

# Police Department

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LOB #201:

## **CRIMINAL JUSTICE ACADEMY**

### **Purpose**

The Criminal Justice Academy provides basic training in law enforcement skills, firearm proficiency, and emergency response driving to the member agencies of the Fairfax County Criminal Justice Academy. Member agencies include the Fairfax County Police Department; Fairfax County Sheriff's Office; Town of Herndon Police Department, and the Town of Vienna Police Department. This training is mandated by the Department of Criminal Justice Services in order to meet the required certifications necessary to advance to the Field Training stage. In addition to training basic recruits, the Academy trains Traffic Enforcement Officers, Auxiliary Officers and Volunteers In Policing (VIP's) as directed by Departmental policy in order to supplement staffing on a number of operational levels.

The Criminal Justice Academy is also required to develop and provide continuing education in law enforcement skills, firearm proficiency, and emergency response driving at the in-service level to member agencies. Part of the continuing education involves leadership and career development training. This continuing education meets Department of Criminal Justice Service mandates, member agency requirements, and addresses sworn, civilian, and volunteer training needs. The Academy is responsible for maintaining certifications, addressing changing operational objectives, improving knowledge and skills, remaining current with managerial trends, and updating technology skills to increase operational efficiency. The Director of the Criminal Justice Academy is responsible for managing all promotional processes for sworn members of the Fairfax County Police Department in coordination with the Department of Human Resources. The Police Department's Mentor Program is also managed at the Academy.

### **Description**

Training is provided through classroom instruction and practical field exercises. Training is conducted by County employees who are state certified instructors. Some specialized training is contracted to private vendors.

### **Benefits**

This LOB ensures that Fairfax County residents are provided the most highly trained, competent, capable and professional law enforcement officers possible. The training program instills a culture of integrity, safety, excellence, professionalism, leadership, continual learning and service to the community.

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## Mandates

This LOB is state mandated. The percentage of this LOB's resources utilized to satisfy the mandate is 76-100 percent. See the January 2007 Mandate Study, reference page 18 for the specific state code and a brief description.

## Trends and Challenges

Several factors including the number of upcoming retirements, regular attrition and additional requirements will require the Criminal Justice Academy to train additional recruits in future years. While the Criminal Justice Academy is equipped to handle this additional workload a significant increase in the number of recruits will stretch resources and challenge staff.

## Resources

Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted
<b>LOB #201: Criminal Justice Academy</b>			
<b>FUNDING</b>			
<u>Expenditures:</u>			
Compensation	\$5,700,308	\$7,350,718	\$6,810,488
Operating Expenses	1,548,176	1,833,110	2,179,229
Capital Equipment	5,726	28,597	0
<b>Total Expenditures</b>	<b>\$7,254,210</b>	<b>\$9,212,425</b>	<b>\$8,989,717</b>
General Fund Revenue	\$221,284	\$204,048	\$228,284
Net Cost/(Savings) to General Fund	\$7,032,926	\$9,008,377	\$8,761,433
<b>POSITIONS</b>			
Authorized Positions/Full-Time Equivalents (FTEs)			
<u>Positions:</u>			
Regular	41 / 41	42 / 42	38 / 38
<b>Total Positions</b>	<b>41 / 41</b>	<b>42 / 42</b>	<b>38 / 38</b>

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## Metrics

Metric Indicator	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate
Basic Recruits Trained/Graduated	49 / 44	75 / 64	172 / 141	175 / 140	175 / 140
Law Enforcement Training Unit	4,043	3,795	4,166	4,200	4,200
Emergency Vehicle Operations (Driving Training)	499	970	580	1,000	1,000
Firearms Training Unit (Range)	2,109	2,221	2,218	2,200	2,200
Professional Development Training Unit	3,226	6,005	3,200	4,000	4,000
Youthful Driver Training Program	192	180	210	180	180

The Criminal Justice Academy provides service in several business areas where metrics can be provided. These areas consist of Basic Recruit training, Incumbent officer training (Law Enforcement Training Unit), Driver Training, Firearms Range, and Professional Development Training Unit.

The Law Enforcement Training Unit's mission is to train and enhance the 2,000+ sworn members of the Public Safety agencies in operational readiness, control tactics and state-mandated training such as CPR/First Aid.

The Emergency Vehicle Operations Center's mission is to train and enhance the 2,000+ sworn members of the Public Safety agencies in the operation of police vehicles during basic and emergency driving situations.

The Firearms Training Unit is responsible to train and enhance the 2,000+ sworn members of the Public Safety agencies with an array of firearms related training to include regular issues firearms to more advanced tactical equipment. Safety is paramount at the range and therefore, there is an approved ratio of instructors to students at all levels of range training.

The Professional Development Training Unit is responsible to provide in-house and contractor based law enforcement training to enhance the 2,000+ sworn members of the Public Safety agencies with an array of different training opportunities.

The Youthful Driving Program is a one day, hands on, defensive driving course created to provide advanced driving skills for teen drivers in Fairfax County and surrounding jurisdictions. The mission is to provide advanced driving skills to enable teenagers to be safe and responsible drivers and to provide a service to the community that will help save the lives of young teenage drivers.