



Community Services Board

**FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING**

**Bettina Lawton, Chair
Merrifield Center
8221 Willow Oaks Corporate Drive,
Level 3 – Room 314, West
Fairfax, VA 22031**

Wednesday, February 19, 2020, 5:00 p.m.

1. **Meeting Called to Order** Bettina Lawton 5:00 p.m.
2. **Amendments to the Meeting Agenda** Bettina Lawton
3. **Approval of the December 2019 and the January 15, 2020 Committee Meeting Minutes**
4. **Directors Report** Daryl Washington
5. **Review of the February 26, 2020 CSB Bd. Mtg. Agenda**
6. **Matters of the Executive Committee**
 - A. Behavioral Health Oversight Committee Diane Tuininga
 - B. Compliance Committee Bettina Lawton
 - C. Developmental Disabilities Committee Sheila Jonas/Nancy Scott
 - D. Fiscal Oversight Committee Jennifer Adeli
 - E. Other Matters
 1. Initial Policy Review, Sheila Jonas
 - a. #1305, Participation by the Public
 - b. #3040, Privacy, Security, and Confidentiality
 2. Approval to Submit Policies #0030, #1102, #1103 Sheila Jonas
7. **CSB Board Annual Planning Calendar**

Closed Session: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8).
8. **Adjourn**

Fairfax-Falls Church Community Services Board
Executive Committee
December 11, 2019

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present Bettina Lawton, Chair; Ken Garnes; Sheila Coplan Jonas; Suzette Kern; Nancy Scott; and Diane Tuininga

The following Committee members were absent: Jennifer Adeli

The following staff was present: Daryl Washington, Lyn Tomlinson, and Cindy Tianti

1. Meeting Called to Order

The meeting was called to order at 5:02 p.m.

2. Approval of the Minutes

The November 13, 2019 Executive Committee minutes were distributed for review. Following review, Diane Tuininga made a motion for approval of the minutes as presented, which was seconded and unanimously approved.

3. Adoption of the Executive Committee Agenda

The October 2019 Executive Committee meeting agenda was presented for review, following which, a recommendation to add the Request for Approval of CSB Board Policy #0020 to the agenda was offered. Following this revision, the agenda was accepted as revised.

4. Director's Report

Daryl Washington highlighted some recent activities to include:

- A letter was received from DBHDS (Department of Behavioral Health and Developmental Services) announcing both a one-time award in FY2020 of approximately \$453K to support implementation of medical clearance including personnel and equipment. And an award for ongoing funding of \$258K annually.
- The vacancy count was reported at 81. It was clarified that the current Vacancy Breakeven Point (VBP) is 75. To avoid unexpected increases in vacancies, aggressive hiring practices are being implemented. These practices include monitoring of resignations and retirements, noting the average number of staff losses each month is 12. DMB (Department of Management and Budget) has offered conceptual approval on a request to move some operational funding to personnel, pending details of the budget impact. It is anticipated that this will move forward in January 2020.
- The results of the most recent staff retirement eligibility report indicate that there are 58 staff eligible to retire in FY2019, 47 in FY2020 and 48 in FY2021. Over the next two years, there are 31 staff in DROP, the County's Deferred Retirement Option Program. It was highlighted that several doctors will be retirement eligible in the next couple of years, noting that robust recruitment efforts are ongoing to address this concern.
- An update to hiring included:

- Lisa Flowers, was hired as the Public Information Officer (PIO), starting Monday, December 16, 2019.
- First round interviews for the Deputy Director of Administrative Operations have concluded. Three candidates will be offered second-round interviews, the dates for which will be conveyed to the Board with an invitation to participate.
- DBHDS has provided funding for youth mental health initiatives that included approval for a rollover of funds. The funds have accumulated for several years to a total of approximately \$1M. DBHDS has approved use of the funds to pilot expansion of youth mental health including the hiring of three senior clinicians through FY2022. Plans to add this cost to the base budget for FY2023 are in development.
- Attention was directed to the update CSB Executive Organization Chart included in the meeting materials. It was highlighted that some realignment of positions and responsibilities was needed, the results for which were included in the updated Chart. Additional highlights included:
 - The creation of a CIO/EHR Director to oversee Analytics & Evaluation and Informatics was highlighted.
 - A reminder was offered that the Projects Director position was created in response to a Health Management Services (HMA) recommendation, noting that this position will work closely with senior management across the agency. Current projects include a highly detailed map of Revenue Cycle Management with a goal of increased revenue.
- The Department of Health and Human Services purchased a bus with a goal of providing community health care. CSB staff Louella Meachem represents the CSB on the workgroup that was developed to determine primary and equitable usage of the bus. It was clarified that the bus has five interview rooms and one exam room.
- Fairfax County has been named a Stepping Up Innovator County due to work related to Diversion First, noting this is one of only 17 awards nationwide.
- Proposed CSB Board Policy #0040 Priority Access to Locally Funded Services was provided for review and comment, noting development of the proposed policy stemmed from increasing numbers of out of area referrals to locally funded services. Following robust discussion, staff was asked to provide additional information, cost projections, and analysis on DD Employment and Day Program Enhancements, to further refine the language, and to consider possible inclusion or alignment with the CSB Board Policy #0030 Priority Access to CSB Services and the related document Guidelines for Access to CSB Services/Guidelines for Allocating CSB Resources.
- A reminder was offered that Alison Land is the newly appointed DBHDS Commissioner. It was noted that Ms. Land has extensive experience with the private hospital system but has less experience with Community Behavioral Health. It was further noted that DBHDS leadership overall could benefit from a greater understanding of the Community Behavioral Health system. This concern is heightened by the recent resignation of the Deputy Commissioner of Developmental Disabilities, noting a primary concern related to proposed legislative action involving the state hospital bed crisis. Mr. Washington emphasized that the CSB is working closely with the County Legislative Office in monitoring legislation involving the state hospitals.

5. CSB Board Agenda

The December 2019 CSB Board Meeting agenda was presented for review. Recognizing the need for Executive Committee review of CSB Board policies prior to CSB Board action, a CSB Board policies #0030, #0040, #1102, and #1103 were removed and held over to be readdressed in January 2020. Additionally, agenda item 10B was removed, following which the agenda was accepted and revised.

6. Matters of the Executive Committee

A. *Joint meeting of the Developmental Disabilities (DD) and Behavioral Health Oversight (BHOC) Committees:*

Diane Tuininga, Sheila Jonas, and Nancy Scott provided an overview of the activities of the December 4, 2019 joint committee meeting, highlights of which included:

- Lyn Tomlinson and Elizabeth McCartney provided the staff and legislative updates, respectively.
- Joan Rodgers facilitated the group work and discussion, noting great participation.
- The Associate Members provided agency information for the development of a map that would track services including gaps and overlaps that may be occurring.
- Associate Members also provided recommendations for possible topics to include at the next joint meeting in June 2020.

The next BHOC meeting is scheduled for Wednesday, January 8, 2020, 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

B. *Compliance Committee:*

Bettina Lawton, noting the meeting had just been held and that all members were present, did not provide a report.

The next meeting of the Compliance Committee is Wednesday, January 15, 2020, 4:00 p.m. at the Merrifield Center, 3-Room 314, West.

C. *Developmental Disability (DD) Committee:*

The meeting update was included in the BHOC update provided above.

The next meeting of the Developmental Disabilities Committee will be Wednesday, February 5, 2020 at 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

D. *Fiscal Oversight Committee:*

Jennifer Adeli reported the December meeting would be held the following Friday, with a report provided at the full Board at the December meeting.

The next meeting of the Fiscal Oversight Committee is Friday, January 17, 2020 beginning at 9:30 a.m., at the Pennino Building, Room 836A.

E. *Other Matters:*

Ken Garnes offered a reminder for the members to submit legislative meeting summaries to Elizabeth McCartney. Additionally, Ms. McCartney will be tracking Bills as they are submitted and move through the legislature with regular updates provided to the Board.

Bettina Lawton referencing the current CSB Board Policy review procedure, offered a revision to the current procedure as follows:

- 1 Identified CSB Board Policies will be presented to the Executive Committee with members encouraged to forward recommended edits to the Clerk to the CSB Board.

- 2 The policies/policy will be submitted at the next Executive Committee meeting for approval to submit, with recommended edits, to the full board for further review.
- 3 The fully reviewed policy/policies will be submitted to the full board as an action item for approval at the meeting the following month.

This proposed procedure was accepted by all, following which CSB Board Policies #0030, #1102, and #1103 were reviewed and moved for further action to the January Executive Committee.

7. CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review. Noting no revision recommendations were offered, the calendar was accepted as presented.

Bettina Lawton inquired whether there any matters that required discussion in closed session. As no one raised any matters or need for a closed session and there being no further business to come before the Committee, the meeting was adjourned at 6:47 p.m.

Actions Taken –

- The November 13, 2019 Executive Committee meeting minutes were approved.
- The December 11, 2019 Executive Committee agenda was accepted as presented.
- The December 18, 2019 CSB Board agenda was accepted as revised.
- The Annual Planning calendar was accepted as presented.
- The Clerk to the Board will send a reminder of the revised December CSB Board meeting date to all CSB Board members.

Date Approved

CSB Clerk to the Board

Fairfax-Falls Church Community Services Board
Joint Compliance and Executive Committees Meeting
January 15, 2020

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present Bettina Lawton, Chair; Ken Garnes; Sheila Coplan Jonas; and Diane Tuininga

The following Committee members were absent: Jennifer Adeli and Nancy Scott;

The following staff was present: Daryl Washington, Lyn Tomlinson, and Cindy Tianti

1. Meeting Called to Order

The meeting was called to order at 4:02 p.m.

2. Approval of the Minutes

The December 11, 2019 Compliance Committee and Executive Committee minutes were distributed for review. Approval was tabled until the February 2020 meeting.

3. Adoption of the Executive Committee Meeting Agenda

The January 15, 2020 Joint Compliance Committee and Executive Committee meetings agenda was presented for review, prompting discussion of tentative proposal to continue holding the meetings jointly. Recognizing the challenge in meeting the diverse needs of both committees if conducting business concurrently, it was decided that the Committees would continue to meet independently.

Following discussion, the agenda was accepted as presented.

4. Compliance Committee

Daryl Washington and Lyn Tomlinson provided the Compliance updates including:

- *ComplyTrack*; noting no copies of the reports were available, Ms. Tomlinson noted that the reports remained largely unchanged from the prior month. Exceptions included:
 - Audit Report that reflected new services
 - CAP (Corrective Action Plan) has two programs reflecting the results of a licensing audit, and
 - Education, which was primarily the same.
- *Credible*; The Credible CEO declined a proposed meeting for January 21, 2020, offering an alternative date at the end of February. All 25 Virginia CSBs have agreed to the February date.
 - Additionally, DPMM (Department of Purchasing and Material Management) responded in writing to Credible and are awaiting a response. And, Jerome Newsome has a meeting with DIT (Department of Information Technology) leadership to develop dedicated servers as a response to anticipated Credible outages.

- *Serious Incident (Level III) Report*; Ms. Tomlinson provided the report for December 2019.

Committee members requested a revised one-page organizational chart. Mr. Washington, acknowledging some ongoing revisions, asked for a postponement until revisions were completed, which was accepted.

5. Director's Report

Daryl Washington highlighted some recent activities to include:

- Recent housing concerns have been satisfactorily concluded. Extraordinary efforts by residential staff in processing required documentation and extensive communication with residents is credited as the primary reason for the smooth transition of all residents but one, who declined continued housing. Corrective efforts with the previous housing provider are ongoing.
- The Department of Justice (DOJ) settlement hearing was attended by CSB Asst. Deputy Director Barbara Wadley-Young. The judge reviewed each of the many DOJ settlement requirements with both federal and state representatives, written guidance from the judge is pending.
- A reminder that the VACSB (Virginia Association of Community Services Boards) Legislative Conference is January 21 and 22, noting anticipation for an opportunity to meet with the new DBHDS Commissioner, Alison Land.
- Final interviews with the Deputy Director candidates are tomorrow, January 16. It is anticipated that a final candidate will be identified, and the Human Resources paperwork submitted to begin the hiring process. Regular updates will be provided as information becomes available.
- The Partner Feedback form has been finalized for initial use; copies will be distributed at the CSB Board meeting the next week. The form will be used at upcoming partner meetings with further discussion of additional refinement to follow.
- A minor increase in the acceptance of individuals with a TDO (Temporary Detention Order) at private psychiatric hospitals was reported.
- The General Assembly Legislative Session has begun. CSB staff is actively tracking and monitoring legislation that may impact the CSB, including review of the County and the VACSB legislative positions. Of primary concern are:
 - A request to expand the current TDO (Temporary Detention Order) procedure includes authorizing other entities to process TDOs in addition to the CSBs, currently the single authorized entity in Virginia. Mr. Washington will provide regular updates including if he will be meeting with members of the legislature to clarify the depth and wide-ranging impact of these proposed changes.
 - Bills related to marijuana include both decriminalization (small amounts considered for personal use only will not be prosecuted) and the legalization of marijuana.

6. CSB Board Agenda

The January 22, 2020 CSB Board Meeting agenda was presented for review. Revision recommendations included removal of the three sub-items with the Director's Report, following which the agenda was accepted as revised.

7. Matters of the Executive Committee

A. *Other Matters:*

Policy Reviews included discussion by all member present, the results of which include:

- CSB Board Policy #0030, Priority Access to CSB Services; some clarification to the order of priority access, revision of the phrase ‘emotional disturbance’ to ‘emotional disability’.
- CSB Board Policy #1102, Ethical and Professional Behavior; It was determined that the policy should be revised to remove references to staff and others and should only pertain to the Board.
- CSB Board Policy #1103, Conflict of Interest; revise to clarify ‘conflict’ related to ‘funding’, ‘contracted’ or ‘partner’ status for final discussion at the February meeting.
- Proposed CSB Board Policy, Continuity of Operations Plan (COOP); it was determined that as all operations are covered by the existing CSB and County COOP plans, that this policy was not needed. Members advised that staff ensure the current COOP was up to date.

It was clarified that the policies still to be reviewed will be resubmitted to the Executive Committee for approval of revisions and, if approved, submitted to the full Board as an Information item in February.

Members engaged in robust discussion of the possible advantages and disadvantages of merging the Developmental Disabilities and Behavioral Health Oversight Committees. Recognizing the impact of this proposal, it was decided that the Associate Members would be consulted before any action is recommended.

8. CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review. As no recommendations were offered, the calendar was accepted as presented.

Bettina Lawton inquired whether there any matters that required discussion in closed session. As no one raised any matters or need for a closed session and there being no further business to come before the Committee, the meeting was adjourned at 5:30 p.m.

Actions Taken –

- The December 11, 2019 Executive Committee meeting minutes and the December 11, 2019 Compliance Committee meeting minutes were tabled until the February 2020 meetings.
- No revisions to the January 15, 2020 Executive Committee agenda were offered.
- The January 22, 2020 CSB Board agenda was accepted as revised.
- No revisions to the Annual Planning calendar were offered.

Date Approved

Clerk to the Board



FAIRFAX - FALLS CHURCH

Community Services Board

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD

Bettina Lawton, Chair

Merrifield Center,

8221 Willow Oaks Corporate Drive, Fairfax, VA 22031

Level 1 - Room 3-314, West

Wednesday, February 26, 2020, 5:00 p.m.

1. **Meeting Called to Order** Bettina Lawton 5:00 p.m.
2. **Matters of the Public** Bettina Lawton
3. **Amendments to the Meeting Agenda** Bettina Lawton
4. **Approval of the January 22, 2019 CSB Board Meeting Draft Minutes** Bettina Lawton
5. **Update to Renaming of CSB and the Merrifield Center** Lisa Flowers
6. **Director's Report** Daryl Washington
7. **Matters of the Board**
8. **Committee Reports**
 - A. Behavioral Health Oversight Committee Diane Tuininga
 - B. Compliance Committee Bettina Lawton
 - C. Developmental Disabilities Committee Sheila Jonas / Nancy Scott
 - D. Fiscal Oversight Committee Jennifer Adeli
 - E. Other Reports
9. **Information Item**
 - A. CSB Board Policy Review
 - Review of Policies #0030, #1102, & #1103 Sheila Jonas
10. **Action Item**
 - A. CSB Board Policy Approval Sheila Jonas
 - Approval for CSB Board Policy #0020
11. **Closed Session: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8).**
12. **Adjournment**

CSB Board Review of CSB Board Policy

Issue:

Regular review and revision recommendations to identified CSB Board Policies.

Background:

As part of the regular CSB Board policy review process, the policies listed below were submitted to the CSB Board Executive Committee for initial review and recommendation. Following this initial review, the policies are submitted to the CSB Board for further review and revision. The policies, with all recommendations, are submitted to the CSB Board for final review at the next CSB Board meeting. Following this final opportunity for review and revision, a motion for approval is submitted to the CSB Board. The policies submitted for this review include:

- 0030 – Priority Access to CSB Services
- 1102 – Ethical and Professional Behavior
- 1103 – Conflict of Interest

Timing:

The policies are presented in two versions with recommended edits visible and with recommended edits applied. Following this opportunity for further review and comment by the CSB Board, the policies are submitted at the next CSB Board meeting for adoption.

Board Member

Sheila Jonas, CSB Board Secretary

Related Documents:

- A. 0030 – Priority Access to CSB Services
- B. 1102 – Ethical and Professional Behavior
- C. 1103 – Conflict of Interest

CSB Board Approval of CSB Board Policy

Issue:

Review and proposed reinstatement of CSB Board Policy

Background:

The policy listed below was submitted to the CSB Board for revocation in October 2019. Following this, further information was received prompting a subsequent submission, requesting readoption. Following review at the December 2019 CSB Board meeting approval was granted to submit this policy for readoption at the February 26, 2020 CSB Board Meeting.

- 0020 – Mission, Vision, and Values Statement

Timing:

This policy is presented with recommended edits visible as well as with the edits applied. Additionally, a copy of the Mission, Vision, and Values CSB webpage has been included. Following this final opportunity for review and comment by the CSB Board, the policy will be submitted for approval.

Recommended Motion:

I move that the Board approve adoption of revised CSB Board Policy, #0020 –Mission, Vision, and Values Statement.

Board Member

Sheila Jonas, CSB Board Secretary

Related Documents:

- A. 0020 – Mission, Vision, and Values Statement edits accepted
- B. 0020 – Mission, Vision, and Values Statement with edits visible

Fairfax-Falls Church Community Services Board

FEBRUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 Developmental Disabilities Committee	6	7	8
9	10	11	12 Behavioral Health Oversight Committee	13	14	15
16	17 President's Day	18	19 Compliance Committee – 4PM Executive Committee – 5PM	20	21 Fiscal Oversight Committee	22
23	24	25 Advertised County Budget Released	26 CSB Board Meeting	27	28	29

Issues for Board Review, Action, or Information:

- Possible Third Quarter Submission due to DMB (R)
- FY20 – FY21 Strategic Plan Mid-Year Accomplishments (R)
- CSB Status Report – FY 2020 Q2 (R)
- CSPC Measures, FY2019 Q2 (R)

Events of Interest:

- [Release of the FY 2021 Advertised County Budget by County Executive, April 25, 2020](#)
- [BOS Proclamation of March 2020 as DD Inclusion Month and pre-proclamation Reception – Government Center](#)

Fairfax-Falls Church Community Services Board

MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Behavioral Health Oversight Committee	12	13	14
15	16	17	18 Compliance Committee – 4PM Executive Committee – 5PM	19	20 Fiscal Oversight Committee New CSB Board Member Orientation	21
22	23	24	25 CSB Board Meeting	26	27	28
29	30	31				

Issues for Board Review, Action, or Information:

- Development of CSB input for Human Services Council FY2021 Budget testimony (R)
- Preparation of CSB Budget Testimony; BOS Budget Hearings April (R)
- Selection of CSB Bd Members for Testimony (R)
- New CSB Board Member Orientation, March 20, 12PM-2PM; Merrifield (R)

Events of Interest:

- [BOS Budget Committee Meetings](#)
- [VACSB Development & Training Conference, May 6-8, 2020; the Williamsburg Lodge](#)
- [2020 CSB Spirit of Excellence and Honors Awards, April 23, 2020; 9:30 a.m. Reception \(Forum\), 10:00 a.m. Ceremony \(Board Auditorium\)](#)
- [Fairfax County Tax Rate Advertised](#)

Fairfax-Falls Church Community Services Board

April 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Developmental Disabilities Committee	2	3	4
5	6	7	8 Behavioral Health Oversight Committee	9	10	11
12	13	14 BOS Meeting 4PM Budget Public Hearing	15 Compliance Committee – 4PM Executive Committee – 5PM BOS Meeting 3PM Budget Public Hearing	16 BOS Meeting 4PM Budget Public Hearing	17 Fiscal Oversight Committee	18
19	20	21	22 CSB Board Meeting	23 CSB Spirit of Excellence Awards Ceremony	24	25
26	27	28 BOS Budget Markup	29	30		

Issues for Board Review, Action, or Information:

- [Appointment of CSB Officer Nominating Committee \(A\)](#)
- [Begin preparations for Annual CSB Board Member Retreat \(R\)](#)
- [BOS FY 2021 Adv. Budget Public Hearings – CSB Testimony, April 14 – 16 \(R\)](#)

Events of Interest:

- [BOS Markup of County FY 2021 Budget, April 28, 2020](#)
- [VACSB Development & Training Conference, May 6-8, 2020; the Williamsburg Lodge](#)
- [2020 CSB Spirit of Excellence and Honors Awards, April 23, 2020; 9:30 a.m. Reception \(Forum\), 10:00 a.m. Ceremony \(Board Auditorium\)](#)

Fairfax-Falls Church Community Services Board

MAY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 BOS Budget Adoption	6	7	8	9
10	11	12	13 Behavioral Health Oversight Committee	14	15 Fiscal Oversight Committee	16
17	18	19	20 Compliance Committee – 4PM Executive Committee – 5PM	21	22	23
24	25 Memorial Day	26	27 CSB Board Meeting	28	29	30
31						

Issues for Board Review, Action, or Information:

- [Establishment of CSB Ad Hoc Fee Policy Review Committee \(A\)](#)
- [CSB Status Report-FY 2020 Q3 \(R\)](#)
- [CSPC Measures, FY2019 Q3](#)
- [Review County Legislative Proposals in preparation for the Human Services Issues Paper](#)

Events of Interest:

- [VACSB Development & Training Conference, May 6-8, 2021; the Williamsburg Lodge](#)
- [CSB Executive Director Evaluation due next month](#)
- [BOS Adoption of County FY 2021 Budget](#)

**Closed Session: CSB Exec Director Evaluation*

Fairfax-Falls Church Community Services Board

JUNE 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
		CSB Board meeting with the Board of Supervisors 3PM – 4:30 PM				
7	8	9	10	11	12	13
			Joint meeting of the Developmental Disabilities and the Behavioral Health Oversight Committees			
14	15	16	17	18	19	20
			Compliance Committee – 4PM Executive Committee – 5PM		Fiscal Oversight Committee	
21	22	23	24	25	26	27
			CSB Board Meeting			
28	29	30				

Issues for Board Review, Action, or Information:

- [Election of CSB Board Officers \(A\)](#)
- [CSB BHOC and DD Associate Committee Member Nominations and Appointment \(A\)](#)
- [Community Services Performance Contract \(A\)](#)
- [CSB Board Review of Human Services Issues Paper \(R\)](#)
- [Establish Ad Hoc Board Retreat Planning Committee \(A\)](#)

Events of Interest:

- [Budget Carryover Due in July](#)
- [Meeting of the CSB Board and the Board of Supervisors, June 2, 2020, Government Center, Room 11.](#)

Fairfax-Falls Church Community Services Board

JULY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 FY 2021 BEGINS	2	3 County Holiday	4 Independence Day
5	6	7	8 Behavioral Health Oversight Committee	9	10	11
12	13	14	15 Compliance Committee – 4PM Executive Committee – 5PM	16	17 Fiscal Oversight Committee	18
19	20	21	22 CSB Board Meeting	23	24	25
26	27	28	29	30	31	

Issues for Board Review, Action, or Information:

- [Fiscal Year End CSB Report to BOS and Cities Preparation \(R\)](#)
- [CSB Board and Executive Committee Review and Approval of Human Services Issues Paper \(A\)](#)
- [Preparation for legislative advocacy begins.](#)

Events of Interest:

- [FY 2020 Budget Carryover](#)

Fairfax-Falls Church Community Services Board

AUGUST 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 Developmental Disabilities Committee	6	7	8
9	10	11	12 Behavioral Health Oversight Committee Meeting	13	14	15
16	17	18	19 Compliance Committee – 4PM Executive Committee – 5PM	20	21 Fiscal Oversight Committee	22
23	24	25	26 CSB Board Meeting	27	28	29
30	31					

Issues for Board Review, Action, or Information:

- [Finalize/Approve Fiscal Year End CSB Report to BOS and Cities \(A\)](#)
- [Final review of CSB Board legislative advocacy talking points \(R\)](#)
- [Match CSB Bd. Mbrs. with GA Rep., Schedule Visits, Prep Talking Pts \(R\)](#)
- [Annual Ad Hoc Fee Policy Cmte review of fees and related materials \(R\)](#)
- [CSPC Measures, FY2019 Q4, Annual Measures \(R\)](#)
- [CSB Status Report-FY 2020 Q4 \(R\)](#)

Events of Interest:

- [Upcoming: VACSB Public Policy Conference, October 2020;](#)
- [Upcoming: Review of FY 2021 Budget Requests](#)

Fairfax-Falls Church Community Services Board

SEPTEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Labor Day	8	9 Behavioral Health Oversight Committee	10	11	12
12	14	15	16 Compliance Committee – 4PM Executive Committee – 5PM	17	18 Fiscal Oversight Committee	19
20	21	22	23 CSB Board Meeting	24	25	26
27	28	29	30			

Issues for Board Review, Action, or Information:

- [Approval of FY 2022 Budget in Concept \(A\)](#)
- [Finalization of legislative talking points \(R\)](#)
- [Members Schedule Fall Visits with GA Legislators \(R\)](#)
- [Board Carryover Actions \(R\)](#)
- [CSB Status Report-FY 2020 Q4/EOY Report \(R\)](#)
- [FY20 – FY22 Strategic Plan Annual Accomplishments \(R\)](#)
- [CSPC Measures Quarterly Update \(R\)](#)

Events of Interest:

- [BOS Carryover Approvals](#)
- [VACSB Public Policy Conference, October 2020](#)
- [Annual CSB Board Member Retreat, Date TBD](#)

Fairfax-Falls Church Community Services Board

OCTOBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 Developmental Disabilities Committee	8	9	10
11	12 Columbus Day	13	14 Behavioral Health Oversight Committee	15	16 Fiscal Oversight Committee	17
18	19	20	21 Compliance Committee – 4PM Executive Committee – 5PM	22	23	24
25	26	27	28 CSB Board Meeting	29	30	31

Issues for Board Review, Action, or Information:

- [Final Assignments and Visits with General Assembly Legislators \(R\)](#)
- [Annual CSB Fee Revisions and Approval to post for Public Comment \(A\)](#)
- [CSB Annual Report for FY 2020 \(I\)](#)
- [Review/Prep BOS Legis. Priority Issues, VACSB, & Region II CSB Priorities](#)
- [Begin to Prepare CSB Testimony – local Gen. Assy. Hearings](#)

Events of Interest:

- [VACSB Public Policy Conference, October 2020](#)
- [18th Annual Wellness & Recovery Conference, 10/18/19](#)

Fairfax-Falls Church Community Services Board

NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 * Behavioral Health Oversight Committee	5	6	7
8	9	10	11 Veterans Day – County Holiday * Compliance Committee – 4PM * Executive Committee – 5PM	12	13 Fiscal Oversight Committee	14
15	16	17	18 * CSB Board Meeting	19	20	21
22	23	24	25	26 Thanksgiving Holiday	27 Thanksgiving Holiday	28
29	30					

Issues for Board Review, Action, or Information:

- 2021 Board Meeting Schedule Approval (A)
- Visits with General Assembly Legislators (R)
- Preparation Continues for January Hearings (R)
- FY 2021 CIP Budget (I)
- CSB Status Report-FY 2021 Q1 (R)
- CSPC Measures, FY2021 Q1 (R)
- Annual CSB Fee Revisions and Approval (A)
- Identify CSB Speakers/Priorities for January Hearings (R)

Events of Interest:

- Review and Prepare BOS Legislative Priority Issues, VACSB, & Region II CSB Priorities
- Prepare CSB Testimony – local Gen. Assy. Hearings
- Upcoming VACSB Legislative Conference in January 2021,

* Meeting Schedule has Changed to Accommodate Holiday Schedule

Fairfax-Falls Church Community Services Board

DECEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Joint meeting of the Developmental Disabilities and *Behavioral Health Oversight Committees; 5:00 pm.	3	4	5
6	7	8	9 *Compliance Committee – 4PM *Executive Committee – 5PM	10	11 *Fiscal Oversight Committee	12
13	14	15	16 *CSB Board Meeting	17	18	19
20	21	22	23	24 Christmas Eve (1/2 Day)	25 Christmas Day	26
27	28	29	30	31	1/1 New Year's Day	1/2

Issues for Board Review, Action, or Information:

- [Finalize Testimony; Jan. 2021 State Budget Hearings held in *early Jan.* \(R\)](#)
- [Visits with General Assembly Representatives \(R\)](#)
- [FY 2021 CIP Budget \(I\)](#)
- [CSB Fee Related Documents submitted January 2021 BOS Meeting](#)

* [Meetings moved up one week to accommodate Holiday Schedule](#)

Events of Interest:

- [Upcoming: House Appropriations-Senate Finance Committee's Public Hearings on Budget \(early January\).](#)
- [Upcoming: Fairfax County Delegation's Pre-General Assembly Public Hearing \(early January\)](#)
- [Review of Governor's Proposed Budget](#)
- [Upcoming VACSB Legislative Conference in January 2021,](#)

Fairfax-Falls Church Community Services Board

JANUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Year's Day	2
3	4	5	6 Behavioral Health Oversight Committee	7	8	9
10	11	12	13 Compliance Committee – 4PM Executive Committee – 5PM	14	15	16
17	18 Martin Luther King, Jr. Holiday	19	20 CSB Board Meeting	21	22 Fiscal Oversight Committee	23
24	25	26	27	28	29	30
31	2/1/21	2/2/21	2/3/21 DD Committee	2/4/21	2/5/21	2/6/21

Issues for Board Review, Action, or Information:

- [CSB Board Testimony before the House Appropriations – Senate Finance Committee – State Budget \(R\)](#)
- [CSB Board testifies before No. VA. Legislative Delegation \(R\)](#)
- [FY 2022 CSB CIP](#)

Events of Interest:

- [House Appropriations-Senate Finance Committee's Budget Public Hearings](#)
- [Fairfax County Delegation's Pre-General Assembly Public Hearing;](#)
- [VACSB Legislative Conference, January](#)
- [Upcoming: BOS Budget Committee Meetings](#)

Fairfax-Falls Church Community Services Board

FEBRUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Developmental Disabilities Committee	4	5	6
7	8	9	10 Behavioral Health Oversight Committee	11	12	13
14	15 President's Day	16	17 Compliance Committee – 4PM Executive Committee – 5PM	18	19 Fiscal Oversight Committee	20
21	22	23	24 CSB Board Meeting	25	26	27
28						

Issues for Board Review, Action, or Information:

- [Preparation of Talking Points for County Advertised Budget Public Hearings continues.](#)
- [Possible Third Quarter Submission due to DMB \(R\)](#)
- [FY21 – FY22 Strategic Plan Mid-Year Accomplishments \(R\)](#)
- [CSB Status Report – FY 2022 Q2 \(R\)](#)
- [CSPC Measures, FY2021 Q2 \(R\)](#)

Events of Interest:

- [Release of FY 2022 Advertised County Budget by County Executive](#)
- [BOS Proclamation of March 2021 as DD Inclusion Month and pre-proclamation Reception – Government Center](#)