



FAIRFAX - FALLS CHURCH

Community Services Board

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE MEETING

**Suzette Kern, Chair
Merrifield Center
8221 Willow Oaks Corporate Drive,
Level 1 – Room 308A/B
Fairfax, VA 22031
Wednesday, October 17, 2018.
5:00 p.m.**

1. **Meeting Called to Order** Suzette Kern 5:00 p.m.
2. **Approval of the September 19, 2018 Executive Committee Meeting Notes**
3. **Adoption of the Executive Committee Agenda**
4. **Review of the October 24, 2018 CSB Board Meeting Agenda**
5. **Matters of the Executive Committee**
 - A. Behavioral Health Oversight Committee Gary Ambrose
 - B. Compliance Committee Suzette Kern
 - C. Developmental Disabilities Committee Sheila Jonas/Jane Woods
 - D. Fiscal Oversight Committee Basilio 'Sonny' Cachuela, Jr
 - E. Other Matters Suzette Kern
 - CSB Board Retreat Summary
6. **CSB Board Annual Planning Calendar**
7. **Directors Report**
 - ARTS/OBOT Lyn Tomlinson
 - Relocation of Services and Closure of CSB Springfield Site Daryl Washington
 - CSB Annual Report Daryl Washington
8. **Closed Session: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8).**
9. **Adjourn**

Fairfax-Falls Church Community Services Board
Executive Committee
September 19, 2018

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present: Suzette Kern, Chair; Gary Ambrose; Captain Basilio ‘Sonny’ Cachuela Jr.; Ken Garnes; Bettina Lawton; and Edward Rose

The following staff was present: Daryl Washington, Mike Goodrich, Luann Healy, and Cindy Tianti

1. Meeting Called to Order

The meeting was called to order at 5:05 p.m.

2. Approval of the Minutes

Bettina Lawton made a motion for approval of the August 15, 2018 Executive Committee minutes as presented, which was seconded and passed.

3. Adoption of the Executive Committee Agenda

The September 2018 Executive Committee meeting agenda was presented for review, following which the agenda was accepted as presented.

4. CSB Board Agenda

Following review of the September 2018 CSB Board meeting agenda numerous revisions were requested including

- Add Information Item for Public Review and Comment of Proposed Changes to FY 2019 CSB Fee Related Documents, and assign Item to LaKeisha Kennedy-Flores.
- Revise as an Information Item, Public Review and Comment of Proposed Changes to FY 2019 CSB Fee Related Documents, and assign Item to Elizabeth McCartney
- Add County Legislative Office presentation by Claudia Arko as the third Agenda Item
- Reassign Ad Hoc CSB Board Legislative Committee Meeting update to Suzette Kern
- Add Action Item for Approval of FY 2019 Budget in Concept, Mike Goodrich to present.
- Add Closed Session as a standing agenda item for future meetings of this committee.

As no further recommendations were forthcoming, Edward Rose made a motion to accept the agenda as revised, which was seconded and passed.

5. Matters of the Executive Committee

A. *Behavioral Health Oversight Committee (BHOC):*

Committee Chair Gary Ambrose noted two presentations at the September BHOC meeting that included:

- Wendy Gradison, PRS, Inc. provided information on two key topics, 1) the successful integration of partners, both public and private entities, related to service delivery; and 2) impressive outcome orientated metrics that may bear further scrutiny with a goal of adopting some of the mechanisms utilized.
- Marlene Blum with PFHF (Partnership For a Healthier Fairfax) provided background of the coalition that was developed with a large number of diverse community partners to address improving the quality of community health and life in Fairfax County. A primary focus of the coalition is updating a community assessment survey CHIP 2.0 (Community Health Improvement Plan) that updates information initially collected (CHIP 1.0) in 2013. It was reported that funding is provided by a 5-year, \$500K funding grant from HHS (Health & Human Services). Input from attendees was greatly encouraged, noting a meeting scheduled for Wednesday, October 24th from 2:00 – 4:00 p.m. at the Stacey C. Sherwood Community Center.

The next BHOC meeting is scheduled Wednesday, October 10, at 5:00 p.m. at the Merrifield Center, Level 1-Room 308A/B.

B. *Compliance Committee:*

Suzette Kern provided a brief overview to inform Bettina Lawton of Committee activities as she was not able to attend the meeting.

The next meeting of the Compliance Committee is Wednesday, October 17, at 4:00 p.m. at the Merrifield Center, Level 1-308A/B.

C. *Developmental Disability (DD) Committee:*

As there was no September meeting, a report was tabled until the October meeting.

The next meeting of the Developmental Disabilities Committee is Wednesday, October 3, at 5:30 p.m. at the Merrifield Center, Level 1-308A/B.

D. *Fiscal Oversight Committee:*

Captain Basilio ‘Sonny’ Cachuela Jr, offered a reminder that the September Fiscal Oversight Committee meeting is scheduled for the following Friday.

The next meeting of the Fiscal Oversight Committee is Friday, September 17, 9:00 a.m., at the Pennino Building, Room 836A.

E. *Other Matters:*

Suzette Kern provided a brief overview of the final Ad Hoc CSB Board Retreat Planning Meeting noting that some minor changes were made to the binder, to include:

- A final review of the handouts and documents resulting in some minor shuffling of placement for some of the documentation.
- Bettina Lawton confirmed development of handouts for the Statutory Responsibility section of the binder in support of her presentation, noting the completed slides would be sent to Erin Bloom for inclusion in the final version.
- The agenda and presentation assignments were confirmed as correct.

Staff and members engaged in discussion regarding the development of legislative folders for distribution at the meetings with District Supervisors and with General Assembly legislators, anticipated to begin in October. A reminder was offered that a one-page

handout of talking points is provided, noting that the topics are typically pulled from the Human Services Issues Paper. Gary Ambrose requested that six topics be selected from the Paper for Board discussion, refinement, and approval. Ms. Kern requested that the topics include actions steps if appropriate. Ms. Lawton requested that, if a topic has related legislation, the bill number be included. Mr. Washington offered a reminder that the VACSB (Virginia Association of Community Services Boards) regularly tracks and provides status updates to pending bills that are related to CSBs. It was noted that Elizabeth McCartney will assist with tracking and updates to pending CSB-related legislation.

6. CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review. Following revisions to add the October 13th WIN Stakeholders group meeting and the WIN presentation to the BOS (Board of Supervisor's) on December 11th, the calendar was accepted as revised.

7. Director's Report

Daryl Washington provided several agency updates as highlighted below:

- The CSB is currently engaging in a contract process with a third-party billing company to handle revenue management procedures. Current revenue management staff have been notified of the change, including assurances that staff will be assisted in finding alternate positions commensurate with skills, abilities and interest. Members engaged in discussion of the procedural modifications required in contracting this procedure.
- DBHDS (Department of Behavioral Health and Developmental Services) released the final numbers related to Medicaid Expansion confirming prior notification of projected revenue reductions including a reminder that the state methodology provides projected numbers that differ greatly from the CSB projections.
 - For FY 2019, DBHDS projects a payment reduction of approximately \$1.6M, that is expected to be collected instead through Medicaid Expansion payments. This revenue number contrasts significantly with the CSB projection of \$915K that was determined using a projected, but highly unlikely, 100% recapture rate in Medicaid Expansion revenue. The projected difference between the two projections results in a shortfall of \$1.7M for FY 2019.
 - For FY 2020, the DBHDS projected revenue reduction is approximately \$4.5M. It was noted that the future intent is to use actual, not projected, Medicaid Expansion enrollment numbers to revise the anticipated reduction amount. Based on the currently projected numbers, the shortfall for FY 2020 is approximately \$2.7M.
- The Drug Court is scheduled to launch the following day, Thursday, September 20, 2018.
- The CSB was awarded a SAMHSA (Substance Abuse and Mental Health Services Administration) grant for the CHRP (Clinically High Risk for Psychosis) program that supports youth at risk for their first psychotic episode, noting this program is closely aligned with the Turning Point program.
- A second grant provides funding for Peer Services from DBHDS, \$45,000 one-time Peer Services grant

- The Addiction Medication Clinic has relocated to the lower level of the Merrifield Center. Services are located adjacent to Primary Healthcare, noting a Clinic Open House is scheduled for Wednesday, October 10, attendance was encouraged.
- Report of a meeting attended by Sheriff's Office staff, CSB staff, and counsel at which the final pending Business Associate Agreement (BAA) was signed. It was agreed that the Sheriff's Office and the CSB would develop joint policies and procedures on sharing information, clarifying that existing Memorandums of Understanding (MOUs) and BAAs will be revised to reflect the developed procedures.
- The Electronic Health Record for the Adult Detention Center, CorrecTek, has been implemented at the ADC (Adult Detention Center). Development of an electronic interface between CorrecTek and Credible will begin once implementation challenges for CorrecTek are corrected. Some interim processes include a method to share information between agencies in a confidential manner.
- Offering a reminder of WaMS (Waiver Management System), the DBHDS platform for DD Waiver data collection included in the Community Services Performance Contract, Mr. Washington reported that WaMS has been launched. The interface between WaMS and Credible has been completed and efforts to ensure error-free communication are ongoing. Acknowledging the need to remain compliant with the Community Services Performance Contract (CSPC) requirement for 'live information' data entry into WaMS, Support Coordinators are entering current data into WaMS, printing it out and scanning the information into Credible as a means of avoiding double-data entry.
- The CSB recently volunteered to be involved in a pilot program for a Statewide Health Information Exchange (SHIE), ConnectVirginia, following VACSB encouragement for CSB involvement. Further information will be provided as it becomes available.
- An update to the September 17th Welcoming Inclusion Network (WIN) meeting was provided. It was confirmed that the WIN workgroups, as requested, developed five strategies with three tiers of options. CSB staff will refine and, in collaboration with DMB (Department of Management and Budget) determine the cost of each strategy/tier, following which the plans will be presented to the Board of Supervisors (BOS) in December 2018. Supervisor Cook, WIN Sponsoring Chair, indicated that he, along with Operational Chair Lori Stillman, will present the final plans at the December BOS meeting.
- Mr. Washington provided an update to recent Diversion First activities, including:
 - Several dockets have recently or will recently launch, including the Veteran's Docket, The Drug Court, and the non-Mental Health Court
 - Reporting that discharge planning outcome measures indicate tremendous improvement when individuals are placed in Permanent Supportive Housing, efforts to activate some additional funding are underway.
 - Refinement of space usage at the Merrifield Center and the MCRC (Merrifield Crisis Response Center) include:
 - continued efforts to relocate medical clearance to the MCRC,
 - realignment of space to accommodate a larger law enforcement presence, fire & rescue staff supporting implementation of the co-responder model, and improved business practices that have increased the number of

individuals for walk-in services necessitate improved use of space to accommodate continued growth at Merrifield.

- The architectural firm that designed the Merrifield Center is being consulted to identify improved usage of space in consideration of future needs including the Diversion First Multi-Year Plan.
- A reminder of the October 2018 VACSB Conference was provided.
- An update to the Springfield Mental Health Center move reported that Behavioral Health Outpatient (BHOP) program successfully transitioned to Merrifield the previous week. The Community Readiness and Support Program (CRSP) is scheduled to move to the third floor at Merrifield in mid-October, noting that tours for staff, individuals, and family members are scheduled.

There being no further business to come before the Executive Committee, the meeting was adjourned at 6:44 p.m.

Actions Taken –

- The August 15, 2018 Executive Committee meeting notes were accepted.
- The September Executive Committee agenda was accepted as presented.
- The September CSB Board agenda was accepted as revised.
- Committee members requested some specific information be included in the talking points for the legislative folders:
 - Gary Ambrose requested that six topics be selected from the Paper for Board discussion, refinement, and approval.
 - Ms. Kern requested that the topics include actions steps if appropriate.
 - Ms. Lawton requested that, if a topic has related legislation, the bill number be included.
- The Annual Planning calendar was accepted as revised.

Date Approved

Staff to the Board



Community Services Board

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD

Suzette Kern, Chair

Merrifield Center,

8221 Willow Oaks Corporate Drive, Fairfax, VA 22031

Level 1 - Room 308 A/B

Wednesday, October 24, 2018, 5:00 p.m.

1. **Meeting Called to Order** Suzette Kern 5:00 p.m.
2. **Matters of the Public** Suzette Kern
3. **Amendments to the Meeting Agenda** Suzette Kern
4. **Approval of the minutes for the September 26, 2018 CSB Board Meeting** Suzette Kern
5. **Matters of the Board**
6. **Committee Reports**
 - A. Behavioral Health Oversight Committee Gary Ambrose
 - B. Compliance Committee Suzette Kern
 - C. Developmental Disabilities Committee Sheila Jonas/Jane Woods
 - D. Fiscal Oversight Committee Basilio 'Sonny' Cachuela, Jr.
 - E. Other Reports
 - CSB Board Retreat Summary Suzette Kern
7. **Action Items**
 - A. Approval of Proposed Changes to FY 2019 CSB Fee Related Documents LaKeisha Flores
8. **Director's Report** Daryl Washington
 - Springfield Site Closure
 - WIN Update
9. **Adjournment**

Community Services Board
Board Planning Retreat Notes
Saturday, September 29, 2018
9:00 a.m. – 4:00 p.m.
Merrifield Center, Room 1-308 A/B/C

Participants:

Suzette Kern, Daryl Washington, Mike Goodrich, Lyn Tomlinson, Jennifer Adeli
Nancy Scott, Rachna Sizemore Heizer, Adrienne Walters, Gary Ambrose, Bettina Lawton, Ed Rose,
Sheila Coplan Jonas, Captain Basilio Cachuela, Jr., Ken Garnes, Diane Tuininga, Daria Akers

Facilitator:

Kimberly Gladis

1. Governance & Advocacy

- FOIA Briefing
 - Closed meetings - best practice is to collect materials at the end of the meeting
 - **Action:** Board level discussion on how to handle materials at the end of closed meetings
- Statutory Responsibilities
 - Only two mandatory services currently:
 - Emergency Services
 - Case Management Services
 - Key focus for the board is on the components that are not currently in practice
 - Review & evaluate
 - Plan is to bring in service directors to present to the Board on a rotational basis to serve as the opportunity for the Board to 'review and evaluate' services
 - Will be adding a Closed Session to the agenda for every Board Meeting and Exec Committee and Compliance Committee Meeting
 - MOUs
 - Staff is currently setting up a process to identify the actual status of these agreements - Board will develop a method of review and evaluation
 - Contracts/MOUs
 - Define process for Staff decision to bring forward risk areas to the Board
- Board Member Responsibilities
 - Suggestion - Develop Board orientation recommendation sheet for what to communicate to Supervisors
 - Example: CSB dashboard, recommend communicating with Supervisor or a staff member to understand what the Supervisor is interested in hearing about
 - What information do we want all Supervisors to have?
 - Need to cultivate the next level of Board leadership
 - Proposing 2 additional Board responsibilities to the chart
 - Preparing and submitting an annual end of year report
 - Review & submit capital improvement plan
 - **ACTION:** Decide on how to handle the Capital Improvement Plan and document

2. Board Operations

- Board Member Orientation & Training
 - Reminder of what training is available and what is required
 - New Member Orientation Suggestions
 - Need for additional training on the on-site programs
 - Provide notebook in advance for time to review prior to orientation
 - Annual field trip to the sites
 - Provide a quick start guide of what is critical to know before starting
 - Check in 3 to 6 months after orientation
 - Possible round table with newer Board members
 - Better use of mentors
 - Program Site Visits
 - Attendance has been an issue in the past
 - Suggestion: Set up site visit at every site every 2 years
 - Group agreed weekdays are best, possibly combine multiple locations in similar geographic area where it makes sense
 - Consider holding Board meetings at the various sites to combine the meetings with site visits
 - What areas of training for Board Members is needed?
 - Suggestions provided by Board Members via sticky notes in the meeting
- Legislative Function
 - Approving the talking points in general
 - Agreed to re-prioritize the points and enhance the language in several areas
 - Board agreed upon the following prioritization for the Talking Points document:
 - Medicaid Expansion
 - Step VA
 - Psychiatric Bed Shortage
 - Opioid Epidemic
 - DD Waiver
 - Areas where write-ups need to be enhanced
 - Suzette to provide her notes to Staff
 - If Board Members have additional recommendations, provide to Staff
- Community Partner Feedback & Communications
 - Group agrees that it is imperative to collect feedback from associate members
 - **ACTION**: Will set up an ad hoc committee to work through the 'how'
 - Staff requests that the Board consider timing of these feedback activities

3. Strategic Plan Overview

- Current Strategic Plan period is from August 1, 2017 to June 30, 2020
- Board responsibility to approve any Strategic Plan changes
- Staff provided a report out on the progress of the Strategic Plan to date

4. State Performance Contract

- **ACTION**: Include in future Board Meeting agenda and discuss at Executive Committee Meeting
 - Discussion on option of posting State Performance Contract for public comments without numbers earlier to alleviate Staff time crunch each year
 - NOTE: The last two years there have been no public comments provided

5. Compliance

- Compliance Committee will be revisiting the charter

BREAK – LUNCH

6. Key Agency Initiatives Review

- Medicaid expansion
- DD waiver redesign - new service model -WIN
- Opioid epidemic
- Step VA
- Diversion First
- BeWell - Integration of primary health care - future of BeWell
- Sheriff Office
- Hospital bed shortage
- Veteran's Docket

ACTION ITEM SUMMARY:

<u>Area</u>	<u>Follow Up</u>	<u>Owner</u>	<u>Timeframe</u>
FOIA	Board level discussion on how to handle materials at the end of closed meetings		
Board Member Responsibilities	Decide on how to handle the Capital Improvement Plan and document		
Feedback	Set up an ad hoc committee to work through how to collect feedback from associate members		
State Performance Contract	Include in future Board Meeting agenda and discuss at Executive Committee Meeting – timing of posting for public comments		
Miscellaneous	Review & update Priority Populations Guidelines		
	Identify baseline recidivism data to compare Diversion First rates & clarification on numbers	L. Tomlinson	
	Daryl to send the Farley Study and Valso slides	D. Washington	

CSB Easel Pad Chart Notes

Saturday, September 29, 2018

Governance & Advocacy

- I saw that we should be maximizing involvement of consumers/family members. I'd love to hold town halls or other community-focused meetings.

Board Operations

- Are the Priority Populations Guidelines no longer a Board policy? (Gary)
- Is increased funding need for STEP-VA a result of increase in number of clients or expansion of services?
- How do STEP-VA requirements for July 1, 2019 & July 1, 2021 vary from what we do now as a CSB?

Training

- Can the training website info be sent out via email? Please send it out with a reminder of what needs to be done.
- Training on meeting with delegates
- Need work session on Regional programs (Jean)
- Priority Populations Guidelines
- State Performance Contract
- Maybe annual refreshes

Talking Points

- How 'grossly underfunded' is MAT? (opioid epidemic). Legislators will likely ask for a number.
- DD Waivers - Mention DOJ requirements - not just doing this to be nice

Misc.

- It would be helpful to be provided with or told to bring mini post its to flag parts of this manual and keep better track of the items discussed

Fairfax-Falls Church Community Services Board

OCTOBER 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Developmental Disabilities Committee	4	5	6
7	8 Columbus Day	9	10 Behavioral Health Oversight Committee	11	12 17 th Annual Wellness and Recovery Conference	13
14	15	16 BOS Meeting Public Comment	17 Compliance Committee, 4PM Executive Committee, 5PM	18	19 Fiscal Oversight Committee	20
21	22	23	24 Budget 101 Training-4PM CSB Board Meeting	25	26	27
28	29	30 BOS Meeting	31			

Issues for Board Review, Action, or Information:

- Visits with General Assembly Legislators (R)
- Identify CSB Speakers/Priorities for January Hearings (R)
- Annual CSB Fee Revisions, Hearing and Approval (A)

Events of Interest:

- VACSB Public Policy Conference, Oc. 3-5, Hotel Roanoke & Conf. Center
- Review/Prep BOS Legis. Priority Issues, VACSB, & Region II CSB Priorities
- Begin to Prepare CSB Testimony – local Gen. Assy. Hearings
- Wellness & Recovery Conference October 12, Gov't Center

Fairfax-Falls Church Community Services Board

NOVEMBER 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 *Behavioral Health Oversight Committee	8	9 *Fiscal Oversight Committee	10
11	12 Veterans Day	13	14 * Compliance Committee *Executive Committee	15	16	17
18	19	20 BOS Meeting	21	22 Thanksgiving Holiday	23 Thanksgiving Holiday	24
25	26	27	28 CSB Board Meeting	29	30	

Issues for Board Review, Action, or Information:

- [2019 Board Meeting Schedule \(A\)](#)
- [Visits with General Assembly Legislators \(R\)](#)
- [Preparation Continues for January Hearings \(R\)](#)
- [FY 2019 CIP Budget \(I\)](#)
- [CSB Annual Report for FY 2018 \(I\)](#)
- [CSB Status Report-FY 2019 Q1 \(R\)](#)

Events of Interest:

- [Review and Prepare BOS Legislative Priority Issues, VACSB, & Region II CSB Priorities](#)
- [Prepare CSB Testimony – local Gen. Assy. Hearings](#)
- [Upcoming VACSB Legislative Conference in January 22-23, 2019, Hilton Downtown Hotel, Richmond](#)

Fairfax-Falls Church Community Services Board

DECEMBER 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 BOS Meeting	5 Developmental Disabilities Committee* Behavioral Health Oversight Committee* (Both meetings held at Merrifield, in different rooms)	6	7	8
9	10	11	12 * Compliance Committee *Executive Committee	13	14 Fiscal Oversight Committee*	15
16	17	18	19 CSB Board Meeting*	20	21	22
23	24 Christmas Eve	25 Christmas Day	26	27	28	29
30	31	1/1/2019 New Year's Day				

Issues for Board Review, Action, or Information:

- [Finalize Testimony; Jan. 2020 State Budget Hearings held in *early Jan.* \(R\)](#)
- [Visits with General Assembly Representatives \(R\)](#)
- [FY 2019 CIP Budget](#)
- [CSB Fee Related Documents submitted Dec 5th BOS Meeting](#)

* [Meetings moved up one week to accommodate Holiday Schedule](#)

Events of Interest:

- [Upcoming: House Appropriations-Senate Finance Committee's Public Hearings on Budget \(early January\).](#)
- [Upcoming: Fairfax County Delegation's Pre-General Assembly Public Hearing \(early January\)](#)
- [Upcoming VACSB Legislative Conference in January 22-23, 2019, Hilton downtown Hotel, Richmond](#)

Fairfax-Falls Church Community Services Board

JANUARY 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 New Year's Day	2	3	4	5
6	7	8	9 Behavioral Health Oversight Committee	10	11	12
13	14 Martin Luther King, Jr. Holiday	15	16 Compliance Committee Executive Committee	17	18 Fiscal Oversight Committee	19
20	21	22 BOS Meeting	23 CSB Board Meeting	24	25	26
27	28 Diversion First Stakeholder Meeting	29	30	31		

Issues for Board Review, Action, or Information:

- [CSB Board Testimony before the House Appropriations – Senate Finance Committee – State Budget \(R\)](#)
- [CSB Board testifies before No. VA. Legislative Delegation \(R\)](#)
- [FY 2019 CSB CIP](#)

Events of Interest:

- [House Appropriations-Senate Finance Committee's Budget Public Hearings](#)
- [Fairfax County Delegation's Pre-General Assembly Public Hearing](#)
- [VACSB Legislative Conference, January 22-23, 2019 Hilton Downtown Hotel, Richmond](#)
- [BOS Budget Committee Meetings](#)

Fairfax-Falls Church Community Services Board

FEBRUARY 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 Developmental Disabilities Committee	7	8	9
10	11	12	13 Behavioral Health Oversight Committee	14	15 Fiscal Oversight Committee	16
17	18 Martin Luther King, Jr. Holiday	19	20 Compliance Committee Executive Committee	21	22	23
24	25	26	27 CSB Board Meeting	28		

Issues for Board Review, Action, or Information:

- Possible Third Quarter Submission due to DMB (R)
- FY10 – FY21 Strategic Plan Mid-Year Accomplishments (I)
- CSB Status Report – FY 2019 Q2 (R)

Events of Interest:

- [BOS Budget Committee Meetings](#)
- [Release of FY 2020 Advertised County Budget b7 County Executive](#)
- [*BOS Proclamation of March 2019 as DD Inclusion Month and pre-proclamation Reception – Government Center](#)

Fairfax-Falls Church Community Services Board

MARCH 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13 Behavioral Health Oversight Committee	14	15 Fiscal Oversight Committee	16
17	18	19	20 Compliance Committee Executive Committee	21	22	23
24	25	26	27 CSB Board Meeting	28	29	30
31	4/1	4/2	4/3	4/4	4/5	4/6

Issues for Board Review, Action, or Information:

- CSB 2020 Budget Input for Human Services Council (R)
- CSB Preparation Budget Testimony before BOS April (R)
- Human Services Council presents testimony before BOS
- Fairfax County Tax Rate Advertised

Events of Interest:

- [BOS FY 2020 Advertised Budget Committee Review](#)
- [VACSB Professional Development Conference; Upcoming \(May 2019\)](#)
- [2019 CSB Spirit of Excellence and Honors Awards, April 2019](#)

Fairfax-Falls Church Community Services Board

APRIL 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3/31	1	2	3 DD Committee Meeting	4	5	6
7	8	9	10 Behavioral Health Oversight Committee	11	12	13
14	15	16	17 Compliance Committee Executive Committee	18	19 Fiscal Oversight Committee	20
21	22	23	24 CSB Board Meeting	25	26	27
28	29	30				

Issues for Board Review, Action, or Information:

- Appointment of CSB Officer Nominating Committee (A)
- CSB Board Testimony Budget Public Hearings BOS, Date TBD (R)

Events of Interest:

- [BOS FY 2020 Advertised Budget, Public Hearings-CSB Testimony Date TBD](#)
- [BOS Markup of County FY 2020 Budget](#)
- [Upcoming: VACSB Professional Development Conference, May 2019](#)
- [2019 CSB Spirit of Excellence and Honors Awards, date TBA](#)

Fairfax-Falls Church Community Services Board

MAY 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8 Behavioral Health Oversight Committee	9	10	11
12	13	14	15 Compliance Committee Executive Committee	16	17 Fiscal Oversight Committee	18
19	20	21	22 CSB Board Meeting	23	24	25
26	27 Memorial Day	28	29	30	31	

Issues for Board Review, Action, or Information:

- Establishment of CSB Ad Hoc Fee Policy Review Committee (A)
- CSB Status Report-FY 2019 Q3 (R)

Events of Interest:

- VACSB Development & Training Conference, May 1-3, 2019, Williamsburg Lodge, Williamsburg, VA
- CSB Executive Director Evaluation due next month
- Review County Legislative Proposals – Human Services Issues Paper
- BOS Adoption of County FY 2019 Budget

Fairfax-Falls Church Community Services Board

JUNE 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 DD Committee Meeting	5	6	7
9	10	11	12 Behavioral Health Oversight Committee	13	14 Fiscal Oversight Committee	15
16	17	18	19 Compliance Committee Executive Committee	20	21	22
23	24	25	26 CSB Board Meeting	27	28	29
30						

Issues for Board Review, Action, or Information:

- CSB BHOC and DD Associate Committee Member Nominations (I)
- Election of CSB Board Officers (A)
- Ad Hoc Fee Policy Committee review of fees/related materials (R)
- Community Services Performance Contract (I)
- CSB Board Review of Human Services Issues Paper (R)
- Fiscal Cmte Year-End CSB Report to BOS and Cities Preparation (R)

Events of Interest:

- Budget Carryover Due in July

**Closed Session: CSB Exec Director Evaluation*

Fairfax-Falls Church Community Services Board

JULY 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 FY 2019 BEGINS	2	3	4 Independence Day	5	6
7	8	9	10 Behavioral Health Oversight Committee	11	21	13
14	15	16	17 Compliance Committee Executive Committee	18	19 Fiscal Oversight Committee	20
21	22	23	24 CSB Board Meeting	25	26	27
28	29	30	31			

Issues for Board Review, Action, or Information:

- CSB BHOC and DD Associate Committee Members Approval (A)
- Fiscal Year End CSB Report to BOS and Cities Preparation (R)
- CSB Board Review and Approval of Human Services Issues Paper (I)

Events of Interest:

- FY 2019 Budget Carryover

Fairfax-Falls Church Community Services Board

AUGUST 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 Developmental Disabilities Committee	8	9	10
11	12	13	14 Behavioral Health Oversight Committee Meeting	15	16 Fiscal Oversight Committee	17
18	19	20	21 Compliance Committee Meeting – 4:00 p.m. Executive Committee	22	23	24
25	26	27	28 CSB Board Meeting	29	30	31

Issues for Board Review, Action, or Information:

- Finalize/Approve Fiscal Year End CSB Report to BOS and Cities (A)
- Annual Ad Hoc Fee Policy Cmte review of fees and related materials (R)
- CSB Board Review and Approval of Human Services Issues Paper (A)
- BHOC and Compliance Committee Meetings Canceled

Events of Interest:

- Upcoming: VACSB Public Policy Conference, Oct. 2-4, 2019, Hotel Roanoke & Conference Center, Roanoke, VA
- Upcoming: Review of FY 2020 Budget Requests

Fairfax-Falls Church Community Services Board

SEPTEMBER 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day	3	4	5	6	7
8	9	10	11 Behavioral Health Oversight Committee	12	13	14
15	16	17	18 Compliance Committee, 4:00 PM Executive Committee	19	20 Fiscal Oversight Committee	21
22	23	24	25 CSB Board Meeting	26	27	28
29	30					

Issues for Board Review, Action, or Information:

- [Approve FY 2020 Budget in Concept Approval \(A\)](#)
- [Board Carryover Actions \(I\)](#)
- [Match CSB Bd. Mbrs. with GA Rep., Advocacy Visits, Prep Talking Pts \(R\)](#)
- [Annual CSB Fee Revisions Public Comment Period \(A\)](#)
- [CSB Status Report-FY 2019 Q4/EOY Report \(R\)](#)
- [FY19 – FY20 Strategic Plan Annual Accomplishments \(I\)](#)
- [FY 2019-20 Community SPC Renewal \(I\)](#)

Events of Interest:

- [BOS Carryover Approvals \(R\)](#)
- [Upcoming: VACSB Public Policy Conference, Oct. 2-4, Hotel Roanoke & Conference Center, Roanoke, VA](#)
- [WIN Stakeholders Meeting, Monday, September 17, 2018, 6:30 p.m., in the Gov't Center, Rooms 4 & 5](#)

Fairfax-Falls Church Community Services Board

OCTOBER 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Developmental Disabilities Committee	3	4	5
6	7 Columbus Day	8	9 Behavioral Health Oversight Committee	10	11	12
13	14	15	16 Compliance Committee, 4PM Executive Committee, 5PM	17	18 Fiscal Oversight Committee	19
20	21	22	23 CSB Board Meeting	24	25	26
27	28	29	30			

Issues for Board Review, Action, or Information:

- Visits with General Assembly Legislators (R)
- Identify CSB Speakers/Priorities for January Hearings (R)
- Annual CSB Fee Revisions, Hearing and Approval (A)

Events of Interest:

- VACSB Public Policy Conference, Oct. 2-4, Hotel Roanoke & Conference Center, Roanoke, VA
- Review/Prep BOS Legis. Priority Issues, VACSB, & Region II CSB Priorities
- Begin to Prepare CSB Testimony – local Gen. Assy. Hearings
- 18th Annual Wellness & Recovery Conference, TBD