DFS	MARKETING DIRECTOR	Merit-Grant
27	PARK AUTHORITY	PIO (2)	Merit-Regular
28	PARK AUTHORITY	CS (3)	Merit-Regular
32	PLANNING COMMISSION	CS	Merit-Regular
33	POLICE	PSIO (2)	Merit-Regular
34	POLICE	UNIFORM PIO (4)	Merit-Regular
39	PUBLIC AFFAIRS	PSIO	Merit-Regular
40	PUBLIC AFFAIRS	PIO (6)	Merit-Regular
41	PUBLIC AFFAIRS	CS (3)	Merit-Regular
49	PUBLIC PRIVATE PARTNERSHIPS	CS	Merit-Regular
50	RESTON COMMUNITY CENTER	CS	Merit-Regular
51	RETIREMENT ADMINISTRATION	CS	Merit-Regular
52	SHERIFF	CS	Merit-Regular
53	SHERIFF	UNIFORM PIO	Merit-Uniformed
54	SOLID WASTE/DPWES	PIO	Merit-Regular
55	STORMWATER MANAGEMENT/DPWES	PIO	Merit-Regular
56	TRANSPORTATION	MARKETING DIRECTOR	Merit-Regular
57	TRANSPORTATION	PIO	Merit-Grant