

Department of Planning and Zoning

FY 2020 Adopted Budget Plan: Performance Measures

Zoning

Goal

To administer, maintain and enforce the Zoning Ordinance and related regulations, and to process development proposals and applications to ensure that property is developed and used in accordance with the Zoning Ordinance and the Comprehensive Plan to promote the health, safety and welfare of the residents of Fairfax County.

Objective

To achieve a 30 percent rate of written zoning interpretation responses to inquiries within 30 working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
Written responses to inquiries	107	138	150 / 138	140	140
Efficiency					
Staff hours per written response	20	20	20 / 20	20	20
Outcome					
Percent of written responses (development condition/proffer interpretations) within 30 working days	38%	39%	30% / 35%	30%	30%

Objective

To schedule 80 percent of accepted rezoning (RZ) applications for public hearing before the Planning Commission within nine months, except when the applicant and Fairfax County agree to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
RZ applications to be scheduled	101	122	120 / 122	120	120
Outcome					
Percent of RZ applications scheduled within 9 months ¹	NA	82%	80% / 97%	80%	80%

¹This indicator was previously reported for a 6 month interval. FY2015 Actual: 75%, FY2016 Actual: 89%.

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Objective

To schedule 75 percent of accepted special exception (SE) applications for public hearing before the Planning Commission within six months, except when the applicant and Fairfax County agree to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
SE applications to be scheduled	46	48	53 / 38	53	53
Outcome					
Percent of SE applications scheduled within 8 months ¹	NA	100%	75% / 85%	75%	75%

¹This indicator was previously reported for a 5 month interval. FY2015 Actual: 73%, FY2016 Actual: 90%.

Objective

To process at least 95 percent of zoning compliance letters within 30 calendar days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
Zoning compliance letter requests processed	280	310	325 / 340	350	350
Efficiency					
Staff hours per zoning compliance letter	10	10	10 / 10	10	10
Outcome					
Percent of zoning compliance letters processed within 30 calendar days	79%	69%	95% / 73%	80%	95%

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Objective

To conduct 80 percent of all initial inspections within 15 calendar days of request.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
Zoning/noise/inspection requests received	1,564	1,301	1,350 / 1,253	1,300	1,300
Efficiency					
Staff hours per inspection request	3.50	3.50	3.50 / 3.50	3.50	3.50
Outcome					
Percent of inspections completed within 15 calendar days of request ZAD	81%	92%	80% / 84%	80%	80%

Objective

To review 60 percent of all zoning applications received for submission compliance within ten working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
Applications reviewed for submission compliance (all types)	335	375	350 / 380	350	350
Efficiency					
Staff hours per zoning application processed	20	18	18 / 18	18	18
Outcome					
Percent of zoning applications received for submission compliance reviewed within 10 working days ZED	67%	95%	60% / 97%	80%	80%

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Objective

To review 75 percent of all zoning applications located within Commercial Revitalization Districts (CRDs) for submission compliance within 10 working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
CRD applications to be scheduled	8	15	18 / 13	18	18
Outcome					
Percent of CRD applications reviewed within 10 days ZED	100%	100%	75% / 100%	75%	75%

Objective

To process 50 percent of the Zoning Ordinance amendments on the adopted Priority One Work Program (12 to 18 month program).

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
Zoning Ordinance Amendments processed	12	18	12 / 24	20	20
Efficiency					
Total staff hours spent on Zoning Ordinance Amendments	8,000	9,000	11,000 / 12,000	12,000	12,000
Outcome					
Percent of Zoning Ordinance Amendments processed within established timeframes	36%	51%	50% / 51%	50%	50%

Processing a Zoning Ordinance amendment includes the authorization of public hearings by the Board of Supervisors, discussing the amendment with the Board at their Development Process Committee, or determining that an amendment is no longer necessary.

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Planning

Goal

To maintain the County's major planning processes in support of the Board of Supervisors, Planning Commission and community in order to develop and implement policies and plans for the community's land use and capital facilities that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.

Objective

To review 85 percent of all 2232 Review applications within 90 days (application receipt to staff report release to Planning Commission), and 100 percent of all applications within 150 days except when the applicant and Fairfax County have agreed to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
2232 Review Cases processed	34	44	40 / 28	30	30
Efficiency					
Staff hours per 2232 Review Application	35	30	30 / 30	30	30
Outcome					
Percent of 2232 Review cases reviewed within 90 days	81%	83%	85% / 86%	85%	85%
Percent of 2232 Review cases reviewed within 150 days	100%	100%	100% / 100%	100%	100%

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Objective

To review 90% of all 6409 applications within 60 days (application receipt to staff report release to Planning Commission), except when the applicant and Fairfax County have agreed to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate/Actual	FY 2019	FY 2020
Output					
6409 Review Cases processed	NA	NA	200 / 243	200	200
Outcome					
Percent of 6409 Review cases reviewed within 60 days	NA	NA	90% / 100%	90%	90%

The addition of 6409 Review Cases outlined below has effectively reduced the number of 2232 Review Cases received and processed.

FY 2016 Actual 6409 Review Cases: 115 with 91% reviewed within 60 days

FY 2017 Actual 6409 Review Cases: 213 with 91% reviewed within 60 days