

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 504, Document Services Division

	FY 2011 Actual	FY 2012 Adopted Budget Plan	FY 2012 Revised Budget Plan	FY 2012 Third Quarter Estimate	Increase (Decrease) (Col. 5-4)
Beginning Balance	\$2,298,809	\$646,001	\$2,188,180	\$2,188,180	\$0
Revenue:					
County Receipts	\$2,026,441	\$2,384,771	\$2,384,771	\$2,384,771	\$0
School Receipts	958,375	977,767	977,767	977,767	0
Equipment Replacement Reserve	94,426	112,577	112,577	112,577	0
Total Revenue	\$3,079,242	\$3,475,115	\$3,475,115	\$3,475,115	\$0
Transfers In:					
General Fund (001) ¹	\$2,398,233	\$2,398,233	\$2,398,233	\$2,398,233	\$0
Total Transfers In	\$2,398,233	\$2,398,233	\$2,398,233	\$2,398,233	\$0
Total Available	\$7,776,284	\$6,519,349	\$8,061,528	\$8,061,528	\$0
Expenditures:					
Personnel Services	\$797,002	\$816,364	\$826,005	\$826,005	\$0
Operating Expenses ²	3,360,725	3,734,423	4,152,173	4,152,173	0
Capital Equipment	1,430,377	1,500,000	1,500,000	1,500,000	0
Total Expenditures	\$5,588,104	\$6,050,787	\$6,478,178	\$6,478,178	\$0
Total Disbursements	\$5,588,104	\$6,050,787	\$6,478,178	\$6,478,178	\$0
Ending Balance³	\$2,188,180	\$468,562	\$1,583,350	\$1,583,350	\$0
Print Shop Replacement Equipment Reserve	\$505,649	\$158,562	\$500,662	\$500,662	\$0
PC Replacement Reserve ⁴	5,000	10,000	10,000	10,000	0
Print Shop Operating Reserve ⁵	1,325,692	300,000	1,072,688	1,072,688	0
Unreserved Ending Balance	\$351,839	\$0	\$0	\$0	\$0

¹ The General Fund transfer supports the equipment lease for the County's Multi-Functional Digital Device (MFDD) program.

² In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$107,187.77 has been reflected as a decrease to FY 2011 expenditures. This adjustment has been included in the FY 2011 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments are included in the FY 2012 Third Quarter package.

³ The ending balance supports the three reserves for the agency and fluctuates depending upon the needs of the fund in a given year.

⁴ The PC Replacement Reserve provides for the timely replacement of computer equipment for the activities in this fund.

⁵ The Print Shop Operating Reserve is used to provide financial support to the Print Shop program as the technical and business practices in the industry evolve.