

Office of the County Attorney

FY 2021 Adopted Budget Plan: Performance Measures

County Attorney

Objective

To ensure that the civil litigation brought by or against the County of Fairfax and its constituent entities in state or federal, trial or appellate courts and administrative tribunals is consistently processed to a favorable conclusion by maintaining the percentage of lawsuits concluded favorably at 97 percent.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Lawsuits completed	2,300	1,864	1,864/1,936	1,936	1,936
Efficiency					
Lawsuits completed per staff	37	30	30/30	30	30
Service Quality					
Percent of lawsuits concluded favorably	95%	95%	97%/94%	97%	97%
Outcome					
Percentage point change of lawsuits concluded favorably during the fiscal year	2	0	2/(1)	3	0

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To ensure that all requests from the Board of Supervisors, other boards, authorities or commissions, the County Executive and County agencies meet timeliness standards 87 percent of the time.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Advisory responses completed	3,704	3,871	3,871/3,782	3,872	3,782
Efficiency					
Responses provided per staff	59	61	61/59	59	59
Service Quality					
Percent of advisory responses meeting timeliness standards for BOS requests (14 days)	90%	100%	87%/100%	87%	87%
Percent of advisory responses meeting timeliness standards for subdivision review (21 days)	100%	100%	87%/99%	87%	87%
Percent of advisory responses meeting timeliness standards for legal opinion (30 days)	100%	100%	87%/100%	87%	87%
Percent of advisory responses meeting timeliness standards for Freedom of Information Act requests (according to state law)	100%	100%	87%/100%	87%	87%
Percent of advisory responses/other assignments completed and closed within one year	94%	96%	87%/98%	87%	87%
Percent of advisory responses meeting timeliness standards overall	94%	92%	87%/98%	87%	87%
Outcome					
Percentage point change of responses meeting timeliness standards	(1)	(2)	(5)/6	(11)	0

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Objective

To forward a final draft complaint or summons to the Department of Code Compliance within 40 days of the request for zoning enforcement 90 percent of the time.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Draft Bills of Complaint/Summons for the Violation completed	96	138	138/133	133	138
Efficiency					
Draft Bills of Complaint/Summons for the Violation per staff member	24	35	35/33	33	35
Service Quality					
Percent meeting 40-day submission standard	100%	99%	90%/95%	90%	90%
Outcome					
Percentage point change in meeting 40-day submission standard	1	(1)	(9)/(4)	(5)	0