

Fairfax-Falls Church Community Services Board

February 26, 2020

The Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following CSB members were present: Bettina Lawton Chair; Karen Abraham; Jennifer Adeli; Daria Akers; Captain Derek DeGeare.; Ken Garnes; Sheila Coplan Jonas; Larysa Kautz; Srilekha Palle; Edward Rose; Nancy Scott; Diane Tuininga; and Anne Whipple

The following CSB Board members were absent: Garrett McGuire

The following CSB staff was present: Daryl Washington; Georgia Bachman; Jessica Burris; Lisa Flowers; Evan Jones; Michael T. Lane; Joe Rajnic; Sierra Simmons; Cynthia Tianti; and Lyn Tomlinson

Guests: Gordon Dean

1. Meeting Called to Order

Bettina Lawton called the meeting to order at 5:00 p.m.

New CSB Board members, Karen Abraham, Larysa Kautz, Srilekha Palle, and Anne Whipple were welcomed to the Board as all attendees introduced themselves including name and affiliation to the CSB and/or CSB Board.

2. Presentation – Department of Management and Budget (DMB)

Christina Jackson, DMB Director; Philip Hagen, DMB Deputy Director; and Dana Thompson, DMB Budget Analyst provided an overview of the County budget process, including a timeline of preparations, meetings and activities. As handouts were distributed, a reminder was offered that this is a multi-year budget that includes a forecast for FY 2022.

The handouts included a copy of the *Citizen's Guide to the Budget* that provided a high-level overview of the budget proposal as well as a copy of the *FY 2021 Advertised Budget Plan, County Executive's Presentation on the Budget and Countywide Strategic Plan* that provided supplementary details of the budget proposal.

Dana Thompson, directing attention to the CSB FY 2021 Funding Adjustments handout provided in the meeting materials, reviewed the information, following which members engaged in a robust discussion on the budget item *Reclassification of Non-Merit Benefits Eligible Positions to Merit*. Carryover was defined as an annual opportunity, beginning in July, to change the current year's budget related to unspent balances at the end of the year.

3. Matters of the Public

Three community members spoke on concerns regarding the transition of the CSB Community Readiness and Support Program (CRSP) to a contracted partner.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review. Acknowledging no recommendations were forthcoming, the agenda was accepted as presented.

5. Approval of the Minutes

Draft minutes of the January 22, 2020 meeting of the Fairfax-Falls Church Community Services Board were presented for review. As no suggestions for revision were offered, Daria Akers made a motion for approval, which was seconded and passed.

6. Renaming of the Community Services Board Update

CSB Communication Director Lisa Flowers provided an overview of initial efforts to rename/rebrand the CSB, directing attention to the project outline handout in the meeting materials. Reporting that initial efforts are underway to identify and contract with a third party that specializes in this type of effort, Ms. Flowers confirmed that broad community support and input will be included in these efforts.

7. Director's Report

Daryl Washington provided numerous agency updates, the highlights of which include:

- A proposal to move the Office to Prevent and End Homelessness (OPEH) to the Department of Housing. This will be a significant impact to Health, Housing, & Human Services, noting some impact to the CSB is anticipated as well.
- Reporting that the state psychiatric hospital bed crisis/shortage continues, close monitoring for impact to CSB Emergency Services also continues. It was clarified that state beds are mostly filled with individuals referred from other Regions across the state as the Northern Virginia Region (II) has some options not available statewide.
- When an individual is hospitalized through a TDO (Temporary Detention Order) and transport to a facility with space is needed law enforcement provides the transport. An alternative transportation program was established that provides safe and secure transportation by a private provider to individuals deemed eligible for alternative transport by the magistrate. This program has been piloted in other regions of the state and is scheduled to launch in this area (Region II) in 2020.
- State funds are provided to each CSB and to the Region as a whole, noting that Region II CSBs are located in the counties of Fairfax-Falls Church (fiscal agent), Arlington, Alexandria, Prince William, and Loudoun. Additional funding for the expansion of crisis services has been requested and was recently approved. Arlington currently contracts with a private provider of crisis services, National Counseling Group. Negotiations to expand services to all of Region II are underway. Expansion includes provision of crisis services for youth and adults in the home (site-based) including some time-limited follow up.
- Behavioral Health Enhancement (previously BH Redesign) is an ongoing, multi-year effort between the Department of Behavioral Health and Developmental Services (DBHDS) and Virginia Medicaid to align their rules in observance of best practice. It was clarified that DBHDS is the state licensing entity for CSB services with Virginia Medicaid as a primary payer for many of the services provided. Initial efforts will focus on 1) crisis services, 2) youth intensive

programs including multi-systemic therapy and functional family therapy, and 3) peer services. Regular updates will be provided as more information becomes available.

- Consultant Group HMA (Health Management Associates) completed a review of CSB business practices to identify and recommend solutions for increasing operational efficiency. Some recommendations have been implemented to include:
 - Real-time eligibility (immediate insurance verification). However, results are inconsistent, as only some of the insurance providers accepted by the CSB are available through Credible. Staff is working to identify an alternative provider.
 - Efforts to implement text and phone call appointment reminders are ongoing.
 - Mapping of the revenue cycle, that includes initial contact through billing and payment, has concluded. Staff is implementing identified areas of opportunity to improve efficiency.
 - CSB Board members were encouraged to attend the Drug Court Graduation on Thursday, April 2, 2020 at 2:00 p.m. in courtroom 5-J. Fairfax County Board of Supervisors (BOS) Chairman Jeff McKay is the Keynote Speaker. Details will be emailed to CSB Board members.
 - LIPOS (Local Inpatient Purchase of Service) is a state funding source that pays for private hospital beds when no state hospital beds are available. Typically, the funding is insufficient to provide beds for the entire fiscal year, resulting in multiple requests for additional funds as needed. To eliminate this tedious process, a request to increase LIPOS base-funding has been submitted.
 - In Region II there are currently two small contracted crisis stabilization units. Acknowledging the need to increase capacity, the Region II Office has contracted with a new partner that will combine and expand services. Space is being sought in Chantilly, Loudoun County, in Chantilly, Fairfax County and in Manassas, Prince William County. A reminder was offered that this new partner operates the Crisis Now model discussed some months prior as a possible solution to implementing/expanding crisis services as required by STEP-VA (System Transformation Excellence and Performance). Additional information will be provided as it becomes available.
 - An overview of key legislative efforts was provided, noting two handouts in the meeting materials. Directing attention to the Executive Summary, overview details included:
 - Marijuana; it appears that legalization will not move forward. Decriminalization efforts have been more successful, noting that the BOS supports this effort.
 - Opioids; several bills remain active, including protection for administrators of Narcan/Naloxone from legal action, another expands flexibility in needle exchange programs.
 - Social Justice and Discrimination; providing housing and employment protections against discrimination for individuals with different sexual orientations.
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- Of significant interest is efforts to broaden the entities authorized to evaluate individuals for TDOs/ECOs. This is primarily related to the very intricate legalities required to successfully process a TDO or ECO. The CSB supports further study before any legislative action is taken.
- A brief overview of the ongoing operational challenges with Credible was provided. The proposed meeting between the 25 Virginia CSB's who use Credible and the Credible CEO, at which it was confirmed that the Ashburn site is operational. Mr. Washington confirmed that CSB operations will continue to be maintained at the Illinois site. Acknowledging that response times have improved, serious glitches continue to be experienced with each launch of new or expanded services. Jerome Newsome, CSB Informatics Director and DIT (Department of Information Technology) staff will participate in a tour of the Ashburn site, following which an update will be provided to the CSB Board. Efforts to establish local data storage continue.
- STEP-VA is a set of nine core services mandated by the state, some funding for which has been provided to the CSBs. The Behavioral Healthcare Equity Index is a tool developed to identify distribution of STEP-VA funding to the CSBs. Noting participation in the workgroup identifying use of the tool, Mr. Washington relayed some ongoing concern of an uneven distribution of funds to the Northern Virginia CSBs.
- Governor Northam's proposed budget does not include any funding for the projected Medicaid shortfall related to Medicaid Expansion. It was clarified that the shortfall is the difference between the state projection and the CSB projection of increased revenue related to Medicaid Expansion. State funding to all Virginia CSBs was reduced by \$25M, with \$4.3M deducted for this CSB. Acknowledging some revenue increase of approximately \$2.3M is projected, the result is an ongoing \$2M shortfall. Budget planning with DMB staff is underway.

8. Matters of the Board.

Daria Akers offered a reminder of a previous report related to the Individual and Family Support Program Grant application process that failed catastrophically last month. A recent update reported that for those who were in the process of applying when the system collapsed, the portal will reopen on Wednesday, March 11, 2020 at 9:00 a.m. The portal will open for all others to apply on Tuesday, March 24, 2020.

9. Committee Reports

A. *Behavioral Health Oversight Committee (BHOC)*

Diane Tuininga provided an overview of the February 12th meeting, noting a legislative update was provided by Elizabeth McCartney. Additional highlights included:

- The Challenge Question was on Access and Availability to Affordable Housing. The members were engaged and offered comment on challenges as well as some resources and solutions. Noting much of the housing information is available from various independent resources, Lyn Tomlinson offered to follow up on the possible development of a single housing resource database.

- Agency updates were provided by Lyn Tomlinson and Georgia Bachman
- Members engaged in robust discussion of merging the Developmental Disabilities (DD) and Behavioral Health Oversight Committees (BHOC). Discussions are ongoing at the individual meetings with the proposal of meeting jointly at the April DD Meeting.

The next BHOC meeting is Wednesday, March 11 at 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

B. *Compliance Committee*

Bettina Lawton provided highlights of the February meeting, reporting distribution of the revised Office of Compliance & Risk Management Organizational Chart, distribution of ComplyTrack Reports for Audits, CAPs (Corrective Action Plans), and Education to track ongoing activities and progress.

The next meeting is Wednesday, March 18 at 4:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

C. *Developmental Disabilities (DD) Committee*

Sheila Jonas, noting the Committee did not meet in February due to the lack of a quorum, voiced support for merging the BHOC and DD Committees and encouraged attendance at the April 1, 2020 meeting. It was further noted that a joint meeting of the Committees may be scheduled for that date.

The next meeting is Wednesday, April 1 at 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

D. *Fiscal Oversight Committee*

Jennifer Adeli, noting the committee met the previous Friday, provided some highlights of the meeting:

- The Human Resources update included a reported 82 vacancies, noting the vacancy breakeven point (VBP) is 70.
- The contract to provide medical clearance at Merrifield was signed and submitted to the BOS as an Information Item the previous day with no questions offered. The contract will be further submitted to the BOS as an Action Item in March. In anticipation of preparing space for this service, there is a tour of the identified space at Merrifield on March 3rd to identify needs.
- Time to Treatment charts for youth and adult services was provided. Efforts to identify data to provide the most valuable information to the Committee continue. Following engaged discussion, the committee requested the charts be revised to track 1) days from assessment to first appointment *offered*, and 2) how many days until *attendance* at the first appointment. Staff acknowledged some time will be needed to develop reports that will track the requested data.
- The planned transfer of \$4.4M from Operating to Compensation & Fringe to adjust for recurring carryover fund requests was completed and reflected in the February fiscal reports.
- Due to a change in the Tax ID used in insurance billing, some insurance payments were not assigned to the specific billing agency requiring a manual

correction to appropriately reassign payments to the correct agency.
Correction efforts have begun.

**The next meeting is Friday March 20, at 9:30 a.m. at the Pennino Building,
Room 836A.**

10. Information Item

A. *CSB Board Policy Review*

Sheila Jonas directed members to review the CSB Board policies #0030, #1102, and #1103 for edits that may be needed. Copies of the policies were provided in the meeting materials with a request to submit recommendations to CSB Board Clerk, Erin Bloom. The policies will be submitted for further action at the March 25, 2020 CSB Board meeting.

11. Action Item

A. *CSB Board Policy Approval*

Sheila Jonas directed attention to CSB Board policy #0020. Copies of the policy including recommended revisions were provided in the meeting materials for final review and approval. As no recommendations were forthcoming, Ms. Jonas made a motion to approve the policy as presented which was seconded and approved.

CLOSED SESSION

At 7:18 p.m. a motion was offered, seconded and passed to meet in closed session for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel on a reimbursement matter, as permitted by Virginia Code Section 2.2-3711(A)(8).

At 7:55 p.m. the Board reconvened the open session at which time a motion was offered, seconded and passed, certifying to the best of the Board's knowledge that only public business matters lawfully exempted from open meeting requirements prescribed by the Virginia Freedom of Information Act and only such public business matters identified in the motion to convene a closed meeting, were heard, discussed or considered by the Community Services Board in closed session.

There being no further business to come before the Executive Committee, the meeting was adjourned at 7:57 p.m.

Actions Taken - -

- ◆ The January 22, 2020 CSB Board Meeting minutes were approved as presented.
- ◆ CSB Board Policy #0020 was approved as revised.

May 13, 2020

Date Approved



Staff to the Board