

Fairfax-Falls Church Community Services Board

November 20, 2019

The Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following CSB members were present: Bettina Lawton Chair; Jennifer Adeli; Daria Akers; Basilio ‘Sonny’ Cachuela, Jr.; Ken Garnes; Sheila Coplan Jonas; Suzette Kern; Garrett McGuire; Edward Rose; Nancy Scott; Evelyn Spain; and Diane Tuininga

The following CSB Board members were absent: Rachna Sizemore Heizer

The following CSB staff was present: Daryl Washington; Georgia Bachman; Evan Jones; Michael T. Lane; Joe Rajnic; Sierra Simmons; Cynthia Tianti; Sebastian Tezna; and Barbara Wadley-Young

Guests:

1. Meeting Called to Order
Bettina Lawton called the meeting to order at 5:00 p.m.
2. Matters of the Public
Paulette Stanton with Global Health Services provided literature and spoke briefly on a newly established Developmental Disabilities Group Home in the Mount Vernon area of Fairfax County. It was confirmed that the home is a Medicaid Waiver home and has accommodations for up to four residents.
3. Amendments to the Meeting Agenda
The meeting agenda was provided for review. Acknowledging no revision recommendations were forthcoming, the agenda was accepted as revised.
4. Approval of the Minutes
Draft minutes of the October 23, 2019 meeting of the Fairfax-Falls Church Community Services Board were presented for review. Acknowledging no suggestions for revision were forthcoming, Suzette Kern made a motion for approval, which was seconded and passed.
5. Staff Presentation
Evan Jones, Service Director for Employment and Day Services (EDS), provided highlights of the service area, some of which include:
 - Employment and Day Services is the largest CSB line-of-business from a budget perspective.
 - Most of the Employment and Day services are provided through contracted vendor partners.
 - Self-Directed Services (SDS) are an opportunity for eligible individuals to design their own programs to better fit their needs. It was clarified that expansion of this

option is one of the Welcoming Inclusion Network (WIN) recommendations. CSB staff assist the individual and family with development of a service plan as well as assist with management of the plan to include budgeting and money management.

- It was further clarified that with SDS, families purchase services directly and are reimbursed. Mr. Jones confirmed that the reimbursement process is monitored closely to assist individuals and families with documentation requirements to avoid payment delays, noting that there is some availability in 'draw-down' funds to limit out-of-pocket expenses where possible.
- The high intensity Community Readiness and Support Program (CRSP) is a four day per week transition program with a primary goal of reduction of symptoms so the individual can resume life in the community.
- The Turning Point program provides wrap-around services for young adults experiencing their first episode of psychosis. Services offered include therapy, community and employment supports, as well as educational and family supports. The related Clinically High Risk for Placement (CHRP) program for young adults at risk of a first episode of psychosis was established in Spring 2019.

6. Director's Report

Daryl Washington provided an update to recent activities, some highlights of which are listed below.

- Governor Ralph Northam announced the appointment of Alison Land as the new Commissioner for DBHDS (Department of Behavioral Health and Developmental Services).
- An update to the CSB Board Policy, #0030 Priority Access to Services (Priority Access Guidelines) will be provided by Lyn Tomlinson at the December CSB Board meeting.
- Interviews have concluded for the Public Information Officer vacancy. Human Resources is moving forward with the required next steps.
- The advertisement for the Deputy Director of Administrative Operations will close on Friday, November 22, 2019. In addition to the county job site, the position is listed on several other job sites including participation in a pilot program with LinkedIn. Interview panels have been scheduled for the second week of December. Offering a reminder of the many vacancies in Support Coordination, it was noted that recruitment for those vacancies is underway using the same robust resources.
- The one-year anniversary of the STAR (Striving to Achieve Recovery) program was celebrated recently in a ceremony attended by Sheriff Kincaid, Adult Detention Center (ADC) and CSB staff including Daryl Washington and Georgia Bachman. Several graduates of the program also attended, providing testimony on the positive impact of the program on their lives.
- With the advent of hypothermia season, the new Bailey's shelter has opened. CSB homeless outreach and peers will drop in at the shelter to engage residents.
- Several Health Fairs have occurred recently including at the Gartlan and Merrifield Centers.

- Members were encouraged to review the results of the 2019 Fairfax County Human Services Needs Assessment, the link to which had been emailed earlier in the day. Mr. Washington further noted that GIS mapping links were embedded in the report, allowing viewers to determine activities and needs in areas of interest, and were searchable by zip code.

Linda Mount provided updates to two quarterly reports including the CSB Status Reports and the Community Services Performance Contract (CSPC) Outcome Measures for FY2020, 1st Quarter.

- CSB Status Report:
 - There continues to be no significant demographic changes from previous reporting periods.
 - A refinement to data for Peer Support Services now reflects two numbers including the bottom number that tracks any interaction at a Peer Resource Center, identified as all PRC Services on the report, and the upper number that reflects the number of individuals who had a 15-minute interaction, including 1:1 or in a group setting, with a Peer Support Specialist.
- CSPC Outcome measures:
 - Recognizing the descriptive information needed for each of the measures, the measure definitions will be organized and forwarded to the Board members.
 - The PACT Team is likely to reflect a less than 100% outcome measure consistently, as placement in the program is held for individuals incarcerated or hospitalized for a short term to ensure appropriate services are in place when they are released.

7. Matters of the Board.

Basilio ‘Sonny’ Cachuela, Jr. announced the end of his tenure on the CSB Board, effective December 31, 2019. Beginning in January 2020, the Sheriff’s Office will be represented by Captain Derek DeGeare.

8. Committee Reports

A. *Behavioral Health Oversight Committee (BHOC)*

Diane Tuininga provided highlights of the October meeting, including:

- The Challenge Question posed by Associate Member Peter Clark with the Northern Virginia Mental Health Foundation asked for feedback and solutions on the lack of accessible dental care. Following robust discussion, some further information will be provided at the December joint BHOC/DD Committee meeting.
- Lyn Tomlinson provided an update to revisions of the Partner Feedback form, noting it would be submitted to the BHOC and DD Committees at the joint meeting in December.
- The agenda for the December joint meeting is in development, reporting that Joan Rodgers may be asked to be the facilitator as she did at the June 2019 joint meeting.

The next BHOC meeting is a joint meeting with the Developmental Disabilities Committee on Wednesday, December 4, at 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West. This is one week earlier to accommodate the holidays.

B. *Compliance Committee*

Bettina Lawton updated the Board to recent activities of the Committee including 1) the first of three ComplyTrack reports, with live data, were presented; 2) a Credible update was provided, and 3) an updated Office of Compliance & Risk Management Organizational chart was provided. The Board expressed some concern that the current staffing appears top-heavy, also acknowledging that the current staffing is smaller than was discussed at previous meetings.

The next meeting is Wednesday, December 11 at 4:00 p.m. at the Merrifield Center, Level 3-Room 314, West. This is one week earlier to accommodate the holidays.

C. *Developmental Disabilities (DD) Committee*

Sheila Jonas and Nancy Scott offered a reminder that there was no meeting in November and that the December 4th meeting would be a joint meeting with the Behavioral Health Oversight Committee.

The next meeting is Wednesday, December 4 at 5:30 p.m. at the Merrifield Center, Level 1-Room 308A/B, West.

D. *Fiscal Oversight Committee*

Jennifer Adeli, noting the committee met the previous Friday, provided some highlights of the meeting:

- There were 77 general merit vacancies reported, noting this was a significant drop since the last report, further noting that there had been new positions in the last few months added to the report. The Compensation & Fringe totals also reflected these changes.
- There was ongoing discussion on the funding shortfall related to Medicaid Expansion.
- The HR update highlighted ongoing concerns related to critical position vacancies including in the Adult Detention Center on the Jail Based and Jail Diversion Teams, as well as with Support Coordination.
- A new Time to Treatment Chart that reflected changes requested in October was introduced. The new data included maximum, minimum, and median wait times for adult and youth services. It was noted that collection of this data is new and will continue to be monitored and refined.

The next meeting is Friday December 13, at 9:30 a.m. at the Pennino Building, Room 836A. This is one week earlier to accommodate the holidays.

E. *Other Reports*

Ken Garnes reported that Elizabeth McCartney had returned to work and had begun addressing legislative activities. An email will be sent in the next few days, updating members to recent and planned activities including tracking of pre-filed

bills, noting that the Governor's proposed budget will be released in December 2019.

Members were reminded to provide a summary of each visit to Elizabeth and to please include areas of interest, support, and concern for each visit. Additionally, please reach out to Elizabeth with questions or a need for clarification at Elizabeth.McCartney@fairfaxcounty.gov or call at 703-324-5257.

Bettina Lawton offered a reminder that CSB Board member volunteers are needed to provide testimony before the House Appropriations and Senate Finance Committees Hearing (one CSB speaker anticipated date: January 2) and the Fairfax County General Assembly Delegation's Pre-2020 Session Public Hearing (three CSB speakers anticipated date: January 4). Elizabeth McCartney will develop the testimony and will also register the speakers for both events.

9. Information Item

A. *CSB Board Policy Review*

Sheila Jonas requested that members review the CSB Board Policy #0020 – Vision, Mission, and Values Statement, copies of which were provided in the meeting materials. Revision recommendations are to be submitted to Erin Bloom, Clerk to the Board. The policy will be submitted for approval at the December 18, 2019 CSB Board meeting.

B. *FY2021 CIP (Capital Improvements Project) Budget*

Daryl Washington directed attention to the copies of the Capital Improvement Plan Briefing, noting the Plan is unchanged from last year. To simplify review of the plan, Mr. Washington advised members to review the Agency column in the presentation for all mentions of the CSB to easily identify areas of CSB involvement.

10. Action Item

A. *CSB Board 2020 Meeting Schedule Review*

The 2020 CSB Board Meeting Schedule was presented for review. As no edit recommendations were forthcoming, Edward Rose made a motion to approve the 2020 CSB Board Meeting Schedule as presented, which was seconded and approved.

B. *CSB Board Policy Revision Approval*

Ms. Jonas moved that two proposed CSB Policies, #2300 – *Compliance Program* and #2600 – *Risk Management* be approved as presented. Following review and as no further recommendations were forthcoming, the motion was seconded and passed.

C. *CSB Board Fee Schedule Approval*

Nancy Scott, Chair of the CSB Board Ad Hoc Fee Policy Committee offered a motion requesting approval to approve the 2020 Fee Schedule for submission to the Board of Supervisors as an information item, which was seconded and approved.

D. *Approval of Associate Member to the Behavioral Health Oversight Committee*

Diane Tuininga, offering a reminder that Neighborhood Health had been put forth for consideration at the October 2019 CSB Board meeting as an Associate Member to the Committee, made a motion to approve the appointment as presented, which was seconded and approved.

E. FY'20 – FY'21 Assessment Site Enhancement Funding

Georgia Bachman provided background on the request to approve submission of a grant application for the CSB to apply for, and if awarded, accept funding from the Department of Behavioral Health and Developmental Services in the amount of \$685,744 to expand the Crisis Intervention Team (CIT) Assessment Site Program to provide on-site medical clearance related to Diversion First efforts. Notice of the award is anticipated on or about December 1, 2019.

Jennifer Adeli made a motion to submit for, and if awarded, accept funding to expand the CIT Assessment Site Program, following which the motion was seconded and approved.

CLOSED SESSION

At 6:17 p.m. a motion was offered, seconded and passed to meet in closed session for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel on a reimbursement matter, as permitted by Virginia Code Section 2.2-3711(A)(8).

At 6:44 p.m. the Board reconvened the open session at which time a motion was offered, seconded and passed, certifying to the best of the Board's knowledge that only public business matters lawfully exempted from open meeting requirements prescribed by the Virginia Freedom of Information Act and only such public business matters identified in the motion to convene a closed meeting, were heard, discussed or considered by the Community Services Board in closed session.

There being no further business to come before the Executive Committee, the meeting was adjourned at 6:45 p.m.

Actions Taken - -

- ◆ The October 23, 2019 CSB Board Meeting minutes were approved as presented.
- ◆ The 2020 CSB Board Meetings Schedule was approved as presented.
- ◆ CSB Board policies #2300 and #2600 were approved as presented.
- ◆ The FY 2021 Fee Schedule was approved for submission to the Board of Supervisors.
- ◆ Approval of an Associate Member to the Behavioral Health Oversight Committee.
- ◆ Approval to submit and, if awarded, accept funding for the DBHDS CIT Grant renewal.

December 18, 2019

Date Approved



Staff to the Board