

**Fairfax Falls Church Community Services Board
Developmental Disabilities Committee**

The Merrifield Center
8221 Willow Oaks Corporate Drive, Level 1 Room 308A/B
Fairfax, VA 22031
5:30 – 7:00 p.m.

******Wednesday, October 3, 2018******

AGENDA

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|--|-----------------|-----------|
| 1. Meeting Called to Order | Chair | 5:30 p.m. |
| 2. Welcome and Introductions | Chair | 5:30 p.m. |
| 3. Approval of the Agenda | Chair & members | 5:35 p.m. |
| 4. Acceptance of the August 2018 Notes | Chair & Members | 5:35 p.m. |
| 5. Matters of the Public | Chair & Public | 5:40 p.m. |
| 6. Matters of the Committee | Chair & Members | 5:50 p.m. |
| 7. Staff and Agency Updates | CSB Staff | 6:20 p.m. |
| ▪ Agency Updates | | |
| ▪ Employment & Day | | |
| ▪ Support Coordination | | |
| ▪ Residential | | |
| ▪ Northern Virginia Projects Office | | |
| 8. Associate Member Presentation Intro | Chair | 6:25 p.m. |
| ▪ Community Living Alternatives | Susan Keenan | |
| ▪ Community Systems, Inc. – VA. | James Campbell | |
| ▪ ServiceSource | Dennis Brown | |
| ▪ Resources for Independence of Virginia | Norma Israel | |
| ▪ Associate Member Volunteer | (TBD) | |
| 9. Announcements | | 6:55 p.m. |
| ▪ National Disability Employment Awareness Month Proclamation,
Friday, October 12, 2018 | | |
| 10. Meeting Adjourned | | 7:00 p.m. |

Next Meeting Date: Wednesday December 5, 2018 at 5:30 P.M. at the Merrifield Center

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Fairfax-Falls Church Community Services Board
Developmental Disabilities Committee

June 6, 2018

The Developmental Disabilities Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present: Sheila Coplan Jonas, Co-Chair; Jane Woods, Co-Chair; Daria Akers; Suzette Kern; and Thomas Burger.

The following staff was present: Lucy Caldwell, Evan Jones, Victor Mealy, Jean Post, and Barbara Wadley-Young

Guests in Attendance: Blen Abraham and Biniam Solomon, Thrive Health Care Services, LLC.; Dennis Brown, ServiceSource; Michelle Brownlee, Linden Resources; James Campbell, Community Systems, Inc.; Sharon Denisar, FCPS; Mark Gross, citizen; Norma Israel, Resources for Independence of VA (RIVA); Pam Jaikaran, Job Discovery, Inc.; Donalda Jones, Community Concepts/Community Visions; Susan Keenan, Community Living Alternatives; Diane Monnig, The Arc of No. VA.; April Pinch-Keeler and Ashley Welch, MVLE, Inc.; Holly Rhodenhizer, Lutheran Family Services of VA.; Stephen Toth, ServiceSource, Family and Friends

1. Meeting Called to Order

Jane Woods called the meeting to order at 5:32 p.m.

2. Welcome and Introductions

Attendees were welcomed and invited to join staff and committee members at the main table, following which, introductions were offered by all.

3. Approval of the Agenda and Minutes

As no changes to the June 2018 agenda were recommended the agenda was accepted as presented.

Notes for the April 2018 Developmental Disabilities Committee meetings were presented for review. As no recommendations were forthcoming, Suzette Kern recommended acceptance of the notes as presented following which, they were unanimously accepted.

4. Matters of the Public

Mark Gross, Fairfax County citizen, requested clarification and advocacy regarding any impact to baseline CSB funds when new waivers to supporting housing and employment services are initiated.

5. Matters of the Committee

Jane Woods provided information on the Project-Based Voucher Housing Program, noting that this program has been closed since 2007. Reporting that there are 1,060 housing units

available in Fairfax County, Ms. Woods noted the vouchers will be awarded via a lottery system, further noting that assistance with enrollment will be offered at numerous public locations throughout the county. The enrollment period is from July 10th through July 23rd, with the selection process anticipated to begin 10-14 days afterward, indicating that first award notices will be sent out in mid-August. Information on The Housing Choice (Section 8) Voucher program is expected to be available later this summer.

6. Provider Roundtable

Ms. Woods offered a reminder of the proposal at the April meeting asking the agency representative present if there was an interest in becoming Associate Members to the Developmental Disabilities Committee. Agencies that are included in the DD Committee email lists were contacted with a request to confirm Associate Membership nomination if interested. Distributing a list of the 16 agencies responding positively, Ms. Woods offered a further opportunity for Associate Membership. Receiving no further requests, the list, as presented, was put forth for acceptance by Suzette Kern, and was unanimously accepted by the committee members present for recommendation to the full CSB board.

7. Staff and Agency Updates

Evan Jones provided several updates to recent activities of the CSB including:

- A reminder that Daryl Washington accepted the position of CSB Executive Director. Mr. Washington's previous position of Deputy Director of Clinical Operations is being actively recruited.
- Michael Lane recently accepted a position as Director of the newly established Office of Strategy Management. The position of Deputy Director of Administrative Operations is also being actively recruited.
- In anticipation of Jean Hartman's pending retirement, interviews for her position have been scheduled.
- Additional recruiting efforts include three Fiscal leadership positions.
- The FY 2019 County Budget was approved May 1, 2018. It was confirmed that the funding reserve for the Special Education Graduates Employment and Day Services was included.
- The VA Commonwealth budget has been passed by the Senate and the House, with the Governor's signature pending final review. It is anticipated that the Governor will sign no later than June 15th.
- Directing attention to the chart provided in the meeting materials, Mr. Jones noted the data included totals for July 2018 to present. The data provided the total number of individuals assigned services with a separate chart illustrating the number of DD individuals assigned. Mr. Jones noted that of the approximately 90 individuals graduating in 2018, an estimated half are entering Day Support, with the remaining graduates seeking employment services. It was further noted that formatting of the chart is still being finalized.
- In response to a question, Mr. Jones provided an update and brief description of a state established workgroup with a goal of ensuring committee familiarization. The

workgroup was created to evaluate the administration of funding for Long Term Employment Support Services (LTESS)/Extended Employment Services (ESS), ensuring that it adheres to the requirements of the Workforce Innovation & Opportunity Act (WIOA). Ms. Woods requested the committee receive regular updates as available. A robust and engaged discussion followed.

- Jean Post distributed a report that included ID/DD summary data for Quarter 3 of FY 2018 for the Northern Virginia Regional Projects office. Ms. Post reviewed each page, highlighting the Fairfax data. Additionally, Ms. Post offered a reminder of two crisis treatment homes located in Culpeper, VA, that had been discussed at a previous meeting. The homes are designed to provide youth crisis treatment and adult transitional housing. Ms. Post confirmed that following the correction of some construction delays, the completion date remains early 2019.
- Barbara Wadley-Young provided an update to Residential Services activities reporting a partnership with local CSB's including Alexandria, Arlington, Loudoun, and Pence William, the Department of Behavioral Health and Developmental Services (DBHDS), and the Northern Virginia Regional Projects Office on an upcoming Developmental Disability Housing Fair, August 8, 2018, noting Save the Date notices have been sent. It was also reported that a survey is being developed to determine which agencies may wish to be involved and to what extent, noting this will include an estimated 20 new providers in Northern Virginia.
- Victor Mealy reported that the number of new waiver slots remains unknown noting that as of June 2018, there were 2,258 individuals on the waitlist in Fairfax County with 561 in Priority One status. Additionally, it was noted that approximately 531 individuals are engaged in the intake process providing eligibility information in anticipation of the new waivers being released once the State budget is signed by the Governor. Fairfax County has a current total of 1,116 waiver slots.
- It was further reported there is an ongoing effort among VA CSB's to develop a 'bridge' between their individual CSB Electronic Health Record systems and the DBHDS data collection program WAMs (Virginia Waiver Management System). This is in an effort to avoid requiring dual entry of all waiver eligibility information. A resolution is enthusiastically anticipated.

8. Announcements

Dennis Brown reported on a DBHDS established workgroup titled Provider Issues Resolution Workgroup (PRIW), scheduled to work through summer 2018. There are three sub-workgroups to address 1) Rate Methodology and Reform, 2) Over Regulation, and 3) Service Delivery. Mr. Brown and Evan Jones are serving on the Rate workgroup.

Diane Monnig announced the Arc of Virginia fundraiser *Dine Out for People with Disabilities* at Clare and Don's Beach Shack on Thursday, July 19, 2018.

June 16 – Community Residence EmbRACE: Burke Lake Park,

June 25-28 – AAIDD Conference

Evan Jones provided an overview of the Welcoming Inclusion Network (WIN) meetings and background. Mr. Jones reported four smaller workgroups have been developed to address

1) Employment, 2) Service Design, 3) Inclusion, and 4) Communication, with a goal of presenting conclusions to the CSB Board and the Board of Supervisor in Fall 2018. The next WIN meeting is scheduled for Monday, July 9 at the Government Center in rooms 9 & 10. Attendance by all, including residential agencies, was encouraged.

There being no further business, the meeting was adjourned at 7:00 p.m.

Actions Taken –

- Acceptance of the April 4, 2018 DD Committee meeting notes
- Acceptance to recommend the proposed Associate Membership list

Date Approved

Clerk to the Board

DRAFT

Fairfax-Falls Church Community Services Board
Developmental Disabilities Committee

August 1, 2018

The Developmental Disabilities Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee and Associate Members were present: Sheila Coplan Jonas, Co-Chair; Jane Woods, Co-Chair; and Nancy Scott, CSB Board Member; Bethany Barr, Melwood (previously Linden Resources); Dennis Brown, ServiceSource; Rikki Epstein, the Arc of No. VA; Stephen Toth, ServiceSource, Family and Friends; Zanelle Nichols, ECHO; and April Pinch-Keeler, MVLE

The following staff was present: Lyn Tomlinson, Evan Jones, Kevin Lafin, Victor Mealy, Jean Post, Barbara Wadley-Young, and Daryl Washington

Guests in Attendance: Lori Stillman, Operational Chair, Welcoming Inclusion Network (WIN)

1. Meeting Called to Order

Jane Woods called the meeting to order at 5:32 p.m.

2. Welcome and Introductions

Attendees were welcomed with an announcement that this was the first DD Committee meeting at which Associate Members were present. Following this announcement, all attendees including staff and Committee and Associate Members announced name, position, and agency affiliation.

3. Approval of the Agenda and Minutes

As no changes to the August 1, 2018 agenda were recommended the agenda was accepted as presented.

Due to the lack of a quorum, the notes for the June 6, 2018 Developmental Disabilities Committee meetings were tabled until the October 2018 meeting.

4. Matters of the Public

None were presented.

5. Matters of the Committee

Dennis Brown provided an update to the Department of Behavioral Health and Developmental Services (DBHDS) Provider Issue Resolution Workgroup discussed at previous meetings, reporting that there are two subgroups with a primary focus on 1) Rates and 2) Regulatory Reform. Noting his participation on the Rates subgroup, Mr. Brown highlighted recent recommendations including:

- ‘Refresh’ all rates immediately and implement an annual refresh schedule. This process would retain the protocol established by the consultant, while ‘refreshing’ the data provided by external sources, i.e. Bureau of Labor Statistics, IRS Mileage Reimbursement Rate, etc.
- ‘Rebase’, meaning to review the protocol and algorithm used to determine rates and modify as determined, implemented on a five-year recurring cycle.
- There is a request to the consultants Burns & Associates to review of all rates to identify specific rates that may need further attention, noting Sponsored Residential as an example.

Evan Jones, who also attends, announced the next workgroup is scheduled for August 13, 2018. An engaged discussion ensued.

6. Provider Roundtable

No topics were offered.

7. Staff and Agency Updates

Daryl Washington announced that Lyn Tomlinson had been hired to fill the Deputy director of Clinical Operations position. Ms. Tomlinson noted that she will be in regular attendance at the DD meetings.

Evan Jones provided an update to recent Employment & Day activities, noting that recent efforts focus on placement of the June 2018 Special Education Graduates.

Jean Post provided copies of the *FY 2018 Regional Utilization Group ID/DD Summary Pages form Q4 report for the Regional Management Group*. Ms. Post reviewed each page, highlighting Fairfax County data, following which Ms. Post agreed to provide information of the persons and groups categorized as ‘other’ in the training report.

Barbara Wadley-Young updated recent activities in Residential Services distributing a flyer for the upcoming DD Housing Fair scheduled for Wednesday, February 8. Coordinated regionally, 25 providers and approximately 145 persons have registered to attend. Registration is still open, walk-ins are welcome and Daryl Washington will be the welcoming speaker.

Victor Mealy provided an update to Support Coordination activities, noting a major focus on efforts to bridge communication challenges between WaMS (Waiver Management System) and Electronic Healthcare Record systems includes weekly meetings and collaboration with Credible. Further information will be provided as it becomes available.

Directing attention to the handout provided in the committee materials, Mr. Mealy noted the release of the FY 2019 proposed DD Waiver Slot Allocations, highlighting the proposed allocation for Fairfax includes 18 Community Living (CI) slots and 59 Family & Individual Supports (FIS) slots, further noting that final numbers are anticipated to be released in late September. Mr. Mealy clarified that the Waiver Selection Advisory Committee (WSAC) determines which individuals on the wait list are awarded slots. It was explained that there is an economic disparity between the costs associated between the different types of slots, resulting in a larger number of the less costly FIS waivers being issued. As additional

information becomes available, it will be shared with the Committee. A robust discussion ensued.

8. Welcoming Inclusion Network (WIN) Presentation

Jane Woods, encouraging attendees to visit the new WIN website, introduced Lori Stillman, Daryl Washington, Evan Jones, and Kevin Lafin for an update to recent WIN activities, some highlights included

- Braddock District Supervisor, John C Cook, is the Sponsoring Chair for WIN. Sup. Cook attended the July meeting at which he clarified the current focus of the workgroups is to develop several tiers of DD Service Delivery including associated costs. Further direction required that some results must include a 'no wait list' option.
- Daryl Washington offered a reminder that he is scheduled to present a variety of Employment and Day Service delivery options to the Board of Supervisors (BoS) in December 2018, necessitating that the WIN recommendations are finalized by October for refinement and insertion into the presentation.
- Handouts were distributed, providing a framework of recommendations related to Sup. Cook's guidance. It was clarified that substantial community involvement is needed to develop comprehensive recommendations. Attendees were encouraged to reach out to encourage others to attend the workgroups where a significant amount of work is done developing the recommendations needed for the December report to the BoS.
- It was noted the next Employment & Day/Program Design workgroup meeting is scheduled for Monday, August 13 from 6:30p.m. – 8:30 p.m. at ServiceSource in Oakton.
- The Inclusion/Communications (Networking) workgroup will have an August meeting date posted on the WIN website, and a notice sent, once the details are finalized. An update to recent efforts of this committee was provided noting that recent efforts include networking, collaboration, and education with schools (FCPS), libraries, providers, and individuals and businesses in the private sector.

There being no further business to come before the Committee, the meeting was adjourned at 6:31 p.m.

Actions Taken –

- Acceptance of the June 6, 2018 DD Committee meeting notes

Date Approved

Clerk to the Board



n4a Associate Membership for Providers and Partners

When the Aging Network pulls together, there's not much we can't do to support older adults and their caregivers!

To strengthen those connections and to boost information sharing and learning across the Network, the National Association of Area Agencies on Aging (n4a) has launched a new Associate Membership category. While the primary members of n4a are Area Agencies on Aging and Title VI Native American aging programs, **we know and appreciate the invaluable roles that providers and other mission-driven nonprofits play** in ensuring that older adults and people with disabilities can live with dignity and choices in their homes and communities for as long as possible—and we want to support your work, too!

Benefits

For dues of \$250 per year, n4a Associate Membership benefits include:

- Monthly n4a **newsletter** with information on emerging trends, new resources and other news you need to know
- n4a's federal policy **Advocacy Alerts**, so you can know when to take action on critical aging policy issues to help you better serve older adults and caregivers
- **Notification** of upcoming webinars, new reports and new campaigns
- **Discounted educational opportunities** like n4a's Annual Conference and the Aging Policy Briefing (with discounts of 5–10 percent)

Eligibility

Is your organization a **nonprofit serving the health and well-being of older adults and people with disabilities**? If so, your organization may be eligible to join n4a as an Associate Member!

Direct service providers, local/state advocacy groups, local/state foundations, non–AAA-related governmental entities and academic entities/partners are all eligible to join.

Learn More and Join!

Questions? Ready to sign up? Contact n4a's Membership and Outreach Associate Rebecca Levine at membership@n4a.org or 202.872.0888

About n4a

Our Mission

The primary mission of the National Association of Area Agencies on Aging is to build the capacity of our members so they can help older adults and people with disabilities live with dignity and choices in their homes and communities for as long as possible.

Our Work

The National Association of Area Agencies on Aging is a 501(c)(3) membership association representing America's national network of 622 Area Agencies on Aging (AAAs) and providing a voice in the nation's capital for the more than 250 Title VI Native American aging programs. In addition, we are made stronger by the contributions of n4a's Associate and Alumni Members, who share our vision of building a society that values and supports people as they age.

Whether it is helping Washington set priorities, building the capacity of our members, raising the visibility of AAAs and Title VI programs nationwide, offering training and educational events, or working to drive excellence in the fields of I&R/A, transportation, business acumen, healthy aging, older adult engagement, and livable and dementia-friendly communities, n4a is dedicated to supporting the success of its members.



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National Association of Area Agencies on Aging

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