

Department of Planning and Development

FY 2021 Adopted Budget Plan: Performance Measures

Zoning

Goal

To administer, maintain and enforce the Zoning Ordinance and related regulations, and to process development proposals and applications to ensure that property is developed and used in accordance with the Zoning Ordinance and the Comprehensive Plan to promote the health, safety and welfare of the residents of Fairfax County.

Objective

To achieve a 30 percent rate of written zoning interpretation responses to inquiries within 30 working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Written responses to inquiries	138	138	140 / 115	140	135
Efficiency					
Staff hours per written response	20	20	20 / 20	20	20
Outcome					
Percent of written responses (development condition/proffer interpretations) within 30 working days	39%	35%	30% / 33%	30%	30%

Objective

To schedule 80 percent of accepted rezoning (RZ) applications for public hearing before the Planning Commission within nine months, except when the applicant and Fairfax County agree to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
RZ applications to be scheduled	122	122	120 / 111	120	120
Outcome					
Percent of RZ applications scheduled within 9 months	82%	97%	80% / 90%	80%	80%

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Objective

To schedule 75 percent of accepted special exception (SE) applications for public hearing before the Planning Commission within six months, except when the applicant and Fairfax County agree to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
SE applications to be scheduled	48	38	53 / 49	53	53
Outcome					
Percent of SE applications scheduled within 8 months	100%	85%	75% / 91%	75%	75%

Objective

To process at least 95 percent of zoning compliance letters within 30 calendar days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Zoning compliance letter requests processed	310	340	350 / 288	305	305
Efficiency					
Staff hours per zoning compliance letter	10	10	10 / 10	10	10
Outcome					
Percent of zoning compliance letters processed within 30 calendar days	69%	73%	80% / 66%	80%	80%

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Objective

To conduct 80 percent of all initial inspections within 15 calendar days of request.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Zoning/noise/inspection requests received	1,301	1,253	1,300 / 1,390	1,300	1,300
Efficiency					
Staff hours per inspection request	3.50	3.50	3.50 / 3.50	3.50	3.50
Outcome					
Percent of inspections completed within 15 calendar days of request ZAD	92%	84%	80% / 82%	80%	80%

Objective

To review 60 percent of all zoning applications received for submission compliance within ten working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Applications reviewed for submission compliance (all types)	375	380	350 / 399	375	375
Efficiency					
Staff hours per zoning application processed	18	18	18 / 18	18	18
Outcome					
Percent of zoning applications received for submission compliance reviewed within 10 working days ZED	95%	97%	60% / 99%	80%	80%

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Objective

To review 75 percent of all zoning applications located within Commercial Revitalization Districts (CRDs) for submission compliance within 10 working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
CRD applications to be scheduled	15	13	18 / 7	18	18
Outcome					
Percent of CRD applications reviewed within 10 days ZED	100%	100%	75% / 100%	75%	75%

Objective

To process 50 percent of the Zoning Ordinance amendments on the adopted Priority One Work Program (12 to 18 month program).

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Zoning Ordinance Amendments processed	18	24	20 / 40	24	24
Efficiency					
Total staff hours spent on Zoning Ordinance Amendments	9,000	12,000	12,000 / 12,000	12,000	12,000
Outcome					
Percent of Zoning Ordinance Amendments processed within established timeframes	51%	51%	50% / 74%	50%	50%

Processing a Zoning Ordinance amendment includes the authorization of public hearings by the Board of Supervisors, discussing the amendment with the Board at their Development Process Committee, or determining that an amendment is no longer necessary.

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Planning

Goal

To maintain the County's major planning processes in support of the Board of Supervisors, Planning Commission and community in order to develop and implement policies and plans for the community's land use and capital facilities that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.

Objective

To review 85 percent of all 2232 Review applications within 90 days (application receipt to staff report release to Planning Commission), and 100 percent of all applications within 150 days except when the applicant and Fairfax County have agreed to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
2232 Review Cases processed	44	28	30 / 33	NA	NA
Efficiency					
Staff hours per 2232 Review Application	30	30	30 / 30	NA	NA
Outcome					
Percent of 2232 Review cases reviewed within 90 days	83%	86%	85% / 73%	NA	NA
Percent of 2232 Review cases reviewed within 150 days	100%	100%	100% / 100%	NA	NA

Due to regulatory changes at the federal level, local authority to conduct wireless permit reviews has been curtailed. As a result, zoning code and Comprehensive Plan amendments were approved by the Board of Supervisors on April 15, 2019, which made 6409 and 2316 small cell permits administrative approvals with no 2232 review. As a result, this set of measures are discontinued.

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Objective

To review 90% of all 6409 applications within 60 days (application receipt to staff report release to Planning Commission), except when the applicant and Fairfax County have agreed to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
6409 Review Cases processed	NA	243	200 / 256	NA	NA
Outcome					
Percent of 6409 Review cases reviewed within 60 days	NA	100%	90% / 100%	NA	NA

Due to regulatory changes at the federal level, local authority to conduct wireless permit reviews has been curtailed. As a result, zoning code and Comprehensive Plan amendments were approved by the Board of Supervisors on April 15, 2019, which made 6409 and 2316 small cell permits administrative approvals with no 2232 review. As a result, the reviews reported in this measure are discontinued.

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Community Revitalization/Urban Centers

Goal

To encourage and facilitate the revitalization of older commercial areas of the County and in Tysons through public and private reinvestment and the redevelopment of such areas through involvement in planning, zoning and urban design initiatives, through close collaboration with community groups and through involvement in public/private partnerships.

Objective

To hold one session for each of the seven revitalization district/area committees to educate stakeholders on revitalization efforts, initiatives and other related issues.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Number public/private partnership proposals which OCRR participated in	6	7	6 / 7	6	6
Number of monthly revitalization group/ Community Revitalization and Reinvestment Advisory Group/ Group of Seven meetings attended/staffed	159	132	160 / 154	160	160
Efficiency					
Staff hours spent preparing, presenting and attending sessions	1,200	1,130	1,100 / 1,350	1,000	1,200
Service Quality					
Percent of stakeholders that find web site informative and easy to use	83%	88%	88% / 83%	85%	85%
Outcome					
Percent of the seven revitalization districts/areas where sessions are conducted on revitalization efforts, initiatives and other related issues	100%	100%	100% / 100%	100%	100%

*These measures were previously reported for the Office of Community Revitalization (OCR) in Agency 2, Office of the County Executive. For FY 2020, the Department of Planning and Zoning and OCR were consolidated to create the Department of Planning and Development and the functions previously performed in OCR are now part of DPD's work and included with DPD's measures.

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Objective

To provide review and direction on 100 percent of the zoning applications, comprehensive planning studies, plan amendments, and urban design programs and plans in the seven commercial revitalization districts/areas and in other areas of the County deemed to be of strategic importance for achieving the County's revitalization goals.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate/Actual	FY 2020	FY 2021
Output					
Number of plan amendments, zoning applications, special studies and other planning/urban design studies worked on in revitalization districts/areas	147	146	150 / 133	140	150
Efficiency					
Staff hours spent providing reviews and/or direction for zoning applications, comprehensive planning studies, plan amendments and urban design programs	13,200	18,500	20,000 / 15,500	14,000	15,000
Service Quality					
Percent of stakeholders expressing satisfaction with OCR services	75%	86%	85% / 73%	75%	80%
Outcome					
Percent of zoning, applications, plan amendments, special studies, and other planning/urban design studies worked on in revitalization efforts, initiatives and other related issues	100%	100%	100% / 100%	100%	100%

*These measures were previously reported for the Office of Community Revitalization (OCR) in Agency 2, Office of the County Executive. For FY 2020, the Department of Planning and Zoning and OCR were consolidated to create the Department of Planning and Development and the functions previously performed in OCR are now part of DPD's work and included with DPD's measures.