

**FAIRFAX COUNTY
TRESPASS TOWING ADVISORY BOARD**

June 10, 2026

5:30 p.m.

Conference Room 232

12000 Government Center Parkway, Fairfax, VA

MEETING AGENDA

Call to Order by the Chairperson

Minutes

- Approval of March 11, 2026, meeting minutes

Report of the Chairperson

Report of the Director

Report of the Staff Liaison

- Legislative Update

Board Matters

Old Business

- HB 908 Update

New Business

- DPSC Data Collection Requirements – Vehicle Condition
- Election of Officers

Public Comment

Adjourn

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- 2026 Yearly Planning Calendar

Minutes of the Fairfax County Trespass Towing Advisory Board

March 11, 2026

5:30 p.m.
Fairfax County Government
Center Conference Room 232
12000 Government Center Parkway
Fairfax, VA 22035
Chairperson Stein-McCartney presiding

Board Members Present: Culbertson, Fleming, Leach, Morris,
Stein-McCartney

Board Members Absent: Supinger

Staff Members Present: Rebecca L. Makely, Director Cable and
Consumer Services

Amanda Kastl, Division Director
Consumer Services Division

Susan C. Jones, Branch Manager
Consumer Affairs Branch

Arlen Roberts, Manager
Regulation and Licensing Branch

Kim Vallejos, Consumer Specialist I
Consumer Affairs Branch

John Burton, Senior Assistant County
Attorney Office of the County Attorney

Other Attendees: Steve McCurrer, DPSC
Redic Morris, DPSC
Christian Metzger, Peregrine
Marcelo Tay, Peregrine
Ashley Miller, Dominion Towing
Hunter Grimsley, Battlefield Towing
Gary Kauffman, Henry's Wrecker Service
Roy Rendorf, A-1 Towing

The meeting was called to order at 5:33 p.m. by Chairperson Stein-McCartney.

Minutes

Member Morris moved to approve the December 10, 2025, meeting minutes. The motion was seconded by Member Culbertson. The motion carried by a vote of 5–0–0.

Report of the Chairperson

Chairperson Stein-McCartney had no matters to bring before the Board.

Report of the Director

Director Makely reported that the FY2027 advertised budget was recently released by the County Executive to the Board of Supervisors. Board members will be holding town halls and public hearings where residents may sign up to provide input. The budget is scheduled for adoption on May 5, 2026, and will take effect July 1, 2026.

Director Makely also provided an update on House Bill 908. If signed by the Governor, the bill will take effect July 1, 2026, and proposes amendments to the state code that would impact Fairfax County Code § 82-5-32.1, which governs the composition of the Trespass Towing Advisory Board (TTAB). The proposed changes would establish equal representation among law enforcement, tow operators, and members of the general public, with all members having equal voting rights. Currently, the TTAB consists of two law enforcement representatives, two tow operators, one public member, and one non-voting citizen alternate.

The proposed legislation would also eliminate the requirement for a rotating chairmanship. Instead, the chair would be elected by majority vote for a one-year term. Additionally, the TTAB would be permitted to meet in the absence of public member vacancies, and quorum requirements would be modified.

Director Makely noted that nominations and the election of officers would take place at this meeting. The individual elected as chair would serve a one-year term; however, if the legislation is enacted, future chair selections would follow the revised process.

If House Bill 908 is signed into law, staff will proceed with proposed amendments to Fairfax County Code § 82-5-32.1 to reflect the changes, including the addition of a public member, elimination of the chair rotation, and updates to quorum requirements. A public hearing will be held to consider these ordinance amendments, along with corresponding bylaw revisions, contingent upon Board of Supervisors action.

Report of the Staff Liaison

Division Director Kastl addressed concerns regarding board decorum and referenced the TTAB bylaws, copies of which were provided to all members.

Division Director Kastl also referred to Article VII of the bylaws for the Trespass Towing Advisory Board regarding removal of board members. Division Director Kastl noted that any member may be recommended for removal and, in the interest of transparency, stated that one board member has been absent from seven consecutive meetings.

Division Director Kastl introduced Arlen Roberts as the new Regulation and Licensing Manager. Arlen Roberts provided an update on a towing enforcement strategy implemented in January 2026 to ensure

compliance with Fairfax County Code § 82-5-32. Arlen Roberts reported that several tow operators achieved compliance prior to permit expiration, while others were provided guidance to support corrective action and compliance. Arlen Roberts also noted that the Consumer Notice sign has been updated and is now available in multiple languages, as needed.

Division Director Kastl and Director Makely acknowledged that the enhanced enforcement process represents a more in-depth approach than in the past and expressed appreciation to tow operators for their patience and cooperation during implementation.

Board Matters

Member Morris announced his intention to submit a resignation letter and recommended that another law enforcement officer be appointed to fill his position. He stated his intention to step down from the TTAB and noted he will continue working in the towing industry and remain available to assist as needed. Chairperson Stein-McCartney thanked Member Morris for his service and stated that his presence will be missed. Director Makely stated that Member Morris has served on the TTAB since October 19, 2010.

Member Culbertson had no matters to bring before the Board.

Member Leach reported that he had spoken with several tow operators regarding the question of whether a drop fee or trespass towing fee should be charged when a tow truck is stopped by a vehicle owner on the side of the road after leaving private property. He stated that clarification is needed regarding whether the tow is considered complete once the vehicle has left private property. Member Leach requested guidance from staff or legal counsel to ensure tow operators are acting in accordance with applicable requirements. Division Director Kastl advised that this matter is included under Old Business and was scheduled for discussion.

Member Fleming had no matters to bring before the Board.

Old Business

- Fairfax County Code Section 82-5-32
 - Drop Fee Application to Trespass Tow Services

County Attorney John Burton stated that the County Code requires tow operators to proceed directly to an approved storage site once a vehicle has been towed from private property. He explained that a “drop fee” applies when a vehicle is released prior to the tow truck leaving private or County property. Member Leach stated that a concern exists regarding safety when vehicle owners attempt to intervene with tow operations, including situations in which individuals’ approach or jump onto vehicles during the towing process. Michael Fernandez, Battlefield Towing, inquired about the appropriate procedure when a tow operator is flagged down and the vehicle is subsequently released with a drop fee.

County Attorney Burton asked whether a tow truck could return to private property to release a vehicle as a drop fee. Discussion ensued regarding the feasibility of such a procedure.

County Attorney Burton reiterated that the County Code does not address every possible scenario; however, it requires that once a vehicle has been hooked and removed from private property, the tow truck must proceed directly to an approved storage site. He further stated that the County Code does not permit stopping on the roadside to release a vehicle.

Discussion ensued regarding various operational scenarios and the potential need to consider a proposed amendment to the existing regulations.

- Defining “Public Property” and “Passenger” Vehicle

County Attorney Burton advised that the term “public property” is not specifically defined in the County Code; however, “County property” is defined as property owned or leased by Fairfax County, the Fairfax County Park Authority, the Fairfax County Redevelopment and Housing Authority, and any authority or governmental entity created or controlled by the County.

Division Director Kastl stated that if questions arise regarding whether a location constitutes private or County property, those matters may be reviewed and addressed as they arise.

County Attorney Burton further stated that the definition of “passenger car” has not been interpreted by a court. He explained that it is defined as every motor vehicle other than a motorcycle or autocycle designed and used primarily for the transportation of no more than ten persons, including the driver. Discussion ensued regarding various vehicle weight classifications.

- HB 908 Update

Director Makely provided an update on House Bill 908. If signed by the Governor, the bill would take effect July 1, 2026, and proposes amendments to the state code that would impact Fairfax County Code § 82-5-32.1, which governs the composition of the Trespass Towing Advisory Board (TTAB).

The proposed changes would establish equal representation among law enforcement, tow operators, and members of the general public, with all members having equal voting rights. The legislation would also eliminate the requirement for a rotating chairmanship. Instead, the Chair would be elected by majority vote for a one-year term. Additionally, the TTAB would be permitted to meet despite public member vacancies, and quorum requirements would be modified.

Director Makely outlined the anticipated timeline should HB 908 be approved by the Governor. If TTAB proceeds with officer nominations at the current meeting, the Board would be able to act on the nomination slate at the June 10, 2026, TTAB meeting under the current ordinance and bylaws. The next quarterly TTAB meeting following June would be September 9, 2026, at which point the annual elections would have already occurred.

Staff advised that they would wait for confirmation of the Governor’s approval of HB 908 before initiating proposed amendments to Fairfax County Code § 82-5-32.1. Director Makely stated that an administrative item would then be presented to the Board of Supervisors to schedule a public hearing, potentially in July. Approximately four weeks later, a public hearing would be held to consider amendments to the ordinance. At the same meeting, a consideration item to modify the TTAB bylaws would also be presented, contingent upon Board action at the public hearing.

Staff will report the status of HB 908 and any related actions to TTAB at the June 10, 2026, meeting.

New Business

- **Peregrine Tow Demo and Q&A**

Christian Metzger provided a presentation on Peregrine, a data integration and analysis platform designed to support public safety agencies by improving the collection and processing of tow data reported to the Department of Public Safety Communications (DPSC), with the goal of creating a more efficient and seamless reporting process.

Michael Fernandez, Battlefield Towing, inquired how DPSC would confirm that information submitted through Peregrine has been received.

Steve McMurrer responded that, from DPSC's perspective, submission of data is assumed to constitute receipt; however, concerns were noted within the towing industry regarding the lack of formal confirmation, particularly in the event of system outages. He stated that traditional reporting methods, including phone and fax, would remain available as a backup. He further stated that Peregrine and DPSC will work together to establish a confirmation process to provide assurance that data has been successfully received once the system is fully implemented.

Discussion ensued regarding existing tow reporting software used by operators and potential integration with the new system to ensure continuity of operations.

Captain Morris emphasized the importance of confirmation of receipt, noting that tow operators are required to report all trespass tows to DPSC in accordance with Fairfax County Code Section 82-5-32. He stated that confirmation would help ensure compliance.

Christian Metzger stated that multiple tests will be conducted prior to launch to ensure system reliability and effectiveness.

Division Director Kastl noted the consumer complaint reporting process, stating that delays in manual fax processing can impact the timeliness of tow information being entered into DPSC's Computer Automated Dispatch (CAD) and subsequent delays on providing the public with information regarding their vehicle upon inquiry.

- **Election of Officers**

Member Morris nominated Al Leach for Chairperson, seconded by Member Culbertson.

Member Morris nominated Member Culbertson for Vice Chairperson, seconded by Secretary Leach.

Member Morris nominated Chairperson Stein-McCartney for Secretary, seconded by Member Culbertson.

Chairperson Stein-McCartney moved to approve the slate of nominations consisting of:

- Chairperson Leach,
- Vice Chairperson Culbertson, and
- Secretary Stein-McCartney.

The motion was seconded by Member Morris. There being no objections, the motion carried.

- **Trespass Towing Advisory Board Members**

Member Morris stated that he values the work of the TTAB and recommended the removal of Citizen Representative Alternate Member Supinger from the Board.

Director Makely stated that the Department of Clerk Services had been notified of Member Supinger's absences from multiple meetings.

Member Morris moved to recommend the removal of Member Supinger from the Trespass Towing Advisory Board. The motion was seconded by Chairperson Stein-McCartney. There being no objections, the motion carried.

Chairperson Stein-McCartney adjourned at 6:58 p.m.

**Fairfax County
Trespass Towing Advisory Board
2026 Yearly Planning Calendar**

Fairfax County Government Center Conference Room 232 has been reserved on the dates below.

Date
March 11
June 10
September 9
December 9

Possible Future Agenda Topics

TTAB Member Roster and DCCS Staff Information

TTAB Members

Citizen Representative #1
Henri Stein-McCartney
Appt. Expires 9/30/2028

Citizen Representative Alternate #2
Vacant

Law Enforcement Representative #1
PFC Earl D. Culbertson
Appt. Expires 9/30/2027

Law Enforcement Representative #2
PFC Robert Kitchens
Appt. Expires 9/30/2027

Towing Representative #1
Vacant

Towing Representative #2
Alvin Leach
*Appt. Expires 9/30/2025**

**Per TTAB bylaws, members may continue to serve until such time as the member is reappointed or a successor member is appointed.*

Staff

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