

Office of the County Attorney  
 FY 2020 Adopted Budget Plan: Performance Measures

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**County Attorney**

**Objective**

To ensure that the civil litigation brought by or against the County of Fairfax and its constituent entities in state or federal, trial or appellate courts and administrative tribunals is consistently processed to a favorable conclusion by maintaining the percentage of lawsuits concluded favorably at 97 percent.

**Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
<b>Output</b>					
Lawsuits completed	3,205	2,300	2,300 / 1,864	1,864	1,864
<b>Efficiency</b>					
Lawsuits completed per staff	50	37	37 / 30	30	30
<b>Service Quality</b>					
Percent of lawsuits concluded favorably	93%	95%	97% / 95%	97%	97%
<b>Outcome</b>					
Percentage point change of lawsuits concluded favorably during the fiscal year	(4)	2	2 / 0	2	0

# Office of the County Attorney

## FY 2020 Adopted Budget Plan: Performance Measures

### Objective

To ensure that all requests from the Board of Supervisors, other boards, authorities or commissions, the County Executive and County agencies meet timeliness standards 87 percent of the time.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
<b>Output</b>					
Advisory responses completed	3,288	3,704	3,700 / 3,871	3,871	3,871
<b>Efficiency</b>					
Responses provided per staff	51	59	59 / 61	61	61
<b>Service Quality</b>					
Percent of advisory responses meeting timeliness standards for BOS requests (14 days)	100%	90%	87% / 100%	87%	87%
Percent of advisory responses meeting timeliness standards for subdivision review (21 days)	100%	100%	87% / 100%	87%	87%
Percent of advisory responses meeting timeliness standards for legal opinion (30 days)	100%	100%	87% / 100%	87%	87%
Percent of advisory responses meeting timeliness standards for Freedom of Information Act requests (according to state law)	100%	100%	87% / 100%	87%	87%
Percent of advisory responses/other assignments completed and closed within one year	94%	94%	87% / 96%	87%	87%
Percent of advisory responses meeting timeliness standards overall	95%	94%	87% / 92%	87%	87%
<b>Outcome</b>					
Percentage point change of responses meeting timeliness standards	1	(1)	(7) / (2)	(5)	0

# Office of the County Attorney

## FY 2020 Adopted Budget Plan: Performance Measures

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**Objective**

To forward a final draft complaint or summons to the Department of Code Compliance within 40 days of the request for zoning enforcement 90 percent of the time.

**Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
<b>Output</b>					
Draft Bills of Complaint/Summons for the Violation completed	132	96	96 / 138	138	138
<b>Efficiency</b>					
Draft Bills of Complaint/Summons for the Violation per staff member	33	24	24 / 35	35	35
<b>Service Quality</b>					
Percent meeting 40-day submission standard	99%	100%	90% / 99%	90%	90%
<b>Outcome</b>					
Percentage point change in meeting 40-day submission standard	(1)	1	(10) / (1)	(9)	0