

ATTACHMENT IV:

**EXPLANATION OF
GENERAL FUND UNENCUMBERED**

GENERAL FUND UNENCUMBERED CARRYOVER

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A total of \$6,042,141 for General Fund unencumbered items is required as part of the *FY 2012 Carryover Review*. These items have been carefully reviewed to ensure that they have been previously approved and are mission-essential and cannot be absorbed within the FY 2013 funding level. Details are included in the write-ups which follow:

JUDICIAL ADMINISTRATION

Agency 80, Circuit Court and Records \$40,000

Funding of \$40,000 is required to fund the expenses associated with moving the Historical Records Center from the courthouse to the Fairfax County Historic Courthouse building. This move is a segment of the overall courthouse expansion; however, funding was not included in the Courthouse Expansion or the Historical Records project for this move. The funding was originally earmarked for this purpose in FY 2012, but due to unanticipated project delays, will occur in early FY 2013.

PUBLIC WORKS

Agency 08, Facilities Management Department \$558,168

Funding of \$558,168 is required for systems furniture associated with lease space at the Heritage Center for several Human Services agencies. All Fairfax County Human Service agencies currently located at 6245 Leesburg Pike are being relocated to 7611 Little River Turnpike, the Heritage Center. This new facility provides approximately 100,455 rentable square feet of space in two buildings Heritage II and Heritage III. After a comprehensive review of the programs moving into the building and construction work required at the site, the move date was revised to August 2012 and expenses associated with the acquisition of systems furniture were delayed until FY 2013. Funding will provide for a lease purchase contract for system workstations, office furniture, filing and storage cabinets and the modification of existing floor plans for Human Services agencies. Over 300 County employees serving more than 4,000 clients per month will provide services and programs from the Heritage Center including, Self-Sufficiency, SkillSource, Job Corner, Adult and Aging, Child Protective Services, Foster Care and Adoption services, Family Preservation Services, Healthy Families, Child Care Assistance and Referral (CCAR) Program, and Office for Women and Domestic and Sexual Violence Services.

The County has for several years studied the viability of building a hub facility that would provide a wide variety of services for the residents of the Bailey's Crossroads area of the County. The planned "East County Center" is anticipated to be operational by late 2020. Given the anticipated new facility, the terms of the new Heritage Center lease are in line with this long range plan. In addition, all system furniture purchased for the Heritage Center will eventually be moved to the new East County Center.

Agency 87, Unclassified Administrative Expenses – Public Works Contingencies \$250,000

Funding of \$250,000 is required for critical repairs to two pedestrian bridges that sustained substantial damage due to fallen trees and deteriorating structural support systems. Both bridges currently pose a safety concern to pedestrians. Repair costs will include permitting, design, fabrication, and installation. Bridge repair work is completed by the Transportation Operations Division which is responsible for the maintenance of transportation facilities such as commuter rail stations, park-and-ride lots, bus transit stations, bus shelters, and, repairs trails, sidewalks and pedestrian bridges. This maintenance work was unable to be completed in FY 2012 due to the timing of the damage and the complexity of the permit requirements for wetlands and floodplains, as well as the close proximity of utilities to the bridges requiring extensive coordination with utility companies.

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HEALTH AND WELFARE

Agency 67, Department of Family Services

\$2,750,000

Funding of \$2,750,000 is required to address FY 2013 requirements for the Child Care Assistance and Referral (CCAR) program. As the Board may recall, a reserve was established as part of the *FY 2008 Carryover Review* and has been supplied annually to replace CCAR funding that was originally reduced as part of the FY 2010 Adopted Budget Plan. This reserve was originally funded with one-time funding available from the state for CCAR. Funding held in reserve in Agency 87, Unclassified Administrative Expenses will be appropriated in Agency 67, Department of Family Services. There is no net impact to the General Fund.

Agency 71, Health Department

\$1,587,000

Funding of \$1,587,000 is required for the Health Department to procure an Electronic Health Record (EHR) to replace existing patient medical records and meet future federal health information technology requirements. Of this total, initial acquisition costs are estimated to be \$1,127,000 in FY 2013. Additionally, a minimum of \$460,000 in recurring hosting and system maintenance expenses are anticipated. As previously discussed during the *FY 2012 Third Quarter Review* and *FY 2011 Carryover Review*, the Health Department projected and generated savings in Personnel Services in FY 2012 that can now be applied towards acquisition of an EHR.

Procurement of an EHR will help fulfill federal requirements pertaining to the Health Department under Executive Order 13335, which established a goal for all Americans to have access to an EHR by the year 2014. In addition, acquisition of an EHR will bring the Health Department in compliance with the Health Information Technology for Economic and Clinical Health (HITECH) Act of 2009, which established programs under Medicare and Medicaid to provide incentive payments for the meaningful use of certified EHR technology. The Health Department estimates that incentive payments totaling between \$68,000 and \$170,000 per year can be obtained if it can successfully meet “meaningful use” requirements through EHR implementation. In order to get the maximum incentive payout for the Medicaid program, the Health Department must implement a certified EHR by January 1, 2014 and demonstrate meaningful use no later than 2016. The Health Department’s tentative schedule for EHR procurement is to release a request for proposals (RFP) early in FY 2013, with final selection and contract award during FY 2013. EHR implementation would subsequently occur prior to the January 2014 deadline dependent upon coordination with DIT and selected vendor capabilities.

PARKS AND LIBRARIES

Agency 52, Fairfax County Public Library

\$200,000

Funding of \$200,000 is required to fund the purchase of additional materials, specifically in e-formats as many books have shifted from print to digital formats. Changes in the publishing industry and development of a sales model that meets both the needs of publishers and libraries has caused unexpected delays in this process. As a result, the Library delayed a significant portion of e-format material purchases originally anticipated in FY 2012.

NONDEPARTMENTAL

Agency 89, Employee Benefits

\$656,973

Funding of \$656,973 is required to be carried forward in Agency 89, Employee Benefits. Of this amount, \$456,973 is required for countywide training programs, including information technology training, desktop training classes, and continued training support for the FOCUS legacy system replacement project. The balance of \$200,000 in unencumbered carryover is required for anticipated benefits-related studies and consultant work in FY 2013. This amount represents a portion of the unexpended balance of funding dedicated to task forces in FY 2012 and will represent the full amount available in FY 2013 as no funding for task forces was included in the FY 2013 Adopted Budget Plan.