

Department of Clerk Services

FY 2025 Adopted Budget Plan: Performance Measures

Department of Clerk Services

Goal

To ensure that Clerk’s Board Summaries and Planning Commission Meeting Minutes are accessible to the public in a timely manner.

Objective

To ensure the Clerk’s Board Summaries are accessible to the public by posting to the County website within 14 days of the meeting.

Performance Indicators

Indicator	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Output						
Clerk’s Board Summaries Posted	22	21	20	22	21	21
Outcome						
Percent of Clerk’s Board Summaries Posted to the County website within 14 days of the Board Meeting	72.7%	90.5%	100.0%	100.0%	100.0%	100.0%

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Objective

To ensure the Planning Commission Minutes are approved and accessible to the public within 4 months of the meeting.

Performance Indicators

Indicator	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Output						
Planning Commission Meeting Minutes Completed	38.00	36.00	33.00	41.00	33.00	33.00
Outcome¹						
Percentage of Planning Commission Meeting Minutes approved within 4 months of the meeting	7.9%	63.9%	100.0%	97.6%	100.0%	100.0%