

# Fairfax-Falls Church Community Services Board

June 26, 2019

The Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following CSB members were present: Suzette Kern; Chair; Jennifer Adeli; Captain Basilio ‘Sonny’ Cachuela, Jr.; Ken Garnes; Sheila Coplan Jonas; Bettina Lawton; Edward Rose; Nancy Scott; Evelyn Spain; Diane Tuininga; and Jane Woods

The following CSB Board members were absent: Daria Akers; Gary Ambrose; Thomas Burger; Rachna Sizemore Heizer; and Garrett McGuire

The following CSB staff was present: Daryl Washington; Georgia Bachman; Lucy Caldwell; Bill Hanna; Evan Jones; Michael T. Lane; Elizabeth McCartney; Linda Mount; Joe Rajnic; Judy Stocks; Cynthia Tianti; Lyn Tomlinson; and Barbara Wadley-Young

Guests: Lori Stillman; Gordon Dean; Dennis Brown; Kyle Wilson (Scout Troop 239) and his father John Wilson.

1. Meeting Called to Order

Suzette Kern called the meeting to order at 5:00 p.m.

2. Matters of the Public

None were presented.

3. Recognition

Noting CSB Board member Jane Woods was stepping down from the Board, Suzette Kern presented Ms. Woods with a certificate honoring for her positive contributions to the CSB and recognized for her steadfast commitment to public service and collaborative leadership she provided the Board during her tenure.

As Suzette Kern is stepping down as CSB Board Chair, she was recognized for her advocacy and dedicated leadership to the community during her tenure on the Board.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review. Acknowledging no revision recommendations were forthcoming, the agenda was accepted as revised.

5. Approval of the Minutes

Draft minutes of the May 22, 2019 meeting of the Fairfax-Falls Church Community Services Board were presented for review. As no suggestions for revision were offered, Edward Rose made a motion for approval, which was seconded and passed.

6. Director’s Report

Daryl Washington provided several updates to recent activities, highlights of which include:

- Attention was directed to handouts included in the meeting materials providing an overview of planning and implementation, including funding decisions, for STEP-VA (System Transformation, Excellence and Performance in Virginia):
  - Focus is on the impact of insufficient funding and distribution across the state on the delivery of the mandated services. It was reported that most of the services are already being delivered, noting that enhancement and expansion of services, including hiring of additional staff, remains an integral goal to sustainable service delivery.
  - Slides derived from a presentation by DBHDS (Department of Behavioral Health and Developmental Services) Commissioner S. Hughes Melton at the May VACSB (Virginia Association of Community Services Boards) Conference were provided. It was clarified that the Funds Allocated column on the first page of the presentation reflects the allocation of statewide, not local, funds. Implementation of Crisis Services remains on hold while service design and funding inadequacies are under review.
  - Mr. Washington offered a reminder of his participation in STAC (STEP-VA Advisory Council), a monthly advisory workgroup attended by DBHDS Executive Leadership and some VA CSB Executive Directors. Noting ongoing concerns with service delivery and insufficient funding, regular updates will be provided.
  - Reporting that DBHDS is reviewing Crisis Services programs in other states to assist with delivery and related costs, Mr. Washington provided a brief overview of the program information gathered. Noting this CSB has seen some success with providing children's crisis services in the community with contract partner National Counseling Group (NCG), it is anticipated that, if provided with adequate funding, this program can be expanded to deliver crisis services, including Crisis Stabilization, to adults and youth throughout the region.
- A reminder was offered that the DOJ (Department of Justice) Settlement is scheduled to expire in June 2021. In anticipation, the court has clarified that all related services must be in operation for one year prior to the expiration month, June 2020. To date, the General Assembly has not provided any DOJ Settlement funding. Reporting that the CSB has received 139 waivers, a significant increase over the typically awarded 70-80 waivers, Mr. Washington also offered caution that this increase will require additional Support Coordinators to be hired. Updates will be provided as information becomes available.
- Referring to the *JLARC (Joint Legislative Audit and Review Commission) Recommendations* resulting from recent interviews with CSBs across the Commonwealth. Mr. Washington summarized the recommendations to include:
  - CSB Funding: Ensure revenue maximization and distribution from all funding sources including Medicaid, private insurance, and state and federal funding.
  - Implementation of STEP-VA: implement a patient, measured, and thoughtful approach to implementation of the mandated services, including methodology

for funding totals and distribution to the multiple CSBs and Regions, that will also include recognition of the individual community needs of each CSB.

- Referring to the summary *Major State Level Initiatives Impacting the CSB* document in the meeting materials, Mr. Washington offered some highlights that included:
  - Behavioral Health Redesign Workgroup; solicited feedback from multiple sources across the state to identify and offer recommendations for realigning inconsistencies in DBHDS and Medicaid funding and rules. Reporting ongoing dialog for what is anticipated to be a long-term project, it was acknowledged that the efforts of this workgroup may result in significant changes to many areas including licensing regulations and Medicaid approved services and rates.
  - Medicaid Phase II (Work Requirements); a reminder was offered that Medicaid Expansion passed the General Assembly with a work requirement. It is anticipated that waivers for individuals with disabilities are forthcoming. However, it is expected that application for waiver coverage will be an annual process that is likely to require ongoing support for the application and re-application process.
  - Possible Drivers of Future Services, Funding/Resources;
    - Virginia Behavioral Health System Assessment; interviews will be conducted with CSBs across the state to ascertain the strength of the services provided, the results of which is likely to be reported to DBHDS and further to the General Assembly.
    - Behavioral Health Equity Index; VCU (Virginia Commonwealth University) is designing an index to identify the most to the least healthy communities across the state. It is anticipated that this index will be used to assist with funding distribution.
  - Wildcards; SJ47 the Deeds Commission is still actively reviewing the Behavioral Health System in VA. Monitoring of review updates is ongoing to remain mindful of any impact that may result.
  - DBHDS Strategic Plan; interviews were completed some time ago; no results have been published to date.
- Offering a reminder of previous privatization discussions involving CRSP (Community Readiness and Support Program), Mr. Washington reported an RFI (Request for Information) is in development to determine the level of interest in the community to provide this service. Staff has been informed, individuals in the program will be notified the following morning (June 27, 2019).
- A consultant group is conducting a review of the complete revenue cycle process. Recommendations are anticipated to be delivered by the end of July, the results of which will be shared with the Board at the August meeting noting that results of outreach efforts to high-revenue CSBs in the state will also be included. It was clarified that corrections in previously identified areas have begun.
- Reporting unprecedented issues with Credible over the last week, Credible entities in addition to the CSB have been affected. Ongoing efforts to correct this issue included transferring the administration of services from the Loudoun County located Credible

'backbone' to Chicago, clarifying that while operating, Credible is working at a rate substantially slower than typical. Mr. Washington confirmed that efforts to establish a working client portal are ongoing. In response to an inquiry, it was confirmed that the Credible contract expires in 2021.

Lyn Tomlinson reported that Services provided at the CSB Crisis Care facility are being relocated to the recently vacated 'Boy's Probation and Parole' facility following permitting and renovations, anticipated to be completed in Fall 2020.

6. Matters of the Board.

Sheila Jonas, encouraging attendance, distributed some information received from Linda Bufano, Senior Legislative Assistant to Supervisor John Cook, at a play this weekend in Middleburg starring kids and young people with mental and physical challenges. The ConnerStrong Foundation sponsors the event.

Diane Tuininga distributed a Save the Date flyer for the 2019 Pathways to Wellness Conference, scheduled for Friday, October 18, 2019 at the Fairfax County Government Center. All Board members were encouraged to attend.

Ms. Tuininga further announced that at the Fairfax City Council meeting on May 28, 2019 issued a proclamation declaring May 6, 2019 as Mental Health Awareness Day. Daryl Washington attended and accepted the proclamation on behalf of the CSB.

7. Committee Reports

A. *Joint Developmental Disabilities (DD) and Behavioral Health Oversight Committees Meeting (BHOC)*

Diane Tuininga, Sheila Jonas and Jane Woods, provided highlights of the joint Committee meeting that was held June 12<sup>th</sup> at the Government Center. Noting the meeting was well attended by CSB Board members, Committee Associate Members, and staff, highlights of the meeting included:

- Attendees were broken into groups and provided with questions designed to prompt active involvement.
- Identified challenges included onerous regulation compliance that negatively impacts service delivery, non-profit agency requirements for revenue allocation related to administrative staff and operations, greater communication,
- All members were encouraged to attend the next joint meeting, noting the remarkable impact and value of this collaborative approach. It was proposed that the joint meetings be scheduled biannually.

**The next DD meeting is Wednesday, August 7 at 5:30 p.m. at the Merrifield Center, Level 1-Room 308A/B, West.**

**The next BHOC meeting is Wednesday, July 10, 5:00 p.m. at the Merrifield Center, Level 1-Room 408/509, East.**

B. *Compliance Committee*

Suzette Kern provided highlights of the June 19<sup>th</sup> Compliance Committee meeting, highlighting the following:

- ComplyTrack, the software that will track compliance activities, is in the implementation phase, with compliance staff attending weekly training sessions. Reports are in the development phase, noting that Board members will be solicited for input on development of CSB Board Reports.
- A Serious Incident (Level III) Report, now a standing agenda item, was provided. The report did not include any incidents requiring full Board attention.
- Two CSB Board policies were submitted for committee review and feedback at the July 2019 CSB Board Compliance Committee meeting.
- A closed session was held.

**The next meeting is Wednesday, July 17, at 4:00 p.m. at the Merrifield Center, Level 1 - Room 308 A/B, West.**

#### C. *Fiscal Oversight Committee*

Captain Basilio ‘Sonny’ Cachuela, Jr., provided highlights of the June meeting, some of which included:

- End of year status balances remain chiefly constant, noting a slight shortfall in revenue and an increase to compensation. The CSB is working with DMB (Department of Management and Budget) to address this imbalance through a possible reallocation from Operating.
- The Revenue Billing Report update noted a reduction in non-billable services of approximately \$50K partially attributed to increased billing for newly eligible services and corrections to credentialing. Billing correction efforts are ongoing with a goal of resolving the current concerns by the end of the first quarter in FY 2020
- Development of the FY2019 End of Year report by Fiscal Committee members and CSB staff will begin in July, with a goal of submission for approval to the full Board in August, followed by submission to the Board of Supervisors (BOS) and the Mayors of Falls Church and Fairfax City in September 2019.
- The Diversion Frist update included:
  - The CRT (Crisis Response Team) is now operating five days each week.
  - Inova has returned the medical clearance contract with some edits. A fully executed contract is anticipated.
  - Adult and Youth Time to Treatment reports indicate improvement, with decreased wait times.
- Captain Cachuela offered a reminder that CSB Board member Jennifer Adeli would be starting at the Committee Chair beginning in July.

**The next meeting is Friday, July 19 at 9:30 a.m. at the Pennino Building, Room 836A.**

#### D. *Other Reports*

Suzette Kern announced that a tentative date, Tuesday, October 22, 2019, was identified for the joint CSB Board and Board of Supervisors meeting that had been a proposal that was discussed several months earlier.

## 8. Information Item

### A. *Nomination, Developmental Disabilities Committee Associate Members*

Committee Co-chairs Sheila Jonas and Jane Woods, as outlined in the CSB Bylaws, presented the proposed Developmental Disabilities Associate Committee members for FY 2020 and indicated at the July meeting, the members will be presented for Board approval.

### B. *Nomination, Behavioral Health Oversight Committee Associate Members*

As outlined in the CSB Bylaws, Diane Tuininga presented the proposed Behavioral Health Oversight Committee Associate members for FY 2020. Ms. Tuininga, as newly appointed chair to the Committee, will re-present the proposed members for Board approval at the July meeting.

### C. *FY2020 Community Services Performance Contract Revision and Renewal*

Linda Mount, noting that the FY2020 Community Services Performance Contract has not yet been received, explained that as this is the renewal year of a biennial contract, no public comment or BOS approval is required. Referring to the timeline provided, it was clarified that preparations are ongoing in anticipation of receiving the contract. It was clarified that the final signature pages are not due until August 7, 2019. Dependent upon the release date, revision will be completed and presented to the CSB Board for approval at the July 2019 meeting.

### D. *Human Services Issue Paper*

Elizabeth McCartney referred to draft copies of the complete Human Services Issue Paper distributed earlier, noting that staff revisions have been included. It was clarified that the sections relevant to the CSB are highlighted. The requested due date for all revisions is Tuesday, July 11, following which the Executive Committee and the Full Board will be offered an opportunity for further revision. Final revisions will be presented at the July 24, 2019 CSB Board meeting for approval to submit to the County Legislative Office on August 1, 2019.

### E. *CSB Board Policy Review and Comment Period*

Edward Rose directed attention to copies of the CSB Board policies submitted for review and revision as needed that were included in the meeting materials. Members were asked to review and provide feedback to Erin Bloom, Clerk to the Board by Thursday, July 11, 2019. A reminder was offered that this procedure will continue until all policies due for review and revision or re-adoption have been submitted and approved by the Board.

## 9. Action Item

### A. *CSB Board Officer Elections*

Ken Garnes, on behalf of the CSB Nominating Committee, reviewed the process for developing the proposed slate of officer nominations for FY2020. A call was made for any nominations from the floor. There being none, nominations were closed. The nominees presented for election include Bettina Lawton for Chair, Jennifer Adeli for Vice Chair and Sheila Jonas as Secretary. Edward Rose offered a motion to elect the

slate of FY2020 CSB officer nominations by acclamation which was seconded and passed without opposition or abstentions.

*B. Establish Ad Hoc CSB Board Retreat Planning Committee*

Suzette Kern, referring to the CSB Board Member Retreat scheduled for September 28, 2019 requested volunteers for the Ad Hoc CSB Board Member Planning Committee. Volunteers include Captain Basilio ‘Sonny’ Cachuela, Jr., Ken Garnes, Bettina Lawton, Nancy Scott, and Ms. Kern. Daryl Washington was asked to reach out to Kimberly Gladis for availability to facilitate the Retreat. Proposed dates in July for the initial planning meeting will be distributed to the volunteers for availability. Suzette Kern moved that the CSB Board approve establishing the committee as presented which was seconded and carried

*C. Virginia Behavioral/Mental Health Docket Grants*

Georgia Bachman provided background on an opportunity for one-time funding of \$45,000 from the State Supreme Court of Virginia to provide operational support for the Mental Health Docket. Noting the grant submission deadline is Thursday, July 27, 2019, immediate approval was requested. A motion was offered by Edward Rose to approve submission of this grant application which was seconded and passed.

CLOSED SESSION

At 6:22 p.m. a motion to meet in closed session for discussion of a personnel matter as permitted by Virginia Code Section 2.2-3711(A)(1) and consultation with legal counsel employed by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8). was offered by Edward Rose, seconded and passed.

CERTIFICATE OF CLOSED SESSION

The Board reconvened the open session at 6:50 p.m. following which a motion was offered, seconded and passed, certifying to the best of the Board's knowledge that only public business matters lawfully exempted from open meeting requirements prescribed by the Virginia Freedom of Information Act and only such public business matters identified in the motion to convene a closed meeting, were heard, discussed or considered by the Community Services Board in closed session.

10. Action Item following Closed Session

Following a motion by Bettina Lawton, the Board voted to accept the Board expectations for the Executive Director document as discussed in closed session. Edward Rose seconded the motion which passed.

It was further reported that Ms. Lawton made a motion for the Board to direct the Chair to transmit the Executive Director's performance evaluation to Deputy County Executive Tisha Deeghan. Ken Garnes seconded the motion, which also passed

There being no further business to come before the Board, a motion to adjourn was offered, seconded and carried. The meeting was adjourned at 6:57 p.m.

Actions Taken--

- ◆ The May 22 CSB Board Meeting minutes were approved as presented.
- ◆ The FY2020 CSB Board Officers were elected
- ◆ The Ad Hoc CSB Board Member Retreat Planning Committee was established.
- ◆ Submission of the Virginia Behavioral/Mental Health Docket Grant was approved.
- ◆ Approval to accept the CSB Board Expectation for the Executive Director document
- ◆ Approval for the CSB Board Chair to transmit the Executive Director's performance evaluation to Deputy County Executive Tisha Deeghan

July 24, 2019

Date



Staff to Board