

Fairfax-Falls Church Community Services Board
Executive Committee Meeting Minutes
July 21, 2021

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Room 3-314, West, Fairfax, VA 22031.

The following Committee members were present: Garrett McGuire, Board Chair; Jennifer Adeli, Captain Derek DeGeare, Bettina Lawton, and Daniel Sherrange

The following Committee members participated remotely:

The following Committee members were absent: Anne Whipple

The following staff were present: Daryl Washington, Daniel Herr, and Lyn Tomlinson

1. Meeting Called to Order

The meeting was called to order at 5:19 p.m.

2. Matters of the Public.

None were offered.

3. Adoption of the Executive Committee Agenda

The July 21, 2021, Executive Committee meeting agenda was presented for review. Bettina Lawton made a motion to approve the agenda as presented that was seconded by Jennifer Adeli and passed unanimously.

4. Approval of the Minutes

The June 16, 2021, Executive Committee minutes were distributed for review. Following an opportunity for comment, Bettina Lawton made a motion for approval of the minutes as presented that was seconded by Jennifer Adeli and approved with one abstention from Captain Derek DeGeare.

5. Director's Report

Daryl Washington provided an overview of recent agency activities:

- Efforts to fill vacant positions continue.
- The HSD (Health Services Development) Metrics employee surveys continue. The top three reasons for exiting continue to be salary, direction of agency, and supervisors. Analysis of the responses to new employee and onboarding surveys has begun. Efforts to reschedule a meeting with County Human Resources from August to July are underway with a goal of facilitating analysis and resolution to salary concerns.
- Some face-to-face conversations between senior leadership and staff regarding return to office concerns are underway. It was acknowledged that this is an adjustment from teletherapy, and a reminder was offered of the limit of 60% of FT telework hours.
- A slide presentation by the DBHDS (Department of Behavioral Health and Developmental Service) Commissioner regarding staffing shortages at the state

psychiatric hospitals will be included in the July 2021 CSB Board meeting materials. It was clarified that NVMHI (Northern Virginia Mental Health Institute) remains open to admissions. Members and staff engaged in robust discussion.

- A presentation on the Marcus alert bill is planned for August. Current activities include recommendation of a triage system that will identify the type of response needed for each situation including if law enforcement or mental health will be the primary responder or if law enforcement may not be needed in the initial response. Once underway, a reevaluation will be initiated to determine funding needs for expansion.
- Daryl Washington reported that he will be out of the office from August 9th through August 16th with both Lyn Tomlinson and Daniel Herr available if needed.
- Mr. Washington reported an interview by WJLA for a television spot regarding opioid overdose efforts. A new initiative has launched for distribution of test strips to individuals to test for the presence of fentanyl in drugs they are consuming. It was clarified that identification of need will include referrals, recovery programs, for friends and family members to have available for loved ones, etc. This is similar to the availability and use of Narcan/Naloxone.
- Some CSB ICM (Intensive Case Management) youth staff work with CSA (Children's Services Act) staff providing CSB Case Management. Efforts to expand this program will involve some increased funding from the CSB as the CSA budget is anticipated to have limited flexibility to assist with the expansion. It was clarified that CSA funding has a required state match of 23%. Efforts will be made to increase efficiency for placement of youth from hospitalization to other services/lower levels of care and treatment including community care.

6. CSB Board Agenda

The July 28, 2021, CSB Board meeting draft agenda was presented for review. Following a request to add an Agenda Item for the upcoming VA General Assembly Special Session the agenda was adopted as revised.

7. Matters of the Executive Committee

A. *Service Delivery Oversight (SDOC) Committee:*

Anne Whipple, newly elected Chair to the Committee was not present.

The next meeting of the Service Delivery Oversight Committee is Wednesday, August 11, 2021, beginning at 5:00 p.m. at the Merrifield Center, Room 3-314, West.

B. *Compliance Committee:*

CSB Board Chair Garrett McGuire provided a brief overview of the Compliance Committee meeting that was conducted directly prior to this meeting.

The next meeting of the Compliance Committee is Wednesday, August 18, 2021, at 4:00 p.m.

C. *Fiscal Oversight Committee:*

Jennifer Adeli, noting that many of the meeting topics were included in the Director's Report provided earlier in the meeting, provided some additional highlights of the July 15, 2021, Fiscal Oversight Committee meeting to include signing of the new EHR

contract, the state psychiatric hospital bed closures, an overview of the reports and charts had been provided, the vacancy report that was impacted by the addition of 15 new positions.

The next meeting of the Fiscal Oversight Committee is Thursday, August 19, 2021, beginning at 4:00 p.m. at the Merrifield Center, Room 3-314, West.

D. *Other Matters:*

Bettina Lawton offered a reminder that planning for the Annual CSB Board Member Retreat usually begins in July. Discussion ensued regarding the continued impact of COVID and a proposal to consider scheduling a Retreat later this year or early next year. A reminder was offered that 2-3 months of planning time is typical for the Retreat. Possible dates will be identified and forwarded to the Board for consideration.

8. Approval to Submit the FY2022 – FY 2023 Community Services Performance Contract to the Board of Supervisors (BOS)

The Executive Committee is asked to approve submission of the Contract to the BOS. Once approved by the BOS, the Contract will be signed by the CSB Board Chair and the Executive Director and forwarded to the state.

Bettina Lawton made a motion to approve submission of the FY 2022-FY 2023 Community Services Performance Contract to the BOS for approval that was seconded by Daniel Sherrange and unanimously approved.

9. CSB Board Annual Planning Calendar

The July 2021 – July 2022 calendar was reviewed. Acknowledging no recommendations were forthcoming, the calendar was accepted as presented.

There being no further business to come before the Executive Committee, the meeting was adjourned at 6:07 p.m.

Actions Taken –

- The June 16, 2021, Executive Committee meeting minutes were approved.
- The July 21, 2021, Executive Committee agenda was accepted as presented.
- The July 28, 2021, CSB Board agenda was approved as presented.
- Approval to submit the FY2022 – FY2023 Community Services Performance Contract to the Board of Supervisors for approval
- The CSB Board Annual Planning Calendar was accepted as presented.

08/18/2021

Date Approved



Clerk to the Board