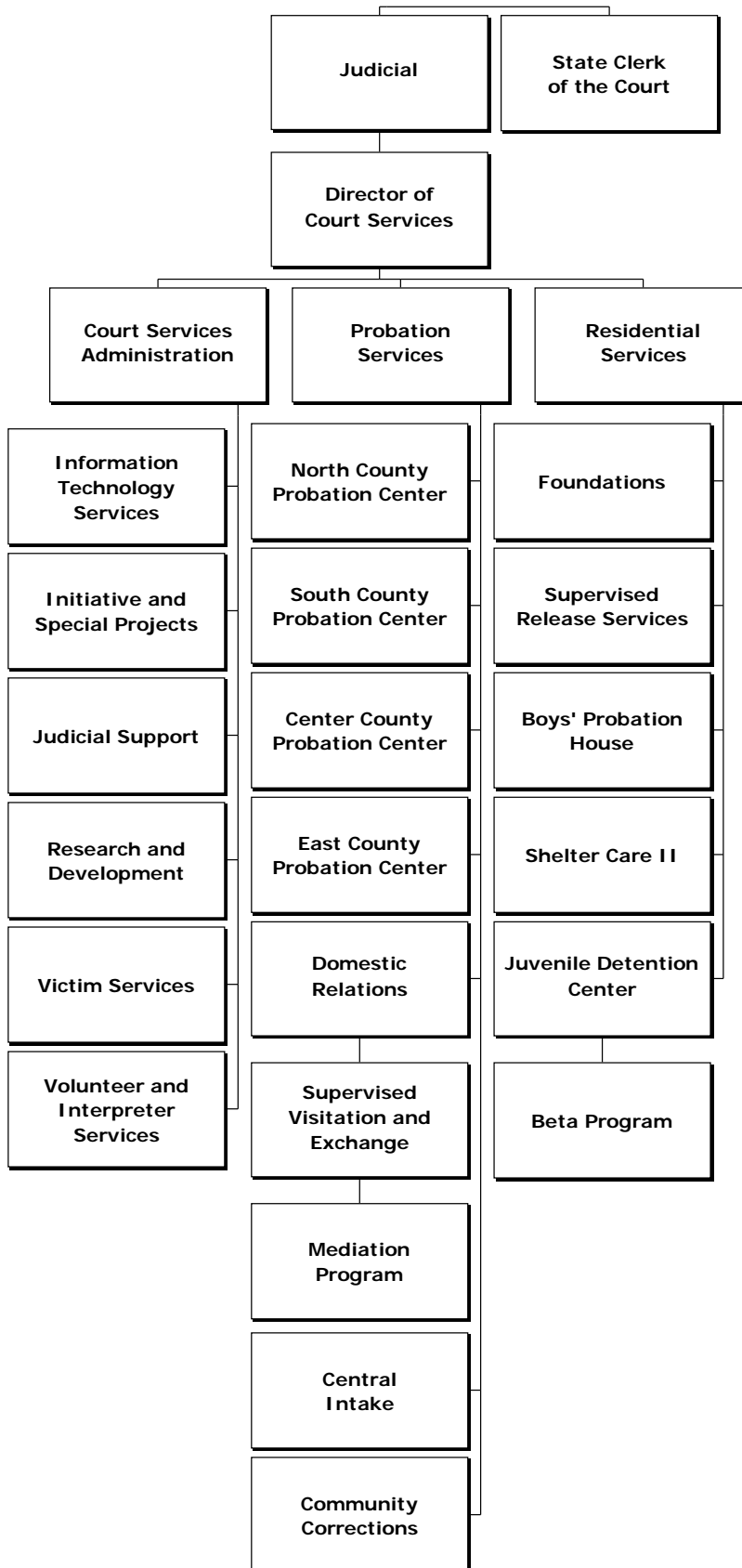


# Juvenile and Domestic Relations District Court



# Juvenile and Domestic Relations District Court

## Mission

The mission of the Fairfax County Juvenile and Domestic Relations District Court Services Unit is to provide efficient, effective, and equitable probation and residential services. The agency promotes positive behavioral change and reduction of illegal conduct for those children and adults who come within the Court's authority. The agency strives to do this within a framework of accountability, consistent with the well-being of the client, his/her family, and the protection of the community (including victims).

<b>AGENCY DASHBOARD</b>			
<b>Key Data</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>
<b>1. Total Intake Complaints</b>	<b>13,846</b>	<b>13,789</b>	<b>12,655</b>
<b>2. Domestic Relations Intake Complaints</b>	<b>9,578</b>	<b>9,946</b>	<b>9,030</b>
<b>3. Secure Detention Admissions</b>	<b>570</b>	<b>504</b>	<b>507</b>
<b>4. Average Monthly Population of Juveniles Under Probation Supervision</b>	<b>453</b>	<b>391</b>	<b>318</b>
<b>5. Average Monthly Population of Adults Under Probation Supervision</b>	<b>635</b>	<b>691</b>	<b>666</b>
<b>6. Court-Ordered Psychological Evaluations Provided</b>	<b>75</b>	<b>78</b>	<b>22</b>

## Focus

The Fairfax County Juvenile and Domestic Relations District Court (JDRDC) adjudicates juvenile matters, offenses committed by adults against juveniles, and family matters except divorce. The Court Services Unit (CSU) of JDRDC offers comprehensive probation and residential services for youth, services to adults experiencing domestic and/or family difficulties and adult probation services to residents of Fairfax County, the City of Fairfax and the towns of Herndon, Vienna, and Clifton. JDRDC is funded primarily from County general funds. Additional sources of funds include the Virginia Department of Juvenile Justice (DJJ), local court collections, and federal and state grants.

### Evidence-Based Practice

Over the past decade, the juvenile and criminal justice fields have developed a body of evidence-based approaches to intervention with youth and adults involved in illegal behavior. As a result, JDRDC has worked to incorporate many of these practices into intake, probation case management, and residential programs. JDRDC uses structured decision-making and risk assessment tools during the intake and case management processes, increasing the consistency and validity of case management decisions, improving system efficiency, and enhancing public safety. This assists in furthering reductions in racial and ethnic disparity within the system. At the same time, JDRDC has worked to shift the philosophy of probation services from monitoring to one of service delivery focusing on behavior change. This shift includes extensive and continuous staff training in motivational interviewing, use of assessments, implementing evidence-based interventions, and cognitive processes focusing on factors specific to an individual's offending resulting in behavior change.

### Family Engagement

Through the development of a 5-year strategic plan, JDRDC identified family engagement as a priority initiative. Support for individuals, youth, and families before, during, and after their involvement with the juvenile justice system is important for continued success within the community. JDRDC formed a

# Juvenile and Domestic Relations District Court

workgroup to lead the efforts within the agency. The group works to identify and develop strategies workers can use to engage and involve families at all levels within the juvenile justice system. The group conducted surveys of JDRDC staff and parents of youth currently or previously involved in probation or residential services. In addition, the group conducted focus groups with individuals and families who had experience interacting with the various units within JDRDC to gain a better understanding of what family engagement means to them and how, as clients, parents, individuals, or consumers, they would like to be involved. JDRDC implemented a new family engagement curriculum during FY 2018 creating a unified philosophy in working with youth and families.

## Racial and Ethnic Disparities

JDRDC focuses efforts on reviewing and restructuring policy and procedures around sanctions and incentives for youth on probation, disposition matrices and evaluating case processing times for juvenile court cases. During FY 2017, the DJJ changed the requirements around the usage of the Detention Assessment Instrument (DAI) to assist in increasing equity for all youth. JDRDC is also reviewing and modifying policies and practices around graduated sanctions, incentives, and the filing of probation violations for youth to address inequities. JDRDC's internal workgroup continues to provide support and responses to recommendations included in previous reports. In addition, JDRDC continues to work with other Fairfax County Health and Human Service Agencies, Fairfax County Public Schools (FCPS), and the Fairfax County Policy Department (FCPD) to identify ways to improve equity across the system.

**Juvenile and Domestic Relations District Court supports the following County Vision Elements:**



***Maintaining Safe and Caring Communities***



***Exercising Corporate Stewardship***

## Youth Gang Intervention and Prevention

JDRDC is the lead agency in the County's youth gang prevention and intervention activities. The Gang Prevention and Intervention Coordinator facilitates the partnership with the Northern Virginia Gang Task Force to implement regional gang prevention initiatives, monitor the County's internal initiatives, and address human trafficking in Northern Virginia. The coordinator also works closely with law enforcement and FCPS in providing gang prevention and awareness presentations to include human trafficking education.

## Partnerships

*Education Services:* Court-involved youth frequently experience trouble in traditional educational settings. JDRDC and FCPS collaborate in operating or supporting a variety of alternative schools for youth who are unable to benefit from the ordinary public school experience.

*Mental Health and Substance Abuse Services:* Youth on probation and in residential facilities frequently have significant mental health and substance abuse issues. JDRDC partners with the Fairfax-Falls Church Community Services Board (CSB) to provide several on-site assessment and treatment services. The Juvenile Forensics Psychology Program at the CSB provides emergency evaluations, dispositional or diagnostic evaluations, special request evaluations, case consultations, and juvenile competency evaluations. JDRDC, in coordination with the CSB forensics staff, also provides competency evaluations for adults who come before the court. Mental health screening and crisis intervention services are provided to youth in the general population at the Juvenile Detention Center (JDC) and Shelter Care facilities. The team provides psychological assessments and substance abuse services for youth entering

## Juvenile and Domestic Relations District Court

court treatment programs. In addition, JDRDC collaborates with the CSB to provide mental health and substance abuse counseling within the Beta program, Boys Probation House, and Foundations.

In an effort to meet the needs of clients, JDRDC also administers the Global Assessment of Individual Needs, Short Screen (GAIN-SS) during juvenile diversion interviews and the Massachusetts Youth Screening Instrument (MAYSI-II) for youth entering the Juvenile Detention Center and Shelter Care. These assessments assist staff in determining the appropriate referrals for all clients.

*Trauma Informed Programming:* Along with other departments in the County, JDRDC is taking steps to become a trauma-informed agency. Collaboration between JDRDC and the CSB provides a team of professionals to address individual trauma treatment needs of youth involved in the court process. The team provides consultation, assistance with symptom screening, clinical diagnostic assessment, and referral to trauma-specific treatment providers. The team also coordinates the efforts to establish trauma informed practices throughout the agency. JDRDC is participating in on-going staff training and has completed an internal organizational self-assessment to identify gaps in services for youth and gain a better understanding of how staff view trauma-informed. JDRDC is piloting a new trauma screening instrument for youth on probation that identifies both trauma experiences and possible symptoms. This tool will allow juvenile probation officers and the trauma team to target specific behaviors that may need specialized treatment. During FY 2017, JDRDC and other agency volunteers evaluated the physical buildings housing JDRDC programming to be trauma-informed. Administration shared results from the building evaluations and units are moving forward in creating trauma-informed spaces. JDRDC piloted training on the impact of secondary traumatic stress on staff members as a response to recommendations from the organizational assessment.

*Domestic Violence Partnerships:* JDRDC is one of five founding partners of the County's Domestic Violence Action Center (DVAC), along with FCPD, the Office for Women and Domestic and Sexual Violence Services, the Women's Center, and the Office of the Commonwealth's Attorney. DVAC continues to provide culturally-responsive information and support services for victims and families of intimate partner violence and stalking, and promotes offender accountability through specialized prosecution and supervision. JDRDC supplements the resources necessary to maintain the Protective Order Compliance Monitoring program, a key element in DVAC's holistic response to domestic violence. JDRDC also collaborates with the Domestic Violence Coordinating Council to provide a Domestic Violence Victim Advocacy Program. This program provides information and assistance to victims of domestic violence who are seeking court action for protective orders. Domestic violence advocates provide resources and referrals in such areas as safety planning, emotional support, options counseling, and explanations of the legal options. Advocates also assist victims in preparing for, and sometimes accompanying them to, court hearings.

*Juvenile Probation System Review:* In FY 2017, the State Justice Institute awarded JDRDC a technical assistance grant to complete a Juvenile Probation System Review. Consultants from the Robert F. Kennedy National Resource Center (RFK) for Juvenile Justice will complete the review over the next eight months. The process includes a review and examination of policy, practice and service provisions designed to inform immediate opportunities for system enhancement, improvement, and reform. The review continues efforts to meet the needs of youth and families involved with JDRDC. At the end of the review, RFK will present a report of findings and recommendations to enhance system practice, performance and access to evidence-based services to improve youth and family outcomes.

# Juvenile and Domestic Relations District Court

## **Diversions**

*Juvenile Diversion:* Over the past year, staff of JDRDC, FCPD, and FCPS expanded opportunities to divert youth from the juvenile justice system while still holding them accountable for their actions. The key components of the project included expanding the Alternative Accountability Program (AAP) and implementing a new juvenile intake process to encompass increased opportunities for diversion. These components ensure that youths' risks and needs are accurately identified and addressed while ensuring public safety.

JDRDC conducts intake assessments of all diversion-eligible complaints using evidence-based tools and a decision-making matrix that guides the determination of diversion in lieu of a petition. This assists with the identification of specific program/services matching the juvenile and families' needs. Intake officers interview juveniles and families making service delivery decisions based on results from the assessments mentioned earlier. In addition, the AAP is now an option for all patrol officers (expanding from two sub-stations to eight sub-stations) in Fairfax County. AAP also serves Fairfax City, the Town of Herndon, and the Town of Vienna. The program continues to be a primary option for School Resource Officers (SRO) and Patrol Officers to consider in lieu of filing a complaint at intake for eligible cases.

*Pre-Trial Supervision Program:* During FY 2018, JDRDC expanded services provided by Community Corrections to include pre-trial supervision for cases under JDRDC jurisdiction. These services allow offenders to remain in the community under supervision while awaiting trial. Officers perform pre-trial investigations resulting in formal court reports summarizing interviews with the defendant, the defendant's family and community ties, financial resources, residence, history of employment, history of or current abuse of alcohol or controlled substance and criminal history. These investigations include the use of evidence-based assessment to identify the needs of the clients. The program provides support services, screening, and investigative information to judicial officers to assist them in making informed decisions in determining risk to public safety. These services run parallel with Fairfax County's Diversion First initiative which offers alternatives to incarceration for individuals in contact with the criminal justice system for low level offenses and suffering from mental illness or developmental disabilities. The goal is to offer assessment, treatment and needed support while maintaining public safety. Without pre-trial services, many offenders spend significant amounts of time in jail before trial and/or sentencing.

## **Residential Facilities**

JDRDC operates four residential facilities that provide a safe, stable, and structured environment for youth awaiting court processing or receiving treatment services. In most cases, youth are court ordered into the programs. However, as juvenile cases coming before the court have declined with the closure of other County operated facilities for adolescents, residential programs are beginning to address the needs of clients from other agencies such as the Department of Family Services (DFS) and the CSB.

The Juvenile Detention Center (JDC) serves pre-dispositional and post-dispositional youth with serious criminal charges that require a secure placement. Shelter Care II serves youth with less serious charges, but as a result of their behavior in the community and/or the extensive nature of their family issues, require an out-of-home placement. Both facilities provide counseling stabilization, mental health services, medical services, and on-site schools.

In addition, JDRDC operates three treatment programs for post-dispositional youth providing intensive individual, group, and family counseling services as well as educational programming. The Boys' Probation House (BPH) is a 16-bed group home serving adolescent males with long-term treatment needs and their families. The Foundations Program is a 12-bed facility serving adolescent females with long-

# Juvenile and Domestic Relations District Court

term treatment needs and their families. JDRDC has entered into Memorandums of Agreement with the CSB and the DFS to provide services for girls from these systems who may need out-of-home placement. The Beta Program, located at the JDC is a post-dispositional 11-bed sentencing/treatment program for court-involved male youth requiring incarceration and treatment services. Beta is a 12-month program with six months of confinement and six months of community supervision. The Beta program, BPH and Foundations collaborate with the CSB to provide a psychologist and substance abuse clinician to assist in addressing client issues.

## **Community-Based Services**

In response to the high needs of youth high risk to reoffend and who are at risk for being removed from their homes and communities, JDRDC is piloting the Community Based Services (CBS) Program. The Child and Adolescent Needs and Strength Assessment will offer a clinical assessment of the youth referred to the program. Based on assessment outcomes, CBS offers individual counseling, family counseling, mentoring, case management, and referrals to other services as deemed necessary. Youth and families receive services for up to six months with a max of 10 direct hours a week.

## **Electronic Records Management**

In response to physical paper-storage capacity limitations, misplaced files, and risk of lost files due to unforeseen events such as building leaks, flood, fire, etc., JDRDC is implementing the Juvenile and Domestic Imaging System (JDIS). JDIS provides improved security and integrity of records, reduces labor intensive and time consuming record retrieval and re-filing processes, provides simultaneous and instant access to court records, reduces costs associated with space and shelving for storage of paper documents, and provides a means of safeguarding documents with an electronic backup.

JDIS is a custom-built Supreme Court of Virginia (SCV) solution that includes built-in interfaces with the existing SCV Case Management System (JCMS), and other requirements unique to Fairfax County. The system allows the Clerk's office to scan and assign juvenile and adult criminal case documents to prospective cases, and electronically distribute them from the courtroom to various work queues. Judges, clerks, and JDRDC staff can search for cases and view the associated documents on demand. JDRDC staff in the courthouse can scan and submit intake paperwork and reports for acceptance by the clerk's office with delivery to the electronic case. JDIS includes an internal notification system for ensuring submissions and receipt of documents and directs scanned documents to the appropriate electronic cases utilizing barcode scanning.

Additionally, a secure remote application, the Juvenile Secure Viewing System (JSVS), was created to allow viewing access of scanned JDIS court orders and other pertinent case documents for JDRDC users working at probation units and residential facilities located outside the courthouse. The utilization of JDIS and JSVS has significantly improved the reliability of court records overall, and ensures the receiving of probation orders, protective orders, and detention orders from court in a timely manner. Future segments of JSVS will enable users to submit case documents from remote units to the clerk's office.

## **Mediation**

During FY 2018, JDRDC implemented a new mediation process within Domestic Relations transforming the way parties resolve custody, visitation, and child support issues. This new program incorporates the benefits of the Intake Officers' access to the clients, the resources provided within the County and the power of the court. If eligible, clients will be required to participate in mediation prior to court hearings. All mediation sessions should be completed within 4 weeks of the court order issuance date reducing court wait times and increasing the number of clients reaching agreement without judicial interference.

# Juvenile and Domestic Relations District Court

JDRDC manages the overall mediation process including assigning cases to mediators, supervising internal and staff roster mediators, directing the flow of cases, resolving issues regarding the cases and their assignments, reviewing all court orders for compliance and serving as a liaison to the court. Many mediation sessions encourage participation in co-parenting or parallel parenting classes and family counseling. This expanded mediation program also helps reduce the stress and trauma on the children while promoting earlier resolution of the issues and encourages a collaborative approach over an adversarial approach to these critical family issues.

## Diversity

The continued growth extent of language and cultural diversity in the County presents an ongoing service challenges to staff and clients. The agency has addressed spoken and written translation needs with its Volunteer Interpreter Program (VIP) and with the use of paid interpretation and translation. The VIP's 43 volunteers provided 5,321 hours of interpretation services for FY 2017. The agency also has 26 staff participating in the County's Language Stipend Program.

## Budget and Staff Resources

Category	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Advertised
<b>FUNDING</b>				
Expenditures:				
Personnel Services	\$20,004,804	\$21,027,745	\$21,007,745	\$21,820,689
Operating Expenses	2,371,842	2,157,583	2,594,961	2,659,237
Capital Equipment	120,815	0	49,681	0
<b>Total Expenditures</b>	<b>\$22,497,461</b>	<b>\$23,185,328</b>	<b>\$23,652,387</b>	<b>\$24,479,926</b>
Income:				
Fines and Penalties	\$34,337	\$44,892	\$44,892	\$44,892
User Fees (Parental Support)	7,873	7,268	10,078	10,078
State Share Court Services	2,096,974	2,027,869	2,027,869	2,027,869
State Share Residential Services	2,862,494	3,084,448	3,084,448	3,084,448
Fairfax City Contract	495,061	504,963	370,022	408,742
USDA Revenue	76,879	99,500	99,500	99,500
<b>Total Income</b>	<b>\$5,573,618</b>	<b>\$5,768,940</b>	<b>\$5,636,809</b>	<b>\$5,675,529</b>
<b>NET COST TO THE COUNTY</b>	<b>\$16,923,843</b>	<b>\$17,416,388</b>	<b>\$18,015,578</b>	<b>\$18,804,397</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	303 / 302	303 / 302	303 / 302	307 / 306
State	43 / 43	43 / 43	42 / 42	42 / 42

This department has 1/0.5 FTE Grant Positions in Fund 50000, Federal-State Grant.

# Juvenile and Domestic Relations District Court

## FY 2019 Funding Adjustments

The following funding adjustments from the FY 2018 Adopted Budget Plan are necessary to support the FY 2019 program.

- ◆ **Employee Compensation** **\$880,046**

An increase of \$880,046 in Personnel Services includes \$464,766 for a 2.25 percent market rate adjustment (MRA) for all employees and \$415,280 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2018.
  
- ◆ **Diversion First** **\$136,134**

An increase of \$136,134 and 2/2.0 FTE positions is required to support the third year of the County's successful Diversion First initiative. Diversion First is a multiagency collaboration between the Police Department, Office of the Sheriff, Fire and Rescue Department, Fairfax County Court System, and the Fairfax-Falls Church Community Services Board to reduce the number of people with mental illness in the County jail by diverting low-risk offenders experiencing a mental health crisis to treatment rather than bring them to jail. These positions will allow the Juvenile and Domestic Court to provide increased supervision of the pretrial cases requiring mental health services and further align practices with the General District Court. It should be noted that an increase of \$61,440 in Fringe Benefits funding is included in Agency 89, Employee Benefits, please refer to the Agency 89, Employee Benefits, narrative in the Nondepartmental program area section of Volume 1.
  
- ◆ **Gang Prevention** **\$331,500**

An increase of \$331,500 is associated with \$185,000 for Intervention, Prevention and Education (IPE) program expansion, as well as \$146,500 for intensive services for reunifying families, both in partnership with the Northern Virginia Family Service. Gang prevention is a multiagency collaboration between the Police Department, Office of Public Affairs, Juvenile and Domestic Relations District Court, Department of Neighborhood and Community Services, and Fairfax County Public Schools. Funding is designed to help the County better provide education, prevention, enforcement, and coordination in responding to gangs.
  
- ◆ **Health and Human Services Realignment** **\$487,137**

An increase of \$487,137 is associated with the realignment of funding and positions within Health and Human Services (HHS) based on work done as part of Phase 2 of the FY 2016 Lines of Business process. This funding includes \$446,117 in Personnel Services to support the transfer of 6/6.0 FTE positions and \$41,020 in Operating Expenses. As part of the HHS realignment, administrative functions provided by the Department of Administration for Human Services are shifted to individual agencies to ensure regulatory, financial and program compliance and to more effectively support each agency's specialized service needs. Additionally, a new agency, Agency 77, Office of Strategy Management for Health and Human Services is established to support the management of HHS strategic initiatives and inter-agency work to include: integration of business processes, information management and data analytics, performance measurement, strategic planning, service transformation, and planning for facility needs. There is no net impact on the General Fund in terms of funding or positions associated with these changes.
  
- ◆ **Position Adjustments** **(\$390,219)**

A decrease of \$390,219 and 4/4.0 FTE positions is associated with positions redirected to Agency 70, Department of Information Technology (DIT), to align personnel with core job functions related to Court Information Technology.



# Juvenile and Domestic Relations District Court

- ◆ **Reductions** (\$150,000)  
 A reduction of \$150,000 in Operating Expenses reflects anticipated savings based on trends in actual Operating expenditures.

## Changes to FY 2018 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2018 Revised Budget Plan since passage of the FY 2018 Adopted Budget Plan. Included are all adjustments made as part of the FY 2017 Carryover Review, and all other approved changes through December 31, 2017.*

- ◆ **Carryover Adjustments** \$467,059  
 As part of the FY 2017 Carryover Review, the Board of Supervisors approved encumbered funding of \$437,378 in Operating Expenses for computer equipment, furniture, repairs and maintenance, supplies and professional services, and \$29,681 for Capital Equipment associated with security system cameras.
  
- ◆ **State Clerk** \$0  
 A decrease of \$0 and 1/1.0 FTE position was made to accurately reflect full-time state positions as part of a departmental review.

## Cost Centers

Juvenile and Domestic Relations District Court Services has three cost centers: Court Services Administration, Probation Services, and Residential Services.

### Court Services Administration

The Court Services Administration cost center is responsible for the overall administrative management of the Juvenile Court's services. Staff in this cost center provides information technology support, research/evaluation, training, quality improvement monitoring and court facilities management. Additional responsibilities include Victim Services, Restitution Services, Volunteer Services, and the Volunteer Interpreter program.

Category	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Advertised
<b>EXPENDITURES</b>				
Total Expenditures	\$3,098,875	\$3,087,816	\$3,250,757	\$3,664,252
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	22 / 22	22 / 22	24 / 24	26 / 26
State	43 / 43	43 / 43	42 / 42	42 / 42

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<u>Judicial</u>	<u>Court Services Director's Office</u>	<u>Judicial Support</u>
1 Chief District Court Judge S	1 Director of Court Services	1 Probation Supervisor II
7 District Court Judges S	1 Asst. Dir. Of Court Services	1 Administrative Assistant V
	1 Financial Specialist III (1T)	1 Administrative Assistant III
		1 Administrative Assistant II
<u>State Clerk of the Court</u>	1 Financial Specialist I (1T)	<u>Research and Development</u>
1 Clerk of the Court S	1 Human Resources Generalist II (1T)	1 Management Analyst III
6 Supervising State Clerks S	2 Administrative Assistants IV (2T)	1 Management Analysts II
27 State Clerks S	1 Administrative Assistant III (1T)	2 Management Analysts I
	<u>Information Technology Services</u>	
	0 Programmer Analysts III (-1T)	<u>Victim Services</u>
	0 Network/Telecomm. Analysts III (-1T)	1 Probation Counselor III
	0 Network/Telecomm. Analysts II (-1T)	3 Probation Counselors II
	0 Network/Telecomm. Analysts I (-1T)	
	<u>Initiatives and Special Projects</u>	<u>Volunteer and Interpreter Services</u>
	1 Probation Supervisor II	2 Volunteer Services Manager
	1 Training Specialist III	1 Administrative Assistant III
	1 Communications Specialist II	
<b>TOTAL POSITIONS</b>		S Denotes State Positions
68 Positions (2T) / 68.0 FTE (2.0T)		T Denotes Transferred Positions

## Probation Services

The Probation Services cost center includes four decentralized juvenile probation units (the North, South, East and Center County Centers), the Central Intake Services Unit, the Community Corrections Unit, and the Domestic Relations Services Unit. These units are responsible for processing all juvenile and adult-related complaints, operating a 24-hour intake program to review detention requests before confinement of all juveniles and supervising juveniles and adults placed on probation by the Court.

<u>Category</u>	<u>FY 2017</u> <u>Actual</u>	<u>FY 2018</u> <u>Adopted</u>	<u>FY 2018</u> <u>Revised</u>	<u>FY 2019</u> <u>Advertised</u>
<b>EXPENDITURES</b>				
Total Expenditures	\$7,082,652	\$7,068,099	\$8,040,879	\$7,103,233
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	107 / 106	107 / 106	112 / 111	114 / 113

# Juvenile and Domestic Relations District Court

<p><b><u>Probation Services</u></b></p> <ul style="list-style-type: none"> <li>1 Asst. Director of Court Services</li> <li>1 Probation Supervisor II</li> <li>1 Probation Counselor III</li> <li>1 Probation Counselor II</li> <li>1 Probation Counselor I</li> </ul> <p><b><u>North County Services</u></b></p> <ul style="list-style-type: none"> <li>1 Probation Supervisor II</li> <li>2 Probation Counselors III</li> <li>6 Probation Counselors II</li> <li>1 Administrative Assistant III</li> <li>1 Administrative Assistant II</li> </ul> <p><b><u>South County Services</u></b></p> <ul style="list-style-type: none"> <li>1 Probation Supervisor II</li> <li>3 Probation Counselors III</li> <li>6 Probation Counselors II</li> <li>1 Administrative Assistant III</li> <li>1 Administrative Assistant II</li> </ul>	<p><b><u>Center County Services</u></b></p> <ul style="list-style-type: none"> <li>1 Probation Supervisor II</li> <li>2 Probation Counselors III</li> <li>9 Probation Counselors II</li> <li>1 Probation Counselor I</li> <li>1 Administrative Assistant III</li> <li>1 Administrative Assistant II</li> </ul> <p><b><u>East County Services</u></b></p> <ul style="list-style-type: none"> <li>1 Probation Supervisor II</li> <li>2 Probation Counselors III</li> <li>6 Probation Counselors II</li> <li>1 Administrative Assistant III, PT</li> <li>1 Administrative Assistant II</li> </ul> <p><b><u>Community Corrections Svcs.</u></b></p> <ul style="list-style-type: none"> <li>1 Probation Supervisor II</li> <li>1 Probation Counselor III</li> <li>12 Probation Counselors II</li> <li>2 Probation Counselors I (2)</li> <li>1 Administrative Assistant III</li> <li>1 Administrative Assistant II</li> </ul>	<p><b><u>Central Intake Services</u></b></p> <ul style="list-style-type: none"> <li>1 Probation Supervisor II</li> <li>2 Probation Supervisors I</li> <li>1 Probation Counselor III</li> <li>8 Probation Counselors II</li> <li>1 Administrative Assistant IV</li> <li>1 Administrative Assistant III</li> <li>3 Administrative Assistants II, 1 PT</li> </ul> <p><b><u>Domestic Relations</u></b></p> <ul style="list-style-type: none"> <li>1 Probation Supervisor II</li> <li>2 Probation Supervisors I</li> <li>2 Probation Counselors III</li> <li>11 Probation Counselors II</li> <li>2 Probation Counselors I</li> <li>1 Administrative Assistant IV</li> <li>1 Administrative Assistant III</li> <li>5 Administrative Assistants II</li> </ul>
<p><b><u>TOTAL POSITIONS</u></b> 114 Positions (2) / 113.0 FTE (2.0)</p>		<p>( ) Denotes New Positions PT Denotes Part-Time Positions</p>

## **Residential Services**

The Residential Services cost center operates and maintains four residential programs for court-involved youth including the 121-bed Juvenile Detention Center and three treatment programs for post-dispositional youth providing intensive individual, group, and family counseling services as well as educational programming. The Boys Probation House (BPH) is a 16-bed, group home, serving adolescent males with long-term treatment needs and their families; Foundations is a 12-bed facility, serving adolescent females with long-term treatment needs and their families; and the Beta Program (located at JDC) is a post-dispositional 11-bed sentencing/treatment program for court-involved male youth requiring incarceration and treatment services. Shelter Care II and Supervised Release Services, which includes outreach detention, electronic monitoring, and the Intensive Supervision Program are also operated out of this cost center.

<b>Category</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2018 Revised</b>	<b>FY 2019 Advertised</b>
<b>EXPENDITURES</b>				
Total Expenditures	\$12,315,934	\$13,029,413	\$12,360,751	\$13,712,441
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>				
Regular	174 / 174	174 / 174	167 / 167	167 / 167

# Juvenile and Domestic Relations District Court

<u>Residential Services</u>	<u>Boys' Probation House</u>	<u>Juvenile Detention Center</u>
1 Asst. Director of Court Services	1 Probation Supervisor II	1 JDC Administrator
1 Probation Supervisor I	1 Probation Supervisor I	3 Probation Supervisors II
1 Probation Counselor III	2 Probation Counselors III	5 Probation Supervisors I
3 Probation Counselors II	6 Probation Counselors II	8 Probation Counselors III
1 Probation Counselor I	5 Probation Counselors I	18 Probation Counselors II
	1 Administrative Assistant III	47 Probation Counselors I
	1 Food Service Specialist	2 Public Health Nurses II
		1 Administrative Assistant IV
		2 Administrative Assistants III
		1 Food Service Supervisor
		1 Gen. Building Maint. Worker II
		1 Gen. Building Maint. Worker I
		1 Maintenance Trade Helper I
		1 Food Service Specialist
		4 Cooks
<u>Foundations</u>	<u>Shelter Care II</u>	
1 Probation Supervisor II	1 Probation Supervisor II	
1 Probation Supervisor I	1 Probation Supervisor I	
7 Probation Counselors II		
5 Probation Counselors I		
1 Administrative Assistant III		
1 Food Service Specialist		
<u>Supervised Release Services</u>		
1 Probation Supervisor II		
1 Probation Supervisor I		
1 Probation Counselor II		
12 Probation Counselors I		
1 Administrative Assistant III		
1 Administrative Assistant II		
<b>TOTAL POSITIONS</b>		
167 Positions / 167.0 FTE		

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate/Actual	FY 2018	FY 2019
<b>Court Services Administration</b>					
Value of services added	\$449,121	\$468,394	\$473,100/\$547,126	\$450,000	\$450,000
<b>Probation Services</b>					
Percent of youth diverted from formal court processing	25%	25%	25%/23%	25%	25%
Percent of juveniles with no new criminal convictions within 12 months of case closing	74%	77%	65%/78%	65%	65%
<b>Residential Services</b>					
Percent of Supervised Release Services (SRS) youth with no new delinquency or Child In Need of Supervision or Services (CHINS) petitions while under supervision	90%	92%	85%/87%	85%	85%
Percent of Shelter Care II (SC II) youth who appear at scheduled court hearing	92%	87%	90%/90%	90%	90%
Percent of Secure Detention Services (SDS) youth who appear at scheduled court hearing	100%	100%	98%/100%	98%	98%
Percent of Community-Based Residential Services (CBRS) discharged youth with no new delinquent petitions for 1 year	77%	77%	70%/35%	65%	65%

A complete list of performance measures can be viewed at  
<https://www.fairfaxcounty.gov/budget/fy-2019-advertised-performance-measures-pm>

# Juvenile and Domestic Relations District Court

## Performance Measurement Results

The Court Services Administration cost center outcome performance measures quantify the extent and value of volunteer programs supporting court services. The JDRDC has two volunteer programs. The Volunteer and Intern Program provides volunteers and interns for all areas of the JDRDC that request them. In addition, the Volunteer Interpreter Program provides much needed interpretation and translation services to JDRDC programs. In FY 2017 these two programs had 186 volunteers who provided 20,294 hours of services to JDRDC programs at a value of \$547,126.

Probation Services encompasses two major types of activities: (1) intake, the processing of juvenile and adult complaints brought into the JDRDC system and (2) supervision services, the assessment, counseling, and supervision of youth and adults who have been placed on probation. Intake offices processed 12,422 non-traffic complaints in FY 2017, a small percent decrease from FY 2016. In FY 2017, the agency diverted 23 percent of youth from formal court processing. These cases are either provided services at the intake level or are referred to other, more appropriate service providers. One hundred percent of the clients responding to the intake customer satisfaction survey indicated they were satisfied with the intake services they had received.

In FY 2017, the average monthly juvenile probation officer caseload was 20; the average monthly adult probation officer caseload was 78. Juvenile probation caseloads increased slightly and adult probation caseloads decreased from FY 2016 caseload sizes. Ninety percent of court-ordered investigations for juveniles were submitted at least 48 hours prior to the court date. One hundred percent of parents responding to the customer satisfaction survey indicated that they were satisfied with the probation services their child received. In FY 2017, juveniles on probation with no new criminal convictions within 12 months of case was 78 percent, and adults on probation with no new criminal charges was 92 percent.

Residential Services includes four major service areas: Supervised Release Services (SRS) which includes outreach detention, electronic monitoring, and intensive supervision; the Shelter Care II (SCII) (formerly referred to as Less Secure Shelter (LSS)) provides shelter care for court-involved youth; Secure Detention Services (SDS) which includes the Juvenile Detention Center; and Community-Based Residential Services (CBRS) which includes both the Foundations Program for girls (formerly known as the Girls' Probation House), Boys' Probation House, and the Transitional Living Program. In FY 2017:

- SRS operated at 98 percent of its capacity at a cost of \$115 per day. Ninety-eight percent of youth had face-to-face contact with SRS staff within 24 hours of assignment to the service. Eighty-seven percent of the youth in the program remained free of new criminal or Child In Need of Supervision or Services (CHINS) petitions while under SRS supervision.
- Shelter Care II operated at 50 percent of capacity at a cost of \$382 per bed day. One hundred percent of the parents responding to customer satisfaction surveys were satisfied with the shelter care services. Ninety percent of the youth placed in the shelter during the year appeared at their scheduled court hearing.
- The Juvenile Detention Center operated at 44 percent of staffed capacity at a cost of \$279 per bed day. Three percent of the placements in FY 2017 resulted in the need to use physical restraint on a youth. One hundred percent of the youth held in detention appeared at their scheduled court hearing, exceeding the performance target of 98 percent.
- Community-Based Residential Services programs operated at 35 percent of capacity at a cost of \$322 per bed day. One hundred percent of the parents responding to the follow-up survey expressed satisfaction with the programs with which their child was involved. In FY 2017, juveniles discharged from CBRS with no new delinquent petitions for 1 year was 35 percent.