

Fairfax County, Virginia

Fiscal Year 2005 Advertised Budget Plan

Volume 2: Capital Construction and Other Operating Funds



1742

Prepared by the
Fairfax County Department of Management and Budget
12000 Government Center Parkway
Suite 561
Fairfax, Virginia 22035

<http://www.fairfaxcounty.gov/dmb>

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Fairfax County Vision Elements

To protect and enrich the quality of life for the people, neighborhoods, and diverse communities of Fairfax County by:



Maintaining Safe and Caring Communities -

The needs of a diverse and growing community are met through innovative public and private services, community partnerships and volunteer opportunities. As a result, residents feel safe and secure, capable of accessing the range of services and opportunities they need, and are willing and able to give back to their community.



Building Livable Spaces -

Together, we encourage distinctive “built environments” that create a sense of place, reflect the character, history, and natural environment of the community, and take a variety of forms – from identifiable neighborhoods, to main streets, to town centers. As a result, people throughout the community feel they have unique and desirable places to live, work, shop, play, and connect with others.



Connecting People and Places -

Transportation, technology, and information effectively and efficiently connect people and ideas. As a result, people feel a part of their community and have the ability to access places and resources in a timely, safe, and convenient manner.



Maintaining Healthy Economies -

Investments in the work force, jobs, and community infrastructure and institutions support a diverse and thriving economy. As a result, individuals are able to meet their needs and have the opportunity to grow and develop their talent and income according to their potential.



Practicing Environmental Stewardship -

Local government, industry, and residents seek ways to use all resources wisely and to protect and enhance the County’s natural environment and open space. As a result, residents feel good about their quality of life and embrace environmental stewardship as a personal and shared responsibility.



Creating a Culture of Engagement -

Individuals enhance community life by participating in and supporting civic groups, discussion groups, public-private partnerships, and other activities that seek to understand and address community needs and opportunities. As a result, residents feel that they can make a difference and work in partnership with others to understand and address pressing public issues.



Corporate Stewardship -

Fairfax County government is accessible, responsible, and accountable. As a result, actions are responsive, providing superior customer service and reflecting sound management of County resources and assets.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Fairfax County
Virginia**

For the Fiscal Year Beginning

July 1, 2003

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fairfax County, Virginia for its annual budget for the fiscal year beginning July 1, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET CALENDAR

For preparation of the FY 2005 Advertised Budget

July 1, 2003

Distribution of the FY 2005 budget development guide. Fiscal Year 2004 begins.



August - September 2003

Agencies forward completed budget submissions to the Department of Management and Budget (DMB) for review.



September - December 2003/ January 2004

DMB reviews agencies' budgets. Meetings with County Executive, Senior Management Team and budget staff for final discussions on the budget.



February 12, 2004

School Board advertises its FY 2005 Budget.



February 23, 2004

County Executive's presentation of the FY 2005 Advertised Budget Plan.



March 1, 2004

Complete distribution of the FY 2005 Advertised Budget Plan.

July 1, 2004

Fiscal Year 2005 begins.



June 30, 2004

Distribution of the FY 2005 Adopted Budget Plan. Fiscal Year 2004 ends.



April 26, 2004

Adoption of the FY 2005 budget plan, Tax Levy and Appropriation Ordinance by the Board of Supervisors.



April 19, 2004

Board action on *FY 2004 Third Quarter Review*. Board mark-up of the FY 2005 proposed budget.



March 29, 30, and 31, 2004

Public hearings on proposed FY 2005 budget, *FY 2004 Third Quarter Review* and FY 2005-2009 Capital Improvement Program (with Future Years to 2014) (CIP).



March 2004

Board authorization for publishing FY 2005 tax and budget advertisement.



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How To Read The Budget

Volume 2 contains information on non-General Fund budgets or “Other Funds.” A fund accounts for a specific set of activities that a government performs. For example, refuse disposal is an activity and therefore, a fund that is classified as a Special Revenue Fund.

Each County fund is represented with its own narrative that contains programming and budgetary information. Each fund will have its own narrative that contains program and budgetary information. The narratives have several elements including:

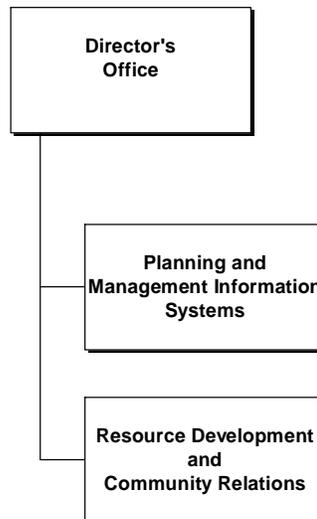
- Organization Chart
- Agency Mission and Focus
- New Initiatives and Recent Accomplishments in Support of the County Vision
- Budget and Staff Resources
- Funding Adjustments
- Cost Centers (funding and position detail)
- Cost Center Specific Goals, Objectives and Key Performance Measures
- Performance Measurement Results
- Fund Statement
- Summary of Capital Projects
- Project Detail Tables

Not all narratives will contain each of these components. For example, funds that are classified as Capital Funds will not have organization charts because staff positions are not budgeted in these funds; that is, they only provide funding for the purchase and construction of capital construction projects. However, Capital Funds do have a Summary of Capital Projects that lists the cost of each project in a fund. A brief example of each section follows.

Organization Chart:

The organization chart displays the organizational structure of each fund. An example depicting the organizational structure of the Community Services Board - Central Services is shown below.

COMMUNITY SERVICES BOARD CENTRAL SERVICES



How To Read The Budget

Agency Mission and Focus:

The Agency Mission is a broad statement reflecting intended accomplishments for achievement of the agency's public purpose. It describes the unique contribution of the organization to the County government and/or citizens receiving services and provides a framework within which an agency operates. The Agency Focus section includes a description of the agency programs and services. The agency's relationship with County Boards, Authorities or Commissions may be discussed here, as well as key drivers or trends that may be influencing how the agency is conducting business. The focus section is also designed to inform the reader about the strategic direction of the agency and the challenges that it is currently facing. Highlights of these challenges can be found in the "Thinking Strategically" box in the focus section.

New Initiatives and Recent Accomplishments in Support of the County Vision:

To further strengthen the link between the budget and the strategic direction of both the County and each agency, each agency's new initiatives and recent accomplishments are presented by County Vision Element. There are seven County Vision Elements which are depicted by small icons. The Vision Elements include:



Maintaining Safe and Caring Communities



Building Livable Spaces



Connecting People and Places



Maintaining Healthy Economies



Practicing Environmental Stewardship



Creating a Culture of Engagement



Corporate Stewardship

Individual agency narratives identify strategic issues, which were developed during the agency strategic planning efforts, link new initiatives and recent accomplishments as well as core services to the Vision Elements and expand the use of performance measures to clearly define how well the agency is delivering a specific service.

Budget and Staff Resources:

It is important to note that expenditures are summarized in three categories. *Personnel Services* consist of expenditure categories including regular pay, shift differential, limited and part-time salaries, and overtime pay. *Operating Expenses* are the day-to-day expenses involved in the administration of the agency, such as office supplies, printing costs, repair and maintenance for equipment, and utilities. *Capital Equipment* includes items that have a value that exceeds \$5,000 and an expected lifetime of more than one year, such as an automobile or other heavy equipment. In addition, some agencies will also have a fourth expenditure category entitled *Recovered Costs*. Recovered Costs are reimbursements from other County agencies for specific services or worked preformed or reimbursements of work associated with capital construction projects. These reimbursements are reflected as a negative figure in the agency's budget, thus offsetting expenditures.

A Summary Table is provided as a summary of the agency's positions, expenditures less recovered costs, and income/revenue (if applicable).

How To Read The Budget

Funding Adjustments:

This section summarizes changes to the budget. The first section includes adjustments from the *FY 2004 Revised Budget Plan* necessary to support the FY 2005 program. The second section includes revisions to the current year budget that have been made since its adoption. All adjustments as a result of the *FY 2003 Carryover Review* and any other changes through December 31, 2003 are reflected here. Funding adjustments are presented programmatically. For example, the entire cost to open a new facility is presented in one place and includes personnel costs, operating expenses and other costs.

Cost Centers:

As an introduction to the more detail information contained for each functional area or Cost Center, a list of the cost centers is included with a graphical representation of the FY 2005 budget by Cost Center. In addition, each Cost Center is highlighted by several icons which indicate the various Vision Elements that are supported by the programs and services within the Cost center. A listing of the staff resources for each cost center is also included.

Key Performance Measures

Most Cost Centers include Goals, Objectives and Performance Indicators. Goals are broad statements of purpose, generally indicating what service or product is provided, for whom, and why. Objectives are outcome-based statements of specifically what will be accomplished during the budget year. Ideally, these objectives should support the goal statement, reflect planned benefit(s) to customers, be written to allow measurement of progress and describe a quantifiable target. Indicators are the first-level data for reporting performance on those objectives.

A Family of Measures is provided to present an overall view of a program so that factors such as cost can be balanced with customer satisfaction and the outcome ultimately achieved. The concept of a Family of Measures encompasses the following types of indicators and serves as the structure for a Performance Measurement model that presents a comprehensive picture of program performance as opposed to a single-focus orientation.

- Input: Value of resources used to produce an output.
- Output: Quantity or number of units produced.
- Efficiency: Inputs used per unit of output.
- Service Quality: Degree to which customers are satisfied with a program, or the accuracy or timeliness with which the product/service is provided.
- Outcome: Qualitative consequences associated with a program.

Performance Measurement Results:

This section includes a discussion and analysis of how the agency's Performance Measures relate to the provision of activities, programs, and services stated in the Agency Mission. The results of current performance measures are discussed, as well as action plans for future-year improvement of performance targets.

How To Read The Budget

Fund Statement:

A Fund Statement provides a breakdown of all collected revenues and total expenditures and disbursements for a given fiscal year. It also provides the total funds available at the beginning of a fiscal year and an Ending Balance. An example follows:

FUND STATEMENT					
Fund Type	Fund Type 040, Enterprise Funds	Fund 401, Sewer Operation and Maintenance			Fund
	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	
	Beginning Balance	\$5,666,012	\$84,030	\$5,553,095	\$199,103
	Revenue:				Funds available at the beginning of the fiscal year
Revenue Categories	Miscellaneous Revenue	\$51,886	\$0	\$0	\$0
	Sale Surplus Property	42,007	0	0	0
	Total Revenue	\$93,893	\$0	\$0	\$0
	Transfer In:				
	Sewer Revenue (400)	\$60,773,880	\$63,852,440	\$59,829,255	\$71,745,705
	Total Transfer In	\$60,773,880	\$63,852,440	\$59,829,255	\$71,745,705
	Total Available	\$66,533,785	\$63,936,470	\$65,382,350	\$71,944,808
	Expenditures:				Revenue available for expenditure during the fiscal year
Expenditure Categories	Personnel Services	\$17,768,869	\$21,141,130	\$21,141,130	\$22,145,842
	Operating Expenses	42,633,459	42,653,792	43,882,179	49,274,548
	Recovered Costs	(683,007)	(690,666)	(690,666)	(578,471)
	Capital Equipment	1,261,369	721,784	850,604	858,059
	Total Expenditures	\$60,980,690	\$63,826,040	\$65,183,247	\$71,699,978
Total Funds Available minus Total Disbursements	Total Disbursements	\$60,980,690	\$63,826,040	\$65,183,247	\$71,699,978
	Ending Balance	\$5,553,095	\$110,430	\$199,103	\$244,830
	PC Replacement Reserve	84,030	110,430	110,430	244,830
	Unreserved Balance	\$5,469,065	\$0	\$88,673	\$0

How To Read The Budget

Summary of Capital Projects:

A Summary of Capital Projects is included in all Capital Project Funds, and selected Enterprise Funds, Housing Funds and Special Revenue Funds that support capital expenditures. The Summary of Capital Projects provides detailed financial information about each capital project within each fund, including: total project estimates, prior year expenditures, revised budget plans, and proposed funding levels. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects, or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

FY 2005 Summary of Capital Projects

Fund: 301 Contributed Roadway Improvements

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
007700	Fairfax Center Reserve		\$714,071.46	\$7,805,113.41	\$716,467
007701	Route 50/Waples Mill Interchange	1,909,619	327,670.15	1,567,894.40	0
008800	Centreville Reserve		249,260.00	3,070,934.90	92,661
008801	Stone Road	1,004,903	17,205.08	987,697.92	0
008802	Clifton Road	403,595	190,050.82	137,720.79	0
009900	Miscellaneous Reserve		56,000.00	9,043,653.80	1,115,678
009901	Primary Improvements		0.00	424,584.00	0
009902	Secondary Improvements		0.00	388,938.00	0
009903	Bridge Design/Construction		0.00	8,369.00	0
009904	Intersection/Interchange		0.00	311,975.00	0
009906	Signal Installations		89,777.00	278,037.57	0
009908	Transit Improvements		0.00	5,381.59	0
009909	Reston East Park-N-Ride		0.00	103,862.00	0
009911	Tysons Corner Reserve		300,000.00	9,458,289.00	230,475
009913	Dolley Madison Blvd	8,945,941	5,950,806.94	2,068,870.25	0
Total		\$12,264,058	\$7,894,841.45	\$35,661,321.63	\$2,155,281

How To Read The Budget

Project Detail Tables:

Project Detail Tables are included for each capital project funded in FY 2005. This table includes financial information and a narrative description of the project, including project location, description, and the source of funding which will support the FY 2005 funded amount (i.e., General Funds, General Obligation Bonds, Transfers from Other Funds, or Other). The example below is for Parks – Grounds Maintenance, and can be found in Fund 303, County Construction.

009442	Parks – Grounds Maintenance
Countywide	Countywide
<p>Description and Justification: This project provides for grounds maintenance at non-revenue producing countywide parks. Grounds maintenance includes the upkeep of sidewalks and parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails. FY 2005 funding in the amount of \$700,000 is included for grounds maintenance needs at designated Park Authority sites throughout the County.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	700,000	0
Other		1,200,458	876,625	734,828	0	0
Total	Continuing	\$1,200,458	\$876,625	\$734,828	\$700,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$700,000	\$0	\$0	\$0	\$700,000

FOR ADDITIONAL INFORMATION

Information regarding the contents of this or other budget volumes can be provided by calling the Fairfax County Department of Management and Budget at 703-324-2391 from 8:00 a.m. to 4:30 p.m.

Internet Access: The Fairfax County budget is also available for viewing on the Internet at:



<http://www.fairfaxcounty.gov/dmb/>

Reference copies of all budget volumes are available at all branches of the Fairfax County Public Library:

Fairfax City Regional

3915 Chain Bridge Road
Fairfax, VA 22030-3995
(703) 293-6227

Reston Regional

11925 Bowman Towne Drive
Reston, VA 20190-3311
(703) 689-2700

Centreville Regional

14200 St. Germaine Drive
Centreville, VA 20121-2299
(703) 830-2223

Great Falls

9830 Georgetown Pike
Great Falls, VA 22066-2617
(703) 757-8560

John Marshall

6209 Rose Hill Drive
Alexandria, VA 22310-6299
(703) 971-0010

Dolley Madison

1244 Oak Ridge Avenue
McLean, VA 22101-2818
(703) 356-0770

Thomas Jefferson

7415 Arlington Boulevard
Falls Church, VA 22042-7499
(703) 573-1060

George Mason Regional

7001 Little River Turnpike
Annandale, VA 22003-5975
(703) 256-3800

Sherwood Regional

2501 Sherwood Hall Lane
Alexandria, VA 22306-2799
(703) 765-3645

Tysons-Pimmit Regional

7584 Leesburg Pike
Falls Church, VA 22043-2099
(703) 790-8088

Herndon Fortnightly

768 Center Street
Herndon, VA 20170-4640
(703) 437-8855

Lorton

9520 Richmond Highway
Lorton, VA 22079-2124
(703) 339-7385

Richard Byrd

7250 Commerce Street
Springfield, VA 22150-3499
(703) 451-8055

Kingstowne

6500 Landsdowne Centre
Alexandria, VA 22315-5011
(703) 339-4610

Pohick Regional

6450 Sydenstricker Road
Burke, VA 22015-4274
(703) 644-7333

Chantilly Regional

4000 Stringfellow Road
Chantilly, VA 20151-2628
(703) 502-3883

Martha Washington

6614 Fort Hunt Road
Alexandria, VA 22307-1799
(703) 768-6700

Kings Park

9000 Burke Lake Road
Burke, VA 22015-1683
(703) 978-5600

Patrick Henry

101 Maple Avenue East
Vienna, VA 22180-5794
(703) 938-0405

Woodrow Wilson

6101 Knollwood Drive
Falls Church, VA 22041-1798
(703) 820-8774

Access Services

12000 Government Center
Parkway, Suite 123
Fairfax, VA 22035-0012
(703) 324-8380

Additional copies of budget documents are also available on CD ROM from the Department of Management and Budget (DMB) at no extra cost.

Please call DMB in advance to confirm availability of all budget publications.

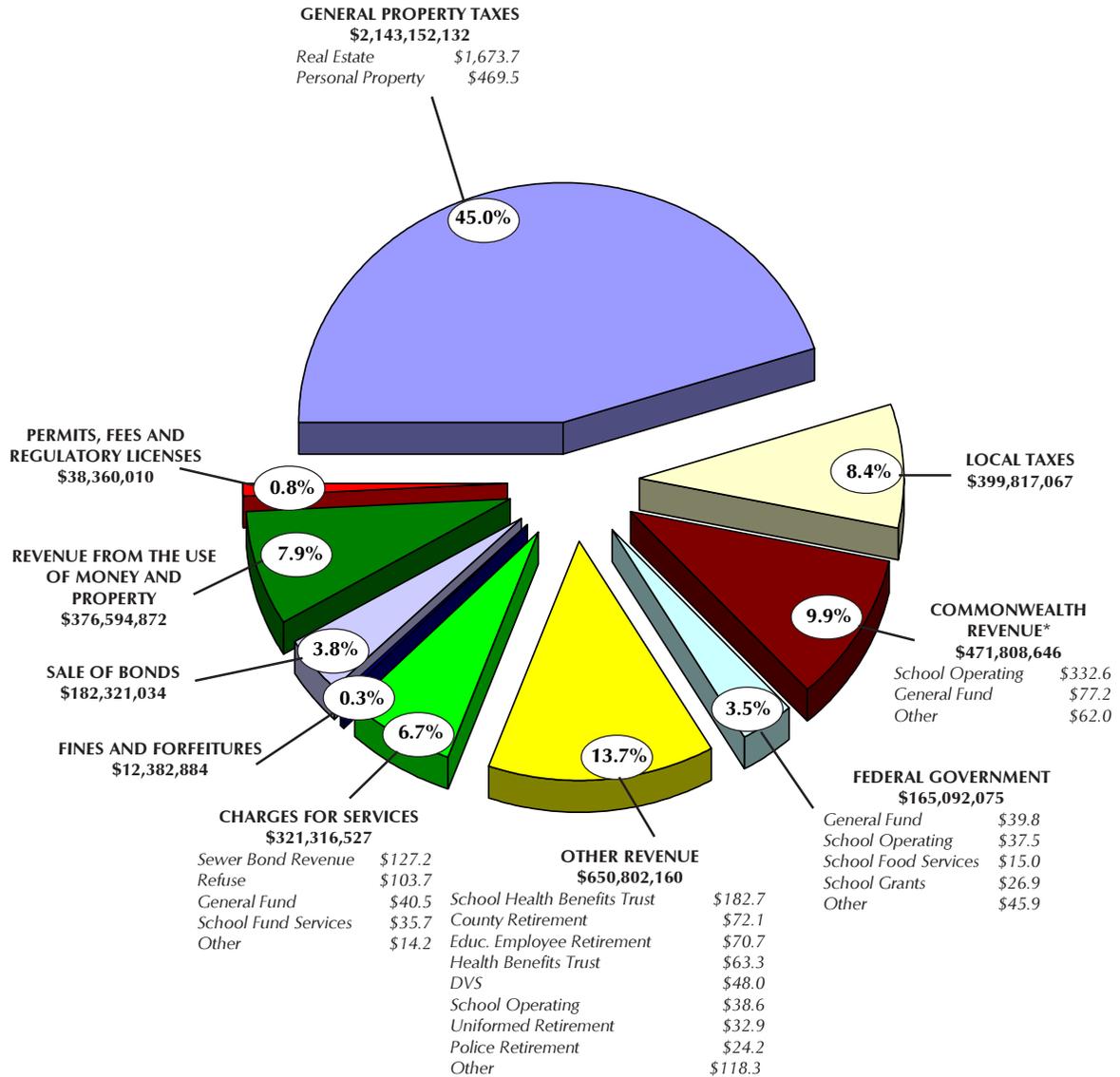
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FY 2005 REVENUE ALL FUNDS

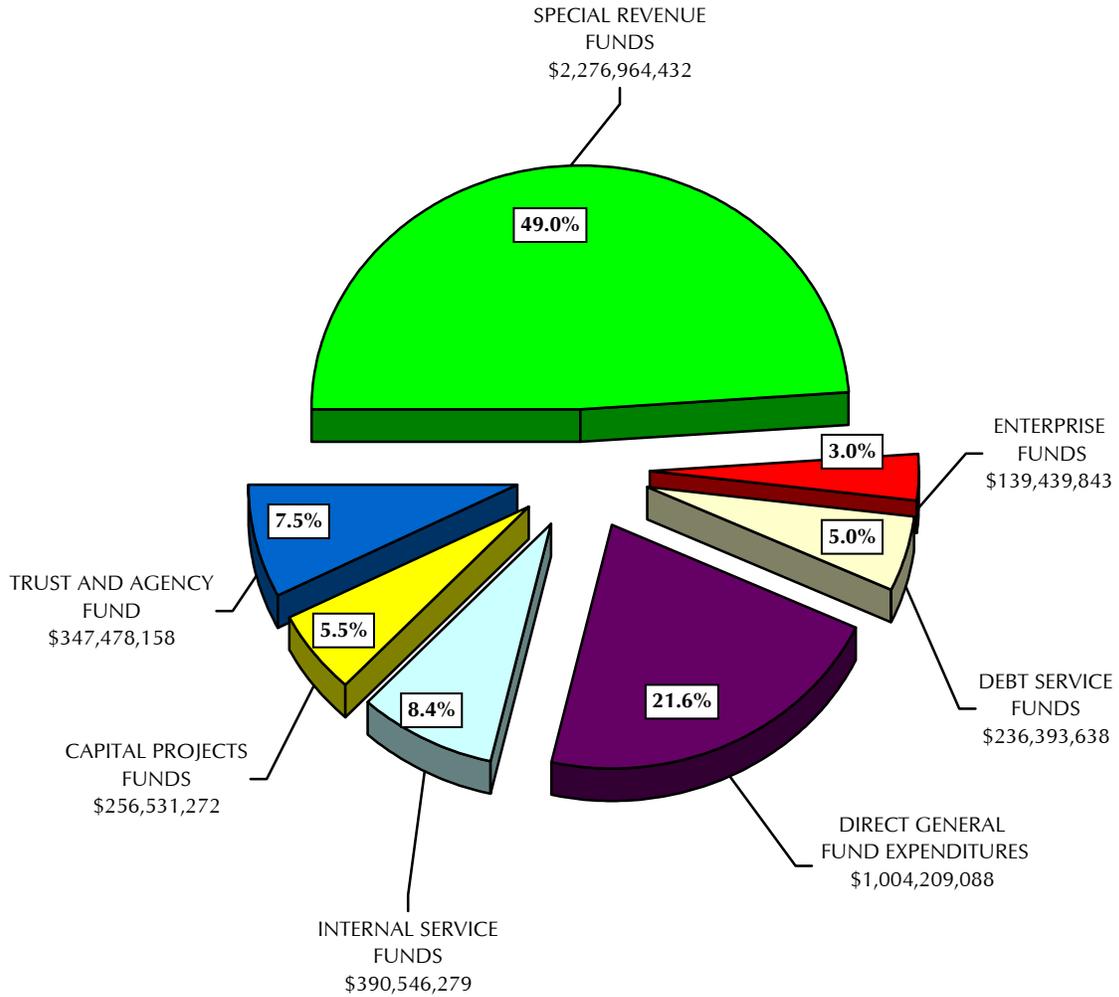
(subcategories in millions)



TOTAL REVENUE = \$4,761,647,407

* For presentation purposes, Personal Property Taxes that are reimbursed by the Commonwealth as a result of the Personal Property Tax Relief Act of 1998 are included in the Personal Property Taxes category.

FY 2005 EXPENDITURES ALL FUNDS



TOTAL EXPENDITURES = \$4,651,562,710

**FY 2005 ADVERTISED REVENUE AND RECEIPTS BY FUND
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan ²	FY 2004 Revised Budget Plan ³	FY 2005 Advertised Budget Plan ⁴	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
GOVERNMENTAL FUNDS						
G00 General Fund Group						
001 General Fund	\$2,468,803,933	\$2,558,932,197	\$2,571,767,914	\$2,740,650,049	\$168,882,135	6.57%
002 Revenue Stabilization Fund	371,898	563,744	563,744	405,511	(158,233)	-28.07%
Total General Fund Group	\$2,469,175,831	\$2,559,495,941	\$2,572,331,658	\$2,741,055,560	\$168,723,902	6.56%
G10 Special Revenue Funds						
090 Public School Operating	\$371,758,486	\$383,408,299	\$386,273,763	\$408,711,513	\$22,437,750	5.81%
100 County Transit Systems	8,823,643	6,845,000	8,633,000	8,070,534	(562,466)	-6.52%
102 Federal/State Grant Fund	42,318,018	59,889,229	110,932,684	55,718,166	(55,214,518)	-49.77%
103 Aging Grants and Programs	2,626,519	2,463,533	3,095,631	2,552,792	(542,839)	-17.54%
104 Information Technology	892,464	200,000	200,000	180,000	(20,000)	-10.00%
105 Cable Communications	10,795,684	10,629,784	10,629,784	11,383,994	754,210	7.10%
106 Community Services Board	35,129,012	32,233,485	35,581,543	32,316,407	(3,265,136)	-9.18%
108 Leaf Collection	883,424	777,162	777,162	1,463,031	685,869	88.25%
109 Refuse Collection & Recycling Ops	11,866,103	12,040,595	12,040,595	13,695,502	1,654,907	13.74%
110 Refuse Disposal	40,729,386	44,900,244	44,954,744	50,001,028	5,046,284	11.23%
111 Reston Community Center	5,265,783	5,710,441	5,710,441	5,705,302	(5,139)	-0.09%
112 Energy Resource Recovery Facility	34,544,984	34,046,395	34,046,395	35,520,853	1,474,458	4.33%
113 McLean Community Center	3,254,076	3,452,285	3,452,285	3,938,544	486,259	14.09%
114 I-95 Refuse Disposal	5,939,195	6,034,770	6,034,770	5,318,449	(716,321)	-11.87%
115 Burgundy Village Community Center	38,475	36,268	36,268	39,572	3,304	9.11%
116 Integrated Pest Management Program	1,202,183	1,121,651	1,121,651	1,358,681	237,030	21.13%
120 E-911 Fund	16,984,004	21,302,084	21,302,084	20,019,384	(1,282,700)	-6.02%
141 Elderly Housing Programs	1,802,272	1,794,282	1,794,282	1,827,955	33,673	1.88%
142 Community Development Block Grant	6,936,095	6,235,000	15,776,400	7,457,000	(8,319,400)	-52.73%
143 Homeowner and Business Loan Prgrms	1,279,267	1,057,951	2,332,660	1,518,594	(814,066)	-34.90%
144 Housing Trust Fund	2,386,787	1,001,411	1,001,411	1,507,838	506,427	50.57%
145 HOME Investment Partnership Grant	945,522	2,078,000	8,145,582	2,704,791	(5,440,791)	-66.79%
191 School Food & Nutrition Services	50,013,743	52,854,289	52,795,454	51,567,847	(1,227,607)	-2.33%
192 School Grants & Self Supporting	28,584,020	34,165,233	48,382,289	39,240,903	(9,141,386)	-18.89%
193 School Adult & Community Education	8,196,746	8,659,458	8,753,128	8,752,661	(467)	-0.01%
Total Special Revenue Funds	\$693,195,891	\$732,936,849	\$823,804,006	\$770,571,341	(\$53,232,665)	-6.46%

**FY 2005 ADVERTISED REVENUE AND RECEIPTS BY FUND
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan ²	FY 2004 Revised Budget Plan ³	FY 2005 Advertised Budget Plan ⁴	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
G20 Debt Service Funds						
200 County Debt Service	\$88,716,475	\$120,000	\$120,000	\$320,000	\$200,000	166.67%
201 School Debt Service	95,589,533	200,000	200,000	400,000	200,000	100.00%
Total Debt Service Funds	\$184,306,008	\$320,000	\$320,000	\$720,000	\$400,000	125.00%
G30 Capital Project Funds						
301 Contributed Roadway Improvement	\$5,438,325	\$2,265,281	\$3,425,933	\$2,376,106	(\$1,049,827)	-30.64%
303 County Construction	25,326,037	26,217,776	7,017,776	5,097,776	(1,920,000)	-27.36%
304 Primary & Secondary Rd Bond Construction	1,053,286	0	9,001,690	0	(9,001,690)	-100.00%
306 No VA Regional Park Authority	2,250,000	2,250,000	2,250,000	2,500,000	250,000	11.11%
307 Sidewalk Construction	515,555	300,000	3,021,021	300,000	(2,721,021)	-90.07%
308 Public Works Construction	2,713,948	2,045,000	3,807,229	3,265,000	(542,229)	-14.24%
309 Metro Operations & Construction	0	2,919,980	0	13,588,893	13,588,893	-
310 Storm Drainage Bond Construction	700,000	0	3,812,209	0	(3,812,209)	-100.00%
311 County Bond Construction	6,964,521	1,000,000	18,626,583	12,032,141	(6,594,442)	-35.40%
312 Public Safety Construction	37,600,000	34,970,552	46,788,185	24,200,000	(22,588,185)	-48.28%
313 Trail Construction	75,000	0	171,081	0	(171,081)	-100.00%
314 Neighborhood Improvement Program	1,059,604	30,000	1,494,069	35,000	(1,459,069)	-97.66%
315 Commercial Revitalization Program	3,300,889	0	11,545,206	0	(11,545,206)	-100.00%
316 Pro Rata Share Drainage Construction	1,323,557	0	25,739,193	0	(25,739,193)	-100.00%
340 Housing Assistance Program	54,985	0	12,421,480	0	(12,421,480)	-100.00%
341 Housing G O Bond Construction	0	0	324,670	0	(324,670)	-100.00%
370 Park Authority Bond Construction	22,300,000	10,000,000	41,064,334	0	(41,064,334)	-100.00%
390 School Construction	138,426,891	197,627,775	432,100,344	147,157,262	(284,943,082)	-65.94%
Total Capital Project Funds	\$249,102,598	\$279,626,364	\$622,611,003	\$210,552,178	(\$412,058,825)	-66.18%
TOTAL GOVERNMENTAL FUNDS	\$3,595,780,328	\$3,572,379,154	\$4,019,066,667	\$3,722,899,079	(\$296,167,588)	-7.37%
PROPRIETARY FUNDS						
G40 Enterprise Funds						
400 Sewer Revenue	\$110,927,019	\$118,747,684	\$118,747,684	\$128,054,512	\$9,306,828	7.84%
408 Sewer Bond Construction	2,027,822	23,998	23,998	36,636	12,638	52.66%
Total Enterprise Funds	\$112,954,841	\$118,771,682	\$118,771,682	\$128,091,148	\$9,319,466	7.85%

**FY 2005 ADVERTISED REVENUE AND RECEIPTS BY FUND
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan ²	FY 2004 Revised Budget Plan ³	FY 2005 Advertised Budget Plan ⁴	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
G50 Internal Service Funds						
501 County Insurance Fund	\$11,898,318	\$10,154,889	\$10,154,889	\$11,270,133	\$1,115,244	10.98%
502 County Central Stores	1,529,686	1,270,755	0	0	0	-
503 Department of Vehicle Services	46,304,408	48,778,582	48,778,582	48,952,007	173,425	0.36%
504 Document Services Division	4,065,622	5,116,214	5,116,214	4,591,980	(524,234)	-10.25%
505 Technology Infrastructure Services	19,713,429	19,799,760	19,799,760	21,015,284	1,215,524	6.14%
506 Health Benefits Trust	55,929,315	56,802,220	57,160,340	63,638,603	6,478,263	11.33%
590 School Insurance Fund	5,873,240	7,893,240	8,238,992	10,393,240	2,154,248	26.15%
591 School Health Benefits Trust	137,390,699	158,376,495	160,818,863	183,238,201	22,419,338	13.94%
592 School Central Procurement	10,351,051	14,000,000	14,000,000	14,000,000	0	0.00%
Total Internal Service Funds	\$293,055,768	\$322,192,155	\$324,067,640	\$357,099,448	\$33,031,808	10.19%
TOTAL PROPRIETARY FUNDS	\$406,010,609	\$440,963,837	\$442,839,322	\$485,190,596	\$42,351,274	9.56%
FIDUCIARY FUNDS						
G60 Trust Funds						
600 Uniformed Retirement	\$67,616,334	\$79,909,996	\$79,909,996	\$85,309,033	\$5,399,037	6.76%
601 Fairfax County Employees' Retirement	156,165,636	193,593,405	193,593,405	210,832,882	17,239,477	8.90%
602 Police Retirement	48,246,656	68,866,059	68,866,059	70,658,603	1,792,544	2.60%
691 Educational Employees' Retirement	92,774,081	177,020,815	177,020,815	179,657,214	2,636,399	1.49%
Total Trust Funds	\$364,802,707	\$519,390,275	\$519,390,275	\$546,457,732	\$27,067,457	5.21%
G70 Agency Funds						
700 Route 28 Taxing District	\$7,112,070	\$5,973,407	\$5,973,407	\$7,100,000	\$1,126,593	18.86%
TOTAL FIDUCIARY FUNDS	\$371,914,777	\$525,363,682	\$525,363,682	\$553,557,732	\$28,194,050	5.37%
TOTAL APPROPRIATED FUNDS	\$4,373,705,714	\$4,538,706,673	\$4,987,269,671	\$4,761,647,407	(\$225,622,264)	-4.52%
Appropriated From (Added to) Surplus	(\$174,860,864)	(\$64,225,542)	\$451,699,507	(\$145,778,072)	(\$597,477,579)	-132.27%
TOTAL AVAILABLE	\$4,198,844,850	\$4,474,481,131	\$5,438,969,178	\$4,615,869,335	(\$823,099,843)	-15.13%
Less: Internal Service Funds	(\$284,855,948)	(\$341,167,228)	(\$356,814,551)	(\$390,546,279)	(\$33,731,728)	9.45%
NET AVAILABLE	\$3,913,988,902	\$4,133,313,903	\$5,082,154,627	\$4,225,323,056	(\$856,831,571)	-16.86%

FY 2005 ADVERTISED REVENUE AND RECEIPTS BY FUND SUMMARY OF APPROPRIATED FUNDS

Fund Type/ Fund	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan ²	FY 2004 Revised Budget Plan ³	FY 2005 Advertised Budget Plan ⁴	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
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EXPLANATORY NOTE:

The "Total available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. In some instances, adjustments to fund balance that are not currently reflected in the "Changes in Fund Balance" table also affect the "Total Available." Explanations for these adjustments are provided below. The "Total Available," plus (minus) the effect of these changes matches the expenditure totals by fiscal year on the "Expenditure by Fund/Summary of Appropriated Funds."

¹ Not reflected are the following adjustments to balance which were carried forward from FY 2001 to FY 2003:

- Fund 191, School Food and Nutrition Services, change in inventory of (\$16,016)
- Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)
- Fund 501, County Insurance, net change in accrued liability of \$1,847,699
- Fund 590, Public School Insurance, net change in accrued liability of (\$24,733)

² Not reflected are the following adjustments to balance which were carried forward from FY 2003 to FY 2004:

- Fund 192, Public School Grants and Self-Supporting Programs, assumes carryover of available FY 2004 balance of \$403,570 to balance the FY 2005 budget
- Fund 403, Sewer Pond Parity Debt Service, non-appropriated amortization expense of (\$79,097)
- Fund 590, Public School Insurance, assumes carryover of available FY 2004 balance of \$1,411,904 to balance the FY 2005 budget
- Fund 590, Public School Insurance, net change in accrued liability of \$403,031
- Fund 591, assumes carryover of premium stabilization reserve of \$11,085,119

³ Not reflected are the following adjustments to balance which were carried forward from FY 2003 to FY 2004:

- Fund 403, Sewer Bond Debt Service, non-appropriated amortization expense of (\$79,097)
- Fund 502, County Central Stores, assumes elimination of the fund at the FY 2003 Carryover Review, use of balance of (\$1,092,634) to write-off inventory.
- Fund 590, Public School Insurance, net change in accrued liability of \$403,031

⁴ Not reflected are the following adjustments to balance which were carried forward from FY 2004 to FY 2005:

- Fund 001, General Fund, impact of FY 2004 Third Quarter Review adjustments of (\$22,371,331)
- Fund 090, Public School Operating, assumes carryover of available FY 2004 balance of \$34,804,721 to balance the FY 2005 budget
- Fund 192, Public School Grants and Self-Supporting Programs, assumes carryover of available FY 2004 balance of \$3,100,000 to balance the FY 2005 budget
- Fund 193, School Adult & Community Education, assumes carryover of available FY 2004 balance of \$850,000 to balance the FY 2005 budget
- Fund 403, Sewer Pond Parity Debt Service, non-appropriated amortization expense of (\$33,175)
- Fund 590, Public School Insurance, assumes carryover of available FY 2004 balance of \$700,000 to balance the FY 2005 budget
- Fund 590, Public School Insurance, net change in accrued liability of \$403,031
- Fund 591, assumes carryover of premium stabilization reserve of \$18,240,129

**FY 2005 ADVERTISED EXPENDITURES BY FUND
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/Fund	FY 2003 Estimate	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease)
GOVERNMENTAL FUNDS							
G00 General Fund Group							
001 General Fund	\$954,937,181	\$912,593,666	\$945,561,717	\$979,671,543	\$1,004,209,088	\$24,537,545	2.50%
G10 Special Revenue Funds							
090 Public School Operating ¹	\$1,546,909,400	\$1,478,355,917	\$1,638,332,823	\$1,706,157,789	\$1,736,252,502	\$30,094,713	1.76%
100 County Transit Systems	30,782,286	26,523,543	29,401,791	36,081,463	31,395,928	(4,685,535)	-12.99%
102 Federal/State Grant Fund	96,656,845	41,519,845	59,889,229	113,022,374	55,718,166	(57,304,208)	-50.70%
103 Aging Grants and Programs	5,663,190	4,283,001	4,299,359	5,748,687	4,577,217	(1,171,470)	-20.38%
104 Information Technology	30,926,557	11,302,938	9,649,844	29,138,643	11,812,573	(17,326,070)	-59.46%
105 Cable Communications	19,806,577	5,347,410	5,977,756	20,393,355	12,960,806	(7,432,549)	-36.45%
106 Community Services Board	115,172,142	112,728,122	114,698,841	119,044,092	118,097,753	(946,339)	-0.79%
108 Leaf Collection	1,361,270	1,333,853	1,263,584	1,263,584	1,510,902	247,318	19.57%
109 Refuse Collection and Recycling Ops	14,765,021	13,667,629	15,326,107	15,821,543	16,668,901	847,358	5.36%
110 Refuse Disposal	49,221,028	45,668,700	48,130,925	50,651,522	53,796,721	3,145,199	6.21%
111 Reston Community Center	5,910,548	5,303,913	6,244,218	6,272,336	6,898,967	626,631	9.99%
112 Energy Resource Recovery Facility	34,829,751	29,335,253	33,492,024	35,255,728	32,776,334	(2,479,394)	-7.03%
113 McLean Community Center	3,189,022	2,832,824	3,193,648	3,405,494	3,440,178	34,684	1.02%
114 I-95 Refuse Disposal	30,349,799	5,782,650	21,302,767	45,184,030	6,294,081	(38,889,949)	-86.07%
115 Burgundy Village Community Center	24,361	24,342	26,085	26,085	36,870	10,785	41.35%
116 Integrated Pest Management Program	902,156	482,187	1,981,677	1,981,677	2,502,232	520,555	26.27%
118 Consolidated Community Funding Pool	6,637,713	6,431,154	6,458,709	6,665,268	6,781,644	116,376	1.75%
119 Contributory Fund	6,686,798	6,643,188	7,048,423	7,048,423	7,403,744	355,321	5.04%
120 E-911 Fund	29,800,695	23,568,974	26,723,258	33,056,769	29,775,253	(3,281,516)	-9.93%
141 Elderly Housing Programs	3,299,145	3,035,158	3,163,849	3,218,227	3,370,430	152,203	4.73%
142 Community Development Block Grant	15,253,434	6,771,986	6,235,000	16,641,159	7,457,000	(9,184,159)	-55.19%
143 Homeowner and Business Loan Prgms	5,270,026	1,315,416	1,057,951	4,719,587	1,518,594	(3,200,993)	-67.82%
144 Housing Trust Fund	13,006,416	1,537,201	1,001,411	15,390,570	1,507,838	(13,882,732)	-90.20%
145 HOME Investment Partnership Grant	6,218,941	1,030,837	2,078,000	8,012,615	2,704,791	(5,307,824)	-66.24%
191 School Food & Nutrition Services	50,210,467	49,991,770	52,529,322	53,755,590	51,563,629	(2,191,961)	-4.08%
192 School Grants & Self Supporting	58,866,734	41,865,058	50,188,283	74,338,661	59,438,586	(14,900,075)	-20.04%
193 School Adult & Community Education	13,389,567	10,710,361	9,759,589	12,004,888	10,702,792	(1,302,096)	-10.85%
Total Special Revenue Funds	\$2,195,109,889	\$1,937,393,230	\$2,159,454,473	\$2,424,300,159	\$2,276,964,432	(\$147,335,727)	-6.08%
G20 Debt Service Funds							
200 County Debt Service	\$104,476,155	\$190,392,503	\$99,442,215	\$99,442,215	\$103,215,055	\$3,772,840	3.79%
201 School Debt Service	118,645,176	208,338,954	121,096,733	121,096,733	133,178,583	12,081,850	9.98%
Total Debt Service Funds	\$223,121,331	\$398,731,457	\$220,538,948	\$220,538,948	\$236,393,638	\$15,854,690	7.19%

**FY 2005 ADVERTISED EXPENDITURES BY FUND
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/Fund	FY 2003 Estimate	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease)
G30 Capital Project Funds							
300 Countywide Roadway Improvement	\$1,698,601	\$221,275	\$0	\$1,959,076	\$0	(\$1,959,076)	-100.00%
301 Contributed Roadway Improvement	35,661,322	1,697,393	2,155,281	35,507,563	2,266,106	(33,241,457)	-93.62%
302 Library Construction	855,239	179,593	0	675,646	0	(675,646)	-100.00%
303 County Construction	31,335,444	16,451,640	29,310,817	49,499,120	13,647,963	(35,851,157)	-72.43%
304 Primary & Secondary Rd Bond Construction	25,369,158	3,387,801	0	21,468,500	1,000,000	(20,468,500)	-95.34%
306 No VA Regional Park Authority	2,250,000	2,250,000	2,250,000	2,250,000	2,500,000	250,000	11.11%
307 Sidewalk Construction	7,210,825	1,461,314	300,000	6,922,608	300,000	(6,622,608)	-95.67%
308 Public Works Construction	11,929,113	3,948,291	2,045,000	10,819,876	3,265,000	(7,554,876)	-69.82%
309 Metro Operations and Construction	25,379,308	19,075,916	15,868,422	13,090,727	36,369,800	23,279,073	177.83%
310 Storm Drainage Bond Construction	4,630,009	1,019,455	0	3,610,554	0	(3,610,554)	-100.00%
311 County Bond Construction	24,898,866	6,678,915	1,000,000	20,141,214	12,032,141	(8,109,073)	-40.26%
312 Public Safety Construction	87,678,547	15,346,372	34,970,552	117,787,635	24,200,000	(93,587,635)	-79.45%
313 Trail Construction	629,695	49,451	0	580,244	0	(580,244)	-100.00%
314 Neighborhood Improvement Program	2,491,987	1,177,808	0	1,334,510	0	(1,334,510)	-100.00%
315 Commercial Revitalization Program	13,699,709	2,390,120	0	11,696,235	0	(11,696,235)	-100.00%
316 Pro Rata Share Drainage Construction	24,794,770	1,323,557	0	25,742,572	0	(25,742,572)	-100.00%
340 Housing Assistance Program	15,205,904	1,590,840	935,000	14,605,049	935,000	(13,670,049)	-93.60%
341 Housing G O Bond Construction	410,881	29,217	0	381,664	0	(381,664)	-100.00%
370 Park Authority Bond Construction	54,702,253	10,981,510	10,000,000	53,720,743	0	(53,720,743)	-100.00%
390 School Construction	394,785,144	158,267,891	210,719,289	436,769,503	160,015,262	(276,754,241)	-63.36%
Total Capital Project Funds	\$765,616,775	\$247,528,359	\$309,554,361	\$828,563,039	\$256,531,272	(\$572,031,767)	-69.04%
TOTAL GOVERNMENTAL FUNDS	\$4,138,785,176	\$3,496,246,712	\$3,635,109,499	\$4,453,073,689	\$3,774,098,430	(\$678,975,259)	-15.25%
PROPRIETARY FUNDS							
G40 Enterprise Funds							
401 Sewer Operation and Maintenance	\$67,248,950	\$64,773,403	\$71,594,535	\$71,846,876	\$74,812,086	\$2,965,210	4.13%
402 Sewer Construction Improvements	120,841,795	39,845,231	31,534,000	114,465,926	35,495,200	(78,970,726)	-68.99%
403 Sewer Bond Parity Debt Service	13,528,282	13,519,856	68,702,004	68,702,004	7,255,399	(61,446,605)	-89.44%
407 Sewer Bond Subordinate Debt	21,099,797	20,895,258	21,875,577	21,875,577	21,877,158	1,581	0.01%
408 Sewer Bond Construction	44,107,544	10,428,890	0	33,678,654	0	(33,678,654)	-100.00%
Total Enterprise Funds	\$266,826,368	\$149,462,638	\$193,706,116	\$310,569,037	\$139,439,843	(\$171,129,194)	-55.10%

**FY 2005 ADVERTISED EXPENDITURES BY FUND
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/Fund	FY 2003 Estimate	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease)
G50 Internal Service Funds							
500 Retiree Health Benefits	\$2,299,936	\$2,197,558	\$3,092,308	\$3,092,308	\$3,410,624	\$318,316	10.29%
501 County Insurance Fund	12,573,438	12,516,417	10,524,580	11,944,241	11,492,119	(452,122)	-3.79%
502 County Central Stores ²	1,445,882	795,171	1,270,755	0	0	0	-
503 Department of Vehicle Services	52,750,858	40,844,720	45,415,164	53,840,769	51,917,833	(1,922,936)	-3.57%
504 Document Services Division	8,037,278	7,044,215	7,868,721	7,947,809	7,331,819	(615,990)	-7.75%
505 Technology Infrastructure Services	21,985,692	21,035,215	22,649,693	23,495,031	25,549,835	2,054,804	8.75%
506 Health Benefits Trust Fund	50,343,242	49,751,530	57,050,992	57,050,992	63,906,234	6,855,242	12.02%
590 School Insurance Fund	9,192,366	8,024,902	9,493,240	9,594,552	11,093,240	1,498,688	15.62%
591 School Health Benefits Trust	146,261,740	131,952,582	169,801,775	175,848,849	201,844,575	25,995,726	14.78%
592 School Central Procurement	14,000,000	10,693,638	14,000,000	14,000,000	14,000,000	0	0.00%
Total Internal Service Funds	\$318,890,432	\$284,855,948	\$341,167,228	\$356,814,551	\$390,546,279	\$33,731,728	9.45%
TOTAL PROPRIETARY FUNDS	\$585,716,800	\$434,318,586	\$534,873,344	\$667,383,588	\$529,986,122	(\$137,397,466)	-20.59%
FIDUCIARY FUNDS							
G60 Trust Funds							
600 Uniformed Retirement	\$32,301,833	\$27,880,559	\$34,233,280	\$34,233,280	\$40,055,843	\$5,822,563	17.01%
601 Fairfax County Employees' Retirement	93,340,338	92,987,466	101,055,357	101,062,787	116,848,345	15,785,558	15.62%
602 Police Retirement	31,223,195	29,672,582	34,845,875	34,845,875	37,027,267	5,173,293	14.85%
691 Educational Employees' Retirement	129,965,764	112,354,728	141,614,896	141,627,852	146,405,488	4,777,636	3.37%
Total Trust Funds	\$286,831,130	\$262,895,335	\$311,749,408	\$311,769,794	\$340,336,943	\$28,567,149	9.16%
G70 Agency Funds							
700 Route 28 Taxing District	\$6,863,962	\$7,112,070	\$5,973,407	\$5,973,407	\$7,141,215	\$1,167,808	19.55%
TOTAL FIDUCIARY FUNDS	\$293,695,092	\$270,007,405	\$317,722,815	\$317,743,201	\$347,478,158	\$29,734,957	9.36%
TOTAL APPROPRIATED FUNDS	\$5,018,197,068	\$4,200,572,703	\$4,487,705,658	\$5,438,200,478	\$4,651,562,710	(\$786,637,768)	-14.47%
Less: Internal Service Funds ³	(\$318,890,432)	(\$284,855,948)	(\$341,167,228)	(\$356,814,551)	(\$390,546,279)	(\$33,731,728)	9.45%
NET EXPENDITURES	\$4,699,306,636	\$3,915,716,755	\$4,146,538,430	\$5,081,385,927	\$4,261,016,431	(\$820,369,496)	-16.14%

¹ FY 2005 Advertised Budget Plan expenditures for Fund 090, Public School Operating, are reduced by \$38,838,615 to offset the discrepancy between the proposed Transfer Out from the General Fund and the Superintendent's Proposed Transfer In to Fund 090,

² Fund 502, County Central Stores was eliminated as part of the FY 2003 Carryover Review, as approved by the Board during their deliberations on the FY 2004 budget. The function has been decentralized and funding is eliminated. Remaining balances will be used to write-off unusable inventory.

³ Total Appropriated Funds Expenditures are reduced by Internal Service Fund Expenditures, as the amounts are already included.

**FY 2005 ADVERTISED CHANGES IN FUND BALANCE
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/02	Balance 6/30/03	Balance 6/30/04	Balance 6/30/05	Appropriated From/ (Added to) Surplus
GOVERNMENTAL FUNDS					
G00 General Fund Group					
001 General Fund	\$94,569,059	\$118,894,312	\$74,718,136	\$60,218,084	\$14,500,052
002 Revenue Stabilization Fund	27,492,910	29,253,999	31,433,974	31,839,485	(405,511)
Total General Fund Group	\$122,061,969	\$148,148,311	\$106,152,110	\$92,057,569	\$14,094,541
G10 Special Revenue Funds					
090 Public School Operating	\$77,622,846	\$110,747,182	\$0	\$0	\$0
100 County Transit Systems	5,043,717	6,718,085	480,227	0	480,227
102 Federal/State Grant Fund	1,377,151	2,175,324	85,634	85,634	0
103 Aging Grants and Programs	737,713	817,230	0	0	0
104 Information Technology	23,977,647	19,488,799	0	0	0
105 Cable Communications	18,964,394	21,322,360	8,559,310	3,531,914	5,027,396
106 Community Services Board	5,492,079	6,294,549	3,431,965	544,516	2,887,449
108 Leaf Collection	2,110,842	1,660,413	1,173,991	1,126,120	47,871
109 Refuse Collection and Recycling Ops	12,611,029	10,819,125	7,038,177	4,064,778	2,973,399
110 Refuse Disposal	10,507,641	9,007,618	5,110,840	3,815,147	1,295,693
111 Reston Community Center	2,792,080	2,753,950	2,192,055	998,390	1,193,665
112 Energy Resource Recovery Facility	10,174,238	15,383,969	15,938,340	18,682,859	(2,744,519)
113 McLean Community Center	2,310,719	2,621,421	2,563,024	2,961,621	(398,597)
114 I-95 Refuse Disposal	77,041,032	77,197,577	38,048,317	37,072,685	975,632
115 Burgundy Village Community Center	133,232	147,365	157,548	160,250	(2,702)
116 Integrated Pest Management Program	1,283,581	2,003,577	1,143,551	0	1,143,551
118 Consolidated Community Funding Pool	359,174	206,559	0	0	0
119 Contributory Fund	239,708	104,267	104,267	50,000	54,267
120 E-911 Fund	5,944,383	6,333,511	0	0	0
141 Elderly Housing Programs	520,296	524,884	316,372	161,741	154,631
142 Community Development Block Grant	700,686	864,795	36	36	0
143 Homeowner and Business Loan Prgms	2,728,758	2,692,609	305,682	305,682	0
144 Housing Trust Fund	12,268,633	13,118,219	229,060	229,060	0
145 HOME Investment Partnership Grant	(47,652)	(132,967)	0	0	0
191 School Food & Nutrition Services	9,791,528	9,797,485	8,837,349	8,841,567	(4,218)
192 School Grants & Self Supporting	3,294,954	5,326,446	0	0	0
193 School Adult & Community Education	2,565,113	2,051,629	0	0	0
Total Special Revenue Funds	\$290,545,522	\$330,045,981	\$95,715,745	\$82,632,000	\$13,083,745

**FY 2005 ADVERTISED CHANGES IN FUND BALANCE
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/02	Balance 6/30/03	Balance 6/30/04	Balance 6/30/05	Appropriated From/ (Added to) Surplus
G20 Debt Service Funds					
200 County Debt Service	\$4,827,447	\$3,451,460	\$2,680,129	\$0	\$2,680,129
201 School Debt Service	5,395,170	6,250,530	6,250,530	0	6,250,530
Total Debt Service Funds	\$10,222,617	\$9,701,990	\$8,930,659	\$0	\$8,930,659
G30 Capital Project Funds					
300 Countywide Roadway Improvement	\$1,777,934	\$1,477,326	\$0	\$0	\$0
301 Contributed Roadway Improvement	28,560,698	32,191,630	0	0	0
302 Library Construction	325,545	675,646	0	0	0
303 County Construction	19,434,356	35,172,065	0	0	0
304 Primary & Secondary Rd Bond Construction	15,443,075	13,108,560	0	0	0
306 No VA Regional Park Authority	0	0	0	0	0
307 Sidewalk Construction	4,732,346	3,786,587	0	0	0
308 Public Works Construction	8,354,672	6,837,647	0	0	0
309 Metro Operations and Construction	16,562,358	8,433,732	6,161,107	0	6,161,107
310 Storm Drainage Bond Construction	117,800	(201,655)	0	0	0
311 County Bond Construction	2,854,025	1,514,631	0	0	0
312 Public Safety Construction	39,020,914	60,514,542	0	0	0
313 Trail Construction	383,614	409,163	0	0	0
314 Neighborhood Improvement Program	191,439	(26,765)	132,794	67,794	65,000
315 Commercial Revitalization Program	(759,740)	151,029	0	0	0
316 Pro Rata Share Drainage Construction	3,379	3,379	0	0	0
340 Housing Assistance Program	1,186,042	1,250,187	1,618	1,618	0
341 Housing G O Bond Construction	86,211	56,994	0	0	0
370 Park Authority Bond Construction	1,337,919	12,656,409	0	0	0
390 School Construction	191,398	(6,477,429)	0	0	0
Total Capital Project Funds	\$139,803,985	\$171,533,678	\$6,295,519	\$69,412	\$6,226,107
TOTAL GOVERNMENTAL FUNDS	\$562,634,093	\$659,429,960	\$217,094,033	\$174,758,981	\$42,335,052
PROPRIETARY FUNDS					
G40 Enterprise Funds					
400 Sewer Revenue	\$173,117,699	\$133,848,787	\$57,475,635	\$49,070,336	\$8,405,299
401 Sewer Operation and Maintenance	5,553,095	2,674,650	2,468,036	252,030	2,216,006
402 Sewer Construction Improvements	66,670,795	80,996,564	0	0	0
403 Sewer Bond Parity Debt Service	1,205,119	1,053,274	974,177	381,515	592,662
406 Sewer Bond Debt Reserve	14,571,766	14,571,766	14,571,766	14,571,766	0
407 Sewer Bond Subordinate Debt	983,301	770,908	204,539	0	204,539
408 Sewer Bond Construction	45,732,035	37,330,967	3,676,311	3,712,947	(36,636)
Total Enterprise Funds	\$307,833,810	\$271,246,916	\$79,370,464	\$67,988,594	\$11,381,870

**FY 2005 ADVERTISED CHANGES IN FUND BALANCE
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/02	Balance 6/30/03	Balance 6/30/04	Balance 6/30/05	Appropriated From/ (Added to) Surplus
G50 Internal Service Funds					
500 Retiree Health Benefits	\$110,009	\$140,942	\$137,378	\$35,000	\$102,378
501 County Insurance Fund	25,050,709	26,280,309	24,490,957	24,268,971	221,986
502 County Central Stores	358,119	1,092,634	0	0	0
503 Department of Vehicle Services	18,094,863	21,854,551	18,792,364	15,826,538	2,965,826
504 Document Services Division	1,166,127	87,534	155,939	316,100	(160,161)
505 Technology Infrastructure Services	11,265,982	9,944,196	6,248,925	2,658,974	3,589,951
506 Health Benefits Trust Fund	1,672,740	7,850,525	7,959,873	7,692,242	267,631
590 School Insurance Fund	19,132,775	16,956,380	16,003,851	16,406,882	(403,031)
591 School Health Benefits Trust	8,958,466	14,689,825	0	0	0
592 School Central Procurement	1,176,028	833,441	833,441	833,441	0
Total Internal Service Funds	\$86,985,818	\$99,730,337	\$74,622,728	\$68,038,148	\$6,584,580
TOTAL PROPRIETARY FUNDS	\$394,819,628	\$370,977,253	\$153,993,192	\$136,026,742	\$17,966,450
FIDUCIARY FUNDS					
G60 Trust Funds					
600 Uniformed Retirement	\$617,625,402	\$657,361,177	\$703,037,893	\$748,291,083	(\$45,253,190)
601 Fairfax County Employees' Retirement	1,716,935,570	1,780,113,740	1,872,644,358	1,966,628,895	(93,984,537)
602 Police Retirement	573,316,655	591,890,729	625,910,913	659,542,249	(33,631,336)
691 Educational Employees' Retirement	1,369,372,874	1,349,792,227	1,385,185,190	1,418,436,916	(33,251,726)
Total Trust Funds	\$4,277,250,501	\$4,379,157,873	\$4,586,778,354	\$4,792,899,143	(\$206,120,789)
G70 Agency Funds					
700 Route 28 Taxing District	\$41,215	\$41,215	\$41,215	\$0	\$41,215
TOTAL FIDUCIARY FUNDS	\$4,277,291,716	\$4,379,199,088	\$4,586,819,569	\$4,792,899,143	(\$206,079,574)
TOTAL APPROPRIATED FUNDS	\$5,234,745,437	\$5,409,606,301	\$4,957,906,794	\$5,103,684,866	(\$145,778,072)

Fund 002

Revenue Stabilization

Focus

The Board of Supervisors, during deliberations on the *FY 1999 Carryover Review*, approved the establishment of Fund 002, Revenue Stabilization Fund. The purpose of this fund is to provide a mechanism for maintaining a balanced budget without resorting to tax increases and expenditure reductions that aggravate the stresses imposed by the cyclical nature of the economy.

The Board of Supervisors established the Reserve under the directive that the Revenue Stabilization Fund will not be used as a method of addressing the demand for new or expanded services; it is solely to be used as a financial tool in the event of a significant economic downturn. Therefore, the Board of Supervisors established a policy for utilizing the Revenue Stabilization Fund that identified three specific criteria that must be met in order to make a withdrawal from the Fund:

Projected revenues reflect a decrease greater than 1.5 percent from the current year estimate; any withdrawal from the Fund shall not exceed one half of the fund balance in any fiscal year; and withdrawals from the Reserve shall be used in combination with spending cuts or other measures.

The Revenue Stabilization Fund has a target balance of 3.0 percent of General Fund disbursements. The Fund shall be separate and distinct from the County's 2.0 percent Managed Reserve, which was initially established in FY 1983. However, the aggregate balance of both reserves shall not exceed 5.0 percent of General Fund disbursements.

It is anticipated that the target balance of 3.0 percent of General Fund disbursements will be accomplished by transferring funds from the General Fund over a multi-year period. The Board of Supervisors determined that a minimum of 40 percent of non-recurring balances identified at quarterly reviews would be transferred to the Revenue Stabilization Fund. Additionally, the Fund will retain the interest earnings on this balance, and the retention of interest will continue until the Reserve is fully funded.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ The Board of Supervisors approved a General Fund Transfer In to this fund in the amount of \$1,616,231 or 40 percent of the non-recurring balances identified at the *FY 2003 Carryover Review*.

Fund 002 Revenue Stabilization

FUND STATEMENT

Fund Type G00, General Fund

Fund 002, Revenue Stabilization

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$27,492,910	\$29,573,268	\$29,253,999	\$31,433,974
Revenue:				
Interest Earnings	\$371,898	\$563,744	\$563,744	\$405,511
Total Revenue	\$371,898	\$563,744	\$563,744	\$405,511
Transfer In:				
General Fund (001)	\$1,389,191	\$0	\$1,616,231	\$0
Total Transfer In	\$1,389,191	\$0	\$1,616,231	\$0
Total Available	\$29,253,999	\$30,137,012	\$31,433,974	\$31,839,485
Transfer Out:	\$0	\$0	\$0	\$0
Total Disbursements	\$0	\$0	\$0	\$0
Ending Balance	\$29,253,999	\$30,137,012	\$31,433,974	\$31,839,485

Special Revenue Funds

Overview

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. These proceeds include State and Federal Aid, income derived through activities performed by the Division of Solid Waste, special levies, program activity revenue, and operation of the public school system. The funds that are classified within the Special Revenue Funds group are listed below.

STATE AND FEDERAL AID

- ◆ These funds administer programs that benefit Fairfax County residents in accordance with County policy. Included are funds for programs that attempt to identify and alleviate the causes of poverty; manage grant resources for a variety of County programs ranging from public safety to human services issues; aid aging citizens within Fairfax County; and conserve and upgrade low and moderate-income neighborhoods.
 - **Fund 102 - Federal/State Grant Fund**
 - **Fund 103 - Aging Grants and Programs**
 - **Fund 106 - Fairfax-Falls Church Community Services Board**
 - **Fund 142 - Community Development Block Grant**
 - **Fund 145 - HOME Investment Partnership Grant**

CONSOLIDATED COMMUNITY FUNDING POOL

- ◆ These grants enable community-based organizations to leverage their existing program funding to provide services that are most appropriately delivered by non-governmental organizations. Starting in FY 2001, the Consolidated Community Funding Pool initiated grant awards on a two-year funding cycle to provide increased stability for the community-based organizations. Prior to FY 2001, the County awarded grants from the pool on a one-year cycle.
 - **Fund 118 – Consolidated Community Funding Pool**

INFORMATION TECHNOLOGY (IT)

- ◆ This fund supports the critical role of Information Technology in improving the County's business processes and customer service, and in recognition of the ongoing investment necessary to achieve such improvements.
 - **Fund 104 - Information Technology**

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB)

- ◆ Funding to support CSB programs in the areas of mental health, mental retardation, and alcohol and drug services is derived from a variety of sources including the cities of Fairfax and Falls Church, the State and Federal governments, client/program fees, and transfers from the General Fund.
 - **Fund 106 - Fairfax-Falls Church Community Services Board**

Special Revenue Funds

SOLID WASTE MANAGEMENT

- ◆ These funds provide for the collection and disposal of refuse within Fairfax County, as well as the disposal of refuse delivered by local jurisdictions. Revenue is derived from collection and disposal charges of the various program components.
 - **Fund 108 - Leaf Collection**
 - **Fund 109 - Refuse Collection and Recycling Operations**
 - **Fund 110 - Refuse Disposal**
 - **Fund 112 - Energy/Resource Recovery Facility (E/RRF)**
 - **Fund 114 - I-95 Refuse Disposal**

COMMUNITY CENTERS

- ◆ These funds provide for the construction, operation, and maintenance of community centers for use by the residents within the special tax districts who pay a special levy based on assessed value of real property.
 - **Fund 111 - Reston Community Center**
 - **Fund 113 - McLean Community Center**
 - **Fund 115 - Burgundy Village Community Center**

INTEGRATED PEST MANAGEMENT PROGRAM

- ◆ The Integrated Pest Management Program gains revenue through a special countywide tax levy on residential, commercial, and industrial properties to allow for the treatment of the gypsy moth and cankerworm population as well as the prevention of the West Nile Virus. It should be noted that upon Board of Supervisors' approval of the service district amendments, anticipated in June 2003, this fund is being renamed from Forest Integrated Pest Management Program to Integrated Pest Management Program.
- ◆ Fund 116 - Integrated Pest Management Program

CONTRIBUTORY AGENCIES

- ◆ This fund was established to reflect the General Fund support of contributory agencies. Funding for the County's contribution to various organizations and/or projects are reflected in this fund. Support of this program was previously included in the General Fund in Agency 88, Contributory Agencies. However, because the expenditures made to these organizations are typically not in direct support of County operations, a separate fund was established.
 - **Fund 119 - Contributory Fund**

E-911 FUNDS

- ◆ This fund was created to satisfy a State legislative requirement that E-911 revenues and expenditures be accounted for separately. All expenditures associated with the Public Safety Communications Center (PSCC) are budgeted in this fund.
 - **Fund 120 - E-911 Fund**

PROGRAM ACTIVITY REVENUE

- ◆ The primary sources of revenue for program activity funds are derived from receipts generated through program operations. These funds support the County's bus and Commuter rail service, and the County's Cable Operations.
 - **Fund 100 - County Transit Systems**
 - **Fund 105 - Cable Communications**

Special Revenue Funds

OPERATION OF THE PUBLIC SCHOOL SYSTEM

- ◆ These funds provide for recording expenditures required to operate, maintain, and support the Fairfax County Public School system programs, as well as the procurement, preparation, and serving of student breakfasts, snacks, and lunches. Primary sources of revenue include Federal and State aid, transfers from the General Fund, and receipts derived through food sales.
 - **Fund 090 - Public School Operating**
 - **Fund 191 - Public School Food and Nutrition Services**
 - **Fund 192 - Public School Grants and Self-Supporting Programs**
 - **Fund 193 - Public School Adult and Community Education**

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- ◆ Narratives for Funds 141, 142, 143, 144, and 145 can be found in the Housing and Community Development Programs section of this Volume.

Fund 090

Public School Operating

Focus

Expenditures required for operating, maintaining and supporting the instructional program of Fairfax County Public Schools (FCPS) are recorded in Fund 090, Public School Operating. These expenditures include the costs for salaries and related employee benefits, materials, equipment and services to continue current programs as well as costs for projected changes in membership and inflation. Revenue to support these expenditures is provided by a transfer from the County General Fund, state, and federal aid, tuition payments from the City of Fairfax, as well as other fees and transfers.

It should be noted that the following fund statement reflects the FY 2005 FCPS Superintendent's Proposed Budget, which was released on January 8, 2004. Adjustments to this Fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the FY 2005 Advertised Budget Plan. However, all financial schedules included in the FY 2005 Advertised Budget Plan have been adjusted to reflect the funding level commensurate to a 6.57 percent increase in the General Fund transfer to Fairfax Public Schools. This is consistent with the Fairfax County Board of Supervisors' guidelines, which holds the rate of increase in the School Operating Fund transfer to the projected increase in County General Fund revenues. The proposed County General Fund transfer for school operations in FY 2005 totals \$1,322,374,187, an increase of \$81,523,866, or 6.57 percent, over the *FY 2004 Revised Budget Plan* transfer of \$1,240,850,321. Of this amount, \$1,621,364 represents the ninth year of a ten-year program to eliminate the County's outstanding unfunded teachers' liability.

Teachers' salaries are paid by contract over a twelve-month period ending in August. Consequently, in order to reflect the total teachers' salaries in the year that services are rendered, an accrual is made at the end of the fiscal year for the payroll liability arising from those teachers' salaries to be paid in the first two months of the succeeding year. Therefore, expenditures for July and August are recorded in the fiscal year in which they are earned and budgeted. However, prior to FY 1984, salaries for the month of July and August were paid and recorded in the next fiscal year. The result is an unfunded liability.

In FY 1984, the County began a program to eliminate the unpaid liability for educational employees' salaries and benefits over a ten-year period, which was to begin in FY 1984 and to continue through FY 1994. However, due to the 1990 recession, FY 1990 was the seventh and last year that the teachers' unfunded liability payment was funded. At that time the County's remaining outstanding liability was \$16,213,640. In FY 1997, the County resumed funding the teachers' liability payment with a new ten-year plan with scheduled payments of \$1,621,364 per year. The scheduled FY 2005 payment will be the ninth year of the School Board's Advertised new ten-year plan, and will reduce the outstanding liability balance to \$1,621,364.

It should be noted that the FCPS Superintendent's Proposed Budget reflects a General Fund transfer of \$1,361,212,802, an increase of \$120,362,481, or 9.7 percent, over the FY 2004 transfer level. In order to fund the \$38,838,615 increase above the budget guidelines, additional resources would need to be considered by the Board of Supervisors.

Fund 090 Public School Operating

FUND STATEMENT

Fund Type G10, Special Revenue Funds	Fund 090, Public School Operating Fund			
	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed ³
Beginning Balance	\$77,622,846	\$44,997,280	\$110,747,182	\$34,804,721
Revenue:				
Sales Tax	\$108,484,574	\$113,298,063	\$114,472,024	\$121,824,557
State Aid	189,940,199	197,049,559	195,652,118	210,813,700
Federal Aid	34,643,996	34,515,876	39,620,441	37,475,166
City of Fairfax Tuition	26,927,421	29,085,000	27,069,379	29,138,289
Tuition, Fees, and Other	11,762,296	9,459,801	9,459,801	9,459,801
Total Revenue	\$371,758,486	\$383,408,299	\$386,273,763	\$408,711,513
Transfers In:				
County General Fund (001)	\$1,168,875,267	\$1,238,475,201	\$1,240,850,321	\$1,361,212,802
Total Transfers In	\$1,168,875,267	\$1,238,475,201	\$1,240,850,321	\$1,361,212,802
Total Available	\$1,618,256,599	\$1,666,880,780	\$1,737,871,266	\$1,804,729,036
Total Expenditures	\$1,478,355,917	\$1,638,332,823	\$1,706,157,789	\$1,775,091,117
Transfers Out:				
School Construction Fund (390)	\$13,172,173	\$13,091,514	\$11,146,588	\$12,858,000
School Grants & Self-Supporting Fund (192)	13,687,954	14,016,151	19,026,597	15,313,543
School Adult & Community Education Fund (193)	2,000,131	1,100,131	1,200,131	1,100,131
School Health & Flexible Benefits Fund (591)	293,242	340,161	340,161	366,245
Total Transfers Out	\$29,153,500	\$28,547,957	\$31,713,477	\$29,637,919
Total Disbursements	\$1,507,509,417	\$1,666,880,780	\$1,737,871,266	\$1,804,729,036
Ending Balance	\$110,747,182	\$0	\$0	\$0

¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$644,515 have been reflected as a decrease to FY 2003 revenues and audit adjustments of \$1,170,780 have been reflected as increases to FY 2003 expenditures to properly record revenue and payroll accruals. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustment will be included in the FY 2004 Third Quarter Package.

² The *FY 2004 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their *FY 2004 Midyear Review*. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2004 Third Quarter Review*, which will be acted on by the Board of Supervisors in April, 2004.

³ Reflects an additional \$34.8 million in projected FY 2004 ending balance to be carried over to balance the FY 2005 budget.

Fund 100

County Transit Systems

Mission

To provide safe, reliable, clean and effective public transportation service that complements the other elements of the multi-modal transportation system in Fairfax County and provides a cost-savings alternative to the Washington Metropolitan Area Transit Authority (WMATA) Metrobus service. To fund the County's share of operation for the Virginia Railway Express (VRE).

Focus

Fund 100, County Transit Systems, provides funding for operating and capital expenses for the FAIRFAX CONNECTOR bus system, comprising the Huntington and Reston-Herndon Divisions. The Fairfax County Department of Transportation (FCDOT) manages, oversees and coordinates the activities of the FAIRFAX CONNECTOR bus system, which is expected to operate 56 routes providing service to 11 Metrorail stations in FY 2005. FAIRFAX CONNECTOR is operated by private contractors, who utilize 166 buses and two bus operations centers which are owned by the County. In FY 2003, the Community Bus Services Division and the Reston-Herndon Division were merged, so that all of the services provided by two contractors and garages could be provided by one contractor at one garage.

In recognition of the need to provide environmentally friendly transit, FCDOT began the process of converting the FAIRFAX CONNECTOR Huntington Division to Ultra-Low Sulfur Diesel (ULSD) fuel in FY 2002, and has recently begun the process of converting the Reston-Herndon Division to ULSD. Building on this, the Department is in the process of retrofitting the entire FAIRFAX CONNECTOR fleet with Green Diesel technology, which has been shown to reduce harmful emissions by as much as 90 percent below current emission levels. This is being achieved by adding catalyzed diesel particulate filters to each bus which acts as a trap for harmful emissions. FCDOT began implementation of this project in September 2003 with buses in the Huntington Division which are currently using ultra-low sulfur diesel fuel. Once these are complete, the remainder of the fleet will be upgraded, with project completion slated for summer 2004. In addition, the Department has begun the process of replacing FAIRFAX CONNECTOR support vehicles with hybrid vehicles.

In large part because of these efforts, as well as the higher level of customer service, and the success of programs such as the Dulles Express Bus Initiative, the FAIRFAX CONNECTOR was recognized by Metro Magazine in May 2003 as one of the ten most improved transit systems in North America.

In the current economic climate, FCDOT has been under increasing pressure from both customers and interest groups such as the Route 1 Task Force to expand both routes and service frequency on existing routes. This has been a difficult task given recent budget constraints. However, as part of the FY 2005 budget, FCDOT has developed a plan that allows for targeted service enhancements on FAIRFAX CONNECTOR with only a minimal increase in General Fund support. The first part of the plan is to eliminate the fare discount on FAIRFAX CONNECTOR bringing the cash fare to \$1.00, an increase of 25 cents over FY 2004 cash fare of \$0.75. FCDOT is also proposing a raise in the minimum fare for a Metrorail-to-bus transfer from \$0.25 to \$0.50. A subsequent increase to \$0.60 would be implemented as part of the Smart Card program. While fare increases are never popular, the proposed \$1.00 base fare is still below the current Metrobus base fare of \$1.20. In addition, the expected ridership decrease that FCDOT projected when the base fare was recently increased from \$0.50 to \$0.75 has not materialized. In fact, ridership has continued to grow in FY 2004 despite this fare adjustment. The Department is hopeful this trend

THINKING STRATEGICALLY

Strategic issues to be addressed by the Department include:

- o Improve mobility, enhance safety and provide transportation choices in Fairfax County to enhance the quality of life by:
 - o Improving operations of the existing transportation network/system;
 - o Reducing demand;
 - o Increasing transportation system capacity, and
 - o Increasing funding for transportation projects and services.
- o Exceed customer expectations by:
 - o Determining what our customers want/expect;
 - o Responding to customer requests, suggestions, and expectations;
 - o Making information available; and
 - o Expanding community/customer outreach.

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will continue with the new proposed fare structure for FY 2005, especially since the fare is still lower than others in the market. In addition, it should be noted that FCDOT has implemented a bus advertising program on FAIRFAX CONNECTOR buses to generate additional funds for service enhancement and/or to help offset the cost of bus replacement.

As for the specific FAIRFAX CONNECTOR divisions, baseline service in the Huntington Division consists of 24 routes providing local service to the Huntington, Van Dorn and Franconia-Springfield Metrorail Stations, express service to the Pentagon Metrorail Station and cross-County service between Springfield and Tysons Corner. FCDOT is in the process of implementing Phase I of the renovation of the Huntington Operations Center, due for completion in mid-FY 2004. This restoration will include enhancements needed for this facility to meet current transit, safety, and ADA requirements. FCDOT also completed a parking lot expansion project at the Huntington Operations Facility increasing the parking capacity to 85 buses. Along with this project FCDOT also replaced the existing fuel tanks with two 20,000 gallon tanks. FCDOT is now in the planning stage of Phase II of this renovation project.

In FY 2005 FCDOT plans to enhance FAIRFAX CONNECTOR service in the Huntington Division and along the Route 1 corridor by implementing a service redesign. This redesign of existing service would provide an additional 40,000 hours of service; increase service to growth areas of South County including Kingstowne, Lorton, Laurel Hill and the greater Springfield area; reduce travel times; increase mobility options through more transfer opportunities; expand operating hours; enhance service frequencies; provide more bi-directional routes; and expand weekend service levels. The expansions would be funded primarily by the proposed fare structure change discussed earlier as well as bus advertising revenue, and provide service to the new South County Government Center.

Baseline service in the Reston-Herndon Division consists of 32 routes, which include the eight routes previously operated by the Community Bus Services Division. This service includes express service from Reston and Herndon to the West Falls Church Metrorail Station, express service from Reston to the Pentagon, local service between Herndon, Reston and Tysons Corner, local service within Reston, and cross-County service between Fair Oaks and Reston. It should be noted that the County awarded a new contract to provide the bus service in the Reston-Herndon Division to Yellow Bus Service Inc. The new contractor started providing revenue service in August 2003. FCDOT is currently in the process of performing a facility audit, conducting site testing for under ground fuel tanks, and completing preparatory work in advance of parking lot repaving. It is anticipated that the fuel tanks and repaving projects will be completed by Summer 2004.

As noted above, the Dulles Express Bus initiative, an early bus rapid transit project implemented by the County, State, and Federal Government during the 1990's, continues to carry a growing number of passengers. In FY 2003 the Dulles service carried over 13,799 passengers on an average weekday compared to 6,000 in FY 1998. This impressive growth has been achieved with a reduced amount of customer complaints.

In FY 2005, FCDOT plans to enhance FAIRFAX CONNECTOR service in the Reston-Herndon Division by 13,005 hours of service. These enhancements would increase service both in peak hours and in mid-day with primary emphasis on routes serving existing park-and-ride facilities. FCDOT has also budgeted for the operation of the Reston Town Center Connector Store, which is projected to be ready for opening in FY 2005. These enhancements would largely be paid for from the proposed fare structure change and an increase in State funding through the Dulles Express Bus Service Grant.

The plan developed by FCDOT leverages \$2,154,081 of various recurring funding to support the service enhancements for both Reston-Herndon and Huntington. This leverage includes \$757,450 in state funding for the existing Dulles Express bus initiative, \$500,000 in bus advertising and \$896,631 in farebox revenue rather than requiring General Fund support to meet these enhancements.

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In July 1997, the Board of Supervisors approved a FAIRFAX CONNECTOR Transit Bus Fleet Replacement Policy, which included a bus replacement schedule based on a 12-year useful life cycle for FAIRFAX CONNECTOR buses. Based on the current schedule, funding to replace a total of 15 FAIRFAX CONNECTOR buses is included in the FY 2005 budget as these buses will reach the established replacement criteria during FY 2005. Replacing buses in a timely manner ensures that future bus service reliability is sustained, fluctuations in annual requirements are reduced, and that the fleet stays fresh with approximately 8 percent replaced annually.

Commuter Rail

Fund 100 also includes the County's share of the subsidy for commuter rail services operated by the Virginia Railway Express (VRE). The Board of Supervisors approved the County's participation in the regional rail service on August 1, 1988. The service is a joint effort among the Northern Virginia Transportation Commission, the Potomac and Rappahannock Transportation Commission, the Virginia Department of Rail and Public Transportation, and the participating jurisdictions of Fairfax County, Manassas, Manassas Park, Fredericksburg, Prince William County, and Stafford County. The City of Alexandria and Arlington County are contributing jurisdictions.

The operation and maintenance costs associated with the commuter rail system are funded from a combination of ridership revenues (which accrue directly to VRE), State contributions, and contributions from the participating and contributing local jurisdictions. According to the Master Agreement, at least 50 percent of the operating cost must be paid by passenger fares, with the remainder funded by the participating jurisdictions.

The FY 2005 subsidy is projected to be \$3,270,183, a 10 percent increase over the FY 2004 level. Overall, VRE is recommending that total local jurisdiction subsidies remain constant at \$6,353,000 in their FY 2005 budget, however Fairfax County's share of the total is projected to increase due to primarily to how the formula is structured and the County's population growth.

It should be noted that major capital improvements on the rail lines have increased on-time-performance during FY 2003 which, in turn, is contributing to an increase in ridership. Also, a substantial amount of funds were expended in FY 2003, and will be required in the future, for increased security measures implemented by VRE, the Federal Railroad Administration (FRA), and other groups in the region.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
In order to respond to community requests for FAIRFAX CONNECTOR service enhancements, provide 40,000 additional hours of service in the Huntington Division and 13,005 additional hours of service in the Reston-Herndon Division.		☑	Huntington Division & Reston-Herndon Division
FCDOT received \$800,000 in 2003 from the Governor's Congestion Relief Program to implement a shuttle bus service for the Burke Centre VRE station in order to increase access to the station since the existing parking lot is filled early each weekday.	☑	☑	Commuter Rail
In FY 2003, VRE purchased 35 used METRA bi-level Gallery rail coaches from Chicago at \$1 each to help accommodate increased ridership.	☑		Commuter Rail

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 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
In FY 2003, FCDOT began a feasibility study to explore options for expanding the Burke Centre VRE Station parking lot. Design of a structured facility is anticipated to begin in FY 2004 using federal Congestion Mitigation and Air Quality Improvement Grant funds.	✓	✓	Commuter Rail
 Practicing Environmental Stewardship	Recent Success	FY 2005 Initiative	Cost Center
In recognition of the need to provide environmentally friendly transit, FCDOT began the process of converting the FAIRFAX CONNECTOR Huntington Division to Ultra-Low Sulfur Diesel (ULSD) fuel in FY 2002, and has recently begun the process of converting the Reston-Herndon Division to ULSD.	✓	✓	Huntington Division & Reston-Herndon Division
In recognition of the need to provide environmentally friendly transit, FCDOT has begun the process of retrofitting the entire FAIRFAX CONNECTOR fleet with Green Diesel technology, which has been shown to reduce harmful emissions by as much as 90 percent below current emission levels. This is being achieved by adding catalyzed diesel particulate filters to each bus which acts as a trap for harmful emissions.	✓	✓	Huntington Division & Reston-Herndon Division
In recognition of the need to provide environmentally friendly transit, FCDOT has begun replacing FAIRFAX CONNECTOR support vehicles with hybrid vehicles.	✓	✓	Reston-Herndon Division
In recognition of the need to provide environmentally friendly transit, VRE continues to purchase Auxiliary Power Units (APU) for the locomotive fleet to avoid all-day idling and reduce diesel emissions.	✓	✓	Commuter Rail
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
In order to provide the best bus service possible, continue to work both internally and with contractors to implement aggressive driver safety, customer service, and vehicle maintenance programs with the goal of providing safe, timely service in a customer service-oriented culture.	✓	✓	Huntington Division & Reston-Herndon Division
In order to respond to community requests for FAIRFAX CONNECTOR service enhancements, FCDOT implemented a bus advertising program on FAIRFAX CONNECTOR to generate funds for service enhancement.	✓	✓	Huntington Division & Reston-Herndon Division

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Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
FAIRFAX CONNECTOR Bus Services				
Huntington	\$11,021,818	\$11,735,549	\$14,550,940	\$9,817,266
Reston/Herndon	11,948,370	14,693,348	17,401,248	18,308,479
Community Bus Services	895,734	0	0	0
Subtotal - Bus Services	\$23,865,922	\$26,428,897	\$31,952,188	\$28,125,745
Commuter Rail (VRE)	2,607,621	2,972,894	2,972,894	3,270,183
Bus Shelters	50,000	0	0	0
Facility Renovations	0	0	1,156,381	0
Total Expenditures	\$26,523,543	\$29,401,791	\$36,081,463	\$31,395,928
Income:				
Bus Fare Buy Down	\$775,954	\$0	\$358,000	\$0
Miscellaneous Revenues	169,236	150,000	150,000	150,000
State Reimbursement - Dulles	6,649,000	6,695,000	6,645,000	7,420,534
State Reimbursement - Other	73,072	0	0	0
Advertising on CONNECTOR Buses	0	0	0	500,000
NVTC Funds	1,156,381	0	1,480,000	0
Total Income	\$8,823,643	\$6,845,000	\$8,633,000	\$8,070,534
Net Cost to the County	\$17,699,900	\$22,556,791	\$27,448,463	\$23,325,394

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **FAIRFAX CONNECTOR Service Expansion** **\$1,626,819**
 A net total of \$1,626,819 is included to enhance FAIRFAX CONNECTOR service in both the Huntington Division and the Reston-Herndon Division. In Huntington, a redesign of existing service, primarily along the Route 1 corridor, will provide an additional 40,000 hours of service, including providing service to the new South County Government Center. In the Reston-Herndon Division, an additional 13,000 hours of service are going to be provided. These enhancements would increase service both in peak hours and in midday.
- ◆ **Virginia Railway Express (VRE) Local Jurisdiction Subsidy Increase** **\$297,289**
 An increase of \$297,289 is included to fund Fairfax County's estimated share of VRE expenses. The increase is due primarily to how the formula is structured and the County's population growth. The FY 2005 VRE subsidy total of \$3,270,183 reflects an increase of 10.0 percent over the FY 2004 Revised Budget Plan total of \$2,972,894.
- ◆ **Personnel-Based Contractual Adjustment** **\$639,130**
 An increase of \$639,130 is included for a 3.1 percent personnel-based contractual adjustment for FAIRFAX CONNECTOR contractors. The amount is determined based on the Washington/Baltimore area inflation rates as required by the contract and measured by the Consumer Price Index (CPI).

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- ◆ **FAIRFAX CONNECTOR Bus Replacement** **\$134,988**
An increase of \$134,988, combined with \$4,499,590 already included in the baseline *FY 2004 Revised Budget Plan* will allow for the purchase of 15 replacement FAIRFAX CONNECTOR buses in FY 2005. This is the second year of implementing a plan to more equally spread out the rate of bus replacement, targeting an amount of 15 buses each year.
- ◆ **Fuel Adjustment** **\$210,110**
An increase of \$210,110 in Department of Vehicle Services' charges is due primarily to increased costs associated with FAIRFAX CONNECTOR's continuing transition to Ultra-Low Sulfur Diesel fuel.
- ◆ **Start-up/Transition Costs Included in FY 2004 for New Reston-Herndon Contract** **(\$766,186)**
A decrease of \$766,186 is required as funds were included in the *FY 2004 Revised Budget Plan* for one-time start-up and transition costs associated with the new contract with Yellow Bus Services Inc. in the Reston-Herndon Division. Near the end of FY 2003, the Community Bus Services Division and the Reston-Herndon Division were merged under one contract, and additional one-time funding was provided in FY 2004 as part of this transition to a new contractor.
- ◆ **Lease Purchase of Buses in Reston-Herndon Division** **(\$1,347,904)**
A decrease of \$1,347,904 is required as funds were included in the *FY 2004 Revised Budget Plan* to fund the final year of a ten-year lease purchase agreement for buses in the Reston-Herndon Division.
- ◆ **Carryover Adjustments** **(\$5,479,781)**
A decrease of \$5,479,781 due to \$1,285,400 in encumbered carryover, \$2,356,381 in unencumbered carryover and \$1,838,000 in administrative adjustments. This one-time funding is limited to transit-related programs either previously approved by the Board of Supervisors, or items that have safety implications or would otherwise have a detrimental effect on the agency if not funded in a timely manner. The encumbered carryover total of \$1,285,400 will fund the purchase of needed shop equipment, the continuation of marketing and education programs introducing the Smart Card program, and fund contractually-approved items in support of FAIRFAX CONNECTOR. The unencumbered carryover total of \$2,356,381 is included for Huntington Division facility repairs, for the replacement of the fuel tanks at the Herndon Operations Center, and to complete necessary repairs to the Herndon Operations Center parking lot. The administrative adjustments totaling \$1,838,000 are included to fund discounted fares on FAIRFAX CONNECTOR routes in the Richmond Highway (Route 1) corridor, as approved by the Board on June 2, 2003 and to retrofit 148 of the 163 buses in the FAIRFAX CONNECTOR fleet with Green Diesel technology, which has been shown to reduce harmful emissions by as much as 90 percent below current emission levels.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$6,679,672**
An increase of \$6,679,672 due to \$1,285,400 in encumbered carryover, \$2,356,381 in unencumbered carryover and \$3,037,891 in administrative adjustments. This funding is limited to transit-related programs either previously approved by the Board of Supervisors, or items that have safety implications or would otherwise have a detrimental effect on the agency if not funded in a timely manner. The encumbered carryover total of \$1,285,400 will fund the purchase of needed shop equipment, the continuation of marketing and education programs introducing the Smart Card program, and fund contractually-approved items in support of FAIRFAX CONNECTOR. The unencumbered carryover total of \$2,356,381 is included for Huntington Division facility repairs, for the replacement of the fuel tanks at the Herndon Operations Center, and to complete necessary repairs to the Herndon Operations Center parking lot. The administrative adjustments totaling \$3,037,891, are included to fund discounted fares on FAIRFAX CONNECTOR routes in the Richmond Highway (Route 1) corridor, as approved by the Board

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on June 2, 2003, to retrofit 148 of the 163 buses in the CONNECTOR fleet with Green Diesel technology, which has been shown to reduce harmful emissions by as much as 90 percent below current emission levels, and for the replacement of FAIRFAX CONNECTOR buses. It should be noted that of the \$6,679,672 total, an amount of \$5,479,781 is for one-time expenditures, while the remaining \$1,199,891 for bus replacement is an ongoing expenditure requirement.

Cost Centers

As of FY 2005, there are three main cost centers in Fund 100, County Transit Systems, two of which (Huntington and Reston/Herndon) are focused on FAIRFAX CONNECTOR bus service. The third cost center is focused on Commuter Rail, the Virginia Railway Express. It should be noted that the performance data for the Community Bus Services Division, which was merged into the Reston/Herndon Division in Summer 2003, is now captured in the Reston-Herndon Division's performance measures.

Fairfax Connector – Summary Data

Key Performance Measures

Objectives

- ◆ To provide service to 8,361,300 FAIRFAX CONNECTOR passengers in FY 2005. This amount reflects an increase of 6.88 percent from FY 2004.
- ◆ To provide an exemplary transit bus system, which is cost effective and competitive in the Washington Metropolitan Region by providing 495,058 platform hours of service, an increase of 14.36 percent over the FY 2004 level and 8,255,750 platform miles of service, an increase of 13.11 percent over the FY 2004 level.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Buses operated	163	163	163 / 163	166	166
Routes served	58	58	55 / 55	56	56
Passengers transported	6,110,611	6,831,313	7,310,000 / 7,595,138	7,823,000	8,361,300
Timetables distributed	1,208,638	1,829,693	1,614,060 / 1,800,000	1,700,000	1,750,000
Information sites	107	115	115 / 115	120	125
Maps distributed	20,000	15,000	20,000 / 20,000	20,000	20,000
Platform hours provided	394,059	425,774	446,718 / 428,459	432,907	495,058
Platform miles provided	6,549,186	7,032,207	7,378,171 / 7,116,555	7,299,157	8,255,750
Revenue hours	326,593	371,777	390,039 / 382,464	380,626	433,631
Revenue miles generated	5,102,608	5,839,286	6,126,564 / 6,247,532	6,087,831	6,873,299

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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Efficiency:					
Operating cost/passenger	\$2.87	\$3.01	\$3.10 / \$2.98	\$3.68	\$3.26
Operating subsidy/passenger	\$2.50	\$2.62	\$2.77 / \$2.61	\$3.29	\$2.81
Passengers/revenue mile	1.20	1.17	1.19 / 1.22	1.29	1.22
Operating costs	\$17,554,267	\$20,544,554	\$22,663,070 / \$22,597,450	\$28,784,694	\$27,219,798
Farebox revenue	\$2,282,756	\$2,646,143	\$2,410,169 / \$2,796,742	\$3,080,000	\$3,728,631
Operating subsidy	\$15,271,510	\$17,908,411	\$20,252,901 / \$19,800,708	\$25,704,694	\$23,491,167
Operating cost/platform mile	\$2.68	\$2.92	\$3.07 / \$3.18	\$3.94	\$3.30
Operating cost/platform hour	\$44.55	\$48.28	\$50.73 / \$52.74	\$66.49	\$54.98
Fare box revenue as a percent of operating costs	13.00%	12.87%	10.63% / 12.38%	10.70%	13.70%
Service Quality:					
Complaints per 100,000 passengers	32	28	21 / 17	17	16
Outcome:					
Percent change in CONNECTOR passengers	9.38%	11.79%	7.01% / 11.18%	3.00%	6.88%
Percent change in service provided for platform miles	8.41%	7.38%	4.92% / 1.20%	2.57%	13.11%
Percent change in service provided for platform hours	1.19%	8.05%	4.92% / 0.63%	1.04%	14.36%

Performance Measurement Results

In FY 2003, FCDOT completed an analysis of the FAIRFAX CONNECTOR Bus System to determine areas where there could be improvement. The information acquired from this analysis has been used to develop and implement facility restorations, bus upgrades, contract awards, consolidation of the Reston-Herndon Division and the Community Bus Services Division and the foundation for a long-term plan for the FAIRFAX CONNECTOR.

The performance data is strong evidence that the FAIRFAX CONNECTOR is succeeding in its goal of providing safe, timely service with an emphasis on customer service. For example, in FY 2003, FAIRFAX CONNECTOR experienced an 11.18 percent increase in ridership from 6,831,313 in FY 2002 to 7,595,138 in FY 2003. At the same time, the FAIRFAX CONNECTOR's total number of adverse comments dropped from 1,943 in FY 2002 to 1,323 in FY 2003. This breaks down to 17 complaints per 100,000 passengers in FY 2003. It is data such as this that resulted in the FAIRFAX CONNECTOR bus system being named one of the Top 10 Most Improved Transit systems by Metro magazine in its May 2003 edition.

Fund 100 County Transit Systems

Fairfax Connector: Huntington Division

Key Performance Measures

Objectives

- ◆ To provide service to 4,123,000 FAIRFAX CONNECTOR passengers in the Huntington Division in FY 2005, an amount that reflects a 4.29 percent increase from FY 2004.
- ◆ To provide an exemplary transit bus system, which is cost effective and competitive in the Washington Metropolitan Region by providing 244,798 platform hours of service, an increase of 24.35 percent over the FY 2004 level and 3,508,555 platform miles of service, an increase of 24.35 percent over the FY 2004 level.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Buses operated	83	83	83 / 83	76	76
Routes served	23	23	23 / 23	24	24
Passengers transported	3,437,830	3,519,582	4,111,016 / 3,619,225	3,953,527	4,123,000
Platform hours provided	192,617	189,635	198,946 / 188,771	196,857	244,798
Platform miles provided	2,756,932	2,718,002	2,851,456 / 2,660,396	2,821,516	3,508,555
Revenue hours	151,361	158,262	166,023 / 162,944	164,287	204,287
Revenue miles generated	2,134,504	2,202,047	2,310,168 / 2,159,192	2,285,911	2,842,503
Efficiency:					
Operating cost/passenger	\$2.46	\$2.64	\$2.23 / \$2.72	\$2.99	\$2.94
Operating subsidy/passenger	\$2.08	\$2.17	\$1.93 / \$2.33	\$2.54	\$2.38
Passengers/revenue mile	1.61	1.60	1.78 / 1.68	1.73	1.45
Operating costs	\$8,456,396	\$9,298,612	\$9,170,294 / \$9,833,211	\$11,830,535	\$12,131,816
Farebox revenue	\$1,311,837	\$1,671,167	\$1,250,000 / \$1,391,422	\$1,779,185	\$2,314,550
Operating subsidy	\$7,144,559	\$7,627,445	\$7,920,294 / \$8,441,789	\$10,051,350	\$9,817,266
Operating cost/platform mile	\$3.07	\$3.42	\$3.22 / \$3.70	\$4.19	\$3.46
Operating cost/platform hour	\$43.90	\$49.03	\$46.09 / \$52.09	\$60.10	\$49.56
Farebox revenue as a percent of operating costs	15.51%	17.97%	13.63% / 14.15%	15.04%	19.08%

Fund 100 County Transit Systems

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Service Quality:					
Complaints per 100,000 passengers	31	30	18 / 22	20	19
Outcome:					
Percent change in Huntington CONNECTOR passengers	9.90%	2.38%	16.80% / 2.83%	9.24%	4.29%
Percent change in service provided for platform miles	12.24%	(1.41%)	4.91% / (2.12%)	6.06%	24.35%
Percent change in service provided for platform hours	5.46%	(1.55%)	4.91% / (0.46%)	4.28%	24.35%

Performance Measurement Results

The Huntington Division performance data is strong evidence that the FAIRFAX CONNECTOR is succeeding in its goal of providing safe, timely service with an emphasis on customer service. For example, in FY 2003, the Huntington Division experienced a 2.83 percent increase in ridership from 3,519,582 in FY 2002 to 3,619,225 in FY 2003. At the same time, the Huntington Division's number of adverse comments dropped from 30 complaints per 100,000 passengers in FY 2002 to 22 complaints per 100,000 passengers in FY 2003. It is data such as this that resulted in the FAIRFAX CONNECTOR bus system being named one of the Top 10 Most Improved Transit systems by Metro magazine in its May 2003 edition.

Fairfax Connector: Reston-Herndon Division

Key Performance Measures

Objectives

- ◆ To provide service to 4,238,300 FAIRFAX CONNECTOR passengers in the Reston/Herndon Division in FY 2005, an amount that reflects a 9.53 percent increase over FY 2004.
- ◆ To provide an exemplary transit bus system, which is cost effective and competitive in the Washington Metropolitan Region by providing 250,260 platform hours of service, an increase of 6.02 percent over the FY 2004 level and 4,747,195 platform miles of service, an increase of 6.02 percent over the FY 2004 level.

Fund 100 County Transit Systems

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Buses operated	80	80	80 / 80	90	90
Routes served	35	35	32 / 32	32	32
Passengers transported	2,672,781	3,311,731	3,198,984 / 3,975,913	3,869,473	4,238,300
Platform hours provided	201,442	236,139	247,772 / 239,688	236,050	250,260
Platform miles provided	3,792,254	4,314,205	4,526,716 / 4,456,159	4,477,641	4,747,195
Revenue hours	175,232	213,515	224,016 / 219,520	216,339	229,344
Revenue miles generated	2,968,104	3,637,239	3,816,397 / 4,088,340	3,801,920	4,030,796
Efficiency:					
Operating cost/passenger	\$3.40	\$3.40	\$4.22 / \$3.21	\$4.38	\$3.56
Operating subsidy/passenger	\$3.04	\$3.10	\$3.86 / \$2.86	\$4.05	\$3.23
Passengers/revenue mile	0.90	0.91	0.84 / 0.97	1.02	1.05
Operating costs	\$9,097,871	\$11,255,942	\$13,492,776 / \$12,764,239	\$16,954,159	\$15,087,982
Farebox revenue	\$970,919	\$974,976	\$1,160,169 / \$1,405,320	\$1,300,815	\$1,414,081
Operating subsidy	\$8,126,952	\$10,280,966	\$12,332,607 / \$11,358,919	\$15,653,344	\$13,673,901
Operating cost/platform mile	\$2.40	\$2.61	\$2.98 / \$2.86	\$3.79	\$3.18
Operating cost/platform hour	\$45.16	\$47.67	\$54.46 / \$53.25	\$71.82	\$60.29
Farebox revenue as a percent of operating costs	10.67%	8.66%	8.60% / 11.01%	7.67%	9.37%
Service Quality:					
Complaints per 100,000 passengers	29	27	24 / 14	14	13
Outcome:					
Percent change in Reston-Herndon CONNECTOR passengers	8.72%	23.91%	44.05% / 20.06%	(2.68%)	9.53%
Percent change in service provided for platform miles	5.78%	13.76%	17.09% / 3.29%	0.48%	6.02%
Percent change in service provided for platform hours	(2.40%)	17.22%	45.04% / 1.50%	(1.52%)	6.02%

Fund 100

County Transit Systems

Performance Measurement Results

It should be noted that in Summer 2003 the Department consolidated the Reston-Herndon Division and the Community Bus Services Division to reduce cost and streamline workload. The data in this table now reflects the combined totals for the old Community Bus Services Division and the Reston-Herndon Division.

The Reston-Herndon Division performance data is strong evidence that the FAIRFAX CONNECTOR is succeeding in its goal of providing safe, timely service with an emphasis on customer service. For example, in FY 2003, the Reston-Herndon Division experienced a 20.06 percent increase in ridership from 3,311,731 in FY 2002 to 3,975,913 in FY 2003. At the same time, the Reston-Herndon Division's number of adverse comments dropped from 27 complaints per 100,000 passengers in FY 2002 to 14 complaints per 100,000 passengers in FY 2003. It is data such as this that resulted in the FAIRFAX CONNECTOR bus system being named one of the Top 10 Most Improved Transit systems by Metro magazine in its May 2003 edition.

Commuter Rail

Key Performance Measures

Objectives

- ◆ To increase the number of daily VRE riders boarding at stations in Fairfax County from 808,500 in FY 2004 to 865,340 in FY 2005, resulting in a 7.0 percent increase in VRE passengers boarding at stations in Fairfax County.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Annual Fairfax County VRE subsidy (\$ in millions)	\$2.39	\$2.51	\$2.61 / \$2.61	\$2.97	\$3.27
Daily trains operated	30	30	32 / 32	32	32
Stations maintained in Fairfax County	5	5	5 / 5	5	5
Parking spaces provided in Fairfax County	1,860	1,860	2,030 / 2,030	2,030	2,120
Daily A.M. boardings at Fairfax County stations	1,237	1,221	1,307 / 1,542	1,650	1,766
Estimated annual boardings / alightings at Fairfax County stations	606,209	598,368	653,500 / 755,580	808,500	865,340
Efficiency:					
Cost per County VRE trip	\$3.94	\$4.19	\$3.99 / \$3.45	\$3.68	\$3.78
Outcome:					
Percent change in VRE passengers boarding at stations in Fairfax County	17.6%	(1.3%)	7.0% / 26.3%	7.0%	7.0%

Fund 100

County Transit Systems

Performance Measurement Results

Ridership both in Fairfax County and systemwide continued to grow at a strong pace in FY 2003. Daily AM boardings at Fairfax County stations increased to 1,542 in FY 2003, an increase of 26.3 percent. Systemwide, VRE is averaging over 14,000 riders daily, an amount expected to be over 15,000 by FY 2005. As a result, more parking, rail cars, new stations and station improvements, rolling stock storage, and track improvements are needed to keep pace with the demand. All of Fairfax County's VRE stations (Burke Centre, Rolling Road, Lorton, Backlick and Franconia-Springfield) are affected or will affect the system's growth. Parking is a particular issue for Fairfax County at the Burke Centre and Rolling Road facilities. These facilities are currently being examined in a feasibility study, which began in the fall of 2002, to determine the type and size of parking lot required at Burke Centre, as well as, analyze options for additional parking at the Rolling Road Station. In FY 2003, Fairfax County established a dedicated shuttle bus service for VRE passengers who live near the Burke Centre station, the goal of which was to continue to increase ridership, and by extension, to help improve air quality in the region.

Fund 100 County Transit Systems

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 100, County Transit Systems

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$5,043,717	\$2,365,827	\$6,718,085	\$480,227
Revenue:				
Bus Fare Buy Down	\$775,954	\$0	\$358,000	\$0
Miscellaneous Revenue ¹	169,236	150,000	150,000	150,000
State Reimbursement - Dulles Corridor	6,649,000	6,695,000	6,645,000	7,420,534
State Reimbursement - Other	73,072	0	0	0
Advertising on FAIRFAX CONNECTOR buses	0	0	0	500,000
NVTG Funds	1,156,381	0	1,480,000	0
Total Revenue	<u>\$8,823,643</u>	<u>\$6,845,000</u>	<u>\$8,633,000</u>	<u>\$8,070,534</u>
Transfers In:				
FAIRFAX CONNECTOR (001)				
Huntington	\$7,729,290	\$7,340,708	\$6,710,708	\$7,052,019
Community Bus Services	1,653,921	0	0	0
Reston/Herndon	4,845,558	6,662,692	6,662,692	6,253,367
Commuter Rail	2,510,184	2,972,894	2,972,894	3,270,183
Bus Replacement ²	1,199,891	3,299,699	3,299,699	4,634,578
Subtotal (001)	<u>\$17,938,844</u>	<u>\$20,275,993</u>	<u>\$19,645,993</u>	<u>\$21,210,147</u>
Metro Operations and Construction (309) ³	<u>\$1,435,424</u>	<u>\$1,564,612</u>	<u>\$1,564,612</u>	<u>\$1,635,020</u>
Total Transfers In	<u>\$19,374,268</u>	<u>\$21,840,605</u>	<u>\$21,210,605</u>	<u>\$22,845,167</u>
Total Available	<u>\$33,241,628</u>	<u>\$31,051,432</u>	<u>\$36,561,690</u>	<u>\$31,395,928</u>

Fund 100 County Transit Systems

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 100, County Transit Systems

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
<u>FAIRFAX CONNECTOR</u>				
Huntington Division				
Operating Expenses	\$8,441,788	\$8,435,850	\$10,051,350	\$9,817,266
Capital Equipment	2,580,030	3,299,699	4,499,590	0
Subtotal - Huntington	\$11,021,818	\$11,735,549	\$14,550,940	\$9,817,266
Community Bus Services Division				
Operating Expenses	\$895,734	\$0	\$0	\$0
Capital Equipment	0	0	0	0
Subtotal - Community Bus Services	\$895,734	\$0	\$0	\$0
Reston/Herndon Division				
Operating Expenses	\$10,463,186	\$13,345,444	\$15,653,344	\$13,673,901
Capital Equipment	1,485,184	1,347,904	1,747,904	4,634,578
Subtotal - Reston/Herndon	\$11,948,370	\$14,693,348	\$17,401,248	\$18,308,479
Total - FAIRFAX CONNECTOR	\$23,865,922	\$26,428,897	\$31,952,188	\$28,125,745
Commuter Rail	\$2,607,621	\$2,972,894	\$2,972,894	\$3,270,183
Bus Shelters	50,000	0	0	0
Facility Renovations	0	0	1,156,381	0
Total Expenditures	\$26,523,543	\$29,401,791	\$36,081,463	\$31,395,928
Total Disbursements	\$26,523,543	\$29,401,791	\$36,081,463	\$31,395,928
Ending Balance⁴	\$6,718,085	\$1,649,641	\$480,227	\$0
Transportation-Related Requirements	\$5,518,194	\$449,750	\$480,227	\$0
Bus Replacement ²	1,199,891	1,199,891	0	0
Unreserved Balance	\$0	\$0	\$0	\$0

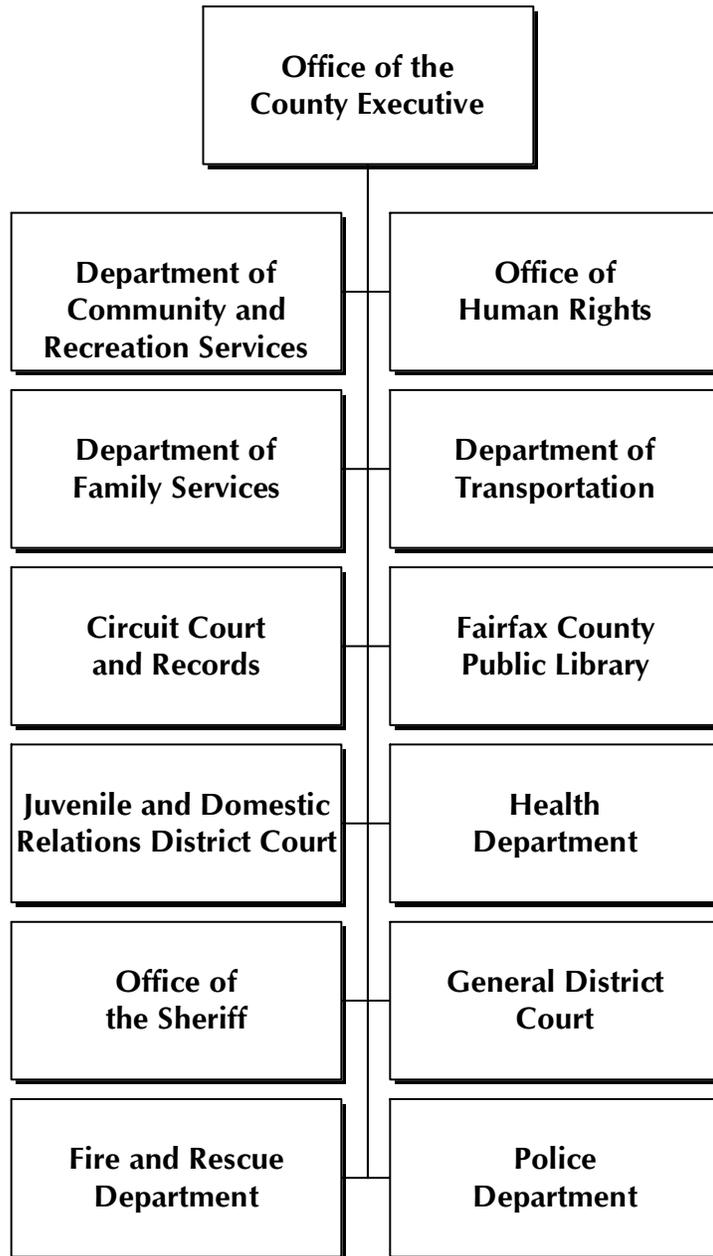
¹ Miscellaneous revenue reflects reimbursement from the Washington Metropolitan Area Transit Authority (WMATA) for the value of WMATA tokens collected on FAIRFAX CONNECTOR routes.

² As part of the *FY 2003 Third Quarter Review*, an amount of \$1,199,891 was added to the General Fund Transfer for the replacement of FAIRFAX CONNECTOR buses. This amount, combined with \$3,299,699 included in the FY 2004 Adopted budget will allow for the replacement of 15 FAIRFAX CONNECTOR buses in FY 2004. This is the first year of implementing a plan to more equally spread out the rate of bus replacement, targeting 15 buses each year. The FY 2005 Advertised budget total for bus replacement, \$4,634,578, is based on the approved replacement schedule, and reflects a 3.0 percent increase over the FY 2004 total.

³ As a result of changes in the State Aid and Gas Tax funding formulas that became effective in FY 2000, an amount of \$1,635,020 is transferred from Fund 309, Metro Operations and Construction, to Fund 100, County Transit Systems, for various mass transit enhancements such as expanded bus service and reduced fare initiatives on select transit trips in FY 2005.

⁴ In FY 2005, all available fund balance has been utilized to support FAIRFAX CONNECTOR and Commuter Rail requirements. In previous years, some balance was held out for future bus replacement or other transportation-related requirements.

Fund 102 Federal/State Grant Fund



Mission

To provide reserves for unanticipated and anticipated grants awarded to Fairfax County from federal, state, and other funding sources. The reserves enable Fairfax County to accept grant funding to enhance services provided to the citizens of Fairfax County.

Fund 102

Federal/State Grant Fund

Focus

In order to provide a comprehensive summary of grant awards to be received by the County in FY 2005, awards *already received* and awards *anticipated to be received* by the County for FY 2005 are included in the Federal/State Grant Fund budget. The total FY 2005 appropriation within Fund 102 is \$55,718,166, a decrease of \$4,171,063, or 7.0 percent, from the FY 2004 Adopted Budget Plan total of \$59,889,229 and includes both grant awards already received and grants that are anticipated. The total for grant awards already received and appropriated directly to the agency receiving the grant is \$7,568,654 in FY 2005. Funds for grants held in reserve until the grant award is received and approved by the Board of Supervisors total \$48,149,512 in FY 2005.

In order to secure grant funding, the grantor often requires that a certain percentage of funds be matched from local funding sources. In FY 2005, the total General Fund commitment for Local Cash Match totals \$9,140,706, a decrease of \$3,862,814, or 29.7 percent, from the FY 2004 Adopted Budget Plan total of \$13,003,520. This decrease is due primarily to reduced local funding requirements for Community Oriented Policing Services (COPS) grants in the Police Department based on the approved funding level and timeline for each award. The FY 2005 Local Cash Match total for grant awards already received and appropriated directly to the agency receiving the grant is \$5,376,636, while funds for grants held in reserve until the grant award is received and approved by the Board of Supervisors totals \$3,764,070.

Prior appropriation of the anticipated grants will enable the Board to consider grants in an expeditious manner when actual awards are received. As specific grants are awarded and approved, the Board of Supervisors approves a supplemental appropriation of the required funds to the specific agency or agencies administering a grant. This increase in a specific agency grant appropriation is offset by a concurrent decrease in the grant reserve. The list of anticipated grants to be received in FY 2005 was developed based on prior awards and the most recent information available concerning future awards. A detailed list of grant programs by agency, including a description of the grant programs funded, the number of positions supported, the citizens served, and the funding sources (federal/state grant funds and General Fund support) is included. In addition, an amount of \$1,075,000, the same level as in FY 2004, is included as part of the reserve to allow for grant awards that cannot be anticipated.

On November 20, 2000, the Board of Supervisors established new County policy for grant applications and awards of less than \$5,000 that meet certain requirements. If a grant is less than \$5,000, does not require a Local Cash Match, does not create new positions, and if the grantor does not require Board of Supervisors' approval, the agency can work directly with the Department of Management and Budget to receive the award and reallocate funding from the anticipated/unanticipated reserve directly to the agency. For any grant that does not meet all of the specified criteria, the agency must obtain Board of Supervisors' approval in order to apply for or accept the grant award.

Appropriated Grant Awards

The Community Oriented Policing Services (COPS) Grants from the U.S. Department of Justice (DOJ) are appropriated directly to the Police Department in the amount of \$7,518,654. The COPS grants are multi-year federal awards to localities aimed at increased community policing. The FY 2005 appropriation includes the first year of a COPS Universal Hiring Program (UHP) award received in FY 2004 in the amount of \$1,914,956, the second year of an UHP award received in FY 2003 in the amount of \$5,041,512, and the final year of a COPS in Schools award received in FY 2001 in the amount of \$562,186. In addition, funding of \$50,000 is appropriated directly to the Fire and Rescue Department to cover initial expenses for procuring or replacing emergency supplies and to cover initial Personnel Services expenditures as part of Urban Search and Rescue activities. Of this total, \$25,000 is for the Federal Emergency Management Agency (FEMA) Activation Grant for an emergency response within the United States and \$25,000 is for the Office of Foreign Disaster Assistance (OFDA) Activation Grant for an emergency response elsewhere in the world.

Fund 102 Federal/State Grant Fund

FY 2005 APPROPRIATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 PROJECTED FUNDING	GENERAL FUND ¹	FEDERAL/ STATE	OTHER
<i>Police Department</i>					
Community Oriented Policing Services (COPS)					
The U.S. Department of Justice (DOJ), Office of Community Oriented Policing funding is provided to support and expand community-policing efforts. Under this program, the DOJ makes direct grants to agencies and jurisdictions to hire or rehire additional sworn law enforcement officers as part of an overall plan to address crime and related problems through community policing.					
COPS UHP VII (90024G) PY 05	0/0.0	\$1,914,956	\$928,976	\$985,980	\$0
The Board of Supervisors was notified of this three-year grant award on October 20, 2003. The three-year grant award of \$5,062,102 includes \$1,200,000 in Federal funding and \$3,862,102 in Local Cash Match. This grant supports 16/16.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2005 reflects the first year of funding for this award. Over the final two years of this award, federal funding of \$214,020 and Local Cash Match funding of \$2,933,126 is anticipated to be required.					
COPS UHP VI (90024G) PY 04	0/0.0	\$5,041,512	\$3,885,474	\$1,156,038	\$0
The Board of Supervisors was notified of this three-year grant award on October 28, 2002. The three-year grant award of \$18,218,663 includes \$3,900,000 in Federal funding and \$14,318,663 in Local Cash Match. This grant supports 52/52.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2005 reflects the second year of funding for this award. An amount of \$5,242,221 in Local Cash Match is anticipated to be required in FY 2006, the final year of funding for this award.					
COPS IN SCHOOLS II (90030G) PY 03	0/0.0	\$562,186	\$562,186	\$0	\$0
The Board of Supervisors was notified of the three-year grant award on November 19, 2001. The three-year grant award of \$1,942,342 includes \$750,000 in Federal funding and \$1,192,342 in Local Cash Match. This grant supports 6/6.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2005 reflects the final year of funding for this award.					
SUBTOTAL COPS	0/0.0	\$7,518,654	\$5,376,636	\$2,142,018	\$0
<i>Fire & Rescue Department</i>					
FEMA Activation Grant (92200G Series)	0/0.0	\$25,000	\$0	\$25,000	\$0
The responsibilities and procedures for Urban Search and Rescue activities under the Robert T. Stafford Disaster Relief Emergency Act are set forth in a cooperative agreement between FEMA and Fairfax County. Activation funding of \$400,000 is included in the anticipated grants reserve; however, \$25,000 is appropriated directly to the agency to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. FEMA reimburses all expenditures related to the activation. Expenditure of this appropriation and the funding in the reserve is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team for a national emergency response.					
OFDA Activation Grant (92400G Series)	0/0.0	\$25,000	\$0	\$25,000	\$0
The responsibilities and procedures for Urban Search and Rescue activities are set forth in a cooperative agreement between OFDA and Fairfax County. Activation funding of \$700,000 is included in the anticipated grants reserve; however, \$25,000 is appropriated directly to the agency to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. OFDA reimburses all expenditures related to the activation. Expenditure of this appropriation and the funding in the reserve is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team for an international emergency response.					
TOTAL APPROPRIATED DIRECTLY TO AGENCIES	0/0.0	\$7,568,654	\$5,376,636	\$2,192,018	\$0

¹ It should be noted that sufficient Local Cash Match funding has been included to cover the anticipated General Fund obligation for the COPS grants in Agency 90, Police Department. The FY 2005 Local Cash Match total in Agency 90 includes both new funding sources as well as funds carried over from previous fiscal years.

Fund 102 Federal/State Grant Fund

Funding in Reserve Within Fund 102

An amount of \$48,149,512 is included in FY 2005 as a reserve for grant awards. Grant awards are principally funded by two general sources – federal/state grant funding and Local Cash Match. The FY 2005 reserves for each of these sources are estimated for anticipated grant awards and for unanticipated grant awards. The Reserve for Grant Funding and the Reserve for Local Cash Match are shown on the fund statement as both estimated revenue and estimated expenditures.

In FY 2005, the Reserve for Grant funding is \$44,385,442 including the Reserve for Anticipated Grant Funding of \$43,385,442 and the Reserve for Unanticipated Grant Funding of \$1,000,000. This reflects an increase of \$585,061 or 1.3 percent, over the FY 2004 Adopted Budget Plan Reserve for Grant Funding of \$43,800,381. This increase is attributable to an increase in projected funding requirements for several grants and the addition of several new awards to the Reserve for Anticipated Grant Funding. The Health Department has seen the largest increase over the FY 2004 Adopted Budget Plan due primarily to applying to the Center for Disease Control and Prevention for the *STEPS to a Healthier US Program* grant.

In FY 2005, the Reserve for Local Cash Match is \$3,764,070, including the Reserve for Anticipated Local Cash Match of \$3,689,070 and the Reserve for Unanticipated Local Cash Match of \$75,000. This reflects a decrease of \$150,597, or 3.8 percent, from the FY 2004 Adopted Budget Plan Reserve for Local Cash Match of \$3,914,667. The decrease in Local Cash Match requirements is due primarily to a decrease in the Police Department as the FY 2004 total included funding for a one-time Local Cash Match requirement associated with the COPS MORE02 grant. Correspondingly, \$3,764,070 is budgeted in the General Fund in Agency 87, Unclassified Administrative Expenses, for Local Cash Match contributions. This amount is a projection of the County contributions required for anticipated and unanticipated grant awards. It should be noted that an additional \$5,376,636 in Local Cash Match has been directly appropriated to the agencies for grant awards already received. This results in a FY 2005 total Local Cash Match commitment of \$9,140,706. The anticipated Local Cash Match required by agencies, and budgeted in Agency 87, is as follows:

AGENCY	FY 2005 ADVERTISED LOCAL CASH MATCH
Office of the County Executive, Office of Partnerships	\$44,000
Department of Transportation	\$1,510,750
Department of Community and Recreation Services	\$5,765
Department of Family Services	\$1,702,407
Juvenile and Domestic Relations District Court	\$95,306
Police Department	\$90,924
Fire and Rescue Department	\$239,918
Reserve for Unanticipated Grant Awards	\$75,000
Total	\$3,764,070

The following table provides funding levels for the FY 2005 Advertised Budget Plan for the fund including the awards in the reserves for anticipated and unanticipated awards. Actual grant awards received in FY 2005 may differ from the attached list.

Fund 102 Federal/State Grant Fund

FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Office of the County Executive/Office of Partnerships</i>					
Project Discovery (02003G)	1/1.0	\$72,500	\$44,000	\$28,500	\$0
The U.S. Department of Education and Project Discovery Inc. funds this community-based program that helps low-income and minority students in grades 6 through 12 prepare for access to post-secondary education. The Local Cash Match total of \$44,000 is the same as the total included in the FY 2004 Adopted Budget Plan for this program.					
<i>Office of Human Rights</i>					
U.S. Equal Employment Opportunity Commission Contract (39005G)	4/4.0	\$138,500	\$0	\$138,500	\$0
The U.S. Equal Employment Opportunity Commission (EEOC) program is the result of a contractual agreement reached between the Fairfax County Office of Human Rights and the Federal EEOC. This agreement requires the Office of Human Rights to investigate complaints of employment discrimination in Fairfax County. Any individual who applies for employment or is employed in Fairfax County is eligible to use these services.					
<i>Department of Transportation</i>					
Marketing and Ridesharing Program (40001G)	3/3.0	\$350,000	\$70,000	\$280,000	\$0
The Virginia Department of Transportation Marketing and Ridesharing grant encourages commuters to rideshare, assists commuters in their ridesharing efforts, and promotes the use of Fairfax County bus and rail services. Any County resident or any non-County resident working in Fairfax County may use this program. Required Local Cash Match for this program is 20 percent.					
Employer Outreach Program (40013G)	2/2.0	\$170,000	\$0	\$170,000	\$0
CMAQ funds provided via the Metropolitan Washington Council of Governments and the Virginia Department of Rail and Public Transportation for the Employer Outreach Program are used to decrease air pollution by promoting alternative commuting modes. Transportation Demand Management Programs, customized for each participant employment site, are implemented in partnership between the employer and the County.					
Dulles Corridor Enhancements (40016G)	1/1.0	\$0	\$0	\$0	\$0
This grant provides funding for a position that provides technical support for quality control and customer service in Dulles Express Bus Corridor operations. The funding for this position is reflected in Fund 100, County Transit Systems.					
Springfield Mall Transit Store (40017G)	0/0.0	\$200,000	\$0	\$200,000	\$0
Transportation Efficiency Improvement funds provided by the Virginia Department of Rail and Public Transportation for the Springfield Mall Transit Store are used to provide an Information Center at the Springfield Mall. The Information Center provides information regarding the status of the interchange project and answers to citizen questions about the project.					
Congestion Mitigation Air Quality (CMAQ) – Multiple Grants	0/0.0	\$7,203,750	\$1,440,750	\$5,763,000	\$0
Since 1994, Fairfax County has applied for CMAQ funds through the Virginia Department of Transportation (VDOT). Funds are used on programs designed to decrease air pollution by promoting alternative commuting modes. All CMAQ awards require a Local Cash Match of 20 percent. Based on the most up-to-date information available, an amount of \$7,203,750, (\$5,763,000 in Federal/State and \$1,440,750 in Local Cash Match) has been included in FY 2005 for CMAQ-related grants. As in the past, DOT will formally notify the Board of Supervisors of CMAQ-related awards and obtain the Board's concurrence prior to spending these funds.					
TOTAL – DEPARTMENT OF TRANSPORTATION	6/6.0	\$7,923,750	\$1,510,750	\$6,413,000	\$0
<i>Department of Community and Recreation Services</i>					
Summer Lunch Program (50001G)	0/0.0	\$77,601	\$5,765	\$71,836	\$0
The United States Department of Agriculture (USDA) Summer Lunch Program serves children between the ages of 5 and 18 at eligible centers throughout the County. Eligibility is based on at least 50 percent of the children in an area meeting income guidelines established by the USDA. The program distributes nutritious lunches to children. The USDA provides a set amount of funding yearly and local funding is used as a supplement to ensure that all eligible children are served. The estimated funding total for FY 2005 is equal to the awarded total in FY 2004.					

Fund 102 Federal/State Grant Fund

FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Local Government Challenge Grant (50004G)	0/0.0	\$5,000	\$0	\$5,000	\$0
The Virginia Commission for the Arts Local Government Challenge Grant is awarded to jurisdictions that support local arts programs for improving the quality of the arts. The funding awarded to Fairfax County will be provided to the Arts Council of Fairfax County for distribution.					
Americorps Strengthening Communities Grant (50007G)	0/0.0	\$51,136	\$0	\$51,136	\$0
This program is designed to support civic engagement and volunteerism, promote increased programming opportunities and increase the efficiency of service delivery to underserved populations.					
TOTAL - DEPARTMENT OF COMMUNITY AND RECREATION SERVICES	0/0.0	\$133,737	\$5,765	\$127,972	\$0
<i>Fairfax County Public Library</i>					
Erate Reimbursements (52011G)	0/0.0	\$224,448	\$0	\$224,448	\$0
The Federal Communications Commission (FCC) Erate Reimbursements program provides affordable access to modern telecommunications and information systems through reimbursements to vendors that participate in the Schools and Libraries Universal Service Program.					
<i>Department of Family Services</i>					
Women's Business Center (67201G)	0/0.0	\$75,000	\$75,000	\$0	\$0
The Women's Business Center is the result of an agreement reached between the Fairfax County Office for Women and the U.S. Small Business Administration (SBA). This a cooperative agreement with the Community Business Partnership, the Northern Virginia Small Business Development Center and the Enterprise Center of George Mason University to establish the first Women's Business Center program in Virginia, which will provide technical assistance to women business owners. This is year five of a five-year agreement with the SBA, and requires an amount of \$75,000 in Local Cash Match. It should be noted that this grant (formerly 05031G) was moved to the Department of Family Services in FY 2004, and renumbered 67201G.					
Workforce Investment Act (WIA)					
Beginning in the 1980's, Fairfax County has received funding from the U.S. Department of Labor to operate the Job Training Partnership Act (JTPA) Programs. On July 1, 2000, the Workforce Investment Act (WIA) of 1998 replaced the JTPA programs. WIA is a work-first approach to employment and training for adults, youth and dislocated workers. Funding in the following programs is anticipated.					
WIA Adult Program (67300G)	11/11.0	\$496,269	\$0	\$496,269	\$0
The WIA Adult Programs focus on meeting needs of businesses for skilled workers and individuals training and employment needs. Easy access to information and services is provided through a system of One-Stop centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area and other services for dislocated workers.					
WIA Youth Program (67302G)	7/7.0	\$578,453	\$0	\$578,453	\$0
The WIA Youth Programs focus on preparation for post-secondary educational opportunities or employment by linking academic and occupational learning. Programs include tutoring, study skills training and instruction leading to completion of secondary school, alternative school services, mentoring by adults, paid and unpaid work experience, occupational skills training, leadership development, support services and other services for disadvantaged youth aged 14-21.					
WIA Dislocated Worker Program/ National Emergency Program (67304G)	13/13.0	\$969,717	\$0	\$969,717	\$0
The WIA Dislocated Worker Programs focus on meeting the business needs for skilled workers and individuals training and employment needs. Easy access to information and services is provided through a system of One-Stop centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area and other services for dislocated workers. The National Emergency Program within this grant provides intensive employment services to workers who have been laid off or otherwise adversely impacted by the September 11 th events. The program is scheduled to close to new clients as of March 31, 2004, but one grant funded position may be continued in FY 2005 to complete the program's close-down process.					

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FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
WIA Rapid Response (67317G)	0/0.0	\$300,000	\$0	\$300,000	\$0
The WIA Rapid Response Programs focus on providing intensive services and occupational training opportunities to employees who have lost their jobs due to layoffs.					
SUBTOTAL WIA	31/31.0	\$2,344,439	\$0	\$2,344,439	\$0
Metro Tech Program (67309G)	3/3.0	\$820,046	\$0	\$820,046	\$0
The Metro Tech Program, administered by the Virginia Employment Commission, provides recruitment, job placement assistance and retraining for dislocated workers specifically in technology-oriented skills. Training is directly related to identified employment opportunities with specific companies.					
Fraud FREE Program (67312G)	4/4.0	\$299,975	\$0	\$299,975	\$0
The Fraud Recovery Special Fund, supported by State retained dollars from the collection of overpayments in all assistance programs, provides funding for a Fairfax County Fraud Investigation Unit. Staff to this unit has the responsibility to assess any indications of fraud in a variety of County-administered welfare programs such as Temporary Assistance for Needy Families, Food Stamps and Medicaid.					
Temporary Assistance for Needy Families (TANF) Hard-to-Serve (67314G)	2/2.0	\$200,000	\$0	\$200,000	\$0
Funding through the Virginia Department of Social Services allows the Department of Family Services to work in collaboration with community organizations, schools and other service providers to create individualized service plans that focus on addressing the specific barriers that keep hard-to-serve welfare families from successful employment.					
Department of Labor - One Source (67316G)	2/2.0	\$487,261	\$0	\$487,261	\$0
These funds provide for a community, multi-agency effort to address the disproportionate unemployment and underemployment of people with disabilities. By creating mechanisms for outreach to people with disabilities and their families, this program involves disabled individuals in activities that increase access to employment options and provide employment support systems. Program services address the lack of labor market participation, higher unemployment rates and underemployment of people with disabilities in terms of use of talent, satisfaction, earnings, responsibility and access to benefits in full-time employment.					
Temporary Assistance for Needy Families (TANF) Job Retention/Wage Advancement (67318G)	0/0.0	\$114,917	\$0	\$114,917	\$0
Funding is directed toward the goal of increasing the long-term employment retention rate of welfare recipients participating in employment and training activities. The focus of services is toward two identified areas of need: the provision of Alcohol and Drug Services (ADS) caseworkers to assist this population in gaining immediate access to ADS services and the provision of skills necessary for participants to successfully look for a job on their own, especially foreign born clients and those who require special assistance from a dedicated job developer.					
VASAVOR (67321G)	1/1.0	\$0	\$0	\$0	\$0
The Virginia Serious and Violent Offender Re-Entry (VASAVOR) program provides services to ex-offenders recently released from prison. Services include job skills training, education, career assessment, employment counseling and job seeking skills. Funding for a two-year period was appropriated in FY 2004, therefore no new additional funding is expected to be awarded in FY 2005.					
Refugee Employment Subsidy Program	4/4.0	\$561,805	\$0	\$561,805	\$0
Funding from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Refugee Resettlement will support refugees who have experienced or are likely to experience long-term difficulties assimilating into the local community. The program will assist refugees residing in Fairfax County, the City of Fairfax and the City of Falls Church gain economic self-sufficiency through a combination of subsidized and unsubsidized job placements.					
Title V - Senior Community Service Employment Program (67400G)	0/0.0	\$140,654	\$14,065	\$126,589	\$0
The Virginia Department for the Aging allocates U.S. Department of Labor funds to provide part-time opportunities in community service employment for the citizens of Fairfax County and the cities of Fairfax and Falls Church. Services are provided through classroom and on-the-job training, work experience, employment development, planning and support to unemployed low-income persons aged 55 or older. Required Local Cash Match for this program is 10 percent.					

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FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Independent Living Initiatives Grant Program (67500G)	1/1.0	\$55,346	\$0	\$55,346	\$0
The U.S. Department of Health and Human Services Independent Living Initiatives Grant program, administered through the Virginia Department of Social Services, provides comprehensive services for youth in residential foster care to develop skills necessary to live productive, self-sufficient and responsible adult lives. The program serves teenagers over age 16 and under age 19 in foster care and who are not eligible for Title IV-E payments.					
Foster and Adoptive Parent Training Grant (67501G)	3/3.0	\$477,298	\$119,324	\$357,974	\$0
The Virginia Department of Social Services (DSS) Foster and Adoptive Parent Training Grant will enable the enhancement of pre-service training, in-home support and recruiting of agency-approved foster care providers and adoptive parents. Required Local Cash Match for this program is 25 percent.					
Community Housing and Resource Program - Award Three (67503G)	2/1.5	\$858,552	\$433,837	\$424,715	\$0
The U.S. Department of Housing and Urban Development (HUD) Community Housing and Resource Program assists homeless families in making the transition from living in shelters to permanent housing. The program offers 36 transitional housing units and various supportive services. Annual funding for the grant totals \$858,552, of which \$424,715 is HUD funding and \$433,837 is County funding.					
Shelter Support Grant (67504G)	0/0.0	\$72,003	\$0	\$72,003	\$0
The Virginia Department of Housing and Community Development Shelter Support Grant serves homeless individuals and families living in County shelters. The program provides health care services to shelter residents through a program jointly administered by the Health Department and the Department of Family Services. Staff supporting this grant are located in Agency 71, Health Department					
RISE Supportive Housing Grant (67505G)	0/0.0	\$560,856	\$120,585	\$440,271	\$0
The U.S. Department of Housing and Urban Development (HUD) RISE Supportive Housing Grant is a three-year grant that provides 20 units of transitional housing. Funding also provides support services for families through a partnership of private non-profit organizations and County agencies. Annual funding for the grant totals \$560,856, of which \$420,271 is HUD funding and \$120,585 is Local Cash Match.					
VISSTA (67510G)	4/4.0	\$481,440	\$0	\$481,440	\$0
The Virginia Institute of Social Services Training Activities (VISSTA) program provides skills training for Adult Services, temporary assistance and Comprehensive Services Act (CSA). This includes employment and day care training for DFS staff.					
VISSTA Day Care Training (67510G)	1/1.0	\$163,304	\$0	\$163,304	\$0
The VISSTA Day Care Training grant provides a variety of training opportunities to improve the quality of childcare given by licensed and non-licensed day care providers.					
Transitional Housing Program - Award One (67512G)	2/0.4	\$464,638	\$220,936	\$243,702	\$0
This grant offers 18 transitional housing units, services and programs designed to assist homeless families in making the transition from living in shelters to permanent housing. Annual funding for the grant totals \$464,638 of which \$243,702 is HUD funding and \$220,936 is Local Cash Match.					
Foster Care and Adoption Staffing (67513G)	21/21.0	\$1,003,176	\$0	\$1,003,176	\$0
The General Assembly approved \$6.9 million statewide for new foster care and adoption staffing, effective July 1, 1999. This funding is a result of a staffing study conducted by the Virginia Department of Planning and Budget and the Virginia Department of Social Services that demonstrated the need for 201 additional staff for local jurisdictions. The additional staff will be used to improve the agencies' ability to meet legal mandates with regard to foster care and adoption. The expected outcomes are to reduce the average length of time children spend in foster care, to lower the caseloads in order to meet new judicial time frames and to provide more intensive services, to accelerate the adoption process for older, special needs children, to reduce expenditures out of the Comprehensive Services Act pool, to return children to a family member or permanent placement more quickly and to enable social workers to visit their children in foster care more frequently than the mandated minimal standard of once every 90 days.					

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Federal/State Grant Fund

FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Title IV-E Revenue Maximization (67514G)	18/17.5	\$1,966,270	\$0	\$1,966,270	\$0
<p>Through the Virginia Department of Social Services (VDSS), Title IV-E of the Social Security Act authorizes the financial claims process for Human Services departments' expenditures related to case management activities designed to prevent out-of-home placements and therefore reducing overall costs to the County in the future. Funding is to be focused on prevention of abuse and neglect and prevention of out of home placement for children. Quality assurance is being enhanced to assure best practices and successful outcomes in supporting safety, permanency, and well being for children in the community. Successful results in these efforts will serve to reduce county costs for the most intensive and intrusive services.</p>					
USDA Child and Adult Care Food Program (67600G)	8/7.0	\$3,359,148	\$0	\$3,359,148	\$0
<p>The U.S. Department of Agriculture (USDA) Child and Adult Care Food Program provides partial reimbursement for snacks served to children in family day care homes. Funds also provide for nutrition training, monitoring, and technical assistance. The program serves children (ages infant to 12) in approved day care homes.</p>					
USDA SACC Snacks (67601G)	0/0.0	\$250,000	\$0	\$250,000	\$0
<p>The U.S. Department of Agriculture (USDA) provides partial reimbursement for snacks served to children in the School-Age Child Care program. The program serves school-aged children, grades K-8.</p>					
U.S. Department of Health and Human Services Head Start Programs					
<p>Head Start is a national child development program that serves income eligible families with very young children. Families served by Head Start grants receive assistance with child education and development, social and health services and parent education including family literacy and English as a Second Language. The overall match requirements for Head Start grants are 20 percent. In addition to Local Cash Match, the agency uses in-kind services to meet this required match total.</p>					
Head Start Federal Program Grant (67602G)	27/26.5	\$4,223,559	\$322,148	\$3,901,411	\$0
<p>Head Start is a national child development program that serves income-eligible families with children 3-5 years of age. Families served by Head Start receive assistance with child education and development, social and health services and parent education including family literacy and English as a second language. This funding will provide services to an estimated 434 children.</p>					
Child Care Development Block Grant (67603G)	0/0.0	\$96,945	\$0	\$96,945	\$0
<p>The Child Care Block Grant extends service hours and days of care for children enrolled in part-day Head Start classrooms at Gum Springs Head Start Center.</p>					
Early Head Start Program (67610G)	26/26.0	\$2,945,841	\$333,609	\$2,612,232	\$0
<p>The Early Head Start program is a national child development program that serves income eligible families with children 0-3 years of age. Families served by Head Start receive assistance with child education and development, social and health services and parent education including family literacy and English as a second language. This funding will provide services to an estimated 212 children 0-3 years of age as well as pregnant mothers. It should be noted that this grant reflects the totals formerly funded under two separate grants 67606G (Early Head Start) and 67608G (Early Head Start - South County).</p>					
SUBTOTAL HEAD START PROGRAM	53/52.5	\$7,266,345	\$655,757	\$6,610,588	\$0
Virginia Preschool Initiative Grant (67604G)	1/1.0	\$963,661	\$0	\$963,661	\$0
<p>The Virginia Department of Education Preschool Initiative allows Fairfax County to serve 629 children in a statewide, comprehensive preschool program designed for at-risk four-year-olds.</p>					
Child Care Assistance and Referral Program (CCAR) (67605G)	31/30.5	\$1,698,621	\$0	\$1,698,621	\$0
<p>The Virginia Department of Social Services provides Child Care Development Fund (CCDF) funding for staff to support the provision of childcare services, which includes eligibility determination and child care placement, as well as recruitment, resources and referral activities.</p>					
Child Care Quality Initiative Program (67605G - Phase 001)	0/0.0	\$184,375	\$0	\$184,375	\$0
<p>The Virginia Department of Social Services allocates this funding to enhance the quality and supply of childcare services in the community.</p>					

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			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
VIEW Day Care (67607G)	3/3.0	\$157,362	\$15,736	\$141,626	\$0
The Virginia Department of Social Services reimburses Fairfax County for childcare services provided by the School Aged Child Care program to families who are participating in VIEW, the State Welfare Reform program. Required Local Cash Match for this program is 10 percent.					
Promoting Safe and Stable Families (67700G)	7/7.0	\$471,675	\$47,167	\$424,508	\$0
These Virginia Department of Social Services funds are used to develop, expand and deliver family preservation and family support services. Required Local Cash Match for this program is 10 percent.					
TOTAL DEPARTMENT OF FAMILY SERVICES	202/197.4	\$25,498,167	\$1,702,407	\$23,795,760	\$0
<i>Health Department</i>					
Shelter Support Program (71002G)	2/1.13	\$0	\$0	\$0	\$0
The Virginia Department of Housing and Community Development Shelter Support Grant serves homeless individuals and families living in County shelters. The program provides health care services to shelter residents through a program jointly administered by the Health Department and the Department of Family Services. The funding for these positions is located in Agency 67, Department of Family Services.					
Immunization Action Plan (71006G)	0/0.0	\$64,575	\$0	\$64,575	\$0
The U.S. Department of Health and Human Services Immunization Action Plan provides funding for outreach and education services regarding immunizations for children from low-income families within the community.					
Women, Infants and Children (71007G)	20/20.0	\$1,017,682	\$0	\$1,017,682	\$0
The U.S. Department of Agriculture provides funding for the Women, Infants and Children (WIC) Grant. This program provides food, nutrition education, and breastfeeding promotion for pregnant, postpartum, or breastfeeding women, infants, and children under the age of five.					
Perinatal Health Services (71010G)	1/1.0	\$221,048	\$0	\$221,048	\$0
The U.S. Department of Health Perinatal Health Services Grant provides for nutrition counseling for low-income pregnant women to reduce the incidence of low birth rate in Fairfax County. Increased funding will support Alpha-fetal protein testing.					
Anonymous Test Site (71011G)	0/0.0	\$18,000	\$0	\$18,000	\$0
The Virginia Department of Health and Human Services Test Site grant provides confidential information on HIV/AIDS and the location of facilities where HIV/AIDS tests are given. A testing clinic is held weekly where clients can receive testing and counseling without having to give their names.					
Tuberculosis Grant (71014G)	2/2.0	\$120,000	\$0	\$120,000	\$0
The Center for Disease Control and Prevention Tuberculosis Control Program, administered by the Virginia Department of Health, Tuberculosis Control Division, provides funding for one Public Health Nurse to coordinate tuberculosis case investigation, case management, and reporting activity for Fairfax County. These efforts include timely reporting of newly diagnosed cases, monitoring the follow-up of tuberculosis suspects to ensure timely diagnosis and treatment, and assisting nursing staff with investigation of contact with active cases of tuberculosis in the County. In addition, this grant provides funding for one Human Services Assistant position to coordinate tuberculosis-related activities in Fairfax County.					
Cardiovascular Risk Reduction (71021G)	0/0.0	\$24,766	\$0	\$24,766	\$0
The Virginia Department of Health, Division of Chronic Disease Prevention/Nutrition provides funding from the Preventative Health and Health Services (PHHS) Block Grant for Chronic Disease Prevention. The major focus of this grant is the prevention of, and early intervention for, cardiovascular disease process to control the risk factors associated with cardiovascular diseases.					

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FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Immunization WIC Grant (71022G)	0/0.0	\$112,000	\$0	\$112,000	\$0
The State Health Department received Federal funds to improve the immunization status of children receiving WIC services. The state selected four WIC sites in Fairfax County to implement an immunization assessment and monitoring program. The sites were selected due to the volume of infants and children receiving WIC services. The major goal for this project is to implement a system to assess immunization records of children enrolled in WIC and to refer children needing immunizations to their appropriate health care provider.					
Family Planning - Title X (71024G)	0/0.0	\$30,000	\$0	\$30,000	\$0
The State Health Department provides funding to cover the cost of pap smears for maternity clients. Pap Smears screen for cervical cancer and vaginal/cervical infections.					
Bioterrorism Grant (71025G)	1/1.0	\$101,830	\$0	\$101,830	\$0
The Centers for Disease Control provides funding through the Virginia Department of Health to fund a Management Analyst III position that serves the Fairfax/Falls Church Health District. The major goal is to have an emergency response plan that is coordinated with local agencies, hospitals, physicians and laboratories in the County and the region.					
Epidemiologist Grant (71025G - Phase 001)	1/1.0	\$74,000	\$0	\$74,000	\$0
The Centers for Disease Control provides funding through the Virginia Department of Health to fund an Epidemiologist (Management Analyst III) position that serves the Fairfax/Falls Church Health District. This position will provide surveillance and investigation of general communicable diseases, disease outbreaks and other diseases of public health significance.					
Northern Regional Office (71025G - Phase 002)	0/0.0	\$84,231	\$0	\$84,231	\$0
The Centers for Disease Control provides funding through the Virginia Department of Health to support regional teams for the Public Health Preparedness and Response from Bioterrorism grant. This funding is to support the rent for the Northern Regional Office in FY 2005.					
STEPS Grant	0/0.0	\$1,600,000	\$0	\$1,600,000	\$0
In July 2003, the Health Department submitted a grant application to the Centers for Disease Control for the STEPS to a Healthier US Program. If awarded, funding will be used locally to assess ways to decrease three health problems that impact the health of the community; obesity, diabetes and asthma. The majority of the funding, if awarded, will be contracted with Inova Health Systems for development of services to address these health issues.					
TOTAL HEALTH DEPARTMENT	27/26.13	\$3,468,132	\$0	\$3,468,132	\$0
<i>Circuit Court and Records</i>					
Alternative Dispute Resolution/Neutral Case Evaluation Grant (80003G)	1/1.0	\$40,426	\$0	\$40,426	\$0
The Supreme Court of Virginia Alternative Dispute Resolution/Neutral Case Evaluation Grant will provide funding for settlement conferences which will allow judges and attorneys to settle lawsuits prior to trial.					
<i>Juvenile and Domestic Relations District Court</i>					
Juvenile Accountability Incentive Block Grant (81013G)	4/3.0	\$172,948	\$17,294	\$155,654	\$0
The Virginia Department of Criminal Justice Services provides funding to combat violent youth crime, to increase accountability for juvenile criminal offenses and to promote greater accountability in the juvenile justice system. Required Local Cash Match for this program is 10 percent.					
Young Offender Grant (81016G)	1/1.0	\$166,023	\$78,012	\$88,011	\$0
This grant, funded by the Virginia Department of Criminal Justice Services (DCJS) is for the development and implementation of a Young Offender Program targeted to enhance services to juvenile offenders under the age of 14 years. FY 2005 reflects the third period of funding for this grant. A 50 percent Local Cash Match is required, however an additional supplemental amount of \$10,000 in federal funding is anticipated.					

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FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Title IV-E (81017G)	12/12.0	\$1,105,574	\$0	\$1,105,574	\$0
The federal government reimburses 50 percent of a staff's salary for the time they spend preventing out-of-home placements with juveniles who are deemed to be at-risk of being removed from their home. This grant was set up to receive these funds, which are being used to support additional staff in this critical area.					
Treatment of Juvenile Sex Offenders Grant (81018G)	1/1.0	\$168,507	\$0	\$168,507	\$0
This grant, funded by the Virginia Department of Criminal Justice Services (DCJS) is for the development and implementation of the Juvenile Sex Offender Treatment Enhancement Program. The program builds on existing services and adds intensive assessment, intensive supervision, small caseloads and home-based family intervention services to this population.					
TOTAL JUVENILE AND DOMESTIC RELATIONS COURT	18/17.0	\$1,613,052	\$95,306	\$1,517,746	\$0
<i>General District Court</i>					
Comprehensive Community Corrections Act Grant (85006G)	8/8.0	\$522,759	\$0	\$522,759	\$0
The Court Services Division of the General District Court provides pretrial and post-trial supervision of defendants and offenders in the community as mandated by the Comprehensive Community Corrections Act (CCCA) Grant. This award from the Virginia Department of Criminal Justice Services will continue to support 3/3.0 SYE grant positions providing pretrial services in the General District Court. These positions provide supervision of staff in the Court Services Division, as well as provide client services. The remaining 5/5.0 SYE grant positions provide probation services in the General District Court and the Juvenile and Domestic Relations District Court.					
<i>Police Department</i>					
Seized Funds (90002G)	0/0.0	\$806,865	\$0	\$806,865	\$0
The Seized Funds Program provides additional funding for law enforcement activities under authority of the Comprehensive Crime Control Act of 1984 and the Anti-Drug Abuse Act of 1986. These funds are released by the Department of Justice from asset seizures stemming from illegal narcotics activity. The program serves residents of Fairfax County.					
Victim Witness Assistance (90016G)	5/5.0	\$208,778	\$20,878	\$187,900	\$0
The Virginia Department of Criminal Justice Services provides funding for the Victim Witness Assistance Program. This award provides funding to ensure that staffing levels are adequate to provide services. Required Local Cash Match for this program is 10 percent.					
Local Law Enforcement Block Grant (90019G)	0/0.0	\$250,000	\$25,000	\$225,000	\$0
The Local Law Enforcement Block Grant program provides funding for the purpose of reducing crime and improving public safety. The program serves the residents of Fairfax County through the acquisition of equipment and technology and through personnel services funding to support law enforcement. Required Local Cash Match for this program is 10 percent.					
Smooth Operator Program (90022G)	0/0.0	\$85,000	\$0	\$85,000	\$0
The Virginia Department of Motor Vehicles provides funding for overtime salaries and educational materials for the continued targeting of aggressive drivers and the most common causes of traffic crashes and fatalities in the region.					
Someplace Safe (90025G)	1/1.0	\$61,050	\$12,210	\$48,840	\$0
The Virginia Department of Criminal Justice Services provides funding for the Victim Witness Unit's "Someplace Safe" Program, which provides a police response to domestic violence cases in Fairfax County. Required Local Cash Match for this program is 20 percent.					
I-95/495 Patrol Augmentation (90027G)	0/0.0	\$197,789	\$0	\$197,789	\$0
The Virginia Department of Transportation provides overtime salaries for sworn officers serving the I-95/1-395/1-495 Congestion Management Program during the eight year Mixing Bowl construction project.					
Traffic Safety Watch (90029G)	0/0.0	\$55,000	\$0	\$55,000	\$0
The Virginia Department of Motor Vehicles provides for the continued distribution of educational information, targeting aggressive drivers, red light runners and drivers who fail to properly buckle up children.					

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FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Bulletproof Vest Program (90031G)	0/0.0	\$65,672	\$32,836	\$32,836	\$0
Through the Bulletproof Vest Program, the Department of Justice, Bureau of Criminal Justice Assistance, provides funding for the purchase of new or replacement ballistic vest for the protection of sworn law enforcement officers. One vest may be purchased per officer per year under the provisions of this program. Required Local Cash Match for this program is 50 percent.					
Internet Crimes Against Children Task Force (90034G)	0/0.0	\$300,000	\$0	\$300,000	\$0
This Office of Juvenile Justice and Delinquency Prevention grant program provides funding to support efforts to prevent the exploitation of minors through the use of the internet.					
District Challenge Program (90039G)	0/0.0	\$10,000	\$0	\$10,000	\$0
The Virginia Department of Motor Vehicles provides funding for an incentive program which recognizes district stations for traffic safety efforts.					
Gang Resistance Education and Training Program (90042G)	0/0.0	\$45,000	\$0	\$45,000	\$0
The Gang Resistance Education and Training (GREAT) Program is a life skills competency program designed to provide students with the skills they need to avoid gang pressure and youth violence. Funding is provided through the Department of Alcohol, Tobacco, Firearms and Explosives.					
Click-It or Ticket Program (90043G)	0/0.0	\$70,000	\$0	\$70,000	\$0
The Virginia Department of Motor Vehicles provides funding in support of programs aimed at educating the citizens of Fairfax County regarding the importance of properly installed, maintained and utilized automobile passenger safety belts.					
Speed/Racing Abatement Program (90044G)	0/0.0	\$67,000	\$0	\$67,000	\$0
The Virginia Department of Motor Vehicles provides funding in support of programs to enforce laws pertaining to aggressive driving, excessive speed and racing in the streets of Fairfax County. Funding will be used for sworn officer overtime and educational materials.					
Traffic Enforcement Information Program	0/0.0	\$75,000	\$0	\$75,000	\$0
The Virginia Department of Motor Vehicles provides funding to support the cost of an information and enforcement program targeting proper attention to traffic safety laws in Fairfax County. Funding will be utilized for program-related operating-expenses.					
Youth Alcohol Awareness Program	0/0.0	\$35,000	\$0	\$35,000	\$0
The Virginia Department of Motor Vehicles provides funding for educational programs for the youth of Fairfax County with regard to the dangers of alcohol use and abuse. Funding will be utilized for program-related operating-expenses.					
TOTAL POLICE DEPARTMENT	6/6.0	\$2,332,154	\$90,924	\$2,241,230	\$0
<i>Fire and Rescue Department</i>					
Virginia Department of Fire Programs Fund Award (92001G)	3/3.0	\$1,360,000	\$0	\$1,360,000	\$0
The Fire Programs Fund Award provides funding for: fire services training; constructing, improving and expanding regional fire service training facilities; public fire safety education; purchasing firefighting equipment or firefighting apparatus; or purchasing protective clothing and protective equipment for firefighting personnel. Program revenues may not be used to supplant County funding for these activities. The program serves residents of Fairfax County, as well as the towns of Clifton and Herndon.					
Two-for-Life (92004G)	0/0.0	\$395,000	\$0	\$395,000	\$0
The Virginia Department of Health, Division of Emergency Services Two-for-Life Program is funded from the \$2 fee included as part of the annual Virginia motor vehicle registration. Funds are set aside by the State for local jurisdictions for emergency medical services purposes, including the training of Emergency Medical Services (EMS) personnel and the purchase of necessary equipment and supplies. Funds are allocated based on the vehicle registrations processed in each locality. Effective July 2002, the amount collected was changed to \$4 per vehicle, however these funds will not be designated for EMS until July 2004. Disbursement of these increased funds will occur in FY 2006.					

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			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Urban Search and Rescue (92018G and 92100G Series)	3/3.0	\$1,100,000	\$0	\$1,100,000	\$0
The responsibilities and procedures for national search and rescue activities under the Robert T. Stafford Disaster Relief Emergency Act are set forth in a cooperative agreement between the Federal Emergency Management Agency (FEMA) and the County. Funding is provided to enhance, support and maintain the readiness of the Department's Urban Search and Rescue Team, equipment cache and medical supplies.					
Urban Search and Rescue Activations (92200G Series)	0/0.0	\$400,000	\$0	\$400,000	\$0
The responsibilities and procedures for national urban search and rescue activities provided by the Department's Urban Search and Rescue Team and National Medical Response Team are identified in memorandums of agreement with the Federal Emergency Management Agency (FEMA). Activities are performed at the request of a Government Agency and are provided at the option of the local jurisdiction. Upon activation, an appropriation is necessary to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. All expenditures related to activations are reimbursed by the appropriate agency requesting the deployment. This appropriation is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team (VA-TF1) and the National Medical Emergency Response Team.					
International Urban Search and Rescue (92021G and 92300G Series)	1/1.0	\$601,887	\$64,918	\$536,969	\$0
A memorandum with the U.S. Agency for International Development (USAID), Office of Foreign Disaster Assistance (OFDA) exists to provide emergency urban search and rescue services internationally. Funding is provided to enhance, support, and maintain the readiness of the Department's Urban Search and Rescue Team, equipment cache and medical supplies. Year three of a five-year agreement is anticipated to begin in FY 2005. The total value of this agreement over the five-year grant period (exclusive of deployment costs) is \$2,000,000. Required Local Cash Match for this program is 25 percent of personnel-related costs, including overtime.					
International Urban Search and Rescue Activations (92400G Series)	0/0.0	\$700,000	\$0	\$700,000	\$0
The responsibilities and procedures for international urban search and rescue activities provided by the Department's Urban Search and Rescue Team are identified in a memorandum of agreement with the Office of Foreign Disaster Assistance (OFDA). Activities are performed at the request of a Government Agency and are provided at the option of the local jurisdiction. Upon activation, an appropriation is necessary to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. All expenditures related to an activation are reimbursed by the appropriate agency requesting the deployment. This appropriation is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team (USAID SAR 1).					
Assistance to Firefighters Act Grant Program (92020G)	0/0.0	\$500,000	\$150,000	\$350,000	\$0
Awards are made to local fire departments on a competitive basis. Eligible categories for a specific award period are determined by the Federal Emergency Management Agency (FEMA). Categories include training, wellness and fitness programs, vehicles, equipment, personal protective equipment and fire prevention programs. Required Local Cash Match for this program is 30 percent.					
Consolidated Emergency Medical Services (EMS) Grants	0/0.0	\$50,000	\$25,000	\$25,000	\$0
These grants from the Office of Emergency Medical Services, Virginia Department of Health, provide limited funding to EMS organizations for the purchase of specified equipment to address critical statewide emergency medical services needs. Items such as automatic external defibrillation devices and computers have been funded through these grants. Required Local Cash Match for this program is 50 percent.					
TOTAL FIRE AND RESCUE DEPARTMENT	7/7.0	\$5,106,887	\$239,918	\$4,866,969	\$0

Fund 102 Federal/State Grant Fund

FY 2005 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2005 GRANT FUNDED POSITIONS/SYE	FY 2005 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Fund 102 Summary</i>					
<i>Reserve for Anticipated Grants (subtotal of grants in above table)</i>	280/273.53	\$47,074,512	\$3,689,070	\$43,385,442	\$0
<i>Reserve for Unanticipated Grants</i>	0/0.0	\$1,075,000	\$75,000	\$1,000,000	\$0
TOTAL RESERVES	280/273.53	\$48,149,512	\$3,764,070	\$44,385,442	\$0
<i>TOTAL APPROPRIATED DIRECTLY TO AGENCIES</i>	0/0.0	\$7,568,654	\$5,376,636	\$2,192,018	\$0
TOTAL FUND	280/273.53	\$55,718,166	\$9,140,706	\$46,577,460	\$0

Fund 102 Federal/State Grant Fund

Agency Position Summary

280 Merit Grant Positions / 273.53 Merit Grant Staff Years

Position Detail Information

OFFICE OF THE COUNTY EXECUTIVE

Project Discovery (02003G)

1 Management Analyst II
1 Position
1.0 Staff Year

OFFICE OF HUMAN RIGHTS

EEOC (39005G)

3 Human Rights Specialists II
1 Administrative Assistant I
4 Positions
4.0 Staff Years

DEPARTMENT OF TRANSPORTATION

Marketing & Ridesharing (40001G)

1 Graphic Artist III
1 Transportation Planner III
1 Administrative Assistant II
3 Positions
3.0 Staff Years

Employer Outreach Program (40013G)

1 Transportation Planner II
1 Transportation Planner I
2 Positions
2.0 Staff Years

Dulles Corridor Enhancements (40016G)

1 Planning Technician II
1 Position
1.0 Staff Year

DEPARTMENT OF FAMILY SERVICES

WIA Adult (67300G)

1 Human Service Worker IV
6 Human Service Workers III
1 Management Analyst I
2 Administrative Assistants II
1 Program Manager
11 Positions
11.0 Staff Years

WIA Youth (67302G)

1 Human Service Worker IV
5 Human Service Workers II
1 Administrative Assistant II
7 Positions
7.0 Staff Years

WIA Dislocated Worker Program/ National Emergency Grant (67304G)

2 Human Service Workers IV
9 Human Service Workers III
2 Administrative Assistants II
13 Positions
13.0 Staff Years

Metro Tech Program (67309G)

1 Human Service Worker IV
2 Human Service Workers III
3 Positions
3.0 Staff Years

Fraud Free (67312G)

2 Human Service Workers III
2 Human Service Workers II
4 Positions
4.0 Staff Years

Temporary Assistance for Needy Families (TANF) (67314G)

1 Human Service Worker III
1 Human Service Worker II
2 Positions
2.0 Staff Years

Dept. of Labor - One Source (67316G)

1 Human Service Worker III
1 Accountant II
2 Positions
2.0 Staff Years

VASAVOR (67321G)

1 Human Service Worker III
1 Position
1.0 Staff Year

Refugee Employment Subsidy Program

4 Human Service Workers II
4 Positions
4.0 Staff Years

Independent Living Initiatives (67500G)

1 Social Worker III
1 Position
1.0 Staff Year

Foster and Adoptive Parent Training (67501G)

2 Social Workers III
1 Social Worker II
3 Positions
3.0 Staff Years

Community Housing and Resource Program (67503G and 67512G)

1 Management Analyst III
1 Social Worker III, PT
2 Administrative Assistants II, PT
4 Positions
1.9 Staff Years

VISSTA (67510G)

1 Management Analyst III
4 Administrative Assistants IV
5 Positions
5.0 Staff Years

Foster Care and Adoption Staffing (67513G)

1 Human Services Coordinator II
8 Social Workers III
8 Social Workers II
1 Management Analyst III
1 Administrative Assistant IV
2 Administrative Assistants III
Positions
21.0 Staff Years

Title IV-E Revenue Maximization (67514G)

2 Management Analysts III
1 Management Analyst I, PT
1 Social Worker Supervisor
8 Social Workers III
4 Social Workers II
1 Public Health Nurse
1 Administrative Assistant IV
18 Positions
17.5 Staff Years

USDA Child Care Food Program (67600G)

1 Child Care Specialist III
3 Child Care Specialists I, 2 PT
2 Human Services Assistants
1 Management Analyst II
1 Administrative Assistant III
8 Positions
7.0 Staff Years

Fund 102

Federal/State Grant Fund

Head Start Federal Program

(67602G, Phases 001, 002 and 003)

3	Child Care Specialists II
1	Child Care Specialist I
6	Day Care Center Teachers II
7	Day Care Center Teachers I
3	Human Service Workers II, 1 PT
1	Public Health Nurse III
1	Management Analyst III
2	Human Services Assistants
2	Administrative Assistants IV
1	Administrative Assistant III
27	Positions
26.5	Staff Years

Virginia Preschool Initiative (67604G)

1	Child Care Specialist II
1	Position
1.0	Staff Year

Child Care Assist. Program (67605G)

9	Child Care Specialists I
1	Human Service Worker II
9	Human Service Workers I
1	Management Analyst IV
1	Management Analyst III
2	Management Analysts II, 1 PT
1	Child Care Program Adm. I
4	Human Services Assistants
1	Administrative Assistant III
2	Administrative Assistants II
31	Positions
30.5	Staff Years

VIEW Day Care (67607G)

1	Child Care Specialist III
2	Day Care Center Teachers I
3	Positions
3.0	Staff Years

Early Head Start (67610G)

2	Head Start Coordinators
2	Child Care Specialists II
5	Child Care Specialists I
7	Day Care Center Teachers II
7	Day Care Center Teachers I
1	Day Care Center Aide
1	Human Service Worker II
1	Human Services Assistant
26	Positions
26.0	Staff Years

Promoting Safe and Stable Families

(67700G)

4	Social Workers II
1	Human Service Coordinator II
1	Management Analyst II
1	Administrative Assistant II
7	Positions
7.0	Staff Years

HEALTH DEPARTMENT

Shelter Support (71002G)

2	Nurse Practitioners, PT
2	Positions
1.13	Staff Years

WIC (71007G)

1	Nutrition Program Supervisor
1	Sr. Public Health Nutritionist
7	Public Health Nutritionists
5	Nutritionist Assistants
6	Administrative Assistants II
20	Positions
20.0	Staff Years

Perinatal Health Services (71010G)

1	Human Services Assistant
1	Position
1.0	Staff Year

Tuberculosis Grant (71014G)

1	Public Health Nurse III
1	Human Services Assistant
2	Positions
2.0	Staff Years

Bioterrorism Grant (71025G)

2	Management Analysts III
2	Position
2.0	Staff Year

CIRCUIT COURT AND RECORDS

Neutral Case Evaluation (80003G)

1	Administrative Assistant IV
1	Position
1.0	Staff Year

JUVENILE AND DOMESTIC

RELATIONS DISTRICT COURT

Juvenile Accountability

Block Grant (81013G)

1	Management Analyst I, PT
3	Probation Counselors II, 1 PT
4	Positions
3.0	Staff Years

Young Offender (81016G)

1	Probation Counselor III
1	Position
1.0	Staff Year

Title IV-E (81017G)

1	Probation Counselor III
7	Probation Counselors II
1	Probation Counselor I
1	Management Analyst III
1	Management Analyst II
1	Training Specialist II
12	Positions
12.0	Staff Years

Treatment of Juvenile Sex Offenders

(81018G)

1	Probation Counselor III
1	Position
1.0	Staff Year

GENERAL DISTRICT COURT

Comprehensive Community Corrections Act (85006G)

1	Probation Supervisor I
1	Probation Counselor III
5	Probation Counselors II
1	Administrative Assistant II
8	Positions
8.0	Staff Years

POLICE DEPARTMENT

Victim Witness Assistance (90016G)

4	Probation Counselors II
1	Human Services Assistant
5	Positions
5.0	Staff Years

Someplace Safe (90025G)

1	Probation Counselor II
1	Position
1.0	Staff Year

FIRE AND RESCUE DEPARTMENT

Fire Programs (92001G)

1	Photographic Specialist
2	Life Safety Education Specialists
3	Positions
3.0	Staff Years

International Search & Rescue (92021G)

1	Fire Battalion Chief
1	Position
1.0	Staff Year

Urban Search and Rescue (92101G)

1	Fire Technician
1	Accountant III
1	Administrative Assistant III
3	Positions
3.0	Staff Years

PT Denotes Part Time

Fund 102

Federal/State Grant Fund

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 102, Federal/State Grant Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,377,151	\$68,934	\$2,175,324	\$85,634
Revenue:				
Federal Funds ¹	\$28,474,104	\$3,085,328	\$52,528,199	\$2,192,018
State Funds ¹	5,639,678	0	10,657,606	0
Local Cash Match	2,184,175	0	4,001,226	0
Other Match	5,413,203	9,088,853	13,760,584	5,376,636
Other Non-profit Grants	48,690	0	67,050	0
Seized Funds ¹	280,055	0	0	0
Interest - Seized Funds	15,868	0	0	0
Interest - Fire Programs Funds	32,877	0	0	0
Miscellaneous Revenue ¹	229,368	0	460,690	0
Reserve for Estimated Grant Funding	0	43,800,381	26,345,252	44,385,442
Reserve for Estimated Local Cash Match	0	3,914,667	3,112,077	3,764,070
Total Revenue	\$42,318,018	\$59,889,229	\$110,932,684	\$55,718,166
Total Available	\$43,695,169	\$59,958,163	\$113,108,008	\$55,803,800

Fund 102

Federal/State Grant Fund

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 102, Federal/State Grant Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Emergency Preparedness ²	\$2,771,501	\$0	\$10,211,796	\$0
Office of County Executive	76,854	0	149,423	0
Office for Women ³	70,000	0	0	0
Economic Development Authority	85,000	0	0	0
Capital Facilities	486,726	0	728,313	0
Land Development Services	19,546	0	48,254	0
Dept. of Planning and Zoning	9,780	0	0	0
Department of Housing and Community Development	693,922	0	2,256,426	0
Office of Human Rights	115,417	0	164,810	0
Department of Transportation	685,916	0	868,479	0
Department of Community and Recreation Services	54,469	0	562,522	0
Fairfax County Public Library	103,069	0	289,431	0
Department of Family Services	21,455,284	0	34,015,322	0
Department of Administration for Human Services	0	0	45,000	0
Health Department	1,711,136	0	2,389,756	0
Circuit Court and Records	86,271	0	40,426	0
Juvenile and Domestic Relations District Court	1,038,962	0	3,017,849	0
Commonwealth's Attorney	5,863	0	81,740	0
General District Court	516,833	0	526,489	0
Police Department	9,404,675	12,164,181	21,364,180	7,518,654
Office of the Sheriff	(184,018)	0	211,480	0
Fire and Rescue Department ¹	2,312,639	10,000	6,505,060	50,000
Animal Shelter	0	0	88,289	0
Unclassified Administrative	0	47,715,048	29,457,329	48,149,512
Total Expenditures	\$41,519,845	\$59,889,229	\$113,022,374	\$55,718,166
Total Disbursements	\$41,519,845	\$59,889,229	\$113,022,374	\$55,718,166
Ending Balance⁴	\$2,175,324	\$68,934	\$85,634	\$85,634

¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$1,971,877 have been reflected as increases to FY 2003 revenues and an audit adjustment of \$45,856 has been reflected as a decrease to FY 2003 expenditures to properly record revenue accruals and reclassify grant expenditures to the correct program year. The audit adjustments have been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

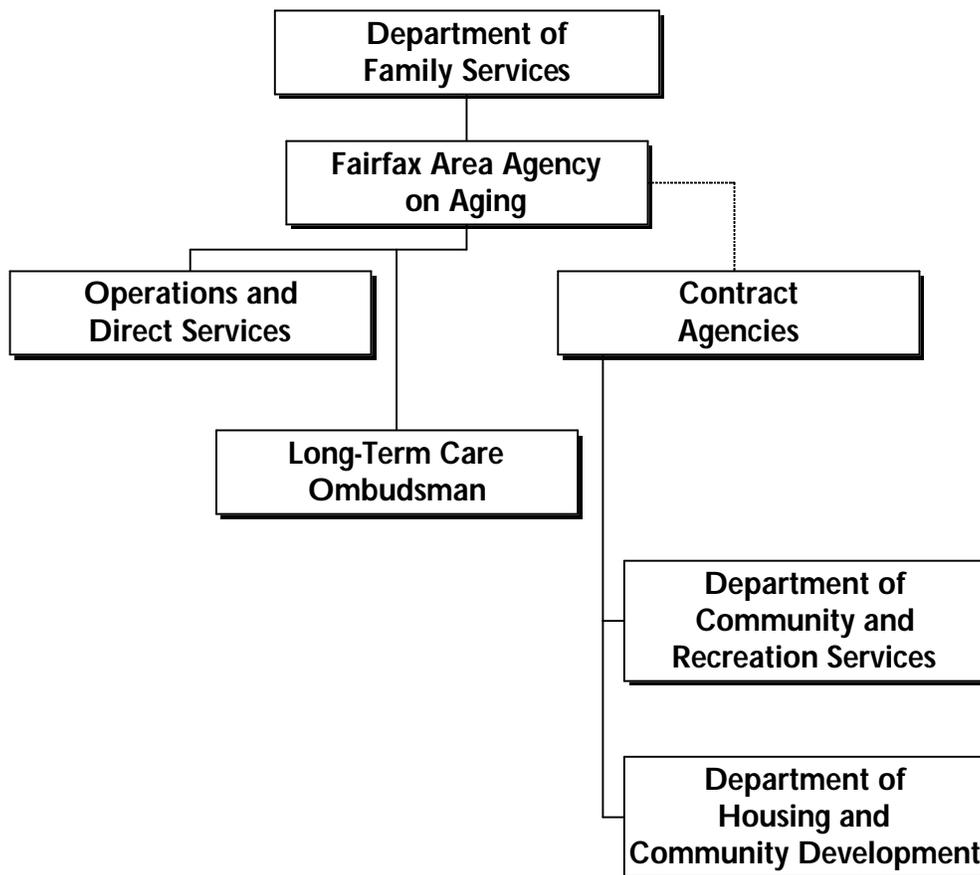
² Emergency Preparedness grant funding is reflected as a separate category in order to centrally identify grant funds earmarked for security and emergency preparedness requirements. Agencies involved in this effort include the Office of Public Affairs, the Department of Public Works and Environmental Services, the Department of Transportation, the Department of Information Technology, the Health Department, the Police Department and the Fire and Rescue Department.

³ Effective in FY 2004, the Women's Business Center grant has been moved to the Department of Family Services.

⁴ The large FY 2003 Ending Balance in Fund 102, Federal/State Grant Fund, is due primarily to timing, as some revenues received late in the fiscal year have not been by spent by June 30 as the time period for spending grant funds often continues beyond the end of the fiscal year.

Fund 103

Aging Grants and Programs



Mission

To promote and sustain a high quality of life for older persons residing in Fairfax County by offering a mixture of services, provided through the public and private sectors, that maximize personal choice, dignity and independence.

Focus

Fund 103, Aging Grants and Programs, serves as the fiscal entity for federal and state grants awarded to the County primarily through the Virginia Department of the Aging. Grant funds are received and administered by the Fairfax Area Agency on Aging (FAAA), part of the Adult and Aging division within the Department of Family Services. Deriving its purpose and structure from the Federal Older Americans Act, which established local area agencies on aging, FAAA exists to provide community leadership on aging issues and to promote community-based programs and activities that enhance the quality of life for the elderly and their caregivers. In addition to playing a key role linking practice and policy, FAAA serves as the focal point for the network of County and private sector agencies serving the elderly. FAAA helps seniors remain in the community through the administration and coordination of social service programs that deal with older persons whose needs are varied and may require intervention by one or more agency programs.

The Virginia Department for the Aging serves as the oversight agency for the FAAA as well as a pass-through entity for both state general funds and Federal Older Americans Act and United States Department of Agriculture funds. In addition, the FAAA receives funding from Fairfax County as well as the cities of Fairfax and Falls Church. It should be noted that one of FAAA's programs, the Northern Virginia Long-Term Care Ombudsman Program, is a regional program that also serves the City of Alexandria, Loudoun County, Arlington County and Prince William County. As such, these member jurisdictions also provide funding to

Fund 103

Aging Grants and Programs

support the Long-Term Care Ombudsman Program. FAAA program revenue is also generated from payments made for some grant program services such as Congregate Meals and Home-Delivered Meals, and from private corporation donations.

The Fairfax Area Commission on Aging (COA), appointed by the Board of Supervisors and the cities of Fairfax and Falls Church, serves as the official advisory body to the FAAA, the Board of Supervisors and the City Councils of Falls Church and Fairfax regarding local long-term care issues, legislative concerns, fiscal requirements, and program and policy issues. In addition, the newly established Long-Term Care Council charged with implementing the strategic plan of the Citizens Task Force for Long-Term Care also serves in an advisory capacity to FAAA. In a study of long-term care issues, the Citizen's Task Force found that the greatest barrier to services is lack of information on existing services and how to access them. As a result, the Long-Term Care Council strongly recommended strategies to maximize service resources through information and communication. Thus, improved awareness, information, and communication is one of FAAA's primary goals.

Given that the vast majority of seniors would prefer to remain in their own homes, as well as the high cost and limited supply of nursing and assisted living facilities, FAAA provides a continuum of affordable services so that individuals can remain living independently in their own home as long as possible. To this end, FAAA provides community-based services such as case management/consultation services; legal assistance; transportation; information and referral; volunteer in-home services; and, home-delivered and congregate meals. For those seniors who cannot live independently in the community, staff and volunteers with FAAA's Long-Term Care Ombudsman Program work with area nursing homes and assisted living facilities to provide professional information and assistance and mediation to ensure that patient's rights are being upheld.

THINKING STRATEGICALLY

Strategic directions for the Department include:

- Increasing public awareness;
- Connecting people to services;
- Promoting independent and supportive living;
- Improving an expanding long-term care workforce; and
- Creating a long-term care delivery system.

Key environmental components driving the FAAA's future direction and strategic planning are the rapidly increasing numbers of older adults in the Fairfax area; the growing diversity of ethnicity, culture and language of older adults; emerging local and national initiatives to support the family caregiver; the shortage of long-term care providers; and, the increasing demand for services to older adults given local, state, and national budget constraints.

- ◆ *Rapidly increasing numbers of older adults as a portion of the Fairfax County overall population and increasing numbers of frail elderly.* Older adults are the most rapidly expanding population group. From 2000-2010, the County's total population is projected to increase by 15 percent, but those age 65+ will grow by 54 percent. This fact is particularly significant given that approximately 20 percent of persons age 65+ have a substantial physical, visual, or hearing disability, while approximately 50 percent of persons age 85+ have some form of dementia.
- ◆ *Growing diversity of ethnicity, culture, and language of persons age 65+ in the Fairfax area.* In 2000, 24 percent of the 65+ population in Fairfax County was non-white and more than 1 out of 10 persons age 65+ speak no English or do not speak English very well.
- ◆ *Support of local and long-distance family caregivers of older adults.* Recognizing the importance of the family caregiver in caring for a rapidly growing senior population, the federal government has provided new funds enabling localities to provide enhanced services for family caregivers, such as public information, support groups, adult day care, emergency services and assisted transportation.

Fund 103 Aging Grants and Programs

- ◆ *The shortage of long-term care providers requires new strategies for recruitment and retention of workers and a greater awareness and accessibility of assistive devices.* Low pay; lack of health insurance and available/affordable transportation; and, absence of a clear career ladder result in fewer service providers. Thus, new strategies are needed to recruit and retain home care worker/providers. Assistive technology is an increasing trend in meeting some of the needs of persons who could remain at home with the help of low-tech and high-tech solutions for reducing falls and injury in the home, improving safety for those living alone, monitoring health and assisting with daily living activities.

- ◆ *Budgetary constraints at the local, state, and federal level have resulted in flat or reduced funding levels at the same time demand for service is rising.* With a projected growth in the senior adult population of 54 percent in this decade, requests for day care services, congregate meals, and home-based assistance with daily living activities are increasing at a faster rate than the funding required to provide these services. In addition, outreach to the underserved populations of elders, including minorities, will increase the demand for services. While FAAA continues to increase efficiencies and diversify resources, such as recruiting more volunteers, applying for grant and corporate funding, accepting private donations, and charging fees on a sliding-scale basis for some services, level or reduced funding from local, state and federal sources may result in service caps and/or institution of waiting lists for services.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Eliminated the waiting list of more than 1.5 years for 25 frail, homebound elderly persons who needed food by establishing a new Meals-on-Wheels route in the Centreville/Chantilly area.	✓		Agencywide
Implemented an interdisciplinary model for providing case management services to increase service efficiency and effectiveness.	✓		Agencywide
Assessed the capacity of local area nursing homes to serve hearing-impaired and deaf seniors by conducting a survey of resident needs, staff/volunteer interpreter skills and adaptive devices for communication and safety.	✓		Agencywide
Expand a pilot program in partnership with Inova VNA Home Health to provide telehomecare monitoring to homebound seniors with multiple medical conditions which enabled participants to remain in their own homes.	✓	✓	Agencywide
Continue to purchase assistive devices and other adaptive equipment and provide instruction on using such equipment to assist with daily living activities so that otherwise healthy elderly persons may remain in their own homes.	✓	✓	Agencywide
Continue to replace hourly home-based care services with task-based services in congregate apartment complexes to increase efficiency and maximize resources.	✓	✓	Agencywide

Fund 103 Aging Grants and Programs

 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Continue to increase public awareness of aging issues and resources through the <i>Golden Gazette</i> .	☑	☑	Agencywide
Provide an updated, more comprehensive Home Care Packet for older adults and caregivers, available in hard-copy as well as online, to provide information on aging issues and available resources.		☑	Agencywide
Developed and published aging/long-term care brochures, into five languages. Continue to expand outreach to culturally diverse older adults by developing a comprehensive resource directory of available public resources.	☑	☑	Agencywide
Implemented and coordinated an accompanied transportation service for isolated older adults with physical and/or cognitive impairments who require assistance to safely access and receive services.	☑		Agencywide
Expand a pilot program to inform and instruct older adults about using various forms of public transportation.	☑	☑	Agencywide
 Maintaining Healthy Economies	Recent Success	FY 2005 Initiative	Cost Center
Hosted the Older Adult Employment, Technology, and Information Expo which offered education and information concerning employment opportunities and community resources for seniors.	☑		Agencywide
Serve an additional 15 low income older workers, many with limited English proficiency, through the SCSEP Program which provides assessment, planning and job training services and supervision to promote work and economic independence for older workers.		☑	Agencywide
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to provide volunteer opportunities, recruitment, screening, training and support for over 2,250 volunteers to meet the needs of older adults. In FY 2003, volunteers provided approximately 84,000 hours of service valued at nearly \$1.5 million.	☑	☑	Agencywide

Fund 103 Aging Grants and Programs

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Grant	37/ 36	37/ 36	38/ 37	38/ 37
Expenditures:				
Personnel Services	\$2,157,618	\$2,115,930	\$2,867,222	\$2,300,110
Operating Expenses	2,125,383	2,183,429	2,881,465	2,277,107
Capital Equipment	0	0	0	0
Total Expenditures	\$4,283,001	\$4,299,359	\$5,748,687	\$4,577,217
Revenue:				
Federal	\$1,399,400	\$1,258,552	\$1,565,971	\$1,273,501
State	712,929	708,265	943,959	727,377
Project Income	347,229	333,949	401,338	362,065
Other Jurisdictions' Share of the Ombudsman Program	94,303	83,995	98,431	111,076
City of Fairfax	33,013	33,013	33,013	33,013
City of Falls Church	36,306	36,306	36,306	36,306
Private Corporations	3,339	9,453	16,613	9,454
Total Revenue	\$2,626,519	\$2,463,533	\$3,095,631	\$2,552,792
Net Cost to the County	\$1,656,482	\$1,835,826	\$2,653,056	\$2,024,425

Position Summary		
<p><u>OPERATIONS AND DIRECT SERVICES</u></p> <p><u>Community-Based Social Services</u></p> <p>2 Social Work Supervisors</p> <p>5 Social Workers II, 1 PT</p> <p>1 Administrative Assistant II, PT</p> <p><u>Home Delivered Meals</u></p> <p>1 Social Work Supervisor</p> <p>1 Human Services Worker III</p> <p>3 Social Workers II</p> <p><u>Family Caregiver Support</u></p> <p>1 Management Analyst III</p>	<p><u>Care Coordination for the Elderly Virginian</u></p> <p>1 Social Work Supervisor</p> <p>1 Social Worker III</p> <p>2 Social Workers II</p> <p>1 Mental Health Therapist II</p> <p>2 Public Health Nurses II</p> <p>1 Management Analyst II</p> <p>1 Administrative Assistant II</p>	<p><u>LONG-TERM CARE OMBUDSMAN</u></p> <p>1 Social Work Supervisor</p> <p>4 Social Workers III</p> <p><u>DEPARTMENT OF COMMUNITY AND RECREATION SERVICES</u></p> <p><u>Congregate Meals</u></p> <p>5 Recreation Specialists II</p> <p>5 Recreation Assistants</p>
<p><u>TOTAL POSITIONS</u> 38 Grant Positions / 37.0 Grant Staff Years</p>		<p>PT Denotes Part-Time Positions</p>

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$95,876**
An increase of \$95,876 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program.

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Aging Grants and Programs

- ◆ **Congregate Meals Program** **\$114,218**
An increase of \$114,218 in Operating Expenses is associated with the expansion of the Congregate Meals Program at four new/expanded facilities: Franconia Senior Center, Herndon Harbor House, James Lee Senior Center, and Lorton Senior Center. Funding will support an additional 29,900 meals to an additional 130 participants. The expenditure increase is supported by \$89,102 in County funds and \$25,116 in participant donations.
- ◆ **Program Year 2003 Funding** **(\$1,385,185)**
A decrease of \$1,385,185 is primarily attributable to the carryover of unexpended FY 2003 grant funds in programs such as Congregate Meals, Home-Delivered Meals, and Caregiver Support, to FY 2004, which is necessary to provide funding through Program Year 2003 which ended on September 30, 2003.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$1,449,328**
As part of the *FY 2003 Carryover Review*, an increase of \$1,449,328 is attributable to an increase of \$1,380,189 due to the carryover of unexpended FY 2003 grant funds to FY 2004 and an increase of \$69,139 primarily due to revised State and Federal funding allocations in the Title VII Long-Term Care Ombudsman and Title III-E Family Caregiver programs. It should be noted that funding is sufficient to support an increase of 1/1.0 SYE Social Worker III grant position in the Long-Term Care Ombudsman Program to provide information and referral, education, and advocacy services to older Fairfax County residents and their families.

Key Performance Measures

Objectives

- ◆ To maintain at 80 percent the percentage of elderly persons and adults with disabilities receiving case management services who continue to reside in their homes one year after receiving services.
- ◆ To maintain at 95 percent the percentage of seniors receiving community-based services who remain living in the community rather than entering an institution after one year of service or information.
- ◆ To maximize personal health by serving nutritious meals so that 40 percent of clients receiving home-delivered meals and 80 percent of clients receiving congregated meals score at or below a moderate risk category on the Nutritional Screening Initiative, a risk tool.
- ◆ To meet the State standard by maintaining the percent of Adult Protective Services (APS) and Ombudsman investigations completed within 45 days at 90 percent or more.

Fund 103 Aging Grants and Programs

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Adult and Aging/Long-Term Care clients served	2,046	2,093	2,100 / 2,121	2,121	2,121
Clients served with community-based services (CBS)	7,038	6,818	6,818 / 6,707	6,707	6,707
Meals provided	427,681	452,241	452,241 / 451,152	451,152	481,052
APS and Ombudsman Investigations conducted	698	744	750 / 836	800	800
Efficiency:					
Cost per Adult and Aging/Long-Term Care client	\$4,025	\$4,367	\$4,426 / \$4,607	\$4,521	\$4,596
Cost per CBS client	\$77	\$109	\$119 / \$132	\$116	\$123
Cost per meal	\$9	\$9	\$10 / \$10	\$12	\$11
Cost per investigation	\$1,880	\$1,810	\$2,071 / \$1,738	\$1,969	\$2,120
Service Quality:					
Percent of Adult and Aging/Long-Term Care clients satisfied with services	89%	95%	90% / 95%	90%	90%
Percent of CBS clients satisfied with the information and services	98%	95%	95% / 100%	95%	95%
Percent of clients satisfied with home-delivered meal quality and quantity	NA	92%	NA / NA	90%	NA
Percent of clients satisfied with congregate meal quality and quantity	100%	NA	90% / 95%	NA	90%
Investigations completed within the State standard of 45 days	697	615	675 / 802	720	720
Outcome:					
Percent of clients who remain in their homes after one year of services	94%	83%	80% / 88%	80%	80%
Percent of CBS clients who remain in community after one year of service or information	98%	98%	95% / 99%	95%	95%
Percent of clients served home-delivered meals who score at or below a moderate nutritional risk category	44%	40%	40% / 47%	40%	40%
Percent of clients served congregate meals who score at or below a moderate nutritional risk category	88%	87%	80% / 84%	80%	80%
Percent of investigations completed within 45 days	100%	83%	90% / 96%	90%	90%

Fund 103

Aging Grants and Programs

Performance Measurement Results

In FY 2003, Adult and Aging Services Division significantly surpassed its goals of having 80 percent of persons who received case management services reside in their homes when services were terminated or after one year of service and having 95 percent of persons receiving community-based services who remained living in the community rather than entering an institution after one year of service, achieving outcomes of 88 percent and 99 percent, respectively. The Adult and Aging Services Division met these goals primarily by coordinating services across the organization and with community partners and by improving access to services.

The Adult and Aging Services Division also surpassed its goal for improving the nutritional health of persons receiving nutrition services, as 47 percent of clients who received home-delivered meals and 84 percent of clients who received congregate meals scored at or below moderate risk on the Nutritional Screening Initiative. In addition, clients consistently reported a satisfaction rating of 90 percent or above as demonstrated by client satisfaction surveys administered every other year for each meal program. It should be noted that beginning in FY 2004, the efficiency indicator includes transportation costs associated with the Congregate Meals Program which are funded in the Department of Family Services. Historically, these costs were reflected in the Department of Community and Recreation Services and were not included in the efficiency indicator.

The Adult and Aging Services Division exceeded its goal to complete 90 percent of APS and Ombudsman investigations within the State standard of 45 days, achieving an outcome of 96 percent, consistent with the strategic goal of maximizing resources of staff and time resources to provide more efficient service. To achieve these goals, particularly at a time when the population of elders and adults with disabilities is growing rapidly, Adult Services, Adult Protective Services and Adult and Aging Services Division staff examined work practices and service delivery and implemented recommendations to enhance efficiency and effectiveness. Such recommendations regarding work practices and regionalization of services will continue to be implemented during FY 2004 and FY 2005.

Fund 103

Aging Grants and Programs

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 103, Aging Grants and Programs

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$737,713	\$0	\$817,230	\$0
Revenue:				
Federal Funds	\$1,399,400	\$1,258,552	\$1,565,971	\$1,273,501
State Funds	712,929	708,265	943,959	727,377
Project Income	347,229	333,949	401,338	362,065
Other Jurisdictions' Share of Ombudsman Program	94,303	83,995	98,431	111,076
City of Fairfax	33,013	33,013	33,013	33,013
City of Falls Church	36,306	36,306	36,306	36,306
Private Corporations	3,339	9,453	16,613	9,454
Total Revenue	\$2,626,519	\$2,463,533	\$3,095,631	\$2,552,792
Transfer In:				
General Fund (001)	\$1,735,999	\$1,835,826	\$1,835,826	\$2,024,425
Total Transfer In	\$1,735,999	\$1,835,826	\$1,835,826	\$2,024,425
Total Available	\$5,100,231	\$4,299,359	\$5,748,687	\$4,577,217
Grant Expenditures:				
67450G , Title III B, Community-Based Social Services	\$676,549	\$637,303	\$850,224	\$671,072
67451G , Title VII Ombudsman	272,655	268,721	421,442	335,777
67452G , Fee for Services/Homemaker	192,832	229,048	347,642	229,048
67453G , Title III C(1) Congregate Meals	1,559,545	1,546,397	2,027,232	1,670,685
67454G , Title III C(2) Home-Delivered Meals	822,364	865,696	1,053,563	879,934
67455G , Care Coordination for the Elderly Virginian	547,222	593,121	774,262	617,440
67456G , Caregiver Support	211,834	159,073	274,322	173,261
Total Grant Expenditures	\$4,283,001	\$4,299,359	\$5,748,687	\$4,577,217
Total Disbursements	\$4,283,001	\$4,299,359	\$5,748,687	\$4,577,217
Ending Balance ¹	\$817,230	\$0	\$0	\$0

¹ The *FY 2004 Revised Budget Plan* ending fund balance is \$0 and reflects the utilization of the FY 2003 ending fund balance of \$817,230 to partially offset grant expenditures in FY 2004 based on Program Year requirements.

Fund 104

Information Technology

Mission

Through the effective use of technology and service enhancements, provide quality customer service; improve the means of providing access to services electronically; expedite responses to citizen inquiries; improve operational efficiencies; and increase performance capabilities and ensure optimum management decisions.

Focus

Fund 104, Information Technology, was established in FY 1995 to strengthen centralized management of available resources by consolidating major Information Technology (IT) projects in one fund. Based on the 1994 Information Technology Advisory Group (ITAG) study, this fund was created to account for spending by project and is managed centrally by the Department of Information Technology. A General Fund transfer, the State Technology Trust Fund, and interest earnings are sources for investment in Information Technology projects.

The County's technological improvement strategy has two key elements. The first element is to provide an adequate infrastructure of basic technology for agencies to use in making quality operational improvements and efficiencies. The second is to redesign business processes and apply technology to achieve large-scale improvements in service quality and achieve administrative efficiencies. The County's long-term commitment to provide quality customer service through the effective use of technology is manifested in service enhancements, expedited response to citizen inquiries, improved operational efficiencies, better information for management decisions and increased performance capabilities.

In addition, the Senior Information Technology Steering Committee, which is comprised of the County Executive and senior County managers, has adopted five IT priorities which guide the direction of this fund. They include:

- ◆ Mandated Requirements: Provide support for requirements enacted by the federal government, Commonwealth of Virginia or Board of Supervisors; are Court ordered or a result of County regulation changes.
- ◆ Completion of Prior Investments: Provide support for multi-year lease purchases, to implement a project phase or to complete a planned project.
- ◆ Enhanced County Security: Provide support for homeland security, physical security, information security and privacy requirements.
- ◆ Improved Service and Efficiency: Promote consolidated business practices; support more efficient government; optimize management and use of County assets and data; enhance systems to meet the expectations and needs of citizens; and promote service that can be provided through the Internet / e-government. Corporate and strategic initiatives that add demonstrable value to a broad sector of government or to the County as a whole, which also provides productivity benefits and/or effectively manages the County's information and knowledge assets.
- ◆ Maintaining a Current and Supportable Technology Infrastructure: Focus on technology infrastructure modernizations which upgrade, extend or enhance the overall architecture or major County infrastructure components, including hardware and software and its environment. Ensure that citizens, businesses and County employees have appropriate access to information and services.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- Supporting mandated requirements;
- Leveraging prior investments;
- Enhancing County security;
- Improving service quality and efficiency; and
- Ensuring a current and supportable technology infrastructure.

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Information Technology

In keeping with guidelines established for FY 2005, agencies were instructed that project requests must meet the following criteria: funding for new projects would be considered if the project met one of the five strategic priorities of the Fund and/or was low cost, short-term and small in scope; additional funding for existing projects would be considered for contractual obligations and/or to complete a phase of the project; and the project must be completed and maintained without additional staff.

A Project Review Team consisting of business and technical staff from the Department of Information Technology (DIT) and the Department of Management and Budget (DMB) reviewed all submissions. The project review included identification of projects that provide opportunities for improvement; those that help sustain the performance and reliability of the County technology infrastructure; and those poised to take advantage of technological advancements.

In addition, projects were reviewed from both a business and a technical perspective. On the business side, consideration included whether the implementation of the project would benefit citizens, the County or both. Benefits of the project were weighed against the cost of the project and several risk factors, including the risk of cost and scope escalation due to factors such as the type of technology chosen, organizational disruption, schedule viability and the impact of delaying the project.

On the technical side, factors examined included how closely the project matched, and its impact on, existing County IT infrastructure, and the technical uncertainty of the project as it pertained to the commercial availability of, and the organizational experience with, the proposed hardware, software and support. In addition, consideration was given to the availability of human resources both in DIT and the sponsoring agency to staff the project.

FY 2005 Initiatives

In FY 2005, funding of \$11.8 million, which includes a General Fund transfer of \$11.6 million and interest income of \$0.2 million, is included for initiatives that meet the one or multiple priorities established by the Senior Information Technology Steering Committee. These initiatives include a mix of projects that provide benefits for both citizens and employees and that adequately balance continuing initiatives with the need for maintaining and strengthening the County's technology infrastructure. Funded projects will support initiatives in the Human Services, Planning and Development, General County Services and Public Safety program areas. Although many initiatives meet more than one of the technology priorities, for narrative purposes below, projects have been grouped into only one priority area.

Priority	FY 2005 Advertised Funding
Mandated Requirements	\$0.3 million
Completion of Prior Investments	\$2.0 million
Enhanced County Security	\$1.3 million
Improved Service and Efficiency	\$5.5 million
Maintaining a Current and Supportable Technology Infrastructure	<u>\$2.7 million</u>
TOTAL	\$11.8 million

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Information Technology

Mandated Requirements - \$0.3 million

The County is responsive to Federal and State agencies' mandates, as well as to directives of the Board of Supervisors. Each year, agencies review mandates and directives to ensure compliance. For FY 2005, staff will implement a strategy to comply with a Board directive to manage the implementation of proffers. Funding of \$188,700 will be used to design a database to ensure that County agencies, the Board of Supervisors and the public have a way to research proffers effectively and to track their fulfillment as a project progresses. Staff will be alerted when a proffer is due, and will be able to provide accurate and timely accounting of the fulfillment of proffers. Upon project completion, the Department of Planning and Zoning will enter proffers when they are initially accepted and other participating agencies will have a "checklist" of proffers as they are fulfilled.

In addition, \$150,000 is included to support the County's telecommuting goal of adding 250 additional telecommuters in FY 2005. The funding will be used to expand and enhance the County's communication infrastructure to provide increased accessibility for users, while maintaining a stable and secure communications environment. Due to the varied hardware and software capabilities of prospective telecommuters, the County offers dial-up modems, Virtual Private Network (VPN) technology and Citrix servers to meet the various access requirements of remote access and telecommuter users.

Completion of Prior Investments - \$2.0 million

The County's IT program focuses on using technology as an essential tool to enable cost effective delivery of services, and continues to stress the need to build reliable, supportable projects for these services in a timely manner. Several projects are near completion and will be moved from the development phase to the production phase in FY 2005.

Funding of \$812,465 is provided to complete the Sheriff's Information Management System in FY 2005. The Sheriff's Information Management System will provide significantly improved functionality for booking, prisoner classification, medical, forensics, inmate programs, community corrections, court services and administration information needs. In addition, the agency will be better able to meet information requirements of the Department of Corrections and State Compensation Board. The completed project will provide new capabilities in ongoing activities including visitor tracking, inmate restrictions and discipline, agencywide event reporting, inmate referrals, community corrections and courts services. It will eliminate significant data entry redundancies across the present system(s) and support improved information sharing with other criminal justice agencies including the Police Department, Circuit Court, General District Court, Commonwealth's Attorney and other agencies.

Funding of \$618,080 will support the Master Address Repository and the procurement completion of a GIS application to provide 3-dimensional imagery to the County. This application will enable agencies, such as the Fire and Rescue Department, Police Department and Department of Tax Administration, to view County land in a 3-dimensional capacity at their desktop. In addition, this funding is anticipated to complete the development of a centralized, standardized address repository that contains all Fairfax County site addresses. An enterprise database will be designed, constructed and housed for the County; addresses from many existing databases will be put into this database. The first sets of addresses will be the GIS and LDS database addresses. Another goal of this project will be to maintain the history of addresses. When an address is no longer in use, it will be retired rather than deleted so that it can be referenced at any time in the future. This will provide the ability to see how parcels of land were addressed over time.

Another project scheduled for completion in FY 2005 is the Plans And Waivers System (PAWS) which will eliminate the Plans and Agreements Monitoring System (PAMS) and provide development communities ready access to all land development information available through the County. It will allow a development and all its associated plans to be monitored throughout the process and will provide a comprehensive resource for research and customer access to development information. With funding of \$402,674, the completion of the PAWS system will eliminate the need to maintain four separate databases (PAMS, MS Access, MS Excel and PAWS) currently used in performing the bonding activity and implement the Grading Plan component. The elimination of databases will enable the Bond staff of the Environmental and Facilities Inspections Division to

Fund 104

Information Technology

administer the bonding process more efficiently and with greater accuracy, significantly enhancing the productivity of staff.

FY 2005 funding of \$92,225 is provided to implement Phase II of the Athletic Facilities Scheduling System. This system is designed to allow designated sports organization representatives to submit Community Use applications via the Internet; receive notification of their application processing status; view/print their organization's permit on line; submit team rosters; and make payments online with credit cards. Guest users (general public) will have the ability to apply for community use of public athletic facilities online. This project will automate a tedious and cumbersome paper process and reduce the number of forms that need to be completed and submitted for facility use each season.

In addition, funding of \$83,304 will complete a phase of the recently replaced Health Management Information System, AVATAR. In FY 2005, the Laboratory Information System will be upgraded, enabling it to interface with AVATAR. This interface will allow users, including many County agencies and healthcare providers, to receive printed lab reports and to access lab data, as well as provide rapid distribution of public health laboratory test data in the event of an emergency.

Enhanced County Security - \$1.3 million

Ensuring the security of the County's IT investments and information assets is of primary importance to the Department of Information Technology. Through many projects and initiatives, efforts are focused on the security of various levels of County data, from email to homeland security measures. During FY 2005, the County will continue to implement a multi-faceted approach to securing County data.

Funding of \$1,260,667 is provided to support the County security architecture, designed to provide an appropriate level of protection for all County information processing resources regardless of technology platform. Aimed at ensuring the confidentiality of information in an evolving environment, new technologies will be employed to meet current and future security challenges.

One phase of this project will provide for the design of a modular network infrastructure to enhance and incorporate additional levels of security which will be embedded in specific functional areas. In order to implement this modular infrastructure, additional firewalls, intrusion detection and other networking devices are required and will be implemented in appropriate areas of the system. The goal is to roll out a simplified security design and create a manageable security architecture that allows for security devices to function optimally and provide identification of specific threats, yet provide the necessary flexibility to meet County business needs.

Another phase supports the implementation of an enterprise security monitoring and audit control process. Such audit controls will protect the integrity and sensitivity of the information contained within the County's technology infrastructure. As a web application, the audit controls solution will enable routine monitoring to be performed at the agency level by information security coordinators. This solution will provide security analysts and managers with advanced tools to proactively build and measure comprehensive security best practices across the County. This phase of the project will increase security monitoring, simplify the management of data, speed reporting and data analysis, and provide critical data for improved auditing and forensic analysis.

The third phase of this project is the continued implementation of Netegrity, a standardized and centralized secure authentication and authorization methodology for web based applications. The Netegrity solution will be used on web based platforms to authenticate users whenever there is a need to read data which is protected due to business or privacy requirements or modify and/or enter data which could seriously affect the County's business interests. This countywide, standardized access control methodology will provide a solution not only to improve authorization for employees and internal system users, but also is intended to be expanded to partners, County customers and County residents to authenticate their identity in order to gain access to relevant data and do business in a secure manner.

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Information Technology

Improved Service and Efficiency - \$5.5 million

There are several projects funded in FY 2005 that provide for additional gains in improved service and efficiency. These improvements are aimed at both external County interactions, such as with residents and the business community, as well as internal County processes, that ultimately result in improved results on the provision of direct services.

Funding of \$2,139,823 is provided for the development of imaging and workflow capabilities in agencies that have identified an opportunity to provide increased security and integrity of their records; reduce the labor intensive record retrieval and re-filing process; expedite workflow processes through an electronic workflow management system; provide simultaneous and instant access to records; and reduce costs associated with space and shelving for storage of paper requirements. There are three separate phases funded in FY 2005 for these initiatives. One initiative will provide a reliable system from which sensitive Human Services documents can be retrieved to fulfill case management needs of County residents and improve response times for client inquiries of case records. It will also preserve and manage Department of Family Services (DFS) records in accordance with State and Federal mandates, and avoid non-compliance issues associated with the degradation, damage or loss of paper files; and alleviate a critical records storage space issue by imaging appropriate and/or key case records, thus freeing up scarce physical space in the Pennino building for more productive uses.

Another effort in this project will support a countywide electronic Accounts Payable (AP) process including the ability to image documents, use electronic signatures and utilize workflow technologies to replace the use of paper document processing. This project will provide a solution that meets the goal of an all-electronic AP process, integrated with two of the County's corporate enterprise systems: the Financial Accounting and Management Information System (FAMIS); and the accounts payable features of the County And School Procurement System (CASPS), with adaptable technology to meet future requirements.

The final phase will complete the installation, integration, implementation and on-going support of a document management and imaging system for the Juvenile and Domestic Relations District Court (JDRC). JDRC is in the process of implementing a multi-phase document management system that will allow the Court to replace traditional paper-based case files and manual court case processes with electronic court case records and automated workflows for case processing and management. The system will be designed to facilitate information management and the sharing of data through the use of imaging, document management, records management, workflow, electronic forms and enterprise application integration (EAI) tools.

Funding of \$1,704,455 will support the Fairfax Inspections Database Online (FIDO) project, replacing the legacy Inspection System Information Systems (ISIS) mainframe system in the Office of Building Code Services and multiple stand-alone databases in other agencies, and providing a foundation for future e-government applications related to land development, building construction, Fire Inspection Services, Environmental Health Services and Complaints Management. This multi-agency project will enable data sharing between agencies and enhances one-stop-shopping for the customer. Efforts in FY 2005 will focus on completing the replacement of outdated systems and databases in Department of Public Works and Environmental Services (DPWES), the Fire and Rescue Department (FRD), the Department of Planning and Zoning (DPZ) and the Health Department.

Funding of \$540,600 provides for tactical initiatives which focus on immediate improvements to information technology functions performed in a limited capacity across the County. One such effort is the expansion of an automated correspondence tracking product, Intranet Quorum (IQ), used to capture communications and track contacts, events, and complaints. This product has been successfully implemented in several County agencies and provides an integrated approach to delivering services to citizens and staff, giving users the ability to link to other areas within the database and to extend outside the IQ system through scheduling, scanned images, email, fax and incoming/outgoing postal mail. Another effort will provide the ability to upgrade the technical capabilities of County call centers. In FY 2005 funding will procure and implement tools to address immediate technology needs for the Human Services Consolidated Service Planning (CSP) call center. The acquisition of new call center technology will move the County towards an open architecture, providing an opportunity for sharing critical information across multiple County call centers.

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Funding of \$500,000 will continue integration of e-government architectures (IVR, Kiosk, Web, Infoweb, Wireless) in order to enhance the delivery of information and services, and provide new information and services to constituents. The project will continue to generate economies of scale by providing the needed infrastructure support for the ever-increasing demand for e-commerce/e-government services. Additionally, it will allow for the sharing of data across jurisdictional lines; thereby increasing the scope and value of information and services provided to citizens.

Through a cooperative effort of the three Fairfax Courts (Circuit Court, General District Court, Juvenile and Domestic Relations District Court), the Department of Public Works and Environmental Services (DPWES) and the Department of Information (DIT), FY 2005 funding of \$250,000 will support the development of a working prototype courtroom to use as a model for future courthouse expansion and renovations to determine and assess future courtroom technology needs and requirements.

Funding of \$200,000 will provide an automated dashboard for monitoring and managing project portfolios and providing tools for management decision making and reporting. This software will be used by agencies to track and monitor ongoing projects, providing summary information of project activities and real time status of project milestones. The application will enable multiple staff to view and update the data as necessary.

Funding of \$100,000 will provide up-to-date technology to allow Fairfax County Conference Center customers in the larger conference rooms to fully engage in collaborative events. This project removes technical roadblocks to effective and efficient group discussions by adding technology and streamlining the room preparation process. Audio and visual equipment will be accessible, available and ready to use without staff set up time. Customers will no longer need to provide their own equipment, or endure wait time while equipment is found and set up for them. These enhancements will improve the quality of service for employees and citizens who require special accommodation in the Conference Center.

Funding of \$70,000 is provided to automate the Police Evidence Section, which is responsible for the cataloging, storage and security of all evidence collected by the Police Department. Evidence must be available for analysis, trial and, in accordance with legal requirements, disposal. The Police Evidence Section uses a combination of an index card tracking system developed over 30 years ago and the property record fields of the Police Records Management System to maintain an inventory of 44,000 pieces of evidence. This project is proposed to implement a barcode labeling system and database to track all pieces of evidence.

Maintain a Current and Supportable Technology Infrastructure - \$2.7 million

In an ever changing technical environment, maintaining a current and supportable technology environment is a challenge that must be addressed. The County's technological improvement strategy strives to balance the need to pursue existing initiatives with the desire to adopt new industry technology, and previous infrastructure investments with the need to take advantage of newer features and functionality. Various projects are funded in FY 2005 which support the goal of having consistent, reliable hardware and software, and ensuring that residents, the business community and County staff have appropriate access to information and services via technology.

FY 2005 funding of \$792,250 will provide for the replacement of the Facility Management Division's (FMD) existing Maintenance Management (Work Order) System and integrate it with other existing components of the FMD information system in order to provide a single, integrated facilities information resource for FMD, their customers, and other "partner" owners and users of facilities information. The goal of this project is to implement an application that will increase the effectiveness and efficiency of staff and the utilization of capital resources required to maintain and manage the County's facilities and properties. An updated system will accomplish this through the enhancement of data collection methods and tools, improved warranty tracking, elimination of redundant facilities information databases, user friendly interfaces for internal and customer access and a strong reporting system.

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Funding of \$607,400 will support a countywide migration to the Windows 2003 Server Operating System, as the County's standard operating system for the enterprise LAN server infrastructure. Windows 2003 Server Enterprise is designed for mission-critical applications such as networking, messaging, customer service systems, databases and e-commerce web sites. Dependability and productivity are improved by integrating multiple directories, databases and files.

Funding of \$600,000 will support the modernization of telecommunications infrastructure which will integrate voice, video and data communications onto a common structure. The project focuses on replacing the County's network of disparate voice technologies with an infrastructure platform based on current technology and integration into the Institutional Network (I-NET). This will ensure the County's voice, data and video network will meet future needs. This new network architecture will accommodate the projected growth in business applications requirements, and will allow cost savings through standardization and alignment with industry trends.

Funding of \$449,930 is provided to continue the upgrade of the Public Service Radio System. This continuing project will replace the Public Service Communications System, which provides two-way radio communications for all County non-public safety agencies, as well as the Fairfax County Public School Transportation Department (school buses), FASTRAN and the Fairfax County Water Authority, with updated technology that meets the needs of user agencies. The completed system will provide adequate call processing capacity and area coverage to more than 90 percent of the area within the jurisdictional boundaries of Fairfax County. The FY 2005 project cost is estimated at \$4,644,762 which includes both infrastructure costs and, based on a staggered implementation schedule, the purchase of the remaining half of the required radios. Based on a portion of project costs, derived from the number of radios users will have operating on the system as a percent of the total number of radios, \$4,194,832 will be recovered from Non-General Fund Supported agencies, the Fairfax County Public Schools and the Fairfax County Water Authority in FY 2005.

FY 2005 funding of \$250,000 has been included to provide for information technology training in recognition of the challenges associated with maintaining skills at the pace of technological changes and to ensure that the rate of change in information technology does not out-pace the County's ability to maintain proficiency. As the County's workforce becomes increasingly dependent on information technology, training support has become more essential.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustment** **\$19,488,799**
At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$19,488,799 due to the carryover of unexpended project balances in the amount of \$19,623,619 partially offset by a reduction of \$134,820 based on lower than projected interest income in FY 2003.

The following table lists the projects contained in Fund 104, Information Technology. Descriptions for FY 2005 funded projects follow the Project Summary table. Information regarding technology initiatives can also be found in the FY 2005 Information Technology Plan prepared by the Department of Information Technology.

Fund 104 Information Technology

FUNDING (FY 2003 through FY 2005)				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
IT0002, Human Services	\$699,310	\$493,200	\$1,115,433	\$92,225
IT0003, Planning and Development Business Process Redesign	1,199,717	2,230,000	2,418,628	402,674
IT0004, Geographic Information System (GIS)	392,130	327,880	1,095,276	618,080
IT0006, Tax/Revenue Administration	1,445,030	1,155,000	2,687,583	0
IT0008, Library Projects	1,203,158	0	700,688	0
IT0010, Information Technology Training	176,386	300,000	425,531	250,000
IT0011, Document Management and Imaging	89,832	0	841,174	2,139,823
IT0015, Health Management Information System (HMIS)	86,750	319,000	635,629	83,304
IT0020, Land Records Automated System (LRAS)	859,112	0	2,016,019	0
IT0021, Network Modernization	10,510	0	7,513	0
IT0022, Tactical Initiatives	993,229	207,920	714,280	540,600
IT0023, Electronic Data Interchange (EDI)	42,033	0	71,961	0
IT0024, Public Access to Information	1,034,217	1,110,000	3,615,973	500,000
IT0025, Criminal Justice Redesign	346,502	0	701,956	812,465
IT0026, Innovation Fund	1,502	0	0	0
IT0029, BOS Tracking System	0	0	0	0
IT0030, LAN Migration	0	0	0	0
IT0031, Microsoft Product Application	1,042,390	0	108,676	607,400
IT0033, Citrix MetaFrame Migration	6,500	0	0	0
IT0034, Treasury Management System	17,993	0	0	0
IT0035, Legislative Tracking	0	0	0	0
IT0036, Systems Management	149,023	0	0	0
IT0037, ISIS/PAMS Handheld Computers	94,257	0	0	0
IT0039, Court Modernization Projects	0	0	250,000	0
IT0040, Performance Measurement Database	49,265	0	0	0
IT0041, Program Conversions and Replacements	25,540	0	528,466	0
IT0042, FASTRAN Scheduling System	243,050	0	98,150	0
IT0043, Human Resources Information System	0	0	651,792	0
IT0044, Telecommunication Study	38,390	0	0	0
IT0045, Enterprise Technology Center Modernization	333,931	0	52,486	0
IT0046, Server Replacement	16,606	0	2,171	0
IT0047, Upgrade Commodity/Service Codes	502	0	83,498	0
IT0048, Incident Reporting and Training System	49,677	50,000	554,099	0
IT0050, Public Service Communications Replacements ¹	(1,009,968)	2,552,844	6,027,065	449,930
IT0051, Fleet Management System	454,724	0	44,479	0
IT0053, Telework Expansion	100,246	30,000	40,225	0
IT0054, SYNAPS	5,630	0	197,863	0
IT0055, Fairfax Inspection Database Online (FIDO)	518,458	874,000	3,296,547	1,704,455
IT0056, Courtroom Technologies	35,875	0	66,913	250,000
IT0057, Community Policing/Technology	357,855	0	42,145	0
IT0058, Remote Access	193,575	0	46,425	150,000

Fund 104 Information Technology

FUNDING (FY 2003 through FY 2005)				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
TBD, Telecommunications Modernization	0	0	0	600,000
TBD, Information Technology Security	0	0	0	1,260,667
TBD, Evidence Tracking System	0	0	0	70,000
TBD, Facility Space Modernization	0	0	0	100,000
TBD, Proffer Database and Status System (PRODSS)	0	0	0	188,700
TBD, Facility Maintenance Management System	0	0	0	792,250
TBD, Integrated Project Management Tracking/Monitoring	0	0	0	200,000
Total Funds	\$11,302,938	\$9,649,844	\$29,138,643	\$11,812,573

¹The FY 2003 actuals reflect partial receipts received from other entities for the purchase of new radios.

Fund 104 Information Technology

IT0002, Human Services	IT Priorities: Completion of Prior Investments; Improved Service and Efficiency
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$699,310	\$1,115,433	\$92,225

Description and Justification: FY 2005 funding of \$92,225 is provided to implement Phase II of the Athletic Facilities Scheduling System (AFSS) to allow designated sports organization representatives to submit Community Use applications via the Internet; receive notification of their application processing status; view/print their organization's permit on line; submit team rosters; and make payments online with credit cards. Guest users (general public) will have the ability to apply for community use of public athletic facilities online.

This project will automate a tedious and cumbersome paper process and reduce the number of forms that need to be completed and submitted for facility use each season. Residents applying for community use of public athletic facilities have a substantial amount of documentation that they must complete and submit seasonally, essentially completing new copies of the same forms each season of each year that they use facilities. With the automation of this process, residents will be able to retrieve their past applications on-line, make any necessary changes and then resubmit them electronically. Included in this system will be the ability for community organizations to submit their team rosters, including names and addresses for players. Roster verification is part of the scheduling process and is used to identify whether an organization or team meets the Allocation Policy requirements for minimum percentage of Fairfax County resident players.

In addition, County staff currently receives a hard copy of all applications seasonally and has to both review it for accuracy and completeness, and key the information into the AFSS. Many applications currently submitted are poorly handwritten and incomplete, resulting in inaccurate data due to misinterpretation of handwriting, or returning the application package to the customer for completion. The consequences often are late submissions and dissatisfied customers.

Return on Investment (ROI): By accepting online payments, this phase of AFSS will enhance revenue collection procedures. The entire work flow process for scheduling community use of public athletic facilities will be streamlined. Redundant keying of information will be eliminated.

Enhanced customer service to all residents in the County is offered. Response from the athletic community indicates tremendous acceptance of and satisfaction with AFSS and the permits that they receive. The one aspect consistently reported as missing from a resident standpoint is the ability to perform the application process online. The customer using online application processing will benefit from a faster turn-around time to provide space allocation information, as well as increased communication with staff regarding the status of their application. County staff will be significantly less burdened with manual administrative and processing requirements.

Fund 104 Information Technology

IT0003, Planning and Development Business Process Redesign	IT Priorities: Completion of Prior Investments; Improved Service and Efficiency
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$1,199,717	\$2,418,628	\$402,674

Description and Justification: This is the final phase of the project for the information systems development and redesign of the County's Planning and Development functions. Planning and Development redesign efforts are focused on automating the functions and activities conducted by the Department of Planning and Zoning (DPZ), and the Offices of Site Development Services (OSDS) and Building Code Services in the Department of Public Works and Environmental Services (DPWES). The efforts are directed toward the goal of making functional boundaries transparent to the customer and providing services in a more timely, integrated manner. Completing the Plans And Waivers System (PAWS) will eliminate the Plans and Agreements Monitoring System (PAMS) and provide development communities ready access to all land development information available through the County. It will allow a development and all its associated plans to be monitored throughout the process and will provide a comprehensive resource for research and customer access to development information.

FY 2005 funding of \$402,674 will eliminate the need to maintain four separate databases (PAMS, MS Access, MS Excel and PAWS) currently used in performing the bonding activity and implement the Grading Plan component. The elimination of databases will enable the Bond staff of the Environmental and Facilities Inspections Division to administer the bonding process more efficiently and with greater accuracy, significantly enhancing the productivity of staff. Combining the Bonds and Agreements component within PAWS will allow funds posted in escrow accounts to be more efficiently maintained and distributed.

The implementation of the Grading Plan component will allow the Plan and Document Control staff to process grading plans more efficiently and with greater accuracy. By eliminating the need to maintain both the PAMS and PAWS systems in performing this activity, the productivity of staff will be enhanced. Expanding the type and amount of data captured for individual grading plans will allow the agency to be more responsive to its customers and more efficient in its review process. Including grading plans in PAWS will allow the customer the ability to query the status of individual grading plans through LDSNet 24 hours a day, 7 days a week, rather than relying on direct communication with County staff during normal business hours.

Return on Investment (ROI): Cost savings realized from the replacement of the PAMS system will evolve from the elimination of the need to maintain two parallel systems: PAWS and PAMS. This will save OSDS and Department of Information Technology (DIT) staff time and other resources required to support the legacy PAMS system. Replacing the PAMS system will also prevent the possibility of a complete system failure, which is predicted to happen within the next two years. The new system will improve information search and retrieval capability to better respond to customer and County inquiries; improve consistency among data currently stored on stand-alone systems; and improve the accuracy in the handling and administration documents.

Consolidating all plan types within a single database system will allow for improved access for the land development community to vital bonding and grading plan information; expand the type and amount of data captured for individual grading plans; and provide customers access to information never before available. The effectiveness in tracking funds held in escrow will be enhanced and the new system provides a management tool for evaluating productivity and workload distribution through an enhanced reporting capability.

Fund 104 Information Technology

IT0004, Geographic Information System	IT Priorities: Completion of Prior Investments; Enhanced County Security; Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$392,130	\$1,095,276	\$618,080

Description and Justification: This project provides continued funding for the County's planned multi-year implementation of a Geographic Information System (GIS), as well as related projects that build off of GIS data. GIS provides County staff and citizens the means to electronically access, analyze and display land related data. FY 2005 funding of \$355,680 will continue the regular process of updating the aerial imagery and digital orthophotography for the County. The original project to develop the GIS base map for the entire County was inaugurated in 1996. Aerial photography was taken in 1997 and served as the basis for preparing planimetric data (observable features such as building footprints, edges of roads, sidewalks) and orthoimagery (spatially corrected aerial imagery). Annual updates of this data are needed to reflect the changes that have occurred over the years. The current program provides for the update of 25 percent of the County's database each year and allows the County to keep up with the developmental changes and assure users that none of the imagery will be more than four years old. The funding will also continue to support viewing County land in a three-dimensional capacity at County staff desktops in agencies such as the Fire and Rescue Department, Department of Tax Administration, Police Department and Department of Planning and Zoning.

In addition, FY 2005 funding of \$262,400 is anticipated to complete the Master Address Repository project. This project will create a centralized, standardized address repository that contains all Fairfax County parcel addresses. An enterprise database will be designed and constructed; addresses from many existing databases will be put into this database and thoroughly scrubbed by executing validation and verification processes. The first sets of addresses to be added to the system will be the GIS and LDS database addresses. Another goal of this project will be to maintain the history of addresses. When an address is no longer in use it will be retired rather than deleted, so that it can be referenced at any time in the future. This will provide the ability to see how parcels of land were addressed over time.

Return on Investment (ROI): Major quantifiable benefits of the Master Address Repository project are the elimination of redundant data within the County, increased accuracy and integrity of all address data, and efficiency in redesigning the process of assigning physical addresses. Maintenance and accountability of address data will be centrally focused in one agency. This project will increase availability of accurate, timely, online data to user organizations. The Master Address project will enable staff to better analyze demographics and statistics within the County. Processes will be put in place to automate previous manual entry into numerous databases. Enhanced tracking of address assignment and approvals will reduce staff hours for maintaining redundant data; this system will also create more sharable information between agencies. Savings in mailings would be realized due to the amount of mail that is returned due to incorrect addresses. Reconciliation time and stand-alone address databases will be reduced or eliminated.

The Orthoimagery project provides a combination of cost-savings, enhanced revenue and non-quantifiable benefits. Orthoimagery has proven extremely valuable in a wide range of County operations. Recently it has been used to map the I-95 Sanitary Landfill, aid in the response to Hurricane Isabel in 2003 and justify property appeals cases in defending property valuations.

Fund 104 Information Technology

IT0010, Information Technology Training	IT Priorities: Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$176,386	\$425,531	\$250,000

Description and Justification: This project provides funding for information technology training in recognition of the challenges associated with maintaining skills at the same pace as technology changes. The rate of change in information technology has outpaced the County's ability to maintain proficiency. As the County's workforce becomes increasingly dependent on information technology, training support has become more essential.

FY 2005 funding of \$250,000 will provide for the continued training required for Department of Information Technology staff. In addition, a project management certification and training program has been developed for County staff that are project managers for funded Information Technology projects. This provides for consistency and enhanced communications between agencies.

Return on Investment (ROI): Continued funding will address instruction in new technologies, network management, computer operations, and software applications development and maintenance to assist County staff and systems.

Fund 104 Information Technology

IT0011, Document Management and Imaging	IT Priorities: Completion of Prior Investments; Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$89,832	\$841,174	\$2,139,823

Description and Justification: This project provides for the development of imaging and workflow capabilities in agencies that have identified an opportunity to provide increased security and integrity of their records; reduce the labor intensive record retrieval and re-filing process; expedite workflow processes through an electronic workflow management system; provide simultaneous and instant access to records; and reduce costs associated with space and shelving for storage of paper requirements. There are three separate phases funded in FY 2005 for these initiatives.

FY 2005 funding of \$1,179,567 will provide a reliable system from which sensitive Human Services documents can be retrieved to fulfill case management needs of County residents and improve response times for client inquiries of case records; preserve and manage Department of Family Services (DFS) records in accordance with State and Federal mandates, and avoid non-compliance issues associated with the degradation, damage or loss of paper files; and alleviate a critical records storage space issue by imaging appropriate and/or key case records, thus freeing up scarce physical space in the Pennino building for more productive uses. Imaging workstations will be located in appropriate locations to eliminate the need for paper file processing as well as the resulting storage needs. Ultimately, DFS clients will benefit through faster, more complete access to case information, and focused, expedient service delivery.

In addition, FY 2005 funding of \$245,762 will support a countywide electronic Accounts Payable (AP) process including the ability to image documents, use electronic signatures and utilize workflow technologies to replace the use of paper document processing. This project will provide a solution that meets the goal of an all-electronic AP process, integrated with two of the County's corporate enterprise systems: the Financial Accounting and Management Information System (FAMIS); and the accounts payable features of the County And School Procurement System (CASPS), with adaptable technology to meet future requirements. This is the first phase of a multi-year effort and requires a phased in implementation for minimum impact on existing business processes.

The third funded component will provide \$714,494 to complete the first phase of the installation, integration, implementation and on-going support of a document management and imaging system for the Juvenile and Domestic Relations District Court (JDRC). JDRC is in the process of implementing a multi-phase document management system that will allow the Court to replace traditional paper-based case files and manual court case processes with electronic court case records and automated workflows for case processing and management. The system will be designed to facilitate information management and the sharing of documents, objects and unstructured data through the use of imaging, document management, records management, workflow, electronic forms and enterprise application integration (EAI) tools. A phased project approach to develop the Electronic Records Management System, and to integrate the system with the State Supreme Court's Case Management System and the Department of Juvenile Justice Juvenile Tracking System is envisioned.

Return on Investment (ROI): These funded phases of the imaging and workflow project are expected to increase the security of records, protecting them from unauthorized access; reduce staff time required to retrieve and re-file documents; and reduce the space requirements for maintaining paper copies of documents. The General Services Administration estimates that a document that is misfiled costs \$200 to retrieve. Misfiling one less document or irretrievable file per day would produce an annual savings of \$50,000 per year (\$200/day x 250 working days). However, it is anticipated that several documents per day will be better managed and easily retrievable, whereby the savings per year will be compounded.

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According to industry standards, the cost required to scan and index items is less than half of that required to manually file and retrieve folders of information. For example, the industry standard cost for document handling is \$20 per AP voucher regardless of the number of attachments included as supporting documentation. Applying this standard to the number of annual documents processed in FAMIS and CASPS during FY 2003, savings of approximately \$2,000,000 can be attained when the solution is fully operational (\$20 cost per document handled times 200,000 annual documents processed less fifty percent projected savings is \$2,000,000).

The current system of maintaining only paper records will outgrow the available storage capacity of many County facilities. For example, more than 800 boxes of financial records are archived annually which currently require 1,600 square feet of storage space. Based on the monthly standard rate of \$22 per square foot for storage, the reduction in storage cost if the boxes were stored in a commercial facility could save more than \$400,000 annually. In addition it is anticipated that leased space within five minutes of the Courthouse will be necessary and Records Management staff will be relocated off-site for storing future courthouse records. Lease rates in the City of Fairfax are approximately \$25 per square foot (1,000 square feet required for a total of \$25,000 per year). The addition of 2.0 SYE Clerk Typists to staff the new area on a temporary basis will also be required. The JDRC will be able to reduce the records and archiving storage and space requirements by more than 50 percent, which will allow the Court to redistribute and reuse space that would have been consumed by paper file storage.

Fund 104 Information Technology

IT0015, Health Management Information System (HMIS)	IT Priorities: Completion of Prior Investments
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$86,750	\$635,629	\$83,304

Description and Justification: This project continues funding for the replacement of the fifteen-year old Fairfax County Health Department’s Health Management Information System (HMIS), and the interfaces it requires to establish links to other health systems to provide a comprehensive set of services to the public.

In FY 2005, funding of \$83,304 is provided to upgrade the Laboratory Information System, enabling it to interface with the new HMIS system, AVATAR. This interface will allow users, including many County agencies and healthcare providers, to receive printed lab reports and to access lab data, as well as provide rapid distribution of public health laboratory test data in the event of an emergency. The inspections component of this project is now part of the Inspections Systems replacement project, IT0055, and those requirements will be incorporated in the FIDO system.

This upgrade will maintain the substantial gains in operational efficiency already achieved with AVATAR and to ensure that an adequate, vendor-supported technical infrastructure is available for future gains.

Return on Investment (ROI): Cost savings will be gained from reduced training time requirements for both laboratory personnel and healthcare providers due to easier-to-use Graphical User Interface (GUI) entry screens. Technical time for laboratories who get data from the existing system will be reduced since the upgraded system will be much faster and smoother to use. Much more information will be contained on one screen, and the user will no longer need to “go into and back out of” multiple screens to complete a task.

Improved service delivery will be maintained for laboratory customers, including single lab requisitions, real-time query access, and daily printed reports at customer site instead of two or three day transit time by courier or mail. The application upgrade will be installed on a server located at the Government Center with other County servers, whereby the agency can take advantage of available support resources, maintenance is more readily accessible and emergency generators are available for power outages, resulting in more secure laboratory data and less potential downtime. In addition, the standard and recognized “Windows-like” screens of the upgrade offer familiarity to the physicians and healthcare providers who utilize laboratory services, improving customer access.

Fund 104 Information Technology

IT0022, Tactical Initiatives	IT Priorities: Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$993,229	\$714,280	\$540,600

This project provides for tactical initiatives which focus on immediate improvements to information technology functions performed in a limited capacity across the County

FY 2005 funding of \$290,600 is provided to expand the use of a Citizen Relationship Management (CRM) system in County agencies. The automated correspondence tracking product, Intranet Quorum (IQ) is a full function and proven product that captures communications and tracks contacts, events and complaints. This product has been successfully implemented in several County agencies, including the Board of Supervisors, Office of the County Executive, Clerk to the Board, Office of Human Rights, Office of Public Affairs, Department of Public Works and Environmental Management and the Consumer Protection Division.

IQ provides an integrated approach to delivering services to citizens and staff, giving users the ability to link to other areas within the database and to extend outside the IQ system through scheduling, scanned images, email, fax and incoming/outgoing postal mail. In addition, IQ offers a variety of data points for easy and complete reporting. Previous years funding has established the infrastructure so that new agencies can now quickly take advantage of this opportunity. Implementation of this phase will enhance the IQ repository and permit data searches, management reporting, trend analysis and decision support. The data repository will be accessible via a web browser with all the functionality currently available in the IQ application. This phase will also continue integrating IQ with the Geographic Information System (GIS), providing the functionality of GIS in IQ.

In addition, funding of \$250,000 will support the upgrade of technical capabilities within Fairfax County call centers. In FY 2005 funding will procure and implement tools to address immediate technology needs for the Human Services Consolidated Service Planning (CSP) call center. The acquisition of new call center technology will move the County towards an open architecture, providing an opportunity for sharing critical information across multiple Fairfax County call centers.

A call center technology assessment was conducted by an independent entity, Federal Engineering, as part of a larger telecommunication study. A comprehensive evaluation of six County call centers was completed resulting in tactical and strategic recommendations consistent with industry standard call center technologies. The FY 2005 funding will increase the use of automated self-help applications, increase the effectiveness of customer interactions, and decrease the amount of time required to service a customer, all consistent with the study's recommendations.

Return on Investment (ROI): Continued implementation of the IQ product will enhance communications between County staff and agencies. Using IQ as an enterprise solution will allow agencies to share and monitor the status of issues, projects, responses, and events as those items progress through the County processes. Use of the tool will require agencies to analyze the processes in place, evaluating and documenting the validity of existing business practices. Efficiencies will be gained from automating agency business processes, reducing duplication of information and enabling the sharing the information between agencies using present e-mail methods. Overall, this will provide for a seamless constituent interface and enhanced customer service.

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Efficiency gains will be realized by integrating new technology into existing call centers, including sharing critical information across multiple Fairfax County call centers; forecasting call load; calculating staff requirements; organizing schedules; and tracking real-time performance of individuals and groups. The new technology will maximize a call takers productivity by matching their scheduling to call volume for peak loads. According to industry experts, call centers, in general, can improve overall operational efficiency by 10 to 30 percent with this new technology. Comprehensive monitoring systems also provide reporting on individual and group call takers performance. Research has shown that the average time to answer a call is 19 percent lower, average talk time decreases by 29 percent and after-call work time is nearly three times lower, when the technology is in place.

Fund 104

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IT0024, Public Access to Information	IT Priorities: Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$1,034,217	\$3,615,973	\$500,000

Description and Justification: This project provides funding for initiatives that improve public accessibility to government information and services. A comprehensive approach is employed to ensure efficient infrastructure capable of supporting multiple business solutions. In addition to enhancing customer service via their convenience and versatility, public access technologies are capable of limiting staff involvement in providing basic information, thereby allowing staff to perform more complex tasks and respond to requests for more detailed or specialized information.

Funding of \$500,000 will continue integration of e-government architectures in order to enhance the delivery of information and services, and provide new information and services to constituents. The project will continue to generate economies of scale by providing the needed infrastructure support for the ever-increasing demand for e-commerce/e-government services. Additionally, it will allow for the sharing of data across jurisdictional lines; thereby increasing the scope and value of information and services provided to citizens, and facilitate new services. Additional payment transactions through Govolution will also be added for all platforms.

In FY 2005 *Kiosk* enhancements will include the integration of web and kiosk content via the Content Management System and the integration of the kiosk card reader program with new County payment systems such as payment of parking tickets, Real Estate Tax and Personal Property Tax.

Interactive Voice Response (IVR) enhancements include the integration of Web and IVR via XML technology, upgrading the Civil Court system to integrate with a new state system, and upgrading the Public Housing IVR line and adding a new Landlord Information line. In addition a Spanish IVR version will be provided for the following applications: Health Department line, Victim Service Information line and the Courts line.

Web enhancements include upgrading the search engine to allow for more advanced types of searches, providing the ability to search using Fairfax County taxonomy, and including a keyword search capability. Additional Web capabilities will be added to create a *My Neighborhood* application with a GIS mapping component, create Crime Map applications and provide for a Victim Services query.

Wireless enhancements will allow for the integration of applications across platforms for new applications such as "FAQ's", locating County facilities and providing directions.

Return on Investment (ROI): This project continues to provide new information and e-services on all platforms, building a single information architecture with supporting infrastructure for all platforms. It will expand on the capabilities of the newly implemented content management system in order to improve workflow, revision control, indexing, search and retrieval for enterprise systems like pay for performance, the agency phone directory, and human services record management. It will build on the County's taxonomy of information and services which will further improve the search capability for constituents. It will complete the task of migrating existing web information into a single repository in XML form. This will then enable the County to develop a combined calendar of events in which citizens can make one stop to find information on such activities as public meeting notices, park activities and library events on the public website, infoweb and kiosks. In addition to enhancing customer service via their convenience and versatility, public access technologies are capable of limiting staff involvement in providing basic information, thereby allowing staff to perform more complex tasks and respond to requests for more detailed or specialized information.

Fund 104 Information Technology

IT0025, Criminal Justice Redesign	IT Priorities: Completion of Prior Investments; Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$346,502	\$701,956	\$812,465

Description and Justification: FY 2005 funding of \$812,465 is provided to complete the Sheriff's Information Management System (SIMS). The goal of this project is overall modernization of automated systems that support operations of the Sheriff's Office, including replacement of the Adult Detention Center Information System (ADCIS, a 25 year old system), modernization of the Sheriff Services System, and development of an inmate programs management information system. The Sheriff's Information Management System will provide significantly improved functionality for booking, prisoner classification, medical, forensics, inmate programs, community corrections, court services and administration information needs. In addition, the agency will be better able to meet information requirements of the Department of Corrections and State Compensation Board. The completed project will provide new capabilities in ongoing activities including visitor tracking, inmate restrictions and discipline, agency-wide event reporting, inmate referrals, community corrections and courts services. It will eliminate significant data entry redundancies across the present system(s). The new system will support improved information sharing with other criminal justice agencies including the Police Department, Circuit Court, General District Court, Commonwealth's Attorney and other agencies.

Return on Investment (ROI): The benefits of an integrated system include reduced operational costs, migration of aging legacy systems to a modern database, improved integration of criminal justice system and agency data, decreased reliance on preprinted forms and photocopies, and improved access to information for decision making. The benefits cannot be obtained with the current technologies and applications in place. In the new system, data will only be entered once at the point of contact. The streamlining of business processes and the elimination of standalone databases will be achieved by integrating the current 108 event reporting activities into other areas of the application, such as the administration of inmate discipline and referral notifications. Other business process improvements will result from integration between the Adult Detention Center inmate data and the Pre-Release Center inmate data.

Cost savings will be achieved from eliminating data entry redundancies existing between numerous small Access and Excel databases, and other organizational units within the jail and other agencies in the criminal justice system. Also, savings will be achieved by providing public access to data in appropriate cases such as on-line inmate inquiry, thereby eliminating significant call-taking responsibility by booking deputies and providing customers direct access to data.

The non-quantifiable benefits will enable all divisions within the Office of the Sheriff to leverage data entered by other divisions for their unique business needs, reducing redundancy in data entry and eliminating paper processing steps in present operations. Improved access to information for decision-making with robust query tools and enhanced access to data, as a result of utilizing more modern platforms that rely on more current technologies, will provide significant gains and efficiencies.

Fund 104 Information Technology

IT0031, Microsoft Product Application	IT Priorities: Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$1,042,390	\$108,676	\$607,400

<p>Description and Justification: FY 2005 funding of \$607,400 will support a countywide migration to the Windows 2003 Server Operating System. Windows 2003 Server Enterprise is designed for mission-critical applications such as networking, messaging, customer service systems, databases and e-commerce web sites. Dependability and increased productivity are improved by integrating multiple directories, databases, and files. Further, this upgrade facilitates consolidation of servers and more efficient utilization of system resources. Management of the vast enterprise server environment becomes more efficient, and improved distribution, integration and facilitation of security and privacy technologies implemented in the enterprise network.</p> <p>The most important impact on existing business processes and systems is to ensure that any existing LAN hardware or business application which is used to automate an agency's business processes is Windows 2003 Server compliant. The failure of a hardware device or LAN application to perform in the new LAN environment may prevent or hinder the ability of the agency to complete its mission.</p> <p>Return on Investment (ROI): Windows 2003 will have a significant positive impact on overall cost and control of IT assets. More efficient management of resources is provided which will support improved services, automate full deployment of software patches, automate system recovery and reduce the manpower needed to manage all devices.</p>
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Fund 104 Information Technology

IT0050, Public Service Communications Replacement	IT Priorities: Completion of Prior Investments; Enhanced County Security; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
(\$1,009,968) includes receipts received from other entities	\$6,027,065	\$449,930

Description and Justification: This provides continuing funding for the project that replaces the Public Service Communications System, which provides two-way radio communications for all County non-public safety agencies, as well as the Fairfax County Public School Transportation Department (school buses), FASTRAN and the Fairfax County Water Authority, with updated technology that meets the needs of user agencies. The completed system will provide adequate call processing capacity and area coverage to more than 90 percent of the area within the jurisdictional boundaries of Fairfax County.

The current twenty-year old Public Service Communications System is based on a design that uses two transmitter tower locations and twenty radio channels, with ten channels at each tower. The transmitter tower sites are located in Lorton, on the Energy/Resource Recovery Facility smokestack, and in Fairfax City, on the rooftop of the Massey building. The current system only provides geographical coverage for approximately 60 percent of the County and has limited call processing capacity, frequently resulting in unavailability for users. In addition, the current design requires users to manually select the correct radio channel based on their location within the County, requiring knowledge of the coverage each channel provides to the different parts of the County. There are large geographic areas where radio communications are not possible and many of these locations are heavily populated areas of the County. The current network does not meet the user needs for additional coverage nor provide for future growth or for advanced features, such as mobile data communications.

In FY 2004 funding is being used to support infrastructure requirements, as well as to provide for more than half of the 3,000 mobile and portable radios. The FY 2005 project cost is estimated at \$4,644,762 which includes both infrastructure costs and, based on a staggered implementation schedule, the purchase of the remaining half of the required radios. In FY 2005, funding of \$1,039,986 will continue to support the seven year lease-purchase replacement of the current radio system infrastructure, including the increase of radio repeater locations from two to six sites, to ensure greater than 90 percent call coverage. In addition, this will eliminate the two zones within the County and provide for seamless coverage on one system regardless of location, as well as provide ample reserve capacity for peak use periods and future fleet expansion. The remaining \$3,604,776 will be used to replace the remaining mobile and portable radios. Based on a portion of project costs, derived from the number of radios users will have operating on the system as a percent of the total number of radios, \$4,194,832 will be recovered from Non-General Fund Supported agencies, the Fairfax County Public Schools and the Fairfax County Water Authority in FY 2005.

Return on Investment (ROI): The return on investment for this system upgrade will result from the enhanced reliability and coverage that will be obtained. The replacement system will provide reliable radio coverage to many areas of the County that are not covered by the current radio system. This will provide the necessary protection and safety for bus drivers and other staff that depend on reliable communications, improve customer service to County citizens and other County agencies, and reduce reliance on commercial wireless networks in addition to future cost avoidance and other non-quantifiable benefits. The completed system will be fully compatible with the mobile and portable radios used by the County's public safety radio system. This will allow for direct communication between public safety and public service users for incident or disaster management, as well as provide a separate back-up system for the Public Safety system should that system fail. The County will realize a cost avoidance of over \$3 million by using the public service system to serve as the back up to the public safety system, rather than modifying the public safety system.

Fund 104 Information Technology

IT0055, Fairfax Inspection Database Online (FIDO)	IT Priorities: Completion of Prior Investments; Improved Service and Efficiency
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$518,458	\$3,296,547	\$1,704,455

Description and Justification: The Fairfax Inspections Database Online (FIDO) project will replace the legacy Inspection System Information Systems (ISIS) mainframe system in the Office of Building Code Services, replace multiple stand alone databases in other agencies, and will provide a foundation for future e-government applications related to land development, building construction, Fire Inspection Services, Environmental Health Services and complaints management. This multi-agency project will enable data sharing between agencies and enhances one-stop-shopping for the customer.

FY 2005 funding of \$1,704,455 will provide contracting and consulting support to complete the replacement of outdated systems and databases in Department of Public Works and Environmental Services (DPWES), the Fire and Rescue Department (FRD), the Department of Planning and Zoning (DPZ) and the Health Department. The Health Department has recently been included in the cross-agency core team; the new system will consolidate all data collected for the Division of Environmental Health and track the licensing, permitting, cashiering, service requests and case management processes into one enterprise system. It will interface with the Statewide environmental health database and will provide required information to be transmitted to the State. Additionally the system will integrate with existing systems in DPWES, the Department of Tax Administration, and the Commonwealth of Virginia, and serve as the primary system for the issuance of Residential Use Permits (Raps) by the Office of Site Development Services (currently in the PAMS system) and for the issuance of Non-Residential Use Permits (Non-Raps) by DPZ which is currently a stand-alone system.

The primary beneficiaries of the FIDO project include builders, contractors, developers, property owners, commercial building management firms, property owners, permit services, engineers, architects and County agencies with permit review and inspections responsibilities.

Return on Investment (ROI): Savings will be realized through a streamlined system that will enable the development and construction industry to work more productively within the County and in turn enhance the tax revenue base. The development and construction industry will recognize significant cost reductions that are presently incurred due to construction delays and delays in occupancy or use of buildings. The County's revenue stream is expected to be enhanced by increasing the speed in which commercial and residential buildings are processed through the system and brought to completion, i.e., the sooner buildings, homes and tenant spaces are completed, the sooner they become a source of revenue for the County.

A streamlined web-enabled system will assist the Office of Building Code Services manage changes to staffing levels required by the up and down swings of the economy and construction activity. The increased productivity of the Office of Building Code Services staff will enhance management's ability to absorb the fluctuations that have historically plagued the industry. The need to hire staff to train new permit technicians will diminish as the time required for training new technicians is reduced from 12 to 3 months. The web-enabled FIDO system will reduce costs associated with printing and storage of paper applications, forms and plans. The costs related to maintaining filing space, archiving and destroying records will also be reduced.

The development and construction process of the County will be perceived as being more business friendly and will attract additional businesses to bolster the tax base. It should also be noted, that the replacement of the ISIS system is necessary to create a platform for future e-permitting and e-government initiatives that may more directly enhance revenue (e.g., charges for access to data, charges for enhanced optional services, etc.) Additionally, federal funds and grants for future applications may be available if the County has a permitting platform on which new technology can be implemented.

Fund 104 Information Technology

IT0056, Courtroom Technologies	IT Priorities: Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$35,875	\$66,913	\$250,000

Description and Justification: This project will develop a prototype courtroom to use as a guide for future courthouse expansion and renovations to determine and assess future courtroom technology needs and requirements. This program evolved from the Pilot Courthouse Technology project, through a cooperative effort of the three Fairfax Courts (Circuit Court, General District Court, Juvenile and Domestic Relations District Court), the Department of Public Works and Environmental Services (DPWES) and the Department of Information (DIT), which developed a comprehensive, supporting Technology Master Plan. The plan identified court and courtroom technologies appropriate for the expansion and technology operations of the courts. Courtroom technologies facilitate trial proceedings and include evidence presentation, real-time court reporting, integrated evidence presentation, and video conferencing and can provide for judges' control of the technologies from the bench.

FY 2005 funding of \$250,000 will support consulting services and the procurement of the necessary hardware and software needed to develop a prototype courtroom, and to better determine the costs associated with accommodating future courtroom technology infrastructure in more than 40 new and existing courtrooms. The costs associated with renovating and retrofitting courtrooms will be substantial and needs to be determined prior to construction of the expanded courthouse.

The audio/video infrastructure for a single courtroom may be substantially different from the equipment needed to network the audio/video from multiple Courts and courtrooms. Research also indicates a potential requirement for court staff to be more familiar with new technologies so they have the ability to support, manage and budget for courtroom technology equipment and other issues regarding the support of a state-of-the-art, modern courthouse technology

Return on Investment (ROI): Improved service and efficiencies are expected to be realized in future years when the expansion of the Courthouse is completed. The primary benefit will be for future planning purposes by researching and documenting the future benefits of the selected technologies, ensuring that the final investments in courtroom technology are appropriate, fully accepted and will improve the efficiency and effectiveness of judicial proceedings. This project will help determine the costs to acquire courtroom technologies in multiple units for the courthouse expansion project.

Fund 104 Information Technology

IT0058, Remote Access	IT Priorities: Mandated Requirements; Completion of Prior Investments; Improved Service and Efficiency
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$193,575	\$46,425	\$150,000

Description and Justification: This project provides additional funding to enhance and expand the capability of internal users to access the County's systems from remote locations including steelworkers, using Citrix, a thin client technology. To accomplish this, the telecommunications infrastructure must be flexible in its modes of access, while maintaining a stable and secure communication environment. Because of the varied hardware and software capabilities of prospective telecommuters, the County will offer dial-up modems, Virtual Private Network (VPN) technology, and Citrix servers to meet the various access requirements of remote access and telecommuter users.

FY 2005 funding of \$150,000 will be used to purchase Citrix licenses, Microsoft licenses and Citrix consultant services in addition to RSA Security Token Cards, and application software licenses to support additional telecommuters. The County's telecommunication infrastructure has in place a dial-up modem bank which is currently used for remote access and telecommuter users. The addition of the Citrix solution provides additional capabilities, which makes it an attractive alternative for telecommuters. Since application software does not reside on the telecommuter's PC, the hardware configuration of the PC does not have to be robust, and therefore less expensive PC's can be used for telecommuters. Additionally, for those telecommuters who choose to use their own home PC, the need to ensure standardization with software versions is no longer a concern, as the Citrix technology can operate in all Windows environments.

Return on Investment (ROI): This project provides a cost effective approach to enhance the County's PC infrastructure to offer a flexible choice of types of end-user terminals for County staff, and to encourage more employees to take advantage of telecommuting. The use of thin client technology will allow for potential savings in the desktop requirements in the County; the County can purchase less expensive thin client terminals for core business requirement and reduce the support cost with the proper implementation.

Funding this project provides the most cost effective approach to enhance the County telecommunication infrastructure and successfully meet the County's telecommuting goal for FY 2005, an additional 250 telecommuters.

Fund 104 Information Technology

TBD, Telecommunications Modernization	IT Priorities: Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$0	\$0	\$600,000

Description and Justification: The Telecommunications Modernization project focuses on replacing the County's network of disparate voice technologies with an infrastructure platform based on current technology and full integration into the Institutional Network (I-NET). This will ensure the County's voice, data and video network will meet future needs. This new network architecture will accommodate the projected growth in business applications requirements, and will allow cost savings through standardization, streamlined maintenance, consolidation of telephone line costs, integrate and leveraging all the County's communications platforms, and alignment with industry trends.

Presently, the County relies on a telephone network based on outdated 1980's technology and equipment for its communications needs including 15 different models of Private Branch Exchanges (PBXs), analog and digital multi-line telephones, telephone company-provided technology, and single-line telephones.

Modernization of the County's telecommunications network is by necessity an ongoing and evolving process. As industry standards mature and inter-networking requirements change, the telephone communications network's capacity and configuration must do so as well. This multi-year project will facilitate the utilization of proven, advanced technologies to streamline business processes, take advantage of economies of scale, enhance operational efficiency and reduce costs; promote distributed telecommunications applications with centralized management to ensure that the information technology infrastructure serves the needs of the agencies and advances improvements in service delivery to the citizens; and maintain tactical flexibility to adopt future value added technologies with minimal need for new hardware.

FY 2005 funding in the amount of \$600,000 will be used for network engineering and contractor costs to lay the foundation for future phases of the project.

Return on Investment (ROI): The benefits derived from the implementation of this project are quantifiable and substantial. Direct cost savings include: a reduction in leased circuit costs; a reduction in message unit costs for outside phone calls; and a reduction in overall maintenance costs, including moving phones, adding new phone lines and changes to existing phone service.

In addition, the new voice infrastructure will allow Fairfax County to leverage embedded technology assets and to improve service delivery quality. Business processes will be streamlined because of the ability to share information over an integrated communications platform.

Fund 104

Information Technology

TBD, Information Technology Security	IT Priorities: Enhanced County Security
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$0	\$0	\$1,260,667

Description and Justification: This project supports the County security architecture, designed to provide an appropriate level of protection for all County information processing resources regardless of technology platform. Aimed at ensuring the confidentiality of information in an evolving environment, new technologies need to be employed to meet current and future security challenges.

FY 2005 funding of \$534,667 is provided to continue implementation of a modular network infrastructure that will allow for incorporation of necessary levels of security to be embedded in specific functional areas. In order to implement this modular infrastructure, additional firewalls, intrusion detection and other networking devices are required and will be implemented in appropriate areas of the system. Additionally, the on-site support of highly skilled network engineers must be deployed in order to roll out a simplified security design and create a manageable security architecture that allows for security devices to function optimally and provide identification of specific threats.

Also, FY 2005 funding of \$326,000 is provided to implement Netegrity, a standardized and centralized secure authentication and authorization methodology for web based applications. Netegrity will be used on web based platforms to authenticate users whenever there is a need to read data which is protected due to business or privacy requirements or modify and/or enter data which could seriously affect the County's business interests.

This enterprise-wide standardized access control methodology will provide a solution for not only employees and internal system users, but also is intended to be expanded to partners and County customers and residents to authenticate their identity in order to gain access to relevant data and do business in a secure manner. The provisioning feature within Netegrity automates the administration function to provide real time transactional account access for e-business. This tool provides an automated means for centrally managing access to enterprise resources across platforms and provides a secure access to enterprise applications, networks, databases and other essential resources through a single sign-on capability. All user authentication and authorization management is policy based and centrally managed allowing for comprehensive audit and reporting services to support and log information on the extensive user base.

In addition, FY 2005 funding of \$400,000 is provided to implement a countywide security monitoring and audit control process. The Fairfax County Information Technology Security Policy, the mandated specifications of the Commonwealth of Virginia Information Technology Security Policy and Standards and the HIPAA Security Rule, along with other mandated privacy laws and County internal Audit priorities, are examples of governing legal precedence and policy that dictate a requirement for audit controls to record and examine activity in information systems.

Such audit controls will protect the integrity and sensitivity control on the information contained within the County's technology infrastructure. This solution will provide security analysts and managers with advanced tools to proactively build and measure comprehensive security best practices within agencies and across the County.

This software suite will assist in the automation of the creation and control of business and IT policies, implement industry-mandated compliance initiatives (i.e. HIPAA) and allow auditors and security staff the ability to manage and monitor acceptance among designated departments, personnel and their information technology systems. The County will automatically be able to measure compliance against industry-standards at any time, creating an "audit on-demand" capability against a variety of security standards and regulations (including HIPAA) which is not readily accessible today. This product will increase security, simplify management, speed reporting and data analysis, and provide critical data for improved auditing and forensic analysis.

Fund 104 Information Technology

Return on Investment (ROI): This project will ensure system compliance with security policies, provide for centralized real-time auditing, provide a solution for managing users and their Web application access, ensure timely access to business assets through an authenticated identify, and provide for an immediate response to technology threats. The information security and internal audit offices will have the capability to perform security management audits and analysis centrally across platforms and verify progress in security management protection via software reporting capability. This product will significantly decrease the staff time required for manual auditing. It will provide enterprise monitoring capabilities for assessment that provide a safeguard that improves reliability and reduces downtime. It will identify non-standard and non-secure systems that are a threat to the security of the infrastructure and County data. This solution addresses multiple regulations with minimum resources by implementing and measuring compliance through automated analysis.

Fund 104 Information Technology

TBD, Evidence Tracking System	IT Priorities: Improved Service and Efficiency; Maintaining a Current and Supportable Technology Infrastructure
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$0	\$0	\$70,000

<p>Description and Justification: Funding of \$70,000 is provided to automate the Police Evidence Section, which is responsible for the cataloging, storage and security of all evidence collected by the Police Department. Evidence must be available for analysis, trial and, in accordance with legal requirements, disposal. The Police Evidence Section uses a combination of an index card tracking system developed over 30 years ago and the property record fields of the Police Records Management System to maintain an inventory of 44,000 pieces of evidence. This project is proposed to implement a barcode labeling system and database to track all pieces of evidence.</p> <p>The evidence tracking system will generate a barcode label for every item of evidence presented for storage. The item will be logged into the database with identifying data elements such as case number, description and officer name. Application features will include e-mail reminders to officers to retrieve evidence when it is released, as well as reports identifying the status of all evidence in the Property Room. Barcode readers can be used to inventory the evidence to perform audits of evidence management practices.</p> <p>Return on Investment (ROI): Unrealized cost savings will be obtained from the natural reduction in staff time that will be needed to manage the evidence inventory. In addition, there will be a significant reduction in potential liability from lost evidence. Replacement of the current antiquated system with an automated system will improve all aspects of the business process.</p>

Fund 104 Information Technology

TBD, Facility Space Modernization	IT Priorities: Improved Service and Efficiency
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$0	\$0	\$100,000

Description and Justification: FY 2005 funding of \$100,000 will provide up-to-date technology to allow Fairfax County Conference Center customers to fully engage in collaborative events. This project removes technical roadblocks to effective and efficient group discussions by adding technology and streamlining the room preparation process.

The largest conference rooms in the Conference Center will be outfitted with technical equipment and upgrades on a permanent basis. County agencies, boards, authorities, commissions, nonprofit organizations and civic associations will be able to conduct training, deliver presentations and hold more effective collaborative sessions, while eliminating the need for equipment set up and preparation. Audio and visual equipment will be accessible, available and ready to use without staff set up time. Customers will no longer need to provide their own equipment, or endure wait time while equipment is found and set up for them. The project will enable leaders and managers to utilize County resources such as time, personnel and space to effectively and efficiently conduct County business. These enhancements will improve the quality of service for employees and citizens who require special. Additionally, the project will support Fairfax County's Telework Program by enabling participation in meetings from locations away from the workplace.

Return on Investment (ROI): This project, in an environment of a reduced workforce and an increased demand for products and services will improve communication capabilities for crisis management and emergency response, develop and train the work force in an effective and efficient manner and support and enhance the audio and visual equipment available for Conference Center users.

Cost Savings will be gained by the reduced County staff time required to prepare a room for a meeting/presentations. Based on FY 2003 experience of one hour setup and 30 minute take down for each room with a \$35.00 average staff hourly rate and 3,000 large meetings could generate the staff time value in savings of \$157,500 annually.

The County will avoid the need for each agency to invest in additional audio visual equipment and again reduce travel time and associated cost.

Fund 104 Information Technology

TBD, Proffer Database and Status System (PRODSS)	IT Priorities: Mandated Requirements
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$0	\$0	\$188,700

Description and Justification: The Proffer Database and Status System (PRODSS) will enable County agencies to manage the implementation of proffers, which will enable County agencies, the Board of Supervisors, and the public to research and review proffers more efficiently. The objectives of PRODSS are to monitor the status of the implementation of proffers, enable triggers which alert the Department of Public Works and Environmental Services (DPWES) and other agencies when a proffer is due, and to keep an accurate and timely accounting of the fulfillment of proffers.

FY 2005 funding of \$188,700 will design a database to ensure that County agencies, the Board of Supervisors, and the public have a way to research proffers effectively and to track their fulfillment as a project progresses. Upon completion, the Department of Planning and Zoning will continue to enter proffers when they are initially accepted and other participating agencies will have a “checklist” of proffers as they are fulfilled.

FY 2005 funding is for the initial phase of the project which includes an initial assessment of existing systems, defining business processes and design of the project.

Return on Investment (ROI): Staff will spend significantly less time researching paper records to determine proffers and fulfillment of proffers; additional time will be required to enter data into the database. The County would avoid any potential costs associated with failure to enforce or implement a proffer. The new system will offer improved access to citizens’ inquiries, the Board of Supervisors and to developers.

Fund 104 Information Technology

TBD, Facility Maintenance Management System	IT Priorities: Improved Service and Efficiency
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$0	\$0	\$792,250

Description and Justification: FY 2005 funding of \$792,250 will provide for the replacement of the Facility Management Division's (FMD) existing Maintenance Management System and integrate it with other existing components of the Facilities Management System in order to provide a single, integrated facilities information resource for FMD, their customers, and other "partner" owners and users of facilities information. The system will replace FMD's existing Maintenance Management System which covers work orders and asset inventory, update the current hardware/software capabilities and enhance customer utility. A new system will decrease the amount of computer time needed to open and close work orders and run scheduled work reports.

The desired system will be a commercial-off-the-shelf (COTS) browser-based Integrated Facilities and Grounds Management System. The goal of this project is to implement an application that will increase the effectiveness and efficiency of staff and the utilization of capital resources required to maintain and manage the County's facilities and properties. An updated system will accomplish this through the enhancement of data collection methods and tools, improved warranty tracking, elimination of redundant facilities information databases, user friendly interfaces for internal and customer access, and a strong reporting system.

Return on Investment (ROI): Extensive savings will be realized through the streamlining of communications and processes throughout FMD and other agencies, the most quantifiable savings derived from time saved by field personnel (crafts, trades and grounds personnel) and Work Control Center staff within FMD.

The replacement system will provide bar coding and wireless technology to greatly improve the speed and consistency of data collection necessary to better utilize field staff by the elimination of excessive hand recording of information that is entered into the system at a later time and/or by a different individual. Accurate and timely data collection plays a vital role in improving time management for field staff and will ultimately work to extend the life cycle of equipment.

Since present staffing levels are well below GSA standards for the current work load requirement, the field staff productivity increase will help to do more of the preventive maintenance effort which they are unable to perform at the present staffing levels. Improved data collection in the field, along with a web based customer request and inquiry interface will save time for staff in terms of handling customers' status inquiries and work order processing from initiation to close out.

Fund 104 Information Technology

TBD, Integrated Project Management Tracking/Monitoring	IT Priorities: Improved Service and Efficiency
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FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
\$0	\$0	\$200,000

Description and Justification: FY 2005 funding provides for the purchase of a web based, commercial-off-the-shelf (COTS) project management application. This software will be used by agencies to track and monitor ongoing projects, providing summary information of project activities and real time status of project milestones. The application will enable multiple staff to view and update the data as necessary.

The County has a vast array of projects that must be designed, managed, executed and reported upon in many different agencies. Project portfolio management is complicated by diverse project management techniques and a lack of automated support. A software solution is appropriate for achievement of project management initiatives, increasing reporting and monitoring activities.

Return on Investment (ROI): The project management system will streamline communications about ongoing projects in the County and will enhance the ability of decision-makers to assess the probable impact of investments on existing programs and infrastructure. This tool will provide and enhance the current process for coordinating new projects in the context of, and in consideration with, existing initiatives.

Fund 104 Information Technology

FUND STATEMENT

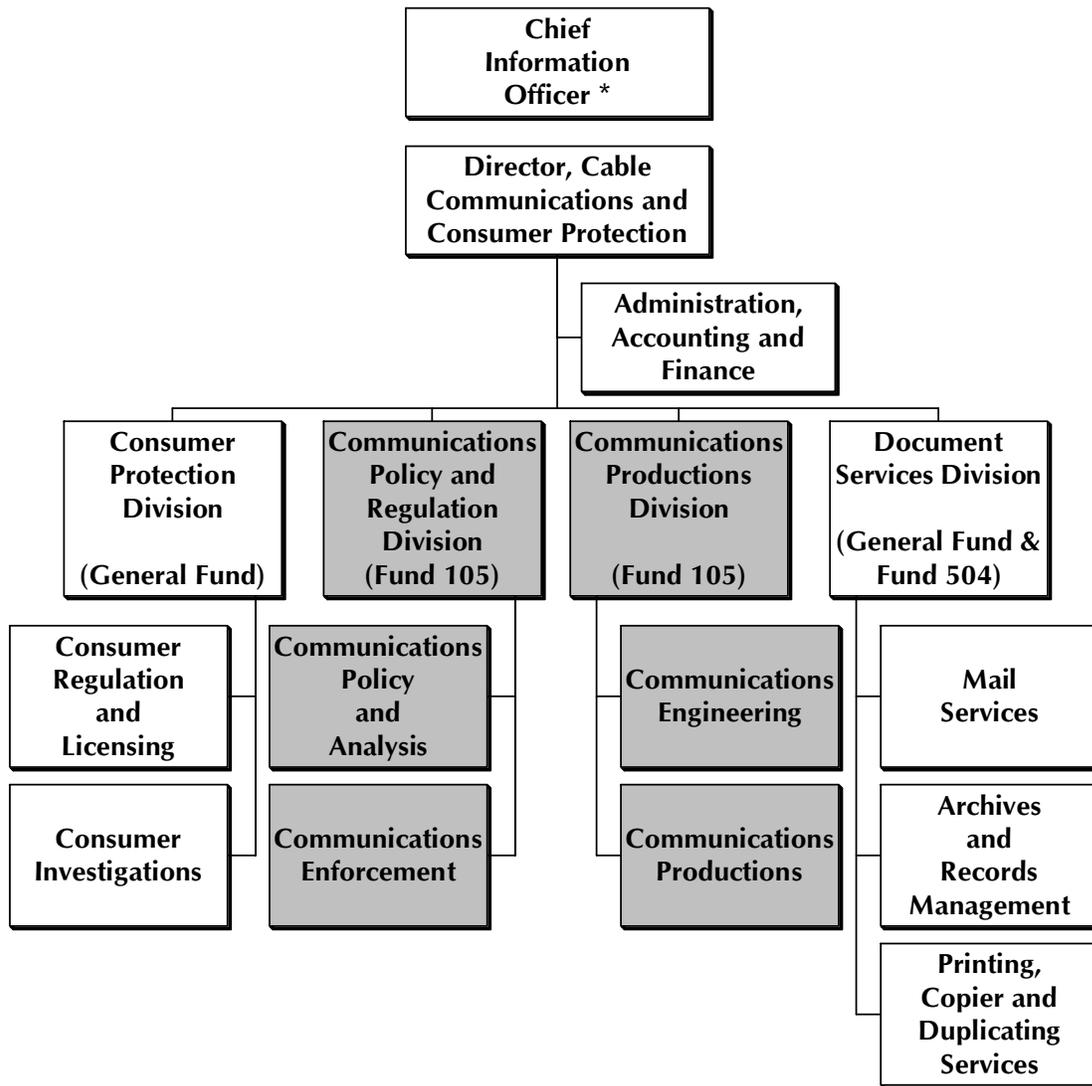
Fund Type G10, Special Revenue Funds

Fund 104, Information Technology

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$23,977,647	\$0	\$19,488,799	\$0
Revenue:				
Interest	\$352,464	\$200,000	\$200,000	\$180,000
State Technology Trust Fund	540,000	0	0	0
Total Revenue	\$892,464	\$200,000	\$200,000	\$180,000
Transfers In:				
General Fund (001)	\$5,921,626	\$9,449,844	\$9,449,844	\$11,632,573
Total Transfers In	\$5,921,626	\$9,449,844	\$9,449,844	\$11,632,573
Total Available	\$30,791,737	\$9,649,844	\$29,138,643	\$11,812,573
Expenditures:				
IT Projects	\$11,302,938	\$9,649,844	\$29,138,643	\$11,812,573
Total Expenditures	\$11,302,938	\$9,649,844	\$29,138,643	\$11,812,573
Total Disbursements	\$11,302,938	\$9,649,844	\$29,138,643	\$11,812,573
Ending Balance¹	\$19,488,799	\$0	\$0	\$0

¹ Information Technology projects are budgeted based on the total project costs. Most projects span multiple years. Therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 105 Cable Communications



*The Chief Information Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, this position and associated funding are also reflected within the Department of Information Technology.

The Department of Cable Communications and Consumer Protection is the umbrella agency for three distinct functions: Consumer Protection, Document Services, and Cable Communications. The total agency staff of 103/103.0 SYE positions and a \$26.0 million budget is dispersed over three funding sources. The Consumer Protection Division, which responds to consumer complaints and ensures business compliance with applicable laws, is presented within the Public Safety Program Area (Volume I) and is fully supported by the General Fund. The Document Services Division, which provides publication sales, archives and records management, mail, printing, and copier services to County agencies and printing services to Fairfax County Public Schools, is presented in both the Legislative-Executive Program Area (Volume I) as well as in Fund 504 (Volume II). Fund 504 activities are funded by a General Fund transfer which supports the lease of digital multi-functional devices (copiers) throughout County agencies, and by revenue received from County agencies and the Fairfax County Public Schools for printing and duplicating charges. The Cable Communications function, which is responsible for television programming and for communications regulation, is presented in Fund 105 (Volume II). Fund 105 is supported principally by revenue received from local cable operators through franchise agreements. While the three functions of Cable Communications and Consumer Protection provide diverse services, they all provide quality customer service to the community and work collaboratively with County agencies, neighboring jurisdictions and professional organizations.

Fund 105

Cable Communications

Mission

To encourage telecommunication industry development throughout the County that offers the greatest diversity and highest quality service at the least cost to citizens and businesses; to develop goals for future telecommunications development and related legislation; to provide regulatory oversight and enforcement of telecommunications statutes; to provide production services for visual communication technologies and informational programming for County citizens; and to support internal communications and training programming for County employees.

Focus

The Cable Communications Fund was established by the Board of Supervisors in 1982 to provide accurate accounting of costs and revenues associated with the administration of the County's Cable Communications Ordinance and Franchise Agreements (COFA). Revenue supporting this fund comes from an Institutional Network (I-Net) grant (part of the franchise agreement) and the franchise fees received from local cable operators based on their gross revenues. In FY 2005, revenue is estimated to be \$11,383,994, a 5 percent increase over FY 2003 revenues, based on the projected increase in the cable operators' gross revenues. The Communications Productions and the Communications Policy and Regulation Divisions will continue to administer all aspects of the County's COFA. The Communications Productions Division (CPD) is responsible for the production of television programming for Channel 16, the Public Information Channel, and the Fairfax County Training Network (FCTN). Channel 16 programming includes both Board of Supervisors-directed programming and the highest-rated program proposals submitted by County agencies. In FY 2005, Channel 16 will televise 360 live Board of Supervisors and Planning Commission meetings, County Executive projects, Board-directed special programming, town meetings and monthly video newsletters for Board of Supervisors members. In addition, 194 programs and teleconferences which describe the services of County agencies also will be televised. Channel 16 reaches an estimated 600,000 residents with information programming about County programs and services that serve the community. In addition, all Channel 16 programming is now videostreamed, reaching an even larger audience.

In addition to programming for the public, the CPD is responsible for programming on the closed-circuit FCTN. In FY 2005, the CPD will televise 87 training and internal communications productions which present the most critical programs for unmet County training needs, as well as national satellite conferences, telecommunication courses, video training, and lectures on areas such as leadership, team work, self improvement, and management issues. FCTN programming reaches approximately 25,000 combined County and Fairfax County Public School (FCPS) employees, with the latest training and professional development programming to improve services to citizens.

The Communications Productions Division will continue to operate an emergency message system for citizens, serve as a centralized resource for loan pool equipment for County agencies, manage a satellite downlink for County teleconferencing, and support the Video Magistrate System, County kiosk system, Internet video, video teleconferencing and video streaming of Channel 16 on the Internet to better serve County citizens.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- Providing quality educational and informational cable television programming that meets the needs of a diverse community;
- Utilizing new cost-effective technologies to convey information to the public;
- Maintaining a highly skilled and knowledgeable workforce that interacts with a dynamic communications industry;
- Investigating and resolving citizen complaints involving cable technical performance issues; and
- Ensuring the development, compliance and enforcement of federal, state and local communications standards in a rapidly changing industry and uncertain regulatory environment.

Fund 105

Cable Communications

As a result of a comprehensive viewer survey, focus group input and benchmarking comparison to other jurisdictions, the CPD will be evaluating and redesigning Channel 16 and FCTN programming in FY 2005 to meet survey responses; developing an external/internal communications campaign to publicize County programs and initiatives; and enhancing current operations and customer service through technology changes. The CPD will continue to maintain a national presence, be a leader in the quality of programming produced and research new services to enhance operations such as interactive television.

The Communications Policy and Regulation Division (CPRD) is responsible for promoting an environment that encourages the development, implementation and promotion of competition in the telecommunications industry that offers the greatest diversity and highest quality service at the least cost to County citizens and businesses; developing goals for future telecommunications development and related legislation; and providing regulatory oversight and enforcement of telecommunications statutes.

CPRD will continue to represent Fairfax County citizens through leadership and position statements on state and national telecommunications issues. Anticipating and identifying community needs for telecommunications services is an important part of CPRD's role to provide the optimum communications environment for Fairfax County citizens. In addition, CPRD will conduct outreach initiatives to further facilitate communications with citizens through different media such as surveys, electronic mail, web, newspapers, public relations or other communications resources.

CPRD will provide regulatory oversight to accommodate new or developing cable and telecommunications technologies. The County has franchised two cable operators to serve a combined total of over 260,000 subscribers. Each of these franchises establishes requirements for the provision of cable service that must be actively monitored and enforced by the franchising authority. CPRD's operation consists of regulatory, inspection, enforcement and engineering functions. The County's regulatory function ensures technical and service performance compliance of cable operators with the franchise agreements, the Fairfax County Code (Chapter 9.1, Communications), and Federal Communications Commission (FCC) and other federal regulations. CPRD's field inspection functions include enforcing strict compliance with all federal, state and County codes and standards pertaining to telecommunications construction in the County. The County is also an enforcement agent for Virginia Department of Transportation (VDOT) and inspects cable plants situated in VDOT's rights-of-way. CPRD's engineering function includes enforcing compliance with cable television technical performance standards and investigation and resolution of subscriber complaints resulting from cable technical performance issues. Additionally, it supports video and data communications projects associated with the connection of County facilities to the Institutional Network (I-Net).

The I-Net, is a fiber optic cable network designed to support the video, voice and data services that the County and Fairfax County Public Schools (FCPS) currently provide using commercial telecommunications carriers. Upon completion, 390 County and FCPS facilities will be connected to the I-Net. In FY 2005, funding is identified to design and begin the implementation of the I-Net. The initial I-Net implementation will include County and FCPS video training channels that must migrate from the subscriber cable system, as required in the County's cable franchise agreement. Future funding will be used to migrate County and FCPS voice and data services to the I-Net.

Fund 105 Cable Communications

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue to independently review and provide test sites to cable operators to ensure compliance with FCC technical performance standards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Communications Policy and Regulation Division
Continue to independently test upgraded cable system nodes (transition points from optical signal to radio frequency signal in hybrid fiber/coaxial cable system) to ensure compliance with FCC technical performance standards.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Communications Policy and Regulation Division
Continue to provide emergency messages and specialized programs to meet citizen communication needs in the event of terrorist incidents, biochemical situations, weather emergencies and other events that require quick, reliable mass communication.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Communications Productions Division
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Enhanced department website to include public access to the County's cable franchise agreements and links to the <u>Fairfax County Code</u> as well as provided option for citizens to submit construction complaints electronically.	<input checked="" type="checkbox"/>		Communications Policy and Regulation Division
Participate through the National Association of Telecommunications Officers and Advisors and the Society for Cable Telecommunications Engineers to develop and issue a handbook supporting the National Electrical Code as it relates to cable television services.		<input checked="" type="checkbox"/>	Communications Policy and Regulation Division
Continue to coordinate and provide support for the annual conference of the Virginia Association of Telecommunications Officers and Advisors (VATOA). VATOA addresses telecommunications policy, regulation and enforcement issues in the Commonwealth of Virginia.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Communications Policy and Regulation Division
Continue to research a pilot program on interactive television to provide additional e-government services via cable television for greater community access.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Communications Productions Division

Fund 105 Cable Communications

 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Continue to design, develop and provide video applications for County website and kiosks and special projects to enhance IT services to citizens; support video magistrate and other court video projects to expand court operations; and implement video streaming of Channel 16 via County website including live and archived programming for public information.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Communications Productions Division
 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Develop a document that summarizes the current telecommunications resources in Fairfax County and looks at future telecommunications initiatives.		<input checked="" type="checkbox"/>	Communications Policy and Regulation Division
Implement the redesign of Channel 16 and FCTN as a result of viewer surveys, focus groups and review of other jurisdictions to better serve the needs of the community.		<input checked="" type="checkbox"/>	Communications Productions Division
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Constructed fiber optic Institutional Network (I-Net) that provides cost effective fiber optic connectivity among 390 County and FCPS sites for video, voice and data services.	<input checked="" type="checkbox"/>		Communications Policy and Regulation Division
Design and begin activation of fiber optic I-Net for data transport between County and FCPS sites.		<input checked="" type="checkbox"/>	Communications Policy and Regulation Division
Negotiate a cable franchise renewal agreement for cable communications that serves the Reston area.		<input checked="" type="checkbox"/>	Communications Policy and Regulation Division
Continue to oversee construction process of cable operators' rebuild and upgrade of cable plant in order to provide improved performance and enhanced services for Fairfax County residents.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Communications Policy and Regulation Division

Fund 105 Cable Communications

 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to maintain a national presence in the creation of high quality award winning informational programming for citizens and employees, resulting in the receipt of several national awards including the Government Video Promotional Video Star Award, as well as receiving awards from organizations such as the Alliance for Community Media, and the National Association of Telecommunications Officers and Advisors for programming excellence and professional quality.	☑	☑	Communications Productions Division

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	39/ 39	39/ 39	39/ 39	39/ 39
Expenditures:				
Personnel Services	\$3,345,445	\$3,556,732	\$3,556,732	\$3,697,908
Operating Expenses	1,531,139	2,171,024	12,666,482	9,012,898
Capital Equipment	470,826	250,000	4,170,141	250,000
Total Expenditures	\$5,347,410	\$5,977,756	\$20,393,355	\$12,960,806

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$141,176**
An increase of \$141,176 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ **I-Net Implementation** **\$6.6 million**
An increase of \$6.6 million, to be appropriated from I-Net Grant funding received since FY 1999 and held in fund balance, to support the implementation of the I-Net at County and FCPS sites. This funding, held in reserve until Cox Communications completed the construction of the I-Net, will be used over the next several years to provide software and infrastructure enabling current video, voice and data services to run over the I-Net.
- ◆ **Carryover Adjustments** **(\$10.4 million)**
A decrease of \$10.4 million in Operating Expenses due to the carryover from FY 2003 for costs associated with implementing the I-Net. Delays in the Cox Communication schedule for construction of the I-Net has delayed the expenditure of funds for implementation.
- ◆ **Capital Equipment** **\$250,000**
Capital Equipment of \$250,000 is funded to support the replacement of equipment in the Board Auditorium and Production Studio.

Fund 105 Cable Communications

Changes to FY 2004 Adopted Budget Plan

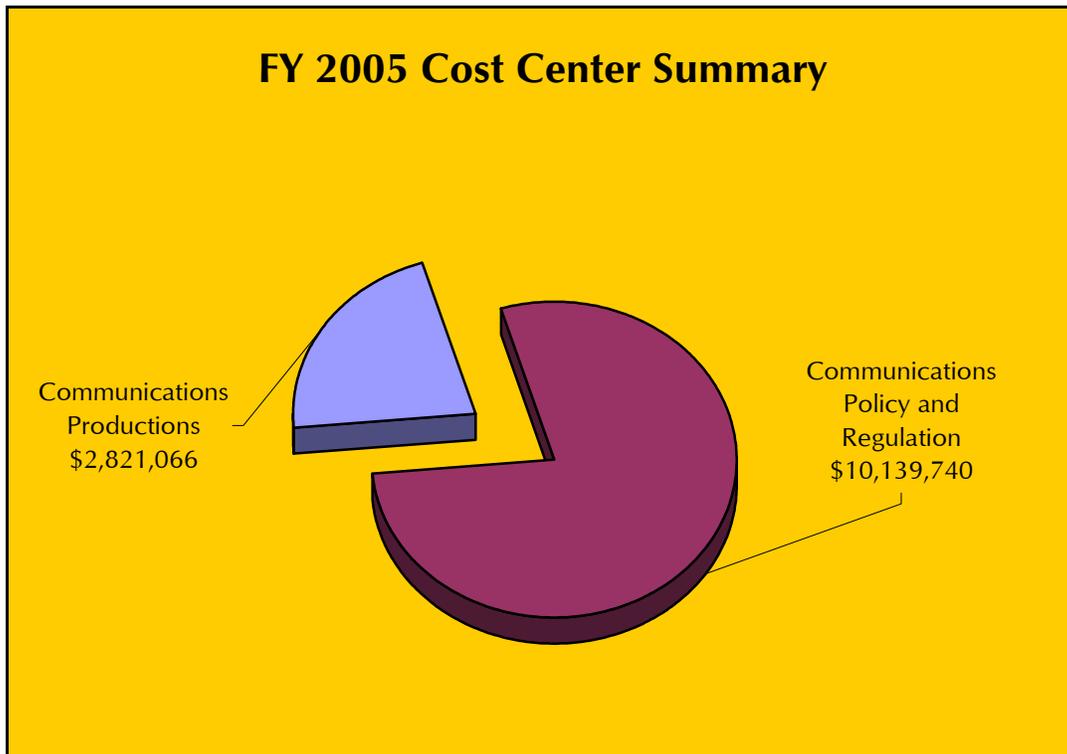
The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Unencumbered Carryover Adjustment** **\$13,797,796**
As part of the FY 2003 Carryover Review, \$13,797,796 in unencumbered carryover was added, including \$9,877,655 in Operating Expenses and \$3,920,141 in Capital Equipment, primarily for I-Net related expenses that were not made in FY 2003 due to delays in the Cox Communications construction and implementation schedule. The implementation of the I-Net is contingent on completion of the overall cable system upgrade.

- ◆ **Encumbered Carryover Adjustment** **\$617,803**
As part of the FY 2003 Carryover Review, \$617,803 in encumbered carryover was added.

Cost Centers

The two cost centers within Fund 105, Cable Communications that work together to achieve the mission of the Fund are the Communications Productions Division and the Communications Policy and Regulation Division. In FY 2005, approximately \$8 million of the \$10,139,740 in the Communications and Policy Regulation Division is dedicated for I-Net initiatives.



Fund 105 Cable Communications

Communications Productions Division

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	22/ 22	22/ 22	22/ 22	22/ 22
Total Expenditures	\$2,714,511	\$2,722,120	\$2,742,380	\$2,821,066

Position Summary					
<u>Communications Productions Division</u>		<u>Communications Engineering</u>		<u>Communications Productions</u>	
1	Director, Comm. Productions	1	Engineer III	1	Instructional Cable TV Specialist
2	Administrative Assistants II	1	Engineer II	5	Producers/Directors
		1	Video Engineer	4	Assistant Producers
				4	Media Technicians
<u>Administration, Accounting and Finance</u>					
2	Administrative Assistants II				
TOTAL POSITIONS					
22 Positions / 22.0 Staff Years					

Key Performance Measures

Goal

To provide a centralized video production center and satellite conferencing facility for the Board of Supervisors, County Executive, and all County agencies in order to communicate critical County information to citizens and training for employees, and to provide related production services in new technologies to benefit the public and County operations.

Objectives

- ◆ To serve the public information needs of the County by completing 98 percent of Channel 16 public information television programs requested on the FY 2005 production plan, while maintaining cost, quality and work hour efficiencies.
- ◆ To train and educate the County workforce in the most cost effective manner possible by increasing the number of purchased programs and satellite telecourses and completing 98 percent of FCTN training programs on the FY 2005 production plan, while reducing the work hours needed for original programming.

Fund 105 Cable Communications

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Original live program hours	774.5	792.0	710.0 / 698.0	714.0	717.0
Original studio program hours	46.0	46.0	75.0 / 54.6	67.0	68.0
Original field program hours	94.5	101.0	161.0 / 101.5	149.7	154.6
Efficiency:					
Live program work hours per program hour	5.5	5.6	5.2 / 5.6	5.2	5.2
Studio program work hours per program hour	42.9	40.8	44.8 / 40.3	46.4	50.0
Field program work hours per program hour	160.2	167.2	157.5 / 159.7	157.3	163.3
Service Quality:					
Percent of clients satisfied with Channel 16 programs	97%	97%	97% / 97%	97%	97%
Percent of clients satisfied with Channel 41 programs	97%	97%	97% / 97%	97%	97%
Percent of clients satisfied with technology support projects	97%	97%	97% / 97%	97%	97%
Outcome:					
Percent of requested programs completed on Channel 16	100%	100%	98% / 100%	98%	98%
Percent of requested programs completed on FCTN	100%	100%	98% / 100%	98%	98%

Performance Measurement Results

While the original live program hours per year remains fairly constant from year to year, original studio and original field programs on Channels 16 and FCTN vary from year to year as requested by the Board of Supervisors, the County Executive and as prioritized by advisory committees. The three efficiency calculations combine data for Channel 16 and FCTN original programs. To further measure service quality, a client questionnaire has been developed to determine customer satisfaction and is being implemented in FY 2004.

Fund 105 Cable Communications

Communications Policy and Regulatory Division

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	17/17	17/17	17/17	17/17
Total Expenditures	\$2,632,899	\$3,255,636	\$17,650,975	\$10,139,740

Position Summary		
<u>Communications Policy and Regulation Division</u> 1 Director, Policy and Regulation 1 Administrative Assistant III	<u>Communications Policy and Analysis</u> 2 Management Analysts III <u>Administration, Accounting and Finance</u> 1 Director 1 Administrative Assistant V 1 Administrative Assistant IV 1 Administrative Assistant II	<u>Communications Regulation and Enforcement</u> 1 Management Analyst III 1 Engineer III 1 Engineering Technician III 1 Communications Engineer 4 Senior Electrical Inspectors <u>Consumer Protection Division</u> 1 Consumer Specialist I
TOTAL POSITIONS		
17 Positions / 17.0 Staff Years		

Key Performance Measures

Goal

To encourage telecommunication industry development throughout the County that offers the greatest diversity and highest quality service at the least cost to citizens and businesses; to develop goals for future telecommunications development and related legislation; and to provide regulatory oversight and enforcement of telecommunications statutes.

Objectives

- ◆ To enforce strict compliance with all federal, state, and County codes and standards pertaining to telecommunications construction in the County and to ensure 100 percent compliance of violations issued.
- ◆ To activate 100 percent of the total number of Institutional Network (I-Net) hub locations for data transport.
- ◆ To reduce the number of complaints against cable operators per 1,000 subscribers from 10 to 9.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Yearly work locates received	NA	NA	31,000 / 46,056	31,000	31,000
Institutional Network signal checks, inspections or repairs	NA	NA	190 / 280	190	200
I-Net hub locations constructed (1)	NA	NA	0 / 0	7	0

Fund 105 Cable Communications

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Complaints against cable operators reviewed for enforcement actions (customer service and construction)	NA	NA	100 / 79	80	80
Efficiency:					
Staff hours per field inspections, re-inspections, signal checks, equipment installations, and technical investigations	NA	NA	0.93 / 0.60	0.93	0.93
Staff hours per Institutional Network signal check, inspections or repairs	NA	NA	0.86 / 1.30	1.50	1.50
Staff hours per I-Net hub location activated	NA	NA	NA / NA	NA	80
Staff hours per complaints received	NA	NA	NA / NA	24	24
Service Quality:					
Percent of sites inspected	NA	NA	18.9% / 27.3%	18.9%	18.9%
Percent of I-Net on-time activations	NA	NA	NA / 0%	NA	95%
Percent of reviewed complaints against cable operators resulting in enforcement actions	NA	NA	80% / 0%	80%	80%
Outcome:					
Percent of violations corrected	NA	NA	100% / 100%	100%	100%
Percent of total I-Net network locations activated	NA	NA	100% / 0%	0%	100%
Complaints against cable operators per 1,000 subscribers	NA	NA	9 / 9	10	9

(1) The activation for the seven I-Net hub/network locations is a one time requirement.

Performance Measurement Results

The Cable Franchise Agreement between the County and Cox Communications of Northern Virginia (CCNV) required CCNV to complete cable upgrade by May 31, 2002. CCNV did not complete its upgrade according to its Cable Franchise Agreement. As a result, the County and CCNV entered into an agreement that included a one-year extension to complete its cable system upgrade. In order to meet this schedule, CCNV increased its workforce from about 300 to over 1,700, resulting in a dramatic increase in construction activities in the County. Subsequently, the increase in construction activities resulted in an increase in daily work locates received from CCNV from an estimated 31,000 to 46,056 in FY 2003. The County's inspectors encountered higher levels of construction deficiencies and violations within each subdivision, likely due to the increased volume of activity. However, this reduced travel time and improved the efficiency to 0.60 hour/inspection. It is anticipated that CCNV construction activity will return to normal rates by the third quarter of FY 2004 and staff efficiency will return to the forecasted level.

The percent of reviewed complaints against cable operators resulting in enforcement actions was not applicable in FY 2003 as issues with CCNV were addressed in the terms of the agreement between the County and CCNV.

Fund 105 Cable Communications

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 105, Cable Communications

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$18,964,394	\$7,088,933	\$21,322,360	\$8,559,310
Revenue:				
Miscellaneous Revenue	\$1,618	\$2,800	\$2,800	\$2,800
Fines and Penalties	6,200	0	0	0
I-Net and Equipment Grant	2,840,218	2,999,869	2,999,869	2,986,630
Franchise Operating Fees	7,947,648	7,627,115	7,627,115	8,394,564
Total Revenue	\$10,795,684	\$10,629,784	\$10,629,784	\$11,383,994
Total Available	\$29,760,078	\$17,718,717	\$31,952,144	\$19,943,304
Expenditures:				
Personnel Services	\$3,345,445	\$3,556,732	\$3,556,732	\$3,697,908
Operating Expenses	1,531,139	2,171,024	5,036,482	9,012,898
I-Net Contribution ¹	0	0	7,630,000	0
Capital Equipment	470,826	250,000	4,170,141	250,000
Subtotal Expenditures	\$5,347,410	\$5,977,756	\$20,393,355	\$12,960,806
Transfers Out:				
General Fund (001) ²	\$1,465,732	\$1,396,150	\$1,396,150	\$1,666,444
Schools Grants and Self Supporting Programs (192) ³	1,374,576	1,353,329	1,353,329	1,534,140
Schools Grants and Self Supporting Programs (192) ⁴	250,000	250,000	250,000	250,000
Total Transfers Out	\$3,090,308	\$2,999,479	\$2,999,479	\$3,450,584
Total Disbursements	\$8,437,718	\$8,977,235	\$23,392,834	\$16,411,390
Ending Balance⁵	\$21,322,360	\$8,741,482	\$8,559,310	\$3,531,914
Reserve for PC Replacement	\$42,600	\$72,600	\$72,600	\$19,800
Unreserved Ending Balance	\$21,279,760	\$8,668,882	\$8,486,710	\$3,512,114

¹ In FY 1999, an amount of \$2.8 million was approved from fund balance to support the first year payment associated with the installation of the Institutional Network (I-Net). In FY 2000 a payment of \$770,000 was made. Additionally, an estimated \$7.6 million will be spent in FY 2004 for the remaining cost of the I-Net construction. These expenditures are only for the construction of the I-Net as provided for in the franchise agreement with Cox Communications and does not include equipment and other operational funding.

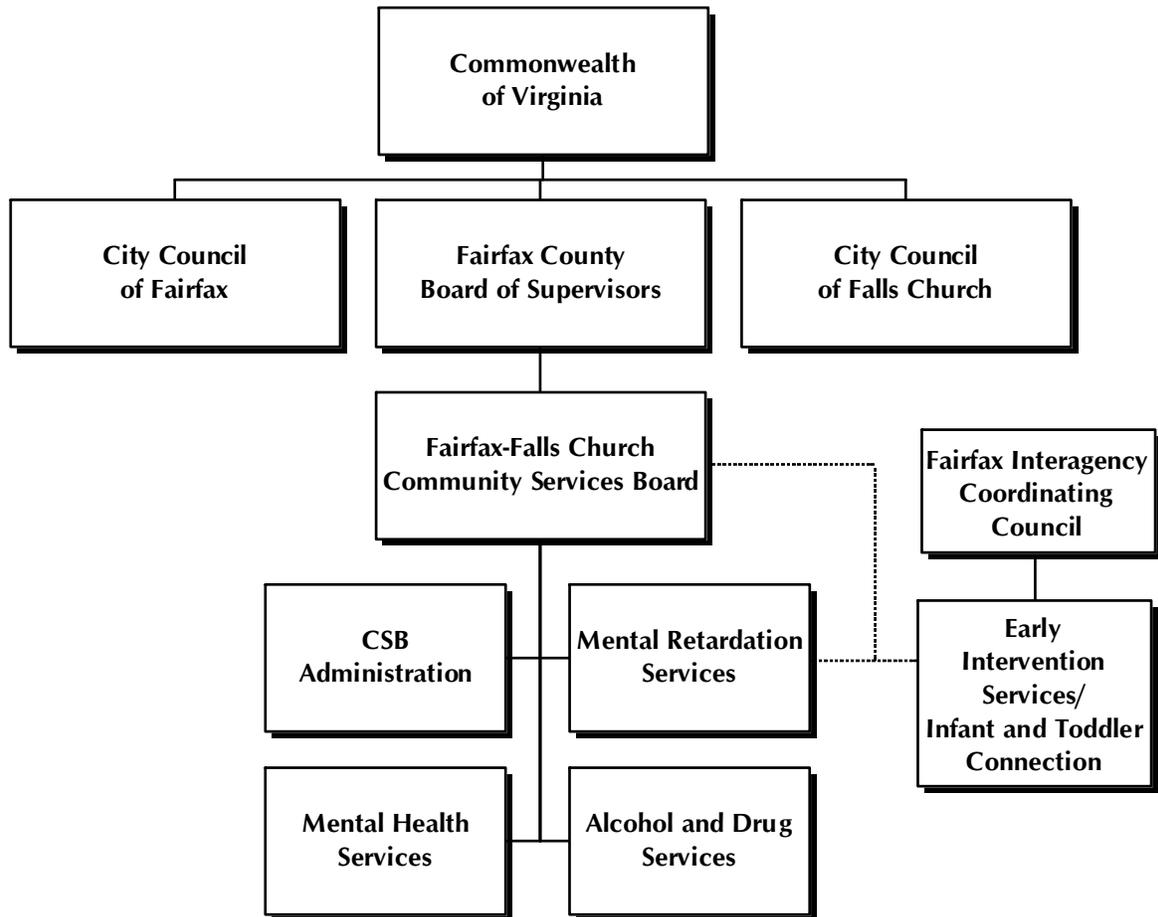
² The Transfer Out to the General Fund represents compensation to the General Fund for rent on property and public "rights-of-way" used by the cable companies serving Fairfax County. The amount represents approximately one percent of the gross revenues of the cable operators in the County (20 percent of franchise fees).

³ This funding reflects a direct transfer to Fairfax County Public Schools (FCPS) to support the educational access grant. The amount is calculated as one percent of the gross revenues of Cox Communications. The actual amount to be transferred to the FCPS on an annual basis is based on actual gross receipts. Annual reconciliation of the revenue and subsequent transfer will be conducted and adjustments to the transfer level will be incorporated in next year's budget.

⁴ This funding reflects a direct transfer to FCPS to support a replacement equipment grant of \$250,000.

⁵ Ending balances have significantly decreased in this fund since FY 2003 due to the costs associated with the finalization of construction on the County's I-Net in FY 2004 and due to the operation of the I-Net, expected to commence in FY 2005.

Fairfax-Falls Church Community Services Board - Overview



Mission

The mission of the Fairfax-Falls Church Community Services Board (CSB) is to:

- ◆ Serve Fairfax-Falls Church residents with, or at risk of, severe and persistent mental illness or acute psychiatric/emotional distress; mental retardation; or alcohol or drug abuse or dependency;
- ◆ Empower and support the people we serve to live self-determined, productive and valued lives within our community; and,
- ◆ Identify, develop and offer programs on prevention, intervention, treatment, rehabilitation, residential and other support services in a personalized, flexible manner appropriate to the needs of each individual and family whom we serve.

Focus

The CSB was created in 1969 and is comprised of 16 members; 14 appointed by the Fairfax County Board of Supervisors and one each appointed by the Council of the City of Fairfax and the Council of the City of Falls Church. The CSB is established under mandate of the state; however, under a Memorandum of Agreement between the CSB and the County, the CSB carries out its roles and responsibilities under the Administrative Policy Board type of structure and observes County rules and regulations regarding financial management, personnel management and purchasing activities. The CSB operates direct service agencies and contracts with outside entities for the provision of client services.

Fairfax-Falls Church Community Services Board - Overview

There are several factors that impact the type, level and cost of services provided by the CSB. For example, population growth has increased general demand for CSB services, while greater cultural diversity has generated a need for more culturally competent services. This is challenging in a locality where more than 100 languages are spoken. The County's population is also aging, which will result in increased psychiatric needs common to the geriatric population. In addition, parents who have been caring for their young and middle-aged adult children who experience serious mental illness will be less able to do so as they age. As a result, there will be a greater demand for mental health residential facilities and resources.

A growing population of uninsured or underinsured individuals is also placing pressure on the CSB. While Fairfax County is one of the most affluent localities in the nation, eight percent of households, or more than 80,000 residents, lacked health insurance coverage in March 2000. By 2010, this number is projected to reach 132,000 persons. This means that there is likely to be an increase in the number of persons who seek publicly-funded care and, at the same time, a decrease in those new consumers who will be able to use insurance to pay for mental health services. Not only is the number of uninsured individuals rising, but there is also an increase in the number of people who require primary medical care. In recent years, there has been a rise in the number of people seeking mental health treatment who also have concurrent medical problems that impact general well-being and complicate psychiatric care.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- Providing an array of services that are comprehensive, effective and adequate to meet demands for service;
- Maximizing stakeholder involvement in planning the service delivery system;
- Providing an adequate infrastructure to support service delivery; and
- Securing sufficient funding to support quality programs.

All vendors in the health care arena – public and private – are faced with increased costs of doing business that frequently exceed the official rate of inflation. This is a result of the pressure to properly compensate qualified health care staff, higher staffing ratios needed to serve persons who have greater levels of need, and increased overhead costs related to mandated accountability standards and the maintenance and renovation of aging facilities. As a result, there is a national and state trend of private sector psychiatric inpatient units either downsizing or closing altogether. In the Northern Virginia region, there are at least three hospitals which have announced their intentions to downsize or close all of their beds. If anything, the demand for inpatient psychiatric beds will increase in coming years. If beds are unavailable, people who need them will get sicker in the community and become more at risk.

The lack of affordable housing in this community continues to present a major barrier to consumers who have completed treatment and are trying to live independently. Consequently, psychiatric hospitals and intensive treatment programs are unable to discharge clients to more appropriate levels of care. This unnecessarily increases the cost of serving clients and prevents others from entering treatment. In addition, the lack of affordable housing will result in conditions that will worsen considerably for CSB consumers. The CSB may be forced to spend funds intended for treatment on housing. At present, for example, more than 450 adults are waiting for residential services. These lists will grow much longer unless Medicaid and/or state general funds are available in sufficient amounts.

Finally, the ability of the CSB system of public and private providers to meet the needs of the Fairfax County residents will be significantly impacted by funding and policy decisions made at the federal and state levels. For instance, the increasing dependence on Medicaid funding means that any changes in policy or funding for this program, positive or negative, will have an immediate effect throughout this community. There have been proposals to reduce Medicaid payments to states, which could result in reduced Medicaid funding from states to localities. Medicaid is an important funding stream and any reduction would affect the CSB's capacity to provide services. A related concern is the inadequate reimbursement provided to all providers, including the CSB, by insurance companies and Medicaid for behavioral health care. This factor has a major impact on the ability of private providers to serve those most in need of services. In particular, the inadequate Medicaid rates are having a damaging impact on non-profit agencies, especially those who provide services under the Mental Retardation Medicaid Waiver program.

Fairfax-Falls Church Community Services Board - Overview

There are two positive developments. While the cost of psychotropic medications continues to increase, both CSB Mental Health Services and the State Aftercare Pharmacy have successfully implemented several cost control measures. As a result, it is expected that there should be sufficient funding to meet medication needs in FY 2005. This is especially good news since the newer medications, while more costly, have proven to be more effective in symptom management and relapse prevention. However, escalating medication costs must be addressed in the future. Another positive development is the increasing availability of research-based treatment modalities that allow the providers to design and offer services that have the most favorable consumer outcomes.

Budget and Staff Resources



Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	882/ 870.35	877/ 865.35	877/ 865.35	877/ 865.35
Grant	83/ 77.8	82/ 76.8	72/ 68	72/ 68

Expenditures:				
Personnel Services	\$63,990,166	\$64,398,723	\$65,329,866	\$66,961,745
Operating Expenses	50,137,629	50,425,904	53,840,012	51,266,138
Capital Equipment	(723)	0	0	0
Subtotal	\$114,127,072	\$114,824,627	\$119,169,878	\$118,227,883
Less:				
Recovered Costs	(\$1,398,950)	(\$125,786)	(\$125,786)	(\$130,130)
Total Expenditures	\$112,728,122	\$114,698,841	\$119,044,092	\$118,097,753

Fairfax-Falls Church Community Services Board - Overview

Summary by Program Area				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
CSB Program Area Expenditures				
CSB Administration	\$3,163,716	\$2,989,511	\$3,641,810	\$3,181,668
Mental Health Services	47,923,747	47,178,990	50,578,738	49,070,482
Mental Retardation Services	33,739,692	36,241,407	36,205,063	36,872,711
Alcohol and Drug Services	24,572,073	24,690,877	25,065,408	25,293,793
Early Intervention Services	3,328,894	3,598,056	3,553,073	3,679,099
Total Expenditures	\$112,728,122	\$114,698,841	\$119,044,092	\$118,097,753
Non-County Revenue by Source				
Fairfax City	\$1,281,008	\$1,281,008	\$1,281,008	\$1,281,008
Falls Church City	580,624	580,624	580,624	580,624
State MHMRSAS	11,066,681	11,603,150	12,364,500	11,603,613
State Other	402,055	451,118	205,754	205,754
Federal Block Grant	4,742,050	4,724,102	4,727,602	4,722,443
Federal Other	4,642,540	1,172,968	4,063,940	1,652,332
Medicaid Waiver	1,464,196	1,448,576	1,448,576	1,451,710
Medicaid Option	5,024,579	4,905,809	4,843,409	4,841,083
Program/Client Fees	4,120,549	4,386,477	4,386,477	4,288,824
CSA Pooled Funds	1,535,858	1,483,346	1,483,346	1,483,346
Miscellaneous	268,872	196,307	196,307	205,670
Fund Balance	(802,469)	1,835,391	2,862,584	2,887,449
Total Revenue	\$34,326,543	\$34,068,876	\$38,444,127	\$35,203,856
County Transfer to CSB	\$78,401,580	\$80,629,965	\$80,599,965	\$82,893,897
County Transfer as a Percentage of Total CSB Expenditures:	69.5%	70.3%	67.7%	70.2%

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$2,417,724**
 An increase of \$2,417,724 in Personnel Services is attributable to an additional \$2,422,068 for salary adjustments necessary to support the County's compensation program, partially offset by an increase of \$4,344 in Recovered Costs for reimbursed salaries.
- ◆ **Contract Rate Adjustment** **\$702,046**
 An increase of \$702,046 in Operating Expenses is due to a 3.09 percent contract rate increase for providers of contracted mental health, mental retardation and alcohol and drug abuse treatment services.
- ◆ **Mental Health Grant Adjustments** **\$352,695**
 An increase of \$352,695 is included to update Program Year 2005 grant awards based on the most recent information available from the grantors. These adjustments include an increase of \$291,763 in Personnel Services and an increase of \$60,932 in Operating Expenses and are associated with the following grants: \$196,669 for the Title IV-E Revenue Maximization grant, \$127,544 for the Virginia Serious and Violent Offenders Reentry (VASAVOR) grant, \$20,315 for the Domestic Violence Prevention grant, and \$8,167 for the Mental Health PATH grant.

Fairfax-Falls Church Community Services Board - Overview

- ◆ **Miscellaneous Operating Adjustments** **\$157,463**
An increase of \$157,463 in Operating Expenses is comprised of \$149,750 in County mainframe charges based on CSB usage of mainframe applications and agency-specific applications operated from the mainframe, \$29,628 associated with an increase in the County auto mileage reimbursement rate from \$0.33 per mile to \$0.36 per mile, and \$15,586 based on operating requirements, partially offset by a decrease of \$37,501 in charges from the Department of Vehicle Services.

- ◆ **Special Education Graduates** **\$54,343**
An increase of \$54,343 in Operating Expenses supports 17 June 2004 special education graduates of Fairfax County Public Schools with the most profound level of mental retardation and medical and/or physical challenges. This funding represents the difference between the estimated cost of \$499,800 to provide day support and transportation services to the 17 graduates and the anticipated receipt of \$445,457 if the State assigns new Medicaid Waiver slots and funding to the CSB in early FY 2005. Should the County not receive the anticipated Waiver slots, additional County funding will be necessary to support the new graduates.

- ◆ **Northern Virginia Training Center** **(\$148,775)**
A decrease of \$148,775 in Operating Expenses is due to a reduced level of contracted vocational services to be purchased by the Northern Virginia Training Center from Mental Retardation Services due to state budget cuts. Please note that a commensurate reduction in revenues has also been included.

- ◆ **Carryover Adjustments** **(\$4,481,835)**
A decrease of \$4,481,835 is primarily attributable to the carryover of unexpended FY 2003 grant funds to FY 2004, necessary to provide funding through Program Year 2003 which ended on September 30, 2003.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$4,345,251**
As part of the *FY 2003 Carryover Review*, an increase of \$4,345,251 is attributable to the carryover of \$1,446,829 primarily in unexpended FY 2003 grant funds to provide funding through Program Year 2003, \$1,026,528 in new grant funding, \$997,192 in encumbered and unencumbered carryover, \$660,527 in adjustments to existing grants, and \$214,175 in delayed revenue.

- ◆ **Position Adjustments** **\$0**
As part of the *FY 2003 Carryover Review*, 1/1.0 Management Analyst I position in Mental Health Services was abolished to create 1/1.0 SYE Mental Retardation Specialist III position in Mental Retardation Services. In addition, a decrease of 2/2.0 SYE grant positions is included to reflect the abolishment of 2/2.0 SYE grant Mental Retardation Specialist I positions in Mental Retardation Services to create 2/2.0 SYE grant positions, including 1/1.0 SYE grant Senior Clinician position and 1/1.0 SYE grant Management Analyst I position, in Mental Health Services associated with the Title IV-E grant. A net increase of 0/1.2 SYE grant positions is included to reflect the following position actions: an increase of 2/2.0 SYE grant positions associated with the abolishment of 2/2.0 SYE grant Mental Retardation Specialist I positions in Mental Retardation Services to create 2/2.0 SYE grant positions, including 1/1.0 SYE grant Senior Clinician position and 1/1.0 SYE grant Management Analyst I position, in Mental Health Services associated with the Title IV-E grant; an increase of 1/1.0 SYE grant Mental Health Therapist position for the Virginia Serious and Violent Offender Reentry (VASAVOR) grant; a decrease of 2/1.0 SYE grant Mental Health Therapist positions associated with the HUD Continuum of Care grant; and a decrease of 1/0.8 SYE grant Psychiatrist position associated with the Program of Assertive Community (PACT) grant.

Fairfax-Falls Church Community Services Board - Overview

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 106, Fairfax-Falls Church
Community Services Board

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$5,492,079	\$4,160,312	\$6,294,549	\$3,431,965
Revenue:				
Local Jurisdictions:				
Fairfax City	\$1,281,008	\$1,281,008	\$1,281,008	\$1,281,008
Falls Church City	580,624	580,624	580,624	580,624
Subtotal - Local	\$1,861,632	\$1,861,632	\$1,861,632	\$1,861,632
State:				
State DMHMRSAS ¹	\$11,066,681	\$11,603,150	\$12,364,500	\$11,603,613
State Other	402,055	451,118	205,754	205,754
Subtotal - State	\$11,468,736	\$12,054,268	\$12,570,254	\$11,809,367
Federal:				
Block Grant	\$4,742,050	\$4,724,102	\$4,727,602	\$4,722,443
Direct/Other Federal	4,642,540	1,172,968	4,063,940	1,652,332
Subtotal - Federal	\$9,384,590	\$5,897,070	\$8,791,542	\$6,374,775
Fees:				
Medicaid Waiver	\$1,464,196	\$1,448,576	\$1,448,576	\$1,451,710
Medicaid Option	5,024,579	4,905,809	4,843,409	4,841,083
Program/Client Fees	4,120,549	4,386,477	4,386,477	4,288,824
CSA Pooled Funds	1,535,858	1,483,346	1,483,346	1,483,346
Subtotal - Fees	\$12,145,182	\$12,224,208	\$12,161,808	\$12,064,963
Other:				
Miscellaneous	\$268,872	\$196,307	\$196,307	\$205,670
Subtotal - Other	\$268,872	\$196,307	\$196,307	\$205,670
Total Revenue	\$35,129,012	\$32,233,485	\$35,581,543	\$32,316,407
Transfers In:				
General Fund (001)	\$78,401,580	\$80,629,965	\$80,599,965	\$82,893,897
Total Transfers In	\$78,401,580	\$80,629,965	\$80,599,965	\$82,893,897
Total Available	\$119,022,671	\$117,023,762	\$122,476,057	\$118,642,269
Expenditures:				
CSB Administration	\$3,163,716	\$2,989,511	\$3,641,810	\$3,181,668
Mental Health Services	47,923,747	47,178,990	50,578,738	49,070,482
Mental Retardation Services	33,739,692	36,241,407	36,205,063	36,872,711
Alcohol and Drug Services	24,572,073	24,690,877	25,065,408	25,293,793
Early Intervention Services	3,328,894	3,598,056	3,553,073	3,679,099
Total Expenditures	\$112,728,122	\$114,698,841	\$119,044,092	\$118,097,753
Total Disbursements	\$112,728,122	\$114,698,841	\$119,044,092	\$118,097,753
Available Balance ^{2,3}	\$6,294,549	\$2,324,921	\$3,431,965	\$544,516

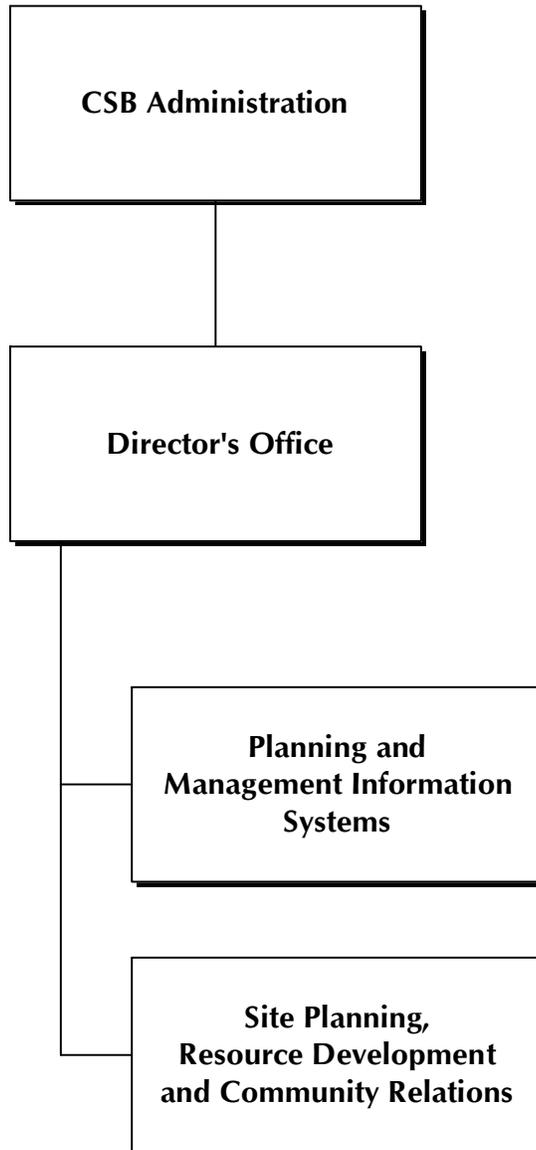
Fairfax-Falls Church Community Services Board - Overview

¹ This total does not include all of the state funds allocated to the Fairfax-Falls Church Community Services Board (CSB) that are used to provide services to CSB clients. In FY 2005, an estimated \$11.3 million in state funds will support \$23.3 million in community Medicaid services paid directly by the State to private providers. In addition, the above total does not include state support for atypical medications required by patients discharged from state mental health facilities to CSB-supported programs. In FY 2005, an estimated \$2.3 million in state funds will provide for these expensive medications for CSB clients. Furthermore, the above total does not include state support for private psychiatric hospital bed purchases required when state hospitals are full. In FY 2005, an estimated \$0.4 million in state funds will provide beds for CSB clients.

² The FY 2005 available balance is held in reserve until FY 2004 revenue collection data is available to validate revenue maximization efforts and revenue estimates assumed in the FY 2005 budget.

³ The *FY 2004 Revised Budget Plan* available balance of \$3,431,961 is a reduction of 45.5 percent and reflects utilization to offset FY 2004 program requirements and General Fund Transfer. The FY 2005 available balance of \$544,516 is a decline of 84.1 percent from FY 2004 and reflects the utilization of offset FY 2005 program requirements and the General Fund Transfer.

Community Services Board CSB Administration



Mission

To provide professional direction to and management of the Fairfax-Falls Church Community Services Board (CSB), as well as to provide support services to the 16 members of the CSB Board.

Focus

CSB Administration provides professional direction and management for the CSB, and supports the 16 citizen members of the CSB Board. CSB Administration also serves as the liaison between the CSB, Fairfax County, the cities of Fairfax and Falls Church, the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), Northern Virginia Regional Planning and the federal government. In addition, CSB Administration staff are responsible for site planning and overseeing property maintenance and repair for 137 residential properties, 15 commercially leased properties and 12 County-owned structures.

Community Services Board CSB Administration

CSB Administration includes two cost centers, CSB Administration and CSB-Wide Projects. The CSB Administration cost center includes County staff who provide overall leadership, policy direction and oversight of all programs and services. The CSB-Wide Projects cost center reflects centralized business costs associated with supporting all CSB programs and services, such as information technology, travel/training and insurance premiums for workers' compensation, as well as general liability, furniture, fixtures, appliances and property maintenance and repair for CSB program sites.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Developed and implemented an Emergency Preparedness Plan with directly-operated and contracted programs to ensure the health and safety of CSB clients and staff.	<input checked="" type="checkbox"/>		Agencywide
Continue to collaborate with Office of Equity Programs and the Disabilities Services Board to improve policies, procedures and training related to serving persons with disabilities and compliance with ADA. Continue to serve on Smart Design Task Force to improve accommodations and accessibility for persons with disabilities.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
Continue implementation of a Quality Improvement Plan to ensure compliance with licensure and human rights regulations.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
 Building Livable Spaces	Recent Success	FY 2005 Initiative	Cost Center
Developed a Residential Development and Facilities Site Plan to address immediate and long-term needs.	<input checked="" type="checkbox"/>		Agencywide
Continue to participate on a public and private sector task force studying the feasibility and encouraging the development of affordable Single Room Occupancy (SRO) housing units to increase the inventory for persons with disabilities.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Continue to participate on an interagency team to review transportation services and focus on improving cost effectiveness through geographic zoning, rider eligibility and Medicaid reimbursement.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide

Community Services Board CSB Administration

 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
<p>Developed and implemented a Communications Plan to promote outreach and enhance community awareness, particularly to non-English speaking populations. Continue to build community awareness through news media and advocacy efforts of the CSB Board.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
<p>Continue to strengthen non-County revenues maximization efforts to offset County costs of providing services, particularly Medicaid, Medicare, direct client fees, third party insurance and Title IV-E reimbursement.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
<p>Continue advocacy efforts at the state level to promote policy change and increase funding for enhanced services. Recent successes include new Medicaid waiver slots and increased Medicaid reimbursement rates.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
<p>Continue to pursue Council on Accreditation of Rehabilitation Facilities (CARF) Accreditation for youth residential programs to maximize Medicaid and third-party insurance reimbursement for services. Expand initiative to additional programs and services in all disability areas.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide

Community Services Board CSB Administration

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	13/ 13	13/ 13	13/ 13	13/ 13
Expenditures:				
Personnel Services	\$1,040,495	\$1,054,720	\$1,054,720	\$1,095,349
Operating Expenses	2,123,944	1,934,791	2,587,090	2,086,319
Capital Equipment	(723)	0	0	0
Total Expenditures	\$3,163,716	\$2,989,511	\$3,641,810	\$3,181,668
Revenue:				
Fairfax County	\$2,825,403	\$2,663,925	\$2,633,925	\$2,738,723
Fairfax City	\$59,237	\$59,237	\$59,237	\$59,237
Falls Church City	\$27,891	\$27,891	\$27,891	\$27,891
State MHMRSAS	\$229,898	\$228,458	\$228,458	\$207,221
State Other	\$0	\$0	\$0	\$0
Federal Block Grant	\$10,000	\$10,000	\$10,000	\$10,000
Federal Other	\$11,287	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$682,299	\$138,596
Total Revenue	\$3,163,716	\$2,989,511	\$3,641,810	\$3,181,668

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$40,629**
 An increase of \$40,629 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Miscellaneous Operating Adjustments** **\$151,528**
 An increase of \$151,528 in Operating Expenses is associated with a \$149,750 increase in County mainframe computer charges based on prior year usage of mainframe applications and agency specific software applications operated from the mainframe and a \$1,778 due an increase in the County's auto mileage reimbursement rate from 33 cents per mile to 36 cents per mile.
- ◆ **Carryover Adjustments** **(\$652,299)**
 A decrease of \$652,299 in Operating Expenses is primarily due to the carryover of one-time funding as part of the FY 2003 Carryover Review.

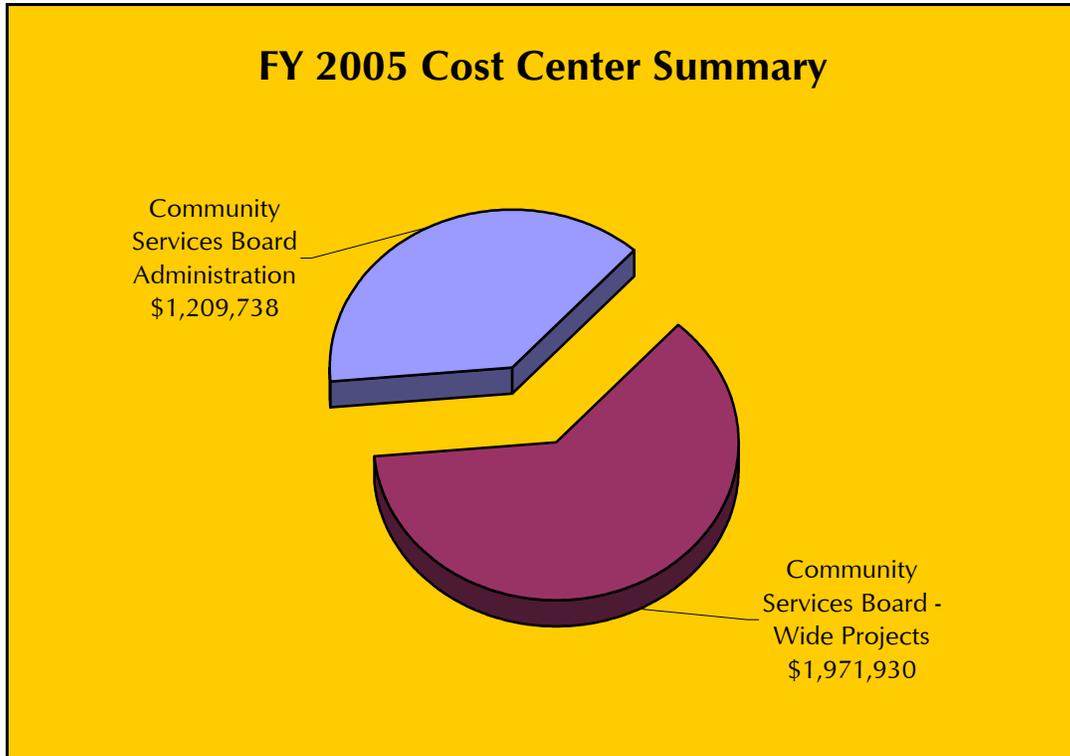
Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$652,299**
 As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered and unencumbered funding of \$652,299 in Operating Expenses, primarily to continue facility-related projects funded in FY 2003, but not completed due to vendor negotiations and project delays.

Community Services Board CSB Administration

Cost Centers



CSB Administration

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	13/ 13	13/ 13	13/ 13	13/ 13
Total Expenditures	\$1,164,749	\$1,169,109	\$1,169,109	\$1,209,738

Position Summary		
<u>Director's Office</u> 1 Executive Director 1 Deputy Director 1 Administrative Assistant IV 2 Administrative Assistants III 1 Administrative Assistant II	<u>Planning and Management Information Systems</u> 1 CSB Planning/Development Director 1 Business Analyst III 2 Business Analysts II	<u>Site Planning, Resource Development, and Community Relations</u> 1 Management Analyst III 1 Housing/Community Developer III 1 Information Officer II
TOTAL POSITIONS		
13 Positions / 13.0 Staff Years		

Community Services Board CSB Administration

Key Performance Measures

Goal

To provide overall leadership, policy direction and oversight of all programs and services supported by Fund 106, Fairfax-Falls Church Community Services Board (CSB).

Objectives

- ◆ To provide direction and management support to CSB programs so that 80 percent of service quality and outcome goals are achieved.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Percent of CSB service quality and outcome goals achieved	79%	76%	80% / 86%	80%	80%

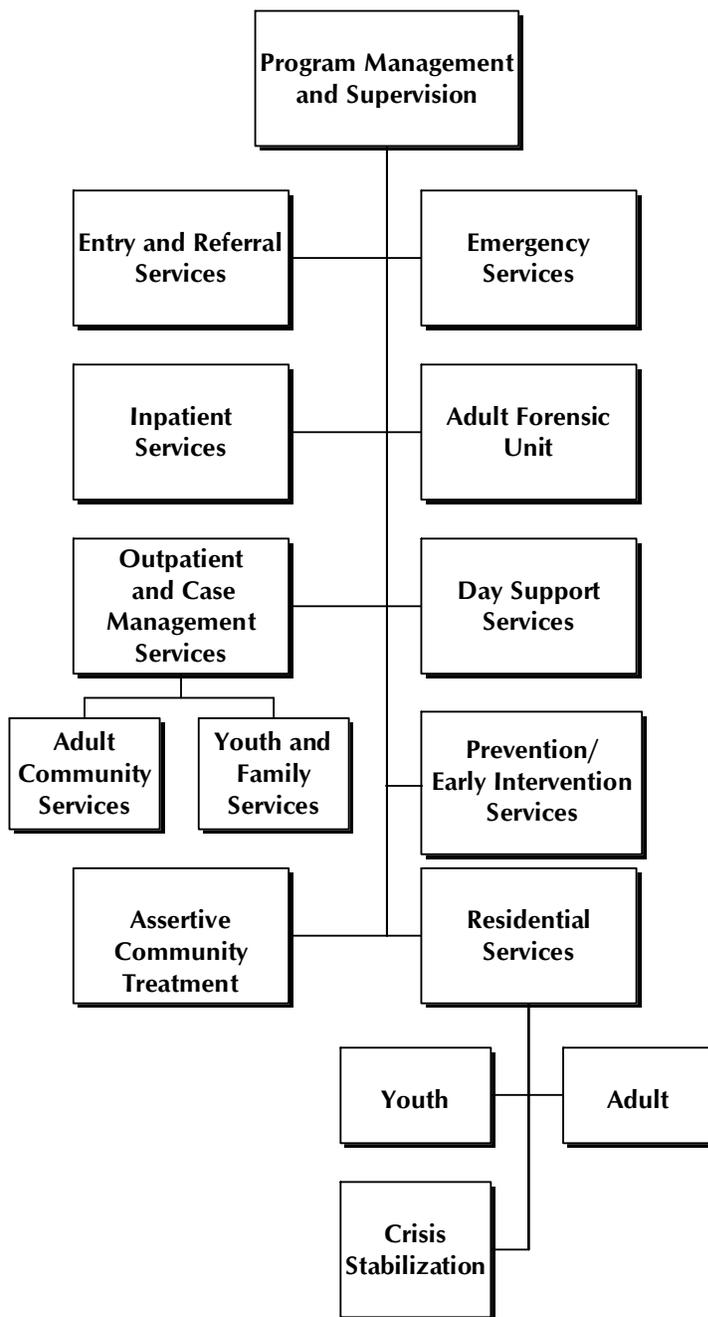
Performance Measurement Results

In FY 2003, CSB achieved 86 percent of the service quality and outcome performance goals throughout the CSB system, thus exceeding the goal of 80 percent. The outcomes for a majority of performance indicators, especially in Mental Health, that did not meet the goals were very close and within two or three percentage points. This may be an indication that the stated goals have been set too high given the special needs of many of the consumers served who may demonstrate improvement, but not at the expected level, or may take longer than one year to achieve their goals. As a result, some estimates for FY 2004 and FY 2005 have been adjusted to reflect the pattern of achievement demonstrated over the past several years. In addition, CSB has developed a quality improvement plan to enhance service quality and improve outcomes, including improved data collection and reporting, extensive staff training, and ongoing consultation with the State and clients.

CSB-Wide Projects

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Total Expenditures	\$1,998,967	\$1,820,402	\$2,472,701	\$1,971,930

Community Services Board Mental Health Services



Community Services Board

Mental Health Services

Mission

In partnership with the residents and service providers of Fairfax County and the Cities of Fairfax and Falls Church, we will have a network of integrated and accessible mental health services that will ensure safety, promote wellness, compassion, respect and dignity for individuals and families. The goals of these services are to assist consumers to:

- ◆ Stabilize mental health crises and symptoms;
- ◆ Maintain functioning in the community with the least restrictive setting;
- ◆ Prevent relapse of symptoms; and
- ◆ Acquire adaptive living skills.

And, working together we will educate the community and human services network so that they may participate in the prevention and treatment of mental illness.

All of this requires careful stewardship through managing, supervising, planning, evaluating and allocating resources of the directly operated and contractual mental health programs of the CSB and collaborating with agencies, consumers and advocates. We will hold ourselves accountable by the use of performance measures to demonstrate the effectiveness of our service delivery and to guide us to change elements of service delivery when outcome measures indicate that need.

Focus

Mental Health Services provides leadership in the management, supervision, planning, evaluation and resource allocation of local, state, federal and grant funds to ensure that consumers and families of persons with serious mental illness and serious emotional disturbance receive quality clinical and community support services. Mental Health Services is responsible for managing service delivery at seven directly-operated community mental health sites, over fifteen 24-hour residential treatment facilities, and a 24-hour emergency services program, as well as overseeing contracted mental health services provided by private vendors. Services are provided through eight cost centers: Program Management and Supervision, Inpatient, Emergency, Day Support, Residential, Outpatient and Case Management, Assertive Community Treatment and Early Intervention.

While Program Management and Supervision Services provides management, programming, financial monitoring, training and general support services, the remaining seven cost centers provide directly-operated and contracted mental health services to clients. For instance, Inpatient Services includes an acute care inpatient psychiatric bed at Inova's Mount Vernon Hospital for CSB patients who are medically indigent, as well as provides service coordination and discharge planning for those patients able to be treated in a less-restrictive environment.

Emergency Services includes several units serving adults, adolescents and children who are actively suicidal, acutely homicidal due to mental illness or so mentally ill and unable to care for themselves that their lives are in jeopardy. Through emergency walk-in sites and through the Mobile Crisis Unit, Emergency Services takes crisis intervention into the community. Working closely with public safety agencies, the Mobile Crisis Unit includes a 24-hour-per-day rapid deployment team that responds to hostage/barricade incidents with the SWAT team and police negotiators. The Adult Forensic Unit addresses the needs of Adult Detention Center inmates who have serious mental illnesses by providing forensic evaluations, risk screenings, crisis intervention, placement recommendations and medication and release planning. The Court Independent Evaluators Program provides clinical psychologists to independently evaluate individuals who have been involuntarily hospitalized prior to a final commitment hearing and to assist the court in making such determinations, as required by the Code of Virginia. The Entry and Referral Unit serves as the primary point of contact for individuals seeking services. Staff members gather information from callers, assess for immediate risk issues, connect anyone with emergency needs to immediate care and set up intake appointments for those requiring longer term services.

Community Services Board Mental Health Services

For those not in crisis situations, Day Support Services provides an intensive, highly-structured stabilization, evaluation and treatment setting for adults with serious mental illness and adolescents with serious emotional disturbance, including those who are dually diagnosed. In addition to a directly-operated Comprehensive Day Treatment program, Day Support includes contracted all-day rehabilitative programs which place special emphasis on vocational preparation and placement.

For those requiring more support, Residential Services provides residential treatment and support services to adults with serious mental illness and youth with serious emotional disturbance. In addition to traditional residential services, Residential Services includes two acute care programs seeking to divert individuals from more restrictive and costly psychiatric hospitalization. These programs, Adult Crisis Care and Youth Crisis Care, provide short-term intensive crisis intervention and stabilization services in a residential setting. Likewise, the Women's Shelter is a short-term confidential crisis program providing crisis intervention, counseling and case management services for victims of domestic abuse and their children.

Outpatient and Case Management provides an array of treatment services including individual and group therapy and medication management to adults, children and their families who are able to access customary outpatient mental health services. For those individuals with symptoms and impairments who, for reasons related to their mental illness, resist or avoid involvement with traditional office-based outpatient services, the Program for Assertive Community Treatment (PACT) Team offers intensive outreach and mental health treatment services for individuals in their homes, work places or other environment of need. Lastly, Early Intervention provides consultation to community agencies, the public and other providers through Grief Counseling Services, the Victim Assistance Network Program and the ADAPT anger management program.

Trends

A number of clinical practice and policy trends will shape the way mental health services are delivered over the next decade. Most of these trends are likely to result in improved clinical care, improved outcomes for clients and improved allocation of public resources. For instance, the recovery philosophy which asserts that individuals with mental illness can recover and are responsible for the solution, not the problem, is becoming increasingly prominent at the local, state and federal levels. As a result, attempts to design or redesign services to improve treatment outcomes increasingly include input from consumers and their families and focus on the "whole person", not just the symptoms of mental illness. In addition, services seek to reduce the stigma associated with mental illness, protect consumer rights and respect diversity.

In addition, the trend in community mental health toward evidence-based practices and outcome-driven programmatic decisions will affect the type and manner in which mental health services are delivered. Historically, competing theories of psychotherapy were taught in different universities. As a result, personal preference and belief in a given theory formed the basis for clinical practice. Due to accumulated research and a growing body of national literature, however, proven outcomes – evidence – now serves as the basis for clinical practice and drives decisions about the kinds of treatment provided. For improved service delivery, these evidence-based practices must be translated into training and provided to staff on an ongoing basis.

There is also a growing emphasis on integrated treatment for dually diagnosed individuals. While Mental Health Services and Alcohol and Drug Services are discrete programs with individual budgets and staff, consumers who seek service from each organization often have clinical problems that require the services of both. Estimates vary, but between one-third and one-half of all persons with mental illnesses also have an alcohol or drug problem. Unless both problems are treated simultaneously and in some coordinated fashion, clinical progress is slow to non-existent.

Likewise, there is an increasing understanding of the complex ways that services and programs are interconnected and impact upon one another. There is a trend away from organizational "stovepipes" toward a more "seamless" system which clients can navigate more easily. Consequently, program redesign efforts focus on greater communication between program areas and specific efforts to coordinate services.

Community Services Board Mental Health Services

At a more macro level, case management is a service designed to manage the fragmentation of health, mental health, and social services. As service systems become increasingly complex and demand for services outpaces supply, case management becomes even more important to connect individuals with needed services. While there are many models of case management and the needs of consumers in large community mental health settings are varied in intensity and complexity, case management services must have a recovery focus and reflect evidence-based best practices for optimal use of limited resources. As state hospitals reduce their census and communities become responsible for the treatment needs of individuals with severe and persistent mental illness, outreach services for at-risk consumers, a specific activity of intensive case management, becomes increasingly important. If these individuals are unable, either due to logistical reasons or to the symptoms of their illness, to come into the mental health center, it becomes imperative to do assertive outreach to engage them in the process of recovery.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Collaborate with other agencies to divert seriously mentally ill individuals from jail and into treatment, when appropriate.		✓	Agencywide
Open Woodburn Place, a 16-bed fully-handicapped accessible Crisis Care facility, which will offer short-term intensive crisis stabilization services as a community-based alternative to psychiatric hospitalization for adults.		✓	Residential
Open a Youth Crisis Care facility as a community based alternative to psychiatric hospitalization for youth. Services will include diagnostic assessment, crisis intervention and targeted treatment in a short-term residential setting.		✓	Residential
Continue to implement redesign recommendations of Day Support network study and work group. The elements of this redesign are rooted in the Recovery Model and put heavy emphasis on helping consumers find and keep employment; have choices in their treatment options; manage their own drop-in centers; participate in program evaluation and policy planning; and become more self-sufficient as they partner in their treatment.	✓	✓	Day Support
Continue to strengthen dual-diagnosis service delivery by having points of contact at all ADS sites and joint trainings between disability areas. There are also treatment groups being developed for ADS/MH shared consumers, co-led by staff from both.	✓	✓	Agencywide
Continue to provide training on evidence-based practices. Initiatives include a Clinical Practices Workgroup, ongoing training for staff in contemporary cognitive therapies, use of psychoeducational group programming for emotional regulation, integrated treatment for dually diagnosed consumers and how to get the most from psychotropic medications.	✓	✓	Agencywide

Community Services Board Mental Health Services

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue to participate in the Countywide Reshaping Children's Services Initiative to improve the delivery of services to children and their families. Efforts include a systemwide utilization review process that builds on the success of Mental Health and Alcohol and Drug Service efforts to guide, prescribe, and monitor treatment interventions provided to Fairfax County youth and their families.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Outpatient and Residential
Continue to participate in the Model Court Pilot project to assist families who come before the Juvenile and Domestic Relations District Court on abuse and neglect charges.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Outpatient
Expanded a program from five to eight sites in which CSB therapists work in FCPS pre-schools with parents and children identified by teachers, school social workers and psychologists as needing mental health intervention.	<input checked="" type="checkbox"/>		Outpatient
Provided more clinical services at the Juvenile Detention Center. Two additional staff members have been funded through the Juvenile Court budget to provide crisis intervention and diagnostic services for the youth in the Juvenile and Domestic Relations District Court Detention Center and Less Secure Shelter.	<input checked="" type="checkbox"/>		Outpatient
Continue increased presence in homeless shelters, with the placement of psychiatric/medication hours at one shelter and intakes for new clients at the other shelter. This is designed to lower barriers to those seriously mentally ill individuals who might not engage in services if they had to come into a mental health center at the outset.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Residential
Expanded provision of Mental Health Services in the Infant/Early Childhood Focused and Continued Care Programs. Services totaling \$600,000 have been outsourced through Family Preservation Services, which added ten therapists to provide outpatient services for youth and their families.	<input checked="" type="checkbox"/>		Youth and Family Outpatient
Reduced hospitalizations among targeted consumers 89 percent and reduced homelessness among consumers in the program from 61 percent to 7 percent.	<input checked="" type="checkbox"/>		Assertive Community Treatment
Provided important post-terrorism mental health outreach and counseling services through Project Resilience out in the community, including a significant focus on building bridges with multicultural groups and delivering culturally competent services.	<input checked="" type="checkbox"/>		Early Intervention

Community Services Board Mental Health Services

 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Continue to increase consumer and family involvement and input in service design and program evaluation. Mental Health Services will continue to solicit consumer and stakeholder input on services. These meetings have been held in libraries, places of worship, neighborhoods, etc.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Increased the adult residential bed capacity for consumers by re-designing the Transitional Therapeutic Apartment and Residential Intensive Care programs to increase the number of Medicaid beds which resulted in reduced cost to the County.	<input checked="" type="checkbox"/>		Residential
Expand revenue maximization efforts to include Title IV-E, Medicaid and other third party payers to reduce costs to the County.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
Expand Medication Cost Containment initiative to reduce the increasing cost of psychotropic medications and the number of consumers who require them.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide

Community Services Board Mental Health Services

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	421/ 411.85	420/ 410.85	419/ 409.85	419/ 409.85
Grant	32/ 28.3	32/ 28.3	32/ 29.5	32/ 29.5
Expenditures:				
Personnel Services	\$32,475,695	\$32,335,328	\$33,189,582	\$33,893,383
Operating Expenses	16,450,959	14,969,448	17,514,942	15,307,229
Capital Equipment	0	0	0	0
Subtotal	\$48,926,654	\$47,304,776	\$50,704,524	\$49,200,612
Less:				
Recovered Costs	(\$1,002,907)	(\$125,786)	(\$125,786)	(\$130,130)
Total Expenditures	\$47,923,747	\$47,178,990	\$50,578,738	\$49,070,482
Revenue:				
Fairfax County	\$29,858,311	\$29,895,015	\$29,895,015	\$30,734,409
Fairfax City	476,917	476,917	476,917	476,917
Falls Church City	239,561	239,561	239,561	239,561
State MHMRSAS	7,887,326	8,358,665	9,110,015	8,380,365
State Other	15,295	15,011	17,099	17,099
Federal Block Grant	1,483,464	1,461,943	1,461,943	1,470,110
Federal Other	2,571,709	63,995	2,334,354	406,435
Medicaid Option	3,223,127	3,033,401	3,033,401	3,033,301
Program/Client Fees	1,796,857	1,525,543	1,525,543	1,577,573
CSA Pooled Funds	954,910	1,043,035	1,043,035	1,043,035
Miscellaneous	218,742	146,807	146,807	146,344
Fund Balance	(802,469)	919,097	1,295,048	1,545,333
Total Revenue	\$47,923,747	\$47,178,990	\$50,578,738	\$49,070,482

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$1,261,948**
 An increase of \$1,261,948 in Personnel Services is due to an additional \$1,266,292 associated with salary adjustments necessary to support the County's compensation program, offset by \$4,344 in Recovered Costs for reimbursed salaries.
- ◆ **Contract Rate Adjustment** **\$194,567**
 An increase of \$194,567 in Operating Expenses is due to a 3.09 percent contract rate increase for providers of contracted mental health treatment services.

Community Services Board

Mental Health Services

- ◆ **Grant Adjustments** **\$352,695**

An increase of \$352,695 is included to update Program Year 2005 grant awards based on the most recent information available from the grantors. These adjustments include an increase of \$291,763 in Personnel Services and an increase of \$60,932 in Operating Expenses and are associated with the following grants: \$196,669 for the Title IV-E Revenue Maximization grant, \$127,544 for the Virginia Serious and Violent Offenders Reentry (VASAVOR) grant, \$20,315 for the Domestic Violence Prevention grant, and \$8,167 for the Mental Health PATH grant.
- ◆ **Miscellaneous Operating Adjustments** **\$9,594**

A net increase of \$9,594 in Operating Expenses is attributable to increases of \$15,586 based on operational requirements and \$11,259 due to the County's higher auto mileage reimbursement rate of 36 cents per mile, offset by a decrease of \$17,251 in charges from the Department of Vehicle Services.
- ◆ **Carryover Adjustments** **(\$3,327,060)**

A decrease of \$3,327,060 is primarily attributable to the carryover of unexpended FY 2003 grant funds to FY 2004 necessary to provide funding through Program Year 2003. Specifically, Personnel Services is reduced \$854,254 and Operating Expenses is reduced \$2,472,806.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

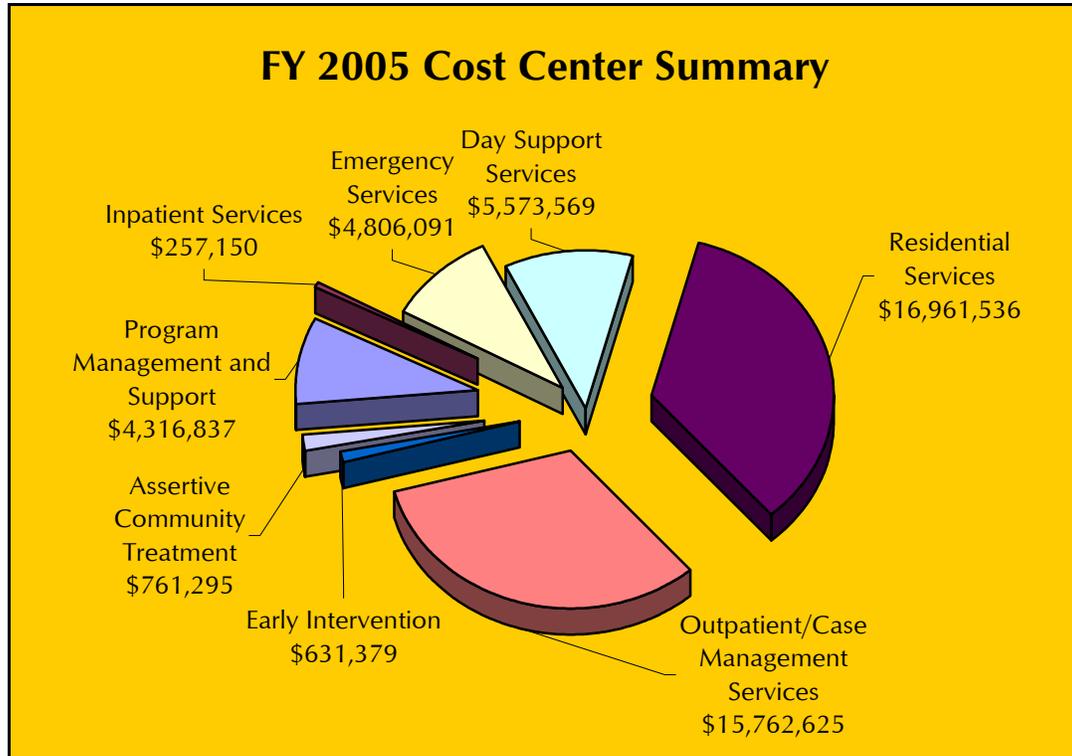
- ◆ **Carryover Adjustments** **\$3,399,748**

As part of the *FY 2003 Carryover Review*, a net increase of \$3,399,748 is attributable to the following increases: \$1,060,566 in Federal funding for the Federal Emergency Management Agency (FEMA) Project Resilience grant to provide counseling and outreach services for persons effected by the September 11, 2001 terrorist attacks; \$891,936 due to the carryover of unexpended FY 2003 grant funds to FY 2004, \$550,675 in State DMHMRSAS funding for the Mental Health State Reinvestment grant; \$200,675 in State DMHMRSAS funding for the Mental Health Serious Emotional Disturbance Initiative for residential services for children not eligible for the Comprehensive Services Act (CSA) program; \$192,289 in Federal funds for the Title IV-E Revenue Maximization grant; \$124,800 in Federal funds for the Virginia Serious and Violent Offenders Reentry (VASAVOR) grant; \$40,985 for the renewal of the Sexual Assault Prevention grant; \$20,315 for renewal of the Domestic Violence Prevention grant; \$339,607 in encumbered and unencumbered carryover, and \$36,344 reallocated from Mental Retardation Services to Mental Health Services. These increases are partially offset by the following decreases: \$55,971 in the Substance Abuse and Mental Health Services Administration (SAMHSA) grant and \$2,473 in the Mental Health Ryan White Title I and II grant.
- ◆ **Position Adjustments** **\$0**

As part of the *FY 2003 Carryover Review*, a net increase of 0/1.2 SYE grant positions is included to reflect the following position actions: an increase of 2/2.0 SYE grant positions associated with the abolishment of 2/2.0 SYE grant Mental Retardation Specialist I positions in Mental Retardation Services to create 2/2.0 SYE grant positions, including 1/1.0 SYE grant Senior Clinician position and 1/1.0 SYE grant Management Analyst I position, in Mental Health Services associated with the Title IV-E. grant; an increase of 1/1.0 SYE grant Mental Health Therapist position for the Virginia Serious and Violent Offender Reentry (VASAVOR) grant; a decrease of 2/1.0 SYE grant Mental Health Therapist positions associated with the HUD Continuum of Care grant; and a decrease of 1/0.8 SYE grant Psychiatrist position associated with the Program of Assertive Community (PACT) grant. In addition, a decrease of 1/1.0 SYE regular merit position is included to reflect the abolishment of 1/1.0 Management Analyst I position in Mental Health Services to create 1/1.0 SYE Mental Retardation Specialist III position in Mental Retardation Services.

Community Services Board Mental Health Services

Cost Centers



Program Management and Supervision

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	69/ 68	70/ 69	69/ 68	69/ 68
Grant	0/ 0	0/ 0	1/ 1	1/ 1
Total Expenditures	\$5,476,072	\$5,411,440	\$5,623,652	\$4,316,837

Position Summary			
1 Director - Mental Health Programs	2 Senior Clinicians, 1 PT	1 Medical Records Administrator	
1 Director - CSB Planning and Development	2 Mental Health Managers	1 Volunteer Services Coordinator II	
1 Senior Supervisory Psychiatrist	2 Mental Health Supervisors/ Specialists, 1 PT	1 Administrative Assistant V	
6 Mental Health Division Directors	1 Management Analyst I	6 Administrative Assistants IV	
1 Director of Clinical Operations	1 Business Analyst II	11 Administrative Assistants III	
		31 Administrative Assistants II	
<u>Grant Position</u>			
<u>Rev-Max Title IV E</u>			
1 Management Analyst I			
TOTAL POSITIONS		PT Denotes Part-Time Positions	
69 Positions / 68.0 Staff Years			
1 Grant Position / 1.0 Staff Year			

Community Services Board Mental Health Services

Key Performance Measures

Goal

To provide management, programming, financial monitoring, training, and general support services to ensure that treatment interventions are delivered in an efficient and effective manner throughout Mental Health Services.

Objectives

- ◆ To provide direction and management support to Mental Health programs so that 70 percent of service quality and outcome goals are achieved.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Percent of mental health performance indicators (service quality and outcome) achieved	62%	57%	70% / 82%	70%	70%

Performance Measurement Results

In FY 2003, 18 out of 22, or 82 percent, of service quality and outcome goals were met by Mental Health programs. All performance indicators will be reviewed and assessed in the context of new initiatives in measuring the effectiveness, efficiency and quality of programs, and changes will be made if necessary.

Inpatient Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	1/1	1/1	1/1	1/1
Total Expenditures	\$294,132	\$248,681	\$699,356	\$257,150

Position Summary
1 MH/MR/ADS Senior Clinician
TOTAL POSITION 1 Position / 1.0 Staff Year

Goal

To facilitate admissions, inpatient consultation, treatment and discharge planning activities related to all CSB clients admitted to the INOVA Mount Vernon Hospital and who are referred to the full time on-site CSB hospital liaison. This includes all CSB clients admitted and/or readmitted to the contract bed the CSB purchases from INOVA for CSB clients who are medically indigent, as well as all other CSB clients admitted and/or readmitted to the INOVA Mount Vernon Hospital.

Community Services Board Mental Health Services

Objectives

- ◆ To facilitate admissions, inpatient consultation, and discharge planning activities related to CSB consumers admitted to INOVA Mt. Vernon Hospital beds paid for by the CSB.

- ◆ To utilize at least 80 percent of available bed days for acute inpatient psychiatric care through the CSB contract with the INOVA Health System.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Persons served	272	250	250 / 269	250	250
Bed days provided	760	784	584 / 688	292	292
Efficiency:					
Annual cost per client	\$300	\$199	\$268 / \$166	\$283	\$299
Cost per bed day	\$316	\$324	\$440 / \$363	\$609	\$443
Outcome:					
Percent of clients referred to the CSB hospital liaison that are linked with appropriate Mental Health, Mental Retardation, and/or Alcohol and Drug Services	94%	96%	90% / 97%	90%	90%
Utilization of available bed days	69%	86%	80% / 100%	80%	80%

Performance Measurement Results

The effective utilization of available psychiatric beds and connecting consumers to needed services in the community upon discharge will be increasingly important as the availability of hospital beds in our community decreases. Both the utilization and referrals to hospital liaisons exceeded the targets set for FY 2003 with the utilization of available bed days at 100 percent.

Community Services Board Mental Health Services

Emergency Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	41/ 41	41/ 41	41/ 41	41/ 41
Total Expenditures	\$3,700,908	\$4,519,201	\$4,519,201	\$4,806,091

Position Summary		
<u>General Emergency</u>	<u>Forensic Services</u>	<u>Mobile Crisis Unit</u>
1 Mental Health Manager	4 Senior Clinicians	1 Mental Health Manager
2 Emergency/Mobile Crisis Supervisors	2 Mental Health Supervisor/Specialists	2 Emergency/Mobile Crisis Supervisors
10 Mental Health Supervisors/Specialists	3 Clinical Psychologists	4 Mental Health Supervisors/Specialists
6 Psychiatrists	1 Psychiatrist	
	1 Public Health Nurse III	
		<u>Entry Services</u>
		1 Mental Health Manager
		3 Mental Health Therapists
TOTAL POSITIONS		
41 Positions / 41.0 Staff Years		

Key Performance Measures

Goal

To provide 24-hour per day comprehensive psychiatric emergency services which includes providing all preadmission evaluations for voluntary and involuntary hospitalization and crisis residential services, providing evaluations for persons who have been Temporarily Detained at a hospital because they are a danger to themselves or others, and providing Mobile Crisis Unit services to assist individuals in crisis in the community.

Objectives

- ◆ To provide stabilization services outside of the hospital to 90 percent of clients seen in General Emergency Services.
- ◆ To conduct 98 percent of evaluations within 24 hours after initial contact.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
General Emergency - Service hours provided	35,910	33,417	34,850 / 34,764	35,000	35,000
General Emergency - Persons seen	5,080	5,053	5,300 / 4,801	5,300	5,300
Independent Evaluators - Persons seen	467	464	464 / 491	464	464
Independent Evaluators - Service hours provided	1,294	1,295	1,294 / 1,354	1,294	1,294

Community Services Board Mental Health Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Efficiency:					
General Emergency - Annual cost per client	\$448	\$504	\$439 / \$569	\$472	\$497
Independent Evaluators - Annual cost per client	\$253	\$281	\$313 / \$238	\$270	\$279
Outcome:					
General Emergency - Percent of clients who receive stabilization services outside of the hospital	97%	96%	90% / 97%	90%	90%
Independent Evaluators - Percent of evaluations conducted within 24 hours of contact	98%	98%	98% / 97%	98%	98%

Performance Measurement Results

Of the clients seen through our General Emergency Services, 97% received stabilization services outside of a hospital setting. This is above the target of 90%. Being able to maintain this outcome will assist, although not eliminate, the impact of the anticipated decline in psychiatric beds.

Independent Evaluators are Licensed Clinical Psychologists who evaluate persons who have been Temporarily Detained at a hospital because they have been judged by MH Emergency staff to be a danger to themselves or others due to their mental illness. Independent evaluators make recommendations to a Special Justice at Commitment Hearings as to whether or not the individual should be committed to a hospital (against their will) for treatment of their mental illness.

Day Support Services



Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	20/ 19.5	20/ 19.5	20/ 19.5	20/ 19.5
Total Expenditures	\$5,536,560	\$5,362,113	\$5,694,126	\$5,573,569

Position Summary	
Adult Day Treatment	Adolescent Day Treatment
2 Mental Health Managers	1 Mental Health Manager
1 Mental Health Supervisor/Specialist	2 Senior Clinicians
8 Senior Clinicians	1 Mental Health Supervisor/Specialist
1 Mobile Clinic Driver	2 Mental Health Therapists
1 Psychiatrist, 1 PT	1 MR/MH/ADS Aide
TOTAL POSITIONS	
20 Positions / 19.5 Staff Years	

Community Services Board Mental Health Services

Key Performance Measures

Goal

To provide a continuum of services that will improve the community stabilization and functional capacity of adults who have serious mentally illness (SMI) and children who have serious emotional disturbance (SED). Services will include Adult Day Treatment, Adolescent Day Treatment, Adult Psychosocial Rehabilitation programs, Sheltered Employment, Supported Employment and Transitional Employment. Services will be coordinated seamlessly in partnership by CSB and contract providers.

Objectives

- ◆ To improve individual Global Assessment of Functioning (GAF) scores by at least 10 points for 70 percent of adults served in Adult Day Treatment programs.
- ◆ To improve functional level, as measured by the Child and Adolescent Functional Assessment Scale (CAFAS), by 10 or more points for 50 percent of adolescents served in Adolescent Day Treatment programs.
- ◆ To enable 30 percent of clients served in psychosocial rehabilitation programs to transition to supported or competitive employment.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Adult Day Treatment - Clients served	232	196	172 / 221	172	172
Adult Day Treatment - Service hours provided	37,236	34,042	27,840 / 33,004	33,000	33,000
Adolescent Day Treatment - Clients served	38	37	38 / 38	38	38
Adolescent Day Treatment - Service hours provided	13,411	15,949	13,600 / 18,602	13,600	13,600
Psychosocial rehabilitation - Service hours provided	197,839	202,067	197,839 / 193,570	184,980	184,980
Psychosocial rehabilitation - Clients served	559	527	525 / 570	525	525
Efficiency:					
Adult Day Treatment - Annual cost per client	\$4,542	\$5,711	\$6,227 / \$4,730	\$6,293	\$6,638
Adolescent Day Treatment - Annual cost per client	\$12,301	\$11,925	\$13,699 / \$12,094	\$16,035	\$16,873
Psychosocial rehabilitation - Annual cost per client	\$5,520	\$5,678	\$6,977 / \$6,255	\$6,422	\$6,513

Community Services Board Mental Health Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Service Quality:					
Adolescent Day Treatment - Percent of clients and family members satisfied with services	90%	70%	90% / 84%	90%	90%
Psychosocial rehabilitation - Length of wait for admission - Priority (weeks)	1-2	1-2	1-2 / 1.5	1-2	1-2
Psychosocial rehabilitation - Length of wait for admission - Others (months)	6-24	6-24	6-24 / 4	6-24	6-24
Outcome:					
Adult Day Treatment - Percent of clients demonstrating improvement of 10 points or more in GAF score	72%	68%	70% / 90%	70%	70%
Adolescent Day Treatment - Percent of clients demonstrating improvement of 10 or more points in level of functioning as measured by CAFAS	67%	48%	50% / 74%	75%	75%
Psychosocial rehabilitation - Percent of clients who transition to supported or competitive employment	28%	27%	30% / 33%	30%	30%

Performance Measurement Results

With assistance from one of CSB's main contractors, Psychosocial Rehabilitation Services, 33 percent of psychosocial rehabilitation clients transitioned to supported or competitive employment in FY 2003. Length of wait for admission to the programs continued to meet the targeted number of weeks for priority situations, and was shorter than the target for others.

Targets were exceeded in both the Adult and Adolescent Day Treatment Programs in FY 2003. For example, in Adult Day Treatment, 90 percent of clients demonstrated an improvement of 10 points or more in their GAF scores. This compares favorably to a target of 70 percent. FY 2004 and FY 2005 targets have not been revised upwards as historical experience suggests a lower level than that achieved in FY 2003. In Adolescent Day Treatment, 74 percent of the clients demonstrated an improvement of 10 points or more. This compares to a goal of 50 percent. These successes are expected to be replicated and, thus, the targets for FY 2004 and FY 2005 have been set higher.

Community Services Board Mental Health Services

Residential Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	128/ 127.5	122/ 121.5	122/ 121.5	122/ 121.5
Grant	14/ 13	14/ 13	12/ 12	12/ 12
Total Expenditures	\$14,965,234	\$16,313,678	\$16,543,298	\$16,961,536

Position Summary		
<p><u>Supervised Apartments</u></p> <p>1 Mental Health Manager 4 Mental Health Supervisors/Specialists 8 Mental Health Therapists</p> <p><u>Res. Treatment Center - Leland House Crisis Care</u></p> <p>1 Mental Health Manager 1 Mental Health Supervisor/Specialist 8 Mental Health Therapists 3 Mental Health Counselors 1 Cook</p> <p><u>Res. Treatment Center - Gregory Rd. Crisis Care</u></p> <p>2 Mental Health Supervisors/Specialists 5 Mental Health Therapists 2 Mental Health Counselors</p> <p><u>Group Home - Franconia Road</u></p> <p>1 Mental Health Supervisor/Specialist 3 Mental Health Therapists 4 Mental Health Counselors</p> <p><u>Group Home - My Friend's Place</u></p> <p>1 Mental Health Supervisor/Specialist 4 Mental Health Therapists 1 Senior Clinician 3 Mental Health Counselors</p>	<p><u>Group Home - Sojourn House</u></p> <p>1 Mental Health Supervisor/Specialist 5 Mental Health Therapists 1 Senior Clinician 2 Mental Health Counselors</p> <p><u>Homeless Services - Shelter</u></p> <p>3 Mental Health Supervisors/Specialists 10 Mental Health Therapists</p> <p><u>Transitional Group Home - Patrick Street</u></p> <p>1 Mental Health Manager 1 Mental Health Supervisor/Specialist 3 Mental Health Therapists 3 Mental Health Counselors</p> <p><u>Transitional Group Home - Beacon Hill</u></p> <p>4 Mental Health Therapists 3 Mental Health Counselors</p> <p><u>Emergency Shelter - Women's Shelter</u></p> <p>1 Mental Health Supervisor/Specialist 4 Mental Health Therapists 2 Senior Clinician</p>	<p><u>Cornerstones Dual Diagnosis Facility</u></p> <p>1 Mental Health Supervisor/Specialist 1 Mental Health Therapist 3 Mental Health Counselors 1 Senior Clinician</p> <p><u>Residential Intensive Care</u></p> <p>1 Mental Health Manager 4 Mental Health Supervisors/Specialists 1 Mental Health Therapist 1 Assistant Residential Counselor</p> <p><u>Residential Extensive Dual Diagnosis</u></p> <p>1 Mental Health Supervisor/Specialist 1 Mental Health Therapist 1 Mental Health Counselor</p> <p><u>PACT Residential Assistance</u></p> <p>1 Mental Health Counselor</p> <p><u>Community Living Assistance</u></p> <p>1 Mental Health Supervisor/Specialist 1 Mental Health Therapist 1 Assistant Residential Counselor, PT</p> <p><u>Supportive Services</u></p> <p>1 Mental Health Supervisor/Specialist 4 Mental Health Therapists</p>
<u>Grant Positions</u>		
<p><u>Franconia Road</u></p> <p>1 Mental Health Manager</p> <p><u>Extension Apartments</u></p> <p>3 Mental Health Therapists</p>	<p><u>Residential Intensive Care</u></p> <p>2 Mental Health Therapists 1 Assistant Residential Counselor</p>	<p><u>Residential Extensive Dual Diagnosis</u></p> <p>2 Mental Health Therapists 1 Mental Health Counselor</p> <p><u>PATH/McKinney-Homeless Shelters</u></p> <p>2 Mental Health Therapists</p>
<p>TOTAL POSITIONS 122 Positions / 121.5 Staff Years 12 Grant Positions / 12.0 Staff Years</p>		

PT Denotes Part-Time Positions

Community Services Board Mental Health Services

Key Performance Measures

Goal

To provide treatment and support to adults with serious mental illness residing in group homes, apartments, domiciliary care and homeless shelters and to assist them with community living.

Objectives

- ◆ To enable 78 percent of clients served in the Supervised Apartment program to move to a more independent residential setting within one year.
- ◆ To enable 85 percent of clients served in the Supported Living program to maintain stable housing for one year or more.
- ◆ To enable 90 percent of all clients served in the contracted Supported Living Arrangements program to maintain stable housing for one year or more.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Supervised Apartments - Clients served	149	236	230 / NA	560	560
Supervised Apartments - Service days provided	31,611	57,590	54,346 / 59,586	51,000	51,000
Supportive Living - Clients served	246	265	260 / 1,086	1,100	1,100
Supportive Living - Service hours provided	14,307	16,069	16,000 / 11,292	12,000	12,000
Supported Living Arrangements - Clients served	157	149	157 / 177	157	157
Supported Living Arrangements - Service hours provided	8,738	9,871	6,995 / NA	6,995	6,995
Efficiency:					
Supervised Apartments - Annual cost per client	\$7,414	\$5,262	\$5,871 / \$2,318	\$2,497	\$2,601
Supportive Living - Annual cost per client	\$1,296	\$1,047	\$1,010 / \$220	\$252	\$266
Supported Living Arrangements - Annual cost per client	\$3,473	\$3,990	\$3,958 / \$3,511	\$3,679	\$4,104
Service Quality:					
Supervised Apartments - Length of wait for admission (months)	3	6	6 / 6	6	6
Supportive Living - Length of wait for admission (months)	4	12	4 / 12	4	4
Supported Living Arrangements - Average length of time individual waits before receiving residential services (months)	24	12	24 / 48	24	NA

Community Services Board Mental Health Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Supervised Apartments - Percent of clients able to move to a more independent residential setting upon discharge	78%	78%	78% / 55%	78%	78%
Supportive Living - Percent of clients maintaining stable housing for one year or more	80%	98%	85% / NA	85%	85%
Supported Living Arrangements - Percent of clients who are able to maintain stable housing for one year or more	93%	91%	90% / 90%	90%	90%

Performance Measurement Results

A major goal for individuals with serious mental illness is to have their own home and live in the community with the appropriate clinical and residential supports. Supervised Services provides residential treatment in a stable, supportive, therapeutic setting in which consumers with a serious mental illness learn and practice the life skills needed for successful community living. The ultimate goal is for these consumers to transition into the most manageable independent living environment.

Supportive Services provides services that support consumers to acquire their own long term permanent housing and maintain their independent long term permanent residential arrangement. Supportive services are directly run by the CSB while the Supportive Living Arrangements (SLA) are contracted. In FY 2003 98 percent of consumers served by the CSB's Supportive Living Program were able to stay in their own housing arrangement for one year or more, thereby surpassing the goal of 85 percent. Additionally, 90 percent of all clients served by contracted residential services in FY 2003 remained in their residential placements for one year or more.

Outpatient and Case Management Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	154/ 147.85	159/ 152.85	159/ 152.85	159/ 152.85
Grant	1/ 1	1/ 1	3/ 3	3/ 3
Total Expenditures	\$14,096,600	\$13,949,217	\$14,272,525	\$15,762,625

Community Services Board Mental Health Services

Position Summary		
<u>Adult Community Services</u> 8 Mental Health Managers 20 Mental Health Supervisor/Specialists 45 Senior Clinicians, 3 PT 19 Mental Health Therapists 1 Nurse Practitioner 9 Psychiatrists, 4 PT 2 Psychology Interns 1 Mental Health Counselor	<u>Youth and Family Services</u> 6 Mental Health Managers 7 Mental Health Supervisor/Specialists 21 Senior Clinicians, 4PT 7 Mental Health Therapists 2 Psychiatrists, 2 PT 7 Clinical Psychologists 3 Psychology Interns 1 MH Counselor	<u>Grant Positions</u> <u>Ryan White CARE Act</u> 1 Senior Clinician <u>Services to Violent Offenders</u> 1 Mental Health Therapist <u>Rev Max – Title IV-E</u> 1 Senior Clinician
<u>TOTAL POSITIONS</u> 159 Positions / 152.85 Staff Years 3 Grant Positions / 3.0 Staff Years		PT Denotes Part-Time Positions

Key Performance Measures

Goal

Adult. To stabilize mental health crises and symptoms, facilitate optimal community integration, assist in managing reoccurrence of symptoms and building resilience, and promote self-management, self-advocacy and wellness.

Youth and Family. To provide assessment, evaluation, multi-modal treatment, case management, psycho-educational and pharmacological services to the children, youth and families (ages 3 to 18) of Fairfax County. These services will be provided through interagency collaboration and practice as mandated by the Comprehensive Services Act.

Objectives

- ◆ To enable 75 percent of clients served in the Comprehensive Treatment and Recovery program to reach 75 percent of their treatment goals at discharge.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Clients served	2,202	1,929	2,100 / 3,246	2,100	NA
Service hours provided	53,358	31,988	53,358 / 51,536	36,000	36,000
Efficiency:					
Annual cost per client	\$3,619	\$4,308	\$3,971 / \$2,734	\$4,179	\$4,405
Service Quality:					
Percent of clients satisfied with services	87%	88%	85% / 88%	85%	85%
Outcome:					
Percent of clients who meet 75 percent of treatment goals at discharge	77%	80%	75% / 93%	75%	75%

Community Services Board Mental Health Services

Performance Measurement Results

In FY 2002, service hours provided were relatively low due to difficulties with staff documentation of clinical time. Staff has worked hard to ensure complete documentation of clinical service time. The number of clients served spiked in FY 2003 at 3,246. Based on the services required by these clients, however, a commensurate increase in service hours was not experienced, relative to the projection. A more normal level of clients served is projected for FY 2004 and FY 2005. In FY 2003, the percent of clients who met 75 percent of the treatment goals at discharge was 93 percent, up significantly from the goal of 75 percent.

Provision of quality services is dependent on feedback from the consumers who receive the services. The Adult and Family Program has utilized a state mandated consumer satisfaction instrument, in addition to focus groups, to solicit information from consumers about their experiences. Based on the responses received, 88 percent of the consumers expressed overall satisfaction with the services that they received. Staff will use the feedback as part of the CSB's continuous quality improvement efforts. For FY 2003 and FY 2004, a satisfaction rate of 85 percent satisfaction has been set.

Prevention/Early Intervention Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/ 7	7/ 6	7/ 6	7/ 6
Grant	5/ 2.5	5/ 2.5	5/ 2.5	5/ 2.5
Total Expenditures	\$2,900,150	\$608,245	\$2,460,165	\$631,379

Position Summary	
<p><u>Early Intervention</u></p> <ul style="list-style-type: none"> 2 Mental Health Supervisors/Specialists 2 Senior Clinicians, 1 PT 2 Mental Health Therapists, 1 PT <p><u>Prevention</u></p> <ul style="list-style-type: none"> 1 Mental Health Supervisor/Specialist 	<p><u>Grant Positions</u></p> <p><u>Sexual Assault Prevention</u></p> <ul style="list-style-type: none"> 3 Mental Health Therapists, 3 PT 1 Human Services Coordinator II, PT 1 Volunteer Service Coordinator I, PT
<p><u>TOTAL POSITIONS</u></p> <p>7 Positions / 6.0 Staff Years</p> <p>5 Grant Positions / 2.5 Staff Years</p>	

PT Denotes Part-Time Positions

Community Services Board Mental Health Services

Key Performance Measures

Goal

To offer prevention and early intervention services for at-risk populations, as well as educate families, community agencies, the public and other providers about the needs of individuals with mental illness.

Objectives

- ◆ To enable 70 percent of participants in the Men's Program (ADAPT) to successfully complete the program.
- ◆ To enable 98 percent of individuals completing the Men's Program (ADAPT) to avoid being returned to the program by the Courts.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Persons served	297	304	300 / 304	300	300
Service hours provided	3,115	3,130	3,115 / 2,689	3,115	3,115
Efficiency:					
Annual cost per client	\$427	\$447	\$366 / \$453	\$453	\$467
Outcome:					
Percent of clients not returned to program by the Courts	99%	100%	98% / 100%	98%	98%
Percent of participants who complete program	74%	68%	70% / 70%	70%	70%

Performance Measurement Results

Of the persons served by this program in FY 2003 none were returned back to the program by the Courts. The percent of participants who completed the program was 70 percent in FY 2003, slightly above the national average.

Program of Assertive Community Treatment (PACT)



Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Grant	12/ 11.8	12/ 11.8	11/ 11	11/ 11
Total Expenditures	\$954,091	\$766,415	\$766,415	\$761,295

Position Summary					
1	Mental Health Manager	3	Mental Health Therapists	1	Administrative Assistant III
3	Mental Health Supervisors/Specialists	3	Public Health Nurses III		
TOTAL POSITIONS		PT Denotes Part-Time Positions			
11 Grant Positions / 11.0 Staff Years					

Community Services Board Mental Health Services

Key Performance Measures

Goal

To provide assertive, out of the office treatment, rehabilitation, crisis intervention and support services 365 days per year to adults with severe and persistent mental illness resulting in lowered hospitalization, incarceration and homelessness rates.

Objectives

- ◆ To improve community tenure by increasing the number of days PACT consumers reside in the community. Specifically, after one year of participation in the PACT program, to enable 85 percent of PACT participants to reside in the community at least 300 days during the following 12 months without incidents of hospitalization, incarceration, or homelessness.

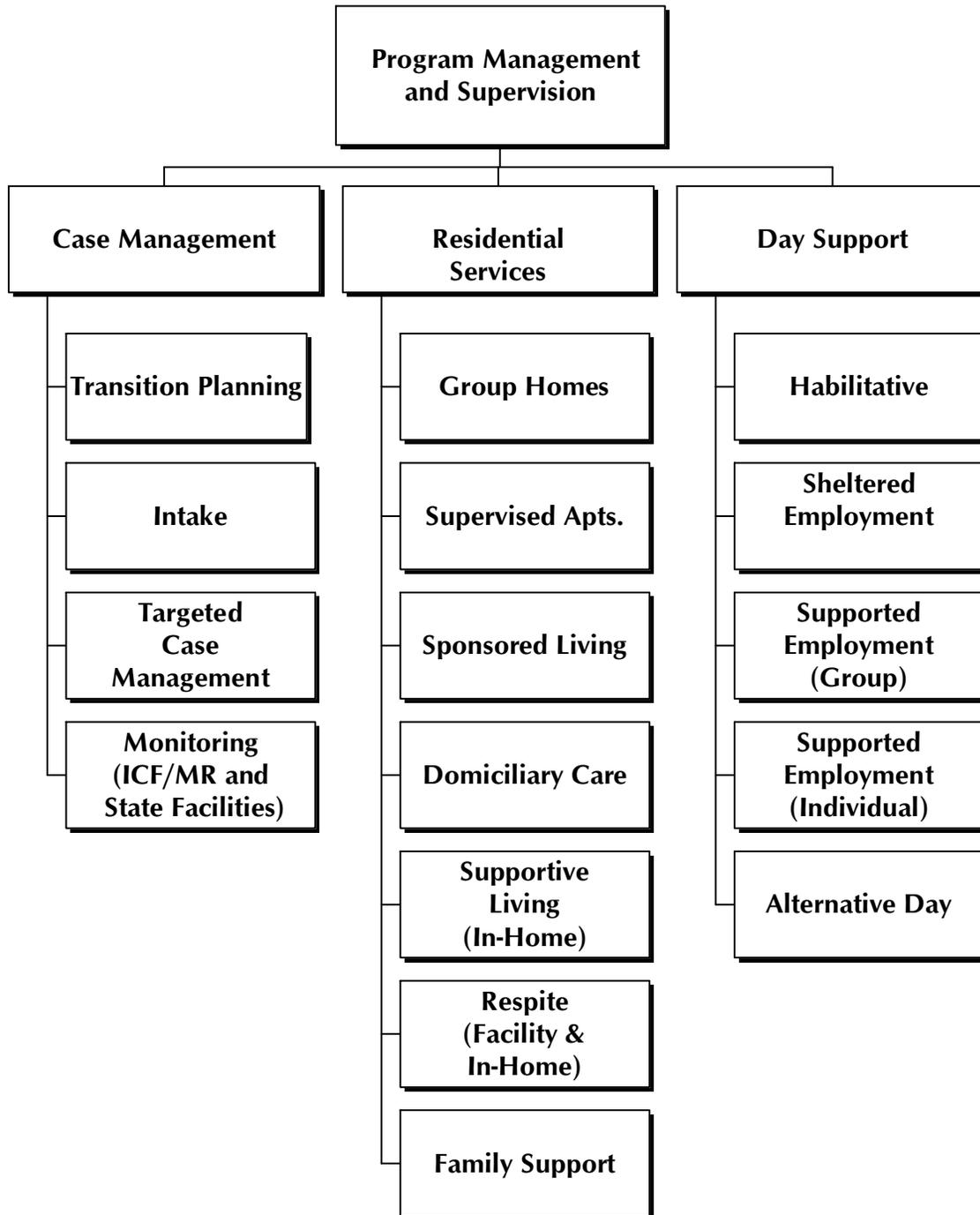
Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Clients served	89	85	89 / 98	89	89
Service hours provided	15,621	15,909	15,621 / 15,779	15,779	15,779
Efficiency:					
Annual cost per client	\$9,300	\$10,455	\$11,033 / \$9,736	\$8,611	\$8,592
Service Quality:					
Percent of clients satisfied with services	90%	100%	90% / 95%	90%	90%
Outcome:					
Percent of clients who reside in the community at least 300 days in the 12 months after one year of participation in the PACT program	NA	84%	85% / 93%	85%	85%

Performance Measurement Results

The first consumers were admitted and enrolled in PACT during FY 2000. Since the outcome measure takes effect one year after a consumer participates in the PACT program, data prior to FY 2002 are not available. An increasing number of clients who participate in PACT for one year have maintained community residence for the majority of twelve months. Similarly, satisfaction with services remains high, at 95 percent in FY 2003.

The Program of Assertive Community Treatment (PACT) reduced state psychiatric hospital admissions by 89 percent in FY 2003. In addition, PACT facilitated a reduction in homelessness among its participants from 61 percent to 7 percent in the first three years of operation. These data illustrate the effectiveness of PACT's innovative national model in helping citizens with serious mental illness achieve their goal of living successfully in the community.

Community Services Board Mental Retardation Services



Community Services Board

Mental Retardation Services

Mission

To empower and support people to achieve a self-determined and valued lifestyle.

Focus

Mental Retardation Services provides direct services to individuals with mental retardation and oversees services provided by private vendors. Services are provided through four cost centers: Program Management and Supervision, Case Management, Residential Services and Day Support.

Program Management and Supervision services are provided to all mental retardation programs, both directly-operated and under contract, to ensure service quality, customer satisfaction, sound fiscal management and the appropriate allocation of resources.

Case Management services are provided to approximately 1,900 persons with mental retardation who often need support throughout their lives. While many of these individuals have multiple disabilities and serious medical needs, many others have important strengths and can benefit from training to maximize their skills and enhance their independence. Case management includes needs assessment and evaluation, eligibility determination, coordinated care planning and monitoring, as well as emergency services. To ensure health and safety, and to maximize opportunities for successful community living, case managers assist individuals with mental retardation access housing, employment, social service benefits, therapeutic supports, social and educational resources and other supports essential to meeting basic needs. It should be noted that Case Management staff coordinate not only County funded services but also approximately \$24 million in Medicaid funded services for 425 individuals. For these case management services, Medicaid reimburses the CSB approximately \$1.8 million annually.

Residential Services provides shelter to more than 350 individuals through directly-operated group homes and contracted residential programs. In addition to training and assistance with daily living activities, the individuals served may have more complex needs due to physical and mobility limitations, medical problems and behavioral issues. Services are provided in community-based group homes, intermediate care facilities, supervised apartments, adult foster care or respite according to needs assessments and individualized service plans developed by residential staff in consultation with the individual and family.

Day Support services are provided to over 1,000 individuals with mental retardation. Given varying levels of disability, day support services are offered in either a developmental model or a group/individual community employment model. The developmental model includes self-maintenance training, such as behavior management, socialization, communication, fine and gross motor skills, and daily living skills and nursing care for individuals who are the most severely disabled. The community employment model includes vocational training and employment support to assist individuals to enter and remain in the work force, either in a supervised setting with other disabled workers, or in a competitive setting with non-disabled workers. As a result, individuals earn competitive wages which totaled nearly \$4.6 million in FY 2003.

As directed by the Board of Supervisors, the Human Services Council, the County Executive and the CSB have completed a review of day support, including, but not limited to, the following: types of services and service levels provided; number of persons currently receiving services; number of students projected to require services; facility and transportation requirements; parental and individual participation in offsetting service costs; and, benchmarking information on services provided by other jurisdictions. In addition, as part of the FY 2005 Budget Guidelines approved by the Board of Supervisors on April 28, 2003, staff were directed to explore options to enhance the sliding scale fee to reduce the County's share of the costs of supporting the graduates of special education programs. As a result of the study, some procedural changes are already underway. For example, timelines for transitioning students from secondary school to adult day support service are being accelerated. This includes service eligibility determination and assessment of program needs for all eligible graduates. This will enable the CSB to present more timely and accurate cost estimates to the County in its fiscal planning process. The CSB is also considering changes to its fee policy to include fee assessment for day services. CSB staff continues to maximize the availability of non-County funding for school graduates, such as Medicaid funding, DRS funding and Federal work incentives and entitlements. In addition, funding for day support services will not be requested for those special education students who choose to

Community Services Board Mental Retardation Services

leave school prior to age 22 or the last year of public education eligibility. More significant policy changes will be taken up by the CSB after consultation with the Board of Supervisors.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue to support a team of case managers who have relocated to the South County area to increase accessibility to services for individuals and families in underserved areas.	✓	✓	Case Management
Relocated a group home to a larger facility to improve accessibility for individuals with mobility limitations, and adjusted staffing patterns to meet changing needs and maximize staff resources. Redesign additional group homes to improve accessibility and increase bed capacity.	✓	✓	Residential
Collaborate with Fairfax County Department of Housing and Community Development and a private provider to renovate a twelve-bed Intermediate Care Facility into three apartments accommodating four individuals each to improve quality of life for individuals served.		✓	Residential
Collaborate with private providers to increase bed capacity and serve persons waiting for residential services. Collaborate with a private provider to convert two Medicaid Waiver funded homes to Intermediate Care Facilities to improve service quality and reduce cost. It should be noted that the costs of service in an intermediate care facility are reimbursed at a higher rate than Medicaid Waiver funded homes.		✓	Residential
Conducted extensive study of Mental Retardation Graduate Program. Implement study recommendations to increase efficiencies and maximize resources.	✓	✓	Day Support
 Maintaining Healthy Economies	Recent Success	FY 2005 Initiative	Cost Center
Continue supporting the enrollment of all vendors licensed by the Commonwealth of Virginia DMHMRSAS providing day support services to adults with mental retardation by the Virginia Department of Medical Assistance Services, which enables the contractors to receive reimbursement for the provision of Medicaid Waiver services.	✓	✓	Day Support

Community Services Board Mental Retardation Services

 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to collaborate with the state to maximize the number of Medicaid Waiver slots awarded to eligible Fairfax citizens, through slot attrition and new slot allocation.	✓	✓	Case Management
Continue to maximize Medicaid revenue by converting eligible individuals from County funded services to Medicaid State Plan Option (SPO) Case Management and Medicaid Waiver services.	✓	✓	Case Management

Budget and Staff Resources¹

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	131/ 130.5	131/ 130.5	132/ 131.5	132/ 131.5
Grant	3/ 3	3/ 3	1/ 1	1/ 1

Expenditures:				
Personnel Services	\$8,531,934	\$8,741,069	\$8,741,069	\$9,037,428
Operating Expenses	25,207,758	27,500,338	27,463,994	27,835,283
Capital Equipment	0	0	0	0
Total Expenditures	\$33,739,692	\$36,241,407	\$36,205,063	\$36,872,711
Revenue:				
Fairfax County	\$28,654,506	\$29,277,186	\$29,277,186	\$30,099,232
Fairfax City	509,234	509,234	509,234	509,234
Falls Church City	194,817	194,817	194,817	194,817
Federal Block Grant	32,436	45,000	45,000	45,000
Medicaid Waiver	1,464,196	1,448,576	1,448,576	1,451,710
Medicaid Option	1,729,452	1,794,528	1,794,528	1,729,728
Program/Client Fees	1,155,035	2,076,164	2,076,164	1,829,100
Miscellaneous	15	0	0	0
Fund Balance	0	895,902	859,558	1,013,890
Total Revenue	\$33,739,691	\$36,241,407	\$36,205,063	\$36,872,711

¹ Please note that in FY 2005 the Infant and Toddler Connection and Early Intervention are combined and presented as a separate agency entitled Early Intervention Services within CSB. The historical funding is reflected in the new agency for presentation purposes.

Community Services Board Mental Retardation Services

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$296,359**
An increase of \$296,359 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Contract Rate Adjustment** **\$468,814**
An increase of \$468,814 in Operating Expenses is due to a 3.09 percent contract rate increase for providers of contracted mental retardation services.
- ◆ **Special Education Graduates** **\$54,343**
An increase of \$54,343 in Operating Expenses to support 17 June 2004 special education graduates of Fairfax County Public Schools. An amount of \$54,343 represents the difference between the estimated cost of \$499,800 to provide day support and transportation services to the 17 graduates with the most profound level of mental retardation and medical and/or physical challenges, and the anticipated savings of \$445,457 available if the State assigns new Medicaid Waiver slots and funding to the CSB in early FY 2005. Should the County not be awarded additional Waiver slots, additional County funding will be necessary to support the FY 2005 graduates.
- ◆ **Miscellaneous Operating Adjustments** **(\$3,093)**
A decrease of \$3,093 in Operating Expenses is comprised of an additional \$7,407 to accommodate the increase in the County auto mileage reimbursement rate from 33 cents per mile to 36 cents per mile, offset by a decrease of \$10,500 in charges from the Department of Vehicle Services.
- ◆ **Northern Virginia Training Center** **(\$148,775)**
A decrease of \$148,775 in Operating Expenses is due to a reduced level of contracted vocational services to be purchased by the Northern Virginia Training Center from Mental Retardation Services. Please note that a commensurate reduction in revenues has also been included.

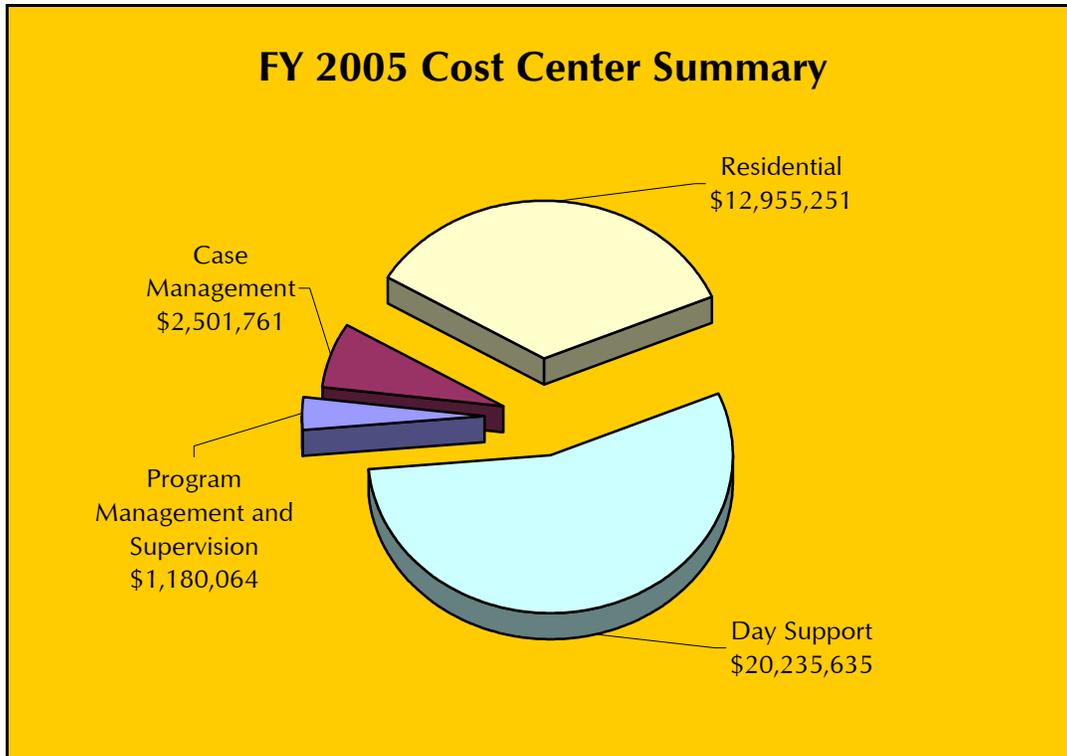
Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **(\$36,344)**
As part of the FY 2003 Carryover Review, a decrease of \$36,344 in Operating Expenses is attributable to a reallocation of funding from Mental Retardation contracts to Mental Health contracts.
- ◆ **Position Adjustments** **\$0**
As part of the FY 2003 Carryover Review, an increase of 1/1.0 SYE regular merit position is included to reflect the abolishment of 1/1.0 Management Analyst I position in Mental Health Services to create 1/1.0 SYE Mental Retardation Specialist III position in Mental Retardation Services. In addition, a decrease of 2/2.0 SYE grant positions is included to reflect the abolishment of 2/2.0 SYE grant Mental Retardation Specialist I positions in Mental Retardation Services to create 2/2.0 SYE grant positions, including 1/1.0 SYE grant Senior Clinician position and 1/1.0 SYE grant Management Analyst I position, in Mental Health Services associated with the Title IV-E grant.

Community Services Board Mental Retardation Services

Cost Centers



Program Management and Supervision

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	14/ 14	14/ 14	15/ 15	15/ 15
Total Expenditures	\$1,057,023	\$1,141,011	\$1,141,011	\$1,180,064

Position Summary			
1 Director of MR Programs	2 MR Specialists III	1 Volunteer Services Coordinator II	
2 MR Specialists V	2 MR Specialists II	1 Administrative Assistant III	
1 MR Specialist IV	1 MH Therapist IV	3 Administrative Assistants II	
		1 Administrative Assistant I	
TOTAL POSITIONS			
15 Positions / 15.0 Staff Years			

Key Performance Measures

Goal

To provide services to individuals with mental retardation to promote personal health, safety and welfare and to ensure sound fiscal management and distribution of resources.

Community Services Board Mental Retardation Services

Objectives

- ◆ To provide direction and management support to Mental Retardation programs so that 80 percent of service quality and outcome goals are achieved.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Percent of mental retardation program performance indicators (service quality and outcome) achieved	80%	80%	80% / 80%	80%	80%

Performance Measurement Results

In FY 2003, four of five, or 80 percent, of the service quality and outcome goals were met or exceeded, thereby meeting the overall target and indicating that programs are operating effectively and meeting the needs of the people who are receiving services.

Case Management

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	40/ 40	40/ 40	40/ 40	40/ 40
Grant	3/ 3	3/ 3	1/ 1	1/ 1
Total Expenditures	\$2,425,949	\$2,593,241	\$2,593,241	\$2,501,761

Position Summary	
1 MR Specialist V	<u>Grant Position</u>
5 MR Specialists III	1 MR Specialist I
22 MR Specialists II	
11 MR Specialists I	
1 Management Analyst I	
TOTAL POSITIONS	
40 Positions / 40.0 Staff Years	
1 Grant Position / 1.0 Staff Year	

Key Performance Measures

Goal

To provide service coordination and behavior management consultations to individuals with mental retardation to maximize their independence in the community.

Objectives

- ◆ To support individuals' self-sufficiency in the community by ensuring that clients receiving Targeted Case Management services meet 92 percent of their individual service plan objectives.

Community Services Board Mental Retardation Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Targeted Case Management - Individuals served	1,546	1,042	1,038 / 1,063	1,063	1,063
Efficiency:					
Targeted Case Management - Cost per individual served	\$1,408	\$2,169	\$2,367 / \$2,282	\$2,521	\$2,349
Service Quality:					
Targeted Case Management - Percent of individuals satisfied with services	89%	75%	80% / 76%	80%	80%
Outcome:					
Targeted Case Management - Percent of individual case management service plan objectives met	98%	98%	92% / 98%	92%	92%

Performance Measurement Results

In FY 2003, 76 percent of individuals surveyed were satisfied with services, as compared to the goal of 80 percent. The decrease is primarily attributable to implementation of a new state survey and a lower than expected response rate. In terms of outcomes, the goal of 92 percent of individual service plan objectives achieved was exceeded with 98 percent. This success was the result of reorganizing case management staff and duties to enhance service delivery and maximize resources.

Residential Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	71 / 70.5	71 / 70.5	71 / 70.5	71 / 70.5
Total Expenditures	\$12,662,149	\$12,483,476	\$12,483,476	\$12,955,251

Position Summary		
<u>Group Homes</u>	<u>Supervised Apartments</u>	<u>Sponsored Placements</u>
1 MR Specialist IV	1 MR Specialist II	1 MR Specialist II, PT
3 MR Specialists III	3 MR Specialists I	
11 MR Specialists II		
51 MR Specialists I		
TOTAL POSITIONS		PT Denotes Part-Time Position
71 Positions / 70.5 Staff Years		

Community Services Board Mental Retardation Services

Key Performance Measures

Goal

To provide residential services to individuals with mental retardation to maximize their independence in the community.

Objectives

- ◆ To maintain at 50 percent the percentage of individual service plan objectives related to community living skills achieved by group home residents.
- ◆ To maintain at 85 percent the percentage of individuals who are able to remain living in group homes rather than more restrictive settings.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Group Homes - Individuals served	309	305	294 / 308	305	305
Efficiency:					
Group Homes - Cost per client served	\$27,364	\$28,494	\$30,954 / \$28,491	\$30,983	\$30,751
Service Quality:					
Group Homes - Percent of individuals who are satisfied with support services	89%	90%	83% / 92%	85%	85%
Outcome:					
Group Homes - Percent of individuals living in group homes who maintain their current level of service	NA	NA	NA / NA	NA	85%
Percentage of individual service plan objectives related to community living skills achieved	53%	56%	50% / 55%	50%	50%

Performance Measurement Results

In a survey of individuals receiving residential services, 92 percent reported satisfaction with services, exceeding the goal of 83 percent. Individuals served met 55 percent of their individual service plan objectives related to community living skills, exceeding the goal of 50 percent. In FY 2005, a new indicator has been developed to measure whether the services provided are adequate to remain living in the group home setting rather than a more restrictive setting. CSB staff have set an aggressive goal of 85 percent of persons served who remain in the group home setting. FY 2005 data will be used to determine future performance goals based on actual experience. As a result, future goals may be revised.

Community Services Board Mental Retardation Services

Day Support

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	6/ 6	6/ 6	6/ 6	6/ 6
Total Expenditures	\$17,594,571	\$20,023,679	\$19,987,335	\$20,235,635

Position Summary	
1	Manpower Specialist IV
5	Manpower Specialists II
TOTAL POSITIONS	
6 Positions / 6.0 Staff Years	

Key Performance Measures

Goal

To provide employment services to individuals with mental retardation to maximize self-sufficiency and independence.

Objectives

- ◆ To achieve an annual increase of combined total earnings reported of individuals in Supported Employment services.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Day Support - Total individuals served	1,146	1,168	1,144 / 1,213	1,149	1,149
Day Support - Non-Medicaid eligible individuals served	888	797	808 / 847	813	813
Supported Employment - Individuals served	488	500	NA / 474	556	556
Efficiency:					
Day Support - Cost per individual served with local funds	\$10,266	\$13,547	\$16,342 / \$14,783	\$16,323	\$16,423
Supported Employment - Cost per individual served with local funds	\$8,250	\$10,621	\$11,894 / \$11,416	\$10,472	\$10,516

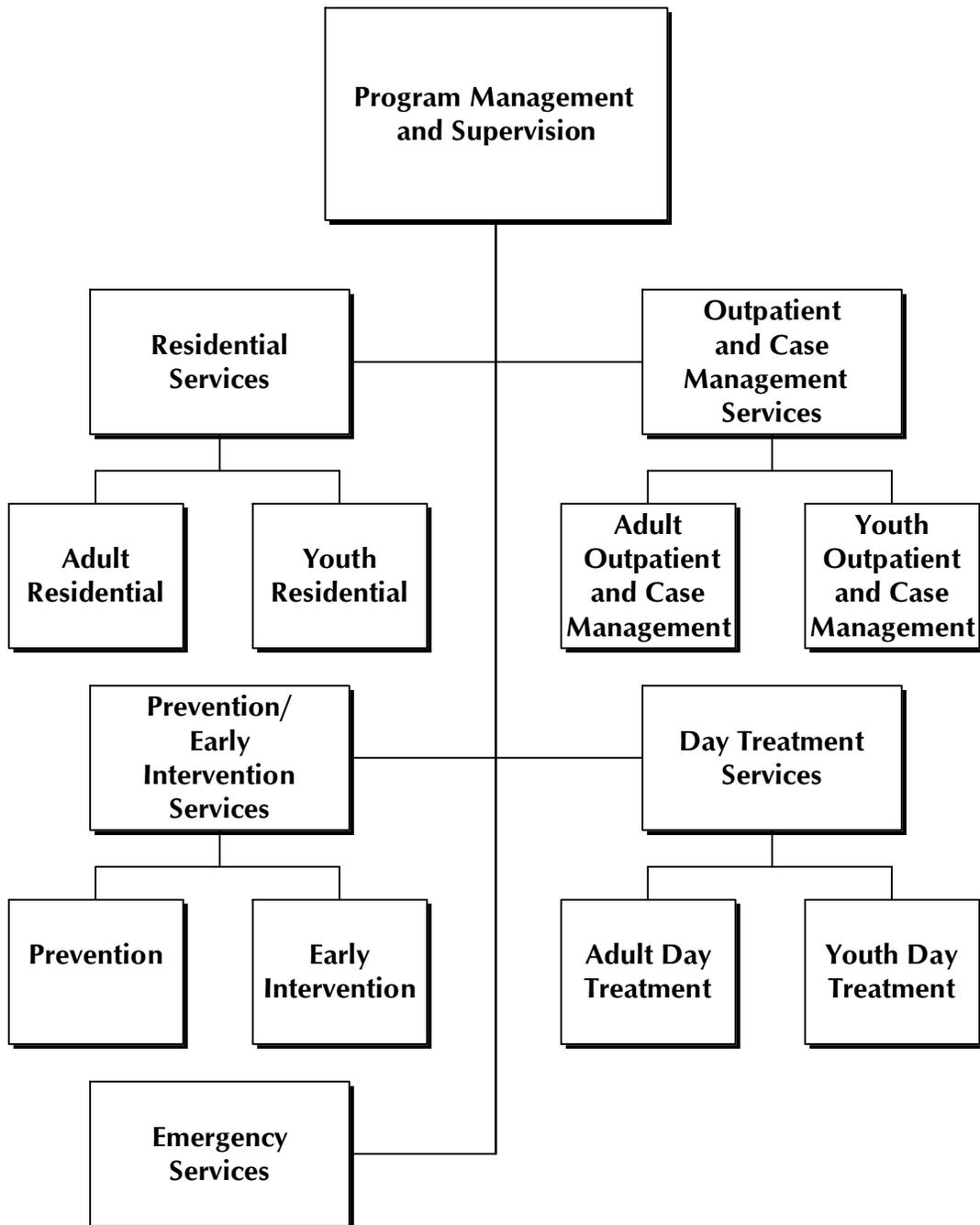
Community Services Board Mental Retardation Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Service Quality:					
Day Support - Percent of individuals satisfied with services	97%	97%	85% / 96%	85%	90%
Outcome:					
Supported Employment - Average wages reported by individuals in group-based programs	\$3,526	\$5,315	NA / \$6,837	\$6,495	\$6,702
Supported Employment - Average wages reported by individuals in individual-based programs	\$11,425	\$12,805	NA / \$13,582	\$13,017	\$13,380

Performance Measurement Results

In FY 2003, 96 percent of individuals receiving day support services reported satisfaction, exceeding the goal of 85 percent. The average wage in FY 2003 for the 270 people surveyed who received group supported employment services in FY 2003 was \$6,837, an increase of 94 and 29 percent over FY 2001 and FY 2002, respectively. Total wages for these 270 people in FY 2003 was approximately \$1.8 million. The average wage in FY 2003 for the 204 people surveyed who received individual employment services was \$13,582, an increase of 19 and 6 percent over FY 2001 and FY 2002, respectively. Total wages for these 204 people in FY 2003 was \$2.8 million.

Community Services Board Alcohol and Drug Services



Community Services Board

Alcohol and Drug Services

Mission

To reduce the incidence and prevalence of alcohol and drug abuse in Fairfax County and in the Cities of Fairfax and Falls Church by providing prevention, treatment and rehabilitation services to individuals and their families who abuse and/or are addicted to alcohol and drugs.

To provide detoxification, intermediate and long-term residential and methadone treatment services through contracted providers to individuals with alcohol and substance abuse problems in order to improve their overall functioning in society.

Focus

Alcohol and Drug Services provides substance abuse prevention, early intervention and treatment services. Prevention and early intervention services include outreach, education and community-based services such as seminars and presentations for local school systems, civic organizations and businesses. Treatment options include residential services, outpatient services, services to persons who are incarcerated, detoxification, case management, day treatment, aftercare and transitional living services. Alcohol and Drug Services procures additional residential and outpatient treatment services through contractual arrangements with the Alexandria Community Services Board and privately-operated contractors. Residential services provided through these contracts include long-term therapeutic drug treatment, intermediate treatment and social detoxification services. Outpatient service consists of methadone treatment which includes detoxification and maintenance therapy.

Alcohol and Drug Services (ADS) provides citizens of Fairfax County and the Cities of Fairfax and Falls Church with the opportunity to access substance abuse prevention, early intervention, and treatment programs. ADS provides services through directly operated programs and contractual agreements. They include:

- ◆ Program Management and Supervision provides program management, quality assurance, evaluation, administrative support and volunteer support services.
- ◆ Residential Services provides individual, group and family therapy in different residential treatment settings that match the level of care needed by the clients served. Treatment services include detoxification, intermediate, long-term, supervised apartment programming and supported living services, with specialized care for the dually diagnosed, pregnant and post-partum women, persons whose primary language is Spanish and the homeless.
- ◆ Outpatient and Case Management Services provide case management and individual, group and family counseling for adult and adolescent clients, with specialized care for the dually diagnosed, women, those whose primary language is Spanish and those with HIV/AIDS. These services are also offered to youth incarcerated in the Juvenile Detention Center, as well as adults incarcerated in the Fairfax County Adult Detention Center.
- ◆ Prevention and Early Intervention Services provides education, consultation, training, screening and referral services, as well as specialized programming to at-risk and high-risk populations. Services are offered in the community and reach those that would not usually seek or access services in traditional manners. Early Intervention services are designed to interrupt the cycle of substance use in high-risk adolescents.
- ◆ Day Treatment Services provides a combination of daily intensive outpatient counseling to substance abusing adults and on-site school services to substance abusing adolescents who need more intensive services than standard outpatient treatment services. Services include case management and individual, group and family counseling.

Community Services Board Alcohol and Drug Services

- ◆ Emergency Services provides crisis intervention, assessment, evaluation, case management and emergency substance abuse services for all adult Alcohol and Drug Services programs and provides referrals to private treatment programs when needed. Specialized services are offered to those whose primary language is Spanish and the dually diagnosed.

The individuals served throughout these programs include pregnant women, those diagnosed with HIV/AIDS, individuals needing intensive residential treatment services and high-risk youth. These services help the individuals attain recovery from abuse and addiction, increase positive pregnancy outcomes, reduce homelessness, increase work/school/social productivity, reduce criminal justice involvement and re-unite families.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue to host the annual Tim Harmon 5K Run to raise awareness of substance abuse, available services and the disease of Hepatitis.	✓	✓	Program Management and Support
Continue to redesign the delivery of psychiatric services to address mental health needs of clients with co-occurring mental health and substance abuse disorders.	✓	✓	Residential and Emergency
Merged the Supervised Apartment Program and Recovery House Program to create "Steps to Recovery," a continuing care residential program for recovering substance abusers, to increase cost efficiency and meet budgetary constraints without significant cuts in service.	✓		Residential
Redesigned women's outpatient and day treatment services to preserve services for substance abusing women affected by the closure of the Hope Center for Women due to state budget reductions.	✓	✓	Outpatient
Expanded family counseling services in Adult Outpatient programs to improve treatment outcomes for adult substance abusers and their families.	✓		Outpatient
Responded to community concerns regarding long wait for medical detoxification services by reallocating existing resources and initiating a contract for expanded services.	✓		Residential
Continue to collaborate with the Fairfax County Juvenile and Domestic Relations Court in operating the pilot Juvenile Drug Court program to achieve a permanent Youth Juvenile Drug Court in Fairfax County.	✓	✓	Day Treatment
Continue to participate in multi-agency committee to improve communication and training with Virginia Department of Probation and Parole and the Alcohol Safety Action Program regarding substance use disorders and available services.	✓	✓	Emergency, Outpatient, and Residential

Community Services Board Alcohol and Drug Services

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Collaborate with Mental Health Services, Office of the Sheriff, and non-profit organizations to develop a Jail Diversion program to divert the seriously mentally ill and dually diagnosed from incarceration to appropriate community-based services.		☑	Outpatient
Develop a multi-week prevention program focusing on media literacy and social norms to reduce availability and use of substances, including tobacco, among community youth.		☑	Prevention
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Improve ability to serve persons whose primary language is Spanish by hiring bilingual staff in critical functions		☑	Emergency
 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Continue to collaborate with the faith community to expand the <i>Girl Power!</i> program, an evidence-based substance abuse prevention program for girls.	☑	☑	Prevention
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Developed training curricula, finalized license agreement and implemented nationwide training protocol for the Leadership and Resiliency Program and the <i>Girl Power!</i> Program.	☑		Prevention
Continue to collaborate with a local behavioral research firm to implement <i>Creating Lasting Family Connections</i> , a grant-funded national model program	☑	☑	Prevention
Participate in the countywide Title IV-E Revenue Maximization Initiative to maximize federal reimbursement for case management services.		☑	Emergency and Outpatient

Community Services Board Alcohol and Drug Services

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	297/ 295	293/ 291	293/ 291	293/ 291
Grant	37/ 36	36/ 35	28/ 27	28/ 27
Expenditures:				
Personnel Services	\$20,119,837	\$20,286,418	\$20,363,307	\$20,854,698
Operating Expenses	4,848,279	4,404,459	4,702,101	4,439,095
Capital Equipment	0	0	0	0
Subtotal	\$24,968,116	\$24,690,877	\$25,065,408	\$25,293,793
Less:				
Recovered Costs	(\$396,043)	\$0	\$0	\$0
Total Expenditures	\$24,572,073	\$24,690,877	\$25,065,408	\$25,293,793
Revenue:				
Fairfax County	\$15,087,323	\$16,409,237	\$16,409,237	\$16,936,931
Fairfax City	235,620	235,620	235,620	235,620
Falls Church City	118,355	118,355	118,355	118,355
State MHMRSAS	2,946,332	3,012,902	3,022,902	3,012,902
State Other	386,760	316,600	188,655	188,655
Federal Block Grant	3,216,150	3,207,159	3,210,659	3,197,333
Federal Other	1,084,376	253,332	737,021	253,332
Medicaid Option	72,000	15,480	15,480	15,480
Program/Client Fees	794,093	611,989	611,989	611,989
CSA Pooled Funds	580,949	440,311	440,311	440,311
Miscellaneous	50,115	49,500	49,500	59,326
Fund Balance	0	20,392	25,679	223,559
Total Revenue	\$24,572,073	\$24,690,877	\$25,065,408	\$25,293,793

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$719,089**
 An increase of \$719,089 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Miscellaneous Operating Adjustments** **\$11,772**
 A net increase of \$11,772 in Operating Expenses is associated with increases of \$16,190 due to a 3.09 percent contract rate increase for providers of contracted alcohol and drug treatment services and \$5,332 due to the increase in the County auto mileage reimbursement rate from 33 cents per mile to 36 cents per mile, offset by a decrease of \$9,750 in charges from the Department of Vehicle Services.
- ◆ **Carryover Adjustments** **(\$502,476)**
 A net decrease of \$502,476 is primarily attributable to the carryover of unexpended FY 2003 grant funds to FY 2004 necessary to provide funding through Program Year 2003. In particular, a reduction of \$227,698 is reflected in Personnel Services and a decline of \$269,492 is shown in Operating Expenses. In addition, a decrease of \$5,286 in Operating Expenses is associated with encumbered carryover.

Community Services Board Alcohol and Drug Services

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

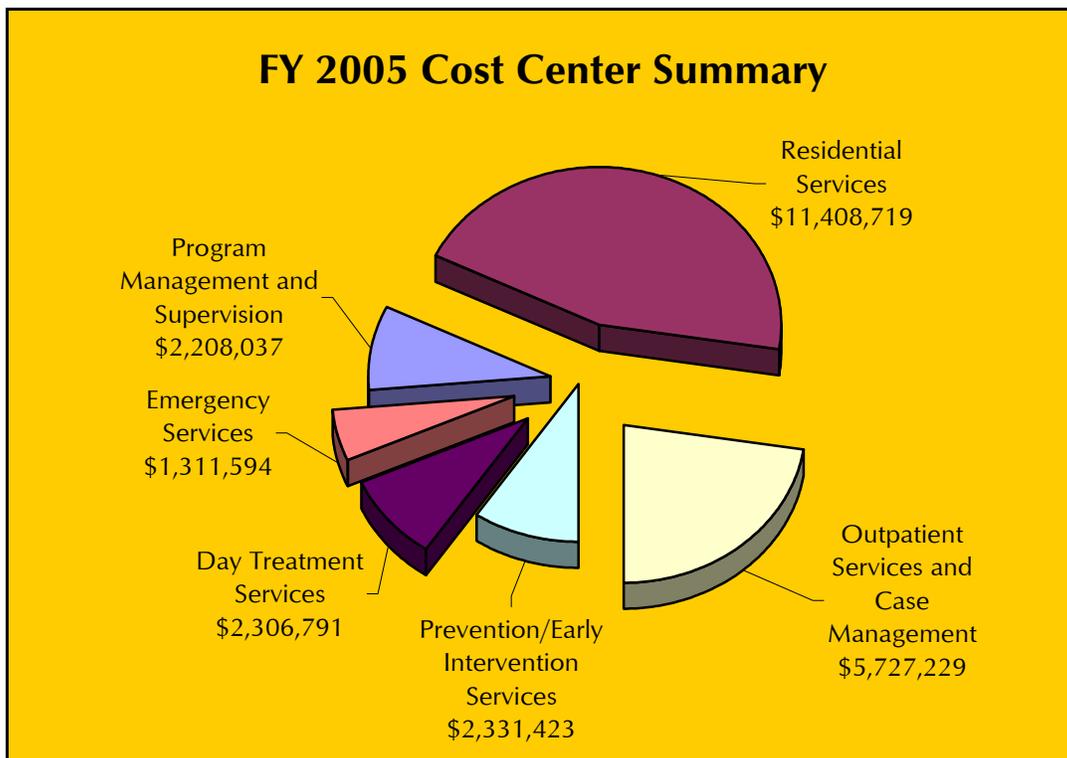
- ◆ **Carryover Adjustments** **\$374,531**

As part of the FY 2003 Carryover Review, a net increase of \$374,531 is attributable to the following increases: \$554,893 due to the carryover of unexpended FY 2003 grant funds to FY 2004, \$97,464 for the Virginia Tobacco Settlement Foundation Tobacco Use Prevention grant, \$10,000 in State Department of Mental Health, Mental Retardation, and Substance Abuse Services (DMHMRSAS) funds for the Project LINK grant to support case management services for postpartum substance abusing women, \$3,500 in Substance Abuse Prevention and Treatment (SAPT) federal block grant funds for alcohol and drug prevention services, and \$5,286 in encumbered carryover. These increases are partially offset by a decrease of \$225,409 associated with closing the Public Inebriate Diversion program due to state budget reductions and a decrease of \$71,203 for the Ryan White Title I grant.

- ◆ **Position Adjustments**

As part of the FY 2003 Carryover Review, a decrease of 8/8.0 SYE grant positions is included to reflect the abolishment of 4/4.0 SYE grant positions associated with closure of the Public Inebriate Diversion program due to state budget reductions, the abolishment of 3/3.0 SYE grant positions associated with consolidating the Supervised Apartment Program and Recovery House Program to increase cost efficiency and meet budgetary constraints without significant cuts in service, and the abolishment of 1/1.0 SYE grant position associated with a decrease of \$71,203 for the Ryan White Title I grant.

Cost Centers



Community Services Board Alcohol and Drug Services

Program Management and Supervision

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	27/ 27	27/ 27	27/ 27	29/ 29
Total Expenditures	\$2,069,328	\$2,170,166	\$2,175,654	\$2,208,037

Position Summary				
1 Director, Alcohol and Drug Programs	1	Substance Abuse Counselor III	14	Administrative Assistants III
4 Substance Abuse Counselors V	1	Administrative Assistant V	1	Administrative Assistant II
1 Volunteer Services Coordinator II	5	Administrative Assistants IV	1	SAS Aide
TOTAL POSITIONS				
29 Positions / 29.0 Staff Years				

Key Performance Measures

Goal

To provide program management, quality assurance, evaluation, administrative support and volunteer support services for the agency's alcohol and substance abuse treatment programs.

Objectives

- ◆ To provide direction and management support to Alcohol and Drug Services programs so that 80 percent of service quality and outcome goals are achieved.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Percent of ADS program performance indicators (service quality and outcome) achieved	100.0%	93.0%	80.0% / 87.5%	80.0%	80.0%

Performance Measurement Results

In FY 2003, ADS met 87.5 percent, or seven of eight, of the performance measures related to service quality and outcomes. The performance measures are designed to measure service satisfaction, access to services, client service delivery, client productivity in school and/or work, and reduction of illegal substance use. ADS will use the results of the FY 2003 performance measures to engage in continuous quality improvement activities throughout FY 2005.

Community Services Board Alcohol and Drug Services

Residential Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	143/ 142.5	141/ 140.5	141/ 140.5	141/ 140.5
Grant	11/ 11	10/ 10	3/ 3	3/ 3
Total Expenditures	\$11,473,396	\$11,258,478	\$11,240,843	\$11,408,719

Position Summary		
<p><u>Social Detoxification</u></p> <p>4 Public Health Nurses II 1 Nurse Practitioner 1 Substance Abuse Counselor IV 3 Substance Abuse Counselors III 7 Substance Abuse Counselors II 6 Substance Abuse Counselors I 1 Assistant Residential Counselor 1 SAS Aide</p> <p><u>Supervised Apartments</u></p> <p>1 Substance Abuse Counselor III 4 Substance Abuse Counselors II</p> <p><u>Intermediate Rehabilitation - Sunrise House II</u></p> <p>1 Substance Abuse Counselor III 3 Substance Abuse Counselors II 3 Substance Abuse Counselors I</p> <p><u>Dual Diagnosis Facility - Cornerstones</u></p> <p>1 Substance Abuse Counselor IV 1 Substance Abuse Counselor III 2 Substance Abuse Counselors II 2 Substance Abuse Counselors I 1 Food Service Specialist 1 Cook 1 SAS Aide</p>	<p><u>Long-Term Rehabilitation - Crossroads</u></p> <p>1 Substance Abuse Counselor IV 3 Substance Abuse Counselors III 10 Substance Abuse Counselors II 5 Substance Abuse Counselors I 1 Public Health Nurse II 1 Nurse Practitioner 1 Administrative Assistant V 1 Food Service Specialist 2 SAS Aides</p> <p><u>Supported Living</u></p> <p>1 Substance Abuse Counselor IV 2 Substance Abuse Counselors III 5 Substance Abuse Counselors II</p> <p><u>Long-Term Rehabilitation - New Generations</u></p> <p>1 Substance Abuse Counselor IV 1 Substance Abuse Counselor III 2 Substance Abuse Counselors II 4 Substance Abuse Counselors I 1 Senior Clinician 2 Day Care Center Teachers I, 1 PT 1 SAS Aide</p>	<p><u>Intermediate Rehabilitation - A New Beginning</u></p> <p>1 Substance Abuse Counselor IV 3 Substance Abuse Counselors III 7 Substance Abuse Counselors II 4 Substance Abuse Counselors I 2 Assistant Residential Counselors 1 Food Service Specialist 4 Cooks 1 Administrative Assistant V 2 SAS Aides</p> <p><u>Intermediate Rehabilitation - Sunrise House I</u></p> <p>1 Substance Abuse Counselor IV 2 Substance Abuse Counselors III 6 Substance Abuse Counselors II 2 Substance Abuse Counselors I 1 SAS Aide</p> <p><u>Long-Term Rehabilitation - Crossroads Youth</u></p> <p>1 Substance Abuse Counselor IV 2 Substance Abuse Counselors III 6 Substance Abuse Counselors II 5 Substance Abuse Counselors I</p>
<u>Grant Positions</u>		
<p><u>Dual Diagnosis - Cornerstones</u></p> <p>1 Substance Abuse Counselor III</p>	<p><u>Intermediate Rehabilitation - Sunrise II</u></p> <p>1 Substance Abuse Counselor II</p>	<p><u>Steps to Recovery - HUD</u></p> <p>1 Substance Abuse Counselor II</p>
<p>TOTAL POSITIONS 141 Positions / 140.5 Staff Years 3 Grant Positions / 3.0 Staff Years</p>		
<p>PT Denotes Part-Time Position</p>		

Community Services Board Alcohol and Drug Services

Key Performance Measures

Goal

To provide detoxification services, intermediate and long-term residential substance abuse treatment services for adults, adolescents, pregnant women and mothers with infant children in order to improve their overall functioning in the community.

Objectives

- ◆ To provide substance abuse treatment to clients in the Crossroads program so that 80 percent of clients receiving at least 90 days of treatment are either employed or in school upon leaving the program.
- ◆ To provide substance abuse treatment to clients in the Intermediate Rehabilitation Services (Phoenix) program so that 80 percent of clients receiving at least 30 days of treatment are either employed or are in school upon leaving the program.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Crossroads - Clients served	202	179	170 / 164	170	170
Intermediate Rehabilitation - Clients served	46	39	32 / 23	32	32
Efficiency:					
Crossroads - Cost per client	\$7,409	\$9,145	\$10,441 / \$10,216	\$10,899	\$11,245
Intermediate Rehabilitation - Cost per client	\$6,146	\$5,839	\$5,811 / \$10,758	\$7,188	\$7,335
Service Quality:					
Crossroads - Percent of clients satisfied with services	98%	100%	95% / 97%	89%	89%
Intermediate Rehabilitation - Percent of clients satisfied with services	100%	97%	95% / 90%	90%	90%
Outcome:					
Crossroads - Percent of clients participating in at least 90 days of treatment who are either employed or in school upon leaving the program	86%	91%	88% / 88%	80%	80%
Intermediate Rehabilitation - Percent of clients receiving at least 30 days of treatment who are either employed or in school upon leaving the program	77%	71%	75% / 82%	80%	80%

Community Services Board Alcohol and Drug Services

Performance Measurement Results

In FY 2003, the Crossroads program served 164 adults, slightly less than the goal of 170 adults. The reduction in clients served is primarily attributable redesigning the program to serve adults with co-occurring disorders, substance abuse and mental health issues. Clients with co-occurring disorders generally require a longer treatment episode which reduces client turn-over in the program. It should be noted that FY 2001 data also includes youth served in the Crossroads program. Due to budget reductions, the Intermediate Rehabilitation program also served fewer clients than anticipated, 23 as compared to the goal of 32.

Clients continue to report high levels of satisfaction with both the Crossroads and Intermediate Rehabilitation programs. In FY 2003, 97 percent of clients in the Crossroads program were satisfied with services, exceeding the goal of 95 percent. The Intermediate Rehabilitation program, however, fell short of the 95 percent goal, with 90 percent of clients indicating that they were satisfied with both the quality and outcome of services. Given budget reductions and program changes to minimize the impact on client service, the goal of 95 percent may have been too ambitious and has been revised for future years.

Both the Crossroads and Intermediate Rehabilitation programs met outcome goals in FY 2003. With 88 and 82 percent of clients in the Crossroads and Intermediate Rehabilitation programs, respectively, able to enter or return to work or school as a result of treatment demonstrates the value of services provided.

Outpatient Services and Case Management

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	56/ 55.5	56/ 55.5	56/ 55.5	56/ 55.5
Grant	15/ 15	14/ 14	14/ 14	14/ 14
Total Expenditures	\$5,239,959	\$5,614,560	\$5,766,955	\$5,727,229

Position Summary		
<u>Adult Outpatient</u> 1 Senior Clinician 3 Substance Abuse Counselors IV 4 Substance Abuse Counselors III 22 Substance Abuse Counselors II, 1 PT	<u>Youth Outpatient</u> 5 Senior Clinicians 2 Substance Abuse Counselors IV 4 Substance Abuse Counselors III 9 Substance Abuse Counselors II	<u>Community Corrections</u> 1 Substance Abuse Counselor IV 5 Substance Abuse Counselors II
<u>Grant Positions</u>		
<u>Adult Outpatient</u> 1 Substance Abuse Counselor III 3 Substance Abuse Counselors II	<u>Youth Outpatient</u> 3 Substance Abuse Counselors II	<u>Community Corrections</u> 1 Substance Abuse Counselor III 4 Substance Abuse Counselors II 1 Mental Health Therapist 1 Clinical Psychologist
TOTAL POSITIONS 56 Positions / 55.5 Staff Years 14 Grant Positions / 14.0 Staff Years		PT Denotes Part-Time Position

Key Performance Measures

Goal

To provide outpatient and case management services that allow people to continue functioning and being productive in their homes, workplace, schools and neighborhoods while receiving treatment.

Community Services Board Alcohol and Drug Services

Objectives

- ◆ To improve the employment and/or school status for 80 percent of adults who participate in at least 30 days of outpatient treatment

- ◆ To improve the employment and/or school status for 80 percent of youth who participate in at least 30 days of outpatient treatment.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Adult Outpatient - Clients served	NA	NA	NA / 2,106	2,061	2,061
Youth Outpatient - Clients served	NA	NA	NA / 887	975	975
Efficiency:					
Adult Outpatient - Cost per client	NA	NA	NA / \$1,251	\$1,311	\$1,352
Youth Outpatient - Cost per client	NA	NA	NA / \$2,238	\$2,202	\$2,202
Service Quality:					
Adult Outpatient - Percent of clients satisfied with services	NA	NA	NA / NA	90%	90%
Youth Outpatient - Percent of clients satisfied with services	NA	NA	NA / NA	80%	80%
Outcome:					
Adult Outpatient - Percent of clients showing improvement in their employment and/or school status after 30 days of treatment	NA	NA	NA / NA	80%	80%
Youth Outpatient - Percent of clients showing improvement in their employment and/or school status after 30 days of treatment	NA	NA	NA / NA	80%	80%

Performance Measurement Results

In FY 2004, new performance indicators were developed to better demonstrate the value of services provided to clients. Rather than measuring improvement in clients' knowledge of substance abuse relapse prevention skills, program staff developed measures to determine improved productivity in work or school as a result of treatment.

Community Services Board Alcohol and Drug Services

Prevention/Early Intervention Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	29/ 28.5	29/ 28.5	29/ 28.5	29/ 28.5
Grant	6/ 5	7/ 6	7/ 6	7/ 6
Total Expenditures	\$2,406,947	\$2,149,694	\$2,384,177	\$2,331,423

Position Summary		
<u>Alcohol & Drug Prevention</u>	<u>Early Intervention</u>	<u>Grant Positions</u>
1 Substance Abuse Counselor IV	1 Substance Abuse Counselor IV	1 Substance Abuse Counselor III
2 Substance Abuse Counselors III	1 Substance Abuse Counselor III	5 Substance Abuse Counselors II, 1 PT
12 Substance Abuse Counselors II, 1 PT	12 Substance Abuse Counselors II	1 Administrative Assistant III, 1 PT
TOTAL POSITIONS		PT Denotes Part-Time Position
29 Positions / 28.5 Staff Years		
7 Grant Positions / 6.0 Staff Years		

Key Performance Measures

Goal

To reduce the incidence of substance abuse, as well as provide community prevention, education, consultation, training and information to business, schools, service providers and residents in order to prevent subsequent alcohol and/or drug abuse.

Objectives

- ◆ To increase knowledge of healthy lifestyles, substance abuse warning signs and available alcohol and drug abuse resources among 85 percent of participants in prevention education programs.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Units of service for prevention education services	3,324	3,350	3,000 / 3,398	3,000	3,000
Service Quality:					
Percent of clients satisfied with services	91%	90%	90% / 96%	90%	90%
Outcome:					
Percent of participants with higher post-test scores after completion of prevention education programs	85%	86%	85% / 88%	85%	85%

Performance Measurement Results

In FY 2003, 96 percent of clients reported high satisfaction with Prevention/Early Intervention Services, exceeding the goal of 90 percent, while 88 percent of clients demonstrated improved knowledge of healthy lifestyles and the warning signs of substance abuse, as compared to the goal of 85 percent.

Community Services Board Alcohol and Drug Services

Day Treatment Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	24/ 23.5	24/ 23.5	24/ 23.5	22/ 21.5
Grant	5/ 5	4/ 4	4/ 4	4/ 4
Total Expenditures	\$2,014,810	\$2,224,249	\$2,224,049	\$2,306,791

Position Summary		
<u>Adult Day Treatment</u>	<u>Youth Day Treatment</u>	<u>Women's Day Treatment</u>
2 Substance Abuse Counselor III	2 Senior Clinicians	2 Substance Abuse Counselor III
4 Substance Abuse Counselors II	7 Substance Abuse Counselors II	4 Substance Abuse Counselors II
		1 Day Care Center Teacher I, 1 PT
<u>Grant Positions</u>		
1 Substance Abuse Counselor III		
1 Substance Abuse Counselor II		
1 Mental Health Therapist		
1 Clinical Psychologist		
TOTAL POSITIONS 22 Positions / 21.5 Staff Years 4 Grant Positions / 4.0 Staff Years		PT Denotes Part-Time Position

Key Performance Measures

Goal

To provide intensive alcohol and drug day treatment services five days a week to keep people functional and productive in their homes, workplaces, schools and neighborhoods while receiving treatment

Objectives

- ◆ To improve the employment and/or school status for 80 percent of adults who participate in at least 90 days of day treatment services.
- ◆ To improve the employment and/or school status for 80 percent of youth who participate in at least 90 days of day treatment services.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Adult Day Treatment - Clients served	NA	NA	NA / 406	255	255
Youth Day Treatment - Client served	NA	NA	NA / 138	145	145
Efficiency:					
Adult Day Treatment - Cost per client	NA	NA	NA / \$2,683	\$4,986	\$5,192
Youth Day Treatment - Cost per client	NA	NA	NA / \$6,449	\$6,306	\$6,514

Community Services Board Alcohol and Drug Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Service Quality:					
Adult Day Treatment - Percent of clients satisfied with services	NA	NA	NA / NA	80%	80%
Youth Day Treatment - Percent of clients satisfied with services	NA	NA	NA / NA	80%	80%
Outcome:					
Adult Day Treatment - Percent of adults showing improvement in employment and/or school status after 90 days of treatment	NA	NA	NA / NA	80%	80%
Youth Day Treatment - Percent of youth showing improvement in employment and/or school status after 90 days of treatment	NA	NA	NA / NA	80%	80%

Performance Measurement Results

In FY 2004, new performance indicators were developed to better demonstrate the value of services provided to clients. Rather than measuring improvement in clients' knowledge of substance abuse relapse prevention skills, program staff developed measures to determine improved productivity in work or school as a result of treatment.

It should be noted that fewer clients will be served in adult day treatment in FY 2004 and FY 2005 due to the closure of the Hope Center for Women due to state budget reductions in mid-FY 2003.

Emergency Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	18/ 18	16/ 16	16/ 16	16/ 16
Grant	0/ 0	1/ 1	0/ 0	0/ 0
Total Expenditures	\$1,367,633	\$1,273,730	\$1,273,730	\$1,311,594

Position Summary			
2	Senior Clinicians	3	Substance Abuse Counselors III
1	Substance Abuse Counselor IV	10	Substance Abuse Counselors II
TOTAL POSITIONS			
16 Positions / 16.0 Staff Years			

Community Services Board Alcohol and Drug Services

Key Performance Measures

Goal

To provide prompt responses to adult clients seeking crisis intervention, assessment, evaluation and/or emergency substance abuse services and provide centralized entry to all Alcohol and Drug Services programs, as well as referrals to private treatment programs when needed.

Objectives

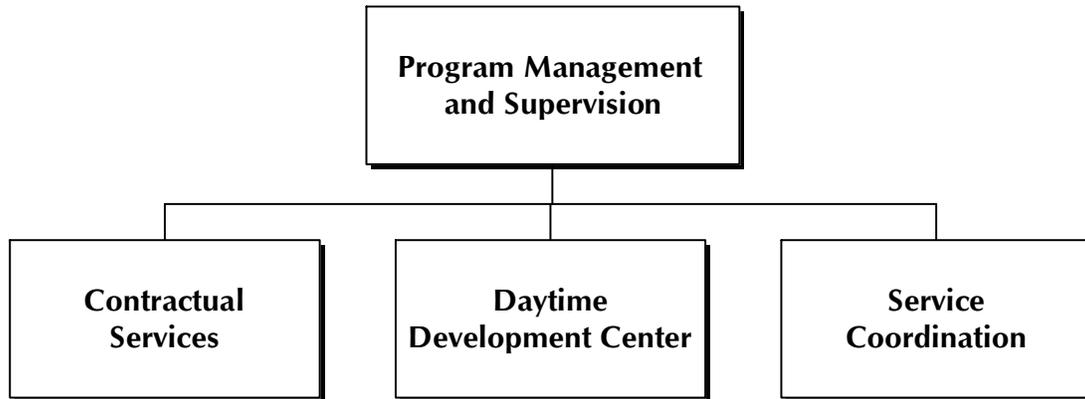
- ◆ To improve emergency crisis intervention and assessment services so that 85 percent of assessed clients receive the appropriate level of care based on American Society of Addiction Medicines (ASAM) criteria.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Clients served	2,067	2,130	2,000 / 2,271	2,000	2,000
Efficiency:					
Cost per client	\$644	\$566	\$677 / \$590	\$637	\$656
Service Quality:					
Percent of clients satisfied with services	99%	97%	95% / 96%	95%	95%
Outcome:					
Percent of clients who access the appropriate level of care based on ASAM criteria	88%	89%	80% / 88%	85%	85%

Performance Measurement Results

In FY 2003, 96 percent of clients reported satisfaction with services, exceeding the goal of 95 percent. In addition, 88 percent of clients accessed the appropriate level of care based on their needs, exceeding the goal of 80 percent. It should be noted that the increase in clients served in FY 2002 and FY 2003 reflects additional clients served as a result of the September 11, 2001 terrorist attacks.

Community Services Board Early Intervention Services



Mission

To provide early intervention services for infants and toddlers who have been identified as having a cognitive developmental delay, a diagnosis with a high probability of a developmental delay and/or atypical development to promote their overall development and community integration.

Focus

Early Intervention Services supports the Infant and Toddler Connection (ITC), a state program that provides federally mandated early intervention services to infants and toddlers as outlined in Part C of the Individuals with Disabilities Education Act (IDEA). ITC provides physical, speech, and occupational therapy, as well as special instruction to children ages birth to 3 years who need a little extra help with sitting, crawling, walking, and/or talking and for children with specific disabilities such as autism, Down syndrome and spina bifida. In addition, through a public/private partnership, which increases access to trained professionals in the local community, ITC provides federally mandated services including, but not limited to: medical, health and nursing services, hearing and vision services, assistive technology (hearing aids, walkers, mobility aids), family training and counseling, nutrition, service coordination, and transportation. A local coordinating council, known as the Fairfax Interagency Coordinating Council, serves as the mandatory leadership and oversight body, while the CSB serves as the fiscal agent. It should be noted that the demand for early intervention services is anticipated to increase given that the program has experienced significant growth in the last few years. From FY 2000 to FY 2003, for example, the number of children served increase from 531 to 717, an average annual growth rate of 10.5 percent.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Formed interdisciplinary case management teams to ensure high-quality service and fiscal responsibility. Continue to develop standards to improve service coordination, timely delivery of services, and family satisfaction.	✓	✓	Agencywide
Continue to support a forum for public and private service providers to foster professional development and improve service delivery.	✓	✓	Agencywide

Community Services Board Early Intervention Services

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue outreach and support efforts. Recent successes include hosting a training session for INOVA Fairfax Hospital staff to increase awareness of early intervention services and creating two additional parent support groups.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
Collaborate with Fairfax County Public Schools/Bright Beginnings for Babies program to increase access to specialized hearing and vision services.		<input checked="" type="checkbox"/>	Agencywide
Establish an assistive technology loan closet to increase access and maximize resources for the community.		<input checked="" type="checkbox"/>	Agencywide
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Expand and restructure public/private partnership to maximize use of insurance, and ensure that services are available in a timely fashion for all eligible families.		<input checked="" type="checkbox"/>	Agencywide

Budget and Staff Resources¹

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	20/ 20	20/ 20	20/ 20	20/ 20
Grant	11/ 10.5	11/ 10.5	11/ 10.5	11/ 10.5
Expenditures:				
Personnel Services	\$1,822,205	\$1,981,188	\$1,981,188	\$2,080,887
Operating Expenses	1,506,689	1,616,868	1,571,885	1,598,212
Capital Equipment	0	0	0	0
Total Expenditures	\$3,328,894	\$3,598,056	\$3,553,073	\$3,679,099
Revenue:				
Fairfax County	\$1,976,037	\$2,384,602	\$2,384,602	\$2,384,602
State MHMRSAS	3,125	3,125	3,125	3,125
State Other	0	119,507	0	0
Federal Other	975,168	855,641	992,565	992,565
Medicaid Option	0	62,400	0	62,574
Program/Client Fees	374,564	172,781	172,781	270,162
Fund Balance	0	0	0	(33,929)
Total Revenue	\$3,328,894	\$3,598,056	\$3,553,073	\$3,679,099

¹ Please note that this is a new agency beginning in FY 2005 and the historical funding is shown here for presentation purposes. Previously, the funding was included in Mental Retardation Services under the Infant Toddler Connection and Early Intervention.

Community Services Board Early Intervention Services

Position Summary		
<p><u>Program Management</u></p> <p>1 MR Specialist V 1 MR Specialist III 1 MR Specialist I 1 Management Analyst I</p> <p><u>Grant Positions</u></p> <p>1 Administrative Assistant III</p>	<p><u>Daytime Development Center</u></p> <p>1 MR Specialist III 3 MR Specialists II 2 Physical Therapists II 2 Occupational Therapists II 4 Speech Pathologists II 1 Administrative Assistant II</p> <p><u>Grant Positions</u></p> <p>1 Physical Therapist II</p>	<p><u>Service Coordination</u></p> <p>1 MR Specialist III 2 MR Specialists II</p> <p><u>Grant Positions</u></p> <p>8 MR Specialists II 1 MR Specialist I, PT</p>
TOTAL POSITIONS		
20 Positions / 20.0 Staff Years		PT Denotes Part-Time Position
11 Grant Positions / 10.5 Staff Years		

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation**

An increase of \$99,699 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program.

\$99,699
- ◆ **Contract Rate Increase**

An increase of \$22,475 in Operating Expenses is due to a 3.09 percent contract rate increase for providers of contracted early intervention services.

\$22,475
- ◆ **Auto Mileage Reimbursement**

An increase of \$3,852 in Operating Expenses is associated with an increase in the County auto mileage reimbursement rate from 33 cents per mile to 36 cents per mile.

\$3,852

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments**

As part of the FY 2003 Carryover Review, a decrease of \$44,983 in Operating Expenses is primarily attributable to less than anticipated revenues. As a result, a commensurate reduction in expenditures was made.

(\$44,983)

Key Performance Measures

Goal

To provide early intervention services to infants and toddlers with disabilities and their families to reduce or eliminate the effects of disabling conditions.

Objectives

- ◆ To complete evaluations and develop an Individualized Family Service Plan (IFSP) within 45 days from intake call.

Community Services Board Early Intervention Services

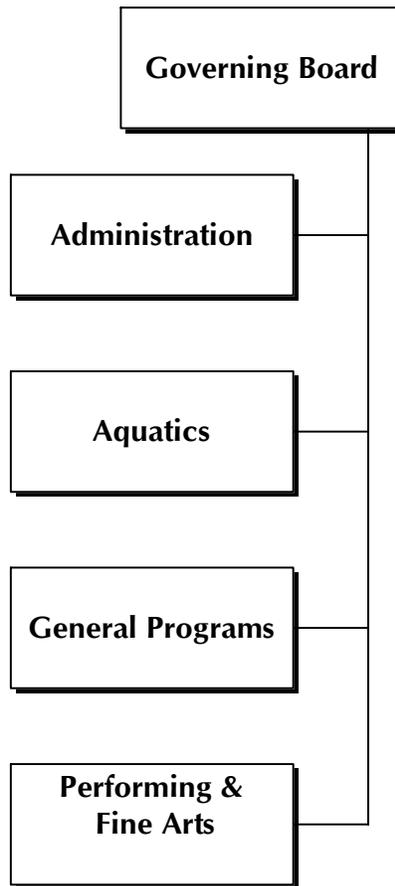
Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Individuals served	NA	NA	NA	NA	1,300
Efficiency:					
Annual cost per individual served	NA	NA	NA	NA	\$1,778
Service Quality:					
Percent of families who agreed that early intervention services made them feel more confident in meeting their child's needs	NA	NA	NA	NA	85%
Outcome:					
Percent of families who received completed IFSP within 45 days of intake call	NA	NA	NA	NA	90%

Performance Measurement Results

FY 2005 represents the first year that Early Intervention Services is reflected as an independent agency. Prior to FY 2005, Early Intervention Services was included under Mental Retardation Services. As part of the reorganization, new performance measures were developed to more accurately assess service quality and performance. Targets have been set for FY 2005, but these may be adjusted based on actual experience.

Fund 111

Reston Community Center



Mission

To create positive leisure experiences which enhance the quality of life for all people living and working in Greater Reston by providing a broad range of programs in arts, aquatics, enrichment and life-long learning and creating and sustaining community traditions through special events, outreach activities, and facility rentals.

Focus

This agency's purpose is to truly serve as Reston's *community center* by providing recreational, educational, social and cultural programming and events throughout Greater Reston. Reston Community Center (RCC) is a community leader and brings the community together by providing opportunities for enriching experiences and connections that reach out to all and foster inclusiveness and a sense of belonging.

Trends: RCC operates five 'lines of business' that it provides to the Reston community: Performing & Fine Arts, Aquatics, General Programs (i.e., programming designed by age cohort), Special Events, and Facility Rentals. The vast majority of programs and events are presented in RCC's two facilities, RCC Hunters Woods and RCC Lake Anne. Average program participation rates for both programming and rentals are well over 80 percent and facility utilization is nearing capacity. RCC is pursuing increased partnership opportunities with other Reston organizations – particularly those that have venue capacity for RCC programs – in order to continue to meet the high patron demand for RCC programs and events.

Fund 111

Reston Community Center

RCC has completely reengineered the operations that enable the delivery of programs and services to the community; in particular, customer service, program registration, facility booking, and comptroller functions. The result has been more informed and timely handling of patron queries, improved accuracy in program registration, quantum improvements in the facility rental process, and tighter fiscal management of accounts payable and receivable. In just one example, Facility Rentals achieved 159 percent of its FY 2003 revenue target as a direct result of improved facility booking processes.

RCC Board of Governors: Agency financial and operational oversight is provided by the RCC Board of Governors, appointed by the Board of Supervisors. In calendar year 2003, the RCC Board of Governors undertook a review of its governance functions to determine if the current board structure and process continue to meet the needs of the Reston community. An eleven-member limited term, ad hoc panel of citizens was chartered to conduct this review and its findings and recommendations will be deliberated by the RCC Governing Board in 2003 - 2004.

Funding Sources: RCC operations are supported by revenues from a special property tax collected on all residential and commercial properties within Small District 5. The Small District 5 tax rate for FY 2005 will be \$0.052 per \$100 of assessed property value, the same rate as in FY 2004.

In FY 2004, total property assessments in District 5 rose 5.2 percent, reflecting an assessment base that is 62.3 percent residential and 37.7 percent nonresidential. The estimate for revenue from taxes in FY 2004 will be revised as part of the *FY 2004 Third Quarter Review* to incorporate this rate of increase on the value of property rather than the 8.8 percent increase included in the *FY 2004 Revised Budget Plan*. After the FY 2004 revision, revenue from taxes in FY 2005 will represent an increase of 4.9 percent over FY 2004.

RCC also collects internal revenues generated by program registration fees, theater box office receipts, gate admissions, and facility rental fees. These activity fees are set at a level substantially below the actual cost of programming since Small District 5 property owners have already contributed tax revenues to fund RCC operations. Consequently, Small District 5 residents and employees enjoy RCC programs at a subsidized rate. RCC patrons residing outside Small District 5 pay a higher, non-resident activity fee. In 1986, the RCC Board of Governors adopted a policy stating that internally generated revenues will not recover more than 25 percent of RCC operating costs. In FY 2004, internally generated revenues recovered 13.8 percent of operating costs - well below the Governing Board's established limit.

RCC Managed Reserve: In 2002, the RCC Board of Governors adopted a managed reserve structure to provide long-term fiscal security and stability for the agency. The RCC Managed Reserve allocates funds from within the agency's beginning fund balance into three reserve accounts designated to provide funds for unforeseen catastrophic facility repairs, feasibility studies for future programming, and funds for future capital projects.

THINKING STRATEGICALLY

Strategic issues to be addressed by the Department include:

- o Providing a broad range of programs in arts, aquatics, enrichment and life-long learning;
- o Increasing participation in offered programs and activities;
- o Creating and sustaining community traditions through special events, outreach activities, and facility rentals;
- o Enhancing programming efforts by forming partnerships with non-profit organizations and businesses; and
- o Increasing awareness of offered programs through community outreach.

Fund 111 Reston Community Center

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Establish and maintain the <i>Support on Suspension Program</i> since 2001 to provide a structured program for students in grades 7 through 12 to keep up with academic work while suspended or expelled from school.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	General Programs
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Continue to distribute the seasonal Program Guide three times a year to all residents and many businesses within Small District 5. This publication won the 2003 Virginia Recreation and Park Society's <i>Best Promotional Effort Award</i> .	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Administration
 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Continue the Reston Multi-Cultural Festival, which celebrates the diversity of the Reston community and attracts over 5,000 people. This festival won a 2003 Award of Excellence from the National Association of County Information Officers.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	General Programs
Conducted a Citizen Survey of Reston residents through the University of Virginia <i>Center for Survey Research</i> in 2001. Survey results found a 96.4 percent satisfaction rate with RCC facilities, a 95.7 satisfaction rate with RCC programs, and an 89.7 percent satisfaction rate with the value-for-tax-dollar provided by RCC.	<input checked="" type="checkbox"/>		Administration
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to implement programmatic budgeting for all departments to more accurately identify and track the actual cost of individual programs. Results will include more effective accountability and utilization of Small District 5 funding, better determination of program subsidy level, and improved program balance that will serve all patrons.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Administration
Reduced the Small District 5 tax rate by 13.3 percent, from \$0.06 to \$0.052 per \$100 of assessed value, as recommended by RCC Board of Governors to better balance revenues against projected expenditures. That recommendation was enacted by the Board of Supervisors and became effective in FY 2003.	<input checked="" type="checkbox"/>		Administration

Fund 111

Reston Community Center

 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Create and maintain a managed reserve structure to provide for the long term fiscal security and stability of the agency. Funds are allocated from the Beginning Fund Balance of each fiscal year budget to three reserve accounts designated to cover catastrophic facility repair, feasibility studies, and future capital projects.	✓	✓	Administration
Custom-designed and implemented a new software tool to facilitate program planning and budget execution across fiscal years. This initiative will reduce the time required to design the three program seasons each year, build a data base from which program performance can be evaluated, and enable better tracking of program budget execution.	✓	✓	Administration

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	37/ 36.11	37/ 36.11	37/ 37	37/ 37
Exempt	1/ 1	1/ 1	1/ 1	1/ 1
Expenditures:				
Personnel Services	\$3,015,282	\$3,300,382	\$3,300,382	\$3,419,138
Operating Expenses	2,114,031	2,658,836	2,684,954	2,582,685
Capital Equipment	174,600	285,000	287,000	0
Subtotal	\$5,303,913	\$6,244,218	\$6,272,336	\$6,001,823
Capital Projects	\$0	\$0	\$0	\$897,144
Total Expenditures	\$5,303,913	\$6,244,218	\$6,272,336	\$6,898,967

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$118,756**
 An increase of \$118,756 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Administration** **(\$102,269)**
 A decrease of \$102,269 in Operating Expenses is due primarily to savings in program guide printing and mailing costs and clerical services.
- ◆ **Capital Projects** **\$897,144**
 Capital Projects funding of \$897,144 includes \$500,000 for the replacement of aquatics/natatorium lighting, ventilation, pool shell, and deck tile; \$86,264 for the replacement of the customer service counter; and \$310,880 for the replacement of the HVAC system. Improvement project is scheduled to be completed in FY 2006.

Fund 111

Reston Community Center

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

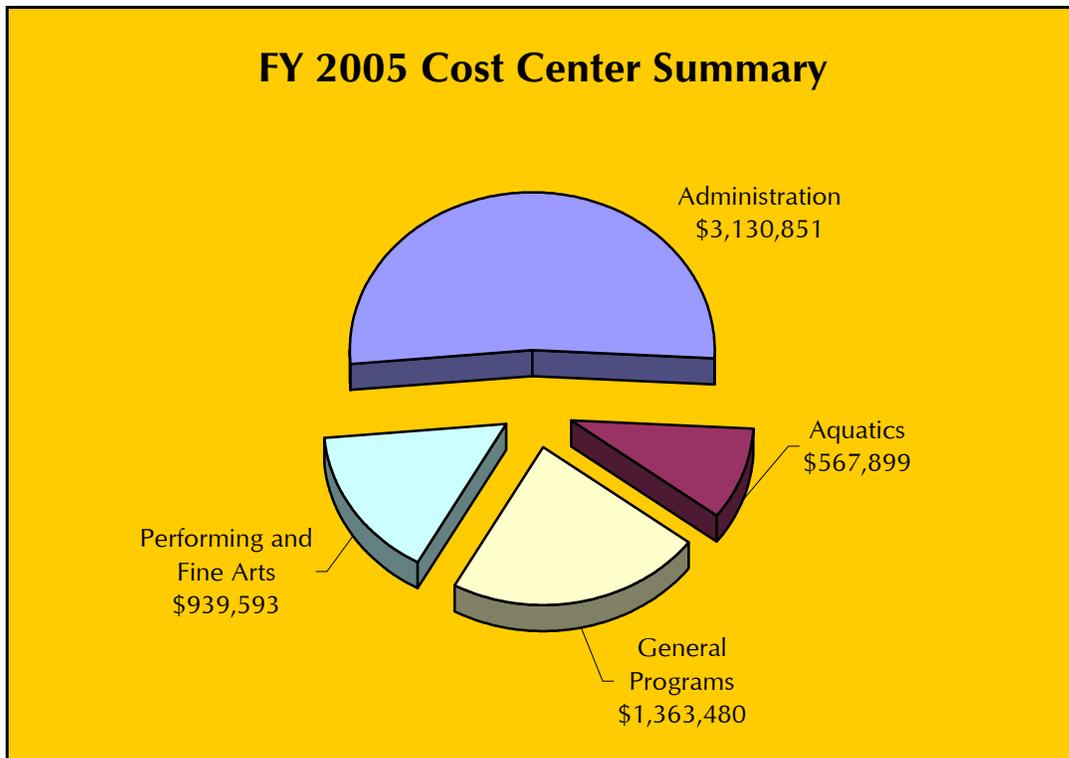
◆ **Carryover Adjustments**

\$28,118

As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered funding of \$26,118 in Operating Expenses and \$2,000 in Capital Equipment.

Cost Centers

The four cost centers in Fund 111, Reston Community Center are Administration, Performing and Fine Arts, Aquatics, and General Programs. These distinct program areas work to fulfill the mission and carry out the key initiatives of the Reston Community Center.



Fund 111

Reston Community Center

Administration   

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	20/ 19.11	20/ 19.11	20/ 20	21/ 21
Exempt	1/ 1	1/ 1	1/ 1	1/ 1
Total Expenditures	\$2,128,077	\$3,031,913	\$3,032,417	\$3,130,851

Position Summary			
1 Executive Director, C	1 Graphic Artist III	2 Administrative Assistant V	
1 Deputy Community Center Director	1 Chief, Building Maintenance	1 Administrative Assistant IV	
1 Chief, Administrative Services	Section	3 Administrative Assistants III	
1 Network Telecom Analyst I	1 General Building Maintenance	3 Administrative Assistants II	
1 Information Officer I	Worker I	1 Facility Attendant II	
	4 Maintenance Workers		
TOTAL POSITIONS			
22 Positions / 22.0 Staff Years		C Denotes Contract Position	

Key Performance Measures

Goal

To provide effective leadership, supervision, and administrative support for Center programs in order to maintain and prepare the facilities of the Reston Community Center for residents of Small Tax District 5.

Objectives

- ◆ To increase the number of patrons attending private, non-RCC sponsored events, by 1 percent from 80,543 to 81,348.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Patrons served by rentals	31,299	78,385	86,223 / 79,746	80,543	81,348
Hours facility rented	15,500	9,849	9,849 / 6,267	6,330	6,393
Rental revenue earned	\$44,395	\$34,315	\$59,049 / \$76,145	\$76,200	\$76,962
Efficiency:					
Cost per patron	\$4.12	\$2.36	\$1.97 / \$1.77	\$2.42	\$2.43
Cost per rental hour	\$8.32	\$18.78	\$17.27 / \$22.56	\$30.83	\$30.98
Service Quality:					
Percent of satisfied patrons	90%	90%	90% / NA	90%	90%
Outcome:					
Percent change in patrons	13.1%	150.4%	10.0% / 1.7%	1.0%	1.0%
Percent change in rental revenue	3.3%	(22.7%)	72.0% / 213.0%	0.1%	1.0%

Fund 111

Reston Community Center

Performance Measurement Results

The decline in rental hours reported for FY 2002 and FY 2003 resulted from a change in data collection methodology. During FY 2002, RCC completed its conversion from a manual booking system to an automated system. The result has been more accurate data collection. A full year of activity was collected from the automated system in FY 2003.

The decline in the hours facility rented in FY 2003 resulted from more accurate tracking of data and a decision to strike a better balance between facility rentals and scheduled RCC classes and workshops. Due to physical limitations of the RCC facility, 1 percent growth is anticipated.

Performing and Fine Arts

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	7/7	7/7	7/7	5/5
Total Expenditures	\$1,300,544	\$1,304,162	\$1,295,931	\$939,593

Position Summary		
1 Theatrical Arts Director	1 Asst. Theater Technical Director	1 Administrative Assistant IV
1 Recreation Specialist I	1 Theater Technical Director	
TOTAL POSITIONS		
5 Positions / 5.0 Staff Years		

Key Performance Measures

Goal

To provide Performing Arts presentations to the residents of Small Tax District 5 in order to increase the cultural awareness of the community in disciplines of dance, theater, music, and related arts.

Objectives

- ◆ To increase attendance for RCC Professional Touring Artist Season events by an additional 250 attendees across a 25-event season.
- ◆ To achieve theater rental satisfaction of 95 percent, toward a target of 97 percent.
- ◆ To increase participation in Arts offerings by 20 additional enrollments.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Patrons served	30,657	29,476	29,770 / 23,252	23,502	23,752
Rentals provided	65	67	67 / 67	67	67
Participants served in classes	910	1,193	1,216 / 1,348	1,356	1,376
Efficiency:					
Cost per attendee/participant	\$15.98	\$19.43	\$17.30 / \$22.35	\$25.46	\$22.97

Fund 111 Reston Community Center

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Service Quality:					
Percent of renters satisfied	93%	93%	94% / NA	95%	95%
Percent of participants satisfied	91%	92%	94% / NA	95%	95%
Outcome:					
Percent change in patrons served	65.0%	(3.9%)	1.0% / (21.1%)	1.0%	1.0%
Percent change in theatre rental satisfaction	4.0	0.0	1.0 / 0.0	1.0	0.0
Percent change in class participants served	2.3%	31.1%	2.0% / 13.0%	0.6%	1.5%

Performance Measurement Results

The number of patrons served was adversely impacted by several unanticipated events such as the October 2002 sniper incident, an unusually snowy winter and a very rainy spring. Participant satisfaction was not measured in FY 2003, but RCC has employed the University of Virginia to develop a valid data collection instrument for FY 2004 and FY 2005.

Our objective for the future is to implement the strategies outlined in the strategic plan to review and revise the rental fee structure, services and future development plans for the Historical Community Arts users of the Center Stage rental program to increase Center Stage rental revenue.

Participation in the Art Education Department increased 13.0 percent in FY 2003 due to increasing interest in a Young Actors' Theater class. Participant satisfaction was not measured in FY 2003.

Aquatics

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	4/ 4	4/ 4	4/ 4	4/ 4
Total Expenditures	\$567,620	\$561,707	\$561,707	\$567,899

Position Summary	
1 Recreation Specialist II	1 Recreation Assistant
1 Recreation Specialist I	1 Administrative Assistant II
TOTAL POSITIONS	
4 Positions / 4.0 Staff Years	

Key Performance Measures

Goal

To provide a safe and healthy professional pool environment and balanced Aquatic Program year round for all age groups in Small Tax District 5.

Fund 111

Reston Community Center

Objectives

- ◆ To maintain the number of satisfied participants at the current level of 93 percent.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Participants served	67,909	78,547	79,332 / 77,440	78,214	78,214
Efficiency:					
Cost per participant	\$3.30	\$3.58	\$3.64 / \$3.68	\$3.55	\$3.65
Service Quality:					
Percent of satisfied participants	88%	90%	92% / NA	93%	93%
Outcome:					
Percent change in participants' satisfaction	1.0	2.0	2.0 / NA	1.0	0.0

Performance Measurement Results

While the number of participants in the Aquatics program dropped a slight 1.4 percent in FY 2003, 55,831 patrons took advantage of open swim and swimming lessons, 6,388 patrons participated in drop-in aquatics programs and 15,221 patrons utilized the aquatics center as part of a private rental. Participant satisfaction was not measured in FY 2003, but RCC has employed the University of Virginia to develop a valid data collection instrument for FY 2004 and FY 2005.

General Programs

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	6/6	6/6	6/6	7/7
Total Expenditures	\$1,307,672	\$1,346,436	\$1,382,281	\$1,363,480

Position Summary		
1 Recreation Specialist III	5 Recreation Specialists II	1 Recreation Assistant
TOTAL POSITIONS		
7 Positions / 7.0 Staff Years		

Key Performance Measures

Goal

To provide recreational, educational, and social activities to all age groups in order to provide a community-wide, positive, and meaningful experience in Small Tax District 5.

Objectives

- ◆ To increase participation in classes, workshops, and camps by 1 percent, from 7,967 to 8,046.
- ◆ To increase attendance in special events by 1 percent.

Fund 111 Reston Community Center

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Students/campers	7,053	7,857	7,935 / 7,888	7,967	8,046
Attendees at activities	64,518	68,376	69,059 / 27,500	27,775	28,052
Efficiency:					
Cost per participant	\$9.58	\$14.91	\$14.77 / \$127.88	\$106.71	\$110.60
Service Quality:					
Percent of satisfied participants	90.0%	89.0%	90.0% / NA	90.0%	90.0%
Outcome:					
Percent change in class/camp participation	61.7%	11.4%	1.0% / 0.4%	1.0%	1.0%
Percent change in attendees	11.4%	6.0%	1.0% / (59.8%)	1.0%	1.0%

Performance Measurement Results

The increase in the cost per participant from \$14.91 in FY 2002 to \$127.88 in FY 2003 was based on revised methodology that more accurately reflect cost by excluding special events. The decrease in attendees at activities was based on revised methodology that more accurately reflects participants by no longer including snack bar visits. The snack bar ceased operation in June 2003.

Fund 111

Reston Community Center

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 111, Reston Community Center

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$2,792,080	\$2,162,489	\$2,753,950	\$2,192,055
Revenue:				
Taxes	\$4,416,055	\$4,804,566	\$4,804,566	\$4,872,888
Interest	42,363	85,000	85,000	42,869
Aquatics	251,478	265,605	265,605	265,605
General Programs	289,235	323,789	323,789	314,157
Performing Arts	61,396	1,681	1,681	0
Rental	76,049	48,000	48,000	50,000
Snack Bar	10,453	12,000	12,000	0
Vending	794	800	800	800
Theatre Box Office	46,953	64,000	64,000	64,000
Lake Anne	71,007	105,000	105,000	94,983
Total Revenue	\$5,265,783	\$5,710,441	\$5,710,441	\$5,705,302
Total Available	\$8,057,863	\$7,872,930	\$8,464,391	\$7,897,357
Expenditures:				
Personnel Services	\$3,015,282	\$3,300,382	\$3,300,382	\$3,419,138
Operating Expenses	2,114,031	2,658,836	2,684,954	2,582,685
Capital Equipment	174,600	285,000	287,000	0
Subtotal	\$5,303,913	\$6,244,218	\$6,272,336	\$6,001,823
Capital Projects	\$0	\$0	\$0	\$897,144
Total Expenditures	\$5,303,913	\$6,244,218	\$6,272,336	\$6,898,967
Total Disbursements	\$5,303,913	\$6,244,218	\$6,272,336	\$6,898,967
Ending Balance¹	\$2,753,950	\$1,628,712	\$2,192,055	\$998,390
Maintenance Reserve	\$527,029	\$571,004	\$843,493	\$570,530
Feasibility Study Reserve	105,406	114,209	168,699	114,106
Capital Project Reserve ²	1,000,000	943,499	1,000,000	313,754
Unreserved Balance	\$1,121,515	\$0	\$179,863	\$0
Tax Rate per \$100 of Assessed Value	\$0.052	\$0.052	\$0.052	\$0.052

¹The source of the variability in FY 2005 is primarily due to capital projects. Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

²Funds reserved for capital projects are not encumbered based on normal accounting practices; however, they are allocated for future capital projects.

Fund 111

Reston Community Center

FY 2005 Summary of Capital Projects

Fund: 111 Reston Community Center

<u>Project #</u>	<u>Description</u>	<u>Total Project Estimate</u>	<u>FY 2003 Actual Expenditures</u>	<u>FY 2004 Revised Budget</u>	<u>FY 2005 Advertised Budget Plan</u>
003716	Reston Community Center Improvements	\$897,144	\$0.00	\$0.00	\$897,144
Total		\$897,144	\$0.00	\$0.00	\$897,144

Fund 111 Reston Community Center

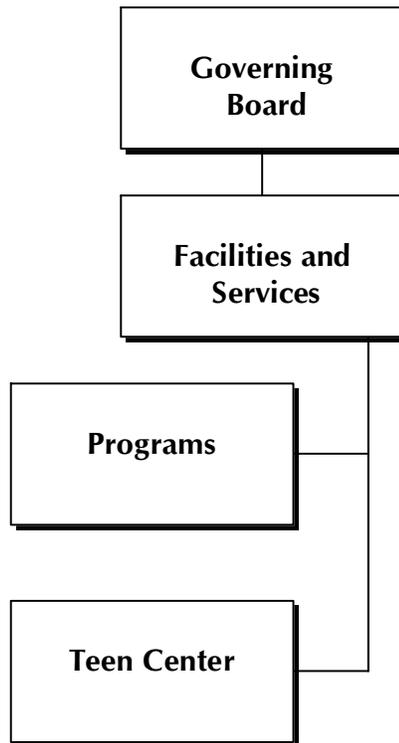
003716	Reston Community Center Improvements	
2310 Colts Neck Road		Hunter Mill
<p>Description and Justification: FY 2005 funding provides for the replacement of equipment at the Reston Community Center including the replacement of aquatics/natorium lighting, ventilation, pool shell, and deck tile. This is a multi-phased project intended to bring lighting in the natatorium into compliance with current health codes. Funding also provides for the replacement of the Center's customer service counter and original HVAC system.</p>		

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	897,144	0	0	0	897,144	0
Total	\$897,144	\$0	\$0	\$0	\$897,144	\$0

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$897,144	\$897,144

Fund 113

McLean Community Center



Mission

The mission of the McLean Community Center (MCC) is to provide a sense of community by undertaking programs; assisting community organizations; and furnishing facilities for civic, cultural, educational, recreational, and social activities apportioned fairly to all residents of Small District 1, Dranesville.

Focus

McLean Community Center (MCC) fulfills its mission by offering a wide variety of civic, social and cultural activities to its residents including families, local civic organizations, and businesses.

MCC offers classes and activities for all ages at nominal fees such as aerobics, computers, acting, and tours. Special events and seasonal activities such as McLean Day, Taste of the Town, Fourth of July, Summer Camp, Halloween, and a Craft Show are held at MCC, schools and parks. The Alden Theater presents professional shows, travel films, and entertainment for children. The Old Firehouse is a popular teenage social and recreation center in downtown McLean, operated by the Center. Drop-in activities sponsored by MCC are available such as open bridge games and children's cooperative play.

THINKING STRATEGICALLY

Strategic issues to be addressed by the Department include:

- Creating a strong central hub for McLean;
- Increasing community involvement of families and seniors;
- Creating greater awareness of community activities; and
- Maintaining fiscal integrity and increasing community partnerships.

Facilities and operations of the MCC are supported primarily by revenues from a special property tax collected from all residential and commercial properties within Small District 1, Dranesville. The Small District 1 real estate tax rate for FY 2005 is \$0.028 per \$100 of assessed property value, the same rate as in FY 2004. Other revenue sources include program fees and interest on investments. In FY 2004, total property assessments in District 1 rose 14.8 percent, reflecting an assessment base that is 94.9 percent residential and

Fund 113 McLean Community Center

5.1 percent nonresidential. The estimate for revenue from taxes in FY 2004 will be revised as part of the *FY 2004 Third Quarter Review* to incorporate this rate of increase on the value of property rather than the 3.8 percent increase included in the *FY 2004 Revised Budget Plan*. After the FY 2004 revision, revenue from taxes in FY 2005 will represent an increase of 6.3 percent over FY 2004.

Financial and operational oversight of the Center is provided by the MCC Governing Board, elected annually at the McLean Day festivities in Lewinsville Park, which is hosted and underwritten by the Center. MCC receives its expenditure authority from the Fairfax County Board of Supervisors each fiscal year.

The MCC Governing Board and staff have developed and refined a strategic business plan which directs the expansion of the agency's functions for the next three years. MCC will redesign the Center's lobby and lighting to provide an attractive gathering place for residents and train staff to provide information to enhance the Center's capability as a "one-stop shop" for printed and online information on community activities. MCC also seeks to develop programs that increase community involvement of families and seniors. Residents and businesses will be included in identifying McLean's community needs and MCC staff will analyze those needs to determine potential areas of expanded programming facilities.

Creating greater awareness of and participation in community activities is also a part of MCC's strategic business plan. MCC will obtain contractual support for outreach and marketing to upgrade the Center's website and to provide online registration, as well as expand targeted marketing of programs and community activities.

MCC will maintain fiscal integrity and expand partnerships in support of the strategic plan by obtaining contractual professional support for fundraising and increasing business partnerships and sponsors of MCC activities.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Expand after school program for middle school students from 2 to 5 days a week and from 10 to 30 youth. Additional specialized classes and activities will be offered and additional students will be included in the summer day camp trips program.	☑	☑	Teen Center
Host events sponsored by the Safe Community Coalition, a nonprofit community organization, including a youth summit, parent workshops, and lectures.	☑	☑	Agencywide
 Building Livable Spaces	Recent Success	FY 2005 Initiative	Cost Center
Plan and implement redesign of lobby and hallway lighting and replace theater lighting as part of the continuing improvement of McLean Community Center.	☑	☑	Agencywide

Fund 113 McLean Community Center

 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Purchase one passenger van in FY 2004 and FY 2005 to be used for the Teen Center summer camp trips and to transport students from schools to the Teen Center after-school program.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Teen Center
Provide an online calendar of community events on McLean Community Center website.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Develop capacity to provide extensive information about activities of community groups and organizations. The Center will research and compile a database to enable citizens to obtain information at a central location.		<input checked="" type="checkbox"/>	Agencywide
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Expand community business sponsorship of activities. Local businesses partially sponsor a few events such as summer concerts and an 8K run. The Center will offer businesses the opportunity to sponsor other activities for children and youth.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Programs

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	30/ 25.25	30/ 25.45	30/ 25.45	30/ 25.45
Expenditures:				
Personnel Services	\$1,618,061	\$1,711,429	\$1,711,429	\$1,781,735
Operating Expenses	974,779	1,126,225	1,207,173	1,255,443
Capital Equipment	44,899	110,994	139,253	27,000
Subtotal	\$2,637,739	\$2,948,648	\$3,057,855	\$3,064,178
Capital Projects	\$194,495	\$245,000	\$347,566	\$376,000
Total Expenditures	\$2,832,234	\$3,193,648	\$3,405,421	\$3,440,178

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$70,306**
An increase of \$45,191 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program and \$25,115 is the result of staff support required for additional class offerings for a variety of programs.

Fund 113 McLean Community Center

- ◆ **Programs**
\$48,270
- An increase of \$48,270 in Operating Expenses is due primarily to expanded marketing of the Center's programs and new online registration software.

- ◆ **Teen Center**
\$27,000
- Capital Equipment funding of \$27,000 is included and is primarily associated with the purchase of a van which will be used to transport students from schools to the Teen Center and for summer camp trips.

- ◆ **Capital Projects**
\$376,000
- Total Capital Projects funding of \$376,000 is included and is associated with \$30,000 for the replacement of the existing sound system, \$61,000 for additional lighting in the lobby and hallway, \$185,000 for the replacement of theater lighting, \$75,000 for a feasibility study for expansion of the Center, and \$25,000 for wiring relocation and installation.

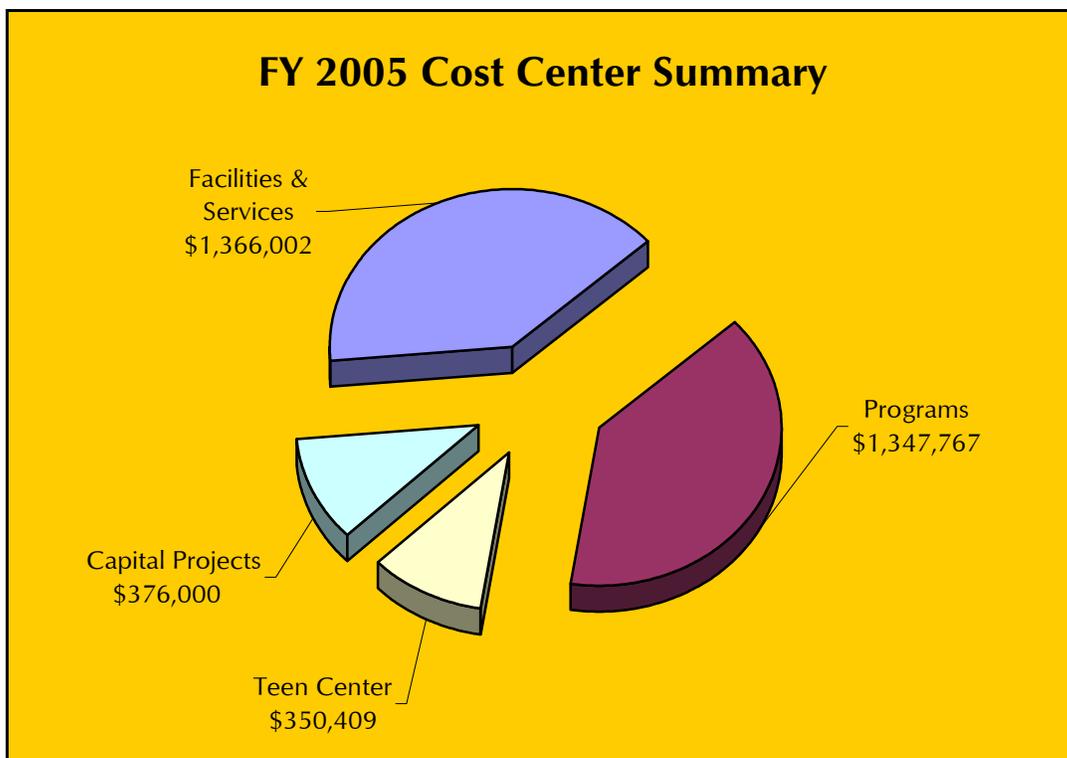
Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments**
\$211,846
- As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered funding of \$211,846 including \$81,021 in Operating Expenses, \$28,259 in Capital Equipment, and \$102,566 in Capital Project balances.

Cost Centers

The three cost centers in Fund 113, McLean Community Center are Facilities and Services, Programs, and Teen Center. These distinct program areas work to fulfill the mission and carry out the key initiatives of the McLean Community Center.



Fund 113 McLean Community Center

Facilities and Services

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	17/ 13.45	17/ 13.45	17/ 13.45	17/ 13.45
Total Expenditures	\$1,275,430	\$1,407,696	\$1,493,883	\$1,366,002

Position Summary			
1 Executive Director	1 Administrative Assistant V	1 Administrative Assistant IV	
1 Deputy Community Center Director	1 Information Officer II	2 Administrative Assistants III	
1 Chief, Administrative Services	6 Facility Attendants I, PT	3 Administrative Assistants II	
TOTAL POSITIONS		PT Denotes Part-Time Positions	
17 Positions / 13.45 Staff Years			

Key Performance Measures

Goal

To administer the facilities and programs of the McLean Community Center, to assist local public groups' planning activities, and to provide information to citizens in order to facilitate their integration in the life of the community.

Objectives

- ◆ To increase the number of patron hours served by 1.2 percent from 408,200 to 413,100 while maintaining or improving service quality.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Patrons served	367,445	386,317	395,323 / 401,879	408,200	413,100
Efficiency:					
Cost per patron	\$3.13	\$3.07	\$3.27 / \$3.17	\$3.59	\$3.04
Service Quality:					
Service complaints (based on Taxpayer and Participant Satisfaction Survey)	3	4	4 / 4	4	4
Outcome:					
Percent change in patron hours served	5.0%	5.1%	2.3% / 4.0%	1.6%	1.2%

Performance Measurement Results

Since FY 1999, the Center has succeeded in steadily increasing the number of patron hours, calculated as the number of persons participating multiplied by the average time spent in a class or other activity in the facility. The Center's objective is to continue to increase patron hours and improve the quality of service while maintaining costs at the current level.

Fund 113 McLean Community Center



Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	10/ 8.8	10/ 9	10/ 9	10/ 9
Total Expenditures	\$1,127,657	\$1,218,821	\$1,234,591	\$1,347,767

Position Summary		
<u>Instruction & Senior Adult Activities</u>	<u>Performing Arts</u>	<u>Youth Activities</u>
1 Recreation Specialist II	1 Performing Arts Director	1 Recreation Specialist II
	1 Theater Technical Director	
<u>Special Events</u>	1 Asst. Theater Technical Director PT	
1 Park Specialist II	1 Recreation Specialist I	
	1 Administrative Assistant III	
	1 Cashier PT	
	1 Facility Attendant II, PT	
TOTAL POSITIONS		PT Denotes Part-Time Position
10 Positions / 9.0 Staff Years		

Key Performance Measures

Goal

To provide programs and classes to McLean Community Center district residents of all ages in order to promote personal growth and a sense of community involvement.

Objectives

- ◆ To increase the number of patron hours in classes and in Senior Adult Activities by 2.0 percent, from 51,000 to 52,020.
- ◆ To increase the number of patrons attending major community Special Events, such as July 4th fireworks, by 4.0 percent, from 25,000 to 26,000.
- ◆ To increase the number of patron hours served by Performing Arts activities by 0.6 percent, from 86,500 to 87,000.
- ◆ To increase the number of patron hours in Youth Activities by 3.0 percent, from 38,200 to 39,350.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Patron hours in classes and Senior Adult Activities	55,800	51,132	54,814 / 48,575	51,000	52,020
Patrons attending Special Events	17,500	22,000	23,100 / 24,000	25,000	26,000
Patron hours at Performing Arts Activities	84,505	85,347	86,000 / 85,550	86,500	87,000
Patron hours at Youth Activities	32,581	35,790	36,148 / 37,775	38,200	39,350

Fund 113 McLean Community Center

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Efficiency:					
Cost per patron hour in classes and Senior Adult Activities	\$2.00	\$2.09	\$2.48 / \$2.69	\$2.79	\$2.80
Cost per patron at Special Events	\$8.13	\$7.13	\$7.63 / \$7.63	\$7.80	\$7.82
Cost per patron at Performing Arts Activities	\$5.77	\$5.91	\$6.89 / \$6.71	\$7.45	\$7.68
Cost per patron at Youth Activities	\$5.21	\$5.59	\$6.22 / \$6.34	\$6.22	\$6.60
Service Quality:					
Percent satisfied with classes and Senior Adult Activities	95%	95%	95% / 95%	95%	95%
Percent satisfied with Special Events	100%	98%	100% / 99%	99%	99%
Percent satisfied with Performing Arts Activities	100%	99%	100% / 99%	99%	99%
Percent satisfied with Youth Activities	95%	95%	95% / 93%	95%	93%
Outcome:					
Percent change in participation in classes and Senior Adult Activities	3.7%	(8.4%)	7.2% / (5.0%)	5.0%	2.0%
Percent change in participation at Special Events	4.2%	25.7%	5.0% / 9.1%	4.2%	4.0%
Percent change in participation at Performing Arts Activities	23.1%	1.0%	0.8% / 0.2%	1.1%	0.6%
Percent change in participation at Youth Activities	12.4%	9.9%	1.0% / 5.6%	1.1%	3.0%

Performance Measurement Results

Patron hours have increased in almost every activity offered by MCC. It is anticipated that special events attendance will increase because of the new events that are being planned. Classes and other activities for adults and children are projected to increase also.

Higher cost per patron in FY 2003 was due to the offering of higher skilled instruction and increased advertising to attract participation in the Center's programs.

Service quality is measured by customer satisfaction surveys. These are conducted at the conclusion of classes and other activities, and on-site at special events that attract large crowds. Additionally, a return postage-paid survey has been included in the Center's magazine, which is mailed to all residents of the tax district. A very high level of approval has been noted in every aspect of operation, which is corroborated by the minimal number of complaints received. The objective is to maintain the Center's excellent reputation for customer satisfaction.

Fund 113 McLean Community Center

Teen Center 

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	3/3	3/3	3/3	3/3
Total Expenditures	\$234,652	\$322,131	\$329,381	\$350,409

Position Summary		
1	Recreation Specialist I	1
1	Recreation Assistant	1
1	Facility Attendant I	1
TOTAL POSITIONS		
3 Positions / 3.0 Staff Years		

Key Performance Measures

Goal

To provide a facility for local youth in grades 7 through 12 in order to promote personal growth and provide a safe recreational and productive environment.

Objectives

- ◆ To increase the number of weekend participant hours by 0.6 percent, from 31,500 to 31,700 toward a target of 41,356, which is the maximum capacity of the facility.
- ◆ To increase the number of weekday participant hours by 4.4 percent, from 6,800 to 7,100.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Weekend participant hours provided	25,286	29,150	30,025 / 31,050	31,500	31,700
Weekday participant hours provided	5,400	5,940	6,237 / 6,700	6,800	7,100
Efficiency:					
Cost per participant hour (both weekend and weekday)	\$7.51	\$7.25	\$8.92 / \$6.22	\$8.59	\$8.94
Service Quality:					
Percent of satisfied weekend participants	95%	95%	95% / 92%	92%	92%
Percent of satisfied weekday participants	95%	95%	95% / 92%	92%	92%
Outcome:					
Percent change in weekend participants	9.6%	15.3%	3.0% / 6.5%	1.5%	0.6%
Percent change in weekday participants hours	6.0%	10.0%	5.0% / 12.8%	1.5%	4.4%

Fund 113 McLean Community Center

Performance Measurement Results

In FY 2003, weekday patron participation at the Teen Center increased 12.8 percent primarily as a result of the expansion of the after school program for middle school students from 2 to 5 days a week and from 10 to 30 youth. In addition, the total cost per participant dropped from \$7.25 in FY 2002 to \$6.22 in FY 2003, due in part to higher participation.

Fund 113

McLean Community Center

FUND STATEMENT

Fund G10, Special Revenue Funds

Fund 113, McLean Community Center

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$2,310,719	\$2,270,109	\$2,621,421	\$2,563,024
Revenue:				
Taxes	\$2,537,982	\$2,634,285	\$2,634,285	\$3,095,880
Interest	35,558	77,634	77,634	52,879
Rental Income	46,067	36,500	36,500	45,000
Instructional Fees	148,566	160,195	160,195	158,150
Performing Arts	106,204	122,510	122,510	150,770
Vending	2,252	2,605	2,605	2,605
Senior Adult Programs	12,565	15,000	15,000	10,000
Special Events	68,427	94,420	94,420	87,620
Theater Rentals	38,373	27,000	27,000	27,000
Youth Programs	148,724	162,621	162,621	185,995
Miscellaneous Income	46,583	49,175	49,175	52,235
Teen Center Income	42,072	46,340	46,340	55,410
Visual Arts	20,703	24,000	24,000	15,000
Total Revenue	\$3,254,076	\$3,452,285	\$3,452,285	\$3,938,544
Total Available	\$5,564,795	\$5,722,394	\$6,073,706	\$6,501,568
Expenditures:				
Personnel Services	\$1,618,061	\$1,711,429	\$1,711,429	\$1,781,735
Operating Expenses	974,779	1,126,225	1,207,173	1,255,443
Capital Equipment	44,899	110,994	139,253	27,000
Capital Projects	195,085	245,000	347,639	376,000
Total Expenditures	\$2,832,824	\$3,193,648	\$3,405,494	\$3,440,178
Transfer Out:				
County Debt Service (200)	\$110,550	\$105,188	\$105,188	\$99,769
Total Transfer Out	\$110,550	\$105,188	\$105,188	\$99,769
Total Disbursements	\$2,943,374	\$3,298,836	\$3,510,682	\$3,539,947
Ending Balance¹	\$2,621,421	\$2,423,558	\$2,563,024	\$2,961,621
Equipment Replacement Reserve ²	\$1,120,185	\$1,268,568	\$1,268,568	\$861,621
Capital Project Reserve ³	0	700,000	700,000	900,000
Technology Improvement Fund	0	100,000	100,000	200,000
Unreserved Balance	\$1,501,236	\$354,990	\$494,456	\$1,000,000
Tax Rate per \$100 of Assessed Value	\$0.028	\$0.028	\$0.028	\$0.028

¹The source of the variability in FY 2005 over FY 2004 is primarily due to growth in real estate tax revenues reflecting increased property tax assessments in Small District 1.

²Funds reserved for equipment replacement are not encumbered based on normal accounting practices; however, they are allocated for future equipment replacement purchases.

³Funds reserved for capital projects are not encumbered based on normal accounting practices; however, they are allocated for future capital projects.

Fund 113 McLean Community Center

FY 2005 Summary of Capital Projects

Fund: 113 McLean Community Center

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
003601	McLean Community Center Improvements	\$1,417,041	\$195,084.89	\$347,639.35	\$376,000
Total		\$1,417,041	\$195,084.89	\$347,639.35	\$376,000

Fund 113 McLean Community Center

003601	McLean Community Center Improvements	
1234 Ingleside Avenue 1440 Old Chain Bridge Road		Dranesville
<p>Description and Justification: Project 003601: Center improvements funded through this project in prior years included parking lot expansion, carpet purchase and installation, landscaping, and HVAC modifications. FY 2005 funding provides for the replacement and upgrade of existing lighting system wiring and control, sound system, and a feasibility study to expand facility.</p>		

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	111,421	63,003	0	48,418	0	0
Construction	901,926	408,283	194,495	299,147	376,000	0
Other	27,694	27,030	590	74	0	0
Total	\$1,417,041	\$498,317	\$195,085	\$347,639	\$376,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$376,000	\$376,000

Fund 115

Burgundy Village Community Center

Mission

To provide and maintain a facility for the citizens of the Burgundy Village district so they may have an opportunity to plan, organize, and implement recreational, social and civic activities.

Focus

Fund 115, Burgundy Village Community Center, was established in 1970, along with a special tax district, to finance the operations and maintenance of the Burgundy Village Community Center for use by residents of the Burgundy Community. The Center fosters community spirit and civic participation in common interests through community, recreational, and social activities. Residents of this district currently pay an additional \$0.02 per \$100 of assessed value on their real estate taxes to fund the Center. The subdivisions of Burgundy Village, Somerville Hill and Burgundy Manor are included in the special tax district. Funding for Center operations and maintenance is derived from the tax district receipts, interest on Center funds invested by the County, and rentals.

THINKING STRATEGICALLY

Strategic trends and challenges for the Department include:

- o Encouraging civic pride and community spirit of the Burgundy community through civic, recreational, and social activities.

The Burgundy Village Community Center is used for meetings, public service affairs and private parties. Residents of the Burgundy Community rent the facility for \$25 per event; non-residents are charged \$150 per event. There is no charge for community activities or meetings such as the Burgundy Civic Association, Neighborhood Watch and community events sponsored by the Operations Board.

The Center is currently governed by a five-member Operations Board elected annually.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Burgundy Community residents used the Center seventeen times for common activities and meetings which both contributes to the community's cohesiveness and speaks to the usefulness of the facility for the residents of the Village.	✓		Agencywide
Several renovation projects have taken place or are planned. A sun-deck was constructed to hold a greater range of community activities; a coat room was remodeled to more fully utilize available space; and a ramp and accessible lavatories were installed to comply with the requirements of the Americans with Disabilities Act. Plans are complete to renovate the Community Center kitchen and re-carpet the stage that is used as a band stand. These projects will not only preserve the facility as a source of community pride but will increase its appeal to potential renters.	✓	✓	Agencywide

Fund 115

Burgundy Village Community Center

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	0/0	0/0	0/0	0/0
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Expenditures:				
Personnel Services	\$16,048	\$15,312	\$15,312	\$17,275
Operating Expenses	8,294	10,773	10,773	19,595
Capital Equipment	0	0	0	0
Total Expenditures	\$24,342	\$26,085	\$26,085	\$36,870

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$1,963**
 An increase of \$1,963 in Personnel Services is associated with salary adjustments necessary to support the County's compensation programs as well as increased staff hours required while the Community Center is in use.
- ◆ **Building Renovation** **\$8,822**
 An increase of \$8,822 in Operating Expenses is primarily associated with one-time building renovation costs.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this fund since the approval of the FY 2004 Adopted Budget Plan.

Fund 115

Burgundy Village Community Center

Key Performance Measures

Objectives

- ◆ To increase Community Center rentals by 2.3 percent, from 264 estimated in FY 2004 to 270 in FY 2005, in order to create a focal point in the community.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Rentals	142	223	227 / 258	264	270
Efficiency:					
Cost per rental	\$24.48	\$10.72	\$6.64 / (\$8.40)	(\$13.19)	(\$13.84)
Service Quality:					
Percent of users satisfied with the use of the facility	95%	96%	96% / 92%	93%	94%
Outcome:					
Percent change in facility use to create a community focal point	6.0%	57.0%	1.8% / 15.7%	2.3%	2.3%

Performance Measurement Results

In FY 2001, Actual Rentals were lower than in subsequent years due to the lack of an on-going renter during a significant portion of the year. For FY 2003, the customer satisfaction rate of 92 percent indicates continued satisfaction with the facility and events held by the community. As the facility is used more frequently, community residents have greater opportunities to meet for civic and social activities. It should be noted that one-time repair and maintenance costs are not included in the calculation of cost per rental. This allows the efficiency calculation to show comparable data across fiscal years concerning the ongoing costs (or profit) associated with Community Center rentals. The trend shown by the data is very promising. FY 2003 is the first year in which rental/interest revenue more than covered Personnel Services and ongoing Operating Expenses. In FY 2003, Personnel Services and ongoing Operating Expenses totaled \$24,342, but this amount was more than covered by \$26,510 in rental/interest revenue. Thus, when divided by the 258 rentals during FY 2003, a profit of \$8.40 per rental is calculated (savings are shown as negative numbers in the table). This trend is expected to continue in future years, as usage is projected to increase.

Fund 115

Burgundy Village Community Center

FUND STATEMENT

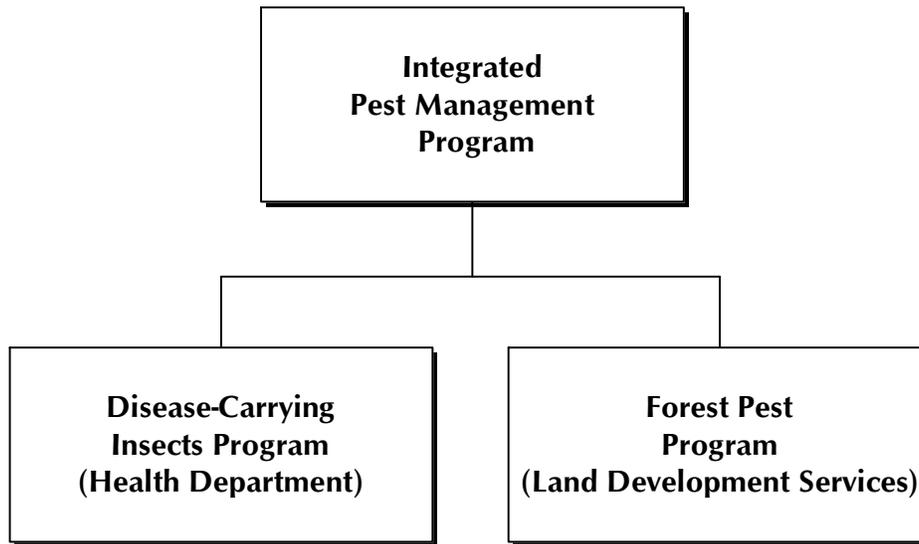
Fund Type G10, Special Revenue Funds

Fund 115, Burgundy Village
Community Center

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$133,232	\$141,487	\$147,365	\$157,548
Revenue:				
Taxes	\$11,965	\$11,848	\$11,848	\$11,966
Interest	1,865	5,920	5,920	1,865
Rent	24,645	18,500	18,500	25,741
Total Revenue	\$38,475	\$36,268	\$36,268	\$39,572
Total Available	\$171,707	\$177,755	\$183,633	\$197,120
Expenditures:				
Personnel Services	\$16,048	\$15,312	\$15,312	\$17,275
Operating Expenses	8,294	10,773	10,773	19,595
Total Expenditures	\$24,342	\$26,085	\$26,085	\$36,870
Total Disbursements	\$24,342	\$26,085	\$26,085	\$36,870
Ending Balance	\$147,365	\$151,670	\$157,548	\$160,250
Tax Rate per \$100 of Assessed Value	\$0.02	\$0.02	\$0.02	\$0.02

Fund 116

Integrated Pest Management Program



Mission

To suppress forest pest infestation and insect transmitted human disease throughout the County through surveillance, pest and insect control, and public information and education, so that no more than one percent of the County tree cover is defoliated and human morbidity and mortality is minimized while protecting the environment.

Focus

Fund 116, Integrated Pest Management Program, includes two separate programs – the Forest Pest Program managed by Development Services (Department of Public Works and Environmental Services) and the Disease-Carrying Insects Program managed by the Health Department. The Forest Pest Program currently focuses on prevention of the spread of gypsy moth caterpillars and cankerworms in the County. The Disease-Carrying Insects Program is focused on controlling the spread of the West Nile virus. The prevention of epidemics and the spread of disease is one of the core functions of the Health Department.

All programs within Fund 116 are funded by a countywide tax levy, which may change annually due to the cyclical nature of the gypsy moth and fall cankerworm populations. For example, the rate was \$0.001 per \$100 assessed value in FY 1997. From FY 1998 through FY 2000, no tax assessment was necessary. For FY 2001, FY 2002 and FY 2003, the Board of Supervisors-approved tax rate was \$0.001 per \$100 assessed value. The FY 2004 tax rate remained at \$0.001 per \$100 assessed value, and provided support for the gypsy moth, cankerworm and West Nile virus activities. In FY 2005, the same tax rate, along with existing fund balance, will continue to support all three activities. FY 2005 revenues are expected to increase by \$237,030 to \$1,358,681, primarily due to increases in residential assessments based on current real estate market activity.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- Coordinating inter-jurisdictional and multi-agency activities to maximize program results;
- Preventing/minimizing the occurrence of West Nile virus cases through surveillance, management, public education activities and inter-jurisdictional cooperation ; and
- Preventing defoliation from forest pests while minimizing any resulting environmental impacts.

Fund 116

Integrated Pest Management Program

Forest Pest Program

The Forest Pest Program is a cooperative program with the United States Department of Agriculture - Forest Service and the Virginia Department of Agriculture and Consumer Services (VDACS). VDACS maintains a list of insects that are eligible for control by this program. Currently, there are three insects listed by VDACS - the gypsy moth, the fall cankerworm, and the emerald ash borer. The emerald ash borer was added by VDACS to the list of at the end of 2003, following the emergence of this pest in Virginia. The cooperative program investigates tree damage due to forest pests by conducting annual insect monitoring surveys throughout the County. Forested areas with high gypsy moth and cankerworm populations are identified for possible treatment the following spring. The proposed treatment plan and resource requirements for those pests are submitted annually to the Board of Supervisors for approval in February. Treatment is conducted in late April through early May before the gypsy moth and cankerworm can damage trees. Throughout the year, staff educates Fairfax County communities regarding pest suppression methods and measures that they may take to alleviate potential forest pest population explosions.

The emergence of the emerald ash borer in Fairfax County was recently identified by VDACS. The U.S. Department of Agriculture, Animal Plant Health Inspection Service (APHIS) has determined that, in order to ensure that the insects do not spread any further, eradication efforts will need to take place before the adult borers emerge this spring, no later than April 1, 2004. These efforts are being coordinated among Fairfax County Forest Pest Program staff, APHIS and VDACS. Federal funding for eradication efforts is provided to the state. Forest Pest Program staff will assist in eradication efforts through continued monitoring and surveying of the treated area, as well as through public notification and information dissemination to property owners and civic groups. The assistance in these efforts is not expected to have an impact on the Fund 116 balance. In mid FY 2004, emerald ash borer populations were low, however, the impact of this pest within the County will continue to be monitored.

It is noted that the size of pest populations for gypsy moths and cankerworms is cyclical in nature. Populations will be high for a period of years, and then drop for a period, only to rise again. For example, in the early to mid 1990's, annual treatment requirements for the gypsy moth fluctuated from 3,000 to 45,000 acres. Gypsy moth populations have moderated in recent years, with 200 acres treated in FY 2000, 1,800 acres in FY 2001, 5,500 acres in FY 2002 and 2,100 acres in FY 2003. Cankerworm populations have also moderated, with 7,000 acres being treated for cankerworm infestation in FY 2000, 250 acres in FY 2001, 300 acres in FY 2002 and 1,400 acres in FY 2003. The proposed FY 2005 budget plan provides sufficient capacity to treat 2,500 acres of gypsy moths and 2,500 acres for cankerworms, should the egg mass surveys conducted between August and January of that fiscal year indicate that requirement. Prior to treating, the confirmed number of acres requiring treatment will be presented to the Board of Supervisors for approval.

Disease-Carrying Insects Program

The West Nile virus, transmitted from infected mosquitoes to humans, continues as a public health concern. West Nile virus is well established in the area and its presence is expected to continue to magnify. A continuing effort is needed for disease surveillance, prevention and education of the public on how to protect against mosquitoes. A coordinated, multi-agency mosquito management program is in place, focusing on treating ponds, storm water catch basins and standing water to prevent a proliferation of the mosquito population in order to reduce the public health impact of the virus. Emphasis also is placed on public educational activities to increase citizen awareness of the actions that can be taken for self-protection and to eliminate potential mosquito breeding areas on private property. Inter-jurisdictional cooperation allows for coordinated surveillance and management activities on public property.

Fund 116

Integrated Pest Management Program

This Disease-Carrying Insects Program (West Nile virus activities) was added to Fund 116 as part of the FY 2004 Adopted Budget Plan. At that time, \$1.0 million dollars in support of West Nile virus surveillance and management was appropriated in this fund from fund balance, pending the Board of Supervisor's later adoption in June 2003 of amendments to Appendix I of the Fairfax County Code. The amendments expanded the purpose of the current special service district for infestations of gypsy moths and cankerworms to include insects that may carry a disease that is dangerous to humans. In FY 2004, the \$1.0 million appropriated within Fund 116 was used in combination with \$0.6 million budgeted in the Department of Health (General Fund), for total West Nile virus support of \$1.6 million.

In FY 2005, budgeted program expenditures of \$1.6 million for the West Nile virus program remain the same across the General Fund and Fund 116 budgets. However, General Fund support is decreased by \$503,143, and that amount moves to Fund 116, which has the capacity for additional program support within the current tax structure and existing fund balance. An amount of \$0.1 million remains in the General Fund to meet program needs associated with County areas that are not a part of the special service tax district of the Integrated Pest Management Program.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue to actively conduct surveillance, management and educational activities to suppress the transmission of West Nile virus in the bird, mosquito and human populations; and to educate the citizens on how to protect themselves and to use control methods on their own property.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Health Dept. Disease-Carrying Insects Program
 Building Livable Spaces	Recent Success	FY 2005 Initiative	Cost Center
Continue to maintain and protect the forest cover in residential, public and urban environments of Fairfax County. Tree mortality and caterpillar nuisance that result from forest pest infestation make outdoor areas unusable during certain times of the year. Dead trees in public parks and residential areas represent a safety issue that can be avoided. A healthy forest complex, in new and old neighborhoods, is critical in maintaining a quality of life that Fairfax County residence desire.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DPWES Forest Pest Program
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Established the Fight-the-Bite website and e-mail address list to provide the public with a more direct route for information on West Nile virus issues and to file complaints and reports on the presence of mosquitoes or suspected infections.	<input checked="" type="checkbox"/>		Health Dept. Disease-Carrying Insects Program

Fund 116 Integrated Pest Management Program

 Practicing Environmental Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to utilize Integrated Pest Management (IPM) techniques for gypsy moth and cankerworm control. IPM ensures that pesticide use is minimized and that residents are educated about alternative control options. Forest Pest Program staff monitors pest populations and determines the level of aerial pesticide application necessary, eliminating the need for individual homeowners to spray. The impact is that less spray material is delivered to an area because it is done in a controlled manner.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DPWES Forest Pest Program
 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Continue to conduct public meetings and other educational activities on the gypsy moth and cankerworm programs. Extensive effort is made to ensure that residents are aware of County treatment activities and that they have ample opportunity to provide input into the planning process. Activities include items such as making information available via web pages, mailings, fair exhibits and meetings tailored to the citizens' informational needs.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DPWES Forest Pest Program

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	7/ 7	8/ 8	10/ 10	10/ 10
Expenditures:				
Personnel Services	\$284,403	\$416,330	\$416,330	\$678,482
Operating Expenses	197,784	1,565,347	1,565,347	1,823,750
Capital Equipment	0	0	0	0
Total Expenditures	\$482,187	\$1,981,677	\$1,981,677	\$2,502,232

Fund 116

Integrated Pest Management Program

Summary by Program				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Forest Pest Program				
Authorized Positions/Staff Years				
Regular	7/7	7/7	7/7	7/7
Expenditures	\$482,187	\$981,677	\$981,677	\$999,089
Disease-Carrying Insects Program				
Authorized Positions/Staff Years				
Regular	0/0	1/1	3/3	3/3
Expenditures	\$0	\$1,000,000	\$1,000,000	\$1,503,143
Total Expenditures	\$482,187	\$1,981,677	\$1,981,677	\$2,502,232

Position Summary	
<p><u>FOREST PEST PROGRAM</u></p> <ul style="list-style-type: none"> 1 Urban Forester III 1 Urban Forester II 3 Urban Foresters I 1 Info. Technology Tech III 1 Administrative Assistant II 	<p><u>DISEASE-CARRYING INSECTS PROGRAM</u></p> <ul style="list-style-type: none"> 1 Environment Health Supervisor 2 Environmental Health Specialists II
<u>TOTAL POSITIONS</u>	
10 Positions / 10.0 Staff Years	

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

◆ **Employee Compensation** **\$17,412**
 An increase of \$17,412 in salary adjustments necessary to support the County's compensation programs.

◆ **Transfer of West Nile Virus Funds From General Fund** **\$503,143**
 An increase associated with the move of West Nile virus funds from the Department of Health to Fund 116, based on the capacity of this fund to provide larger support for West Nile virus activities. Total Fund 116 support for the West Nile virus, with this transfer, is \$1,503,143. The amount includes:

An increase of \$244,740 in Personnel Services supported by Fund 116 due primarily to salaries and fringe benefits of three positions redirected since FY 2003 from other agencies to Fund 116 in support of the West Nile virus program. Position support comes from a redirection of contractual dollars previously budgeted in the General Fund for West Nile virus control.

An increase of \$258,403 in Operating Expenses supported by Fund 116, which provides for an expansion in the number of catch basins treated in FY 2005 by redirecting Operating Expense dollars previously budgeted in the General Fund.

Fund 116

Integrated Pest Management Program

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Position Adjustments** **\$0**
 During FY 2004, the County Executive approved the redirection of 2/2.0 SYE positions to Fund 116 to support the West Nile virus program, as a result of Department of Public Works and Environmental Services positions being identified for realignment. These Environmental Health Specialists will be responsible for conducting West Nile virus trapping and testing activities, field surveys and evaluations, and complaint response. No corresponding funding adjustment was required in FY 2004 as these positions will assume responsibilities previously funded under contracted services.

Key Performance Measures

Objectives

- ◆ To control the infestation of gypsy moths and cankerworms through detection and abatement programs so that no more than 1 percent of County tree cover is defoliated in a given year.
- ◆ To suppress the transmission of West Nile virus from infected mosquitoes to the human population, holding the number of human infections to 10, which is less than the 13 experienced in FY 2003.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Gypsy moth/cankerworm field surveys completed annually in areas known or suspected to be infested	3,200	3,200	3,200 / 3,200	3,200	3,200
Mosquito larvicide treatments of catch basins to control West Nile virus	0	22,615	NA / 66,879	150,000	200,000
Efficiency:					
Gypsy moth/cankerworm field surveys conducted per staff	800	800	800 / 800	800	800
West Nile virus program costs per capita	NA	\$0.30	NA / \$0.71	\$1.85	\$1.50
Service Quality:					
Percent of County households in gypsy moth and cankerworm treatment areas notified of abatement efforts	100%	100%	100% / 100%	100%	100%
Percent of targeted catch basin areas treated with mosquito larvicide within the scheduled timeframe	NA	100%	NA / 100%	100%	90%

Fund 116

Integrated Pest Management Program

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Percent of County tree defoliation resulting from gypsy moth and cankerworm infestation	0%	0%	1% / 0%	1%	1%
Confirmed human cases of West Nile virus in Fairfax County, Fairfax City, and Falls Church City as reported by VDH (1)	0	0	NA / 13	4	10

(1) VDH = Virginia Department of Health

Performance Management Results

Gypsy Moth/Cankerworm: In FY 2003, there were 2,100 acres treated for the gypsy moth caterpillar and 1,400 acres for the fall cankerworm. Staff surveys for caterpillars and egg masses conducted in mid-summer and early fall indicate that the treatment for gypsy moth was successful. Surveys for the fall cankerworm cannot be conducted until mid-winter; however, early evidence indicates that the treatment was successful as well. Defoliation surveys for both insects conducted this summer indicated that there was no defoliation in Fairfax County during this time frame.

West Nile Virus (WNV) control is in its third year. The goal in FY 2005 is to hold the number of human cases as reported by the Virginia Department of Health to 10 cases, a number lower than the 13 cases reported for the County in FY 2003. This number is higher than the anticipated FY 2004 experience, when the County benefited from the unseasonably cool weather and very heavy spring rains flushing through storm water catch basins and inhibiting mosquitoes from breeding.

The County has a comprehensive mosquito surveillance and management program that utilizes an integrated pest management, and multi-agency, approach to suppress the mosquito population and the transmission of WNV in the mosquito, bird and human populations. Storm water catch basins, a significant breeding area for mosquitoes, are treated with larvicide. Surveillance activity is conducted by the County to determine mosquito breeding locations and the degree of presence of the disease in County mosquitoes and birds. A limited number of catch basin larvicide treatments were initiated at the end of FY 2002, when the disease first emerged in the County. The number of catch basin treatments has steadily expanded each year through FY 2005, when 4 treatment cycles totaling 200,000 catch basins are projected to ensure the aggressive suppression of the disease. This level assumes the capacity for treatment response if there is a warm spring, which would encourage mosquito breeding. As previously mentioned, the number of mosquito larvicide catch basin treatments was low in FY 2003 due to the very rainy spring which made it impossible to move forward with a major treatment cycle at the end of the fiscal year. The number catch basin treatments are also held down in FY 2004, due again to the same cool wet spring which delayed the emergence of the mosquito population. This also is expected to have a positive impact in reducing the number of FY 2004 human West Nile virus cases as compared to the previous year. The cost per capita reflects the combined funding for West Nile virus activities provided under the Department of Health (General Fund) and Fund 116, Integrated Pest Management Program.

Fund 116

Integrated Pest Management Program

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 116, Integrated Pest Management Program

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,283,581	\$1,358,650	\$2,003,577	\$1,143,551
Revenue:				
General Property Taxes	\$1,171,028	\$1,098,581	\$1,098,581	\$1,335,611
Interest on Investments	22,013	23,070	23,070	23,070
Miscellaneous Revenues	9,142	0	0	0
Total Revenue	\$1,202,183	\$1,121,651	\$1,121,651	\$1,358,681
Total Available	\$2,485,764	\$2,480,301	\$3,125,228	\$2,502,232
Expenditures:				
Forest Pest Program	\$482,187	\$981,677	\$981,677	\$999,089
Disease-Carrying Insects Program	0	1,000,000	1,000,000	1,503,143
Total Expenditures	\$482,187	\$1,981,677	\$1,981,677	\$2,502,232
Total Disbursements	\$482,187	\$1,981,677	\$1,981,677	\$2,502,232
Ending Balance¹	\$2,003,577	\$498,624	\$1,143,551	\$0
Tax Rate Per \$100 of Assessed Value	\$0.001	\$0.001	\$0.001	\$0.001

¹Ending balances have steadily decreased in this fund since FY 2003 due to the addition of the Disease-Carrying Insects Program to prevent the spread of the West Nile virus and due to projected expanded treatment requirements of the gypsy moth and cankerworm programs.

Fund 118

Consolidated Community Funding Pool

Mission

To provide a pool of funds to be awarded on a competitive basis for human service programs offered by community-based agencies. The Department of Systems Management for Human Services (DSMHS) and the Department of Administration for Human Services (DAHS) have oversight responsibility for this funding pool.

Focus

Continued efforts have been made to streamline the funding process for both County and community-based agencies. FY 2005 will be the fifth year of a consolidated process for setting priorities and awarding funds from both the Consolidated Community Funding Pool and Community Development Block Grant (CDBG) processes. The FY 2005 General Fund Transfer increases by \$322,935, or 5 percent, for performance and leverage adjustments for nonprofit organizations.

Prior to FY 2000, the CDBG process and the Consolidated Community Funding Pool grant process were similar activities that operated under different time frames, with separate application requirements and different evaluation criteria. With the December 8, 1997 approval of the Board of Supervisors, these two processes were merged under the title of Consolidated Community Funding Pool. The Consolidated Community Funding Pool is funded from federal Community Development Block Grant funds for Targeted Public Services and Affordable Housing; federal Community Services Block Grant funds; and local Fairfax County General Funds. Although the process for setting priorities and awarding funds has been consolidated, Fund 118 contains only the local Fairfax County General Fund and Community Services Block Grant portion of the funds. The federal CDBG funds remain in Fund 142 (for grant accounting purposes).

FY 2005 Initiatives will include:

- ◆ Continue utilization of the two-year contract awards cycle for agencies receiving funds through the Consolidated Community Funding Pool (CCFP),
- ◆ Provide ongoing technical assistance and contract management oversight and support to nonprofit recipients of CCFP funds,
- ◆ Promote approaches which build community capacity and leadership and the involvement of residents and (where feasible) the population being served in the targeted communities, and
- ◆ Review documented service needs and demographic trends and continue to gather relevant information from public meetings, reports, studies and data from County and nonprofit human service agencies.

The Board of Supervisors approved Consolidated Community Funding Advisory Committee's (CCFAC) FY 2005/FY 2006 recommended priorities on July 7, 2003. FY 2005 is the first year of the new two-year funding cycle.

The CCFAC has organized the FY 2005/FY 2006 funding priorities according to five priority areas. The recommended target percentages for each priority area for FY 2005/FY 2006 are intended to be used as guides for applicants and for the Selection Advisory Committee.

Priority Area	Target
1. People Find and Maintain Safe, Appropriate and Affordable Housing	31%
2. People Have the Supports They Need To Be Self-Sufficient	26%
3. Youth Make Safe, Responsible Decisions	16%
4. Families and Individuals Are Healthy, Stable and Independent	16%
5. Families and Individuals Meet Their Basic Needs	11%

A Request for Proposal (RFP) was issued in the fall of 2003, utilizing these funding criteria as approved by the Board of Supervisors. Funds will be awarded for a two-year period on a competitive basis after a citizen Selection Advisory Committee reviews RFP responses from all eligible community organizations. The Selection Advisory Committee will recommend two-year funding awards to the Board of Supervisors in the spring of 2004.

Fund 118

Consolidated Community Funding Pool

The Department of Systems Management for Human Services and the Department of Administration for Human Services have administrative oversight responsibility for the CCFP. Together with the Fairfax County Department of Housing and Community Development, they are responsible for planning, implementation and oversight of all facets of the CCFP process.

In FY 1997, the Board of Supervisors approved the development and the implementation of a competitive funding process to fund services best provided by community-based agencies and organizations, formerly funded through a contribution or through a contract with an individual County agency. In accordance with the Board's direction, this process was operational in FY 1998 and was guided by the following goals:

- ◆ Provide support for services that are an integral part of the County's vision and strategic plan for human services;
- ◆ Serve as a catalyst to community-based agencies, both large and small, to provide services and leverage resources;
- ◆ Strengthen the community's capacity to provide human services to individuals and families in need through effective and efficient use of resources; and
- ◆ Help build public/private partnerships and improve coordination, especially within the human service regions of the County.

Fund 118 was established in FY 1998 to provide a budget mechanism for this funding process. In FY 2000, Community Development Block Grant (CDBG) funding for community-based organizations was incorporated to form the Consolidated Community Funding Pool (CCFP).

The Consolidated Community Funding Pool process reflects significant strides to improve services to County residents and to usher in a new era of strengthened relations between the County and community private, nonprofit organizations. First, all programs funded through this process are required to develop and track program outcome measures. To aid agencies in meeting this requirement, the County (in partnership with the Fairfax-Falls Church United Way) has provided several performance measurement training opportunities for staff and volunteers from all interested community-based agencies. Second, the criteria used to evaluate the proposals explicitly encourage agencies to leverage County funding through strategies such as cash match from other non-County sources, in-kind services from volunteers, or contributions from the business community and others. Third, the criteria encourage agencies to develop approaches which build community capacity and involve residents and the target population in the neighborhoods being served.

On July 26, 1999, the Board of Supervisors approved the CCFAC recommendation to change from one-year contract awards to two-year contract awards for agencies receiving funds through the Consolidated Community Funding Pool. The CCFAC evaluated the two-year award approach. This review included an extensive series of focus groups with nonprofit community-based organizations, both currently funded organizations and organizations that do not receive CCFP funding for programs they operate. These organizations strongly supported the two-year award cycle initiated in FY 2001/FY2002. Based on this review, the CCFAC recommended, and the Board of Supervisors approved, the continuation of the two-year funding cycle in FY 2003/FY 2004 and again for FY 2005/FY2006.

A major responsibility of the CCFAC is to recommend funding priorities for the Consolidated Community Funding Pool. The CCFAC maintains an ongoing process for the review and analysis of both data and community input that provides the information on which funding priority allocations are based. Community input processes include a variety of citizen and provider input activities conducted throughout the year around the County. The data that the CCFAC considers in setting funding priorities include County human service agency service delivery and demand data, general demographic and economic data and various assessment studies and other analyses conducted by the County government and others. In addition, the CCFAC also draws on the data provided by CCFP providers as part of their contract reporting process. Finally, the CCFAC publishes and broadly disseminates a proposed set of funding priorities and conducts a public hearing on the proposed priorities for the allocation of CCFP funds. Subsequent to the receipt and review of public comments, the CCFAC finalizes the funding priorities and forwards them to the Board of Supervisors for action.

Fund 118

Consolidated Community Funding Pool

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$6,431,154	\$6,458,709	\$6,665,268	\$6,781,644
Total Expenditures	\$6,431,154	\$6,458,709	\$6,665,268	\$6,781,644

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- Performance and leverage requirements** **\$322,935**
 An increase of \$322,935, or 5 percent, in the General Fund Transfer associated with performance and leverage requirements for nonprofit organizations.
- Carryover Adjustments** **(\$206,559)**
 A decrease of \$206,559 in Operating Expenses due to carryover of funds to complete and settle all FY 2003 Consolidated Community Funding Pool (CCFP) contracts for 14 projects and the deobligation of lapsing project funds identified by the agency during contract monitoring activities to be reallocated to other community-based programs in FY 2004.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- Carryover Adjustments** **\$206,559**
 As part of the FY 2003 Carryover Review, \$206,559 was added including encumbered carryover of \$189,297 required to be carried over to complete and settle all FY 2003 Consolidated Community Funding Pool (CCFP) contracts for 14 projects and unencumbered carryover of \$17,262 from the deobligation of lapsing project funds identified by the agency during contract monitoring activities to be reallocated to other community-based programs in FY 2004. The unencumbered amount provides additional FY 2004 funding and will be reallocated consistent with the CCFP Selection Advisory Committee (SAC) recommendations and approval by the Board of Supervisors.

Fund 118

Consolidated Community Funding Pool

Projected Allocation

For purposes of the FY 2005 Advertised Budget Plan, the funding allocations for the Consolidated Community Funding Pool (Fund 118) and the funding distribution for the Community Development Block Grant (Fund 142) are the same as in FY 2004. The FY 2005 amounts will be determined when final grant numbers are awarded. The following chart summarizes the FY 2004 funding awards from the Community Funding Pool as recommended by the CCFP Citizen Selection Advisory Committee and as approved by the Board of Supervisors on April 28, 2003. It should be noted that Fund 142 award amounts are based on the FY 2004 CDBG award from the United States Department of Housing and Urban Development (HUD).

<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
4-H Character Club / Culmore 4-H Character Club	Day camp, after school homework, character and life skills services	\$25,000	
ACCA Family Assistance	Emergency funding for rent, security deposits, utilities, prescriptions, medical/dental care and other non-food essentials	20,000	
ACCA Emergency Food / Annandale Christian Community for Action (ACCA)	Emergency food	15,000	
Administrative Support for Housing Capital Projects / Wesley Housing Development	Administer the development and operation of affordable housing projects	124,000	
Administrative Support for Housing Capital Projects / Catholics For Housing	Administer the development and operation of affordable housing projects	55,000	
Adult Day Health Care / Family Respite Center	Activities for people with middle stages of Alzheimer's and people with advanced dementia	80,000	
Adult Health Program/ Northern Virginia Family Service	Access to health care for uninsured adults by requesting direct assistance funds	15,000	
Adult Literacy and English as a Second Language/ Literacy Council of Northern Virginia	Adult functional reading and writing skill development and ESL instruction	65,000	
Affordable Housing for People with Physical Disabilities / Wesley Housing Development Corporation	Develop the first affordable apartment community in the County for physically disabled people		150,000
Affordable, Rental, Transitional Housing / Robert Pierre Johnson (RPJ) Housing Development Corporation	Administer the development and operation of low- and moderate-income housing	85,750	
APD Housing Administration / Alliance for the Physically Disabled (APD)	Resident services for severely disabled adults	58,500	
Bilingual Rehab. Specialist / Town of Herndon	Assist limited English-speaking people to foster housing rehabilitation, modernization, and maintenance		65,532
Cedar Ridge Community Center / Reston Interfaith	Low- and moderate-income housing management and social service assistance services	54,850	

Fund 118

Consolidated Community Funding Pool

<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Chantilly Mews Family Preservation / Black Women United for Action	Education, conflict resolution, emergency assistance, mentoring, life skills workshops, holiday activities and prevention seminars	50,000	
Community and Family Initiatives / Center for Multicultural Human Services (CMHS)	Community intervention, job skills training, ESL classes, parent groups, youth groups and case management services	200,000	
Community Program for Youth on Probation and Parole / Community Mediation Service	Guidance and case management services for youth on parole or probation	64,916	
Community Self-Sufficiency and Development / Reston Interfaith	Crisis intervention, support groups, life skills classes and financial workshops	120,000	
Comprehensive Food Service / United Community Ministries	Emergency food and resource access services	102,131	
Construction Training Opportunities / Northern Virginia Family Service	Skills instruction and on-the-job training in construction trades	79,000	
Culmore Youth Outreach / Alternative House	After-school counseling and activities for youth at risk of dropping out of school		61,788
Daycare Provider Training / Infant Toddler Family Day Care	Infant toddler family day care provider training	30,800	
Developmental Day Care Services at the BEL Center / United Community Ministries	Low-cost child care	78,000	
Emergency Assistance, Rent, Utilities and Medicine / Falls Church Community Services Council	Emergency rent and utility assistance	31,600	
Emergency Food / Falls Church Community Services Council	Emergency food services	10,074	
Entrepreneurship Development for New Americans / Business Development Assistance Group	Assist new Americans overcome obstacles in starting their own business	17,500	
Employment Services / United Community Ministries	Micro enterprise, job development, computer training and job placement		195,900
Fairfax FISH, Inc.	For immediate sympathetic financial help for short term emergency assistance	30,000	
Family Assistance Program / Bethany House of Northern Virginia	Shelter, counseling and support services for abused women and children	50,000	
Family Enrichment Services / Fairfax Area Christian Emergency and Transitional Services (FACETS)	Educational and recreational services for public housing families		116,000
Family Literacy and Academic Support Program	Community Preservation and Development Corporation	25,000	
Family Renewal / United Community Ministries	Assist homeless families living in motels, Section 8 housing and shared housing	9,384	

Fund 118

Consolidated Community Funding Pool

<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Food Emergency Assistance and Job Counseling / Lincoln, Lewis and Vannoy Communities for Assistance & Improvement	Emergency food and job counseling and placement services		153,000
Food for Others Fairfax / Food for Others	Emergency food services	94,000	
Food Outreach & Family Assistance / Our Daily Bread	Emergency food, financial assistance, and family mentoring services	73,900	
Health and Mental Health Social Services / Vietnamese Resettlement Association	Health care access for Vietnamese immigrants	42,000	
Hermanos y Hermanas Latino Outreach / Big Brothers / Big Sisters of the National Capital Area	Mentoring services for youth in elementary and middle schools	45,000	
Herndon Employment Project/Reston Interfaith	Provide a dedicated site where day laborers can connect for employment	29,000	
Herndon Elementary Enrichment /Reston Interfaith	After-school academic program for third through fifth graders who have been identified as being at risk of school failure	35,900	
Herndon-Reston FISH / Herndon-Reston FISH	Emergency assistance services	46,500	
Holistic Approaches / National Rehab. & Rediscovery	Therapeutic dance / movement and neuromuscular training to clients with brain injuries and other neuralgic disabilities in the areas of physical and psychosocial health, stability and independence	29,248	
Homeless Intervention Services / FACETS	Emergency food, emergency assistance, counseling and advocacy for homeless families living in motels		79,000
Homes for the Homeless / Christian Relief Services Charities	Development and operation of low-income and moderate-income housing		160,000
Homestretch ADDRESS / Homestretch	Help low-income families in the Homestretch Transitional Housing Program learn financial management skills	20,500	
Homestretch English as a Second Language / Homestretch	ESL classes for transitional housing residents		33,000
Homestretch Housing Acquisition Project II / Homestretch	Provides funding for the acquisition of condominium units for homeless family transitional housing		106,000
Homestretch Transitional Housing / Homestretch	Comprehensive transitional housing services for up to two years to low-income homeless families with children under age 18		260,000
Housing Case Management and Advocacy Services / Housing and Community Services of Northern Virginia	Case management, emergency assistance, and advocacy services for homeless and near-homeless families	95,000	

Fund 118

Consolidated Community Funding Pool

<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Housing Counseling / Vietnamese Resettlement Association	Housing counseling for Vietnamese immigrants	40,400	
Housing Counseling and Planning / Northern Virginia Family Service	Housing counseling and placement services	190,000	
Housing Counseling Training / Center for Housing Counseling Training Inc.	Housing and homeownership counselor training	23,000	
Housing Development Administration / Reston Interfaith	Development of low- and moderate-income housing	136,000	
Just Neighbors Ministry Legal Services / Just Neighbors Ministry	Legal services for immigrants, refugees and asylum seekers	92,600	
Laurie Mitchell Employment Center / Fairfax Opportunities Unlimited	Computer skills and work environment skills for persons with mental health disabilities	90,000	
Legal Aid / Legal Services of Northern Virginia	Legal service assistance for Immigrant Law Project	49,258	
Legal Aid / Legal Services of Northern Virginia	Legal service assistance for families and consumers	361,551	
Legal Aid / Legal Services of Northern Virginia	Legal service assistance for housing and employment	176,000	
Lift One and Lift Two / Residential Youth Services	Transitional living and support services to homeless and foster care youth	52,200	
Mental Health Homeless Prevention / Psychiatric Rehabilitation Services	Homeless prevention support services for public housing and Section 8 housing residents with mental health disabilities		101,000
Microenterprise Development Program / Ethiopian Community Development Council	Micro-loans, training and on-going technical assistance for low- and moderate-income persons starting businesses		30,800
MIROP (Multicultural Information, Referral and Outreach Project) / Center for Multicultural Human Services (CMHS)	Mental health services for low-income language minority individuals	62,000	
Multicultural Housing Counseling & Education / CMHS	Housing counseling services for low-income language minority families	78,000	
Multicultural Mental Health Services / CMHS	Mental health services for low-income language minority individuals	130,000	
Multiple Services for Hispanic Immigrant Families / Hispanic Committee of Virginia	Education, employment, immigration information, referral and social services for Hispanic families	334,000	
Multi-Service Programs for Family Sufficiency Support / Korean Community Service Center of Greater Washington	Social service, health care, employment, youth and elderly services for Korean families	65,000	
Newcomer Service / Newcomers Community Service Center	ESL, job counseling, housing referral, immigration and vocational training for refugees and immigrants	6,938	35,062
Northern Virginia Dental Clinic / Northern Virginia Dental Clinic	Dental services for low-income individuals	80,000	

Fund 118

Consolidated Community Funding Pool

<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
NoVaCo Transitional Housing for Victims of Domestic Abuse / Lutheran Social Services, NCA	Provides transitional housing and supportive services to families who have been victims of domestic abuse	30,800	
Offender Services / Opportunities, Alternatives, and Resources	Employment skills training, mentoring, counseling and family assistance services for incarcerated individuals	584,836	
Older Job Seeker Assistance / Senior Employment Resources	Job counseling and placement services for older individuals	25,600	
On-Call Ministry / Western Fairfax Christian Ministries	Emergency rent and utility payments to prevent evictions and utility cutoffs		100,000
Pals Mentoring Program / Northern Virginia AIDS Ministry (NOVAM)	Mentoring services for children of HIV/AIDS parents	13,000	
Patient Care Fund / Hospice of Northern Virginia	In-home nursing, counseling and support services for the terminally ill	20,000	
Pro Bono Program / Fairfax Bar Foundation	Recruit attorneys to provide free legal services	35,000	
Project Life/Resource Mothers / YMCA of Metropolitan Washington/Fairfax County	Pregnant teen support services	223,500	
Project Promising Futures / Wesley Housing Development Corporation	Computer training, adult education, ESL, life skills classes and employment services to low-income residents	36,900	
Promoting Healthy Families / Lorton Community Action Center	Job skill classes, computer training, tutoring and recreation services for low-income families	70,822	
Promoting Acculturation and Educational Success Among Hispanics / Hispanic Committee of VA	Provides cultural and educational services for Hispanic immigrants	180,000	
Reaching Adolescent Potential (RAP) / Center for Multicultural Human Services	Counseling, tutoring, and life skills development for at-risk students	249,900	
Resource Advisory Program (RAP) / Northern Virginia Family Service	Resource linkage, tutoring, and life skills development for at-risk students	200,000	
RIHC Townhouse Acquisition / Reston Interfaith	Purchase properties for low- and moderate- income affordable housing		264,913
Self-Sufficiency / Lorton Community Action Center	Self-sufficiency case management and basic needs assistance services	55,000	
Self-Sufficiency Training for Korean Americans / Korean American Association of Northern Virginia	Job skills training and placement	56,400	
Services for Abused/Neglected Children / Fairfax Court Appointed Special Advocates	Advocacy and support services for abused/neglected children	144,500	
Suicide/Crisis Information and Referral / Northern Virginia Hotline	Twenty-four hour suicide, crisis, information and referral hotline	132,040	
TEC 2000 - Technical Connections / Fairfax Opportunities Unlimited	Computer training for persons with disabilities	76,905	
Tennis Plus / Joy of Sports Foundation	Help At-Risk Youth develop life skills	10,000	

Fund 118

Consolidated Community Funding Pool

<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
The Housing Continuum / Good Shepherd Housing and Family Services	Emergency assistance, rental/sublet and homeless transition services		267,000
Training Futures / Northern Virginia Family Service	Clerical skills training and job placement services	105,000	
Transitional Housing Program / Robert J. Pierre Johnson	Provide housing for the homeless and support their need to become self-sufficient	43,000	
Transportation and Emergency Financial Assistance Program / Northern Virginia AIDS Ministry (NOVAM)	Transportation and emergency financial assistance for persons infected with AIDS	21,000	
Volunteer Home Repair Programs / RPJ Housing Development Corporation	Home repair assistance for low-income families and individuals		53,000
Victims of Violence, Exploitation and Trafficking (VVETA) / Boat People S.O.S. Inc. (BPSOS)	Assists Asian victims of domestic violence, exploitation and trafficking with case management services, legal services and emergency cash assistance	25,000	
VTAP (Victims of Torture Assistance) / Boat People S.O.S.	Outpatient psychotherapy for individuals for the treatment of trauma as a result of torture	62,000	
Youth in Action / United Community Ministries	After school services and activities for low-income children; and crisis intervention, counseling and resource access services for their parents	83,006	
	Total FY 2004 Award (94 programs)	\$6,458,709	\$2,231,995

Fund 118

Consolidated Community Funding Pool

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 118, Consolidated Community
Funding Pool

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$359,174	\$0	\$206,559	\$0
Transfer In:				
General Fund (001)	\$6,278,539	\$6,458,709	\$6,458,709	\$6,781,644
Total Transfer In	\$6,278,539	\$6,458,709	\$6,458,709	\$6,781,644
Total Available	\$6,637,713	\$6,458,709	\$6,665,268	\$6,781,644
Expenditures:				
Community Funding Pool Operating Expenses	\$6,431,154	\$6,458,709	\$6,665,268	\$6,781,644
Total Expenditures	\$6,431,154	\$6,458,709	\$6,665,268	\$6,781,644
Total Disbursements	\$6,431,154	\$6,458,709	\$6,665,268	\$6,781,644
Ending Balance ¹	\$206,559	\$0	\$0	\$0

¹ The FY 2004 Ending Balance decreases by more than 10 percent due to the projected expenditure of carryover funds to complete and settle all FY 2003 Consolidated Community Funding Pool (CCFP) contracts for 14 projects and the deobligation of lapsing project funds identified by the agency during contract monitoring activities to be reallocated to other community-based programs in FY 2004.

Fund 119 Contributory Fund

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$6,643,188	\$7,048,423	\$7,048,423	\$7,403,744
Total Expenditures	\$6,643,188	\$7,048,423	\$7,048,423	\$7,403,744

Contributory Overview

Fund 119, Contributory Fund, was established in FY 2001 to reflect General Fund support for agencies or organizations that receive County contributions. Funding for these organizations was previously included in the General Fund under Agency 88, Contributory Agencies. However, because the expenditures made to these organizations are not in support of direct County operations, the use of direct expenditures from the General Fund distorts the cost of County operations. Therefore, a separate fund was established to show the General Fund support of these organizations in the form of a transfer, rather than as a direct expenditure. FY 2005 funding totals \$7,403,744 and reflects an increase of \$355,321 or 5.0 percent over the *FY 2004 Revised Budget Plan* funding level of \$7,048,423. Based on the Beginning Balance of Fund 119, however, the required Transfer In from the General Fund is \$7,349,477, an increase of \$301,054 or 4.3 percent over the FY 2004 transfer of \$7,048,423. Individual contributions are described in detail on the following pages.

Contributory funding is in compliance with the Board of Supervisors' policy to make General Fund appropriations of specified amounts to various nonsectarian, nonprofit, or quasi-governmental entities for the purpose of promoting the general health and welfare of the community. Contributory Agency positions are not part of the County merit system and funding for all Contributory Agencies is reviewed annually. Each request is reviewed on the basis of the benefit to Fairfax County citizens, contractual or regional commitments, the responsibilities of state agencies, and a prior County commitment of funding. When appropriate, a nonprofit agency that provides specific contractual partnership services may be referred to Fund 118, Consolidated Community Funding Pool, for funding consideration by the Consolidated Community Funding Advisory Committee.

Since public funds are being appropriated, disbursements provided to designated agencies are currently made contingent upon submission and review of quarterly, semiannual and/or annual reports. This oversight activity includes reporting requirements prescribed by the County Executive, which require designated agencies to accurately describe the level and quality of services provided to County residents as well as the overall financial strength and stability of the County's Contributory Agencies. Various County agencies may be tasked with oversight of program reporting requirements. Contributory agencies that do not file reports as requested, may, at the discretion of the County Executive, have payments withheld until appropriate reports are filed and reviewed.

It should be noted that population is used by several of the organizations as the basis for their requests for FY 2005 funding from Fairfax County. The population figures cited by the individual organizations for Fairfax County may differ somewhat from one another due to the particular projection service utilized.

The chart on the following pages summarizes the FY 2005 funding for the various contributory organizations.

Fund 119 Contributory Fund

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Legislative-Executive Functions/Central Service Agencies:				
Dulles Area Transportation Association	\$9,000	\$9,000	\$9,000	\$9,000
Metropolitan Washington Council of Governments	699,546	758,933	758,933	783,225
Northern Virginia Regional Commission	362,816	363,759	363,759	427,988
Northern Virginia Transportation Commission	166,789	160,694	160,694	166,577
Public Technology Incorporated	27,500	27,500	27,500	27,500
Virginia Association of Counties	178,678	186,562	186,562	189,090
Virginia Innovation Group	5,250	5,250	5,250	5,250
Virginia Institute of Government	20,000	20,000	20,000	20,000
Virginia Municipal League	87,249	0	0	0
Washington Airports Task Force	40,500	40,500	40,500	40,500
Subtotal Legislative-Executive	\$1,597,328	\$1,572,198	\$1,572,198	\$1,669,130
Public Safety:				
NOVARIS	\$269,333	\$282,934	\$282,934	\$356,000
Partnership For Youth	50,000	50,000	50,000	50,000
Subtotal Public Safety	\$319,333	\$332,934	\$332,934	\$406,000
Health and Welfare:				
Health Systems Agency of Northern Virginia	\$86,750	\$86,750	\$86,750	\$86,750
Northern Virginia Healthcare Center/District Home of Manassas	580,094	891,623	891,623	976,381
Volunteer Fairfax	282,247	282,247	282,247	282,247
Subtotal Health and Welfare	\$949,091	\$1,260,620	\$1,260,620	\$1,345,378
Parks, Recreation and Cultural:				
Arts Council of Fairfax County	\$204,362	\$207,727	\$207,727	\$209,585
Arts Council of Fairfax County - Arts Groups Grants	120,000	120,000	120,000	120,000
Dulles Air and Space Museum	240,000	240,000	240,000	240,000
Fairfax Symphony Orchestra	246,964	246,964	246,964	252,518
Northern Virginia Regional Park Authority	1,680,636	1,775,861	1,775,861	1,807,018
Reston Historic Trust	20,000	20,000	20,000	20,000
The Claude Moore Colonial Farm	31,500	31,500	31,500	31,500
Town of Vienna Teen Center	40,000	40,000	40,000	40,000
Virginia Opera Company	25,000	25,000	25,000	25,000
Wolf Trap Foundation for the Performing Arts	25,000	25,000	25,000	25,000
Subtotal Parks, Recreation & Cultural	\$2,633,462	\$2,732,052	\$2,732,052	\$2,770,621

Fund 119 Contributory Fund

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Community Development:				
Architectural Review Board	\$3,500	\$3,500	\$3,500	\$3,500
Commission for Women	6,916	6,916	6,916	6,916
Fairfax County History Commission	26,022	26,022	26,022	26,022
Celebrate Fairfax, Incorporated	19,189	24,864	24,864	26,298
Northern Virginia Community College	100,132	99,074	99,074	97,332
Northern Virginia Soil and Water Conservation District	351,112	344,947	344,947	397,446
Northern Virginia 4-H Education Center	25,000	25,000	25,000	25,000
Occoquan Watershed Monitoring Program	86,909	91,240	91,240	95,650
Southeast Fairfax Development Corporation	142,250	142,250	142,250	142,250
VPI/UVA Education Center	50,000	50,000	50,000	50,000
Women's Center of Northern Virginia	29,942	29,942	29,942	29,942
Washington Area Housing Partnership	4,000	4,000	4,000	4,000
Northern Virginia Conservation Trust Partnership	241,345	245,207	245,207	250,602
Subtotal Community Development	\$1,086,317	\$1,092,962	\$1,092,962	\$1,154,958
Nondepartmental:				
Fairfax Public Law Library	\$57,657	\$57,657	\$57,657	\$57,657
Subtotal Nondepartmental	\$57,657	\$57,657	\$57,657	\$57,657
Total County Contributions	\$6,643,188	\$7,048,423	\$7,048,423	\$7,403,744

Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ The Legislative-Executive Functions/Central Service Agencies Program area increases \$96,932 or 6.2 percent for several organizations based on adjusted County population figures for which population is cited and used in the calculation. This increase is primarily attributable to the Northern Virginia Regional Commission (NVRC) contribution, which increases \$64,229 or 17.7 percent based on an increase in the per capita dues from \$0.32 to \$0.38, the first dues increase since FY 1991; the Metropolitan Washington Council of Governments (MWCOG) contribution, which increases \$24,292 or 3.2 percent due to the increase in County population and an increase in the FY 2005 per capita rate from \$0.57456 to \$0.58835 for member contributions based on the CPI-U for the Washington-Baltimore-DC-MD-VA-WV area; and an increase of \$5,883 or 3.7 percent for the Northern Virginia Transportation Commission (NVTC) based on the share of revenue to be received by NVTC on behalf of the County. In addition, dues for the Virginia Association of Counties are projected to increase \$2,528 or 1.4 percent over the FY 2004 Revised Budget Plan amount. It should be noted that population, as determined by the County's own Urban Development Information System (UDIS), maintained by the Fairfax County Department of Systems Management for Human Services, may differ from other particular projection services, e.g., Weldon Cooper Center for Public Service, used by various contributory agencies as the basis for their contributions.
- ◆ The Public Safety Program area increases \$73,066 or 21.9 percent due to an increase for the Northern Virginia Regional Identification System (NOVARIS) based on the County's annual share of costs associated with operations and upgrades of the system. The increase is primarily due to maintenance/service fees to recognize post-warranty maintenance agreements, as well as contractually agreed upon annual increases.

Fund 119 Contributory Fund

- ◆ The Health and Welfare Program area increases \$84,758 or 6.7 percent due to an increase for the Northern Virginia Healthcare Center/District Home. This is mainly attributable to an increase in the per diem rate for the District Home from \$37.35 to \$46.24, a 23.8 percent increase due to rising staff costs over recent years including employee health insurance, and significantly increased professional and general liability insurance premiums, in conjunction with Medicaid rates that have not kept pace. In addition, the facility has identified the need to generate modest reserves of \$188,546 or 1.5 percent of operating expenses in order to ensure continuity of operations.
- ◆ The Parks, Recreation and Cultural Program area increases \$38,569 or 1.4 percent due primarily to an increase of \$31,157 for the Northern Virginia Regional Park Authority to support the County's annual per capita contribution, in addition to \$1,858 for the Arts Council of Fairfax and \$5,554 for the Fairfax Symphony, which have both historically received a Personnel Services adjustment.
- ◆ The Community Development Program area increases \$61,996 or 5.7 percent primarily due to an increase of \$52,499 for the Northern Virginia Soil and Water Conservation District contribution, which includes \$15,319 for salary adjustments and \$37,180 for the Soil Survey Project. In addition, the Northern Virginia Conservation Trust increases \$5,395 for an inflationary adjustment based on the CPI-U of 2.2 percent; the Occoquan Watershed Monitoring Program increases \$4,410 or 4.8 percent based on Fairfax County's share of the cost; and the contribution for Celebrate Fairfax, Inc. increases \$1,434 or 5.8 percent based on the cost of collection and disposal of waste for the annual Fairfax Fair. These increases are partially offset by a decrease of \$1,742 or 1.8 percent for the Northern Virginia Community College based on the County's share of the population served.
- ◆ The Nondepartmental Program area funding is consistent with the FY 2004 contribution of \$57,657 for the Fairfax Public Law Library.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this fund since approval of the FY 2004 Adopted Budget Plan.

FY 2005 Advertised Budget Plan Contributions

Legislative-Executive Functions/Central Service Agencies:

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Dulles Area Transportation Association	\$9,000	\$9,000	\$9,000	\$9,000

The Dulles Area Transportation Association (DATA) is a public-private, nonprofit, transportation management association dedicated to improving transportation in a 150-square mile area around Dulles Airport including the Route 28, Route 50, Route 7, and Dulles Corridor (the Greater Dulles Area). Its membership is comprised of elected officials of the Commonwealth of Virginia, Fairfax County, Loudoun County, and the towns of Herndon and Leesburg; senior executives of the Metropolitan Washington Area Airports (MWAA) and the Washington Metropolitan Area Transit Authority (WMATA); and other employer firms, property owners and business professionals, with membership open to all. The Board of Supervisors approved the first contribution for DATA in the FY 1993 budget.

Fund 119 Contributory Fund

DATA currently has 140 members; 85 are dues-paying individuals and businesses, 8 are dues-paying governmental or quasi-governmental organizations, and 47 are non-paying local representatives to the General Assembly, representatives of citizen associations, and affiliate members (e.g., Fairfax County Chamber of Commerce), none of whom are obligated to pay dues.

DATA provides a neutral public forum for identifying transportation needs within the Greater Dulles Area and generating solutions to meet them. In Calendar Year 2004, DATA will continue ridesharing awareness programs, e.g., Share the Ride Days at member employer sites in the greater Dulles area; develop localized, employer-based ride-matching programs by working with the Fairfax County Employer Outreach Team and the Metropolitan Washington Council of Governments; assist members in developing, maintaining and implementing their respective Transportation Demand Management Plans required by Fairfax County proffers; conduct at least four new transportation seminars emphasizing multi-modal approaches including heavy and light rail, bus rapid transit and highway improvements; and continue to work with the three counties affected by the new Udvar-Hazy Center of the National Air and Space museum to resolve potential transportation problems.

An amount of \$9,000 is recommended for DATA for FY 2005, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Metropolitan Washington Council of Governments	\$699,546	\$758,933	\$758,933	\$783,225

The Metropolitan Washington Council of Governments (COG) is the regional planning organization of the Washington, D.C. area's local governments. COG works toward solutions to regional problems such as transportation, affordable housing, emergency preparedness and environmental issues. Currently, 18 area jurisdictions are members, including Fairfax County. Funding for COG is provided through federal and state grants, contributed services, special contributions (fees for services) and local government contributions.

Annual COG contributions are based on the per capita rate multiplied by the population estimates provided by member jurisdictions. The COG Board of Directors' Finance Committee endorsed a recommendation by the Executive Director to increase the FY 2005 per capita rate from \$0.57456 to \$0.58835 for member contributions based on the CPI-U for the Washington-Baltimore-DC-MD-VA-WV area.

The FY 2005 Administrative Contribution totals \$616,637 and is an increase of \$23,258 or 3.9 percent over the *FY 2004 Revised Budget Plan* amount of \$593,379. COG calculates each jurisdiction's share based on the region's estimated population. The total FY 2005 County contribution to COG is \$1,009,895. In addition to the Administrative Contribution of \$616,637 and Special Contributions of \$166,588 including \$118,462 for the Regional Environmental Fund, \$29,420 for Water Resources, \$14,206 for Airport Noise, and \$4,500 for Cooperative Purchasing, for a total Fund 119 contribution of \$783,225, an amount of \$25,000 is budgeted in Fund 114, I-95 Refuse Disposal, and \$201,670 (\$180,724 for Water Resource Planning and \$20,946 for Blue Plains Users) is budgeted in Fund 401, Sewer Operation Maintenance Fund - Wastewater Management.

It should also be noted that a supplemental request from COG for a voluntary contribution of \$31,442 for the Washington Area Housing Trust Fund has not been included in the FY 2005 Advertised Budget Plan.

Fund 119 Contributory Fund

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia Regional Commission	\$362,816	\$363,759	\$363,759	\$427,988

The Northern Virginia Regional Commission (NVRC) is a regional council of local governments in Northern Virginia created in 1969 pursuant to the Virginia Area Development Act and a regionally-executed charter. In 1995, the Virginia Area Development Act was amended and renamed the Regional Cooperation Act. It sets forth the purpose of planning district commissions as follows: "...to encourage and facilitate local government cooperation in addressing, on a regional basis, problems of greater than local significance. The cooperation resulting from this Act is intended to assist local governments in meeting their own problems by enhancing their abilities to recognize and analyze regional opportunities and take account of regional influences in planning and implementing their public policies and services."

NVRC's policies and programs are established by a 42-member Board of Commissioners composed of elected officials (a majority of the Commissioners) and citizen representatives. All Commissioners are appointed by the governing bodies of NVRC's 14 member localities. The work of the Commission is supported in part by contributions from the member local governments and by appropriations from the Virginia General Assembly.

NVRC serves as a neutral forum for decision-making; provides member governments with the information necessary to make sound local and regionally beneficial decisions; provides professional and technical services to enable member governments to plan for their future individually and as a region; and carries out programs and functions at the request of member governments to supplement their own capacities or to achieve economies of scale through regional approaches. NVRC's services are divided into regional policy programs such as the legislative program; demographics and information services; environmental and land use; and human services programs.

The total FY 2005 Fairfax County funding amount is \$427,988, an increase of \$64,229 or 17.7 percent over the *FY 2004 Revised Budget Plan* of \$363,759. This amount provides for funding the annual contribution of \$374,055, as well as special contributions of \$41,146 to support the Occoquan Watershed Management Program and \$12,787 for the Four-Mile Run-off Program. The increase is primarily attributable to an increase in the per capita dues from \$0.32 to \$0.38, the first dues increase since FY 1991. The NVRC, citing lower state appropriations and declining reserves, also anticipates increasing the per capita dues rate by six cents per year for FY 2006 and FY 2007. An additional \$6,923 for the Regional Waste Reduction Program will be billed to the Department of Public Works and Environmental Services.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia Transportation Commission	\$166,789	\$160,694	\$160,694	\$166,577

The Northern Virginia Transportation Commission (NVTC) is the executive agency of the Northern Virginia Transportation District. It was established by state statute as a political subdivision of the Commonwealth of Virginia. The principal business activity of the Commission is to manage and control the functions, affairs and property of the Northern Virginia Transportation District, as defined in the Transportation Act of 1964. It represents its constituent jurisdictions (Alexandria, Falls Church, Fairfax City, Arlington County, Fairfax County and Loudoun County) on the Metro Board.

Fund 119 Contributory Fund

Each NVTC jurisdiction is assigned a percentage of the local portion of NVTC's administrative budget based on the jurisdiction's share of state aid received from NVTC in the previous year. This is determined by the application of a subsidy allocation model which projects the total amount of state aid received by the region and local jurisdictions. This model contains seven formulas that include such variables as Metro construction costs, Metrorail service costs, ridership volume and population. These calculated percentages for each jurisdiction are applied to NVTC's remaining administrative budget after other revenue sources such as state aid, interest earned and project chargebacks have been included.

The NVTC projected expenditure base for FY 2005 is \$1,098,150, a decrease of \$6,650 or 0.6 percent from the *FY 2004 Revised Budget Plan* of \$1,104,800. Despite lower budget expenditures, Fairfax County's contribution will increase slightly based on its share of revenue received by NVTC on behalf of the County. The total FY 2005 Fairfax County funding for this agency is \$166,577, an increase of \$5,883 or 3.7 percent over the *FY 2004 Revised Budget Plan* of \$160,694.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Public Technology Incorporated	\$27,500	\$27,500	\$27,500	\$27,500

Public Technology Incorporated (PTI) is the nonprofit, membership-based technology research, development and commercialization organization for all cities and counties in the United States. Through its membership, cities and counties can conduct applied research and development, as well as technology transfer functions. The National League of Cities (NLC), the National Association of Counties (NACo), and the International City/County Management Association (ICMA) provide PTI with its policy direction. Membership helps to ensure that the County remains current on emerging technologies to keep abreast of trends, challenges and innovative solutions.

An amount of \$27,500 is funded for County membership in PTI based on population and is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Virginia Association of Counties	\$178,678	\$186,562	\$186,562	\$189,090

The Virginia Association of Counties (VACo) is an organization dedicated to improving county government in the Commonwealth of Virginia. To accomplish this goal, the association represents Virginia counties regarding state legislation that would have an impact on them. The association also produces conferences, publications and programs designed to improve county government and to keep county officials informed about recent developments in the state as well as across the nation. The FY 2005 Fairfax County contribution to VACo is \$189,090, an increase of \$2,528 or 1.4 percent over the *FY 2004 Revised Budget Plan* of \$186,562. It is anticipated that the governing board of VACo will approve that organization's final FY 2005 budget in the spring of 2004.

Effective FY 2002, VACo combined its membership dues base with the National Association of Counties (NACo), with the result that members make one dues payment to VACo, but receive membership in both organizations. The amount of \$189,090 will provide sufficient funding to accommodate increased dues requirements resulting from population growth in Fairfax County.

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Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Virginia Innovation Group	\$5,250	\$5,250	\$5,250	\$5,250

The Virginia Innovation Group (VIG) is a nonprofit organization serving local governments by providing information, training and technology programs. The information services program includes inquiry research, Municipal Information Search Tool (MIST) and newsletters. MIST allows seamless Internet access to full-text local government documents by members through the IG primary server. Newsletters are provided to members periodically on innovative products, microcomputers, the Internet, and research and development. Inquiries are researched using VIG staff and a library that contains many current local government documents. Staff also conducts numerous phone interviews with various organizations. More than 2,500 local government inquiries are addressed annually. The training program utilizes informative workshops on new product development, as well as coordinates focus groups to evaluate prototypes. In addition, the training program provides access to a full line of local government-produced videos and satellite television training on topics pertinent for both management and line personnel.

During the development of the FY 1999 budget, \$5,000 was first included for membership dues to VIG for Fairfax County's share of costs based on population category. For FY 2005, these membership dues remain at \$5,250, the same level as the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Virginia Institute of Government	\$20,000	\$20,000	\$20,000	\$20,000

The Virginia Institute of Government was created by an act of the General Assembly in 1994, and is a nonprofit organization funded half by the Commonwealth of Virginia and half by local government membership contributions. It is part of the University of Virginia and its Weldon Cooper Center for Public Service. Institute membership currently totals 207 Virginia localities including 66 counties, 35 cities and 106 towns. The Institute operates with an advisory board of 18 members, each appointed for a single two-year term. It is made up of an equal number of members from the state's legislative and executive branches as well as local governments.

The Institute is an ongoing informal gathering of organizational development staff from Virginia localities established to exchange ideas and strategies for developing high-performance governments and to help the Institute identify areas of needed assistance. Work products of the Virginia Institute of Government encompass four main areas: training, technical assistance, electronic information services, and select research projects. The Institute also provides staff support to certain state legislative and study committees, currently focusing on issues involving state/local relations and tax restructuring.

The total Fairfax County FY 2005 funding for this agency is \$20,000, which is consistent with the *FY 2004 Revised Budget Plan*.

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Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Virginia Municipal League	\$87,249	\$0	\$0	\$0

As part of the FY 2004 budget deliberations, the Board of Supervisors eliminated funding for this membership as part of \$51 million in budget reductions. Consequently, no funding is included for FY 2005.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Washington Airports Task Force	\$40,500	\$40,500	\$40,500	\$40,500

The Commonwealth of Virginia, Fairfax County and the private sector support the Washington Airports Task Force. Its purpose is to develop markets, and promote domestic and foreign usage of the Metropolitan Washington Airports. Its track record has yielded hundreds of millions of dollars in economic return for the Washington region and the Commonwealth of Virginia, including investment, tourism income, trade opportunities and jobs.

Total Fairfax County funding included for this agency for FY 2005 is \$40,500 and is consistent with the *FY 2004 Revised Budget Plan*. Fairfax County's FY 2005 contribution will be used to maintain a comprehensive, proactive marketing and sales program to promote the region's air service opportunities to the world's airlines and other air service providers; encourage improvement of airport access; ensure adequate Air Traffic Control and other federal support services; advocate for regional infrastructure developments and policies that protect current surface access modes (e.g., Dulles Access Road and Route 28) to Reagan National and Dulles Airports; promote a user-friendly environment at Reagan National and Dulles Airports for air carriers, passengers and shippers; and provide professional staff and support for Fairfax County's economic and tourism initiatives.

Subtotal Legislative-Executive	\$1,597,328	\$1,572,198	\$1,572,198	\$1,669,130
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Public Safety:

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
NOVARIS	\$269,333	\$282,934	\$282,934	\$356,000

The Northern Virginia Regional Identification System (NOVARIS) utilizes state-of-the-art computer equipment to identify criminals by categorizing and matching fingerprints. It enables police to match a fingerprint found at the scene of a crime with any individual who has been arrested in the Washington metropolitan area by comparing the print or partial print with all prints in the database.

Participating Washington metropolitan area jurisdictions share costs associated with NOVARIS based on the sworn police population of each jurisdiction as approved by the NOVARIS Advisory Board on July 30, 1997. The following jurisdictions contribute to the upgrade and operation of NOVARIS: City of Alexandria (8.853% of total cost), Arlington County (11.438%), City of Fairfax (2.023%), Fairfax County (50.795%), City of Falls Church (0.995%), Prince William County (10.908%), Montgomery County (7.494%), and Prince George's County (7.494%). The system is housed in Fairfax County and is staffed by personnel contributed by the

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participating jurisdictions. Fairfax County exercises a fiduciary responsibility for the financial management and operation of NOVARIS with the County contribution made through the Contributory Fund.

The total Fairfax County FY 2005 contribution of \$356,000 is an increase of \$73,066 or 25.8 percent over the FY 2004 Revised Budget Plan amount of \$282,934. The increase is primarily due to maintenance/service fees to recognize post-warranty maintenance agreements. The total contribution consists of \$241,957, which represents the County's annual share of costs associated with operations and upgrades of NOVARIS and \$114,043 in funding for lease agreements and other costs associated with equipment that is specific to Fairfax County operations.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Partnership For Youth	\$50,000	\$50,000	\$50,000	\$50,000

The Board of Supervisors first approved funding of \$50,000 for the Partnership for Youth's mentoring program in FY 2000. The Fairfax Partnership on Youth was created in 1997 as an outgrowth of the Community Initiative to Reduce Youth Violence (CIRYV). Its mission is to bring the community together to reduce youth violence and promote positive youth development. This agency seeks to reduce youth violence by facilitating a forum for public and private providers to collaborate, evaluate and create programs, activities and services to better integrate activities, fill gaps, and avoid duplication of efforts in the provision of services to youth in the community.

Among the types of initiatives undertaken by the Partnership for Youth include coordination of the Fairfax Mentoring Partnership; provision of the Support on Suspension (S.O.S.) effort, a voluntary community-based program designed to provide students in grades 6-12 with an opportunity to stay abreast of academic work while out of school due to suspension; an After-School Program for middle school-age youth to minimize involvement in violence or other risky behaviors; youth services information to provide the community with needed resources; the Learning Circle Gang Prevention Initiative, focused on the prevention of gang activity in the Springfield/Franconia area; and advocacy for youth on relevant topics.

The Fairfax County contribution for FY 2005 remains at the FY 2004 level of \$50,000 and will be used to supplement funds received from the Commonwealth of Virginia as well as corporate and other private funding sources.

Subtotal Public Safety	\$319,333	\$332,934	\$332,934	\$406,000
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Health and Welfare:

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Health Systems Agency of Northern Virginia	\$86,750	\$86,750	\$86,750	\$86,750

The Health Systems Agency (HSA) of Northern Virginia is a regional body charged with coordinating and improving the health care system for Northern Virginia. To accomplish this, the agency establishes short-term objectives and long-range goals, as well as prepares annual implementation plans. In addition, HSA reviews all health-related federal grant applications submitted by participating jurisdictions to evaluate the need for new health services in the area. Member jurisdictions include the counties of Fairfax, Arlington, Prince

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William and Loudoun, as well as the cities of Fairfax, Alexandria, Manassas and Falls Church. Funding contributions to HSA from local jurisdictions are encouraged but are not required.

The Health Systems Agency established a per capita contribution standard of \$0.10 approximately ten years ago. Although Fairfax County has grown significantly in population since that time, the Health Systems Agency's local jurisdiction contribution requests have remained constant due to contributions from other sources. In FY 2005, revenue of \$440,433 is projected to be received from four sources: the Virginia Department of Health, \$137,420 or 31.2 percent; grants and contracts, \$125,593 or 28.5 percent; local government contributions, \$175,720 or 39.9 percent, and interest earnings and miscellaneous income of \$1,700 or 0.4 percent. Fairfax County is the largest local government contributor, providing \$86,750 or 49.4 percent of the support received from the local government units.

The FY 2005 Fairfax County funding amount for the Health Systems Agency is \$86,750, which is the same level as the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia Healthcare Center/District Home of Manassas	\$580,094	\$891,623	\$891,623	\$976,381

The counties of Fairfax, Fauquier, Loudoun and Prince William as well as the City of Alexandria established the Northern Virginia Healthcare Center Commission in 1987. Each jurisdiction is represented by a member on the Commission, which operates a long-term healthcare facility that opened in May 1991 and maintains 180 nursing home beds at the Northern Virginia Healthcare Center (nursing facility). The Northern Virginia Healthcare Center provides nursing care on a 24-hour basis, which includes professional observation, administration of medications and physician-prescribed treatments. Other services include special diets, recreational activities, physical and occupational therapy, and arrangements for physician, laboratory and radiology services.

The facility is adjacent to the adult care residence (District Home), which is operated through an agreement with Birmingham Green Adult Care Residence. This 64-bed facility is also under the auspices of the Commission. This facility primarily provides room and board, along with assistance in activities of daily living for the aged and homeless. Nursing consultation is available, and medical services are arranged either through the staff of the nursing home or other community services. Residents are admitted based on sponsorship by their jurisdiction's Public Welfare/Social Services Department. The District Home is a shelter for the aged and homeless who are indigent but self-sufficient, mobile and independent in their activities.

Operating costs for the facility are partially covered through the Medicaid and General Relief programs at the maximum rates established by the state. To the degree that these funds are inadequate to cover the full costs of the operation of the facility, the sponsoring jurisdictions then subsidize the home on a user formula basis. The combined facilities are commonly known as Birmingham Green. Each jurisdiction pays for Personnel Services and Operating Expenses at a level proportionate to the number of the jurisdiction's residents at the home. The estimated contributions included in this budget are for planning purposes. Each jurisdiction is billed for its utilization based on the actual number of beds per day, month and year.

From 1992 to 2001, jurisdiction contributions were held artificially low primarily due to increased Medicaid reimbursement rates, the refinancing of general revenue bonds that decreased interest expense, and the conversion of beds from assisted living to nursing home, which more than doubled the other revenue for these services. However, by FY 2002, Medicaid shortfalls and shortages for licensed nursing professionals, which drove up labor costs, resulted in significant increases to participating jurisdictions despite a relatively stable census served at the facility. In FY 2004, continued Medicaid shortfalls, a 90 percent increase in liability insurance based on the market, and health insurance and workers compensation premium increases resulted in an increase of 53.7 percent in Fairfax County's contribution.

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The total FY 2005 Fairfax County recommended funding for these facilities is \$976,381, which is an increase of \$84,758 or 9.5 percent over the *FY 2004 Revised Budget Plan*. This is primarily due to an increase of 23.8 percent in the subsidy rate for the District Home from \$37.35 per day to \$46.24 per day based on labor costs and significant increases in health insurance premiums as well as increased professional and general liability insurance premiums, in conjunction with Medicaid rates that have not kept pace. In addition, the facility has identified the need to generate modest reserves of \$188,546 or 1.5 percent of operating expenses in order to ensure continuity of operations. The rate for the nursing facility is anticipated to remain at \$18.85 per day.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Volunteer Fairfax	\$282,247	\$282,247	\$282,247	\$282,247

Volunteer Fairfax is a private, nonprofit corporation created in 1975 and incorporated in the Commonwealth of Virginia. The center promotes volunteerism through a network of over 700 nonprofit agencies by mobilizing people and other resources to improve the community. Its primary goals are: to assist private nonprofit and public agencies in developing strong, efficiently managed organizations and volunteer programs; to increase corporate and citizens' direct involvement in the community; to provide programs and services through partnerships that contribute to the resolution of community issues; and to increase the public's awareness of both the need for and the benefits of volunteer service to the Fairfax County community. Through a comprehensive strategic planning process in 2003, Volunteer Fairfax's Board of Directors revised the center's mission to include regional leadership and expertise in volunteerism and nonprofit management. The center receives funding from Fairfax County as its sole local government source. In addition to the annual contribution of \$282,247, Fairfax County provides in-kind office space to the center at 10530 Page Avenue, the value of which is estimated to be \$25,500. Therefore, the total County contribution represents 49.5 percent of the estimated \$622,247 in projected revenues/support for this agency in FY 2005.

The Fairfax County FY 2005 funding amount for this agency of \$282,247 is consistent with the *FY 2004 Revised Budget Plan*.

Subtotal Health and Welfare	\$949,091	\$1,260,620	\$1,260,620	\$1,345,378
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Parks, Recreation and Cultural:

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Arts Council of Fairfax County	\$204,362	\$207,727	\$207,727	\$209,585

Established in 1964, the Arts Council of Fairfax County is a private, nonprofit organization whose goals are to encourage, coordinate, develop and meet the needs of County residents and organizations for cultural programs. It develops and maintains a broad range of visual and performing arts programs designed to contribute to the growth of an integrated area-wide cultural community. It also supports and encourages the development of local artists and organizations by providing opportunities to reach new audiences through participation in Arts Council-sponsored activities.

The FY 2005 Fairfax County contribution of \$209,585 to this agency is an increase of \$1,858 or 0.9 percent over the *FY 2004 Revised Budget Plan* of \$207,727 in order to fund salary adjustments. The County's contribution represents 21.4 percent of the total projected revenue of \$980,585. Other revenue sources include the Fairfax County Arts Group funding, \$120,000; the Virginia Commission Challenge Grant, \$27,900;

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the Virginia Commission Government Grant, \$5,000; contributions and other grants, \$270,000; membership fees, \$20,000; program fees, \$275,000; equipment/space rental, \$18,000; video production, \$30,000; interest, \$5,000; and other miscellaneous charges, \$100.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Arts Council of Fairfax County - Arts Groups Grants	\$120,000	\$120,000	\$120,000	\$120,000

In 1980, the Arts Council Advisory Panel was established to institute a grant system for County arts organizations. The Advisory Panel is the official entity established by the Arts Council for evaluating and ranking all art requests for funds, support services and facilities support from the Fairfax County government. This panel reviews all applications from local arts organizations, and based on eligibility and evaluating criteria, makes recommendations to the County Board of Supervisors for approving grants. It also encourages County arts organizations to seek contributions from a wide range of sources.

The total FY 2005 funding included for the Arts Council of Fairfax County - Arts Groups Grants is \$120,000, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Dulles Air and Space Museum	\$240,000	\$240,000	\$240,000	\$240,000

Fairfax County made its first contribution to the Smithsonian National Air and Space Museum for the Dulles Center project in FY 2000 and has provided a total of \$1,380,000 through FY 2004. The projected cost of the Center is approximately \$311 million. It is anticipated that the Dulles Center will attract an annual visitorship of approximately 3,000,000, which will bring income to the area. Education will be a vital part of the mission of the Center. There will be classrooms and expanded programs for educators and students within the County and beyond. The goal will be to teach young people about America's aviation and space heritage, and emphasize the importance of technology. The facility opened in December 2003 as part of the anniversary of the Wright Brothers' first flight.

The FY 2005 funding included for the Dulles Air and Space Museum is \$240,000, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Fairfax Symphony Orchestra	\$246,964	\$246,964	\$246,964	\$252,518

The Fairfax Symphony Orchestra (FSO) is a nonprofit organization chartered by the Virginia State Commission in 1966. A mixture of public and private contributions supports the orchestra. The FSO provides County residents with the opportunity to hear and learn about symphonic and ensemble music. The orchestra sponsors a variety of programs, including its own concert series, programs in the public schools, master classes for young music students, chamber orchestra for young adults, and the special music collection in the Fairfax County Public Library.

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The County's FY 2005 contribution to the Fairfax Symphony is \$252,518, which includes an increase of \$5,554 or 2.2 percent based on Fairfax County's share of salary increases.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia Regional Park Authority	\$1,680,636	\$1,775,861	\$1,775,861	\$1,807,018

The Northern Virginia Regional Park Authority (NVRPA) is a multi-jurisdictional, special-purpose agency established to provide a system of regional parks for the Northern Virginia area. It operates a combined 19 major regional parks and various historic and conservation-oriented facilities, lands, trails, and recreational facilities. The parks include: Algonkian, Brambleton, Bull Run, Fountainhead, Meadowlark Gardens, Carlyle House, Cameron Run, Hemlock Overlook, Pohick Bay, Upton Hill, Potomac Overlook, Red Rock, Sandy Run, and W&OD Railroad Park. In addition, NVRPA owns and preserves over 10,000 acres of land. It is estimated that in FY 2005, approximately 80 percent of NVRPA's funding will come from park revenues and 20 percent from the Park Authority's six member jurisdictions. This means that every local dollar invested is matched by four generated through park revenues. The local jurisdictions participating include the cities of Falls Church, Fairfax and Alexandria, and the counties of Arlington, Loudoun and Fairfax.

Current projections indicate that \$4,343,544 will be expended from the NVRPA's General Fund and \$10,130,156 will be expended from the NVRPA's Enterprise Fund for a total of \$14,473,700. The NVRPA is asking member jurisdictions for \$2,816,864 which is an increase of \$68,701 or 2.5 percent over the FY 2004 contribution of \$2,748,163. Fairfax County's share for the Northern Virginia Regional Park Authority in FY 2005 is \$1,807,018, which is \$31,157 or 1.8 percent over the *FY 2004 Revised Budget Plan* of \$1,775,861.

Fairfax County comprises 64.15 percent of the total population served by this agency projected for FY 2005, which is a slight decrease from the 64.62 percent figure for the FY 2004 budget. Localities' contributions are based upon their percentage of the total population as provided by the U.S. Bureau of the Census.

It should be noted that in addition to the operating contribution, an amount of \$2,250,000 has been included in Fund 306, Northern Virginia Regional Park Authority, as the FY 2005 annual capital contribution.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Reston Historic Trust	\$20,000	\$20,000	\$20,000	\$20,000

Fairfax County has provided annual funding of \$20,000 to the Reston Historic Trust since FY 2000. This contribution assists in the operational costs of the Reston Museum, located at Lake Anne Plaza. The museum, which is now in its sixth year of operation, has evolved as a focal point in the community, hosting special events, weekend programs and lectures, and providing exhibits which depict Reston's past and future.

As part of its mission, the Trust promotes the social and economic vitality of Reston. A Revitalization Study was completed in FY 2003 and the Trust's Executive Director worked closely with the Area Revitalization Consortium to develop and support the passage of the Revitalization Policy Plan Amendment, which was adopted by the Board of Supervisors. In FY 2005, the agency will continue its efforts on revitalization, education and community outreach.

The County's FY 2005 contribution to the Reston Historic Trust is \$20,000, which is consistent with the *FY 2004 Revised Budget Plan*.

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Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
The Claude Moore Colonial Farm	\$31,500	\$31,500	\$31,500	\$31,500

The Claude Moore Colonial Farm at Turkey Run, designated a historical site, is the only privately operated national park in the United States. The park's 18th Century living history family farm site authentically and realistically recreates the social, technological, environmental, and cultural living conditions faced by Northern Virginians of ordinary means in 1771. For 29 years, it has offered a rare, hands-on learning experience about the basics of life, food, shelter and the environment during the Colonial period. Staff continues to enhance the "Colonial Day" handbook for Fairfax County and others studying colonial Virginia history. These materials are available free on the Farm's website and are used by teachers creating this program for their third and fourth grade classes. The Farm has received national recognition for its innovative educational programming, which reaches over 50,000 persons a year, including thousands of students in Fairfax County.

The FY 2005 level of support of \$31,500 is consistent with the *FY 2004 Revised Budget Plan*. This support provides a critical component in an operating budget generated primarily from weather-dependent, self-supporting programs and fundraising events. The contribution will help ensure continuation of Farm programs to Fairfax County residents – especially the Environmental Living Program, the Colonial Experience Program, the school visits to the 18th Century Farm Site, the horticultural and animal education programs, and the 18th Century Market Fairs, along with the special-focus monthly programs on the Farm site. The County's contribution represents 7.5 percent of the Farm's projected revenue of \$421,500 for FY 2005. Other revenue sources include program fees, pavilion rentals, membership dues, endowment income, contributions from the National Park Service and private donations.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Town of Vienna Teen Center	\$40,000	\$40,000	\$40,000	\$40,000

The Vienna Teen Center is operated by the Town of Vienna Parks and Recreation Department. The Center, known as Club Phoenix, provides local teenagers with positive, supervised recreational and educational programs and activities. Contributions made by the County assist the Town of Vienna in the operation and improvement of the Center. The contributions supplement expenses for staffing the Teen Center, programming, and the purchase of materials and supplies.

The Board of Supervisors first approved \$40,000 in funding for the Teen Center in FY 2001. The amount included \$20,000 to supplement operational expenses at the Center including the purchase of capital equipment and \$20,000 for the expansion of teen programs, activities and special events and staff required for planning, implementing and supervising the expanded operations. The FY 2005 contribution of \$40,000 represents 28.9 percent of the Center's projected expenditure and revenue requirements of \$138,452 and is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Virginia Opera Company	\$25,000	\$25,000	\$25,000	\$25,000

The Virginia Opera Company fosters appreciation of the arts through a variety of educational programs offered to schoolchildren. In the current 2003-2004 season, Virginia Opera Company will present four fully

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staged operas at the George Mason University Center for the Arts. It anticipates continuing that level for FY 2005. Furthermore, the Virginia Opera's education program provides County students with access to age-appropriate opera presentations at their schools.

The Virginia Opera Company first received a County contribution of \$25,000 in FY 1999. The FY 2005 contribution for the Virginia Opera Company continues that level of funding, which is also consistent with the *FY 2004 Revised Budget Plan*. The contribution represents approximately 1.8 percent of the Opera Company's projected revenue of \$1,400,147 for FY 2005.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Wolf Trap Foundation for the Performing Arts	\$25,000	\$25,000	\$25,000	\$25,000

This is a private/public partnership founded in 1968 between the Wolf Trap Foundation and the National Park Service for the operation of the Wolf Trap Farm Park for the Performing Arts in Vienna, Virginia. The partnership was founded through a gift of land to the United States Government. The National Park Service maintains the property and conducts parking and audience management.

The Foundation, with a \$23 million budget, is responsible for all other aspects of running the facility, including the presentation of a wide variety of performances and education programs. Foundation programs reach approximately 500,000 people in Fairfax County each year at two sites: the Filene Center, a 7,000-seat outdoor amphitheater in a park-like setting, and the Barns of Wolf Trap, two 18th Century barns reconstructed at Wolf Trap using original building materials and techniques.

Since 1999, Fairfax County has contributed \$25,000 to Wolf Trap to support the Foundation's efforts to provide Fairfax County citizens with access to the best possible performing arts and position Fairfax County nationally as a leader in the arts and arts-in-education. The amount is not based on a formula, per capita, or any other formal agreement. The FY 2005 Fairfax County contribution of \$25,000 is consistent with the *FY 2004 Revised Budget Plan*.

Subtotal Parks, Recreation & Cultural	\$2,633,462	\$2,732,052	\$2,732,052	\$2,770,621
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Community Development:

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Architectural Review Board	\$3,500	\$3,500	\$3,500	\$3,500

The Architectural Review Board (ARB) administers the Historic Overlay District provisions in the County's Zoning Ordinance and advises the Board of Supervisors (BOS) on other properties that warrant historic preservation through historic district zoning, proffers or easements. There are now 13 Historic Overlay Districts, with the potential for several more. The BOS frequently requests advice on the preservation of historic structures as part of the County's development review process and the Open Space and Historic Preservation Easement program.

The ARB is comprised of 11 members who have demonstrated knowledge and interest in the preservation of historical and architectural landmarks. The amount funded for FY 2005 is \$3,500, which is consistent with the *FY 2004 Revised Budget Plan*.

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Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Commission for Women	\$6,916	\$6,916	\$6,916	\$6,916

The Commission for Women is an 11-member board created by the Board of Supervisors in 1971 to promote the equality of women and girls in Fairfax County, to advise the Board on the concerns of Fairfax County's women and girls, and to communicate those concerns to the general public. The Commission also presents possible solutions and policy reforms for problems that affect women and girls, and assists in developing programs and services that meet the needs of all the County's women. In addition, the Commission supports efforts to provide information to female business owners.

The total FY 2005 Fairfax County contribution to the Commission for Women is \$6,916, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Fairfax County History Commission	\$26,022	\$26,022	\$26,022	\$26,022

The History Commission was created by the Board of Supervisors in 1969 to advise County government and generally promote the public interest in matters concerning the history of Fairfax County. There are 20 members who are appointed by the Board of Supervisors for three-year terms and who may be reappointed. The Commission engages in educational, preservation and research activities to promote interest in the County's historical past and also provides advisory and liaison services to ensure preservation of historic County records and sites. Major programs include: educational activities, cooperative ventures with local universities in implementing history programs, liaison functions with state/national historic preservation organizations, historic record indexing projects, archaeology programs and expansion of photographic archives.

The FY 2005 Fairfax County funding included for this agency is \$26,022, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Celebrate Fairfax, Incorporated	\$19,189	\$24,864	\$24,864	\$26,298

Celebrate Fairfax, Incorporated was formed to develop educational or entertainment products, services, and events that promote a sense of community among those who live or work in Fairfax County and to coordinate the annual Fairfax Fair. This urban fair symbolizes unity among the civic, business and governmental sectors and demonstrates how public and private partnerships can work together to provide the best for the citizens of Fairfax County at a low cost. The Corporation also produces "Fairfax Fine ArtsFest," a new event introduced in 2003, as well as "Fall for Fairfax," Fairfax County's annual environmental festival sponsored by the Fairfax County Board of Supervisors.

An amount of \$26,298 is funded for FY 2005 to be used for clean-up costs associated with the Fairfax Fair pursuant to the Memorandum of Agreement between the County Board of Supervisors and Celebrate Fairfax, Inc. This amount represents an increase of \$1,434 or 5.8 percent over the *FY 2004 Revised Budget Plan* of \$24,864 and is attributable to increased costs associated with the collection and disposal of waste tonnage

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collected at the Fairfax Fair. It should be noted that Celebrate Fairfax, Inc. receives a high level of community and corporate support, both financial and in-kind. It is anticipated that the Corporation will also continue to receive significant in-kind support from various County agencies in FY 2005 to support the Fairfax Fair.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia Community College	\$100,132	\$99,074	\$99,074	\$97,332

Northern Virginia Community College (NVCC) is a comprehensive institution of higher education offering programs of instruction generally extending not more than two years beyond the high school level. The College currently has five campuses (Alexandria, Annandale, Loudoun, Manassas and Woodbridge) with permanent facilities constructed on each site. Each year, the College serves more than 60,000 students in credit-earning courses and 25,000 students in non-credit (continuing education) activities.

NVCC projects FY 2005 expenditures of \$187,429 for base operating requirements. This amount includes \$166,929 for General Administration (President's Office, College Board travel and memberships, student scholarships, loans, and grants), \$18,000 for Community Services (community information), and \$2,500 for a contingency reserve. The base, which is funded by the governing bodies of the local jurisdictions served by the College and any fund balances, supports additional services that cannot be provided under the College's annual state fiscal appropriations. For example, local funding provides for increased matching loan funds and support of community service activities. This local funding is for Operating Expenses only and is not applied toward Personnel Services. The local jurisdictions served by the College are requested to contribute their share of the College's base expenditure, which is calculated on a per capita basis as reported by the College using population figures from the Weldon Cooper Center for Public Service.

The FY 2005 Fairfax County contribution to this agency for operations and maintenance is \$97,332, a decrease of \$1,742 or 1.8 percent, due primarily to shifts in population among the contributing jurisdictions. This amount reflects the County's share of the services provided to Fairfax County residents as reported by the College and is 51.9 percent of the College's base expenditure requirement for FY 2005.

In addition, County funding of \$905,670 will be included in Fund 303, County Construction, for an annual capital contribution to the College as part of a proposed three-year program to phase in the per capita contribution for capital improvements to \$1 per capita. Funding provides for the continued construction and maintenance of various capital projects on college campuses within the NVCC system. The funding formula for determining the annual contribution level has been revised based on the capital requirements of NVCC over the next six years. The FY 2005 funding level reflects \$0.90 per capita based on a population figure provided by the Weldon Cooper Center. A phased approach has been recommended to increase funding by \$0.10 per capita per year until FY 2006 when the County's contribution will equal \$1.00 per capita.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia Soil and Water Conservation District	\$351,112	\$344,947	\$344,947	\$397,446

The Northern Virginia Soil and Water Conservation District (NVSWCD) is an independent subdivision of the Commonwealth of Virginia to provide leadership in the conservation and protection of Fairfax County's soil and water resources. It is governed by a five-member Board of Directors, three of whom are elected every four years by the voters of Fairfax County and two who are appointed by the Virginia Soil and Water Conservation Board. Technical assistance and information are provided to state and local government agencies as well as private citizens. The goal of the NVSWCD is to continue to improve the quality of the

Fund 119 Contributory Fund

environment and general welfare of the citizens of Fairfax County by providing them with a means of dealing with soil, water conservation and related natural resource problems. It provides County agencies with comprehensive environmental evaluations for proposed land use changes with particular attention to the properties of soils, erosion potential, drainage and the impact on the surrounding environment.

In FY 2001, Fairfax County entered into a partnership with the NVSWCD to support the cost of soil mapping the southeastern portion of the County. Under the agreement, the U.S. Department of Agriculture's Natural Resource Conservation Service (NRCS) provides a survey team. Fairfax County's portion of the annual cost of the Soil Survey Project is \$195,000 annually; however, a delay in finalizing the agreement with the NRCS resulted in the carryover of \$160,000 of the soils mapping project funds into FY 2002. The drawdown of the County's allocation began in FY 2003. It is anticipated that \$192,007 will have been spent by the end of FY 2004, with \$106,357 to be carried over to FY 2005, requiring an FY 2005 allocation of \$74,680.

NVSWCD projects FY 2005 expenditures of \$463,207 for its base operating requirements. The FY 2005 County share for base operating requirements is \$322,766. With the \$74,680 special contribution detailed above, the FY 2005 County contribution totals \$397,446 or 61.7 percent of the agency's FY 2005 anticipated revenues to support expenditures totaling \$644,244. This represents an overall increase of \$52,499 or 15.2 percent over the *FY 2004 Revised Budget Plan*. Other revenue sources include the State, NVSWCD, grants, interest, and other miscellaneous revenues, as well as a beginning balance of \$183,708.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia 4-H Education Center	\$25,000	\$25,000	\$25,000	\$25,000

The Northern Virginia 4-H Educational Center was developed in cooperation with the Virginia Cooperative Extension Service. The Center currently serves 19 localities in Northern Virginia with approximately 50 percent of the program participants being Fairfax County residents. This educational and recreational complex for youth and adults residing in Northern Virginia is located in Front Royal, Virginia. County funding will be used toward capital improvements such siding and door replacement, carpet replacement, renovation of the James E. Swart Animal Center, and ropes course equipment replacement, as well as to help minimize camping fees so more young people can attend.

The total FY 2005 Fairfax County funding included for this agency is \$25,000, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Occoquan Watershed Monitoring Program	\$86,909	\$91,240	\$91,240	\$95,650

The Occoquan Watershed Monitoring Program (OWMP) and the Occoquan Watershed Monitoring Laboratory (OWML) were established to ensure that water quality is monitored and protected in the Occoquan Watershed. The cost of the OWMP is equally divided between water supply and sewage users. As a result, 50 percent of Operating Expenses is supported by the Fairfax County Water Authority and 50 percent by the participants: Fairfax, Fauquier, Loudoun and Prince William counties, and the cities of Manassas and Manassas Park. The Watershed Monitoring Program Funding Agreement of 1988 requires that Fairfax County provide 12.5 percent of the direct costs.

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The total amount included for Fairfax County's FY 2005 share is \$95,650 based upon agency projections. This represents an increase of \$4,410 or 4.8 percent over the *FY 2004 Revised Budget Plan* of \$91,240. In addition, it should be noted that with the waiver of the agency's budgeted indirect costs by Virginia Tech, the Fairfax County contribution represents 10.15 percent of the agency's total budget.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Southeast Fairfax Development Corporation	\$142,250	\$142,250	\$142,250	\$142,250

The Southeast Fairfax Development Corporation (SFDC) is a private, nonprofit organization that operates under a Memorandum of Understanding between the Fairfax County Board of Supervisors and the SFDC. The Corporation promotes, encourages, facilitates and guides economic development and revitalization on the 7.5 mile length of Richmond Highway from the Capital Beltway to Fort Belvoir, the largest of the County's seven designated revitalization areas. It provides marketing and promotion aimed at business attraction and retention; direct assistance to developers and businesses; and to a lesser degree, land use planning and coordination with the Richmond Highway community. It is this community consensus that makes revitalization/redevelopment possible. SFDC is committed to improving the quality of life, creation and retention of jobs, community appearance, and increased tax base. Its 18-member volunteer Board of Directors is representative of the community.

Over \$370 million in private investment in Richmond Highway projects was anticipated in 2004. For FY 2005, the SFDC envisions continuing its current services with a continuing emphasis on marketing and promotion. SFDC has begun a new Richmond Highway Façade Improvement Program, approved by the Board of Supervisors in May 2003. It is intended to encourage the improvement of the appearance of numerous older buildings in a one-mile stretch of Richmond Highway in the Hybla Valley area.

SFDC continues to foster growth in existing businesses, while simultaneously promoting the physical renovation of the area through initiatives involving beautification, developmental planning, and ongoing market studies and needs assessments. The total FY 2005 Fairfax County contribution for SFDC is \$142,250, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
VPI/UVA Education Center	\$50,000	\$50,000	\$50,000	\$50,000

In FY 1995, Fairfax County signed an agreement with the City of Falls Church, the Virginia Polytechnic Institute and State University (VPI), and the University of Virginia (UVA) to provide support for a new Education Center to be constructed in Falls Church. As part of this agreement, the Board of Supervisors agreed to waive all development/regulatory fees and costs, and provide review and inspection services necessary for the development of this center. In addition to one-time FY 1996 sewer availability and connection charges of \$70,881, the County agreed to contribute an annual amount of \$50,000 toward the facility, to be paid each year for 20 years, commencing in FY 1995. The total value of this 20-year contribution will be \$1,000,000.

The total FY 2005 Fairfax County contribution for the VPI/UVA Education Center is \$50,000, which is consistent with the *FY 2004 Revised Budget Plan*.

Fund 119 Contributory Fund

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Women's Center of Northern Virginia	\$29,942	\$29,942	\$29,942	\$29,942

The Women's Center is a private, nonprofit organization that provides personal and professional development services to women in Northern Virginia. Since FY 1978, the Board of Supervisors has contributed to this center in order to provide free or sliding-fee scale services to Fairfax County female residents who are unemployed, separated, abandoned or divorced, and the head of a household. Services include individual and group workshop sessions for women covering such areas as divorce, separation, financial planning and legal rights. The Women's Center responds to approximately 84,000 requests for service annually, of which 73 percent come from County residents.

In FY 2005, the Center anticipates receiving approximately 61,320 requests for services from County residents to meet the interrelated psychological, practical, legal and financial needs of these County residents, many of whom are financially disadvantaged and require low-cost services. Access to these services enables community members to become self-sufficient.

The total FY 2005 Fairfax County contribution included for this agency is \$29,942, which is consistent with the *FY 2004 Revised Budget Plan*.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Washington Area Housing Partnership	\$4,000	\$4,000	\$4,000	\$4,000

This contribution represents membership fees in the Washington Area Housing Partnership, a component of the Metropolitan Washington Council of Governments (COG). This organization is a regional, public/private housing partnership that addresses housing issues in the Washington Metropolitan Area. The Partnership undertakes a neighborhood initiative in each of the Northern Virginia, DC, and suburban Maryland regions each year.

During deliberations on the FY 1999 Advertised Budget Plan, the Board of Supervisors first approved recurring funding in the amount of \$4,000 for membership fees in the Washington Area Housing Partnership. In FY 2005, funding of \$4,000 is included based upon the aforementioned membership fee, which is unchanged from FY 2004.

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Northern Virginia Conservation Trust Partnership	\$241,345	\$245,207	\$245,207	\$250,602

During their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors funded a non-recurring (one-time) amount of \$209,076 for the Northern Virginia Conservation Trust Partnership (NVCT) (formerly the Fairfax Land Preservation Trust). An amount of \$170,000 was funded to enable the County to further its conservation efforts and meet public need without creating new County positions. This amount included \$80,000 for land costs/purchases directly related to conservation easements, \$45,000 for public outreach funding to support staff and material for educating the public about conservation, and \$45,000 for administrative support for staff and materials for the management of Fairfax County conservation efforts. It was anticipated that the contribution amount would be partially matched by approximately \$75,000 in other

Fund 119 Contributory Fund

contributions to the Trust in FY 2001. The County's total contribution also included \$39,076 that was paid to the Park Authority to eliminate the balance of a loan obligation associated with seed money for the Trust and office space provided by the Park Authority.

In FY 2002, Fairfax County entered into a three-year Memorandum of Understanding (MOU) with the NVCT. For that first year, the County's contribution was set at \$235,000 to be adjusted annually based on the CPI-U. Anticipating an extension of the MOU for FY 2005, a contribution of \$250,602 has been included which is based on a 2.2 percent increase in the CPI-U.

Subtotal Community Development	\$1,086,317	\$1,092,962	\$1,092,962	\$1,154,958
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Nondepartmental:

Fairfax County	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Fairfax Public Law Library	\$57,657	\$57,657	\$57,657	\$57,657

The mission of the Fairfax Public Law Library is to promote justice by providing all citizens with access to legal information. The legal resources available in the Law Library are not available to the public at any other single location within the County. In 2001, Fairfax County, the Clerk of the Court, and the Fairfax Bar Association (FBA) entered into an agreement with regard to the Law Library. The agreement provides that Fairfax County, through the Fairfax County Public Library (FCPL), shall have primary responsibility for the administration of the Law Library, while the FBA has primary responsibility for its management.

The Law Library receives almost 70 percent of its funding from assessments of \$4 on civil case filings in the General District and Circuit Courts. This is projected at \$230,000 in FY 2005. The annual contribution of \$57,657 from the County is provided to assist the Law Library with operational costs. Other revenue includes \$10,000 from the Fairfax Bar Foundation, \$2,000 from the Friends of the Law Library, \$24,600 earned for Library services including copier charges, and \$2,900 in miscellaneous income for a total of \$327,157.

Located in the Fairfax County Judicial Center, the Fairfax Public Law Library assists the public as well as members of the legal community with locating sources for legal information and provides bibliographic instruction. In addition to the collection, the Law Library has four carrels (work stations) dedicated to providing general information on divorce, immigration, estate planning and employment for patrons, and five computer work stations where the public may access legal materials on CD-ROMs as well as online databases.

The Fairfax Public Law Library serves more than 60,000 patrons each year, more than half of which are not attorneys. Many are in need of legal information because they are unable to afford legal representation but do not qualify for free legal services. The remaining patrons include prosecutors, public defenders, judges, lawyers and other members of the legal profession.

The total FY 2005 Fairfax County funding for this agency is \$57,657, which is consistent with the *FY 2004 Revised Budget Plan*.

Subtotal Nondepartmental	\$57,657	\$57,657	\$57,657	\$57,657
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Fund 119 Contributory Fund

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 119, Contributory Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$239,708	\$60,657	\$104,267	\$104,267
Transfer In:				
General Fund (001)	\$6,507,747	\$7,048,423	\$7,048,423	\$7,349,477
Total Transfer In	\$6,507,747	\$7,048,423	\$7,048,423	\$7,349,477
Total Available	\$6,747,455	\$7,109,080	\$7,152,690	\$7,453,744
Expenditures:				
Legislative-Executive Functions/Central Services				
Agencies	\$1,597,328	\$1,572,198	\$1,572,198	\$1,669,130
Public Safety	319,333	332,934	332,934	406,000
Health and Welfare	949,091	1,260,620	1,260,620	1,345,378
Parks, Recreational and Cultural	2,633,462	2,732,052	2,732,052	2,770,621
Community Development	1,086,317	1,092,962	1,092,962	1,154,958
Nondepartmental	57,657	57,657	57,657	57,657
Total Expenditures	\$6,643,188	\$7,048,423	\$7,048,423	\$7,403,744
Total Disbursements	\$6,643,188	\$7,048,423	\$7,048,423	\$7,403,744
Ending Balance¹	\$104,267	\$60,657	\$104,267	\$50,000

¹ For several contributory agencies where Fairfax County funding is based upon actual usage that can fluctuate, unused appropriation falls to fund balance, which is then reappropriated after leaving a nominal balance for flexibility.

Contributory Fund Fund 703 - NOVARIS

Non-Appropriated Funds

Fairfax County exercises a fiduciary responsibility for the financial management and operation of the Northern Virginia Regional Identification System (NOVARIS). Therefore, this fund is displayed here for information. Participating Washington Metropolitan Area jurisdictions share costs associated with NOVARIS based on the sworn police population of each jurisdiction as approved by the NOVARIS Advisory Board on July 30, 1997.

The Fairfax County contribution is made through the Contributory Fund. The total Fairfax County FY 2005 contribution is \$356,000. The total contribution consists of \$241,957, which represents the County's annual share of costs associated with operations and upgrades of NOVARIS and \$114,043 in funding for lease agreements and other costs associated with equipment that is specific to Fairfax County operations. See the NOVARIS Fund Statement on the next page.

Contributory Fund Fund 703 - NOVARIS

FUND STATEMENT

Fund Type G70, Trust and Agency Funds

Fund 703, Northern Virginia Regional
Identification System (NOVARIS)

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$59,303	\$26,452	\$44,363	\$27,911
Revenue:				
Interest on Investments	\$2,531	\$529	\$529	\$529
Fairfax County (Police and Sheriff)	269,333	282,934	282,934	356,000
Arlington County	48,604	51,995	51,995	54,484
Prince William County	46,353	49,586	49,586	51,959
City of Fairfax	8,597	9,196	9,196	9,636
City of Falls Church	4,228	4,523	4,523	4,740
City of Alexandria	37,620	40,244	40,244	42,171
Montgomery County	31,845	34,066	34,066	35,697
Prince Georges County	31,845	34,066	34,066	35,697
Total Revenue:	\$480,956	\$507,139	\$507,139	\$590,913
Total Available	\$540,259	\$533,591	\$551,502	\$618,824
Expenditures:				
Operating Expenses	\$216,422	\$244,117	\$244,117	\$247,312
Capital Equipment	225,994	227,445	227,445	247,469
Fairfax County Expenses Only ¹	53,480	52,029	52,029	114,043
Total Expenditures	\$495,896	\$523,591	\$523,591	\$608,824
Total Disbursements	\$495,896	\$523,591	\$523,591	\$608,824
Ending Balance²	\$44,363	\$10,000	\$27,911	\$10,000

¹ This represents the lease/purchase associated with digital photography equipment, and other maintenance expenses paid for by Fairfax County only.

² Ending balances fluctuate due to variable expenditure requirements and the carryover of unspent funds.

Fund 120

E-911

Mission

To provide telephone, voice radio, and data communications necessary for the rapid dispatch of police, fire, and rescue units to the scene of citizen and agency requests for assistance. To maintain effective command, control, communications and information support to public safety first responder and support personnel required for the safe and orderly conduct of public safety activities 24 hours a day, 365 days a year.

Focus

This fund accounts for E-911 revenues and expenditures as stipulated by Virginia General Assembly legislation approved in 2000. Prior to FY 2001, E-911 fees were reflected in the General Fund and Fund 104, Information Technology. Fund 120, E-911, recognizes revenue from estimated E-911 fees and Commonwealth reimbursement associated with Wireless E-911. All expenditures allowable by law directly associated with the Public Safety Communications Center (PSCC) are billed directly to this fund. Information technology projects (IT Projects) associated with the PSCC are also budgeted in this fund. A General Fund Transfer supports any difference between revenues and expenditures.

Expenditure requirements within this fund continue to increase and outpace E-911 revenue growth, therefore increasing the reliance upon General Fund support to fund critical public safety communications operations. FY 2005 Personnel Services expenditure requirements reflect the continued dependence upon overtime expenditures to offset the large vacancy and turnover rates that have plagued the PSCC the last several years. The retention issue continues to be a focal point in the management of the PSCC, and to help alleviate the problem, off-duty Police and Fire and Rescue staff have been trained to perform duties (on overtime) within the PSCC to ensure full staffing for daily operations.

Included in the FY 2005 funding request is \$635,189 for the addition of 14/14.0 SYE Public Safety Communicators III and 2/2.0 Administrative Assistants I. This will be the first year of a multi-year plan to increase positions to meet current emergency and non-emergency call volumes. A similar amount of additional positions may be included in future years, however, each year the effect of the new positions will be evaluated. The Public Safety Communicators III will provide increased staffing for the 1.17 million calls received by the PSCC annually. During FY 2003, call statistics indicate that while the average speed to answer an emergency call is 6 seconds, the PSCC is only able to answer 75 percent of calls within 12 seconds and the remaining 25 percent of calls are subject to much longer wait times. The addition of the 14/14.0 SYE Public Safety Communicators will help add further capability to promptly answer the calls currently left unanswered or answered after an unreasonable wait. The Administrative Assistants I will provide staffing to answer approximately 55,000 calls received regarding towed vehicles as required by the Commonwealth. Currently, Public Safety Communicators answer these routine calls. By shifting this responsibility to the Administrative Assistants I, existing Public Safety Communicators will be allowed to focus more on emergency and non-emergency calltaking and dispatching.

In addition, \$1,000,000 in Personnel Services has been included to address compensation adjustments which may be necessary to resolve recruitment and retention issues at the PSCC. In the last four years, 113 Public Safety Communicators have been separated for various reasons including failed training, transfers within Fairfax County Police and Fire Departments, other employment, or relocation from the area. A consultant has been hired to review organizational and compensation issues. This funding represents a placeholder for adjustments associated with the consultant's recommendations. A detailed proposal and cost estimates will be provided to the Board of Supervisors prior to their deliberations on the FY 2005 Advertised Budget Plan.

FY 2005 baseline Operating Expenses and IT Projects expenditure requirements remain relatively stable, even as projects come to completion. On-going operational funding is often necessary for maintenance and support of these IT Projects systems. Additionally, new projects are required to provide replacement and enhancement of existing systems and equipment. Replacement and enhancement is necessary to maintain performance, availability, reliability, and capacity for growth due to increases in County population and demand for public safety services. FY 2005 IT Projects funding includes funding for the second year of a five-year replacement cycle for portable two-way radios (currently in use by the Police Department, Fire and Rescue Department and the Office of the Sheriff) and mobile computer terminals. The replacement and upgrade of these items is critical to the operation of the Public Safety Communications Network (PSCN).

Fund 120

E-911

IT Projects funding reflects a prioritization of public safety communications needs, and not all of the needs were able to be met due to a lack of available funding resources. Continued future support for the PSCN's component systems and equipment is vital for ensuring immediate and systematic response to emergencies.

The main source of revenue for Fund 120, E-911 is derived from E-911 tax rate receipts, a revenue source that continues to be underperforming and that trend is expected to remain the same in FY 2005. In FY 2002, Fairfax County experienced a 5.1 percent decrease in actual E-911 fee revenue from the prior year, and a 3.8 percent decrease between FY 2002 and FY 2003. Revised projections based on current year performance indicate that E-911 tax revenues will be lower than anticipated in FY 2004 despite a Board of Supervisors decision to increase the E-911 tax from \$1.75 to \$2.50 per line as of September 1, 2003.

FY 2005 E-911 tax revenues are projected to be \$16,863,579, as revenue growth has not materialized as expected. Based on current revenue projections, and rising expenditure costs associated with operating the PSCC, the General Fund transfer into Fund 120, E-911, is recommended to be \$9,755,869, an increase of \$4,334,695 over the FY 2004 transfer amount of \$5,421,174. Of this increase, approximately \$3.0 million is associated with increased operational requirements including additional staff and compensation adjustments noted above which are necessary to provide improved call taking and dispatching performance. The remaining increase is attributable to declining revenues from the E-911 tax.

Recent accomplishments and initiatives in support of the County's vision and performance measures for the Public Safety Communications Center can be found in the Police Department's narrative in Volume 1.

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$351,663**
An increase of \$351,663 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

- ◆ **Market Adjustments** **\$380,084**
An increase of \$380,084 in Personnel Services based on the FY 2005 Market Index of 2.98 percent is included for employees on the public safety pay scales (C, F, O, and P), effective the first full pay period of FY 2005.

- ◆ **PSCC Reorganization** **\$1,000,000**
An increase of \$1,000,000 in Personnel Services has been included in the FY 2005 Advertised Budget Plan to address compensation adjustments which may be necessary to resolve recruitment and retention issues at the PSCC. In the last four years, 113 Public Safety Communicators have been separated for various reasons including failed training, transfers within Fairfax County Police and Fire Departments, other employment, or relocation from the area. A consultant has been hired to review organizational and compensation issues. This funding represents a placeholder for adjustments associated with the consultant's recommendations. A detailed proposal and cost estimates will be provided to the Board of Supervisors prior to their deliberations on the FY 2005 Advertised Budget Plan.

Fund 120 E-911

- ◆ **New PSCC Staff** **\$635,189**
An increase of \$596,249 in Personnel Services and \$38,940 in Operating Expenses for the addition of 14/14.0 SYE Public Safety Communicators III and 2/2.0 Administrative Assistants I. This will be the first year of a multi-year plan to increase positions to meet current emergency and non-emergency call volumes. A similar amount of additional positions may be included in future years. Each year, the effect of the new positions will be evaluated. The Public Safety Communicators III will provide increased staffing for the 1.1 million calls received by the PSCC annually. The Administrative Assistants I will provide staffing to answer approximately 55,000 calls received regarding towed vehicles as required by the Commonwealth. While the funding associated with these positions is located in Fund 120, E-911, their actual location is in the Public Safety Communications Center cost center within the Police Department.

- ◆ **CAD Maintenance** **\$270,630**
An increase of \$270,630 in Operating Expenses associated with increased maintenance and support costs for the County's Computer-Aided Dispatch (CAD) system. This system is used to communicate and dispatch appropriate equipment and personnel to events and emergencies.

- ◆ **Radio System Maintenance** **\$429,237**
An increase of \$429,237 in Operating Expenses associated with increased in maintenance and support costs associated with the County's public safety radio network.

- ◆ **Carryover Adjustments** **(\$608,289)**
A decrease of \$608,289 in Operating Expenses due to the Carryover of one-time expenses as part of the *FY 2003 Carryover Review*.

- ◆ **IT Projects** **\$6,698,933**
Funding of \$6,698,933 has been included in IT Projects, including \$2,324,769 for the eighth year of a 10-year lease purchase payment for the wireless voice radio project; \$1,919,085 for the second year of a five-year replacement cycle for portable two-way radios in use by the Police Department, the Fire and Rescue Department, and the Office of the Sheriff; \$2,215,000 to fund the second year of a five-year replacement cycle for mobile computer terminals; \$220,079 for the second year of a five-year lease payment obligation for the 9-1-1 call answering system at the Public Safety Communications Center; and \$20,000 for software design applications. Details of specific projects are included on the Project Detail Table that follows.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$6,333,511**
As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved encumbered funding of \$608,289, the carryover of \$5,472,463 in unexpended IT Project Balances, and the carryover of \$252,759 in IT Project funding allocated from available fund balance.

Fund 120 E-911

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 120, E-911

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$5,944,383	\$0	\$6,333,511	\$0
Revenue:				
E-911 Fees ¹	\$13,595,615	\$18,321,428	\$18,321,428	\$16,863,579
State Reimbursement (Wireless E-911)	3,300,214	2,828,666	2,828,666	3,067,630
Interest Income	88,175	151,990	151,990	88,175
Other Revenue	0	0	0	0
Total Revenue	\$16,984,004	\$21,302,084	\$21,302,084	\$20,019,384
Transfer In:				
General Fund (001)	\$6,974,098	\$5,421,174	\$5,421,174	\$9,755,869
Total Transfer In	\$6,974,098	\$5,421,174	\$5,421,174	\$9,755,869
Total Available	\$29,902,485	\$26,723,258	\$33,056,769	\$29,775,253
Expenditures:				
Personnel Services	\$11,808,091	\$12,482,077	\$12,482,077	\$14,810,073
Operating Expenses	6,208,199	7,527,440	8,135,729	8,266,247
IT Projects	5,552,684	6,713,741	12,438,963	6,698,933
Total Expenditures	\$23,568,974	\$26,723,258	\$33,056,769	\$29,775,253
Total Disbursements	\$23,568,974	\$26,723,258	\$33,056,769	\$29,775,253
Ending Balance²	\$6,333,511	\$0	\$0	\$0

¹ The E-911 tax rate was increase from \$1.75 per line per month to \$2.50 per line per month on September 1, 2003.

² IT projects are budgeted based on the total project costs and most projects span multiple years. Therefore, funding for IT projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 120 E-911

IT0001	Public Safety Communications Network/Systems				
Total Project Estimate	Prior Year Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
TBD	\$33,594,266	\$5,552,684	\$12,438,963	\$6,698,933	TBD

This project was established in FY 1995 to replace and upgrade the County's critical Public Safety Communications Network (PSCN) and its component systems. The network's component systems are vital for ensuring immediate and systematic response to emergencies, and replacement and enhancement is necessary to maintain performance, availability, reliability, and capacity for growth due to increases in County population and demand for public safety services. The PSCN supports emergency communications of the Police, Fire and Rescue, and Sheriff's departments. This includes public safety call taking (E-911, Cellular 911, non-emergency), dispatching, and all affiliated communications support. Two of the major technologies utilized are a Computer-Aided Dispatch (CAD) system with an integrated mobile data communications component and a wireless digital radio network for voice communications.

The CAD system is used to dispatch appropriate equipment and personnel to events and emergencies and to communicate and track up-to-date information in a rapidly changing environment. The mobile data communications component of CAD allows the dispatch of resources with minimal voice communications, provides field units direct access to local, state, and national data bases, and allows continuous contact with the Public Safety Communications Center (PSCC). This project replaces and upgrades CAD and its mobile data communications component originally implemented in 1986. The old systems are technologically obsolete, severely undersized, and at the end of their effective, supportable life cycle. Replacement ensures continued reliable operation of these critical systems, incorporates software, hardware, and user functionality advances made since the 1980's, and allows for future migration in capability as new technologies emerge.

Migration to the new digital radio network is necessary to accommodate growing public safety voice communications requirements and to remedy performance, coverage, fragmentation, and reliability problems associated with an aging, technologically obsolete system at the very end of its sustainable life cycle. Deficiencies in the old system severely impeded critical communications and safety in emergency situations. The new trunked wireless digital voice communications system consolidates all County public safety voice communication and is designed to address coverage, reliability, and operational limitations of the old system used by public safety agencies in the County. It provides capacity for growth and enhancement for the next twenty years.

FY 2005 funding is included for: the eighth year of a ten-year lease-purchase payment for the wireless voice radio project (\$2,324,769); the second year lease purchase payment obligations of a five-year lease-purchase for the 9-1-1 call-answering system at the PSCC (\$220,079); and to provide capacity for software design applications (\$20,000). Funding is also included for the second year of a five-year replacement cycle for the portable two-way radios currently in use by the Police Department, the Fire and Rescue Department, and the Office of the Sheriff (\$1,919,085) and to fund the second year of a five-year replacement cycle for the mobile computer terminals (\$2,215,000). Included in the allocation for radio replacement is \$80,000 to add an encryption feature to 100 radios. Both the two-way portable radios and the mobile computer terminals have a useful life of five years. All of these projects are critical to the County's public safety emergency communications capabilities.

Return on Investment (ROI): The return on investment for this project is realized by the performance, productivity, and effectiveness of public safety services in Fairfax County. Replaced and upgraded technology for these systems is critical to the safety of the public and the public safety personnel they support. They preserve the investments in technology that have been made and allow increased functionality, performance, and reliability to be achieved to facilitate responses to, and management of, emergencies. They mitigate the need for extraordinarily large additions of personnel that would be necessary to provide the same level of service and results without this technology. The increased access to important information, improvements to maintenance and reliability, increased capacity for growth, and enhanced functionality for users now and for the future build upon past investments, responds to critical existing requirements, and sets the stage for the next generation of public safety communications technology.

Fund 191

Public School Food and Nutrition Services

Focus

Fund 191, Fairfax County Public Schools Food and Nutrition Services totals \$51.6 million in FY 2005 for all Food Service's operational and administrative costs. This fund is totally self-supporting and is operated under the Federally-funded National School Lunch and Child Nutrition Acts.

The Food and Nutrition Services program:

- Procures, prepares, and serves lunches and a la carte items to over 140,000 customers daily;
- Offers breakfasts in 148 schools and centers;
- Contracts meal provision to daycare centers, Family and Early Childhood Education Program (FECEP) centers and private schools, and snack provision to all school-age child care (SACC) programs; and
- Provides meal and dietetic consultation at senior nutrition sites and in conjunction with the Meals on Wheels program.

Other responsibilities include nutrition education, enforcement of sanitary practices, specifications for food and equipment, and layout and design of kitchens in new schools.

No support from Fund 090, School Operating Fund is required as sufficient revenues are derived from food sales and federal and state aid.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the FY 2005 Advertised Budget Plan.

Fund 191

Public School Food and Nutrition Services

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 191, Public School Food
and Nutrition Services

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed
Beginning Balance	\$9,791,528	\$9,087,058	\$9,797,485	\$8,837,349
Revenue:				
Food Sales	\$34,494,436	\$37,184,909	\$37,184,909	\$35,682,142
Federal Aid	14,635,920	14,696,065	14,696,065	14,993,639
State Aid	759,288	776,708	717,873	774,473
Other Revenue	124,099	196,607	196,607	117,593
Total Revenue	\$50,013,743	\$52,854,289	\$52,795,454	\$51,567,847
Total Available	\$59,805,271	\$61,941,347	\$62,592,939	\$60,405,196
Total Expenditures	\$49,991,770	\$52,529,322	\$53,755,590	\$51,563,629
Total Disbursements	\$49,991,770	\$52,529,322	\$53,755,590	\$51,563,629
Inventory Change	(\$16,016)	\$0	\$0	\$0
Ending Balance	\$9,797,485	\$9,412,025	\$8,837,349	\$8,841,567

¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$3,751 have been reflected as a decrease to FY 2003 revenue accruals; audit adjustments of \$80,537 as decreases to FY 2003 expenditures to reflect changes to salary accruals; and inventory changes of \$3,074 to record USDA adjustment. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustment will be included in the FY 2004 Third Quarter Package.

² The *FY 2004 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their *FY 2004 Midyear Review*. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2004 Third Quarter Review*, and approved by the Board of Supervisors on April 19, 2004.

Fund 192

Public School Grants and Self-Supporting Programs

Focus

Fund 192, Public School Grants and Self-Supporting Programs consists of two subfunds. The Grants Subfund and the Summer School and SOL (Standards of Learning) Remediation Subfund. FY 2005 revenue reflects federal, state and private industry grants, summer school fees and transfers from Fund 090, School Operating and Fund 105, Cable Communications.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the FY 2005 Advertised Budget Plan.

Fund 192

Public School Grants and Self-Supporting Programs

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 192, Public School Grants and
Self-Supporting Programs

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed ³
Beginning Balance	\$3,294,954	\$403,570	\$5,326,446	\$3,100,000
Revenue:				
State Aid	\$6,800,343	\$9,585,625	\$10,372,879	\$8,833,890
Federal Aid	16,221,474	21,346,972	34,183,939	26,876,413
Tuition	3,134,414	2,887,036	3,187,036	3,350,000
Industry, Foundation, Other	2,427,789	345,600	638,435	180,600
Total Revenue	\$28,584,020	\$34,165,233	\$48,382,289	\$39,240,903
Transfers In:				
School Operating Fund Grants	\$425,539	\$0	\$5,010,446	\$5,163,543
School Operating Fund (090)	13,262,415	14,016,151	14,016,151	10,150,000
Cable Communications Fund (105)	1,624,576	1,603,329	1,603,329	1,784,140
Total Transfers In	\$15,312,530	\$15,619,480	\$20,629,926	\$17,097,683
Total Available	\$47,191,504	\$50,188,283	\$74,338,661	\$59,438,586
Total Expenditures	\$41,865,058	\$50,188,283	\$74,338,661	\$59,438,586
Total Disbursements	\$41,865,058	\$50,188,283	\$74,338,661	\$59,438,586
Ending Balance ⁴	\$5,326,446	\$0	\$0	\$0

¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$134,001 have been reflected as an increase to FY 2003 revenues to accurately record actual revenue received in FY 2003, and audit adjustments of \$155,936 have been reflected as an increase to FY 2003 expenditures to reflect accrual adjustments to salaries. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustment will be included in the FY 2004 Third Quarter Package.

² The *FY 2004 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their *FY 2004 Midyear Review*. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2004 Third Quarter Review* and approved by the Board of Supervisors on April 19, 2004.

³ Reflects an additional \$3.1 million in projected FY 2004 ending balance to be carried over to balance the FY 2005 budget.

⁴ The FY 2003 Ending Balance is due primarily to a \$3.0 million increase over the projected Summer School subfund and is carried over to FY 2004 and reserved to meet expenditure increases in summer school for FY 2005.

Fund 193

Public School Adult and Community Education

Focus

Fund 193, Public School Adult and Community Education provides for adult education programs such as basic skill education, high school completion and English for Speakers of Other Languages (ESOL). FY 2005 expenditures are estimated at \$10.7 million.

The Fund also provides for pre-kindergarten through grade 12 support programs, including behind-the-wheel driver education, SAT preparation, summer school, before- and after-school enrichment activities and remediation support.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the [FY 2005 Advertised Budget Plan](#).

Fund 193

Public School Adult and Community Education

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 193, Public School Adult and
Community Education

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed ³
Beginning Balance	\$2,565,113	\$0	\$2,051,629	\$850,000
Revenue:				
State Aid	\$820,761	\$1,402,347	\$748,672	\$827,139
Federal Aid	943,859	212,000	965,428	815,837
Tuition	6,364,665	6,917,684	6,917,684	7,090,461
Industry, Foundation, Other	67,461	127,427	121,344	19,224
Total Revenue	\$8,196,746	\$8,659,458	\$8,753,128	\$8,752,661
Transfers In:				
School Operating Fund (090)	\$2,000,131	\$1,100,131	\$1,200,131	\$1,100,131
Total Transfers In	\$2,000,131	\$1,100,131	\$1,200,131	\$1,100,131
Total Available	\$12,761,990	\$9,759,589	\$12,004,888	\$10,702,792
Total Expenditures	\$10,710,361	\$9,759,589	\$12,004,888	\$10,702,792
Total Disbursements	\$10,710,361	\$9,759,589	\$12,004,888	\$10,702,792
Ending Balance ⁴	\$2,051,629	\$0	\$0	\$0

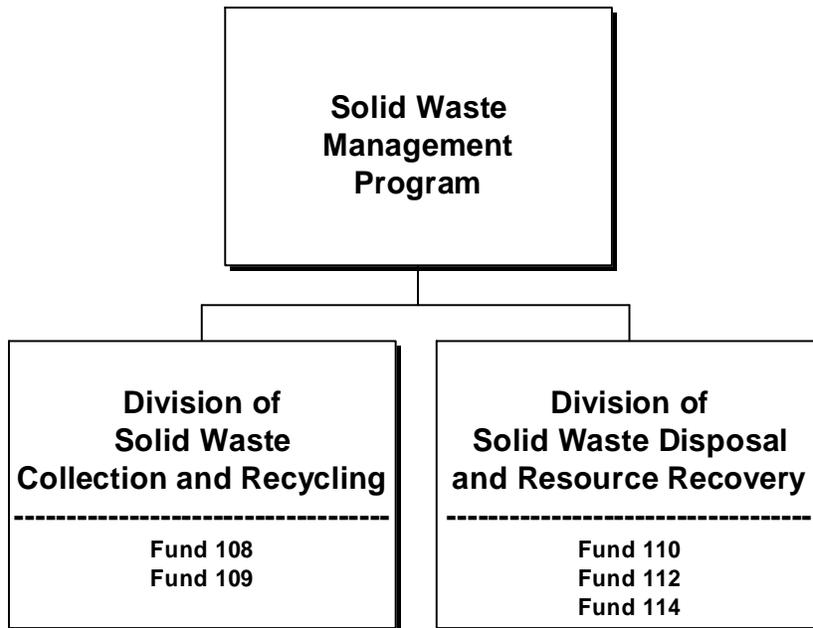
¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$32,475 have been reflected as a decrease to FY 2003 revenues for adjustments in interest and bank charges, and audit adjustments of \$36,146 as increases to FY 2003 expenditures to reflect accrual adjustments for salaries. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustment will be included in the FY 2004 Third Quarter Package.

² The *FY 2004 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their *FY 2004 Midyear Review*. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2004 Third Quarter Review*, and approved by the Board of Supervisors on April 19, 2004.

³ Reflects an additional \$0.85 million in projected ending balance to be carried over to balance the FY 2005 budget.

⁴ The FY 2004 ending balance of \$0 reflects the utilization of the FY 2003 ending balance of \$2,051,269 to partially offset any expenditure increase in the Adult and Community Education programs.

Solid Waste Management Program



Mission

To protect the public interest through solid waste management planning and regulatory oversight of the County's refuse ordinances by providing efficient and effective collection, recycling and disposal of solid waste for customers in an environmentally responsible manner.

Focus

The Solid Waste Management Program is responsible for the management and long-range planning for all refuse and recycling within the County and is comprised of a County-owned and operated refuse transfer station; an Energy/Resource Recovery Facility (E/RRF); a regional municipal landfill operated by the County; two citizens' disposal facilities; eight drop-off sites for recyclable materials; and equipment and facilities for refuse collection, disposal and recycling operations. The operation of the Solid Waste Management Program is achieved through the Division of Solid Waste Collection and Recycling and the Division of Solid Waste Disposal and Resource Recovery in the Department of Public Works and Environmental Services.

Division of Solid Waste Collection and Recycling

The Division of Solid Waste Collection and Recycling manages two funds including Fund 108, Leaf Collection, which provides for the collection and disposal of leaves within leaf collection sanitary districts, and Fund 109, Refuse Collection and Recycling Operations, which provides staff and administration for Fund 108 and 109; the collection and disposal of refuse from sanitary districts within the County, County Agency Routes (CAR), and the overall management and operation of the County's recycling programs. Fund 109 also provides the management and operational control for the Solid Waste General Fund (DSW-GF) Programs for services provided on behalf of the County. The DSW-GF Programs consist of Community Cleanup, Court/Board-Directed Cleanups, Evictions and Health Department Referral operations. Collection programs in Fund 108

THINKING STRATEGICALLY

Strategic challenges for the program include:

- Maintaining and enhancing an integrated solid waste management system;
- Achieving financial viability through sound financial practices;
- Maintaining and improving internal management systems;
- Providing excellent customer service; and
- Enhancing the community and protecting the environment.

Solid Waste Management Program

and Fund 109 have been impacted by higher disposal charges and increasing operating expenses such as labor and fuel, causing the need for rate changes in both funds.

Fund 108, Leaf Collection, is responsible for the collection of leaves within Fairfax County's 30 approved leaf collection districts which include 20,198 households. Revenue is derived from a levy charged to homeowners within leaf collection districts. The leaf collection program expects to add an additional 983 customers between FY 2003 and FY 2004. This growth, combined with continued poor weather over the past few leaf collection seasons have made it difficult to complete the leaf collection season in an eight-week timeframe. As a result, the agency has extended the leaf collection season from eight weeks to twelve weeks to more accurately reflect the required service time to collect leaves. In addition, the fund is facing increased disposal charges paid to Fund 110, Refuse Disposal, for the disposal of leaves collected. To accommodate this change, the FY 2005 leaf collection levy is proposed to increase from \$0.01 to \$0.015 per \$100 of assessed real estate value which will generate an increase in revenue of \$691,592. This fee was last changed in FY 1996 when it was lowered from \$0.02 to \$0.01 per \$100 of assessed real estate value.

To meet operating expenditure requirements, the fund has relied on fund balance. Unreserved fund balance has decreased from \$2,202,394 in FY 2001 to \$1,740,448 in FY 2002 to \$1,191,619 in FY 2003. The FY 2004 estimated leaf collection levy will meet only 48 percent of budgeted expenditures and unreserved fund balance is expected to decrease to \$602,939. At current expenditure levels, the agency anticipates that without a levy change, unreserved fund balance would be exhausted in FY 2006 and all fund balances, reserved and unreserved, would be exhausted by FY 2007. The proposed levy change will extend the life of the fund balance and allow operations to continue at the current level until FY 2007 or FY 2008 when another levy increase may be necessary.

Fund 109, Refuse Collection and Recycling Operations, is responsible for collection of refuse, as well as coordination of curbside recycling operations, from 41,140 household units within Fairfax County's 69 approved sanitary districts. Revenue to support operations is derived from the refuse collection fee. Similar to the leaf collection program, refuse collection services have seen a significant increase in petitions from citizens to receive refuse and recycling services from the County. This growth, as well as increased disposal costs charged by Fund 110, Refuse Disposal, has significantly decreased fund balance and a fee increase is necessary to meet expenditures due to rising personnel costs and disposal charges. In FY 2005, the refuse collection fee is proposed to increase from \$210 to \$240 annually. This increase is expected to generate an increase in revenue of \$1,534,500. The most recent fee change was in FY 2000 when the fee was reduced from \$240 to \$210.

To meet operating expenditures, the fund has relied on fund balance which has decreased from \$13,490,183 in FY 2001 to \$11,717,273 in FY 2002 to \$9,856,673 in FY 2003. The FY 2004 estimated refuse collection fee levy will again not meet budgeted expenditures and unreserved fund balance is expected to decrease to \$6,051,373. At current expenditure levels, the agency anticipates that without a fee change, both unreserved and reserved fund balances will be exhausted by FY 2006. The proposed fee change will allow a positive fund balance to be maintained through FY 2007. It should be noted that the agency anticipates that at projected expenditure levels, another fee increase may be required in FY 2006.

Division of Solid Waste Disposal and Resource Recovery

The Division of Solid Waste Disposal and Resource Recovery manages three funds. Fund 110, Refuse Disposal, is responsible for delivering refuse collected throughout Fairfax County to the E/RRF, the Prince William County Facility, or an appropriate landfill; transferring yard waste to compost facilities; coordinating the facility use agreement between Fairfax and Prince William Counties; operating the County's Battery, White Goods and Household Hazardous Waste programs; managing the Citizens' Disposal Facilities; and providing brush mulching services. Fund 112, Energy/Resource Recovery Facility, oversees the disposal of refuse at the E/RRF. Fund 114, I-95 Refuse Disposal, provides management and operational control at the I-95 Landfill for all regional participants. Fund 110 and Fund 112 continue to face significant financial pressures that result from adverse legal decisions against flow control and requirements pursuant to the agreement for the operation of the County's waste-to-energy incinerator, the Energy/Resource Recovery Facility (E/RRF). As a result, both funds require rate changes in FY 2005 and Fund 110 requires an increase in its General Fund transfer.

Solid Waste Management Program

Fund 110, Refuse Disposal has the primary responsibility for channeling refuse collected throughout Fairfax County to either the E/RRF, a private landfill, or to a Prince William County Facility, as well as channeling yard debris to composting facilities. The County's solid waste disposal program has come under significant financial pressure due to a number of factors, most notably the adverse 1994 United States Supreme Court decision affecting solid waste flow control which allows waste to be hauled out of the County for disposal, as well as the development of several large landfills within Virginia and in neighboring states which are less expensive disposal options than those offered by the County. Due to the fixed costs required to support debt service for the E/RRF and the minimum operating costs required to process the Guaranteed Annual Tonnage (GAT) required to operate the E/RRF as stipulated in the County's contract with Covanta, the Solid Waste Management Program has had limited options available to reduce costs or build an additional revenue base. During this time, private waste management firms have developed privately owned downstate disposal sites which are able to charge as little as one-third to one-half the per-ton disposal rate required by the County to support the E/RRF and those programs that serve community responsibilities, such as household hazardous waste programs. These steps by private waste companies had led to the diversion of needed waste tonnages to other disposal alternatives.

Competitive pricing requirements to limit the continued migration of refuse from the County's waste stream, and the need to maintain tonnage levels at the E/RRF, have necessitated the need for revenues to be lower than expenditures, as well as a General Fund transfer to subsidize the fund. As gasoline and other expenses have risen over the past few years, this fund has been able to better compete with downstate disposal options. In FY 2005, the system disposal charge is set at \$48 per ton, an increase of \$3 per ton over FY 2004. A contractual disposal rate for FY 2005 has not yet been negotiated with private waste haulers, but was \$39.95 per ton in FY 2004. Revenue increases of \$5,046,284 are projected based on disposal charge increases.

The discounted contractual disposal rate has proven to be effective in retaining the disposal tonnage level within the County's waste stream. This rate was made available only to collection haulers who signed an agreement to deliver all or an agreed amount of their disposal tonnages to County facilities. The change to a contractual disposal rate was made to stem the migration of waste tonnages out of the County so as to continue to satisfy the annual contractual delivery of 930,750 tons to the E/RRF. In addition to discounted contract fees that reduce revenues, there are specific programs within the entire scope of the County's disposal operations that do not fully recover costs and must be subsidized. These programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. The net cost of these programs is \$2.65 million in FY 2005.

It should be noted that by maintaining a discounted disposal rate and the subsidized programs, expenditures have exceeded revenues. These shortfalls were absorbed from the fund balance, which was depleted in FY 2000. In order to meet FY 2005 expenditure requirements, a General Fund transfer of \$2,500,000 is required to fund the operating deficit for Fund 110, Refuse Disposal – an increase of \$700,000 over the FY 2004 transfer level. The increase in the transfer is necessary based on operating expense increases primarily associated with increased tipping fees from \$30 to \$32 per ton paid to Fund 112, Energy/Resource Recovery Facility by Fund 110, Refuse Disposal.

In addition to the challenges faced by Fund 110, Fund 112, Energy/Resource Recovery Facility faces challenges as it funds the County's waste-to-energy incinerator which annually converts approximately 1 million tons of waste into 80 megawatts of electricity. Expenditures in this fund are comprised primarily of a contractual payment made to Covanta Fairfax, Incorporated (CFI) who operates the E/RRF on behalf of the County. The formula-driven contract between the County and CFI establishes a yearly per-ton estimate/tip fee that the County pays to CFI that is based on support requirements for incinerator operations. The yearly estimate is based on variables including credits derived from the sale of electricity to Dominion Virginia Power, plant operating costs, bond retirement payments and the cost of depositing ash into the I-95 Landfill.

Pursuant to the agreement signed in 1987 and amended in 1996 between CFI and Dominion Virginia Power, Dominion Virginia Power will purchase electricity from CFI at a lower per-kilowatt rate in May 2005. As a result, CFI will realize \$750,000 less for two months of electricity revenues in FY 2005 and \$4,500,000 less in a full-year of lowered electricity revenues in FY 2006. Since the County's agreement with CFI requires the County to cover any shortfall arising from decreased electricity revenues, the County will be charged more for

Solid Waste Management Program

the operation of the plant. The County charges a tipping fee to all users of the E/RRF and subsequently pays the contractual disposal fee to Covanta from these revenues. Due to the increasing charges paid by the County, the tipping fee is projected to be \$32 per ton in FY 2005, an increase of \$2 per ton over the FY 2004 level. This fee increase is estimated to generate \$1,474,458 in additional revenue. It should be noted that the agency anticipates future increases in the E/RRF tipping fee will be necessary to continue to meet expenditure requirements related to the contract with CFI.

Specific description, discussion and funding requirements for each fund of the Solid Waste Management Program can be found in the subsequent pages.

OPERATIONAL FEE STRUCTURE

Solid Waste Operations FY 2005 Fee Structure¹

	Fund 108, Leaf Collection	Fund 109, Refuse Collection and Recycling Operations	Fund 110, Refuse Disposal	Fund 112, E/RRF	Fund 114, I-95 Refuse Disposal
FY 2005 Fee	\$0.015/\$100 Assessed Property Value	\$240 Curbside	\$48/Ton, System Fee To Be Negotiated, Contract/Discount \$55/Ton, Citizens Disposal Facilities	\$32/Ton	\$11.50/Ton
FY 2004 Fee	\$0.01/\$100 Assessed Property Value	\$210 Curbside	\$45/Ton, System Fee \$39.95 Negotiated Contract/Discount \$55/Ton, Citizens Disposal Facilities	\$30/Ton	\$11.50/Ton
Who Pays	Leaf District Residents	Sanitary District Residents	Private Collectors, Citizens and County Agencies through Fund 109	The County through Fund 110	E/RRF, Fund 110, and Participating Jurisdictions

¹ There are numerous special rates that have been negotiated and implemented as the need has risen which are not reflected in the structure above. Examples include varying miscellaneous charges for yard debris (brush, grass and leaves), tires and others.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Partnered with the Lorton Citizens Alliance Team and Gunston Heights/Wiley Civic Association to perform Gunston Heights Community Cleanup. During this cleanup, the agency collected, recycled and disposed of 350 tires, 30 propane tanks, 35 tons of trash, 18 tons of scrap metal, 35 auto batteries, a 500-gallon fuel tank and two pick-up truck loads of household hazardous waste according to federal and state regulatory requirements.	<input checked="" type="checkbox"/>		General Fund
Maintain and improve the established response rate to County agencies and community and civic groups for refuse collection and disposal support requests.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	General Fund

Solid Waste Management Program

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue coordinating and cooperating with local emergency agencies to assist the community during disaster events.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Disposal
Continuing to engage an engineering firm to design, test and implement a radiation detection system to protect against waste being disposed that would be harmful to the public and E/RRF operations.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Disposal E/RRF
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Provide updated leaf collection schedule information to customers via the County's website.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Leaf
 Practicing Environmental Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Partnered with the National Recycling Coalition and Nike® and collected 3,000 pairs of old athletic shoes to be recycled and made into Nike Grind® material for the construction of sport surfaces.	<input checked="" type="checkbox"/>		Collection
The Fairfax County/ServiceSource <u>Keep It Green</u> Program has recycled over 200 tons of electronics while providing valuable employment opportunities to citizens with disabilities and has been recognized with a 2003 NACO Achievement Award.	<input checked="" type="checkbox"/>		Collection
In early FY 2004, the Division completed the criteria to become E-2 compliant for the Virginia Department of Environmental Quality (DEQ). E-2 represents Environmental Excellence and is a voluntary program for environmental commitment.	<input checked="" type="checkbox"/>		Disposal I-95
Obtain E-3 (Exemplary Environmental Enterprise) from the Virginia DEQ. The E-3 level is for organizations with a fully-implemented environmental management, pollution prevention programs and demonstrated performance towards those goals.		<input checked="" type="checkbox"/>	Disposal I-95
Continue a presentation to the public describing the reductions in air emissions following the Clean Air Act retrofits. This public awareness program helps residents understand the minimal impact of the E/RRF on the environment as compared with coal fired or other methods of producing electricity.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Disposal E/RRF
Continue to implement a treatment program for direct discharge of cooling water into Mills Branch which will result in less water being sent through the wastewater system thereby saving money while ensuring the water discharged will have no impact on Mills Branch. Savings estimated are 90,400 gallons per day of cooling water that will not have to be processed through the wastewater system.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Disposal E/RRF

Solid Waste Management Program

 Practicing Environmental Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to implement a dolomitic lime system to maintain the pH levels in the ash and prevent heavy metals from becoming a problem in the ash that is landfilled at the I-95 Complex.	✓	✓	E/RRF
Continue to process landfill gas for our energy partner, Michigan Cogeneration Systems. This allows for electricity to be generated from a byproduct of the landfill.	✓	✓	I-95
Initiated first phase of a multi-year project to provide the final cap on the raw waste portion of the I-95 Landfill, while saving money by partnering with local road construction.	✓	✓	I-95
 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Developing the Solid Waste Management Plan in FY 2004 using public surveys and community meetings throughout the County to share and gather citizens' views about how waste should be handled during the next 20 years.	✓	✓	All
Continue to implement the Community Recycling Roadshow as an annual event to collect materials for recycling that are not recycled in the curbside program such as wireless telephones, computers, bicycles, eyeglasses and tennis shoes.	✓	✓	Collection
Continue the monthly outreach program to residents of the Lorton community, whereby residents meet with staff representing the Division to discuss topics of mutual community/County interest.	✓	✓	Disposal I-95
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to monitor the performance of E/RRF operator Covanta Fairfax, Inc., including its bankruptcy proceedings to ensure that the County's interests are preserved, as well as begin review of options for waste disposal when the Service Agreement with Covanta Fairfax, Inc. ends in 2011.	✓	✓	Disposal E/RRF
Staff partnered with local road building contractors to get clay for landfill closure. Through this partnership, the County was able to acquire clay – a critical component in landfill closure – at virtually no cost, thereby saving millions of dollars.	✓		I-95

Key Performance Measures – Division of Solid Waste Collection and Recycling Operations

Objectives

- ◆ To remove at least 95 percent of the leaves placed at the curb by citizens, within each leaf collection district, during the specified leaf collection period.

Solid Waste Management Program

- ◆ To provide high quality refuse collection services ensuring the removal of trash in County sanitary districts while maintaining a customer service rating of good or better at 95 percent or above, and to increase the customer satisfaction rating annually.
- ◆ To provide high quality refuse collection services to designated Fairfax County agencies by limiting the cost per ton increase to no more than 3 percent in FY 2005.
- ◆ To continue to exceed the state-mandated recycling rate of 25 percent by at least 5 percent.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Tons of leaves collected	8,999	9,697	11,888 / 8,006	9,854	9,854
Tons of refuse collected from residential customers	68,088	68,085	68,970 / 70,437	72,980	76,629
Tons of refuse collected from County agencies	9,785	9,730	9,699 / 9,614	9,854	9,854
Total tons recycled	405,539	401,368	NA / 386,019	400,000	400,000
Efficiency:					
Net cost per home for leaf collection	\$48.77	\$58.88	\$57.62 / \$64.64	\$65.99	\$70.11
Net cost per home per year for residential refuse collection	\$150.24	\$188.73	\$199.20 / \$178.73	\$228.00	\$236.11
Net cost per ton for refuse collected from County agencies	\$105.23	\$106.20	NA / \$110.27	\$109.22	\$112.20
Net cost per home per year for residential recycling collection	\$26.27	\$35.52	\$35.04 / \$35.17	\$39.55	\$41.52
Service Quality:					
Percent of leaf customers rating service good or better	NA	83.0%	NA / 58.0%	80.0%	80.0%
Percent of residential refuse customers rating service good or better	96.9%	95.3%	96.0% / 94.0%	95.0%	95.0%
Percent of County agencies rating services good or better	90.0%	100.0%	98.0% / NA	95.0%	95.0%
Percent of residential recycling customers rating services good or better	95.0%	91.2%	NA / 91.0%	95.0%	95.0%
Outcome:					
Percent of customers' leaves removed from curb	95.0%	95.0%	NA / 95.0%	95.0%	95.0%
Percent change in residential refuse customers rating services good or better	(0.1%)	(0.2%)	0.7% / (1.3%)	1.1%	0.0%
Percent change in cost per ton for County agencies	9.40%	0.91%	NA / 3.80%	(0.95%)	2.70%
Total County recycling rate (1)	35.6%	34.2%	34.0% / 32.0%	32.0%	32.0%

(1) The tonnage recycled by private haulers is only reportable on a calendar year basis. Therefore, the actual year reported is the calendar year preceding the fiscal year; that is, the FY 2003 actual reflects CY 2002 data. The total County recycling rate reported is consistent with the private hauler tonnage data.

Solid Waste Management Program

Performance Measurement Results

The net cost per home for leaf collection and residential refuse collection fluctuates due to changes in investment revenue received by the agency, operating expenditure increases and changes in capital equipment expenditures incurred by the agency. In FY 2003 the net cost per home for leaf collection increased by \$5.76, \$3.92 of which is due to operating and capital cost increases, with the remainder attributable to a decrease of \$30,248 in interest on investments revenue. In FY 2003 the net cost per home for residential refuse collection decreased by \$10.00 and is primarily due to a decrease in the purchase of capital equipment. In FY 2003 funds were budgeted for the purchase of capital equipment, however the purchase was not complete by the end of FY 2003 and the funds were then carried over into FY 2004 making the FY 2003 cost per home decrease and the FY 2004 cost per home increase.

The net cost per ton of refuse collected in FY 2003 from the County Agency Routes increase by \$4.07 and is primarily due to a \$2.00 per ton increase in disposal charges and an increase in Personnel Services.

In FY 2003 there was a 25.0 percent decrease in the percent of leaf collection customers rating services good or better. This decrease is attributed to unusually inclement weather conditions which produced heavy rain and snow fall inhibiting the ability of both personnel and equipment to remove leaves as rapidly as in a dry season. This caused an extension of the leaf collection season by four weeks.

No customer satisfaction survey was conducted in FY 2003 for County Agencies. The next survey will be conducted in FY 2004.

Key Performance Measures – Division of Solid Waste Disposal and Resource Recovery

Objectives

- ◆ To provide a sanitary facility for receiving, loading and transporting commercial and residential refuse by the most feasible and economical method available, while maintaining a 100 percent satisfactory rating from state inspections.
- ◆ To deliver no less than the Guaranteed Annual Tonnage (GAT) amount of 930,750 tons of municipal solid waste to the E/RRF as required under the contractual obligations of the Service Agreement between Covanta Fairfax, Inc. and Fairfax County.
- ◆ To manage the I-95 Landfill in an efficient, environmentally safe manner, meeting 100 percent of the regulatory standards; and to provide a permitted site where ash resulting from the E/RRF and other participating jurisdictions can be properly disposed.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Tons of material processed at the I-66 Transfer Station (1)	780,163	797,823	821,791 / 814,621	827,709	860,491
Tons of material delivered to the E/RRF	1,070,544	1,027,648	1,070,000 / 1,093,215	1,070,000	1,085,000
Tons of ash disposed at the I-95 Landfill	364,200	373,935	383,182 / 380,435	383,182	379,493

Solid Waste Management Program

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Efficiency:					
Cost per ton of material processed at the I-66 Transfer Station	\$12.31	\$11.71	\$15.15 / \$13.87	\$15.34	\$15.34
Cost per ton of material processed at the E/RRF	\$32.79	\$31.67	\$31.69 / \$28.17	\$32.95	\$32.06
Cost per ton to dispose ash at the I-95 Landfill (2)	\$11.50	\$11.50	\$11.50 / \$11.50	\$11.50	\$11.50
Service Quality:					
Number of satisfactory DEQ ratings at the I-66 Transfer Station	4	4	4 / 4	4	4
Number of tons delivered to the E/RRF in excess of GAT	139,794	96,898	139,250 / 162,465	139,250	154,250
Number of satisfactory DEQ ratings at the I-95 Landfill	12	12	12 / 6	6	6
Outcome:					
Percent satisfactory DEQ inspection ratings at the I-66 Transfer Station	100%	100%	100% / 100%	100%	100%
Percent of GAT met	115.02%	110.41%	114.96% / 117.45%	114.96%	116.57%
Percent satisfactory DEQ inspection ratings at the I-95 Landfill	100%	100%	100% / 100%	100%	100%

(1) Material includes combustible waste, yard waste, white goods, tires, debris and brush.

(2) Calculation includes operational cost of landfill and estimated cost necessary for landfill closure.

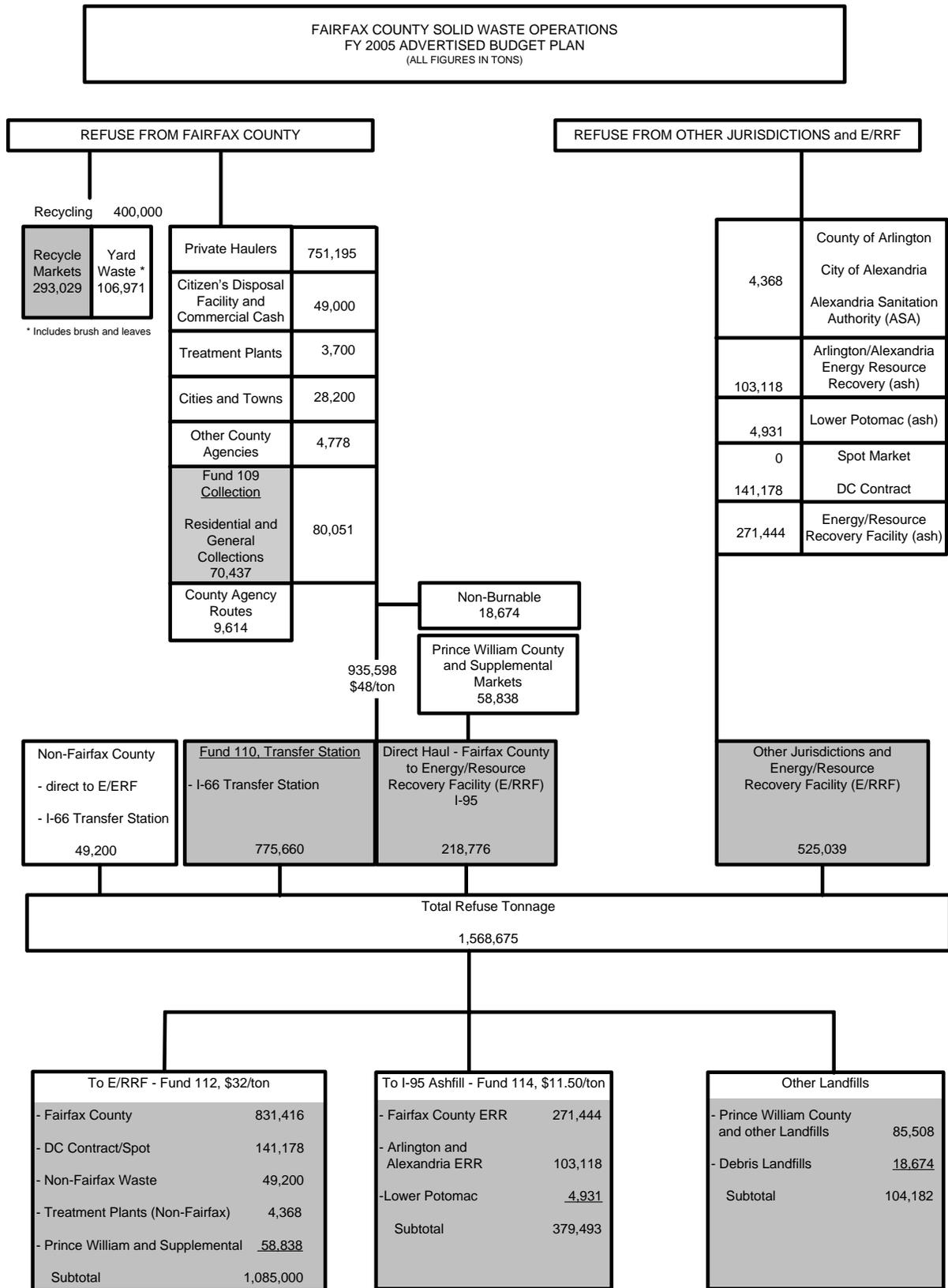
Performance Measurement Results

The I-66 Complex (Fund 110) received satisfactory ratings, the highest possible, from the Virginia Department of Environmental Quality (DEQ) for all inspections conducted during FY 2003. The facility is in compliance with all provisions of the operating permits and the Virginia Solid Waste Management Regulations. The tonnage processed through the I-66 Complex increased steadily from 780,163 tons in FY 2001 to 797,823 tons in FY 2002, to 814,621 tons in FY 2003. With the current trend, the estimate for FY 2004 is 827,709 tons, and for FY 2005 is 860,491 tons. The cost per ton of solid waste processed through the I-66 Transfer Station is \$13.87 in FY 2003, compared to the budgeted amount of \$15.15. The estimated cost per ton processed is \$15.34 for both FY 2004 and FY 2005.

The tonnage delivered to the Energy/Resource Recovery Facility (Fund 112) exceeded the Guaranteed Annual Tonnage (GAT) of 930,750 tons by 162,465 tons to 1,093,215 tons, or 17.45 percent above the requirement. This increase quantifies the staff effort to find new waste sources and manage current customers. The extra tonnage resulted in a saving of \$3.52 per ton for all the waste processed at the E/RRF site. The estimated tonnage delivery to the E/RRF is 1,070,000 tons for FY 2004, and 1,085,000 tons for FY 2005. The corresponding estimated cost to process waste is \$32.95 per ton for FY 2004 and \$32.06 per ton for FY 2005.

The I-95 Landfill (Fund 114) disposed of 380,435 tons of ash during FY 2003, an increase of 6,500 tons over FY 2002. In July 2000, the ash disposal rate was reduced from \$14 per ton to \$11.50 per ton. The FY 2005 recommended rate remains at \$11.50 per ton. The I-95 Landfill also received the highest satisfactory ratings by DEQ for all inspections conducted during FY 2003. It should be noted that DEQ reduced the number of inspections from 12 times per year to 6 times per year.

Solid Waste Management Program



Unclassified Administrative Expenses - Division of Solid Waste General Fund Programs

Mission

To provide funding support for the elimination of unsanitary conditions that present a hazard to the environment and to the health, safety, and welfare of County citizens.

Focus

The General Fund provides funding to operate the Community Cleanup Program, Court/Board-directed Cleanups, the Health Department Referral Program and the Eviction Program.

The Division of Solid Waste Collection and Recycling (DSWCR) through Fund 109, Refuse Collection and Recycling Operations, provides equipment and personnel for program operations. The Community Cleanup Program supports community and civic associations' efforts to enhance and maintain the appearance of neighborhoods and the environment. In addition, the agency will eliminate hazardous conditions identified by the Fairfax County Courts, the Fairfax County Board of Supervisors, the Fairfax County Health Department and the Fairfax County Sheriff's Office with regards to evictions.

All charges incurred by Fund 109 for providing collection and disposal services for these programs are billed to the General Fund. The overall cost to the General Fund is reduced by the cleanup fees recovered from property owners for cleanup work performed on their property at the direction of the Health Department or the County Courts. The recovered funds are returned to the General Fund.

Agency accomplishments, new initiatives and performance measures are done at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2005 Advertised Budget Plan for those items.

Budget and Staff Resources

Solid Waste General Fund Programs				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Solid Waste General Fund Programs				
Community Cleanup	\$43,863	\$31,131	\$31,131	\$32,532
Health Department Referral ¹	12,900	2,223	2,223	2,264
Evictions	5,076	15,547	15,547	13,791
Court/Board-Directed Cleanups	11,277	29,369	29,369	30,160
Total Expenditures	\$73,116	\$78,270	\$78,270	\$78,747
Income				
Cleanup Fees ²	\$1,562	\$20,000	\$2,500	\$2,500
Total Income	\$1,562	\$20,000	\$2,500	\$2,500
Net Cost to the County	\$71,554	\$58,270	\$75,770	\$76,247

¹ Health Department Referral expenditures can vary widely from year to year depending upon the size of the tasks requiring cleanup referred to the Division of Solid Waste Collection and Recycling.

² The overall cost to the General Fund is reduced by fees recovered from property owners, who are charged for cleanup work performed on their property at the direction of the Health Department, or by sanctions imposed at the direction of the County Court for cleanups stemming from zoning violations.

Unclassified Administrative Expenses - Division of Solid Waste General Fund Programs

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Increased Activity Levels** **\$477**
A net increase of \$477 in funding requirements based on projected activity levels for FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this agency since approval of the FY 2004 Adopted Budget Plan.

Fund 108 Leaf Collection

Mission

To provide vacuum leaf collection service at the streetline for all customers within designated sanitary leaf districts on three separate occasions during the leaf collection season (the period from October through December) in order to enhance the County's aesthetic environment.

Focus

The Division of Solid Waste Collection and Recycling provides for leaf collection and disposal within 30 Fairfax County Refuse Collection Districts. Leaf Districts are established and abolished through a petition process approved by the Board of Supervisors. This process could result in an increase or a decrease in the number of residential or commercial properties within a specific collection district, or a district could be totally eliminated. Petition approvals affect the number of units serviced in a given year.

All leaves collected are either transported to a composting facility in Loudoun County or Prince William County or mulched and provided to citizens. Revenue is derived from a collection levy (service fee) that is charged to homeowners and businesses within the districts. The FY 2004 levy is \$0.01 per \$100 of assessed real estate value and has remained at this level since FY 1996 when it was reduced from \$0.02. During the past eight years the increases in disposal expenses and operating expenses, due to an increasing customer base, have been absorbed by the fund balance. The fund balance has now been significantly reduced and future requirements for this fund make it necessary to increase the levy to \$0.015 per \$100 of assessed real estate value for FY 2005. This increase will generate an additional \$691,592 over the FY 2004 estimated leaf collection levy and should more accurately match revenues with expenditures. It should be noted that this fee increase was anticipated in the FY 2004 Adopted Budget Plan.

Agency accomplishments, new initiatives and performance measures are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2005 Advertised Budget Plan for those items.

Budget and Staff Resources



Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years ¹				
Regular	0/0	0/0	0/0	0/0
Expenditures:				
Personnel Services	\$0	\$0	\$0	\$0
Operating Expenses	1,295,342	1,263,584	1,263,584	1,442,902
Capital Equipment	38,511	0	0	68,000
Total Expenditures	\$1,333,853	\$1,263,584	\$1,263,584	\$1,510,902

¹ No positions are established in Fund 108, Leaf Collection. Personnel for program operations is provided in Fund 109, Refuse Collection and Recycling Operations, and other Division of Solid Waste funds which charge Fund 108 through intra-agency billings, for the amount of staff costs incurred.

Fund 108

Leaf Collection

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Leaf Season Expansion** **\$176,018**
An increase of \$176,018 in Operating Expenses associated with budgeting a 12 week leaf collection season instead of an 8 week season. Actual service delivery in the past has required more than 8 weeks and this will more accurately budget actual service delivery time when accounting for weather and other factors that delay collection.

- ◆ **Department of Vehicle Services Charges** **\$3,300**
An increase of \$3,300 in Operating Expenses associated with increased internal service charges from the Department of Vehicles Services for vehicle maintenance expenses.

- ◆ **Capital Equipment** **\$68,000**
Funding of \$68,000 included for Capital Equipment to the purchase four vacuum leaf collection machines. Three machines are replacement and one additional machine is necessary to accommodate an increase in customers.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this agency since approval of the FY 2004 Adopted Budget Plan.

Fund 108 Leaf Collection

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 108, Leaf Collection

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$2,110,842	\$1,660,461	\$1,660,413	\$1,173,991
Revenue:				
Interest on Investments	\$28,622	\$21,054	\$21,054	\$15,382
Rental of Equipment	51,104	51,150	51,150	52,250
Sale of Equipment	2,364	0	0	4,605
Capital Equipment Reserve ¹	94,257	100,122	100,122	94,366
Recovered Costs/Veh. Accidents	525	0	0	0
Leaf Collection Levy/Fee	706,552	604,836	604,836	1,296,428
Total Revenue	\$883,424	\$777,162	\$777,162	\$1,463,031
Total Available	\$2,994,266	\$2,437,623	\$2,437,575	\$2,637,022
Expenditures:				
Operating Expenses	\$1,295,342	\$1,263,584	\$1,263,584	\$1,442,902
Capital Equipment	38,511	0	0	68,000
Total Expenditures	\$1,333,853	\$1,263,584	\$1,263,584	\$1,510,902
Total Disbursements	\$1,333,853	\$1,263,584	\$1,263,584	\$1,510,902
Ending Balance²	\$1,660,413	\$1,174,039	\$1,173,991	\$1,126,120
Equipment Replacement Reserve ³	\$468,794	\$571,052	\$571,052	\$599,877
Unreserved Balance	\$1,191,619	\$602,987	\$602,939	\$526,243
Leaf Collection Levy/Fee per \$100 Assessed Value	\$0.01	\$0.01	\$0.01	\$0.015

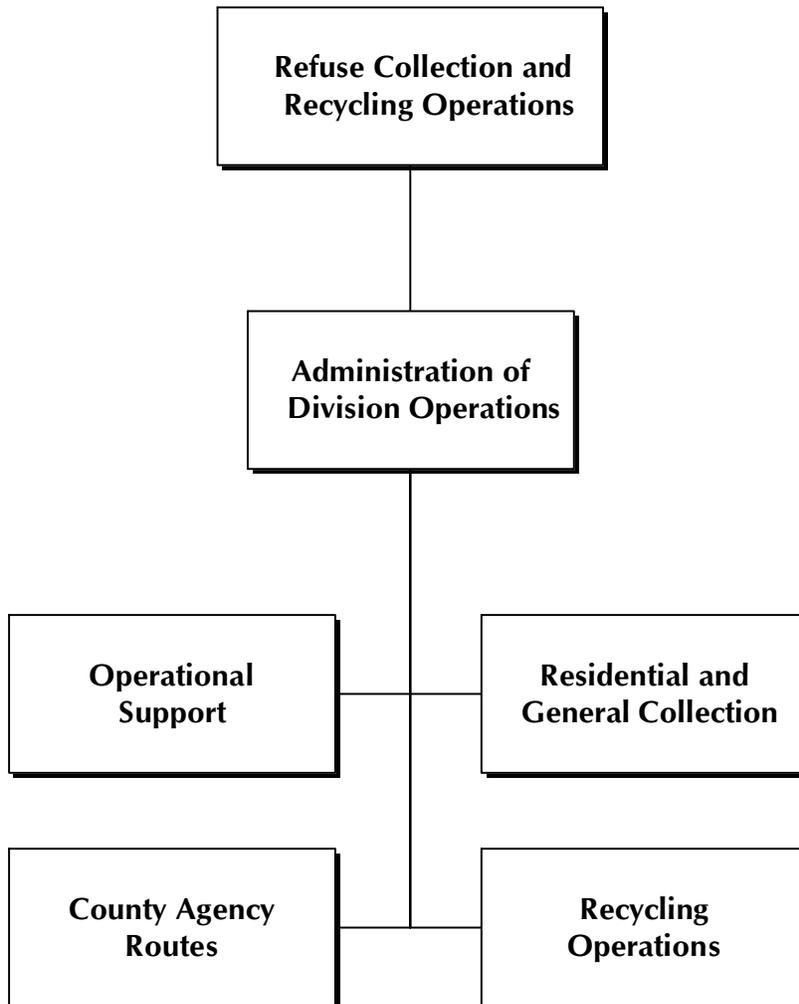
¹ For accounting and reporting purposes, revenue from leaf collection districts that is required for additions to the Capital Equipment Replacement Reserve is shown as receipts to the Capital Equipment Replacement Reserve.

² Ending balance has decreased primarily due to increasing expenditure requirements, while the leaf collection levy remained the same. The decrease in ending balance should be mitigated in FY 2005 due to an increase of \$0.005 in the leaf collection levy.

³ Funds reserved for equipment replacement are not encumbered based on normal accounting practices; however, they are allocated for future equipment replacement purchases.

Fund 109

Refuse Collection and Recycling Operations



Mission

To protect Fairfax County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse, by providing efficient and economical refuse collection services to citizens in 69 refuse collection sanitary districts and to Fairfax County agencies. To reduce the County's municipal solid waste stream through the effective development, implementation and management of comprehensive waste reduction and recycling programs to ensure that Fairfax County meets or exceeds the Commonwealth of Virginia's mandated goal of recycling 25.0 percent of the solid waste stream.

Focus

The Division of Solid Waste Collection and Recycling, (Fund 109, Refuse Collection and Recycling Operations) is responsible for the collection of refuse and recyclable materials within Fairfax County's sanitary districts and from County agencies. The agency coordinates the County's waste reduction and recycling program. It is also responsible for the administration and program operations of the Solid Waste General Fund Programs (e.g., Health Department Referrals, Community Cleanups, Evictions and Court-Ordered Cleanups) on behalf of the County.

Fund 109

Refuse Collection and Recycling Operations

Residents within sanitary refuse collection districts, which are created by the Board of Supervisors upon citizen petition, are charged an annual fee for service through the semi-annual property tax collection system. The FY 2004 annual fee was \$210 per unit served and has remained at this level since FY 2000 when it was reduced from \$240 in order to draw down the unreserved fund balance. During the past four years, the increasing cost of Refuse Collection services has been absorbed by the fund balance; however the fund balance has now been significantly reduced. Due to increasing disposal fees and rising personnel expenses, it is necessary to increase the annual fee to \$240 for FY 2005. This will increase the amount received from the household fee by \$1,534,500 or 18.2 percent over the FY 2004 estimate of \$8,423,100.

County Agency Routes (CAR) is responsible for the collection of refuse from County agencies and a small number of organizations associated with County agencies. Revenue is derived from billings to County agencies based on the cubic yard capacity of the containers assigned to individual agencies. The cost per cubic yard is formula-driven and is based on fiscal year operating requirements. For FY 2005, the calculated rate is \$4.05 per cubic yard, a decrease of \$0.05 from the FY 2004 Adopted Budget Plan rate of \$4.10 per cubic yard. In FY 2005, the number of cubic yards collected on CAR is projected to be 272,938 cubic yards.

Recycling Operations is responsible for providing the overall management of solid waste reduction and recycling programs that are required by the County and for developing plans for future recycling programs and waste reduction systems. The goal for FY 2005 is to maintain the recycling rate in the municipal solid waste stream at or above the State of Virginia mandated goal of 25 percent. Revenue is generated from the sale of recyclable materials (aluminum cans, newspaper, cardboard, glass and scrap metal) which serves to partially offset expenditure requirements. In addition, revenue and program support is provided by Fund 110, Refuse Disposal, through billings by Fund 109 for administration and coordination of recycling operations on behalf of Fund 110.

Agency accomplishments, new initiatives and performance measures are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2005 Advertised Budget Plan for those items.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	137/ 137	137/ 137	137/ 137	137/ 137
Expenditures:				
Personnel Services	\$6,646,000	\$7,015,248	\$7,015,248	\$7,273,339
Operating Expenses	7,102,204	7,773,978	7,773,978	8,348,490
Capital Equipment	67,860	998,000	1,371,409	1,518,000
Capital Projects ¹	250,555	0	122,027	0
Subtotal	\$14,066,619	\$15,787,226	\$16,282,662	\$17,139,829
Less:				
Recovered Costs	(\$398,990)	(\$461,119)	(\$461,119)	(\$470,928)
Total Expenditures	\$13,667,629	\$15,326,107	\$15,821,543	\$16,668,901

Fund 109

Refuse Collection and Recycling Operations

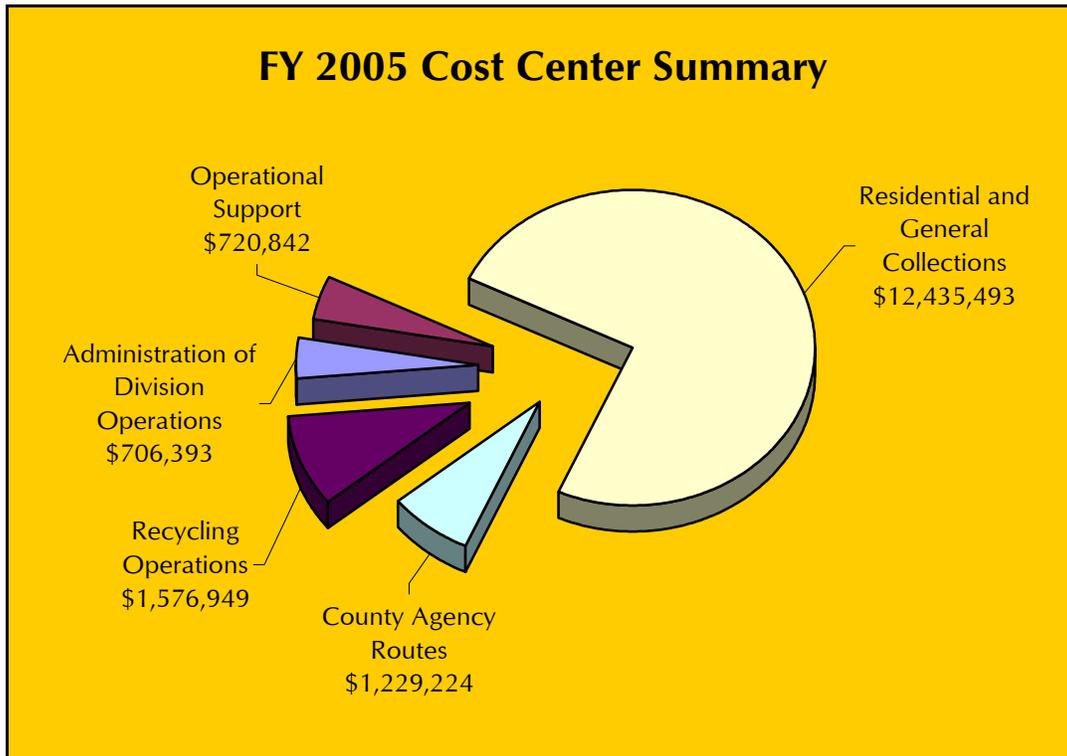
Summary by Cost Center				
Category ¹	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Administration of Division Operations	\$598,676	\$685,997	\$685,997	\$706,393
Operational Support	900,256	672,822	851,343	720,842
Residential and General Collections	9,903,005	11,508,125	11,680,639	12,435,493
County Agency Routes	973,743	1,038,250	1,182,651	1,229,224
Recycling Operations	1,291,949	1,420,913	1,420,913	1,576,949
Total Expenditures	\$13,667,629	\$15,326,107	\$15,821,543	\$16,668,901

Position Summary		
<p><u>Administration of Division Operations</u></p> <p>1 Director of Refuse Collection and Recycling</p> <p>1 Assistant Director/Engineer IV</p> <p>1 Management Analyst III</p> <p>1 Safety Analyst</p> <p>1 Network/Telecommunication Analyst I</p> <p>3 Management Analysts II</p> <p>1 Administrative Assistant IV</p> <p>3 Administrative Assistants III</p> <p>1 Administrative Assistant I</p>	<p><u>Operational Support</u></p> <p>1 Refuse Superintendent</p> <p>1 Assistant Refuse Superintendent</p> <p>1 Management Analyst II</p> <p>4 Administrative Assistants II</p> <p>1 Welder II</p> <p>1 Maintenance Trade Helper I</p> <p><u>Residential and General Collections</u></p> <p>2 Management Analysts II</p> <p>1 Senior Refuse Supervisor</p> <p>4 Refuse Supervisors</p> <p>1 Heavy Equipment Supervisor</p> <p>9 Heavy Equipment Operators</p> <p>30 Motor Equipment Operators</p> <p>19 Public Service Workers II</p> <p>29 Public Service Workers I</p> <p>1 Maintenance Trade Helper I</p>	<p><u>County Agency Routes</u></p> <p>4 Heavy Equipment Operators</p> <p>1 Engineering Technician I</p> <p>1 Maintenance Trade Helper II</p> <p><u>Recycling Operations</u></p> <p>1 Management Analyst IV</p> <p>3 Management Analysts II</p> <p>1 Inter/Intranet Architect I</p> <p>2 Management Analysts I</p> <p>1 Heavy Equipment Supervisor</p> <p>4 Heavy Equipment Operators</p> <p>1 Public Service Worker</p>
TOTAL POSITIONS		
137 Positions / 137.0 Staff Years		

¹ Capital Projects' expenditures are shown under the Operational Support Cost Center.

Fund 109

Refuse Collection and Recycling Operations



FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$246,366**
 An increase of \$246,366 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Customer Increases** **\$426,131**
 Funding for \$397,000 in Capital Equipment provides for new equipment needed to accommodate existing and projected refuse collection customers. The equipment includes \$154,000 for a rear-loading packer, \$143,000 for an open body truck with crane, and \$100,000 for an open body truck with leaf machine. There is also an increase of \$17,406 in Operating Expenses associated with the additional refuse collection customers. There is an increase of \$11,725 in Personnel Services for two exempt limited-term leaf collectors, budgeted in this fund, and reimbursed by Fund 108, Leaf Collection, to provide additional staffing required for additional leaf collection customers.
- ◆ **Department of Vehicle Services Charges** **\$42,000**
 An increase of \$42,000 in Operating Expenses associated with increased internal service charges from the Department of Vehicles Services for vehicle maintenance expenses.
- ◆ **Other Capital Equipment** **\$1,121,000**
 Funding for \$1,121,000 in Capital Equipment has been included for replacement of items that have outlived their useful lifespan and new equipment needed for an increase in refuse collection customers. Of the funding for replacement items, \$616,000 is for 4 new rear-loading packer trucks, \$100,000 is for an open body truck with leaf machine, \$22,000 is for a half-ton pickup truck, \$25,000 is for a crew cab truck, \$40,000 is for a box truck, \$48,000 is for 3 refuse compactors, \$155,000 is for a front-loading packer truck, and \$115,000 is for a roll-off truck.

Fund 109

Refuse Collection and Recycling Operations

- ◆ **Disposal Fees** **\$515,106**
An increase of \$515,106 in Operating Expenses associated with a proposed increase in tonnages and disposal fees charged by Fund 110, Refuse Disposal. The disposal fee will increase from \$39.95 to \$42.95 per ton for refuse delivered by Fund 109, Refuse Collection and Recycling Operations, to the I-66 Transfer Station or the Energy/Resource Recovery Facility.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$495,436**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered carryover of \$373,409 in Capital Equipment. In addition, an amount of \$122,027 in unexpended project balances carryover was approved for the completion of the Newington Expansion.

Fund 109

Refuse Collection and Recycling Operations

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 109, Refuse Collection

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$12,611,029	\$9,925,294	\$10,819,125	\$7,038,177
Revenue:				
Interest on Investments	\$172,014	\$140,282	\$140,282	\$56,098
Residential and General Collections:				
Household Levy ¹	\$8,230,110	\$8,423,100	\$8,423,100	\$9,957,600
Miscellaneous	346,945	255,057	255,057	169,142
SWRRC Program	179,100	0	0	0
Sale of Equipment	0	63,300	63,300	58,227
Subtotal	\$8,756,155	\$8,741,457	\$8,741,457	\$10,184,969
County Agency Routes:				
Miscellaneous Agencies	\$1,007,074	\$1,088,934	\$1,088,934	\$1,105,625
Sale of Equipment	0	0	0	16,085
Miscellaneous	132,963	119,305	119,305	117,626
Subtotal	\$1,140,037	\$1,208,239	\$1,208,239	\$1,239,336
General Fund Programs:				
Community Cleanup	\$43,863	\$31,131	\$31,131	\$32,532
Health Department Referrals	11,277	2,223	2,223	2,264
Evictions	12,900	15,547	15,547	13,791
Court Ordered/Mandated	5,076	29,369	29,369	30,160
Subtotal	\$73,116	\$78,270	\$78,270	\$78,747
Other Collection Revenue:				
Leaf Collection	\$427,945	\$412,442	\$412,442	\$537,066
Miscellaneous	6,217	7,539	7,539	20,768
State Litter Funds	91,370	0	0	0
Fairfax Fair	19,188	24,864	24,864	26,298
Subtotal	\$544,720	\$444,845	\$444,845	\$584,132
Recycling Operations:				
Program Support ²	\$845,889	\$1,130,253	\$1,130,253	\$1,204,263
Sale of Materials	186,664	104,665	104,665	96,790
Miscellaneous	147,508	192,584	192,584	251,167
Subtotal	\$1,180,061	\$1,427,502	\$1,427,502	\$1,552,220
Total Revenue	\$11,866,103	\$12,040,595	\$12,040,595	\$13,695,502
Transfers In:				
General Fund (001)	\$9,622	\$0	\$0	\$0
Total Transfers In	\$9,622	\$0	\$0	\$0
Total Available	\$24,486,754	\$21,965,889	\$22,859,720	\$20,733,679

Fund 109

Refuse Collection and Recycling Operations

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 109, Refuse Collection

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Personnel Services	\$6,646,000	\$7,015,248	\$7,015,248	\$7,273,339
Operating Expenses	7,102,204	7,773,978	7,773,978	8,348,490
Recovered Costs ³	(398,990)	(461,119)	(461,119)	(470,928)
Capital Equipment	67,860	998,000	1,371,409	1,518,000
Capital Projects	250,555	0	122,027	0
Total Expenditures	\$13,667,629	\$15,326,107	\$15,821,543	\$16,668,901
Total Disbursements	\$13,667,629	\$15,326,107	\$15,821,543	\$16,668,901
Ending Balance⁴	\$10,819,125	\$6,639,782	\$7,038,177	\$4,064,778
Collection Equipment Reserve ⁵	\$828,975	\$768,736	\$768,736	\$768,308
Recycling Equipment Reserve	117,577	176,068	176,068	290,498
PC Replacement Reserve ⁶	15,900	42,000	42,000	89,100
Unreserved Balance	\$9,856,673	\$5,652,978	\$6,051,373	\$2,916,872
Levy per Household Unit	\$210/Unit	\$210/unit	\$210/unit	\$240/unit

¹ The FY 2005 levy/collection fee per household unit is recommended at \$240 per unit. Although the Refuse Collection levy is separate and not a real estate tax, it is included on and collected as part of the County's real estate tax bill. This amount does not include approximately 440 units which will be billed directly by the agency.

² The estimate for Program Support is calculated using the projected level of expenditures for recycling operations as conducted in Fund 109, Refuse Collection and Recycling Operations, and offset by revenue received from the sale of recycled materials.

³ Recovered Costs represents billings to Fund 108, Leaf Collection, for its share of the total administrative costs for Agency 46, Division of Collection and Recycling. Also included is an amount billed to Fund 110, Refuse Disposal, for administrative costs for the recycling program which is coordinated by Fund 109, Refuse Collection and Recycling Operations.

⁴ Rather than implement a fee increase, the fund balance was used to meet expenditure requirements. Therefore, ending balances between FY 2003 and FY 2004, and FY 2004 and FY 2005 have decreased primarily due to increased expenditure requirements that have exceeded revenues received. Fund balance amounts of \$1,800,904 in FY 2003 and \$3,780,948 in FY 2004 have been required to balance the fund in those years. In FY 2005, fund balance totalling \$2,973,399 will be required to balance the fund. The fee increase from \$210 to \$240 per unit will mitigate decreases in the ending balance. Future levy increases will be required in order to maintain adequate funding for operations and reserves.

⁵ Funds reserved for equipment replacement are not encumbered based on normal accounting practices but are allocated at a future date for equipment purchases. The requirements for Collection Operations are funded through the collection revenue received in Fund 109, Refuse Collection and Recycling Operations, while requirements for Recycling Operations are provided as a component of the Program Support.

⁶ The PC Replacement Reserve was established to provide funding for the timely replacement of obsolete computer equipment.

Fund 109

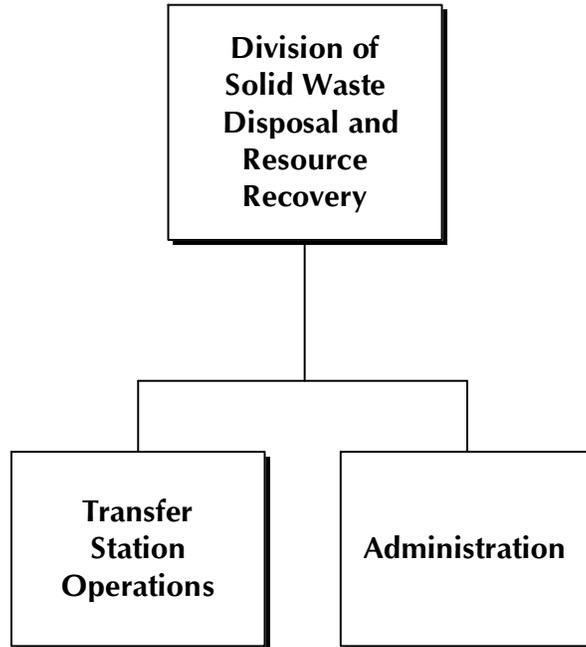
Refuse Collection and Recycling Operations

FY 2005 Summary of Capital Projects

Fund: 109 Refuse Collection and Recycling Operations

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
109001	Newington Facility Expansion	\$433,038	\$250,555.11	\$122,027.13	\$0
Total		\$433,038	\$250,555.11	\$122,027.13	\$0

Fund 110 Refuse Disposal



Mission

To protect Fairfax County citizens against disease, pollution and other contamination associated with the improper disposal of refuse, through safe and sanitary transportation of solid waste from the I-66 Transfer Station to the I-95 Sanitary Landfill and the Energy/Resource Recovery Facility (E/RRF). The agency also transports debris generated through the Yard Waste Program to disposal facilities in Prince William and Loudoun Counties. In addition, this agency operates the Household Hazardous Waste Program and the Citizen's Disposal Facilities, including all associated technical and administrative functions.

Focus

Fund 110, Refuse Disposal, has the primary responsibility for coordinating the disposal of solid waste generated within Fairfax County by channeling the collected refuse to the E/RRF. Refuse that cannot be burned in the E/RRF is directed to a landfill or disposed of through a contractor. Yard debris is transported to Prince William County or a private compost facility. Other operations coordinated within this fund are the Citizen's Disposal Facilities (CDF), the Household Hazardous Waste (HHW) Program, the Ordinance Enforcement Program, the White Goods Program and the Battery Program. The Administrative Cost Center performs the tasks associated with the overall administrative, technical and management functions for those funds that comprise the Division of Solid Waste Disposal and Resource Recovery. These funds are: 110, Refuse Disposal; 112, E/RRF; and 114, I-95 Refuse Disposal.

A fee change is recommended in Fund 110, Refuse Disposal for FY 2005 that will increase the system disposal fee from \$45 to \$48 per ton and the negotiated disposal fee is also anticipated to increase. This will raise an additional \$6,914,628 in refuse disposal revenue over the FY 2004 estimate of \$39,248,067. The total revenue for the fund will be \$50,001,028, an increase of \$5,046,284 or 11.2 percent over the FY 2004 estimate of \$44,954,744. The fee change is necessary due primarily to an increase in the tipping fees charged for disposing of waste at the E/RRF from \$30 to \$32 per ton.

Agency accomplishments, new initiatives and performance measures are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the [FY 2005 Advertised Budget Plan](#) for those items.

Fund 110 Refuse Disposal

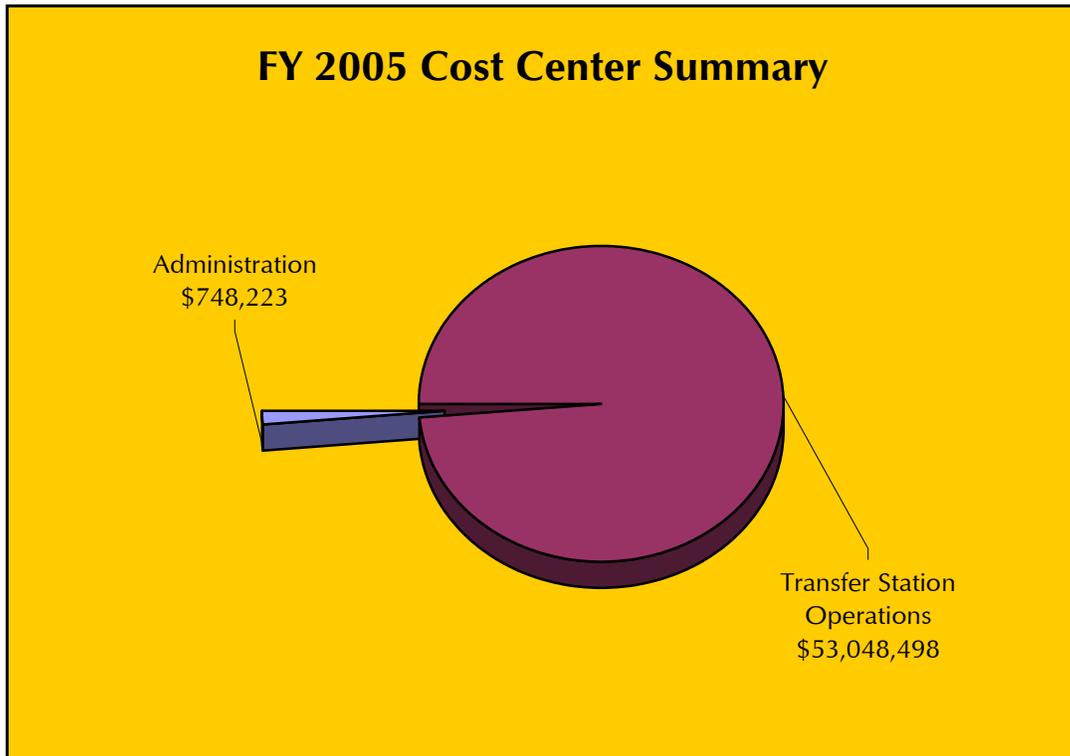
Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	136/ 136	136/ 136	136/ 136	136/ 136
Expenditures:				
Personnel Services	\$7,582,534	\$7,944,997	\$7,944,997	\$8,300,432
Operating Expenses	36,464,882	39,174,542	39,379,542	44,619,405
Capital Equipment	2,047,889	1,505,000	2,362,142	1,375,000
Capital Projects	9,098	0	1,458,455	0
Subtotal	\$46,104,403	\$48,624,539	\$51,145,136	\$54,294,837
Less:				
Recovered Costs	(\$435,703)	(\$493,614)	(\$493,614)	(\$498,116)
Total Expenditures	\$45,668,700	\$48,130,925	\$50,651,522	\$53,796,721

Summary by Cost Center				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Administration	\$568,316	\$733,531	\$733,531	\$748,223
Transfer Station Operations	45,091,286	47,397,394	48,459,536	53,048,498
Subtotal	\$45,659,602	\$48,130,925	\$49,193,067	\$53,796,721
Capital Projects ¹	\$9,098	\$0	\$1,458,455	\$0
Total Expenditures	\$45,668,700	\$48,130,925	\$50,651,522	\$53,796,721

Position Summary			
Administration 1 Director, DSWDRR 1 Deputy Director/Engineer IV 1 Engineer II 1 Management Analyst III 1 Management Analyst II 1 Network/Telecommunications Analyst II 1 Accountant II 1 Administrative Assistant IV 4 Administrative Assistants III 1 Administrative Assistant II	Transfer Station Operations 1 Supervisor of Facilities Support 4 Assistant Refuse Superintendents 3 Heavy Equipment Supervisors 1 Management Analyst II 2 Engineering Technicians II 2 Engineering Technicians I 3 Environmental Technicians II 8 Weighmasters 74 Heavy Equipment Operators 1 Motor Equipment Operator 1 Laborer III	1 Garage Service Workers 1 Welder II 18 Public Service Workers II 1 Maintenance Trade Helper II 1 Maintenance Trade Helper I 1 Administrative Assistant II	
TOTAL POSITIONS			
136 Positions / 136.0 Staff Years			

Fund 110 Refuse Disposal



FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$355,435**
 An increase of \$355,435 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Tipping Fees** **\$5,129,263**
 An increase of \$5,129,263 in Operating Expenses associated primarily with increased tipping fees charged by Fund 112, E/RRF.
- ◆ **Department of Vehicle Services Charges** **\$110,600**
 An increase of \$110,600 in Operating Expenses associated with increased internal service charges from the Department of Vehicles Services for fuel, motor pool charges and maintenance expenses.
- ◆ **Capital Equipment** **\$1,375,000**
 Funding of \$1,375,000 has been included for Capital Equipment for the replacement of items which have outlived their useful lifespan. Of the funding for replacement items, \$670,000 is for two rubber tire loaders, \$560,000 is for eight refuse trailers, \$115,000 is for a road tractor, and \$30,000 is for a four-wheel drive vehicle for use at the I-95 and I-66 facilities.

Fund 110

Refuse Disposal

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$2,520,597**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered carryover of \$503,142 in Capital Equipment, unencumbered carryover of \$559,000 in Operating Expenses and Capital Equipment and \$1,458,455 of unexpended capital project balances.

Fund 110 Refuse Disposal

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 110, Refuse Disposal

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$10,507,641	\$7,861,246	\$9,007,618	\$5,110,840
Revenue:				
Interest on Investment	\$159,589	\$106,319	\$106,319	\$60,175
Refuse Disposal Revenue:				
Private Collectors	\$30,436,257	\$29,927,704	\$29,927,704	\$32,263,825
Cities and Towns	1,088,780	1,055,759	1,055,759	1,211,190
County Collection	2,184,343	2,175,078	2,175,078	3,025,269
Treatment Plants	145,861	139,705	139,705	129,500
County Agency Routes	368,648	387,475	387,475	412,921
Other Agencies	191,992	270,701	270,701	205,215
SWRRC Program	37,025	36,075	36,075	0
Non-Fairfax County ¹	990,053	997,155	997,155	3,953,352
Citizens' Disposal Facilities	1,445,221	2,722,151	2,722,151	4,407,481
Debris	277,334	1,229,184	1,229,184	301,846
Supplemental Market	236,338	307,080	307,080	252,096
Subtotal	<u>\$37,401,852</u>	<u>\$39,248,067</u>	<u>\$39,248,067</u>	<u>\$46,162,695</u>
Other Revenue:				
Brush	\$387,651	\$1,525,851	\$1,525,851	\$522,000
Yard Waste	1,338,888	2,413,347	2,413,347	1,782,940
Tires	710,310	854,922	854,922	703,168
Subtotal	<u>\$2,436,849</u>	<u>\$4,794,120</u>	<u>\$4,794,120</u>	<u>\$3,008,108</u>
Miscellaneous Revenue:				
White Goods	\$207,394	\$225,536	\$225,536	\$246,810
Sale of Equipment	80,819	96,500	151,000	90,000
Licensing Fees	48,720	35,760	35,760	35,760
Miscellaneous	394,163	393,942	393,942	397,480
Subtotal	<u>\$731,096</u>	<u>\$751,738</u>	<u>\$806,238</u>	<u>\$770,050</u>
Total Revenue	<u>\$40,729,386</u>	<u>\$44,900,244</u>	<u>\$44,954,744</u>	<u>\$50,001,028</u>
Transfers In: ²				
General Fund (001)	\$3,439,291	\$1,800,000	\$1,800,000	\$2,500,000
Total Transfers In	<u>\$3,439,291</u>	<u>\$1,800,000</u>	<u>\$1,800,000</u>	<u>\$2,500,000</u>
Total Available	<u>\$54,676,318</u>	<u>\$54,561,490</u>	<u>\$55,762,362</u>	<u>\$57,611,868</u>
Expenditures:				
Personnel Services	\$7,582,534	\$7,944,997	\$7,944,997	\$8,300,432
Operating Expenses ³	36,464,882	39,174,542	39,379,542	44,619,405
Capital Equipment	2,047,889	1,505,000	2,362,142	1,375,000
Recovered Costs	(435,703)	(493,614)	(493,614)	(498,116)
Capital Projects	9,098	0	1,458,455	0
Total Expenditures	<u>\$45,668,700</u>	<u>\$48,130,925</u>	<u>\$50,651,522</u>	<u>\$53,796,721</u>
Total Disbursements	<u>\$45,668,700</u>	<u>\$48,130,925</u>	<u>\$50,651,522</u>	<u>\$53,796,721</u>
Ending Balance⁴	<u>\$9,007,618</u>	<u>\$6,430,565</u>	<u>\$5,110,840</u>	<u>\$3,815,147</u>

Fund 110 Refuse Disposal

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 110, Refuse Disposal

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Reserves:				
Equipment Reserve ⁵	\$2,457,518	\$1,910,592	\$1,880,265	\$2,117,447
Operating & Maintenance Reserve	3,384,925	1,450,761	177,337	151,640
Environmental Reserve ⁶	2,000,000	2,000,000	2,000,000	1,000,000
Construction Reserve ⁷	1,000,000	1,000,000	1,000,000	500,000
PC Replacement Reserve	98,879	69,212	53,238	46,060
Unreserved Balance	\$66,296	\$0	\$0	\$0
Disposal Rate/Ton	\$45.00	\$45.00	\$45.00	\$48.00
Disposal Rate/Ton ⁸	\$39.95	\$39.95	\$39.95	TBD

¹ In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$224,888 has been reflected as a decrease to FY 2003 revenues to reflect the receivables balance related to the waste exchange agreement between the County and Prince William County. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustment will be included in the FY 2004 Third Quarter Package.

² Cited amounts have been transferred in FY 2003, FY 2004, and FY 2005 to Fund 110 to cover the revenue shortfalls for operational requirements that transfers provide a subsidy allowing the County to continue to provide the level of service to specific refuse disposal programs that do not fully recover costs. Subsidized programs include the County's Recycling Program, the Household Hazardous Waste Program, the Citizen Disposal Facilities and the Code Enforcement Program. The current fee structure for Fund 110 will not support these expenses in FY 2005. In FY 2005, a transfer from the General Fund will provide funding to maintain the competitiveness of the County's Solid Waste System in attracting and maintaining commercial waste, to provide for market fluctuations and maintain the current level of service to the disposal customers. A rate increase from \$45.00 to \$48.00 per ton has been included in the FY 2005 Advertised Budget Plan.

³ In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$75,614 has been reflected as an increase to FY 2003 expenditures to reflect the payables balance related to the waste exchange agreement between the County and Prince William County. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustment will be included in the FY 2004 Third Quarter Package.

⁴ Ending balance has decreased primarily due to increased expenditure requirements that have exceeded revenues received. This is due primarily to the increasing cost of disposal fees charged by Fund 112, E/RRF and the inability of Fund 110 to charge a fully burdened disposal cost as other less expensive disposal options exist for private haulers.

⁵ The Equipment Replacement Reserve provides for the timely replacement of equipment required to operate the I-66 Transfer Station. Funds are transferred from Refuse Disposal revenue to the Equipment Replacement Reserve, as are proceeds from the sale of equipment. The reserve requirement is based on a replacement schedule, comprised of yearly payments to the reserve, which is based on the useful life of the vehicle/equipment. The yearly estimated reserve amount includes the annual portion of the replacement cost for new vehicles/equipment, and continued contributions for previously acquired vehicles/equipment for which the replacement requirement has not been met.

⁶ The Environmental Reserve provides contingency funds for future environmental control projects at the I-66 Transfer Station.

⁷ The Construction Reserve provides for improvements at the I-66 Transfer Station.

⁸ In August 1998 (FY 1999), Fairfax County implemented a contractual rate discount that was offered to any hauler that guaranteed all of its collected refuse or a specified tonnage amount would be delivered to the Energy/Resource Recovery Facility (E/RRF) or other County disposal sites. The FY 2003 and FY 2004 discounted rate is \$39.95, and is anticipated to be \$42.95 in FY 2005. It should be noted that the system fee will also increase to \$48 per ton. The \$3 per ton increase in the both system and discount rates is to compensate for the increase in the tipping fee by the E/RRF from \$30 to \$32 and other operating expense increases.

Fund 110 Refuse Disposal

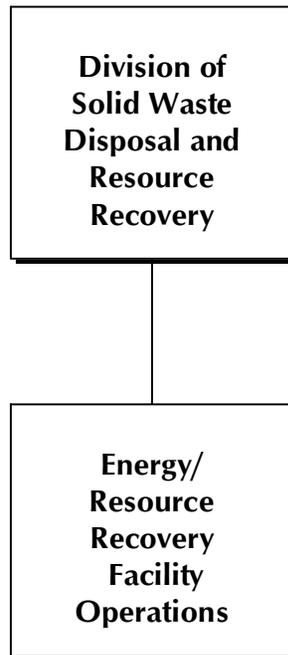
FY 2005 Summary of Capital Projects

Fund: 110 Refuse Disposal

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
174002	I-66 Transfer Station Expansion	\$13,114,900	\$7,504.24	\$754,195.57	\$0
174003	Drainage Downchutes	188,000	0.00	3,821.39	0
174004	Access Road Reconstruction	233,600	0.00	193,785.00	0
174005	Groundwater Well Installation	177,213	1,593.76	40,788.24	0
174006	Citizens Disposal Facility	974,875	0.00	465,865.00	0
Total		\$14,688,588	\$9,098.00	\$1,458,455.20	\$0

Fund 112

Energy/Resource Recovery Facility



Mission

To serve Fairfax County citizens by providing effective and environmentally-sound solid waste disposal by converting waste-to-energy; by reducing the need for landfill space through volume reduction of solid waste; and by managing the operational contract in the best interests of the citizens.

Focus

Fund 112 manages the contract for the I-95 Energy/Resource Recovery Facility (E/RRF), owned and operated by Covanta Fairfax, Inc. (Covanta). Under the terms of the Service Agreement, the County is required to deliver at least 930,750 tons of municipal solid waste (MSW) per year for which it pays a disposal fee to Covanta. The facility uses approximately 1,085,000 tons of waste annually to produce 72 megawatts of electricity that is sold to Dominion Virginia Power.

In order to meet the guaranteed annual tonnage, the County accepts additional MSW from other regional jurisdictions and through the Supplemental Waste program. Refuse is exchanged with Prince William County under a mutually beneficial agreement. Efforts by the fund to maximize revenues through additional MSW from other jurisdictions and the refuse exchange agreement with Prince William County have significantly increased revenues in those categories and have reduced the burden on Fairfax County ratepayers.

The County charges a disposal fee to all users of the E/RRF and subsequently pays the contractual disposal fee to Covanta from these revenues. Revenues from the sale of electricity and supplemental waste are used to offset the cost of the disposal fee paid to Covanta. When the E/RRF is not able to handle the amount of waste available, some waste is diverted to Virginia landfills. Staff must be constantly vigilant in balancing waste as a commodity to ensure that it is disposed of efficiently and cost-effectively.

Pursuant to an agreement between Dominion Virginia Power and Covanta signed in 1987 and amended in 1996, Dominion Virginia Power will purchase electricity from Covanta at a lower rate in May 2005. As a result, Covanta will realize lower electricity revenues beginning in FY 2005 until the end of the County's contract with Covanta. Since fewer electricity revenues will be available to offset the costs of operating the E/RRF, Covanta will begin charging the County more in Fund 112 for the operation of the plant. In order to minimize the future impact of this revenue loss, a \$2 per ton increase in the tipping fee from \$30 to \$32 is planned for FY 2005.

Fund 112

Energy/Resource Recovery Facility

Agency accomplishments, new initiatives and performance measures are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the [FY 2005 Advertised Budget Plan](#) for those items.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	9/ 9	9/ 9	9/ 9	9/ 9
Expenditures:				
Personnel Services	\$466,024	\$518,725	\$518,725	\$593,967
Operating Expenses	28,869,229	32,943,299	34,707,003	32,083,367
Capital Equipment	0	30,000	30,000	99,000
Total Expenditures	\$29,335,253	\$33,492,024	\$35,255,728	\$32,776,334

Position Summary			
1 Management Analyst III	1 Engineering Technician II	1 Administrative Assistant II	
1 Management Analyst II	1 Heavy Equipment Operator	4 Weighmasters	
TOTAL POSITIONS			
9 Positions / 9.0 Staff Years			

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆
Employee Compensation **\$19,910**
 An increase of \$19,910 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆
Limited-Term Weighmasters **\$55,332**
 An increase of \$55,332 in Personnel Services associated with funding two limited-term weighmasters to provide continuous staffing at the E/RRF.
- ◆
Contractor Compensation **(\$2,623,636)**
 A net decrease of \$2,623,636 in Operating Expenses primarily associated with lower than anticipated contractor compensation paid to Covanta and other consultants for the operation of the E/RRF.
- ◆
Capital Equipment **\$99,000**
 Funding of \$99,000 has been included for Capital Equipment for new items. Of this funding, \$85,000 is for two demolition trailers that will haul diverted metals and \$14,000 is for one electric truck to improve accessibility at the E/RRF and the I-95 Landfill.

Fund 112

Energy/Resource Recovery Facility

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$1,763,704**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved an administrative adjustment that increased Operating Expenses by \$1,763,704 and the General Fund Transfer by \$1,763,704 for a tax liability.

Fund 112

Energy/Resource Recovery Facility

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 112, Energy/Resource
Recovery Facility (E/RRF)

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$10,174,238	\$9,913,716	\$15,383,969	\$15,938,340
Revenue:				
Disposal Revenue:				
County of Fairfax ¹	\$24,874,509	\$25,791,570	\$25,791,570	\$26,605,312
District of Columbia ²	6,514,234	4,816,112	4,816,112	5,152,997
Waste Exchange Agreement ³	1,371,489	961,200	961,200	1,714,752
Wastewater Services ⁴	149,585	145,167	145,167	148,512
Non-Fairfax Waste ⁵	317,127	27,000	27,000	1,476,000
Tire Program ⁶	710,310	657,983	657,983	0
Supplemental Waste ⁷	173,315	1,200,192	1,200,192	183,820
Subtotal Revenue	\$34,110,569	\$33,599,224	\$33,599,224	\$35,281,393
Other Revenue:				
Interest on Investments	\$134,101	\$197,171	\$197,171	\$139,460
Miscellaneous ⁸	300,314	250,000	250,000	100,000
Subtotal Other Revenue	\$434,415	\$447,171	\$447,171	\$239,460
Total Revenue	\$34,544,984	\$34,046,395	\$34,046,395	\$35,520,853
Transfers In:				
General Fund (001)	\$0	\$0	\$1,763,704	\$0
Total Transfers In	\$0	\$0	\$1,763,704	\$0
Total Available	\$44,719,222	\$43,960,111	\$51,194,068	\$51,459,193
Expenditures:				
Personnel Services	\$466,024	\$518,725	\$518,725	\$593,967
Operating Expenses ⁹	28,869,229	32,943,299	34,707,003	32,083,367
Capital Equipment	0	30,000	30,000	99,000
Total Expenditures	\$29,335,253	\$33,492,024	\$35,255,728	\$32,776,334
Total Disbursements	\$29,335,253	\$33,492,024	\$35,255,728	\$32,776,334
Ending Balance¹⁰	\$15,383,969	\$10,468,087	\$15,938,340	\$18,682,859
Tipping Fee Reserve	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Rate Stabilization Reserve ¹¹	12,422,388	8,968,087	12,976,759	8,317,769
Operations and Maintenance Reserve ¹²	0	0	0	8,865,090
Unreserved Ending Balance	\$1,461,581	\$0	\$1,461,581	\$0
Disposal Rate/Ton	\$30/ton	\$30/ton	\$30/ton	\$32/ton

Fund 112

Energy/Resource Recovery Facility

¹ The fee for the I-95 Energy/Resource Recovery Facility was \$30 per ton for FY 2003 and FY 2004 and will be \$32 per ton in FY 2005.

² Based upon an anticipated contract with the District of Columbia government for residential waste only.

³ Prince William County waste is received at the E/RRF as a result of the Interjurisdictional Solid Waste Facility Use Agreement. In recent years, haulers from Prince William County have disposed of increasing amounts of waste at the E/RRF.

⁴ Wastewater Services includes the disposal of grit and screenings and other wastewater-related material from the Alexandria Sanitation Authority (ASA).

⁵ Non-Fairfax Waste is waste from other jurisdictions that is disposed by haulers with contracts with the County. In recent years, there has been a significant increase in waste delivered from other jurisdictions.

⁶ Revenues received from the Tire Program. Tire Program revenues are reflected in Fund 110, Refuse Disposal beginning in FY 2005. Since the E/RRF no longer incinerates tires, it is more accurate to reflect their disposal in Fund 110, Refuse Disposal.

⁷ Supplemental Waste is being tracked separately from Spot Waste beginning in FY 2005 and is the basic fee to dispose of this waste. Additional fees that are paid above the basic fee are split between Covanta and the County and are reflected as Miscellaneous Revenue since tip fees vary depending upon the material types and market conditions. The Supplemental program has been under review by the Virginia Department of Environmental Quality which has accounted for the decrease in revenues. Spot Waste, though being tracked separately, is not budgeted in FY 2005 and therefore is not listed on the Fund Statement.

⁸ Miscellaneous Revenue is generated by the excess amount that Covanta charges to dispose of Supplemental Waste.

⁹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$1,461,581 has been reflected as a decrease to FY 2003 expenditures to reflect an expenditure credit related to overbilling of tipping fees by Covanta Fairfax, Inc. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report. Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

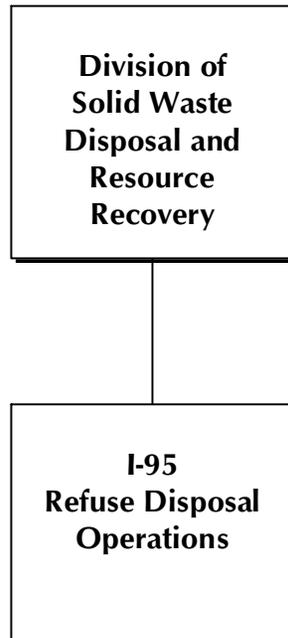
¹⁰ The ending balance increased between FY 2004 and FY 2005 primarily due to the increased revenues resulting from the \$2 per ton rate increase on refused disposed at the E/RRF proposed for Fund 112.

¹¹ The Rate Stabilization Reserve is used to buffer against sharp increases in tip fees annually. Potentially steep increases could result from issues such as tax changes regarding energy sales, power deregulation, and state or EPA environmental fees. Contractual changes in the structure of power payments in FY 2005 necessitate having a reserve to cover the transition period.

¹² The Operations and Maintenance Reserve is necessary for ongoing improvements and enhancements to the E/RRF including emissions control efforts.

Fund 114

I-95 Refuse Disposal



Mission

To manage the I-95 Landfill in a manner to provide a site where solid waste and recyclable materials from County citizens are gathered and properly disposed, and a deposit site where ash from the Energy/Resource Recovery Facility (E/RRF) and other participating municipalities can be properly disposed.

Focus

The County has operated the I-95 Sanitary Landfill for more than two decades, and has served the solid waste disposal needs of the residents of the participating jurisdictions utilizing the facility. The municipal solid waste (MSW) section of the I-95 Landfill closed in December 1995, and since that time the facility has accepted only ash material for land burial. The I-95 Sanitary Landfill continues to operate as a model facility – meeting permit requirements, inspection criteria, and availability requirements for the participating jurisdictions and customers of the facility. The I-95 Complex also serves as the focal point for the management of non-combustible material, which is redirected to debris landfills for final disposal.

Revenues are expected to decrease by \$716,321 in FY 2005 from the FY 2004 estimate due to lower interest on investment earnings and also due to lower tonnage volumes for debris disposal. Despite this revenue decrease, the fee for Fund 114, I-95 Refuse Disposal, will remain at \$11.50 per ton. The fee is expected to accommodate operating expenditure requirements, as well as provide adequate reserve funding required for future landfill closure.

Agency accomplishments, new initiatives and performance measures are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2005 Advertised Budget Plan for those items.

Fund 114 I-95 Refuse Disposal

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	38/ 38	38/ 38	38/ 38	38/ 38
Expenditures:				
Personnel Services	\$2,057,710	\$2,246,981	\$2,246,981	\$2,400,974
Operating Expenses	2,575,401	3,325,286	3,325,286	3,356,107
Capital Equipment	651,417	801,500	810,251	537,000
Capital Projects	498,122	14,929,000	38,801,512	0
Total Expenditures	\$5,782,650	\$21,302,767	\$45,184,030	\$6,294,081

Position Summary			
1 Engineer IV	1 Refuse Superintendent	1 Management Analyst I	
1 Engineer III	3 Assistant Refuse Superintendents	1 Administrative Assistant III	
2 Engineers II	2 Industrial Electricians II	1 Administrative Assistant II	
2 Engineer Technicians III	8 Heavy Equipment Operators	6 Public Service Workers I	
4 Engineer Technicians II	1 Motor Equipment Operator		
2 Engineer Technicians I	2 Weighmasters		
TOTAL POSITIONS			
38 Positions / 38.0 Staff Years			

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$153,993**
An increase of \$153,993 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

- ◆ **Department of Vehicle Services Charges** **\$30,821**
An increase of \$30,821 in Operating Expenses associated with increased internal service charges from the Department of Vehicles Services for fuel, motor pool charges and maintenance expenses.

- ◆ **Capital Projects** **(\$38,801,512)**
A decrease of \$38,801,512 in Capital Projects due to the one-time carryover of unexpended project balances as part of the FY 2003 Carryover Review and the expected completion of existing projects in FY 2004.

- ◆ **Capital Equipment** **\$537,000**
Funding of \$537,000 in Capital Equipment has been included for replacement of items that have outlived their useful lifespan and new equipment needed to meet permit regulations. Of the funding for replacement items, \$215,000 is for a motor grader, \$130,000 is for a bulldozer, \$60,000 is for three submersible pumps, \$43,000 is for a tractor with broom attachment, \$30,000 is for a pickup truck, and \$14,000 for an all-terrain vehicle with hauling bin. Of the funding for new equipment, \$45,000 is for a tractor with broom and snow removal attachment.

Fund 114 I-95 Refuse Disposal

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$23,881,263**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered carryover of \$8,751 in Capital Equipment. In addition, an amount of \$23,872,512 in unexpended project balances carryover was approved.

Fund 114 I-95 Refuse Disposal

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 114, I-95 Refuse Disposal

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$77,041,032	\$53,357,590	\$77,197,577	\$38,048,317
Revenue:				
Interest on Investments	\$1,030,994	\$769,273	\$769,273	\$373,903
Refuse Disposal Revenue:				
I-95 ERR (Ash)	\$3,132,469	\$3,223,910	\$3,223,910	\$3,121,606
Arlington/Alexandria ERR	1,185,869	1,124,033	1,124,033	1,185,857
County of Fairfax	244,858	524,771	524,771	303,639
Lower Potomac	0	58,650	58,650	56,707
Subtotal	\$4,563,196	\$4,931,364	\$4,931,364	\$4,667,809
Miscellaneous Revenue:				
Sale of Equipment	\$136,767	\$80,000	\$80,000	\$68,500
Sale of Methane Gas	191,600	191,600	191,600	191,600
Miscellaneous Revenue	16,638	62,533	62,533	16,637
Subtotal	\$345,005	\$334,133	\$334,133	\$276,737
Total Revenue	\$5,939,195	\$6,034,770	\$6,034,770	\$5,318,449
Total Available	\$82,980,227	\$59,392,360	\$83,232,347	\$43,366,766
Expenditures:				
Personnel Services	\$2,057,710	\$2,246,981	\$2,246,981	\$2,400,974
Operating Expenses	2,575,401	3,325,286	3,325,286	3,356,107
Capital Equipment	651,417	801,500	810,251	537,000
Capital Projects	498,122	14,929,000	38,801,512	0
Total Expenditures	\$5,782,650	\$21,302,767	\$45,184,030	\$6,294,081
Total Disbursements	\$5,782,650	\$21,302,767	\$45,184,030	\$6,294,081
Ending Balance¹	\$77,197,577	\$38,089,593	\$38,048,317	\$37,072,685
Reserves				
Active Cell Closure Liability Reserve ²	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000
Inactive Cell Closure Liability Reserve ³	8,000,000	0	0	0
Environmental Reserve ⁴	5,000,000	5,000,000	5,000,000	5,000,000
Ashfill Construction Reserve ⁵	6,000,000	0	0	0
Construction-Miscellaneous Reserve ⁶	1,046,516	1,037,909	1,009,914	63,110
Post-Closure ⁷	22,000,000	22,000,000	22,000,000	22,000,000
PC Replacement ⁸	12,988	12,988	12,988	9,575
Operating and Maintenance Reserve	1,298,086	25,415	25,415	0
Unreserved Ending Balance	\$23,839,987	\$13,281	\$0	\$0
Disposal Rate/Ton ⁹	\$11.50	\$11.50	\$11.50	\$11.50

Fund 114

I-95 Refuse Disposal

¹ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

² Reserve necessary for the closure of active disposal cells of the Ash Landfill, required by the state to be established in order for landfilling activities to progress.

³ Reserve necessary to perform closure activities on the completed cells of the Ash Landfill. Closure activities are required by the facilities permit, Environmental Protection Agency, and state regulations. It has been drawn down to pay for capital projects associated with landfill closure.

⁴ The Environmental Reserve has been established primarily for future Environmental Projects.

⁵ Reserve required for the construction of the next phase of the ashfill liner system. It has been drawn down to pay for capital projects associated with landfill closure.

⁶ The Construction Reserve is established to provide funds to meet the requirements of current and future construction projects necessary for the operation of the I-95 Landfill, such as drainage and roads. It has been drawn down to mitigate revenue decreases in Interest on Investments.

⁷ Post Closure is required for a 30 year-period after the landfill closes and is mandated by federal and state regulations. FY 2004 funding of \$22,000,000 represents 58 percent of the estimated requirements of \$37,860,000 and is not sufficient to cover all identified costs. Additional funds will be set aside in future years.

⁸ The PC Replacement Reserve was established in FY 1995 in order to meet requirements for the timely replacement of obsolete computer equipment.

⁹ Effective July 1, 2000, the jurisdictional rate was reduced from \$14/ton to \$11.50/ton. The FY 2005 recommended rate remains at \$11.50/ton.

Fund 114 I-95 Refuse Disposal

FY 2005 Summary of Capital Projects

Fund: 114 I-95 Refuse Disposal

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
186420	Repair/Maint/Wash Facility	\$1,026,645	\$0.00	\$60,251.00	\$0
186435	Area 3 Lined Landfill Construction		18,424.09	8,770,656.08	0
186440	I-95 Landfill Leachate Facility		261,550.00	2,611,872.00	0
186450	I-95 Landfill Rd. Construction		0.00	7,606.86	0
186455	Perimeter Fence Construction		0.00	50,580.50	0
186460	Area 7 Roadway Construction	258,000	0.00	6,126.00	0
186470	Paved Ditch Extension Areas		0.00	362,818.00	0
186600	Methane Gas Recovery		4,399.43	1,574,553.57	0
186650	I-95 Landfill Closure	66,266,579	213,748.10	25,357,048.48	0
Total		\$67,551,224	\$498,121.62	\$38,801,512.49	\$0



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Funds 200 and 201

County and School Debt Service

Focus

The Debt Service Funds account for the general obligation bond debt service of the County, general obligation bond debt of Special Revenue Funds and general obligation bond debt and loans of the Literary Funds of Virginia for the Fairfax County Public Schools (FCPS). In addition, Debt Service expenditures are included for the Lease Revenue bonds and Certificates of Participation associated with County government facilities and payments for Fairfax County Redevelopment and Housing Authority (FCRHA) Lease Revenue bonds. Revenues for the debt service funds are derived principally from transfers from the General Fund. It should be noted that Debt Service on sewer revenue bonds is reflected in the Enterprise Funds.

The following is a chart illustrating the debt service payments and projected fiscal agent fees required in FY 2005 as well as the sources of funding supporting these costs:

	FY 2005 Advertised Budget Plan
Expenses	
Fund 200, County Debt Service	\$90,540,202
Government Center Properties	10,160,053
FCRHA Community Centers	2,105,031
McLean Community Center	99,769
Fiscal Agent Fees/Cost of Issuance	310,000
Total Fund 200	\$103,215,055
Fund 201, School Debt Service	\$132,696,486
Literary Loans	77,097
Fiscal Agent Fees/Cost of Issuance	405,000
Total Fund 201	\$133,178,583
Total Expenses	\$236,393,638
Funding	
General Fund Transfer	\$226,543,210
Beginning Balance Applied	8,930,659
City of Fairfax Revenue	20,000
Transfer from Fund 314, Neighborhood Improvement Fund	100,000
Transfer from McLean Community Center	99,769
Bond Proceeds to offset Cost of Issuance	700,000
Total Funding	\$236,393,638

This level of expenditure provides for payment of principal and interest on \$2,101,106,762 in existing and projected County general obligation debt (including literary loans), \$206,983,512 in lease revenue debt for the government facilities and existing and projected FCRHA Lease Revenue bonds, and \$450,000 in Special Revenue Fund debt outstanding at the beginning of FY 2005.

General Obligation Bonds

Funding has been included for an upcoming General Obligation bond sale in Spring 2004 (FY 2004) estimated at \$200,000,000 for County and School bonds and a projected sale of \$100,000,000 in Fall 2004 (FY 2005). The balance of the FY 2005 Capital Improvement Program would be sold in Spring 2005, with no debt service requirements until FY 2006. All sales are estimated at an interest rate of 5.0 percent for planning purposes.

Funds 200 and 201

County and School Debt Service

Capital Leases

Funding is included in FY 2005 for expenditures that are directly attributed to the lease purchase of the Community Development Center (Herrity Building) and the Human Services Center (Pennino Building). On March 15, 1994, the Economic Development Authority (EDA) issued \$116,965,000 in lease revenue bonds to finance the acquisition of the Government Center properties. These bonds were refunded in October 2003 which resulted in net present value savings of \$12.8 million over the remaining life of the bonds. An amount of \$8,085,050 has been set aside in Fund 200, County Debt Service, for the annual lease costs associated with the acquisition of the buildings. In addition, lease costs of \$2,075,003 for the South County Government Center are included in FY 2005. Certificates of Participation (COPS) were issued on November 15, 2000 in the amount of \$29,000,000 for the construction of the facility by a private developer. The County will pay lease costs equal to the annual debt service on the COPS. An amount of \$2,105,031 has also been included in FY 2005 for payments for the FCRHA Lease Revenue bond for leases associated with the Mott Community Center, the Gum Springs Community Center, the Bailey's Community Center, the Herndon Harbor Adult Day Care Center, the Gum Springs Head Start Facility and a projected sale of \$11.4 million to provide for permanent financing after completion of the James Lee Community Center.

Debt Service Ratios

The Board of Supervisors has adopted specific debt indicators within the *Ten Principles of Sound Financial Management* to effectively manage the County's bonded indebtedness. The *Ten Principles* state that the County's debt ratios shall be maintained at the following levels:

- ◆ Net debt as a percentage of estimated market value should always remain less than 3.0 percent; and
- ◆ The ratio of debt service expenditures as a percentage of Combined General Fund disbursements should remain under 10.0 percent. To this end, for planning purposes, the target on annual sales will be \$200 million, or \$1 billion over a five-year period, with a technical limit of \$225 million in any given year. This planning limit shall exist even though the ratio of debt to taxable property value remains less than 3.0 percent and the ratio of debt service to Combined General Fund disbursements remains less than 10.0 percent.

The Board of Supervisors annually reviews the cash requirements for capital project financing to determine the capacity to incur additional debt for construction of currently funded projects as well as capital projects in the early planning stages. In FY 1992 and FY 1994, bond projects were deferred in order to reduce planned sales and remain within capacity guidelines.

As a result of these policies, prudent fiscal management and a strong economy the County has been awarded the strongest credit ratings possible from the three major national rating services. The County holds a Aaa from Moody's Investors Service (awarded 1975), a AAA from Standard and Poor's Ratings Service (awarded 1978), and a AAA from Fitch Ratings (awarded 1997). Fairfax County is one of only 7 states, 24 counties and 21 cities to hold a triple-A rating from all three services.

The FY 2005 debt service budget has been prepared on the basis of the construction and bond sale limitations set in place by the Board of Supervisors. The FY 2005 capital program supported by general obligation bonds will be reviewed in conjunction with the FY 2005 - FY 2009 Advertised Capital Improvement Program (With Future Years to 2014).

Funds 200 and 201 County and School Debt Service

The following are ratios and annual sales reflecting debt indicators for FY 2001 - FY 2005:

Net Debt as a Percentage of Market Value of Taxable Property

<u>Fiscal Year Ending</u>	<u>Net Bonded Indebtedness¹</u>	<u>Estimated Market Value</u>	<u>Percentage</u>
2001	\$1,442,682,525	\$101,048,500,000	1.43%
2002	1,655,613,600	113,801,300,000	1.45%
2003	1,913,826,600	128,927,200,000	1.48%
2004 (est.)	2,049,879,675	142,848,800,000	1.43%
2005 (est.)	2,101,106,762	157,510,000,000	1.33%

¹ Beginning in FY 2003, the ratio includes outstanding Lease Revenue bonds for government center facilities in addition to General Obligation Bonds, Literary Loans and Special Revenue Bonds for Community Centers. In addition, sales of \$200 million each in FY 2004 for FY 2005 have been included for projection purposes.

Net Debt Service Requirements as a Percentage of Combined General Fund Disbursements

<u>Fiscal Year Ending</u>	<u>Debt Service Requirements¹</u>	<u>General Fund Disbursements</u>	<u>Percentage</u>
2001	\$183,740,487	\$2,148,334,971	8.6%
2002	190,097,946	2,292,016,724	8.3%
2003	212,106,642	2,447,402,328	8.7%
2004 (est.)	219,188,245	2,617,340,240	8.4%
2005 (est.)	235,678,638	2,732,821,597	8.6%

¹ Beginning in FY 2003, the ratio includes debt service on Lease Revenue bonds for the Pennino and Herry Buildings and Certificates of Participation for the South County Government Center, in addition to General Obligation Bonds, Literary Loans and Special Revenue Bonds for Community Centers.. Debt service requirements are net of funds available in escrow for payment of capitalized interest during construction for the Laurel Hill project through FY 2006.

Annual Bond Sales

<u>Fiscal Year Ending</u>	<u>Sales (millions)</u>	<u>Total for the Five-Year Period Ending FY 2005</u>
2001	\$174.65	-
2002	198.00	-
2003	195.17	-
2004 (est.) ¹	200.00	-
2005 (est.) ¹	200.00	967.82

¹ For projection purposes, a sale of \$200 million each for FY 2004 and FY 2005 has been included. Actual County and School bond sale amounts are based on the cash requirements for each project and municipal bond market conditions.

Funds 200 and 201 County and School Debt Service

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ A net increase of \$15,854,690 in expenses includes an increase of \$22,500,000 to support sales planned in FY 2004 and FY 2005, partially offset by savings attributable to scheduled requirements for existing debt and the cumulative effect of recent refunding bonds. Included is an increase of \$400,000 for issuance expenses based on the level of sales activity expected in FY 2005. Such expenses are fully offset with revenue from bond proceeds.
- ◆ The General Fund transfer is increased \$7,200,781 to accommodate the increased expense. An amount of \$8,930,659 has been applied from beginning fund balance.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this fund group since the approval of the FY 2004 Adopted Budget Plan.

Fund 200 County Debt Service

FUND STATEMENT

Fund Type G20, Debt Service Funds

Fund 200, County Debt Service

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$4,827,447	\$771,331	\$3,451,460	\$2,680,129
Revenue:				
Miscellaneous Revenue	\$4,860	\$0	\$0	\$0
Bond Proceeds	667,482	100,000	100,000	300,000
Revenue from Fairfax City	23,027	20,000	20,000	20,000
Total Revenue	\$695,369	\$120,000	\$120,000	\$320,000
Transfers In:				
General Fund (001)	\$100,089,491	\$97,175,944	\$97,175,944	\$97,910,126
FCRHA Lease Revenue Bonds (001)	0	1,269,752	1,269,752	2,105,031
McLean Community Center (113)	110,550	105,188	105,188	99,769
Neighborhood Improvement (314)	100,000	0	0	100,000
Total Transfers In	\$100,300,041	\$98,550,884	\$98,550,884	\$100,214,926
Refunding Proceeds	\$88,021,106	\$0	\$0	\$0
Total Available	\$193,843,963	\$99,442,215	\$102,122,344	\$103,215,055
Expenditures:				
County General Obligation Bonds:				
Principal	\$61,689,474	\$58,490,330	\$58,490,330	\$56,383,911
Interest	28,553,358	28,738,086	28,738,086	26,281,291
Debt Service on Projected Sales	0	0	0	7,875,000
Subtotal County Debt Service	\$90,242,832	\$87,228,416	\$87,228,416	\$90,540,202
Lease Revenue Bonds/COPS	\$10,846,406	\$10,844,436	\$10,844,436	\$10,160,053
FCRHA Lease Revenue Bonds	1,015,625	1,147,175	1,147,175	2,105,031
Small District Debt	110,550	105,188	105,188	99,769
Cost of Issuance	469,302	100,000	100,000	300,000
Arbitrage Rebate	46,832	0	0	0
Credit for Accrued Interest	(459,747)	0	0	0
Fiscal Agent Fees	6,233	17,000	17,000	10,000
Total Expenditures	\$102,278,033	\$99,442,215	\$99,442,215	\$103,215,055
Refunding Payment to Escrow	\$88,114,470	\$0	\$0	\$0
Total Disbursements	\$190,392,503	\$99,442,215	\$99,442,215	\$103,215,055
Ending Balance ²	\$3,451,460	\$0	\$2,680,129	\$0
Reserve for Arbitrage Rebate	0	0	0	0
Unreserved Ending Balance	\$3,451,460	\$0	\$2,680,129	\$0

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$88 million has been reflected as an increase to FY 2003 disbursements and revenues to reflect proper accounting for the receipt and distribution of refunding proceeds received from the sale of Series 2003A Refunding Bonds, and the distribution of bond premium received from the sale of Series 2003B Public Improvement Bonds. The result of these adjustments is a net increase of \$2.68 million to the projected FY 2004 Revised Budget Plan ending balance. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² The change in ending fund balance is the result of use of balance to offset projected debt service requirements.

**COUNTY OF FAIRFAX, VIRGINIA
SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2005
FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/04	INTEREST OUTSTANDING AS OF 6/30/04	PRINCIPAL DUE FY05	INTEREST DUE FY05	TOTAL DUE FY05	PRINCIPAL OUTSTANDING AS OF 6/30/05	INTEREST OUTSTANDING AS OF 6/30/05
<i>Series 1996 A Issued May 22, 1996; Final Payment FY 2016</i>									
Adult Detention 1996A	23,240,000	13,048,626	13,939,955	4,878,994	1,162,509	735,324	1,897,833	12,777,446	4,143,671
Commercial Redev. 1996A	940,000	527,782	563,875	197,341	47,021	29,742	76,763	516,854	167,599
Human Services 1996A	1,110,000	623,236	665,880	233,034	55,524	35,121	90,645	610,356	197,913
Juvenile Detention 1996A	1,450,000	814,134	869,810	304,411	72,532	45,879	118,411	797,278	258,533
Library 1997A	290,000	162,829.02	173,970	60,885	14,506	9,176	23,682	159,464	51,709
Neighborhood Imp. 1996A	3,030,000	1,701,264	1,817,370	636,118	151,566	95,871	247,437	1,665,804	540,247
Parks 1996A	5,070,000	2,846,667	3,041,145	1,064,393	253,611	160,417	414,028	2,787,534	903,976
Public Safety 1996A	3,720,000	2,088,681	2,231,295	780,976	186,081	117,703	303,784	2,045,214	663,274
Storm Drain, 1996A	250,000	140,371	149,975	52,487	12,505	7,910	20,415	137,470	44,577
Transportation 1996A	11,150,000	6,260,422	6,687,925	2,340,826	557,744	352,791	910,535	6,130,181	1,988,035
Total	50,250,000	28,214,014	30,141,200	10,549,466	2,513,599	1,589,932	4,103,531	27,627,601	8,959,533
<i>Series 1997A Issued May 28, 1997; Final Payment FY 2017</i>									
Adult Detention 1997A	28,000,000	15,376,394	18,200,000	6,588,750	1,400,000	931,000	2,331,000	16,800,000	5,657,750
Commercial Redev. 1997A	600,000	329,494	390,000	141,188	30,000	19,950	49,950	360,000	121,238
Human Services Fac 1997A	800,000	439,326	520,000	188,250	40,000	26,600	66,600	480,000	161,650
Juvenile Detention 1997A (Includes Jail & Work Release)	5,650,000	3,102,737	3,672,500	1,330,204	282,500	187,863	470,363	3,390,000	1,142,341
Library 1997A	1,600,000	878,651	1,040,000	376,500	80,000	53,200	133,200	960,000	323,300
Neighborhood Imp. 1997A	1,250,000	686,446	812,500	294,141	62,500	41,563	104,063	750,000	252,579
Parks 1997A	7,200,000	3,953,930	4,680,000	1,694,250	360,000	239,400	599,400	4,320,000	1,454,850
Public Safety 1997A	9,300,000	5,107,160	6,045,000	2,188,405	465,000	309,225	774,225	5,580,000	1,879,180
Storm Drainage 1997A	2,500,000	1,372,892	1,625,000	588,280	125,000	83,125	208,125	1,500,000	505,155
Transit 1997A	640,000	351,460	416,000	150,600	32,000	21,280	53,280	384,000	129,320
Transportation 1997A	11,460,000	6,293,389	7,449,000	2,696,680	573,000	381,045	954,045	6,876,000	2,315,635
Total	69,000,000	37,891,879	44,850,000	16,237,248	3,450,000	2,294,250	5,744,250	41,400,000	13,942,998
<i>Series 1998A Issued May 15, 1998; Final Payment FY 2018</i>									
Adult Detention 1998A	10,000,000	5,151,000	7,000,000	2,613,750	500,000	343,750	843,750	6,500,000	2,270,000
Commercial Redev. 1998A	700,000	360,570	490,000	182,962	35,000	24,063	59,063	455,000	158,900
Human Services Fac. 1998A	1,100,000	566,610	770,000	287,512	55,000	37,813	92,813	715,000	249,700
Juvenile Detention 1998A	2,700,000	1,390,770	1,890,000	705,712	135,000	92,813	227,813	1,755,000	612,900
Library 1998A	3,500,000	1,802,850	2,450,000	914,812	175,000	120,313	295,313	2,275,000	794,500
Neighborhood Imp. 1998A	150,000	77,265	105,000	39,206	7,500	5,156	12,656	97,500	34,050
Parks 1998A	3,000,000	1,545,300	2,100,000	784,124	150,000	103,125	253,125	1,950,000	680,999
Public Safety 1998A	5,100,000	2,627,010	3,570,000	1,333,012	255,000	175,313	430,313	3,315,000	1,157,700
Transit Fac. 1998A	8,460,000	4,357,746	5,922,000	2,211,232	423,000	290,813	713,813	5,499,000	1,920,420
Transportation 1998A	14,000,000	7,211,400	9,800,000	3,659,250	700,000	481,250	1,181,250	9,100,000	3,178,000
Total	48,710,000	25,090,521	34,097,000	12,731,572	2,435,500	1,674,406	4,109,906	31,661,500	11,057,166

COUNTY OF FAIRFAX, VIRGINIA
SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2005
FUND 200 - COUNTY DEBT SERVICE

SERIES	AMOUNT	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST
	OF ISSUE: (BONDS PAYABLE)	ON ISSUE: (INTEREST PAYABLE)	OUTSTANDING AS OF 6/30/04	OUTSTANDING AS OF 6/30/04				OUTSTANDING AS OF 6/30/05	OUTSTANDING AS OF 6/30/05
<i>Series 1999A - Refunding Portion</i> <i>Issued Apr 1, 1999; Final Payment FY 2014</i>									
Adult Detention 1999A Refunding	3,515,400	1,561,301	3,092,700	775,497	58,600	141,036	199,636	3,034,100	634,461
Commercial & Redev. 1999A Refunding	46,100	20,474	40,600	10,170	800	1,850	2,650	39,800	8,321
Correctional Camp 1999A Refunding	142,700	63,378	125,500	31,479	2,400	5,725	8,125	123,100	25,754
Human Services 1999A Refunding	4,057,700	1,802,154	3,569,700	895,130	67,600	162,793	230,393	3,502,100	732,337
Jail/Work Release 1999A Refunding	279,500	124,135	245,900	61,657	4,700	11,213	15,913	241,200	50,443
Juvenile Detention 1999A Refunding	91,600	40,682	80,500	20,207	1,500	3,675	5,175	79,000	16,532
Library 1999A Refunding	4,611,600	2,048,158	4,056,900	1,017,320	76,800	185,015	261,815	3,980,100	832,304
Neighborhood Imp. 1999A Refunding	5,386,300	2,392,227	4,738,500	1,188,219	89,800	216,096	305,896	4,648,700	972,123
Parks & Park Facilities 1999A Refunding	8,011,900	3,558,340	7,048,200	1,767,428	133,500	321,434	454,934	6,914,700	1,445,994
Prim & Sec Roads 1999A Refunding	5,022,100	2,230,474	4,418,100	1,107,878	83,700	201,484	285,184	4,334,400	906,393
Public Safety 1999A Refunding	6,806,500	3,022,983	5,987,700	1,501,516	113,400	273,074	386,474	5,874,300	1,228,442
Storm Drainage 1999A Refunding	2,161,800	960,124	1,901,800	476,894	36,000	86,730	122,730	1,865,800	390,163
Transit 1999A Refunding	862,500	383,064	758,700	190,267	14,400	34,603	49,003	744,300	155,664
Transportation 1999A Refunding	35,047,800	15,565,843	30,832,100	7,731,557	584,100	1,406,102	1,990,202	30,248,000	6,325,454
Total	76,043,500	33,773,337	66,896,900	16,775,218	1,267,300	3,050,831	4,318,131	65,629,600	13,724,387
<i>Series 1999A - New Money Portion</i> <i>Issued Apr 1, 1999; Final Payment FY 2019</i>									
Adult Detention 1999A	3,870,000	1,912,062	2,902,500	1,076,827	193,500	134,724	328,224	2,709,000	942,103
Commercial & Redev. 1999A	1,500,000	741,109	1,125,000	417,374	75,000	52,219	127,219	1,050,000	365,155
Human Services 1999A	3,740,000	1,847,833	2,805,000	1,040,654	187,000	130,199	317,199	2,618,000	910,455
Jail/Work Release 1999A	475,000	234,685	356,250	132,169	23,750	16,536	40,286	332,500	115,633
Neighborhood Imp. 1999A	2,950,000	1,457,515	2,212,500	820,837	147,500	102,697	250,197	2,065,000	718,140
Parks & Park Facilities 1999A	12,130,000	5,993,104	9,097,500	3,375,173	606,500	422,276	1,028,776	8,491,000	2,952,897
Public Safety 1999A	2,830,000	1,398,226	2,122,500	787,448	141,500	98,519	240,019	1,981,000	688,929
Transportation 1999A	26,705,000	13,194,217	20,028,750	7,430,666	1,335,250	929,668	2,264,918	18,693,500	6,500,999
Total	54,200,000	26,778,752	40,650,000	15,081,148	2,710,000	1,886,838	4,596,838	37,940,000	13,194,311
<i>Series 1999B</i> <i>Issued Dec 1, 1999; Final Payment FY 2020</i>									
Neighborhood Improvements	2,100,000	1,186,080	1,680,000	731,534	105,000	87,885	192,885	1,575,000	643,649
Parks and Park Facilities	1,500,000	847,200	1,200,000	522,524	75,000	62,775	137,775	1,125,000	459,749
Total	3,600,000	2,033,280	2,880,000	1,254,058	180,000	150,660	330,660	2,700,000	1,103,398
<i>Series 2000A</i> <i>Issued April 1, 2000; Final Payment FY 2020</i>									
Parks & Park Facilities	12,000,000	6,664,325	9,600,000	4,235,700	600,000	501,450	1,101,450	9,000,000	3,734,250
Transportation Improvement & Facilities	8,700,000	4,831,636	6,960,000	3,070,883	435,000	363,551	798,551	6,525,000	2,707,332
Public Library Facilities	5,600,000	3,110,018	4,480,000	1,976,660	280,000	234,010	514,010	4,200,000	1,742,650
Public Safety Facilities	4,000,000	2,221,442	3,200,000	1,411,900	200,000	167,150	367,150	3,000,000	1,244,750
Adult Detention Facilities	4,000,000	2,221,442	3,200,000	1,411,900	200,000	167,150	367,150	3,000,000	1,244,750
Neighborhood Improvements	1,500,000	833,041	1,200,000	529,463	75,000	62,681	137,681	1,125,000	466,782
Commercial & Redevelopment Area Improv.	1,500,000	833,041	1,200,000	529,463	75,000	62,681	137,681	1,125,000	466,782
Human Services Facilities	700,000	388,752	560,000	247,083	35,000	29,251	64,251	525,000	217,832
Total	38,000,000	21,103,696	30,400,000	13,413,053	1,900,000	1,587,925	3,487,925	28,500,000	11,825,128

**COUNTY OF FAIRFAX, VIRGINIA
SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2005
FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/04	INTEREST OUTSTANDING AS OF 6/30/04	PRINCIPAL DUE FY05	INTEREST DUE FY05	TOTAL DUE FY05	PRINCIPAL OUTSTANDING AS OF 6/30/05	INTEREST OUTSTANDING AS OF 6/30/05
<i>Series 2000B</i>									
<i>Issued Dec. 1, 2000; Final Payment FY2021</i>									
Parks & Parks Facilities	2,250,000	1,143,059	1,905,000	785,665	115,000	89,073	204,073	1,790,000	696,592
Total	2,250,000	1,143,059	1,905,000	785,665	115,000	89,073	204,073	1,790,000	696,592
<i>Series 2001A - New Money Portion</i>									
<i>Issued June 1, 2001; Final Payment FY2021</i>									
Transportation Improvement & Facilities	24,000,000	11,686,500	20,400,000	8,572,500	1,200,000	936,000	2,136,000	19,200,000	7,636,500
Public Safety Facilities	11,000,000	5,356,313	9,350,000	3,929,063	550,000	429,000	979,000	8,800,000	3,500,063
Neighborhood Improvement Program	1,800,000	876,488	1,530,000	642,938	90,000	70,200	160,200	1,440,000	572,738
Parks & Park Facilities	5,600,000	2,726,850	4,760,000	2,000,250	280,000	218,400	498,400	4,480,000	1,781,850
Total	42,400,000	20,646,150	36,040,000	15,144,750	2,120,000	1,653,600	3,773,600	33,920,000	13,491,150
<i>Series 2001A - Refunding Portion</i>									
<i>Issued June 1, 2001; Final Payment FY2010</i>									
Transportation Improv. & Fac. - Ref 2001A	14,377,446	3,364,717	11,293,509	1,428,673	2,904,045	509,315	3,413,360	8,389,464	919,358
Parks and Park Facilities - Ref 2001A	18,914,384	4,426,485	14,857,282	1,879,503	3,820,444	670,034	4,490,478	11,036,838	1,209,469
Prim & Sec Roads - Ref 2001A	29,706,045	6,952,030	23,334,150	2,951,860	6,000,210	1,052,324	7,052,534	17,333,940	1,899,536
Correctional Camp Ref 2001A	324,954	76,048	255,252	32,290	65,636	11,511	77,147	189,616	20,779
Public Library Facilities - Ref 2001A	1,108,051	259,314	870,376	110,105	223,811	39,252	263,063	646,565	70,853
Transit Fac. - Ref 2001A	2,569,363	601,302	2,018,240	255,315	518,976	91,019	609,995	1,499,264	164,297
Storm Drainage - Ref 2001A	2,709,805	634,169	2,128,557	269,271	547,343	95,994	643,337	1,581,214	173,277
Adult Detention - Ref 2001A	195,251	45,694	153,370	19,402	39,438	6,917	46,355	113,932	12,485
Juvenile Detention - Ref 2001A	130,120	30,452	102,210	12,930	26,283	4,609	30,892	75,927	8,321
Neighborhood Improv. - Ref 2001A	4,569,430	1,069,372	3,589,296	454,061	922,962	161,870	1,084,832	2,666,334	292,190
Human Services - Ref 2001A	391,479	91,617	307,507	38,900	79,073	13,868	92,941	228,434	25,032
Public Safety Fac. - Ref 2001A	3,214,667	752,321	2,525,128	319,438	649,319	113,878	763,197	1,875,809	205,560
Jail & Work Rel. - Ref 2001A	3,153,304	737,960	2,476,927	313,342	636,924	111,704	748,628	1,840,003	201,637
Commercial & Redev. - Ref 2001A	873,470	204,416	686,113	86,796	176,429	30,942	207,371	509,684	55,854
Total	82,237,769	19,245,896	64,597,917	8,171,886	16,610,893	2,913,238	19,524,131	47,987,024	5,258,648
<i>Series 2002A - New Money Portion</i>									
<i>Issued June 1, 2002; Final Payment FY2022</i>									
Neighborhood Improvements	525,000	256,627	472,500	210,493	26,250	21,788	48,038	446,250	188,706
Parks & Park Facilities	10,250,000	5,010,328	9,225,000	4,109,610	512,500	425,375	937,875	8,712,500	3,684,235
Public Safety Facilities	27,000,000	13,197,938	24,300,000	10,825,312	1,350,000	1,120,500	2,470,500	22,950,000	9,704,812
Transportation Improvements & Facilities	26,375,000	12,892,430	23,737,500	10,574,728	1,318,750	1,094,563	2,413,313	22,418,750	9,480,166
Library Facilities	3,850,000	1,881,928	3,465,000	1,543,610	192,500	159,775	352,275	3,272,500	1,383,835
Total	68,000,000	33,239,251	61,200,000	27,263,753	3,400,000	2,822,000	6,222,000	57,800,000	24,441,753
<i>Series 2002A - Refunding Portion</i>									
<i>Issued June 1, 2002; Final Payment FY2015</i>									
Transportation Improv. & Fac. - Ref 2002A	7,307,936	3,017,737	7,260,880	2,363,701	23,972	325,862	349,834	7,236,908	2,037,839
Parks and Park Facilities - Ref 2002A	4,120,596	989,845	3,059,482	665,785	421,117	138,181	559,298	2,638,365	527,604
Prim & Sec Roads - Ref 2002A	4,222,252	599,229	2,531,643	293,251	669,199	115,023	784,222	1,862,444	178,228
Correctional Camp Ref 2002A	111,570	15,834	66,897	7,748	17,683	3,039	20,722	49,214	4,709
Library Facilities - Ref 2002A	1,057,032	333,010	899,802	244,910	62,731	40,509	103,240	837,071	204,401
Transit Fac. - Ref 2002A	918,326	130,330	550,624	63,782	145,549	25,017	170,566	405,075	38,765
Storm Drainage - Ref 2002A	2,225,417	705,257	1,900,433	519,517	129,690	85,552	215,242	1,770,743	433,965
Adult Detention - Ref 2002A	267,615	110,509	265,892	86,559	878	11,933	12,811	265,014	74,626
Juvenile Detention - Ref 2002A	494,058	204,015	490,876	159,799	1,621	22,030	23,651	489,255	137,769
Neighborhood Improv. - Ref 2002A	2,298,386	707,802	1,932,830	517,264	145,729	87,040	232,769	1,787,101	430,224
Human Services - Ref 2002A	288,200	119,010	286,345	93,216	945	12,851	13,796	285,400	80,365
Public Safety Fac. - Ref 2002A	2,209,455	733,119	1,934,656	546,643	109,907	87,046	196,953	1,824,749	459,597
Jail & Work Rel. - Ref 2002A	332,037	47,123	199,088	23,061	52,626	9,045	61,671	146,462	14,016
Commercial & Redev. - Ref 2002A	296,435	122,411	294,527	95,881	972	13,218	14,190	293,555	82,663
Total	26,149,315	7,835,231	21,673,975	5,681,117	1,782,619	976,347	2,758,966	19,891,356	4,704,770

COUNTY OF FAIRFAX, VIRGINIA
SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2005
FUND 200 - COUNTY DEBT SERVICE

SERIES	AMOUNT	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	
	OF ISSUE: (BONDS PAYABLE)	ON ISSUE: (INTEREST PAYABLE)	OUTSTANDING AS OF 6/30/04	OUTSTANDING AS OF 6/30/04				OUTSTANDING AS OF 6/30/05	OUTSTANDING AS OF 6/30/05	
<i>Series 2003A - Refunding</i>										
<i>Issued June 1, 2003; Final Payment FY 2012</i>										
Adult Detention	4,223,000	855,820	3,393,000	621,340	747,000	150,960	897,960	2,646,000	470,380	
Commercial & Redevelopment Area Improv.	842,000	170,505	676,000	123,755	149,000	30,083	179,083	527,000	93,673	
Correctional Camp Facility	1,810,000	366,715	1,454,000	266,225	320,000	64,688	384,688	1,134,000	201,538	
Human Services Facility	3,507,000	710,558	2,817,000	515,855	620,000	125,328	745,328	2,197,000	390,528	
Jail/Work Release Facility	44,000	8,890	35,000	6,450	8,000	1,560	9,560	27,000	4,890	
Juvenile Detention Facility	258,000	52,198	207,000	37,875	45,000	9,213	54,213	162,000	28,663	
Public Library Facility	6,413,000	1,299,463	5,152,000	943,410	1,134,000	229,210	1,363,210	4,018,000	714,200	
Neighborhood Improvement	10,884,000	2,205,807	8,744,000	1,601,500	1,924,000	389,030	2,313,030	6,820,000	1,212,470	
Parks & Park Facility	12,527,000	2,538,512	10,064,000	1,842,995	2,215,000	447,748	2,662,748	7,849,000	1,395,248	
Primary & Secondary Road	10,963,000	2,221,913	8,808,000	1,613,220	1,938,000	391,870	2,329,870	6,870,000	1,221,350	
Public Safety Facility	5,569,000	1,128,790	4,474,000	819,570	984,000	199,065	1,183,065	3,490,000	620,505	
Parks - NVRPA	226,000	45,793	182,000	33,240	40,000	8,095	48,095	142,000	25,145	
Storm Drainage Improvement	2,422,000	490,837	1,946,000	356,350	428,000	86,585	514,585	1,518,000	269,765	
Transportation Improvement	22,719,000	4,604,100	18,252,000	3,342,700	4,017,000	812,040	4,829,040	14,235,000	2,530,660	
Total	82,407,000	16,699,902	66,204,000	12,124,485	14,569,000	2,945,473	17,514,473	51,635,000	9,179,013	
<i>Series 2003B</i>										
<i>Issued May 15, 2003; Final Payment FY 2023</i>										
Adult Detention Facility	2,000,000	920,128	1,000,000	834,875	100,000	79,625	179,625	900,000	755,250	
Community & redevelopment Area Improv.	3,300,000	1,518,211	3,135,000	1,377,544	165,000	131,381	296,381	2,970,000	1,246,162	
Juvenile Detention Facility	150,000	57,991	140,000	51,744	10,000	5,781	15,781	130,000	45,962	
Neighborhood Improvements	1,000,000	460,064	950,000	417,438	50,000	39,813	89,813	900,000	377,625	
Parks & Park Facility	23,070,000	10,604,844	21,915,000	9,621,513	1,155,000	918,388	2,073,388	20,760,000	8,703,125	
Public Safety Facility	35,470,000	16,309,134	33,695,000	14,797,288	1,775,000	1,412,013	3,187,013	31,920,000	13,385,275	
Storm Drainage Facilities	700,000	322,045	665,000	292,206	35,000	27,869	62,869	630,000	264,337	
Transportation	800,000	368,051	760,000	333,950	40,000	31,850	71,850	720,000	302,100	
Total	66,490,000	30,560,467	62,260,000	27,726,556	3,330,000	2,646,719	5,976,719	58,930,000	25,079,837	
Total Current GO Debt - County	Total	1,277,625,284	604,153,279	563,795,992	182,939,975	56,383,911	26,281,291	82,665,202	507,412,081	156,658,683
Projected Sales										
Spring 2004 (FY 2004)	70,000,000	-	70,000,000	-	3,500,000	3,500,000	7,000,000	66,500,000	-	
Fall 2004 (FY2005)	35,000,000	-	35,000,000	-	-	875,000	875,000	35,000,000	-	
Total Projected Sales	105,000,000		105,000,000		3,500,000	4,375,000	7,875,000	101,500,000	-	
Total Current and Projected GO DEBT - County	1,382,625,284	604,153,279	668,795,992	182,939,975	59,883,911	30,656,291	90,540,202	608,912,081	156,658,683	

COUNTY OF FAIRFAX, VIRGINIA
SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2005
FUND 200 - COUNTY DEBT SERVICE

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/04	INTEREST OUTSTANDING AS OF 6/30/04	PRINCIPAL DUE FY05	INTEREST DUE FY05	TOTAL DUE FY05	PRINCIPAL OUTSTANDING AS OF 6/30/05	INTEREST OUTSTANDING AS OF 6/30/05
Special Assessment Bonds									
McLean Community Center Issued July 1, 1988; Final Payment FY 2008	1,500,000	1,115,513	375,000	69,018	75,000	24,769	99,769	300,000	44,249
Lease Revenue Bonds									
EDA Refunding Lease Revenue Bonds (B2/B3) Issued October 1, 2003	85,650,000	39,775,836	84,085,000	37,179,925	3,960,000	4,125,050	8,085,050	80,125,000	33,054,875
EDA Lease Revenue Bonds (Laurel Hill - Golf Course) ¹ Issued June 1, 2003; Final payment FY 2033	15,530,000	14,349,113	15,530,000	14,349,113	-	-	-	15,530,000	14,349,113
South County Government Center COPs Issued November 1, 2000; Final Payment FY 2032	29,000,000	33,156,231	28,230,000	29,788,089	425,000	1,650,003	2,075,003	27,805,000	28,138,087
Subtotal Government Facilities	<u>130,180,000</u>	<u>87,281,180</u>	<u>127,845,000</u>	<u>81,317,127</u>	<u>4,385,000</u>	<u>5,775,053</u>	<u>10,160,053</u>	<u>123,460,000</u>	<u>75,542,074</u>
FCRHA Lease Revenue Bonds									
Mott/Gum Springs Community Ctrs, Series 1996 Issued September 15, 1996, Final Payment June 1, 2017	6,390,000	4,483,378	4,845,000	2,062,276	265,000	265,400	530,400	4,580,000	1,796,876
Baileys Community Center, Series 1998 Issued December 1, 1998, Final Payment June 1, 2018	5,500,000	2,756,696	4,185,000	1,588,691	225,000	187,283	412,283	3,960,000	1,401,408
Adult Day Care Center, Series 1999 Issued May 27, 1999, Final Payment May 1, 2029	1,000,000	1,038,776	945,000	784,270	20,000	49,719	69,719	925,000	734,551
Gum Springs Head Start Facility, Series 2003 Issued July 22, 2003; Final Payment August 1, 2023	2,463,512	932,754	2,463,512	932,754	91,397	85,032	176,429	2,372,115	847,722
Projected Lease Revenue Bond Sale (James Lee, 2004)	11,400,000	-	-	-	342,500	573,700	916,200	-	-
Subtotal FCRHA	<u>26,753,512</u>	<u>9,211,605</u>	<u>12,438,512</u>	<u>5,367,990</u>	<u>943,897</u>	<u>1,161,133</u>	<u>2,105,031</u>	<u>11,837,115</u>	<u>4,780,556</u>
Total Lease Revenue Bonds	<u>156,933,512</u>	<u>96,492,785</u>	<u>140,283,512</u>	<u>86,685,116</u>	<u>5,328,897</u>	<u>6,936,186</u>	<u>12,265,083</u>	<u>135,297,115</u>	<u>80,322,630</u>
Total County Debt Service	<u>1,541,058,796</u>	<u>701,761,577</u>	<u>809,454,504</u>	<u>269,694,109</u>	<u>65,287,808</u>	<u>37,617,246</u>	<u>102,905,054</u>	<u>744,509,196</u>	<u>237,025,563</u>

¹Interest is capitalized and paid through the trust account for this project through June 30, 2006. Beginning in FY 2007 principal and interest payments will be paid with revenues received from the Park Authority.

Fund 201 School Debt Service

FUND STATEMENT

Fund Type G20, Debt Service Funds

Fund 201, School Debt Service

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$5,395,170	\$554,775	\$6,250,530	\$6,250,530
Revenues:				
Bond Proceeds	\$253,960	\$200,000	\$200,000	\$400,000
Total Revenues	\$253,960	\$200,000	\$200,000	\$400,000
Transfers In:				
School Operating (090)	\$0	\$0	\$0	\$0
General Fund (001)	113,604,781	120,896,733	120,896,733	126,528,053
Total Transfers In	\$113,604,781	\$120,896,733	\$120,896,733	\$126,528,053
Refunding Proceeds	\$95,335,573	\$0	\$0	\$0
Total Available	\$214,589,484	\$121,651,508	\$127,347,263	\$133,178,583
Expenditures:				
Principal:				
General Obligation Bonds	\$71,080,526	\$74,129,668	\$74,129,668	\$72,036,086
Literary Fund Loans	88,925	71,425	71,425	71,425
Subtotal Principal	\$71,169,451	\$74,201,093	\$74,201,093	\$72,107,511
Interest:				
General Obligation Bonds	\$41,721,227	\$44,282,312	\$44,282,312	\$41,104,741
Literary Fund Loans	11,099	8,123	8,123	5,672
Subtotal Interest	\$41,732,326	\$44,290,435	\$44,290,435	\$41,110,413
Debt Service on Projected Sales	\$0	\$2,400,205	\$2,400,205	\$19,555,659
Subtotal School Debt Service	\$112,901,777	\$120,891,733	\$120,891,733	\$132,773,583
Refunding Escrow	\$0	\$0	\$0	\$0
Cost of Issuance	605,473	200,000	200,000	400,000
Credit for Accrued Interest	(595,426)	0	0	0
Fiscal Agent Fees	0	5,000	5,000	5,000
Total Expenditures	\$112,911,824	\$121,096,733	\$121,096,733	\$133,178,583
Refunding Payment to Escrow	\$95,427,130	\$0	\$0	\$0
Total Disbursements	\$208,338,954	\$121,096,733	\$121,096,733	\$133,178,583
Ending Balance²	\$6,250,530	\$554,775	\$6,250,530	\$0

¹In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$95 million has been reflected as an increase to FY 2003 revenues and expenditures to reflect the results of the sale of the Series 2003A Refunding Bonds and the distribution of bond premium from the sale of the Series 2003B Public Improvement Bonds. The result of these adjustments is a net increase of \$5.70 million to the projected FY 2004 Revised Budget Plan ending balance. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² The change in ending fund balance is the result of use of balance to offset projected debt services requirements.

**COUNTY OF FAIRFAX, VIRGINIA
SCHEDULE OF GENERAL OBLIGATIONS AND LITERARY LOANS FOR FY 2005
FUND 201 - SCHOOLS DEBT SERVICE**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/04	INTEREST OUTSTANDING AS OF 6/30/04	PRINCIPAL DUE FY05	INTEREST DUE FY05	TOTAL DUE FY05	PRINCIPAL OUTSTANDING AS OF 6/30/05	PRINCIPAL OUTSTANDING AS OF 6/30/05
1996A <i>Issued May 15, 1996; Final Payment FY 2016</i>	63,900,000	35,878,111	38,328,801	13,415,136	3,196,399	2,021,824	5,218,223	35,132,402	11,393,312
1997A <i>Issued May 15, 1997; Final Payment FY 2017</i>	75,000,000	41,186,771	48,750,000	17,648,438	3,750,000	2,493,750	6,243,750	45,000,000	15,154,688
1997B <i>Issued Dec. 1, 1997; Final Payment FY 2018</i>	60,000,000	30,675,000	42,000,000	14,580,000	3,000,000	1,972,500	4,972,500	39,000,000	12,607,500
1998A <i>Issued May 15, 1998; Final Payment FY 2018</i>	27,290,000	14,057,079	19,103,000	7,132,924	1,364,500	938,094	2,302,594	17,738,500	6,194,830
1999A Refunding portion <i>Issued Apr 1, 1999; Final Payment FY 2014</i>	63,171,500	28,056,472	55,573,100	13,935,654	1,052,700	2,534,412	3,587,112	54,520,400	11,401,242
1999A New Money Portion <i>Issued Apr 1, 1999; Final Payment FY 2019</i>	100,000,000	49,407,292	75,000,000	27,825,000	5,000,000	3,481,250	8,481,250	70,000,000	24,343,750
1999B <i>Issued Dec. 1, 1999; Final Payment FY 2020</i>	80,000,000	45,184,000	64,000,000	27,868,000	4,000,000	3,348,000	7,348,000	60,000,000	24,520,000
2000A <i>Issued Apr 1, 2000; Final Payment FY 2020</i>	50,000,000	27,768,021	40,000,000	17,648,751	2,500,000	2,089,375	4,589,375	37,500,000	15,559,376
2000B <i>Issued Dec 1, 2000; Final Payment FY 2021</i>	50,000,000	25,685,000	42,500,000	17,727,813	2,500,000	1,990,000	4,490,000	40,000,000	15,737,813
2001A New Money Portion <i>Issued Jun 1, 2001; Final Payment FY 2021</i>	80,000,000	38,955,000	68,000,000	28,575,000	4,000,000	3,120,000	7,120,000	64,000,000	25,455,000
2001A Refunding Portion <i>Issued Jun 1, 2001; Final Payment FY 2010</i>	57,227,231	13,392,741	44,952,083	5,686,612	11,559,107	2,027,250	13,586,357	33,392,976	3,659,363
2002A New Money <i>Issued June 1, 2002; Final Payment FY 2022</i>	130,000,000	63,545,625	117,000,000	52,121,875	6,500,000	5,395,000	11,895,000	110,500,000	46,726,875
2002A Refunding <i>Issued June 1, 2002; Final Payment FY 2015</i>	34,785,685	11,966,515	31,076,026	9,003,977	1,487,380	1,397,609	2,884,989	29,588,646	7,606,368
2003A Refunding <i>Issued June 1, 2003; Final Payment FY 2012</i>	88,758,000	17,989,073	71,311,000	13,060,940	15,691,000	3,172,690	18,863,690	55,620,000	9,888,250
2003B <i>Issued May 15, 2003; Final Payment FY 2023</i>	128,680,000	59,193,808	122,245,000	56,558,713	6,435,000	5,122,988	11,557,988	115,810,000	51,435,725
Total Current GO Bonds - Schools	1,591,054,716	769,934,909	879,839,010	322,788,832	72,036,086	41,104,741	113,140,827	807,802,924	281,684,091

COUNTY OF FAIRFAX, VIRGINIA
SCHEDULE OF GENERAL OBLIGATIONS AND LITERARY LOANS FOR FY 2005
FUND 201 - SCHOOLS DEBT SERVICE

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/04	INTEREST OUTSTANDING AS OF 6/30/04	PRINCIPAL DUE FY05	INTEREST DUE FY05	TOTAL DUE FY05	PRINCIPAL OUTSTANDING AS OF 6/30/05	PRINCIPAL OUTSTANDING AS OF 6/30/05
Projected Sales									
Spring 2004 (FY 2004)	130,000,000	-	130,000,000	-	6,500,000	8,500,000	15,000,000	123,500,000	-
Fall 2004 (FY 2005)	65,000,000	-	65,000,000	-	-	4,555,659	4,555,659	65,000,000	-
Total Projected Sales	195,000,000		195,000,000		6,500,000	13,055,659	19,555,659	188,500,000	
Total Current and Projected GO Debt	1,786,054,716	769,934,909	1,074,839,010	322,788,832	78,536,086	54,160,400	132,696,486	996,302,924	281,684,091
EDA Lease Revenue Bonds (Laurel Hill - High Scho <i>Issued June 1, 2003; Final Payment FY 2033</i>)	55,300,000	30,237,875	55,300,000	30,237,875	-	-	-	55,300,000	30,237,875
Terra Centre Elem. Sch.	350,000	115,451	-	-	-	-	-	-	-
Science Lab. #1	1,274,213	433,861	127,450	6,198	63,725	4,132	67,857	63,725	2,066
Science Lab. #2	148,245	80,562	30,800	3,850	7,700	1,540	9,240	23,100	2,310
Total Literary Loans-Schools	1,772,458	629,874	158,250	10,048	71,425	5,672	77,097	86,825	4,376
Total School Debt Service	1,843,127,174	800,802,658	1,130,297,260	353,036,756	78,607,511	54,166,072	132,773,583	1,051,689,749	311,926,343

¹ Interest is capitalized and paid through the trust account for this project through June 30, 2006. Beginning in FY 2007 principal and interest will be paid from a transfer from the General Fund.



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Capital Project Funds

Overview

The Fairfax County Capital Construction Program (other than sanitary sewer construction and resource recovery projects) is primarily financed through transfers from the General Fund and the sale of General Obligation bonds. Supplementing the General Fund and General Obligation bond monies are additional funding sources including Federal and State grants, contributions, and tax revenues from special revenue districts.

The following pages provide a narrative description of all capital funds, including Capital Construction Contribution Funds. These narratives include a description of each fund, a Fund Statement, a Summary of Capital Projects, and a Project Detail Table for each project funded in FY 2005.

Capital Project Funds

- **Fund 300 – Countywide Roadway Improvement Fund**
- **Fund 301 – Contributed Roadway Improvement Fund**
- **Fund 302 – Library Construction**
- **Fund 303 – County Construction**
- **Fund 304 – Primary and Secondary Road Bond Construction**
- **Fund 307 – Sidewalk Construction**
- **Fund 308 – Public Works Construction**
- **Fund 310 – Storm Drainage Bond Construction**
- **Fund 311 – County Bond Construction**
- **Fund 312 – Public Safety Construction**
- **Fund 313 – Trail Construction**
- **Fund 314 – Neighborhood Improvement Program**
- **Fund 315 – Commercial Revitalization Program**
- **Fund 316 – Pro Rata Share Drainage Construction**
- **Fund 370 – Park Authority Bond Construction**
- **Fund 390 – Public School Construction**

Capital Contribution Funds

- ◆ Fairfax County contributes to the Northern Virginia Regional Park Authority Capital Construction Program for maintenance and major renovation projects associated with 19 regional parks. The County also contributes to the Washington Metropolitan Area Transit Authority (WMATA) to support the 103-mile Metrorail System, as well as to maintain and/or acquire facilities, equipment, railcars and buses.
 - **Fund 306 – Northern Virginia Regional Park Authority**
 - **Fund 309 – Metro Operations and Construction**

Fund 300

Countywide Roadway Improvement Fund

Focus

This fund serves as a reserve source of funding for required road construction and improvement needs for which funding from other sources is not available. Sources of funding consist primarily of Board directed transfers from the General Fund or other capital construction funds. Excess funding from projects is held in a reserve for future road construction or improvement projects. Funds also may be transferred from Fund 300, Countywide Roadway Improvement Fund, to other County road construction funds as approved by the Board of Supervisors.

No funding is included for Fund 300, Countywide Roadway Improvement Fund, in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$1,959,076 due to the carryover of unexpended project balances in the amount of \$1,477,326 and the transfer of \$481,750 from Fund 304, Primary and Secondary Road Bond Construction, to support improvements to the intersection of Telegraph Road and Florence Lane.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 300

Countywide Roadway Improvement Fund

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 300, Countywide Roadway
Improvement Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,777,934	\$0	\$1,477,326	\$0
Transfer In:				
Primary and Secondary Road Bond Construction (304) ¹	\$0	\$0	\$481,750	\$0
Total Transfer In:	\$0	\$0	\$481,750	\$0
Total Available	\$1,777,934	\$0	\$1,959,076	\$0
Total Expenditures	\$221,275	\$0	\$1,959,076	\$0
Transfer Out:				
County Construction (303) ²	\$79,333	\$0	\$0	\$0
Total Transfer Out:	\$79,333	\$0	\$0	\$0
Total Disbursements	\$300,608	\$0	\$1,959,076	\$0
Ending Balance³	\$1,477,326	\$0	\$0	\$0

¹ Represents the transfer of road bond funds to support improvements to the Telegraph Road/Florence Lane intersection (Project 006615). The use of road bond funds to support improvements within this fund was approved by the Board of Supervisors on May 20, 2003.

² Represents General Fund monies no longer required and transferred to Fund 303, County Construction, to support other capital project requirements.

³ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 300

Countywide Roadway Improvement Fund

FY 2005 Summary of Capital Projects

Fund: 300 Countywide Roadway Improvement Fund

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
006614	Transportation System Imp	\$1,425,000	\$0.00	\$881,497.40	\$0
006615	Telegraph Rd./ Florence Lane	806,750	87,527.51	591,263.75	0
006616	Gallows/ Annandale/Hummer	750,000	133,747.00	486,315.34	0
Total		\$2,981,750	\$221,274.51	\$1,959,076.49	\$0

Fund 301

Contributed Roadway Improvement Fund

Focus

This fund was created specifically to account for proffered developer contributions received for roadway improvements throughout the County. A separate reserve project has been established for each area for which contributions are received, and all receipts are earmarked for these specific areas. As roadway improvement projects are identified within these areas, funding is reallocated from the specific reserve project to finance the improvements. Estimates for the receipt of proffer funds are based on prior year receipts and anticipated levels of development. In the last several years, revenues from the receipt of proffers and interest earnings have been lower than anticipated based on delays in construction of several large projects, fluctuations in the level of development activity throughout the County, and a decrease in interest rates, resulting in less interest earned on fund balances.

In addition, this fund has provided matching funds to the State for projects identified by the Board of Supervisors in its consideration of the Virginia Department of Transportation (VDOT) Secondary Improvement Budget. Section 33:1-75.1 of the Code of Virginia enables the use of County funds for improvements to the secondary road system and requires that VDOT match up to \$500,000 in County funds as a priority before allocating funds to its road systems.

An amount of \$2,266,106 is included in Fund 301, Contributed Roadway Improvement Fund, in FY 2005. All projects funded in FY 2005 are supported by projected contributions and estimated pooled interest earnings. A list of these projects is included in the Summary of Capital Projects. In addition, an amount of \$110,000 is transferred from FY 2005 miscellaneous revenues in this fund to Fund 309, Metro Operations and Construction. This funding will support shuttle bus service in the Franconia/Springfield Metro area.

Private contributions are currently provided for roadway improvements in the following areas:

Fairfax Center (Route 50/I-66) Area - Developer contributions for this area are based on a developer rate schedule for road improvements in the Fairfax Center area which is revised periodically by the Board of Supervisors and is based upon changes in the highway construction bid index. Ten percent of the developer's contribution is paid to the County at the time of the site plan approval. The balance of the amount due is paid as building permits are issued. As negotiated in individual proffer agreements, in-kind contributions of an equivalent value for road improvements can also be made in lieu of cash payments. An amount of \$450,000 in contributions is estimated for the Fairfax Center Area in FY 2005 based upon rezoning plans approved by the Board of Supervisors. In addition, \$4,950 is estimated from interest earnings on the FY 2005 contributions and \$50,345 from interest earnings on the prior year fund balance.

Major projects supported by this reserve include improvements to: Route 50/Waples Mill Road, Tall Timbers Drive, Stringfellow Road, sections of Clifton Road, and Route 29 within the Fairfax Center area.

Centreville Area - Commitments from developers in the Centreville area are included in individual proffer agreements from zoning cases, and rates of contributions vary by case. An amount of \$50,000 in contributions for the Centreville area is estimated in FY 2005 based on rezoning plans approved by the Board of Supervisors. In addition, \$550 is estimated from interest earnings on the FY 2005 contributions and \$15,923 from interest earnings on the prior year fund balance.

Major projects supported by this reserve include improvements to: sections of Clifton Road within the Centreville area, Stone Road, Old Centreville Road, and Route 29 within the Centreville area.

Miscellaneous Contributions - This project was created to serve as a source of funding for contributions received for miscellaneous roadway improvements throughout the County. Funds are reallocated to specific projects when required. An amount of \$1,000,000 is anticipated in FY 2005 based upon contributions from proffered commitments in rezoning actions approved by the Board of Supervisors. It should be noted that this anticipated revenue includes a contribution of \$110,000 to be transferred to Fund 309, Metro Operations and Construction, to support shuttle bus service in the Franconia/Springfield area. In addition, \$11,000 is estimated from interest earnings on the FY 2005 contributions and \$196,479 from interest on the prior year fund balance.

Fund 301

Contributed Roadway Improvement Fund

Many specific projects are supported by this reserve throughout the County within the following major categories: Primary and Secondary road improvements, bridge design and construction, intersection/interchange improvements, signal improvements, and transit improvements.

Tysons Corner Reserve - This project accounts for private sector contributions received for the Tysons Corner Area. An amount of \$500,000 in contributions is estimated in FY 2005. In addition, \$5,500 is estimated from interest earnings on the FY 2005 contributions and \$91,359 from interest earnings on the prior year fund balance.

Major projects supported by this reserve include: improvements to Dolley Madison Boulevard, proffered projects, and corridor/pedestrian improvements throughout the Tysons area.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$33,352,282 due to the carryover of unexpended project balances in the amount of \$33,963,929 and a decrease of \$611,647 associated with lower than anticipated proffer receipts and interest earnings. Actual receipts reflect delays in construction of several projects and unanticipated fluctuations in the levels of development activity.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

Fund 301

Contributed Roadway Improvement Fund

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 301, Contributed Roadway
Improvement Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$28,560,698	\$0	\$32,191,630	\$0
Revenue:				
VDOT Revenue ¹	\$1,196,319	\$0	\$1,160,652	\$0
Fairfax Center Developer Contributions	417,964	600,000	600,000	450,000
Centreville Developer Contributions	176,919	50,000	50,000	50,000
Miscellaneous Developer Contributions	1,802,175	1,000,000	1,000,000	1,000,000
Tyson's Corner Reserve Contributions	1,320,508	100,000	100,000	500,000
Pooled Interest ²	524,440	515,281	515,281	376,106
Total Revenue	\$5,438,325	\$2,265,281	\$3,425,933	\$2,376,106
Total Available	\$33,999,023	\$2,265,281	\$35,617,563	\$2,376,106
Total Expenditures	\$1,697,393	\$2,155,281	\$35,507,563	\$2,266,106
Transfers Out:				
Metro Operations and Construction (309) ³	\$110,000	\$110,000	\$110,000	\$110,000
Total Transfers Out	\$110,000	\$110,000	\$110,000	\$110,000
Total Disbursements	\$1,807,393	\$2,265,281	\$35,617,563	\$2,376,106
Ending Balance⁴	\$32,191,630	\$0	\$0	\$0

¹ VDOT Revenue associated with Project 009913, Dolley Madison Boulevard, for the widening of Route 123.

² Pooled interest is earned on the contributions as well as the accumulated fund balance in this fund.

³ Represents contributions to be transferred to Fund 309, Metro Operations and Construction, to support Metro shuttle bus service in the Franconia/Springfield area.

⁴ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 301

Contributed Roadway Improvement Fund

FY 2005 Summary of Capital Projects

Fund: 301 Contributed Roadway Improvements

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
007700	Fairfax Center Reserve		\$58,282.87	\$5,048,260.54	\$505,295
007701	Route 50/Waples Mill Interchange	1,909,619	205,890.72	1,362,003.68	0
008800	Centreville Reserve		217.06	1,596,699.84	66,473
008801	Stone Road	1,004,903	17,632.49	970,065.43	0
008802	Clifton Road	5,228,595	295,902.47	4,666,818.32	0
009900	Miscellaneous Contributions		401,796.29	9,830,364.51	1,097,479
009901	Primary Improvements		0.00	424,584.00	0
009902	Secondary Improvements		0.00	388,938.00	0
009903	Bridge Design/Construction		0.00	8,369.00	0
009904	Intersection/Interchange		0.00	311,975.00	0
009906	Signal Installations		7,500.00	270,537.57	0
009908	Transit Improvements		0.00	5,381.59	0
009909	Reston East Park-N-Ride		0.00	103,862.00	0
009911	Tysons Corner Reserve		82.76	9,160,921.24	596,859
009913	Dolley Madison Blvd		710,088.36	1,358,781.89	0
Total		8,945,941	710,088.36	35,507,562.61	2,266,106

Fund 301 Contributed Roadway Improvement Fund

007700	Fairfax Center Reserve	
Fairfax Center Area		Providence
<p>Description and Justification: FY 2005 funding in the amount of \$505,295 is provided to serve as a source of funding for Fairfax Center Area roadway improvements as identified by the Board of Supervisors. On March 24, 2003, the Board of Supervisors revised the developer rate schedule for road improvements in the Fairfax Center area from \$4.26 to \$4.39 per gross square foot of non-residential building structure and from \$946 to \$974 per residential unit.</p>		

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$1,012,297	\$0	\$7,133,765	\$0	\$0
Design and Engineering		347,918	58,283	0	0	0
Construction		3,202,938	0	(2,085,504)	505,295	0
Other		290,034	0	0	0	0
Total	Continuing	\$4,853,187	\$58,283	\$5,048,261	\$505,295	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$505,295	\$505,295

Fund 301 Contributed Roadway Improvement Fund

008800	Centreville Reserve
Centreville Area	Sully
<p>Description and Justification: FY 2005 funding in the amount of \$66,473 is provided to serve as a source of funding for Centreville Area roadway improvements as identified by the Board of Supervisors. Commitments from developers in the Centreville area are included in individual proffer agreements from zoning cases, and rates of contributions vary by case. On March 24, 2003, the Board of Supervisors revised the developer rate schedule for road improvements in the Centreville area from \$4.59 to \$4.73 per gross square foot of non-residential building structure and from \$1,812 to \$1,866 per residential unit.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$1,356,771	\$0	\$0
Design and Engineering		225,740	217	0	0	0
Construction		349,260	0	239,929	66,473	0
Other		0	0	0	0	0
Total	Continuing	\$575,000	\$217	\$1,596,700	\$66,473	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$66,473	\$66,473

Fund 301 Contributed Roadway Improvement Fund

009900	Miscellaneous Contributions
Miscellaneous Areas	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$1,097,479 is provided to serve as a source of funding for miscellaneous roadway improvement projects. This project serves as a reserve project and funds are reallocated to specific projects when required. Many projects throughout the County are supported by this reserve and fall into the following major categories: Primary and Secondary road improvements, bridge design and construction, intersection/interchange improvements, signal improvements, and transit improvements.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$156,804	\$0	\$8,714,687	\$0	\$0
Design and Engineering		283,692	1,796	0	0	0
Construction		1,504,767	400,000	1,115,678	1,097,479	0
Other		1,001	0	0	0	0
Total	Continuing	\$1,946,264	\$401,796	\$9,830,365	\$1,097,479	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,097,479	\$1,097,479

Fund 301 Contributed Roadway Improvement Fund

009911	Tysons Corner Reserve
Tysons Corner Area	Providence
<p>Description and Justification: FY 2005 funding in the amount of \$596,859 is provided for this project. This project accounts for private sector contributions in the Tysons Corner Area. On March 24, 2003, the Board of Supervisors revised the developer rate schedule for road improvements in the Tysons Corner area from \$3.15 to \$3.24 per gross square foot of non-residential building structure and from \$699 to \$720 per residential unit.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$5,460,625	\$0	\$0
Design and Engineering		0	83	0	0	0
Construction		300,000	0	3,700,296	596,859	0
Other		0	0	0	0	0
Total	Continuing	\$300,000	\$83	\$9,160,921	\$596,859	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$596,859	\$596,859

Fund 302

Library Construction

Focus

This fund supports the construction and renovation of County libraries to provide library services. The County planning standard for library facilities is 0.4 square feet of library space per resident. The approved library construction projects have been primarily financed with General Obligation Bonds and are based on factors such as age and condition of buildings, long-range space needs, projected population growth, usage, and demand for services in unserved areas of the County. New library facilities must be designed to utilize new information resources delivery, and existing facilities from the early 1960's must be redesigned and renovated to maximize the use of space and modern technologies.

Recent initiatives in the library construction program include the acquisition of land for a community library in the Oakton area through a developer's proffer, and the purchase of land for the Burke Centre Community Library and Kingstowne Regional Library. Programming and preliminary design work for the Oakton and Burke Centre libraries is underway.

To evaluate the scope of work and costs associated with renovation and expansion of existing facilities, feasibility and conceptual design studies were completed in FY 2001 for Thomas Jefferson Community Library, Richard Byrd Community Library, Dolley Madison Community Library, and Martha Washington Community Library. These libraries are between 30 and 40 years old, cannot readily be adapted to the requirements of modern technology, need quiet study space and consistently exceed the minimum standards of use. The renovation and expansion of these libraries, as well as the new building construction for the Burke Centre Community Library and Oakton Community Library, are anticipated to be funded by future bond referenda. The approved FY 2004 - FY 2008 Capital Improvement Program (With Future Years to 2013) includes a library bond referendum in the fall of 2004.

No funding is included in Fund 302, Library Construction, in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$675,646 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 302 Library Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 302, Library Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$325,545	\$0	\$675,646	\$0
Revenue:				
Sale of Bonds ¹	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0
Transfers In:				
General Fund (001) ²	\$550,000	\$0	\$0	\$0
Total Transfers In	\$550,000	\$0	\$0	\$0
Total Available	\$875,545	\$0	\$675,646	\$0
Total Expenditures	\$179,593	\$0	\$675,646	\$0
Transfers Out:				
County Construction (303) ³	\$20,306	\$0	\$0	\$0
Total Transfers Out	\$20,306	\$0	\$0	\$0
Total Disbursements	\$199,899	\$0	\$675,646	\$0
Ending Balance⁴	\$675,646	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1989, the voters approved a \$39.1 million Public Library Facilities bond referendum. All bonds from the Fall 1989 Referendum have been sold.

² Represents a General Fund transfer of \$550,000 associated with Project 004838, Burke Centre Community Library (\$350,000) and Project 004839, Oakton Community Library (\$200,000).

³ Represents General Fund monies no longer required and transferred to Fund 303, County Construction, to support other capital project requirements.

⁴ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 302 Library Construction

FY 2005 Summary of Capital Projects

Fund: 302 Library Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
004822	Library Contingency		\$0.00	\$89,206.10	\$0
004836	Great Falls Comm. Library	6,686,787	9,711.88	131,976.90	0
004837	Kingstowne Comm. Library	1,046,061	12,292.80	0.00	0
004838	Burke Center Library	2,423,192	63,597.06	334,538.56	0
004839	Oakton Community Library	200,000	92,820.31	106,226.00	0
004840	Kingstowne Reg. Library	3,470,000	1,171.04	13,698.38	0
Total		\$13,826,040	\$179,593.09	\$675,645.94	\$0

Fund 303

County Construction

Focus

This fund provides for critical maintenance, repairs, and enhancements to County facilities, Park Authority facilities, and County and School athletic fields. This fund also supports payments and obligations such as lease-purchase agreements, the acquisition of properties, construction and renovation projects associated with County facilities, and the County's annual contributions to the School-Age Child Care (SACC) Center Program and the Northern Virginia Community College.

Funding in the amount of \$13,647,963 is included in Fund 303, County Construction, in FY 2005. Funding includes an amount of \$8,550,187 supported by a General Fund Transfer and \$5,097,776 supported by State revenues. It should be noted that funding has been limited to the most critical priority projects which are listed on the Summary of Capital Projects that follows.

County Maintenance Projects

FY 2005 funding in the amount of \$1,584,000 has been included for County maintenance. As with any maintenance program, sufficient attention is required to avoid increased project costs in the future. As long-term maintenance and renovation costs are difficult to project, they are not included in the initial costs of capital projects; however, they are essential to the service life and level of service provided by a facility. Continued funding of maintenance requirements is included in the County's paydown program to protect and extend the life of County facilities. County requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Specific funding levels in FY 2005 include:

- ◆ An amount of \$1,104,000 to continue to provide maintenance funds to address priority projects at County facilities. Funded County maintenance projects include fire alarm replacement (\$154,000), roof repair and waterproofing (\$100,000), HVAC/electrical replacement (\$350,000), carpet replacement (\$50,000), and parking lot resurfacing (\$100,000). In addition, the County maintenance budget includes funding for miscellaneous building repairs or ongoing requirements throughout the fiscal year (\$350,000). These miscellaneous requirements include but are not limited to vandalism removal, plumbing repairs, painting, and other emergency repairs. Details of specific County facility improvements are included in the Project Detail Sheets that follow.
- ◆ An amount of \$300,000 to continue the implementation of ADA compliance at County facilities. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. Funding in the amount of \$300,000 is included for significant modifications to the Magarity Road trail (\$200,000) and for the continuation of Phase II of this project, which addresses curb ramp modifications throughout the County (\$100,000).
- ◆ An amount of \$80,000 to continue the annual generator replacement program. This program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years. FY 2005 funding will provide for the replacement of the generator at the Newington Garage.
- ◆ An amount of \$100,000 to continue recurring maintenance of capital improvements associated with the Commercial Revitalization Program as approved by the Board of Supervisors on December 2, 1996. Maintenance projects include landscaping, mowing, trash pickup, graffiti removal, and maintenance of bus shelters, bicycle racks, area signs, and street furniture. Maintenance is provided in four major revitalization areas of the County, including Annandale, Route 1, Springfield, and Baileys Crossroads.

Fund 303

County Construction

Park Maintenance Projects

FY 2005 funding in the amount of \$1,911,156 has been included for Park maintenance of both facilities and grounds. The Park facilities maintained with General Fund monies include but are not limited to: field houses, boat houses, pump houses, maintenance facilities, sheds, shelters, and office buildings. Park priorities are based on the assessment of current repair needs including safety and health issues, facility protection, facility renewal, and improved services. In addition, Park maintenance requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Specific funding levels in FY 2005 include:

- ◆ An amount of \$425,000 for general park maintenance at non-revenue supported Park facilities. These maintenance requirements include major non-recurring repairs/replacements and improvements to roofs, electrical and lighting systems, sprinklers, HVAC systems, and the replacement of security and fire alarm systems. Details of specific Park facility improvements are included in the Project Detail Sheets that follow.
- ◆ An amount of \$962,156 to fund annual requirements for Parks grounds maintenance at non-revenue supported parks. Grounds maintenance includes the upkeep of sidewalks, mowing of wooded and grassy areas, parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails at County parks. The increase in funding for this project is associated with increased contract costs to mow park properties.
- ◆ An amount of \$470,000 for minor routine preventive maintenance of non-revenue supported Park Authority structures. These repairs include: the replacement of broken windows and doors, equipment repairs, and the scheduled inspection of HVAC, security, and fire alarm systems.
- ◆ An amount of \$54,000 to continue the implementation of ADA compliance at Park facilities. Park facilities continue to be modified on a priority basis.

Athletic Field Maintenance Projects

FY 2005 funding in the amount of \$3,232,813 has been included for athletic field maintenance. In recent years, athletic field maintenance has been identified as a critical need. An effort has been made to provide continuous maintenance to maintain quality athletic fields at acceptable standards and improve safety for users. Maintenance of athletic fields includes: field lighting, fencing, irrigation, dugout covers, infield dirt, aeration, and seeding. These maintenance efforts will improve safety standards, improve playing conditions, and increase user satisfaction. Specific funding levels in FY 2005 include:

- ◆ An amount of \$2,022,813 to continue athletic field maintenance efforts on athletic fields managed by the Park Authority. In FY 2004, funding was moved from the Park Authority's General Fund operating budget to Fund 303 in an effort to consolidate athletic field maintenance expenditures. Athletic field costs include electricity for lighted facilities and maintenance of lighting systems, water and irrigation system maintenance, and minor ball field repairs. This effort is being coordinated by the Fairfax County Park Authority.
- ◆ An amount of \$100,000 to continue the replacement and upgrading of Fairfax County Public School boys' baseball field lighting systems used by many County organizations. A standard of 30 foot candles of light in the infield and 20 foot candles of light in the outfield is the recommended level of lighting. FY 2005 funding provides for baseball field lighting installation at Centreville High School. This effort is being coordinated by the Department of Community and Recreation Services (DCRS).

Fund 303 County Construction

- ◆ Funding in the amount of \$100,000 to continue installing lights on Fairfax County Public School athletic fields and identified County parks used for girls' softball. Staff from the DCRS continues to work with community sports groups and coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2005 funding provides for softball field lighting installation at Lee District Park. This effort is being coordinated by the DCRS.
- ◆ Funding in the amount of \$50,000 to continue maintenance on girls' softball fields that were identified for improvements in the Girls' Fast-Pitch Softball Action Plan, a five-year plan to improve the quality and availability of softball fields throughout the County as requested by the Fairfax Athletic Inequities Reform Group.
- ◆ An amount of \$160,000 to continue limited maintenance services at FCPS facilities, including spring clean-up at middle and elementary schools consisting of skinning fields, filling holes, replacing dirt, repairing/replacing fences, and providing limited field supplies.
- ◆ An amount of \$800,000 to support general maintenance at designated Fairfax County Public School athletic fields. This maintenance effort includes a consistent mowing frequency of 28 times per year at 473 athletic fields (approximately 160 school sites) and provides for aeration and over-seeding to improve turf coverage and reduce the chance of injury. This program was established in an effort to maintain consistent standards among all athletic fields, improve playing conditions and safety standards, and increase user satisfaction. This effort is managed by the Park Authority; however, all field maintenance will be coordinated between the Park Authority and the Department of Community and Recreation Services.

New and Renovated Facilities

FY 2005 funding in the amount of \$4,142,622 has been included for costs related to the renovation of existing facilities and the construction of new facilities.

- ◆ Funding of \$1,000,000 is included to provide for the acquisition of land or open space preservation throughout the County.
- ◆ Funding of \$3,142,622 is included to continue to address property management and development, as well as continued asbestos mitigation efforts, at the Laurel Hill property. Laurel Hill was transferred to the County by the Federal Government during the first part of 2002. The property includes approximately 2,340 acres of land and 1.48 million square feet of building space. FY 2005 funding will continue to address needs at this site, including a security/maintenance contract, structural maintenance and utilities at existing buildings, custodial, planning, and engineering positions, asbestos abatement, and demolition of unserviceable buildings.

Payments and Obligations

FY 2005 funding in the amount of \$2,777,372 has been included for costs related to annual contributions and contractual obligations.

- ◆ Funding of \$1,021,702 is included to provide for the third year of a five-year lease-purchase agreement associated with systems furniture for the South County Center. This includes furniture for work stations, conference rooms, waiting areas, and offices. On February 11, 2000, the Board of Supervisors entered into a Master Sales and Development Agreement with Madison Development partners to construct an office building for lease to Fairfax County. This 159,000-square-foot facility includes a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms, and an e-government center.

Fund 303 County Construction

- ◆ Funding of \$500,000 is included for the County's annual contribution to offset school operating and overhead costs associated with new SACC Centers.
- ◆ Funding of \$905,670 is included for Fairfax County's contribution to the Northern Virginia Community College (NVCC). Funding provides for the continued construction and maintenance of various capital projects on college campuses within the NVCC system. The funding formula for determining the annual contribution level has been revised based on the capital requirements of NVCC over the next six years. The FY 2005 funding level reflects \$0.90 per capita based on a population figure provided by the Weldon Cooper Center. A phased approach has been recommended to increase funding by \$0.10 per capita per year until FY 2006 when the County's contribution will equal \$1.00 per capita.
- ◆ Funding of \$350,000 is included to support payments to developers for interest earned on conservation bond deposits. The County requires developers to contribute funds to ensure the conservation of existing natural resources. Upon satisfactory completion of projects, the developer is refunded the deposit with interest.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$20,290,507 due to the carryover of unexpended project balances in the amount of \$14,986,008 and adjustments of \$5,304,499. These adjustments include the appropriation of \$88,261 in matched funding for maintenance of athletic fields at Fairfax County Public School sites, \$1,000,000 in anticipated Federal funds from the General Services Administration to support asbestos mitigation at the Laurel Hill site, and transfers of \$4,216,238. The General Fund transfer includes an amount of \$140,000 for Great Falls Nike Park baseball field lighting, an additional \$1,000,000 to support asbestos removal at identified Laurel Hill properties, and \$3,031,238 to support construction of the West County Family Shelter. An amount of \$45,000 was transferred from Fund 307, Sidewalk Construction, to support construction costs associated with the Hybla Valley Computer Learning Center,.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

Fund 303 County Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 303, County Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$19,434,356	\$0	\$35,172,065	\$0
Revenue:				
Sale of Land and Buildings ¹	\$18,200,000	\$18,200,000	\$0	\$0
Miscellaneous ^{2,3}	2,158,261	2,000,000	0	0
State Aid ⁴	4,967,776	6,017,776	6,017,776	5,097,776
Federal Aid ⁵	0	0	1,000,000	0
Total Revenue	\$25,326,037	\$26,217,776	\$7,017,776	\$5,097,776
Transfer In:				
General Fund (001)	\$4,855,991	\$3,093,041	\$7,264,279	\$8,550,187
Countywide Roadway Improvement (300) ⁶	79,333	0	0	0
Library Construction (302) ⁶	20,306	0	0	0
Sidewalk Construction (307) ⁷	0	0	45,000	0
Public Works Construction (308) ⁶	282,682	0	0	0
County Bond Construction (311) ⁸	1,625,000	0	0	0
Total Transfers In	\$6,863,312	\$3,093,041	\$7,309,279	\$8,550,187
Total Available	\$51,623,705	\$29,310,817	\$49,499,120	\$13,647,963
Total Expenditures ³	\$16,451,640	\$29,310,817	\$49,499,120	\$13,647,963
Total Disbursements	\$16,451,640	\$29,310,817	\$49,499,120	\$13,647,963
Ending Balance⁹	\$35,172,065	\$0	\$0	\$0

Fund 303

County Construction

¹ Represents funding associated with the sale of redevelopment property at Laurel Hill which was anticipated in FY 2004 but received in FY 2003. Funding will be deposited to a trust account to be expended for the construction of public facilities at the Laurel Hill site.

² FY 2003 revenues represent an amount of \$70,000 in Federal monies associated with Project 009458, Annandale Historic Areas, \$88,261 in matched funding associated with Project 005004, FCPA Athletic Field Matching Program, and \$2,000,000 associated with County litigation recovery.

³ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$2,000,000 has been reflected as an increase in revenues in FY 2003 to reflect the receipt of payment associated with County litigation recovery. In addition, an amount of \$102,204 has been reflected as an increase in expenditures to reflect the accrual of payments to vendors. The project affected by this expenditure adjustment is Project 009444, Laurel Hill Development. These actions result in a net decrease of \$102,204 to the FY 2004 Revised Budget Plan. These audit adjustments have been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

⁴ Represents State HB 599 revenues.

⁵ Represents anticipated revenues from the General Services Administration to support asbestos mitigation efforts at identified Laurel Hill properties.

⁶ Represents General Fund monies no longer required for projects and transferred to Fund 303 to support other capital project requirements.

⁷ Represents funding associated with Project 009463, Hybla Valley Computer Learning Center.

⁸ In FY 2003, an amount of \$1,625,000 was transferred to Fund 303 from Fund 311, County Bond Construction, to reimburse the General Fund for monies spent on Project 88A014, Newington Maintenance Facility Expansion, and Project 88A015, West Ox Maintenance Facility Expansion.

⁹ Capital projects are budgeted based on total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 303

County Construction

FY 2005 Summary of Capital Projects

Fund: 303 County Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
001008	South County Animal Shelter	\$20,000	\$1,043.40	\$12,758.95	\$0
001035	Data Center Reconfigurations	200,000	24,354.16	17,282.03	0
001037	General District Court Expansion	772,359	185,642.72	131,505.85	0
001038	Circuit Court Expansion II	3,810,787	226,301.46	106,725.97	0
003099	Miscellaneous Building and Repair		313,598.63	258,225.95	350,000
003100	Fire Alarm Systems		362,352.44	350,625.45	154,000
004999	Boys' 90' Athletic Field Lighting		100,000.00	102,142.80	100,000
005000	Girls' Softball Field Lighting		19,382.74	304,529.76	100,000
005001	Girls' Fast Pitch Field Maintenance		70,443.31	261,617.19	50,000
005002	Athletic Field Development	50,000	0.00	50,000.00	0
005003	Whittier Girls Athletic Field	84,000	0.00	0.00	0
005004	FCPS Athletic Fields - Matching Pgrm		433,394.94	535,493.29	0
005006	Park Maintenance of FCPS Fields		613,679.47	540,000.00	800,000
005007	Wakefield Softball Complex	1,700,000	103,206.34	159,552.06	0
005008	Carl Sandburg Lighting	112,857	112,857.00	0.00	0
005009	Athletic Field Maintenance		0.00	2,226,472.94	2,022,813
005010	Annual FCPS Field Clean-Up & Maint.		0.00	160,000.00	160,000
005011	Baseball Field Lighting at Great Falls Nike Park	140,000	0.00	140,000.00	0
007012	School Aged Child Care Contribution		500,000.00	500,000.00	500,000
008000	Government Center	68,751,226	228.00	21,639.26	0
008043	No. Va. Community College		678,824.00	789,680.00	905,670
009132	Roof Repairs and Waterproofing		323,542.51	238,936.87	100,000
009133	Carpet Replacement		37,473.14	40,783.95	50,000
009136	Parking Lot Resurfacing		163,845.50	289,877.99	100,000
009151	HVAC/Electrical Systems		1,188,249.16	523,637.40	350,000
009152	Crossroads Relocation	344,000	1,881.04	45,078.20	0
009164	Jermantown Garage Renovation	1,040,850	0.00	174,872.00	0
009400	Land Acquisition Reserve		2,108,014.51	9,273.18	1,000,000
009406	ADA Compliance - Countywide		428,273.24	620,216.51	300,000
009416	ADA Compliance - FCPA		109,439.61	119,066.37	54,000
009417	Parks - General Maintenance		368,419.23	680,999.25	425,000
009420	Mount Gilead	1,096,620	105,500.00	0.00	0
009422	Maintenance - CRP		165,052.97	297,879.60	100,000
009425	South County Government Center	7,748,712	1,277,969.74	1,526,857.96	1,021,702
009428	Maintenance - Non-CRP		0.00	160,000.00	0
009429	Security Improvements	470,000	171,977.60	40,303.21	0
009431	Emergency Generator Replacement		116,000.00	80,000.00	80,000
009432	Phone Systems		630,199.45	369,578.54	0
009435	Mt Vernon Health Ctr	7,225,000	31,023.85	10,325.70	0
009436	Braddock District Supervisor's Office	1,304,920	4,043.05	24,251.50	0
009437	Oakton Fire And Rescue Station	243,143	2,671.80	0.00	0
009438	Forensics Facility	8,000,000	28,960.61	7,762,924.09	0
009441	Roberts Road Enhancements	90,467	5,549.21	10,227.12	0
009442	Parks - Grounds Maintenance		346,219.73	1,038,608.59	962,156
009443	Parks - Facility/Equip. Maint.		647,518.99	513,756.21	470,000

Fund 303

County Construction

FY 2005 Summary of Capital Projects

Fund: 303 County Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
009444	Laurel Hill (Lorton) Development	9,785,244	1,587,968.09	4,741,726.06	3,142,622
009446	Reserve-Historic Pres/Open Space		0.00	0.00	0
009447	Inventory Of Civil War Sites	150,000	11,331.01	95.45	0
009448	Feasibility Study - Cultural Center	25,000	0.00	0.00	0
009449	Massey Building Renovations		284,882.21	92,614.02	0
009450	Falls Church/McLean SACC	1,958,691	1,358,691.00	0.00	0
009451	Providence District Supv's Office	100,000	0.00	100,000.00	0
009452	Burke Centre & Rolling Rd. VRE Lots	300,000	140,139.09	143,188.08	0
009453	West County Recreation Center	1,000,000	500,000.00	500,000.00	0
009454	PSCC Feasibility Study		198,374.18	0.00	0
009455	West Ox Complex Feasibility Study		7,133.46	320,420.75	0
009456	BAE Systems - Reston	50,000	0.00	0.00	0
009457	South Clifton Fire Station - Land Ac.		0.00	0.00	0
009458	Annandale Historical Areas	70,000	70,000.00	0.00	0
009459	HIPAA Compliance		0.00	100,000.00	0
009460	Camp 30	1,000,000	0.00	1,000,000.00	0
009461	Public Facilities at Laurel Hill	18,200,000	0.00	18,200,000.00	0
009463	Hybla Valley Computer Learning Center	45,000	0.00	45,000.00	0
009464	West County Family Shelter	3,031,238	0.00	3,031,238.00	0
009998	Payments Of Interest On Bonds		285,987.83	(87,408.40)	350,000
CG0046	Contingency Fund 303		0.00	66,540.27	0
Total		\$138,920,114	\$16,451,640.42	\$49,499,119.97	\$13,647,963

Fund 303 County Construction

003099	Miscellaneous Building and Repair
Countywide	Countywide
<p>Description and Justification: This project provides for emergency repairs, minor renovations, and remodeling/upgrading of various buildings and facilities throughout the County. Projects include emergency repairs to buildings and building equipment, plumbing repairs, minor renovations to electrical and mechanical systems, structural repairs, vandalism correction, and other non-recurring construction and repair projects. FY 2005 funding in the amount of \$350,000 is provided for emergency requirements identified throughout the fiscal year.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$6,833	\$0	\$0	\$0	\$0
Design and Engineering		309,046	2,281	10,000	0	0
Construction		16,035,714	235,729	177,595	350,000	0
Other		295,983	75,589	70,631	0	0
Total	Continuing	\$16,647,576	\$313,599	\$258,226	\$350,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$350,000	\$350,000

Fund 303 County Construction

003100	Fire Alarm Systems
Countywide	Countywide
<p>Description and Justification: This project provides for the replacement of the fire alarm systems throughout the County. Fire alarm systems are replaced based on age and difficulty in obtaining replacement parts and service. FY 2005 funding in the amount of \$154,000 is included for the replacement of the fire alarm system at the Massey Annex and the Mason Government Center, which are experiencing frequent failure when tested.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		37,022	362,352	350,625	154,000	0
Other		0	0	0	0	0
Total	Continuing	\$37,022	\$362,352	\$350,625	\$154,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$154,000	\$154,000

Fund 303 County Construction

004999	Boys' 90 Foot Baseball Field Lighting
Countywide	Countywide
<p>Description and Justification: This project provides for the installation of boys' baseball field lighting systems at prioritized Fairfax County middle schools and high schools. The school system's Office of Design and Construction Services recommends a standard of 30 foot candles of light in the infield and 20 foot candles of light in the outfield. FY 2005 funding in the amount of \$100,000 is included for the installation of baseball field lighting at Centreville High School. This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		1,140,329	100,000	102,143	100,000	0
Other		12,569	0	0	0	0
Total	Continuing	\$1,152,898	\$100,000	\$102,143	\$100,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

Fund 303 County Construction

005000	Girls' Softball Field Lighting
Countywide	Countywide
<p>Description and Justification: This project provides for the installation of lights on Fairfax County Public Schools middle and high school athletic fields, as well as identified County park facilities used for girls' softball. Staff from the Department of Community and Recreation Services continues to work with community sports groups and to coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2005 funding in the amount of \$100,000 will address softball field lighting installation at Lee District Park. This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		1,425	7,871	0	0	0
Construction		422,518	11,512	304,530	100,000	0
Other		0	0	0	0	0
Total	Continuing	\$423,943	\$19,383	\$304,530	\$100,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

Fund 303 County Construction

005001	Girls' Fast Pitch Field Maintenance
Countywide	Countywide
<p>Description and Justification: This project provides for the routine maintenance and minor improvements to girls' softball fields throughout the County as requested by the Fairfax Athletic Inequities Reform group. The Girls' Fast Pitch Action Plan was established in FY 1999 to provide separate annual funding of \$200,000 a year for five years in an effort to spread costs for small project maintenance and improvements. FY 2003 represented the fifth and final year of the five-year plan. FY 2005 funding in the amount of \$50,000 will address routine maintenance and minor improvement requirements associated with improvements made at the various girls' softball field sites, including weekly preparation of fields for game play (mowing, raking, side line lining, trash pick-up, and dirt replacement) as well as seeding/sodding, infield dirt, repair and replacement of fences, irrigation systems, dugout covers, and bleachers. This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		775,015	70,443	261,610	50,000	0
Other		3,193	0	7	0	0
Total	Continuing	\$778,209	\$70,443	\$261,617	\$50,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$50,000	\$50,000

Fund 303 County Construction

005006	Parks Maintenance of Fairfax County Public Schools Athletic Fields
Countywide	Countywide
<p>Description and Justification: This project provides for the improved maintenance of FCPS athletic fields. FCPS athletic field maintenance includes a consistent mowing frequency of 28 times per year at designated school fields, improving playing conditions at 473 athletic fields (approximately 160 school sites) through aeration and over-seeding, improving safety standards, and increasing user satisfaction. FY 2005 funding in the amount of \$800,000 is included for the continuation of the FCPS athletic field maintenance program. This effort is being coordinated by the Fairfax County Park Authority.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		10,160	9,881	0	0	0
Construction		331,854	0	0	800,000	0
Other		1,167,811	603,798	540,000	0	0
Total	Continuing	\$1,509,825	\$613,679	\$540,000	\$800,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$800,000	\$800,000

Fund 303 County Construction

005009	Athletic Field Maintenance
Countywide	Countywide
<p>Description and Justification: This project provides for the maintenance of all athletic fields managed by the Park Authority. FY 2005 funding in the amount of \$2,022,813 is included to provide for continued personnel and operating costs associated with the program, including electricity for lighted facilities and maintenance of lighting systems, water and irrigation system maintenance, and minor ball field repairs. This effort is being coordinated by the Fairfax County Park Authority.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	1,230,701	2,022,813	0
Construction		0	0	0	0	0
Other		0	0	995,772	0	0
Total	Continuing	\$0	\$0	\$2,226,473	\$2,022,813	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$2,022,813	\$0	\$0	\$0	\$2,022,813

Fund 303 County Construction

005010	Annual FCPS Field Clean-Up and Maintenance
Countywide	Countywide
<p>Description and Justification: This project provides for maintenance services from FCPS and various local vendors at school facilities, including funding for two FCPS maintenance staff to perform game quality maintenance on girls' softball fields. FY 2005 funding in the amount of \$160,000 continues to support the spring clean-up of middle and elementary schools including skinning fields, filling holes, replacing dirt, repairing/replacing fences, and providing limited field supplies (bases, lime, portable lights, etc). This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	160,000	160,000	0
Construction		0	0	0	0	0
Other		0	0	0	0	0
Total	Continuing	\$0	\$0	\$160,000	\$160,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$160,000	\$0	\$0	\$0	\$160,000

Fund 303 County Construction

007012	School Aged Child Care (SACC) Contribution
Countywide	Countywide
<p>Description and Justification: This project provides funding for an annual contribution of \$500,000 to offset school operating and overhead costs associated with new SACC Centers. The construction and renovation costs for SACC centers are funded by the FCPS through General Obligation bonds for which the debt service costs are provided by the County General Fund.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		10,355,399	500,000	500,000	500,000	0
Other		0	0	0	0	0
Total	Continuing	\$10,355,399	\$500,000	\$500,000	\$500,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$500,000	\$0	\$0	\$0	\$500,000

Fund 303 County Construction

008043	Northern Virginia Community College
Various locations in Northern Virginia	Countywide
<p>Description and Justification: Fairfax County participates with eight other jurisdictions to provide funds for required capital improvements in the Northern Virginia Community College system (NVCC). An amount of \$905,670 is included in FY 2005 for Fairfax County's contribution to the continued construction and maintenance of various capital projects on college campuses. Based on a review of capital requirements across the NVCC system, it was determined that NVCC will need \$6 million over the next ten years to meet current and future capital needs. In order to fund these requirements, NVCC developed a new procedure for determining annual contribution amounts from each jurisdiction. NVCC has assessed \$1.00 per resident of each jurisdiction, based on census data. Beginning in FY 2003, the Board of Supervisors approved a rate of \$0.70 per capita and recommended to phase increased funding of \$0.10 per capita per year until FY 2006 when the County's contribution equals \$1.00 per capita. FY 2005 funding represents \$0.90 per capita using the Weldon Cooper Center population figure of 1,006,300.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		12,738,989	678,824	789,680	905,670	0
Total	Continuing	\$12,738,989	\$678,824	\$789,680	\$905,670	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$905,670	\$0	\$0	\$0	\$905,670

Fund 303 County Construction

009132	Roof Repairs and Waterproofing
Countywide	Countywide
<p>Description and Justification: This project provides for maintenance and repairs of facility roofs and waterproofing systems in Fairfax County buildings. The maintenance and repairs are required to stop rapid deterioration and damage due to water penetration. FY 2005 funding in the amount of \$100,000 is provided for roof repairs to the Facilities and Management Division's Administration Building at Burke Station Road (\$50,000) and emergency repairs to facilities that experience damage due to severe weather or leaking during rainfall (\$50,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		8,422	0	0	0	0
Construction		5,907,511	323,543	238,937	100,000	0
Other		0	0	0	0	0
Total	Continuing	\$5,915,933	\$323,543	\$238,937	\$100,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

Fund 303 County Construction

009133	Carpet Replacement
Countywide	Countywide
<p>Description and Justification: This project provides for carpet replacement at County facilities in which carpet has deteriorated and is in unserviceable condition. The project also includes new carpet installation where existing composition tile flooring requires replacement, and it is cost beneficial to install carpet as a replacement floor finish. FY 2005 funding in the amount of \$50,000 is provided for countywide emergency repairs.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		4,076,832	37,473	40,784	50,000	0
Other		0	0	0	0	0
Total	Continuing	\$4,076,832	\$37,473	\$40,784	\$50,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$50,000	\$0	\$0	\$0	\$50,000

Fund 303 County Construction

009136	Parking Lot Resurfacing
Countywide	Countywide
<p>Description and Justification: This project provides for the repair and maintenance of pavements throughout the County. In addition to major resurfacing of parking lots, countywide repair of potholes is also included in this project. FY 2005 funding in the amount of \$100,000 is included for emergency and annual pothole repairs.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		4,094,322	163,846	289,878	100,000	0
Other		21,956	0	0	0	0
Total	Continuing	\$4,116,278	\$163,846	\$289,878	\$100,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

Fund 303 County Construction

009151	HVAC/Electrical Systems
Countywide	Countywide
<p>Description and Justification: This project provides for the evaluation, design, repair, and upgrade of HVAC and electrical systems in identified County facilities. FY 2005 funding in the amount of \$350,000 is included for HVAC replacement at prioritized County facilities, based on the severity of problems and lack of alternative funding sources.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		945,823	0	162,464	0	0
Construction		8,616,854	1,188,249	361,173	350,000	0
Other		195,557	0	0	0	0
Total	Continuing	\$9,758,234	\$1,188,249	\$523,637	\$350,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$350,000	\$350,000

Fund 303 County Construction

009400	Land Acquisition Reserve
Countywide	Countywide
<p>Description and Justification: This project provides monies earmarked for the acquisition of land or open space preservation for future County facilities and capital projects. Funding is specifically for land acquisition and was created to improve the County's competitiveness in today's market.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$7,715,536	\$2,108,015	\$9,273	\$1,000,000	\$0
Engineering		28,789	0	0	0	0
Construction		20,987	0	0	0	0
Other		0	0	0	0	0
Total	Continuing	\$7,765,312	\$2,108,015	\$9,273	\$1,000,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$1,000,000	\$0	\$0	\$0	\$1,000,000

Fund 303 County Construction

009406	Countywide ADA Compliance
Countywide	Countywide
<p>Description and Justification: The project provides funding to ensure County compliance with the Americans with Disabilities Act (ADA) of 1990. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. FY 2005 funding in the amount of \$300,000 has been included to continue curb ramp modifications identified throughout the County and required for ADA compliance (\$100,000), as well as modifications to the Magarity Road trail (\$200,000). This trail requires extensive modifications to correct safety hazards on a 1,000-foot-long section serving a school and business area and to enable individuals with disabilities to utilize the pathway. All existing funding for facility modifications has been committed for specific projects.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		149,111	51,055	19,802	0	0
Construction		1,985,626	373,855	600,326	300,000	0
Other		23,767	3,363	88	0	0
Total	Continuing	\$2,158,503	\$428,273	\$620,217	\$300,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$300,000	\$300,000

Fund 303 County Construction

009416	Parks - ADA Compliance
Countywide	Countywide
<p>Description and Justification: This project provides for Park Authority compliance with the Americans with Disabilities Act (ADA) of 1990. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. The Park Authority continues to retrofit facilities in priority order. FY 2005 funding in the amount of \$54,000 is included to continue modifications at Lake Fairfax Park.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		266,667	19,280	2,010	0	0
Construction		781,736	90,160	117,056	54,000	0
Other		35,096	0	0	0	0
Total	Continuing	\$1,083,499	\$109,440	\$119,066	\$54,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$54,000	\$54,000

Fund 303 County Construction

009417	Parks - General Maintenance
Countywide	Countywide
<p>Description and Justification: This project provides for major maintenance and repairs at non-revenue producing Park facilities including electrical and lighting systems, security/fire alarms, sprinklers, and HVAC improvements. In addition, this project funds roof repairs and structural preservation of park historic sites. The facilities maintained include but are not limited to field houses, boat houses, pump houses, maintenance facility sheds, shelters, and office buildings. Priorities are based on an assessment of current repair needs associated with safety and health issues, facility protection, facility renewal, and improved services. FY 2005 funding in the amount of \$425,000 has been included to address structural stabilization at the following sites: Sang Pham Maintenance Facility, the lower level of the Sully main house, and the Frying Pan Park machine shed (\$200,000), as well as oil furnace replacements at Hidden Pond Nature Center and the Ellmore Farm farmhouse (\$40,000). In addition, funding has been included to provide a storage facility for Area 4 and Area 1 equipment and materials (\$185,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		66,291	0	0	0	0
Construction		2,426,228	368,419	652,525	425,000	0
Other		33,062	0	28,474	0	0
Total	Continuing	\$2,525,582	\$368,419	\$680,999	\$425,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$425,000	\$425,000

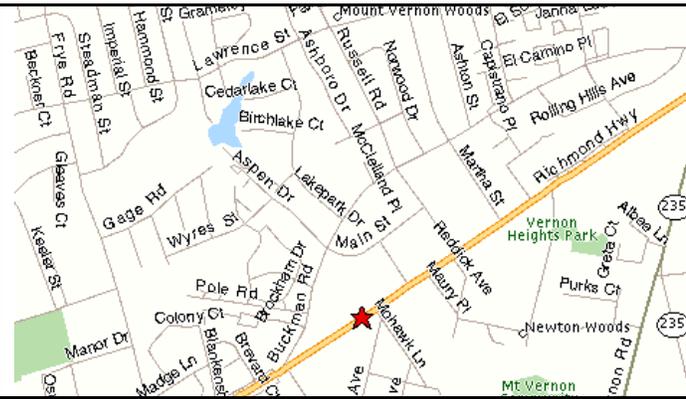
Fund 303 County Construction

009422	Maintenance – Commercial Revitalization Program
Countywide	Countywide
<p>Description and Justification: This project provides for recurring maintenance associated with Commercial Revitalization Program capital improvements. The Commercial Revitalization Program was approved by the Board of Supervisors on December 2, 1996. Maintenance projects include landscaping, mowing, trash pick-up, graffiti removal, and maintenance of bus shelters, bicycle racks, area signs, street furniture, and drinking fountains. Maintenance will be provided in four major revitalization areas in Fairfax County including: Annandale, Route 1, Springfield, and Baileys Crossroads. FY 2005 funding in the amount of \$100,000 will address requests for maintenance at these commercial areas.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Engineering		483	0	0	0	0
Construction		830,431	161,956	297,069	100,000	0
Other		16,154	3,097	810	0	0
Total	Continuing	\$847,067	\$165,053	\$297,880	\$100,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$100,000	\$0	\$0	\$0	\$100,000

Fund 303 County Construction

009425	South County Center	
8350 Richmond Highway		Lee
<p>Description and Justification: This project provides for the third year of a five-year lease-purchase agreement associated with systems furniture for the South County Government Center. The 159,000-square-foot Center will include a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms, and an e-government center. FY 2005 funding in the amount of \$1,021,702 is included for office furniture for workstations, file cabinets, conference rooms, waiting areas, and offices.</p>		

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	183,650	75,286	7,677	100,686	0	0
Construction	7,558,934	775,662	1,270,292	1,426,172	1,021,702	3,065,106
Other	6,128	6,128	0	0	0	0
Total	\$7,748,712	\$857,076	\$1,277,970	\$1,526,858	\$1,021,702	\$3,065,106

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$1,021,702	\$0	\$0	\$0	\$1,021,702

Fund 303 County Construction

009431	Generator Replacement Program
Countywide	Countywide
<p>Description and Justification: This project provides for the replacement of emergency generators at County facilities. The program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years. FY 2005 funding in the amount of \$80,000 is included to replace the generator at the Newington Garage.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		166,000	116,000	43,827	80,000	0
Other		106,000	0	36,173	0	0
Total	Continuing	\$272,000	\$116,000	\$80,000	\$80,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$80,000	\$80,000

Fund 303 County Construction

009442	Parks – Grounds Maintenance
Countywide	Countywide
<p>Description and Justification: This project provides for grounds maintenance at non-revenue producing countywide parks. Grounds maintenance includes the upkeep of sidewalks and parking lots, mowing of wooded and grassy areas, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails. FY 2005 funding in the amount of \$962,156 is included for grounds maintenance needs at designated Park Authority sites throughout the County. Funding is higher than in previous years due to increased contract costs for mowing of park grounds.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	5,269	0	0	0
Construction		0	0	0	962,156	0
Other		2,077,083	340,951	1,038,609	0	0
Total	Continuing	\$2,077,083	\$346,220	\$1,038,609	\$962,156	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$962,156	\$0	\$0	\$0	\$962,156

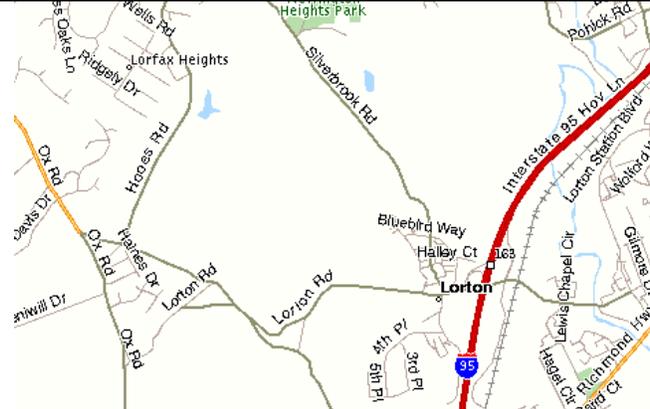
Fund 303 County Construction

009443	Parks – Facility Maintenance
Countywide	Countywide
<p>Description and Justification: This project provides for facility maintenance at non-revenue producing countywide parks. Facility maintenance includes minor routine preventive maintenance of Park Authority structures throughout the County such as the replacement of broken windows and doors, equipment repairs, and scheduled inspections of HVAC, security, and fire alarm systems. FY 2005 funding in the amount of \$470,000 is included for continued maintenance at prioritized Park sites.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	470,000	0
Other		1,418,013	647,519	513,756	0	0
Total	Continuing	\$1,418,013	\$647,519	\$513,756	\$470,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$470,000	\$470,000

Fund 303 County Construction

009444	Laurel Hill (Lorton) Development	
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8400 Lorton Road	Mount Vernon
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Description and Justification: This project addresses property management and development at the Laurel Hill property. Laurel Hill was transferred to the County by the Federal Government during 2002. The property includes approximately 2,340 acres of land and 1.48 million square feet of building space within 367 buildings. FY 2005 funding in the amount of \$3,142,622 will continue to address the needs at this site, including a security/maintenance contract, structural maintenance and utilities at existing buildings, custodial, planning, and engineering positions, asbestos mitigation, and demolition of unserviceable buildings.

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$142,571	\$83,786	\$1,423	\$57,363	\$0	\$0
Design and Engineering	2,191,335	148,185	302,200	1,490,951	250,000	0
Construction	6,652,274	80,958	1,099,199	2,955,355	2,516,762	0
Other	799,063	0	185,146	238,057	375,860	0
Total	\$9,785,244	\$312,928	\$1,587,968	\$4,741,726	\$3,142,622	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$1,477,846	\$0	\$0	\$1,664,776	\$3,142,622

Fund 303 County Construction

009998	Payments of Interest on Conservation Bonds
Countywide	Countywide
<p>Description and Justification: This project provides for payments to developers for interest earned on conservation bond deposits. The County requires developers to make deposits to ensure the conservation of existing natural resources. Upon satisfactory completion of the project, the developer is refunded the deposit with interest. FY 2005 funding in the amount of \$350,000 is based on prior year actual expenditures and current interest rates.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		12,019,242	285,988	(87,408)	350,000	0
Total	Continuing	\$12,019,242	\$285,988	(\$87,408)	\$350,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$350,000	\$0	\$0	\$0	\$350,000

Fund 304

Primary and Secondary Road Bond Construction

Focus

This fund supports the land acquisition, design, and construction of County roads. During the 1981 Session of the Virginia General Assembly, legislation was approved which empowered counties with a population in excess of 125,000 to undertake secondary roadway improvements through the use of General Obligation bond revenues or General Fund revenues. Prior to this action, the construction and maintenance of all roadways in Fairfax County had been the responsibility of the Virginia Department of Transportation (VDOT). To date, voters in Fairfax County have approved five referenda totaling \$420 million for road projects: \$30 million on November 3, 1981; \$25 million on November 2, 1982; \$135 million on November 5, 1985; \$150 million on April 12, 1988; and \$80 million on November 3, 1992.

This fund has been supplemented periodically with General Fund monies to support spot improvement projects. The spot improvement projects, approved by the Transportation Advisory Commission (TAC) and the Board of Supervisors, consist of intersection improvements such as turn lanes, sidewalk and trail connections and bus stop improvements. Generally, these improvements are low-cost, quick-hit projects to improve mobility, enhance safety, and provide relief to transportation bottlenecks throughout the County.

Funding of \$1,000,000 in General Fund monies is included in Fund 304, Primary and Secondary Road Bond Construction to continue the implementation of priority projects associated with the TAC Spot Improvement Program in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$21,468,500 due to the carryover of unexpended project balances in the amount of \$21,981,357 and an increase of \$152,058 including \$2,058 in miscellaneous revenues and \$150,000 in developer contributions. These increases were partially offset by a decrease of \$664,915, which includes a transfer of \$160,000 to Fund 307, Sidewalk Construction, to support additional walkways, a transfer of \$481,750 to Fund 300, Countywide Roadway Improvement Fund, to support improvements to the intersection of Telegraph Road and Florence Lane, and \$23,165 in unrealized revenues for the Route 28/Route 29 Interchange.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for the project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

Fund 304

Primary and Secondary Road Bond Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 304, Primary and Secondary
Road Bond Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$15,443,075	\$0	\$13,108,560	\$0
Revenue:				
Bond Sale ¹	\$0	\$0	\$1,500,000	\$0
VDOT Reimbursement ²	223,228	0	7,489,270	0
State Aid	500,000	0	0	0
Developer Contributions ³	328,000	0	12,420	0
Miscellaneous	2,058	0	0	0
Total Revenue	\$1,053,286	\$0	\$9,001,690	\$0
Transfer In:				
General Fund (001)	\$0	\$0	\$0	\$1,000,000
Total Transfer In	\$0	\$0	\$0	\$1,000,000
Total Available	\$16,496,361	\$0	\$22,110,250	\$1,000,000
Total Expenditures	\$3,387,801	\$0	\$21,468,500	\$1,000,000
Transfer Out:				
Sidewalk Construction Fund (307) ⁴	\$0	\$0	\$160,000	\$0
Contributed Roadway Improvement Fund (300) ⁵	0	0	481,750	0
Total Transfer Out	\$0	\$0	\$641,750	\$0
Total Disbursements	\$3,387,801	\$0	\$22,110,250	\$1,000,000
Ending Balance⁶	\$13,108,560	\$0	\$0	\$0

Fund 304

Primary and Secondary Road Bond Construction

¹ The sale of bonds is presented here for planning purposes only. Actual bonds sales are based on cash needs in accordance with Board policy. On April 12, 1988, voters approved a bond referendum totaling \$150 million. Including prior sales, there is a balance of \$4.33 million in authorized but unissued bonds from the Spring 1988 Bond Referendum. These remaining bonds will be sold in Fund 311, County Bond Construction, to support expenditures for the Jermantown and West Ox DVS garage renovations. In addition, an amount of \$1.5 million from the November 1990 bond referendum is included in Fund 304 for Project 064211, Monument Drive. The total authorized but unissued amount in this fund is \$1.5 million.

² Revenue from the Virginia Department of Transportation (VDOT) was anticipated for Project 064104, Route 28/29 Interchange in the amount of \$53,646 and for Project 064233, Spring Hill Road in the amount of \$7,700,000. To date, an amount of \$241,211 has been received. Funding of \$23,165 is no longer anticipated for Project 064104; therefore, an amount of \$7,489,270 is anticipated in FY 2004.

³ Developer contributions were received in FY 2003 for Project 064195 (\$178,000) and Project 064232 (\$150,000). In addition, an amount of \$12,420 is anticipated in FY 2004 associated with Project 064233, Spring Hill Road.

⁴ Reflects an amount of \$160,000 transferred to Fund 307, Sidewalk Construction, to support additional walkways in the Sunset Hills area of Reston.

⁵ Reflects an amount of \$481,750 transferred to Fund 300, Countywide Roadway Improvement Fund, to support the realignment of Florence Lane at the intersection with Telegraph Road.

⁶ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 304

Primary and Secondary Road Bond Construction

FY 2005 Summary of Capital Projects

Fund: 304 Primary and Secondary Road Bond Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
006451	West Ox Rd/ Us Route 50	\$14,505,964	\$72,789.60	\$0.00	\$0
006474	Shirley Gate Rd	10,410,339	0.00	13,450.17	0
006489	West Ox Road I	12,542,766	355.70	81,713.71	0
006490	Construction Reserve		0.00	7,082,611.83	0
006495	Wiehle Avenue	15,926,855	1,055,021.72	748,006.50	0
006497	Rt 236/Beauregard	799,477	0.00	1,545.06	0
064100	Braddock Road II	3,199,810	0.00	32,627.00	0
064103	S Van Dorn /I-95 Interchange	11,300,211	2,682.88	390,563.88	0
064104	Rt 28/Rt 29 Interchange	1,733,274	784.19	0.00	0
064130	Advanced Preliminary Engineering		35,809.03	340,333.27	0
064134	S Van Dorn St Phase III	5,313,873	119,367.57	702,366.61	0
064138	Centreville Road	1,050,000	0.00	50,000.00	0
064140	FC PKWY Dulles Toll Rd - Sunset Hills	9,220,607	0.00	98,458.71	0
064143	South Van Dorn/Franconia Road	21,160	0.00	8,359.87	0
064146	FC PKWY - Rt 123 to Hooes Rd/Pohick	28,090,000	(538.87)	642,366.01	0
064147	Pohick Road Connector	3,752,553	741,016.51	683,067.71	0
064150	FC PKWY - Rt 29 ROW	4,949,708	0.00	311,269.20	0
064153	Burke Centre Parkway	875,000	2,719.56	81,410.94	0
064164	Centreville Road/Kinkross Circle	190,000	0.00	7,154.33	0
064169	Dolly Madison/Ballantree	350,237	(10,438.76)	0.00	0
064182	Clarks Crossing Road	300,000	64,475.26	197,862.51	0
064183	So. Van Dorn Pedestrian Bridge	126,357	(25,875.00)	0.00	0
064185	Rt 1 Sidewalk	211,380	104,604.40	0.00	0
064188	Centreville Road/Barnsfield Road	286,000	0.00	8,980.54	0
064192	Georgetown Pike/Walker Road	183,475	580.73	0.00	0
064193	Centreville Road/Fox Mill	165,000	0.00	163,920.80	0
064195	Old Reston Ave	798,000	10,054.44	2,131.84	0
064196	Stonecroft Boulevard	1,353,870	271.68	6,201.67	0
064197	Wakefield Chapel/Rt 236	221,485	(4,249.89)	0.00	0
064198	Westmoreland St/Kirby Road	329,968	0.00	30,712.23	0
064205	Rt 50/Barkley Dr	340,000	6,380.43	15,043.61	0
064206	Hilltop Road Sidewalk	50,037	14,543.40	0.00	0
064208	Stringfellow Rd/Chantilly HS	170,000	401.92	5,037.24	0
064209	Nutley Street	1,100,000	153.79	30,447.87	0
064210	Revenue Sharing Match	500,000	0.00	498,750.06	0
064212	TAC Spot Improvements		0.00	325,000.00	1,000,000
064222	Braddock Road/Rt 123	146,579	103,113.49	0.00	0
064223	Great Falls/Haycock	93,791	47,418.42	0.00	0
064224	Reston Pkwy/Lawyers	272,000	199,065.06	24,416.30	0
064226	Mt Vernon District Bus Stop	131,500	26,483.20	13,568.42	0
064227	Leesburg Pike/Haycock Rd	177,000	134,239.84	16,607.12	0
064228	Rt 29/Bull Run Post Office	375,325	91,892.06	203,622.97	0
064231	Leesburg Pike/Pimmit Dr	425,000	133,590.24	142,367.60	0
064232	Shawnee Road	573,277	192,908.16	295,015.34	0
064233	Spring Hill Road	7,712,420	117,999.38	7,501,690.49	0
064234	Rt. 1/Mt. Vernon Memorial Hwy.	97,000	27,258.07	69,741.93	0
064235	Route 50/Annandale Road	225,000	33,308.70	191,691.30	0
064236	Popes Head Rd., West of McDuffie Ln.	170,000	56,348.05	113,651.95	0
064237	Roberts Road/Braddock Road	370,000	33,266.10	336,733.90	0
Total		\$141,136,298	\$3,387,801.06	\$21,468,500.49	\$1,000,000

Fund 304 Primary and Secondary Road Bond Construction

064212	TAC Spot Improvement Program
Countywide	Countywide
<p>Description and Justification: This project supports small spot improvement projects as approved by the Transportation Advisory Commission and the Board of Supervisors. These projects consist of intersection improvements such as turn lanes, sidewalk and trail connections and bus stop improvements. Generally, these improvements are low-cost, quick-hit projects to improve mobility, enhance safety, and provide relief to transportation bottlenecks throughout the County. FY 2005 funding in the amount of \$1,000,000 is included to continue this initiative.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	325,000	1,000,000	0
Other		0	0	0	0	0
Total	Continuing	\$0	\$0	\$325,000	\$1,000,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$1,000,000	\$0	\$0	\$0	\$1,000,000

Fund 306

Northern Virginia Regional Park Authority

Focus

This fund supports Fairfax County's annual capital contribution to the Northern Virginia Regional Park Authority (NVRPA). The NVRPA was created in 1959 under the Virginia Park Authorities Act to provide a system of regional parks in the Northern Virginia area. The NVRPA currently operates 19 regional parks and owns 10,256 acres of land, of which more than 7,700 acres are in Fairfax County. Parklands within the system include: Bull Run, Bull Run Marina, Fountainhead, Sandy Run, Pohick Bay, Carlyle House Historic Park, Potomac Overlook, Upton Hill, Algonkian, Red Rock, the W&OD Trail, Occoquan, Hemlock Overlook, Cameron Run, Gateway, Meadowlark Gardens, Ball's Bluff, Temple Hall and Brambleton. In addition, the NVRPA administers extensive regional historic and conservation properties throughout Northern Virginia. These community resources are supported primarily from the annual contributions of its six member jurisdictions: the counties of Fairfax, Loudoun, and Arlington, and the cities of Fairfax, Alexandria and Falls Church. Each member jurisdiction's contribution is in direct proportion to its share of the region's population. In the past decade, the entire population served by the NVRPA grew to 1.5 million residents and is expected to approach 2.0 million by 2020.

The primary focus of NVRPA's capital program is to restore, renovate, and modernize existing park facilities, many of which were developed or constructed more than 20 years ago. Additional elements of the capital program include land acquisition, the development of interpretive and educational displays, and the adaptation of park features to meet the needs of the disabled. In its conservation efforts, NVRPA is also involved in implementing portions of the Environmental Quality Corridors concept, which defines an open space land system designated for long-term protection in the County. In this role, NVRPA places emphasis on the acquisition of shoreline properties along the Potomac, Bull Run and Occoquan Rivers, while the Fairfax County Park Authority concentrates on acquiring land along the County's interior stream valleys.

Many accomplishments during recent years include: the development of specialty gardens and 1.5 miles of trails, restoration of the 18th century log cabin, expansion of the green house and maintenance building at Meadowlark Botanical Gardens; construction of an aquatic habitat and new picnic shelter at Brambleton Regional Park; installation of a new floating boat dock at Pohick Bay Regional Park; expansion of the maintenance facility and renovations to Pohick Bay Golf Course; conversion of the swimming pool to a water park with specialty slides and play features, construction of the maintenance facility, and a new paved trail system at Algonkian Park; acquisition of 55 acres adjacent to Ball's Bluff Regional Park; trail realignment and widening, and bridge and wayside improvements throughout the Washington and Old Dominion Railroad Regional Park; addition of a fishing pier at Fountainhead Regional Park; pool building renovations at Cameron Run; a new high ropes course and meeting shelter at Hemlock Overlook; as well as ongoing renovations and upgrades to existing roads, parking and restroom facilities, and modification of existing features to comply with the Americans With Disabilities Act.

On November 3, 1998, the voters approved a \$12.0 million bond referendum to support the Board of Supervisors' plan to sustain a County capital contribution to the NVRPA for six years at a rate of \$1.5 million per year for two years and \$2.25 million per year for four years. FY 2004 represented the last year of bond funding associated with the 1998 referendum. All authorized bonds associated with the Fall 1998 referendum have been sold.

In FY 2005, General Obligation bond funding in the amount of \$2,500,000 is included pending approval of a Fall 2004 Park Bond Referendum in the amount of \$10 million for Fairfax County's capital contribution to the NVRPA. FY 2005 represents the first year of County contributions associated with the 2004 referendum. This referendum would support a level of \$2.5 million per year for four years and would be used to address major renovation projects such as the repair and renovation of existing, aging facilities, new roofs for 20-year-old buildings, road repairs, new plumbing, new filter systems for older swimming pools and similar work to preserve and repair existing facilities, land acquisition, expansion of existing facilities and new specialty features to meet the needs of the region.

Fund 306

Northern Virginia Regional Park Authority

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There are no revisions to this fund since approval of the FY 2004 Adopted Budget Plan.

Fund 306

Northern Virginia Regional Park Authority

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 306, Northern Virginia
Regional Park Authority

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$0	\$0	\$0	\$0
Revenue:				
Sale of Bonds ¹	\$2,250,000	\$2,250,000	\$2,250,000	\$2,500,000
Total Revenue	\$2,250,000	\$2,250,000	\$2,250,000	\$2,500,000
Total Available	\$2,250,000	\$2,250,000	\$2,250,000	\$2,500,000
Total Expenditures	\$2,250,000	\$2,250,000	\$2,250,000	\$2,500,000
Total Disbursements	\$2,250,000	\$2,250,000	\$2,250,000	\$2,500,000
Ending Balance	\$0	\$0	\$0	\$0

¹ In the fall of 1998, the voters approved a bond referendum totaling \$12.0 million to support the Northern Virginia Regional Park Authority (NVRPA) capital construction program. There are no more bonds authorized from the Fall 1998 Bond Referendum. The proposed Fall 2004 Bond Referendum includes an amount of \$10.0 million to sustain the County's contribution to the NVRPA at a rate of \$2.5 million each year for four years. Pending the approval of the Fall 2004 Bond Referendum, funding has been included in FY 2005 in the amount of \$2.5 million.

Fund 307

Sidewalk Construction

Focus

This fund supports the Fairfax County Sidewalk Program, which was established to provide improvements necessary for ensuring safe walking conditions for public school students in the County. This program is implemented in cooperation with the Fairfax County Public Schools and generally includes projects that link residential areas and public schools. In previous years, this fund has received funding support through a variety of sources: General Fund transfers, transfers from other funds, grants, developer contributions, and State Aid.

In FY 2005, an amount of \$300,000 is included in Fund 307, Sidewalk Construction for the Virginia Department of Transportation (VDOT) participation project for sidewalk repair and replacement. This program allows the County to minimize construction costs by permitting VDOT to conduct repair and replacement of multiple sidewalks within one construction contract. The County is then responsible for reimbursing VDOT at the completion of the project. This project is supported by State Aid and is included in the Summary of Capital Projects.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$6,622,608 due to the carryover of unexpended project balances in the amount of \$5,749,511, an increase of \$758,097 in grant monies and miscellaneous revenues to support walkway construction/pedestrian improvements, and a transfer of \$160,000 from Fund 304, Primary and Secondary Road Bond Construction, for improvements to the Sunset Hills area of Reston. This increase is partially offset by a transfer of \$45,000 to Fund 303, County Construction, for build-out requirements associated with the Hybla Valley Computer Learning Center.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for the project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

Fund 307 Sidewalk Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 307, Sidewalk Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$4,732,346	\$0	\$3,786,587	\$0
Revenue:				
State Aid ¹	\$300,000	\$300,000	\$300,000	\$300,000
VDCR Grant ²	0	0	75,000	0
TEA-21 Grant ³	215,251	0	417,337	0
CMAQ Grant ⁴	0	0	500,000	0
FHWA Grant ⁵	0	0	423,480	0
VDOT Grant ⁶	0	0	482,000	0
Developer Contributions ⁷	0	0	823,204	0
Miscellaneous	304	0	0	0
Total Revenue	\$515,555	\$300,000	\$3,021,021	\$300,000
Transfers In:				
Road Bond Construction (304) ⁸	\$0	\$0	\$160,000	\$0
Total Transfers In	\$0	\$0	\$160,000	\$0
Total Available	\$5,247,901	\$300,000	\$6,967,608	\$300,000
Total Expenditures	\$1,461,314	\$300,000	\$6,922,608	\$300,000
Transfer Out:				
County Construction (303) ⁹	\$0	\$0	\$45,000	\$0
Total Transfer Out	\$0	\$0	\$45,000	\$0
Total Disbursements	\$1,461,314	\$300,000	\$6,967,608	\$300,000
Ending Balance ¹⁰	\$3,786,587	\$0	\$0	\$0

Fund 307

Sidewalk Construction

¹ Represents HB599 State Aid.

² An amount of \$75,000 is anticipated from a Virginia Department of Conservation and Recreation (VDCR) grant associated with Project W00600 W6070, Gunston Hall Trail.

³ A total amount of \$1,025,000 is anticipated from a Transportation Enhancement Act (TEA-21) grant award. Of this amount, \$607,663 has been received. The remaining amount of \$417,337 is anticipated in FY 2004. This grant will support Project W00500 W5010, Columbia Pike Trail, Project W00600 W6070, Mason Neck Trail, Project W00200 W2120, Walker Road Trail, and Project W00200 W2020, Georgetown Pike Trail.

⁴ A total amount of \$900,000 is anticipated from a Congestion Management and Air Quality Improvement (CMAQ) grant award. Of this amount, \$400,000 was received in FY 2002 for Project W00500 W5010, Columbia Pike Trail, and \$500,000 is anticipated in FY 2004 for Project W00900 W9030, Route 29/I-66 Underpass.

⁵ An amount of \$423,480 is anticipated from a Federal Highway Administration National Scenic Byway Grant associated with Project W00200 W2020, Georgetown Pike Trail.

⁶ An amount of \$482,000 is anticipated from a Virginia Department of Transportation Enhancement Grant associated with Project W00200 W2020, Georgetown Pike Trail (\$300,000), Project W00300 W3110, Beulah Road Trail (\$80,000), and Project W00900 W9110, Union Mill Trail (\$102,000).

⁷ Represents anticipated developer contributions associated with Project W00700 W7040, Providence District Trails (\$40,411), Project W00200 W2180, Old Dominion Drive (\$10,000), Project D00448, Plaza American Pedestrian Improvements (\$740,000), Project W00200 W2160, Lewinsville/Springhill Roads (\$8,030), Project W00400 W4040, Lee Contingency (\$16,113) and Project W00700 W7040, Providence Contingency (\$8,650).

⁸ Represents an amount of \$160,000 transferred from Fund 304, Primary and Secondary Road Bond Construction, due to the completion of Project 064195, Old Reston Avenue.

⁹ Represents an amount of \$45,000 transferred to Fund 303, General County Construction, Project 009463, Hybla Valley Computer Lab.

¹⁰ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 307 Sidewalk Construction

FY 2005 Summary of Capital Projects

Fund: 307 Sidewalk Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
D00448	Plaza America Pedestrian Improvements	\$900,000	\$2,245.57	\$897,754.43	\$0
I00456	Belvedere Elementary Sidewalk	268,000	0.00	119,731.00	0
W00100	Braddock District Walkways	660,577	316,277.39	137,967.85	0
W00200	Dranesville District Walkways	1,770,272	179,877.88	1,295,263.34	0
W00300	Hunter Mill District Walkways	759,177	39,541.54	527,317.27	0
W00400	Lee District Walkways	627,231	171,397.34	271,097.28	0
W00500	Mason District Walkways	1,449,746	80,277.88	50,321.59	0
W00600	Mount Vernon District Walkways	1,244,881	168,739.22	669,401.56	0
W00700	Providence District Walkways	698,638	167,168.56	249,726.24	0
W00800	Springfield District Walkways	749,577	16,380.22	299,140.25	0
W00900	Sully District Walkways	1,306,577	65,728.85	1,008,271.86	0
W01000	At-Large District Walkways	220,442	11,321.66	90,243.11	0
X00404	Sidewalk Contingency		0.00	3,835.91	0
X00407	Sidewalk Replacement/VDOT		232,132.01	493,765.90	300,000
X00408	Cross County Trail	916,577	10,226.21	808,769.92	0
Total		\$11,571,696	\$1,461,314.33	\$6,922,607.51	\$300,000

Fund 307 Sidewalk Construction

X00407	Sidewalk Replacement / VDOT Participation
Countywide	Countywide
<p>Description and Justification: This project provides funding for the Virginia Department of Transportation (VDOT) Sidewalk participation project. VDOT conducts repair and replacement of County maintained sidewalks and is reimbursed by the County, subject to an agreement approved by the Board of Supervisors. This program allows the County to minimize construction costs by permitting VDOT to conduct repair and replacement of multiple sidewalks within one construction contract. The County is then responsible for reimbursing VDOT at the completion of the project. FY 2005 funding in the amount of \$300,000 is included to continue this program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		29,568	35,576	0	0	0
Construction		444,534	196,556	493,766	300,000	0
Other		0	0	0	0	0
Total	Continuing	\$474,102	\$232,132	\$493,766	\$300,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$300,000	\$300,000

Fund 308

Public Works Construction

Focus

This fund supports ongoing improvement projects for storm drainage and stormwater discharge permit requirements, dam repairs, road maintenance, streetlight installations, and the Developer Default Program. Storm drainage projects include corrections to emergency drainage problems, water quality improvements, and environmental monitoring. This fund also supports many types of storm water control programs. The largest portion of this fund is provided to support requirements associated with the Municipal Separate Storm Sewer System (MS4) discharge permit which is part of the Clean Water Act of 1987 and requires water quality testing, watershed master planning, improvement programs, and development of the Geographic Information System (GIS)-based storm sewer system inventory. The MS4 discharge permit is considered a five-year renewal of the National Pollutant Discharge Elimination System (NPDES) permit, effective January 24, 2002. Permit activities are also impacted by other State and Federal mandates, including Total Maximum Daily Loads, the Chesapeake 2000 Agreement, and the Virginia Tributary Strategies. The Perennial Streams Mapping program supports stormwater control assessment by developing a base map of all stream channels in Fairfax County. The result will be a reliable map source depicting the stream network that distinguishes between perennial and intermittent streams, which will be included in the County's GIS.

In addition, the Virginia Department of Conservation and Recreation has classified six dams maintained by the County as potential Class I hazards, which is interpreted as a being "located where failure will cause probable loss of life or serious damage to occupied buildings, industrial or commercial facilities, important public utilities, main highways or roads." The dam repairs project includes funding to provide improvements necessary to meet State permit requirements, establish a monitoring program to assess dam integrity, implement dam repairs, and repair failed detention pond enhancements which fall beyond the scope of maintenance.

The road maintenance and road upgrading projects provide for the upgrading of County roads for acceptance into the State Secondary System and the ongoing maintenance costs for those roads that are not currently included in the State Secondary System. In addition, the County participates with the Virginia Department of Transportation (VDOT) to benefit from the construction of trails and storm sewer infrastructure associated with roadway improvements by sharing in the cost of the VDOT project. Both parties execute the agreements in advance of construction, and actual billing normally occurs after VDOT construction is complete.

The Citizen Petition Street Light Program provides residential lighting at locations justified and desired by residents. Approved locations are determined in consultation with the Fairfax County Police Department, based on nighttime crime rates and traffic safety. Street light petitions must meet pre-approved criteria and are presented annually to the Board of Supervisors for approval.

The Developer Default Program is necessitated by economic conditions surrounding the construction industry which result in some developers not completing required public facilities including acceptance of roads by the State, walkways, and storm drainage improvements. The costs of providing these improvements may be offset by the receipt of developer default revenues from developer escrow and court judgments and/or compromise settlements. Projects that are constructed with anticipated developer default revenues are dependent on recovery of such revenue. General Fund support of the program is necessary due to the time required between the construction of the improvements and the recovery of the bonds through legal action or when the developer default revenue is not sufficient to fund the entire cost of the project. It should be noted that there is currently no significant unfunded backlog of developer default projects.

Funding in the amount of \$3,265,000 is included in Fund 308, Public Works Construction, in FY 2005. Of this total, an amount of \$2,965,000 is supported by State revenues and \$300,000 is supported through developer default contributions. It should be noted that funding has been limited to the most critical priority projects which are listed in the Summary of Capital Projects that follows.

Fund 308 Public Works Construction

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$8,774,876 due to the carryover of unexpended project balances in the amount of \$7,980,822 and adjustments of \$794,054. These adjustments include the appropriation of \$619,054 in revenues to support the Developer Default Program and storm drainage projects, as well as \$175,000 in General Fund monies to support the dredging of the Occoquan River.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

Fund 308 Public Works Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 308, Public Works Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$8,354,672	\$0	\$6,837,647	\$0
Revenue:				
Developer Payments-Streetlights ¹	\$4,875	\$0	\$26,229	\$0
Hunter Mill Streetlight Contributions	0	0	95,000	0
Developer Defaults ²	68,308	0	1,481,650	300,000
Miscellaneous ³	146	0	0	0
Federal Aid ⁴	20,000	0	54,012	0
Chesapeake Bay Local Assistance Grant ⁵	619	0	5,338	0
State Aid ⁶	2,620,000	2,045,000	2,145,000	2,965,000
Total Revenue⁷	\$2,713,948	\$2,045,000	\$3,807,229	\$3,265,000
Transfer In:				
General Fund (001)	\$0	\$0	\$175,000	\$0
Total Transfer In	\$0	\$0	\$175,000	\$0
Total Available	\$11,068,620	\$2,045,000	\$10,819,876	\$3,265,000
Total Expenditures	\$3,948,291	\$2,045,000	\$10,819,876	\$3,265,000
Transfers Out:				
County Construction (Fund 303) ⁸	\$282,682	\$0	\$0	\$0
Total Transfers Out	\$282,682	\$0	\$0	\$0
Total Disbursements	\$4,230,973	\$2,045,000	\$10,819,876	\$3,265,000
Ending Balance⁹	\$6,837,647	\$0	\$0	\$0

Fund 308

Public Works Construction

¹ Developer Payments for Project Z00002, Developer Streetlight Program.

² Includes developer default revenues.

³ Miscellaneous receipts include sale of plans.

⁴ An amount of \$90,000 is anticipated from the Environmental Protection Agency Wetlands Grant Program associated with Project Z00020, Stormwater Control Planning. Revenues of \$15,988 were received in FY 2002 and \$20,000 were received in FY 2003. The remaining amount of \$54,012 is anticipated in FY 2004.

⁵ An amount of \$20,000 is anticipated from the Chesapeake Bay Local Assistance Grant Program associated with Project Z00020, Stormwater Control Planning. Revenues of \$14,042 were received in FY 2002 and \$620 was received in FY 2003. The remaining amount of \$5,338 is anticipated in FY 2004.

⁶ Represents HB599 State Aid.

⁷ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$68,892 has been reflected as a decrease to the FY 2003 revenues to reflect actual revenues from developer deposits. This adjustment affects the amount of funds carried forward, resulting in a net increase of \$68,892 to the FY 2004 Revised Budget Plan. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

⁸ Represents General Fund monies no longer required and transferred to Fund 303, County Construction, to support other capital project requirements.

⁹ Capital projects are budgeted based on the total project costs. Most project span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 308 Public Works Construction

FY 2005 Summary of Capital Projects

Fund: 308 Public Works Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
A00002	Emergency Watershed Improvements		\$73,216.69	\$181,550.15	\$95,000
L00034	Kingstowne Environmental Monitoring Prog		155,689.52	329,748.71	125,000
N00095	Dam Improvements And Inspections		870.96	0.00	0
N00096	Dam Repairs		720,792.60	1,312,011.04	100,000
U00005	Secondary Monumentation		0.00	75,000.00	75,000
U00006	Developer Defaults		168,359.76	1,968,264.58	400,000
U00100	VDOT Participation Projects		0.00	968,212.68	0
V00000	Road Viewer Program		4,435.27	519,332.69	25,000
V00001	Road Maintenance Program		55,591.24	204,931.69	25,000
Z00001	Street Lights		748,290.04	117,599.00	0
Z00002	Developer Street Light Program		7,032.63	36,518.80	0
Z00007	Fund 308 Contingency		0.00	4,102.42	0
Z00013	Graffiti Abatement		148.00	0.00	0
Z00015	Hunter Mill District St Light Fund	95,000	0.00	95,000.00	0
Z00016	Minor Street Light Upgrades		1,981.00	4,424.74	0
Z00018	Storm Drainage Projects		606,613.42	1,635,365.10	0
Z00020	Stormwater Control Planning	390,000	41,058.16	90,923.55	0
Z00021	Perennial Stream Mapping	275,000	114,599.37	132,453.23	0
Z00022	Municipal Separate Storm Sewer System	6,675,724	1,249,612.71	2,969,437.13	2,420,000
Z00023	Occoquan River Dredging	175,000	0.00	175,000.00	0
Total			\$7,610,724	\$3,948,291.37	\$10,819,875.51
					\$3,265,000

Fund 308 Public Works Construction

A00002	Emergency Watershed Improvements
Countywide	Countywide
<p>Description and Justification: This project supports the correction of emergency drainage problems, engineering studies, and construction to alleviate flooding problems of a recurring or emergency nature. Due to their emergency nature, these drainage problems cannot be identified in advance. FY 2005 funding in the amount of \$95,000 is included to alleviate small-scale emergency problems which arise during the fiscal year.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$119,170	\$3,198	\$1,821	\$0	\$0
Design and Engineering		1,494,855	49,292	78,504	95,000	0
Construction		1,550,297	17,096	63,201	0	0
Other		67,775	3,631	38,023	0	0
Total	Continuing	\$3,232,097	\$73,217	\$181,550	\$95,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$95,000	\$95,000

Fund 308 Public Works Construction

L00034	Kingstowne Environmental Monitoring Program	
Kingstowne Development/Huntley Meadows Park		Lee
<p>Description and Justification: This project supports the Kingstowne Environmental Monitoring program, established by the Board of Supervisors in June 1985 and intended to continue until completion of the Kingstowne Development. In FY 2002, the program was expanded to include the water quality monitoring requirements required by the U.S. Army Corps of Engineers for the development of the South Van Dorn Street extension. FY 2005 funding in the amount of \$125,000 is included to continue monitoring efforts.</p>		

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		1,364,231	155,690	329,749	125,000	0
Construction		0	0	0	0	0
Other		3,319	0	0	0	0
Total	Continuing	\$1,367,550	\$155,690	\$329,749	\$125,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$125,000	\$125,000

Fund 308 Public Works Construction

N00096	Dam Repairs
Countywide	Countywide
<p>Description and Justification: This project funds improvements necessary to meet State permit requirements, establish a monitoring program to assess dam integrity, and implement dam repairs. The Virginia Department of Conservation and Recreation has classified six dams maintained by the County as a Class I hazard potential. Class I dams are noted in the Virginia Dam Safety Regulations as “those located where failure will cause probable loss of life or serious damage to occupied buildings, industrial or commercial facilities, important public utilities, main highways or roads.” In order to obtain the required permit certification for Class I dams, the County must perform inspections of all dams and begin to address safety improvements. This project also funds small dam repair, and the repair of failed detention pond enhancements which fall beyond the scope of maintenance. FY 2005 funding in the amount of \$100,000 is included for conducting inspections, monitoring, and repairing dams and emergency spillways.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$23,384	\$7,597	\$0	\$0	\$0
Design and Engineering		450,178	199,006	107,654	100,000	0
Construction		1,101,977	488,985	1,144,650	0	0
Other		14,873	25,205	59,708	0	0
Total	Continuing	\$1,590,411	\$720,793	\$1,312,011	\$100,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

Fund 308 Public Works Construction

U00005	Secondary Monumentation
Countywide	Countywide
<p>Description and Justification: This project supports the maintenance and establishment of geodetic survey control points for the GIS system. Monumentation is placed on the ground for the use of both the private and public sector for surveying and mapping control. More than 1,400 survey monuments have been established in the County, however it is estimated that more than one third of these no longer exist as a result of construction activities, erosion, and vandalism. FY 2005 funding in the amount of \$75,000 is included to continue the maintenance and upgrade of existing GIS control points.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		1,534,665	0	13,500	0	0
Construction		10,789	0	61,500	75,000	0
Other		1,775	0	0	0	0
Total	Continuing	\$1,547,229	\$0	\$75,000	\$75,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$75,000	\$75,000

Fund 308 Public Works Construction

U00006	Developer Defaults
Countywide	Countywide
<p>Description and Justification: This project is necessitated by economic conditions surrounding the construction industry that result in some developers not completing required public facilities, including acceptance of roads by the State, walkways, and storm drainage improvements. The receipt of monies from developer escrow and court judgments and/or compromise settlements may offset these costs. FY 2005 funding in the amount of \$400,000 is included for construction of developer default projects which will be identified throughout the fiscal year. There is currently no significant unfunded backlog of developer default projects.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$333,606	\$6,035	\$6,782	\$7,000	\$0
Design and Engineering		3,238,601	64,110	133,746	104,000	0
Construction		11,574,671	97,590	1,174,208	282,000	0
Other		452,738	625	653,529	7,000	0
Total	Continuing	\$15,599,617	\$168,360	\$1,968,265	\$400,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$400,000	\$400,000

Fund 308 Public Works Construction

V00000	Road Viewer Program
Countywide	Countywide
<p>Description and Justification: This project provides for the upgrading of roads for acceptance into the State Secondary Road System. Funding provides for survey, engineering, and road construction of projects in the Board of Road Viewers Program. Once improvements are funded and completed, the need for ongoing County maintenance work on the roadway is eliminated. The Board of Road Viewers Program is enabled under the <u>Code of Virginia</u> and has been adopted by the Board of Supervisors. FY 2005 funding in the amount of \$25,000 is included to continue upgrading roads for acceptance into State Secondary Road System.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$170,060	\$0	\$44,397	\$5,000	\$0
Design and Engineering		595,756	4,435	117,379	20,000	0
Construction		1,496,163	0	283,653	0	0
Other		125,983	0	73,903	0	0
Total	Continuing	\$2,387,962	\$4,435	\$519,333	\$25,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$25,000	\$25,000

Fund 308 Public Works Construction

V00001	Road Maintenance Program
Countywide	Countywide
<p>Description and Justification: This project provides funding for maintenance of the roads in Fairfax County not currently included in the Virginia Department of Transportation (VDOT) Secondary Road System. The goal of this program is to ensure the safe operation of motor vehicles through maintenance of these existing County travelways. The State law (Section 33.1-225.3) permits Fairfax County to expend funds on roadway maintenance and minor improvements on roads not within the State Secondary Road System, provided such roads have a right-of-way of 15 feet minimum dedicated to public use. The maximum amount of mileage to be maintained under the State law shall not exceed 30 miles per year. Maintenance work includes but is not limited to grading snow and ice control, replacement of substandard materials, patching of existing travelways, minor ditching, and stabilization of shoulders, slopes, and drainage facilities. FY 2005 funding in the amount of \$25,000 is included for continued road maintenance.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$241,660	\$30,303	\$0	\$0	\$0
Design and Engineering		876,500	25,289	38,817	25,000	0
Construction		1,764,060	0	136,164	0	0
Other		94,186	0	29,950	0	0
Total	Continuing	\$2,976,406	\$55,591	\$204,932	\$25,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$25,000	\$25,000

Fund 308 Public Works Construction

Z00022	Municipal Separate Storm Sewer System
Countywide	Countywide
<p>Description and Justification: This project provides funding for the activities associated with the Virginia Pollutant Discharge Elimination System (VPDES) Municipal Separate Storm Sewer System (MS4) discharge permit, which is required as part of the Clean Water Act amendments of 1987, and mandates implementation of a water quality management program. The MS4 discharge permit is considered a five-year renewal of the National Pollutant Discharge Elimination System (NPDES) permit, effective January 24, 2002. Activities include water quality testing, watershed master planning, improvement programs, and development of the GIS-based storm sewer system inventory. FY 2005 funding in the amount of \$2,420,000 is included to continue this project. Permit activities are also affected by other State and Federal mandates, including Total Maximum Daily Loads, the Chesapeake 2000 Agreement, and the Virginia Tributary Strategies.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	6,664,641	36,674	1,238,665	2,969,303	2,420,000	0
Construction	495	0	495	0	0	0
Other	10,588	0	10,453	135	0	0
Total	\$6,675,724	\$36,674	\$1,249,613	\$2,969,437	\$2,420,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$2,420,000	\$2,420,000

Fund 309

Metro Operations and Construction

Focus

Fund 309, Metro Operations and Construction, contains the funds provided by Fairfax County to pay the County's allocated portion of the Washington Metropolitan Area Transit Authority's (WMATA) FY 2005 operating and capital budget. The County subsidizes Metrorail, Metrobus, and MetroAccess (paratransit) service, contributes to construction costs associated with the 103-mile Metrorail system, and contributes to the repair, maintenance, rehabilitation, and replacement of capital equipment and facilities for the Metrobus, Metrorail, and MetroAccess systems.

The WMATA budget presented here is based on initial FY 2005 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates. The WMATA General Manager issued the proposed FY 2005 WMATA budget in December 2003, and the WMATA Board Budget Committee is in the process of reviewing the proposed budget between January and May 2004. After this period of review, the WMATA Board of Directors will adopt the FY 2005 Budget in June 2004. The budget guidance given to WMATA's General Manager noted that the FY 2005 budget expenses shall not exceed a 7 percent increase over the FY 2004 expenses and the overall operating subsidy shall not exceed a 4.5 percent increase over FY 2004. A combination of cost reductions and revenue increases will be considered to balance the budget. While some of the cost reductions have already been identified, any fare change must have public hearings and be approved by the WMATA Board of Directors. In FY 2004, the base fare was raised from \$1.10 to \$1.20 for Metrobus and Metrorail to cover a funding shortfall. If there is another fare increase in FY 2005, the public hearing process will occur in early 2004, and the anticipated fare increase will begin in July 2004.

The County's portion of the total WMATA budget is determined by using several formulas that include factors such as jurisdiction of residence of passengers, number of stations located in a jurisdiction, the amount of service in a jurisdiction, the jurisdiction's population, and the jurisdiction's population density.

Applied State Aid, Gas Tax Receipts, and State Transportation Bond Revenues are identified in Fund 309, Metro Operations and Construction, even though these funds are not directly received or disbursed by the County. These funds are used by Fairfax County to offset the County's share of WMATA's operating and capital costs. The County contributes a General Fund Transfer to Fund 309 to cover the remaining Operating Expenditures and General Obligation Bond revenues to cover the remaining Capital Construction Expenditures. These categories are summarized below.

Operating Expenditures

The total FY 2005 Fairfax County requirement (subsidy) for WMATA Operating Expenses totals \$53.8 million, of which \$27.2 million will be supported by local funding sources. This funding level supports:

- Existing Metrorail and Metrobus service levels. The funded level includes a 4.5 percent inflation factor applied to the WMATA FY 2004 Carryover Budget and covers increased subsidy requirements associated with the 50 percent phase in of the 2000 census population data into the allocation formulas (this is the second year of the two year phase in, which began in FY 2004)
- Annualization of bus services started during FY 2004 by WMATA
- Increased funds for MetroAccess due to increased utilization of these Americans with Disabilities (ADA) paratransit services
- Continuation of the Springfield Circulator Bus Service started in FY 2001
- Other service enhancements

As noted above, this estimate is based on preliminary FY 2005 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates, and is subject to revision until the final WMATA budget is approved in June 2004.

Fund 309

Metro Operations and Construction

On the basis of a Northern Virginia Transportation Commission (NVTC) formula, the County receives State Aid and Gas Tax Receipts to support operating requirements. In FY 2005, a total of \$26.4 million in State Aid and \$10.6 million in Gas Tax Receipts will be used to support the various Operating Expenses noted above. In addition, \$0.3 million will be funded from interest on funds at NVTC, and \$0.1 million will be transferred from Fund 301, Contributed Roadway Improvement Fund, to support shuttle service in the Franconia/Springfield area. An additional \$18.1 million is funded through a General Fund Transfer which is an increase of \$5,872,106 over FY 2004 primarily as the result of the use of one time balances in FY 2004. It should be noted that as a result of changes in the NVTC funding formula that became effective in FY 2000, State Aid and Gas Tax funds allocated to Fairfax County are higher than they would have been under the old formula. When the formula was updated, the Northern Virginia Transportation Commission required that additional formula funds that resulted from the change could be used only for transit service enhancements, and could not be used to reduce the General Fund Transfer for current Operating Expenses. The FY 2005 amount attributable to the formula change is \$1.6 million which will be transferred from Fund 309 to Fund 100, County Transit Systems, for various FAIRFAX CONNECTOR service enhancements.

Capital Construction Expenditures

An amount of \$29.3 million is required for Capital requirements, of which \$19.8 million is supported by Fairfax County General Obligation Bonds. The remaining total is funded through Virginia Transportation Act (VTA) 2000 funds, State Aid, and Gas Tax Receipts. Capital expenditures support the completion of the 103-mile Metrorail system, as well as maintain and/or acquire facilities, equipment, rail cars, and buses.

FY 2005 Capital Expenditures include \$13.7 million for the Infrastructure Renewal Program (IRP), a program which includes the rehabilitation of the railcar fleet, upgrades to Metrorail system components such as fare gates and farecard machines, improvements to Metrobus and Metrorail facilities, and funding for all capital equipment. It is anticipated that this amount will continue to increase in future years. The System Access Program (SAP) requires \$12.0 million, primarily to fund Fairfax County's share of the purchase cost of new railcars and buses. An additional \$0.4 million is included to support preliminary engineering requirements associated with the System Expansion Program (SEP) and \$3.2 million is included to fund Adopted Regional System (ARS) debt service requirements.

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Metro Annual Operating Requirements** **\$53,837,631**
The FY 2005 subsidy requirement for WMATA Operating Expenses totals \$53,837,631, of which \$27,169,800 will be supported by local funding sources. This estimate is based on initial FY 2005 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates. This funding level supports existing Metrorail and Metrobus service levels and includes a 4.5 percent inflation factor. Of this total, \$28,158,385 reflects the subsidy requirement for Metrobus and \$19,424,180 reflects the subsidy requirement for Metrorail. This funding also includes \$5,158,538 for MetroAccess service, \$731,952 for the continuation of the Springfield Circulator Bus Service, and \$364,576 for the annualization of service enhancements initiated by WMATA in FY 2004.

- ◆ **Metro Capital Requirements** **\$29,268,928**
FY 2005 capital construction expenditures total \$29,268,928, of which \$19,750,000 will be supported by Fairfax County bond funds. Capital expenditures are included to rehabilitate facilities, equipment, and buses and to support the 103-mile Metrorail system. An amount of \$13,700,000 reflects the subsidy requirement for the Infrastructure Renewal Program (IRP), which supports the rehabilitation of the railcar fleet, upgrades to Metrorail system components such as fare gates and farecard machines, improvements to Metrobus and Metrorail facilities, and funding for all capital equipment. It is anticipated that this amount will continue to increase in future years. Funding of \$12,000,000 is included for the System Access Program (SAP), which seeks to address bus and rail access and capacity issues. This funding supports Fairfax County's share of the purchase cost of new railcars and buses. Funding of \$400,000 is included for the System Expansion Program (SEP), which will support preliminary engineering

Fund 309

Metro Operations and Construction

requirements concerning the expansion and extension of the existing Metrorail system. Finally, an amount of \$3,168,928 is included to fund Adopted Regional System (ARS) debt service requirements.

- ◆ **Transfer to Fund 100, County Transit Systems, for Transit Enhancements** **\$1,635,020**
An amount of \$1,635,020 is transferred to Fund 100, County Transit Systems, as a result of increased State Aid and Gas Tax receipts due to a funding formula change that became effective in FY 2000. These funds will be used for various mass transit enhancements such as expanded bus service in the Route 1 Corridor.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **(\$5,525,150)**
As part of the FY 2003 Carryover Review, FY 2004 disbursements are decreased \$5,525,150 based on anticipated requirements in FY 2004 for transit needs, including capital costs, rail system enhancements, and facility improvements. The fare increases on Metrobus, Metrorail and parking have reduced the subsidy requirements for Fairfax County below those originally anticipated in FY 2004. Of this amount, \$ 2,777,695 is in General Fund support.

Key Performance Measures

Objectives

- ◆ To maintain the annual number of trips taken on Metrobus routes serving Fairfax County at a total of 9,272,000 in FY 2005.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Trips originating in Fairfax County	8,550,000	9,000,000	9,180,000 / 9,159,750	9,272,000	9,272,000
Metrobus routes	87	87	87 / 87	87	87
Metrobus platform hours	335,649	348,063	355,024 / 354,241	383,285	391,493
Metrobus platform miles	5,964,412	6,150,828	6,273,844 / 6,260,005	6,773,256	6,918,305
Efficiency:					
Operating costs	\$27,543,074	\$29,527,915	\$30,155,125 / \$30,100,306	\$33,529,544	\$35,788,717
Farebox revenue	\$2,665,930	\$3,459,351	\$4,314,600 / \$4,635,399	\$5,192,320	\$5,192,320
Operating subsidy	\$24,877,144	\$27,649,107	\$25,840,525 / \$25,464,907	\$28,337,224	\$30,596,397
Operating cost/platform mile	\$4.62	\$4.80	\$4.81 / \$4.81	\$4.95	\$5.17
Operating cost/platform hour	\$82.06	\$84.83	\$84.94 / \$84.97	\$87.48	\$91.42
Revenue as a percent of operating cost	9.68%	11.72%	14.31% / 15.40%	15.49%	14.51%
Operating subsidy per Metrobus trip	\$2.91	\$3.07	\$2.81 / \$2.78	\$3.06	\$3.30

Fund 309

Metro Operations and Construction

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Percent change in Fairfax County trips	5.3%	5.3%	2.0% / 1.8%	1.0%	0.0%

Performance Measurement Results

Fairfax County Metrobus trips originating in Fairfax County have increased an average of 4.2 percent over the past three fiscal years because of factors such as population growth and traffic congestion and are projected to increase 1.0 percent from FY 2003 to FY 2004 and are projected to stay at that level in FY 2005. It should be noted that starting with the FY 2003 Adopted Budget Plan, performance data was been adjusted to reflect figures consistent with jurisdictional data provided by WMATA. As a result, actual data for FY 2001 may be different from that published in previous budget documents.

Key Performance Measures

Objectives

- ◆ To increase the number of Metrorail trips originating in Fairfax County by 1.6 percent from 28,435,000 in FY 2004 to 28,890,000 in FY 2005.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Fairfax County ridership	24,900,000	24,700,000	25,441,000 / 27,599,000	28,435,000	28,890,000
Efficiency:					
Operating costs	\$58,512,000	\$62,669,552	\$66,432,345 / \$65,692,000	\$68,365,000	\$73,226,000
Farebox revenue	\$38,696,000	\$43,826,000	\$46,195,000 / \$46,392,000	\$47,355,000	\$49,439,000
Operating subsidy	\$19,817,000	\$18,843,552	\$20,237,345 / \$19,300,000	\$21,010,000	\$23,787,000
Revenue as a percent of operating cost	66.13%	69.93%	69.54% / 70.62%	69.27%	67.52%
Operating subsidy per Metrorail passenger	\$0.80	\$0.76	\$0.80 / \$0.70	\$0.74	\$0.82
Outcome:					
Percent change in Fairfax County ridership	1.6%	(0.8%)	3.0% / 11.7%	3.0%	1.6%

Performance Measurement Results

Fairfax County Metrorail ridership increased from 24,700,000 riders to 27,599,000 riders in FY 2003. This impressive 11.7 percent increase is because of factors such as population growth and traffic congestion. It is unlikely that this rate of increase is sustainable, therefore the Department projects an increase of 3.0 percent from FY 2003 to FY 2004 and an increase of an additional 1.6 percent in FY 2005. It should be noted that starting with the FY 2003 Adopted Budget Plan, performance data has been adjusted to reflect figures consistent with jurisdictional data provided by WMATA. As a result, actual data for FY 2001 may be different from that published in previous budget documents.

Fund 309

Metro Operations and Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 309, Metro Operations
and Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$16,562,358	\$2,130,340	\$8,433,732	\$6,161,107
Revenue:				
Revenue Applied to Operating Expenses				
State Aid Applied to Operating	\$25,432,949	\$26,473,151	\$23,870,696	\$26,417,831
Gas Tax Revenue Applied to Operating	10,948,889	10,550,000	10,550,000	10,550,000
Prior Year Adjustments	986,958	5,173,861	5,173,861	0
Interest	1,100,000	400,000	400,000	250,000
Subtotal - Revenue Applied to Operating	\$38,468,796	\$42,597,012	\$39,994,557	\$37,217,831
Revenue Applied to Capital Construction				
State Aid Applied to Rail Reliability	\$844,680	\$799,680	\$799,680	\$1,000,000
State Aid Applied to ARS Debt Service	3,010,481	3,010,481	3,010,481	3,010,481
VTA 2000 Bonds Applied to Capital Construction	0	4,950,000	4,950,000	4,950,000
NVTD Bonds Applied to Capital Construction	0	5,000,000	5,000,000	0
Gas Tax Rev. Applied to ARS Debt Service	158,447	158,447	158,447	158,447
System Improvement/ Expansion	404,000	545,000	400,000	400,000
System Access Program	42,500	0	0	0
Subtotal - Revenue Applied to Capital Construction	\$4,460,108	\$14,463,608	\$14,318,608	\$9,518,928
County Bond Sales ¹	\$0	\$2,919,980	\$0	\$13,588,893
Total Revenue	\$42,928,904	\$59,980,600	\$54,313,165	\$60,325,652
Transfers In:				
General Fund (001)	\$12,272,714	\$12,272,714	\$12,272,714	\$18,144,820
Contributed Roadway Improvement Fund (301)	110,000	110,000	110,000	110,000
Total Transfers In	\$12,382,714	\$12,382,714	\$12,382,714	\$18,254,820
Total Available	\$71,873,976	\$74,493,654	\$75,129,611	\$84,741,579

Fund 309

Metro Operations and Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 309, Metro Operations
and Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Operating Expenditures				
Bus Operating Subsidy	\$25,464,907	\$26,547,027	\$26,945,823	\$28,158,385
Rail Operating Subsidy	20,138,710	20,374,378	18,587,732	19,424,180
ADA Paratransit - Metro	3,585,417	5,428,700	4,936,400	5,158,538
Service Enhancements	0	364,576	364,576	364,576
Springfield Circulator	30,294	700,433	700,433	731,952
Subtotal - Operating Expenditures	\$49,219,328	\$53,415,114	\$51,534,964	\$53,837,631
Capital Construction Expenditures				
Capital Rail Contribution	\$1,265,820	\$0	\$0	\$0
System Expansion Program	404,000	545,000	400,000	400,000
Infrastructure Renewal Program	7,809,244	12,300,000	12,200,000	13,700,000
System Access Program	137,500	3,500,000	100,000	12,000,000
ARS Debt Service	3,168,928	3,168,928	3,168,928	3,168,928
Subtotal - Capital Construction Expenditures	\$12,785,492	\$19,513,928	\$15,868,928	\$29,268,928
Total Expenditures	\$62,004,820	\$72,929,042	\$67,403,892	\$83,106,559
Transfers Out:				
County Transit Systems (100)	\$1,435,424	\$1,564,612	\$1,564,612	\$1,635,020
Total Transfers Out	\$1,435,424	\$1,564,612	\$1,564,612	\$1,635,020
Total Disbursements	\$63,440,244	\$74,493,654	\$68,968,504	\$84,741,579
Ending Balance¹	\$8,433,732	\$0	\$6,161,107	\$0
General Fund	722,305	0	0	0
Bond Funds	7,711,427	0	6,161,107	0
Unreserved Balance	\$0	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 3, 1992, the voters approved a \$50 million referendum for Metrorail construction expenses. All remaining bonds pertaining to this sale have been issued and allocated to Metro's Infrastructure Renewal Program and Dulles Corridor transit projects as directed by the Board of Supervisors on March 8, 1999. Bond sales projected from FY 2004 onward will be allocated from \$31 million of remaining authorized but unissued 1990 Transportation Improvement Bonds. The change in ending balance is the result of the issuance of these bonds in advance of cashflow requirements for FY 2004 and FY 2005.

Fund 310

Storm Drainage Bond Construction

Focus

Fund 310, Storm Drainage Bond Construction, provides bond support for storm drainage improvement projects throughout the County. Projects include streambank stabilization of areas where severe bank and channel erosion have occurred, as well as the installation of improved storm drainage systems to correct house, yard, and street flooding issues.

The County's storm water control needs are funded by remaining funds from the 1988 Storm Drainage Bond Referendum, the General Fund, and the Pro Rata Share Program (Fund 316). The Pro Rata Share Program, adopted in 1992, requires one-time payments from developers of new developments to pay for a portion of the costs of off-site improvements. Only a small portion of the County's storm water control needs are addressed from current funding sources. Currently there are over 600 identified unfunded storm water control projects. As Watershed Management Plans are completed throughout the County, the list of stormwater control projects will be updated and revised funding requirements and strategies will be developed for the entire program.

No new Storm Drainage Bond projects are funded for FY 2005. Existing projects utilize remaining funds from the 1988 Storm Drainage Bond Referendum and support neighborhood drainage improvement projects and studies to determine the best course of action for existing storm drainage problems.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$3,610,554 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 310

Storm Drainage Bond Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 310, Storm Drainage
Bond Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$117,800	\$0	(\$201,655)	\$0
Revenue:				
Sale of Bonds ¹	\$700,000	\$0	\$3,812,209	\$0
Total Revenue	\$700,000	\$0	\$3,812,209	\$0
Total Available	\$817,800	\$0	\$3,610,554	\$0
Total Expenditures	\$1,019,455	\$0	\$3,610,554	\$0
Total Disbursements	\$1,019,455	\$0	\$3,610,554	\$0
Ending Balance^{2, 3}	(\$201,655)	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1988, the voters approved a \$12.0 million Storm Drainage bond referendum. Including prior sales, there is a balance of \$3.96 million in authorized but unissued bonds.

² The negative FY 2003 Actual Ending Balance and FY 2004 Revised Beginning Balance will be adjusted by authorized but unissued bonds to be sold in FY 2004.

³ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 310

Storm Drainage Bond Construction

FY 2005 Summary of Capital Projects

Fund: 310 Storm Drainage Bond Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
X00007	Greenway Road	\$99,010	\$2,274.23	\$7,725.77	\$0
X00040	Countywide Storm Drainage		0.00	137,569.08	0
X00084	Indian Springs/Clearfield Phase II	930,000	34,787.53	684,531.12	0
X00087	Long Branch	941,842	591,118.16	66,058.36	0
X00091	Little Hunting Creek	2,236,004	(34,144.00)	0.00	0
X00093	Hayfield Farms	840,000	3,407.73	834,758.13	0
X00094	Storm Drainage Structural Projects		199,227.00	1,287,152.73	0
X00099	Storm Drain Contingency		0.00	320,096.48	0
X00211	Holmes Run Phase II	270,000	222,784.21	0.00	0
X00299	Stream Valley Erosion Projects		0.00	272,662.16	0
Total		\$5,316,856	\$1,019,454.86	\$3,610,553.83	\$0

Fund 311

County Bond Construction

Focus

Fund 311, County Bond Construction, supports general County construction projects resulting from the approval of the following bond referenda: November 8, 1988 Human Services Facilities (\$16.8 million); November 7, 1989 Adult Detention Facilities (\$94.33 million); November 7, 1989 Juvenile Detention Facilities (\$12.57 million); November 6, 1990 Transportation Improvements (\$80.0 million). In addition, this fund receives grant funding from the Federal Transportation Administration (FTA) for Park and Ride Facilities, the Wiehle Avenue Commuter Parking Area, Herndon/Monroe Transit Center, and several Dulles Corridor Improvement projects.

In FY 2005 an amount of \$12,032,141 in General Obligation bond funding is included in Fund 311 for the West Ox Bus Operations Facility (formerly the Vienna Feeder Bus project). This amount will provide funds to complete the conceptual design and to proceed with construction of the facility, which will service additional buses added to the Fairfax Connector fleet for the Dulles and I-66 corridors. The total project estimate is under review, with anticipation that there will be additional costs above the current estimate, requiring identification of other revenue sources or a phasing of the project.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes to the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003.

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$19,173,228 due to the carryover of unexpended project balances in the amount of \$18,251,965, the appropriation of \$6,505 in miscellaneous revenues, and the appropriation of \$914,758 in remaining bond funds from the 1988 Human Services Facilities and 1989 Juvenile Detention Center bond referenda.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for the project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedule.

Fund 311

County Bond Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 311, County Bond Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$2,854,025	\$0	\$1,514,631	\$0
Revenue:				
Sale of Bonds ¹	\$2,950,000	\$1,000,000	\$15,616,835	\$12,032,141
Miscellaneous	6,505	0	0	0
VDOT Funding ²	2,066,977	0	1,833,023	0
Federal Transportation Administration ³	1,941,039	0	1,176,725	0
Total Revenue	\$6,964,521	\$1,000,000	\$18,626,583	\$12,032,141
Total Available	\$9,818,546	\$1,000,000	\$20,141,214	\$12,032,141
Total Expenditures ⁴	\$6,678,915	\$1,000,000	\$20,141,214	\$12,032,141
Transfer Out:				
County Construction (303)	\$1,625,000	\$0	\$0	\$0
Total Transfers Out ⁵	\$1,625,000	\$0	\$0	\$0
Total Disbursements	\$8,303,915	\$1,000,000	\$20,141,214	\$12,032,141
Ending Balance⁶	\$1,514,631	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. Including prior sales, \$52.33 million remains authorized but unissued for transportation improvements, \$1.185 million remains authorized but unissued for Human Service Facilities, \$6.52 million remains authorized but unissued for adult detention facilities, and \$0.90 million remains authorized but unissued for juvenile detention facilities. In addition, bond funding in the amount of \$3.71 million from the 1988 Transportation Bond Referendum will be sold for Fund 311, County Bond Construction, to support renovations and expansions to the West Ox and Newington garage facilities.

² Represents Virginia Department of Transportation (VDOT) funding of \$3,900,000 for Project 90A011, Dulles Corridor Slip Ramps.

³ Represents remaining Federal Transportation Administration (FTA) grant funding anticipated in FY 2004 in the amount of \$1,176,725. FTA funding is based on reimbursements of approximately 75 percent of expenditures which may fluctuate based on actual project scopes. Total FTA reimbursements equal \$39,158,860 and include \$5,205,000 for Wiehle Avenue Commuter Parking, \$25,661,845 for the Herndon/Monroe Transit Center, \$4,225,807 for Park and Ride facilities, and \$4,066,208 for several Dulles Corridor projects.

⁴ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$32,014 has been reflected as an increase to the FY 2003 expenditures. The project effected by this adjustment is Project 88A002, West Ox Bus Operations. This impacts the amount carried forward resulting in a net decrease of \$32,014 to the FY 2004 Revised Budget Plan. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Review.

⁵ In FY 2003, an amount of \$1,625,000 was transferred from Fund 311, County Bond Construction, to Fund 303, County Construction, to reimburse the General Fund for monies spent on Project 88A014, Newington Maintenance Facility Expansion, and Project 88A015, West Ox Maintenance Facility Expansion.

⁶ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 311

County Bond Construction

FY 2005 Summary of Capital Projects

Fund: 311 County Bond Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
88A002	West Ox Bus Operations Center	\$24,181,000	\$251,153.19	\$4,384,553.30	\$12,032,141
88A003	Springfield Commuter Parking	1,296,974	26,808.69	55,395.58	0
88A004	Reston Commuter Parking	2,447,156	0.00	15,009.00	0
88A005	Centreville Commuter Parking	2,107,268	0.00	15,009.00	0
88A009	Lorton Commuter Rail	3,397,831	3,063.68	644,396.45	0
88A014	Newington Maint. Fac. Expansion	3,423,000	223,788.05	128,227.41	0
88A015	West Ox Maint. Fac. Expansion	5,719,000	219,413.12	5,209,514.98	0
88B007	Human Services Feasibility Studies		0.00	1,800,396.68	0
89A001	ADC Expansion II	81,540,286	1,074,603.44	1,367,197.20	0
89A003	JDC Expansion	9,615,000	13,169.52	343,558.73	0
89A010	Adult Detention - Contingency		0.00	111,261.06	0
89A015	Juvenile Facilities Feasibility Studies		0.00	609,583.00	0
90A005	Adult Home for the Mentally III		0.00	200,000.00	0
90A007	Herndon/Monroe Transit Center	32,243,000	983,045.75	1,373,387.36	0
90A008	Wiehle Avenue Park & Ride	7,289,000	0.00	733,529.64	0
90A011	Dulles Corridor Slip Ramps	8,400,000	3,839,446.35	1,656,023.46	0
90A012	Huntington Garage Pkg. Lot Exp.	855,000	42,049.89	112,949.80	0
90A013	Feasibility-Reston East Pkg. Deck	1,500,000	2,372.90	1,381,221.84	0
Total		\$184,014,514	\$6,678,914.58	\$20,141,214.49	\$12,032,141

Fund 311 County Bond Construction

88A002	West Ox Bus Operations Center
Vicinity of Lee Highway and West Ox Road	
Sully	
<p>Description and Justification: This project, formerly named the Vienna Feeder Bus project, provides for the construction of an operational and maintenance center for the FAIRFAX CONNECTOR bus fleet which will service Vienna and western areas of Fairfax County. The original feasibility and programming study to evaluate possible sites and refine the scope of the project was conducted in the early 1990's under Fund 303, County Construction, Project 009157, Vienna Feeder Bus Facility, and was funded with a transfer from Fund 100, County Transit Systems. Funding for land acquisition was approved in the 1988 Transportation Improvements Bond Referendum. The land acquisition process has been completed for the site at the intersection of West Ox Road and Lee Highway. A portion of the site was required for a segment of the Fairfax County Parkway. Funding for design and construction was approved in the 1990 Transportation Improvements Bond Referendum. An updated master planning and conceptual design study for the joint use by the Washington Metro Area Transit Authority and Fairfax County, and for shared use of the West Ox/Camp 30 site with the Commonwealth of Virginia is in progress. FY 2005 funding in the amount of \$12,032,141 provides the funds necessary to complete design and proceed with construction of the facility. Funding is consistent with the approved <u>FY 2004 - FY 2008 Capital Improvement Program (With Future Years to 2013)</u>. The total project estimate is under review, with anticipation that there will be additional costs above the current estimate, requiring identification of other revenue sources or a phasing of the project.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$11,152,902	\$7,506,135	\$103	\$3,596,664	\$50,000	\$0
Design and Engineering	6,961,768	7,017	116,862	787,889	6,050,000	0
Construction	5,261,196	0	129,055	0	5,132,141	0
Other	805,134	0	5,134	0	800,000	0
Total	\$24,181,000	\$7,513,152	\$251,153	\$4,384,553	\$12,032,141	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$12,032,141	\$0	\$0	\$12,032,141

Fund 312

Public Safety Construction

Focus

This fund supports the construction of fire and police stations, governmental centers with police substations, the Public Safety Operations Center, the Judicial Center Expansion, and other public safety facilities. These projects are funded by several public safety bond referenda approved by the voters. The latest referendum was approved by the voters on November 5, 2002. This referendum included \$60 million to support a new Public Safety Operations Center, the construction of a new facility for the Hazardous Materials Response Unit, renovations to the Jennings Judicial Center, and renovations and improvements to prioritized fire stations.

FY 2005 funding in the amount of \$24,200,000 is included in Fund 312, Public Safety Construction. This funding includes \$1,200,000 in bond funds authorized for the Wolf Trap Fire Station under the 1989 Public Safety Bond Referendum. Funding will support the design and permitting phase of the new station. The fire station will address response time delays on the highly traveled area of Route 7 as well as along the Dulles Access Road corridor. FY 2005 funding also supports \$23,000,000 for the Public Safety Operations Center (PSOC), expected to be based at the Camp 30/West Ox site. The new center will house the Public Safety Communications Center (PSCC) and the Emergency Operations Center (EOC), jointly operated by the Police Department and Fire and Rescue Department. The 2002 Public Safety Bond Referendum included \$29 million to partially support construction associated with the PSOC, with additional costs to be funded through the General Fund, alternative financing sources, and equipment lease funding. The FY 2005 funding level will provide for the appropriation of the remaining bond funds associated with the 2002 referendum, as \$6.0 million was appropriated as part of the *FY 2003 Third Quarter Review*.

A list of all funded projects is included in the Summary of Capital Projects.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$82,817,083 due to the carryover of unexpended project balances in the amount of \$72,332,175 and an increase of \$10,484,908 in General Fund monies. Of this total, an amount of \$9,984,908 was included for design, engineering, utilities, fees, and permits associated with the new PSOC, and \$500,000 was included for 10 additional consoles at the existing Public Safety Communications Center to address increased call volume and enhance overall effectiveness at the E-911 Center.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for projects funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

Fund 312

Public Safety Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 312, Public Safety Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$39,020,914	\$0	\$60,514,542	\$0
Revenue:				
Contributions ¹	\$0	\$0	\$75,041	\$0
Sale of Bonds ²	37,600,000	34,970,552	46,713,144	24,200,000
Total Revenue	\$37,600,000	\$34,970,552	\$46,788,185	\$24,200,000
Transfer In:				
General Fund (001) ³	\$0	\$0	\$10,484,908	\$0
Total Transfers In	\$0	\$0	\$10,484,908	\$0
Total Available	\$76,620,914	\$34,970,552	\$117,787,635	\$24,200,000
Total Expenditures	\$15,346,372	\$34,970,552	\$117,787,635	\$24,200,000
Transfers Out:				
General Fund (001) ⁴	\$760,000	\$0	\$0	\$0
Total Transfers Out	\$760,000	\$0	\$0	\$0
Total Disbursements	\$16,106,372	\$34,970,552	\$117,787,635	\$24,200,000
Ending Balance⁵	\$60,514,542	\$0	\$0	\$0

¹ Represents anticipated revenue from the Burke Volunteers for their share of the costs associated with construction of the Burke Volunteer Fire Station.

² The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 1989, the voters approved a \$66.35 million bond referendum for Public Safety Facilities. All authorized bonds associated with the November 7, 1989 Public Safety Referendum have been sold. On November 3, 1998, the voters approved a \$99.92 million Public Safety Bond Referendum. An amount of \$40.59 million remains in authorized but unissued bonds from the November 3, 1998 Public Safety Referendum. On November 5, 2002, the voters approved a \$60 million Public Safety Bond Referendum to support the construction of a new Public Safety Operations Center and a new facility for the Hazardous Materials Response Unit, as well as the renovation of the Jennings Judicial Center and renovations to prioritized fire stations. An amount of \$60 million remains authorized but unissued.

³ Represents funding to support costs associated with Project 009211, Public Safety Operations Center.

⁴ Represents a reimbursement to the General Fund associated with Project 009208, Sully District Police Station. General Fund monies in the amount of \$760,000 were provided as part of the FY 2000 Add On process to accelerate the design of this facility.

⁵ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

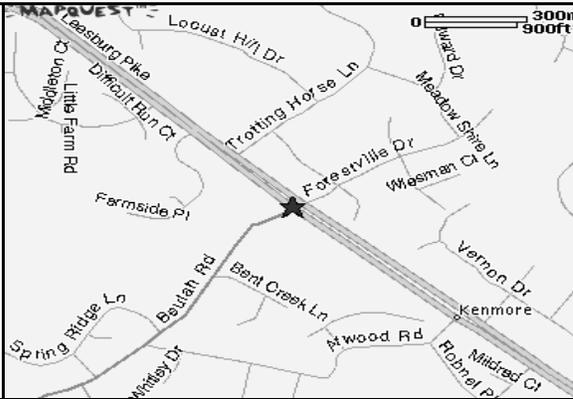
Fund 312 Public Safety Construction

FY 2005 Summary of Capital Projects

Fund: 312 Public Safety Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
009073	Fire & Rescue Academy	\$3,760,000	\$130,070.90	\$3,319,171.86	\$0
009079	Fairfax Center Fire Station	9,613,000	375,714.54	8,034,221.05	0
009088	Traffic Light Signalization		17,670.54	515,638.18	0
009090	Fire Station Improvements	5,460,000	107,567.95	2,519,649.08	0
009091	North Point Fire Station	4,852,776	12,953.26	85,505.44	0
009092	South Clifton Fire Station	20,017	4,080.29	15,919.71	0
009094	Wolftrap Fire Station	7,070,000	0.00	41,729.00	1,200,000
009102	Public Safety Academy	12,224,059	0.00	111,765.84	0
009203	Public Safety Contingency		0.00	2,634,849.38	0
009204	Burke Volunteer Fire Station	4,500,000	(17,928.22)	77,460.77	0
009205	Parking - PS Complex	21,529,448	4,478,953.29	871,921.65	0
009206	Mt. Vernon Police Station	7,445,850	1,470,970.82	643,647.83	0
009207	W. Springfield Police Sta.	10,840,000	2,343,403.19	892,604.03	0
009208	Sully District Police Sta.	7,567,205	2,633,921.19	1,299,067.82	0
009209	Judicial Center Expansion and Renovation	115,000,000	3,507,463.54	74,879,134.96	0
009210	Crosspointe Fire Station	5,880,000	281,530.34	5,360,440.72	0
009211	Public Safety Operations Center	97,022,130	0.00	16,484,908.00	23,000,000
Total		\$312,784,485	\$15,346,371.63	\$117,787,635.32	\$24,200,000

Fund 312 Public Safety Construction

009094	Wolftrap Fire Station	
Vicinity of Beulah Road and Route 7		Dranesville
<p>Description and Justification: This project includes the design and construction of a new 14,000-square-foot 4-bay fire station. The fire station will address response time delays on the highly traveled area of Route 7 as well as along the Dulles Access Road corridor. This project is funded through the Fall 1989 Public Safety Facilities Bond Referendum. FY 2005 funding in the amount of \$1,200,000 will provide for the design and permitting phase of the project and is consistent with the approved FY 2004 - FY 2008 Capital Improvement Program (with Future Years to 2013).</p>		

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$3,477,151	\$3,424,405	\$0	\$22,746	\$30,000	\$0
Design and Engineering	1,030,599	1,774	0	8,825	1,020,000	0
Construction	2,356,250	44,592	0	10,158	0	2,301,500
Other	206,000	0	0	0	150,000	56,000
Total	\$7,070,000	\$3,470,771	\$0	\$41,729	\$1,200,000	\$2,357,500

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,200,000	\$0	\$0	\$1,200,000

Completion Schedule				
Lease Purchase Agreement	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
December 1991	July 2004	November 2005	January 2005	April 2006

Fund 312 Public Safety Construction

009211	Public Safety Operations Center	
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Camp 30/West Ox Complex	Springfield
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Description and Justification: This project provides for the design, construction, and equipment associated with a new Public Safety Operations Center (PSOC), located at the Camp 30/West Ox complex. The West Ox complex will house the Public Safety Communications Center (PSCC), Emergency Operations Center (EOC), a forensics facility, a Virginia Department of Transportation (VDOT) district office, a transit bus maintenance facility, and a VDOT operations center. The new PSOC will address increased call volumes and space requirements associated with the E-911 call center and the emergency operations center. FY 2005 funding in the amount of \$23,000,000 represents the remaining bond funds authorized for the Public Safety Operations Center, which was approved by the voters in the Fall 2002 Public Safety Bond Referendum. This funding is consistent with the approved FY 2004 - FY 2008 Capital Improvement Program (with Future Years to 2013). It should be noted that the 2002 Public Safety Bond Referendum included \$29 million to partially support construction associated with the PSOC, with additional costs to be funded through the General Fund, alternative financing sources, and equipment lease funding. The total cost of this project is currently estimated at \$97,022,130 and includes design and construction, as well as extensive technology and communication equipment requirements.

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	7,300,000	0	0	7,300,000	0	0
Construction	74,900,062	0	0	9,184,908	23,000,000	57,537,222
Other	0	0	0	0	0	0
Total	\$97,022,130	\$0	\$0	\$16,484,908	\$23,000,000	\$57,537,222

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$23,000,000	\$0	\$0	\$23,000,000

Fund 313

Trail Construction

Focus

This fund supports the Fairfax County Trail Program and was developed to serve the recreation and transportation needs of pedestrians, bicyclists, and equestrians in the County. The County is responsible for the maintenance and upgrade of approximately 575 miles of walkways including improvements to existing trails and bridges and additional trails and stream crossings with emphasis on connecting existing trail systems.

This fund is primarily supported by State Aid, Virginia Department of Transportation (VDOT) reimbursements and funding associated with a Congestion Mitigation and Air Quality grant. In recent years, expenditures have primarily been associated with the upgrade and emergency maintenance of existing trails.

No funding is included in Fund 313, Trail Construction, in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$580,244 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 313 Trail Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 313, Trail Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$383,614	\$0	\$409,163	\$0
Revenue:				
State Aid ¹	\$75,000	\$0	\$0	\$0
VDOT Reimbursements ²	0	0	3,782	0
CMAQ Grant ³	0	0	167,299	0
Total Revenue	\$75,000	\$0	\$171,081	\$0
Total Available	\$458,614	\$0	\$580,244	\$0
Total Expenditures	\$49,451	\$0	\$580,244	\$0
Total Disbursements	\$49,451	\$0	\$580,244	\$0
Ending Balance⁴	\$409,163	\$0	\$0	\$0

¹ Represents HB599 State revenues.

² Represents revenue reimbursement from the Virginia Department of Transportation (VDOT) for Project 002136, Great Falls Street Trail.

³ Represents monies provided from a Congestion Mitigation and Air Quality (CMAQ) grant for Project 002136, Great Falls Street Trail.

⁴ Capital projects are budgeted on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 313 Trail Construction

FY 2005 Summary of Capital Projects

Fund: 313 Trail Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
002062	Hillside Road Trail	\$552,927	\$18,698.16	\$190,353.45	\$0
002120	Trail Contingency		0.00	14,309.06	0
002136	Great Falls Street	791,200	(515.58)	187,661.83	0
002200	Upgrade and Emergency Maint. Of Existing Trails		31,268.30	187,919.68	0
Total		\$1,344,127	\$49,450.88	\$580,244.02	\$0

Fund 314

Neighborhood Improvement Program

Focus

This fund provides for improvements to public facilities including curbs and gutters, sidewalks, street widening, and storm drainage improvements to enhance the conditions and appearance of participating neighborhoods. Neighborhoods are selected for participation in the program on the basis of their need for general community improvements due to problems of road and yard flooding, traffic problems, and their willingness to share in the implementation of a Community Plan. The program focuses on the preservation and improvement of the County's older, yet stable, neighborhoods of predominantly single family homes which are currently threatened by deterioration.

Homeowners receiving improvements from the program reimburse the County for their share of actual construction costs. The County pays all engineering, administration, and overhead costs. Each homeowner's share is based on the length of street footage of their lot, the type of improvements installed, and the average assessed value of housing in the neighborhood. Homeowners' payments, made once construction is completed, can be paid in one lump sum amount, or in semi-annual installments with interest over a ten-year period. For elderly or disabled homeowners, payment may be extended beyond the ten-year payback period. These homeowner payments are used to offset debt service costs associated with the issuance of General Obligation bonds for the Neighborhood Improvement Program. Payments are transferred to the County's debt service fund periodically once contributions have accrued to a significant amount.

The Neighborhood Improvement Program is financed with General Obligation bonds approved by the voters in four referenda totaling \$76.33 million. This includes: \$12.33 million in November 1980, \$20.0 million in November 1984, \$20.0 million in November 1986, and \$24.0 million in November 1989. The approved FY 2004 – FY 2008 Capital Improvement Program (With Future Years to 2013) includes a Neighborhood Improvement/Commercial Revitalization Bond Referendum in the fall of 2006 (FY 2007).

No funding is included in FY 2005 for Fund 314, Neighborhood Improvement Program. However, based on the accrual of the homeowners' contributions, an amount of \$100,000 is transferred to Fund 200, County Debt Service in FY 2005 to offset debt service costs associated with the issuance of General Obligation bonds.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$1,334,510 due to the carryover of unexpended project balances in the amount of \$1,314,179 and the appropriation of \$20,331 for improvements to Mount Vernon Manor and Fairdale projects.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 314

Neighborhood Improvement Program

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 314, Neighborhood Improvement Program

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$191,439	\$108,521	(\$26,765)	\$132,794
Revenue:				
Miscellaneous Revenue ¹	\$193	\$0	\$0	\$0
Home Owner Contributions ²	39,273	30,000	30,000	35,000
FCWA ³	20,138	0	0	0
Sale of Bonds ⁴	1,000,000	0	1,464,069	0
Total Revenue	\$1,059,604	\$30,000	\$1,494,069	\$35,000
Total Available	\$1,251,043	\$138,521	\$1,467,304	\$167,794
Total Expenditures	\$1,177,808	\$0	\$1,334,510	\$0
Transfer Out:				
County Debt Service (Fund 200) ⁵	\$100,000	\$0	\$0	\$100,000
Total Transfer Out	\$100,000	\$0	\$0	\$100,000
Total Disbursements	\$1,277,808	\$0	\$1,334,510	\$100,000
Ending Balance^{6,7}	(\$26,765)	\$138,521	\$132,794	\$67,794

¹ Miscellaneous receipts include the sale of plans.

² These funds are payments from homeowners for their contribution toward construction costs associated with improvements in their neighborhoods. Bond funds are used to finance these projects. Upon completion of construction, the improvements are assessed and the homeowners make their payments with interest. Funds received (i.e., both principal and interest) are periodically transferred to Fund 200, County Debt Service, to partially assist in paying the debt service costs associated with Neighborhood Improvement projects.

³ Represents FCWA reimbursements for work performed on Project C00091, Mount Vernon Manor.

⁴ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 1989, the voters approved \$24.0 million for the Neighborhood Improvement Program. Including prior sales, there is a balance of \$1.47 million in authorized but unissued bonds for the Neighborhood Improvement Program.

⁵ The Transfer Out to Fund 200, County Debt Service Fund is required to offset debt service costs associated with the issuance of General Obligation bonds.

⁶ The negative FY 2003 Actual Ending Balance and the FY 2004 Revised Beginning Balance will be adjusted by authorized but unissued bonds to be sold in FY 2004.

⁷ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 314

Neighborhood Improvement Program

FY 2005 Summary of Capital Projects

Fund: 314 Neighborhood Improvement Program

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
C00072	Brookland/Bush Hill Phase II	\$2,195,982	\$305.69	\$28,585.61	\$0
C00076	Engleside Phase I	1,516,241	2,290.00	22,710.00	0
C00091	Mt Vernon Manor	3,781,382	47,936.57	699,390.79	0
C00093	Fairdale	1,893,152	1,124,671.27	446,282.06	0
C00097	Holmes Run Valley	50,000	0.00	42,544.30	0
C00098	Mount Vernon Hills	50,000	0.00	42,605.49	0
C00099	Planning Project Fund 314		2,604.81	52,392.08	0
Total		\$9,486,757	\$1,177,808.34	\$1,334,510.33	\$0

Fund 315

Commercial Revitalization Program

Focus

The Commercial Revitalization Program funds the development and promotion of competitive, attractive, and stabilized commercial centers, better services, and improved facilities for communities. Improvements include underground utilities, sidewalk construction, street lighting, tree planting, and other pedestrian amenities. In the November 1988 bond referendum, Fairfax County voters approved \$22.3 million for public improvements in commercial and redevelopment areas of the County. Of this amount, \$17.1 million will fund utility and street landscaping projects in three County designated revitalization districts: Central Annandale, Central Springfield, and Baileys Crossroads. An amount of \$5.2 million is to be divided among the revitalization projects in the Town of Vienna, the McLean Central Business District, and along a portion of the Route 1 corridor. An additional bond referendum is proposed in the Fall of 2006 for Neighborhood Improvements and Commercial Revitalization projects. In addition to bond proceeds, revenue from the Virginia Department of Transportation (VDOT) and developer contributions support improvement efforts within this fund.

Revitalization is one part of an overall County strategy to bring about the economic rejuvenation of older retail and business centers. Specifically, through the targeted efforts of the Revitalization Program, it is hoped that these areas will become more competitive commercially, offer better services and improved shopping opportunities, and become viable candidates for private reinvestment.

No funding is included in Fund 315, Commercial Revitalization Program, in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$11,696,235 due to the carryover of unexpended project balances in the amount of \$11,309,589, the appropriation of \$385,757 in developer contributions, and \$889 in miscellaneous revenues for improvements in the Bailey's Crossroads and McLean Streetscape areas.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 315

Commercial Revitalization Program

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 315, Commercial Revitalization Program

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	(\$759,740)	\$0	\$151,029	\$0
Revenue:				
Sale of Bonds ¹	\$3,300,000	\$0	\$10,774,243	\$0
VDOT Revenues ²	0	0	385,206	0
Developer Contributions ³	0	0	385,757	0
Miscellaneous ⁴	889	0	0	0
Total Revenue	\$3,300,889	\$0	\$11,545,206	\$0
Total Available	\$2,541,149	\$0	\$11,696,235	\$0
Total Expenditures	\$2,390,120	\$0	\$11,696,235	\$0
Total Disbursements	\$2,390,120	\$0	\$11,696,235	\$0
Ending Balance⁵	\$151,029	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1988, the voters approved a \$22.3 million Commercial Revitalization bond referendum. There is a balance of \$10.91 million in authorized but unissued bonds from this referendum.

² Represents funds anticipated in FY 2004 from a Transportation Enhancement Act (TEA-21) grant for Project 008912, McLean Streetscape (\$345,206) and Project 008909, Annandale Streetscape (\$40,000).

³ Developer contributions anticipated in FY 2004 include \$250,000 for undergrounding utilities along Chain Bridge Road within Project 008914, Route 1 Streetscape and \$135,757 for Project 008911, Bailey's Crossroads Streetscape.

⁴ Miscellaneous receipts include the sale of plans.

⁵ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 315

Commercial Revitalization Program

FY 2005 Summary of Capital Projects

Fund: 315 Commercial Revitalization Program

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
008903	Springfield Streetscape Phase I	\$3,169,236	\$301,979.38	\$1,408,404.83	\$0
008909	Annandale Streetscape	6,901,864	414,089.71	3,947,180.84	0
008911	Baileys Crossroads Streetscape	6,215,205	1,470,102.79	3,463,663.89	0
008912	McLean Streetscape	2,696,000	153,299.32	2,301,712.57	0
008914	Route 1 Streetscape	1,642,160	50,648.62	575,272.72	0
Total		\$20,624,465	\$2,390,119.82	\$11,696,234.85	\$0

Fund 316

Pro Rata Share Drainage Construction

Focus

This fund supports storm drainage capital projects through contributions in accordance with the Pro Rata Share Program approved by the Board of Supervisors on December 16, 1991. The Pro Rata Share Program provides a funding source to correct drainage deficiencies by collecting a proportionate share of the total estimated cost of drainage improvements from the developers of the land. Pro Rata funds are used to finance projects within specific watershed areas. Pro Rata funds on deposit are appropriated to this fund as projects are identified and prioritized during scheduled budgetary reviews.

Fund 316, Pro Rata Share Drainage Construction, is supplemented by two other funding sources including the General Fund and Fund 310, Storm Drainage Bond Construction, to address the County's storm water control needs. Only a small portion of the County's storm water control needs are addressed from current funding sources. There are currently over 600 identified unfunded storm water control projects.

Development of watershed management plans for the County is currently underway to restore the County's streams and to position the County to comply with various storm water commitments and regulatory requirements. The physical stream assessment, which provides the fieldwork for the watershed management plans, has been completed for the entire County. Work continues each year toward the completion of the Countywide watershed management plans.

No funding is included for Fund 316, Pro Rata Share Drainage Construction, in FY 2005. Existing projects utilize received pro rata funds and support watershed planning, regional pond development and other drainage improvement projects.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$25,742,572 due to the carryover of unexpended project balances in the amount of \$23,471,213 and the appropriation of an additional \$2,271,359 in pro rata share deposits.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 316

Pro Rata Share Drainage Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 316, Pro Rata Share
Drainage Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$3,379	\$0	\$3,379	\$0
Revenue:				
Pro Rata Shares	\$1,321,198	\$0	\$25,064,506	\$0
Developer Contributions ¹	0	0	674,687	0
State Aid ²	2,359	0	0	0
Total Revenue	\$1,323,557	\$0	\$25,739,193	\$0
Total Available	\$1,326,936	\$0	\$25,742,572	\$0
Total Expenditures	\$1,323,557	\$0	\$25,742,572	\$0
Total Disbursements	\$1,323,557	\$0	\$25,742,572	\$0
Ending Balance³	\$3,379	\$0	\$0	\$0

¹ Represents anticipated developer contributions associated with Project DF1046, Regional Pond D-46.

² Represents state aid received for DF0913, Reston 913 Pond Retrofit.

³ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 316

Pro Rata Share Drainage Construction

FY 2005 Summary of Capital Projects

Fund: 316 Pro Rata Share Drainage Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
AC0009	Regional Pond L-9	\$710,000	\$0.00	\$710,000.00	\$0
AC0286	Pleasant Ridge	176,400	10,889.81	142,354.42	0
AC0311	Long Branch Phase II	195,800	690.60	159,741.44	0
AC1166	Accotink Regional Pond B	1,200,000	0.00	10,000.00	0
AC9999	Accotink Creek Watershed Study	2,300,000	3,636.01	630,218.39	0
BE0205	Fairview Drive	150,000	5,805.52	45,566.98	0
BN0211	Bullneck Run	54,682	3,973.63	0.00	0
BN9999	Bullneck Run Watershed Study	210,000	0.00	93,018.07	0
BR0621	Bull Run Post Office Rd.	180,000	1,074.33	158,083.96	0
BR9999	Bull Run Watershed Study	250,000	0.00	24,000.00	0
CA0235	Elmwood Drive	500,000	0.00	35,310.89	0
CA0252	Runnymede Subdivision	300,000	0.00	45,000.00	0
CA0289	Indian Run Phase IV	550,000	44,332.90	4,389.31	0
CA0451	Vine Street	920,000	11,054.01	722,923.68	0
CA0532	Falls Hill Subdivision	1,300,000	30,226.70	458,320.13	0
CA0551	Emma Lee Street	513,589	841.74	0.00	0
CU0018	Regional Pond C-18	1,196,800	0.00	606,804.65	0
CU0020	Regional Pond C-20	362,500	5,055.06	101,101.70	0
CU0023	Regional Pond C-23	1,652,000	0.00	30,000.00	0
CU0024	Regional Pond C-24	950,000	13,871.66	834,718.41	0
CU0028	Regional Pond C-28 Sully District	689,100	566.55	236,562.56	0
CU0035	Regional Pond C-35	1,014,556	3,946.61	959,988.36	0
CU0037	Regional Pond C-37	2,328,000	0.00	35,000.00	0
CU0041	Regional Pond C-41	1,120,000	5,523.04	322,799.60	0
CU0054	Regional Pond C-54	867,500	4,373.75	807,257.34	0
CU0062	Regional Pond C-62	1,100,000	0.00	20,000.00	0
CU1030	Regional Pond C-30	219,375	52,478.21	48,631.63	0
CU9999	Cub Run Watershed Study	2,015,000	205,269.27	1,809,730.73	0
DC0691	Hayfield Farms	468,000	16,557.46	276,522.45	0
DC9999	Dogue Creek Watershed Study	666,459	1,795.39	664,663.73	0
DE0203	Balmacara	570,000	123,098.39	6,237.17	0
DF0002	Regional Pond D-2	60,000	0.00	59,415.30	0
DF0030	Regional Pond D-30	835,000	46.31	10,800.31	0
DF0106	Wolf Trap Pond Retrofit	2,120,000	16,562.03	239,732.13	0
DF0361	Clarks Landing	200,000	30,937.88	135,397.47	0
DF0691	Gunder Vale	329,000	7,988.45	267,920.04	0
DF0913	Reston 913 Pond Retrofit	336,500	26,561.69	143,242.92	0
DF1014	Little Run Farm Reg. Pond D-14	1,075,000	0.00	351,359.34	0
DF1036	Regional Pond D-36	917,000	0.00	15,000.00	0
DF1037	Yonder Hills Regional Pond D-37	200,000	0.00	83,196.72	0
DF1040	Regional Pond D-40	1,100,000	719.96	635,809.69	0
DF1046	Regional Pond-46	1,300,000	925.68	947,389.47	0
DF1047	Regional Pond D-47	825,000	1,489.57	697,657.71	0
DF1077	Fairfax Center Regional Pond	747,695	617.11	0.00	0
DF1107	Carrington Regional Pond	739,571	466,132.38	0.00	0
DF1151	Regional Pond D-151	850,000	284.70	173,242.82	0
DF9999	Difficult Run Watershed Study	2,300,000	1,158.56	1,678,841.44	0
FM9999	Four Mile Run Watershed Study	250,000	0.00	52,000.00	0
HC0002	Regional Pond H-02	696,100	14,158.55	621,312.58	0
HC0671	Viking Drive	40,000	0.00	27,236.88	0
HC1009	Regional Pond H-9	780,000	(438.11)	778,478.72	0
HC1018	Regional Pond H-18	225,444	6,708.24	0.00	0
HC1471	West Ox Detention Pond	101,696	20,954.25	67,285.75	0
HC9999	Horsepen Creek Watershed Study	650,000	1,915.71	643,084.29	0
JM9999	Johnny Moore Creek Watershed Study	350,000	0.00	23,000.00	0
LH0232	Huntley Subdivision	165,500	5,514.28	22,188.92	0
LH9999	Little Hunting Creek Watershed Study	240,000	2,019.79	237,980.21	0
LR0017	Regional Pond R-17	1,150,000	3,563.51	442,740.08	0

Fund 316

Pro Rata Share Drainage Construction

FY 2005 Summary of Capital Projects

Fund: 316 Pro Rata Share Drainage Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
LR1008	Regional Pond R-8	600,000	882.17	284,254.76	0
LR1016	Regional Pond R-16	1,100,000	0.00	145,000.00	0
LR1161	Regional Pond R-161	2,205,000	120.12	995,739.69	0
MB0201	Anita Drive	177,200	18,464.45	84,981.11	0
MB9999	Mill Branch Watershed Study	550,000	0.00	270,000.00	0
NI9999	Nichol Run Watershed Study	120,000	0.00	120,000.00	0
PC0005	Regional Pond P-5	550,000	0.00	25,000.00	0
PC0102	Dam Site #2 (Lake Barton)	100,000	5,634.82	40,746.29	0
PC0104	Dam Site #4	475,000	19,419.76	388,072.19	0
PC0281	Poplar Springs Court	280,000	1,235.54	278,764.46	0
PC9999	Pohick Creek Watershed Study	1,825,000	0.00	580,000.00	0
PH9999	Popes Head Creek Watershed Study	250,000	11,799.74	238,200.26	0
PM0451	Great Falls Street	215,000	0.00	103,477.69	0
PM0652	Tucker Ave	270,971	22,178.59	217,821.41	0
PM9999	Pimmit Run Watershed Study	600,000	0.00	95,000.00	0
PN0211	Beach Mill Road	205,000	6,489.45	75,896.13	0
PN9999	Pond Branch Watershed Study	110,000	0.00	110,000.00	0
SA0251	Sandy Run	160,000	1,104.97	84,621.57	0
SC0213	Bridle Path Lane	633,500	3,014.15	437,386.48	0
SC0611	Swinks Mill Road	200,000	9,608.68	173,784.44	0
SC9999	Scott Run Watershed Study	280,000	0.00	25,000.00	0
SU0005	Regional Pond S-05	561,000	4,143.87	263,169.83	0
SU0007	Regional Pond S-07	892,000	59,734.56	656,523.82	0
SU9999	Pro Rata Study - Sugarland Run	725,000	826.43	449,173.57	0
TR9999	Turkey Run Watershed Study	210,000	0.00	20,000.00	0
WR0241	Wolf Run	64,000	6,018.82	16,262.56	0
ZZ0000	Reimbursement Contingency		0.00	1,210,437.05	0
Total		\$56,671,938	\$1,323,557.30	\$25,742,571.70	\$0

Fund 370

Park Authority Bond Construction

Focus

This fund provides for the continued design, construction, and renovation of Fairfax County parks and is supported by General Obligation bonds. Projects within this fund provide for improvements to a wide range of recreational facilities such as playgrounds, picnic areas, trails, and recreation center/swimming pool complexes. On November 5, 2002, voters approved a \$20.0 million bond referendum to provide for land acquisition and the development of existing park properties. The approved FY 2004 - FY 2008 Capital Improvement Program (With Future Years to 2013) includes a Park Authority Bond Referendum in the fall of 2004 with bond proceeds supporting continued land acquisition and park development.

The Park Authority Board has adopted certain criteria for evaluating proposed acquisitions, including contiguity to existing parkland or stream valley areas, existing zoning and development conditions, reasonable development costs, and support within the Fairfax County Comprehensive Plan. The Park Authority works with the private sector to acquire easements and donations of land and funds in an effort to use land acquisition monies more effectively.

No funding is included for Fund 370, Park Authority Bond Construction, in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$43,686,933 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 370

Park Authority Bond Construction

Fund Type P37, Capital Project Funds

Fund 370, Park Authority
Bond Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,337,919	\$0	\$12,656,409	\$0
Revenue:				
Sale of Bonds ¹	\$22,300,000	\$10,000,000	\$41,064,334	\$0
Total Revenue	\$22,300,000	\$10,000,000	\$41,064,334	\$0
Total Available	\$23,637,919	\$10,000,000	\$53,720,743	\$0
Total Expenditures ²	\$10,981,510	\$10,000,000	\$53,720,743	\$0
Total Disbursements	\$10,981,510	\$10,000,000	\$53,720,743	\$0
Ending Balance³	\$12,656,409	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 3, 1998, voters approved a \$75.0 million Park Authority Bond Referendum. Including prior sales, there is a balance of \$31.2 million in authorized but unissued bonds associated with the 1998 Bond Referendum. On November 5, 2002, voters approved a \$20.0 million Park Authority Bond Referendum to support land acquisition and the development of existing park properties. Following the Spring 2003 bond sale, an amount of \$11.48 million remains in authorized but unissued bonds from the Fall 2002 Park Authority Bond Referendum. A total authorized but unissued amount of \$42.68 million is available for projects in this fund.

² In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$33,810 has been reflected as a decrease to FY 2003 expenditures to reflect accrual reversals and report expenditures within the proper fiscal period. The projects affected by these expenditure adjustments are Project 474498, Infrastructure Renovations, in the amount of \$24,030 and Project 474198, Athletic Fields, in the amount of \$9,780. These adjustments affect the amount carried forward, resulting in a net increase of \$33,810 to the FY 2004 Revised Budget Plan. The audit adjustments have been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

³ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 370

Park Authority Bond Construction

FY 2005 Summary of Capital Projects

Fund: 370 Park Authority Bond Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
004493	Robert E Lee Rec Ctr	\$2,988,349	\$0.00	\$0.00	\$0
004525	Lake Fairfax Park	435,783	0.00	0.00	0
004592	Sully Plantation	13,205	0.00	0.00	0
004595	Mason District Park	876,395	0.00	0.00	0
004745	Lane's Mill Restoration	50,000	5,193.31	1,739.69	0
004750	Park Proffers		0.00	0.00	0
474198	Athletic Fields	7,400,000	1,832,086.12	3,246,358.17	0
474498	Infrastructure Renovations	4,900,000	1,146,959.72	2,421,653.17	0
474698	Trails & Stream Crossings	4,200,000	498,474.30	2,837,840.49	0
474888	Lake Accotink	2,945,836	5,136.35	5,993.91	0
475098	Natural & Cultural Facilities	10,000,000	854,254.39	8,346,120.59	0
475502	Community Park Development - 2002	5,000,000	36,048.91	4,963,951.09	0
475588	Community Park Development - 1988	6,544,915	28,954.31	22,865.40	0
475598	Community Park Development - 1998	6,000,000	700,112.32	3,688,818.85	0
475888	Park Building Renovation	10,504,937	22,330.31	209,184.49	0
475898	Building Renovations	5,000,000	479,497.84	2,964,487.70	0
475998	Playgrounds, Picnics, Etc.	2,500,000	417,747.89	572,635.44	0
476098	West County Rec Ctr	15,000,000	2,189,974.43	11,821,759.58	0
476102	Land Acquisition - Fall 2002 Park Bonds	15,000,000	2,457,065.93	12,542,934.07	0
476198	Land Ac - 1998 Bonds	20,000,000	307,674.04	74,400.12	0
Total		\$119,359,420	\$10,981,510.17	\$53,720,742.76	\$0

Fund 390

Public School Construction

Focus

Fund 390, Public School Construction provides funding for facility renovation, expansion and improvements authorized by voter referendum, as well as funds for capital expenditures. Bond funding remaining from the fall 1999 and fall 2003 bond referenda support capital construction projects in this fund.

In FY 2005, progress will continue on the school bond referendum projects and projects funded by Fund 090, School Operating. Major projects for FY 2005 include additional portable classrooms, facility modifications, and renovation, expansion and improvement projects.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the [FY 2005 Advertised Budget Plan](#).

Fund 390

Public School Construction

FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 390, Public School Construction

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed
Beginning Balance	\$191,398	\$0	(\$6,477,429)	\$0
Revenue:				
Sale of Bonds ³	\$136,400,000	\$130,000,000	\$130,000,000	\$130,000,000
State Construction Grant	933,492	941,775	935,262	935,262
PTA/PTO Receipts	431,722	150,000	150,000	150,000
Fairfax City	303,535	150,000	150,000	150,000
Insurance Proceeds	200,000	0	2,503,422	0
Other Revenue	158,142	136,000	136,000	136,000
Subtotal Revenue	\$138,426,891	\$131,377,775	\$133,874,684	\$131,371,262
Authorized But Unissued Bonds	\$0	\$66,250,000	\$298,225,660	\$15,786,000
Total Revenue	\$138,426,891	\$197,627,775	\$432,100,344	\$147,157,262
Transfers In:				
School Operating Fund (090)				
Major Maintenance	\$6,464,072	\$9,000,000	\$6,633,729	\$9,000,000
Classroom Equipment	4,871,209	3,422,014	3,422,014	3,258,000
Floris Elementary Roof Project	500,000	0	0	0
Facility Modifications	1,336,892	669,500	1,090,845	600,000
Total Transfers In	\$13,172,173	\$13,091,514	\$11,146,588	\$12,858,000
Total Available	\$151,790,462	\$210,719,289	\$436,769,503	\$160,015,262
Expenditures:				
Subtotal Expenditures	\$158,267,891	\$144,469,289	\$138,543,843	\$144,229,262
Contractual Commitments	0	66,250,000	298,225,660	15,786,000
Total Expenditures	\$158,267,891	\$210,719,289	\$436,769,503	\$160,015,262
Total Disbursements	\$158,267,891	\$210,719,289	\$436,769,503	\$160,015,262
Ending Balance ⁴	(\$6,477,429)	\$0	\$0	\$0

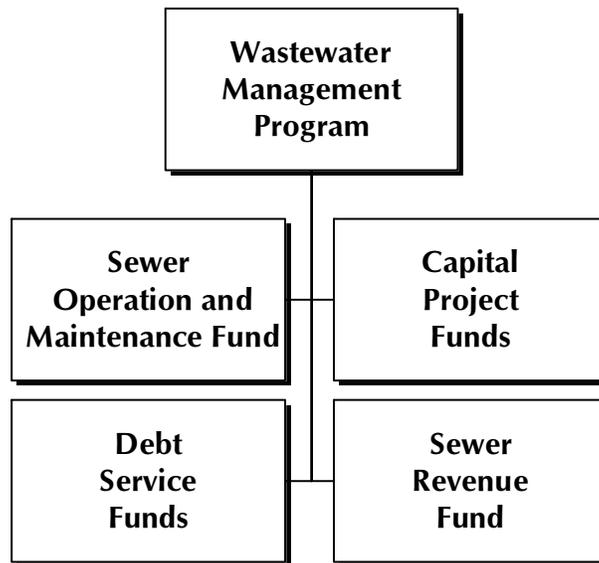
¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$512,423 have been reflected as a decrease to FY 2003 revenues and an audit adjustment of \$326,465 has been reflected as an increase to FY 2003 expenditures to properly record revenue accruals and reclassify grant expenditures to the correct program year. The audit adjustments have been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² The FY 2004 Revised Budget Plan reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their FY 2004 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2004 Third Quarter Review and approved by the Board of Supervisors on April 19, 2004.

³ The actual sale of bonds is based upon a review of cash needs rather than cash and encumbrances as presented here for planning purposes. This is consistent with Board policy to sell bonds on a cash basis. Including prior sales, there is a balance of \$382.27 million in authorized but unissued school bonds.

⁴ The FY 2003 negative ending balance of approximately \$6.5 million will not impact the fund as Fairfax County pooled cash account ended in a positive cash balance. FY 2004 revenue and cash flow requirements are expected to offset the FY 2003 actual ending balance shortfall, thereby resulting in a \$0 Ending Balance in FY 2004.

Wastewater Management Program FY 2005 Overview



Focus

The Wastewater Management Program (WWM) is operated, maintained and managed within the Department of Public Works and Environmental Services. The program currently includes the County-owned Noman M. Cole, Jr. Pollution Control Plant (54 million gallons per day (MGD) capacity), approximately 3,200 miles of sewer lines, 61 pump stations, 53 metering stations, and covers approximately 234 square miles of the County's 407 square-mile land area. Capacity entitlement at the other regional facilities totals 94 MGD. A total of 345/344.50 SYE positions will perform wastewater maintenance and operations in FY 2005. The WWM anticipates a total of 349,385 households in Fairfax County will be connected to public sewer in FY 2005.

In addition to providing County residents and businesses with sewer service, Fairfax County provides sewer service to other nearby jurisdictional entities through "Sales of Service" agreements with Arlington County, the cities of Falls Church and Fairfax, the towns of Herndon and Vienna, Fort Belvoir, the Covanta Waste-to-Energy facility and the Fairfax County Water Authority. These entities share the capital and operating costs of the WWM based on actual wastewater flow and reserved treatment capacity.

The strategic planning and overall business monitoring is the responsibility of the Wastewater Administration Division. This includes the Wastewater Management Leadership Team, whose responsibilities focus on long range planning, strategic thinking, continuous improvement processing, wastewater capacity, and financial management.

The Wastewater Collection Division (WCD) is responsible for the County's wastewater collection and conveyance system consisting of sewers, force mains, pumping stations and metering stations. The WCD has a proactive sewer system maintenance program that facilitates a safe and effective wastewater collection system. Each year, over 800 miles of sewer lines are inspected and about 400 miles of sewer lines are cleaned to ensure maximum flow carrying capacity and reduce sewer backups and overflows. Over the last five years, WCD has rehabilitated 114.5 miles of sewer lines to protect the environment and citizens of Fairfax County.

The Wastewater Treatment Division (WTD) is responsible for operating and maintaining the County's wastewater treatment facility, the Noman M. Cole, Jr. Pollution Control Plant (NCPCP). The WTD continues to produce a quality effluent to meet regulatory and permit requirements, despite major construction occurring throughout the plant site. The NCPCP has improved performance with no significant increase in costs. In addition, the NCPCP continues to make significant efforts to be a "good neighbor" by constructing an odor control system, which improves the air quality around the plant.

Wastewater Management Program FY 2005 Overview

The Wastewater Planning and Monitoring Division (WPMD) is responsible for the agency's fiscal planning, engineering planning and wastewater monitoring. The WPMD continues to effectively monitor the long-term planning needs for the Wastewater Management Program in terms of infrastructure upgrades, maintenance and expansions. The WPMD ensures that all financial requirements are fulfilled by maintaining a rate structure to adequately recover all operating and maintenance costs, Capital Improvement Program and debt service obligations. The WPMD also plans for system capacity, both in the conveyance system and treatment facilities, by initiating expansion and improvement projects to keep pace with increased wastewater flows. The WPMD safeguards the environment by ensuring compliance with water quality standards and prevention of toxic discharges into the collection system.

The system supplements the capacity of its own collections and treatment facilities through "Treatment by Contract" agreements with the District of Columbia Water and Sewer Authority (DCWASA), the Alexandria Sanitation Authority (ASA), the Upper Occoquan Sewage Authority (UOSA), and Arlington County. As stated in the individual agreements, the County pays its share of operating, capital, and/or debt costs of each entity's system based on actual wastewater flows and allocated capacity, respectively.

The Wastewater Management Program has issued debt to fund major expansion and upgrade projects for both its own plant and its portion at the "Treatment by Contract" facilities. The following is a table showing the remaining debt service as of July 1, 2003.

Wastewater Management Debt Service			
Years	Principal	Interest	Total
2004	11,842,163	23,631,757	35,473,920
2005	12,287,798	23,026,415	35,314,213
2006	13,055,318	22,385,966	35,441,284
2007	14,320,255	21,701,008	36,021,263
2008	15,114,531	20,992,181	36,106,712
2009	15,941,831	20,230,777	36,172,608
2010	16,799,805	19,424,601	36,224,406
2011-2029	374,910,712	187,440,119	562,350,831
TOTAL	\$474,272,413	\$338,832,825	\$813,105,238

In FY 2005, the County is projected to provide for the treatment of 112.0 million gallons of wastewater per day. Approximately 44 percent of this flow is treated at the NCPCP. The flow is distributed between the NCPCP and the interjurisdictional facilities as detailed in the table below. The table also includes the capacity utilization percentage and the available (unused) capacity for each plant.

Treatment Plant	FY 2005 Projected Daily Average (MGD)	Capacity Utilization (%)	Available Capacity (MGD)
DCWASA Blue Plains	27.64	89%	3.36
Noman M. Cole, Jr.	47.92	69%	19.08
Alexandria Sanitation Authority	21.46	66%	10.94
Arlington County	2.35	78%	0.65
Upper Occoquan Sewage Authority	12.63	46%	14.97
Total	112.00	70.0%	49.00

Wastewater Management Program FY 2005 Overview

To ensure that WMP remains competitive and provides a high performance operation including improvements to the technical and managerial capacities that will continue to enhance service quality, customer service and financial planning, WMP closely monitors the information listed below.

	FY 2003	FY 2004	FY 2005
Sewer Service Charge, \$/1,000 gallons	\$2.95	\$3.03	\$3.20
Treatment Plant Costs, \$/MGD	\$1,078	\$1,089	\$1,198
Sewer System Overflows, Number/1,000 Miles of Sewer	37	28	28
Treatment Plant Discharge Violations per year	0	0	0
Odor Complaints per year	41	55	55

The WWM is comprised of seven separate funds under a self-supporting fund structure (Enterprise Funds) consistent with the Sewer Bond Resolution adopted by the Board of Supervisors in July 1985. For more detailed information of the operational aspects of the various programs, refer to the narrative of Fund 401, Sewer Operation and Maintenance, which immediately follows this Overview. The following is a brief description of the seven active funds:

- ◆ Fund 400 - Sewer Revenue is used to credit all operating revenues of the system, as well as most of the interest on invested fund balances. Revenues recorded in this fund are transferred to the various funds to meet their operational requirements. The remaining fund balances are used to set aside funds for various reserves and future system requirements.
- ◆ Fund 401 - Sewer Operation and Maintenance provides funding for the four divisions responsible for the management and operation of the program, supported by a transfer from Fund 400.
- ◆ Fund 402 - Sewer Construction Improvements provides funding for the repair, rehabilitation, and improvement requirements of the entire program's infrastructure.
- ◆ Fund 403 - Sewer Bond Debt Service is used to record principal, interest and fiscal agent fees for the 1996 Sewer Revenue Bonds Series in accordance with the current Sewer Bond Resolution.
- ◆ Fund 406 - Sewer Bond Debt Reserve provides debt reserve funds for the 1996 Series of Sewer Revenue Bonds in accordance with the current Sewer Bond Resolution.
- ◆ Fund 407 - Sewer Bond Subordinate Obligations was established in 1992 to record all debt service payments on the UOSA revenue bonds, VRA Loans, and ASA revenue bonds. All future issues or refinancing of debt arising from interjurisdictional capacity rights may be treated as subordinate obligations of the system as provided by the General Bond Resolution for Sewer Revenue Bonds.
- ◆ Fund 408 - Sewer Bond Construction was established in 1987 for major program construction projects, which are funded from the issuance of sewer revenue bonds and/or program revenues.

Fund 400

Sewer Revenue

Focus

All availability fees and sewer service charges associated with the Wastewater Management Program are credited to this fund as operating revenues. The total receipts from all revenue sources are used to finance Operation and Maintenance (Fund 401), Debt Service (Fund 403, Sewer Bond Parity Debt Service and Fund 407, Sewer Bond Subordinate Debt Service), and Construction Projects (Fund 402, Sewer Construction Improvements and Fund 408, Sewer Bond Construction) associated with the Wastewater Management Program. Any remaining balance in Fund 400, Sewer Revenue will be used for future year requirements and required reserves.

The Program's Availability Fee and Sewer Service Charge are based on staff analysis and consultant recommendations, and are included in the Forecasted Financial Statement for July 1, 2003 through June 30, 2008.

Current Availability Fee rates:

Availability Charges are fees charged to new customers for initial access to the system. In FY 2005, Availability Fees will increase from \$5,431 to \$5,621 for single-family homes based on current projections of capital requirements. The Availability Fee rates for all types of units are adjusted based on continued increases in expenses associated with treatment plant upgrades and interjurisdictional payments that result from population growth, more stringent treatment requirements, and inflation. The following table displays the resulting increase by category.

Category	FY 2004 Availability Fee	FY 2005 Availability Fee
Single Family	\$5,431	\$5,621
Townhouses and Apartments	\$4,345	\$4,497
Hotels/Motels	\$1,358	\$1,405
Nonresidential	\$281/fixture unit	\$291/fixture unit

Current Sewer Service Charge:

Sewer Service Charges are revenues received from existing customers and are used to fully recover program operation and maintenance costs, debt service payments and capital project funding primarily attributable to improving wastewater treatment effluent standards as mandated by State and Federal agencies. The Sewer Service Charge rate will increase from \$3.03 to \$3.20 per 1,000 gallons of water consumption in FY 2005. Based on this rate increase, the additional annual cost to the typical household is anticipated to be \$12.92. Sewer Service Charges are adjusted based on projected capital requirements associated with the renovation and rehabilitation of existing treatment facilities.

Category	FY 2004 Sewer Service Charge	FY 2005 Sewer Service Charge
Per 1,000 gallons water consumed	\$3.03	\$3.20

The FY 2005 Sewer Service Charge and Availability Fee increases will generate an additional \$5.4 million in revenues to offset the increased costs associated with capital project construction, system operation and maintenance, debt service, and upgrades to effectively meet new, more stringent nitrogen discharge limitations from wastewater treatment plants. The program will also utilize sewer fund balances to partially offset these higher costs. These rate increases are consistent with the recommendations of the Department of Public Works and Environmental Services and the analysis included in the Forecasted Financial Statement for July 1, 2003 through June 30, 2008.

Fund 400 Sewer Revenue

Availability Fees and Sewer Service Charges from FY 2001 through FY 2008:

Fiscal Year	Availability Fee	Sewer Service Charge Per 1,000 gallons water used
2001	\$4,898	\$2.81
2002	\$5,069	\$2.88
2003	\$5,247	\$2.95
2004	\$5,431	\$3.03
2005	\$5,621	\$3.20
2006	\$5,874	\$3.28
2007	\$6,138	\$3.40
2008	\$6,506	\$3.49

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$1,935,362 in Transfers Out to Fund 402, Sewer Construction Improvements primarily for the installation of 14,995 linear feet of sewer line for 70 County properties as recommended by the Health Department to address septic system failures.

Fund 400 Sewer Revenue

FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 400, Sewer Revenue

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$173,117,699	\$141,033,768	\$133,848,787	\$57,475,635
Revenue:				
Lateral Spur Fees	\$20,400	\$21,000	\$21,000	\$20,000
Sales of Service	7,415,426	7,723,000	7,723,000	8,160,000
Availability Charges	26,781,717	28,810,000	28,810,000	33,429,000
Connection Charges	67,574	79,000	79,000	66,000
Sewer Service Charges	73,628,271	78,928,000	78,928,000	85,413,000
Delinquent Charges	61,659	56,000	56,000	100,000
Miscellaneous Revenue	174,511	170,000	170,000	200,000
Sale Surplus Property	49,604	30,000	30,000	94,000
Interest on Investments ¹	2,727,857	2,930,684	2,930,684	572,512
Total Revenue	\$110,927,019	\$118,747,684	\$118,747,684	\$128,054,512
Total Available	\$284,044,718	\$259,781,452	\$252,596,471	\$185,530,147
Transfers Out:				
Sewer Operation and Maintenance (401)	\$61,894,958	\$71,640,262	\$71,640,262	\$72,596,080
Sewer Construction Improvements (402)	54,171,000	31,534,000	33,469,362	35,495,200
Sewer Bond Parity Debt Service (403)	13,447,108	68,702,004	68,702,004	6,695,912
Sewer Bond Subordinate Debt Service (407)	20,682,865	21,309,208	21,309,208	21,672,619
Sewer Bond Construction (408)	0	0	0	0
Total Transfers Out	\$150,195,931	\$193,185,474	\$195,120,836	\$136,459,811
Total Disbursements	\$150,195,931	\$193,185,474	\$195,120,836	\$136,459,811
Ending Balance ²	\$133,848,787	\$66,595,978	\$57,475,635	\$49,070,336
Management Reserves:				
Operating and Maintenance Reserve ³	\$16,812,237	\$17,898,634	\$17,898,634	\$18,703,022
Nitrification Reserve ⁴	1,250,000	250,000	250,000	0
Future Debt Reserve ⁵	4,056,000	3,277,000	3,277,000	2,497,000
Total Reserves	\$22,118,237	\$21,425,634	\$21,425,634	\$21,200,022
Unreserved Balance	\$111,730,550	\$45,170,344	\$36,050,001	\$27,870,314

Fund 400

Sewer Revenue

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$224,434 has been reflected as an increase to FY 2003 revenues to properly record accrued interest. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² The Wastewater Management Program maintains fund balances at adequate levels relative to projected debt service requirements, operation and maintenance expenses, and capital improvements. These costs change annually and funding for sewer projects is carried forward each fiscal year; therefore, ending balances fluctuate, reflecting the carryover of these funds.

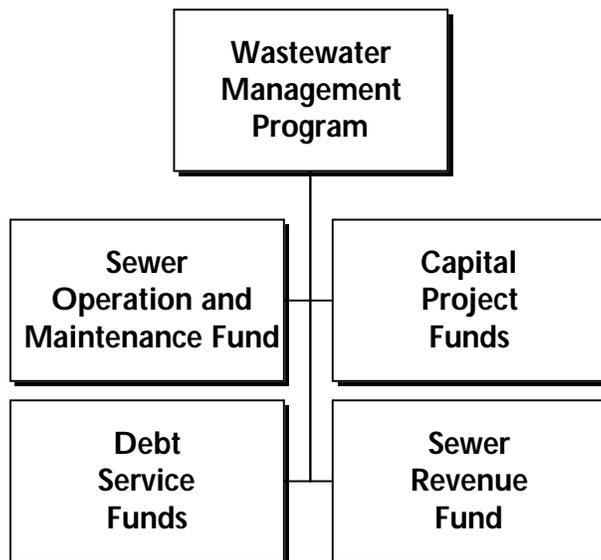
³ The Operating and Maintenance Reserve was established to provide funding to offset expenses associated with sewer system emergencies occurring within Fund 401, Sewer Operation and Maintenance.

⁴ The Nitrification Reserve was established to offset expenses occurring in Fund 402, Sewer Construction Improvements, associated with the nitrogen discharge upgrades at the Arlington Wastewater Treatment Plant. No funding is required in FY 2005 since all future nitrification expenses will be appropriated in Fund 402, Sewer Construction Improvements.

⁵ The Future Debt Reserve was established in anticipation of debt service reserve requirements for future treatment plant issues.

Fund 401

Sewer Operation and Maintenance



Mission

To safely collect and treat wastewater in compliance with all regulatory requirements using state-of-the-art technology in the most cost-effective manner in order to improve the environment and enhance the quality of life in Fairfax County.

Focus

The Wastewater Management Program includes wastewater collection and conveyance, wastewater treatment, planning and monitoring program areas. The primary functions are to strategically plan, efficiently operate, and effectively maintain the wastewater system in the best interest of the County and its customers. Funding for sewer operations and maintenance are financed by a transfer in from Fund 400, Sewer Revenue which is used to credit all operating revenues of the system including availability fees and sewer service charges associated with the program.

This program operates and maintains over 3,200 miles of sewer, 61 pump stations and 53 flow-metering stations. Treatment of wastewater generated is provided primarily through five regional wastewater collection and treatment plants. The regional treatment approach takes advantage of economies of scale in wastewater treatment and ensures the economical and efficient operation and management of the program.

One of the five regional plants is the County's owned and operated Noman M. Cole, Jr. Pollution Control Plant (NCPCP), which is currently permitted to treat 54 million gallons per day (mgd) of flow and is undergoing construction for expansion and process upgrades for an additional 13 mgd of flow capacity. Other regional facilities include the District of Columbia Water and Sewer Authority's Blue Plains Treatment Plant with 31 mgd capacity; Alexandria Sanitation Authority's Treatment Plant with 32.4 mgd capacity; Upper Occoquan Sewage Authority's Treatment Plant with 27.6 mgd capacity; and Arlington County's Treatment Plant with 3.0 mgd capacity. Fairfax County utilizes all of these facilities to accommodate a total capacity of 161 mgd.

The agency has identified a number of trends that influence the operation and maintenance of the sanitary sewer system. The major trends over the next two to five years include the following:

Impact of Total Daily Maximum Load (TDML) (fecal) studies - The United States Geological Survey and Northern Virginia Planning Commission have recently completed TDML studies for Accotink Creek and Four Mile Run. These studies have revealed fecal pollution in these streams, which can be attributed to humans.

Fund 401

Sewer Operation and Maintenance

The County's wastewater collection system is a potential source of such pollution, correction of which could significantly impact Wastewater Management Program's operational and fiscal needs.

Capacity Maintenance Operation and Management (CMOM) - The United States Environmental Protection Agency (USEPA) has been planning for several years to promulgate sanitary sewer overflow (SSO) regulations, which would require municipalities to develop and implement a CMOM program to eliminate any sewer overflows and backups from the wastewater collection systems. The proposed SSO rule and the CMOM program would significantly affect program costs.

Integration of Information Technology - The Geographic Information System (GIS), the Supervisory Control and Data Acquisition (SCADA) system and the infrastructure maintenance require integration for optimal use. Computing and information technology are becoming an integral part of every aspect of the Wastewater Management Program operations. Today's high customer expectations and increasing reliance on consistent 24-hour services, are leading to an increasing dependence on and expectation for stable and reliable integrated information technologies that infuse the business process. Presently, GIS, the SCADA system, the Infrastructure Computerized Management (ICMMS) system and other critical business systems operate independently and do not share information. Future customer service needs will require a full enterprise integration of the critical information technology systems to reduce total cost of ownership, increase availability of critical business data in the right format, and improve the quality and delivery of services to sewer customers.

Capital Improvements - Reinvestment in the sewer system infrastructure will ensure optimum operation of all wastewater facilities. This initiative, closely related to CMOM endeavors, emphasizes capital improvements to wastewater collection and treatment facilities to meet requirements of the future sanitary sewer overflow regulations by the USEPA. The program continues to take a proactive stance toward infrastructure rehabilitation; however, CMOM regulations could greatly affect operations.

The Wastewater Management Program is funded by revenues generated by the customers of the sanitary sewer system and recorded in Fund 400, Sewer Revenue. Sewer service charges support system operation and maintenance costs, debt service payments, and capital projects attributable to supporting or improving wastewater treatment services for existing customers. Availability fees support a proportional share of system costs and capital projects attributable to growth of the system required to support new customers. Existing customers are defined as those who have paid an availability fee for access to the system and receive wastewater treatment services. New customers are those who have not paid the availability fee. Upon payment of the availability fee and connection to the system, a new customer becomes an existing customer.

The County allocates expenses, interest income, bond proceeds, debt service payments, capital improvement project costs and funding, and operating transfers between existing and new users of the system. In accordance with the County's "Growth Pays for Growth Policy", both existing and new customers must pay for their share of the system's total annual revenue requirements.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- o Improving customer service, customer strategy and satisfaction by providing more comprehensive employee training;
- o Expanding the Health and Safety Program through the improvement of the Emergency Planning and Response areas to ensure a safe work environment;
- o Evaluating the program's financial management strategies to ensure proper cash management and debt capacity;
- o Utilizing new automated technologies to enhance the existing computer systems to increase infrastructure rehabilitation projects in the most effective manner; and
- o Providing superior wastewater services to achieve a pure and natural state of air and water.

Fund 401 Sewer Operation and Maintenance

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Practicing Environmental Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to be a leader in protecting the Chesapeake Bay. One of only 33 of the 16,000 wastewater treatment plants in the US to receive the Clean Water Partner Award from USEPA.	☑	☑	Agencywide
Conducted exemplary work in analytical monitoring for the protection of the environment and the Chesapeake Bay, resulting in the receipt of the Laboratory Analyst of the Year Award from Virginia Water Environment Association/ Virginia Wastewater Association (VWEA/VWWA).	☑		Planning & Monitoring
Implement and meet new nitrogen removal standards for the Chesapeake Bay as identified in the state Water Quality Initiatives Fund Agreement.		☑	Treatment
Continue to maintain the sewer collection and conveyance system in accordance with the “best business practices” operating condition by rehabilitating, repairing and replacing failing pumps, sewer lines, and force mains.	☑	☑	Collection
Continue to operate the treatment plant with full compliance to the water quality permit, attaining the Association of Metropolitan Sewerage Agencies (ASMA) Platinum Award for five continuous years.	☑	☑	Treatment
Prevented sewage entering Gunston Cove by fully treating plant flows during the record high flows due to heavy rains and snowmelt in February 2003 and eliminated the risk of water contamination to the creek, bay and cove.	☑		Treatment
 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Initiate an “Adopt a School” program to educate and inform the community about the role wastewater treatment plays in protecting the environment.		☑	Planning & Monitoring
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Maintain Standard and Poor’s, as well as Fitch’s, bond rating of Triple A, the best financial rating a utility can receive.	☑	☑	Planning & Monitoring
Continue to operate NCPCP in a manner that ensures it remains one of the lowest cost wastewater treatment service providers in the region.	☑	☑	Treatment

Fund 401

Sewer Operation and Maintenance

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	349/ 348.5	349/ 348.5	345/ 344.5	345/ 344.5
Expenditures:				
Personnel Services	\$18,723,029	\$22,040,399	\$22,040,399	\$23,146,926
Operating Expenses	46,021,818	49,274,548	49,246,548	51,108,514
Capital Equipment	573,111	858,059	1,138,400	1,145,799
Subtotal	\$65,317,958	\$72,173,006	\$72,425,347	\$75,401,239
Less:				
Recovered Costs	(\$544,555)	(\$578,471)	(\$578,471)	(\$589,153)
Total Expenditures	\$64,773,403	\$71,594,535	\$71,846,876	\$74,812,086

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$1,106,527**
 An increase of \$1,106,527 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Wastewater Treatment** **\$887,367**
 An increase of \$887,367 in Operating Expenses is primarily associated with increases in electricity and heating fuel costs for plant operations and increased chemical usage for wastewater treatment processes to meet the new state water quality permit requirements.
- ◆ **Wastewater Planning and Monitoring** **\$974,599**
 An increase of \$974,599 in Operating Expenses is primarily associated with increased inter-jurisdictional payments to neighboring plants for treatment due to the rising costs of chemicals, electricity, fuel oil and natural gas. In addition, the volume of wastewater flow is increasing due to an increase in multi-family dwellings and commercial development in the County.
- ◆ **Recovered Costs** **(\$10,682)**
 An increase of \$10,682 in Recovered Costs is primarily due to the FY 2005 projected salaries of recoverable positions for sewer line repairs and pump station rehabilitations.
- ◆ **Capital Equipment** **\$1,145,799**
 Funding of \$1,145,799 has been included for new and replacement equipment. New equipment totals \$10,745 for two flow injector modules to run ammonia and bromite samples to meet Virginia Department of Environmental Quality (DEQ) permit requirements for the new TMDL studies. Replacement items total \$1,135,054 for the replacement of vehicles and equipment based on age, mileage and repair cost considerations.

Fund 401

Sewer Operation and Maintenance

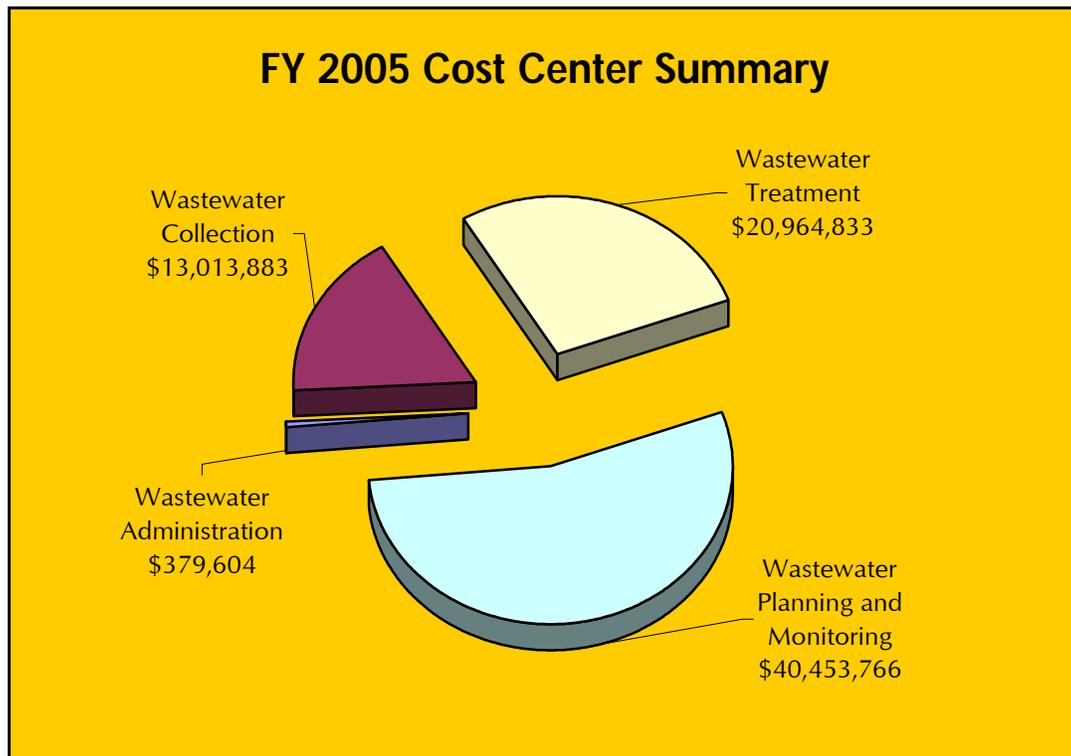
Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$252,341 due to the encumbered carryover of capital equipment items that were not received in FY 2003.
- ◆ The County Executive approved the redirection of 4/4.0 SYE positions from Fund 401, Sewer Operation and Maintenance. This adjustment includes the transfer of 2/2.0 SYE positions to Fund 116, Integrated Forest Pest Management, to support the West Nile virus program and the transfer of 2/2.0 SYE positions to Agency 29, Stormwater Management, associated with permit compliance of privately maintained stormwater facilities. No corresponding funding adjustment was required in FY 2004 as these positions will assume responsibilities previously funded under contracted services.

Cost Centers

The four cost centers within Fund 401, Sewer Operation and Maintenance, are Wastewater Administration, Wastewater Collection, Wastewater Treatment and Wastewater Planning and Monitoring. These cost centers work together to fulfill the mission of the sanitary sewer system and carry out the designated initiatives for the fiscal year.



Fund 401

Sewer Operation and Maintenance

Wastewater Administration

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	1/ 1	1/ 1	1/ 1	1/ 1
Total Expenditures	\$349,043	\$370,832	\$370,832	\$379,604

Position Summary	
1 Director	
TOTAL POSITION	
1 Position / 1.0 Staff Year	

Goal

To provide for the overall management of the Wastewater Management program and to ensure that the office satisfies the County's needs as they relate to the operation and maintenance of facilities supporting the Wastewater Management Program.

Wastewater Collection

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	150/ 150	150/ 150	149/ 149	149/ 149
Total Expenditures	\$10,491,730	\$12,546,568	\$12,609,167	\$13,013,883

Position Summary		
<u>Collection Program</u>	<u>Gravity Sewers</u>	<u>Pumping Stations</u>
1 Director	1 Engineer IV	1 Engineer IV
1 Supervisor of Facilities Support	1 Engineer II	1 Engineer III
1 Management Analyst III	1 Maintenance Superintendent	1 Industrial Electrician Supervisor
1 Programmer Analyst III	3 Senior Maintenance Supervisors	1 Instrumentation Supervisor
1 Management Analyst II	1 Senior Construction Supervisor	1 Pump Station Supervisor
2 Network/Telecommunications Analysts I	4 Engineering Technicians III	1 Maintenance Superintendent
1 Safety Analyst	6 Engineering Technicians II	1 Engineer II
1 Warehouse Supervisor	1 Map Drafter	1 Industrial Electrician III
1 Warehouse Specialist	13 Engineering Technicians I	3 Instrumentation Technicians III
5 Admin. Assistants III	3 Heavy Equipment Operators	5 Pump Station Operators III
4 Admin. Assistants II	16 Labor Crew Chiefs	2 Industrial Electricians II
1 Laborer II	3 Motor Equipment Operators	3 Plant Mechanics III
1 Storekeeper	4 Truck Drivers	1 Engineering Technician II
	12 Laborers III	3 Instrumentation Technicians II
	19 Utility Workers	1 Welder II
		7 Pump Station Operators II
		4 Plant Mechanics II
		2 Instrumentation Technicians I
		1 Maintenance Trade Helper II
TOTAL POSITIONS		
149 Positions / 149.0 Staff Years		

Fund 401

Sewer Operation and Maintenance

Goal

To operate, maintain, and repair the County's wastewater collection system in a manner that protects Fairfax County citizens and the environment.

Wastewater Treatment   

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	151/ 151	151/ 151	149/ 149	149/ 149
Total Expenditures	\$16,757,461	\$19,303,378	\$19,493,120	\$20,964,833

Position Summary			
<p><u>Noman M. Cole, Jr., Pollution Control Plant</u></p> <p>1 Director</p> <p>1 Programmer Analyst IV</p> <p>1 Data Base Administrator</p> <p>1 Engineer IV</p> <p>1 Engineer II</p> <p>1 Safety Analyst</p> <p>2 Network/Telecommunications Analysts I</p> <p>1 Engineering Technician III</p> <p>1 Warehouse Supervisor</p> <p>1 Heavy Equipment Supervisor</p> <p>2 Engineering Technicians II</p> <p>1 Engineering Drafter</p> <p>1 Administrative Assistant IV</p> <p>1 Warehouse Specialist</p> <p>3 Heavy Equipment Operators</p> <p>3 Administrative Assistants III</p> <p>1 Warehouse Worker-Driver</p> <p>2 Storekeepers</p>	<p><u>Operations</u></p> <p>1 Engineer IV</p> <p>1 Engineer III</p> <p>1 Engineer II</p> <p>1 Plant Operations Superintendent</p> <p>7 Plant Operations Supervisors</p> <p>8 Senior Plant Operators</p> <p>18 Lead Plant Operators</p> <p>32 Plant Operators</p> <p><u>Maintenance</u></p> <p>1 Engineer IV</p> <p>1 Engineering Technician II</p> <p>1 Plant Maintenance Superintendent</p> <p>1 Industrial Electrician Supervisor</p> <p>1 Instrumentation Supervisor</p> <p>1 Plant Maintenance Supervisor</p>	<p>1 Chief Building Maintenance</p> <p>4 Industrial Electricians III</p> <p>3 Instrumentation Technicians III</p> <p>1 Senior Maintenance Supervisor</p> <p>4 Industrial Electricians II</p> <p>7 Plant Mechanics III</p> <p>5 Instrumentation Technicians II</p> <p>2 Welders II</p> <p>9 Plant Mechanics II</p> <p>3 Painters I</p> <p>1 Industrial Electrician I</p> <p>1 Maintenance Trade Helper II</p> <p>1 Senior Utility Worker</p> <p>2 Utility Workers</p> <p>2 Custodians II</p> <p>3 Custodians I</p>	
TOTAL POSITIONS			
149 Positions / 149.0 Staff Years			

Goal

To ensure efficient and effective operation and maintenance of the County's wastewater treatment facilities within the laws and standards established by the Congress of the United States in Public Law 92-500 which designates regulatory powers to the USEPA and the Virginia Department of Environmental Quality.

Fund 401

Sewer Operation and Maintenance

Wastewater Planning and Monitoring

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	47/ 46.5	47/ 46.5	46/ 45.5	46/ 45.5
Total Expenditures	\$37,175,169	\$39,373,757	\$39,373,757	\$40,453,766

Position Summary		
<u>Financial Management and Planning</u>	<u>Engineering Analysis and Control</u>	<u>Environmental Monitoring</u>
1 Director		1 Environmental Services Director
1 Management Analyst IV	1 Engineer IV	2 Asst. Environmental Services Directors
1 Management Analyst III	1 Engineer III	
1 Programmer Analyst III	1 Geog. Info. Spatial Analyst II	1 Environmental Health Supervisor
1 Accountant II	3 Geog. Info. System Technicians	3 Environmental Health Specialists II
1 Fiscal Administrator		2 Environmental Technologists III
1 Programmer Analyst I	4 Engineers II	3 Environmental Technologists II
1 Engineering Technician III	2 Engineering Technicians III	7 Environmental Technologists I
2 Engineering Technicians II		1 Administrative Assistant II
1 Administrative Assistant IV		
1 Administrative Assistant III 1 PT		
2 Administrative Assistants II		
TOTAL POSITIONS		PT Denotes Part-Time Position
46 Positions / 45.5 Staff Years		

Goal

To manage sewer revenue collection; to monitor and report County sewage flows treated at non-County facilities; to control, plan, and develop the Wastewater Management Program; and to environmentally monitor County treatment facilities, other publicly and privately-owned treatment facilities in the program, and nearby embayments.

Key Performance Measures

Objectives

- ◆ To achieve a pure and natural state of air and water in Fairfax County by achieving performance results at Wastewater Management Program facilities better than state air and water permits require 100 percent of the time.
- ◆ To maintain the sewer infrastructure effectively by reducing blockages that cause sewer back-ups to less than the 5-year rolling annual average. The 5-year rolling annual average is the average of current year and four previous years of data, currently at 39.
- ◆ To ensure efficient wastewater collection and treatment services by providing service to customers at rates that are the lowest in the area.
- ◆ To provide excellent financial and asset management by ensuring a debt coverage ratio greater than 1.0.

Fund 401 Sewer Operation and Maintenance

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Total average daily wastewater flow treated (million gallons)	102.4	96.1	109.5 / 106.0	110.0	112.0
Emergency repair work order processed	1,537	1,664	2,000 / 2,011	2,400	2,100
Service trouble calls received	1,492	1,348	1,500 / 1,657	1,500	1,500
Operating Reserve maintained (\$ million)	\$15.3	\$17.2	\$17.2 / \$17.2	\$17.8	\$18.7
Efficiency:					
Percent of treatment capacity available for growth	23%	28%	32% / 28%	32%	30%
Emergency repairs, as a percent of total work orders	4.5%	4.2%	4.5% / 4.7%	5.6%	4.8%
Percent of customers responded to within 24 hours	100%	100%	100% / 100%	100%	100%
Sewer Service Billing Rate, \$/1,000 gallons	\$2.81	\$2.88	\$2.95 / \$2.95	\$3.03	\$3.20
Service Quality:					
Sanitary sewer overflows (SSOs) per year (FY 2003, 5-yr. avg. = 30)	28	28	28 / 37	28	28
Percentage of sewage back-ups responded to within 2 hours	100%	100%	100% / 100%	100%	100%
Odor complaints per year (FY 2003, 5-yr. avg. = 58)	42	84	58 / 41	55	55
Percent Capital Improvement Program funded	100%	100%	100% / 100%	100%	100%
Outcome:					
Compliance with Title V air permit and State water quality permit	100%	100%	100% / 100%	100%	100%
Blockages causing sewer back-ups per year (FY 2003, 5-yr. avg. = 39)	39	27	35 / 96	35	35
Average household sewer bill compared to other providers in the area	Lowest	Lowest	Lowest / Lowest	Lowest	Lowest
Debt Coverage Ratio: (Revenue - Operating Cost/Debt)	1.69	1.59	1.24 / 1.24	1.50	1.50

Fund 401

Sewer Operation and Maintenance

Performance Measurement Results

In FY 2003, there were 338,745 connections to the sanitary sewer system, an increase of 4,360 connections over FY 2002. Approximately 87 percent of Fairfax County households are connected to the sewer system. Odor complaints were significantly higher in FY 2002 due to increased home development and construction work near NCPCP, dry weather, and predominant wind direction which produced a higher than normal level of odorous gases. For FY 2001 and beyond, the figures include reported complaints from both the treatment plant and the collection system.

Wastewater flows were up significantly due to wet weather conditions and the increase in new customers in FY 2003. In February 2003, 63 of the 96 backups occurred on February 22, 2003, when heavy snowfall was soon followed by heavy rainfall. The increase in Sanitary Sewer Overflows was due to seven grinder pump failures and five acts of vandalism against the sewer system.

When comparing average annual sewer service billings for the regional jurisdictions, Fairfax County has the lowest average annual sewer service billings at \$224. Other regional jurisdictions range from \$248 to \$371. Rates are effective as of January 1, 2003 (FY 2003). The average sewer service billings for the other regional jurisdictions have been developed by applying each jurisdiction's sewer service rate to appropriate Single Family Residence Equivalents (SFRE) water usage determined from an analysis of Fairfax County Water Authority's (FCWA) historical average water usage records for SFREs. Based on the latest rate comparison, Fairfax County had the lowest annual sewer service charge and the third lowest availability fee in the Washington Metropolitan region. The program is able to maintain its competitive rates while providing quality service to its customers, protecting the environment, and maintaining sufficient financial resources to fully fund the program's initiatives.

Fund 401

Sewer Operation and Maintenance

FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 401, Sewer Operation and Maintenance

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$5,553,095	\$199,103	\$2,674,650	\$2,468,036
Transfer In:				
Sewer Revenue (400)	\$61,894,958	\$71,640,262	\$71,640,262	\$72,596,080
Total Transfer In	\$61,894,958	\$71,640,262	\$71,640,262	\$72,596,080
Total Available	\$67,448,053	\$71,839,365	\$74,314,912	\$75,064,116
Expenditures:				
Personnel Services	\$18,723,029	\$22,040,399	\$22,040,399	\$23,146,926
Operating Expenses	46,021,818	49,274,548	49,246,548	51,108,514
Recovered Costs	(544,555)	(578,471)	(578,471)	(589,153)
Capital Equipment	573,111	858,059	1,138,400	1,145,799
Total Expenditures¹	\$64,773,403	\$71,594,535	\$71,846,876	\$74,812,086
Total Disbursements	\$64,773,403	\$71,594,535	\$71,846,876	\$74,812,086
Ending Balance²	\$2,674,650	\$244,830	\$2,468,036	\$252,030
PC Replacement Reserve ³	\$110,430	\$244,830	\$244,830	\$252,030
Unreserved Balance	\$2,564,220	\$0	\$2,223,206	\$0

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$478,817 has been reflected as an increase to FY 2003 expenditures. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² The Wastewater Management Program maintains fund balances at adequate levels relative to projected operation and maintenance expenses. These costs change annually; therefore, funding for sewer operations and maintenance is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

³ The PC Replacement Reserve was established for the timely replacement of computer equipment.

Fund 402

Sewer Construction Improvements

Focus

Fund 402, Sewer Construction Improvements, provides for wastewater management construction projects through a transfer of funds from Fund 400, Sewer Revenue. All projects in Fund 402 are supported by sewer system revenues and are included in the Summary of Capital Projects.

In FY 2005, an amount of \$35,495,200 is included in Fund 402, Sewer Construction Improvements. Funding is provided through Fund 400, Sewer Revenue, to fund the County contributions for upgrade costs to the District of Columbia Water and Sewer Authority (DCWASA), the Alexandria Sanitation Authority (ASA), and the Arlington Treatment Plant, as well as the construction of a new pump station, the upgrade of sewer meters and extension projects, and the repair, replacement and renovation of aging sewer lines.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$83,074,568 due to the carryover of unexpended project balances of \$81,139,206 and an increase of \$1,935,362 primarily for the installation of 14,995 linear feet of sewer line for 70 County properties as recommended by the Health Department.

A Fund Statement, a Summary of Capital Projects and Project Detail Tables for each project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

Fund 402

Sewer Construction Improvements

FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 402, Sewer Construction Improvements

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$66,670,795	\$0	\$80,996,564	\$0
Transfer In:				
Sewer Revenue (400)	\$54,171,000	\$31,534,000	\$33,469,362	\$35,495,200
Total Transfer In	\$54,171,000	\$31,534,000	\$33,469,362	\$35,495,200
Total Available	\$120,841,795	\$31,534,000	\$114,465,926	\$35,495,200
Total Expenditures ¹	\$39,845,231	\$31,534,000	\$114,465,926	\$35,495,200
Total Disbursements ¹	\$39,845,231	\$31,534,000	\$114,465,926	\$35,495,200
Ending Balance	\$80,996,564	\$0	\$0	\$0

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$142,642 has been reflected as an increase to FY 2003 expenditures. The project effected by this adjustment is Project X00905, Replacement and Transmission Programmed Rehabilitation. This impacts the amount carried forward resulting in a net decrease of \$142,642 to the FY 2004 Revised Budget Plan. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

Fund 402

Sewer Construction Improvements

FY 2005 Summary of Capital Projects

Fund: 402 Sewer Construction Improvements

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
G00901	DC Treatment Center - Blue Plains	\$77,588,605	\$8,602,692.81	\$17,185,912.15	\$10,800,000
G00903	Arlington Wastewater Treatment	16,387,392	794,356.00	1,674,514.00	3,930,000
I00351	Pump Station Renovations		2,895,324.72	6,575,577.47	1,500,000
I00355	Pump And Haul - Wylie/Gunston	2,637,936	160.89	0.00	0
I00904	ASA Wastewater Treatment Plant	215,318,400	13,238,249.03	21,615,581.00	8,800,800
L00117	Dogue Creek Rehab/Replacement		0.00	3,000,000.00	0
N00321	Lower Potomac Exp 54 MGD	105,269,000	3,088,582.70	15,791,707.21	0
T00124	Rocky Run Pump Station	4,335,926	2,080,000.00	807,203.78	0
X00445	Integrated Sewer Metering		329,540.02	305,147.86	50,000
X00823	Extension Projects FY 1993	3,779,003	64,767.47	1,300,296.73	0
X00826	Extension Project FY 1996	18,519,009	2,951,698.06	10,164,553.15	314,400
X00900	Replacement Transmission		354,222.21	782,804.79	0
X00905	Replacement & Transmission		4,135,648.75	18,014,103.97	10,000,000
X00906	Sewer Line Enlargement		405,728.72	6,208,819.01	0
X00908	Sewer Line Replacement - 5 Inch		0.00	136,920.04	0
X00910	Replacement and Renewal		767,528.86	10,176,754.95	0
X00930	Sewer Relocation - VADOT		134,377.28	187,436.06	0
X00940	Developer Projects County Costs		2,353.60	300,335.49	100,000
X00998	Sewer Contingency Project		0.00	185,686.27	0
X00999	Sewer Revolving Fund		0.00	52,572.00	0
Total		\$443,835,272	\$39,845,231.12	\$114,465,925.93	\$35,495,200

Fund 402 Sewer Construction Improvements

G00901	DC Treatment Blue Plains
Blue Plains Sewer Shed	Countywide
<p>Description and Justification: This project provides for the payment to DCWASA for Fairfax County's share of the projected costs associated with the upgrade to the DC Blue Plains Wastewater Treatment Plant. The County pays for approximately 8.4 percent of the total costs for the design and construction of the upgrade for nitrification and sludge handling facilities. Fairfax County's estimated share of the project cost is \$77,588,605 over a six-year period. Funding of \$10,800,000 provides for the County's FY 2005 share based on DCWASA's projected expense summary and construction schedule.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	130,765	21,962	108,803	0	0	0
Construction	50,976,451	0	8,493,890	15,630,945	10,800,000	16,051,616
Interjurisdictional Payment	26,481,389	24,926,422	0	1,554,967	0	0
Total	\$77,588,605	\$24,948,384	\$8,602,693	\$17,185,912	\$10,800,000	\$16,051,616

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$10,800,000	\$10,800,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2000	Fourth Quarter FY 2000	Fourth Quarter FY 2000	Various	Fourth Quarter FY 2009

Fund 402 Sewer Construction Improvements

G00903	Arlington Wastewater Treatment
Arlington Sewer Shed	Countywide
<p>Description and Justification: This project provides for the expansion and improvement of the Arlington County Wastewater Treatment Plant. The Fairfax County Board of Supervisors has approved a contract with Arlington County for the purchase of permanent sewage treatment capacity allocation of three million gallons per day in the expanded and improved Arlington Wastewater Treatment Plant. Fairfax County purchases this treatment capacity through contributions to the Arlington construction project. Funding in the amount of \$3,930,000 is required to meet the County's obligation in FY 2005.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	7,496,719	1,097,849	794,356	1,674,514	3,930,000	0
Interjurisdictional Payment	8,890,673	8,890,673	0	0	0	0
Total	\$16,387,392	\$9,988,522	\$794,356	\$1,674,514	\$3,930,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$3,930,000	\$3,930,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
NA	Second Quarter FY 2003	Fourth Quarter FY 2004	Third Quarter FY 2005	Fourth Quarter FY 2009

Fund 402

Sewer Construction Improvements

I00351	Pump Station Renovations
Countywide	Countywide
<p>Description and Justification: This project provides for the renovation of the existing pumping stations, as well as the construction of new pumping stations within the Wastewater Management Program. FY 2005 funding in the amount of \$1,500,000 provides for the construction of the new Powell Lane Pump Station which will eliminate a sewer line segment that is covered with 40 feet of fill debris from an old, illegal landfill. This pump station will have the capacity of 0.4 million gallons per day (MGD).</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$5,556	\$5,624	\$0	\$0	\$0
Design and Engineering		2,553,986	377,149	566,075	0	0
Construction		6,507,159	2,512,552	5,869,502	1,500,000	0
Other		208,784	0	140,001	0	0
Total	Continuing	\$9,275,486	\$2,895,325	\$6,575,577	\$1,500,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$1,500,000	\$1,500,000

Fund 402 Sewer Construction Improvements

100904	ASA Wastewater Treatment Plant
ASA Sewer Shed	Various
<p>Description and Justification: This project funds the payment to the Alexandria Sanitation Authority for Fairfax County's share of construction costs associated with the improvements to the Alexandria Wastewater Treatment Plant. The design phase of the project has been completed, and construction is scheduled for completion in FY 2006. The County pays for approximately 60 percent of the total costs of the upgrade for ammonia removal. Funding of \$8,800,800 provides for the County's FY 2005 share based on the projected expense summary.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	159,166,225	85,703,893	13,238,249	21,615,581	8,800,800	29,807,702
Other	56,152,175	56,152,175	0	0	0	0
Total	\$215,318,400	\$112,697,320	\$13,238,249	\$21,615,581	\$8,800,800	\$29,807,702

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$8,800,800	\$8,800,800

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
N/A	First Quarter FY 2000	First Quarter FY 2000	First Quarter FY 2001	Fourth Quarter FY 2006

Fund 402 Sewer Construction Improvements

X00445	Integrated Sewer Metering
Countywide	Countywide
<p>Description and Justification: This project funds the Wastewater Management's metering program. Flows must be monitored to: 1) determine when the lines are nearing maximum capacity, 2) detect groundwater inflow/infiltration, 3) allow proper billing under interjurisdictional agreements for sewage treatment, and 4) comply with the Virginia Water Control Board regulations requiring metering at all trunk sewer junctions. FY 2005 funding of \$50,000 will provide for the upgrade of existing meters based on the agency's metering replacement schedules.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		44,230	0	0	0	0
Construction		63,464	0	92,537	0	0
Other		1,572,067	329,540	212,611	50,000	0
Total	Continuing	\$1,679,761	\$329,540	\$305,148	\$50,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$50,000	\$50,000

Fund 402 Sewer Construction Improvements

X00826	Extension Project 1996
Countywide	Countywide
<p>Description and Justification: This project provides for the completion of sewer extension and improvement projects in those areas of the County with chronic septic systems failures. FY 2005 funding of \$314,400 provides for the installation of approximately 1,000 linear feet of eight-inch sanitary sewer line to address septic system failure for seven dwellings on Glenbrook Road as recommended by the Health Department.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$970,741	\$618,623	\$48,189	\$293,929	\$10,000	\$0
Design and Engineering	2,869,069	1,568,996	596,523	647,551	56,000	0
Construction	14,163,831	2,590,003	2,241,847	9,089,581	242,400	0
Other	515,368	310,737	65,139	133,492	6,000	0
Total	\$18,519,009	\$5,088,358	\$2,951,698	\$10,164,553	\$314,400	\$0

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$314,400	\$314,400

Fund 402 Sewer Construction Improvements

X00905	Replacement and Transmission
Countywide	Countywide
<p>Description and Justification: This project provides for the systematic rehabilitation of the County's more than 3,000 miles of sanitary sewer lines. Rehabilitation options include techniques/products such as slip-lining, instituform, and fold and form. In FY 2003 and FY 2004, 40 miles of sewer lines were completed. In FY 2005, funding of \$5,000,000 is included for the recurring repair, replacement and renovation of approximately 20 miles of sewer lines using predominantly "no dig" technologies. In addition, \$5,000,000 is required for sewer line realignment of 13 line segments throughout the County to correct hydraulic problems to prevent backups and/or overflows.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$124,304	\$11,692	\$23,371	\$0	\$0
Design and Engineering		1,675,843	143,395	444,589	0	0
Construction		58,231,851	3,970,470	17,504,679	10,000,000	0
Other		187,323	10,092	41,465	0	0
Total	Continuing	\$60,219,320	\$4,135,649	\$18,014,104	\$10,000,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$10,000,000	\$10,000,000

Fund 402

Sewer Construction Improvements

X00940	Developer Projects County Cost
Countywide	Countywide
<p>Description and Justification: This project provides for costs associated with the maintenance, review and preparation of sewer grid sheets for submission to the State Health Department and Water Control Board. FY 2005 funding of \$100,000 will provide for the preparation of as-built sewer plans for sewer segments not previously identified.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$15,547	\$0	\$0	\$0	\$0
Design and Engineering		956,304	0	0	0	0
Construction		167,583	2,354	300,335	100,000	0
Other		0	0	0	0	0
Total	Continuing	\$1,139,434	\$2,354	\$300,335	\$100,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

Fund 403

Sewer Bond Parity Debt Service

Focus

Fund 403, Sewer Bond Parity Debt Service, records debt service obligations incurred from bonds issued in accordance with the 1986 Sewer Bond Resolution. An amount of \$7,255,399 is required for this fund in FY 2005 including \$1,705,000 in principal payments and \$5,545,399 in interest payments for outstanding 1996 Series Refunding Bonds and an amount of \$5,000 for fiscal agent fees. It is important to note that the 1993 Series Refunding Bonds were recalled in FY 2004. All debt service payments are supported by Sewer System Revenues.

The bond proceeds are used to fund a portion of the treatment facility's expansion from 54 million gallons per day (MGD) to 67 MGD, as well as the construction of a nitrification process for the removal of ammonia nitrogen as required by the State Water Control Board. This removal of nitrogen will improve the quality of the effluent produced at the Noman M. Cole, Jr. Pollution Control Plant.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There were no revisions to this fund since approval of the FY 2004 Adopted Budget Plan.

Fund 403

Sewer Bond Parity Debt Service

FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 403, Sewer Bond Parity Debt Service

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,205,119	\$1,044,848	\$1,053,274	\$974,177
Transfer In:				
Sewer Revenue (400)	\$13,447,108	\$68,702,004	\$68,702,004	\$6,695,912
Total Transfer In	\$13,447,108	\$68,702,004	\$68,702,004	\$6,695,912
Total Available	\$14,652,227	\$69,746,852	\$69,755,278	\$7,670,089
Expenditures:				
Principal Payment ¹	\$4,535,000	\$61,371,600	\$61,371,600	\$1,705,000
Interest Payments ¹	8,983,281	7,230,404	7,230,404	5,545,399
Fiscal Agent Fees	1,575	100,000	100,000	5,000
Total Expenditures	\$13,519,856	\$68,702,004	\$68,702,004	\$7,255,399
Non Appropriated:				
Amortization Expense ²	\$79,097	\$79,097	\$79,097	\$33,175
Total Disbursements	\$13,598,953	\$68,781,101	\$68,781,101	\$7,288,574
Ending Balance^{3, 4}	\$1,053,274	\$965,751	\$974,177	\$381,515

¹ The bond principal and interest payments are shown as expenditures. However, for accounting purposes, the Consolidated Annual Financial Report will show these disbursements as "Construction in Progress" to be capitalized.

² In order to capitalize the 1996 bond costs, an amount of \$33,175 is amortized for 20 years and designated as an annual non-appropriated amortization expense for the 1996 bond series. The 1993 bonds were recalled in FY 2004; therefore, no amortization of expense is required in FY 2005.

³ In FY 2005, the ending balance of \$381,515 will support the reserves required to cover the remaining amortization of issuance costs for 1996 bonds.

⁴ The Wastewater Management Program maintains fund balances at adequate levels relative to projected debt service requirements. Fund Balances fluctuate from year to year based on actual debt requirements and are used to cover amortization of issuance costs.

Fund 406 Sewer Bond Debt Reserve

Focus

Fund 406, Sewer Bond Debt Reserve, fulfills the County's requirement to maintain a Reserve Fund pursuant to the Sewer Revenue Refunding Bonds, Series 1993 and 1996. As outlined in the Bond Resolution, this reserve is required to be the lesser of the maximum principal and interest requirements for any bond year or 125 percent of the average annual principal and interest requirements for the 1993 Bonds and the 1996 Bonds.

No funding is required for Fund 406, Sewer Bond Debt Reserve. The FY 2005 recommended reserve is maintained at \$14,571,766.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There were no revisions to this fund since approval of the FY 2004 Adopted Budget Plan.

Fund 406 Sewer Bond Debt Reserve

FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 406, Sewer Bond Debt Reserve

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$14,571,766	\$14,571,766	\$14,571,766	\$14,571,766
Revenue:				
Bond Proceeds	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0
Total Available	\$14,571,766	\$14,571,766	\$14,571,766	\$14,571,766
Total Disbursements	\$0	\$0	\$0	\$0
Ending Balance¹	\$14,571,766	\$14,571,766	\$14,571,766	\$14,571,766

¹ This reserve of \$14,571,766 provides one year of principal and interest for the 1993 Bond Series (\$7,057,328) and the 1996 Bond Series (\$7,514,438) as required by the Sewer System's General Bond Resolution.

Fund 407

Sewer Bond Subordinate Debt Service

Focus

Fund 407, Sewer Bond Subordinate Debt Service, provides debt service funding for the Upper Occoquan Sewage Authority (UOSA) Bond Series and the Virginia Resources Authority (VRA) loans. The UOSA debt is based on the County's portion of the plant expansion to 54 million gallons per day. The two low-interest VRA loans from the State Revolving Fund Program were used to fund the County's share of construction costs for the Alexandria Sanitation Authority treatment plant upgrade for ammonia removal as required by the State Water Control Board. It should be noted that pursuant to the Sewer Bond resolution and respective agreements, these debt obligations are subordinate to the County's Sewer Revenue Bonds and therefore, the payments are made from this fund.

Funding in the amount of \$21,877,158 is required for this fund in FY 2005. Of this amount, \$21,867,158 will fund both the principal and interest for debt service and \$10,000 will fund fiscal agent fees. All debt service payments are supported by Sewer System Revenues through a transfer from Fund 400, Sewer Revenue.

The following table identifies the Bond Series and VRA loan payments required in FY 2005.

	Principal	Interest	Total
UOSA Plant Expansion:			
1993	\$237,628	\$1,936,708	\$2,174,336
1995A	1,796,706	8,931,822	10,728,528
1995B	1,817,314	444,155	2,261,469
1995B - Manassas Park	52,838	12,914	65,752
Subtotal - UOSA	\$3,904,486	\$11,325,599	\$15,230,085
FY 2001 VRA Loan	\$1,519,862	\$1,479,422	\$2,999,284
FY 2002 VRA Loan	1,881,290	1,756,499	3,637,789
Subtotal - VRA	\$3,401,152	\$3,235,921	\$6,637,073
Total	\$7,305,638	\$14,561,520	\$21,867,158

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There were no revisions to this fund since approval of the FY 2004 Adopted Budget Plan.

Fund 407

Sewer Bond Subordinate Debt Service

FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 407, Sewer Bond Subordinate
Debt Service

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$983,301	\$566,369	\$770,908	\$204,539
Transfer In:				
Sewer Revenue (400)	\$20,682,865	\$21,309,208	\$21,309,208	\$21,672,619
Total Transfer In	\$20,682,865	\$21,309,208	\$21,309,208	\$21,672,619
Total Available	\$21,666,166	\$21,875,577	\$22,080,116	\$21,877,158
Expenditures:				
Principal Payment ¹	\$5,735,566	\$7,035,762	\$7,035,762	\$7,305,638
Interest Payment ¹	15,159,692	14,829,815	14,829,815	14,561,520
Fiscal Agent Fees	0	10,000	10,000	10,000
Total Expenditures	\$20,895,258	\$21,875,577	\$21,875,577	\$21,877,158
Total Disbursements	\$20,895,258	\$21,875,577	\$21,875,577	\$21,877,158
Ending Balance²	\$770,908	\$0	\$204,539	\$0

¹ The bond principal and interest payments are shown here as expenditures. However, for accounting purposes, the Comprehensive Annual Financial Report will show these disbursements as "Construction in Progress" to be capitalized.

² The Wastewater Management Program maintains fund balances at adequate levels relative to projected debt service requirements. These costs change annually and therefore, funding for sewer projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 408

Sewer Bond Construction

Focus

Fund 408, Sewer Bond Construction, was established to provide for major sewer system construction projects that are funded from the sale of sewer revenue bonds and/or sewer system revenues including expansions of sewer treatment plants utilized by Fairfax County residents. Currently, the expansion of the Noman M. Cole, Jr. Pollution Control Plant is underway. Once complete, this facility will be able to process 67 million gallons per day and meet service needs through the year 2015.

It should be noted that the District of Columbia Blue Plains Expansion project was completed in FY 2003. This project addressed Fairfax County's share of upgrading the District of Columbia Water and Sewer Authority's (DCWASA) Blue Plains Wastewater Treatment Plant.

No additional funding is included in Fund 408, Sewer Bond Construction, for FY 2005. However, the agency anticipates the receipt of \$36,636 in interest earnings.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ At the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$33,678,654 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 408

Sewer Bond Construction

FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 408, Sewer Bond Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$45,732,035	\$1,924,491	\$37,330,967	\$3,676,311
Revenue:				
Revenue from the Commonwealth ¹	\$481,255	\$0	\$0	\$0
Interest on Investments ²	1,546,567	23,998	23,998	36,636
Total Revenue	\$2,027,822	\$23,998	\$23,998	\$36,636
Total Available	\$47,759,857	\$1,948,489	\$37,354,965	\$3,712,947
Total Expenditures	\$10,428,890	\$0	\$33,678,654	\$0
Total Disbursements	\$10,428,890	\$0	\$33,678,654	\$0
Ending Balance³	\$37,330,967	\$1,948,489	\$3,676,311	\$3,712,947

¹ The reimbursement of nitrification removal charges is received from the State Water Quality Improvement Fund based upon actual expenditures, which vary from year to year.

² In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$12,727 has been reflected as an increase to FY 2003 revenues to reflect accrued interest earnings. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

³ The capital projects in this sewer fund are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 408

Sewer Bond Construction

FY 2005 Summary of Capital Projects

Fund: 408 Sewer Bond Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
G00902	DC Blue Plains Exp 309 MGD	\$39,140,784	\$5,499,914.59	\$0.00	\$0
N00322	Lower Potomac 67 MGD	134,623,503	4,928,975.00	33,678,654.49	0
Total		\$173,764,287	\$10,428,889.59	\$33,678,654.49	\$0

Internal Service Funds

Overview

Internal Service Funds account for services provided by specific County agencies to other County agencies on a cost reimbursement basis. The services consist of insurance, central acquisition of commonly used supplies and equipment, vehicle fleet maintenance, communications, and data processing. Revenues of these funds consist primarily of charges to County agencies for these services. Specific funds included in this group are:

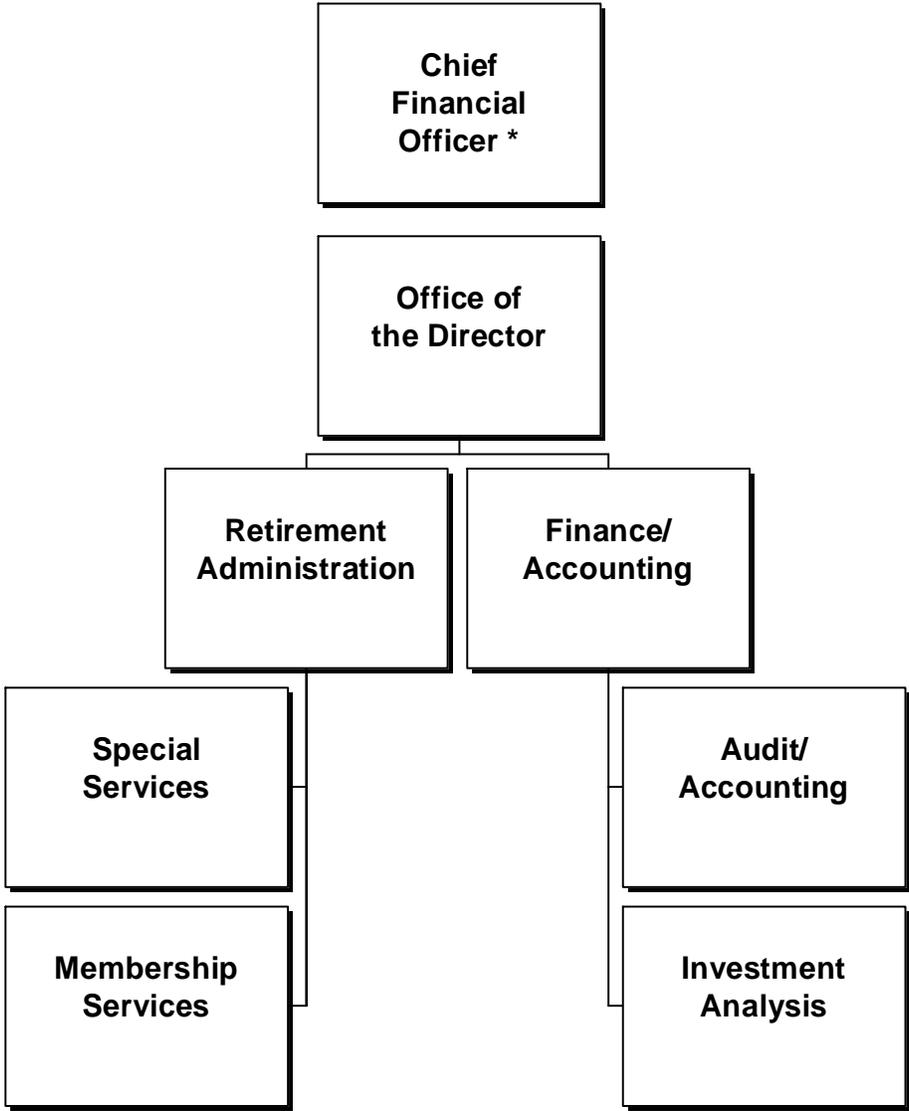
FAIRFAX COUNTY INTERNAL SERVICE FUNDS

- ◆ **Fund 500, Retiree Health Benefits**, provides for subsidy payments of \$100 per month to eligible retirees of the County to help pay for health insurance. Participants who become eligible to receive benefits are paid based on the period of eligibility within the fiscal year, which may or may not comprise a full year of payments.
- ◆ **Fund 501, County Insurance Fund**, is utilized to meet the County's casualty obligations, liability exposures, and worker's compensation requirements.
- ◆ **Fund 503, Department of Vehicle Services**, ensures that the County, School and Park Authority vehicle fleet is responsive to the transportation needs of all customer agencies and is operated in a safe and cost-effective manner.
- ◆ **Fund 504, Document Services Division**, supports the printing, copier, and micrographic services to County and School agencies.
- ◆ **Fund 505, Technology Infrastructure Services**, is managed by the Department of Information Technology and provides Data Center and Network Services to County agencies. Infrastructure costs associated with the operation and maintenance of the mainframe, data communications, PC replacements, and radio networks are billed to user agencies.
- ◆ **Fund 506, Health Benefits Trust Fund**, is the County's self-insurance fund which provides health insurance benefits to Fairfax County employees.

FAIRFAX COUNTY PUBLIC SCHOOLS INTERNAL SERVICE FUNDS

- ◆ **Fund 590, Public School Insurance Fund**, is an insurance fund that provides administration of workers' compensation accounts, centralization of self-insurance accounts for automobile and general liability, and commercial insurance for other liabilities.
- ◆ **Fund 591, Public School Health and Flexible Benefits Fund**, is the Fairfax County Public Schools self-insurance fund which provides health insurance benefits to its employees.
- ◆ **Fund 592, Public School Central Procurement**, facilitates accounting of orders for textbooks, supplies, and equipment for the Fairfax County Public Schools (FCPS).

Fund 500 Retiree Health Benefits Fund



* The Chief Financial Officer has a liaison role for strategic direction and oversight of this agency; however, for budget purposes, that position and associated funding are reflected within the Department of Management and Budget.

Fund 500

Retiree Health Benefits Fund

Focus

Fund 500, Retiree Health Benefits, provides monthly subsidy payments to eligible retirees of the County to help pay for health insurance. Prior to July 2003 the monthly subsidy was \$100 for all eligible retirees. The current monthly subsidy, approved in FY 2004, commences at age 55 and varies by length of service and Medicare eligibility as detailed in the following table. Note: For those retired prior to July 2003, the monthly subsidy is the greater of \$100 and the amounts below. There is not a reduction in subsidy payments for employees who retired prior to July 1, 2003 but do not meet the revised requirements for years of service. However, those employees who retired prior to July 1, 2003 with 15 or more years of service were eligible for the increased subsidy as of July 1, 2003.

Years of Service at Retirement	Monthly Subsidy Before age 65	Monthly Subsidy After age 65
5 to 9	\$25	\$15
10 to 14	\$50	\$25
15 to 19	\$125	\$75
20 to 24	\$150	\$100
25 or more	\$175	\$125

During FY 2005, the average number of subsidy recipients, including new retirees who are eligible to receive the subsidy, is expected to increase by 149, or 7.8 percent, from 1,909 in FY 2004 to 2,058 in FY 2005. Estimates of the average number of subsidy recipients are based on a review of the projected number of retirements and health subsidy eligibility for personnel already retired from the Fairfax County Employees' Retirement, Uniformed, and Police Officers Retirement Systems. Retirees who become eligible to receive the subsidy are paid based on the period of eligibility within the fiscal year, which may or may not comprise a full year of payments.

In FY 2005, the General Fund Transfer will increase by \$219,502, or 7.1 percent, over the *FY 2004 Revised Budget Plan* level of \$3,088,744, to \$3,308,246. In addition, an amount of \$102,378 is appropriated from fund balance to fund FY 2005 requirements.

Initiatives

- ◆ Provide appropriate funding level to support the retiree health insurance benefit subsidy.
- ◆ Continue to allow for the timely and accurate distribution of retiree health insurance subsidy payments.

FY 2005 Funding Adjustments

The following funding adjustments from the *FY 2004 Revised Budget Plan* are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$3,316**
An increase of \$3,316 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Benefit Payments** **\$315,000**
An increase of \$315,000 in benefit payments based on the current and projected rate of participation.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the *FY 2004 Revised Budget Plan* since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this fund since the approval of the FY 2004 Adopted Budget Plan.

Fund 500 Retiree Health Benefits Fund

FUND STATEMENT

Fund Type G50, Internal Service Funds

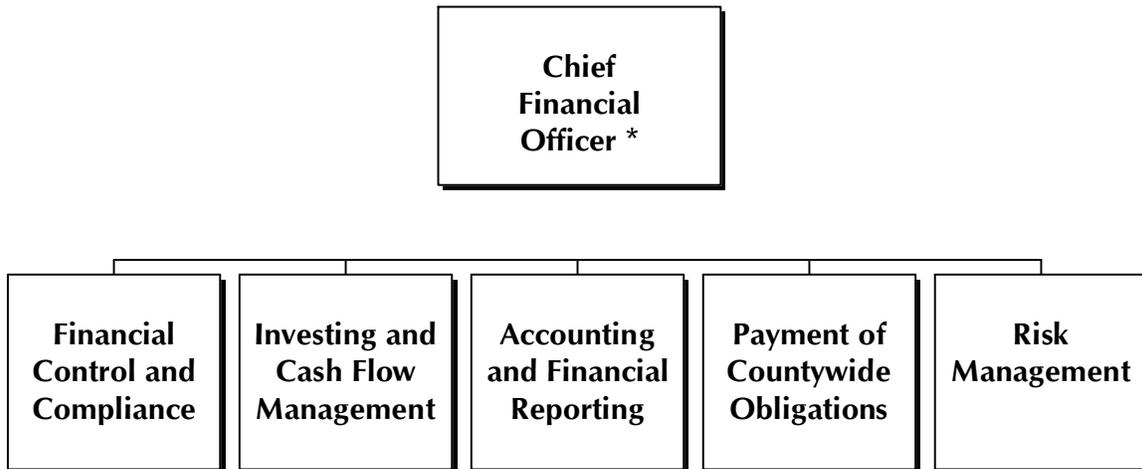
Fund 500, Retiree Health Benefits

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$110,009	\$38,564	\$140,942	\$137,378
Transfer In:				
General Fund (001)	\$2,228,491	\$3,088,744	\$3,088,744	\$3,308,246
Total Transfer In	\$2,228,491	\$3,088,744	\$3,088,744	\$3,308,246
Total Available	\$2,338,500	\$3,127,308	\$3,229,686	\$3,445,624
Expenditures:				
Benefits Paid	\$2,119,600	\$3,012,500	\$3,012,500	\$3,327,500
Administrative	77,958	79,808	79,808	83,124
Total Expenditures	\$2,197,558	\$3,092,308	\$3,092,308	\$3,410,624
Total Disbursements	\$2,197,558	\$3,092,308	\$3,092,308	\$3,410,624
Ending Balance¹	\$140,942	\$35,000	\$137,378	\$35,000

¹ The FY 2005 Advertised Ending Balance decreases from the FY 2004 Revised Ending Balance based on the use of balance to fund retiree health subsidy payments and to offset General Fund requirements. This policy reflects the recognition that the General Fund should receive credit for any balances that are available at year-end.

Fund 501

County Insurance Fund



* The Chief Financial Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, that position and associated funding are reflected within the Department of Management and Budget.

Mission

To ensure the health and safety of County citizens, employees and public officials, and to protect the County's financial assets. The agency is committed to providing the highest quality of customer service in managing the County's risks and exposures.

Focus

Fairfax County has a statutory responsibility to provide Workers' Compensation benefits, including medical treatment and loss of wages due to related disability, to employees who sustain occupational injuries and illnesses. The County Insurance Fund was established to fulfill this obligation. The Fund also provides countywide commercial insurance and self-insurance. The County self-insures automobile and general liability claims. Special commercial coverage is provided for activation insurance on County helicopters, real property coverage, and Fire and Rescue Department vehicle damage insurance. Administrative expenses of risk management programs are paid through this Fund.

Fairfax County provides a wide range of services to its employees and citizens, which in turn create potential risks and exposures to the County. Some of these risks include injuries involving County employees or damage to County property, injuries to citizens or damage to citizen property, automobile accidents, incidents arising from police activity, the actions of public officials, and the operation and maintenance of sewage and storm management systems.

The Risk Management division approaches its mission from both internal and external perspectives. Recognizing that an organization the size of the County will experience losses, Risk Management staff work to mitigate losses and manage financial liabilities through a combination of self-insurance (which generally applies to losses expected to occur regularly, such as workers' compensation, automobile and general liability, and police professional and public officials liability) and commercial insurance (for losses which occur infrequently but tend to be large exposures, such as real property losses, aircraft liability and damage to high-value vehicles). Recognizing the importance of prompt and fair resolution of claims against the County, claims

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- o Raising awareness of potential risk scenarios;
- o Exploring options for efficiencies in managing financial liabilities; and
- o Continuing to cultivate strong relationships with agencies.

Fund 501 County Insurance Fund

administration utilizes both in-house staff and a contract claims administrator. Finally, Risk Management staff focuses on building and utilizing partnerships with other County agencies, the community, and neighboring jurisdictions to mitigate risks and to ensure excellent communication with the citizens of Fairfax County.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Develop outreach programs to educate citizens on County risk management initiatives.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
Create a risk management critical incident response team for catastrophic, security and significant incidents, trained in all areas and working closely with local, state and federal contacts.		<input checked="" type="checkbox"/>	Agencywide
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Develop telephonic and on-line reporting processes for all claims reducing the timeframe required to settle claims.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide
Develop a countywide driver education program designed to reduce the number of accidents involving County employees.		<input checked="" type="checkbox"/>	Agencywide
Develop the use of real-time computer conferencing to supplement conference calls for interagency teams.		<input checked="" type="checkbox"/>	Agencywide
Provide on-line risk management education, training and graphical presentation programs via web to customers.		<input checked="" type="checkbox"/>	Agencywide
Make all risk management policies and procedures available to County users on-line.		<input checked="" type="checkbox"/>	Agencywide
Develop enhanced self-assessments in such areas as office safety, ergonomics, and security.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agencywide

Fund 501 County Insurance Fund

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	13/ 13	13/ 13	13/ 13	13/ 13
Expenditures:				
Personnel Services	\$806,138	\$980,618	\$980,618	\$1,017,406
Operating Expenses	12,078,906	9,904,948	11,324,609	10,875,299
Capital Equipment	0	0	0	0
Subtotal	\$12,885,044	\$10,885,566	\$12,305,227	\$11,892,705
Less:				
Recovered Costs	(\$368,627)	(\$360,986)	(\$360,986)	(\$400,586)
Total Expenditures	\$12,516,417	\$10,524,580	\$11,944,241	\$11,492,119

Position Summary		
1 Risk Manager	1 Claims Manager	1 Safety Manager
1 Administrative Assistant IV	1 Claims and Rehabilitation Supervisor	1 Safety Analyst
1 Insurance Manager	1 Rehabilitation Specialist	1 Risk Analyst
	2 Claims Specialists	1 Management Analyst II
	1 Administrative Assistant III	
TOTAL POSITIONS		
13 Positions / 13.0 Staff Years		

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- Employee Compensation** **\$36,788**
 A net increase of \$36,788 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- General Insurance Costs** **(\$488,910)**
 A net decrease of \$449,310 in Operating Expenses is primarily attributable to a decrease of costs associated with self-insured risks. A net increase of \$39,600 in Recovered Costs is primarily due to an increase in recovered workers' compensation costs, from \$140,400 in FY 2004 to \$180,000 in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- Carryover Adjustments** **\$1,419,661**
 A net increase of \$1,419,661 including \$219,661 to support high cost Worker's Compensation claims which remain unsettled, and \$1,200,000 in additional requirements for self insurance losses based on several high-value automobile and general liability claims which were settled during FY 2003.

Fund 501

County Insurance Fund

Key Performance Measures

Goal

To identify and limit potential financial losses to the County arising in the normal course of business or as a result of accidents, acts of nature, and any action for which the County can be held liable; to provide prompt and efficient resolution of claims resulting from such losses; and to manage financial resources and commercial insurance options so as to limit the impact of losses on current operations.

Objectives

- ◆ To reduce the overall percentage of automobile accidents from 160 to 155 per 100,000 miles driven through an aggressive program of driver education.
- ◆ To reduce the percentage of premium paid to the value of assets covered from 0.172 percent to 0.170 percent in order to maximize the value of County assets insured in relation to the total premium dollars expended.
- ◆ To process 98 percent of all claims within 30 business days from date of incident.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Claims requiring investigation	2,288	2,283	2,100 / 2,960	2,200	2,300
Total insurance premiums paid	\$1,175,823	\$2,424,946	NA / \$2,179,118	\$2,708,194	\$2,759,061
County drivers receiving training	NA	NA	NA / NA	NA	300
Efficiency:					
Cost per claim processed	\$117	\$114	\$123 / \$104	\$131	\$131
Cost per insurance policy	\$850	\$880	NA / \$654	\$773	\$773
Cost per driver trained	NA	NA	NA / NA	NA	\$122
Service Quality:					
Average claims processing time (days)	17	14	15 / 8	8	7
Value of County assets covered (in billions)	\$0.537	\$0.539	NA / \$1.253	\$1.572	\$1.619
Preventable accidents	347	332	NA / 298	325	300
Outcome:					
Percentage of claims processed within 30 days	92%	93%	90% / 95%	94%	98%
Percentage of premium paid to value of assets covered	0.219%	0.450%	NA / 0.174%	0.172%	0.170%
Preventable accidents per 100,000 miles driven	163	157	NA / 160	160	155

Fund 501

County Insurance Fund

Performance Measurement Results

The Risk Management division created a new objective for FY 2005 to reduce the overall rate of automobile accidents through an aggressive driver education program. The program will be evaluated on the basis of measurable success in terms of the number of preventable accidents per 100,000 miles driven.

In FY 2003, the ratio of premiums paid to assets covered declined significantly from previous levels. The insurance industry has been affected by multiple market forces over the last few years. During FY 2001 and FY 2002, underwriters were unwilling to provide all the coverage the County sought, and premiums soared in light of the losses (and future risks) associated with the terrorist incidents of September 11, 2001. To provide basic coverage, multiple policies were negotiated. In FY 2003, coverage of County properties was negotiated at favorable premium rates. Requirements were also reexamined, assuring that only essential policies were maintained, and some coverage was transferred from the commercial market to state-sponsored programs. Beginning in FY 2004, the insurance program was expanded to the coverage requirements of the Housing Authority and the Park Authority's Historical Objects Division, thereby reducing overall costs to the taxpayer. This cost-saving technique will next be applied to the Department of Transportation's Connector fleet.

The division has also demonstrated success in increasing the percentage of claims processed within 30 days. In FY 2002, a program for telephonic reporting of workers' compensation claims was initiated. By the end of that year, 20 percent of such claims were reported by telephone. In FY 2003, 80 percent of claims were reported by telephone and reporting options were expanded to include on-line reports. As a result of this effort, 95 percent of claims were processed within 30 days even though the enhanced program was in place less than a full year. As reporting time decreases, employee medical care and return-to-work time improves, and the cost of claims decreases. It is anticipated that 98 percent of claims will be processed within 30 days in FY 2005.

Fund 501 County Insurance Fund

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 501, County Insurance Fund

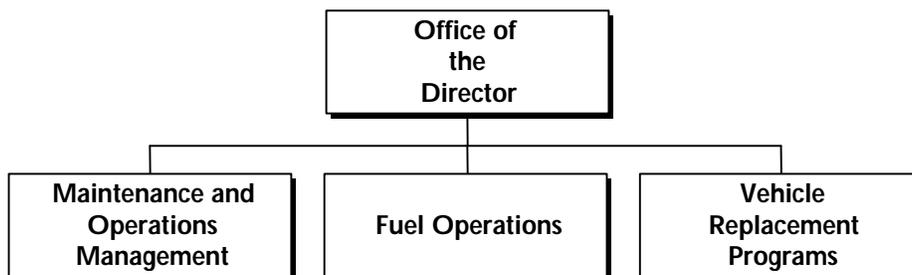
	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$25,050,709	\$24,860,648	\$26,280,309	\$24,490,957
Revenue:				
Interest	\$276,627	\$577,688	\$577,688	\$555,039
Workers' Compensation	8,209,153	7,045,755	7,045,755	7,739,064
Other Insurance	3,412,538	2,531,446	2,531,446	2,976,030
Total Revenue	\$11,898,318	\$10,154,889	\$10,154,889	\$11,270,133
Total Available	\$36,949,027	\$35,015,537	\$36,435,198	\$35,761,090
Expenditures:				
Administration	\$945,974	\$1,106,063	\$1,106,064	\$1,147,256
Workers' Compensation	5,460,027	5,193,514	5,413,174	5,822,801
Self Insurance Losses ¹	2,083,599	1,448,809	2,716,809	1,763,001
Commercial Insurance Premium	2,179,118	2,776,194	2,708,194	2,759,061
Total Expenditures	\$10,668,718	\$10,524,580	\$11,944,241	\$11,492,119
Expense for Net Change in Accrued Liability ²	\$1,847,699	\$0	\$0	\$0
Total Disbursements	\$12,516,417	\$10,524,580	\$11,944,241	\$11,492,119
Ending Balance²	\$26,280,309	\$24,490,957	\$24,490,957	\$24,268,971
Restricted Reserves:				
Accrued Liability ²	\$21,604,237	\$19,396,847	\$21,244,546	\$21,244,546
PC Replacement Reserve	7,200	7,200	7,200	7,200
Reserve for Catastrophic Occurrences	4,668,872	5,086,910	3,239,211	3,017,225

¹ During FY 2004, the County Insurance Fund will resolve several large self-insured claims. The fund does not anticipate a similar number of losses being resolved in FY 2005. For this reason, there is a significant reduction in the amounts of funds being budgeted for those line items.

² FY 2003 actuals have been updated to reflect all FY 2003 audit adjustments. These changes include an expenditure increase of \$1,847,699 due to the net change in accrued liabilities (value of outstanding claims) based on an annual independent actuarial valuation. This adjustment results in a corresponding adjustment to the total Accrued Liability Ending Balance and Unreserved Balance but does not effect the cash balance or the Ending Balance which is calculated using Total Available less Total Expenditures, not Disbursements.

Fund 503

Department of Vehicle Services



Mission

To establish efficient and effective delivery of fleet services by providing customer agencies with safe, reliable, economical, and environmentally-sound transportation and related support services which are responsive to the needs of customer departments, and which conserve the value of the vehicle and equipment investment.

Focus

The Department of Vehicle Services (DVS) provides management and maintenance services to the County's vehicle fleet and maintenance support to the Fairfax County Public Schools (FCPS). As of July 1, 2003, DVS maintained 5,563 vehicles, of which 1,517 are school buses. The fleet is anticipated to increase by 65 vehicles from the beginning of FY 2004 to the end of FY 2005. This includes 35 additional vehicles from various agencies and 30 additional school buses for FY 2005. It should be noted that DVS does not maintain those vehicles owned by the Fairfax County Water Authority, FASTRAN programs, and FAIRFAX CONNECTOR buses.

The Department has four maintenance facilities. The Jermantown and West Ox facilities are located on the western side of the County, and the Newington and Alban facilities are on the south end of the County. These facilities provide timely, responsive and efficient vehicle repairs/services, including effective towing and road services at competitive prices.

The County's Vehicle Replacement Fund is managed by DVS. The fund's purpose is to set aside funding over a vehicle's life in order to pay for the replacement of that vehicle when it meets replacement criteria. The current replacement criteria include the age, mileage, and condition of the vehicle. This fund is intended primarily for General Fund agencies. As of December 2003, 30 agencies participate in the fund, which includes approximately 2,065 vehicles. Additionally, for the Police Department, DVS manages the Helicopter, Boat and the Police Specialty Vehicle Replacement Funds. DVS also manages an Ambulance and a Large Apparatus Replacement Fund to support the Fire and Rescue Department; and, a FASTRAN Bus Replacement Fund to support the FASTRAN Program run by the Department of Recreation and Community Services. These funds allow the Police Department, Fire and Rescue Department, and Department of Community and Recreation Services to make flat fixed payments into their respective funds to ensure that funds are available for a regular replacement program.

THINKING STRATEGICALLY

Strategic issues to be addressed by the Department include:

- o Providing high quality vehicle maintenance/repair and fleet management services at a competitive price;
- o Ensuring the workforce is properly trained to maintain vehicles with new technology and fuel sources;
- o Practicing environmental stewardship through various methods such as using alternative fuels, purchasing lower emission vehicles, and pursuing retrofit and fuel treatment technologies to reduce emissions from the current fleet; and
- o Establishing inventory management data and analysis procedures that ensure needed parts are available when required.

Fund 503

Department of Vehicle Services

DVS manages the County's fuel program, including maintenance of the County's 48 fuel sites. These sites are primarily located at police stations, fire stations, schools, DVS maintenance facilities and Public Works facilities. During FY 2003 and FY 2004, DVS added three new fueling sites: Herndon Connector, Westfield High School and Sully Police Station.

Other services provided by DVS include: emergency roadside repair; oversight and records maintenance, including performing security administration for the County's Fleet Maintenance System; operation of the County's motor pool; technical support/review specifications and purchase requests for County vehicles and related equipment.

A major area of concern for the Department is that the Washington D.C. Metropolitan area is in a severe non-attainment position for ground-level ozone. Fairfax County has numerous initiatives underway to promote cleaner air, as well as maintenance and improvement of all other ecological resources. As part of meeting these goals, DVS started a strategy to reduce vehicle emissions in the County by phasing in ultra low sulfur diesel, retrofitting the County diesel fleet with Diesel Oxidation Catalysts (DOC) and performing authorized reprogramming of certain diesel engine control modules (ECM). The catalysts will reduce the emissions of particulate matter, hydrocarbons (an ozone precursor) and carbon monoxide. The ECM reprogramming will reduce emissions of oxides of nitrogen (another ozone precursor). As noted to the Board of Supervisors as part of the *FY 2003 Carryover Review*, the total cost of the project is estimated between \$9 and \$10 million, and the overall project will take up to 5 years, as funding is available.

The Department of Vehicles Services has developed a schedule to retrofit school buses and other county vehicles with the Diesel Oxidation Catalysts using both county and grant funding. To date, an amount of \$2 million was included in the *FY 2003 Carryover Review* to begin the process of retrofitting school buses. The County will also receive \$1 million through the Virginia Power Settlement grant to support this project, and the Department of Transportation identified and appropriated \$1.5 million in available State Aid and Gas Tax funds to retrofit the FAIRFAX CONNECTOR fleet with diesel particulate filters. DVS will continue to explore other grant opportunities with the Environmental Protection Agency, as they become available.

In addition, as part of a larger county effort to promote cleaner air, as well as maintenance and improvement of all other ecological resources, DVS will continue to increase the size of the hybrid fleet as older vehicles are replaced. DVS is also exploring the use of other fuel-efficient vehicles in the fleet.

Finally, the Department implemented two software packages in FY 2003 and will continue to expand their capabilities into FY 2004 and FY 2005. The first is a Fleet Maintenance System. The initial implementation included several processes that immediately improved our operations. They include: bar coding for parts and labor entry, parts cataloging, ad hoc report capability, multiple job codes on a repair order and increased capability for preventive maintenance scheduling. There are several other system modules that will be implemented over the next several fiscal years that will make DVS a more effective and efficient operation. These include: increased parts and vehicle warranty tracking, a motor pool tracking system, labor standards and expanded use of email for notifications and communications with customer vehicle coordinators pertaining to their vehicles. The second software package installed (Stromberg) is used to track time and attendance in our maintenance facilities. This package reduces the amount of record keeping by staff, reduces the paperwork processed, allows ad hoc reporting and interfaces with the County's time and attendance system.

Fund 503 Department of Vehicle Services

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Practicing Environmental Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to expand the hybrid fleet as older vehicles are replaced as well as explore the use of other fuel-efficient vehicles in order to promote cleaner air.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vehicle Replacement Program
Began implementation of a plan to reduce vehicle emissions in the County by developing a strategy to retrofit the County Diesel Fleet with Diesel Oxidation Catalysts. Another part of this strategy is to “phase in” the use of ultra low sulfur diesel. This strategy will be completed as funding is available.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Fuel Program and Maintenance and Operations
Initiated the measurement of diesel exhaust smoke opacity, beginning with school buses, to provide an indicator of the level of harmful emissions. Smoke opacity and color can help identify and diagnose needed engine adjustments or repairs.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Maintenance and Operations
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Implemented the new vehicle maintenance system, M-4 and will begin expanding the utilization of the new system. Highlights include establishing labor standards, parts cataloging, enhanced warranty tracking and web-based availability for customer access to vehicle information. With the implementation of M-4, DVS also developed a new billing system. Future enhancements: emailing billing to customers and uploading billing information to FAMIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Maintenance and Operations
Implemented a new timeclocking system, Stromberg. The new system gives us the capability to calculate actual time, provides increased automation and eliminates manual entry of data.	<input checked="" type="checkbox"/>		Maintenance and Operations

Fund 503

Department of Vehicle Services

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	256/ 256	256/ 256	256/ 256	256/ 256
Expenditures:				
Personnel Services	\$14,344,910	\$15,498,176	\$15,498,176	\$16,137,718
Operating Expenses	18,734,519	21,785,053	24,012,053	22,327,261
Capital Equipment	7,765,291	8,131,935	14,330,540	13,452,854
Total Expenditures	\$40,844,720	\$45,415,164	\$53,840,769	\$51,917,833

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆
Employee Compensation **\$639,542**
 An increase of \$639,542 associated with salary adjustments necessary to support the County's compensation program.
- ◆
Vehicle-Related Expenditures **\$542,208**
 An increase of \$542,208 in various Operating Expenses is primarily attributable to \$525,067 for increased fuel costs, which in turn is primarily associated with the conversion to ultra-low sulfur diesel fuel.
- ◆
Carryover Adjustments **(\$2,227,000)**
 A decrease of \$2,227,000 due to the one-time carryover of \$227,000 for encumbered items. In addition, an amount of \$2,000,000 was included in the FY 2004 total as a transfer in from the General Fund and appropriated for the costs associated with retrofitting County and Schools vehicles for the use of ultra-low sulfur diesel fuel.
- ◆
Vehicle and Equipment Replacement **\$13,452,854**
 Funding of \$13,452,854 is due primarily to the purchase of replacement vehicles that have met established age and mileage criteria. Of this amount, \$6,381,674 is due to automobile/light truck replacement requirements in FY 2005. A total of 266 vehicles have been identified by the Department of Vehicle Services as meeting both the established age and mileage criteria for replacement in FY 2005, an increase of 42 vehicles over the FY 2004 Adopted Budget Plan total. An additional \$2,500,000 is included for the replacement of one of the two Police Department helicopters, \$3,530,000 is for large Fire and Rescue Department vehicles, and \$643,852 is for FASTRAN bus replacement. The balance of \$397,328 is for various other capital equipment required for the maintenance of the County fleet including the replacement of equipment that has reached the end of its useful life or due to safety and/or environmental concerns.

Fund 503

Department of Vehicle Services

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

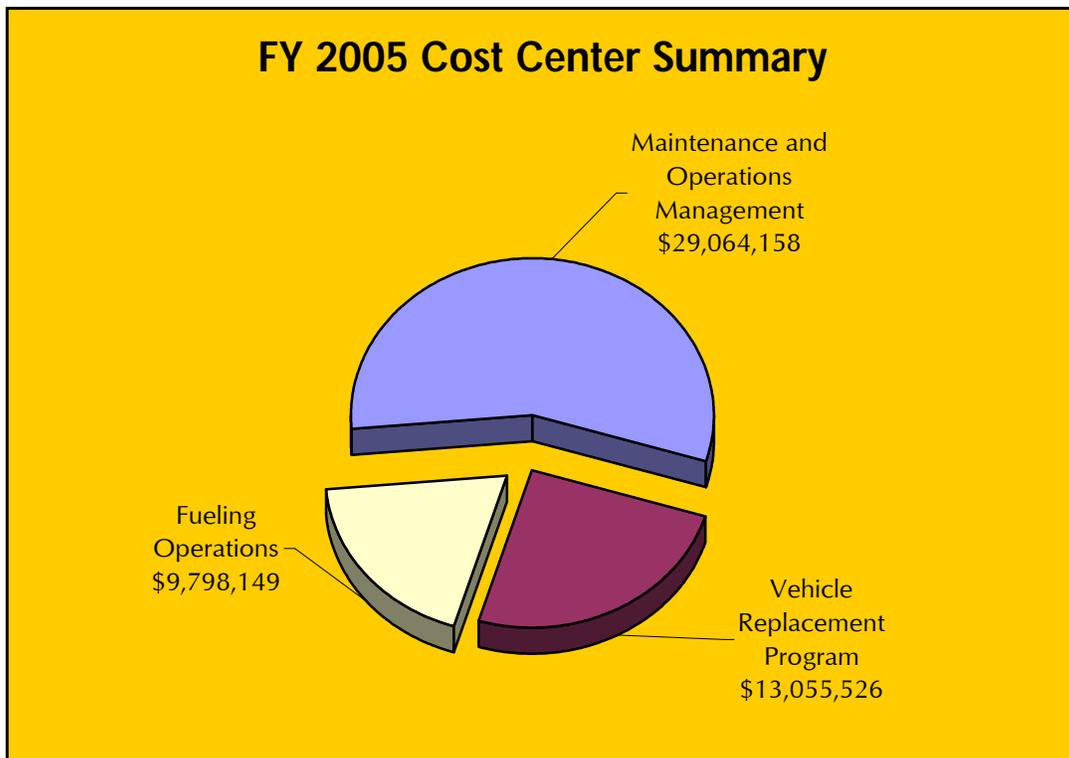
◆ Carryover Adjustments

\$8,425,605

An increase of \$8,425,605 due primarily to the one-time carryover of \$5,164,405 for encumbered items, including vehicles, fire apparatus and FASTRAN buses. In addition, an amount of \$2,000,000 was included in the FY 2004 total as a transfer in from the General Fund and appropriated for the costs associated with retrofitting County and Schools vehicles for the use of ultra-low sulfur diesel fuel. The remaining amount of \$1,261,200 was for one-time unencumbered carryover primarily for the scheduled replacement of lifts at the Newington and West Ox facilities and replacement of a ladder truck and fire engine from the Fire Apparatus Replacement Reserve.

Cost Centers

In FY 2005, the Department of Vehicle Services has condensed the services it provides into three distinct cost centers, Maintenance and Operations Management, Vehicle Replacement Program, and Fueling Operations. The majority of the agency's positions and funding is centered in maintenance and operations but all three cost centers provide critical services in support of the County's vehicle fleet.



Fund 503

Department of Vehicle Services

Maintenance and Operations Management

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	255 / 255	255 / 255	255 / 255	254 / 254
Total Expenditures	\$32,796,357	\$36,304,256	\$42,671,148	\$29,064,158

Position Summary				
1 Director	12	Auto Parts Specialists I	3	Maintenance Trade Helpers II
2 Assistant Directors	6	Assistant Superintendents	1	Network Telecom Analyst III
1 Accountant II	2	Custodians	1	Network Telecom Analyst II
3 Administrative Assistants IV	1	Inventory Mgmt. Supervisor	18	Senior Motor Mech. Suprs
3 Administrative Assistants III	1	Management Analyst III	5	Motor Eqmt. Superintendents
8 Administrative Assistants II	1	Management Analyst II	3	Warehouse Supervisors
3 Auto Body Repairers I	1	Management Analyst I	2	Warehouse Specialists
3 Auto Body Repairers II	100	Mechanics II	1	Warehouse Worker Driver Helper
8 Auto Parts Specialists II	64	Mechanics I		
TOTAL POSITIONS				
254 Positions / 254.0 Staff Years				

Key Performance Measures

Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for County-owned vehicles.

Objectives

- ◆ To maintain a vehicle availability rate of at least 97.8 percent on 100 percent of operating days.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Vehicles maintained	NA	NA	NA / 5,563	5,672	5,672
Vehicle equivalents maintained	NA	NA	NA / 19,680	21,227	21,413
Efficiency:					
Maintenance cost per vehicle equivalent	NA	NA	NA / \$1,294	\$1,365	\$1,349
Parts inventory value per vehicle equivalent	NA	NA	NA / \$256	\$249	\$243
Parts inventory fill rate	NA	NA	NA / 91.6%	91.6%	91.6%
Parts inventory turnover	NA	NA	NA / 4.70	4.70	4.70
Service Quality:					
Parts inventory accuracy	NA	NA	NA / 98.9%	98.9%	98.9%
Percent of customer satisfaction	NA	NA	NA / 96.5%	96.5%	96.5%

Fund 503 Department of Vehicle Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Vehicle availability rate	NA	NA	NA / 97.8%	97.8%	97.8%
Percent of days 95% target was achieved	NA	NA	NA / 100.0%	100.0%	100.0%

Performance Measurement Results

DVS was able to ensure, on a countywide basis, that customer agency vehicles were available for use for more than 95 percent of the time and were in safe operational condition. Agency-wide, the number of vehicles and equivalents maintained exceeded the FY 2003 estimates. Additionally, customer satisfaction was highly rated at 96.5 percent.

DVS completed a Department Strategic Plan in FY 2004. As the DVS Strategic plan was developed, a link was needed between the budget performance measurements and the Department Strategic Plan. As required, a new family of measures was developed that directly ties to the Department Strategic Plan. Therefore, statistics for previous fiscal years will not be available, as the agency has not kept historical data for this measurement. The Maintenance and Operations family of measures will determine whether DVS is meeting their goal to provide high quality vehicle maintenance/repair and fleet management. Also, DVS will continue to ensure that our customer agency vehicles are in a safe operational condition.

Vehicle Replacement Program

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	0/0	0/0	0/0	1/1
Total Expenditures	\$0	\$0	\$0	\$13,055,526

Position Summary
1 Engineer II
TOTAL POSITIONS
1 Position / 1.0 Staff Year

Key Performance Measures

Goal

To provide administrative and financial oversight for the Vehicle Replacement, Large Apparatus, Ambulance, Vehicle Specialty, FASTRAN, and other replacement funds and to ensure that vehicles are replaced within the established criteria (i.e., miles, years and condition).

Objectives

- ◆ To order at least 99 percent of vehicles that meet replacement criteria within the fiscal year.

Fund 503 Department of Vehicle Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Vehicles in Vehicle Replacement Reserve (VRR)	NA	NA	NA / 1,907	2,133	2,133
Technical reviews processed	NA	NA	NA / 174	174	174
Vehicles meeting VRR criteria	NA	NA	NA / 299	212	266
Vehicles ordered/replaced	NA	NA	NA / 299	212	266
Efficiency:					
VRR administrative cost per vehicle	NA	NA	NA / \$35.11	\$32.12	\$32.87
Service Quality:					
Percent of customers satisfied	NA	NA	NA / 93.6%	96.5%	96.5%
Outcome:					
Percent of vehicles meeting criteria that are replaced	NA	NA	NA / 100.0%	99.0%	99.0%

Performance Measurement Results

The Vehicle Replacement Program cost center provides managerial and financial oversight for vehicle and specialty vehicle replacement reserves—Vehicle Replacement, Police Specialty, Boat, Large Apparatus, Ambulance and FASTRAN Reserves. In FY 2005, DVS developed a new family of measures to monitor the performance of the Vehicle Replacement Program as well as link up to the Department Strategic Plan.

This measure compares the number of vehicles requiring actual replacement in a fiscal year to the actual number of vehicles ordered and or replaced in the same fiscal year. This measurement will gauge how well DVS follows the replacement schedule of vehicles as well as monitor fiscal resources required to run this program. DVS also ensures that replacement rates are set accordingly to ensure enough funding is available for the future replacement of the vehicle.

Fueling Operations

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	1/ 1	1/ 1	1/ 1	1/ 1
Total Expenditures	\$8,048,363	\$9,110,908	\$11,169,621	\$9,798,149

Position Summary
1 Heavy Equipment Operator
TOTAL POSITIONS
1 Position / 1.0 Staff Year

Fund 503

Department of Vehicle Services

Key Performance Measures

Goal

To provide County-owned vehicle operators with effective and efficient fueling services in accordance with all Federal, State, and County regulations.

Objectives

- ◆ To provide in-house fueling services that support fleet operations in order to achieve a cost savings of 5.0 cents per gallon for gasoline and 23.0 cents per gallon for diesel fuel compared to commercial fuel stations.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Gallons of unleaded gasoline purchased	2,191,000	2,204,626	2,410,200 / 2,364,853	2,364,853	2,605,362
Gallons of diesel purchased	5,349,085	5,509,717	5,531,404 / 5,175,625	6,433,850	6,433,850
Efficiency:					
Average cost per gallon (all fuel types) (1)	NA	NA	NA / \$1.07	\$1.38	\$1.03
Service Quality:					
Percent of satisfied customers	99.0%	99.0%	99.0% / 96.5%	96.5%	96.5%
Outcome:					
Price savings between in-house and commercial stations: unleaded gasoline	\$0.086	\$0.054	\$0.054 / \$0.130	\$0.054	\$0.050
Price savings between in-house and commercial stations: diesel	\$0.214	\$0.256	\$0.230 / \$0.232	\$0.232	\$0.230

(1) Includes appropriate mark-up to cover overhead.

Performance Measurement Results

The Fueling Operations measure examines the cost savings between county contracts and private providers, as well as how satisfied County vehicle drivers are with fueling operations. Given the amount of fuel gallons used by the County, the savings are significant, while customer satisfaction ratings are remain high, at 96.5 percent.

Fuel prices continue to fluctuate during the year. Based on prior year actuals the target of \$.23 in savings for diesel fuel is an attainable target but that the \$.13 savings in unleaded seemed to be high based on prior year actuals so it is projected at \$.05.

Fund 503

Department of Vehicle Services

FUND STATEMENT

Fund Type G50, Internal Service Fund

Fund 503, Department of Vehicle Services

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$18,094,863	\$9,980,412	\$21,854,551	\$18,792,364
Vehicle Replacement Reserve ¹	\$7,217,208	\$5,596,818	\$10,594,339	\$11,314,558
Ambulance Replacement Reserve	1,402,170	554,308	565,662	565,662
Fire Apparatus Replacement Reserve ¹	3,892,893	621,104	4,469,164	2,192,383
School Bus Replacement Reserve	17,019	17,019	17,019	17,019
FASTRAN Bus Replacement Reserve	965,354	365,946	1,275,509	896,844
Helicopter Replacement Reserve	987,080	1,324,580	1,681,631	2,019,131
Boat Replacement Reserve	75,000	100,000	100,000	100,000
Police Specialty Vehicle Reserve	299,658	299,658	701,705	801,591
Fuel Operations Reserve	1,132,309	807,227	865,940	250,000
Other ¹	2,106,172	293,752	1,583,582	635,176
Unreserved Beginning Balance	\$0	\$0	\$0	\$0
Revenue:				
Vehicle Replacement Charges	\$9,490,484	\$9,246,043	\$9,246,043	\$7,723,365
Ambulance Replacement Charges ²	0	0	0	214,000
Fire Apparatus Replacement Charges ²	1,989,926	1,552,564	1,552,564	1,338,564
FASTRAN Bus Replacement Charges	845,993	845,993	845,993	600,000
Helicopter Replacement Charges	694,551	337,500	337,500	694,551
Boat Replacement Charges	25,000	0	0	25,000
Police Specialty Vehicle Charges	402,047	99,886	99,886	213,742
Vehicle Fuel Charges	7,781,994	8,553,681	8,553,681	9,708,600
Other Charges	25,074,413	28,142,915	28,142,915	28,434,185
Total Revenue	\$46,304,408	\$48,778,582	\$48,778,582	\$48,952,007
Transfers In:				
General Fund (001)	\$0	\$0	\$2,000,000	\$0
Total Transfers In	\$0	\$0	\$2,000,000	\$0
Total Available	\$64,399,271	\$58,758,994	\$72,633,133	\$67,744,371

Fund 503

Department of Vehicle Services

FUND STATEMENT

Fund Type G50, Internal Service Fund

Fund 503, Department of Vehicle Services

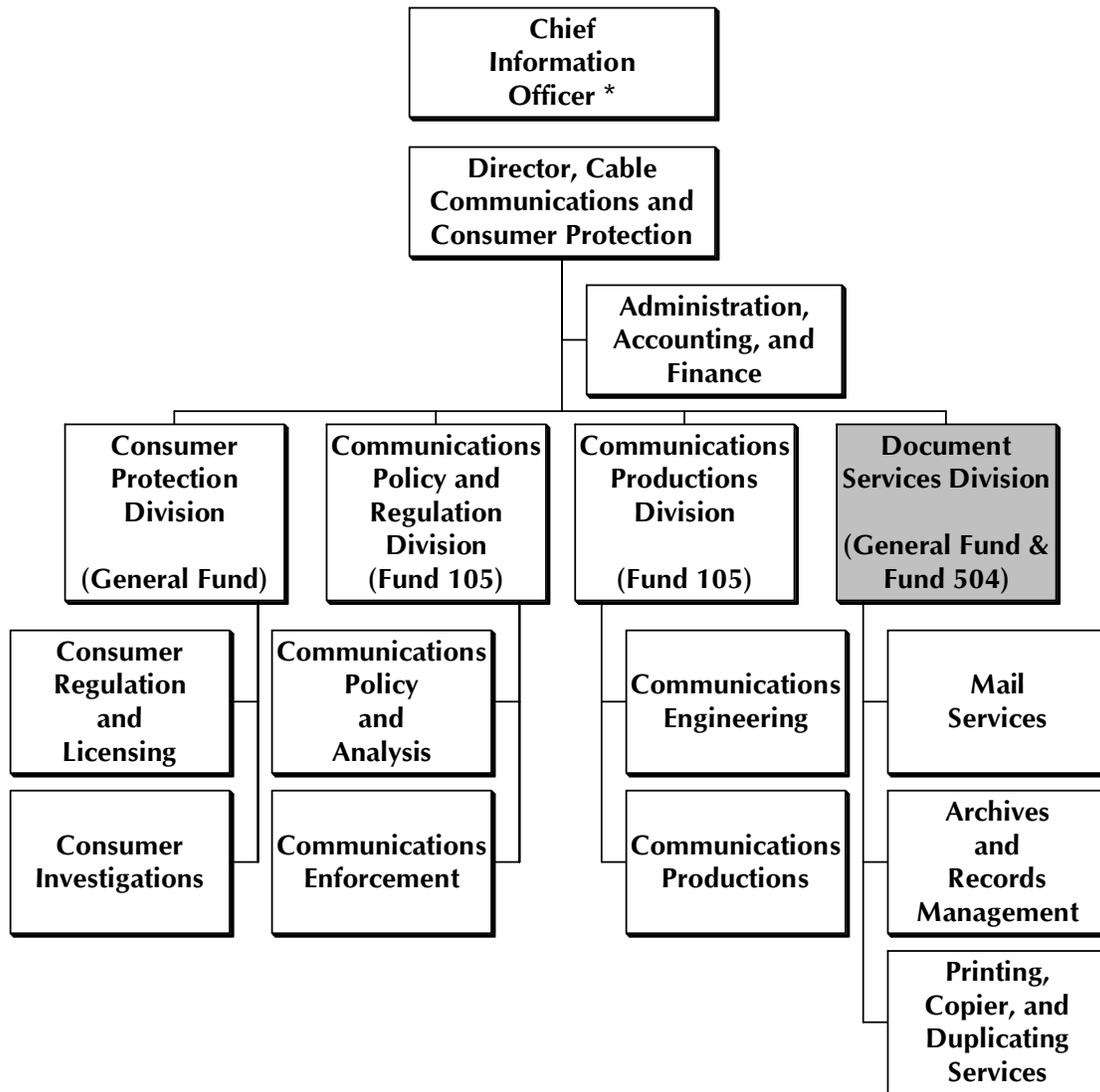
	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Vehicle Replacement	\$4,413,353	\$5,383,526	\$6,700,824	\$6,381,674
Ambulance Replacement	836,508	0	0	0
Fire Apparatus Replacement	1,413,655	1,660,000	5,629,345	3,530,000
School Bus Replacement	0	0	0	0
FASTRAN Bus Replacement	535,838	827,702	1,224,658	643,852
Helicopter Replacement	0	0	0	2,500,000
Boat Replacement	0	0	0	0
Fuel Operations:				
Fuel	7,252,344	8,468,715	8,468,715	8,993,782
Other Fuel Related Expenses	796,019	642,193	2,700,906	804,367
Other:				
Personnel Services	14,293,041	15,447,629	15,447,629	16,085,136
Operating Expenses	11,035,806	12,724,692	12,951,692	12,581,694
Capital Equipment	268,156	260,707	717,000	397,328
Total Expenditures	\$40,844,720	\$45,415,164	\$53,840,769	\$51,917,833
Transfers Out:				
General Fund (001)	\$1,700,000	\$0	\$0	\$0
Total Transfers Out	\$1,700,000	\$0	\$0	\$0
Total Disbursements	\$42,544,720	\$45,415,164	\$53,840,769	\$51,917,833
Ending Balance³	\$21,854,551	\$13,343,830	\$18,792,364	\$15,826,538
Vehicle Replacement Reserve	\$10,594,339	\$9,459,335	\$13,139,558	\$12,656,249
Ambulance Replacement Reserve ²	565,662	554,308	565,662	779,662
Fire Apparatus Replacement Reserve ²	4,469,164	513,668	392,383	947
School Bus Replacement Reserve	17,019	17,019	17,019	17,019
FASTRAN Bus Replacement Reserve	1,275,509	384,237	896,844	852,992
Helicopter Replacement Reserve	1,681,631	1,662,080	2,019,131	213,682
Boat Replacement Reserve	100,000	100,000	100,000	125,000
Police Specialty Veh. Reserve	701,705	399,544	801,591	1,015,333
Fuel Operations Reserve	865,940	250,000	250,000	160,451
Other	1,583,582	3,639	610,176	5,203
Unreserved Ending Balance	\$0	\$0	\$0	\$0

¹ As part of the FY 2005 Advertised Budget Plan, an amount of \$1,825,000 is being reallocated from the Beginning Balance of the Vehicle Replacement Reserve to other reserves in the Department of Vehicle Services. Of this total, an amount of \$1,800,000 is being moved to the Large Apparatus Replacement Reserve to allow for the purchase of necessary replacement vehicles in the Fire and Rescue Department, while the remaining \$25,000 is being moved to the Other Reserve to account for unanticipated personnel and IT-related charges based on historic usage patterns.

² In FY 2004, \$250,000 from the Fire and Rescue Department, originally intended for the Ambulance Replacement Reserve, is being directed to the Fire Apparatus Replacement Reserve, to meet priority replacement requirements.

³ The Ending Balance in Fund 503, Department of Vehicle Services, fluctuates based on vehicle replacement requirements in a given year. Except in rare cases, vehicles are not replaced until they have met both established age and mileage criteria. In years where more vehicles meet their criteria and are replaced, the ending balance will be lower (and vice versa).

Fund 504 Document Services Division



*The Chief Information Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, this position and associated funding are also reflected within the Department of Information Technology.

The Department of Cable Communications and Consumer Protection is the umbrella agency for three distinct functions: Consumer Protection, Document Services, and Cable Communications. The total agency staff of 103/103.0 SYE positions and a \$26.0 million budget is dispersed over three funding sources. The Consumer Protection Division, which responds to consumer complaints and ensures business compliance with applicable laws, is presented within the Public Safety Program Area (Volume I) and is fully supported by the General Fund. The Document Services Division, which provides publication sales, archives and records management, mail, printing, and copier services to County Agencies and printing services to Fairfax County Public Schools, is presented in both the Legislative-Executive Program Area (Volume I) as well as in Fund 504 (Volume II). Fund 504 activities are funded by a General Fund transfer which supports lease of digital multi-functional devices (copiers) throughout County agencies, and by revenue received from County agencies and the Fairfax County Public Schools for printing and duplicating charges. The Cable Communications function, which is responsible for television programming and for communications regulation, is presented in Fund 105 (Volume II). Fund 105 is supported principally by revenue received from local Cable operators through franchise agreements. While the three functions of Cable Communications and Consumer Protection provide diverse services, they all provide quality customer service to the community and work collaboratively with County agencies, neighboring jurisdictions and professional organizations.

Fund 504

Document Services Division

Mission

To provide and coordinate printing, copier and duplicating, micrographic (microfilm and microfiche), mail, publication sales and distribution, and archives and records management services to County agencies as well as printing services to the Fairfax County Public School System.

Focus

The Document Services Division provides printing, copier and duplicating services to County agencies, as well as printing services to the Fairfax County Public Schools. All direct labor and material costs associated with services, as well as an equipment replacement reserve fee, are recovered from customer agencies.

This Division is responsible for managing the County's Copier Program which provides full copier service to all County agencies. In FY 2001, the Division began replacing outdated copy machines with state-of-the-art digital multi-function devices (DMFD) through an operating lease. These devices are capable of copying, printing, faxing and scanning.

The Document Services Division will continue to provide microfilming services to County agencies based on retention schedules developed by the County Archivist in compliance with State mandates. The Archives and Records Management Cost Center in the Department of Cable Communications and Consumer Protection will be responsible for oversight of the program. Microfilming historical documents continues to be beneficial in minimizing space required to store public records in compliance with State regulations.

THINKING STRATEGICALLY

Strategic issues to be addressed by the Department include:

- o Sustaining a competitive advantage, based on cost and service quality, compared to alternative document service providers in the market;
- o Utilizing new technologies to improve and enhance printing, mailing, copier and records storage and retrieval systems;
- o Meeting increased demand for retrieval and storage with an increasing County population; and
- o Managing federal legislative requirements, which can result in costly mailing requirements.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Increased the number of jobs electronically submitted to the County Printing Center, as well as printed via digital technology, by 27 percent in order to decrease the turn-around time of jobs for customers. A total of 25.5 percent of all digital jobs in FY 2003 were submitted electronically.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Printing and Duplicating Services
Upgraded digital equipment in the County Printing Center to increase productivity and reduce operating costs.	<input checked="" type="checkbox"/>		Printing and Duplicating Services
Install digital prepress equipment for increased efficiency and reduce overall reliance on outsourcing to meet increased customer demands.		<input checked="" type="checkbox"/>	Printing and Duplicating Services

Fund 504 Document Services Division

 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Installed new collator/stitcher to reduce dependence on commercial printing contractors.	<input checked="" type="checkbox"/>		Printing and Duplicating Services
 Maintaining Healthy Economies	Recent Success	FY 2005 Initiative	Cost Center
Explore the use of other software solutions to enable streamlining of current work processes to significantly improve County and Schools asset management.		<input checked="" type="checkbox"/>	Printing and Duplicating Services
Worked in conjunction with the Fairfax County Public School System to successfully replace all analog copy machines in the County and Schools with digital multi-function devices (DMFD) capable of copying, printing, faxing and scanning.	<input checked="" type="checkbox"/>		Printing and Duplicating Services
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Identify and develop workshops, to be held on a regular basis, which provide guidance to customers on document services programs. Customer feedback at workshops will improve document services efficiency and cost effectiveness.		<input checked="" type="checkbox"/>	Printing and Duplicating Services
Increased the speed of printing booklets in-house by 33 percent and reduced the number of print jobs outsourced to reduce the production costs.	<input checked="" type="checkbox"/>		Printing and Duplicating Services
Established a Pilot Program for Networking 30 digital multi-function copiers.	<input checked="" type="checkbox"/>		Printing and Duplicating Services
Installed upgraded programmable paper cutting system which increased production and reduced overtime.	<input checked="" type="checkbox"/>		Printing and Duplicating Services
Reduced the number of Print Shop jobs being submitted to outside vendors for completion by 29 percent and will continue to reduce the number of jobs submitted in FY 2005 by 5 percent (\$58,330).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Printing and Duplicating Services

Fund 504

Document Services Division

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	20/ 20	20/ 20	20/ 20	20/ 20
Expenditures:				
Personnel Services	\$1,018,590	\$1,127,115	\$1,127,115	\$1,173,672
Operating Expenses	5,983,399	6,741,606	6,765,713	6,158,147
Capital Equipment	42,226	0	54,981	0
Total Expenditures*	\$7,044,215	\$7,868,721	\$7,947,809	\$7,331,819

*In FY 2003 and 2004, expenditures are included for Micrographic Services. In FY 2005, a private vendor will provide micrographic services directly to agencies, so expenditures will not be reflected in Fund 504.

Position Summary		
1 Printing Services Manager	8 Print Shop Operators II	Archives and Records Management
2 Customer Services Specialists	4 Print Shop Operators I	1 Management Analyst I
2 Printing Shift Supervisors	1 Print Shop Helper	1 Administrative Assistant III
TOTAL POSITIONS		
20 Positions / 20.0 Staff Years		

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation**

An increase of \$46,557 associated with salary adjustments necessary to support the County's compensation program

\$46,557
- ◆ **Commercial Printing**

A decrease of \$493,459 in Operating Expenses for commercial printing due to an increase of in-house processing of County Print Shop jobs.

(\$493,459)
- ◆ **Micrographics**

A decrease of \$90,000 in Operating Expenses for micrographic services due to a new contract with a private vendor, which provides microfilming services directly to County agencies.

(\$90,000)
- ◆ **Carryover Adjustments**

A decrease of \$24,107 in Operating Expenses and \$54,981 in Capital Equipment due to the Carryover of one-time expenses as part of the FY 2003 Carryover Review.

(\$79,088)

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments**

As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered funding of \$24,107 in Operating Expenses for the purchase of additional paper and \$54,981 in Capital Equipment for the purchase of a new collator machine.

\$79,088

Fund 504

Document Services Division

Key Performance Measures

Goal

To provide printing and duplicating services to all County agencies and the Fairfax County Public Schools in order to fulfill their informational and educational objectives with printed material.

Objectives

- ◆ To maintain the percent of printed jobs delivered according to the scheduled delivery date at 97 percent in FY 2004 and 2005.
- ◆ To provide an efficient cost per copy by managing the Copier Program, while maintaining customer satisfaction at 85 percent.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Total offset, xerographic, and bindery jobs received	8,163	8,446	8,500 / 8,600	8,800	9,000
Pages produced - offset services (in millions)	47.0	46.0	46.0 / 42.2	44.0	46.0
Pages produced - digital print (in millions)	37.0	35.5	35.5 / 34.0	35.5	36.0
Pages produced - digital color	565,000	877,258	900,000 / 1,015,414	1,100,000	1,100,000
Office copies made (in millions)	65.5	80.0	80.0 / 70.0	75.3	75.3
Efficiency:					
Cost per page produced - offset services	\$0.025	\$0.027	\$0.030 / \$0.031	\$0.033	\$0.039
Cost per page produced - digital printing	\$0.025	\$0.032	\$0.033 / \$0.037	\$0.033	\$0.041
Cost per page produced - digital color	0.280	0.250	0.220 / 0.210	0.230	0.279
Cost per office copy	\$0.039	\$0.041	\$0.041 / \$0.045	\$0.045	\$0.045
Client charge per office copy	\$0.030	\$0.030	\$0.030 / \$0.030	\$0.045	\$0.045
Service Quality:					
Percent of Print Shop clients rating timeliness and dependability of service as satisfactory	NA	90%	95% / 95%	95%	95%
Percent of office copier clients satisfied with services	NA	80%	85% / 85%	85%	85%
Outcome:					
Percent of Print Shop jobs meeting deadlines	95%	95%	95% / 95%	97%	97%
Percent change in cost per copy	34.50%	5.13%	0.00% / 9.76%	0.00%	0.00%

Fund 504

Document Services Division

Performance Measurement Results

In FY 2003, the offset printing volume produced by the Printing Shop was 42.2 million pages and the digital printing volume produced was 34.0 million pages, with 95 percent of jobs meeting scheduled deadlines. Over 1.0 million digital pages were produced in color in FY 2003, an increase of 15 percent over FY 2002. The increase in cost per office copy from \$0.039 in FY 2001 to \$0.045 in FY 2003 is due to the expanded functionality of the new digital copier machines versus the old analog copier machines. The new machines are capable of copying, printing, scanning and faxing. Client charge per office copy has been increased to \$0.045 to fully offset the cost per office copy.

Fund 504

Document Services Division

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 504, Document Services Division

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,166,127	\$7,800	\$87,534	\$155,939
Revenue:				
County Receipts	\$2,538,672	\$2,646,669	\$2,646,669	\$2,778,484
School Receipts	1,414,875	2,324,370	2,324,370	1,651,972
Equipment Replacement Reserve	112,075	145,175	145,175	161,524
Total Revenue	\$4,065,622	\$5,116,214	\$5,116,214	\$4,591,980
Transfer In:				
General Fund (001) ¹	\$1,900,000	\$2,900,000	\$2,900,000	\$2,900,000
Total Transfer In	\$1,900,000	\$2,900,000	\$2,900,000	\$2,900,000
Total Available	\$7,131,749	\$8,024,014	\$8,103,748	\$7,647,919
Expenditures:				
Personnel Services	\$1,018,590	\$1,127,115	\$1,127,115	\$1,173,672
Operating Expenses	5,983,399	6,741,606	6,765,713	6,158,147
Capital Equipment	42,226	0	54,981	0
Total Expenditures	\$7,044,215	\$7,868,721	\$7,947,809	\$7,331,819
Total Disbursements	\$7,044,215	\$7,868,721	\$7,947,809	\$7,331,819
Ending Balance²	\$87,534	\$155,293	\$155,939	\$316,100
Replacement Equipment Reserve ³	\$79,734	\$149,893	\$150,539	\$310,700
PC Replacement Reserve ⁴	7,800	5,400	5,400	5,400
Unreserved Ending Balance	\$0	\$0	\$0	\$0

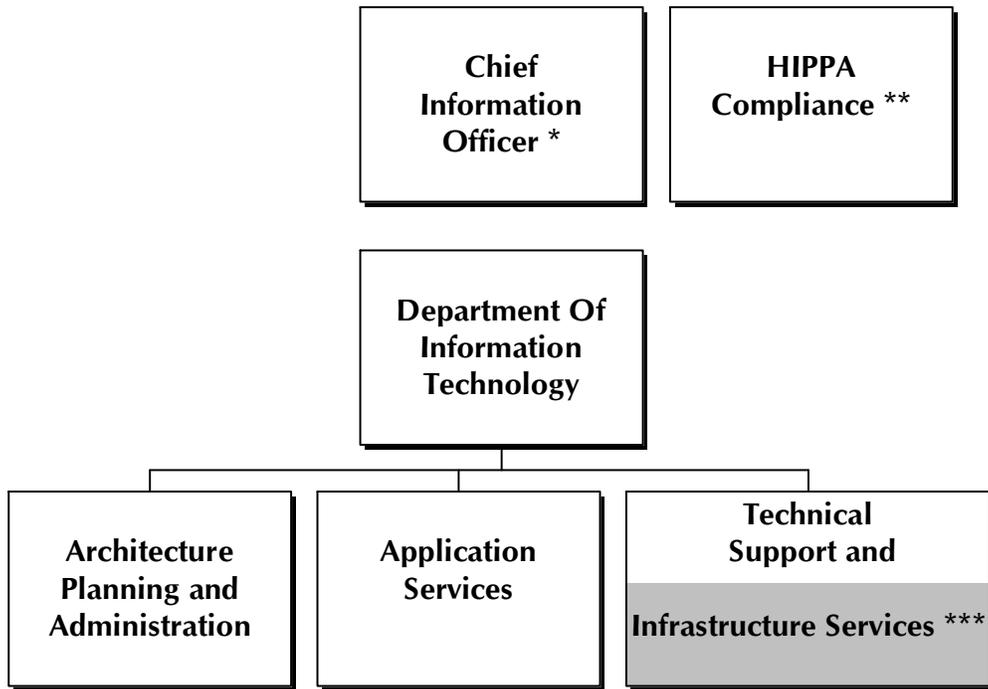
¹ The General Fund Transfer In supports a 5 year equipment lease in the County's Copier Program. In FY 2003, the third year of the lease, partial program support was provided by available unreserved fund balance. In FY 2004 the Copier Program is supported by a General Fund Transfer.

² The Replacement Equipment Reserve provides for the scheduled replacement of equipment for the activities supported by this fund. In FY 2004, the increase in the ending balance of \$68,405 will support the purchase of equipment for the print shop in FY 2006. In FY 2005, the increase in the ending balance of \$160,161 will also support the purchase of equipment for the print shop in FY 2006.

³ In FY 2004 the charge to agencies in support of the Replacement Equipment Reserve will be increased from 2.5 percent of billed Print Shop services to 5.0 percent to support the agency's updated multi-year equipment replacement program.

⁴ The PC Replacement Reserve provides for the timely replacement of computer equipment for the activities in this fund.

Fund 505 Technology Infrastructure Services



- Fund 505

* The Chief Information Officer has responsibility for strategic direction and oversight of this agency; and, for budget purposes, that position and associated funding are also reflected within the Department of Information Technology within the General Fund.

** As mandated by federal regulation, Fairfax County has a HIPAA Compliance function, which reports directly to the CIO.

*** All staffing and operating support for Infrastructure Services is found in Volume II, Fund 505.

Mission

To provide a sound technology architecture required to support County business processes and systems that strengthen the public service commitment of Fairfax County.

Focus

The Department of Information Technology (DIT) coordinates all aspects of information technology for the County and plays an enabling role in advancing the strategic value of technology to transform work processes and provide quality services to customers. Funding for DIT activities is included in the General Fund and in two Funds that DIT manages. Fund 505, Technology Infrastructure Services, includes technology activities performed for County agencies, such as the County computer center (Data Center) operations, enterprise data communications network, Radio Center services, and E-911 communications. Fund 104, Information Technology, funds major information technology projects including those with countywide strategic importance, such as infrastructure and application system modernization initiatives.

Fund 505

Technology Infrastructure Services

Support for Fund 505 is derived from its customers (County agencies and other entities such as the Fairfax County Public Schools) and a General Fund Transfer, which helps support the new Public Service Radio System; expenditures are primarily driven by customer requests for information technology services (i.e., public safety radio system maintenance, enhanced telecommunications services, use of the data center infrastructure utility-like system for data processing and data storage requirements, and required software maintenance and licenses, etc.).

Technology Infrastructure Services provides intra-governmental services including the operation and maintenance of the County computer center and server platforms 24 hours a day, seven days per week; safeguarding County software license obligations, data repositories and information assets; maintaining the County data and radio communication networks; and providing integrated communication service to all County agencies and other government customers. The County's enterprise network provides bandwidth securely connecting over 200 facilities to the vast array of business applications for agencies use. In FY 2005, a surcharge of five percent will be added to Infrastructure Charges to rebuild reserves for the future replacement and upgrade of enterprise servers (mainframe and other platforms) computer equipment. The surcharge was reduced in prior years because a relatively healthy reserve was developing due to reduced equipment requirements. However in FY 2005, based on the age of the equipment and the purchase of a new mainframe server, the surcharge is once again at 5 percent.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- o Maintaining communication interoperability within the County and with other government entities; and
- o Providing adequate storage, backup and security for County data.

DIT also manages a PC replacement fund in Fund 505, ensuring funding is available for scheduled desktop device technology refresh to remain consistent with advancements in technology required for services. For each PC replaced, an amount of \$600 had been collected per year over a period of four years, based on the estimated life cycle and future replacement cost. However, in FY 2004, based on review of the PC replacement program, efficiency opportunities, and changes in the technology market it was recommended that the annual amount collected per PC be reduced to \$400 pending a more thorough study. After a comprehensive review of the funding and operation of this program, the program will continue on a 4 year replacement cycle, restructure the end-user training, further review various service options for deploying equipment, increase the number of PC's in the program to account for additional purchases over the last few years and consider the types of PC's that are provided for replacement to take advantage of all available technology. In addition, the annual amount collected per PC will stay at \$400/year in FY 2005 however move to \$500/year in FY 2006 based on an analysis of the future year cash flow required to support hardware and software components of the program. Industry experts that assisted in the review continue to stress the validity and essential nature of the County's refresh cycle at the desktop.

DIT is also responsible for coordinating radio repair and engineering support to County agencies and the Fairfax County Public School system. In FY 2004, DIT will maintain 217 base stations, and 8,466 portable radios and mobile units utilizing both County employees and contracts with outside vendors. Operational maintenance of the radio network is of primary importance to the County public safety agencies, public works agencies, Fairfax County Public Schools (FCPS), and other County agencies. With the deployment of the new public safety and the soon-to-be operational new public service radio systems, in FY 2005, the operations of the Radio Center are being modified for private sector provided equipment maintenance support for improved efficiencies. The current staffing level of 12/12.0 SYE will be reduced to 5/5.0 SYE and will provide contractor oversight and supervision for the new contracts as well as interoperability management to ensure 24 hours a day/7 days a week communication with other jurisdictions. To support the operational and maintenance requirements of the systems, costs will be recovered by user entities such as the FCPS and Fairfax County Water Authority, and a General Fund Transfer is included to cover the General Fund and General Fund Supported agencies portion of the costs.

Fund 505 Technology Infrastructure Services

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Implement voice and data communications infrastructure to support the Alternate Emergency Operations Center (AEOC) to meet the needs of the County's Emergency Response Teams.		<input checked="" type="checkbox"/>	Infrastructure Services
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Study, develop and implement the Wide Area Network Enhancement Project (ATM) to: <ul style="list-style-type: none"> ◆ increase the capacity, efficiency and effectiveness of the County's Enterprise Network during Phase I which was recently completed; and ◆ increase security through Network Address Translation (NAT), which will "hide" internal IP addresses from display to outside sources, and to employ Open Standards during the upcoming Phase II. 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Infrastructure Services
Activate the equipment required for 'lighting up' the County's fiber optic Institutional Network (I-Net), which will, in time, replace the carrier provided wide area network and provide the transport layer for the County and Schools voice, data and video traffic.		<input checked="" type="checkbox"/>	Infrastructure Services
Implemented several wireless initiatives to include point-to-point wireless networks as backup circuits for both the Government Center and Massey Campuses; in-building wireless connections for the Conference Center and Board Auditorium; and a Police initiative for "pass-by" wireless data transmissions.		<input checked="" type="checkbox"/>	Infrastructure Services
Restructure support for the public safety and public service radio systems, ensuring network monitoring, system performance, database management, interjurisdictional compatibility coordination, ID tracking, radio reprogramming, and redundancy testing.		<input checked="" type="checkbox"/>	Infrastructure Services
 Maintaining Healthy Economies	Recent Success	FY 2005 Initiative	Cost Center
Expansion of remote access technology through use of Citrix for providing secure, less bandwidth intensive, access to County systems for the County's workforce at small remote sites, and teleworkers.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Infrastructure Services

Fund 505 Technology Infrastructure Services

 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
Integrate new wireless initiatives with e-government technologies to improve internal and public access to information via cell phones, blackberries, PC tablets, etc.		☑	Infrastructure Services
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue the implementation of a new enterprise-wide security architecture that: <ul style="list-style-type: none"> ◆ facilitated an improved multi-pronged approach to providing internal government, business partners and public access to appropriate electronic transactions and services, ◆ provided for advanced authentication of information to comply with security and privacy concerns supporting e-government programs, and ◆ provided improved monitoring and intrusion detection capability. 	☑	☑	Infrastructure Services
Continue to implement a multi-phase Network Security Perimeter that uses a multiple firewall strategy to safeguard corporate data, thereby addressing security and privacy concerns and fulfilling the requirements of the Health Insurance Portability and Accountability Act (HIPAA).	☑	☑	Infrastructure Services
Completed the second phase of the redesign of the County's data network to improve redundancy, capacity, security, and flexibility to meet the needs of new applications.	☑		Infrastructure Services
Continue server consolidation to reduce server footprint, operating and software licensing costs, and balance server resources across applications providing increased effectiveness and efficiency of the management and utility of the County's server farm.	☑	☑	Infrastructure Services
Implemented a full network monitoring and management upgrade for applications and infrastructure that resulted in more timely and more complete systemic information on the status of network connected systems and provided enhanced capabilities to respond to system problems before they affect system users. In accordance with the County's Business Continuity Requirements, the upgrade also provides greater systems redundancy.	☑		Infrastructure Services

Fund 505 Technology Infrastructure Services

 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
Continue to purchase, configure, and install desktop and laptop computers under the PC Replacement Program, thereby replacing obsolete equipment. This program currently covers over 9,000 computers, each of which is replaced at the end of a four-year cycle.	✓	✓	Infrastructure Services
Continue to Implement 'Webmethods', a middleware product that creates a seamless process between disparate applications.	✓	✓	Infrastructure Services
Added a secondary Internet Service Provider (ISP) connection to provide back-up, accommodate peak time load, and provide a level of redundancy which allows business continuity during unforeseen commercial ISP outages.	✓		Infrastructure Services
Encourage on-going improvements to the County's critical enterprise technology operations center (ETOC) as part of a multi-year facility modernization initiative to ensure that the ETOC remains a highly reliable and secure resource supporting the technology systems critical to County business operations, thus improving operational effectiveness within an optimized failsafe environment.	✓		Infrastructure Services

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	70/ 70	69/ 69	69/ 69	62/ 62
Expenditures:				
Personnel Services	\$4,892,917	\$5,320,526	\$5,320,526	\$5,319,991
Operating Expenses	14,653,258	16,250,069	16,649,647	18,792,564
Capital Equipment	1,489,040	1,079,098	1,524,858	1,437,280
Total Expenditures	\$21,035,215	\$22,649,693	\$23,495,031	\$25,549,835

Position Summary		
<u>Network/Data Communication Services</u>	<u>Data Center Services</u>	<u>Radio Center Services</u>
1 Info. Tech. Program Director I	1 Info. Tech. Program Director II	1 Network/Telecom Analyst IV
1 Info. Tech. Program Manager I	2 Info. Tech. Program Managers II	2 Network/Telecom Analysts III
2 Network/Telecom Analysts IV	4 Systems Programmers III	0 Communications Engineer (-1)
10 Network/Telecom Analysts III	5 Systems Programmers II	0 Communications Technicians (-3)
4 Network/Telecom Analysts II	3 Systems Programmers I	0 Electronic Equipment Supervisor (-1)
1 Network/Telecom Analyst I	2 Programmer Analysts III	0 Electronic Equipment Technicians II (-2)
	1 Programmer Analyst II	0 Assistant Buyer (-1)
	1 Programmer Analyst I	0 Administrative Assistant III (-1)
	8 IT Technicians III	1 Network/Telecom Analyst III (1)
	9 IT Technicians II	1 Network/Telecom Analyst I (1)
	2 IT Technicians I	
TOTAL POSITIONS		
62 Positions (-7) / 62.0 Staff Years (-7.0) () Denotes new position; (-) Denotes abolished position		

Fund 505

Technology Infrastructure Services

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$189,964**
An increase of \$189,964 associated with salary adjustments necessary to support the County's compensation program and existing staff.

- ◆ **Data Center** **\$1,492,424**
An increase of \$1,492,424 to purchase software license renewals; support telecommunication increases; expand the storage available for mainframe data; augment security measures for daily application operations and incident investigation required to further protect the County from unauthorized entry into County systems, attacks, viruses, data destruction and other cyber threats; support Year 4 of a 5 year Wide Area Network renewal plan; and replace the mainframe server, which will soon be unsupported by the vendor.

- ◆ **PC Replacement Program** **\$714,320**
An increase of \$714,320 in the PC Replacement Program to purchase PC's scheduled to be replaced in FY 2005, according to the four year replacement cycle.

- ◆ **Radio Center** **\$503,434**
A net increase of \$503,434 associated with the redesign of the Radio Center, supporting the operation of the Public Safety and Public Service radio systems. The redesign includes a net reduction of 7/7.0 SYE positions. The program, in its new capacity, will support system wide costs including telecommunications and network maintenance from this Fund.

- ◆ **Carryover Adjustments** **(\$845,338)**
A decrease of \$845,338 as a result of one time funding at the FY 2003 Carryover Review.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$845,338**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered carryover of \$845,338.

Key Performance Measures

Objectives

- ◆ To maintain the number of business days to fulfill Telecommunications service requests for a) non-critical requests at a standard of 4 days; b) critical requests at a standard of next business day; and c) emergency requests at a standard of the same day.

- ◆ To increase the percentage of LAN/PC workstation calls to Technical Support Services that are closed within 72 hours from 85 to 88 percent.

- ◆ To improve the resolution rate for the average first-call problem for the Technical Support Center (TSC), DIT Help Desk by three percentage points, from 85 percent to 88 percent.

Fund 505 Technology Infrastructure Services

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Responses to calls for repairs on voice devices	5,335	5,356	6,785 / 4,204	4,750	4,900
Moves, adds or changes (voice and data)	8,265	8,435	7,650 / 2,271	2,400	2,466
Calls resolved	17,503	21,769	19,500 / 18,223	25,000	26,250
Help desk calls with data questions	2,265	3,136	1,625 / 2,682	2,375	2,400
Customer requests for service fulfilled by Technical Support Center (TSC) (1)	38,869	54,259	45,000 / 54,058	76,000	79,800
Efficiency:					
Cost per call	\$120	\$125	\$110 / \$110	\$105	\$105
Average number of hours annually spent per staff member to resolve calls	1,407	1,407	1,407 / 844	992	1,042
Customer requests for service per TSC staff member	3,886	4,933	4,091 / 4,505	6,333	6,650
Service Quality:					
Customer satisfaction with telecommunication services	84.0%	88.0%	95.0% / 95.0%	95.0%	95.0%
Percent of customers reporting satisfaction with resolution of LAN/PC workstation calls (2)	91%	80%	75% / 77%	80%	80%
Percent satisfaction of County employees with support from Technical Support Center	84%	88%	90% / 86%	88%	89%
Outcome:					
Business days to fulfill service requests from initial call to completion of request for non-critical requests	14	4	4 / 3	4	4
Business days to fulfill service requests from initial call to completion of request for critical calls	6	2	2 / 2	2	2
Business days to fulfill Telecommunications service requests for emergencies	3	3	1 / 2	1	1
Percent of calls closed within 72 hours	57%	68%	70% / 80%	85%	88%
Percent of first-contact problem resolution	60%	89%	91% / 77%	85%	88%

(1) The FY 2004 merger of the Human Services IT help desk with DIT is expected to drive the increase in customer requests for TSC services.

(2) A decrease in customer satisfaction with the resolution of LAN/PC workstation calls in FY 2003 was due to a scheduled Architecture Refresh program which resulted in increased support requirements.

Fund 505

Technology Infrastructure Services

Performance Measurement Results

This fund provides critical infrastructure services including integrated communication service to all County agencies and other government customers, response to service requested through the help desk, and maintaining the County data communication networks. The performance measures for this fund focus on delivering and securing a stable IT environment.

Overall, DIT met or substantially met the majority of the performance objectives. Many factors contributed to this performance, including more calls seeking assistance with complex technology and new agency-specific applications that the Technical Support Center has not been trained to help with; increased use of remote access for telework; older generation PCs on the network; and too many customized desk-top configurations in agencies. Also impacting the performance measures was a change in the methodology for how telecommunications service requests are made so that calls requiring multiple actions are reported as one request versus a separate request for each action taken. Since July 2003, the support provided by DIT and HSIT help desks have been combined, which will generate additional total calls to the help desk.

Fund 505

Technology Infrastructure Services

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 505, Technology Infrastructure Services

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$11,265,982	\$8,892,614	\$9,944,196	\$6,248,925
Revenue:				
Radio Services Charges	\$572,106	\$842,799	\$842,799	\$670,772
PC Replacement Charges	5,481,400	3,672,266	3,672,266	3,641,200
DIT Infrastructure Charges				
County Agencies and Funds	12,233,440	13,543,515	13,543,515	14,883,941
Fairfax County Public Schools	1,206,758	1,562,586	1,562,586	1,810,600
Outside Customers	219,725	178,594	178,594	8,771
Subtotal DIT Infrastructure Charges	<u>\$13,659,923</u>	<u>\$15,284,695</u>	<u>\$15,284,695</u>	<u>\$16,703,312</u>
Total Revenue	\$19,713,429	\$19,799,760	\$19,799,760	\$21,015,284
Transfer In:				
General Fund (001) ¹	\$0	\$0	\$0	\$944,600
Total Transfer In	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$944,600</u>
Total Available	\$30,979,411	\$28,692,374	\$29,743,956	\$28,208,809
Expenditures:				
Personnel Services	\$4,489,722	\$4,838,844	\$4,838,844	\$4,827,134
Operating Expenses	10,056,511	11,016,201	11,230,595	13,032,831
Capital Equipment	436,944	675,098	422,621	250,000
Computer Equipment Replacement Expenditures	5,225,735	5,715,550	6,115,550	6,829,870
Capacity Upgrade to Mainframe Computer	826,303	404,000	887,421	610,000
Total Expenditures	<u>\$21,035,215</u>	<u>\$22,649,693</u>	<u>\$23,495,031</u>	<u>\$25,549,835</u>
Total Disbursements	\$21,035,215	\$22,649,693	\$23,495,031	\$25,549,835
Ending Balance ^{2,3}	\$9,944,196	\$6,042,681	\$6,248,925	\$2,658,974
Infrastructure Replacement Reserve (CERF) ⁴	\$1,730,900	\$196,763	\$478,913	\$77,632
PC Replacement Reserve ⁵	8,213,296	5,845,918	5,770,012	2,581,342
Unreserved Balance	\$0	\$0	\$0	\$0

Fund 505

Technology Infrastructure Services

¹ A General Fund Transfer will support the system wide charges of the new Public Safety and Public Service radio program for General Fund and General Fund Supported agencies.

² In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$265,113 has been reflected as an increase to FY 2003 expenditures to reflect accruals in the correct fiscal period. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

³ The fluctuation in ending balance is primarily due to the operation of the PC Replacement and Computer Equipment Reserve Programs. The programs collect funding each year, hold it in reserve until needed, and then expend the funds for replacement equipment. The time period for this action varies based on the needs of the programs.

⁴ A surcharge of five percent is applied to Infrastructure Charges to build long-term reserves for scheduled replacement of mainframe computer and network assets. The funds are held in this computer equipment replacement fund (CERF).

⁵ The balance in the PC Replacement Reserve fluctuates annually based on scheduled PC replacements which are on a four-year replacement cycle.

Fund 506

Health Benefits Trust Fund

Focus

Fairfax County Government offers its employees and retirees health insurance options providing choices and competitive premium rates. The County health insurance alternatives include a self-insured point-of-service (POS) plan, a self-insured preferred provider plan (PPO) and two fully insured Health Maintenance Organizations (HMOs) for both active employees and retirees. The County's current health insurance program is a result of revisions enacted in FY 1999 and FY 2001.

Fund 506, Health Benefits Trust Fund, is the administrative unit for the self-insured alternatives. For the self-insured plans, the County pays only for claims and third party administrative fees. The cost to fund claims expenses is covered by premiums from active employees, the employer, retirees and retention of interest earnings.

The self-insured plans (POS and PPO) provide in-network and out-of-network options. The POS plan combines the best features of a health maintenance organization (HMO) and a traditional indemnity plan. The second option provides the choice of a preferred provider plan (PPO) combining an in-network benefit and an out-of-network benefit for those employees and retirees who live outside of the managed care network area.

After slow medical cost growth in the early to mid 90's, spending for health care has been steadily increasing in recent years. Nationwide, cost growth is projected to increase an average of 12 to 15 percent per year. The County health care experience has closely mirrored the national trend. The primary factors in the escalating cost growth are increased utilization and the rising costs of prescription drugs. It should be noted that even with adjustments to the plan, medical and prescription claims costs have more than doubled since FY 1999. As a result of the rapid increase in claims costs, and a lowered revenue base due to premium holidays and no premium increases for multiple years in the mid-90's, the fund has had to increase premiums by over 20 percent per year and in some instances the fund has had to rely upon fund balance to cover the rising cost of claims and administrative expenses.

As a result of the projected increase in medical and prescription claims, the County's self-insured plan will raise premiums by 25 percent effective January 1, 2005 for the final six months of FY 2005. It should be noted that the 12.5 percent cost growth assumption for expenditures is for the full fiscal year, while the premium increase is on a calendar year basis and will only provide an increase for the last six months of the year. The 25 percent increase beginning January 1, 2005 results in an average premium increase for the year of 12.5 percent. This will allow the fund to remain solvent, to maintain a revenue stream that will cover the increasing cost of health claims and to maintain an ending balance to offset unanticipated increases in claims costs. The targeted ending balance for the fund is based on a balance as a percent of claims paid of at least 10 percent to ensure that the fund balance is adequate to support any unanticipated high cost claims. It should be noted that an ending balance of 10 to 15 percent of claims paid is the targeted industry standard.

The projected 25 percent increase in premiums results in an average monthly increase of \$14.38 for active employees enrolled as an individual in the POS plan and \$16.75 for active employees enrolled as an individual in the PPO plan. In addition, the average monthly increase for active employees enrolled under the family POS plan is \$69.75 and for active employees enrolled in the PPO family plan the increase is \$80.25. It should be noted that the County continues to contribute 85 percent of the total premium for employees enrolled as an individual and 75 percent of the total premium for employees enrolled under either the two-party or family plan. Retirees over the age of 55 currently receive a subsidy from the County toward the cost of health insurance. The current monthly subsidy, approved in FY 2004, commences at age 55 and varies by length of service and Medicare eligibility. Note: There is not a reduction in subsidy payments for employees who retired prior to July 1, 2003 but do not meet the revised requirements for years of service. Details on the retiree health subsidy can be found in the narrative for Fund 500, Retiree Health Benefits, in Volume 2 Internal Service Funds.

Fund 506 Health Benefits Trust Fund

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Health Insurance Cost Growth** **\$6,855,242**
An increase of \$6,855,242 primarily due to a 12.5 percent cost growth assumption and anticipated employee participation in the plan. It should be noted that the 12.5 percent cost growth assumption is for the full fiscal year, while the premium increase is on a calendar year basis and will only provide an increase for the last six months of the year. The 25 percent increase beginning January 1, 2005 results in an average premium increase for the year of 12.5 percent.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$0**
There were no expenditure revisions to this fund since the approval of the FY 2004 Adopted Budget Plan. However, as part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase in the General Fund Employer Contribution to this fund of \$358,120 to maintain the balance at the industry standard relating to the balance as a percent of claims.

Fund 506 Health Benefits Trust Fund

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 506, Health Benefits Trust Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,672,740	\$6,966,899	\$7,850,525	\$7,959,873
Revenue:				
Employer Share of Premiums-County Payroll	\$37,539,705	\$35,836,005	\$36,194,125	\$39,063,846
Employee Share of Premiums-County Payroll	8,695,576	9,936,850	9,936,850	11,731,208
Employer Subsidy from HMOs	(8)	0	0	0
Employee Subsidy from HMOs	(1)	0	0	0
Other Funds Premiums	9,559,771	10,668,365	10,668,365	12,482,549
Interest Income	106,042	350,000	350,000	350,000
Administrative Service Charge	28,230	11,000	11,000	11,000
Total Revenue	\$55,929,315	\$56,802,220	\$57,160,340	\$63,638,603
Total Available	\$57,602,055	\$63,769,119	\$65,010,865	\$71,598,476
Expenditures:				
Benefits Paid	\$46,087,628	\$53,071,797	\$53,071,797	\$59,360,455
Administrative Expenses	2,829,020	2,913,102	2,913,102	3,428,142
Cost Containment	39,566	65,985	65,985	0
Incurred but not Reported Claims (IBNR)	795,316	1,000,108	1,000,108	1,117,637
Total Expenditures	\$49,751,530	\$57,050,992	\$57,050,992	\$63,906,234
Total Disbursements	\$49,751,530	\$57,050,992	\$57,050,992	\$63,906,234
Ending Balance:				
Fund Equity	\$14,946,110	\$15,059,285	\$16,055,566	\$16,893,113
IBNR	7,095,585	8,341,158	8,095,693	9,200,871
Ending Balance	\$7,850,525	\$6,718,127	\$7,959,873	\$7,692,242
Percent of Claims	17.0%	12.7%	15.0%	13.0%

¹ The FY 2003 Actual Ending Balance increases \$6.2 million over the FY 2003 Actual Beginning Balance based on contributions from the General Fund at the *FY 2002 Carryover Review* and the *FY 2003 Third Quarter Review* to maintain the ending balance as a percent of claims at the targeted industry standard. Note: The Ending Balance as a percent of claims prior to the infusion was 4.1%.

Fund 590

Public School Insurance Fund

Focus

Fund 590, Public School Insurance Fund provides administration for workers' compensation insurance, self-insurance funds for automobile and general liability, and the purchase of commercial insurance for other liabilities. FY 2005 expenditures are estimated at \$11.1 million.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the [FY 2005 Advertised Budget Plan](#).

Fund 590

Public School Insurance Fund

FUND STATEMENT

Fund Type G50, Internal Service Funds	Fund 590, Public School Insurance Fund			
	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed ³
Beginning Balance	\$19,132,775	\$14,382,285	\$16,956,380	\$16,703,851
Revenue:				
Workers' Compensation:				
School Operating Fund	\$2,975,116	\$2,975,116	\$2,975,116	\$3,475,116
School Food Services	218,124	218,124	218,124	218,124
Other Insurance	2,680,000	4,700,000	5,045,752	6,700,000
Total Revenue	\$5,873,240	\$7,893,240	\$8,238,992	\$10,393,240
Total Available	\$25,006,015	\$22,275,525	\$25,195,372	\$27,097,091
Expenditures:				
Administration	\$429,811	\$433,899	\$433,899	\$644,274
Workers' Compensation	3,040,819	2,709,500	2,853,500	3,302,000
Other Insurance	4,126,050	5,121,810	5,320,423	6,143,935
Claims Management	452,955	825,000	583,699	600,000
Subtotal Expenditures	\$8,049,635	\$9,090,209	\$9,191,521	\$10,690,209
Expenses for Net Change in Accrued Liability ⁴	(\$24,733)	\$403,031	\$403,031	\$403,031
Total Expenditures	\$8,024,902	\$9,493,240	\$9,594,552	\$11,093,240
Total Disbursements	\$8,024,902	\$9,493,240	\$9,594,552	\$11,093,240
Ending Balance	\$16,956,380	\$13,185,316	\$16,003,851	\$16,406,882
Restricted Reserves:				
Workers' Comp Accrued Liability	(\$10,964,195)	(\$11,367,226)	(\$11,367,226)	(\$11,770,257)
Other Insurance Accrued Liability	(\$4,636,625)	(\$1,818,090)	(\$4,636,625)	(\$4,636,625)
Reserve for Catastrophic Occurrences	(\$1,355,560)	\$0	\$0	\$0
Unreserved Balance	\$0	\$0	\$0	\$0

¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustment in the amount of \$8,972 has been made as a decrease to expenditures to reflect asset cost, depreciation and bi-weekly salary accruals. The audit adjustments have been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² The *FY 2004 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their *FY 2004 Midyear Review*. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2004 Third Quarter Review* and approved by the Board of Supervisors on April 19, 2004.

³ Reflects an additional \$0.7 million in projected FY 2004 ending balance to be carried over to balance the FY 2005 budget.

⁴ Workers' Comp Accrued Liability is not included in the Ending Balance to accurately reflect operating results for the fiscal year. However, there is a net decrease of \$24,733 in the accrued liability for incurred but not reported claims. This results in a decrease to the total accrued liability reserve of \$15,600,820 in FY 2003.

Fund 591

Public School Health and Flexible Benefits

Focus

Fund 591, Health and Flexible Benefits Fund is a self-insurance fund that provides the administration for health care and a dental benefit plan for employees and retirees. In addition, the fund provides for the payment of eligible health care and dependent care expenses for employees participating in the flexible spending account program. FY 2005 expenditures are estimated at \$201.8 million.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the FY 2005 Advertised Budget Plan.

Fund 591

Public School Health and Flexible Benefits

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 591, Public School Health
and Flexible Benefits

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed ³
Beginning Balance	\$8,958,466	\$11,085,119	\$14,689,825	\$18,240,129
Revenue:				
Employer/Employee Premiums	\$114,398,721	\$135,749,776	\$138,192,144	\$156,490,370
Retiree/Other Health Premiums	18,319,870	17,620,169	17,620,169	21,400,316
Interest Income	329,691	560,000	560,000	560,000
Flexible Account Withholdings	4,342,417	4,446,550	4,446,550	4,787,515
Total Revenue	\$137,390,699	\$158,376,495	\$160,818,863	\$183,238,201
Transfers In:				
School Operating Fund (090)	\$293,242	\$340,161	\$340,161	\$366,245
Total Transfers In	\$293,242	\$340,161	\$340,161	\$366,245
Total Available	\$146,642,407	\$169,801,775	\$175,848,849	\$201,844,575
Expenditures:				
Health Benefits Paid	\$86,119,102	\$105,289,256	\$104,687,237	\$122,663,420
Premiums Paid	31,838,350	38,305,403	38,305,403	45,009,985
Health Administration Expenses	6,716,581	7,710,081	7,710,081	8,446,544
Flexible Accounts Reimbursements	4,373,324	4,259,968	4,259,968	4,723,669
FSA Administrative Expenses	105,225	121,506	121,506	116,011
IBNR	13,200,000	16,347,578	16,347,578	18,735,252
IBNR Prior Year Credit	(10,400,000)	(13,823,053)	(13,823,053)	(15,904,104)
Premium Stabilization ³	0	11,591,036	18,240,129	18,053,798
Total Expenditures	\$131,952,582	\$169,801,775	\$175,848,849	\$201,844,575
Total Disbursements	\$131,952,582	\$169,801,775	\$175,848,849	\$201,844,575
Ending Balance ³	\$14,689,825	\$0	\$0	\$0

¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$18,382 has been reflected as a decrease to FY 2003 revenues and an audit adjustment of \$1 has been reflected as a decrease to FY 2003 expenditures to properly record revenue accruals and reclassify grant expenditures to the correct program year. The audit adjustments have been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² The *FY 2004 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their *FY 2004 Midyear Review*. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2004 Third Quarter Review* and approved by the Board of Supervisors on April 19, 2004.

³ The Premium Stabilization reserve is appropriated for budgeting purposes to offset any fluctuations in health insurance costs during the fiscal year. However, it should be noted that the reserve is assumed to be carried forward as beginning balance for FY 2005. A future adjustment will be made by the School Board to bring the FY 2005 Beginning Balance in line with the FY 2004 Premium Stabilization Reserve.

Fund 592

Public School Central Procurement

Focus

Fund 592, Public School Central Procurement Fund facilitates accounting of orders for textbooks, supplies, library materials, printing and equipment for the Fairfax County Public Schools (FCPS). Central purchases processed through this fund will be charged to individual school accounts; therefore, this Internal Service clearing account does not increase the total FCPS budget. FY 2005 expenditures are estimated at \$14,000,000.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the FY 2005 Advertised Budget Plan.

Fund 592 Public School Central Procurement

FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 592, Public Schools Central
Procurement

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Superintendent's Proposed
Beginning Balance	\$1,176,028	\$1,176,028	\$833,441	\$833,441
Revenue:				
Sales to Schools/Departments	\$10,351,051	\$14,000,000	\$14,000,000	\$14,000,000
Total Revenue	\$10,351,051	\$14,000,000	\$14,000,000	\$14,000,000
Total Available	\$11,527,079	\$15,176,028	\$14,833,441	\$14,833,441
Expenditures:				
Purchase for Resale	\$10,693,638	\$14,000,000	\$14,000,000	\$14,000,000
Total Expenditures	\$10,693,638	\$14,000,000	\$14,000,000	\$14,000,000
Total Disbursements	\$10,693,638	\$14,000,000	\$14,000,000	\$14,000,000
Ending Balance	\$833,441	\$1,176,028	\$833,441	\$833,441

¹ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$219,763 have been reflected as an increase to FY 2003 expenditures to properly record accounts payable accruals to the correct program year. The audit adjustments have been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.



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Trust Funds

Overview

Trust Funds account for assets held by the County in a trustee capacity and include four retirement trust funds and a holding fund for revenue collected for the Route 28 Taxing District.

Retirement Trust Funds

- ◆ Each of the four retirement funds derives income from employer contributions, employee contributions, and returns on investments. Payments are made from these funds to eligible retirees based on established benefit formulas. Three retirement trust funds comprise the Fairfax County Employee Retirement System and are administered by the Fairfax County Retirement Administration Agency. The fourth retirement fund is for educational employees and is administered by Fairfax County Public Schools.
 - **Fund 600 - Uniformed Retirement System**
 - **Fund 601 - Fairfax County Employee** (formerly Supplemental Retirement System)
 - **Fund 602 - Police Officers Retirement System**
 - **Fund 691 - Educational Employees Supplemental Retirement**

Route 28 Taxing District

- ◆ Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District in 1987. The District was formed to provide improvements to State Route 28 to accelerate planned highway improvements. The owners of industrial and commercial property within the District are subject to a maximum additional tax assessment of 20 cents per \$100 of assessed value.
 - **Fund 700 - Route 28 Taxing District**

Employee Retirement Systems Overview

Fairfax County Employee Retirement Systems include the Uniformed Retirement System (Fund 600), the Fairfax County Employees' Retirement System (Fund 601), and the Police Officers Retirement System (Fund 602). Each of these systems is funded from employees' contributions based on a fixed percentage of pay, County contributions based on a variable percentage of employee pay as determined by actuarial analysis, and return on investments. In order to assure the continued soundness of each fund, an actuarial valuation is conducted annually and, if appropriate, an adjustment is made to the employer's contribution rate.

For the Uniformed Retirement Trust Fund and the Police Officers Retirement Trust Fund, the full amount of the employer's contribution comes from Agency 89, Employee Benefits, in the County's General Fund. For the Fairfax County Employees' Retirement Trust Fund, the employer's contribution comes from two sources: Agency 89, Employee Benefits, for County employees; and Fairfax County Public Schools (FCPS) for school employees.

Based on the annual actuarial valuation, the employer's contribution rate for FY 2005 for each of the three funds are as follows:

Fund	FY 2004 Employer Contribution Rates (%)	FY 2005 Rates (%)	Percentage Change (%)	Net General Fund Impact
Uniformed Retirement	21.90	24.30	2.40	\$2,844,771
Fairfax County Employees' Retirement	6.13	8.08	1.95	\$5,115,172
Police Officers Retirement	17.62	17.96	0.34	<u>\$286,436</u>
Total				\$8,246,379

Following the currently effective actuarial funding policy, contribution rates are adjusted only to fund approved benefit enhancements and to recognize funding adjustments required when the funding ratio falls below 90 percent or rises above 120 percent. The increase in the rate for the Employees' System is based on the funding ratio falling below 90 percent which requires an increase of 1.95 percent in the employer contribution to amortize the unfunded liability amount below the 90 percent threshold. The increase in the Police Officers rate is due to the adoption of the Deferred Retirement Option Program (DROP). The increase in the Uniformed rate results from both the DROP program and an average special increase of 12 percent for pre-March 2002 retirees. It should be noted that, both the Police Officers and Uniformed Systems retain funding ratios within the 90 to 120 percent corridor.

Employee Retirement Systems Overview

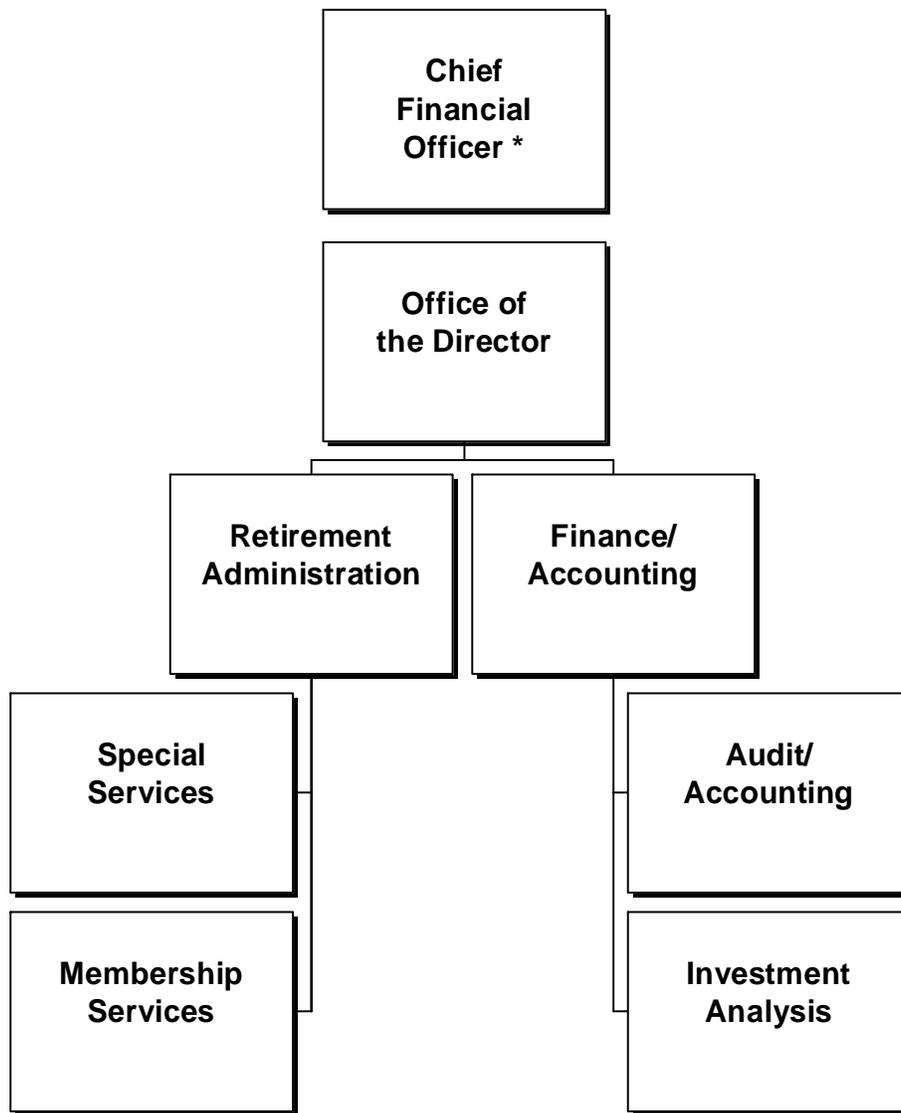
The following table displays relevant information about each retirement system:

EMPLOYEES COVERED					
Uniformed Retirement		Fairfax County Employees' Retirement		Police Officers Retirement	
Fire and Rescue Personnel; Uniformed Office of Sheriff employees; Game and Animal Wardens; Helicopter Pilots.		County employees not covered under Uniformed or Police Officers System; certain FCPS employees including food service, custodial, bus drivers, part-time and substitute teachers, maintenance staff.		Fairfax County Police Officers.	
CONDITIONS OF COVERAGE					
Uniformed Retirement		Fairfax County Employees' Retirement		Police Officers Retirement	
At age 55 with 6 years of service or after 25 years of service.		At age 65 with 5 years of service or earlier when age and years of service combined equal 80 or, for reduced "early retirement" benefits, 75. Not before age 50.		At age 55 or after 20 years of police service if hired before 7/1/81; or 25 years of service if hired on or after 7/1/81.	
EMPLOYEE CONTRIBUTION					
	Uniformed Retirement		Fairfax County Employees' Retirement		Police Officers Retirement
	Plan A	Plan B	Plan A	Plan B	
Up to Wage Base	4.00%	7.08%	4.00%	5.33%	12.00% of Pay
Above Wage Base	5.33%	8.83%	5.33%	5.33%	
Plan C	4.00%				
Plan D	7.08%				
EMPLOYER CONTRIBUTION					
Rate Structure / FY 2005					
Uniformed Retirement		Fairfax County Employees' Retirement		Police Officers Retirement	
24.30% \$24,856,554		County 8.08% / \$32,531,288 Schools 8.08% / \$11,846,100		17.96% \$14,490,407	

Employee Retirement Systems Overview

INVESTMENT MANAGERS AS OF JUNE 30, 2003		
Uniformed Retirement	Fairfax County Employees' Retirement	Police Officers Retirement
<ul style="list-style-type: none"> ▪ Barclays Global Investors ▪ Cohen & Steers Capital Management ▪ Harbourvest Partners ▪ J.L Kaplan Associates, L.L.C. ▪ JP Morgan Investment Management ▪ Pantheon Ventures ▪ Pacific Investment Management Co. ▪ Lazard Asset Management ▪ Marathon-London ▪ Peregrine Capital Management ▪ Mellon Bond Associates ▪ Payden & Rygel Investment Counsel ▪ State Street Global Advisors ▪ Schroder Capital Management International, Inc. ▪ Standish Mellon ▪ Trust Company of the West ▪ UBS Global Asset Management ▪ Wasatch Advisors 	<ul style="list-style-type: none"> ▪ Barclays Global Investors ▪ Brandywine Asset Management ▪ Bridgewater Associates ▪ The Clifton Group ▪ Cohen & Steers Capital Management, Inc. ▪ DSI International ▪ JP Morgan Investment Management, Inc. ▪ Lazard Asset Management ▪ MacKay Shields ▪ Mellon Bond Associates ▪ M.W. Post Advisory Group, L.L.C. ▪ Payden and Rygel Investment Counsel ▪ Peregrine Capital Management ▪ Shenkman Capital Management ▪ Standish Mellon ▪ Trust Company of the West ▪ Robert E. Torray & Co., Inc. ▪ Thompson Hortstman and Bryant ▪ Wanger Asset Management, L.P. 	<ul style="list-style-type: none"> ▪ Capital Guardian Trust Co. ▪ Cohen & Steers Capital Management, Inc. ▪ Credit Suisse Asset Management ▪ Dodge & Cox, Inc. ▪ Robert E. Torray & Co., Inc. ▪ Janus Capital ▪ Oak Associates ▪ Pacific Investment Management Co. ▪ Peregrine Capital Management ▪ Standish Mellon ▪ Systematic Financial ▪ Trust Company of the West ▪ Veredus Asset Management

Retirement Administration Agency



* The Chief Financial Officer has a liaison role for strategic direction and oversight of this agency; however, for budget purposes, that position and associated funding are reflected within the Department of Management and Budget.

Retirement Administration Agency

Mission

As an agent of the Boards of Trustees of the Employees', Police Officers, and Uniformed Retirement Systems, the mission of the Retirement Administration Agency is to administer the Systems according to the terms established by the County of Fairfax and to do so in a manner that:

- ◆ Safeguards and invests the assets of the Systems;
- ◆ Maximizes cost effectiveness of the retirement programs by optimizing long-term investment returns within an acceptable level of variation in required funding and by maintaining efficient administrative operations;
- ◆ Maximizes the value of retirement plans in retaining county personnel through communications, education and counseling programs and by providing quality service;
- ◆ Fulfills the obligations of the Systems to retirees by providing timely and accurate payments and by providing quality service, and;
- ◆ Provides technical support and advice to County Management and the Board of Supervisors regarding retirement benefits.

Focus

The Retirement Administration Agency contributes to the County's Corporate Stewardship through sound management of County resources and assets. To accomplish its specific mission, the Retirement Agency will focus on:

- ◆ Support for the Boards of Trustees
- ◆ Services to active employees and retirees
- ◆ Accurate accounting and control of plan assets
- ◆ Accuracy of data
- ◆ Cost efficiency of processes
- ◆ Investment return and risk control

Under the direction of the Boards of Trustees for the Police Officers Retirement, Fairfax County Employees' Retirement, and Uniformed Retirement Systems, the Retirement Administration Agency processes benefit payments to eligible Fairfax County retirees and beneficiaries. The agency also processes payments for the retiree health benefit subsidy from the Retiree Health Benefits Fund and provides counseling and comprehensive information pertaining to benefits to active and retired County employees.

THINKING STRATEGICALLY

Strategic issues to be addressed by the Agency include:

- Re-evaluating investment strategies in response to volatile capital markets and an uncertain economic environment;
- Monitoring the success of the corridor policy to make certain that plans are adequately funded for the long term; and
- Reviewing processes to identify opportunities to streamline operations and improve efficiency of services.

Retirement Administration Agency

The agency receives revenues from various sources, including employee and employer contributions to the various retirement systems, employee payback, and return on investments, to finance the three Employee Retirement Systems. Employee contributions are based on a fixed percentage of pay and employer contributions are based on a variable percentage of employee pay as determined by actuarial analysis. Employer contributions for the Uniformed and Police Officer Retirement Systems come solely from Agency 89, Employee Benefits, in the County's General Fund. For the Employees' Retirement System, employer contributions come from Agency 89, Employee Benefits, for County employees and Fairfax County Public Schools (FCPS) for school employees. Adjustments are made to the employer's contribution rate only to fund approved benefit enhancements and to recognize funding adjustments required when the funding ratio falls out of the 90-120 percent funding corridor. In FY 2005, employer contributions for the Uniformed and Police Officer Retirement Systems are increased to reflect the implementation of the DROP Program. In addition the Uniformed System employer contribution rate also increases based on the implementation of a 12 percent benefit enhancement. Employer contributions for the Employees' Retirement System are increased in response to the funding ratio for the fund falling below 90 percent. Some revenues are also generated through employee payback, a process by which employees who have left the County can make a "payback" contribution and return to their previous standing in the retirement system upon their return to County employment. Additionally, significant revenues are achieved through returns on fund investments. Revenue projections are based on an assumed actuarial rate of return of 7.5 percent. An actuarial valuation is conducted annually for each of the three funds to assure the continued soundness of the retirement systems.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center												
Developed and obtained adoption of a revised funding methodology that further stabilized the required employer contributions to the retirement systems.	<input checked="" type="checkbox"/>		Agencywide												
Achieved strong investment returns in FY 2003 compared to the other public retirement systems. Percentile ranking of returns for FY 2003 and the three years ending FY 2003 by system were as follows:	<input checked="" type="checkbox"/>		Agencywide												
<table border="0" style="width: 100%;"> <tr> <td></td> <td style="text-align: center;">One Year</td> <td style="text-align: center;">Three Years</td> </tr> <tr> <td>Employees' System</td> <td style="text-align: center;">15th</td> <td style="text-align: center;">12th</td> </tr> <tr> <td>Police Officers System</td> <td style="text-align: center;">23rd</td> <td style="text-align: center;">34th</td> </tr> <tr> <td>Uniformed System</td> <td style="text-align: center;">15th</td> <td style="text-align: center;">25th</td> </tr> </table>		One Year	Three Years	Employees' System	15 th	12 th	Police Officers System	23 rd	34 th	Uniformed System	15 th	25 th			
	One Year	Three Years													
Employees' System	15 th	12 th													
Police Officers System	23 rd	34 th													
Uniformed System	15 th	25 th													
Absorbed an increase in the number of retirees of 32% over the last five years with no increase in agency staffing.	<input checked="" type="checkbox"/>		Agencywide												
Conduct asset/liability analyses and continue to support the Boards of Trustees in the implementation of investment strategies designed to improve risk adjusted returns and to minimize the long-term funding required to provide competitive retirement benefits.		<input checked="" type="checkbox"/>	Agencywide												
Upgrade and/or replace databases and processing systems required to maintain records, calculate benefits and issue benefit payments.		<input checked="" type="checkbox"/>	Agencywide												

Retirement Administration Agency

Budget and Staff Resources



Agency Summary ¹				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	21/ 21	22/ 22	22/ 22	22/ 22
Expenditures:				
Personnel Services	\$3,429,777	\$4,583,337	\$4,583,337	\$4,970,438
Operating Expenses	149,308,388	168,643,483	168,650,913	192,371,641
Capital Equipment	0	0	0	0
Total Expenditures	\$152,738,165	\$173,226,820	\$173,234,250	\$197,342,079

¹ The table above includes all of the three County retirement funds (Funds 600, 601, and 602) as well as the Retiree Health Benefits Fund (Fund 500) which are administered by this Agency and to which all costs of agency administration are apportioned. Further details on Fund 500, including the fund statement, may be found under the Internal Service Fund section in this volume.

Position Summary		
<p><u>OFFICE OF THE DIRECTOR</u></p> <p>1 Executive Director 1 Administrative Assistant II</p> <p><u>RETIREMENT ADMINISTRATION</u></p> <p>1 Retirement Administrator 1 Administrative Assistant I</p>	<p><u>Special Services</u></p> <p>1 Programmer Analyst III 1 Programmer Analyst II 1 Information Officer II</p> <p><u>Membership Services</u></p> <p>1 Accountant II 1 Management Analyst II 3 Retirement Counselors 1 Administrative Assistant III 4 Administrative Assistants II</p>	<p><u>FINANCE/ACCOUNTING</u></p> <p>1 Investment Manager</p> <p><u>Audit/Accounting</u></p> <p>1 Accountant II¹ 1 Administrative Assistant IV</p> <p><u>Investment Analysis</u></p> <p>1 Senior Investment Manager 1 Investment Analyst</p>
<p><u>TOTAL POSITIONS</u> 22 Positions / 22.0 Staff Years</p>		
<p>¹1/1.0 SYE Accountant II is financed by Fund 500, Retiree Health Benefits. All remaining 21/21.0 SYE positions are financed jointly by the three retirement trust funds (Fund 600, Fund 601, and Fund 602).</p>		

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$72,107**
 An increase of \$72,107 in Personnel Services associated with salary adjustments necessary to support the County's compensation program. Note: This includes an increase of \$3,316 associated with the 1/1.0 SYE position supported by Fund 500, Retiree Health Benefits.
- ◆ **Retiree Health Subsidy Payments** **\$315,000**
 An increase of \$315,000 in Personnel Services associated with retiree health benefit payments. For further information please refer to the Fund 500, Retiree Health Benefits narrative in the Internal Service Fund section of Volume 2.
- ◆ **Benefit Payments** **\$19,399,640**
 A net increase of \$19,399,640 in Operating Expenses reflects increased payments of \$18,155,116 to retirees due to a higher number of retirees and higher individual payment levels, an increase in the allowance for refunds of \$766,000 based on projected turnover of active members, and an increase in payments to beneficiaries of \$478,524.

Retirement Administration Agency

- ◆ **Investment Management Fees**

A net increase of \$2,726,699 in Operating Expenses reflects an increase in investment management fees due to the projected growth in assets and the investment strategies adopted by the Boards of Trustees.

\$2,726,699
- ◆ **Technology**

A net increase of \$1,500,000 in Operating Expenses due to the need to purchase a new benefit administration system.

\$1,500,000
- ◆ **Consulting Fees**

A net increase of \$54,863 in Operating Expenses due to increased investment consulting expenses primarily due to the retention of a new consultant for the Uniformed System.

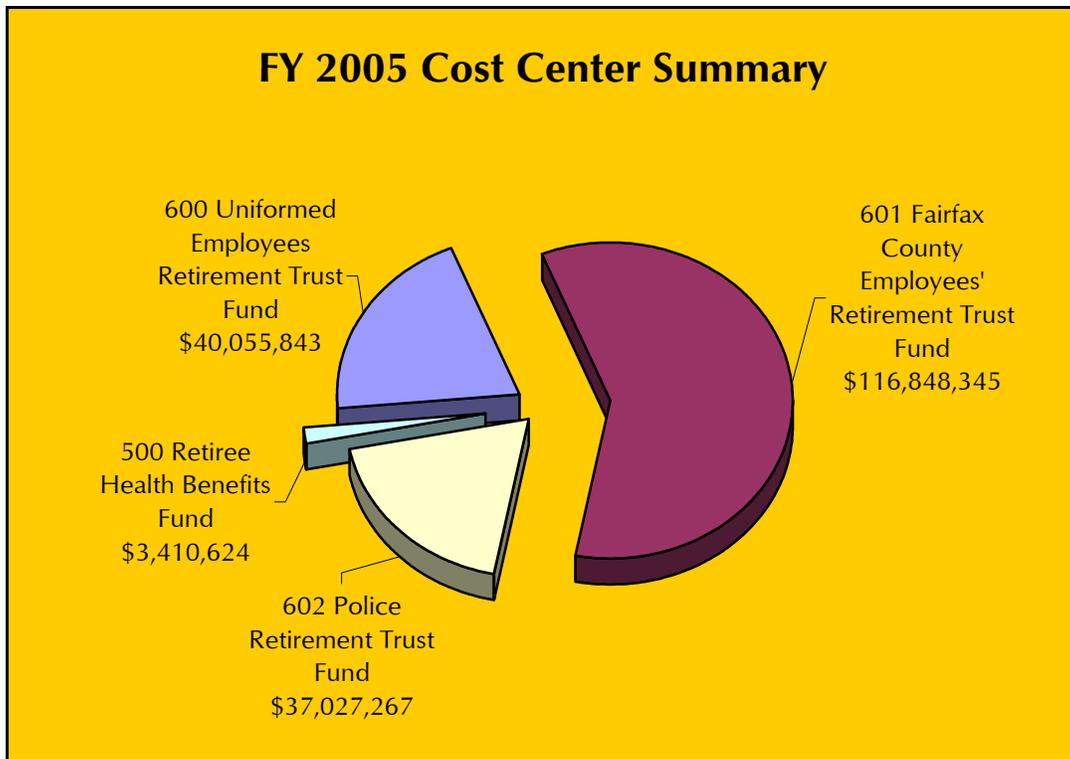
\$54,863
- ◆ **Medical Examination Fees**

A net increase of \$54,500 in Operating Expenses due to increased medical examination fees as a result of no longer receiving services from the Health Department for reviewing disability retirement applications and re-evaluations free of charge.

\$54,500
- ◆ **Other Operating Expenses**

A net decrease of \$14,980 in Operating Expenses from the total of all other sources not listed above.

(\$14,980)



Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments**

As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered carryover funding of \$7,430 in Operating Expenses to cover the cost of general office expenses.

\$7,430

Retirement Administration Agency

Key Performance Measures

Objectives

- ◆ To maintain at 100 percent the number of retiree benefit payments processed on time.
- ◆ To achieve at least a 7.5 percent return on investment over rolling three year periods.
- ◆ To achieve realized return on investment commensurate with the S&P 500 Index and the Lehman Brothers Aggregate Bond Index.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Members: Fairfax County Employees (1)	17,127	17,532	17,669 / 18,608	17,827	19,115
Members: Uniformed	2,177	2,286	2,299 / 2,403	2,381	2,511
Members: Police Officers	1,752	1,815	1,847 / 1,922	1,921	1,995
Return on investment: Fairfax County Employees	(\$4,202,736)	(\$69,320,270)	\$142,908,903 / \$97,159,091	\$135,000,817	\$138,367,690
Return on investment: Uniformed	(\$17,073,855)	(\$30,009,656)	\$51,711,932 / \$36,447,345	\$49,513,911	\$52,391,049
Return on investment: Police Officers	(\$16,641,031)	(\$28,285,518)	\$48,625,737 / \$25,914,598	\$45,720,736	\$46,461,410
Efficiency:					
Cost per member: Fairfax County Employees	\$43	\$43	\$46 / \$41	\$45	\$47
Cost per member: Uniformed	\$107	\$99	\$114 / \$101	\$109	\$119
Cost per member: Police Officers	\$136	\$114	\$138 / \$121	\$131	\$132
Investment costs as a percent of assets: Fairfax County Employees (2)	0.28%	0.34%	0.48% / 0.44%	0.44%	0.50%
Investment costs as a percent of assets: Uniformed	0.27%	0.26%	0.44% / 0.44%	0.50%	0.58%
Investment costs as a percent of assets: Police Officers	0.45%	0.42%	0.47% / 0.45%	0.47%	0.54%
Service Quality:					
Percent of retiree checks issued within schedule time frame: Fairfax County Employees	100%	100%	100% / 100%	100%	100%
Percent of retiree checks issued within schedule time frame: Uniformed	100%	100%	100% / 100%	100%	100%
Percent of retiree checks issued within schedule time frame: Police Officers	100%	100%	100% / 100%	100%	100%
Return compared to assumed actuarial rate (7.5%): Fairfax County Employees	(0.19%)	(3.90%)	7.50% / 5.88%	7.50%	7.50%

Retirement Administration Agency

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Return compared to assumed actuarial rate (7.5%): Uniformed	(2.58%)	(4.63%)	7.50% / 5.92%	7.50%	7.50%
Return compared to assumed actuarial rate (7.5%): Police Officers	(2.72%)	(4.75%)	7.50% / 4.63%	7.50%	7.50%
Large cap domestic equity return compared to S&P 500 Index: S&P 500 Index	(14.83%)	(17.97%)	NA / 0.26%	NA	NA
Large cap domestic equity return compared to S&P 500 Index: Fairfax County Employees	(14.01%)	(17.65%)	NA / 3.86%	NA	NA
Large cap domestic equity return compared to S&P 500 Index: Uniformed	(13.28%)	(17.60%)	NA / 1.71%	NA	NA
Large cap domestic equity return compared to S&P 500 Index: Police Officers	(18.20%)	(19.17%)	NA / 5.40%	NA	NA
Fixed income return compared to the Lehman Aggregate Bond Index: Lehman Aggregate Bond Index	11.23%	8.63%	NA / 10.40%	NA	NA
Fixed income return compared to the Lehman Aggregate Bond Index: Fairfax County Employees	11.20%	8.87%	NA / 12.36%	NA	NA
Fixed income return compared to the Lehman Aggregate Bond Index: Uniformed	10.07%	3.91%	NA / 10.48%	NA	NA
Fixed income return compared to the Lehman Aggregate Bond Index: Police Officers	12.76%	6.13%	NA / 9.77%	NA	NA
Outcome:					
Percent of retiree payments processed on time: Fairfax County Employees	100%	100%	100% / 100%	100%	100%
Percent of retiree payments processed on time: Uniformed	100%	100%	100% / 100%	100%	100%
Percent of retiree payments processed on time: Police Officers	100%	100%	100% / 100%	100%	100%
Deviation from actuarial rate of return (total plan): Fairfax County Employees	(7.7%)	(11.4%)	0.0% / (1.6%)	0.0%	0.0%
Deviation from actuarial rate of return (total plan): Uniformed	(10.1%)	(12.1%)	0.0% / (1.6%)	0.0%	0.0%

Retirement Administration Agency

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Deviation from actuarial rate of return (total plan): Police Officers	(10.2%)	(12.3%)	0.0% / (2.9%)	0.0%	0.0%
Deviation from S&P 500 (large cap equities): Fairfax County Employees	0.8%	0.3%	0.0% / 3.6%	0.0%	0.0%
Deviation from S&P 500 (large cap equities): Uniformed	1.5%	0.4%	0.0% / 1.5%	0.0%	0.0%
Deviation from S&P 500 (large cap equities): Police Officers	(3.4%)	(1.2%)	0.0% / 5.1%	0.0%	0.0%
Deviation from Lehman Aggregate (fixed income): Fairfax County Employees	0.0%	0.2%	0.0% / 2.0%	0.0%	0.0%
Deviation from Lehman Aggregate (fixed income): Uniformed	(1.2%)	(4.7%)	0.0% / 0.1%	0.0%	0.0%
Deviation from Lehman Aggregate (fixed income): Police Officers	1.5%	(2.5%)	0.0% / (0.6%)	0.0%	0.0%

(1) This indicator was previously reported separately as number of retirees and number of active members. Beginning in FY 2001, these indicators were combined and are now shown as the total number of members.

(2) This indicator was previously reported as investment costs as a percentage of earnings. However, beginning in FY 2001, the indicator was revised and now reflects the costs as a percentage of assets.

Performance Measurement Results

For the third year in a row, investment returns for each of the three retirement systems in FY 2003 were below the long-term average rate of 7.5 percent assumed for actuarial purposes. Returns were 5.88 percent for the Employees' System, 4.63 percent for Police Officers and 5.92 percent for Uniformed. These results reflect a significant decline in the stock markets combined with strong returns in both the fixed income markets and real estate investment trusts. While all three systems' returns were below the long term objective, the plans continue to perform well relative to their peers. In the universe of public funds used to assess relative performance, returns for the Employees' System and Uniformed System were in the 15th percentile, outperforming 85 percent of other public funds. Returns for the Police Officers System were in the 23rd percentile. These strong relative results reflect the investment strategies adopted by the Boards of Trustees as well as value added by external investment managers.

Retirement Administration Agency

FUND STATEMENT

Fund Type G60, Pension Trust Funds

Fund 600, Uniformed Retirement

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$617,625,402	\$636,601,575	\$657,361,177	\$703,037,893
Revenue:				
Employer Contributions	\$23,027,237	\$22,648,804	\$22,648,804	\$24,856,554
Employee Contributions	7,392,147	7,690,281	7,690,281	7,932,220
Employee Payback ¹	135,186	57,000	57,000	64,000
Return on Investments ¹	2,399,472	49,513,911	49,513,911	52,456,259
Total Realized Revenue	\$32,954,042	\$79,909,996	\$79,909,996	\$85,309,033
Unrealized Gain (Loss) ²	\$34,662,292	\$0	\$0	\$0
Total Revenue	\$67,616,334	\$79,909,996	\$79,909,996	\$85,309,033
Total Available	\$685,241,736	\$716,511,571	\$737,271,173	\$788,346,926
Expenditures:				
Administrative Expenses	\$563,703	\$727,321	\$727,321	\$984,229
Investment Services ¹	3,144,674	3,145,959	3,145,959	3,868,614
Payments to Retirees Beneficiaries	23,534,433	29,592,463	29,592,463	34,315,654
Refunds	378,125	492,537	492,537	551,346
	259,624	275,000	275,000	336,000
Total Expenditures	\$27,880,559	\$34,233,280	\$34,233,280	\$40,055,843
Total Disbursements	\$27,880,559	\$34,233,280	\$34,233,280	\$40,055,843
Ending Balance	\$657,361,177	\$682,278,291	\$703,037,893	\$748,291,083
PC Replacement Reserve ³	6,064	6,874	6,874	7,684
Unreserved Balance	\$657,355,113	\$682,271,417	\$703,031,019	\$748,283,399

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment of \$614,418.64 has been reflected as an increase in FY 2003 revenue and expenditures. FY 2003 actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28, which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 *Third Quarter Package*. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investments. Additionally, \$9,158.78 has been reflected as an increase in revenue to correctly record bank deposits and \$222,596.78 has been reflected as an increase in expenditures to correctly record payments to the investment manager in the proper fiscal period.

² Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

³ Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

Retirement Administration Agency

FUND STATEMENT

Fund Type G60, Pension Trust Funds

Fund 601, Fairfax County Employees' Retirement

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,716,935,570	\$1,749,827,370	\$1,780,113,740	\$1,872,644,358
Revenue:				
County Employer Contributions	\$23,462,211	\$23,505,044	\$23,505,044	\$32,531,288
County Employee Contributions	18,221,152	18,771,339	18,771,339	19,597,812
School Employer Contributions	8,521,497	8,559,240	8,559,240	11,846,100
School Employee Contributions	6,748,747	7,299,965	7,299,965	7,621,371
Employee Payback	711,758	457,000	457,000	467,000
Return on Investments ¹	28,717,181	135,000,817	135,000,817	138,769,311
Total Realized Revenue	\$86,382,546	\$193,593,405	\$193,593,405	\$210,832,882
Unrealized Gain (Loss) ²	\$69,783,090	\$0	\$0	\$0
Total Revenue	\$156,165,636	\$193,593,405	\$193,593,405	\$210,832,882
Total Available	\$1,873,101,206	\$1,943,420,775	\$1,973,707,145	\$2,083,477,240
Expenditures:				
Administrative Expenses	\$1,580,561	\$1,823,107	\$1,830,537	\$3,033,946
Investment Services ¹	8,324,957	7,508,764	7,508,764	8,976,778
Payments to Retirees	77,696,244	86,249,114	86,249,114	97,933,633
Beneficiaries	1,960,687	2,060,372	2,060,372	2,399,988
Refunds	3,425,017	3,414,000	3,414,000	4,504,000
Total Expenditures	\$92,987,466	\$101,055,357	\$101,062,787	\$116,848,345
Total Disbursements	\$92,987,466	\$101,055,357	\$101,062,787	\$116,848,345
Ending Balance	\$1,780,113,740	\$1,842,365,418	\$1,872,644,358	\$1,966,628,895
PC Replacement Reserve ³	35,856	43,416	43,416	50,976
Unreserved Balance	\$1,780,077,884	\$1,842,322,002	\$1,872,600,942	\$1,966,577,919

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment of \$1,341,179.19 has been reflected as an increase in FY 2003 revenue and expenditures. FY 2003 actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28, which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investments. Additionally, \$37,932 has been reflected as an increase in expenditures to correctly record payments to the investment manager in the proper fiscal period.

² Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

³ Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

Retirement Administration Agency

FUND STATEMENT

Fund Type G60, Pension Trust Funds

Fund 602, Police Retirement

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$573,316,655	\$591,262,734	\$591,890,729	\$625,910,913
Revenue:				
Employer Contributions	\$12,923,806	\$13,842,073	\$13,842,073	\$14,490,407
Employee Contributions	8,941,530	9,265,250	9,265,250	9,681,786
Employee Payback	7,188	38,000	38,000	25,000
Return on Investments ¹	(8,708,665)	45,720,736	45,720,736	46,461,410
Total Realized Revenue	\$13,163,859	\$68,866,059	\$68,866,059	\$70,658,603
Unrealized Gain (Loss) ²	\$35,082,797	\$0	\$0	\$0
Total Revenue	\$48,246,656	\$68,866,059	\$68,866,059	\$70,658,603
Total Available	\$621,563,311	\$660,128,793	\$660,756,788	\$696,569,516
Expenditures:				
Administrative Expenses	\$85,633	\$686,333	\$686,333	\$889,190
Investment Services ¹	3,250,721	2,616,983	2,616,983	3,153,013
Payments to Retirees Beneficiaries	24,508,690	29,136,487	29,136,487	30,883,893
Refunds	1,301,964	1,495,072	1,495,072	1,575,171
Refunds	525,574	911,000	911,000	526,000
Total Expenditures	\$29,672,582	\$34,845,875	\$34,845,875	\$37,027,267
Total Disbursements	\$29,672,582	\$34,845,875	\$34,845,875	\$37,027,267
Ending Balance	\$591,890,729	\$625,282,918	\$625,910,913	\$659,542,249
PC Replacement Reserve ³	6,064	6,874	6,874	7,684
Unreserved Ending Balance	\$591,884,665	\$625,276,044	\$625,904,039	\$659,534,565

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment of \$459,533.89 has been reflected as an increase in FY 2003 revenue and expenditures. FY 2003 actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28, which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investments. Additionally, \$174,303 has been reflected as an increase in expenditures to correctly record payments to the investment manager in the proper fiscal period.

² Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

³ Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

Fund 691

Educational Employees' Supplementary Retirement

Focus

Fund 691, Educational Employees' Supplementary Retirement funds retirement benefits for contributing members. Funding is provided from employee and employer contributions and return on investment of the Fund's assets. FY 2005 expenditures are estimated at \$146.4 million.

It should be noted that the following fund statement reflects the FY 2005 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 12, 2004, will be discussed in the Overview Volume of the [FY 2005 Advertised Budget Plan](#).

Fund 691

Educational Employees' Supplementary Retirement

FUND STATEMENT

Fund Type G60, Trust and Agency Funds

Fund 691, Educational Employees'
Supplementary Retirement

	FY 2003 Actual ¹	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan ²	FY 2005 Superintendent's Proposed
Beginning Balance	\$1,369,372,874	\$1,407,516,560	\$1,349,792,227	\$1,385,185,190
Receipts:				
Contributions	\$53,487,922	\$67,020,815	\$67,020,815	\$70,657,214
Investment Income	39,286,159	110,000,000	110,000,000	109,000,000
Total Revenue	\$92,774,081	\$177,020,815	\$177,020,815	\$179,657,214
Total Available	\$1,462,146,955	\$1,584,537,375	\$1,526,813,042	\$1,564,842,404
Total Expenditures	\$112,354,728	\$141,614,896	\$141,627,852	\$146,405,488
Total Disbursements	\$112,354,728	\$141,614,896	\$141,627,852	\$146,405,488
Ending Balance	\$1,349,792,227	\$1,442,922,479	\$1,385,185,190	\$1,418,436,916

¹ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustments in the amount of \$14,064,571 have been reflected as a decrease to FY 2003 revenues and audit adjustments of \$161,629 have been reflected an increase to FY 2003 expenditures. The audit adjustments has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third quarter package.

² The *FY 2004 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on November 20, 2003, during their *FY 2004 Midyear Review*. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2004 Third Quarter Review* and approved by the Board of Supervisors on April 19, 2004.

Fund 700

Route 28 Tax District

Focus

Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District on December 21, 1987. Under Virginia law such a district may be formed only upon the joint petition of owners of at least 51 percent of the land area in each County which is within the boundaries of the proposed district and which has been zoned or is used for commercial or industrial purposes. The District was formed to provide improvements to State Route 28 which connects State Route 7 in eastern Loudoun County to U.S. Route 50 and Interstate 66 in western Fairfax County, running approximately parallel to the County's western border. State Route 28 provides access to Dulles International Airport, along with the Dulles Access Road, which connects the Capital Beltway to Dulles International Airport. This District was formed upon landowner petition to accelerate planned highway improvements proposed by the State which relied primarily on slower pay-as-you-go financing from the Northern Virginia region's share of the State primary road fund allocation. Under the terms of the agreement with the State, the District will fund 75 percent of defined Phase I and Phase II improvements and the State will fund 25 percent.

The District, administered by a Commission appointed by the Board of Supervisors of both Counties, may subject the owners of industrial and commercial property within the District to a maximum additional tax assessment of 20 cents per \$100 of assessed value. These funds, in addition to funds received through the State Primary Road Fund allocation formula, are to be used for the road improvements and debt service on bonds issued by the State. Improvements completed for Phase I of the Route 28 project included widening the existing road from two to six lanes and upgrading three major intersections. Legislation authorizing the issuance of Commonwealth Transportation Board revenue bonds up to \$160.7 million plus issuance expenses to finance the Phase I improvements to Route 28 was enacted during the 1988 Virginia General Assembly and became effective July 1, 1988. This legislation stipulates that the additional tax assessment in the District and funds allocated to the highway construction district, in which Route 28 lies, would reimburse the State for its debt service payments on its bonds. The Commonwealth issued \$138.5 million in revenue bonds for the District in September 1988.

Fairfax County and Loudoun County have entered into a contract with the District and agreed to levy an additional tax assessment as requested by the District, collect the tax, and pay all tax revenues to a Fiscal Agent for distribution. The contract specifies that the counties shall pay all revenues collected on behalf of the District to Trustees jointly designated by the CTB and the counties, and the District in turn shall notify the County of the required payment and request a rate sufficient to collect that amount, up to a maximum of 20 cents per \$100 of assessed value.

In FY 2005, an amount of \$7,100,000 has been included for Fairfax County collections based on estimated tax collections plus an allowance for potential property buy-outs, late payments and penalties. FY 2001 was the first year in its history that the District was able to pay the entire debt service requirement without State contributions. In accordance with the terms of the contract, the District must pay the full debt requirement for two years before the tax rate can be reduced.

In August 2002 Fairfax County, Loudoun County, the Commonwealth Transportation Board and the Fairfax County Economic Development Authority entered into new contractual agreements that will provide for construction of a portion of additional improvements on Route 28 (Phase II improvements). Specifically, six separated grade interchanges will be constructed to ease traffic congestion. Funding totaling \$201.7 million is made available from a joint financing plan that provides \$75.4 million from State Commonwealth Transportation Board (CTB) funds allocated from the state six-year primary and secondary road plan, approximately \$36.4 million of remaining CTB Route 28 bond authorization, and \$90 million of bond funds to be issued by the EDA and supported by the two counties. The funded Phase II improvements are expected to cost \$198.3 million to complete. The remaining \$3.5 million surplus is available as contingency or for future improvements. Remaining unfunded Phase II improvements include the completion of 4 other interchanges and widening a portion of the highway to 8 lanes. Funding for these improvements will be addressed at a later date.

Fund 700 Route 28 Tax District

All bond issues will be fully supported by District tax revenue. In order to maximize revenues available for new debt service, the CTB refunded its outstanding 1992 bonds in October 2002. At the same time the CTB issued \$36.4 million of new bonds for construction, representing the balance of bond authorization remaining from the 1988 acts of the General Assembly. The Fairfax County EDA issued Transportation Contract Revenue bonds in the amount of \$33.375 in October 2003 and expects to issue approximately \$60 million in FY 2005. In the event that District revenues are not sufficient to make debt service payments, the State bonds are backed by the appropriated state allocations to the Northern Virginia Transportation District. The EDA bonds will be supported by a Revenue Stabilization Fund (RSF) equal to maximum annual EDA debt service created from surplus revenue collections. As a further credit enhancement for the proposed EDA bonds, both Fairfax and Loudoun Counties have pledged a joint moral obligation in the event that tax revenues and the RSF are not sufficient to support EDA debt service. The following chart depicts the financing structure and summary of past contributions and payments.

Route 28 Project Financing Plan

Pre-October 2002 Contributions and Expenditures¹

Local Revenues Applied	Present Value of District Obligation Paid	Transportation Board Payments Made	Present Value of Transportation Board Payments	Special tax Revenues and Investment Earnings on Hand 10/10/02
\$87,809,985	\$56,518,295	\$36,174,633	\$25,355,615	\$6,408,259

¹ Source: *Financial Report: State Route 28 Highway Transportation Improvement District*, Virginia Department of Transportation, September 10, 2002 and CTB Series 2002 closing documents. Presented for historical reference.

Current Bonds

Bond Year (April 1)	District Revenues ¹	CTB Annual Debt Service ²	EDA Annual Debt Service ³	Total Annual Debt Service	Excess Revenues	Cumulative Excess Revenues ⁴
Balance Fwd						\$6,408,259
2003	\$5,836,398	\$4,656,294	\$0	\$4,656,294	\$1,180,104	7,588,363
2004	12,701,754	7,523,176	3,127,943	10,651,119	2,050,635	9,638,998
2005	11,514,210	7,531,145	3,480,184	11,011,328	502,882	10,141,880
2006		7,528,145	3,589,659	11,117,805		
2007		7,529,845	4,434,659	11,964,503		
2008		7,524,883	4,683,534	12,208,418		
2009		7,530,713	4,927,872	12,458,584		
2010		7,528,150	5,291,172	12,819,322		
2011		7,528,835	5,657,954	13,186,788		
2012		7,529,625	6,038,182	13,567,808		
2013		7,530,300	6,439,800	13,970,099		
2014		7,528,050	6,845,639	14,373,690		
2015		7,531,800	7,260,314	14,792,114		
2016		7,530,550	7,694,694	15,225,243		
2017		7,528,800	8,142,562	15,671,362		
2018		7,525,800	8,445,249	15,971,049		
2019		8,100,000	8,450,748	16,550,748		

Fund 700 Route 28 Tax District

Bond Year (April 1)	District Revenues ¹	CTB Annual Debt Service ²	EDA Annual Debt Service ³	Total Annual Debt Service	Excess Revenues	Cumulative Excess Revenues ⁴
2020		8,100,000	8,447,012	16,547,011		
2021		8,105,000	8,446,026	16,551,026		
2022		8,105,000	8,449,075	16,554,075		
2023		8,105,000	8,446,975	16,551,975		
2024		8,105,000	8,450,000	16,555,000		
2025		8,105,000	8,446,000	16,551,000		
2026		8,105,000	8,448,500	16,553,500		
2027		8,105,000	8,447,000	16,552,000		
2028		8,105,000	8,446,500	16,551,500		
2029		8,105,000	8,446,750	16,551,750		
2030		8,105,000	8,448,250	16,553,250		
2031		8,105,000	8,445,000	16,550,000		
2032		8,105,000	8,447,000	16,552,000		
2033			8,448,750	8,448,750		
Total	\$23,797,690	\$231,046,111	\$212,773,000	\$443,819,111	N/A	N/A

¹ FY 2003 represents partial year tax revenue and interest collections from October 1, 2002 to April 1, 2003. Tax district revenues for FY 2004 and FY 2005 are estimates of combined Fairfax and Loudoun collections plus estimated interest earnings on revenue, debt service reserve and revenue stabilization fund accounts.. Actual revenues may also include district buy-out proceeds.

² CTB Revenue Refunding and Revenue Bond Debt Service issue of September 26, 2002.

³ Estimated based on completion of EDA bond issues scheduled for 2003 and 2004 for an approximate aggregate amount of \$90,000,000. Sale of the Series 2003 bonds in the amount of \$33,375,000 was completed on October 29, 2003. Sale of the Series 2004 bonds is expected in October 2004.

⁴ Balance Forward represents funds on account with CTB and transferred to the Fiscal Agent upon refunding the 1992 bonds and new money bonds issued October 2002. Excess revenues in succeeding years will accumulate to the credit of the RSF until an amount equal to maximum annual debt service is achieved. Excess revenues available after achieving full RSF funding will be held with the Fiscal Agent and may be used to fund deficiencies in the Debt service Fund, additional Phase II improvements or reduce the tax rate in accordance with the District Contract. The tax rate may not be reduced until the District has recorded at least two successive years of excess revenues.

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Fiscal Agent Payments** **\$1,176,808**
An increase of \$1,176,808 in estimated payments to the fiscal agent including taxes due of \$5,600,000 based on the anticipated January 1, 2004 assessment, an allowance for one time buyouts and late payments of \$1,500,000 and appropriation of all funds available in fund balance remaining from prior year collections.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$0**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved no adjustment to this trust.

Fund 700

Route 28 Tax District

FUND STATEMENT

Fund Type G70, Agency Funds

Fund 700, Route 28 Tax District

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$41,215	\$41,215	\$41,215	\$41,215
Revenue:				
Real Estate Taxes-Current ¹	\$7,105,570	\$5,973,407	\$5,973,407	\$7,100,000
Interest on Investments	6,500	0	0	0
Total Revenue	\$7,112,070	\$5,973,407	\$5,973,407	\$7,100,000
Total Available	\$7,153,285	\$6,014,622	\$6,014,622	\$7,141,215
Expenditures:				
Payments to the Fiscal Agent	\$7,112,070	\$5,973,407	\$5,973,407	\$7,141,215
Total Expenditures	\$7,112,070	\$5,973,407	\$5,973,407	\$7,141,215
Total Disbursements	\$7,112,070	\$5,973,407	\$5,973,407	\$7,141,215
Ending Balance²	\$41,215	\$41,215	\$41,215	\$0

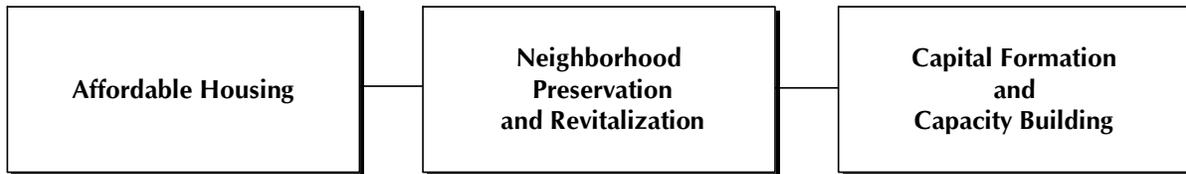
¹ Estimate to provide for sufficient appropriation includes projected tax collections based on assessments, and allowances for late payments, penalties and permitted property buy-outs. All monies collected are required to be remitted to the Fiscal Agent monthly as collected.

² Accumulated interest earned on investments.



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Housing and Community Development Program Overview



Introduction

The Housing Overview section describes the programs and projects operated by the Fairfax County Department of Housing and Community Development (DHCD) and the multiple sources of funds that support these activities.

As a County agency, DHCD undertakes many programs on behalf of the Board of Supervisors. However, DHCD also serves as the administrative arm of the Fairfax County Redevelopment and Housing Authority (FCRHA), a separate legal entity that was established in 1966 pursuant to Chapter 1, Title 36 of the Code of Virginia. FCRHA's roles include planning, design, production, rehabilitation and maintenance of housing, primarily for low- and moderate-income households, and assisting in the revitalization of neighborhoods in Fairfax County. Eleven Commissioners are appointed to the FCRHA for four-year terms by the Board of Supervisors.

The sources supporting DHCD's operations include County funds, General Obligation bonds, federal grants, private capital, and revenue from program operations (e.g. developer fees and rent from tenants of housing owned by the FCRHA and income from repayment of loans). As a result of these multiple, complex funding streams, DHCD has 19 funds (as a result of the closeout of Fund 947, FCRHA Capital Contributions in FY 2005, any residual fund balances will be transferred to Fund 948). Some funds are appropriated by the Board of Supervisors while others are allocated by the FCRHA. All are included in this budget in order to provide a complete financial overview. These 19 funds encompass all of the operations of DHCD/FCRHA with the exception of several housing developments that are operated by outside management companies under contract with the FCRHA and/or are owned by the FCHRA in partnership with private investors. Separate financial records are maintained for these developments.

Expenditures supporting the DHCD and FCRHA activities are in the amount of \$84,761,153 including \$7,660,091 in General Fund support, \$15,170,809 in other County appropriated funds, and \$61,930,253 in non-County appropriated funds. Total receipts for FY 2005 are anticipated to be \$85,227,602 as shown on the Consolidated Fund Statement. Receipts from Federal/State sources are anticipated to be \$56,943,702, or 66.8 percent, of total funding sources. More detailed descriptions of FY 2005 funding levels may be found in the narratives for each Fund following this Overview.

Because DHCD's programs are supported by multiple sources of funds, the Agency Mission and Focus, Program Goals, Key Accomplishments, FY 2005 Initiatives, and Performance Measures are consolidated in this Overview rather than appearing with each fund. Performance Measures for FY 2005 are consistent with FY 2004 Performance Measures. These Performance Measures do not include statistics on the developments which are privately managed and/or owned by partnerships. This Overview also provides summary information on the organization, staffing, and consolidated budget for DHCD.

Mission

To preserve and increase opportunities for affordable housing in Fairfax County based on need, community priorities, and the policy of the Board of Supervisors and the FCHRA. Driven by a community vision, to lead efforts to revitalize older areas of Fairfax County, to spur private reinvestment, maximize existing infrastructure and public investment, reverse negative perceptions, and create employment opportunities.

Housing and Community Development Program Overview

Focus

DHCD connects with the residents of Fairfax County at their roots – home, neighborhood, and community. All DHCD programs, activities and services revolve around this important link and can be grouped in three service areas: Affordable Housing, Neighborhood Preservation and Revitalization, and Capital Formation and Capacity Building.

Affordable Housing service area supports individuals and families in finding homes that are both safe and affordable.

Neighborhood Preservation and Revitalization service area focuses on preserving and improving neighborhoods. In addition, DHCD links residential and commercial neighbors to revitalize the entire community, and bring new vitality to aging areas.

Capital Formation and Capacity Building service area focuses on development of partnerships with private investors and other public agencies resulting in capital investment and financial support for the DHCD and FCRHA mission.

These service areas encompass all of the activities of the 19 DHCD funds. The total FY 2005 Advertised Budget Plan of \$84.8 million can be distributed to these service areas and the general costs of running the department. The Affordable Housing Service Area utilizes approximately \$61.0 million of this total while the combined Neighborhood Preservation and Revitalization and Capital Formation and Capacity Building Service Areas total approximately \$16.9 million. The balance of approximately \$6.9 million funds general support of DHCD. It should be noted that many of the functional areas of DHCD cross these service areas so an exact allocation to the service areas is not possible. The FY 2005 Advertised Budget Plan is \$72.5 million less than the *FY 2004 Revised Budget Plan* primarily due to the fact that many of the projects in the Neighborhood Preservation and Revitalization and Capital Formation and Capacity Building Service Areas are carried over for multi-years. Previously allocated balances have been carried over into FY 2004 to allow for continuation of the projects.

Highlighted below are the main functions included in each of the service areas. Additional information concerning the goals, accomplishments, and key initiatives in each of these areas can be found after this summary.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- Fulfilling its purpose of providing opportunities for affordable housing and economic vitality in thriving diverse communities;
- Generating resources through the identification of new resources, new capital and new partnerships to support and enhance programs that serve the missions of HCD and the FCRHA;
- Producing, retaining, acquiring, and restoring quality affordable residences, neighborhoods and communities;
- Ensuring the efficient management and maintenance of affordable housing in FCRHA programs in a manner consistent with or exceeding community standards;
- Providing opportunities to preserve, restore and improve the economic vitality of affordable residential neighborhoods and commercial neighborhoods, and
- Promoting the planning and implementation of technological innovations in HCD.

Affordable Housing:

First Time Home Buyers Program and Moderate Income Direct Sales Program

This function offers new and resale homes at below market prices. These homes are built by private developers and are located within neighborhoods throughout the County. DHCD markets the homes and, in some cases, provides financing assistance to first time homebuyers. Through FY 2003, 1,346 homes have been sold to first time homebuyers through these programs.

Down-payment and Closing Costs Loans

This activity assists home buyers in making a down-payment on a home and in covering closing costs.

Housing and Community Development Program Overview

FCRHA Rental Housing

This function provides housing with rents to fit incomes. It includes properties under the Fairfax County Rental Program (FCRP) for those with modest means as well as properties owned by limited partnerships affiliated with the FCRHA. In addition, it encompasses properties under the Fairfax County Public Housing Program and rental subsidies under the Fairfax County Housing Choice Voucher Program for those with very low incomes. These resources provide housing for over 5,600 low- and moderate- income households.

FCRHA Development Activities

DHCD, in conjunction with the FCRHA, facilitates the development of affordable housing by non-profit and for-profit developers through incentives and financing. DHCD and FCRHA also build and own housing for low- and moderate- income families and individuals, and households with special needs. In addition, FCRHA partners with private investors, through limited partnerships, to develop and operate affordable housing.

Elderly Housing

This activity provides 408 affordable living units at elderly housing properties in Fairfax, Herndon, the Springfield area, Lincolnia and McLean. This includes a new senior housing facility in the Mount Vernon area, Gum Springs, which opened in FY 2003 and is managed by a private firm.

Neighborhood Preservation and Revitalization:

Fairfax County Revitalization Activities

These activities focus on overseeing preparation and implementation of revitalization strategies in seven designated commercial revitalization areas. They involve planning for a community vision and sense of place, design and creative approaches to redevelopment, marketing of local business, and attracting private development and investment.

Home Improvement Loan Program and Home Repair for the Elderly

These activities provide loans to homeowners (and some landlords) to fix up their properties. In addition, there is a crew to assist elderly homeowners in making minor repairs. In FY 2003, over \$615,000 was lent to homeowners for repairs and improvements to their property and 99 qualifying disabled or elderly homeowners received free repairs.

Neighborhood Improvements

This activity is targeted at preservation and improvement in residential neighborhoods designated under the Community Improvement Program and in designated Conservation and Redevelopment areas. Following a community planning process and adoption of plans, the program also focuses on improvements to street, sidewalk, storm drainage and other infrastructure designed and constructed in conjunction with the Department of Public Works and Environmental Services (DPWES).

Blight Abatement

This activity addresses citizen concerns about specific properties which are abandoned, dilapidated or otherwise unsafe. Efforts are made to encourage property owners to abate identified blight. If these efforts fail, the County may take direct action to repair or demolish the property. During FY 2003, approximately 205 properties were identified as Blighted properties. As prior year actuals indicate, this number continues to decrease, which indicates that homeowners are opting to voluntarily clean-up their properties before they can be categorized as "blighted."

Capital Formation and Capacity Building:

Funding Opportunities

This activity focuses on identifying and applying for available funding opportunities to leverage and supplement County funds for projects and programs. It includes federal entitlement grants such as CDBG and HOME Investment Partnership Grant (HOME), other federal, state and local grants and loans, and private financing.

Housing and Community Development Program Overview

Human Services

This activity provides resources to the County's non-profit partners through the Consolidated Community Funding Pool (CCFP) for critical human services such as youth programs, housing support services, and services targeted toward the County's immigrant population. A major portion of the funding comes from the Community Development Block Grant (CDBG), administered by DHCD, which also supports CCFP planning and administers contract awards. CCFP provided \$8.8 million in funding for these services in FY 2004.

Partnering

This activity links the FCRHA financing with the private sector (non-profit and for-profit) to generate additional financial resources. Non-profit corporations or limited liability companies formed by the FCRHA partner with private investors to benefit from Federal Low Income Housing Tax Credits to fund FCRHA affordable housing for families and seniors. In addition, FCRHA issues revenue bonds to raise funds from private investors to fund affordable housing and community facilities.

Consolidated Plan/Consolidated Community Funding Advisory Committee (CCFAC)

DHCD provides leadership in developing and implementing the County's annual Consolidated Plan in conjunction with the CCFAC, a citizens' committee. The Consolidated Plan is the required annual application for several entitlement grants to the County from the U.S. Department of Housing and Urban Development (HUD) which provided about \$9.6 million for local housing and community development programs in FY 2004.

Affordable Housing Service Area

Goal

To implement the Board of Supervisors' Affordable Housing Goal that "opportunities should be available to all who live or work in Fairfax County to purchase or rent safe, decent, affordable housing within their means". This goal will be achieved through providing development, technical assistance, and financing services in conjunction with the FCRHA and both for-profit and non-profit community partners; managing and maintaining quality affordable rental housing; administering rental housing subsidies in accordance with federal regulations and local policies; and providing homeownership opportunities to eligible households.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision *

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Fund
Implement two major workflow projects aimed at improving effectiveness and efficiency in the Housing Choice Voucher, Public Housing, and FCRP programs.		☑	941, 966, 967
Implemented a Project-Based Voucher Program, an FY 2002 initiative that the FCRHA used to convert 278 tenant based vouchers to site specific vouchers. These vouchers supported FCRHA strategic initiatives such as making transitional housing and housing for disabled citizens more affordable.	☑		966
Recognized as a national model for its efforts in combating fraud and abuse and for its efforts in coordinating anti-crime efforts with the police at an Annual Housing Choice Voucher Conference in FY 2002.	☑		966

Housing and Community Development Program Overview

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Fund
Reduce management and maintenance costs of FCHRA-owned housing in specific expense areas without sacrificing service quality, and seek additional or new funding sources to increase service where needed.		<input checked="" type="checkbox"/>	941, 967
Implement reorganization of Housing Management and Maintenance Services to aim for more efficiency and closer locations to our clients and customers.		<input checked="" type="checkbox"/>	941, 967
Revised and updated dwelling leases for all housing assistance programs.	<input checked="" type="checkbox"/>		941, 950, 967
 Building Livable Spaces	Recent Success	FY 2005 Initiative	Fund
Opened and occupied Gum Springs Glen a moderate income senior living facility containing 60 units on Richmond Highway in FY 2003.	<input checked="" type="checkbox"/>		141, 950
Completed renovations of 243 public housing units in FY 2003.	<input checked="" type="checkbox"/>		969
Reorganized the Senior Housing and Services Branch to include responsibility for oversight of group homes, specialized housing programs. This reorganization gives a greater focus and centralization of services for disabled citizens, including oversight of and administration of the Reasonable Accommodation process.	<input checked="" type="checkbox"/>		141
Plan for the development and construction of Little River Glen II, a senior assisted living facility incorporating Fairfax County Department of Housing, Sunrise Assisted Living and Inova Health.		<input checked="" type="checkbox"/>	950
Rehabilitate and modernize 187 units of Public Housing in FY 2005.		<input checked="" type="checkbox"/>	967, 969
 Connecting People and Places	Recent Success	FY 2005 Initiative	Fund
Provide innovative residential support services to disabled Fairfax County citizens residing in the Section 8 and Public Housing programs in partnership with a local non-profit, Psychiatric Rehabilitation Services. Funding from a HUD Resident Opportunity and Supportive Services Grant.		<input checked="" type="checkbox"/>	965, 967
Opened neighborhood Networks Center in conjunction with non-profit partner, Facets, at Ragan Oaks Public Housing property.	<input checked="" type="checkbox"/>		965, 967
Recognized as a HUD High Performer for HCD's performance in the Housing Choice Voucher program. This recognition was awarded for HCD's performance in FY 2003 under the Section 8 Management Assessment Program (SEMAP).	<input checked="" type="checkbox"/>		966

Housing and Community Development Program Overview

 Connecting People and Places	Recent Success	FY 2005 Initiative	Fund
Recognized as a HUD High Performer for HCD's performance in the Public Housing Program. This recognition was awarded for HCD's performance in FY 2003 under the Public Housing Assessment Program (PHAS).	<input checked="" type="checkbox"/>		967
Reached 100 percent utilization of Housing Choice Vouchers in FY 2003. This is the first time this has been achieved in the Fairfax County rental market in several years. Goal is to maintain 100 percent utilization in FY 2004 and FY 2005.	<input checked="" type="checkbox"/>		966
Conclude planning and development activities in the Magnet Housing program, a living/learning environment. Finalize partnership agreements and initiate pre-leasing activities.		<input checked="" type="checkbox"/>	144
Initiate and/or participate in initiatives coordinated with other Human Services agencies, non-profits, and private sector agencies geared at improving resident self-sufficiency. One of these initiatives is working with the Fairfax Fatherhood Collaborative to implement a pilot program at one or more of HUD's sites that would focus the resources of the collaborative to increasing the role of absent fathers in the parenting of their children.		<input checked="" type="checkbox"/>	967
Updated the HUD Annual Plan for Public Housing to include the resident survey follow-up plan and solicit recommendations from the community, the FCRHA, and the Resident Advisory Council on Plan revisions.	<input checked="" type="checkbox"/>		966,967
Prepare the new HUD Five-Year Plan for Public Housing.		<input checked="" type="checkbox"/>	966,967

* A complete listing and description of the Department of Housing and Community Development (DHCD) funds may be found at the end of the DHCD Program Overview.

Housing and Community Development Program Overview

Affordable Housing Service Area

Key Performance Measures

Goal

To implement the Board of Supervisors' Affordable Housing Goal that "opportunities should be available to all who live or work in Fairfax County to purchase or rent safe, decent, affordable housing within their means". This goal will be achieved through providing development, technical assistance, and financing services in conjunction with the FCRHA and both for-profit and non-profit community partners; managing and maintaining quality affordable rental housing; administering rental housing subsidies in accordance with Federal regulations and local policies; and providing homeownership opportunities to eligible households.

Service Area: Affordable Housing, Function - Public Housing

Objectives

- ◆ To obtain a Public Housing Assessment System (PHAS) rating of 85 percent or better on a 100 point scale in the categories of vacant unit turnaround time, capital fund administration, work order completion, security, unit inspections, self-sufficiency, and resident satisfaction.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Clients housed	2,899	2,897	2,899 / 2,967	2,899	2,899
Efficiency:					
Cost per client	\$1,967	\$2,217	\$2,171 / \$2,086	\$2,214	\$2,214
Service Quality:					
Occupancy rate	99%	99%	99% / 99%	99%	99%
Outcome:					
HUD's PHAS rating (1)	91.0%	NA	92.0% / 92.0%	92.0%	92.0%

(1) This rating covers the fiscal year and is awarded within six months at the end of the fiscal year. The FY 2003 rating has not been received. A PHAS rating above 90 percent earns the FCRHA a rating of "Outstanding Performer".

Public Housing Performance Measurement Results

In FY 2003, the Public Housing program continued to provide high quality housing to nearly 3,000 Fairfax County residents, and maintained a high utilization of 99 percent. Agency indicators in nearly every area of the Public Housing Assessment System (PHAS) are rated very highly, resulting in an overall PHAS rating of 92 percent in FY 2002. The cost per client decreased in FY 2003 compared with FY 2002 due to position vacancies during the fiscal year.

Housing and Community Development Program Overview

Service Area: Affordable Housing, Function - Fairfax County Rental Program (FCRP)

Objectives

- ◆ To obtain a Program Assessment rating of 85 percent or better on a 100 point scale in the categories of vacant unit turnaround time, work order completion, security, unit inspections, self-sufficiency, and resident satisfaction.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Clients housed (1)	2,046	2,117	2,117 / 2,068	2,070	2,070
Efficiency:					
Cost per client	\$2,641	\$2,013	\$2,225 / \$1,665	\$2,416	\$2,465
Service Quality:					
Occupancy rate	97.6%	98.0%	98.0% / 98.9%	98.0%	98.0%
Outcome:					
FCRP assessment rating	82%	82%	82% / 82%	80%	80%

(1) Subsequent to FY 2001 calculations include operating costs excluding debt service costs and group home supports that are appropriately adjusted.

Fairfax County Rental Program (FCRP) Performance Measure Results

In FY 2001, DHCD used a new tool developed by the Housing Management Division to assess and track results in this program. Based on this new tool, the Housing Management Division was able to distinguish which sections of the program needed more attention to achieve safe, affordable housing for the residents of Fairfax County. For the first time, participants in the program were surveyed regarding their satisfaction with management and maintenance services, as well as property conditions and safety. In FY 2003, more than 80 percent of the responses indicated that residents were satisfied or very satisfied. Occupancy remained at 98 percent. The cost per client is decreased from FY 2002 to FY 2003 as a result of fewer capital improvement projects in FY 2003.

Housing and Community Development Program Overview

Service Area: Affordable Housing, Function – Section 8

Objectives

- ◆ To obtain a Section 8 Management Assessment rating of 85 percent or better on a 100 point scale in the categories of timeliness and quality of inspections, rent calculations, lease-ups, contract enforcement as well as in nine other areas specified by HUD.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Clients housed (1)	8,869	9,229	9,785 / 10,185	10,083	10,083
Efficiency:					
Cost per client	\$2,712	\$3,190	\$3,013 / \$3,485	\$3,551	\$3,622
Service Quality:					
Utilization rate	95%	92%	98% / 100%	98%	99%
Outcome:					
SEMAP rating (2)	NA	NA	90% / 100%	90%	91%

(1) Clients housed includes Section 8 vouchers and new construction. In FY 2002 and FY 2003 additional vouchers were provided.

(2) The Section Eight Management Assessment Program (SEMAP) rating period is for the prior fiscal year and the rating is awarded within six months of the end of the fiscal year. A SEMAP rating over 90 percent earns the FCRHA "Outstanding Performer" status from HUD.

Section 8 Performance Measure Results:

In FY 2003, performance measures are anticipated to meet and exceed the targeted outcome of an 85 percent score in the initial year that the Section 8 program was measured under a Federal assessment called Section 8 Management Assessment Program (SEMAP). Several initiatives were put in place to increase success rates, which led to an average annual lease-up of 100 percent for FY 2003. The temporary rise in cost per client from FY 2002 to FY 2003 (actual) is due to a 22 percent increase in Fair Market Rents during FY 2003.

Housing and Community Development Program Overview

Service Area: Affordable Housing, Function – Elderly Housing Programs

Objectives

- ◆ To obtain a Program Assessment rating of 85 percent or better in the categories of vacant unit turnaround time, work order completion, security, unit inspections, tenant services, and resident satisfaction.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Clients housed	225	243	243 / 221	225	225
Efficiency:					
Cost per client (1)	\$12,382	\$14,422	\$13,750 / \$14,616	\$14,227	\$14,227
Service Quality:					
Occupancy rate	98%	98%	98% / 99%	98%	98%
Outcome:					
Elderly program assessment (2)	82%	82%	82% / 92%	92%	92%

(1) Includes staff costs incurred in monitoring other privately managed properties and includes extensive service costs associated with assisted living facilities such as providing round the clock coverage.

(2) A new program assessment tool has been developed, which has a score up to 100 percent and covers the preceding fiscal year.

Elderly Housing Performance Measure Results

In FY 2003, over 220 seniors were served by DHCD senior housing sites. Utilizing County dollars, apartment rent revenue, Federal HOME subsidy monies and Virginia Medicaid Auxiliary Grant funds, this program has sustained strong occupancy rates of approximately 98 percent in both FY 2002 and FY 2003. The cost per client increased in FY 2003 as a result of major maintenance repairs at several facilities, which were not part of the normal maintenance cycle. The estimated cost for FY 2003 and FY 2004 is expected to decrease compared to FY 2003.

Housing and Community Development Program Overview

Service Area: Affordable Housing, Function - Homeownership

Objectives

- ◆ To obtain a Program Assessment rating of 95 percent or better on indicators addressing sales rate, foreclosures, and rate of participation.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
First time homebuyers (1)	253	111	120 / 147	120	120
Efficiency:					
Cost per new homeowner (2)	\$470	\$1,162	\$1,148 / \$1,098	\$1,148	\$1,148
Service Quality:					
Participant satisfaction survey scores (3)	99%	99%	95% / 99%	95%	95%
Outcome:					
Assessment rating	99%	99%	95% / 99%	95%	95%

(1) FY 2001 "Output" included all Affordable Dwelling Units and a one-time special project, Founders Ridge.

(2) FY 2002 Efficiency measurement includes all relevant salaries, which were not included in prior years.

(3) A new program assessment tool was developed to rate the program effectiveness.

Homeownership Performance Measure Results

The number of new and resale units varies from year to year due to a variety of factors outside of departmental control. In FY 2002, 147 first time homebuyers achieved homeownership utilizing DHCD programs. This represented an increase from the FY 2002 estimate of 120, primarily due increased marketing initiatives. In FY 2002, service delivery satisfaction was measured for the first time through a survey of clients. It resulted in a very high rating, significantly higher than projected (99 percent versus 75 percent projected). The actual service delivery satisfaction rate for FY 2003 was 99 percent, the same level as FY 2002.

Housing and Community Development Program Overview

Neighborhood Preservation and Revitalization Service Area

Goal

To preserve and improve the quality of life in older, stable residential and commercial areas of the County, and to provide services targeted to the needs of the County's lower income residents.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision *

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Fund
Completed road, sidewalk and storm drainage improvements in the Ballou and Fairdale communities.	<input checked="" type="checkbox"/>		341
Made available \$2,231,995 in funding through the CCFP in FY 2004 for 14 programs providing services to meet identified needs, and supporting affordable housing preservation and development by the non-profit community.	<input checked="" type="checkbox"/>		142
Implementation of the County's Nonprofit Organizational Development Initiative to assess and provide technical assistance for nonprofit community-based organizations.		<input checked="" type="checkbox"/>	142
Negotiated and managed contracts with nonprofits for performance of funded programs through the CCFP and continue training and technical assistance in building their capacity.	<input checked="" type="checkbox"/>		142
Provided assistance to 123 low- and moderate- income, elderly, or disabled homeowners to rehabilitate or repair their homes.	<input checked="" type="checkbox"/>		143
 Building Livable Spaces	Recent Success	FY 2005 Initiative	Fund
Facilitated the demolition or rehabilitation of 76 blighted properties throughout the County.	<input checked="" type="checkbox"/>		142
Completed the design of streetscape improvements on a portion of Annandale Center Drive, in the Annandale Commercial Revitalization District.	<input checked="" type="checkbox"/>		340
Completed economic and engineering feasibility studies for a Town Center development at Kings Crossing in the Richmond Highway Commercial Revitalization District. A marketing brochure has also been completed for Kings Crossing and a marketing campaign is underway by the Southeast Fairfax Development Corporation to find a private developer to construct the new Town Center.	<input checked="" type="checkbox"/>		340
Complete the construction of the streetscape improvements on a portion of the Annandale Center Drive, in the Annandale Commercial Revitalization District.		<input checked="" type="checkbox"/>	340

Housing and Community Development Program Overview

 Connecting People and Places	Recent Success	FY 2005 Initiative	Fund
Implemented the third year of the first multi-year awards process (for FY 2004) through the Consolidated Community Funding Pool (CCFP).	☑		142, 145
Preparation of the first year of the second multi-year awards process (for FY 2005) through the Consolidated Community Funding Pool.		☑	142, 145

* A complete listing and description of the Department of Housing and Community Development (DHCD) funds may be found at the end of the DHCD Program Overview.

Neighborhood Preservation and Revitalization Service Area

Key Performance Measures

Goal

To preserve and improve the quality of life in older, stable residential and commercial areas of the County, and to provide services targeted to the needs of the County's lower income residents.

Service Area: Neighborhood Preservation and Revitalization, Function - Blight Abatement

Objectives

- ◆ To prevent a net increase in the number of blighted properties throughout the County.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Blighted properties identified (1)	335	299	269 / 205	205	205
Efficiency:					
Cost per property abated	\$2,809	\$0	\$1,609 / \$0	\$0	\$0
Service Quality:					
Percent of abated properties where abatement was accomplished through voluntary actions of owners without direct County action	100%	100%	97% / 100%	97%	97%
Outcome:					
Percent change of blighted properties in the County (2)	12%	(11%)	(10%) / (31%)	0%	0%

(1) In any given year, additional properties are referred to the blight program and added to the blighted property inventory. A portion of the currently identified blighted properties are abated during the year. The number of identified properties has decreased due to increased efforts to inspect all referred properties, which often results in voluntary actions by the homeowners.

(2) FY 2003 and FY 2004 estimates reflect the current decrease in properties being identified as "blighted" since homeowners are opting to voluntarily clean-up their properties before they are categorized as "blighted".

Housing and Community Development Program Overview

Blight Abatement Performance Measure Results

Prior performance indicators for the Blight Abatement Program estimated a finite number of blighted properties in the County and thus projected a decline in the number of blighted properties over time. This trend appears to be true based on FY 2002 and FY 2003 actuals. The staff assigned to blight abatement has diligently investigated referred properties and due to voluntary action by owners, the number of properties actually categorized as “blighted” have been reduced. DHCD is currently revising this Performance Measure to more accurately measure the success of the Blight Abatement program. These revisions will be shown in future budget presentations.

Capital Formation and Capacity Building Service Area

Goal

To pursue partnerships with investors, the philanthropic community, and State and Federal government that will result in capital investment and financial support for the DHCD and FCRHA mission. In addition, to enhance the potential for successful development and preservation by helping to increase the number of viable development organizations, and assisting these organizations in increasing their development capacity.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision *

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Fund
Prepared the County’s Annual Action Plan for the <u>Consolidated Plan</u> for FY 2004 which was adopted by the Board of Supervisors in April 2003. This plan is the basis for the award of over \$6 million in Community Development Block Grant funds, over \$2.0 million in HOME Investment Partnership Grant funds, over \$886,000 in Emergency Shelter Plus Grants and \$257,000 in HOPWA funds from HUD.	☑		102, 118, 142, 965
Implemented a Development Agreement to provide technical assistance to apply for both Section 202 and 811 financing for the District Home.	☑		941
Expand capital funds availability and increase first time homeownership opportunities by entering into a contract of sale for 17 lots at Glenwood Mews.		☑	948
Established a \$1.0 million Preservation Loan Fund.	☑		144
Administer the Preservation Loan Fund.		☑	144
Closed on the award of approximately \$240,000 from the Federal Home Loan Bank Board’s Affordable Housing Program.	☑		948
Financed over \$620,000 in loans to low-income families through the Home Improvement Loan Program in FY 2003.	☑		142

Housing and Community Development Program Overview

 Building Livable Spaces	Recent Success	FY 2005 Initiative	Fund
Implemented a Development Agreement with Reston Association to assist in the redevelopment of the Southgate Community Center.	<input checked="" type="checkbox"/>		145, 340, 946
Received \$1,531,133 in HUD Comprehensive Grant funds in FY 2004 for the renovation, improvement and construction of Public Housing units.	<input checked="" type="checkbox"/>		969
FY 2005 HUD Comprehensive Grant funds are projected for the renovation, improvement and construction of Public Housing units.		<input checked="" type="checkbox"/>	969
Begin construction on the Lewinsville Assisted Care facility.		<input checked="" type="checkbox"/>	144
Construct the Southgate Community Center.	<input checked="" type="checkbox"/>		145, 340, 946
Continue the construction of the Herndon Senior Center and finance through Bond Anticipation Notes and Lease Revenue Bonds		<input checked="" type="checkbox"/>	948, 340
 Connecting People and Places	Recent Success	FY 2005 Initiative	Fund
Facilitated the preparation of the <u>Consolidated Plan One-Year Action Plan for FY 2004</u> by the Consolidated Community Funding Advisory Committee, and process it through public review and approval by the Board of Supervisors and HUD.	<input checked="" type="checkbox"/>		142,143,144,145
Pursue additional funding for affordable housing projects through the Federal Home Loan Bank Board.		<input checked="" type="checkbox"/>	948
Apply for tax credits for the Lewinsville Assisted Care facility.		<input checked="" type="checkbox"/>	144
Financed through Bond Anticipation Notes and Lease Revenue Bonds, the James Lee Community Center.	<input checked="" type="checkbox"/>		340, 341
Financed through Bond Anticipation Notes and Lease Revenue Bonds, the Southgate Community Center.	<input checked="" type="checkbox"/>		340,341
Completed projects in the Richmond Highway Façade improvement program	<input checked="" type="checkbox"/>		340

* A complete listing and description of the Department of Housing and Community Development (DHCD) funds may be found at the end of the DHCD Program Overview.

Housing and Community Development Program Overview

Capital Formation and Capacity Building Service Area

Key Performance Measures

Goal

To pursue partnerships with investors, the philanthropic community, and State and Federal government that will result in capital investment and financial support for the DHCD and FCRHA mission. In addition, to enhance the potential for successful development and preservation by helping to increase the number of viable development organizations, and assisting these organizations in increasing their development capacity.

Service Area: Capital Formation and Capacity Building

Objectives

- ◆ To obtain non-entitlement funding for housing, neighborhood improvement, revitalization, and public service in an amount equal to a minimum of five percent of entitlement funds.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Total funding obtained	\$8,460,000	\$8,847,000	\$8,959,650 / \$9,456,464	\$9,456,464	\$9,456,464
Efficiency:					
Cost per dollar obtained	\$0.039	\$0.040	\$0.041 / \$0.040	\$0.040	\$0.040
Service Quality:					
Percent of public testimony or written comments supportive of funding applications	100%	100%	90% / 100%	90%	90%
Outcome:					
Non-entitlement funding obtained annually for housing, neighborhood improvement, revitalization, and public service as a percent of entitlement funding (1)	3.0%	8.0%	5.0% / 67.0%	0.0%	0.0%

(1) Economic Development Initiative (EDI) funding was received in FY 2002 rather than the projected receipt in FY 2001.

Capital Formation and Capacity Building Performance Measure Results

DHCD was successful in obtaining \$4,750,000, non-entitlement funding, during FY 2003. Approximately \$750,000 was received from VHDA for the "Home Stretch" program and \$4,000,000 for the "SPARC" program.

Housing and Community Development Program Overview

CONSOLIDATED FUND STATEMENT

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$35,416,035	\$12,441,829	\$41,510,050	\$17,582,388
Revenue:				
Federal/State	\$48,556,866	\$46,547,626	\$79,466,191	\$56,943,702
General Fund Contributions ¹	8,164,809	7,334,797	9,150,943	7,660,091
Program Income	9,456,736	8,765,765	9,124,191	10,380,451
Sale of Bonds	3,700,000	0	16,879,078	0
Investment Income	427,585	541,976	541,976	408,263
Monitoring/Service Fees	1,153,008	1,442,953	1,442,953	648,970
Bank Funds	0	120,000	120,000	120,000
Utility Reimbursements	132,844	157,364	157,364	157,364
Repayment of Advances	656,276	1,308,941	925,693	428,946
Proffered Contributions	1,712,491	823,413	823,413	1,365,000
Miscellaneous/Other	13,753,684	8,174,830	14,744,170	7,114,815
Total Revenue²	\$87,714,299	\$75,217,665	\$133,375,972	\$85,227,602
Total Available	\$123,130,334	\$87,659,494	\$174,886,022	\$102,809,990
Expenditures:				
Personnel Services	\$10,847,583	\$12,119,815	\$12,119,815	\$12,616,607
Operating Expenses	48,289,504	49,435,468	61,611,124	58,211,649
Capital Equipment	165,962	0	91,372	0
Grant Projects	8,235,015	8,313,000	25,300,221	10,161,791
Capital Projects	14,082,220	3,369,073	58,181,102	3,771,106
Total Expenditures²	\$81,620,284	\$73,237,356	\$157,303,634	\$84,761,153
Total Disbursements	\$81,620,284	\$73,237,356	\$157,303,634	\$84,761,153
Ending Balance	\$41,510,050	\$14,422,138	\$17,582,388	\$18,048,837

¹ In FY 2005, the total includes the General Fund Transfers to Fund 141, Elderly Housing Programs, in the amount of \$1,387,844 and Fund 340, Housing Assistance Program, in the amount of \$935,000, for a total of \$2,322,844. The remaining \$5,337,247 reflects Agency 38 funding within the General Fund.

² Designations are based on Fund Category, for example Fund 340, Housing Assistance Programs is included in Capital Projects although some funding is used to support Personnel Services. Fund 949, Internal Service Fund, was included as a separate housing fund beginning in FY 1998. Revenues and expenditures for this fund are included in the Consolidated Fund Statement, but do not increase total funding available to the agency. As such, this funding is netted out of the Program Area Summary by Fund.

Housing and Community Development Program Overview

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ Refer to specific Department of Housing and Community Development fund budgets in Volume 2 for FY 2005 Funding Adjustments.

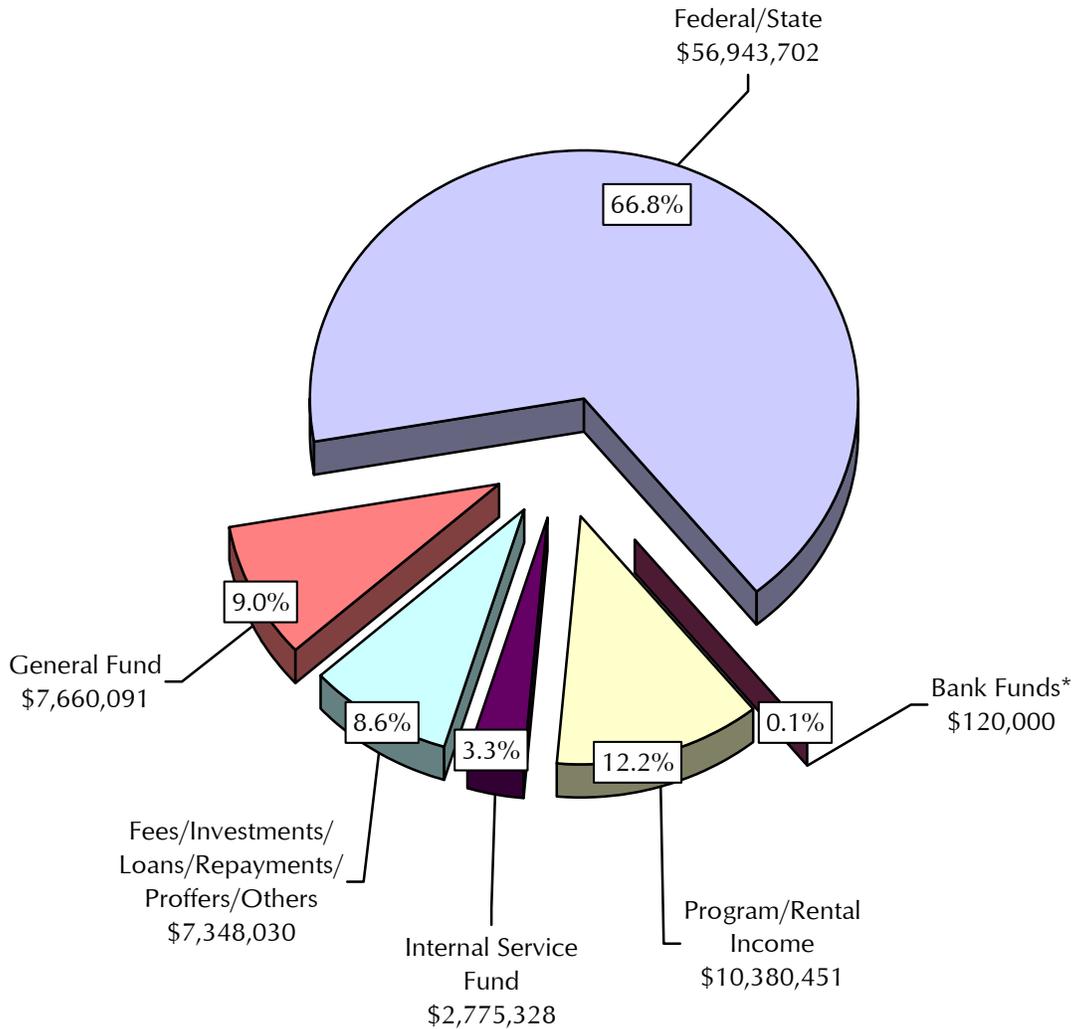
Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ Refer to specific Department of Housing and Community Development fund budgets in Volume 2 for Changes to FY 2004 Adopted Budget Plan.

Housing and Community Development Program Overview

HOUSING PROGRAMS FY 2005 SOURCE OF FUNDS

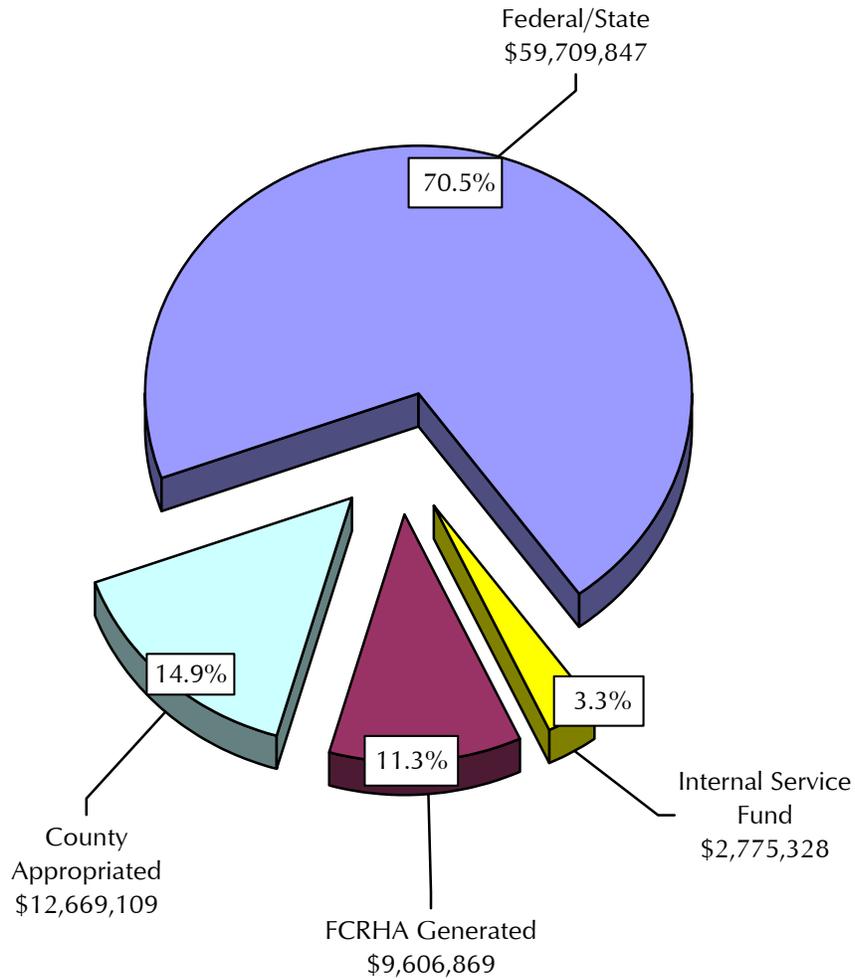


TOTAL REVENUES = \$85,227,602

*Borrowed funds for loans to homeowners.

Housing and Community Development Program Overview

HOUSING PROGRAMS FY 2005 EXPENDITURES



TOTAL EXPENDITURES = \$84,761,153

Housing and Community Development Program Overview

Budget and Staff Resources



Program Area Summary by Fund				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	227/226.5	227/226.5	227/226.5	227/226.5
Grant	7/7	7/7	7/7	7/7
Total Positions	234/233.5	234/233.5	234/233.5	234/233.5
County Appropriated Funds:				
Operating:				
001 General Fund	\$5,327,335	\$5,184,364	\$5,500,510	\$5,337,247
141 Elderly Housing Programs	3,035,158	3,163,849	3,218,227	3,370,430
143 Homeowners and Business Loan Programs	1,315,416	1,057,951	4,719,587	1,518,594
Total Operating Expenditures	\$9,677,909	\$9,406,164	\$13,438,324	\$10,226,271
Capital:				
144 Housing Trust Fund	\$1,537,201	\$1,001,411	\$15,390,570	\$1,507,838
340 Housing Assistance Program	1,590,840	935,000	14,605,049	935,000
341 Housing General Obligation Bond Construction	29,217	0	381,664	0
Total Capital Expenditures	\$3,157,258	\$1,936,411	\$30,377,283	\$2,442,838
Total County Appropriated Fund Expenditures	\$12,835,167	\$11,342,575	\$43,815,607	\$12,669,109
Federal/State Support:¹				
965 Housing Grants Fund	\$432,192	\$0	\$646,447	\$0
966 Section 8 Annual Contribution	34,992,857	35,293,648	43,399,411	44,211,530
967 Public Housing, Projects Under Management	4,969,179	5,262,057	5,262,057	5,336,526
969 Public Housing, Projects Under Modernization	2,207,434	0	3,420,387	0
142 Community Development Block Grant ¹	6,771,986	6,235,000	16,641,159	7,457,000
145 HOME Investment Partnership Grant ¹	1,030,837	2,078,000	8,012,615	2,704,791
Total Federal/State Support	\$50,404,485	\$48,868,705	\$77,382,076	\$59,709,847

Housing and Community Development Program Overview

Program Area Summary by Fund				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
FCRHA Generated Funds:				
940 FCRHA General Operating	\$2,496,169	\$2,694,970	\$2,694,970	\$2,764,358
941 Fairfax County Rental Program	2,778,416	3,289,210	3,418,315	2,956,600
945 Non-County Appropriated Rehabilitation Loan	10,238	175,307	175,307	155,309
946 FCRHA Revolving Development	70,753	0	1,030,457	0
947 FCRHA Capital Contributions	9,625	0	28,807	0
948 FCRHA Private Financing	8,637,150	1,432,662	23,324,168	1,328,268
949 Internal Service Fund	2,826,433	3,030,984	3,030,984	2,775,328
950 Housing Partnerships	1,551,848	2,402,943	2,402,943	2,402,334
Subtotal, FCRHA Funds	\$18,380,632	\$13,026,076	\$36,105,951	\$12,382,197
Less:				
949 Internal Service Fund	\$2,826,433	\$3,030,984	\$3,030,984	\$2,775,328
Total, FCRHA Funds	\$15,554,199	\$9,995,092	\$33,074,967	\$9,606,869
Total, All Sources	\$81,620,284	\$73,237,356	\$157,303,634	\$84,761,153
Less:				
949 Internal Service Fund	\$2,826,433	\$3,030,984	\$3,030,984	\$2,775,328
Net Total, All Sources	\$78,793,851	\$70,206,372	\$154,272,650	\$81,985,825

¹ Fund 142, Community Development Block Grant, and Fund 145, HOME Investment Partnership Grant, are Federally supported County Appropriated funds and have been reflected under the Federal/State Support Category. While the Board of Supervisors appropriates funding in these Funds by project, the source of revenue is the Federal government. The FY 2005 preliminary estimated federal funding for Fund 142, Community Development Block Grant (CDBG), is \$7,457,000 and for Fund 145, HOME Investment Partnership Grant (HOME), is \$2,704,791.

Position Summary		
<p><u>ADMINISTRATION</u></p> <p>General Fund:</p> <p>1 Director</p> <p>2 Deputy Directors</p> <p>1 H/C Dev. Proj. Adm.</p> <p>1 Management Analyst III</p> <p>1 Info. Tech. Prog. Mgr. I</p> <p>1 Programmer Analyst I</p> <p>1 Info. Tech. Technician II</p> <p>2 Administrative Assistants IV</p> <p>1 Administrative Assistant II</p> <p>Public Housing:</p> <p>1 Network Tele. Analyst II</p> <p>1 Programmer Analyst I</p> <p>FCRHA:</p> <p>1 Fiscal Administrator</p> <p>1 Programmer Analyst II</p> <p>1 Information Officer III</p> <p>1 Information Officer II</p> <p>2 Administrative Assistants IV</p> <p>Section 8:</p> <p>1 Network Tele. Analyst III</p> <p>1 Programmer Analyst II</p> <p>CDBG:</p> <p>1 Management Analyst III</p>	<p>Public Housing:</p> <p>1 DHCD Property Mgmt. Supvr.</p> <p>1 Housing Services Specialist V</p> <p>1 Housing Services Specialist IV</p> <p>1 Housing Services Specialist III</p> <p>7 Housing Services Specialists II</p> <p>2 Hsg. Svcs. Specs. I 1PT</p> <p>3 Senior Maintenance Supervisors</p> <p>3 A/C Equipment Repairers</p> <p>3 Carpenters II</p> <p>1 Carpenter I</p> <p>1 Painter I</p> <p>1 General Bldg. Maint. Worker II</p> <p>2 General Bldg. Maint. Workers I</p> <p>1 Administrative Assistant IV</p> <p>2 Administrative Assistants II</p> <p>1 Storekeeper</p> <p>1 Warehouse Worker-Driver</p> <p>Rental Program:</p> <p>3 Hsg. Svcs. Specs. II</p> <p>1 Electrician II</p> <p>1 Engineering Tech. II</p> <p>1 Painter II</p> <p>2 Painters I</p> <p>1 Plumber I</p> <p>3 Gen. Bldg. Maint. Wrkrs. I</p> <p>1 Administrative Assistant IV</p> <p>1 Administrative Assistant II</p> <p>1 Refr. & A/C Supvr.</p>	<p><u>DESIGN, DEVELOPMENT AND CONSTRUCTION</u></p> <p>General Fund:</p> <p>1 H/C Dev. Proj. Admin.</p> <p>1 H/C Developer IV</p> <p>1 H/C Developer III</p> <p>1 Administrative Assistant IV</p> <p>FCRHA:</p> <p>2 H/C Developers IV</p> <p>4 H/C Developers III</p> <p>3 H/C Developers II</p> <p>CDBG:</p> <p>2 H/C Developers III</p> <p>HOME:</p> <p>1 H/C Developer IV</p> <p><u>FINANCIAL MANAGEMENT</u></p> <p>General Fund:</p> <p>1 Financial Manager</p> <p>1 Fiscal Administrator</p> <p>1 Management Analyst III</p> <p>1 Accountant III</p> <p>2 Accountants II</p> <p>1 Administrative Assistant V</p> <p>1 Administrative Assistant III</p> <p>1 Administrative Assistant II</p>

Housing and Community Development Program Overview

<p><u>HOUSING MANAGEMENT:</u></p> <p>General Fund:</p> <ul style="list-style-type: none"> 1 H/C Dev. Proj. Adm. 1 Housing Svcs. Spec. V 2 Housing Svcs. Specs. IV 1 Housing Svcs. Spec. III 4 Housing Svcs. Specs. II 1 Housing Svcs. Spec. I 1 Vehicle Maint. Coord. 1 Warehouse Supervisor 1 A/C Equipment Repairer 1 Locksmith II 2 Plumbers II 1 Carpenter I 1 Painter I 2 Hmn. Svcs. Assts. 1 Housing Manager 1 Administrative Assistant III 2 Administrative Assistants II <p>Elderly Housing Programs:</p> <ul style="list-style-type: none"> 1 Housing Svcs. Spec. V 1 Housing Svcs. Spec. IV 2 Housing Svcs. Specs. II 1 Housing Svcs. Spec. I 1 Sr. Mech. Sys. Supvr. 1 Asst. Supvr. Fac. Support 1 Electrician II 4 Facility Attendants II 1 Gen. Bldg. Maint. Wkr. I 1 Administrative Assistant V 1 Maint. Trade Helper II 	<p>Housing Partnerships:</p> <ul style="list-style-type: none"> 2 Hsg. Svcs. Specs. III 1 Hsg. Svcs. Spec. II 2 Hsg. Svcs. Specs. I 1 Refr. & A/C Supvr. 1 Gen. Bldg. Maint. Wrkr. II 1 Plumber I 2 Administrative Assistants III <p>Section 8:</p> <ul style="list-style-type: none"> 2 Hsg. Svcs. Specs. IV 1G 3 Housing Svcs. Specs. III 20 Hsg. Svcs. Specs. II 2G 1 Human Services Coord. II 4 Human Services Assistants 1 Administrative Assistant V 1 Administrative Assistant IV 2 Administrative Assistants III 2 Administrative Assistants II <p>FCRHA:</p> <ul style="list-style-type: none"> 1 Housing Svcs. Spec. III 1 Housing Svcs. Spec. II <p>CDBG:</p> <ul style="list-style-type: none"> 1 Housing Svcs. Spec. V 1 Housing Svcs. Spec. IV 2 Housing Svcs. Specs. II <p>Public Housing/Modernization:</p> <ul style="list-style-type: none"> 1 H/C Developer IV G 1 H/C Developer III G 1 Management Analyst I G 1 Engineer II G <p><u>REVITALIZATION</u></p> <p>General Fund:</p> <ul style="list-style-type: none"> 2 H/C Dev. Proj. Admins. 5 H/C Developers IV 1 Administrative Assistant IV 	<p>FCRHA:</p> <ul style="list-style-type: none"> 2 Accountants III 1 Accountant II 1 Administrative Assistant IV 1 Administrative Assistant III <p>CDBG:</p> <ul style="list-style-type: none"> 1 Accountant II 1 Administrative Assistant IV <p>Public Housing:</p> <ul style="list-style-type: none"> 1 Chief Acctg. Fiscal Officer 1 Accountant II 5 Administrative Assistants III 1 Administrative Associate 1 Management Analyst I <p>Section 8:</p> <ul style="list-style-type: none"> 1 Accountant I <p><u>REAL ESTATE FINANCE AND GRANTS MANAGEMENT</u></p> <p>General Fund:</p> <ul style="list-style-type: none"> 1 H/C Developer IV 1 H/C Developer I <p>FCRHA:</p> <ul style="list-style-type: none"> 1 H/C Developer IV 3 H/C Developers II 1 Management Analyst III 1 Administrative Assistant IV <p>CDBG:</p> <ul style="list-style-type: none"> 1 Policy and Information Manager 3 H/C Developers IV 1 H/C Developer III 1 Maintenance Supervisor 1 Painter I 1 Carpenter I 1 Administrative Assistant IV 2 Administrative Assistants III 1 Maint. Trade Helper II
<p><u>TOTAL POSITIONS</u> 234 Positions / 233.5 Staff Years</p>		<p>G Denotes Grant Positions PT Denotes Part-Time Position</p>

Housing Fund Structure

In many cases DHCD service areas span multiple elements of the fund structure of the Department which follows. For example, staff in the General Fund and the FCRHA General Revenue and Operating support most of the activities of the Department.

- ◆ County General Fund
 - Fund 001, General Operating

This Fund includes support for positions in Agency 38, DHCD, and provides subsidies for the operation of some rental housing programs. Subsidies include support for expenses such as refuse collection, painting, maintenance positions, and homeowner/condominium fees charged for condominium units owned by the FCRHA.

- ◆ FCRHA General Revenue and Operating
 - Fund 940, FCRHA General Revenue and Operating

This fund includes all FCRHA revenues generated by financing fees earned from issuance of bonds, monitoring and service fees charged to developers, investment income, project reimbursements, consultant fees, and ground rents on land leased to developers. Revenues support operating expenses for the administration of the private activity bonds, and the Home Improvement Loan Program staff.

Housing and Community Development Program Overview

◆ Local Rental Housing Program

- Fund 941, Fairfax County Rental Program (FCRP)
- Fund 950, FCRHA Partnerships

Fund 941 covers the operation of housing developments that are owned or managed by the FCRHA, other than federally assisted public housing and certain County-supported rental housing. They include operating costs for the FCRP units, the Woodley-Hills Estate Mobile Home Park, and projects regulated by the Virginia Housing Development Authority, including group homes for the disabled and mentally handicapped. These latter units are owned and maintained by FCRHA; however, programs for the residents are administered by the Fairfax-Falls Church Community Services Board.

Fund 950 was established in FY 2002 to budget and account for revenue and expenditures related to some of the housing developments owned by partnerships between FCHRA and private investors. Financial records for these partnerships are maintained separately, outside the County financial systems, in order to meet accounting and reporting requirements. However, DHCD provides staff support to some of these developments and procures goods and services on behalf of these partnerships which are reflected in Fund 950. Previously, these items were included in Fund 941.

◆ Federal Section 8 Rental Assistance

- Fund 966, Section 8 Annual Contribution

The Section 8 program is a federal housing rental assistance program for lower income families to assist them in leasing housing in the private marketplace. A portion of rent payments is provided by HUD and is calculated under various formulas, incorporating family income and the fair market rent for various types of housing in the Washington Metropolitan Area. The FCRHA administers the program, providing rental vouchers to eligible participants and rental subsidies to certain housing developments.

◆ Public Housing Program

- Fund 967, Public Housing, Projects Under Management
- Fund 969, Public Housing, Projects Under Modernization

These funds represent the Federal Public Housing Program that supports the operation, modernization, or acquisition of rental housing to be owned and operated by local housing authorities such as the FCRHA. The Public Housing Program had been divided into two separate components: projects in operation and modernization of existing Public Housing facilities. Under the program qualifications for Public Housing, units are leased to low-income tenants, and tenants pay no more than 30 percent of adjusted income toward dwelling rent or a minimum of \$50 per month.

◆ Special Revenue Funds

- Fund 141, Elderly Housing Programs
- Fund 142, Community Development Block Grant (CDBG)
- Fund 143, Homeowner and Business Loan Programs
- Fund 144, Housing Trust Fund
- Fund 145, HOME Investment Partnership Grant (HOME)
- Fund 945, Non-County Appropriated Rehabilitation Loan Program

These Funds include housing programs which have a special source of revenue, be it rental income, federal/state support, bank funds, or proffered contributions. Elderly Housing Programs in Fund 141 provide for the operation of FCRHA owned affordable housing for the low- and moderate-income elderly of the County. The CDBG program in Fund 142 is a federal grant that is used to conserve and upgrade neighborhoods through the provision of public facilities, support for community services and stimulation of development of low- and moderate-income housing. The Homeowner and Business Loan Programs in Fund 143 support homeowner assistance, such as the Moderate Income Direct Sales Program, which aids homeowners in the purchase of homes, as well as a Federal grant aimed at providing loans to small and minority businesses. Fund 144, Housing Trust Fund, utilizes proffered contributions from private developers, County contributions, and investment earnings to encourage the preservation, development, and redevelopment of affordable housing by the FCRHA, non-profit sponsors, and the private sector.

Housing and Community Development Program Overview

The HOME program in Fund 145 is a federal grant program that supports provision of affordable housing through acquisition, rehabilitation, new construction, and tenant-based rental assistance. Fund 945, Non-County Appropriated Rehabilitation Loan Fund, represents funds raised from private sources for the rehabilitation and upgrading of housing, and works in conjunction with County-appropriated funds in the CDBG and the Homeowner and Business Loan Program Funds.

◆ Capital Projects

- Fund 340, Housing Assistance Program
- Fund 341, Housing General Obligation Bond Construction

These Funds provide County support for both affordable housing and community revitalization capital projects. Fund 340, Housing Assistance Program, had been used primarily for the acquisition or development of units to be managed and operated within the FCRP and for infrastructure costs associated with approved development projects. Beginning in FY 1997, funding was also included in Fund 340 from Section 108 loan proceeds to be used to preserve and improve four conservation areas. The funds also support the Blight Abatement and Revitalization programs. Fund 341, Housing General Obligation Bond Construction, is used to budget and report costs for housing and community development and capital projects that are supported wholly or in part by general obligation bond proceeds.

◆ FCRHA Development Support

- Fund 946, FCRHA Revolving Development
- Fund 947, FCRHA Capital Contributions
- Fund 948, FCRHA Private Financing

Funds 946 and 947 provide development support for site investigation for proposed new projects and provide temporary advances for architectural and engineering plans, studies, or fees for which federal, state, County, or private funds will reimburse the FCRHA at a later date. Funding to supplement federal funds for the development of new Public Housing and for minor capital improvement projects for existing FCRP units is also provided. Fund 948, FCRHA Private Financing, is used to budget and report costs for two types of funds: those borrowed by the FCRHA from private lenders and other sources, and funds for FCRHA projects which are generated through the sale of FCRHA bonds. Fund 947 will be closed out in FY 2005 and any residual fund balances be transferred to Fund 948.

◆ FCRHA Internal Service Fund

- Fund 949, FCRHA Internal Service Fund

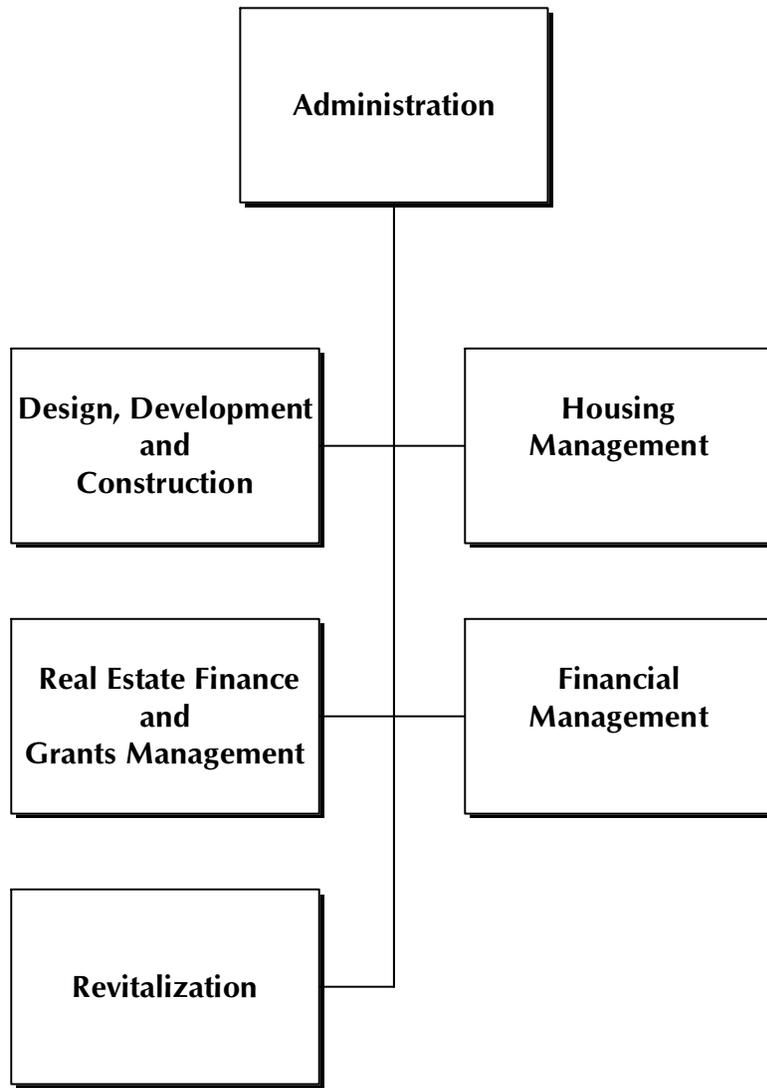
Fund 949, FCRHA Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying, insurance, and audits which have been budgeted and paid from one of the FCRHA's funds and then allocated to the other funds proportionate to their share of the costs. This fund also includes costs associated with the maintenance and operation of FCRHA housing development, such as service contracts for extermination, custodial work, elevator maintenance, grounds maintenance, etc. The fund allows one contract to be established for goods and services, as opposed to multiple contracts in various funds.

◆ FCRHA Grant Fund

- Fund 965, FCRHA Grant Fund

Fund 965, Housing Grant Fund, was established in FY 2000 to administer grants awarded to the FCRHA. The grants currently in this fund are awarded by the U.S. Department of Housing and Urban Development (HUD), based on competitive applications for funding, and provide for rent subsidies, counseling services, support services, operating expenses, and property improvements.

Department of Housing and Community Development



Mission

To provide the residents of the County with safe, decent and more affordable housing for low- and moderate-income households. In addition, the Department of Housing and Community Development seeks to preserve, upgrade and enhance existing neighborhoods through conservation and rehabilitation of housing, and through the provision of public facilities and services.

Focus

The Fairfax County Department of Housing and Community Development (DHCD) program will continue to provide housing opportunities for low-and moderate-income residents in Fairfax County and to assist in the revitalization and renovation of neighborhoods. The DHCD program includes numerous activities that support Fairfax County Redevelopment and Housing Authority (FCRHA) rental housing, housing for the elderly/group homes, loans for home ownership and home improvement, tenant assistance, community development, community revitalization and the development and administration of these programs.

Department of Housing and Community Development

County resources within the General Fund provide support for positions in Agency 38, Housing and Community Development (HCD). These positions include staff assigned to coordinate the County's revitalization program, staff that support the development and operation of FCRHA assisted housing, the County's community development program, as well as critical support functions such as financial management, computer network operations and strategic planning.

The General Fund also supports the federal public housing and local rental programs by funding some of the administrative and maintenance staff costs associated with these programs, and by supporting refuse collection charges, condominium fees, limited partnership real estate taxes and building maintenance for these housing projects. Funding is also included in FY 2005 to paint various housing projects owned and managed by the FCRHA as part of an ongoing maintenance program.

In FY 2005, the Revitalization Program will continue to be responsible for administering seven revitalization areas, coordinating interjurisdictional development projects with the Town of Herndon and the City of Fairfax, as well as coordinating countywide blight abatement and tax abatement programs. Three new positions were created in this agency in FY 2002 that were funded through Fund 340, Housing Assistance Program. The positions are responsible for marketing and business activities associated with revitalization efforts. The positions will also assist existing revitalization staff in activities focused on the County's seven designated commercial revitalization areas and will be involved in planning for a community vision and sense of place; design creative approaches to redevelopment; marketing of local business; and attracting private development and investment. General Fund support is being provided for revitalization efforts in FY 2005 and is discussed in more detail in Fund 340, Housing Assistance Program.

This narrative only includes funding and related issues for the General Fund portion of the HCD budget. **The Department of Housing and Community Development Overview includes Key Accomplishments, FY 2005 Initiatives and Performance Indicators for the entire organization.**

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	58/ 58	58/ 58	58/ 58	58/ 58
Expenditures:				
Personnel Services	\$3,282,981	\$3,355,074	\$3,355,074	\$3,487,467
Operating Expenses	2,044,354	1,829,290	2,145,436	1,849,780
Capital Equipment	0	0	0	0
Total Expenditures	\$5,327,335	\$5,184,364	\$5,500,510	\$5,337,247

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$132,393**
An increase of \$132,393 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

- ◆ **Carryover and Intergovernmental Adjustments** **(\$295,656)**
A decrease of \$295,656 in Operating Expenses due to carryover of funds in the amount of \$316,146 for the Housing Management Software System, painting contracts and non-profit training and services, offset by an increase in Information Technology mainframe charges, \$20,490.

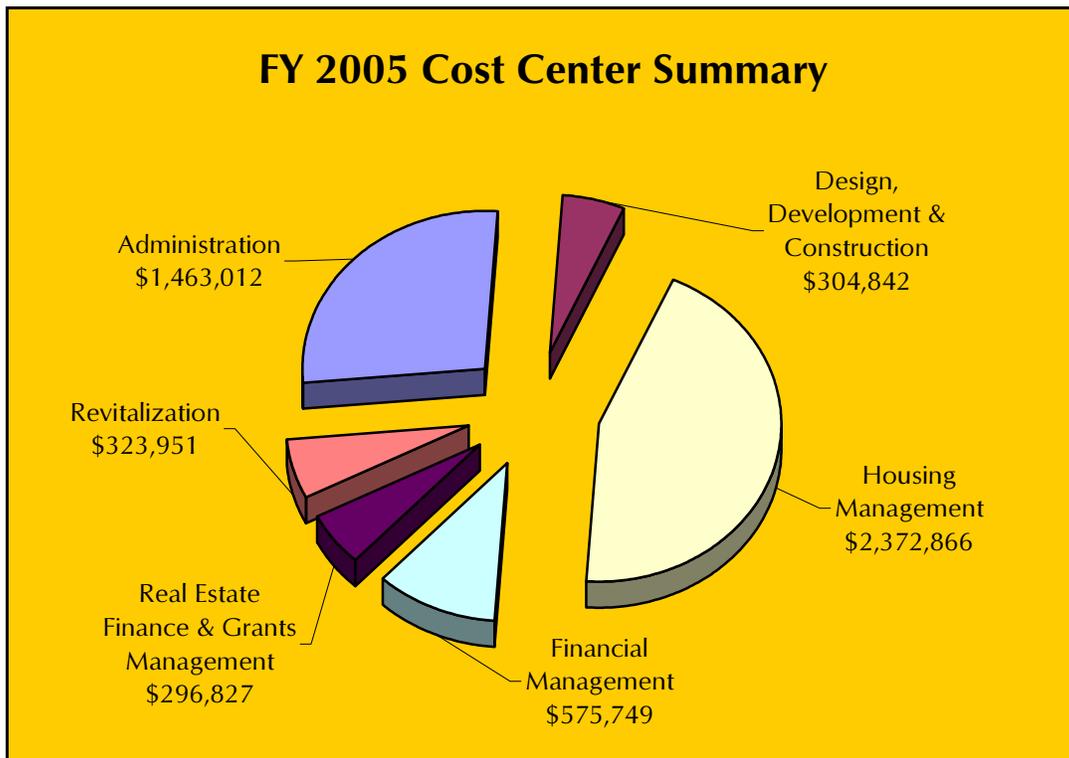
Department of Housing and Community Development

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$316,146**
As part of the FY 2003 Carryover Review, encumbered carryover in the amount of \$316,146 was provided primarily for the Housing Management Software System, painting contracts and non-profit training and services.

Cost Centers



Department of Housing and Community Development

Administration

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	10/ 10	11/ 11	11/ 11	11/ 11
Total Expenditures	\$1,523,141	\$1,407,899	\$1,609,524	\$1,463,012

Position Summary			
1 Director	1 Management Analyst III	1 Info. Technology Tech. II	
2 Deputy Directors	1 Info. Tech. Prog. Mgr. I	2 Administrative Assistants IV	
1 H/C Development Project Administrator	1 Programmer Analyst I	1 Administrative Assistant II	
TOTAL POSITIONS			
11 Positions / 11.0 Staff Years			

Goal

To provide administrative and computer systems support to the core business areas of the Fairfax County Redevelopment and Housing Authority and the Department of Housing and Community Development by responding to computer network requests from agency employees and public information requests from citizens, agencies and other interested individuals and groups.

Design, Development and Construction

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	4/ 4	4/ 4	4/ 4	4/ 4
Total Expenditures	\$237,963	\$293,506	\$293,506	\$304,842

Position Summary			
1 H/C Development Project Administrator	1 Housing/Community Developer III		
1 Housing/Community Developer IV	1 Administrative Assistant IV		
TOTAL POSITIONS			
4 Positions / 4.0 Staff Years			

Goal

To provide development and financing services to facilitate the availability of affordable housing for low- and moderate-income residents and the implementation of public improvement projects, and support revitalization efforts in the County.

Department of Housing and Community Development

Housing Management

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	24/ 24	24/ 24	24/ 24	24/ 24
Total Expenditures	\$2,384,912	\$2,324,981	\$2,412,690	\$2,372,866

Position Summary					
1	H/C Development Project Administrator	1	Housing Services Specialist I Warehouse Supervisor	1 1	Carpenter I Painter I
1	Housing Services Specialist V	1	Vehicle Maintenance Coordinator	2	Human Services Assistants
2	Housing Services Specialists IV	1	Air Conditioning Equipment Repairer	1	Housing Manager
1	Housing Services Specialist III	1	Locksmith II	1	Administrative Assistant III
4	Housing Services Specialists II	2	Plumbers II	2	Administrative Assistants II
TOTAL POSITIONS					
24 Positions / 24.0 Staff Years					

Goal

To manage and maintain affordable housing that is decent, safe and sanitary for eligible families and to maintain FCRHA housing in accordance with community standards and to provide homeownership opportunities to eligible households.

Financial Management

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	9/ 9	9/ 9	9/ 9	9/ 9
Total Expenditures	\$529,411	\$554,338	\$554,338	\$575,749

Position Summary					
1	Financial Manager	1	Accountant III	1	Administrative Assistant III
1	Fiscal Administrator	1	Management Analyst III	1	Administrative Assistant II
2	Accountants II	1	Administrative Assistant V		
TOTAL POSITIONS					
9 Positions / 9.0 Staff Years					

Goal

To provide management information for controls and compliance reporting to external oversight entities as required by policies and regulations; to collect revenues, process expenditures, service loans, accurately budget and report accounting activities on a timely and accurate basis.

Department of Housing and Community Development

Real Estate Finance and Grants Management

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	2/ 2	2/ 2	2/ 2	2/ 2
Total Expenditures	\$273,873	\$291,737	\$318,549	\$296,827

Position Summary	
1	Housing/Community Developer IV
1	Housing/Community Developer I
TOTAL POSITIONS	
2 Positions / 2.0 Staff Years	

Goal

To plan, implement and maintain public improvements and support services designed to improve the quality of life for residents in low-and moderate-income communities, and to provide financial services in order to facilitate the development of affordable housing and support ongoing revitalization efforts.

Revitalization

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	9/ 9	8/ 8	8/ 8	8/ 8
Total Expenditures	\$378,035	\$311,903	\$311,903	\$323,951

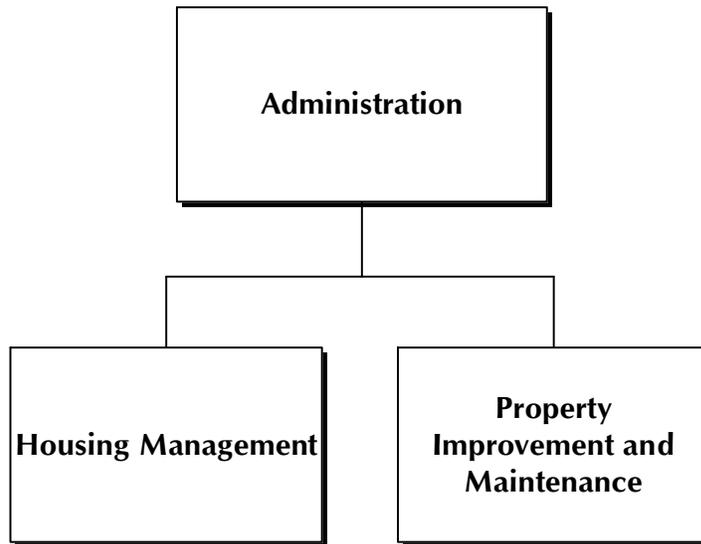
Position Summary	
2	H/C Development Project Administrators
5	Housing/Community Developers IV
1	Administrative Assistant IV
TOTAL POSITIONS	
8 Positions / 8.0 Staff Years	

Goal

To improve the physical appearance, function and economic health of targeted areas through the encouragement of private sector reinvestment, the facilitation of information exchange and the strengthening of community groups and organizations.

Fund 141

Elderly Housing Programs



Mission

To manage affordable rental housing acquired by the FCRHA for the benefit of the elderly, and to maintain and preserve the units for long-term rental availability.

Focus

Fund 141, Elderly Housing Programs, accounts for personnel, operating, and equipment costs related to the County's support of the operation of the three locally funded elderly housing developments owned or leased by the Fairfax County Redevelopment and Housing Authority (FCRHA). The three elderly housing developments funded in Fund 141, Elderly Housing Programs, are: Lewinsville Senior Residences in McLean, Little River Glen in the Braddock District, and Lincolnia Center in the Mason District. Funding for three facilities, Gum Springs located in the Mt. Vernon District, Morris Glen in the Lee District and Herndon Harbor House in the Hunter Mill District, are not presented in Fund 141, Elderly Housing Programs. Although they are owned by a limited partnership of which the FCRHA is the managing general partner, the facilities are operated by a private firm. Housing and Community Development staff administers the contract between the FCRHA and the private firm hired to manage the facilities. Together, in FY 2005, these six facilities will provide for 408 congregate housing units, three Adult Day Health Care Centers, and a 52-bed Adult Care Residence. This includes 60 additional residential units and an adult day care center that opened at Herndon Harbor in the Spring of 2001. These developments address the needs of the more independent elderly and those who require a greater level of care but do not require assisted living services.

The County's General Fund transfer supports approximately \$1.39 million, or approximately 41 percent, of this expense, an increase of \$172,411, or 14.2 percent. The operating budget increases \$171,328, or 14.1 percent for a new contract for assisted living at the Lincolnia Center and personnel services increase \$1,083 for pay for performance adjustments. The Gum Springs, Morris Glen, and Herndon Harbor facilities are self-supporting and do not require County General Fund support in Fund 141.

Other costs related to the County's housing program at these sites, including the operating costs of senior centers, adult day care centers, and a Congregate Food Program, are reflected in the agency budgets for the Department of Community and Recreation Services, the Health Department, the Aging Grants and Programs Fund, and the County Debt Service Fund.

In FY 2005, the operation of the Elderly Housing Program will be supported by an estimated revenue increase over FY 2004 of \$33,673, or 1.9 percent due primarily to increased rental income and a state auxiliary grant for indigent care in the Adult Care Residence component at the Lincolnia Center.

Fund 141

Elderly Housing Programs

FY 2005 marks the continuation of five-year repair and replacement plans at the Lincolnia, Little River Glen, and Lewinsville facilities. This includes the repair of major appliances, updates/upgrades to apartment units, and major repairs forecasted as necessary to parking lots, roofs, and mechanical equipment.

The elderly projects are briefly described below:

- ◆ Lewinsville Senior Residences is a housing facility in McLean (Dranesville District) comprising 22 efficiency units and a congregate living area serving the residential needs of low-to-moderate income elderly. The Department of Housing and Community Development (DHCD) manages the residential facility, reviews applications to determine eligibility requirements, and provides maintenance services. A Congregate Food program is funded through the Area Agency on Aging. The FCRHA leases a portion of this facility for the elderly housing program from the County. In addition, the facility also houses a senior recreation program serving an average of 55 senior citizens, which is run by the County's Department of Community and Recreation Services, and an Adult Day Health Care program run by the County Health Department serving an average of 35 senior citizens. FY 2005 funding provided in Fund 141 for the operation of the elderly housing component of this facility is \$177,645.
- ◆ Little River Glen, a 120-unit facility which opened in the fall of 1990, is spread over five buildings on an eight-acre site in the Braddock District and serves the residential needs of low-to-moderate income elderly. Four different models of one-bedroom units are available. The space is designed for senior citizens who are capable of living independently but desire to participate in social and recreational opportunities provided on-site. There is a Senior Center with lounges, recreation/activity rooms, and a commercial kitchen. The Department of Community and Recreation Services runs the Senior Center, and the Area Agency on Aging funds the Congregate Food program. FY 2005 funding provided in Fund 141 for the operation of this facility is \$1,402,017.
- ◆ Lincolnia Center is a multi-purpose facility which opened in January 1990 in the Mason District in response to the residential needs of low-income and indigent elderly. It consists of two separate residential areas: a Congregate Residence of 26 units which provides independent living for senior citizens with limited means and a 52-bed Adult Care Residence for elderly residents who require assistance with the activities of daily living. Funding for a management contract in the amount of \$895,181 for the Lincolnia Adult Care Residence will cover the costs of health care professionals who provide services 24 hours a day for that component of the Lincolnia facility. The Lincolnia Center also houses a Senior Center with recreation/activity rooms, a commercial kitchen, lounges, and an Adult Day Health Care Center. The Department of Community and Recreation Services administers the Senior Center, and the Health Department staffs and operates the Adult Day Health Care Center. A Congregate Food program is administered by DHCD and funded by the Area Agency on Aging for all program participants and residents. FY 2005 funding provided in Fund 141 for the operation of this facility is \$1,790,768.
- ◆ Morris Glen is a 60-unit garden apartment community located in the Lee District in the Manchester Lakes Community. The facility was completed in December 1995 for moderate-income seniors capable of independent living. Morris Glen consists of two two-story buildings and a small community building. Four different models of one-bedroom units are available as well as a large amount of common area in each residential building. This facility is managed and maintained by a private contractor, with DHCD staff serving as contract administrator, and expenditures are completely supported by rental income.
- ◆ Herndon Harbor House is an adult care community developed in three phases. Herndon Harbor House I is a 60-unit community located in the Town of Herndon that opened in October 1998 that includes two 30-unit residential buildings. The facility is managed and maintained by a private contractor with DHCD staff serving as contract administrator. Expenditures are supported by rental income. Herndon Harbor Phase II includes an additional 60 units of congregate housing, for a total of 120 units, and an Adult Day Health Care Center, both of which were operational during FY 2001. Phase III is a Senior Center currently in the final planning stage with construction scheduled for completion in Winter 2004.

Fund 141

Elderly Housing Programs

- ◆ Gum Springs Glen is a 60-unit garden retirement community for independent seniors which opened in May 2003, in the Mount Vernon District. Gum Springs Glen consists of two two-story buildings with 30 apartments plus common space in each building. There are 56 one-bedroom apartments of approximately 425 square feet and 4 two-bedroom apartments with approximately 550 square feet. This facility is managed and maintained by a private contractor, with DHCD staff serving as contract administrator, and expenditures are completely supported by rental income. In addition to the residential units, the lower level of Gum Springs Glen provides space for a Head Start program and training center which is operated by the Department of Family Services, Office for Children.

Certain expenses reflected in this fund are not directly related to housing operations. The FCRHA, as landlord of these facilities, has inter-agency agreements, which provide for budgeting by DHCD for common area expenses for utilities, telecommunications, maintenance, custodial services, and contracts. The facilities provide space for general community use as well as for services provided by other County agencies.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	15/ 15	15/ 15	15/ 15	15/ 15
Expenditures:				
Personnel Services	\$812,116	\$945,095	\$945,095	\$980,348
Operating Expenses	2,223,042	2,218,754	2,273,132	2,390,082
Capital Equipment	0	0	0	0
Total Expenditures	\$3,035,158	\$3,163,849	\$3,218,227	\$3,370,430

Position Summary				
<u>HOUSING MANAGEMENT</u>	1	Senior Mechanical Systems Supervisor	1	General Building Maintenance Worker I
1 Housing Services Specialist V	1	Asst. Supv. Facilities Support		
1 Housing Services Specialist IV	1	Electrician II	1	Administrative Assistant V
2 Housing Services Specialists II	4	Facility Attendants II	1	Maintenance Trade Helper II
1 Housing Services Specialist I				
<u>TOTAL POSITIONS</u>				
15 Positions / 15.0 Staff Years				

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$35,253**
An increase of \$35,253 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

- ◆ **Consultant and Service Contracts** **\$116,950**
A net increase of \$116,950 including an increase of \$171,328 for the assisted living services contract for the Lincolnia Center program, offset by a decrease of \$54,378 for one-time professional consultant contracts and contractual payments carried over from FY 2003.

Fund 141

Elderly Housing Programs

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$54,378**
As part of the *FY 2003 Carryover Review*, \$54,378 was added including encumbered carryover of \$29,378 primarily for professional consultant and contractual payments and unencumbered carryover of \$25,000 for the treatment of the infestation of carpenter bees and to paint the exterior wood structure at Little River Glen's five buildings.

Fund 141 Elderly Housing Programs

FUND STATEMENT

Fund Type H14, Special Revenue Funds

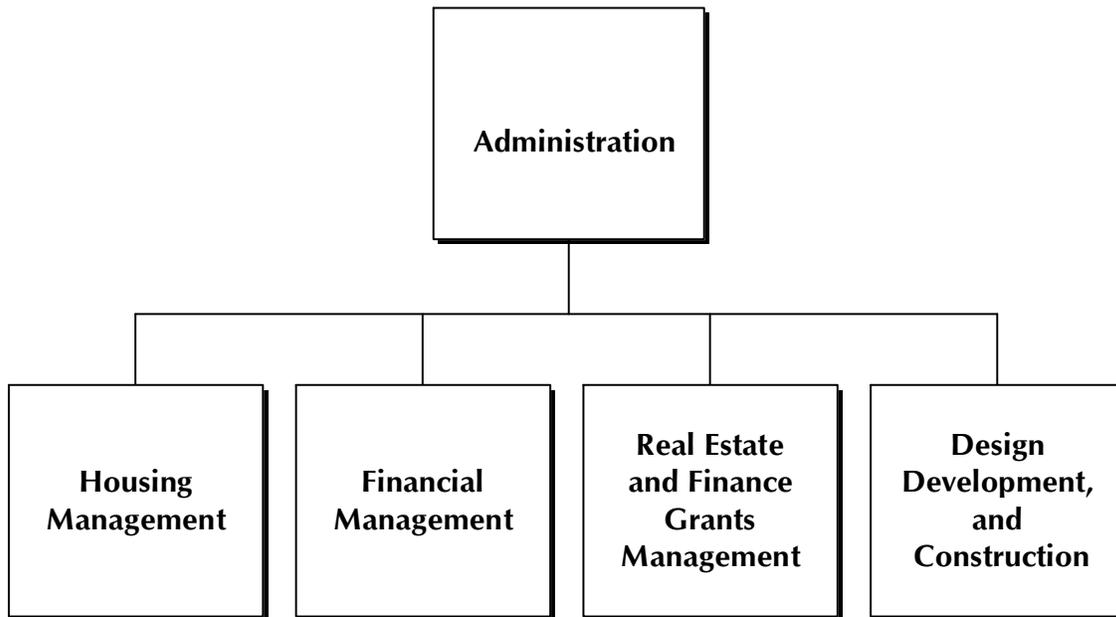
Fund 141, Elderly Housing Programs

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$520,296	\$206,408	\$524,884	\$316,372
Revenue:				
Rental Income	\$1,558,997	\$1,546,736	\$1,546,736	\$1,576,773
Miscellaneous Revenue	12,655	15,076	15,076	12,540
HOME Rental Assistance	230,620	232,470	232,470	238,642
Total Revenue	\$1,802,272	\$1,794,282	\$1,794,282	\$1,827,955
Transfer In:				
General Fund (001)	\$1,237,474	\$1,215,433	\$1,215,433	\$1,387,844
Total Transfer In	\$1,237,474	\$1,215,433	\$1,215,433	\$1,387,844
Total Available	\$3,560,042	\$3,216,123	\$3,534,599	\$3,532,171
Expenditures:				
Personnel Services	\$812,116	\$945,095	\$945,095	\$980,348
Operating Expenses	2,223,042	2,218,754	2,273,132	2,390,082
Capital Equipment	0	0	0	0
Total Expenditures	\$3,035,158	\$3,163,849	\$3,218,227	\$3,370,430
Total Disbursements	\$3,035,158	\$3,163,849	\$3,218,227	\$3,370,430
Ending Balance ¹	\$524,884	\$52,274	\$316,372	\$161,741
Replacement Reserve	\$140,401	\$52,274	\$316,372	\$161,741
Unreserved Ending Balance	\$384,483	\$0	\$0	\$0

¹ The FY 2004 Ending Balance decreases by more than 10 percent due to the increase in expenditures primarily for Personnel Services Pay for Performance increments and carry over of professional consultant and contractual payments and for the treatment of the infestation of carpenter bees and to paint the exterior wood structure at Little River Glen, as well as the decrease in the General Fund Transfer. The FY 2005 Ending Balance decreases due to the increase in expenditures primarily for Personnel Services Pay for Performance increments and increases for professional services contracts

Fund 142

Community Development Block Grant



Mission

To conserve and upgrade low- and moderate-income neighborhoods through the provision of public facilities, home improvements, public services and economic development, and to stimulate the development and preservation of low- and moderate-income housing.

Focus

Fund 142, Community Development Block Grant (CDBG), seeks to stimulate the development and preservation of low- and moderate-income housing and the provision of loans, public facilities and improvements directed toward conserving and upgrading low- and moderate-income neighborhoods. It also supports the provision of special outreach and assistance services to low- and moderate-income households.

Fairfax County receives an annual Community Development Block Grant through the U.S. Department of Housing and Urban Development (HUD). Funding in the amount of \$7,457,000 is estimated for FY 2005, the same level as the FY 2004 HUD award. The use of these funds is subject to eligibility criteria established by Congress for the program and must meet one of three national objectives: (1) benefit to low- and moderate-income population of the County; (2) elimination of slums and blight; and (3) urgent needs. Specific uses of each annual grant are outlined in the [Consolidated Plan One-Year Action Plan](#). The Board of Supervisors has designated the Consolidated Community Funding Advisory Committee, (CCFAC) as the citizen advisory group charged with overseeing the Consolidated Plan process. The Consolidated Plan also incorporates the recommendations of the Fairfax County Redevelopment and Housing Authority (FCRHA) concerning the use of the CDBG funds. The CCFAC forwards the Plan to the Board of Supervisors for a public hearing and adoption. The Plan is then forwarded to HUD for approval and final grant award.

Historically, CDBG funds have been used for:

- development and preservation of affordable housing;
- neighborhood improvements in communities designated as Conservation or Redevelopment Areas by the Board of Supervisors;
- programs providing needed services to the low- and moderate- income population;

Fund 142

Community Development Block Grant

- financial and technical assistance to homeowners for housing rehabilitation and repair;
- payments on loans used for affordable housing development; and
- costs to administer this grant and related programs.

◆ The following identifies some of the projected funding initiatives:

- A portion of the County's CDBG entitlement will be combined with County General Funds and the Community Services Block Grant into a Consolidated Community Funding Pool, providing funds through a competitive process to non-profit organizations for human services and affordable housing development and preservation. In FY 2004, \$2,231,995 was available for the second year of this program and it is anticipated that an amount of comparable value will be available in FY 2005 for the first year of the new two-year program.
- An amount of \$75,000 is provided for the Fair Housing Program strategy implementation including conducting and reporting on fair housing tests, filing fair housing complaints when necessary, training rental agents and housing counselors in the County's rental market, establishing and staffing the Fair Housing Task Force and continuing to study and report on the County's fair housing needs.
- In addition, \$288,912 in Community Development Block Grant funds will be used to support staff and operating costs for the Home Repair for the Elderly Program. This program provides minor home repairs to low-income elderly or disabled residents to enable these individuals to live in safe and sanitary housing.
- Funding of \$1,412,426 will be available for payments on Section 108 Loans. These loans, approved by the Board of Supervisors and HUD, are designated for affordable housing preservation and development, the reconstruction of Washington Plaza and road and storm drainage improvements in five conservation areas: Bailey's, Fairhaven, Gum Springs, James Lee and Jefferson Manor. The FY 2005 funding represents a decrease of \$173,096 from the FY 2004 Adopted Budget Plan. Unexpended Section 108 Loan balances from prior years were available at the FY 2003 Carryover Review and were brought forward to FY 2004. Further, during FY 2004, an existing loan was refinanced significantly reducing the annual interest payment due on that loan.
- Also included within Fund 142, Community Development Block Grant, is support for staff and operating costs to provide federally-mandated relocation and advisory services to individuals affected by federally funded County and FCRHA programs. In addition, funding is provided for staff support and operating costs for overall program management and planning for Community Development Block Grant and Section 108 Loan programs. This includes preparation of the annual HUD Consolidated Plan and other program reports, administration and monitoring of non-profit contracts, evaluation of program performance and planning of the development of affordable housing in the County. In FY 2005, funding for these services will total \$1,434,420.
- The Homeownership Assistance Program provides funding in the amount of \$211,921 to support three positions in the Relocation Services Branch that provide support to the First-Time Homebuyer and the Moderate Income Direct Sales Programs. The main duties of these positions include application data entry, waiting list maintenance, application processing, conducting lotteries, conducting annual occupancy certifications and counseling applicants.

Fund 142

Community Development Block Grant

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	21/ 21	21/ 21	21/ 21	21/ 21
General Administration	\$582,642	\$658,974	\$779,002	\$689,197
Planning and Urban Design	303,079	415,253	704,107	520,894
Relocation Administration	230,782	293,786	359,230	224,329
Home Repair for the Elderly	232,086	283,047	368,735	288,912
Home Improvement Loan Program	453,591	0	2,174,045	0
Homeownership Assistance Program	111,735	110,515	443,132	211,921
LLV - Communities for Assistance & Improvement	147,808	0	153,192	0
Alternative House	59,946	0	66,788	0
FACETS Family Enrichment	111,648	0	125,689	0
FACETS Homeless Services	73,871	0	85,773	0
CRS Home for the Homeless	242,924	0	258,913	0
Ethiopian Community Development Council	29,525	0	44,864	0
Reston Interfaith	57,344	0	0	0
Western Fairfax On-Call Ministry	65,000	0	120,000	0
Fairfax Housing Counseling	7,500	0	0	0
Housing Development Corporation	10,680	0	19,710	0
WHDC Accessible Housing	350,000	0	150,000	0
Homestretch Housing Acquisition	106,000	0	106,000	0
PRS Supportive Housing Acquisition	0	0	101,000	0
Herndon Bilingual Rehab Specialist	76,034	0	90,538	0
Good Shepherd Housing	292,125	0	267,000	0
Accessibility Modifications	39,386	0	97,614	0
Sect. 108 Loan Repayment	1,678,076	1,585,522	1,845,415	1,412,426
Northern Virginia Family Services	0	0	89	0
RPJ Transition Housing	0	0	94,695	0
Indochinese Community Center	0	0	35,062	0
DCRS Teen Services	0	0	2,498	0
Homestretch	167,589	0	293,000	0
Contingency Fund	0	0	854,605	0
ADU Loan Program	0	0	107,685	0
Reston Interfaith Townhouses	152,663	0	264,915	0
Housing Opportunities Foundation	0	0	11,000	0
Fair Housing Program	45,000	75,000	132,000	75,000
Fairfax City Rehabilitation	0	0	329	0
United Community Ministries	188,682	0	212,670	0
Catholics for Housing- Briarcliff	0	0	200,000	0
Special Needs Strategy	0	0	66,069	0
Language Initiative	6,665	0	81,432	0
Home Ownership Strategy	0	0	273,221	0
Homebuyer Education/Storefront	0	0	20,000	0
RPJ Housing Development Corporation	0	0	10,000	0

Fund 142

Community Development Block Grant

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Capital Projects:				
James Lee Road Improvements	\$237,768	\$0	\$280,563	\$0
Fairhaven Public Improvements	3,950	0	189,929	0
Jefferson Manor Public Improvements	0	0	0	0
Gum Springs Public Improvements	22,184	0	433,602	0
Huntington Community Center	34,332	0	38,757	0
Herndon Senior Center	425,777	0	42,478	0
Senior Housing & Fac. Dev.	0	0	0	0
Bailey's Road Improvements	24,007	0	27,353	0
Roger's Glen	0	0	550,000	0
Gum Springs Glen	0	0	0	0
Little River Glen	0	0	100,000	0
Affordable Housing	0	0	111,582	0
Magnet Housing	64,195	0	710,805	0
Revitalization Predevelopment Fund	0	0	80,000	0
Senior/Disabled Housing	0	0	1,137,772	0
Southgate Community Center	88,133	0	61,867	0
Revitalization Loan Pool	0	0	100,000	0
Revitalization of Older Communities	0	0	1,466,333	0
Neighborhood Revitalization	0	0	66,069	0
Child Care Center Grant Program	49,259	0	50,741	0
Other	0	2,812,903	0	4,034,321
Subtotal CDBG Projects	\$6,771,986	\$6,235,000	\$16,467,868	\$7,457,000
Rental Rehabilitation Program	0	0	173,291	0
Total Expenditures	\$6,771,986	\$6,235,000	\$16,641,159	\$7,457,000

Position Summary		
<p><u>ADMINISTRATION</u></p> <p>1 Management Analyst III</p>	<p><u>FINANCIAL MANAGEMENT</u></p> <p>1 Accountant II</p> <p>1 Administrative Assistant IV</p>	<p><u>REAL ESTATE FINANCE AND GRANTS MANAGEMENT</u></p> <p>1 Policy and Information Officer</p> <p>3 Housing/Community Developers IV</p> <p>1 Housing/Community Developer III</p> <p>1 Senior Maintenance Supervisor</p> <p>1 Painter I</p> <p>1 Carpenter I</p> <p>1 Administrative Assistant IV</p> <p>2 Administrative Assistants III</p> <p>1 Maintenance Trade Helper II</p>
<p><u>HOUSING MANAGEMENT</u></p> <p>1 Housing Services Specialist V</p> <p>1 Housing Services Specialist IV</p> <p>2 Housing Services Specialists II</p>	<p><u>DESIGN, DEVELOPMENT AND CONSTRUCTION</u></p> <p>2 Housing/Community Developers III</p>	
<p><u>TOTAL POSITIONS</u></p> <p>21 Positions / 21.0 Staff Years</p>		

Fund 142

Community Development Block Grant

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Carryover Adjustments** **(\$9,184,159)**
A decrease of \$9,184,159 associated with one-time capital project expenditures.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$10,406,159**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$10,406,159 due to carryover of unexpended project balances in the amount of \$8,481,448, appropriation of the amended U.S. Department of Housing and Urban Development (HUD) award in the amount of \$1,222,000 as approved by the Board of Supervisors on April 28, 2003, and the appropriation of \$702,711 in program income.

A Fund Statement and Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 142

Community Development Block Grant

FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 142, Community Development
Block Grant

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$700,686	\$36	\$864,795	\$36
Revenue:				
Community Development Block Grant (CDBG)	\$6,233,384	\$6,235,000	\$15,548,067	\$7,457,000
CDBG Program Income	702,711	0	0	0
HUD Rental Rehabilitation	0	0	228,333	0
Total Revenue	\$6,936,095	\$6,235,000	\$15,776,400	\$7,457,000
Total Available	\$7,636,781	\$6,235,036	\$16,641,195	\$7,457,036
Expenditures:				
CDBG Projects	\$6,771,986	\$6,235,000	\$16,467,868	\$7,457,000
Rental Rehabilitation ¹	0	0	173,291	0
Total Expenditures	\$6,771,986	\$6,235,000	\$16,641,159	\$7,457,000
Total Disbursements	\$6,771,986	\$6,235,000	\$16,641,159	\$7,457,000
Ending Balance²	\$864,795	\$36	\$36	\$36

¹ The Cranston-Gonzalez National Affordable Housing Act of 1990 terminated the HUD Rental Rehabilitation Program as of October 1, 1991. Funds available from prior year grants may continue to be utilized.

² The FY 2004 Ending Balance decreases due to projected reimbursements for prior years' U.S. Department of Housing and Urban Development (HUD) authorizations being less than estimated expenditures due to audit requirements for ongoing authorized projects.

Fund 142

Community Development Block Grant

FY 2005 Summary of Capital Projects

Fund: 142 Community Development Block Grant

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
003800	Adjusting Factors	\$0	\$0	\$0	\$4,034,321
003813	Home Improvement Loan Program	0	453,590.56	2,174,045.14	0
003817	Bailey's Community Center	655,886	0	0	0
003821	Housing Development Corporation		10,679.75	19,709.84	0
003823	Huntington Community Center	111,685	34,332.54	38,756.66	0
003829	Mott Community Center	627,907	0.00	0.00	0
003846	Bailey's Road Improvements	2,742,664	24,006.81	27,353.53	0
003848	Fairhaven Public Improvements	3,724,159	3,950.22	189,928.48	0
003864	Home Repair for the Elderly		232,085.48	368,735.16	288,912
003874	United Community Ministries		188,681.64	212,670.31	0
003899	Contingency Fund		0.00	854,604.92	0
003905	Gum Springs Public Improvements	2,778,388	22,184.05	433,601.94	0
003907	James Lee Community Center	64,495	0.00	0.00	0
003910	James Lee Road Improvement	3,001,720	237,768.31	280,562.35	0
003915	Planning and Urban Design		303,078.50	704,107.37	520,894
003916	General Administration		582,642.22	779,002.16	689,197
003952	Northern Virginia Family Services		0.00	89.51	0
003954	Fairfax City Rehabilitation		0.00	329.20	0
013807	HUD Rental Rehab Admin.		0.00	173,291.19	0
013868	Good Shepherd Housing		292,125.00	267,000.12	0
013872	Housing Program Relocation		230,782.47	359,229.30	224,329
013886	RPJ Transitional Housing		0.00	94,695.16	0
013887	Section 108 Loan Payments		1,678,076.01	1,845,415.18	1,412,426
013903	ADU Loan Program		0.00	107,685.00	0
013918	Jefferson Manor Public Imp.	866,294	0.00	(0.00)	0
013919	HomeStretch		167,589.00	293,000.00	0
013933	Reston Interfaith Townhouses		152,663.00	1.94	0
013947	IndoChinese Community Center		0.00	35,062.00	0
013980	Facets		185,519.30	211,462.00	0
013992	Christian Relief Services		242,924.00	258,912.57	0
013994	Housing Opportunities Foundation		0.00	11,000.00	0
014003	Affordable Housing Fund		0.00	111,581.81	0
014005	DCRS Teen Services		0.00	2,497.68	0
014026	Reston Interfaith		57,342.83	264,913.67	0
014027	Fairfax Housing Counseling		7,500.00	0.00	0
014028	Ethopian Development Council		29,524.97	44,864.00	0
014034	Fair Housing Program		45,000.00	132,000.00	75,000
014039	LLVCAI		147,808.00	153,192.00	0
014046	Little River Glen III	100,000	0.00	100,000.00	0
014049	Rogers Glen	550,000	0.00	550,000.00	0
014050	Herndon Senior Center	550,000	425,777.44	42,478.11	0
014053	Western Fairfax Christian Ministries		65,000.00	120,000.00	0
014055	Alternative House		59,945.75	66,788.00	0
014056	Gum Springs Glen	250,000	0.00	0.00	0

Fund 142

Community Development Block Grant

FY 2005 Summary of Capital Projects

Fund: 142 Community Development Block Grant

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
014091	Psychiatric Rehabilitation Services	101,000	0.00	101,000.00	0
014093	RPJ Housing Development Corporation	10,000	0.00	10,000.00	0
014107	Wesley/Coppermine		350,000.00	150,000.00	0
014108	Home Stretch Housing Units		106,000.00	106,000.00	0
014110	Bilingual Rehabilitation Specialist		76,034.00	90,538.00	0
014112	Accessibility Modifications		39,386.26	97,613.74	0
014113	Home Ownership Assistance		111,735.38	443,132.03	211,921
014127	Magnet Housing		64,194.58	710,805.42	0
014128	Revitalization Predevelopment		0.00	80,000.00	0
014129	Senior/Disabled Housing Development		0.00	1,137,772.00	0
014130	Southgate Community Center		88,133.43	61,866.57	0
014131	Revitalization Loan Pool		0.00	100,000.00	0
014132	Child Care Center Grant Program		49,259.49	50,740.51	0
014150	Catholics F/HSG Acq. Of Briarcliff TNHS	200,000	0.00	200,000.00	0
014151	Home Ownership Strategy	273,221	0.00	273,221.00	0
014152	Revitalization	1,466,333	0.00	1,466,333.00	0
014153	Neighborhood Revitalization		0.00	66,069.00	0
014154	Special Needs Strategy	66,069	0.00	66,069.00	0
014155	Language Initiative	88,097	6,664.93	81,432.07	0
014169	Home Buyer Education/Storefront		0.00	20,000.00	0
Total		\$18,227,918	\$6,771,985.92	\$16,641,158.64	\$7,457,000

Fund 143

Homeowner and Business Loan Programs

Mission

The overall goal of the Homeowner and Business Loan Programs is to enhance the quality of life and economic base of the County by providing support for homeownership, for repair and upgrading of existing housing and for assistance to small and minority businesses. One focus provides a means and opportunity for low- and moderate-income households to become homeowners in the County through the Moderate Income Direct Sales (MIDS) program. The second focus provides affordable loans for housing improvement and rehabilitation to qualifying low-income homeowners or homeowners living in areas targeted for improvement, resulting in the elimination of health and safety code violations, enhancing the quality and appearance of existing housing and retaining existing affordable housing. The third focus provides business assistance and counseling services as well as direct loans to qualified minority businesses.

Focus

Fund 143, Homeowner and Business Loan Programs, is comprised of three programs designed to meet the agency goal as detailed below:

- ◆ The Home Improvement Loan Program (HILP) provides loans to low- and moderate-income individuals to repair, modernize, or expand the living space for their families to help alleviate overcrowded conditions. Funds are also loaned to homeowners who are cited for health and housing code violations, and for replacement housing, if necessary. Grants are provided for low-income elderly or disabled residents through the Elderly Home Repair Program to make needed repairs and provide for handicapped accessibility, to prevent displacement, and to allow these individuals to live in safe and sanitary housing. County appropriated funds within the Homeowner and Business Loan Programs are used in conjunction with bank funds budgeted in Fund 945, Non-Appropriated Rehabilitation Loans, and federal funding in Fund 142, Community Development Block Grant, to increase the assistance available to County residents.
- ◆ The Moderate Income Direct Sales (MIDS) program is designed to provide affordable homeownership opportunities for low- to moderate-income families who otherwise could not afford to purchase a home. Established in 1978, this program funds second trust loans up to \$15,000. These loans are repaid when the home is resold. The second trust allows the sales price to be affordable to families who would not normally qualify for home ownership. As initially established, MIDS units acquired or constructed by the Fairfax County Redevelopment and Housing Authority (FCRHA) were sold to moderate income families, and the purchase was made possible by the provision of the second trust loans. The resale price of the unit is limited, and the FCRHA has the right of first refusal when the home is resold.
- ◆ The Small and Minority Business Loan program was initiated in FY 1996. Fund 143, Homeowner and Business Loan Programs, was expanded to include the receipt of federal funds for operation of the Small and Minority Business Loan program. The program provides loans to qualified small and minority businesses. Program funds are administered by the Community Business Partnership (formerly the South Fairfax Regional Business Partnership, Inc.) through an agreement with the Department of Housing and Community Development. Loan repayments from the business loans will be received as revenue in Fund 143, Homeowner and Business Loan Programs, and will be used to pay debt service on the Section 108 Loan 7.
- ◆ Program income from the HILP and MIDS programs will provide direct loans as well as administrative support for the five positions that administer the programs, consistent with the business plan approved by the FCRHA and the Board of Supervisors.

Fund 143

Homeowner and Business Loan Programs

- ◆ FY 2005 revenues are projected to be \$1,518,594, an increase of \$460,643 or 43.5 percent over the FY 2004 amount, with the actual results reliant upon economic conditions, participants' ability to repay rehabilitation loans and the real estate market environment for MIDS resale properties and second trusts. The Section 108 loans will be repaid according to scheduled payments. In addition to the funding in Fund 143, the HILP Program initiated a 2 percent loan origination fee as of July 1, 1996 on all loans settled by the program. The revenue generated by this program goes directly into Fund 940 to support staff costs associated with the program.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$1,315,416	\$1,057,951	\$4,719,587	\$1,518,594
Total Expenditures	\$1,315,416	\$1,057,951	\$4,719,587	\$1,518,594

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Homeowners Improvement Loan Program (HILP)** **(\$585,239)**
A net decrease in the amount of \$585,239 due to unexpended balances carried over from FY 2003 for emergency repairs to heat or water systems, collapsing floors and ceilings, leaking roofs and to alleviate health and building code violations.
- ◆ **Moderate Income Direct Sales (MIDS)** **(\$1,385,871)**
A net decrease in the amount of \$1,385,871 due to unexpended balances carried over from FY 2003 for principal and interest payments as well as deferred purchase and resale of units to MIDS participants.
- ◆ **Small and Minority Business Loan Program** **(\$1,229,883)**
A net decrease in the amount of \$1,229,883 based on the amortized repayment schedule for the U.S. Department of Housing and Urban Development Section 108 Loan 7 and carryover of expended balances for anticipated loans to qualified small and minority businesses.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$3,661,636**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$3,661,636 including an amount of \$3,954,610 due to the carryover of unexpended FY 2003 program balances offset by adjustments in the amount of \$292,974 based on projected program activity. FY 2004 revenues are increased \$1,274,709 due to the carryover of FY 2003 program balances for the Business Loan Program.

Fund 143

Homeowner and Business Loan Programs

FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 143, Homeowner and Business Loan Programs

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$2,728,758	\$66,250	\$2,692,609	\$305,682
Revenue:				
Program Income (MIDS)	\$241,846	\$497,269	\$497,269	\$852,022
County Rehabilitation Loan Repayments	915,749	488,682	488,682	612,347
Business Loan Program	121,672	72,000	1,346,709	54,225
Total Revenue	\$1,279,267	\$1,057,951	\$2,332,660	\$1,518,594
Total Available	\$4,008,025	\$1,124,201	\$5,025,269	\$1,824,276
Expenditures:				
Rehabilitation Loans and Grants	\$285,370	\$488,682	\$1,144,719	\$612,347
Water Extension and Improvement Projects	0	0	52,867	0
Moderate Income Direct Sales Program (MIDS)	929,056	497,269	2,237,893	852,022
Business Loan Program	100,990	72,000	1,284,108	54,225
Total Expenditures	\$1,315,416	\$1,057,951	\$4,719,587	\$1,518,594
Total Disbursements	\$1,315,416	\$1,057,951	\$4,719,587	\$1,518,594
Ending Balance¹	\$2,692,609	\$66,250	\$305,682	\$305,682

¹ Projects are budgeted based on the total program costs. Most programs span multiple years, therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 144

Housing Trust Fund

Focus

Fund 144, Housing Trust Fund, was created in FY 1990 to reflect the expenditures and revenues of funds earmarked to encourage and support the preservation, development and redevelopment of affordable housing by the Fairfax County Redevelopment and Housing Authority (FCRHA), non-profit sponsors and private developers. The fund is intended to promote endeavors that will furnish housing to low- and moderate-income individuals in Fairfax County by providing low cost debt and equity capital in the form of loans, grants and equity contributions. Only capitalized costs are eligible for funding from the Housing Trust Fund.

Under the criteria approved by the FCRHA and the Board of Supervisors for the Housing Trust Fund, highest priority is assigned to projects which enhance existing County and FCRHA programs, produce or preserve housing which will be maintained for lower income occupants over the long term, promote affordable housing and leverage private funds.

In FY 1996, the Board of Supervisors authorized the FCRHA to implement a pre-development fund as a component of the Housing Trust Fund. The Board also approved use of Housing Trust funds for the expansion of the Moderate Income Direct Sales Program (MIDS) to assist moderate-income Fairfax County government employees in the purchase of their first home.

On behalf of the County, the FCRHA administers the Housing Trust Fund, and periodically accepts and reviews applications from non-profit corporations and private developers for contributions from this source. The FCRHA forwards its recommendations of projects to be funded to the Board of Supervisors based on this review. The FCRHA itself may submit proposals meeting the Housing Trust Fund criteria to the Board of Supervisors at any time for the Board's approval.

In FY 2005, revenues are estimated to be \$1,507,838, an increase of \$500,427 or approximately 50 percent over FY 2004 due to increased housing development activity; including \$1,365,000 in anticipated proffered contributions and \$142,838 in investment income, based on historical experience. Funding has been allocated to the following projects: Project 014011, Fairfax County Employees' Housing Assistance Program; Project 014098, Magnet Housing; Project 014042, Housing Trust Fund Reserve for Emergencies and Opportunities; and Project 014143, Housing Trust Fund Land Acquisition; and Project 013906, Undesignated Project (for future designation by the FCRHA and the Board of Supervisors to specific projects).

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

◆ **Carryover Adjustments**

\$14,389,159

As part of the FY 2003 Carryover Review, the Board of Supervisors approved an increase in expenditures of \$14,389,159 due to the carryover of unexpended project balances in the amount of \$11,469,215, an adjustment to appropriate program income in the amount of \$479,896, an adjustment in the amount of \$940,048 to appropriate additional proffer income received in FY 2003, and a General Fund transfer in the amount of \$1,500,000 to provide funding for the construction of a 60-unit assisted living facility.

A Fund Statement, a Summary of Capital Projects and Project Detail Table for the capital project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects includes projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding and completion schedules.

Fund 144 Housing Trust Fund

FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 144, Housing Trust Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$12,268,633	\$229,060	\$13,118,219	\$229,060
Revenue:				
Proffered Contributions	\$1,712,491	\$823,413	\$823,413	\$1,365,000
Investment Income	176,510	177,998	177,998	142,838
Miscellaneous Revenue	497,786	0	0	0
Total Revenue	\$2,386,787	\$1,001,411	\$1,001,411	\$1,507,838
Transfer In:				
General Fund (001)	\$0	\$0	\$1,500,000	\$0
Total Transfers In	\$0	\$0	\$1,500,000	\$0
Total Available	\$14,655,420	\$1,230,471	\$15,619,630	\$1,736,898
Expenditures:				
Capital Projects	\$1,537,201	\$1,001,411	\$15,390,570	\$1,507,838
Total Expenditures	\$1,537,201	\$1,001,411	\$15,390,570	\$1,507,838
Total Disbursements	\$1,537,201	\$1,001,411	\$15,390,570	\$1,507,838
Ending Balance ¹	\$13,118,219	\$229,060	\$229,060	\$229,060
Reserved Fund Balance ²	229,060	229,060	229,060	229,060
Unreserved Ending Balance	\$12,889,159	\$0	\$0	\$0

¹ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

² The Reserved Fund Balance reflects revenue receivable to the Housing Trust Fund for interest owed by Reston Interfaith on an equity lien held by the FCRHA.

Fund 144 Housing Trust Fund

FY 2005 Summary of Capital Projects

Fund: 144 Housing Trust Fund

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
003875	Island Walk Cooperative	\$100,000	\$0.00	\$100,000.00	\$0
003892	Briarcliff Phase I	500,000	0.00	0.00	0
003969	Lewinsville Elderly Facility	159,947	0.00	0.00	0
013808	Herndon Harbor House Phase I	2,060,617	5.77	11,185.43	0
013854	Founders Ridge/Kingstowne NV	600,000	0.00	2,125.66	0
013889	Chain Bridge Gateway/Moriarty Place	1,595,999	0.00	15.00	0
013901	Tavenner Lane	503,331	0.00	0.00	0
013906	Undesignated Housing Trust Fund Projects		0.00	235,828.32	272,838
013914	Cedar Ridge		2,489.06	31,208.86	0
013935	Mt. Vernon Mental Group Home	123,847	0.00	0.00	0
013939	Wesley Housing Development Corporation	225,700	5,362.00	0.00	0
013948	Little River Glen Phase II	3,176,694	39,891.15	3,011,010.20	0
013951	Patrick Street Transitional Group Home	22,000	0.00	0.00	0
014011	Fairfax County Employees' Housing Asst. Prgm.		0.00	115,000.00	350,000
014013	Development Fund		25.75	125,370.52	0
014040	Herndon Harbour Phase II	577,075	210.00	51,184.75	0
014042	Tier Two Predevelopment		0.00	150,000.00	0
014046	Little River Glen III	554,129	88,116.00	465,259.24	0
014049	Rogers Glen	1,937,664	0.00	1,923,746.98	0
014051	Mixed Greens	881,789	0.00	0.00	0
014056	Gum Springs Glen	2,440,758	1,168,371.91	10,144.40	0
014098	HTF Magnet Housing		0.00	1,365,404.00	250,000
014107	Wesley/Coppermine		50,000.00	794,000.00	0
014116	Partnership Programs		0.00	1,572,013.00	0
014134	Habitat at Stevenson Street	636,000	0.00	336,000.00	0
014136	Housing Preservation Strategy		0.00	1,000,000.00	0
014138	Lewinsville Presbyterian Church at Chesterbrook		30,845.28	19,154.72	0
014140	Lewinsville Expansion		38,077.20	211,922.80	0
014142	HTF RSRV/Emergencies & Opportunities		0.00	500,000.00	135,000
014143	HTF Land Acquisition	1,500,000	0.00	1,000,000.00	500,000
014148	Westbriar Plaza Condominiums	140,000	107,457.19	32,542.81	0
014164	Public/Private Partnership- 1st Time Homebuyers		0.00	1,000,000.00	0
014165	Single Resident Occupancy		0.00	333,803.00	0
014166	West County Family Shelter	1,000,000	6,349.80	993,650.20	0
VA1951	Tavenner Lane Apartments	271,934	0.00	0.00	0
Total		\$19,007,485	\$1,537,201.11	\$15,390,569.89	\$1,507,838

Fund 144 Housing Trust Fund

013906	Undesignated Project
Countywide	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$272,838 is included as a planning factor for the Undesignated Project, based on anticipated proffer and interest income in FY 2005 in the Housing Trust Fund. Funding will be retained in the Undesignated Project until designated to specific projects by the FCRHA and the Board of Supervisors.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$149,504	\$272,838	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		0	0	86,324	0	0
Total	Continuing	\$0	\$0	\$235,828	\$272,838	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$272,838	\$272,838

Fund 144 Housing Trust Fund

014011	Fairfax County Employees' Housing Assistance Program
Countywide	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$350,000 is included as a planning factor for the development of a program for Fairfax County Public Safety employees to provide down payment and closing cost assistance in purchasing a home.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$100,000	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		285,000	0	115,000	350,000	0
Total	Continuing	\$385,000	\$0	\$115,000	\$350,000	\$0

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$350,000	\$350,000

Fund 144 Housing Trust Fund

014098	Magnet Housing
Countywide	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$250,000 is included as a planning factor for the development of a program to provide a living/working/learning environment to move low and moderate income persons from lower paying jobs to a career path.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$1,031,600	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		0	0	333,804	250,000	0
Total	Continuing	\$0	\$0	\$1,365,404	\$250,000	\$0

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$250,000	\$250,000

Fund 144 Housing Trust Fund

014142	Housing Trust Fund Reserve for Emergencies and Opportunities
Countywide	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$135,000 is included as a planning factor for housing emergencies and opportunities to acquire/support low- and moderate- income housing in Fairfax County.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$500,000	\$135,000	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		0	0	0	0	0
Total	Continuing	\$0	\$0	\$500,000	\$135,000	\$0

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$135,000	\$135,000

Fund 144 Housing Trust Fund

0140143	Housing Trust Fund Land Acquisition
Countywide	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$500,000 is included as a planning factor to pursue land as opportunities arise, partner to the greatest extent possible with for- and not for- profit entities in the development of project sites.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition	\$1,500,000	\$0	\$0	\$1,000,000	\$500,000	\$0
Design and Engineering	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total	\$1,500,000	\$0	\$0	\$1,000,000	\$500,000	\$0

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$500,000	\$500,000

Fund 145

Home Investment Partnership Grant

Real Estate Finance and Grants Management

Mission

The goal of the HOME Program is to provide affordable housing through acquisition, rehabilitation, new construction and tenant-based rental assistance.

Focus

In FY 2005, funding of \$2,704,791, the same level as the FY 2004 U.S. Department of Housing and Urban Development (HUD) award, represents an estimate for the Program Year 13 grant. The actual FY 2005 grant will be determined by final Congressional appropriation for the program. FY 2005 funding will provide for the Tenant Based Rental Assistance program and various other new and ongoing projects. Details for specific projects in Program Year 13 (FY 2005) will be approved by the Board of Supervisors (BOS) and submitted to HUD as part of the Consolidated Plan Action Plan: Use of Funds for FY 2005 during April of 2004. After HUD and BOS approval, necessary project adjustments will be made to this fund.

The HOME Investment Partnership Program (HOME) was established as part of the Cranston-Gonzalez National Affordable Housing Act of 1990. HOME funds are allocated on an annual basis to eligible participating jurisdictions based on a formula allocation system. The HOME Program requires a 25 percent local match from the participating jurisdiction. The local match can come from any Housing and Community Development project, regardless of funding source that is HOME eligible. Any expenditure beginning in October 1992 in qualifying projects can be considered as part of the required matching funds. In FY 2005, the County will have adequate matching funds from all eligible projects to satisfy the requirement. Therefore, no additional local funds will need to be allocated to meet this requirement.

Fund 145

Home Investment Partnership Grant

Budget and Staff Resources

Agency Summary				
Category ¹	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	1/1	1/1	1/1	1/1
Expenditures:				
New Construction ²	\$626,409	\$1,302,795	\$6,830,968	\$1,776,109
Tenant Based Rental Assistance	237,567	255,705	246,205	252,484
Community Housing Development Project				
Specific Loans	0	311,700	405,719	405,719
Administration	166,861	207,800	529,723	270,479
Total Expenditures	\$1,030,837	\$2,078,000	\$8,012,615	\$2,704,791

¹ Categories as required by the U.S. Department of Housing and Urban Development (HUD) for reporting purposes.

² Funding will be moved to specific projects when approved by the Board of Supervisors. Projects may include rehabilitation and acquisition, as well as construction.

Position Summary	
<u>DESIGN, DEVELOPMENT AND CONSTRUCTION</u>	
1	Housing Community Developer IV
TOTAL POSITION	
1 Position / 1.0 Staff Year	

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Carryover Adjustments** **(\$5,307,824)**
A decrease of \$5,307,824 associated with unexpended projects.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$5,934,615**
As part of the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$5,934,615 primarily due to carryover of unexpended project balances in the amount of \$5,188,104, appropriation of the amended U.S. Department of Housing and Urban Development (HUD) award, \$626,721 and the appropriation of \$119,720 for program income. FY 2004 revenues increased by \$6,067,582 primarily due to carryover of anticipated reimbursements from HUD for capital projects and program income.

A Fund Statement, a Summary of Capital Projects, and Project Detail Table for the capital project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding and completion schedules.

Fund 145

Home Investment Partnership Grant

FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 145, HOME Investment Partnership Grant

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	(\$47,652)	\$0	(\$132,967)	\$0
Revenue:				
HOME Grant Funds	\$825,802	\$2,078,000	\$7,820,744	\$2,704,791
HOME Program Income	119,720	0	324,838	0
Total Revenue	\$945,522	\$2,078,000	\$8,145,582	\$2,704,791
Total Available	\$897,870	\$2,078,000	\$8,012,615	\$2,704,791
Expenditures:				
HOME Projects	\$1,030,837	\$2,078,000	\$8,012,615	\$2,704,791
Total Expenditures¹	\$1,030,837	\$2,078,000	\$8,012,615	\$2,704,791
Total Disbursements	\$1,030,837	\$2,078,000	\$8,012,615	\$2,704,791
Ending Balance²	(\$132,967)	\$0	\$0	\$0

¹ FY 2005 HOME funding projections include a 15 percent set-aside of \$405,719, mandated under HOME regulations, from the County's total HOME allocation for eligible Community Housing Development Organizations (CHDOs), a 10 percent set-aside of \$270,479 administrative expenses as permitted under HOME regulations (including \$25,000 for the Fair Housing Program), a planning factor of \$252,484 for Tenant-Based Rental Assistance, and an amount of \$1,776,109 for affordable housing projects to be approved by the Fairfax County Redevelopment and Housing Authority (FCRHA) and the Board of Supervisors.

² The FY 2003 negative Ending Balance will be adjusted when reimbursements are received from the U.S. Department of Housing and Urban Development (HUD).

Fund 145

Home Investment Partnership Grant

FY 2005 Summary of Capital Projects

Fund: 145 HOME Investment Partnerships Grant

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
013808	Herndon Harbor House Phase I	\$553,853	\$0.00	\$0.00	\$0
013854	Founders Ridge/Kingstowne NV	42,321	0.00	10,393.79	0
013883	Old Mill Road	59,500	0.00	0.00	0
013886	RPJ Transitional Housing		0.00	280,000.00	0
013901	Tavener Lane	739,336	0.00	4,736.50	0
013912	Stevenson Street	570,000	0.00	0.00	0
013919	HomeStretch		0.00	150,000.00	0
013933	Reston Interfaith Townhouses		205,882.00	72,656.00	0
013954	CHDO Undesignated		0.00	405,719.00	405,719
013969	Castellani Meadows	1,039,961	0.00	0.00	0
013971	Tenant-Based Rental Assistance		237,567.00	246,205.00	252,484
013974	HOME Development Costs		0.00	3,486,735.69	1,776,109
013975	HOME Administration		166,861.10	529,703.06	245,479
014034	Fair Housing Program		0.00	75,000.00	25,000
014040	Herndon Harbour Phase II	2,793,572	(49,112.81)	332,279.74	0
014052	Senior Rental Assistance		9,640.00	11,588.92	0
014056	Gum Springs Glen	2,654,242	244,000.13	136,718.14	0
014106	Village At Gum Springs Acquisition		0.00	0.00	0
014107	Wesley/Coppermine		0.00	207,851.00	0
014112	Accessibility Modifications		0.00	38,093.00	0
014116	Partnership Programs		0.00	807,000.00	0
014129	Senior/Disabled Housing Development		0.00	379,565.00	0
014134	Habitat at Stevenson Street	216,000	216,000.00	0.00	0
014137	Little River Glen III		0.00	205,000.00	0
014144	Transitional Emergency Shelter		0.00	200,000.00	0
014153	Neighborhood Revitalization		0.00	225,000.00	0
014167	Home Ownership - MIDS Revitalization Prgm.		0.00	108,370.00	0
014168	Senior HSG - Rehab & Maint. FCRHA		0.00	100,000.00	0
Total		\$8,668,785	\$1,030,837.42	\$8,012,614.84	\$2,704,791

Fund 145 Home Investment Partnership Grant

013974	HOME Development Costs
Countywide	Countywide
Description and Justification: FY 2005 funding in the amount of \$1,776,109 will be allocated to specific projects as recommended by the Board of Supervisors. Allocation to specific projects is anticipated in the Spring of 2004.	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	3,234,199	1,776,109	0
Construction		0	0	0	0	0
Other		0	0	252,537	0	0
Total	Continuing	\$0	\$0	\$3,486,736	\$1,776,109	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,776,109	\$1,776,109

Fund 340

Housing Assistance Program

Focus

The Housing Assistance Program has been a source of funds for the development of low- and moderate-income housing and support of public improvement projects in low- and moderate-income neighborhoods. In recent fiscal years the primary use of the Fund is to support the Commercial Revitalization Program including staff resources, marketing, consultant services and capital projects. The Fund also supports the Blight Abatement Program. In addition, proceeds from the U.S. Department of Housing and Urban Development (HUD) Section 108 Loan provide for public improvement projects in five of the County's Conservation Areas.

In FY 2005 a General Fund Transfer provides \$935,000, the same level of funding as the FY 2004 Adopted Budget Plan, for Commercial Revitalization activities to address current program needs for staffing and other efforts associated with countywide revitalization projects.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$13,670,049**
As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase \$13,670,049 due to the carryover of unexpended project balances in the amount of \$13,615,064, and to appropriate program income in the amount of \$54,985. FY 2004 revenues increased \$12,421,480 for anticipated proceeds from the U.S. Department of Housing and Urban Development (HUD) reimbursements for Section 108 projects and grant projects, and from the 1988 Bond Referendum for Commercial and Redevelopment Areas bonds.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for the capital projects funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description and source of funding and completion schedules.

Fund 340 Housing Assistance Program

FUND STATEMENT

Fund Type H34, Capital Project Funds

Fund 340, Housing Assistance Program

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,186,042	\$1,618	\$1,250,187	\$1,618
Revenue:				
Miscellaneous Revenues	\$54,985	\$0	\$0	\$0
Bond Proceeds ²	0	0	4,500,000	0
Grant Proceeds	0	0	921,480	0
Section 108 Proceeds	0	0	7,000,000	0
Total Revenue	\$54,985	\$0	\$12,421,480	\$0
Transfer In:				
General Fund (001)	\$1,600,000	\$935,000	\$935,000	\$935,000
Total Transfer In	\$1,600,000	\$935,000	\$935,000	\$935,000
Total Available	\$2,841,027	\$936,618	\$14,606,667	\$936,618
Expenditures:				
Capital Projects ¹	\$1,590,840	\$935,000	\$14,605,049	\$935,000
Total Expenditures	\$1,590,840	\$935,000	\$14,605,049	\$935,000
Total Disbursements	\$1,590,840	\$935,000	\$14,605,049	\$935,000
Ending Balance²	\$1,250,187	\$1,618	\$1,618	\$1,618

¹ It should be noted that in the Fall of 1988 a Commercial and Development Bond Referendum was approved, of which \$9.7 million was designated for the redevelopment of the Woodley-Nightingale mobile home park. An amount of \$6.37 million remains authorized but unissued for this project. An amount of \$4,500,000 was appropriated at the *FY 2002 Carryover Review* including \$2,500,000 for Project 014100, Commerce Street Development, and \$2,000,000 for Project 014156, Merrifield Town Center. The balance of \$1,870,000 will remain authorized but unissued.

² Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 340

Housing Assistance Program

FY 2005 Summary of Capital Projects

Fund: 340 Housing Assistance Program

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
003817	Bailey's Community Center	\$123,705	\$13,637.00	\$44,585.78	\$0
003844	Emergency Housing	578,449	0.00	128,584.80	0
003846	Bailey's Road Improvements	1,395,410	53,327.88	1,054,531.46	0
003848	Fairhaven Public Improvements	1,464,692	3,997.70	1,093,455.46	0
003875	Island Walk Cooperative	50,000	0.00	43,500.00	0
003884	Chatham Towne	62,350	0.00	62,350.00	0
003905	Gum Springs Public Improvements	2,623,789	242,604.87	832,966.12	0
003907	James Lee Community Center	665,509	115,609.08	36,355.78	0
003910	James Lee Road Improvement	352,092	21,156.18	72,877.78	0
003978	Lincolnia Elementary School	7,777,651	0.00	34,584.00	0
013808	Herndon Harbor House Phase I	25,180	0.00	0.00	0
013817	McLean Hills	22,666	0.00	22,666.00	0
013846	Murraygate Village	1,083,750	0.00	45,000.00	0
013905	Creighton Square/Lockheed Blvd	53,365	0.00	0.00	0
013912	Stevenson Street	64,863	0.00	0.00	0
013918	Jefferson Manor Public Imp.	4,927,115	118,138.72	1,317,270.65	0
013944	Gum Springs Community Center	9,785	0.00	0.00	0
013948	Little River Glen Phase II	9,384	0.00	0.00	0
013963	Section 108 Loan Issuance Costs		0.00	93,000.00	0
013966	Telegraph Road Property	36,908	0.00	0.00	0
013969	Castellani Meadows	9,875	0.00	0.00	0
014010	Commercial Revitalization	0	86,823.15	651,373.76	190,000
014020	Stonegate Village Phase II	14,750	0.00	1,371.41	0
014045	McLean Revitalization	100,000	0.00	50,000.00	0
014047	Lake Anne Reston	50,000	0.00	0.00	0
014048	Revitalization Spot Blight Abatement		6,542.45	408,474.24	0
014050	Herndon Senior Center	55,876	30,549.22	22,727.36	0
014100	Commerce Street Redevelopment	3,333,000	0.00	3,275,407.70	0
014101	Kings Crossing Redevelopment	575,000	884.08	562,959.02	0
014102	Gallows Road Streetscape	200,000	0.00	200,000.00	0
014103	Richmond Hwy Facade Imp	295,000	30,198.46	241,378.00	0
014104	Revitalization Program Costs		745,761.66	744,238.34	745,000
014115	Sacramento Community Center	667,000	0.00	666,118.36	0
014116	Partnership Programs		0.00	100,000.00	0
014117	Richmond Highway Corridor	100,000	25,000.00	74,705.00	0
014122	Allen Street	75,000	0.00	75,000.00	0
014125	David R. Pinn Community Center	100,000	19,973.32	80,026.68	0
014141	Mason District Park - EDI	89,802	60,188.54	20,988.77	0
014156	Merrifield Town Center Urban Park	2,000,000	0.00	2,000,000.00	0
014157	Annandale Façade Imp. Prgrm.	100,000	0.00	100,000.00	0
014158	Annandale Marketing	40,000	0.00	40,000.00	0
014159	Baileys 7 Corners Streetscape Imp.	150,000	6,863.36	143,136.64	0
014160	Baileys SE Quad. Town Ctr. Comm.	75,000	0.00	75,000.00	0
014161	Revitalization Field Services	200,000	9,584.61	190,415.39	0
VA1940	Reston Towne Center	615,000	0.00	0.00	0
Total		\$30,171,967	\$1,590,840.28	\$14,605,048.50	\$935,000

Fund 340 Housing Assistance Program

014010	Commercial Revitalization Studies Program
Countywide	Countywide
<p>Description and Justification: This project provides FY 2005 funding of \$190,000 for the continuation of activities initiated in FY 2001, including contracted and/or part-time staffing that provides support as the Department of Housing and Community Development transitions from a primary emphasis on development projects to revitalization activities, marketing materials for countywide revitalization activities, consultant services and training. In the <u>FY 2004 Adopted Budget Plan</u>, \$190,000 was provided for these activities as the agency continued the development of a strategic plan to implement the transitional activities.</p> <p>Funding prior to FY 2001 provided for commercial revitalization and blight abatement efforts to address program needs in conformance with area Comprehensive Plans for seven Revitalization areas: Bailey's Crossroads/ Seven Corners, Annandale, Richmond Highway, Lake Anne, Merrifield, Springfield and McLean.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$3,404	\$874	\$157,799	\$0	\$0
Design and Engineering		695,567	1,708	(1,708)	0	0
Construction		795	0	0	0	0
Other		224,037	84,242	495,282	190,000	0
Total	Continuing	\$923,803	\$86,823	\$651,374	\$190,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$190,000	\$0	\$0	\$0	\$190,000

Fund 340 Housing Assistance Program

014104	Revitalization Program Costs
Countywide	Countywide
<p>Description and Justification: In FY 2005, funding in the amount of \$745,000 is provided for staff and administrative costs associated with the continuation of previously approved revitalization projects, and 3/3.0 SYE Merit Regular positions responsible for marketing and business activities associated with revitalization activities. The projects include Commerce Street Redevelopment, a public/private effort to revitalize the Commerce Street area between Old Keene Mill Road and I-95 in Central Springfield; Kings Crossing Development, a public/private project to redevelop the Penn Daw area between the intersection of North Kings Highway and Richmond Highway; Springfield Town Center, a public/private redevelopment project in Central Springfield including an Arts Center, parking, a marketplace, and housing; Annandale Town Center, a public/private development of residential properties; Bailey's Entrepreneurship Center, a location in Bailey's Crossroads area where multi-ethnic merchants from the area can display their goods and merchandise; Merrifield Streetscape, improvements to Gallows Road between Dunn Loring Metro and Route 29; and Mount Vernon Market Place, a location in the Mount Vernon area where merchants from the area can display their goods and merchandise.</p> <p>Staff costs in Fund 940, FCRHA General Operating, will also be reimbursed from this project and will be realized in Fund 940 as revenue. These positions have been responsible for housing development efforts producing financing fee income. However, the Department of Housing and Community Development is transitioning from a sole emphasis on housing development to broaden the scope of activity to include revitalization and redevelopment activities.</p> <p>The 3/3.0 SYE Merit Regular positions are included on the organization chart in the Agency 38, Housing and Community Development General Fund, and are reimbursed from Fund 340 for revitalization related activities. These positions participate in public/private business partnerships, area marketing, real estate marketing, organizational development, graphics and grant activities.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		1,085,000	745,762	744,238	745,000	0
Total	Continuing	\$1,085,000	\$745,762	\$744,238	\$745,000	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$745,000	\$0	\$0	\$0	\$745,000

Fund 341

Housing General Obligation Bond Construction

Focus

Fund 341, Housing General Obligation Bond Construction, was established in FY 1990 to budget and report costs for capital projects which are supported wholly or in part by general obligation bond proceeds. In the fall of 1989, voters approved a \$6 million bond referendum for the four neighborhoods designated by the Board of Supervisors as Conservation Areas: Gum Springs; Fairhaven; Bailey's; and James Lee. Funds remaining from that allocation will be used in conjunction with a Federal Section 108 loan in Fund 340, Housing Assistance Programs, and available Fund 142, Community Development Block Grant, funds to complete or continue the road, storm drainage and sidewalk improvements planned for these communities. There has not been a Housing General Obligation Bond Construction referendum scheduled 1989.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Carryover Adjustments** **\$381,664**
As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$381,664 due to carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 341

Housing General Obligation Bond Construction

FUND STATEMENT

Fund Type H34, Capital Project Funds

Fund 341, Housing General
Obligation Bond Construction

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$86,211	\$0	\$56,994	\$0
Revenue:				
Sale of Bonds ¹	\$0	\$0	\$324,670	\$0
Total Revenue	\$0	\$0	\$324,670	\$0
Total Available	\$86,211	\$0	\$381,664	\$0
Expenditures:				
Capital Projects	\$29,217	\$0	\$381,664	\$0
Total Expenditures	\$29,217	\$0	\$381,664	\$0
Total Disbursements	\$29,217	\$0	\$381,664	\$0
Ending Balance²	\$56,994	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash need in accordance with Board policy. The actual amount approved by the Board of Supervisors for continued work in three conservation areas in order to maintain and improve public facilities and housing stock in these older neighborhoods in the Spring 1999 was \$0.5 million. Including prior sales, there is a balance of \$0.35 million in authorized but unissued bonds for the Community Development Program.

² Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 341

Housing General Obligation Bond Construction

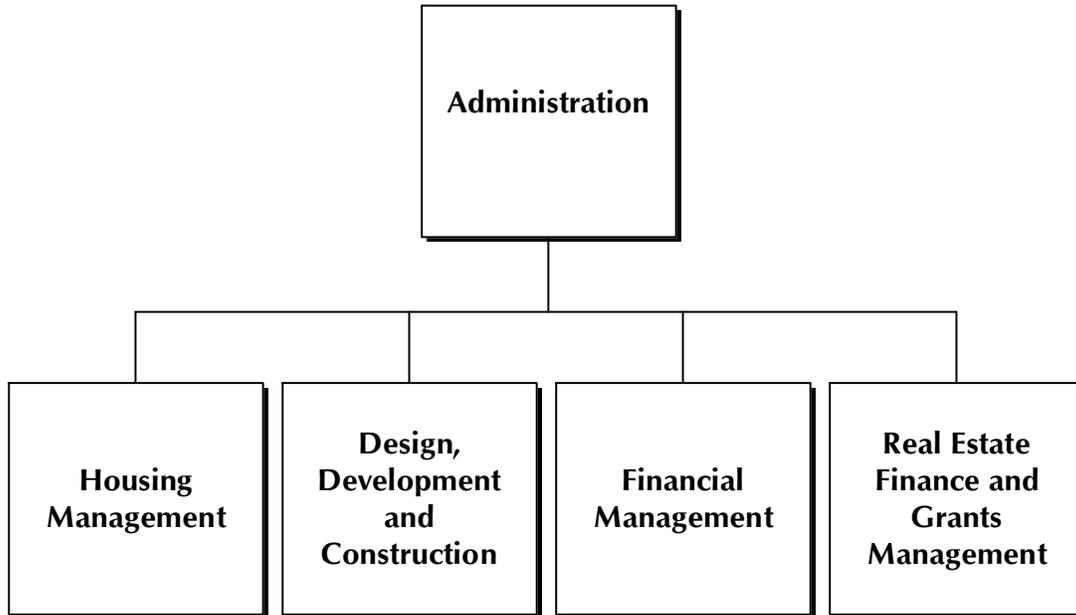
FY 2005 Summary of Capital Projects

Fund: 341 Housing General Obligation Bond Construction

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
003846	Bailey's Road Improvements	\$1,393,764	\$29,216.80	\$29,109.10	\$0
003848	Fairhaven Public Improvements	1,452,036	0.00	31,896.33	0
003905	Gum Springs Public Improvements	1,986,330	0.00	0.00	0
003910	James Lee Road Improvement	1,158,644	0.00	320,659.06	0
Total		\$5,990,774	\$29,216.80	\$381,664.49	\$0

Fund 940

Fairfax County Redevelopment and Housing Authority General Operating



Mission

To preserve and increase opportunities for affordable housing in Fairfax County based on need, community priorities and the policy of the Board of Supervisors and the Fairfax County Redevelopment and Housing Authority (FCHRA). Driven by community vision, to lead efforts to revitalize older areas of Fairfax County, to spur private reinvestment, maximize existing infrastructure and public investment, reverse negative perceptions and create employment opportunities.

Focus

This fund includes all FCRHA revenues generated by financing fees earned from the issuance of bonds, monitoring and service fees charged to developers, management fees, investment income, project reimbursements, consultant fees and ground rents on land leased to developers. Revenue supports operating expenses for the administration of the private activity bonds, Home Improvement Loan Program (HILP) staff, and other administrative costs, which crosscut many or all of the housing programs.

FY 2005 Fund 940, FCRHA General Operating, revenue projections are \$2,572,810, a decrease of \$404,499, or 13.6 percent from the *FY 2004 Revised Budget Plan* amount of \$2,977,309. The revenue decrease is primarily attributable to: a reduction in investment income due to the anticipated interest earned from limited partnerships and the interest earned on the bond agreement for the Pender Drive office facility; and a reduction in projected developer fee income based on project expenses incurred by non-appropriated fund staff.

Staff costs in the FCRHA Home Improvement Loan Program are supported by revenues from that program. Staff costs associated with FCRHA real estate development and financing activities are supported by the financing and development fees generated by these activities. The Department of Housing and Community Development (DHCD) has been expanding the scope of activities associated with revitalization and redevelopment activities. These activities are funded from Fund 340, Housing Assistance Program, which will cover anticipated expenditures and lost revenue associated with staff and administrative costs.

The FCRHA will continue to make available tax-exempt financing and earn related financing fees. The financing will be used for the Agency's own development as well as for the construction or preservation of

Fund 940

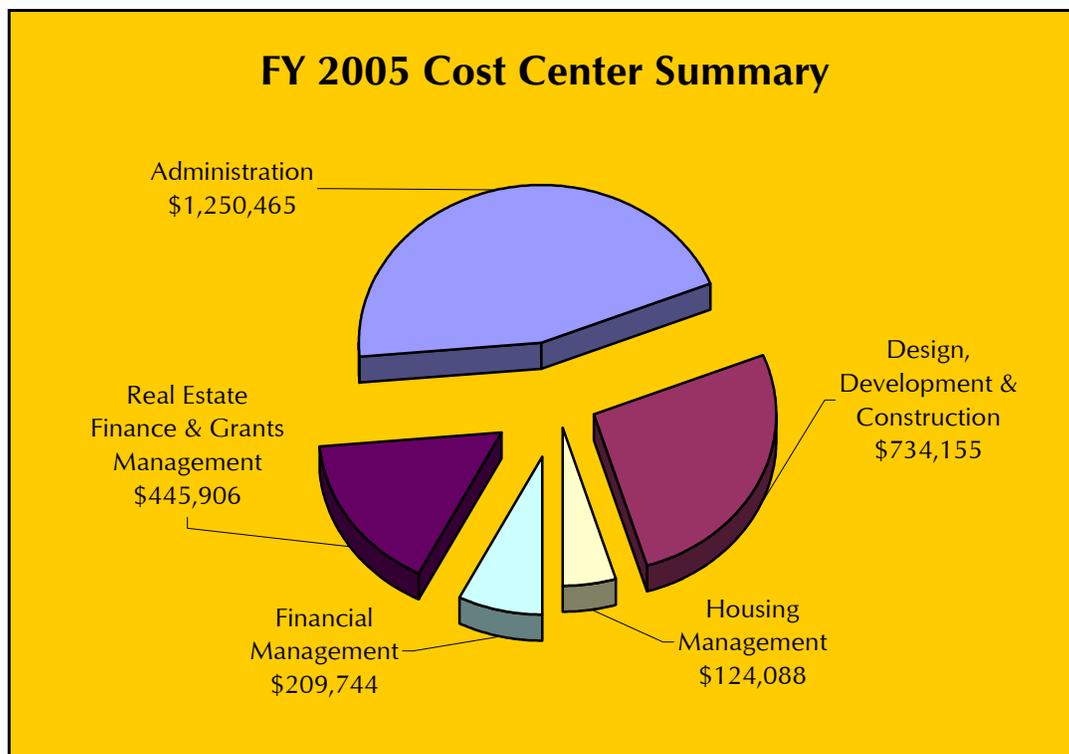
Fairfax County Redevelopment and Housing Authority General Operating

qualified multi-family housing owned by other developers. However, because many types of projects must compete for an allocation of tax-exempt bond authority from the limited pool of such authority available in the Commonwealth of Virginia, the number of FCRHA tax-exempt bond issues in any year is limited and will vary significantly from year to year. Under this financing mechanism, a percentage of the units in a housing development must meet lower income occupancy requirements. Since 1986, there have been two alternate standards for meeting these requirements. Either 20 percent of the units must be occupied by households with incomes at 50 percent or less of the Washington D.C./Baltimore Metropolitan Statistical Area (MSA) median income (adjusted for household size), or 40 percent of the units must be occupied by households with 60 percent or less of the MSA median income.

The FCRHA will also utilize its financing powers to support revitalization activities in the designated Revitalization Districts in the County. In addition to work on new developments and revitalization, the FCRHA will continue to monitor existing tax-exempt financed multi-family housing projects to assure continuing developer compliance with program guidelines.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	28/ 28	28/ 28	28/ 28	28/ 28
Expenditures:				
Personnel Services	\$1,544,954	\$1,852,486	\$1,852,486	\$1,923,778
Operating Expenses	951,215	842,484	842,484	840,580
Capital Equipment	0	0	0	0
Total Expenditures	\$2,496,169	\$2,694,970	\$2,694,970	\$2,764,358



Fund 940

Fairfax County Redevelopment and Housing Authority General Operating

Position Summary		
<u>ADMINISTRATION</u> 1 Fiscal Administrator 1 Programmer Analyst II 1 Information Officer III 1 Information Officer II 2 Administrative Assistants IV	<u>DESIGN, DEVELOPMENT AND CONSTRUCTION</u> 2 Housing/Community Developers IV 4 Housing/Community Developers III 3 Housing/Community Developers II <u>HOUSING MANAGEMENT</u> 1 Housing Services Specialist III 1 Housing Services Specialist II	<u>FINANCIAL MANAGEMENT</u> 2 Accountants III 1 Accountant II 1 Administrative Assistant IV 1 Administrative Assistant III <u>REAL ESTATE FINANCE AND GRANTS MANAGEMENT</u> 1 Housing/Community Developer IV 3 Housing/Community Developers II 1 Management Analyst III 1 Administrative Assistant IV
<u>TOTAL POSITIONS</u> 28 Positions / 28.0 Staff Years		

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation**
\$71,292
- An increase of \$71,292 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There were no revisions to this fund since the approval of the FY 2004 Adopted Budget Plan.

Fund 940

Fairfax County Redevelopment and Housing Authority General Operating

FUND STATEMENT

Fund Type H94, FCRHA General Revenue	Fund 940, FCRHA General Operating			
	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$6,455,433	\$5,855,436	\$6,938,277	\$7,220,616
Revenue:				
Investment Income	\$98,249	\$201,559	\$201,559	\$98,249
Monitoring/Developing Fees	1,153,008	1,442,953	1,442,953	648,970
Rental Income	52,778	61,737	61,737	62,970
Home Improvement Loan Program Income	306,773	307,611	307,611	1,347,553
Other Income	1,368,205	963,449	963,449	415,068
Total Revenue	\$2,979,013	\$2,977,309	\$2,977,309	\$2,572,810
Total Available	\$9,434,446	\$8,832,745	\$9,915,586	\$9,793,426
Expenditures:				
Personnel Services	\$1,544,954	\$1,852,486	\$1,852,486	\$1,923,778
Operating Expenses	951,215	842,484	842,484	840,580
Capital Equipment	0	0	0	0
Total Expenditures	\$2,496,169	\$2,694,970	\$2,694,970	\$2,764,358
Total Disbursements	\$2,496,169	\$2,694,970	\$2,694,970	\$2,764,358
Ending Balance¹	\$6,938,277	\$6,137,775	\$7,220,616	\$7,029,068
Debt Service Reserve on				
One University Plaza ²	\$67,868	\$278,106	\$278,106	\$278,106
Cash with Fiscal Agent ³	3,445,009	3,445,009	4,409,603	4,409,603
Unreserved Ending Balance	\$3,425,400	\$2,414,660	\$2,532,907	\$2,341,359

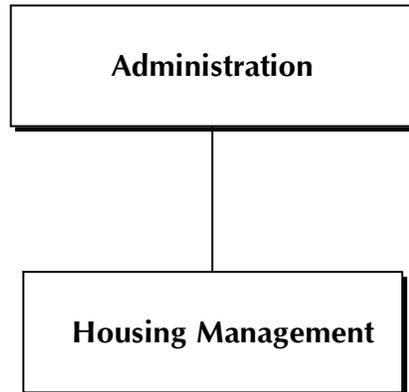
¹ The FY 2004 Ending Balance increases by more than 10 percent due to the increase in expenditures primarily for Personnel Services Pay for Performance increments.

² FY 2004 increase due to a balloon payment in February 2004 per the amortization schedule for the One University Plaza facility.

³ FY 2004 increase to reflect actual balance held with fiscal agent escrow accounts.

Fund 941

Fairfax County Rental Program



Mission

To manage affordable rental housing acquired by the Fairfax County Redevelopment and Housing Authority (FCRHA) and to maintain and preserve the units for long term rental availability.

Focus

The Fairfax County Rental Program (FCRP) is a local rental-housing program developed and managed by the Department of Housing and Community Development (HCD) for the Fairfax County Redevelopment and Housing Authority (FCRHA). The FCRP is designed to provide affordable rental housing in the County for low- and moderate-income families. In addition, the seven Group Home properties provide housing for persons with disabilities in conjunction with the Fairfax-Falls Church Community Services Board (CSB) and the Virginia Housing and Development Authority (VHDA).

In FY 2005, 487 units and a 115-space mobile home park will be supported under the Fairfax County Rental Program for low- to moderate-income residents and 68 beds will be maintained in Group Homes. The FCRP includes projects developed by the FCRHA and other privately developed or rehabilitated housing units acquired by the FCRHA. The privately developed and rehabilitated sites are located throughout Fairfax County, primarily in converted condominium projects.

The operation of this program is primarily supported by tenant rents and County General Fund support in the amount of \$312,476 for condominium fees. In addition, debt service contributions are received from Fund 141, Elderly Housing, to provide support for the debt service costs of Little River Glen, a FCRHA elderly housing development. Accounting procedures require that the debt service for this project be paid out of Fund 941, Fairfax County Rental Program, although the operating costs are reflected in Fund 141, Elderly Housing. Fund 941 is also used to account for debt service payments on two facilities owned by the FCRHA and leased to Fairfax County: the United Communities Ministries (UCM) offices and the replacement Mondloch I emergency shelter (Creighton Square project).

FY 2005 projected revenues decrease \$494,352, or 14.3 percent, from the *FY 2004 Revised Budget Plan*, \$3,451,483 primarily due to a reduction in reimbursements for one-time expenses including Penderbrook Apartments replacement and repair program, the debt service payments for the Gum Springs Head Start Program, and the reduction in projected repair and maintenance and insurance, utility and telecommunications expenses for the Group Homes.

In addition, HCD staff administers the contract between the FCRHA and private firms hired to manage two "stand alone" properties, Hopkins Glen and Cedar Ridge. In FY 2006, it is anticipated that ownership of one of these projects, Cedar Ridge, a 198-unit development in the Hunter Mill District, will be transferred to Reston Interfaith, subsequent to FCRHA and the U.S. Department of Housing and Urban Development (HUD) approval.

Fund 941 Fairfax County Rental Program

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	14/ 14	14/ 14	15/ 15	15/ 15
Expenditures:				
Personnel Services	\$924,516	\$1,071,345	\$1,071,345	\$1,118,125
Operating Expenses	1,687,938	2,217,865	2,255,598	1,838,475
Capital Equipment	165,962	0	91,372	0
Total Expenditures	\$2,778,416	\$3,289,210	\$3,418,315	\$2,956,600

Position Summary				
HOUSING MANAGEMENT	1	Painter II	3	General Building Maintenance Workers I
3 Housing Services Specialists II	2	Painters I	1	Administrative Assistant IV
1 Electrician II	1	Plumber I	1	Administrative Assistant II
1 Engineering Technician II	1	Refrig. and A/C Supr.		
TOTAL POSITIONS				
15 Positions / 15.0 Staff Years				

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- \$46,780**

◆ **Employee Compensation**
An increase of \$46,780 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- (\$208,727)**

◆ **Debt Service Payments**
A net decrease of \$208,727 in Operating Expenses due to a reduction in debt service payments for the Gum Springs Head Start Program. The principal and interest expenses for the lease revenue bond permanent financing will be paid directly from Fund 200, County Debt Service rather than pass through this fund to simplify the accounting.
- (\$151,256)**

◆ **Repairs and Maintenance**
A net decrease of \$151,256 in Operating Expenses due to the completion of an FY 2004 project for roof replacement and repair and replacement of kitchen and bathroom cabinets at Penderbrook Apartments and scheduling of Group Home repairs and maintenance over a five-year period rather than a shorter term.
- (\$57,140)**

◆ **Miscellaneous Operating Expenses**
A net decrease of \$57,140 in miscellaneous Operating Expenses primarily due to the savings in insurance, utility and telecommunications expenses, offset by increases in debt service payments as required by the FY 2005 amortization schedules.

Fund 941 Fairfax County Rental Program

The following charts summarize the total number of units in the Rental Program and Group Homes in FY 2005 and the projected operating costs associated with the units:

<u>Project Name</u>	<u>Units</u>	<u>FY 2005 Cost</u>	<u>District</u>
Chatham Town	10	\$63,626	Braddock
Little River Square	45	286,310	Braddock
McLean Hills	25	213,326	Providence
Springfield Green	14	118,617	Lee
Colchester Towne	24	183,445	Lee
Penderbrook	48	382,832	Providence
Island Creek	8	50,900	Lee
Cedar Lakes	3	19,088	Hunter Mill
Westbriar	1	6,364	Providence
Working Singles Housing Program	20	16,349	Providence
FCRHA Operating	NA	196,812	Various
Woodley Homes Mobile Home Park	115	358,018	Mt. Vernon
Cedar Ridge ¹	198	0	Hunter Mill
Hopkins Glen ¹	91	0	Providence
United Community Ministries (Debt Service)	NA	37,970	Lee
Creighton Square (Debt Service)	NA	65,000	Providence
Little River Glen (Debt Service)	NA	524,458	Braddock
Subtotal FCRP Operating	602	\$2,523,115	

¹ The units at Cedar Ridge and Hopkins Glen are part of the FCRP Program. Both properties are managed and maintained by a private contractor. All funding for these units will be reported by the property management firm and reported to the agency on a regular basis.

The Group Homes program is summarized in the following table including the number of beds and the level of FY 2005 funding:

<u>Project Name</u>	<u>Beds/Units</u>	<u>FY 2005 Cost</u>
Minerva Fisher Group Home ¹	12	\$88,456
Rolling Road Group Home ²	5	38,715
West Ox Group Home ³	19	108,126
First Stop Group Home ²	8	64,096
Mount Vernon Group Home ²	8	39,791
Leland Group Home ⁴	8	54,971
Patrick Street Group Home ²	8	39,330
Subtotal Group Homes	68	\$433,485
Total Beds/Fund Expenditures	670	\$2,956,600
Less: Debt Service	NA	(\$627,458)
Total Program Operations	670	\$2,329,142

¹ Includes all Operating Expenses including utilities.

² Includes emergency Operating Expenses.

³ Includes emergency Operating Expenses and grounds maintenance.

⁴ Includes debt service payments.

Fund 941

Fairfax County Rental Program

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Out of Cycle Adjustments** **\$0**
Subsequent to the *FY 2003 Carryover Review*, 1/1.0 SYE Refrigeration and Air Conditioning Supervisor was transferred from Fund 950, FCRHA Partnerships due to the Department of Housing and Community Development agency wide reorganization. Funding for this position will be absorbed within the Fund 941 budget.

- ◆ **Carryover Adjustments** **\$129,105**
As part of the *FY 2003 Carryover Review*, \$129,105 was added including encumbered carryover of \$77,530 primarily for the replacement of the HVAC system at Penderbrook Apartments and custodial services at FCRP properties and unencumbered carryover of \$51,575 for the replacement of the HVAC system at Penderbrook Apartments and for a fire alarm system at Minerva Fisher Hall.

Fund 941 Fairfax County Rental Program

FUND STATEMENT

Fund Type H94, Local Rental Housing Program

Fund 941, Fairfax County
Rental Program

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,147,962	\$1,022,617	\$1,437,572	\$1,470,740
Revenue:				
Dwelling Rents	\$2,127,326	\$2,200,743	\$2,234,331	\$2,221,126
Investment Income	61,181	77,007	77,007	72,304
Other Income	370,706	507,455	631,827	155,383
Debt Service Contribution (Little River Glen)	508,813	508,318	508,318	508,318
Total Revenue	\$3,068,026	\$3,293,523	\$3,451,483	\$2,957,131
Total Available	\$4,215,988	\$4,316,140	\$4,889,055	\$4,427,871
Expenditures:				
Personnel Services	\$924,516	\$1,071,345	\$1,071,345	\$1,118,125
Operating Expenses	1,687,938	2,217,865	2,255,598	1,838,475
Capital Equipment	165,962	0	91,372	0
Total Expenditures	\$2,778,416	\$3,289,210	\$3,418,315	\$2,956,600
Total Disbursements	\$2,778,416	\$3,289,210	\$3,418,315	\$2,956,600
Ending Balance	\$1,437,572	\$1,026,930	\$1,470,740	\$1,471,271
Replacement Reserve	\$513,885	\$443,243	\$443,243	\$443,243
Cash with Fiscal Agent	583,687	583,687	583,687	583,687
Unreserved Ending Balance ¹	\$340,000	\$0	\$443,810	\$444,341

¹ The FY 2004 Unreserved Ending Balance increases by more than 10 percent primarily due to the debt service payments for the Gum Springs Head Start Program, an increase in rental income due to higher rents based on comparable pricing for federally subsidized units and the increase in projected reimbursements for repair and maintenance and insurance, utility and telecommunications expenses for the Group Homes.

Fund 945

FCRHA Non-County Appropriated Rehabilitation Loan Program

Mission

To enhance the quality and economic life of existing housing in the County through the provision of affordable loans for housing improvement and rehabilitation to qualifying low-income homeowners or homeowners living in areas targeted for improvement.

Focus

Fund 945, FCRHA Non-County Appropriated Rehabilitation Loan Program, provides the Fairfax County Redevelopment and Housing Authority (FCRHA) portion of funding for the Home Improvement Loan Program (HILP). The Home Improvement Loan Program provides financial and technical assistance to low- and moderate-income homeowners for rehabilitation of their property. The program is designed to preserve the affordable housing stock in the County and to upgrade neighborhoods through individual home improvements. Resources in Fund 945 include bank loans, homeowners' contributions to the cost of rehabilitation and payments on outstanding home improvement loans made through this fund. Additional funding for the Home Improvement Loan Program is provided in Fund 142, Community Development Block Grant, and Fund 143, Homeowner and Business Loan Programs. Revenues in the amount of \$160,869 are projected for FY 2005, a decrease of \$22,641, or 12.3 percent, based on recent years' actual requirements for investment income, homeowners' contributions and loan repayments.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$10,238	\$175,307	\$175,307	\$155,309
Total Expenditures	\$10,238	\$175,307	\$175,307	\$155,309

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Homeowner Contributions and Repayments** **(\$19,998)**
A net decrease in the amount of \$19,998 primarily due to a decrease of \$10,000 in the estimate for Homeowner Contributions and a decrease of \$9,998 in estimates for Loan Repayments from Homeowners based on recent years' actual requirements.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There were no revisions to this fund since the approval of the FY 2004 Adopted Budget Plan.

Fund 945

FCRHA Non-County Appropriated Rehabilitation Loan Program

FUND STATEMENT

Fund Type H94, Rehabilitation Loan Funds

Fund 945, Non-County Appropriated
Rehabilitation Loan Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$209,011	\$194,586	\$214,969	\$223,172
Revenue:				
Bank Funds	\$0	\$120,000	\$120,000	\$120,000
Other (Pooled Interest, etc.)	2,143	8,203	8,203	5,560
Homeowners Loan Payments ¹	14,053	25,307	25,307	15,309
Homeowners Contributions	0	20,000	20,000	10,000
Island Walk Loan	0	0	0	0
Fairfax City Rehab. Loans	0	10,000	10,000	10,000
Total Revenue	\$16,196	\$183,510	\$183,510	\$160,869
Total Available	\$225,207	\$378,096	\$398,479	\$384,041
Expenditures:				
New Loans	\$0	\$120,000	\$120,000	\$120,000
FCRHA Loan Payments to Banks ¹	10,205	25,307	25,307	15,309
Homeowners Contributions	0	20,000	20,000	10,000
Fairfax City Rehab. Loans	33	10,000	10,000	10,000
Total Expenditures	\$10,238	\$175,307	\$175,307	\$155,309
Total Disbursements	\$10,238	\$175,307	\$175,307	\$155,309
Ending Balance	\$214,969	\$202,789	\$223,172	\$228,732

¹ The category of receipts and expenditures is received in FAMIS, the County's financial system, via journal entries from mortgage servicing reports. Cash transactions are handled by the respective commercial banks servicing each homeowner loan and are not processed by the County.

Fund 946

FCRHA Revolving Development

Focus

Fund 946, Fairfax County Redevelopment and Housing Authority (FCRHA) Revolving Development Fund (non-appropriated) provides initial funds in the form of advances for projects for which federal, state, or private financing is later available. Initial project costs, such as development support for new site investigations for proposed projects, architectural and engineering plans, studies and fees, are advanced from this fund and are later included in permanent financing plans for repayment to this fund. This funding mechanism ensures that sufficient funding is available to provide adequate plans and proposals for individual projects prior to obtaining construction and permanent project financing.

No funding for advances is required for Fund 946, FCRHA Revolving Development Fund in FY 2005. As projects are identified and approved by the FCRHA that require Revolving Development funds, adjustments will be made through allocations during the year. Repayment of five previously advanced loans totaling \$428,946 is anticipated in FY 2005. Reimbursements are provided upon construction completion and the settlement of permanent financing resulting in a repayment decrease of \$496,747 or 53.7 percent in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Out-of Cycle Adjustments** **\$150,000**
Subsequent to the FY 2003 Carryover Review, an allocation provided \$150,000 to Project 014130, Southgate Community Center for architectural and engineering services.

- ◆ **Carryover Adjustments** **\$880,457**
FY 2004 expenditures are required to increase \$880,457 due to carryover of unexpended capital balances in the amount of \$935,881, offset by a project closeout in the amount of \$55,424. FY 2004 revenues decrease \$383,248 due to repayment of advances in FY 2003.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 946 FCRHA Revolving Development

FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 946, FCRHA Revolving
Development

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$1,249,418	\$779,029	\$1,856,941	\$1,769,161
Revenue:				
Investment Income	\$22,000	\$16,984	\$16,984	\$28,323
Repayment of Advances	656,276	1,308,941	925,693	428,946
Total Revenue	\$678,276	\$1,325,925	\$942,677	\$457,269
Total Available	\$1,927,694	\$2,104,954	\$2,799,618	\$2,226,430
Expenditures:				
Advances ¹	\$70,753	\$0	\$1,030,457	\$0
Total Expenditures	\$70,753	\$0	\$1,030,457	\$0
Total Disbursements	\$70,753	\$0	\$1,030,457	\$0
Ending Balance ²	\$1,856,941	\$2,104,954	\$1,769,161	\$2,226,430

¹ Subsequent to the FY 2003 Carryover Review, an allocation provided \$150,000 to Project 014130, Southgate Community Center for architectural and engineering services.

² This balance represents funds for which no advances have been approved or paid. In addition to this balance, there are funds due to the FCRHA which have not yet been received. These repayments are estimated to total \$2,334,328 at the conclusion of FY 2003, \$2,189,092 at the conclusion of FY 2004, and \$1,760,146 at the conclusion of FY 2005. The FY 2005 Ending Balance increases by more than 10 percent due to the anticipated FY 2005 revenues for investment income and repayment of advances.

Fund 946

FCRHA Revolving Development

FY 2005 Summary of Capital Projects

Fund: 946 FCRHA Revolving Development

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
003817	Bailey's Community Center	\$218,691	\$0.00	\$3,784.35	\$0
003844	Emergency Housing	124,999	0.00	0.00	0
003907	James Lee Community Center	700,000	29,285.14	4,026.81	0
013854	Founders Ridge/Kingstowne NV	376,281	17,200.22	44,143.39	0
013883	Old Mill Road	65,728	0.00	0.00	0
013889	Chain Bridge Gateway/Moriarty Place	765,894	0.00	0.00	0
013901	Tavener Lane	91,873	0.00	0.00	0
013905	Creighton Square/Lockheed Blvd	641,673	0.00	434,821.39	0
013908	West Ox Group Home	861,464	0.00	0.00	0
013914	Cedar Ridge		0.00	14,069.00	0
013938	Fairfield House	1,303,211	0.00	0.00	0
013944	Gum Springs Community Center	308,384	0.00	8,743.44	0
013948	Little River Glen Phase II	156,424	7,861.52	29,837.34	0
013951	Patrick Street Transitional Group Home	20,337	0.00	0.00	0
013966	Telegraph Road Property	149,330	850.00	57,153.32	0
013969	Castellani Meadows	250,404	0.00	72,065.17	0
013983	Memorial Street	75,910	0.00	0.00	0
013985	Willow Spring Elementary School	92,122	0.00	8,792.25	0
013990	Washington Plaza	129,894	0.00	0.00	0
014002	Spring Street Site Working Singles	18,838	0.00	0.00	0
014023	Island Creek	10,602	0.00	0.00	0
014031	South Meadows Condominium	221,172	0.00	0.00	0
014050	Herndon Senior Center	668,852	9,871.26	101.33	0
014051	Mixed Greens	695,000	0.00	29,751.64	0
014056	Gum Springs Glen	405,136	5,684.42	124,788.73	0
014060	Elden Terrace Apts	25,000	0.00	12,808.43	0
014061	Leland Road	55,000	0.00	0.00	0
014062	Windsor Mews / Price Club	9,972	0.00	5,570.90	0
014063	Herndon Fortnightly	90,114	0.00	0.00	0
014064	The Enterprise School	30,000	0.00	30,000.00	0
014130	Southgate Community Center		0.00	150,000.00	0
VA1942	Old Mill Site	368,421	0.00	0.00	0
VA1945	Ragan Oaks	255,749	0.00	0.00	0
VA1951	Tavener Lane Apartments	263,918	0.00	0.00	0
VA1956	Scattered ADU'S	736,052	0.00	0.00	0
Total		\$10,186,444	\$70,752.56	\$1,030,457.49	\$0

Fund 947

FCRHA Capital Contributions

Focus

Fund 947, Fairfax County Redevelopment and Housing Authority (FCRHA) Capital Contributions Fund, was established to provide equity, project improvements and write-down of development costs to make a project or program financially feasible. In the past, this fund has provided supplemental resources for federal housing or FCRHA sponsored construction projects by receiving funds from Fund 940, FCRHA Operating Fund.

Housing and Community Development capital construction and rehabilitation projects are also supported in Fund 946, FCRHA Revolving Development; Fund 948, FCRHA Private Financing; Fund 142, Community Development Block Grant; Fund 144, Housing Trust Fund; Fund 969, Public Housing Projects Under Modernization; Fund 340, Housing Assistance Program; and Fund 341, Housing General Obligation Bond Construction.

The increased use of these other funding sources over the years and the limited availability of operating funds have reduced the use of Fund 947 as a funding mechanism for development projects. As a result, Fund 947 is being closed-out after the FY 2004 carryover process, and any residual balance will be transferred to Fund 948, FCRHA Private Financing.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

◆ **Carryover Adjustments**

\$28,807

As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$28,807 including \$28,347 in unexpended project balances and the appropriation of \$460 in program income.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 947

FCRHA Capital Contributions

FUND STATEMENT¹

Fund Type H94, FCRHA Development Support

Fund 947, FCRHA Capital
Contributions

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$37,972	\$0	\$28,807	\$0
Revenue:				
Miscellaneous Revenue	\$0	\$0	\$0	\$0
Interest on Investments	460	0	0	0
Total Revenue	\$460	\$0	\$0	\$0
Total Available	\$38,432	\$0	\$28,807	\$0
Expenditures:				
Authorized Project Contributions	\$9,625	\$0	\$28,807	\$0
Total Expenditures	\$9,625	\$0	\$28,807	\$0
Total Disbursements	\$9,625	\$0	\$28,807	\$0
Ending Balance	\$28,807	\$0	\$0	\$0

¹ Fund 947 will be closed-out at the FY 2004 Carryover Review and any balance will be transferred to Fund 948, FCRHA Private Financing.

Fund 947

FCRHA Capital Contributions

FY 2005 Summary of Capital Projects

Fund: 947 FCRHA Capital Contributions

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
013883	Old Mill Road	\$426,435	\$0.00	\$0.00	\$0
014013	Development Fund		9,625.00	28,807.49	0
VA1931	Briarcliff Phase II	17,376	0.00	0.00	0
VA1940	Reston Towne Center	76,428	0.00	0.00	0
Total		\$520,239	\$9,625.00	\$28,807.49	\$0

Fund 948

FCRHA Private Financing

Focus

Fund 948, FCRHA Private Financing, was established to budget and report costs for capital projects which are supported in full or in part by funds borrowed by the Fairfax County Redevelopment and Housing Authority (FCRHA) through the FCRHA sale of notes or bonds, or through equity financing received through the sale of federal low-income housing tax credits. Housing development and improvement projects may be financed with funds borrowed from private lenders, the Virginia Housing Development Authority, or the federal government. At times, the County invests in short-term notes of the FCRHA to provide an interim source of financing until permanent financing from one of these sources can be secured. Fund 948, FCHRA Private Financing, permits accounting for the receipt of funds from the lender and disbursements made by the FCRHA so that the total cost of a project can be maintained in the County financial system and can be reflected on the FCRHA balance sheet.

An amount of \$1,328,268 is included in FY 2005 for payment of debt service for five Section 108 Loans paid by this fund. Funds to make most of these debt service payments are budgeted in Fund 142, Community Development Block Grant (CDBG), and are received as revenue in Fund 948. They are expended from Fund 948 to accommodate accounting requirements. However, Loan 5 is paid directly from Fund 948 with no U.S. Department of Housing and Urban Development (HUD) subsidy. Loan 4 was refinanced effective in FY 2004 resulting in a decrease in the HUD subsidy in the amount of \$102,332 in FY 2005. In addition, two Section 108 Loans from HUD to the County are paid from County appropriated funds. Loan 7 is expended in Fund 143, Homeowners and Business Loans, to accommodate accounting requirements. Loan 8 is paid directly from Fund 142. In FY 2004, as new projects and additional plans that require private financing are developed and approved by the FCRHA and the Board of Supervisors, necessary adjustments will be made to this fund to track revenue and disbursements.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Out-of Cycle Adjustments** **\$10,323,221**
Subsequent to the FY 2003 Carryover Review three allocations provided funding totaling \$10,323,221 including \$4,700,000 for Project 003907, James Lee Community Center for Bond Anticipation Note (BAN) temporary construction financing; \$3,125,784 for Project 014056, Gum Springs Glen for permanent financing to repay BANs, Fund 946, Revolving Development, and developers fees; \$2,497,437 for Project 014123, Gum Springs Glen Headstart for permanent financing to repay BANs. Revenues increased for the projected receipt of BAN financing proceeds, \$7,100,000. Additional adjustments to expenditures and revenues are anticipated during FY 2004 as construction continues for Project 003907, James Lee Community Center and Project 014050, Herndon Senior Center.

- ◆ **Carryover Adjustments** **\$11,568,285**
As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$11,568,285 due to carryover of unexpended project balances in the amount of \$12,808,321 offset by the project closeout for Project 014063, Herndon Fortnightly in the amount of \$1,240,036. FY 2004 revenues increase \$9,779,078 primarily due to the anticipated bond and escrow proceeds for three projects, Project 014050, Herndon Senior Center, \$7,400,000; Project 013889, Chain Bridge Gateway, \$400,000; and Project 014056, Gum Springs Glen Headstart, \$2,530,000.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for the project funded in FY 2005 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding and completion schedules.

Fund 948 FCRHA Private Financing

FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 948, FCRHA Private Financing

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$6,132,143	\$2,220,472	\$8,265,835	\$3,225,949
Revenue:				
Section 108 Debt Service ¹	\$1,433,667	\$1,376,804	\$1,376,804	\$1,274,472
Investment Income	26,450	0	0	0
Bond Proceeds ²	3,700,000	0	16,879,078	0
Miscellaneous Income	5,610,725	28,400	28,400	26,600
Total Revenue	\$10,770,842	\$1,405,204	\$18,284,282	\$1,301,072
Total Available	\$16,902,985	\$3,625,676	\$26,550,117	\$4,527,021
Expenditures:				
Capital Projects ²	\$8,637,150	\$1,432,662	\$23,324,168	\$1,328,268
Total Expenditures	\$8,637,150	\$1,432,662	\$23,324,168	\$1,328,268
Total Disbursements	\$8,637,150	\$1,432,662	\$23,324,168	\$1,328,268
Ending Balance³	\$8,265,835	\$2,193,014	\$3,225,949	\$3,198,753

¹ Represents repayment for Section 108 Loans 2-6 as a contribution from Fund 142, Community Development Block Grant (CDBG).

² Subsequent to the *FY 2003 Carryover Review* three allocations provided funding totaling \$10,323,221 including \$4,700,000 for Project 003907, James Lee Community Center for Bond Anticipation Note (BAN) temporary construction financing; \$3,125,784 for Project 014056, Gum Springs Glen for permanent financing to repay BANs, Fund 946, Revolving Development, and developers fees; \$2,497,437 for Project 014123, Gum Springs Glen Headstart for permanent financing to repay BANs. Revenues increased for the projected receipt of BAN financing proceeds, \$7,100,000. Additional adjustments to expenditures and revenues are anticipated during FY 2004 as construction continues for Project 003907, James Lee Community Center and Project 014050, Herndon Senior Center.

³ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 948

FCRHA Private Financing

FY 2005 Summary of Capital Projects

Fund: 948 FCRHA Private Financing

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
003817	Bailey's Community Center	\$4,468,781	\$0.00	\$0.00	\$0
003829	Mott Community Center	2,025,228	0.00	0.00	0
003907	James Lee Community Center	8,400,000	3,295,712.08	5,104,287.92	0
003923	Undesignated Projects		0.00	2,555,847.85	0
003928	Springfield Green	115,579	0.00	0.00	0
003969	Lewinsville Elderly Facility	157,025	0.00	19,918.25	0
013808	Herndon Harbor House Phase I	3,400,391	0.00	0.00	0
013810	Colchester Town		62,047.50	0.00	55,220
013846	Murraygate Village	8,874,469	0.00	0.00	0
013854	Founders Ridge/Kingstowne NV	2,853,719	23,069.96	462,230.70	0
013883	Old Mill Road	2,460,630	214.35	21,604.73	0
013887	Section 108 Loan Payments		1,429,511.01	1,432,663.16	1,273,048
013889	Chain Bridge Gateway/Moriarty Place	1,257,531	512,391.38	40,042.29	0
013901	Tavener Lane	462,411	0.00	0.00	0
013905	Creighton Square/Lockheed Blvd	1,040,000	56,511.15	60,703.19	0
013912	Stevenson Street	832,063	0.00	0.00	0
013944	Gum Springs Community Center	3,499,771	0.00	0.00	0
013948	Little River Glen Phase II	1,740,576	0.00	0.00	0
013952	Special Tenant Equity Program (STEP)	265,299	0.00	0.00	0
013966	Telegraph Road Property	610,000	12,155.00	6,497.30	0
013969	Castellani Meadows	2,580,000	0.00	0.00	0
013990	Washington Plaza	980,050	49,357.00	0.49	0
014040	Herndon Harbour Phase II	5,617,956	88,004.79	0.00	0
014050	Herndon Senior Center	7,400,000	0.00	7,400,000.00	0
014051	Mixed Greens	226,015	0.00	0.00	0
014056	Gum Springs Glen	7,635,784	1,311,786.06	3,382,968.17	0
014061	Leland Road	603,910	0.00	0.00	0
014063	Herndon Fortnightly	2,673,964	1,287,158.85	0.00	0
014099	Herndon Adult Day Care Center	979,507	114,743.56	0.00	0
014123	Gum Springs Headstart	5,060,000	392,899.83	2,837,403.83	0
VA1942	Old Mill Site	640,249	1,587.50	0.00	0
Total		\$76,860,908	\$8,637,150.02	\$23,324,167.88	\$1,328,268

Fund 948 FCRHA Private Financing

013810	Colchester Town Section 108 Loan Repayment
Countywide	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$55,220 is provided for Section 108 loan repayments as approved by HUD. The amount recommended is based on the repayment schedule for the outstanding loan paid through Fund 948, FCRHA Private Financing.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		521,308	62,048	0	55,220	0
Total	Continuing	\$521,308	\$62,048	\$0	\$55,220	\$0

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$55,220	\$55,220

Fund 948 FCRHA Private Financing

013887	Section 108 Loan Repayment
Countywide	Countywide
<p>Description and Justification: FY 2005 funding in the amount of \$1,273,048 is provided for loan repayments used to fund a variety of capital projects as approved by HUD. The amount recommended is based on the repayment schedule for the five outstanding loans paid through Fund 948, FCRHA Private Financing.</p>	

	Total Project Estimate	Prior Expenditures	FY 2003 Expenditures	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Future Years
Land Acquisition		\$37,215	\$0	\$576,882	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other ¹		19,368,210	1,429,511	855,781	1,273,048	0
Total	Continuing	\$19,405,425	\$1,429,511	\$1,432,663	\$1,273,048	\$0

¹ Represents debt service for repayment of Section 108 Loans between the FCRHA and HUD.

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,273,048	\$1,273,048

Fund 949

FCRHA Internal Service Fund

Focus

Fund 949, Fairfax County Redevelopment and Housing Authority (FCRHA) Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying and audits, which have been budgeted in and expensed from one of the FCRHA's funds, and then allocated out to other funds proportionate to their share of the costs. It also includes costs associated with the maintenance and operation of FCRHA housing developments such as service contracts for extermination, custodial work, elevator maintenance, grounds maintenance, etc. The fund allows one contract to be established for each vendor, as opposed to multiple contracts in various funds.

Reimbursed charges incurred on behalf of other HCD funds will be recorded as revenue. FY 2005 revenues decrease by \$255,656, or 8.4 percent from the FY 2004 Adopted Budget Plan amount of \$3,030,984 primarily due to including insurance liability expenses in Fund 501, County Insurance in the amount of \$191,013 and decreases for the Pender Drive Housing administrative facility repair and maintenance budget offset by increases for building materials at the University Drive maintenance facility based on the three prior year actual expenditures, \$64,643.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There were no revisions to this fund since the approval of the FY 2004 Adopted Budget Plan.

Fund 949

FCRHA Internal Service Fund

FUND STATEMENT

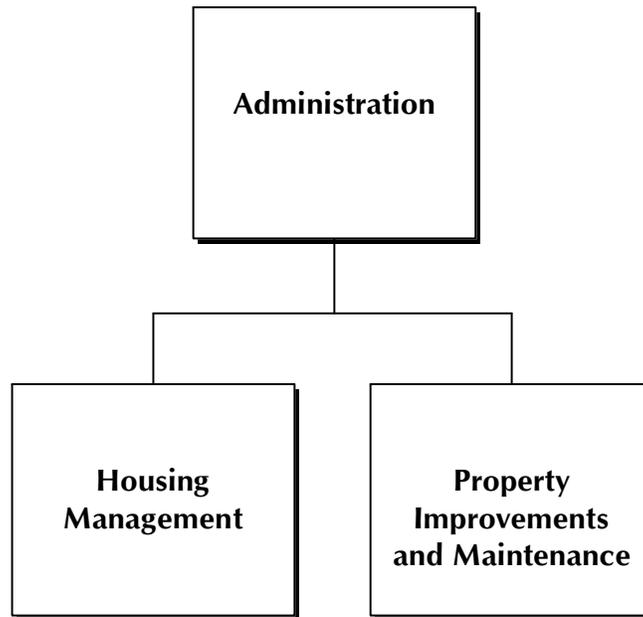
Fund Type H94, Internal Service

Fund 949, FCRHA Internal Service Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$15,581	\$208,245	(\$115,248)	\$35,721
Revenue:				
Reimbursement from Other Funds	\$2,695,604	\$3,030,984	\$3,181,953	\$2,775,328
Total Revenue	\$2,695,604	\$3,030,984	\$3,181,953	\$2,775,328
Total Available	\$2,711,185	\$3,239,229	\$3,066,705	\$2,811,049
Expenditures:				
Operating Expenses	\$2,826,433	\$3,030,984	\$3,030,984	\$2,775,328
Total Expenditures	\$2,826,433	\$3,030,984	\$3,030,984	\$2,775,328
Total Disbursements	\$2,826,433	\$3,030,984	\$3,030,984	\$2,775,328
Ending Balance¹	(\$115,248)	\$208,245	\$35,721	\$35,721

¹ The Ending Balance is reserved for inventory and represents goods to be sold. The FY 2004 Ending Balance increases by more than 10 percent as a result of the anticipated receipt of revenues to reimburse expenses incurred in FY 2003.

Fund 950 Housing Partnerships



Mission

To provide affordable rental housing through partnerships between the Fairfax County Redevelopment and Housing Authority (FCRHA) and private investors.

Focus

The Fairfax Fund 950, Housing Partnerships, was created in FY 2002 to allow the Fairfax County Redevelopment and Housing Authority (FCRHA) to efficiently track partnership properties. The Housing Partnership Fund supports a portion of the operating expenses for local rental-housing programs that are owned by limited partnerships of which the FCRHA is the managing general partner. Some costs of the operation of these five properties are tracked through the County's mainframe Financial and Accounting Management Information System (FAMIS); however, an FCRHA software system is required to maintain partnership accounts and meet partnership calendar year reporting schedules. The operation of these developments is primarily supported by tenant rents with a County contribution for real estate taxes at Castellani Meadows, West Glade and the Public Housing portion of Tavenner Lane. The revenue collected from rents and property excess income is also monitored by the FCRHA software system and utilized by the partnerships to reimburse the FCRHA for expenses incurred to support salaries, maintenance and other operating expenses as identified in Fund 950.

Other partnership properties are managed by private management companies and are not reported in FAMIS.

Fund 950 Housing Partnerships

The following chart summarizes the total number of units in the Partnership Program in FY 2004 and the projected operating costs associated with the units:

<u>Project Name</u>	<u>Units</u>	<u>FY 2005 Cost</u>	<u>District</u>
Castellani Meadows	24	\$87,931	Providence
West Glade ¹	24	80,659	Providence, Hunter Mill, and Sully
Tavenner Lane ²	12	51,567	Lee
Murraygate Village	197	727,606	Lee
Stonegate Village	234	1,454,571	Hunter Mill
Total Partnership Program	491	\$2,402,334	

¹ Fifty units at West Glade are part of the federally assisted Public Housing program and are reflected in the list of developments in Fund 967. However, operating expenses for all 74 units are included in Fund 950 since they are all owned by a limited partnership.

² Twelve units at Tavenner are part of the federally assisted Public Housing program and are reflected in the list of developments in Fund 967. However, operating expenses for all 24 units are included in Fund 950 since they are all owned by a limited partnership.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	14/ 14	14/ 14	10/ 10	10/ 10
Expenditures				
Personnel Services	\$753,272	\$843,077	\$843,077	\$842,468
Operating Expenses	798,576	1,559,866	1,559,866	1,559,866
Capital Equipment	0	0	0	0
Total Expenditures	\$1,551,848	\$2,402,943	\$2,402,943	\$2,402,334

Position Summary				
HOUSING MANAGEMENT	2	Housing Service Specialists I	2	Administrative Assistants III
2 Housing Service Specialists III	1	Refrigeration & A/C Supervisor	1	Plumber I
1 Housing Service Specialist II	1	General Building Maintenance Worker II		
TOTAL POSITIONS				
10 Positions / 10.0 Staff Years				

Fund 950

Housing Partnerships

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **(\$609)**
A decrease of \$609 due to reductions in projected Personnel Services requirements.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Out of Cycle Adjustments** **\$0**
Subsequent to the *FY 2003 Carryover Review*, 4/4.0 SYE positions including 1/1.0 SYE Refrigeration and Air Conditioning Supervisor, 1/1.0 SYE Housing Services Specialist II and 2/2.0 SYE including 1/1.0 SYE Carpenter II and 1/1.0 SYE General Building Maintenance Worker II, were transferred from Fund 950, FCRHA Partnerships to Fund 941, Fairfax County Rental Program, Fund 966, Section 8 Annual Contributions and Fund 967, Public Housing Programs Under Management, respectively, due to the Department of Housing and Community Development agency wide reorganization. There is no funding adjustment for these transfers in Fund 950, the Fund receiving the positions will absorb the Personnel Services expenses.
- ◆ **Carryover Adjustments** **\$0**
As part of the *FY 2003 Carryover Review*, the Board of Supervisors did not increase expenditures, however a revenue increase of \$194,620 was approved for reimbursement of previously incurred expenses at the Partnership properties, Murraygate Village, Castellani Meadows, Mixed Greens, Stonegate Village and Tavenner Lane.

Fund 950 Housing Partnerships

FUND STATEMENT

Fund Type H94, Local Rental Housing Program

Fund 950, Housing Partnerships

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance¹	(\$176,640)	\$71,577	(\$199,471)	\$0
Revenue:				
FCRHA Reimbursements	\$1,529,017	\$2,407,794	\$2,602,414	\$2,402,334
Total Revenue	\$1,529,017	\$2,407,794	\$2,602,414	\$2,402,334
Total Available	\$1,352,377	\$2,479,371	\$2,402,943	\$2,402,334
Expenditures:				
Personnel Services	\$753,272	\$843,077	\$843,077	\$842,468
Operating Expenses	798,576	1,559,866	1,559,866	1,559,866
Total Expenditures	\$1,551,848	\$2,402,943	\$2,402,943	\$2,402,334
Total Disbursements	\$1,551,848	\$2,402,943	\$2,402,943	\$2,402,334
Ending Balance	(\$199,471)	\$76,428	\$0	\$0
Replacement Reserve	\$0	\$76,428	\$0	\$0
Cash with Fiscal Agent	0	0	0	0
Unreserved Ending Balance	(\$199,471)	\$0	\$0	\$0

¹ The *FY 2004 Revised Budget Plan* negative Beginning Balance will be recovered from FY 2004 Partnership reimbursements.

Fund 965

Housing Grants

Mission

To provide the residents of the County with safe, decent, and more affordable housing for low- and moderate-income households.

Focus

Fund 965, Housing Grants, was established during the Board of Supervisors' deliberations on the FY 2000 Adopted Budget Plan to separately track grants which are awarded to the Fairfax County Redevelopment and Housing Authority (FCRHA). In FY 2004, this Fund provides accounting for two Grants: the Housing Opportunities for Persons With AIDS (HOPWA) Grant and the Resident Opportunity and Self Sufficiency (ROSS) Grant received by the FCRHA from the U.S. Department of Housing and Urban Development (HUD). The HOPWA Grant is an annual award that provides rental subsidy assistance for approximately 34 to 35 low-to-moderate-income persons with HIV/AIDS. The ROSS grant is a three-year grant that provides supportive services, resident empowerment activities and assistance to public housing residents in becoming economically self-sufficient. Currently the Department of Housing and Community Development and its partners, Psychiatric Rehabilitation Services, Inc. and the Fairfax Area Christian Emergency and Transitional Services Inc. are administering two ROSS programs; the Resident Service Delivery Model program and the Neighborhood Networks Program. These programs are serving public housing residents at the Audubon, Ragan Oaks, Barros Circle and Robinson Square properties. HUD terminated the Transitional Housing and Public Housing Drug Elimination Grants in September 2002.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

◆ **Carryover Adjustments**

\$646,447

As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase \$646,447 due to carryover of unexpended FY 2003 grant balances in the amount of \$664,744 offset by adjustments in the amount of \$18,297 required by the U.S. Department of Housing and Urban Development (HUD), to close-out the Public Housing Drug Elimination Program Grant. FY 2004 revenues increase by \$644,416 due to carryover of unrealized FY 2003 grant balances in the amount of \$659,749 offset by adjustments in the amount of \$15,333, as required by the U.S. Department of Housing and Urban Development (HUD) for the Public Housing Drug Elimination Program Grant close-out.

Fund 965 Housing Grants

FUND STATEMENT

Fund Type H94, FCRHA Development Support

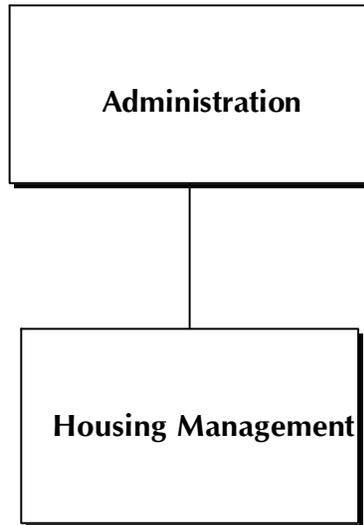
Fund 965, Housing Grants

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$42,412	\$37,418	\$42,413	\$40,382
Revenue:				
ROSS Grant	\$91,235	\$0	\$482,737	\$0
Housing Opportunities for Persons With AIDS	278,997	0	161,679	0
Public Housing Drug Elimination Grant	61,961	0	0	0
Total Revenue	\$432,193	\$0	\$644,416	\$0
Total Available	\$474,605	\$37,418	\$686,829	\$40,382
Expenditures:				
ROSS Grant	\$91,235	\$0	\$482,737	\$0
Housing Opportunities for Persons With AIDS	278,996	0	163,710	0
Public Housing Drug Elimination Grant	61,961	0	0	0
Total Expenditures	\$432,192	\$0	\$646,447	\$0
Total Disbursements	\$432,192	\$0	\$646,447	\$0
Ending Balance ¹	\$42,413	\$37,418	\$40,382	\$40,382

¹ Grant projects are budgeted based on the total grant costs. Most grants span multiple years, therefore, funding for grant projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 966

Section 8 Annual Contribution



Mission

To ensure that participants in the Federal Section 8 Program, Housing Choice Voucher (HCV) and New Construction, are provided with decent, safe and affordable private market housing.

Focus

The FY 2005 funding of \$44,211,530 consists of housing assistance payments of \$41,487,266 and administrative expenses of \$2,724,264 to support 3,506 Section 8 project units as part of the Federal Housing Assistance Program for lower income families. As of October 2002, the U.S. Department of Housing and Urban Development (HUD) has authorized 3,146 housing choice vouchers to subsidize Fairfax County residents. Additional Section 8 programs administered by the Fairfax County Redevelopment and Housing Authority (FCRHA) include 360 privately owned new construction units.

The FY 2005 revenue projection is \$44,640,208, an increase of \$1,110,739, over the *FY 2004 Revised Budget Plan* primarily due to the projected revenues for the Portability Program primarily due to the estimated increase in the number of units leased, and an average monthly increase in lease costs. Portability payments are received from other jurisdictions for recovered costs and servicing fees for providing Housing to recipients of vouchers from the other jurisdictions.

Under Fund 966, Annual Contribution rental subsidies are provided by HUD to cover the difference between a market-established rent and the rent which is determined to be affordable at a given family's income level. In some cases, the subsidies are associated with a particular housing development and in other cases they are transferable with the tenant. Private developers, local housing authorities and state housing finance agencies all participate in different aspects of this program which include existing housing vouchers and new construction projects. In FY 2003 the Fairfax County Redevelopment and Housing Authority (FCRHA) approved reinstatement of the Portability Program after there is 100 percent utilization of the vouchers available to Fairfax County residents in the HCV Program. Through this program, a tenant from another locality finds housing in Fairfax and the FCRHA pays the subsidy portion of their rent on behalf of the originating housing authority. A subsequent reimbursement from the originating housing authority is received by the FCRHA to cover the subsidy payment.

The Section 8 program is a Federal Housing Assistance Program for lower income families seeking housing in the private market place. HUD provides funds to pay a portion of the family's rent. In most cases, this subsidy is the difference between 30 percent of the eligible family's income and a HUD-approved Fair Market Rent (FMR) for a housing unit, although FMR's are different for the voucher choice program and the project based components of the program. The rent subsidy payments are made pursuant to a Housing Assistance

Fund 966

Section 8 Annual Contribution

Payments (HAP) Contract with the owner of the housing. Housing authorities administer the contract for these subsidy funds on behalf of HUD, which involves making the monthly subsidy payments, verifying that those benefiting from the subsidy are eligible and monitoring compliance with federal regulations. This is done pursuant to an Annual Contribution Contract between the housing authority and HUD. Administrative fees are established by HUD and earned from HUD by the FCRHA through leasing units. The administrative fee earned is used to cover expenses associated with administering the Section 8 program.

The current income limits for most components¹ of the HCV Program as established by HUD, effective as of February 20, 2003, are shown below:

Household Size	Very, Very Low Income	Very Low Income	Lower Income
1	\$18,250	\$30,450	\$39,550
2	\$20,900	\$34,800	\$45,200
3	\$23,500	\$39,150	\$50,850
4	\$26,100	\$43,500	\$56,500
5	\$28,200	\$47,000	\$61,000
6	\$30,300	\$50,450	\$65,550
7	\$32,350	\$53,950	\$70,050
8+	\$34,450	\$57,400	\$74,600

¹ The Bridle Creek (New Construction project) has a lower set of limits because it is located in a different geographical location – southeastern Virginia.

FY 2005 SUMMARY OF PROJECTS	
PROJECTS	NUMBER OF UNITS
Consolidated Vouchers ¹	3,146
Bridle Creek (New Construction) ²	131
Strawbridge Square (New Construction)	128
Island Walk (New Construction)	101
Subtotal Contract P-2509	3,506
Total Fund 966	3,506

¹ Actual number of vouchers issued may be lower than HUD-approved count due to local market conditions.

² The Bridle Creek project is located in Virginia Beach, VA, and is administered by FCRHA.

Fund 966

Section 8 Annual Contribution

Fund 966 covers the following components in FY 2005:

- ◆ New Construction - 360 units.
Under the New Construction component of the Section 8 housing program, 360 project based units have been made available for recipients of Section 8 housing assistance payments. FCRHA administers these payments, and the projects are privately owned.

- ◆ Housing Choice Vouchers - 3,146 issued through the FCRHA.
Under this component of the Section 8 housing program, local or state housing authorities contract with HUD for housing assistance payment subsidy funds and issue vouchers to eligible households who may lease any appropriately sized, standard quality rental unit from a participating landlord.

The housing authority maintains a waiting list of those seeking a Housing Choice Voucher, verifies applicant income eligibility before issuing a voucher, inspects the unit the family selects to ensure compliance with HCV Housing Quality Standards, computes the portion of the rent the family must pay or the maximum subsidy, contracts with the landlord to pay the subsidy, recertifies eligibility annually, and maintains required financial records and reports. The owner of the housing (landlord), not the housing authority, selects those families to whom the landlord will rent, and renews or terminates the family's lease in accordance with the terms of the lease.

The FY 2005 Requested Budget Plan is based on the maximum funding available in FY 2004 under the Annual Contributions (ACC) contract with HUD for the Housing Choice Voucher and New Construction Programs at the time of budget preparation. Funds available will permit 100 percent usage of the available Housing Choice Vouchers.

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	35/ 35	35/ 35	36/ 36	36/ 36
Grant	3/ 3	3/ 3	3/ 3	3/ 3

Expenditures:				
Personnel Services	\$1,866,809	\$2,152,361	\$2,152,361	\$2,291,875
Operating Expenses	33,126,048	33,141,287	41,247,050	41,919,655
Capital Equipment	0	0	0	0
Total Expenditures	\$34,992,857	\$35,293,648	\$43,399,411	\$44,211,530

Position Summary				
ADMINISTRATION		HOUSING MANAGEMENT		
1	Network/Telecom Analyst III	2	Housing Services Specialists IV 1G	4
1	Programmer Analyst II	3	Housing Services Specialists III	1
1	Accountant I	20	Housing Services Specialists II 2G	1
		1	Human Services Coordinator II	2
				2
				4
				1
				1
				2
				2
TOTAL POSITIONS				
39 Positions / 39.0 Staff Years				

G Denotes Grant Positions

Fund 966

Section 8 Annual Contribution

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$139,514**
An increase of \$139,514 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

- ◆ **Housing Assistance Payments** **\$1,085,567**
A net increase of \$1,085,567 in Housing Assistance Payments based on budget adjustment projections for the average monthly rent approved by the U.S. Department of Housing and Urban Development (HUD). All other Operating Expenses remain at the FY 2004 Adopted Budget Plan level. It should be noted that the agency is not budgeting insurance expenses in Fund 966 as a result of discussions with Risk Management. The County Insurance Fund is including the expenses for liability and workers' compensation insurance in the County insurance coverage thereby saving approximately \$24,856 for Fund 966. This reduction is offset by increases in information processing services and administrative fees for the portability program.

- ◆ **Administrative Repayments** **(\$412,962)**
A decrease of \$412,962 for repayments to Fund 940, FCRHA General Operating, for funding received for the sale of the Old Mill Site property.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Out of Cycle Adjustments** **\$0**
Subsequent to the FY 2003 Carryover Review, 1/1.0 SYE Housing Services Specialist II was transferred from Fund 950, FCRHA Partnerships due to the Department of Housing and Community Development agency wide reorganization. Funding for this position will be absorbed within the Fund 966 budget.

- ◆ **Out of Cycle Adjustments** **\$412,962**
Subsequent to the FY 2003 Carryover Review, an allocation provided \$412,962 to repay funding received from Fund 940, FCRHA General Operating, for the sale of the Old Mill Site property.

- ◆ **Carryover Adjustments** **\$7,692,801**
As part of the FY 2003 Carryover Review, FY 2004 expenditures increased by \$7,692,801 due to revised Housing Assistance Payments based on revised United States Department of Housing and Urban Development (HUD) Housing Choice Voucher, New Construction, and Portability Program budgets in the amount of \$7,688,465, and encumbered carryover of \$4,336. FY 2004 revenues were increased in the amount of \$7,927,033 based on the revised HUD Housing Choice Voucher and New Construction budgets. The increases were based on new vouchers, fair market rate adjustments and administrative fee increases.

Fund 966

Section 8 Annual Contribution

FUND STATEMENT

Fund Type H96, Federal Section 8 Rental Assistance

Fund 966, Section 8 Annual Contribution

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$89,501	\$790,917	\$1,307,085	\$1,437,143
Revenue:				
Annual Contributions ¹	\$34,345,110	\$33,403,734	\$40,932,175	\$40,932,175
Investment Income	2,292	1,774	1,774	2,538
Portability Program	1,850,045	2,172,288	2,570,880	6,120,640
Miscellaneous Revenue	12,994	24,640	24,640	24,640
Total Revenue	\$36,210,441	\$35,602,436	\$43,529,469	\$47,079,993
Total Available	\$36,299,942	\$36,393,353	\$44,836,554	\$48,517,136
Expenditures:				
Housing Assistance Payments ¹	\$33,126,048	\$32,713,234	\$40,401,699	\$43,732,555
Ongoing Admin. Expenses ²	1,866,809	2,580,414	2,997,712	2,724,264
Total Expenditures	\$34,992,857	\$35,293,648	\$43,399,411	\$46,456,819
Total Disbursements	\$34,992,857	\$35,293,648	\$43,399,411	\$46,456,819
Ending Balance³	\$1,307,085	\$1,099,705	\$1,437,143	\$2,060,317

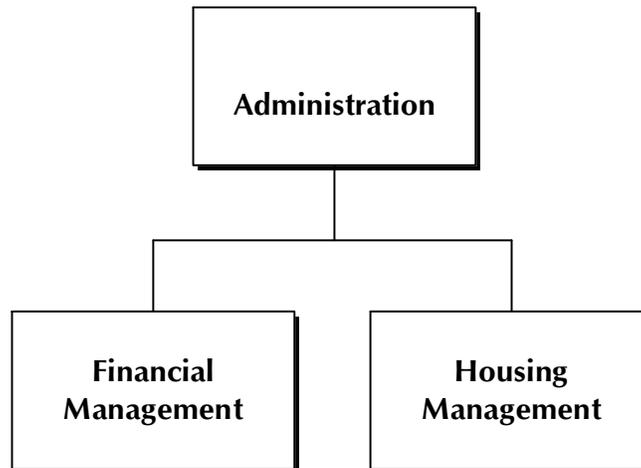
¹ FY 2005 Annual Contributions Budget and Housing Assistance Payments (HAP) are based on approved FY 2004 Certificate and Voucher Budgets and submitted New Construction budgets.

² Subsequent to the FY 2003 Carryover Review, an allocation provided \$412,962 to repay funding received from Fund 940, FCRHA General Operating, for the sale of the Old Mill Site property.

³ The FY 2004 Revised Budget Plan and FY 2005 Advertised Budget Plan Ending Balances increase by more than 10 percent primarily due to the projected revenues for the Portability Program attributable to the estimated increase in the number of units leased and an average monthly increase in lease costs. The FY 2004 Ending Balance increase for the Portability Program is offset by increases for the Personnel Services Pay For Performance expenditures and the one-time repayment for the sale of the Old Mill Site property. It should be noted that upon contract approval, an amount of \$450,000 will be appropriated during FY 2004 from the Ending Balance for a Housing Management Information System approved by the FCRHA in October 2003.

Fund 967

Public Housing Program Projects Under Management



Mission

To ensure that all tenants of Fairfax County Redevelopment and Housing Authority's (FCRHA) owned and operated public housing units are provided with decent, safe and adequate housing; maintenance and management; social services referrals; and housing counseling.

Focus

The Federal Public Housing Program is a housing program administered by the U.S. Department of Housing and Urban Development (HUD) to provide funds for rental housing serving low income households that is owned and operated by local housing authorities such as the Fairfax County Redevelopment and Housing Authority (FCRHA). There are two components of this program, with separate funding for operation, and capital improvements. Fund 967 is for management and maintenance of public housing properties and includes an annual federal operating subsidy. Fund 969, Public Housing Under Modernization, provides funds for capital improvements and repairs of existing Public Housing through an annual Capital Fund grant (formerly the Comprehensive Grant).

Revenues are derived from dwelling rents, payments for utilities in excess of FCRHA established standards, investment income, maintenance charges, late fees and HUD provided contributions and subsidies. FY 2005 revenues decrease \$205,227, or 3.7 percent from the FY 2004 Adopted Budget Plan primarily due to a decrease in the Operating Subsidy, \$389,641, based on a formula developed by HUD to provide a mechanism to align expenditures and revenues for public housing authorities. This Operating Subsidy decrease is offset by increases in: Rental Income, \$182,164, due to an average monthly rental increase of \$15.15 per unit/month and an increase of \$2,250 due to an adjustment in the amortization schedule for Federal Financing Bank bonds and U.S. Department of Housing and Urban Development debt service payments.

In addition to the public housing support provided in this Fund, FY 2005 funds totaling \$625,640 are provided in the General Fund, Agency 38, Department of Housing and Community Development in support of refuse collection costs, painting expenses and townhouse/condominium association fees. It should be noted that maintenance and administrative positions providing support for this program are funded in the General Fund.

Fund 967

Public Housing Program Projects Under Management

The current income limits for the program as established by HUD as of February 20, 2002 are as follows:

INCOME LIMITS		
Number of Persons	Very Low	Low
1	\$30,450	\$39,550
2	\$34,800	\$45,200
3	\$43,500	\$50,850
4	\$47,000	\$56,500
5	\$50,450	\$61,000
6	\$53,950	\$70,050
7	\$57,400	\$74,600
8	\$57,400	\$71,800

The Public Housing projects, as reflected in the following chart, are located throughout the County.

Project Name	HUD Number	Number of Units	Supervisory District
Audubon Apartments	VA 19-01	46	Lee
Rosedale Manor	VA 19-03	97	Mason
Newington Station	VA 19-04	36	Springfield
The Park	VA 19-06	24	Lee
Shadowood	VA 19-11	16	Hunter Mill
Atrium Apartments	VA 19-13	37	Lee
Villages of Falls Church ¹	VA 19-25	37	Mason
Heritage Woods I	VA 19-26	19	Braddock
Robinson Square	VA 19-27	46	Braddock
Heritage Woods South	VA 19-28	12	Braddock
Sheffield Village	VA 19-29	8	Mt. Vernon
Greenwood	VA 19-30	138	Mason
Briarcliff II	VA 19-31	20	Providence
West Ford II	VA 19-32	22	Mt. Vernon
West Ford I	VA 19-33	24	Mt. Vernon
West Ford III	VA 19-34	59	Mt. Vernon

Fund 967

Public Housing Program Projects Under Management

Project Name	HUD Number	Number of Units	Supervisory District
Barros Circle	VA 19-35	44	Sully
Belle View	VA 19-36	40	Mt. Vernon
Kingsley Park	VA 19-38	108	Providence
Scattered Sites	VA 19-39	25	Various
Reston Town Center	VA 19-40	30	Hunter Mill
Old Mill	VA 19-42	48	Lee
Ragan Oaks	VA 19-45	51	Sully
Tavenner Lane ²	VA 19-51	12	Lee
Waters Edge	VA 19-52	9	Sully
West Glade ²	VA 19-55	50	Hunter Mill
Scattered ADU Sites	VA 19-56	7	Various
Total Units³		1,065	

¹ This HUD project includes one unit at Heritage Woods South in Braddock District.

² Property is owned by a limited partnership of which the FCRHA is the managing general partner. Therefore, rental revenue and other expenses for this property are not reported in Fund 967.

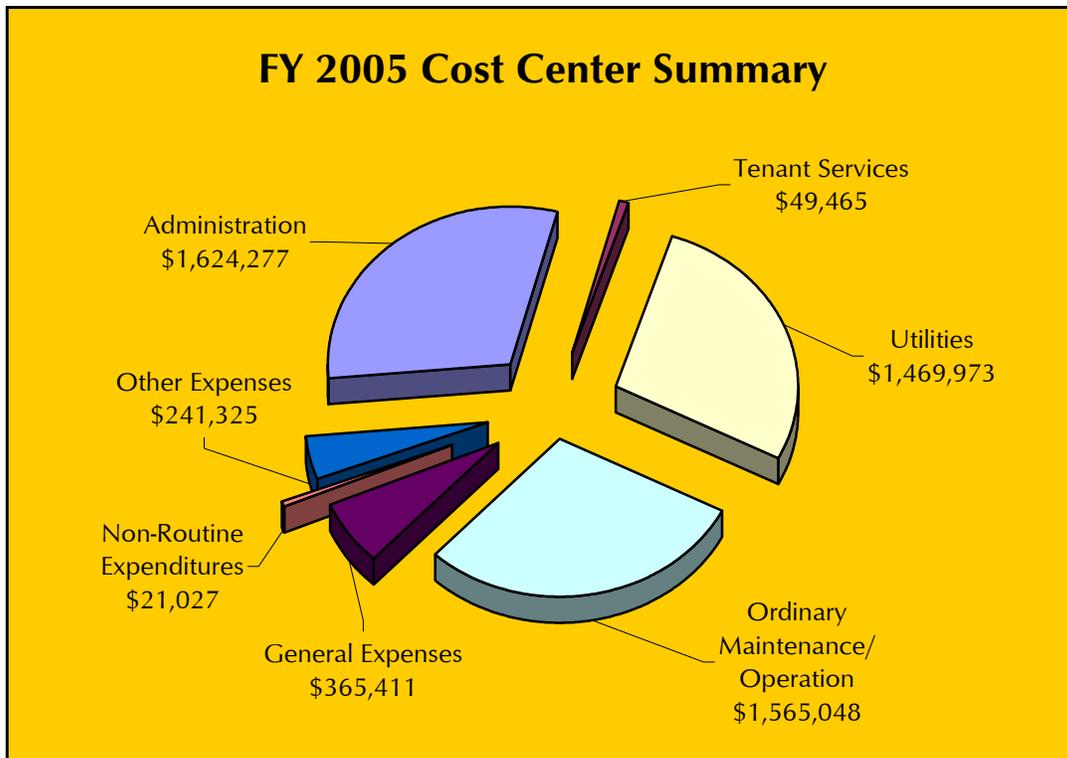
³ There are projected to be 1,065 units of Public Housing; however, only 1,001 are income producing. There are two units off-line, one of which is used as an office and the other as a community room. Per HUD guidelines, the community room is not reported to HUD when requesting Operating Subsidy. Tavenner Lane and West Glade are reported separately when reporting to HUD. The FY 2005 vacancy rate is projected to be approximately one percent for public housing properties.

Fund 967

Public Housing Program Projects Under Management

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	41/ 40.5	41/ 40.5	43/ 42.5	43/ 42.5
Expenditures				
Personnel Services	\$1,662,936	\$1,900,377	\$1,900,377	\$1,972,546
Operating Expenses	3,306,243	3,361,680	3,361,680	3,363,980
Capital Equipment	0	0	0	0
Total Expenditures	\$4,969,179	\$5,262,057	\$5,262,057	\$5,336,526



Position Summary		
<p>ADMINISTRATION</p> <p>1 Network/Telecom Analyst II</p> <p>1 Programmer Analyst I</p> <p>FINANCIAL MANAGEMENT</p> <p>1 Chief Accounting Fiscal Officer</p> <p>1 Accountant II</p> <p>5 Administrative Assistants III</p> <p>1 Administrative Associate</p> <p>1 Management Analyst I</p>	<p>HOUSING MANAGEMENT</p> <p>1 DHCD Property Management Supervisor</p> <p>1 Housing Services Specialist V</p> <p>1 Housing Services Specialist IV</p> <p>1 Housing Services Specialist III</p> <p>7 Housing Services Specialists II</p> <p>2 Housing Services Specialists I 1 PT</p> <p>3 Senior Maintenance Supervisors</p> <p>3 Air Conditioning Equipment Repairers</p>	<p>3 Carpenters II</p> <p>1 Carpenter I</p> <p>1 General Building Maintenance Worker II</p> <p>2 General Building Maintenance Workers I</p> <p>1 Painter I</p> <p>1 Administrative Assistant IV</p> <p>2 Administrative Assistants II</p> <p>1 Storekeeper</p> <p>1 Warehouse Worker-Driver</p>
<p>TOTAL POSITIONS</p> <p>43 Positions / 42.5 Staff Years</p>		<p>PT Denotes Part-Time Position</p>

Fund 967

Public Housing Program Projects Under Management

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Administration** **\$39,347**
A net increase in the amount of \$39,347 primarily in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

- ◆ **Ordinary Maintenance and Operation** **\$130,211**
An increase in the amount of \$130,211 primarily for the maintenance of a new Housing Management Software system and Personnel Services associated with salary adjustments necessary to support the County's compensation program.

- ◆ **General Expenses and Tenant Services** **(\$97,339)**
A net decrease in the amount of \$97,339 primarily associated with a decrease in insurance costs offset by an increase in Personnel Services associated with fringe benefit adjustments necessary to support the County's compensation program.

- ◆ **Other Expenses** **\$2,250**
An increase in the amount of \$2,250 based on the amortized repayment schedule for the U.S. Department of Housing and Urban Development Section long-term mortgages and Federal Financing Bank bonds.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ **Out of Cycle Adjustments** **\$0**
Subsequent to the *FY 2003 Carryover Review*, 2/2.0 SYE including 1/1.0 Carpenter II and 1/1.0 General Building Maintenance Worker II, were transferred from Fund 950, FCRHA Partnerships due to the Department of Housing and Community Development agency-wide reorganization. Funding for these positions will be absorbed within the Fund 967 budget.

- ◆ **Carryover Adjustments** **\$0**
As part of the *FY 2003 Carryover Review*, there was no change to expenditures, however revenues decreased by \$389,641 due to a reduction in the operating subsidy received from the U.S. Department of Housing and Urban Development (HUD) based on a multi-year average of prior years' revenues and expenditures as developed by HUD utilizing their performance funding system.

Admissions and Occupancy policies for this program are governed by the Quality Housing and Work Responsibility Act of 1998 (which amended the United States Housing Act of 1937) and are consistent with the objectives of Title VI of the Civil Rights Act of 1964. Eligibility for admission and occupancy to Low Income Housing requires the applicants to fulfill the following general criteria: (1) qualify as a family, (2) have annual income which does not exceed the income limits for admission to a designated development, and (3) qualify under the Local Preference of working at least 30 hours per week in Fairfax County, being 62 years of age or older, or receiving disability payments based upon that person's ability to work.

Fund 967

Public Housing Program Projects Under Management

FUND STATEMENT

Fund Type H96, Public Housing

Fund 967, Projects Under Management

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$660,654	\$758,160	\$1,184,575	\$1,022,416
Revenue:				
Dwelling Rental Income	\$4,101,912	\$3,873,892	\$3,873,892	\$4,056,056
Excess Utilities	132,844	157,364	157,364	157,364
Interest on Investments	38,300	58,451	58,451	58,451
Other Operating Receipts	54,773	118,032	118,032	118,032
HUD Annual Contribution	239,205	239,075	239,075	241,325
HUD Subsidy ¹	926,066	1,042,725	653,084	653,084
Total Revenue	\$5,493,100	\$5,489,539	\$5,099,898	\$5,284,312
Total Available	\$6,153,754	\$6,247,699	\$6,284,473	\$6,306,728
Expenditures: ²				
Administration	\$1,341,740	\$1,584,930	\$1,584,930	\$1,624,277
Tenant Services	17,582	49,415	49,415	49,465
Utilities	1,498,557	1,469,973	1,469,973	1,469,973
Ordinary Maintenance and Operation	1,409,434	1,434,837	1,434,837	1,565,048
General Expenses	454,573	462,800	462,800	365,411
Non Routine Expenditures	14,601	21,027	21,027	21,027
Other Expenses	232,692	239,075	239,075	241,325
Total Expenditures	\$4,969,179	\$5,262,057	\$5,262,057	\$5,336,526
Total Disbursements	\$4,969,179	\$5,262,057	\$5,262,057	\$5,336,526
Ending Balance³	\$1,184,575	\$985,642	\$1,022,416	\$970,202

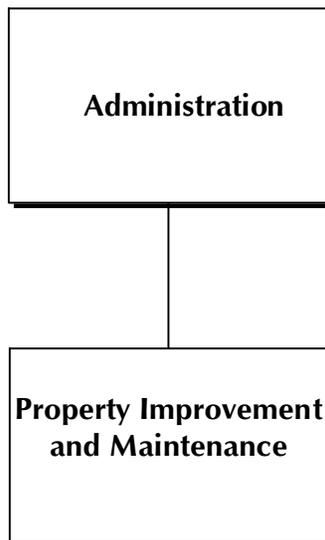
¹ Category represents a U.S. Department of Housing and Urban Development (HUD) operating subsidy based on revenue and expenditure criteria developed by HUD utilizing their performance funding system criteria.

² Expenditure categories reflecting HUD required cost groupings.

³ The FY 2004 Ending Balance decreases by more than 10 percent primarily due to projected decreases in rental income and the HUD Operating Subsidy based on multi-year formulas maintained by HUD and an increase in Personnel Services for Pay For Performance expenditures.

Fund 969

Public Housing Program Projects Under Modernization



Focus

Fund 969, Public Housing Projects Under Modernization, receives an annual federal grant, determined by formula, to be used for major physical and management improvements to public housing properties owned by the Fairfax County Redevelopment Authority (FCRHA). This grant program fund which was called the Comprehensive Grant Program (CGP) or the Modernization Program is now referred to as the Capital Fund Program (CFP). It is one of the two components of the Public Housing Program. The other fund supporting this program is Fund 967, Public Housing Under Management, which supports the daily maintenance and management of public housing properties.

Local public housing authorities submit a five-year comprehensive capital and management improvement plan to the U.S. Department of Housing and Urban Development (HUD) as part of the housing authority's Five Year Plan. The plan is updated each year as part of the Annual Plan. HUD reviews the plan and releases the annual capital grant amount that supports administrative and planning expenses as well as improvements to one or more projects. Housing authorities may revise the annual plan/budget to substitute projects as long as they are part of the Five Year Plan.

Four grant positions are supported in this fund for the administration of the program to include monitoring of all construction in process for projects that have been approved by HUD.

The FCRHA submitted an improvement plan in June 2003 for Program Year 31 funding and received HUD approval for \$1,531,133. Program Year 31 funding of \$1,441,964 will provide for staff administration, management improvements and capital improvements for five projects: VA0504, Capital Improvement Fund Year 31; VA 1904, Newington Station; VA 1906, Park; VA 1938, Kingsley Park; and VA 1940, Reston Town Center. In addition, replacement funding of \$89,169 is provided for capital replacement and staff administration for project VA1938, Kingsley Park.

No funding is included for Fund 969, Public Housing Projects Under Modernization, in FY 2005 at this time. Funding will be allocated at the time of award from HUD.

Fund 969

Public Housing Program Projects Under Modernization

Position Summary	
<u>REAL ESTATE FINANCE AND GRANT</u>	1 Housing Community Developer III, G
<u>MANAGEMENT</u>	1 Engineer II, G
1 Housing Community Developer IV, G	1 Management Analyst I, G
<u>TOTAL POSITIONS</u>	G Denotes Grant Positions
4 Positions / 4.0 Staff Years	

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- Out-of Cycle Adjustments** **\$1,531,133**
 Subsequent to the FY 2003 Carryover Review, an allocation of \$1,531,133 provided for Program Year 31 funding including \$1,441,964 for staff administration, management improvements and capital improvements for five projects: VA0504, Capital Improvement Fund Year 31; VA 1904, Newington Station; VA 1906, Park; VA 1938, Kingsley Park; VA 1940, Reston Town Center; and replacement funding of \$89,169 for capital replacement and staff administration for project VA0500, Capital Replacement.
- Carryover Adjustments** **\$1,889,254**
 As part of the FY 2003 Carryover Review, the Board of Supervisors approved an increase of \$1,889,254 due to the carryover of unexpended project balances in the amount of \$1,905,502, offset by project closeouts in the amount of \$16,248.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 969

Public Housing Program Projects Under Modernization

FUND STATEMENT

Fund Type H96, Public Housing Program

Fund 969, Projects Under Modernization

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$2,109,614	\$0	\$2,173,574	\$284,320
Revenue:				
HUD Authorizations ¹	\$0	\$0	\$1,531,133	\$0
HUD Reimbursements	2,271,394	0	0	0
Total Revenue	\$2,271,394	\$0	\$1,531,133	\$0
Total Available	\$4,381,008	\$0	\$3,704,707	\$284,320
Expenditures:				
Capital/Related Improvements ¹	\$2,207,434	\$0	\$3,420,387	\$0
Total Expenditures	\$2,207,434	\$0	\$3,420,387	\$0
Total Disbursements	\$2,207,434	\$0	\$3,420,387	\$0
Ending Balance ²	\$2,173,574	\$0	\$284,320	\$284,320

¹ Subsequent to the FY 2003 Carryover Review, an allocation of \$1,531,133 provided for Program Year 31 funding including \$1,441,964 for staff administration, management improvements and capital improvements for five projects: VA0504, Capital Improvement Fund Year 31, \$378,016; VA 1904, Newington Station, \$270,200; VA 1906, Park, \$276,000; VA 1938, Kingsley Park, \$253,000; VA 1940, Reston Town Center, \$264,748; and replacement funding of \$89,169 for capital replacement and staff administration for Project VA0500, Capital Replacement.

² Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

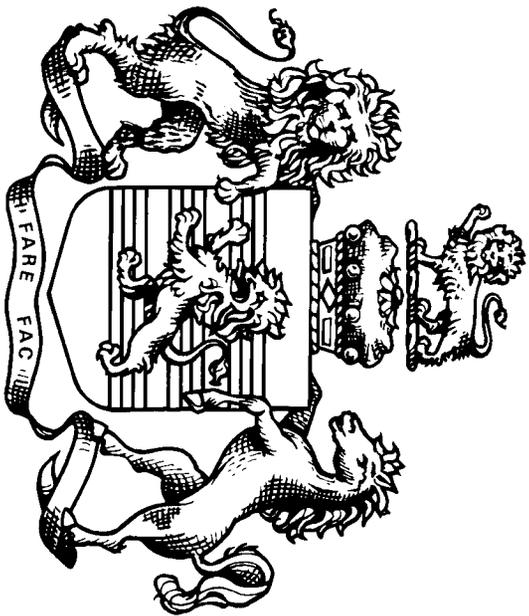
Fund 969

Public Housing Program Projects Under Modernization

FY 2005 Summary of Capital Projects

Fund: 969 Public Housing, Projects Under Modernization

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
VA0500	Capital Replacement		\$0.00	\$89,169.00	\$0
VA0501	Capital Improvement - Year 28	432,080	12,014.50	10,569.83	0
VA0502	Capital Improvement - Year 29	776,455	414,404.01	193,367.06	0
VA0503	Capital Improvement - Year 30	588,761	245,198.99	343,562.01	0
VA0504	Capital Improvement - Year 31		0.00	378,016.00	0
VA0701	Comp Grant - Year One	290,851	0.00	0.00	0
VA0702	Comp Grant - Year Two	346,829	0.00	0.00	0
VA0703	Comp Grant - Year Three	374,978	0.00	0.00	0
VA0704	Comp Grant - Year Four	386,386	0.00	0.00	0
VA0705	Comp Grant - Year Five	288,906	0.00	0.00	0
VA0706	Comp Grant - Year Six	276,087	0.00	0.00	0
VA0707	Comp Grant - Year Seven	267,251	0.00	0.00	0
VA0708	Comp Grant - Year Eight	391,601	0.00	0.00	0
VA1900	One University	19,939	0.00	0.00	0
VA1901	Audubon Apartments	443,156	248,544.00	0.00	0
VA1904	Newington Station	881,789	0.00	270,200.00	0
VA1905	Green Apartments	2,186,251	0.00	0.00	0
VA1906	Park	838,931	0.00	276,000.00	0
VA1913	Atrium	1,025,175	0.00	280,000.00	0
VA1925	Villages at Falls Church	261,985	257,368.50	0.00	0
VA1927	Robinson Square	914,519	0.00	147,048.00	0
VA1929	Sheffield Village Square	74,915	0.00	0.00	0
VA1930	Greenwood Apartments	2,370,502	7,787.12	0.00	0
VA1931	Briarcliff Phase II	465,692	222,765.76	0.00	0
VA1932	Westford Phase II	580,165	0.00	0.00	0
VA1933	Westford Phase I	779,894	0.00	0.00	0
VA1934	Westford Phase III	1,236,295	0.00	0.00	0
VA1935	Barros Circle	753,243	0.00	324,043.24	0
VA1936	Belle View Condominiums	371,742	39,095.55	93,228.45	0
VA1938	Kingsley Park	2,129,875	760,255.49	417,585.79	0
VA1940	Reston Towne Center	597,598	0.00	597,598.00	0
Total		\$20,351,851	\$2,207,433.92	\$3,420,387.38	\$0



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**FY 2005 ADVERTISED REVENUE & RECEIPTS BY FUND
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
HUMAN SERVICES						
G10 Special Revenue Funds						
117 Alcohol Safety Action Program	\$1,620,868	\$1,790,754	\$1,790,754	\$1,795,311	\$4,557	0.25%
NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)						
G70 Agency Funds						
703 Northern Virginia Regional Identification System	\$480,956	\$507,139	\$507,139	\$590,913	\$83,774	16.52%
HOUSING AND COMMUNITY DEVELOPMENT						
H94 Other Housing Funds						
940 FCRHA General Operating	\$2,979,013	\$2,977,309	\$2,977,309	\$2,572,810	(\$404,499)	-13.59%
941 Fairfax County Rental Program	3,068,026	3,293,523	3,451,483	2,957,131	(494,352)	-14.32%
945 Non-County Appropriated Rehabilitation Loan	16,196	183,510	183,510	160,869	(22,641)	-12.34%
946 FCRHA Revolving Development	678,276	1,325,925	942,677	457,269	(485,408)	-51.49%
947 FCRHA Capital Contributions	460	0	0	0	0	-
948 FCRHA Private Financing	10,770,842	1,405,204	18,284,282	1,301,072	(16,983,210)	-92.88%
949 Internal Service Fund	2,695,604	3,030,984	3,181,953	2,775,328	(406,625)	-12.78%
950 Housing Partnerships	1,529,017	2,407,794	2,602,414	2,402,334	(200,080)	-7.69%
965 Housing Grants Fund	432,193	0	644,416	0	(644,416)	-100.00%
Total Other Housing Funds	\$22,169,627	\$14,624,249	\$32,268,044	\$12,626,813	(\$19,641,231)	-60.87%
H96 Annual Contribution Contract						
966 Section 8 Annual Contribution	\$36,210,441	\$35,602,436	\$43,529,469	\$44,640,208	\$1,110,739	2.55%
967 Public Housing, Projects Under Management	5,493,100	5,489,539	5,099,898	5,284,312	184,414	3.62%
969 Public Housing, Projects Under Modernization	2,271,394	0	1,531,133	0	(1,531,133)	-100.00%
Total Annual Contribution Contract	\$43,974,935	\$41,091,975	\$50,160,500	\$49,924,520	(\$235,980)	-0.47%
TOTAL HOUSING & COMMUNITY DEVELOPMENT	\$66,144,562	\$55,716,224	\$82,428,544	\$62,551,333	(\$19,877,211)	-24.11%

**FY 2005 ADVERTISED REVENUE & RECEIPTS BY FUND
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
FAIRFAX COUNTY PARK AUTHORITY						
P17 Special Revenue - Park Authority						
170 Park Revenue Fund	\$25,229,028	\$29,007,734	\$43,743,662	\$32,221,980	(\$11,521,682)	-26.34%
P37 Capital Projects - Park Authority						
371 Park Capital Improvement Fund	\$4,447,733	\$0	\$14,049,836	\$0	(\$14,049,836)	-100.00%
TOTAL FAIRFAX COUNTY PARK AUTHORITY	\$29,676,761	\$29,007,734	\$57,793,498	\$32,221,980	(\$28,785,764)	-49.81%
TOTAL NON-APPROPRIATED FUNDS	\$97,923,147	\$87,021,851	\$142,519,935	\$97,159,537	(\$45,360,398)	-31.83%
Appropriated from (Added to) Surplus	(\$6,844,010)	(\$2,677,029)	\$16,053,608	(\$1,689,892)	(\$17,743,500)	-110.53%
NET AVAILABLE	\$91,079,137	\$84,344,822	\$158,573,543	\$95,469,645	(\$63,103,898)	-39.79%

EXPLANATORY NOTE:

The "Total Available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. In some instances, adjustments to fund balance that are not currently reflected in the "Changes in Fund Balance" table also affect the "Total Available." Explanations for these adjustments are provided below. The "Total Available," plus (minus) the effect of these changes matches the expenditure totals by fiscal year on the "Expenditure by Fund/Summary of Non-Appropriated Funds."

**FY 2005 ADVERTISED EXPENDITURES BY FUND
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
HUMAN SERVICES						
G10 Special Revenue Funds						
117 Alcohol Safety Action Program	\$1,528,060	\$1,645,272	\$1,645,272	\$1,786,831	\$141,559	8.60%
NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)						
G70 Agency Funds						
703 Northern Virginia Regional Identification System	\$495,896	\$523,591	\$523,591	\$608,824	\$85,233	16.28%
HOUSING AND COMMUNITY DEVELOPMENT						
H94 Other Housing Funds						
940 FCRHA General Operating	\$2,496,169	\$2,694,970	\$2,694,970	\$2,764,358	\$69,388	2.57%
941 Fairfax County Rental Program	2,778,416	3,289,210	3,418,315	2,956,600	(461,715)	-13.51%
945 Non-County Appropriated Rehabilitation Loan	10,238	175,307	175,307	155,309	(19,998)	-11.41%
946 FCRHA Revolving Development	70,753	0	1,030,457	0	(1,030,457)	-100.00%
947 FCRHA Capital Contributions	9,625	0	28,807	0	(28,807)	-100.00%
948 FCRHA Private Financing	8,637,150	1,432,662	23,324,168	1,328,268	(21,995,900)	-94.31%
949 Internal Service Fund	2,826,433	3,030,984	3,030,984	2,775,328	(255,656)	-8.43%
950 Housing Partnerships	1,551,848	2,402,943	2,402,943	2,402,334	(609)	-0.03%
965 Housing Grants Fund	432,192	0	646,447	0	(646,447)	-100.00%
Total Other Housing Funds	\$18,812,824	\$13,026,076	\$36,752,398	\$12,382,197	(\$24,370,201)	-66.31%
H96 Annual Contribution Contract						
966 Section 8 Annual Contribution	\$34,992,857	\$35,293,648	\$43,399,411	\$44,211,530	\$812,119	1.87%
967 Public Housing, Projects Under Management	4,969,179	5,262,057	5,262,057	5,336,526	74,469	1.42%
969 Public Housing, Projects Under Modernization	2,207,434	0	3,420,387	0	(3,420,387)	-
Total Annual Contribution Contract	\$42,169,470	\$40,555,705	\$52,081,855	\$49,548,056	(\$2,533,799)	-4.87%
TOTAL HOUSING AND COMMUNITY DEVELOPMENT	\$60,982,294	\$53,581,781	\$88,834,253	\$61,930,253	(\$26,904,000)	-30.29%

**FY 2005 ADVERTISED EXPENDITURES BY FUND
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
FAIRFAX COUNTY PARK AUTHORITY						
P17 Special Revenue - Park Authority						
170 Park Revenue Fund	\$25,215,668	\$28,594,178	\$43,330,106	\$31,338,233	(\$11,991,873)	-27.68%
P37 Capital Projects - Park Authority						
371 Park Capital Improvement Fund	\$2,857,259	\$0	\$24,240,321	\$0	(\$24,240,321)	-100.00%
TOTAL FAIRFAX COUNTY PARK AUTHORITY	\$28,072,927	\$28,594,178	\$67,570,427	\$31,338,233	(\$36,232,194)	-53.62%
TOTAL NON-APPROPRIATED FUNDS	\$91,079,177	\$84,344,822	\$158,573,543	\$95,664,141	(\$62,909,402)	-39.67%

**FY 2005 ADVERTISED CHANGES IN FUND BALANCE
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/02	Balance 6/30/03	Balance 6/30/04	Balance 6/30/05	From/(Added to) Surplus
HUMAN SERVICES					
G10 Special Revenue Funds					
117 Alcohol Safety Action Program	\$2,805	\$95,613	\$241,095	\$249,575	(\$8,480)
NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)					
G70 Agency Funds					
703 Northern Virginia Regional Identification System	\$59,303	\$44,363	\$27,911	\$10,000	\$17,911
HOUSING AND COMMUNITY DEVELOPMENT					
H94 Other Housing Funds					
940 FCRHA General Operating	\$6,455,433	\$6,938,277	\$7,220,616	\$7,029,068	(\$90,791)
941 Fairfax County Rental Program	1,147,962	\$1,437,572	1,470,740	1,471,271	(531)
945 Non-County Appropriated Rehabilitation Loan	209,011	214,969	223,172	228,732	(5,560)
946 FCRHA Revolving Development	1,249,418	1,856,941	1,769,161	2,226,430	(457,269)
947 FCRHA Capital Contributions	37,972	28,807	0	0	0
948 FCRHA Private Financing	6,132,143	8,265,835	3,225,949	3,198,753	27,196
949 Internal Service Fund	15,581	(115,248)	35,721	35,721	0
950 Housing Partnerships	(176,640)	(199,471)	0	0	0
965 Housing Grants Fund	42,412	42,413	40,382	40,382	0
Total Other Housing Funds	\$15,113,292	\$18,470,095	\$13,985,741	\$14,230,357	(\$244,616)
H96 Annual Contribution Contract					
966 Section 8 Annual Contribution	\$89,501	\$1,307,085	\$1,437,143	\$2,060,317	(\$623,174)
967 Public Housing, Projects Under Management ¹	660,654	1,184,575	1,022,416	970,202	52,214
969 Public Housing, Projects Under Modernization	2,109,614	2,173,574	284,320	284,320	0
Total Annual Contribution Contract	\$2,859,769	\$4,665,234	\$2,743,879	\$3,314,839	(\$570,960)
TOTAL HOUSING AND COMMUNITY DEVELOPMENT	\$17,973,061	\$23,135,329	\$16,729,620	\$17,545,196	(\$815,576)

**FY 2005 ADVERTISED CHANGES IN FUND BALANCE
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/02	Balance 6/30/03	Balance 6/30/04	Balance 6/30/05	From/(Added to) Surplus
FAIRFAX COUNTY PARK AUTHORITY					
P17 Special Revenue - Park Authority					
170 Park Revenue Fund	\$3,823,606	\$2,914,246	\$3,327,802	\$4,211,549	(\$883,747)
P37 Capital Projects - Park Authority					
371 Park Capital Improvement Fund	\$10,923,955	\$13,437,189	\$3,246,704	\$3,246,704	\$0
TOTAL FAIRFAX COUNTY PARK AUTHORITY	\$14,747,561	\$16,351,435	\$6,574,506	\$7,458,253	(\$883,747)
TOTAL NON-APPROPRIATED FUNDS	\$32,782,730	\$39,626,740	\$23,573,132	\$25,263,024	(\$1,689,892)

¹ Fund 968, Public Housing Projects Under Development, was abolished in FY 2003. The FY 2002 ending balance of \$47,413 is included in Fund 967, Public Housing, Projects Under Management as an increase in the FY 2003 Beginning Balance available in Fund 967.

**FY 2005 ADVERTISED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH
APPROPRIATED AND NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
HOUSING & COMMUNITY DEVELOPMENT						
APPROPRIATED FUNDS						
G00 General Fund						
Department of Housing and Community Development	\$5,327,335	\$5,184,364	\$5,500,510	\$5,337,247	(\$163,263)	-2.97%
H14 Special Revenue - Housing						
141 Elderly Housing Programs	\$3,035,158	\$3,163,849	\$3,218,227	\$3,370,430	\$152,203	4.73%
142 Community Development Block Grant	6,771,986	6,235,000	16,641,159	7,457,000	(9,184,159)	-55.19%
143 Homeowners and Business Loan Programs	1,315,416	1,057,951	4,719,587	1,518,594	(3,200,993)	-67.82%
144 Housing Trust Fund	1,537,201	1,001,411	15,390,570	1,507,838	(13,882,732)	-90.20%
145 HOME Investment Partnerships Grant	1,030,837	2,078,000	8,012,615	2,704,791	(5,307,824)	-66.24%
Total Special Revenue Funds	\$13,690,598	\$13,536,211	\$47,982,158	\$16,558,653	(\$31,423,505)	-65.49%
H34 Capital Projects - Housing						
340 Housing Assistance Program	\$1,590,840	\$935,000	\$14,605,049	\$935,000	(\$13,670,049)	-93.60%
341 Housing General Obligation Bond Construction	29,217	0	381,664	0	(381,664)	-100.00%
Total Capital Project Funds	\$1,620,057	\$935,000	\$14,986,713	\$935,000	(\$14,051,713)	-93.76%
Total Appropriated Housing Authority	\$20,637,990	\$19,655,575	\$68,469,381	\$22,830,900	(\$48,813,806)	-71.29%
NON-APPROPRIATED FUNDS						
H94 Other Housing Funds						
940 FCRHA General Operating	\$2,496,169	\$2,694,970	\$2,694,970	\$2,764,358	\$69,388	2.57%
941 Fairfax County Rental Program	2,778,416	3,289,210	3,418,315	2,956,600	(461,715)	-13.51%
945 Non-County Appropriated Rehabilitation Loan	10,238	175,307	175,307	155,309	(19,998)	-11.41%
946 FCRHA Revolving Development	70,753	0	1,030,457	0	(1,030,457)	-100.00%
947 FCRHA Capital Contributions	9,625	0	28,807	0	(28,807)	-100.00%
948 FCRHA Private Financing	8,637,150	1,432,662	23,324,168	1,328,268	(21,995,900)	-94.31%
949 Internal Service Fund	2,826,433	3,030,984	3,030,984	2,775,328	(255,656)	-8.43%
950 Housing Partnerships	1,551,848	2,402,943	2,402,943	2,402,334	(609)	-0.03%
965 Housing Grants Fund	432,192	0	646,447	0	(646,447)	-100.00%
Total Other Housing Funds	\$18,812,824	\$13,026,076	\$36,752,398	\$12,382,197	(\$24,370,201)	-66.31%

**FY 2005 ADVERTISED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH
APPROPRIATED AND NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
H96 Annual Contribution Contract						
966 Section 8 Annual Contribution	\$34,992,857	\$35,293,648	\$43,399,411	\$44,211,530	\$812,119	1.87%
967 Public Housing, Projects Under Management	4,969,179	5,262,057	5,262,057	5,336,526	74,469	1.42%
969 Public Housing, Projects Under Modernization	2,207,434	0	3,420,387	0	(3,420,387)	-100.00%
Total Annual Contribution Contract	\$42,169,470	\$40,555,705	\$52,081,855	\$49,548,056	(\$2,533,799)	-4.87%
Total Non-Appropriated Housing Authority	\$60,982,294	\$53,581,781	\$88,834,253	\$61,930,253	(\$26,904,000)	-30.29%
TOTAL HOUSING & COMMUNITY DEVELOPMENT	\$81,620,284	\$73,237,356	\$157,303,634	\$84,761,153	(\$72,542,481)	-46.12%
PARKS, RECREATION, & LIBRARIES						
APPROPRIATED FUNDS						
G00 General Fund						
Fairfax County Park Authority	\$24,245,404	\$22,077,998	\$22,206,418	\$23,238,642	\$1,032,224	4.65%
G30 Capital Project Funds						
370 Park Authority Bond Construction	\$10,981,510	\$10,000,000	\$53,720,743	\$0	(\$53,720,743)	-100.00%
Total Appropriated Park Authority	\$35,226,914	\$32,077,998	\$75,927,161	\$23,238,642	(\$52,688,519)	-69.39%
NON-APPROPRIATED FUNDS						
P17 Special Revenue - Park Authority						
170 Park Revenue Fund	\$25,215,668	\$28,594,178	\$43,330,106	\$31,338,233	(\$11,991,873)	-27.68%
P37 Capital Projects - Park Authority						
371 Park Capital Improvement Fund	\$2,857,259	\$0	\$24,240,321	\$0	(\$24,240,321)	-100.00%
Total Non-Appropriated Park Authority	\$28,072,927	\$28,594,178	\$67,570,427	\$31,338,233	(\$36,232,194)	-53.62%
TOTAL PARKS, RECREATION & LIBRARIES	\$63,299,841	\$60,672,176	\$143,497,588	\$54,576,875	(\$88,920,713)	-61.97%
TOTAL EXPENDITURES	\$144,920,125	\$133,909,532	\$300,801,222	\$139,338,028	(\$161,463,194)	-53.68%

Fairfax County Park Authority Trust Funds

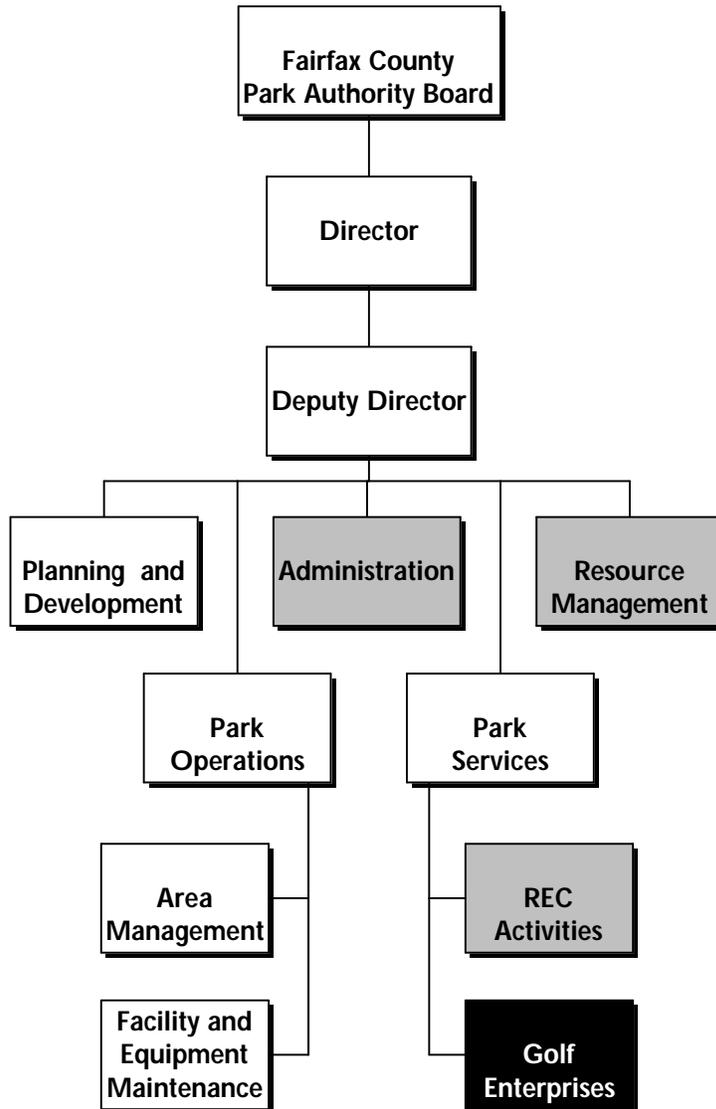
Overview

The Fairfax County Park Authority operates two separate and distinct Trust Funds. All funds received by the Park Authority Board under these Trust Funds are held and applied solely to expenditures determined by the Park Authority Board as authorized under the Commonwealth's Park Authorities Act. These funds provide support for the Park Authority which maintains and operates 371 parks, and over 21,000 acres of park land, including recreation centers, historic sites, nature centers, and golf courses.

The Park Authority, in its memorandum of agreement with the Fairfax County Board of Supervisors, adopted budgeting and reporting procedures for its Trust Funds which are used by the General County Government. These two Trust Funds are being published in accordance with this agreement.

- ◆ **Fund 170 - Park Revenue Fund**
- ◆ **Fund 371 - Park Capital Improvement Fund**

Fund 170 Park Revenue Fund



 Denotes Cost Centers that are included in both the General Fund and Fund 170, Park Authority Operations Trust Fund.

 Denotes Cost Center that is only in Fund 170, Park Authority Operations Trust Fund.

Mission

To set aside public spaces for, and assist citizens in, the protection and enhancement of environmental values, diversity of natural habitats, and cultural heritage; to guarantee that these resources will be available to both present and future generations; to create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being and enhancement of their quality of life.

Fund 170

Park Revenue Fund

Focus

The Park Authority currently maintains and operates 386 parks on 22,543 acres of land, including recreation centers, historic sites, nature centers and natural areas, golf courses, public gardens, and neighborhood, community, district and countywide parks. Recent surveys have shown that 90 percent of County residents utilize the parks. Under the policy oversight by the 12-member Park Authority Board, in accordance with a Memorandum of Understanding between the Board of Supervisors, the Park Authority manages acquisition, preservation, development, maintenance and operation of these assets and activities through five (5) funds: the General Fund, Park Revenue Fund, General County Construction Fund, Park Authority Bond Construction Fund and the Park Capital Improvement Fund. The Park Authority Board has direct fiduciary responsibility for the Revenue Fund. The Park Authority also aggressively seeks management initiatives and alternate funding sources to sustain the delivery of quality services and facilities. The Park Foundation was established to create a more structured method to seek gifts from foundations, corporations and individuals. Grants, donations, the Adopt-A-Field and Adopt-A-Park programs, as well as many "friends groups" and other partnerships have provided over \$1 million in cash and in-kind contributions which help to supplement limited resources.

The completion of the Park Authority Needs Assessment Study will result in a 10-Year Action Plan including a phased 10-year Capital Improvement Plan. Based on projected citizen demand, population growth, trends and data analysis completed in the Needs Assessment process to date, the Fairfax County Park Authority Board adopted countywide standards that identify Fairfax County's additional recreational facilities and land acquisition needs through the year 2013.

The Park Revenue Fund is primarily supported from fees and charges generated at Park Authority facilities. The Park Authority's enabling legislation states that revenues must be spent exclusively for park purposes. The Park Revenue Fund is responsible for the operation of the agency's revenue-supported facilities, which include golf courses, recreation centers, lake parks, nature centers and historic sites. Revenue received from user fees is designed to fully recover the annual operating and management costs of the recreation centers and golf courses, and portions of the lakefront and historic property rental services. The General Fund supports Revenue Fund operations by funding utility costs and general maintenance facilities within the parks with incidental or no revenue generating services. Additionally, the overlap between the General Fund and Park Revenue Fund occurs in operating Lake Parks. The General Fund pays for the administrative salaries and some operating costs associated with the policy, communication and leadership activities of the Directors Office as well as funding administrative costs for purchasing, accounting, payroll and risk management procedural compliance.

THINKING STRATEGICALLY

Strategic challenges for the Department include:

- Promoting community involvement through partnerships, focus groups and Internet communication;
- Practicing environmental stewardship through preserving open space and protecting park resources;
- Providing leisure opportunities to citizens of all ages and abilities;
- Maintaining sound financial management practices and expanding alternative funding opportunities;
- Maintaining sound infrastructure of facilities;
- Building capacity for growth and change; and
- Capturing emerging issues as identified by the Park Authority Board, citizens, or Park Authority staff.

Fund 170 Park Revenue Fund

The operations of two major new facilities coming on line in the next year, Cub Run Recreation Center and Laurel Hill Golf Course, will be funded entirely from user fees.

Because of the Park Authority Board's fiduciary responsibility for the Park Revenue Fund, management of these facilities must quickly respond to changing expectations in order to maintain customer loyalty. Changing customer expectations have resulted in continued fitness service expansions at recreation centers, improved practice/teaching facilities at golf courses, and greater emphasis on themed entertainment experiences such as the recently completed mini golf course at Burke Lake. These types of service refinements come as a result of customer survey feedback and nationwide recreational trends. The need (and desire of the County) for these types of facilities to be funded through user fees requires that they be administered through the Revenue Fund.

There are 34 revenue-generating facilities under the management of the Park Authority:

Recreational Parks	Recreation Centers	Golf Courses	Resource Management Sites ¹
Lake Accotink	Providence	Twin Lakes	Sully Plantation
Lake Fairfax	Lee District	Burke	Colvin Run Mill
Burke Lake	Audrey Moore	Jefferson	Cabell's Mill
	Mount Vernon	Greendale	Dranesville Tavern
	Oak Marr	Pincrest	Stoneybrooke
	South Run	Oak Marr	Wakefield Chapel
	Spring Hill	Laurel Hill	Great Falls Grange
	George Washington		Clark House
	Cub Run		Riverbend
			Green Spring Gardens Park
			Frying Pan Park
			Huntley Meadows
			Hidden Pond
			Ellanor C. Lawrence
			Hidden Oaks

¹ Primarily General Fund supported facilities. Revenues are generated through the sale of merchandise and through paid activities..

Fund 170 Park Revenue Fund

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
Continue to respond to the changing needs of the community through the implementation of changes in the delivery of fitness programs and services. At the RECenters, Fitness Directors were added, FITLINXX and fitness program access was extended to pass holders, and personal training programs were expanded. Future plans include partnering with health care professionals to expand public access to rehabilitation and health-maintenance services.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rec Activities
In continued partnership with Bass Masters and the Fairfax County Public Schools, develop and deliver a water safety program to high school students titled "Pleasures and Perils of the Potomac." Additional cooperative program development is underway with the FCPS to target intermediate school students.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rec Activities
 Building Livable Spaces	Recent Success	FY 2005 Initiative	Cost Center
In continued efforts to provide recreational opportunities for citizens in the western part of the County, supported construction of the Cub Run RECenter with an anticipated completion date of FY 2005.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rec Activities
Continue to respond to citizens' varied recreational interests through the construction of the first skate park, located at Wakefield Park.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rec Activities
In response to the growing demand for services, developed previously unfinished space at the Spring Hill RECenter into a multi-purpose space for recreation and fitness programs. Other initiatives include the conversion of space at Providence RECenter into a Pilate fitness studio and the conversion of a concession building at Wakefield Park into a summer camp facility.	<input checked="" type="checkbox"/>		Rec Activities
In continued efforts to offer recreational opportunities for citizens in the southern part of the County, designed the Laurel Hill Golf Course. Preparations are underway for the operation and opening of the facility in May 2005.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Golf Enterprises Planning & Development
Enhanced recreational opportunities for citizens of all ages through the construction of the new mini-golf course at Burke Lake Park, which opened in August 2003.	<input checked="" type="checkbox"/>		Rec Activities Planning & Development

Fund 170 Park Revenue Fund

 Building Livable Spaces	Recent Success	FY 2005 Initiative	Cost Center
Continue to identify and renovate historic structures for adaptive use by the public for meetings and other gatherings. Availability and use of these historic buildings helps to preserve important aspects of the county's past and its historic architecture. Significant renovations include ADA improvements at Dranesville Tavern in order to improve accessibility, overall building upgrades at Stonybrooke Mansion and renovations at the Great Falls Grange.	<input checked="" type="checkbox"/>		Resource Management
 Connecting People and Places	Recent Success	FY 2005 Initiative	Cost Center
Continue to partner with other local jurisdictions to expand the Northern Virginia Public Golf League. Also partnered with the United States Golf Association to implement the Youth Golf Initiative and host a women's amateur public links qualifier.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Golf Enterprises
 Maintaining Healthy Economies	Recent Success	FY 2005 Initiative	Cost Center
Continue to maximize and expand opportunities for citizens through public/private partnerships, including the Cub Run RECenter and the adjacent privately funded and operated field house on public land.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rec Activities Planning & Development

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	200/ 199.75	216/ 215.75	216/ 215.75	224/ 223.75
Expenditures:				
Personnel Services	\$15,680,241	\$17,804,755	\$17,804,755	\$19,412,778
Operating Expenses	8,450,268	9,455,626	9,622,911	10,763,386
Recovered Costs	(381,320)	(423,049)	(423,049)	(439,377)
Capital Equipment	393,700	689,400	522,115	534,000
Bond Costs	1,072,779	1,067,446	15,803,374	1,067,446
Total Expenditures	\$25,215,668	\$28,594,178	\$43,330,106	\$31,338,233

Fund 170

Park Revenue Fund

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$626,829**
An increase of \$626,829 associated with salary adjustments necessary to support the County compensation program
- ◆ **Cub Run RECenter** **\$1,429,159**
An increase of \$977,981 in Personnel Services and \$451,178 in Operating Expenses, associated with full-year salary requirements for 14/14.0 SYE positions established in FY 2004 and 1/1.0 SYE additional Fitness Director (Recreation Specialist II) position to support the opening of the Cub Run RECenter. These increases are offset by anticipated revenues of \$1,940,500. Cub Run RECenter, scheduled to open in July 2004, will be over 65,000 square feet and will include a 25-meter by 25-yard competitive swimming pool, a leisure pool, whirlpool/spa, weight training and fitness areas, multi-purpose rooms, and administrative and support service areas. Positions have been phased in over FY 2004 and FY 2005 to ensure that the RECenter is fully operational once construction is complete. The new facility will house a 10,000-square-foot fitness center that will include a full array of Fitlinxx exercise equipment. Fitlinxx is a line of products that records participants' fitness information and tracks individual progress. Based on the popularity of the Fitlinxx equipment at existing RECenters, it is anticipated that Fitlinxx users at Cub Run alone will exceed 1,500. As a result, the Cub Run fitness center will require a minimum of two fitness staff (1/1.0 SYE approved in FY 2004 and 1/1.0 SYE included in FY 2005) to serve customers effectively and safely.
- ◆ **Laurel Hill Golf Course** **\$452,621**
An increase of \$228,121 in Personnel Services and \$224,500 in Operating Expenses associated with salary requirements for 7/7.0 SYE additional positions to support the opening of the Laurel Hill Golf Course. These increases are offset by anticipated revenues of \$287,583. The Laurel Hill Golf Course, scheduled to open in May 2005, will provide golf opportunities in the southern portion of the County. Positions will be phased in over FY 2004 and FY 2005 to ensure that the course is fully operational once construction is complete. In FY 2005, the additional positions, including 1/1.0 SYE Park Specialist II, 2/2.0 SYE Assistant Park Specialists, 2/2.0 SYE Laborers II, 1/1.0 SYE Laborer I and 1/1.0 SYE Motor Equipment Operator, will prepare the course and clubhouse for opening, develop plans for operations and develop and implement a marketing/promotions plan. In addition, these positions will hire and train seasonal staff, as well as procure necessary operating equipment and supplies. It should be noted that 7/7.0 SYE positions are anticipated to be established during FY 2004 to oversee the grow-in of the golf course turf, as well as day-to-day operations required until the facility is open to the public.
- ◆ **Capital Equipment** **\$534,000**
Funding in the amount of \$534,000 is included for Capital Equipment. Of this total, \$142,000 is included for seven vehicles (one new and six replacement vehicles). In addition, \$229,000 is included for the replacement of golf course equipment for maintenance of existing courses, including five mowers, two tractors, a top dresser and a trap rake. An amount of \$163,000 is also provided for recreation activities, including the replacement of exercise equipment, additional aquatic entertainment equipment, and an additional minnow tank.
- ◆ **Other Adjustments** **\$239,889**
A decrease of \$224,908 in Personnel Services primarily associated with position turnover and overtime requirements, offset by an increase of \$464,797 in Operating Expenses associated with contracted ground maintenance and facility supplies, as well as printing, advertising and utility costs.
- ◆ **Recovered Costs** **(\$16,328)**
An increase of \$16,328 in Recovered Costs associated with FY 2005 projected salaries for positions associated with bond-funded initiatives.

Fund 170

Park Revenue Fund

- ◆ **Carryover Adjustments** **(\$14,735,928)**
A decrease of \$14,735,928 in Bond Costs due to the carryover of one-time expenses as part of the *FY 2003 Carryover Review*. These one-time expenses were associated with the Revenue Anticipation Note authorized to acquire the Hunter Tract property.

- ◆ **Revenues** **\$3,214,246**
An increase of \$3,214,246 in Revenues primarily associated with anticipated increases in golf course utilization, classes, season passes and historic property rentals. Specifically, it is anticipated that the Cub Run RECenter, scheduled to open in July 2004, will generate revenues of \$1,940,500, and the Laurel Hill Golf Course, scheduled to open in May 2005, will generate \$287,583 during its first two months of operation. Overall, golf course utilization, classes, the sale of season passes and historic property rentals are anticipated to increase at nearly all Park Authority facilities, reflecting an increase of \$986,163.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

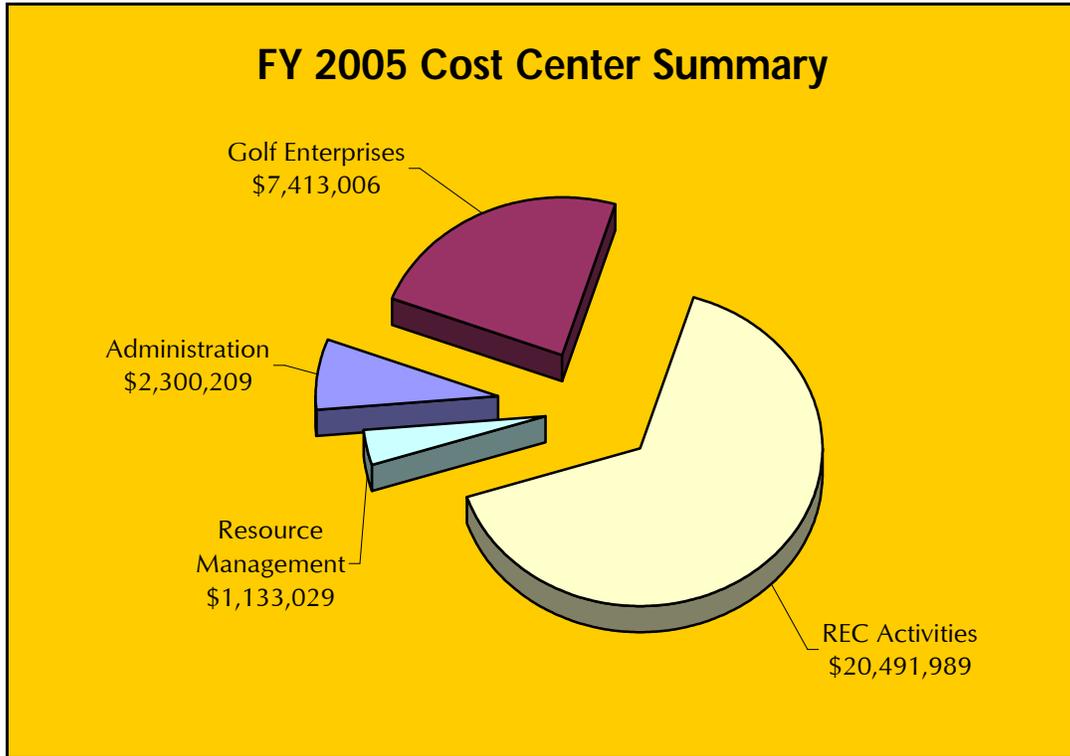
- ◆ **Carryover Adjustments** **\$14,735,928**
As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$14,735,928 in expenditures due to a debt service payment associated with a Revenue Anticipation Note (RAN) approved by the Board of Supervisors on July 7, 2003 and due on July 31, 2003. A new note in the amount of \$10,000,000 was issued by the Park Authority, with debt service of \$4,735,928.

- ◆ **Other Adjustments** **(\$837,358)**
A net decrease of \$837,358 to the FY 2004 beginning balance due to lower than anticipated revenues of \$2,159,822, offset by lower than anticipated expenditures of \$1,322,464.

Fund 170 Park Revenue Fund

Cost Centers

The four Cost Centers of the Park Revenue Fund are Administration, Golf Enterprises, REC Activities, and Resource Management. The Cost Centers work together to fulfill the mission of the Fund and carry out the key initiatives for the Fiscal Year.



Administration

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/8	8/8	8/8	8/8
Total Expenditures¹	\$1,995,419	\$2,272,523	\$17,008,451	\$2,300,209

¹ The FY 2004 Revised Budget Plan reflects an allocation of bond proceeds related to the refunding of the Park Facilities Revenue Bonds, Series 1995. On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate.

Position Summary	
1 Network Telecom Analyst II	2 Engineers III
2 Network Telecom Analysts I	2 Engineers II
	1 Sr. Right-of-Way Agent
TOTAL POSITIONS	
8 Positions / 8.0 Staff Years	

Fund 170

Park Revenue Fund

Key Performance Measures

Goal

To implement Park Authority Board policies and provide high quality administrative and business support to all levels of the Park Authority in order to assist Division management in achieving Park Authority mission-related objectives.

Objectives

- ◆ To manage expenditures, revenues, and personnel and to provide safety and information technology services for the Park Authority, with at least 75 percent customer satisfaction, while achieving at least 80 percent of the approved administration division's work plan objectives.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Annual budget expenditures administered	\$16,484,861	\$18,783,282	\$21,081,663 / \$19,933,554	\$22,398,071	\$22,854,188
Employees served	1,754	2,178	2,205 / 2,109	2,267	2,350
PC's, servers, and printers	518	538	538 / 538	545	568
Efficiency:					
Expenditure per Purchasing/Finance SYE	\$686,869	\$782,637	\$878,403 / \$830,565	\$973,829	\$993,660
Agency employees served per HR SYE	219	272	245 / 234	267	276
IT Components per IT SYE	74.00	76.86	89.67 / 89.67	90.83	94.67
Service Quality:					
Customer satisfaction	NA	NA	80% / 94%	75%	75%
Outcome:					
Percent of annual work plan objectives achieved	NA	NA	85% / 90%	80%	80%

Performance Measurement Results

In an effort to provide broader linkage to the budget and to the agency's strategic plan, the Park Authority updated performance measurement (PM) objective statements, with revised performance indicators beginning in FY 2003. In FY 2003, a customer satisfaction survey was developed and circulated to internal Park Authority customers of the Administration Division. The internal survey tool was designed to measure how satisfied customers are with administrative functions and staff behaviors. The Service Quality outcome of this survey reflects the percent of respondents who rated their satisfaction as Very Satisfied or Somewhat Satisfied on a five-point scale. Workloads continue to increase as a result of the opening of two new facilities, Cub Run RECenter and Laurel Hill Golf Course. Customer satisfaction may decrease in all administrative functions in terms of timeliness and accuracy, as staff experience increasing workloads generated by these additional facilities.

Fund 170 Park Revenue Fund

Golf Enterprises

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	63/ 63	63/ 63	63/ 63	70/ 70
Total Expenditures	\$6,091,247	\$6,793,014	\$6,793,014	\$7,413,006

Position Summary				
3 Park Specialists IV	4 Laborers III	3 Golf Course Supts. III		
3 Park Specialists III	8 Laborers II (2)	1 Golf Course Supt. II		
1 Park Specialist II (1)	5 Laborers I (1)	3 Golf Course Supts. I		
8 Park Specialists I	6 Sr. Utility Workers	3 Motor Equip. Operators (1)		
6 Asst. Park Specialists (2)	6 Utility Workers	2 Automotive Mechs.I		
6 Facility Attendants II	1 Labor Crew Chief			
1 Park Management Spec. II				
TOTAL POSITIONS				
70 Positions (7) / 70.0 Staff Years (7.0)				

Key Performance Measures

Goal

To operate and maintain quality golf facilities, programs, and services for the use and enjoyment of Fairfax County citizens and visitors; plan for future golf needs countywide; and provide opportunities and programs that enhance the growth of the sport as a life-long leisure activity.

Objectives

- ◆ To maintain the number of golf rounds played at 390,000, while increasing the overall satisfaction rating for golfers from 59 percent to 80 percent.
- ◆ To maintain cost recovery at a minimum of 138 percent while maintaining the course condition rating of 7.2.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Rounds played	350,290	377,367	390,000 / 298,963	390,000	390,000
Gross revenue	\$8,310,971	\$9,009,693	\$9,596,000 / \$7,480,898	\$9,510,000	\$9,637,850
Efficiency:					
Expense/rounds played	\$9.82	\$8.88	\$9.21 / \$20.37	\$17.42	\$17.85
Revenue per round	\$23.45	\$23.98	\$24.60 / \$25.02	\$24.60	\$24.38
Service Quality:					
Percent "Very" Satisfied	NA	NA	80% / 59%	80%	80%
Course condition rating	NA	NA	7.20 / NA	7.20	7.20

Fund 170 Park Revenue Fund

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Outcome:					
Percent change in rounds played	(5.1%)	6.0%	3.8% / (20.4%)	30.5%	0.0%
Cost recovery percentage	134.17%	144.30%	150.00% / 122.81%	140.00%	138.00%

Performance Measurement Results

The course condition rating is derived from a golf user survey, conducted every two years. The rating is based on an average score in three areas of course maintenance: tees, fairways, and greens. Golfers rate quality on a scale of 1 to 9, with 1 being lower than desired service level and 9 being higher than desired service level. It is anticipated that the course condition rating will remain at 7.2 in FY 2005.

In FY 2003, the decrease in rounds played was due to inclement weather conditions. As a result, the cost recovery target of 150 percent was not achieved.

REC Activities

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	120/ 120	136/ 136	136/ 136	137/ 137
Total Expenditures	\$16,206,687	\$18,456,606	\$18,456,606	\$20,491,989

Position Summary					
2	Park Management Specialists I	20	Recreation Assistants	2	Custodians II
6	Park Specialists IV	1	Management Analyst III	3	Custodians I
4	Park Specialists III	2	Management Analysts II	1	Electronic Equipment Tech. II
4	Park Specialists II	1	Information Officer II	1	Painter II
9	Park Specialists I	8	Facility Attendants II	1	Producer/Director
27	Asst. Park Specialists	8	Facility Attendants I	1	Business Analyst II
1	Recreation Division Supervisor I	11	Administrative Assistants III	1	Graphic Artist III
1	Recreation Specialist IV	1	Sr. Interpreter, Nat. & Hist. Prog.	1	Publication Assistant
5	Recreation Specialists II (1)	8	Preventative Maintenance Specialists	1	Photographic Specialist
6	Recreation Specialists I				
TOTAL POSITIONS					
137 Positions (1) / 137.0 Staff Years (1.0)					

Key Performance Measures

Goal

To provide financially self-sufficient recreational facilities and services that meet the expectations of the citizens of Fairfax County in order to enhance their quality of life by providing opportunities to develop lifetime leisure pursuits.

Objectives

- ◆ To achieve and maintain a rate of 5.30 service contacts per household, and a customer satisfaction rating of 80 percent in order to provide opportunities for Fairfax County citizens to enhance their recreational, fitness, health, and leisure activities while learning about linkages between these resources and a healthy community and personal life.

Fund 170 Park Revenue Fund

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Service contacts	1,761,922	1,966,460	1,887,371 / 1,822,901	1,991,740	2,023,540
Efficiency:					
Service contacts per household	4.92	5.41	5.11 / 4.93	5.30	5.30
Service Quality:					
Percent "Very" Satisfied	NA	NA	80% / 69%	80%	80%
Outcome:					
Percent of households indicating parks/recreation services are "very" important or "extremely" important to their quality of life	NA	NA	75% / 77%	75%	75%

Performance Measurement Results

Service Quality data is collected via household surveys. The external survey tool is designed to measure how important various park resources or services are in the lives of Fairfax County households. The Service Quality outcome of this survey reflects the percent of respondents who rated their satisfaction as 8, 9 or 10 on a scale of 1 - 10, with 1 as "worst" and 10 as "best" quality. FCPA will strive to achieve the 80 percent target by being more responsive to customer input and needs as identified in the survey results.

Resource Management

Funding Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	9/ 8.75	9/ 8.75	9/ 8.75	9/ 8.75
Total Expenditures	\$922,315	\$1,072,035	\$1,072,035	\$1,133,029

Position Summary				
1 Historian II	1 Assistant Historian	1 Administrative Assistant V		
1 Historian I	1 Park Specialist III	1 Custodian II		
2 Facility Attendants II, 1 PT	1 Park Specialist I			
TOTAL POSITIONS		PT Denotes Part-Time Position		
9 Positions / 8.75 Staff Years				

Key Performance Measures

Goal

To maintain and expand the availability of division services, programs, publications and facilities for citizens of Fairfax County and visitors of our parks in order to provide opportunities for education and appreciation of their natural and cultural heritage.

Fund 170 Park Revenue Fund

Objectives

- ◆ To increase visitor contacts by 8.1 percent, from 185,000 to 200,000, while maintaining a customer satisfaction rating of 77 percent in order to increase citizen awareness and appreciation of Fairfax County's natural, cultural, horticultural resources, and heritage as well as their importance in maintaining a positive quality of life.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Visitor contacts	161,883	159,485	179,595 / 162,199	185,000	200,000
Efficiency:					
Visitors contacts per household	0.45	0.43	0.48 / 0.44	0.49	0.52
Service Quality:					
Percent of visitors "very" satisfied with program and services	NA	NA	85% / 76%	77%	77%
Outcome:					
Percent of households indicating that natural, cultural and horticultural resources, facilities and services are "extremely" or "very" important to quality of life	NA	NA	75% / 68%	70%	70%
Percent change in number of visitor contacts	17.2%	(1.5%)	NA / 1.7%	14.1%	8.1%

Performance Measurement Results

The number of Visitor Contacts represents actual counts of those visitors participating in resource management division (RMD) programs, events or other services and does not include other visitors who use RMD parks and facilities in unstructured activities.

The external survey tool is designed to measure how important various park resources or services are in the lives of Fairfax County households. The Service Quality outcome of this survey reflects the percent of respondents who rated their satisfaction as 8, 9 or 10 on a scale of 1 - 10, with 1 as "worst" and 10 as "best" quality. The Quality of Life outcome reflects the percent of respondents who indicated that park resources or services were "extremely" or "very" important, when given the choices of "extremely, very, somewhat or not at all" important.

Fund 170 Park Revenue Fund

FUND STATEMENT

Fund Type P17, Non-Appropriated Funds

Fund 170, Park Revenue Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$3,823,606	\$3,185,311	\$2,914,246	\$3,327,802
Revenue:				
Sale of Note ¹	\$0	\$0	\$14,735,928	\$0
Interest on Bond Proceeds	8,669	21,000	21,000	21,000
Park Fees ²	24,857,058	28,736,734	28,736,734	31,950,980
Interest	15,388	90,000	90,000	90,000
Donations	347,913	160,000	160,000	160,000
Total Revenue	\$25,229,028	\$29,007,734	\$43,743,662	\$32,221,980
Total Available	\$29,052,634	\$32,193,045	\$46,657,908	\$35,549,782
Expenditures:				
Personnel Services	\$15,680,241	\$17,804,755	\$17,804,755	\$19,412,778
Operating Expenses	8,450,268	9,455,626	9,622,911	10,763,386
Recovered Costs	(381,320)	(423,049)	(423,049)	(439,377)
Capital Equipment	393,700	689,400	522,115	534,000
Debt Service:				
Fiscal Agent Fee	4,308	2,000	2,000	2,000
Accrued Bond Interest Payable	1,068,471	1,065,446	1,065,446	1,065,446
Debt Service for RAN	0	0	14,735,928	0
Total Expenditures	\$25,215,668	\$28,594,178	\$43,330,106	\$31,338,233
Transfers Out:				
Park Capital Improvement Fund (371) ³	\$922,720	\$0	\$0	\$0
Total Transfers Out	\$922,720	\$0	\$0	\$0
Total Disbursements	\$26,138,388	\$28,594,178	\$43,330,106	\$31,338,233
Ending Balance⁴	\$2,914,246	\$3,598,867	\$3,327,802	\$4,211,549
Debt Service Reserve	\$1,166,019	\$1,078,000	\$1,078,000	\$1,078,000
Managed Reserve ⁵	1,376,337	1,376,000	1,376,000	1,512,426
Supplemental Debt Reserve ⁶	250,000	0	0	0
Set Aside Reserve ⁷	121,890	1,144,867	873,802	1,621,123
Unreserved Ending Balance	\$0	\$0	\$0	\$0

Fund 170

Park Revenue Fund

¹ Represents revenue to issue a new Revenue Anticipation Note (RAN) for the purpose of providing funding to retire the previously issued RAN authorized for the purpose of acquiring park land (Hunter Tract).

² In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$566,293 has been reflected as an increase to FY 2003 revenues to reflect cash basis accounting for deferred revenues associated with the sale of season passes for Park-sponsored programs and activities. The audit adjustment is necessary to correctly reflect cash basis accounting whereby revenues are recorded when funds are collected regardless of when services are realized. However, the adjustment will not be reflected in the Comprehensive Annual Financial Report (CAFR), as the CAFR recognizes deferred revenues in its financial statements.

³ In FY 2003, \$922,720 was transferred to Fund 371, Park Capital Improvement Fund, including \$147,537 for park rental building maintenance, \$205,455 to General Improvements Project, and \$569,728 for the Facilities and Services Reserve.

⁴ The fund statement above reflects cash basis accounting. This method differs from the Park Authority's Comprehensive Annual Financial Report (CAFR) which records revenue for unused Park passes in order to be in compliance with Generally Accepted Accounting Principles. The difference in the amount of revenue recognized under the cash basis accounting method used above and not recognized in the Park Authority's CAFR is \$2,504,643. Further reconciliation efforts will be undertaken to resolve this discrepancy. The Park Revenue Fund maintains fund balances at adequate levels relative to projected operation and maintenance expenses, as well as debt service requirements. These costs change annually; therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

⁵ The Managed Reserve represents set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

⁶ The Master Indenture for the 1995 Revenue Facilities Bonds required Park Authority to reserve \$250,000 in Supplemental Debt Reserve. This requirement has been fulfilled and the 1995 Revenue Facility Bonds was paid in full; thus, this Reserve is no longer required.

⁷ The Set Aside Reserve is used to fund renovations and repairs at various park facilities as approved by the Park Authority Board.

Fund 371

Park Capital Improvement Fund

Focus

This fund was established under the provisions of the Park Authority Act to provide for capital improvements to the agency's revenue facilities and parks, as well as various park sites where grants, proffers, and donations have been received for specific park improvements. Funding is also derived through transfers from Fund 170, Park Revenue Fund, lease payments, and revenue bonds for golf course development. In recent years, transfers from Fund 170 have supported improvements to park facilities; however, no funding is anticipated to be transferred in FY 2004 or FY 2005 based on available balances within the projects.

No funding is included for Fund 371, Park Capital Improvement Fund, in FY 2005.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ As part of the *FY 2003 Carryover Review*, the Board of Supervisors approved an increase of \$24,240,321 due to the carryover of unexpended project balances in the amount of \$6,154,927 and the appropriation of an additional \$18,085,394 for various projects. Project adjustments reflect the appropriation of \$13,800,000 associated with the sale of Economic Development Authority bonds for the construction of the Laurel Hill Golf Course as approved by the Board of Supervisors on May 5, 2003. In addition, \$3,988,848 is associated with easements, proffers, and contributions, \$186,853 represents interest earnings, and \$109,693 represents the net increase from the Facilities and Services Reserve to fund improvements at Oak Marr RECenter.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

Fund 371

Park Capital Improvement Fund

FUND STATEMENT

Fund Type P37, Non-Appropriated Funds

Fund 371, Park Capital Improvement Fund

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$10,923,995	\$3,356,397	\$13,437,189	\$3,246,704
Revenue:				
Interest	\$186,853	\$0	\$0	\$0
Capital Grants and Contributions ¹	0	0	370,000	0
Sale of EDA Bonds ²	120,164	0	13,679,836	0
Other Revenue	4,140,716	0	0	0
Total Revenue³	\$4,447,733	\$0	\$14,049,836	\$0
Transfers In:				
Park Revenue Fund (170) ⁴	\$922,720	\$0	\$0	\$0
Total Transfers In	\$922,720	\$0	\$0	\$0
Total Available	\$16,294,448	\$3,356,397	\$27,487,025	\$3,246,704
Total Expenditures	\$2,857,259	\$0	\$24,240,321	\$0
Total Disbursements	\$2,857,259	\$0	\$24,240,321	\$0
Ending Balance⁵	\$13,437,189	\$3,356,397	\$3,246,704	\$3,246,704
Lawrence Trust Reserve ⁶	\$1,424,525	\$1,424,525	\$1,507,926	\$1,507,926
Repair and Replacement Reserve ⁷	700,000	700,000	700,000	700,000
Facilities and Services Reserve ⁸	1,231,872	1,231,872	1,038,778	1,038,778
Unreserved Ending Balance	\$10,080,792	\$0	\$0	\$0

Fund 371

Park Capital Improvement Fund

¹ Reflects revenues from a Recreation Access Program grant awarded by the Commonwealth of Virginia Transportation Board on December 19, 2002 for improvements at Stratton Woods Park (Project 004567).

² Reflects revenues from the sale of EDA bonds for the construction of the Laurel Hill Golf Course, approved by the Board of Supervisors on May 5, 2003, as a component of a joint project to construct a high school, redevelop property for a senior care facility, and construct a golf course at the Laurel Hill site. The note will be repaid through a transfer from Fund 170, Park Revenue Fund, to Fund 200, County Debt Service. Payments are scheduled to begin in FY 2007.

³ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$120,164 has been reflected as an increase to FY 2003 revenues to reflect bond funds associated with the Laurel Hill Golf Course. The project affected by this adjustment is Project 004790, Laurel Hill Golf Improvements. This adjustment affects the amount carried forward, resulting in a net decrease of \$120,164 to the FY 2004 Revised Budget Plan. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY 2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

⁴ In FY 2003, an amount of \$922,720 was transferred from Fund 170, Park Revenue Fund, to Fund 371, Park Capital Improvement Fund, for the following projects: \$147,537 for park rental building maintenance, \$205,455 for general park improvements, and \$569,728 for the Facilities and Services Reserve.

⁵ Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

⁶ This Reserve separately accounts for the Ellanor C. Lawrence monies received for maintenance and renovation to this site. In accordance with the FCPA Board, the principal amount of \$1,275,000 received from the donation will remain intact, and any interest earned will be used according to the terms of the Trust.

⁷ The Golf Revenue Bond Indenture requires that a security reserve and capital repair reserve be maintained in the Capital Improvement Plan for repairs to park facilities.

⁸ This Reserve accounts for the maintenance and renovation of revenue-generating facilities. In FY 2004, this Reserve was reduced to support renovations at Oak Marr RECenter.

Fund 371

Park Capital Improvement Fund

FY 2005 Summary of Capital Projects

Fund: 371 Park Capital Improvement Fund

Project #	Description	Total Project Estimate	FY 2003 Actual Expenditures	FY 2004 Revised Budget	FY 2005 Advertised Budget Plan
004146	Fox Mill Park	\$11,945	\$0.00	\$11,945.00	\$0
004349	South Run Park	165,294	32,025.15	41,427.25	0
004353	Huntley Meadows Park	52,702	644.18	0.00	0
004380	Beulah Road Park	7,670	0.00	7,670.00	0
004493	Robert E Lee Rec Ctr	434,450	14,299.92	70,454.35	0
004503	Cub Run S. V. Park	144,831	19,573.00	122,358.00	0
004522	Frying Pan Park	20,439	5,843.79	4,595.21	0
004525	Lake Fairfax Park	142,394	26,346.00	0.00	0
004534	Park Contingency		0.00	680,921.40	0
004538	Park Easement Admin.	1,486,444	34,975.95	481,212.25	0
004558	Park Collections	46,973	5,393.30	4,593.98	0
004564	History Special Events	8,000	0.00	2,994.65	0
004567	Stratton Woods	953,069	36.40	858,544.60	0
004584	Nottoway Park	57,969	0.00	3,040.00	0
004592	Sully Plantation	483,989	12,661.98	234,413.36	0
004595	Mason District Park	300,693	544.03	250,190.18	0
004596	Wakefield	1,858,525	0.00	49,906.00	0
004626	Stuart Ridge/Sugarland Run Park	24,886	0.00	14,896.00	0
004638	Lake Braddock Sch Park	12,000	0.00	12,000.00	0
004741	PTA Playground	105,376	0.00	0.00	0
004748	Gen. Park Improvements		1,600,044.53	878,870.98	0
004749	Site Information Mgmt	2,442,000	0.00	485,262.05	0
004750	Park Proffers	5,367,585	692,144.83	3,362,382.06	0
004751	Park Rental Bldg Maint.	1,072,081	49,310.19	451,289.15	0
004755	Union Mills Civil War Site	24,500	0.00	3,291.00	0
004758	Archaeology Proffers	110,732	8,143.73	66,825.19	0
004759	Stewardship Publications	35,394	769.30	30,287.78	0
004760	Stewardship Exhibits	13,325	153.12	12,466.81	0
004761	Lawrence Trust	182,728	42,512.09	71,528.64	0
004762	Golf Improvements	2,662,740	2,826.56	26,546.82	0
004763	Grants	551,784	18,916.21	296,813.08	0
004764	Mt. Air	46,701	19,349.69	8,009.83	0
004768	Ash Grove	14,439	0.00	2,173.55	0
004769	Mastenbrook Volunteer Grant Program	204,685	28,981.56	145,760.91	0
004771	Historic Huntley	105,180	0.00	89,288.83	0
004774	Gabrielson Gardens	2,000	0.00	2,000.00	0
004775	Open Space Preservation Contributions	291,130	0.00	291,130.00	0
004778	Land Acquisition Support	156,420	0.00	141,762.47	0
004780	Lake Fairfax Train Replacement	10,500	0.00	10,500.00	0
004781	Needs Assessment - Rec Facilities	165,000	125,590.39	24,134.61	0
004782	CLEMYJONTRI	100,000	0.00	100,000.00	0
004783	Linway Terrace	5,000	0.00	5,000.00	0
004784	Baileys Area Field Improvements	93,123	93,123.00	0.00	0
004785	Providence Area Park Improvements	23,050	23,050.00	0.00	0
004787	McLean Central Park	11,000	0.00	11,000.00	0
004788	West County Recenter	435,000	0.00	435,000.00	0
004790	Laurel Hill Golf Improvements	13,800,000	0.00	13,800,000.00	0
004791	Popes Head Estate	5,055	0.00	5,055.00	0
004792	Hooes Road Park	435,000	0.00	435,000.00	0
004793	Great Falls Nike Community Park	51,780	0.00	51,780.00	0
004794	Oak Marr RECenter Improvements	46,000	0.00	46,000.00	0
004795	Pohick Stream Valley (Hidden Pond)	100,000	0.00	100,000.00	0
Total		\$34,881,582	\$2,857,258.90	\$24,240,320.99	\$0

Fund 117

Alcohol Safety Action Program

Alcohol Safety Action Program

Mission

To reduce the incidence of driving under the influence of alcohol (DUI) in Fairfax County through completion of a rehabilitative alcohol/drug education program, case management, public education, and referral to alcohol/drug treatment programs when necessary.

Focus

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts under the supervision of the ASAP Policy Board. The core program provides intake, classification, rehabilitative alcohol/drug education, referral to treatment, and case management to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders, and programs for adolescent substance abusers. Programs are available in English, Spanish, and Korean.

The County is the fiscal agent for the Fairfax ASAP which is administered through the Department of Administration for Human Services. ASAP is expected to be a self-supporting agency, funded entirely by client fees with the County providing indirect support through office space, utilities, and maintenance. The State imposes a fee ceiling on per client costs. In FY 2004, the fee was increased from \$350 per client to \$400 per client. The recent increase in fee per client is expected to generate some fund balance in FY 2005 and future years. The agreement between the ASAP Policy Board and the Board of Supervisors provides that ASAP will endeavor to develop a reserve fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline. Should surplus client fees above and beyond the balance required for a sufficient reserve fund become available in any fiscal year, the ASAP Policy Board will reimburse the County for these indirect costs, or may request permission from the Board of Supervisors to expend such funds on the ASAP program.

THINKING STRATEGICALLY

Strategic trends and challenges for the Department include:

- Providing educational programs to reduce the incidents of driving under the influence of alcohol or drugs.
- Actively working to accumulate reserve funding to avoid deficits when client fee revenues decline precipitously.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Maintaining Safe and Caring Communities	Recent Success	FY 2005 Initiative	Cost Center
<p>The Alcohol Safety Action Program has served the Community by offering alcohol education programs, referral to treatment, and probation supervision to individuals convicted of driving under the influence, over 90 percent of whom, according to DMV records, have not recidivated over a two year period.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Fund 117 Alcohol Safety Action Program

 Creating a Culture of Engagement	Recent Success	FY 2005 Initiative	Cost Center
ASAP has served over 4,000 individuals per year in its alcohol/drug education program for the past two years and projects almost 4,200 new clients in FY 2005.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
 Corporate Stewardship	Recent Success	FY 2005 Initiative	Cost Center
ASAP for the second straight year has increased its fund balance and endeavors to increase the balance further in order to be able to maintain the staff necessary to ensure public safety, and to reimburse the County for the indirect costs such as rent, utilities and maintenance.		<input checked="" type="checkbox"/>	

Budget and Staff Resources

Agency Summary				
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	14/ 14	14/ 14	14/ 14	14/ 14
Expenditures:				
Personnel Services	\$1,337,710	\$1,424,993	\$1,424,993	\$1,542,743
Operating Expenses	190,350	220,279	220,279	244,088
Capital Equipment	0	0	0	0
Total Expenditures	\$1,528,060	\$1,645,272	\$1,645,272	\$1,786,831

Position Summary					
1	Probation Supervisor II	1	Probation Counselor III	1	Accountant I
1	Probation Supervisor I	5	Probation Counselors II	2	Administrative Assistants IV
				3	Administrative Assistants II
TOTAL POSITIONS					
14 Positions / 14.0 Staff Years					

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Employee Compensation** **\$117,750**
An increase of \$117,750 is associated with salary adjustments necessary to support the County's compensation program and to support limited term staff requirements.

- ◆ **Client-Driven Operating Requirements** **\$23,809**
An increase of \$23,809 is primarily to support existing clerical expenses for case management record keeping and filing and to make mandated payments to the State based on the number of clients served in a given fiscal year.

Fund 117

Alcohol Safety Action Program

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this agency since the approval of the FY 2004 Adopted Budget Plan.

Key Performance Measures

Objectives

- ◆ To provide a comprehensive alcohol/drug education program to individuals charged with driving under the influence of alcohol (DUI) that results in 92 percent of clients who have successfully completed the probationary period two years prior and have not recidivated.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2001 Actual	FY 2002 Actual	FY 2003 Estimate/Actual	FY 2004	FY 2005
Output:					
Individuals served in ASAP education program	3,384	3,795	3,909 / 3,931	4,071	4,166
Efficiency:					
Cost per individual served	\$322	\$306	\$327 / \$323	\$335	\$356
Service Quality:					
Percent of individuals satisfied	97%	97%	97% / 97%	97%	97%
Outcome:					
Percent of individuals completing the program two years prior who have not recidivated based on Department of Motor Vehicles (DMV) records	94%	92%	92% / 92%	92%	92%

Performance Measurement Results

It should be noted that clients referred by the Court systems who are referred to ASAP's additional ancillary programs and not required to pay the full state-mandated fee are not counted in the above table. Service Quality, a measurement of client satisfaction with ASAP education classes, has remained at the 97 percent level since FY 2001, and is projected to remain at this high level. The percentage of individuals completing the program two years prior who have not recidivated has remained between 92 and 94 percent and is expected to remain at that level in FY 2005.

Fund 117

Alcohol Safety Action Program

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 117, Alcohol Safety Action Program

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan
Beginning Balance	\$2,805	\$4,222	\$95,613	\$241,095
Revenue:				
Client Fees	\$1,513,896	\$1,707,105	\$1,707,105	\$1,710,419
ASAP Client Intake	4,485	6,137	6,137	6,186
ASAP Client Out	(12,701)	(10,155)	(10,155)	(10,682)
ASAP Restaff	2,275	3,550	3,550	2,376
Other Fees ¹	112,913	84,117	84,117	87,012
Total Revenue	\$1,620,868	\$1,790,754	\$1,790,754	\$1,795,311
Total Available	\$1,623,673	\$1,794,976	\$1,886,367	\$2,036,406
Expenditures:				
Personnel Services	\$1,337,710	\$1,424,993	\$1,424,993	\$1,542,743
Operating Expenses	190,350	220,279	220,279	244,088
Capital Equipment	0	0	0	0
Total Expenditures	\$1,528,060	\$1,645,272	\$1,645,272	\$1,786,831
Total Disbursements	\$1,528,060	\$1,645,272	\$1,645,272	\$1,786,831
Ending Balance²	\$95,613	\$149,704	\$241,095	\$249,575

¹ In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$24,778 has been reflected as an increase to FY 2003 to accept a Virginia DMV grant. The audit adjustment has been included in the FY 2003 Comprehensive Annual Financial Report (CAFR). Details of the FY2003 audit adjustments will be included in the FY 2004 Third Quarter Package.

² Ending Balance increases in FY 2004 and FY 2005 because the State imposed fee ceiling per client was raised from \$350 to \$400 for most individuals served.