

**FAIRFAX COUNTY
TRESPASS TOWING ADVISORY BOARD**

**January 22, 2025
5:30 p.m.
Conference Room 232
12000 Government Center Parkway, Fairfax, VA**

MEETING AGENDA

Call to Order by the Chairperson

Minutes

- Approval of December 4, 2024 minutes

Report of the Chairperson

Report of the Director

Report of the Staff Liaison

Board Matters

Old Business

- Proposed Changes to Fairfax County Code Chapter 82-5-32

New Business

- Nomination of Officers – Chairperson, Vice Chairperson, and Secretary

Public Comment

Adjourn

Package Contents

- Meeting Agenda
- Draft Minutes of December 4, 2024 meeting
- 2025 Yearly Planning Calendar

Minutes of the Fairfax County Trespass Towing Advisory Board

December 4, 2024

5:00 p.m.

Fairfax County Government Center
Conference Room 232
12000 Government Center Parkway
Fairfax, VA 22035
Chairperson Morris presiding

Board Members Present: Culbertson, Fleming, Leach, Morris, Stein-McCartney

Board Members Absent: Supinger

Staff Members Present: Rebecca L. Makely, Director
Cable and Consumer Services

Amanda Kastl, Director
Consumer Services Division

Carl Newcomb, Branch Chief
Regulation and Licensing

John Burton, Assistant County Attorney
Office of the County Attorney

Steve McMurrer, Division Chief
Public Safety Communications

Public in Attendance: Mike Fernandez, Battlefield Towing
Anthony Markello, Battlefield Towing
Tim Steigleman, Henry's Wrecker Service

Chairperson Morris called the meeting to order at 5:13 p.m.

Minutes

- Member Culbertson made a motion to approve the October 23, 2024, minutes and it was seconded by Member Stein-McCartney. The motion passed 4-0-0.

Report of the Chairperson

- Chairperson Morris had no matters to bring before the Board.

Report of the Director

- Director Makely had no matters to bring before the Board.

Report of the Staff Liaison

- Division Director Kastl advised the Board that the DCCS receives consumer complaints, including those related to trespass tows in Fairfax County. Division Director Kastl also stated that a new employee in DCCS will be assigned to support the Regulation and Licensing Branch with certain consumer complaints.
- Branch Chief Newcomb had no matters to bring before the Board.

Board Matters

- There were no Board matters.

Old Business

- **Proposed Changes to Fairfax County Code Chapter 82-5-32**
 - The Board conducted a preliminary line-by-line review of proposed changes to Chapter 82-5-32 of the Fairfax County Code. Discussion ensued.
 - Discussion ensued on revisions to administrative fees and the introduction of an operator permit, but both topics were ultimately tabled for future discussion.
 - Discussion ensued on revisions to reflect changes in the Fairfax County Department of Public Safety Communication process for tow reporting.
 - Discussion on applicability of certain Virginia Code sections were tabled pending legal review and analysis.
 - The Board agreed to continue the review of proposed changes at the next scheduled meeting on January 22, 2025.

New Business

- **2025 Meeting Schedule**
 - TTAB meetings were scheduled to take place at 5:30 p.m. on:
 - January 22, 2025
 - March 5, 2025
 - March 26, 2025
 - April 23, 2025
 - May 28, 2025

Public Comment

- Public comment on revisions to Fairfax County Code Chapter 82-5-32 were provided by Mike Fernandez, Battlefield Towing, and Tim Steigleman, Henry's Wrecker.

Meeting adjourned at 7:18 p.m.

Fairfax County
Trespass Towing Advisory Board
2025 Yearly Planning Calendar

Fairfax County Government Center Conference Room 232 has been reserved on the dates shown below.

Date
January 22
March 5
March 26
April 23
May 28

Possible Future Agenda Topics

- Nomination of Officers
- Elections
- Legislation
- Annual Report