

IN THE FAIRFAX CIRCUIT COURT

Plaintiff or Complainant

versus

Case No. CL- _____ - _____

Defendant or Respondent

TERM DAY PRAECIPE

I certify that the above styled cause is matured for trial on its merits and request the Clerk to place it on the docket to be called on _____:

To be set for trial with () a jury or without () a jury

I also certify that on the _____ day of _____, _____.

I mailed or delivered a true copy of the foregoing praecipe to all counsel of record herein pursuant to the provisions of Rule 1:12 of the Rule of the Supreme Court of Virginia, and served a true copy upon parties not represented by counsel, if any.

Counsel for _____

Telephone No. (____)_____

VSB Number _____

NOTE: The Praecipe must be filed no later than 4:00 p.m. on the Tuesday prior to Term Day. If the case is to be set at docket call, the attorney must be present. In lieu of filing a Praecipe, by agreement, counsel may select a date from available dates through staff in the Civil Case Tracking department by telephone @ 703-246-2880.

MAIL OR DELIVER THIS PRAECIPE TO:

JOHN T. FREY, Clerk of Court
Attention: Term Day Praecipe Clerk
4110 Chain Bridge Road
Fairfax, Virginia 22030