

# Office of the Sheriff

## Mission

To operate the Adult Detention Center; provide security for the courtrooms, courthouse, and surrounding complex; and serve/execute civil law process on behalf of the courts. In addition to our core functions, the Sheriff's Office is actively engaged with the diverse community we serve.

## Focus

The Sheriff's Office of Fairfax County was established when the County was formed in 1742. The Virginia Constitution, Article VII, Section 4; and the Code of Virginia, Sections 8.01-295; 53.1-68; 53.1-133; 53.1-119 and 120, establish the Sheriff's Office as the primary law enforcement authority over the courthouse, local jail, and correctional facilities, and as the provider of courtroom security. The Sheriff's Office is responsible for managing the Fairfax County Adult Detention Center (ADC) and Alternative Incarceration Branch (AIB), providing security in all courthouses and in the judicial complex, and executing civil law processes. The Sheriff's Office works in partnership with the Fairfax County Police Department, the Fire and Rescue Department, and other local, state, and federal law enforcement agencies. The Sheriff's Office has civil and concurrent criminal jurisdiction in the County of Fairfax, City of Fairfax, and the Towns of Vienna and Herndon.

The Sheriff's Office receives funding support from the State Compensation Board for a portion of salaries and benefits for a limited number of sworn positions. Other sources of revenue include reimbursement from the Virginia Department of Corrections for the housing of state prisoners, room and board fees collected from individuals incarcerated in the ADC, as well as grants awarded by the U.S. Department of Justice for housing undocumented criminal aliens. The Sheriff's Office also receives revenue from medical co-pay fees collected from inmates, Alternative Incarceration room and board fees, court security fees, and Sheriff's fees.

Four agency cost centers define and support the agency's mission: the Administrative Services Division, the Courts Services Division, the Confinement Division, and the Support Services Division.

The Administrative Services Division provides managerial direction for the agency. This division incorporates Command and Internal Affairs, and five branches: Human Resources, Training, Information Technology, Professional Services, and Financial Services.

The Human Resources Branch handles recruitment, retention, employee relations, classification, and payroll for an agency of over 600 positions. The Training Branch operates the In-Service Section of the Fairfax County Criminal Justice Academy, which has the responsibility to ensure all Police and Sheriff staff members meet their annual Mandatory In-Service Training Requirements (MIR). The Information Technology Branch splits its duties between servicing the technology-related needs of staff and for the operation of the ADC, and those related to services for the inmate population.

Professional Services ensures the appropriate data is collected for accreditation audits. This branch also coordinates the Sheriff's Office community relations programs, such as child safety seat inspections and the child identification program. The Financial Services Branch manages the financial responsibilities of the agency to include the agency's warehouse, which orders and issues equipment and supplies for both inmates and staff.

Included in the Administrative Services Division is the salary supplement paid by the County for eligible State Magistrates per the Code of Virginia, Section 19.2-46.1. Magistrates are state employees and are not part of the organizational structure of the Sheriff's Office.

The Court Services Division provides for the security of courtrooms and County courthouses, and the service of legal process, such as evictions, subpoenas, levies, seizures, and protective custody orders. This division is composed of the Court Security Branch and the Civil Enforcement Branch. Deputy sheriffs also protect special justices who conduct commitment hearings for persons with mental illness.

The Confinement Division is the largest component of the Sheriff's Office. The Confinement Division manages the operation of the ADC, which includes four confinement squads, the Classification Section, and the Records & Transportation Section. The confinement squads are also responsible for the operation of the Satellite Intake Center at the Mount Vernon District Police Station managing inmates sentenced to the Weekend Incarceration Program and staffing the Merrifield Crisis Response Center for Diversion First. The Classification Section is responsible for determining appropriate housing locations for inmates in the ADC, as well as performing disciplinary hearings for inmates who have been charged with violating the rules of the ADC.

Diversion First is the result of a collaboration between the Sheriff's Office, Police Department, Fire and Rescue Department, Fairfax County court system, and the Fairfax-Falls Church Community Services Board, to reduce the number of people with mental illness in local jails by diverting non-violent offenders experiencing mental health crises to treatment instead of incarceration. Positions supporting Diversion First have continued to allow the Sheriff's Office to dedicate additional staff and provide support 24 hours a day, 7 days a week at the Merrifield Crisis Response Center where non-violent offenders who may need mental health services can be served by a trained Crisis Intervention Team (CIT) instead of being taken to jail. Having diversion services available around the clock is a foundational aspect of Diversion First and is recognized as a best practice in crisis intervention.

The Support Services Division provides the services necessary to support the operations of the ADC and AIB. The Support Services Division has three branches: Alternative Incarceration, Services, and Medical Services.

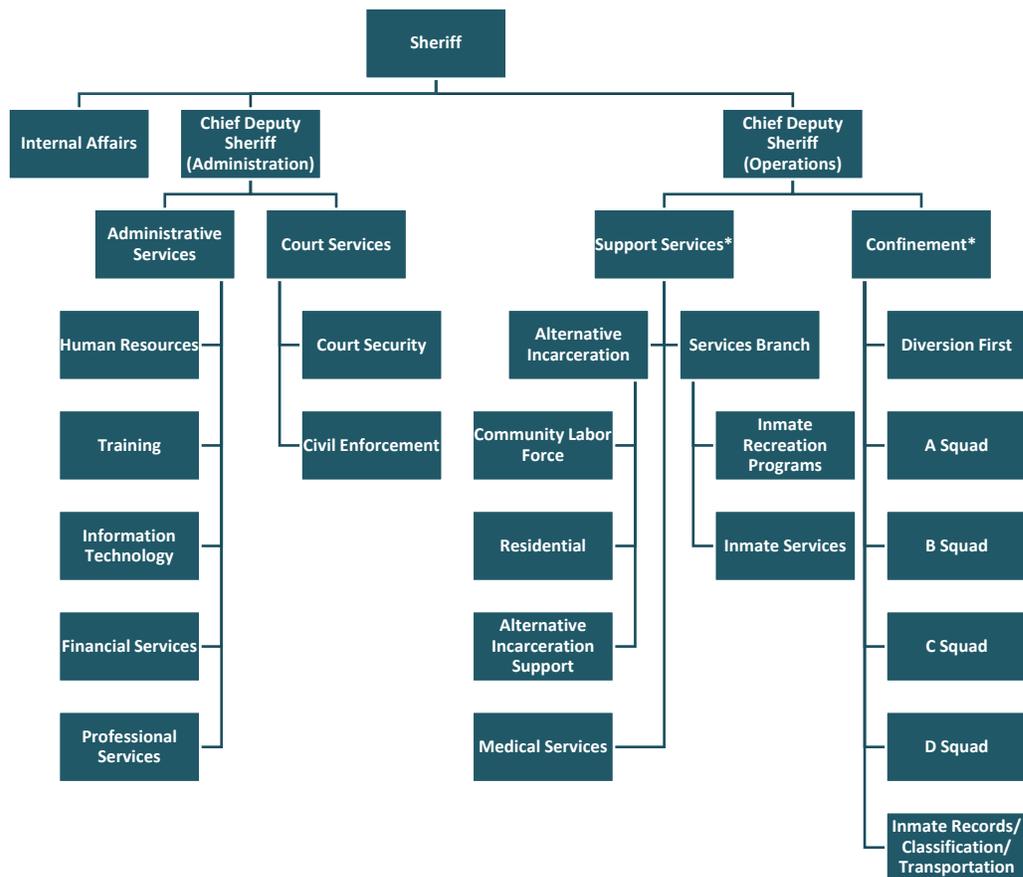
The AIB provides housing for offenders granted alternative sentencing options, such as Work Release, Electronic Incarceration, and the Community Labor Force (CLF) program. The CLF supervises inmates working in the community. This program provides offender work teams to support community improvement projects, such as landscaping, litter removal, construction, painting, snow removal, and graffiti abatement. They also provide for the removal of trash and unwanted signs at County bus shelters and Park and Ride facilities.

Offenders meet strict eligibility and suitability requirements for this minimum-security environment. All Work Release inmates are monitored with a GPS device. The AIB places emphasis on having offenders defray the cost of their incarceration and meet their financial obligations, which may include fines, court costs, restitution, and child support payments.

## Pandemic Response and Impact

During the COVID-19 pandemic, the Sheriff's Office has worked with County stakeholders to mitigate exposure to, and spread of, the coronavirus. The deputies, nurses, and support staff were well-trained and well-prepared to quickly address this crisis while readily adapting to new information. They are on the front lines ensuring the safety, security, and well-being of hundreds of people in the Adult Detention Center and thousands coming through the courthouse. With recommendations and guidance from the Health Department and the Centers for Disease Control and Prevention (CDC), the Sheriff's Office has efficiently and effectively implemented protocols in the ADC that have minimized health risks for staff, visitors, and those entrusted to the care of the Sheriff's Office. Staff members have used personal protective equipment appropriately and responsibly to ensure the available supply can meet ongoing needs. As the pandemic evolves, staff have been reassigned to where the need is greatest. The Sheriff's Office remains a good steward for the County and the people it serves.

## Organizational Chart



\* Public Safety Program Area

## Budget and Staff Resources

| Category   | FY 2020 Actual      | FY 2021 Adopted     | FY 2021 Revised     | FY 2022 Advertised  |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>FUNDING</b>   |                     |                     |                     |                     |
| <b>Expenditures:</b>                                   |                     |                     |                     |                     |
| Personnel Services                                     | \$58,071,238        | \$62,669,433        | \$62,099,309        | \$61,486,212        |
| Operating Expenses                                     | 11,179,467          | 10,156,937          | 11,179,928          | 10,156,937          |
| Capital Equipment                                      | 310,360             | 0                   | 971,461             | 0                   |
| <b>Total Expenditures</b>                              | <b>\$69,561,065</b> | <b>\$72,826,370</b> | <b>\$74,250,698</b> | <b>\$71,643,149</b> |
| <b>Income:</b>   |                     |                     |                     |                     |
| Inmate Medical Copay                                   | \$11,690            | \$18,780            | \$18,780            | \$18,780            |
| City of Fairfax Contract                               | 943,807             | 1,150,151           | 1,066,463           | 1,066,463           |
| Inmate Room and Board                                  | 275,998             | 423,094             | 231,150             | 231,150             |
| Boarding of Prisoners                                  | 86,416              | 14,551              | 14,551              | 14,551              |
| State Shared Sheriff Expenses (Comp Board)             | 15,977,245          | 15,881,093          | 15,881,093          | 15,881,093          |
| State Shared Retirement                                | 322,815             | 321,445             | 321,445             | 321,445             |
| State Share Adult Detention Center                     | 1,690,014           | 2,013,196           | 1,690,014           | 1,690,014           |
| Court Security Fees                                    | 1,321,668           | 1,660,792           | 1,660,792           | 1,660,792           |
| Jail / DNA Fees  | 39,069              | 52,277              | 52,277              | 52,277              |
| Sheriff Fees   | 66,271              | 66,271              | 66,271              | 66,271              |
| Miscellaneous Revenue                                  | 3,324               | 21,000              | 21,000              | 21,000              |
| Criminal Alien Assistance Program                      | 2,338,385           | 864,209             | 864,209             | 864,209             |
| <b>Total Income</b>                                    | <b>\$23,076,702</b> | <b>\$22,486,859</b> | <b>\$21,888,045</b> | <b>\$21,888,045</b> |
| <b>NET COST TO THE COUNTY</b>                          | <b>\$46,484,363</b> | <b>\$50,339,511</b> | <b>\$52,362,653</b> | <b>\$49,755,104</b> |
| <b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b> |                     |                     |                     |                     |
| Regular  | 597 / 596           | 597 / 596           | 597 / 596           | 603 / 602           |
| Exempt   | 4 / 4               | 4 / 4               | 4 / 4               | 4 / 4               |
| State  | 27 / 27             | 27 / 27             | 27 / 27             | 27 / 27             |

## Public Safety Program Area Summary

| Category   | FY 2020 Actual      | FY 2021 Adopted     | FY 2021 Revised     | FY 2022 Advertised  |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>FUNDING</b>   |                     |                     |                     |                     |
| <b>Expenditures:</b>                                   |                     |                     |                     |                     |
| Personnel Services                                     | \$41,451,809        | \$46,067,553        | \$45,497,429        | \$44,884,332        |
| Operating Expenses                                     | 6,242,920           | 6,125,708           | 7,247,669           | 6,125,708           |
| Capital Equipment                                      | 304,848             | 0                   | 943,652             | 0                   |
| <b>Total Expenditures</b>                              | <b>\$47,999,577</b> | <b>\$52,193,261</b> | <b>\$53,688,750</b> | <b>\$51,010,040</b> |
| <b>Total Income</b>                                    | <b>\$18,617,231</b> | <b>\$17,619,310</b> | <b>\$16,971,931</b> | <b>\$16,971,931</b> |
| <b>NET COST TO THE COUNTY</b>                          | <b>\$29,382,346</b> | <b>\$34,573,951</b> | <b>\$36,716,819</b> | <b>\$34,038,109</b> |
| <b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b> |                     |                     |                     |                     |
| Regular  | 438 / 437.5         | 438 / 437.5         | 435 / 434.5         | 441 / 440.5         |

## Judicial Administration Program Area Summary

| Category   | FY 2020 Actual      | FY 2021 Adopted     | FY 2021 Revised     | FY 2022 Advertised  |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>FUNDING</b>   |                     |                     |                     |                     |
| <b>Expenditures:</b>                                   |                     |                     |                     |                     |
| Personnel Services                                     | \$16,619,429        | \$16,601,880        | \$16,601,880        | \$16,601,880        |
| Operating Expenses                                     | 4,936,547           | 4,031,229           | 3,932,259           | 4,031,229           |
| Capital Equipment                                      | 5,512               | 0                   | 27,809              | 0                   |
| <b>Total Expenditures</b>                              | <b>\$21,561,488</b> | <b>\$20,633,109</b> | <b>\$20,561,948</b> | <b>\$20,633,109</b> |
| <b>Total Income</b>                                    | <b>\$4,459,471</b>  | <b>\$4,867,549</b>  | <b>\$4,916,114</b>  | <b>\$4,916,114</b>  |
| <b>NET COST TO THE COUNTY</b>                          | <b>\$17,102,017</b> | <b>\$15,765,560</b> | <b>\$15,645,834</b> | <b>\$15,716,995</b> |
| <b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b> |                     |                     |                     |                     |
| Regular  | 159 / 158.5         | 159 / 158.5         | 162 / 161.5         | 162 / 161.5         |
| Exempt   | 4 / 4               | 4 / 4               | 4 / 4               | 4 / 4               |
| State  | 27 / 27             | 27 / 27             | 27 / 27             | 27 / 27             |

## FY 2022 Funding Adjustments

The following funding adjustments from the FY 2021 Adopted Budget Plan are necessary to support the FY 2022 program:

### Opioid Task Force \$466,779

An increase of \$466,779 and 6/6.0 FTE new positions is required to address the growing opioid epidemic. In response to the opioid crisis facing our nation and local communities in Northern Virginia, the Board of Supervisors established an Opioid Task Force to help address the opioid epidemic locally. Funding will support the jail-based Medication Assisted Treatment (MAT) program within the Adult Detention Center to include a MAT Coordinator, a Peer Recovery Specialist, and Nurse Practitioners to allow for 24/7 medical services coverage.

### Reduction (\$1,650,000)

A reduction of \$1,650,000 in Personnel Services reflects anticipated savings of \$926,320 based on efficiencies and trends in actual Personnel expenditures and savings of \$723,680 as a result of the County's highly successful Diversion First program which diverts people with mental illness, substance use disorders, and/or developmental disabilities in our community from arrest and incarceration.

## Changes to FY 2021 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2021 Revised Budget Plan since passage of the FY 2021 Adopted Budget Plan. Included are all adjustments made as part of the FY 2020 Carryover Review, FY 2021 Mid-Year Review, and all other approved changes through December 31, 2020:

### Carryover Adjustments \$1,424,328

As part of the FY 2020 Carryover Review, the Board of Supervisors approved encumbered funding of \$1,424,328 including \$1,347,487 in Operating Expenses and \$76,841 in Capital Equipment.

## Cost Centers

The four cost centers of the Sheriff's Office are Administrative Services, Court Services, Confinement, and Support Services. The cost centers work together to fulfill the mission of the agency and carry out the key initiatives for the fiscal year.

### Administrative Services

The Administrative Services cost center provides managerial direction for the agency. This division incorporates six sections: Command and Internal Affairs, Professional Services, Human Resources, Training, Information Technology, and Financial Services. Each division provides the support needed to maintain an efficient and high-functioning Sheriff's Office.

| Category   | FY 2020<br>Actual | FY 2021<br>Adopted | FY 2021<br>Revised | FY 2022<br>Advertised |
|--|-------------------|--------------------|--------------------|-----------------------|
| <b>EXPENDITURES</b>                                    |                   |                    |                    |                       |
| Total Expenditures                                     | \$10,304,634      | \$9,665,438        | \$9,548,643        | \$9,665,438           |
| <b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b> |                   |                    |                    |                       |
| Regular  | 54 / 54           | 54 / 54            | 55 / 55            | 55 / 55               |
| Exempt   | 4 / 4             | 4 / 4              | 4 / 4              | 4 / 4                 |
| State  | 27 / 27           | 27 / 27            | 27 / 27            | 27 / 27               |

### Court Services

The Court Services cost center provides the security for County courtrooms and courthouses and the service of legal process, such as evictions, subpoenas, levies, seizures, and protective orders. This division is composed of the Court Security and Civil Enforcement branches.

| Category   | FY 2020<br>Actual | FY 2021<br>Adopted | FY 2021<br>Revised | FY 2022<br>Advertised |
|--|-------------------|--------------------|--------------------|-----------------------|
| <b>EXPENDITURES</b>                                    |                   |                    |                    |                       |
| Total Expenditures                                     | \$11,256,854      | \$10,967,671       | \$11,013,305       | \$10,967,671          |
| <b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b> |                   |                    |                    |                       |
| Regular  | 105 / 104.5       | 105 / 104.5        | 107 / 106.5        | 107 / 106.5           |

### Confinement

The Confinement cost center is the largest within the agency. This division manages the operation of the Fairfax County Adult Detention Center (ADC), including four Confinement Squads, the Inmate Records Section, the Classification Section, and the Transportation Section. This division is also responsible for the operation of the Satellite Intake Facility at the Mount Vernon District Police Station and for staffing the Merrifield Crisis Response Center for Diversion First.

| Category   | FY 2020<br>Actual | FY 2021<br>Adopted | FY 2021<br>Revised | FY 2022<br>Advertised |
|--|-------------------|--------------------|--------------------|-----------------------|
| <b>EXPENDITURES</b>                                    |                   |                    |                    |                       |
| Total Expenditures                                     | \$30,812,165      | \$35,384,282       | \$34,815,740       | \$33,830,325          |
| <b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b> |                   |                    |                    |                       |
| Regular  | 325 / 325         | 325 / 325          | 323 / 323          | 323 / 323             |

## Support Services Division

The Support Services Division provides the services necessary to support the operations of the ADC and the Alternative Incarceration Branch. The Support Services Division has three branches: the Alternative Incarceration Branch, the Services Branch, and the Medical Services Branch.

| Category   | FY 2020<br>Actual | FY 2021<br>Adopted | FY 2021<br>Revised | FY 2022<br>Advertised |
|--|-------------------|--------------------|--------------------|-----------------------|
| <b>EXPENDITURES</b>                                    |                   |                    |                    |                       |
| Total Expenditures                                     | \$17,187,412      | \$16,808,979       | \$18,873,010       | \$17,179,715          |
| <b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b> |                   |                    |                    |                       |
| Regular  | 113 / 112.5       | 113 / 112.5        | 112 / 111.5        | 118 / 117.5           |

## Position Detail

The *FY 2022 Advertised Budget Plan* includes the following positions:

| <b>ADMINISTRATIVE SERVICES – 86 Positions</b> |                                |    |                               |  |
|---|--------------------------------|----|-------------------------------|--|
| 1   | Sheriff (Elected) E            |    |                               |  |
| <b>Command and Internal Affairs</b>           |                                |    |                               |  |
| 2   | Chief Deputy Sheriffs, 2 E     | 1  | General Counsel E             |  |
| 1   | Deputy Sheriff Major           | 1  | Administrative Assistant V    |  |
| 1   | Deputy Sheriff 1st Lieutenant  | 1  | Administrative Assistant III  |  |
| 1   | Deputy Sheriff Sergeant        |    |                               |  |
| <b>Professional Services</b>                  |                                |    |                               |  |
| 1   | Deputy Sheriff Captain         | 1  | Deputy Sheriff 2nd Lieutenant |  |
| 1   | Deputy Sheriff 1st Lieutenant  | 1  | Management Analyst II         |  |
| 1   | Accreditation Manager (MA II)  |    |                               |  |
| <b>Human Resources</b>                        |                                |    |                               |  |
| 1   | HR Generalist III              | 1  | Deputy Sheriff 2nd Lieutenant |  |
| 1   | HR Generalist I                | 2  | Deputy Sheriff Sergeants      |  |
| 1   | Administrative Assistant V     | 3  | Deputy Sheriffs II            |  |
| 2   | Deputy Sheriff 1st Lieutenants |    |                               |  |
| <b>Training</b>                               |                                |    |                               |  |
| 1   | Deputy Sheriff Captain         | 10 | Deputy Sheriffs II            |  |
| 1   | Deputy Sheriff 1st Lieutenant  |    |                               |  |
| 1   | Deputy Sheriff 2nd Lieutenant  |    |                               |  |
| <b>Magistrates' System<sup>1</sup></b>        |                                |    |                               |  |
| 1   | Chief Magistrate S             | 26 | Magistrates S                 |  |
| <b>Information Technology</b>                 |                                |    |                               |  |
| 1   | IT Program Manager I           | 1  | Network/Telecom. Analyst II   |  |
| 1   | Business Analyst IV            | 1  | Network/Telecom. Analyst I    |  |
| 1   | Network/Telecom. Analyst IV    | 1  | Programmer Analyst III        |  |
| 1   | Network/Telecom. Analyst III   | 1  | Deputy Sheriff II             |  |
| <b>Financial Services</b>                     |                                |    |                               |  |
| 1   | Management Analyst IV          | 1  | Deputy Sheriff II             |  |
| 1   | Financial Specialist III       | 2  | Administrative Assistants III |  |
| 2   | Financial Specialists I        | 1  | Material Mgmt. Specialist III |  |
| 1   | Deputy Sheriff 1st Lieutenant  | 2  | Material Mgmt. Specialists I  |  |
| 1   | Deputy Sheriff 2nd Lieutenant  | 1  | Buyer I                       |  |

| <b>COURT SERVICES – 107 Positions</b>            |                                |    |                               |
|--|--------------------------------|----|-------------------------------|
| 1  | Deputy Sheriff Major           |    |                               |
| <b>Court Security</b>                            |                                |    |                               |
| 1  | Deputy Sheriff Captain         | 60 | Deputy Sheriffs II            |
| 2  | Deputy Sheriff 1st Lieutenants | 1  | Deputy Sheriff I              |
| 5  | Deputy Sheriff 2nd Lieutenants | 1  | Management Analyst III        |
| 5  | Deputy Sheriff Sergeants       | 1  | Information Officer III       |
| <b>Civil Enforcement</b>                         |                                |    |                               |
| 1  | Deputy Sheriff Captain         | 18 | Deputy Sheriffs II            |
| 1  | Deputy Sheriff 1st Lieutenant  | 1  | Administrative Assistant V    |
| 2  | Deputy Sheriff 2nd Lieutenants | 1  | Administrative Assistant IV   |
| 2  | Deputy Sheriff Sergeants       | 4  | Administrative Assistants III |
| <b>CONFINEMENT – 323 Positions</b>               |                                |    |                               |
| 1  | Deputy Sheriff Major           |    |                               |
| <b>A/B Confinement Branch</b>                    |                                |    |                               |
| 1  | Deputy Sheriff Captain         | 90 | Deputy Sheriffs II            |
| 2  | Deputy Sheriff 1st Lieutenants | 20 | Deputy Sheriffs I             |
| 8  | Deputy Sheriff 2nd Lieutenants | 4  | Correctional Technicians      |
| 17   | Deputy Sheriff Sergeants       |    |                               |
| <b>C/D Confinement Branch</b>                    |                                |    |                               |
| 1  | Deputy Sheriff Captain         | 87 | Deputy Sheriffs II            |
| 2  | Deputy Sheriff 1st Lieutenants | 20 | Deputy Sheriffs I             |
| 8  | Deputy Sheriff 2nd Lieutenants | 4  | Correctional Technicians      |
| 15   | Deputy Sheriff Sergeants       |    |                               |
| <b>Diversion First</b>                           |                                |    |                               |
| 1  | Deputy Sheriff 2nd Lieutenant  | 9  | Deputy Sheriffs II            |
| 1  | Deputy Sheriff Sergeant        |    |                               |
| <b>Inmate Records/Classification</b>             |                                |    |                               |
| 1  | Deputy Sheriff Captain         | 15 | Deputy Sheriffs II            |
| 2  | Deputy Sheriff 1st Lieutenants | 1  | Administrative Assistant IV   |
| 4  | Deputy Sheriff 2nd Lieutenants | 5  | Administrative Assistants III |
| 4  | Deputy Sheriff Sergeants       |    |                               |
| <b>SUPPORT SERVICES DIVISION – 118 Positions</b> |                                |    |                               |
| 1  | Deputy Sheriff Major           |    |                               |
| <b>Alternative Incarceration Branch</b>          |                                |    |                               |
| 1  | Deputy Sheriff Captain         | 5  | Deputy Sheriffs II            |
| 1  | Deputy Sheriff 2nd Lieutenants | 1  | Administrative Assistant III  |
| 1  | Deputy Sheriff Sergeants       |    |                               |
| <b>Community Services Branch</b>                 |                                |    |                               |
| 1  | Deputy Sheriff 1st Lieutenant  | 1  | Deputy Sheriff I              |
| 1  | Deputy Sheriff Sergeant        | 1  | Administrative Assistant III  |
| 7  | Deputy Sheriffs II             |    |                               |
| <b>Services Branch</b>                           |                                |    |                               |
| 1  | Deputy Sheriff Captain         | 15 | Deputy Sheriffs II            |
| 1  | Deputy Sheriff 1st Lieutenant  | 2  | Correctional Technicians      |
| 3  | Deputy Sheriff 2nd Lieutenants | 1  | Maintenance Worker I          |
| 3  | Deputy Sheriff Sergeant        |    |                               |
| <b>Programs and Classification</b>               |                                |    |                               |
| 2  | Deputy Sheriff 1st Lieutenants | 1  | Correctional Technician       |
| 5  | Deputy Sheriff 2nd Lieutenants | 1  | Social Services Specialist II |
| 1  | Deputy Sheriff Sergeant        | 1  | Library Assistant I, PT       |
| 12   | Deputy Sheriffs II             | 1  | Administrative Assistant IV   |

| Medical Services Branch                    |                                  |   |                                    |
|--|----------------------------------|---|------------------------------------|
| 1  | Correctional Health Svcs. Admin. | 4 | Public Health Clinical Technicians |
| 1  | Correctional Health Nurse IV     | 1 | Correctional Technician            |
| 4  | Correctional Health Nurses III   | 1 | Management Analyst IV              |
| 5  | Correctional Health Nurses II    | 1 | Management Analyst III             |
| 19   | Correctional Health Nurses I     | 1 | Administrative Assistant IV        |
| 7  | Nurse Practitioners [+5]         | 1 | Administrative Assistant II        |
| 1  | Peer Recovery Specialist [+1]    |   |                                    |
| 504 Sworn Positions/130 Civilian Positions |                                  |   |                                    |
|  |                                  |   |                                    |
| +  | Denotes New Position(s)          |   |                                    |
| E  | Denotes Exempt Position(s)       |   |                                    |
| S  | Denotes State Position(s)        |   |                                    |
| PT   | Denotes Part-time Position(s)    |   |                                    |

<sup>1</sup> Initially the County provided salary supplements to 27 Magistrates, however the Code of Virginia, Section 19.2-46.1 was revised to no longer allow supplements to Magistrates hired after June 30, 2008.

## Performance Measurement Results

The Administrative Services Division currently provides management support for an agency of over 600 staff positions and daily banking services for approximately 700 inmates. Staff services include, but are not limited to, human resources, professional development, training, fiscal management, and technological support. In FY 2020, the Sheriff's Office had two Criminal Justice Academy classes, from which a total of 23 deputy sheriffs graduated. In recruitment, 42 percent of new hires were minorities. In FY 2020, the Sheriff's Office averaged 58 vacancies. It is projected turnover will increase due to the number of staff reaching retirement age.

The Court Services Division has the largest and busiest visitor population of any of the facilities staffed by the Sheriff's Office. In FY 2020, the number of visitors to the court facilities was 505,536, with a total of 249,063 court cases heard. There were 25,765 prisoners escorted to court during this period, with no escapes. Despite good communication and proactive measures by staff, there were two incidents of injury to the public in FY 2020 resulting from physical altercations between family members while in the courthouse. There was also an increase in incident of willful damage to the courthouse or on the judicial complex in FY 2020. The three reported incidents involved a broken window, a broken parking meter, and the intentional flooding of a toilet. In the 98,914 attempts to serve a civil process, there were no incidents of a court case adversely affected by technical error during the service of process. Even though the number of civil processes served continues to decline, service of protective orders remains a major workload indicator for Civil Enforcement deputies.

The Confinement Division maintains order and security within the facility. The agency focus is on maintaining a secure and safe environment and preventing the escape of persons in custody. The average daily inmate population (ADP) in the Adult Detention Center (ADC) and the Alternative Incarceration Branch (AIB) decreased from 964 in FY 2018 to 746 in FY 2020.

Medical staff contacts with inmates increased, with 839,061 occurring in 2020. Inmates health concerns are increasingly complex and costly, with inmates in correctional facilities having significantly higher rates of disease and infectious disease than the general population, and higher levels of mental health problems and substance use disorders. Consequently, the number of healthcare contacts and prisoner hospital days continue to increase even while the ADP has decreased. The quality of service provided to inmates remains high, as national accreditation and certification standards have been maintained, and performance audits continue to be passed with high marks. It should be noted that Medical Service performance measures are reflected in the Confinement cost center because they directly relate to the Confinement Division; however, financially they are part of the Support Services cost center.

In FY 2020, no inmates died while in the custody of the Sheriff's Office.

The Sheriff's Office has continued to dedicate resources to help those affected by mental illness in Fairfax County. Seven deputies from the Confinement Division and two supervisors are assigned full-time to the Diversion First program. Along with Diversion First, the Sheriff's Office also offers new technologies inside the ADC such as the use of iPads for Tele-psychiatry, which allow confined persons to communicate directly with Mental Health professionals when none are available inside the ADC and their services are needed.

On average the Support Services Division's Alternative Incarceration Branch (AIB) managed 60 minimum and medium security inmates each day in FY 2020. These inmates were assigned to one or more of the Alternative Sentencing programs: Work-Release, Electronic Incarceration Program (EIP), Community Labor Force (CLF), Outside Workforce, Inside Workforce, or Re-Entry. One of the main focuses of the AIB is to place as many eligible and suitable inmates in the Work Release Program or the EIP as possible. In FY 2020, the average number of EIP inmates was approximately three per day. EIP inmates are not housed in the AIB but they are managed by AIB staff. Changes in FY 2014 have made it standard practice for staff to verify EIP eligibility status with the sentencing judge in order to allow consistent access to the program.

The Community Labor Force (CLF) is a safe, low-risk offender, public labor force under the supervision of Deputy Sheriffs. In FY 2020, the average daily number of CLF inmate participants was 16. This number does not include individuals in the Fines Options Program who are not serving jail sentences but are required to complete community service time. Inmates who meet the strict criteria for participation in the CLF are provided the opportunity to work on a crew away from the ADC under the close supervision of a Deputy Sheriff. The CLF's work offers quick and efficient elimination of trash, debris, and graffiti. In addition, the CLF performs landscape maintenance at over 50 County-owned sites, including the Public Safety Complex. The CLF continues to maintain over 400 bus shelters/stops throughout the County by removing trash, performing basic landscaping, and removing graffiti. The CLF has also assisted in snow removal and expanded mowing operations at a significant cost savings to the County. The CLF added rain garden and dry pond maintenance for the Department of Public Works and Environmental Services as a permanent program in FY 2013. In FY 2014, removing signs from high volume public rights-of-way was also added as a new program and continues today. Starting in FY 2017, the Sheriff's Office reported on the total value of work performed by the CLF, without splitting out the amount into routine work and special community improvement projects.

| Indicator  | FY 2018 Actual | FY 2019 Actual | FY 2020 Estimate | FY 2020 Actual | FY 2021 Estimate | FY 2022 Estimate |
|--|----------------|----------------|------------------|----------------|------------------|------------------|
| <b>Administrative Services</b>                                     |                |                |                  |                |                  |                  |
| Percent of variance between adopted and actual expenditures        | 4.84%          | 0.31%          | 3.00%            | 4.79%          | 3.00%            | 3.00%            |
| Total agency budget administered (in millions)                     | \$68.75        | \$70.74        | \$73.13          | \$73.13        | \$72.83          | \$74.00          |
| Percent of minorities on staff                                     | 36%            | 38%            | 36%              | 37%            | 36%              | 36%              |
| Average number of vacancies  | 44.0           | 33.1           | 25.0             | 58.0           | 30.0             | 30.0             |
| <b>Court Services</b>  |                |                |                  |                |                  |                  |
| Visitors utilizing the court facilities annually                   | 823,166        | 799,031        | 800,000          | 505,536        | 700,000          | 800,000          |
| Court docket items per Court Security deputy                       | 6,411          | 5,941          | 6,000            | 3,892          | 5,000            | 6,000            |
| <b>Confinement</b>   |                |                |                  |                |                  |                  |
| Total ADC prisoner days  | 383,368        | 349,155        | 385,000          | 266,167        | 385,000          | 425,000          |
| Prisoner, staff or visitor deaths                                  | 2              | 1              | 0                | 0              | 0                | 0                |
| Prisoners transported each fiscal year                             | 3,214          | 3,178          | 3,200            | 1,902          | 2,500            | 3,200            |
| Injuries and contagious disease exposures to inmates               | 169            | 152            | 100              | NA             | 100              | 100              |
| Health care contacts with inmates                                  | 714,535        | 731,293        | 740,000          | 839,061        | 750,000          | 760,000          |
| Average healthcare cost per prison day                             | \$18.36        | \$22.78        | \$23.00          | \$31.33        | \$23.50          | \$24.00          |
| Value of services provided from inmate workforce (in millions)     | \$4.5          | \$4.5          | \$4.5            | \$3.1          | \$4.5            | \$4.5            |
| Inmates receiving GED and certificates from developmental programs | 1,230          | 1,251          | 1,300            | 928            | 1,300            | 1,400            |
| <b>Support Services</b>  |                |                |                  |                |                  |                  |
| Total value of all work performed by the Community Labor Force     | \$1,200,557    | \$1,246,908    | \$1,300,000      | \$1,042,672    | \$1,300,000      | \$1,350,000      |

A complete list of performance measures can be viewed at <https://www.fairfaxcounty.gov/budget/fy-2022-advertised-performance-measures-pm>