

# Fund 81060

## FCRHA Internal Service Fund

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### Focus

Fund 81060, Fairfax County Redevelopment and Housing Authority (FCRHA) Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, and copying, which have been budgeted in and expensed from one of the FCRHA's funds, and then allocated out to other funds proportionate to their share of the costs. It also includes costs associated with the maintenance and operation of FCRHA housing developments such as service contracts for building maintenance and repair, extermination, custodial work, elevator maintenance and grounds maintenance. The fund allows one purchasing document to be established for each vendor, as opposed to multiple purchase orders in various funds. Reimbursed charges incurred on behalf of other Department of Housing and Community Development funds are recorded as revenue. FY 2018 funding totals \$3,795,720.

### FY 2018 Funding Adjustments

*The following funding adjustments from the FY 2017 Adopted Budget Plan are necessary to support the FY 2018 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on May 2, 2017.*

- ◆ **Program Adjustments** **\$386,180**  
An increase of \$386,180 in Operating Expenses reflects adjustments based on prior year actuals and anticipated FY 2018 program requirements.

### Changes to FY 2017 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2017 Revised Budget Plan since passage of the FY 2017 Adopted Budget Plan. Included are all adjustments made as part of the FY 2016 Carryover Review, FY 2017 Third Quarter Review, and all other approved changes through April 30, 2017.*

- ◆ **Carryover Adjustments** **\$870,418**  
As part of the FY 2016 Carryover Review, the Board of Supervisors approved encumbered carryover of \$78,239 primarily associated with maintenance and repair services, as well as an increase of \$792,179 to support projected increases in contractual requirements.
- ◆ **Out-of-Cycle Adjustments** **\$220,000**  
Subsequent to the FY 2016 Carryover Review, an allocation of \$220,000 was required for maintenance and repairs to support the conversion of public housing units to RAD (Rental Assistance Demonstration) units.

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### FUND STATEMENT

#### Fund 81060, FCRHA Internal Service Fund

	FY 2016 Actual	FY 2017 Adopted Budget Plan	FY 2017 Revised Budget Plan	FY 2018 Advertised Budget Plan	FY 2018 Adopted Budget Plan
<b>Beginning Balance</b>	(\$1,130)	\$0	(\$1,130)	\$0	\$0
Revenue:					
Reimbursement from Other Funds	\$3,681,590	\$3,409,540	\$4,501,088	\$3,795,720	\$3,795,720
<b>Total Revenue</b>	\$3,681,590	\$3,409,540	\$4,501,088	\$3,795,720	\$3,795,720
<b>Total Available</b>	\$3,680,460	\$3,409,540	\$4,499,958	\$3,795,720	\$3,795,720
Expenditures:					
Operating Expenses	\$3,681,590	\$3,409,540	\$4,499,958	\$3,795,720	\$3,795,720
<b>Total Expenditures</b>	\$3,681,590	\$3,409,540	\$4,499,958	\$3,795,720	\$3,795,720
<b>Total Disbursements</b>	\$3,681,590	\$3,409,540	\$4,499,958	\$3,795,720	\$3,795,720
<b>Ending Balance<sup>1</sup></b>	(\$1,130)	\$0	\$0	\$0	\$0

<sup>1</sup> The Ending Balance is reserved for inventory and represents goods to be sold. The FY 2016 negative balance was associated with a budget system issue that is being resolved.